

Wichita / Sedgwick County Access Advisory Board

April 23, 2008 - Meeting Minutes

10:00 a.m. – 11:30 a.m.

Independent Living Resource Center – 3033 West 2nd St. North

- I. **Welcome and Introductions: By David Calvert**
 - a. Introduction of new member Carole Keedy representing WAVH
- II. **Meeting began at 10:00 a.m.**

Attendance for the WSCAAB:

Present:

| | |
|--------------------------|------------------|
| Carole Keedy | David Calvert |
| De Eaton | Dr. David Waldie |
| Ed Koon | Grady Landrum |
| Judy Weigel | Julie Hedrick |
| Lori Lawrence | Ron Passmore |
| Sanford J. Alexander III | Steve Hinds |
| Steve Stambaugh | Valerhy Powers |

Absent:

| | |
|--------------------------|-------------------|
| Alison Wenzel | Craig Perbeck |
| Jennifer Foster-Farquhar | Jerry Davidson |
| Kevin Fish | Lorraine Bockorny |
| Marsha Dill | Marty Rothwell |
| Nick Taylor | Roger Dakin |
| Tiffany Nickel | |

City/County Staff Present:

| | |
|-----------------|--|
| Jeanne Goodvin | City's ADA Coordinator |
| Jay Hinkel | Deputy City Attorney |
| Charles Karugu | ADA Associate Engineer, City of Wichita |
| Lindsey Mahoney | Sedgwick County ADA Coordinator |

Guests:

Sharice Miller
Liz Parks
Rick Shellenberger

CPRF
CPRF
Sedgwick Co. Emergency Management

III. Meeting Minutes

- a. Corrections to March meeting minutes:
 - i. Lori Lawrence was listed as present for the March meeting, but was absent.
 - ii. “Forthcoming” should be one written as one word instead of two.
- b. Minutes stand as emailed, except with minor corrections noted above.

IV. Operating Policies

- a. David Calvert reviewed the proposed changes to the WSCAAB Operating Policies.
 - i. A number of the changes were “housekeeping” items to reflect the County’s participation on the Advisory Board.
 - ii. Members serve one-year terms commencing May 1st. The operating policies are set up to allow for a member to serve until a successor has been appointed.
 - iii. Staff support is now the shared responsibility of the City of Wichita and Sedgwick County.
 - iv. The attendance policy was revised.
 - v. The board no longer has the authority to appoint new members, but the City Manager or County Manager may do so.
 1. Steve Stambaugh suggested the Managers be briefed on this responsibility.
 - vi. Residency requirement was changed to Sedgwick County (not just City of Wichita).
- b. Jeanne Goodvin requested that the City Manager be allowed to make an appointment to the WSCAAB. This was agreed to and will be reflected in the amended policies.
- c. Valerhy Powers questioned what the quorum number is for the board, and Sanford Alexander suggested we adjust the quorum number to 1/3 due to the liberalized attendance policy.
 - i. The WSCAAB agreed to change this requirement. Note that a quorum was present under the old rules (16 voting members) to agree to this change to the new rules.
- d. Grady Landrum questioned how the Chair and Vice Chair are determined.

- i. It was decided that the Chairperson will be elected at the first meeting after May 1 of each year. The Chairperson of the board may appoint a Vice-Chairperson and Chairpersons of any subcommittees.
 - ii. Election of the Chairperson will occur at the May meeting.
- e. Ron Pasmore made a motion to approve the operating policies as emailed and amended during today's meeting. Sanford Alexander seconds the motion. The amended operating policies are approved unanimously by the Board with a quorum present. David Calvert will email the final policies to the WSCAAB members.
- f. It was discussed that in the future, revisions to written information will be distributed with both the corrected version and the amended version. This is due to the fact that strike-through of deleted information and italicization of new information may not be interpreted by screen reading software.

V. Approval of City of Wichita's Transition Plan

- a. Jay Hinkel reminded the board that the final Transition Plan is one part of the final settlement agreement of the November 2004 case with the City.
- b. Original Transition Plan was done in 1992.
- c. Jay Hinkel described the tremendous strides that the City has made.
 - i. Individual members of City departments have been named as departmental ADA coordinators.
 - ii. Appropriate notices are placed at every reception desk.
 - iii. A complaint procedure is in place.
 - iv. An ADA consultant was hired for an evaluation of 200 City buildings and over 100 City parks. Details of this report are posted on the City's website.
 - v. Charles Karugu has added cost data, schedule information, responsible party information, and other information about solutions for revising access issues.
 - vi. The WSCAAB reviewed the document in draft form and helped set priorities under the City's ADA plan.
 - vii. By this fall, the City will have completed all of the January 2010 work.
 - viii. All new remodeling projects and street work projects include ADA improvements.
 - ix. These efforts are an example of the City's good faith efforts for compliance.
 - x. Sometimes the City is not doing exactly what's been proposed by the consultant, and instead doing other programmatic changes.

1. For example, rather than renovate all fire stations (because they were open to the public for tours), the City has instead decided to only use selected fire stations completed after 1995 for tours. These are distributed throughout the City.
 2. One pool is not being made accessible because it is slated for closure in the future, and another accessible pool is available one mile away.
- xi. In many cases, the City has gone beyond what the consultant recommended and made additional improvements to accessibility. They City's goal is to increase accessibility to allow access for anyone who chooses to use it.
 1. For example, the City is making many more parks accessible than recommended in the original report.
 - xii. The full Transition Plan is posted to the City's website, and it was announced at the last two WSCAAB meetings.
- d. Steve Stambaugh asked whether a quarterly report of Transition Plan activities would be provided as previously discussed.
 - i. Charles Karugu has been working on this report. The first report will list all activities taken place to date. Following reports will be issued every three months identifying new work.
 - e. Charles emphasized that the Transition Plan allows the WSCAAB to do an "audit" to view that issues have been addressed on time.
 - f. Julie Hedrick stated that it was important that programmatic changes are described in cases where facilities are not being modified per the consultant's recommendations.
 - g. Jay described that the City has also created some of their own Transition Plans for locations where the ADA consultant did not recommend renovations (assuming the facility was not open to the public). The City has decided in some cases to make these sites accessible, as at times people might come to visit or meet with employees at these locations.
 - h. Charles Karugu is invited to attend all pre-bid meetings for City projects. He also has the opportunity to review projects before bidding so that they can be checked for any ADA issues.
 - i. Sanford Alexander stated that both the City and County websites have become far more accessible, and he feels that issues of the Blind community are being better addressed.
 - j. David Calvert discussed that WSCAAB endorsement of the City's Transition Plan does not relieve the City of its responsibilities under the ADA and the settlement agreement, which is a separate issue. However, it was agreed that both the City and County have become good working

partners. In fact, David Calvert and Jay Hinkel could probably host a seminar on implementation of an ADA Settlement, since no seminars occur on this topic, and it's actually more complex than anticipated. The County has also gone through the same process as the City, just without a court case. David stated that he is impressed at the County's "going above and beyond" by having a full time ADA Coordinator. He would like the City to make Jeanne a full time ADA Coordinator, but they have not. She does however, have Charles to assist her in the ADA efforts, which the County does not.

- k. The final Transition Plan will be part of an enforceable court order, but it was discussed that the plan needs to be flexible. For example, once Access Board's new right of way guidelines are issued, it may make sense adjust the plan for these.
- l. David Calvert stated that he has been impressed by the City's grouping of projects to complete items earlier by doing what makes sense.
- m. De Eaton moves to approve the City's Transition Plan. Julie Hedrick seconds the motion. The motion passes unanimously to approve the City's Transition Plan.
- n. Procedurally, the City anticipates it will also approve this separately as part of the settlement agreement.

VI. City of Wichita Parking Lot Restriping Ordinance

- a. Passed first reading and second reading.

VII. CPRF Safety Day

- a. Liz Parks and Sharice Miller with CPRF returned to discuss their plan for a safety day, highlighting wheelchair and mobility device safety.
- b. June is National Safety Month, so they will use this opportunity to heighten personal safety awareness.
- c. They are currently in a planning phase, but they are proposing:
 - i. Safety Week: June 9 – 13th
 - ii. City Proclamation made to kick off the week.
 - iii. First part of the week is a media blitz.
 - iv. Plan for an event at or near CPRF and invite nearby nursing facilities to also participate.
 - 1. Technicians available to check wheelchairs for safety.
 - 2. Products such as flags, reflective tape, flashing decals and other materials available.
 - 3. Police available to discuss safety issues.

- v. CPRF extends an invitation to the WSCAAB to attend the planning committee meeting on Tuesday, May 6th at 11am at CPRF.

VIII. Off-agenda item

- a. David Calvert often receives complaints about ADA Compliance from smaller cities within Sedgwick County.
- b. He's considered forming a subcommittee of representatives as a way to give smaller communities a way to discuss access issues.
- c. David will contact Rick Eberhart, who is chair of the Sedgwick County Association of Cities to see if there's an opportunity to notify them about this board.

IX. Sedgwick County Emergency Management presentation on upcoming events for Special Needs Service Providers

- a. Rick Shellenbarger, of Sedgwick County Emergency Management, described a grant for an emergency management orientation and tabletop exercise directed at special needs providers.
- b. Over 435 facilities have been identified that serve individuals with special needs.
- c. A community survey was sent to these organizations regarding their emergency plans and availability of resources. They received a reply from 10% of these groups (40 – 50 responses).
- d. Many had no emergency plans, so it was decided to conduct an orientation on special needs emergency planning, evacuation procedures, and a continuity of operations plan.
- e. Orientation will be held May 1st at two sessions, 9 – 11am and 1 – 3 pm.
- f. A June 4th tabletop exercise will be held from 9 – 12 pm, and will include lunch.
- g. Both events will be located at the Sedgwick County Extension Office, and any organizations catering to special needs or disability groups are invited to attend.

X. Update on Sedgwick County Self-Evaluation and Transition Plan

- a. Lindsey Mahoney described Sedgwick County's steps toward formal adoption of the County's updated Self-Evaluation and Transition Plan.
 - i. The County has received the final draft report from Kent Johnson of ADA Accrediting and Consulting.
 - ii. Expect to have full document posted to the County web site next month to make the document available for public comment.

- iii. Then suggest a series of meetings to receive public comment. An evening event is planned, as well as an opportunity for comment during a Board of County Commission meeting (which will be televised). Written comments may also be sent via our website.
- b. Lindsey asks for any suggestions from the WSCAAB on this process.
- c. Lindsey emphasized that although the documents are planned to be adopted by the Board of County Commission, the Self-Evaluation and Transition Plan will be a “living document,” that will continue to be updated as new issues are identified.
- d. A special meeting of the WSCAAB will be planned (similar to what was done for the City of Wichita).
- e. Steve Stambaugh suggested that the County contact the Air Capital Telephone Reader about making the Self-Evaluation and Transition Plan available through their program. Lindsey will contact them.
- f. Jeanne Goodvin stated that the City and County have been working together well. Lindsey has attended the City’s ADA team meeting, and they are looking for ways to partner and work together.

XI. Closed-Captioning Update

- a. Jeanne Goodvin and Lori Lawrence explained that KPTS is no longer offering new closed captioning services until later this summer.
- b. This is due to the uncertainty of AT&T entering the market.
- c. KPTS has every intention of resuming closed captioning at the end of the summer.
- d. Lori Lawrence suggested that the County check if this will affect their closed captioning services. Lindsey Mahoney will check on this.
- e. Lindsey Mahoney explained that the County has had closed-captioning services for the Board of County Commission Meetings (televised and re-played on web) since the March 12, 2008 Board of County Commission Meeting.

XII. APS Broadway and Pawnee Signals

- a. Steve Stambaugh explained that a problem exists with the signals at Broadway and Pawnee that hasn’t been resolved. This problem was brought to the City’s attention in April.
- b. This will be revisited at the next meeting.

XIII. Other Announcements

- a. Julie Hedrick stated that if the bond issue passes, she would like to ask for a representative from this board to sit on the design review board.

- b. Jeanne Goodvin announced that the Wichita Workforce Center now has a Disability Program Navigator. Jeanne met with her, and she will attend our June meeting.
- c. It was requested that the County provide an Arena update at the next meeting.

The May meeting will be:

Wednesday, May 28, 2008

10:00 – 11:30 a.m.

Independent Living Resource Center

3033 West 2nd Street

Meeting adjourned at 11:55 am.