

On-Call Contractor Services for Treatment Plant Small Projects Second and Third Year Amendment (All Districts)



Public Works & Utilities/Engineering

July 7, 2020



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- **Background:** The Production & Pumping and Sewer Treatment Divisions of the Public Works & Utilities Department require contractor services throughout the year to assist City staff by providing equipment or to perform repairs on treatment plant infrastructure. On August 21, 2018, the City Council approved contracts with four firms (CAS, Dondlinger & Sons, UCI and Wildcat Construction) to provide on-call services for up to three years. A new Request for Proposals for procurement of on-call services is anticipated to be advertised prior to August 21, 2021 for continuance of vital plant site service work.



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Analysis: On-call service contracts provide efficient means of addressing minor treatment plant issues as they arise including access to time-sensitive repairs or equipment services in emergency situations. Project fees are negotiated not to exceed \$50,000 for each project with a current maximum total not to exceed \$250,000 per year per contractor. The contract terms are for a period of one year with the option to renew the contract under the same terms and conditions for two (2) additional one year periods.

The second year of the current contract expires on August 31, 2020. The current \$250,000 per fiscal year limit has been or is nearing exhaustion for each contractor. Staff requests the second and final third year of the current contracts be increased from \$250,000 to \$350,000 maximum per contractor to provide necessary services.



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Financial Considerations/Recommendation: Funding for the services will come from project budgets or annual utilities operating budgets depending on the purpose of each service call. The on-call services will be limited to \$50,000 or less in fees for each separate project or service call and the requested contract increase will not impact rates. Approve the contract amendments, and authorize the necessary signatures.



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