

# Grounds Maintenance Contracts



Park and Recreation  
Department

March 17, 2020



# Background



- Department responsible for grounds maintenance of 5,000 acres, including:
  - Park land, right-of-ways, turf areas around City properties, landscaped areas in Old Town
- Performance-based contract model developed with What Works Cities team and Project Management staff
- 2019 contracts expired February 29, 2020
- RFP issued January 2, 2020
  - Identified 117 groupings of City properties, vendors could submit for any or all groupings



# Analysis



- Changed contract specifications:
  - Focus on in-person inspections, rather than vendor documentation of work performed
  - Meeting park standards and mowing rotations
  - Expected service levels modified, focus on mowing rotations
  - Incentive payments of 5% to vendors that provide exceptional performance outcomes
- 21 vendors submitted, 17 firms interviewed
- Staff Screening and Selection Committee (Park and Recreation, Finance and Law) recommended contracting with 9 separate vendors
  - Based on proposed strategies and pricing for the best value



# Financial and Legal Considerations



- Costs expected to total \$2.8 million for baseline service
- Costs may vary due to weather and incentive payments
- Potential costs expected to remain within \$3.1 million budget
  - In the 2020 Adopted Budget for Park and Recreation Department, from the General Fund
- Contracts approved as to form by Law Department



## Recommended Action



- Approve the contracts and authorize the necessary signatures.



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