

ANNUAL BUDGET

1964

Russell E. McClure

City Manager

BUDGET FOR 1963TABLE OF CONTENTS

- I. City Manager's Budget Letter
- II. Director of Administration's Budget Letter
- III. Tax Levy Ordinance

SECTION A--PROGRAM IMPROVEMENTS

SECTION B--SUMMARIES

STATISTICAL COMPARISONS

Population, Land Area and Assessed Valuation 1954 to 1963 Inclusive	B- 1
Tax Rates (Per \$1,000.00 Assessed Valuation) 1953 to 1963 Inclusive	B- 2
General Obligation Bonded Debt, Bonds Issued and Bonds Retired, 1946 to June 30, 1963	B- 4
General Obligation Future Debt Requirements Based on Actual Bonded Debt as of June 30, 1963, Principal, Interest and Other Charges	B- 5

TOTAL REVENUE REQUIREMENTS AND COMPUTATION OF RATE OF LEVY

Total Revenue Requirements and Computation of Rates of Levy on Valuation of \$342,000,000 for City of Wichita--1964	B- 7
Comparison of Actual Revenue for 1962 and Estimated Revenue for 1963 and 1964 by Funds	
General Operating Fund	B- 8
Waterworks Fund	B- 11
Special Contributions Fund	B- 11
Firemen's Pension Contribution Fund	B- 12
Police Pension Contribution Fund	B- 12
Employees' Retirement Contribution Fund	B- 13
Employees' Social Security Fund	B- 13
Noxious Weeds Eradication Fund	B- 14
Flood Control Maintenance Fund	B- 14
Special Building Fund	B- 15
General Debt and Interest Fund	B- 16
Forestry	B- 17
Sewer Utility Fund	B- 17
Airport Fund	B- 18

TABLE OF CONTENTS (CONTINUED)

EXPENDITURES

Comparison of Actual Expenditures for 1962 with Budget Estimates for 1963 and 1964 by Fund	B- 19
Comparison of Actual Expenditures for 1962 with Budget Estimates for 1963 and 1964 by Function	
General Operating Fund	B- 20
Waterworks Fund	B- 22
Noxious Weeds Eradication Fund	B- 22
Flood Control Fund	B- 22
Special Contributions Fund	B- 22
Firemen's Pension Contribution Fund	B- 22
Police Pension Contribution Fund	B- 23
Employees' Retirement Contribution Fund	B- 23
Employees' Social Security Fund	B- 23
Special Building Fund	B- 23
Forestry Fund	B- 23
Debt Service Fund	B- 23
Airport Fund	B- 23
Sewer Utility Fund	B- 23

SECTION C--DETAILED EXPENDITURE ESTIMATES

G1 GENERAL OPERATING FUND

General Government Activities

11 City Commission	C- 1
12 City Manager	C- 4
14 Department of Law	C- 7
15 Municipal Courts	C- 10
16 Human Relations	C- 14

Department of Administration

Summary--All Divisions	C- 17
221 City Auditor	C- 19
222 Purchasing	C- 22
223 City Treasurer	C- 25
224 City Clerk	C- 28
23 Budget and Management	C- 31
24 Personnel	C- 34
25 Public Buildings	C- 38
253 Forum Building	C- 41

TABLE OF CONTENTS (CONTINUED)Protection of Life and Property ActivitiesPolice Department

32	Summary--All Divisions	C- 45
321	Operations Division	C- 50
322	Investigations Division	C- 54
323	Service Division	C- 56
324	Staff Division	C- 63

Fire Department

33	Summary--All Divisions	C- 67
331	Administration Division	C- 71
332	Operations Division	C- 75
333	Fire Prevention	C- 79
35	Fire Hydrant Rental	C- 82

Department of Public Works

	Summary--All Divisions	C- 87
41	Administrative Division	C- 89
42	Engineering	C- 93
43	Traffic Engineering	C- 97
44	Street Lighting	C-101
451	Equipment Maintenance	C-103
453	Maintenance of Streets	C-105
456	Sewer Maintenance	C-109
456	Storm Sewer Maintenance	C-111
458	Maintenance - Street Cleaning	C-114
462	Sanitation--Refuse Disposal	C-119
463	Sanitation--Refuse Collection	C-121
47	Central Inspection	C-124

Department of Health

51	Summary--City-County Health	C-129
----	-----------------------------	-------

Metropolitan Planning Department

13	Summary--Metropolitan Planning	C-131
----	--------------------------------	-------

Non-Departmental

61	Emergency	C-133
63	Election Expense	C-134
64	Judgments and Claims	C-135
65	Contributions and Donations	C-136
66	Refunds	C-138
67	Group Insurance	C-139
68	Workmen's Compensation	C-140
69	Urban Renewal	C-141

TABLE OF CONTENTS (CONTINUED)

G3	NOXIOUS WEEDS ERADICATION FUND	
	Fund Summary of Revenues and Expenditures	C-143
G4	FORESTRY FUND	
	Fund Summary of Revenues and Expenditures	C-145
	Summary--Forestry	C-147
G5	FLOOD CONTROL MAINTENANCE FUND	
	Fund Summary of Revenues and Expenditures	C-149
	Summary--Flood Control Maintenance	C-151
S1	SPECIAL CONTRIBUTIONS FUND	
	Fund Summary of Revenues and Expenditures	C-153
	Fund Summary--Board of Park Commissioners	C-154
	Fund Summary--Library Board	C-155
	Fund Summary--Wichita Art Museum	C-156
	Summary--Park	C-157
	5110 Park Administration	C-159
	6000 Park Forestry	C-162
	7000 Park Maintenance	C-165
	7400 Park Special Recreation	C-169
	8000 Park Playground	C-172
	942 Library	C-176
	945 Art Museum	C-180
U1	WATERWORKS FUND	
	Summary--All Divisions	C-185
	Source of Supply	C-187
	Power and Pumping	C-190
	Purification	C-193
	Transmission and Distribution	C-196
	Customer Accounting and Collection	C-200
	Administrative and General	C-203
U2	AIRPORT FUND	
	Summary--Municipal Airport	C-207
U3	SEWER UTILITY FUND	
	Fund Summary of Revenues and Expenditures	C-211
	Sewage Treatment	C-212
	Sanitary Sewer Maintenance	C-216

TABLE OF CONTENTS (CONTINUED)

WORKING CAPITAL FUNDS

W1	Public Works - Equipment Fund	C-221
W2	Administration - Stationery Stores	C-226
W3	Police - Motor Pool	C-229

DEBT SERVICE REQUIREMENTS AND FUNDS PROVIDED

	General Debt and Interest Fund	C-233
	Debt Service Requirements and Funds Provided--1964	C-234

TRUST AND AGENCY FUNDS

City-County Health Department

T100	Summary--All Divisions	C-237
T101	Administration	C-242
T102	Preventive Medicine	C-246
T103	Environmental Health	C-250
T104	Laboratory	C-254
T105	Buildings and Grounds	C-257
T106	Mental Health Clinic	C-260
T12	Civil Defense	C-265
T19	Refuse Disposal	C-270
T20	Flood Control Maintenance	C-274
T21	Metropolitan Planning	C-279
T22	Metropolitan Planning--Federal Assistance	C-284

UNIVERSITY OF WICHITA DEBT SERVICE REQUIREMENTS

	General Debt and Interest Fund	C-285
	Debt Service Requirements--7-1-64 through 12-31-64	C-286

THE CITY OF WICHITA



DEPARTMENT OF ADMINISTRATION
AMHERST 2-8211 — AREA CODE 316
CITY BUILDING — 204 S. MAIN ST.
WICHITA 2, KANSAS

July 3, 1963

To: Russell E. McClure, City Manager
From: T. J. Scanlon, Director of Administration
Subject: City Manager's 1964 Proposed Budget

The 1964 City of Wichita's annual operating budget and service programs have been prepared in accordance with your instructions following the City Manager's budget hearings and with Section 12-1014 of the General Statutes of Kansas.

The Board of City Commissioners informal hearings on the 1964 proposed budget will commence on July 10, and conclude by July 19. The action of adoption and publication of the final budget will be taken by no later than August 23. For a detailed schedule of City Commission informal hearings and actions necessary for final adoption, see page 11.

THE 1964 BUDGET DOCUMENT

The proposed budget is presented in two major parts, a summary and a detailed section. The summary section - B contains statistical comparisons, revenue details by funds and expenditure summaries by fund. The detailed section - C contains expenditure estimates by fund, activity and account. Within the detailed section are contained the major work programs for each activity, its function and any budget comments which are pertinent to the development of the particular activity budget.

Also contained within this document is a special section entitled "Program Improvements". Within this section are those programs and capital outlay which were not included in the proposed budget due to financial limitations. The items within this section should be given consideration as funds are made available.

Within this document many terms are utilized which may need some clarification, on page 10 is a glossary of terms.



ALL-AMERICA CITY

1964 BUDGET POLICY

The budget policy for 1964 was very conservative in that all departments were instructed to submit their 1964 requests based upon formulating a current level budget. This "hold the line" budget policy was precipitated by preliminary projections of City Revenue sources in early 1963.

All increases for additional or new programs were submitted as supplemental improvement programs. A number of these programs appear in Section A of the budget document.

THE 1964 BUDGET REQUIREMENTS

The following is a comparison of the 1963 and 1964 dollar requirements:

ESTIMATED EXPENDITURE REQUIREMENTS

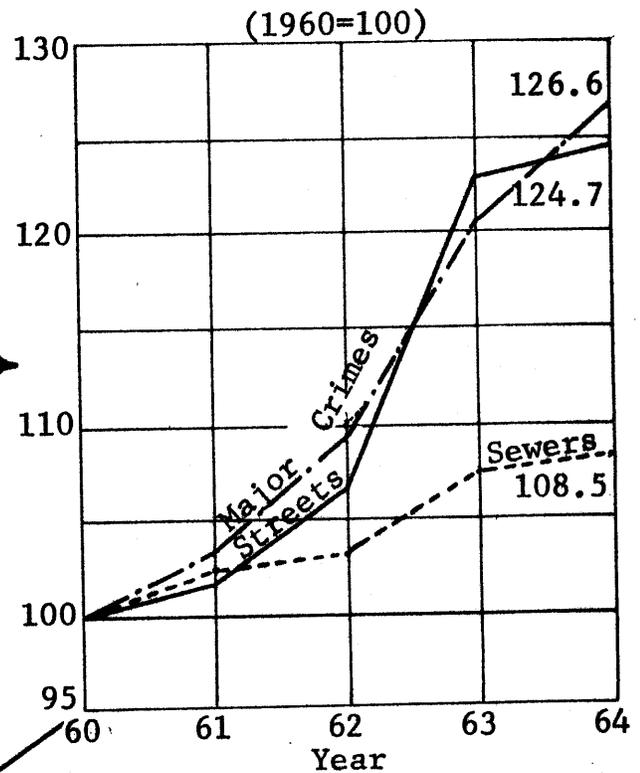
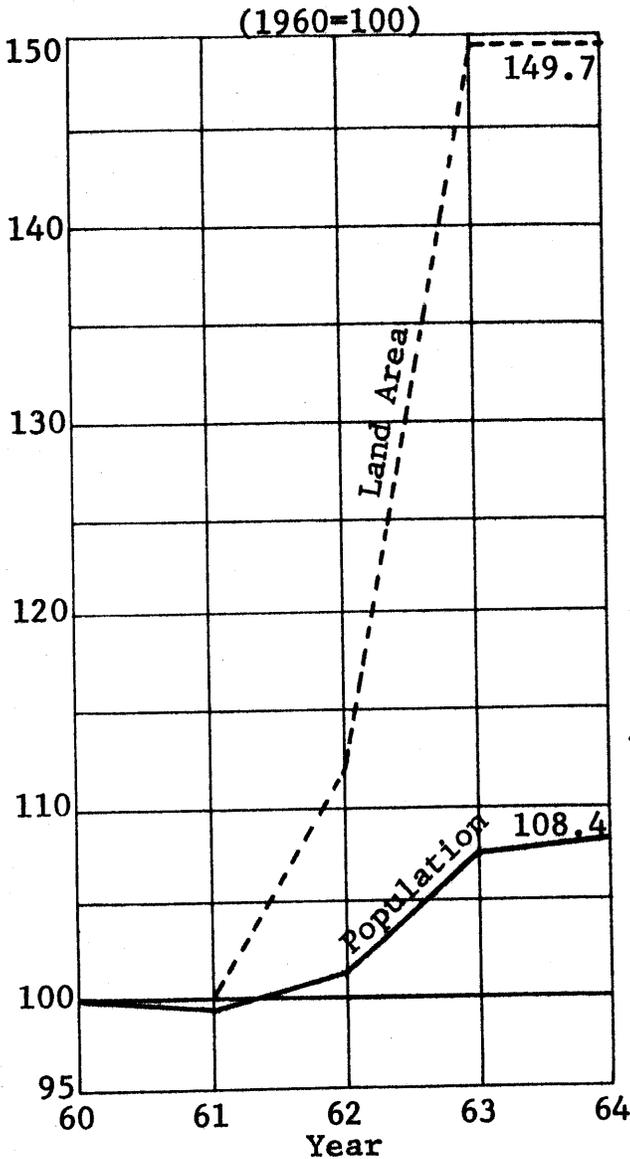
	<u>Budget 1963</u>	<u>Budget Request 1964</u>	<u>Increase (Decrease)</u> %
General Operating	\$ 8,493,477.00	\$ 8,629,657.00	\$136,180.00
Noxious Weeds	8,899.00	11,049.00	2,150.00
Forestry	208,506.00	209,295.00	789.00
Flood Control	155,441.00	178,224.00	22,783.00
Special Contributions	<u>1,079,649.89</u>	<u>1,128,652.47</u>	<u>49,002.58</u>
Total Operating Funds	<u>\$ 9,945,972.89</u>	<u>\$10,156,877.47</u>	<u>\$210,904.58</u>
Firemen's Pension	\$ 144,652.80	\$ 190,552.14	\$ 45,899.34
Police Pension	48,095.20	92,815.79	44,720.59
Employees' Retirement	173,287.96	198,883.39	25,595.43
Social Security	<u>161,826.00</u>	<u>162,674.00</u>	<u>848.00</u>
Total Special Fund	<u>\$ 527,861.96</u>	<u>\$ 644,925.32</u>	<u>\$117,063.36</u>
Tax Totals Debt and Interest	<u>\$ 8,218,815.30</u>	<u>\$ 8,218,768.00</u>	<u>\$ (47.30)</u>
Waterworks	\$ 5,465,867.58	\$ 5,755,000.00	\$289,132.42
Airport	1,013,143.00	1,217,641.00	204,498.00
Sewer	<u>590,123.00</u>	<u>650,470.00</u>	<u>60,347.00</u>
Total All Funds	<u><u>\$25,761,783.73</u></u>	<u><u>\$26,643,681.79</u></u>	<u><u>\$881,898.06</u></u>

Within the Tax supported funds there is a net increase of \$327,967.94 or 3 per cent. The Utility funds which are self-supporting were increased \$553,977.42 or 8 per cent. The total of all funds is up 3.42 per cent.

**MORE CITIZENS AND
LARGER SERVICE AREA**

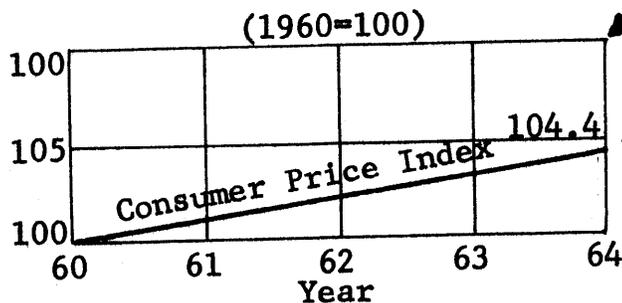
The increased dollar requirement for the City of Wichita in 1964 is an indication of the demands of Wichita citizens for better Police and Fire protection, continuous maintenance of our streets and sewers and expansion of municipal services to cope with the necessities of Urban living. The 1964 dollar requirements also reflect the rapid growth of Wichita in population, area, assessed valuation and continuing inflation. The following tables illustrate these factors.

GREATER SERVICE DEMANDS



MEANS →

RISING COSTS



PLUS ↙

EQUALS →

**INCREASED
DOLLAR
REQUIREMENTS**

1

1950-1951
1952-1953



To: Russell E. McClure, City Manager

July 3, 1963
Page 4

The following paragraphs will deal with why the dollar requirements have gone up in the various funds.

General Operating Fund--Within this fund, which has been increased \$136,180, there were merit salary increases of \$108,759.00. There were other increases but they were augmented by reduction in the various accounts, e.g. the \$2,339,354 Police Department Budget is increased only \$1,376 while the merit salary increase alone for this department was \$18,803. Expenditure estimates for each department and activity were curtailed severely and in some cases reduced below the 1963 level of service. For a more definitive breakdown of the departmental adjustments within the General Operating Fund see the budget summary pages within the budget document.

Special Contributions Fund--This fund has been increased \$49,002.58 which is due to increasing the Art Museum appropriation \$12,715 for operation of expanded facilities, creating a reserve fund of \$25,000 within Special Recreation Activity for acquiring additional facilities and the balance is for merit salary increases. Also within this fund there were minor increases which were offset by reductions. The same conservative budget policy was followed in preparing the budgets within this fund as was followed in all other funds.

Pension Funds--In past budgets, funds were appropriated only to cover actual retirees and those employees who were known to be planning to retire during the budget year. For the 1964 budget it is proposed that funds be provided for all actual retirees and those eligible for retirement. This policy had the greatest effect within the Police and Fire Pension Funds due to the large number of commissioned officers eligible for retirement.

Flood Control Maintenance Fund--This fund was increased \$22,783 to reinstate the \$50,000 Emergency Fund which had been reduced to \$20,000 in 1963 and provide salary adjustments and merit salary increases. The cost of this operation is participated in by the County who contributes 50%. The 1963 salary adjustment was not budgeted due to nonparticipation by the County.

General Debt and Interest Fund--The dollar requirements for this fund have been decreased \$47.30 for 1964. The proposed budget will provide for a continuation of the present debt service requirements and estimated new issues in 1964.

FINANCING THE 1964 REQUIREMENTS

In the financing of the 1964 Budget requirements, all existing revenue sources were utilized. The ad valorem tax requirements have been increased due to a reduction of revenues from other sources. These factors will be considered in the following paragraphs.



To: Russell E. McClure, City Manager

July 3, 1963
Page 5

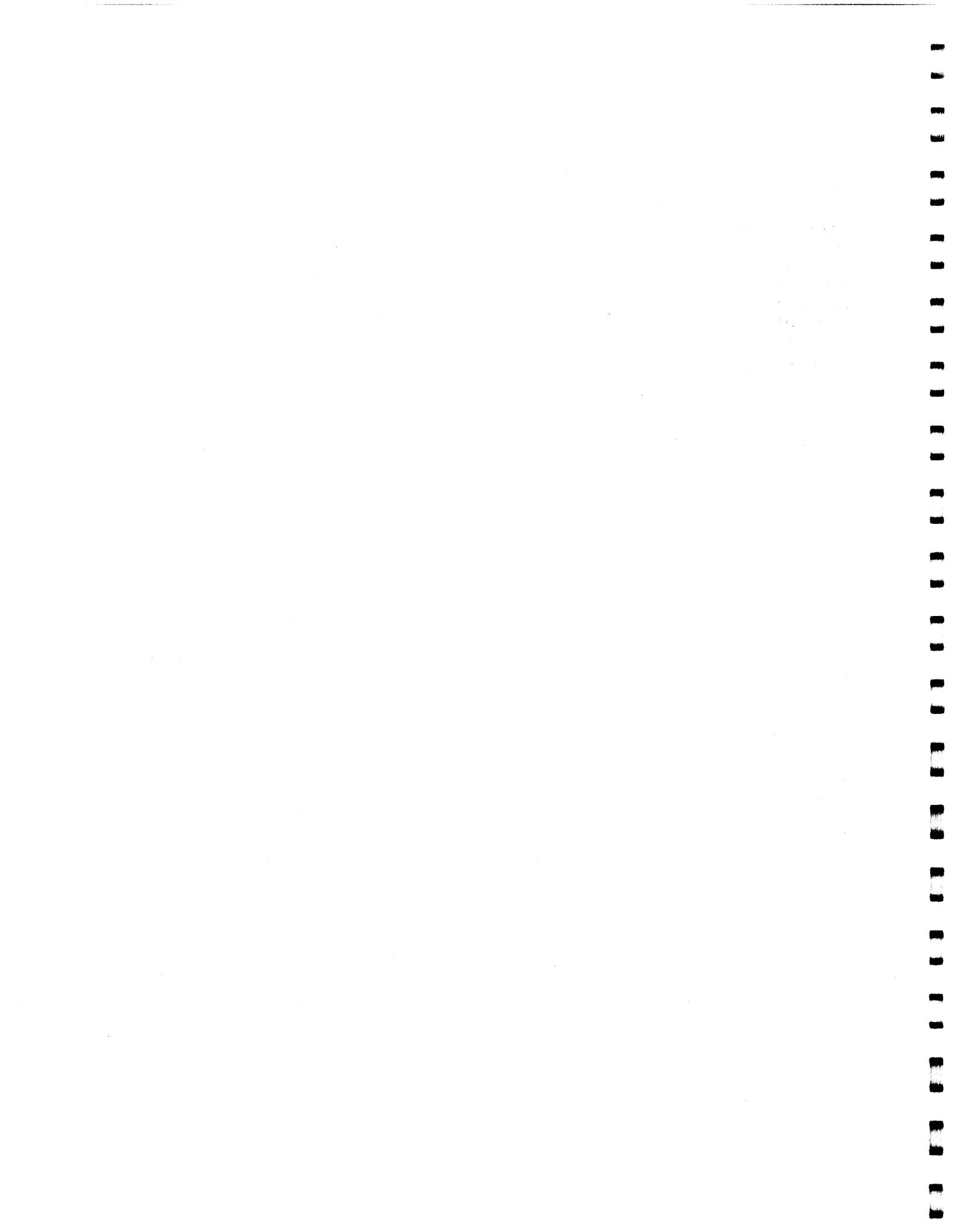
Assessed Valuation--The total tangible assessed valuation of the City of Wichita will reach an estimated \$342,000,000 for 1963. This is an increase of approximately \$30,000,000 over the previous year. It should be noted that the assessed valuation utilized in calculating the tax levy is not the same in each fund. The assessed valuation of approximately \$7,000,000 for the North End Industrial District must be subtracted from the total in calculating the tax levy for Special Contributions, Noxious Weeds, Forestry, and General Debt and Interest. This results in a total assessed valuation of \$335,000,000 for the aforementioned funds. At the present time this figure is tentative until the County Clerk certifies a valuation figure to the City in late July.

Proposed Tax Levy--The tax levy necessary to finance the City Manager's 1964 Budget is set forth below along with comparative figures from the 1963 Budget.

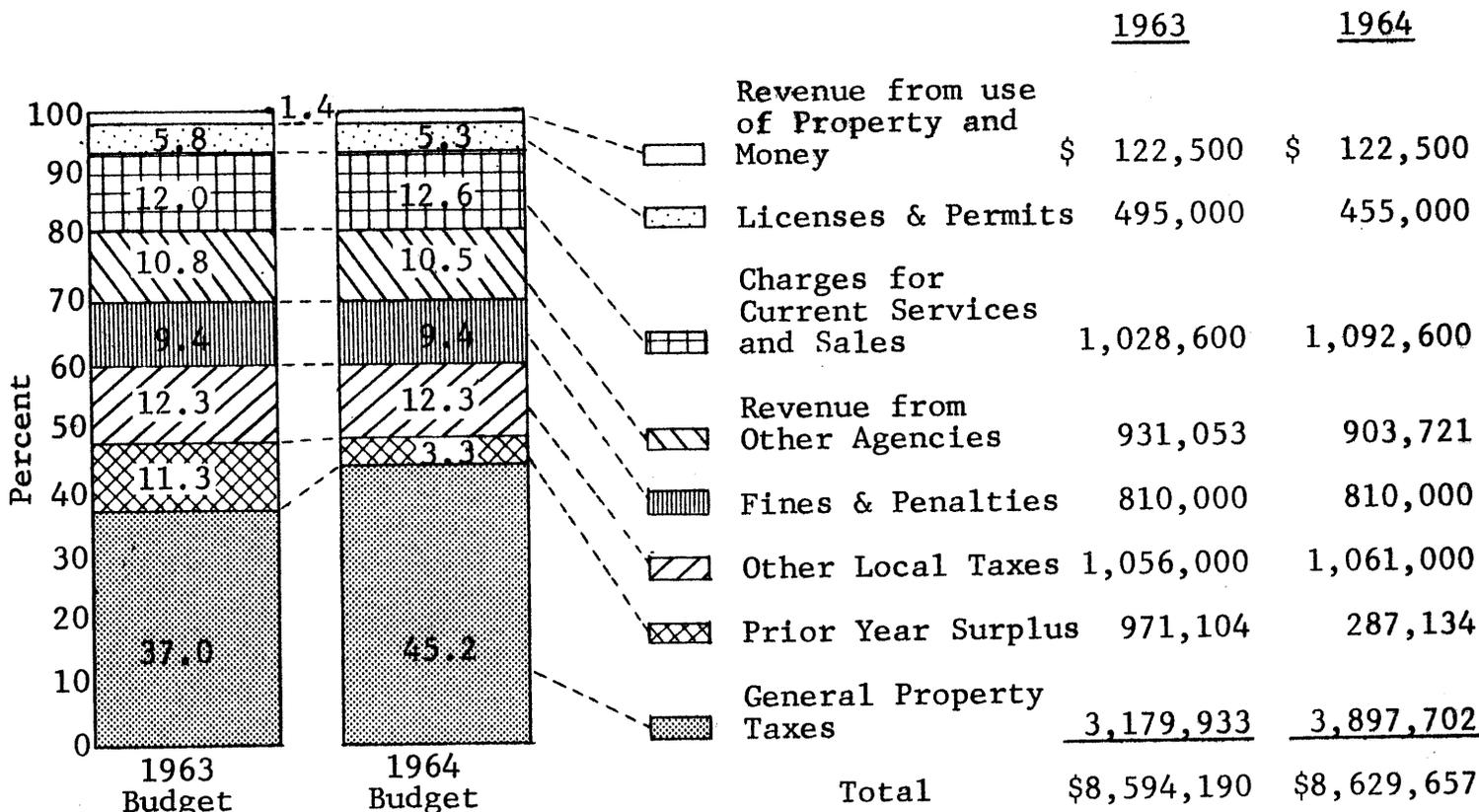
TAX LEVY 1963-1964

	<u>Mill Levy Limit</u>	<u>Levy for 1963 Budget</u>	<u>Proposed 1964 Budget</u>	<u>Increase (Decrease)</u>
General Operating	11.550	9.551	11.179	1.628
Special Contributions	3.346	3.272	3.138	(.134)
Firemen's Pension	1.978	.447	.523	.076
Police Pension	1.992	.150	.265	.115
Employees' Retirement	.575	.522	.556	.034
Noxious Weeds	.998	.028	.031	.003
General Debt and Interest	--	6.772	8.796	2.024
Social Security	--	.490	.446	(.044)
Flood Control Maintenance	.970	.411	.463	.052
Forestry	.969	<u>.643</u>	<u>.579</u>	<u>(.064)</u>
Total		22.286	25.976	3.690

General Operating Fund--The revenues available for the 1964 budget are affected by the January 1, 1962 unencumbered cash balance, the 1963 revenues and changes in City operations which alter revenue sources.



GENERAL OPERATING FUND REVENUE, 1963-1964



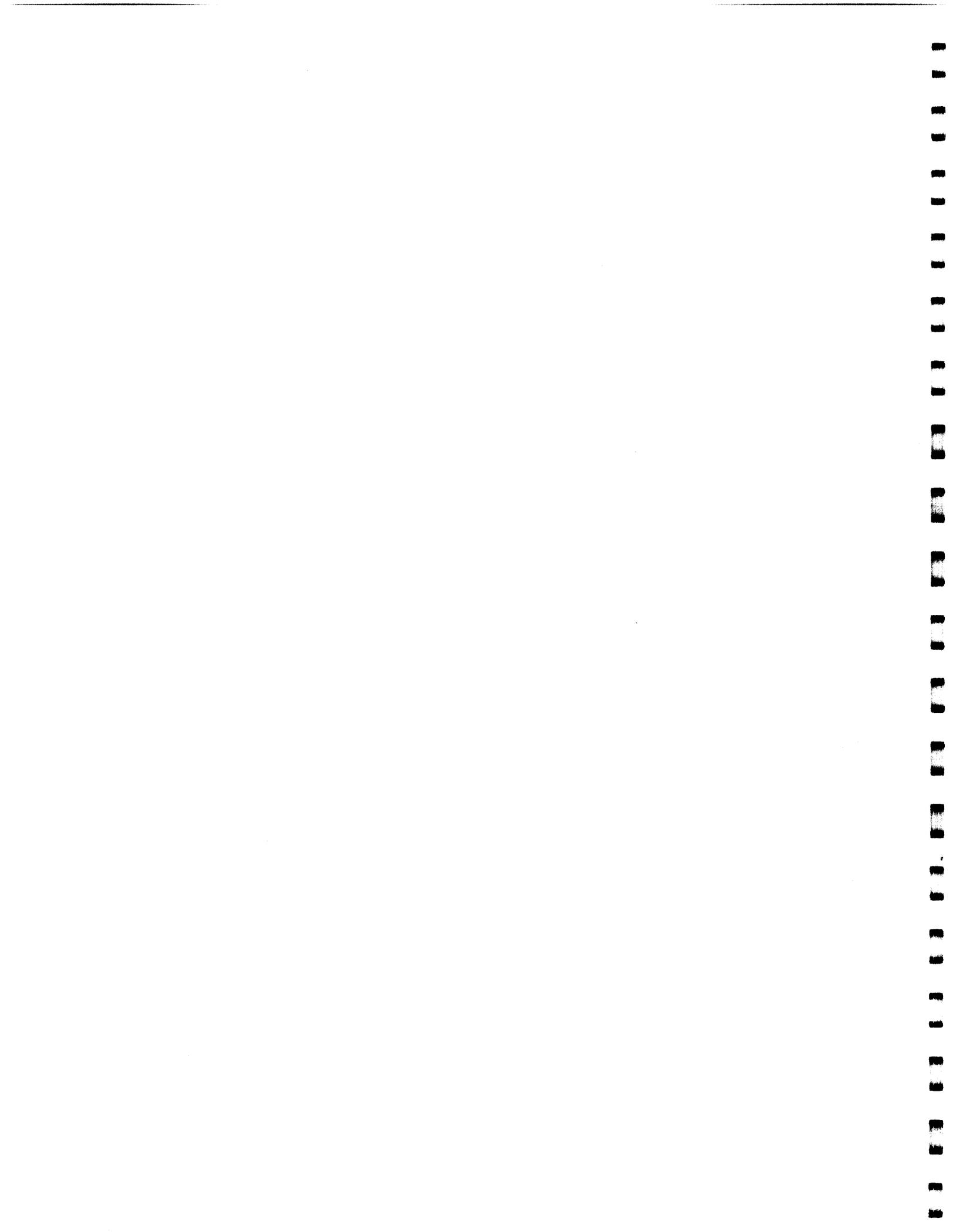
The significant factor in the above table is the changes in prior year surplus and general property taxes.

The following remarks will provide the indexes for arriving at the 1964 General Operating Fund revenue budget.

Unencumbered Cash Balance, January 1, 1962--During the 1963 budget preparation the 1962 revenue collection was estimated at \$8,845,540.99. The actual revenue collected in 1962 was \$8,605,843.93, which was \$239,697.06 less than estimated. With this level of revenue collection, the surplus available for 1964 was \$186,064.41.

1963 Revenue Estimates and Adjustments--In preparing the 1964 revenue budget it is necessary to revise the 1963 revenue estimates due to more current information being available.

1. An increase is estimated for ad valorem taxes of \$85,148.52 due to less delinquencies.



To: Russell E. McClure, City Manager

July 3, 1963
Page 7

2. License and Permit revenues were decreased \$18,000 due to adjustments in the business license tax revenues based on actual collection experience in 1962.
3. Fines and Penalties was increased \$15,000 due to the increased activity in Police Court and Traffic Bureau fines.
4. Revenues from Use of Money and Property was decreased \$27,000 due to the amount available for investment will be decreased resulting in less interest earnings.
5. Revenue from Other Agencies was reduced \$1,000 due primarily to actual experience in collecting gasoline tax revenues.
6. Charges for Services and Sales was reduced \$144,500 which was due to over-estimating the revenues in 1962 for Refuse Collection, Parking Meters and Health Inspection Fees.

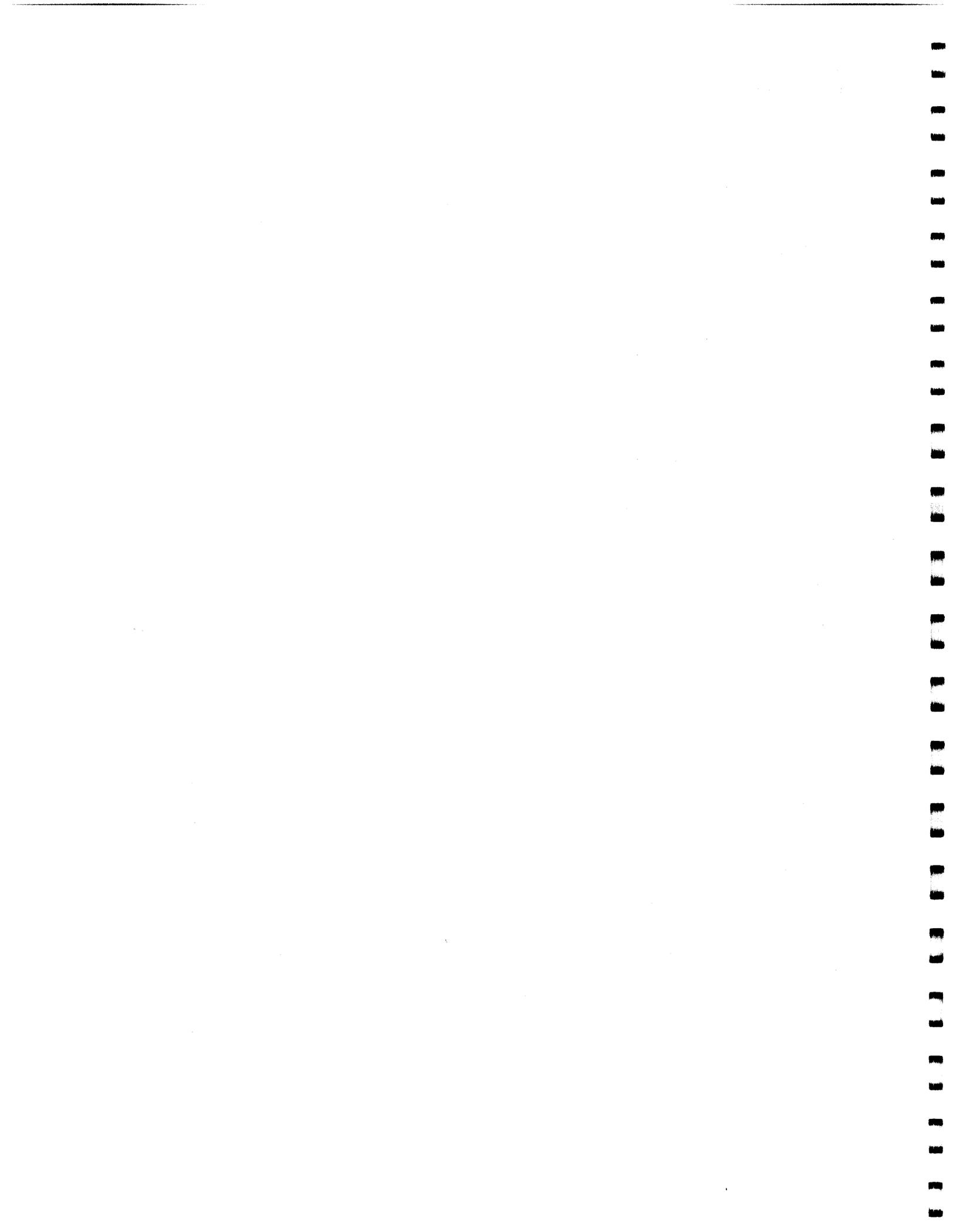
After all of these factors have been considered, plus the prior year surplus of \$186,064.41; the total revenues for 1963 are \$8,594,189.93 or an increase over the original estimate of \$100,712.93.]

It has been estimated that the 1963 budget will be under expended by approximately \$186,421. This amount coupled with the 1963 over-collection of revenues of \$100,712.93 will result in a December 31 unencumbered cash balance of \$287,133.93.

1964 Revenues--The amount available for cash balance on January 1, 1964 will be \$287,133.93. This is compared to the 1963 actual of \$971,104.40 or the 1963 estimate of \$785,039.99. 2 mills

The 1964 estimate of revenues are affected by the following:

1. Other Local Taxes was increased only slightly for franchise taxes--\$5,000.
2. License and Permit revenues have been reduced \$40,000 from the 1963 estimate. This is due solely to a reduction in business license revenues. The figure budgeted for 1964 will be the most accurate figure for collection from this source for a period of one year. The 1963 total contains revenues which were 1962 revenues and collected in 1963. The 1964 estimate is predicated on all 1964 revenue being collected in 1964.



To: Russell E. McClure, City Manager

July 3, 1963
Page 8

3. Revenue from Other Agencies was reduced \$27,331.59. With the reduction in the mill levy for 1963, there was a corresponding decrease in sales tax residue for 1964.

The 1964 revenue estimate for the General Operating Fund, minus the current ad valorem taxes, is \$4,988,455.05. This figure is compared to the 1963 total of \$5,670,757.11. The difference of \$682,302.06, and in addition an increase in budget requirements of \$136,180 will have to be made up through ad valorem tax funds.

General Debt and Interest Fund--The total expenditures within this fund have been decreased \$47,30 but the ad valorem tax requirements have been increased \$693,675.16. This increase is due to the following items:

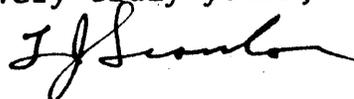
1. Decrease in unencumbered cash balance--\$415,979.56.
2. Decrease in revenue available from the Sewer Utility Fund-----\$ 44,470.00.
3. Decrease in current special assessment taxes-----\$385,000.00.

With this reduction in revenues from sources other than ad valorem it will be necessary to increase the ad valorem tax revenues a corresponding amount.

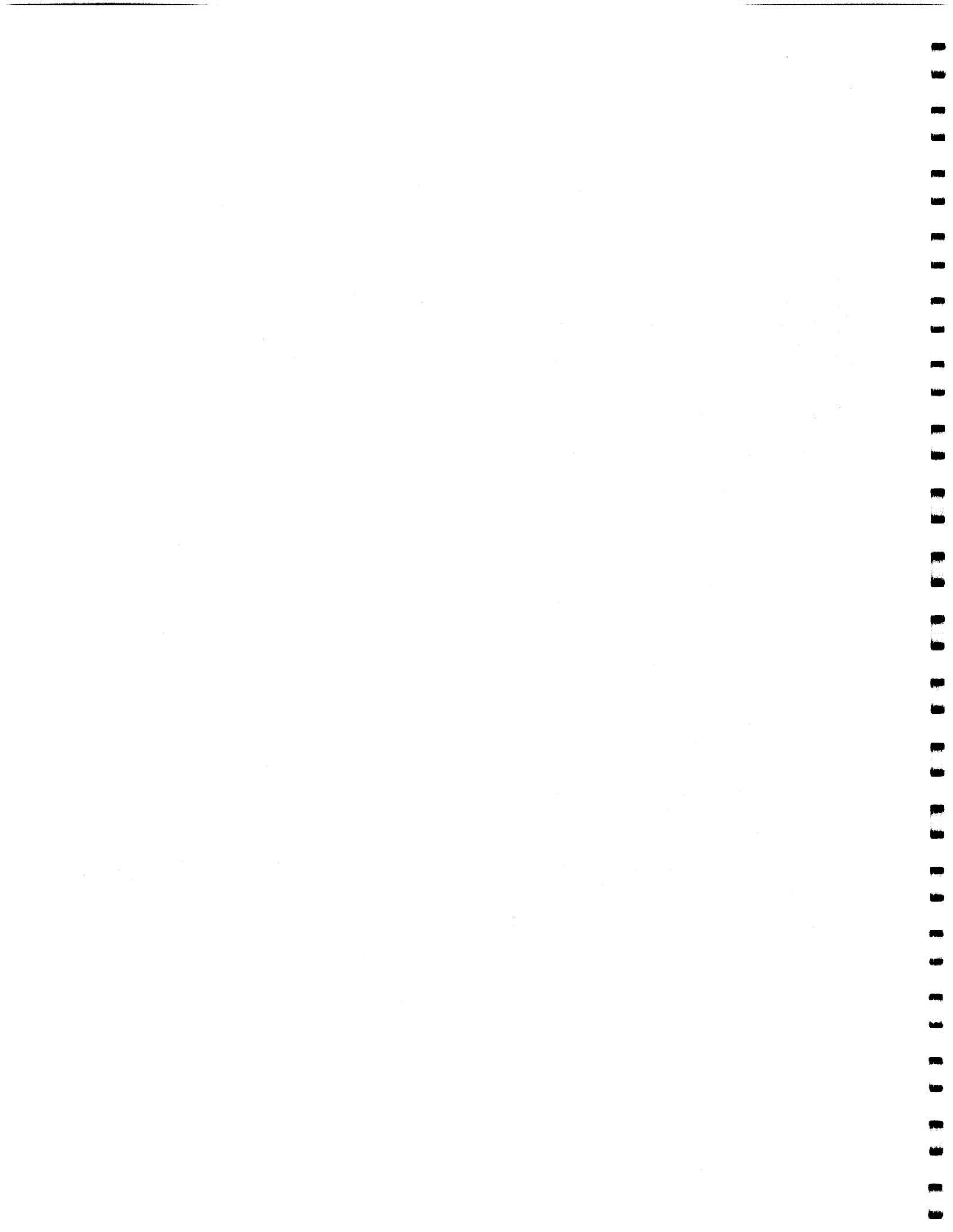
All Tax Supported Funds--A summary of all tax supported funds is provided in the table on the following page. As can be determined from this table all the funds other than the General Operating and General Debt and Interest Funds constitute a mill levy increase of .038 mills. These funds are wholly tax supported and any increase or decrease in service directly affects the mill levy.

Conclusion--It is recommended that the Board of City Commissioners adopt the programs set forth in the budget document as the municipal service program of 1964 and finance them in accordance with the revenue estimates presented therein.

Very truly yours,



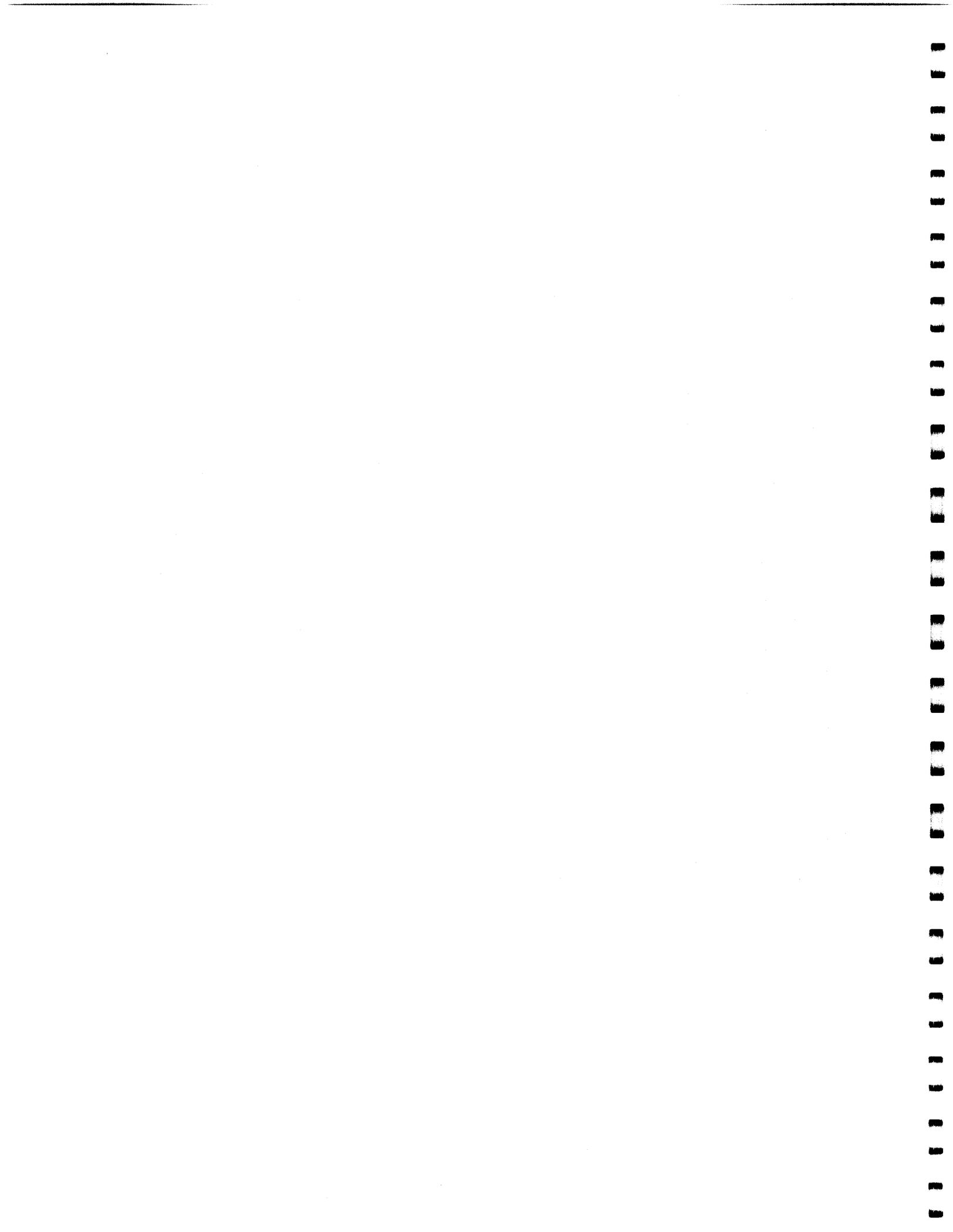
T. J. Scanlon
Director of Administration



FINANCING THE EXPENDITURE REQUIREMENTS OF TAX SUPPORTED FUNDS

	Expenditure Increase or (Decrease)	Revenue Other Than Property Taxes Increase or (Decrease)	Total Increase in Property Tax Required (5% Delinquency Added)	Revenue from Increased Assessed Valuation (Includes 5% Delinquency)	Net Property Taxes Increase or (Decrease)	Dollars	Mills
General Operating	\$ 136,180	\$ (666,738)	\$ 843,078	\$ 286,530	\$ 556,548		1.628
Noxious Weeds Eradication	2,150	512	1,721	644	1,077		.003
Forestry	789	6,797	(6,309)	14,789	(21,098)		(.064)
Flood Control Maintenance	22,783	(6,290)	30,527	12,330	18,197		.052
Special Contributions	49,002	19,703	30,764	75,256	(44,492)		(.134)
Firemen's Pension	45,899	7,988	39,807	13,411	26,396		.076
Police Pension	44,721	2,653	44,172	4,500	39,672		.115
Employees' Retirement	25,596	(861)	27,780	15,660	12,120		.034
Social Security Fund	848	847	1	14,700	(14,699)		(.044)
General Debt & Interest	(47)	(794,328)	833,996	155,756	678,240		2.024
Total	\$ 327,921	\$ (1,429,717)	\$ 1,845,537	\$ 593,576	\$ 1,251,961		3.690





GLOSSARY OF TERMS

Annual Operating Budget--is a financial statement which estimates the income and expenses of a governmental unit for the following year. This budget only includes that part of the general expenditure which is not devoted to the construction or purchase of capital improvements.

Fund, e.g. General Operating--is established by state statute and within the framework of the statute, taxes may be levied to finance expenditures for the operations within the fund. A number of funds have tax levy limitations and, therefore, are restricted by statute as to the amount which can be levied for the purposes of the fund.

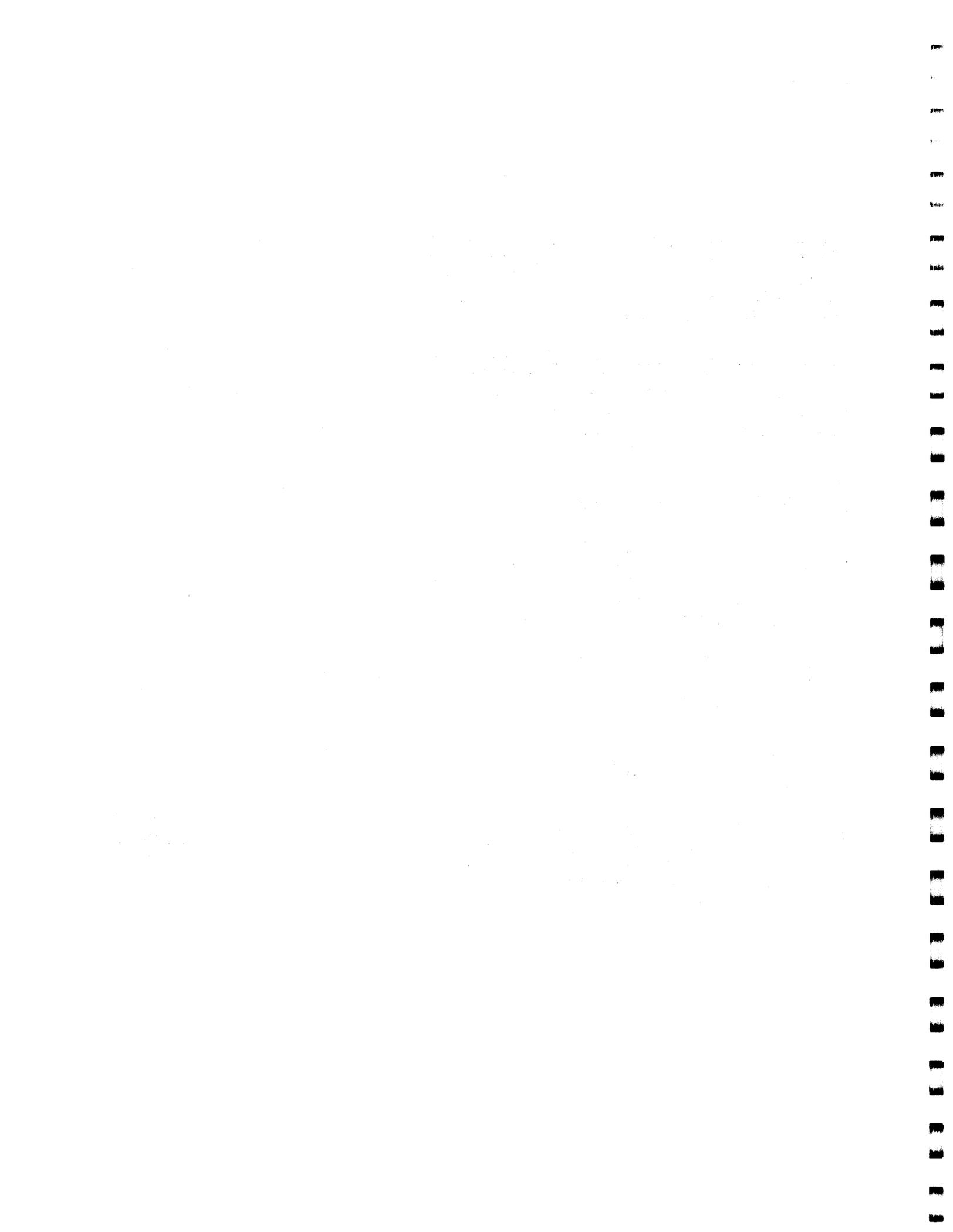
Personal Services--are expenditures made as compensation for services rendered by City employees and officials.

Contractual Services--includes all expenses which involve the performance of a specific service by an individual or business, other City departments or outside organization. Materials are included as a contractual service when the material is incidental to the performance of a service.

Commodities--includes all expenses for purchases of tangible parts, supplies, materials and tools for repair, operation, or replacement purposes, and any new equipment purchases which are less than \$50.00.

Capital Outlay--is the expense of purchasing vehicular, office and construction equipment having a cost in excess of \$50 and having a useful life of two years or more.

Current Level Budget--is a financial plan which has been prepared based upon the previous years estimate of revenues, expenditures, and level of service. This budget may in some cases exceed the previous years expenditures due to such items as merit increases and increased costs due to inflation.



CITY COMMISSION INFORMAL
1964 BUDGET HEARING SCHEDULE

July 10, Wednesday

1:30 P.M.

City Manager's Budget Summary

GENERAL OPERATING FUND

City Commission
City Manager
~~Department of Law~~
Municipal Courts
Human Relations
Humane Society
Historic Wichita
Kansas National Guard

July 11, Thursday

1:30 P.M.

Fire Department with Fire
Hydrant Rental

Police Department with
Parking Control

July 12, Friday

1:30 P.M.

Department of Administration
City Auditor
Purchasing
City Treasurer
City Clerk
Budget & Management
Personnel
Public Buildings
Forum Building
Department of Water & Sewage Treatment

July 17, Wednesday

9:00 A.M.

Presentation of Proposed
Capital Improvements Program

1:30 P.M.

Department of Public Works
Administration
Engineering
Traffic Engineering
Street Lighting
Maintenance
Streets
Sewer
Street Cleaning
Sanitation - Refuse Collection
Central Inspection

July 18, Thursday

1:30 P.M.

Non-Departmental
Judgements & Claims
Refunds
Employees' Group Insurance
Urban Renewal
Workmen's Compensation

Special Contribution Fund
Park Department & Forestry
Library
Art Museum

July 19, Friday

1:30 P.M.

General Debt & Interest Fund
Firemen's Pension Fund
Police Pension Fund
Employees' Retirement Fund
Social Security Fund

Program Improvements for 1964

July 23, Tuesday

Formal Presentation of the Proposed Budget to the City Commission

July 26, Friday

Publication of Proposed Budget and Notice of Public Hearing

August 6, Tuesday

Public Hearing

August 13, Tuesday

Adoption of Budget and First Reading of Tax Levy Ordinance

August 20, Tuesday

Final Passage of Tax Levy Ordinance

August 23, Friday

Publication and Certification of Adopted Budget

Ordinance to be Published upon Acceptance of Proposed Budget

ORDINANCE NO. _____

AN ORDINANCE MAKING AND FIXING THE GENERAL TAX LEVY FOR THE CITY OF WICHITA, KANSAS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 1964 AND ENDING DECEMBER 31, 1964, AND RELATING THERETO.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF WICHITA, KANSAS:

SECTION 1. That there be and hereby is levied by the City of Wichita, Kansas, upon all the real, personal and mixed property in the City of Wichita, Kansas, subject to taxation in said City of Wichita, Kansas, according to the assessed valuation thereof, for the purposes herein set forth, the following amounts for the use of the City of Wichita, Kansas, for the Fiscal Year 1964, which begins January 1, 1964, and ends December 31, 1964, for the following purposes, to-wit:

(IN MILLS ON ONE DOLLAR VALUATION)

FUNDS

General Operating	11.179
Special Contributions	3.138
Firemen's Pension Contribution	.523
Police Pension Contribution	.265
Employees' Retirement Contribution	.556
Noxious Weeds Eradication	.031
General Debt and Interest	8 796
Social Security Contribution	.446
Flood Control Maintenance	.463
Forestry	.579
Total Levy:	25.976

SECTION 2. That the City Clerk is hereby directed to make proper certification of the levies contained in this ordinance to the County Clerk of Sedgwick County, Kansas, in conformity to and as provided by law.

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication once in the official city paper.

ADOPTED at Wichita, Kansas, this _____ day of August, 1963.

ATTEST:

Mayor_____
City Clerk

(SEAL)

THE CITY OF WICHITA



DEPARTMENT OF ADMINISTRATION
AMHERST 2-8211 — AREA CODE 316
CITY BUILDING — 204 S. MAIN ST.
WICHITA 2, KANSAS

Mr. Russell E. McClure
City Manager
City of Wichita
Wichita, Kansas

Subject: Levy of 1.500 Mills for the
University of Wichita

Dear Sir:

With the conveyance and transfer of the University of Wichita to the State system of higher learning, the Wichita University Board of Regents will no longer be required to levy a tax for debt service requirements for University construction and improvements.

The State statute requires that the City of Wichita governing body shall levy an annual tax commencing with the budget year 1964 at the rate of 1.500 mills on the dollar on all taxable tangible property in the City. The proceeds of this levy are required to retire and pay the interest on general obligation bonds of the University issued and outstanding on July 1, 1964.

The University of Wichita will finance debt service requirements up to July 1, 1964. When the University is taken over by the State, it will be necessary for the City to levy for debt service requirements after July 1, 1964. The requirements after July 1, 1964 through December 31, 1964 are \$190,412.26. The balance of the levy which is not utilized for debt service will be used by the University of Wichita Board of Trustees under the direction of the City Commission.

The general obligation bonds described above shall not be considered in applying to any law limiting bonded indebtedness of the City of Wichita. The 1.500 mill levy will be in addition to the City's tax levies authorized or limited by law and shall not be subject to or within any specific or aggregate tax levy limit prescribed on the City by the State statutes.

Attached to this communication is a general tax levy ordinance for the University of Wichita for the above ascribed purposes for the budget year 1964. On page C-285 is the fund schedule and tax computation.



ALL-AMERICA CITY

Very truly yours,

T.J. Scanlon
Director of Administration

41 381.23
195 046.91

Official assignments ?

76 6A13-25

July 3, 1963

ORDINANCE NO. _____

AN ORDINANCE MAKING AND FIXING THE GENERAL TAX LEVY FOR THE UNIVERSITY OF WICHITA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 1964 AND ENDING DECEMBER 31, 1964 AND RELATING THERETO.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF WICHITA, KANSAS:

SECTION 1. That there be and hereby is levied by the City of Wichita, Kansas, upon all the real, personal, and mixed property in the City of Wichita, Kansas, subject to taxation thereof, for the purpose herein set forth, the following amount for the use of the University of Wichita for the fiscal year 1964, which begins January 1, 1964, and ends December 31, 1964 for the following purposes, to-wit:

On the basis of a mill on one dollar valuation, 1.500 mills is levied to retire and pay interest on general obligation bonds of the University of Wichita issued and outstanding on July 1, 1964. The balance of the levy not required for debt service will be used by the University of Wichita under the direction of the City Commission.

SECTION 2. That the City Clerk is hereby directed to make proper certification of the levy contained in this ordinance to the County Clerk of Sedgwick County, Kansas, in conformity to and as provided by law.

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication once in the official city paper.

ADOPTED at Wichita, Kansas, this _____ day of August, 1963.

Gerald F. Byrd, Mayor

ATTEST:

C. H. Funk, City Clerk

PROGRAM IMPROVEMENTS



IMPROVEMENTS TO THE 1964 PROGRAM OF SERVICE

The items which are contained in the following pages were submitted by the various departments and organizations responsible for providing the City of Wichita's Municipal Service program. Each of these requests have merit and should receive the Board of City Commissioners due consideration as funds are made available.

These requests for program improvements are not presented in any order of priority but as the requests are reviewed it will become very apparent that some requests are more urgent than others.

- 2 -

GENERAL OPERATING FUND

City Manager

Employees' Salary Adjustment (ranges 35 and above) \$ 12,000

A recent salary survey conducted by the City's Personnel Division revealed that the City's salaries for a majority of the position classifications are lower than those paid by other cities and industry. To aid in recruitment and retention of qualified personnel it is proposed to give a salary adjustment of 1 or 2 ranges to most of the positions of page range 35 and above. Pay range 35 is \$665-\$810. The salary adjustment will become effective January 1, 1964 and affected personnel will receive in-grade credit toward eligibility to advance to the next higher step in accordance with the pay plan policy. The proposed adjustment is not an across-the-board increase.

Administration Department

Installation of Central Data Processing System

The City of Wichita presently has two data processing installations. One is located in the Water Department and the other in the Municipal Courts. In addition the Police Records Section has one Key punch and the Health Department has a Key punch and a Sorter. Also, the City's payroll is processed by the Union National Bank. The cost of this equipment including the contractual arrangement with the Union National Bank and labor approximates \$8,459 per month.

Just recently the City had three independent studies made by outside firms regarding the feasibility of installing a centralized data processing system. The firms were Burroughs Corporation, IBM, and the National Cash Register Company. All three reports recommended a centralized system whereby the City could utilize a computer at approximately the same monthly cost (\$8,459).

Under a centralized system and utilizing a computer, it will enable the City to prepare more comprehensive management reports, accommodate all existing automated functions plus additional applications such as budgetary accounting, personnel records, etc. Another added advantage is that reports will be prepared more quickly due to the speed of the computer.

Request: Approval for the City Manager to begin negotiations with the three firms mentioned above for installing a central data processing computer system. The total cost is not to exceed \$8,459 per month for both labor and equipment.

Police Department

Police Patrolmen--24 positions \$ 85,330

In order to reduce overtime, provide holiday, vacation and sick leave relief and to fill existing beats, 24 additional police officers are requested. It

- 3 -

is proposed to hire 8 men on January 1, 8 on April 1 and 8 on September 1. The 1964 cost consists of \$75,330 for salaries, \$400 for insurance and \$9,600 for clothing, badges, guns, holsters, etc. The 1965 cost of this betterment would be approximately \$121,000.

Magnamatic Reloading Machine \$ 2,795

The Police Department presently uses two hand-operated reloading machines with which in excess of 100,000 rounds of .38 caliber ammunition are reloaded annually. An automatic reloader, which will reload 2,100 rounds per hour, would save approximately 6 weeks of one man's time per year. The man hours saved in reloading ammunition would be used for training activities which have become great enough to prompt a request for additional personnel.

Basic Uniforms for Police Reserve--50 \$ 7,750

Presently, Police Reservists are required to purchase their own uniforms requiring an outlay of approximately \$155. This has hampered the recruitment of high quality reservists. The request is for the City to purchase 50 uniforms which become City property. When leaving the organization, the Reservist would return the uniform to the City.

Fire Department

Fire Station (Central and Boyd) \$ 107,130

The Capital Improvements Budget provides funds for a two apparatus fire station at Central and Boyd. This station is to be constructed and in operation by January 1, 1964. Personnel requirements for the station will be 22 firefighters with two Lieutenant promotions. The cost in 1964 for operating this station is estimated at \$107,130.

Request: Twenty-two additional firefighters, two Lieutenant promotions and clothing allowances.

As an alternative recommendation to the above proposal, the new fire station could be operated in 1964 as a one company station. Personnel requirements under this proposal would be eleven additional firefighters and one Lieutenant for a total cost of \$53,565.

Firefighters--30 positions \$ 88,902

The most basic evolution in the fire service requires a minimum of four men per company. The National Board of Fire Underwriters recommends from five to eight men on duty per company depending on the type of company and the location. Presently the Fire Department operates with an average of 2.75 on duty per company. This means that at major fires second and third alarms must be turned in to get additional manpower. This leaves large areas

- 4 -

of the city unprotected as most of the manpower is concentrated in one location. It is proposed to increase the Fire Department by thirty additional firefighters over the period of one year. This will be accomplished by hiring seven additional firefighters on January 1, 1964, seven April 1, 1964, seven July 1, 1964, and nine men September 1, 1964. The cost in 1964 for salaries, protective clothing and beds will be \$88,902.

Air Conditioning of Fire Stations \$ 3,550

With the exception of Fire Station #15 firefighters do not have an area where they can study, attend class or relax in comfort during the hot summer months. It is proposed to purchase window units with which to air condition the classroom area in each of eleven fire stations. The cost for this improvement is \$3,550.

Public Works Department

Traffic Engineering--

Restoration of Current Level \$ 2,076

Due to financial conditions the 1964 Traffic Engineering Division budget account 350 was reduced \$2,076 below that of 1963. Funds in this account are used to purchase sign materials and street marking paint.

Traffic and School Signal Repair in Annexed Areas \$ 10,800

Account 370 contains \$3,920 for the maintenance of the City's 252 traffic signals, 86 school signals and 23 flashers. Traffic and school signals at 14 locations recently annexed to the City are in need of repair and being brought up to City standards. At this time the signals are undependable which might result in a traffic accident. Funds are not available in the proposed budget to perform this work.

Compliance with State Law in Uniform Traffic Control Devices \$ 18,889

In June 1961, it became mandatory in Kansas to comply with the Manual on Uniform Traffic Control Devices. The target date for complete updating of traffic control devices in the United States is 1966. Updating the City's nonconforming traffic control devices is necessary, for in court the City can be held libel for not conforming to the manual within a reasonable period of time. The request represents the first year's work of a 5-year program.

Street Name Signing Program \$ 13,000

The first year's work of a 10-year program to standardize the street name signs at the City's 8,000 intersections will cost approximately \$13,000. The street signs would be reflectorized white copy on green background, provide compass designation and give the block numbers at intersections of major streets. The southwest corner of the intersection would be first choice for placement of the street name signs.

- 5 -

Street Lighting--

\$ 8,880

For the past 3 years the City has budgeted a 3.5% increase annually for additional street lights. The 1964 proposed budget contains no funds for street light expansion in 1964. The requested funds will provide an additional 300 residential and 350 major street lights. Studies have shown that street lighting reduces traffic accidents and crime, increases street efficiency and promotes business. Additional major street lighting proposed by the Traffic Engineering Division totals \$98,900.

Central Inspection--

One Additional Mechanical Inspector

\$ 5,644

The City presently has one Mechanical Inspector whose duty is to make inspections of all heating, air conditioning and refrigeration inspections. Because of the increased size of the City considerable time is lost traveling from one location to the other. Whenever this person is sick or on vacation, there is not one available to carry out his duties and inspections are delayed. Also, the City charges contractors for permits to receive this service, therefore, it should be provided to them as quickly as possible. Request: One additional Mechanical Inspector plus transportation

Street Maintenance--

Mud-jacking Program Improvements

\$ 11,848

Presently a three-man crew is assigned to joint and crack sealing seven months per year and mud-jacking five months per year. Both of these assignments are best done in cool weather when the pavement is cool and has contracted. As some mud-jacking can only be done in the winter and as a tremendous backlog of mud-jacking exists, it is proposed to increase the mud-jacking program to full time. The present crew will then work exclusively on joint and crack sealing for eight of the coolest months and the four warmest months on the rock crusher which the manufacturer recommends as the best time for rock crushing.

Request: One additional Equipment Operator II, Equipment Operator I and a Laborer I

Supervision and Organization Improvements

\$ 24,540

Due to the City's increased size and the diversity of operations, supervision has become a serious problem. Zones have become exceedingly larger with demands on Labor Foremen exceeding reasonable expectations. Some operations are not assigned to zones although they must be assigned to a zone Foreman skilled in the operation. This results not only in lost time traveling but each Foreman now has so many different tasks the advantages of a zone operation have been lost.

- 6 -

Co-ordination of activities is becoming increasingly complex and requires more direct supervision than the Street Maintenance Superintendent can make available. It is proposed to make a General Foreman to co-ordinate all routine zone operations and a General Foreman for co-ordination of activities which are operated on a City-wide basis.

Request: Two additional Labor Foremen and two additional General Foremen plus transportation.

One Engineering Transit \$ 800

The Street Maintenance Engineers have been operating with only a level and a borrowed transit when a transit was required. Providing a transit for the engineers would result in more efficient utilization of the engineering crew and also annexation has resulted in more detailed work requiring a transit.

Request: One transit.

One Sheepsfoot Roller--rental \$ 150

Many of the City's dirt and sub-standard asphalt streets require compaction of fill of base. This work has been avoided unless a roller could be rented or borrowed. This has resulted in many repeat jobs which could be eliminated if the proper equipment were available. It is proposed to buy a Sheepsfoot Roller through the Equipment Fund, therefore, only rental is included in this betterment.

Street Cleaning--

Snow Fence \$ 1,510

Due to annexation, the City has additional areas requiring snow fence. Prior to annexation the snow fence was provided by the County or Township for these areas. Since annexation the County and Township have removed their fences.

Request: 100 rolls of snow fence and 500 posts.

Salt and Sand Spreaders \$ 700

In order to provide for the application of salt and sand when needed, it is proposed to purchase five additional material spreaders. The spreaders will be purchased from the Equipment Fund. Only the rental cost to the Street Cleaning Division is included here.

Street Sweeping Improvement \$ 12,584

The number of miles of mechanical sweeping has remained fairly constant the past three years while the City has grown considerably. In order to provide better service it is proposed to purchase an additional sweeper and add one operator. The cost shown here is for equipment rental and wages for the operator.

- 7 -

Sewer Maintenance--

Sewer Augering Improvements

\$ 11,776

The present sewer rodding program is inadequate to cope with the ever increasing need of augering. To overcome this deficiency it is proposed to establish an additional rodding crew.

Request: One additional Equipment Operator II, one additional Laborer I; rental for a #1,000 O'Brien Power Rodder, and a small dump truck; and two walkie-talkie radios. The truck and Rodder are to be purchased by the Equipment Fund.

Pipe Cutting Improvements

\$ 600

To improve the repair work on sewers it is proposed to purchase a device for cutting pipe of the sizes most common in the City's sewer system.

Request: One Pipe cutting machine.

Health Department

Mosquito Control Improvements

\$ 34,434

To help prevent encephalitis and secondary infection and to eliminate pests, funds are requested for an expanded mosquito control program. The present mosquito control program consists of fogging with 2 machines. The proposed program includes 3 additional fogging machines and chemicals for a larvaciding and pre-hatch treatment program. The requested funds include \$16,400 for 3 additional trucks and spraying equipment, 1 full-time and 2 part-time Equipment Operators (\$6,482), \$400 for maintenance of equipment and \$11,152 for chemicals.

Board of Health Travel

\$ 300

Funds are requested to permit Board of Health members to attend in-state conferences and meetings. The budget presently contains no funds for expenditures of this kind.

Overhead Projector

\$ 625

Since education is the basis of all public health programs and since the use of visual aids increases memory retention approximately 500%, funds are requested for the purchase of an overhead projector. The projector will be used in programs such as in-service training of new employees, nursing rehabilitation, expectant parents and radiological health classes, public addresses and foodhandlers' schools.

- 8 -

Planning Department

Updating Vital Plans and Programs \$ 4,000

Request is made for \$4,000 for Data Processing machine time to maintain a continuing program of updating and keeping current the Metropolitan Transportation Study and Plan and the Community Renewal Program and Plan.

SPECIAL CONTRIBUTIONS FUND

Art Museum

The Art Museum's 1964 budget within the proposed document is projected at \$47,580 which is an increase of \$12,715 over the 1963 budget. This increase is to maintain and operate the additional facilities with the 1963 construction. The Art Museum Board has submitted an increased program above the budgeted \$47,580 of \$58,477. This increase is to expand the museum operations to a point which is comparable with the present demands which are being placed upon the museum. This increase of \$10,877 would provide funds for an over-all increased Art Museum program.

Programs Requested by the
Local Chapter of the National Association of Firefighters

Paid Holidays for Firefighters \$ 54,169

Presently firefighters are not compensated for holidays as are other City employees. The Local Chapter of the National Association of Firefighters has requested that Wichita firefighters be compensated \$2.69 per hour for 9.428 hours for each of the City's approved eight holidays.

Request: Paid holidays for firefighters.

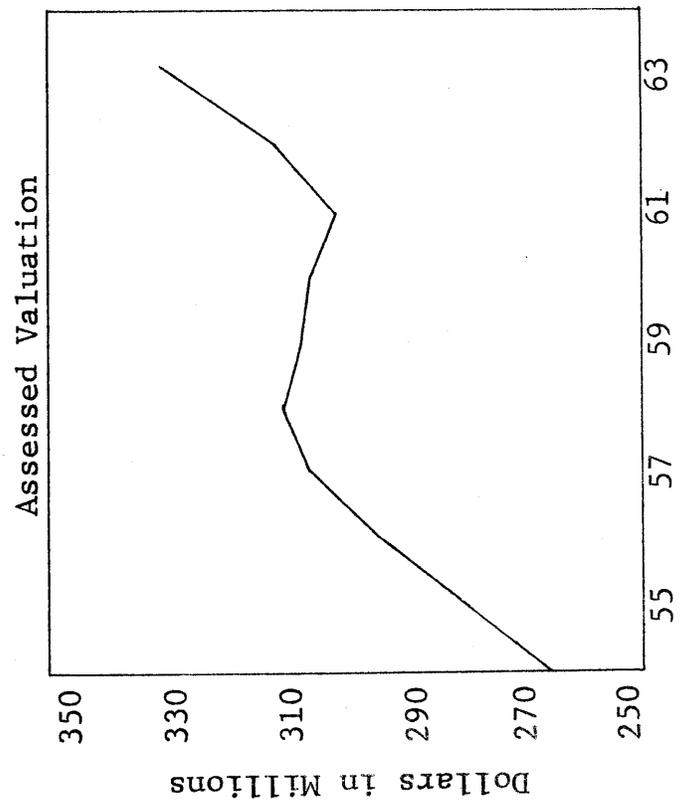
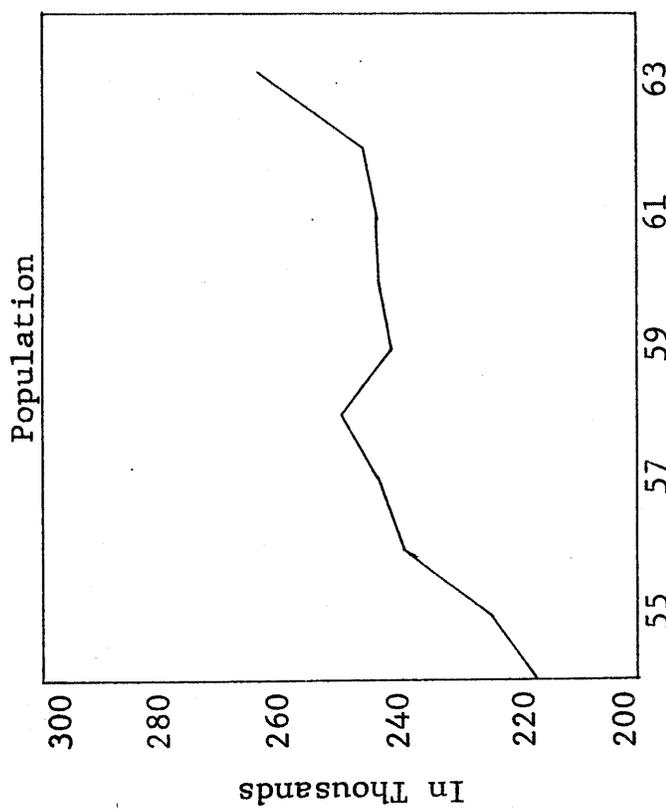
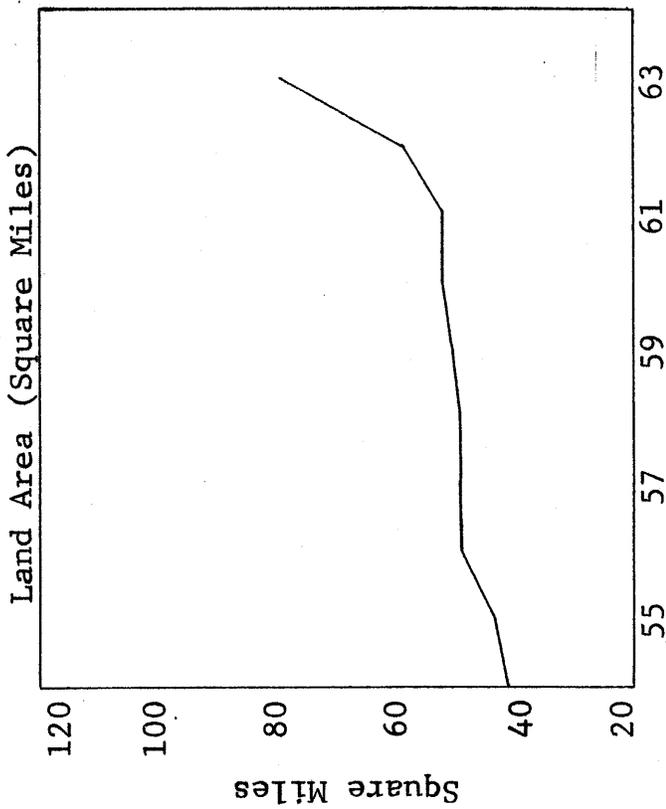
Reduction of Work Week from 66 to 56 Hours for Firefighters \$ 433,692

The Local Chapter of the National Association of Firefighters has requested that the first step be taken to reduce the work week of Wichita Firefighters. Presently the firefighters are required to work 66 hours per week. It is requested that the work week be reduced from 66 to 56 hours. Presently the Wichita Fire Department has a two-shift program. To accomplish this reduction in the work week it would be necessary to add a third shift.

Request: An additional 88 Firefighters.

**STATISTICAL
COMPARISONS**





Year	Population	Land Area (sq. miles)	Assessed Valuation
1954	217,197	42.00	\$267,240,505
1955	225,101	44.55	280,479,208
1956	240,106	49.44	295,630,648
1957	244,671	49.88	307,719,936
1958	250,099	50.15	311,327,860
1959	242,131	51.88	308,354,828
1960	244,500	52.93	307,265,869
1961	243,443	52.93	303,084,487
1962	247,557	59.29	312,042,699
1963	263,595*	79.2	331,000,000*

*Estimated
 Source: Population, assessed valuation--County Assessor's Office
 Land area, Metropolitan Planning Dept.

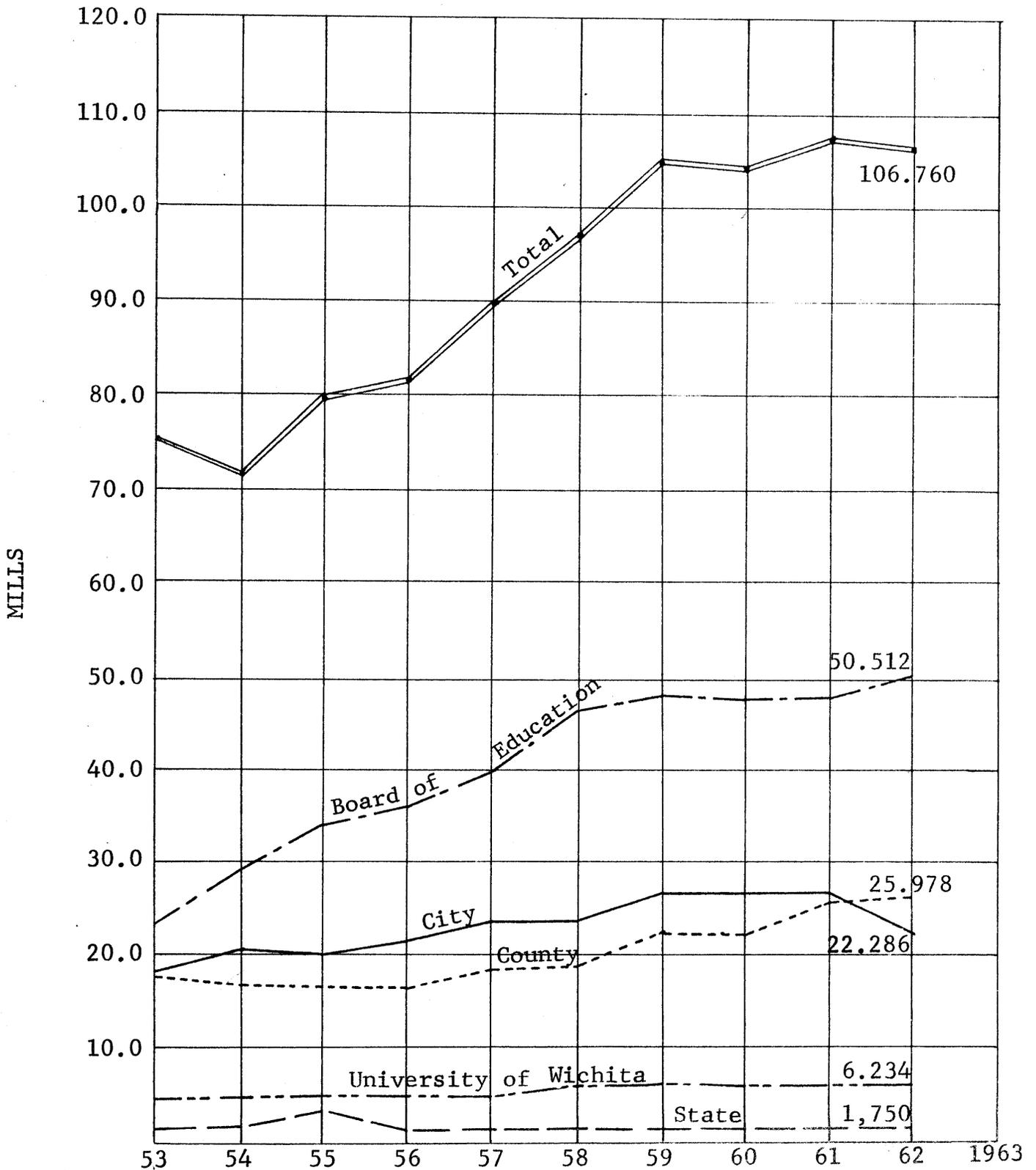
TAX RATES
(PER \$1,000.00 ASSESSED VALUATION)
1951 TO 1962 INCLUSIVE

YEAR	CITY		TOTAL	STATE	COUNTY	BOARD OF EDUCATION	WICHITA UNIVERSITY	TOTAL
	GENERAL	DEBT AND INTEREST						
1953	11.8274	6.5086	18.336	1.510	17.062	23.083	4.609	64.600
1954	12.0169	8.5721	20.589	1.320	18.615	29.223	4.953	72.700
1955	12.8799	7.1001	19.980	3.740	16.751	33.969	4.960	79.400
1956	13.319	8.603	21.922	1.750	16.977	36.037	4.986	81.672
1957	13.269	10.307	23.576	1.750	18.619	40.251	5.004	89.200
1958	14.056	9.429	23.485	1.750	19.071	46.672	6.022	97.000
1959	16.032	10.442	26.474	1.750	22.320	48.069	6.187	104.800
1960	15.594	10.716	26.310	1.750	22.139	47.693	6.213	104.105
1961	15.875	10.522	26.397	1.750	25.572	47.671	6.230	107.620
1962	15.514	6.772	22.286	1.750	25.978	50.512	6.234	106.760
1963	17.744	9.067	26.811	--	--	--	--	--

Note 1: Intangible property is taxed at a fixed rate of \$5.00 per \$1,000 of assessed valuation. The proceeds are distributed 1/6 to the State, 1/6 to the County, 1/3 to the City or Township and 1/3 to the School District.

Note 2: Tax rates are established in August and taxes become due November 1. Taxes may be paid in full or one-half before December 20, and the remaining half before June 20 the following year. The proceeds from the 1962 tax levy are used for 1963 operations.

TAX RATES,
1953-1962 Inclusive
(Per \$1,000.00 Assessed Valuation)



GENERAL OBLIGATION BONDED DEBT, BONDS ISSUED AND BONDS RETIRED
1946 TO JUNE 30, 1963

BONDS ISSUED

YEAR	GENERAL CONSTRUCTION	PARK (AIRPORT) CONSTRUCTION	TOTAL	BONDS RETIRED	TOTAL BONDED DEBT
1946	\$ 894,220.32	\$ 138,881.65	\$ 1,033,101.97	\$ 938,686.80	5,796,301.97
1947	2,648,382.34	146,787.00	2,795,169.34	977,301.97	7,614,169.34
1948	1,856,985.13	149,974.00	2,006,959.13	1,099,669.34	8,521,459.13
1949	3,255,008.17	300,000.00	3,555,008.17	1,225,959.13	10,850,508.17
1950	3,228,707.40	150,000.00	3,378,707.40	1,528,508.17	12,700,707.40
1951	3,079,220.18	150,000.00	3,229,220.18	1,727,207.40	14,202,720.18
1952	2,780,164.56	138,128.00	2,918,292.56	1,885,720.18	15,235,292.56
1953	6,777,508.85	150,000.00	6,927,508.85	2,000,792.56	20,162,008.85
1954	7,576,155.86	149,965.00	7,726,120.86	2,617,008.85	25,271,120.86
1955	6,566,418.56	300,000.00	6,866,418.56	3,318,120.86	28,819,418.56
1956	10,298,831.57	300,000.00	10,598,831.57	3,965,418.56	35,452,831.57
1957	10,239,337.82	300,000.00	10,539,337.82	4,660,021.25	41,332,148.14
1958	8,583,414.14	300,000.00	8,883,414.14	5,419,430.44	44,796,131.84
1959	8,295,686.28	300,000.00	8,595,686.28	5,854,061.75	47,537,756.37
1960	4,663,396.30	300,000.00	4,963,396.30	6,240,323.47	46,260,829.20
1961	3,224,519.53	300,000.00	3,524,519.53	6,263,829.20	43,521,519.53
1962	9,125,215.08*	300,000.00	9,425,215.08*	6,555,234.61	46,391,500.00
1963	5,625,657.82*	--	5,625,657.82*	4,760,907.82	47,256,250.00

*Includes improvement district bonds totaling \$3,099,830.00.

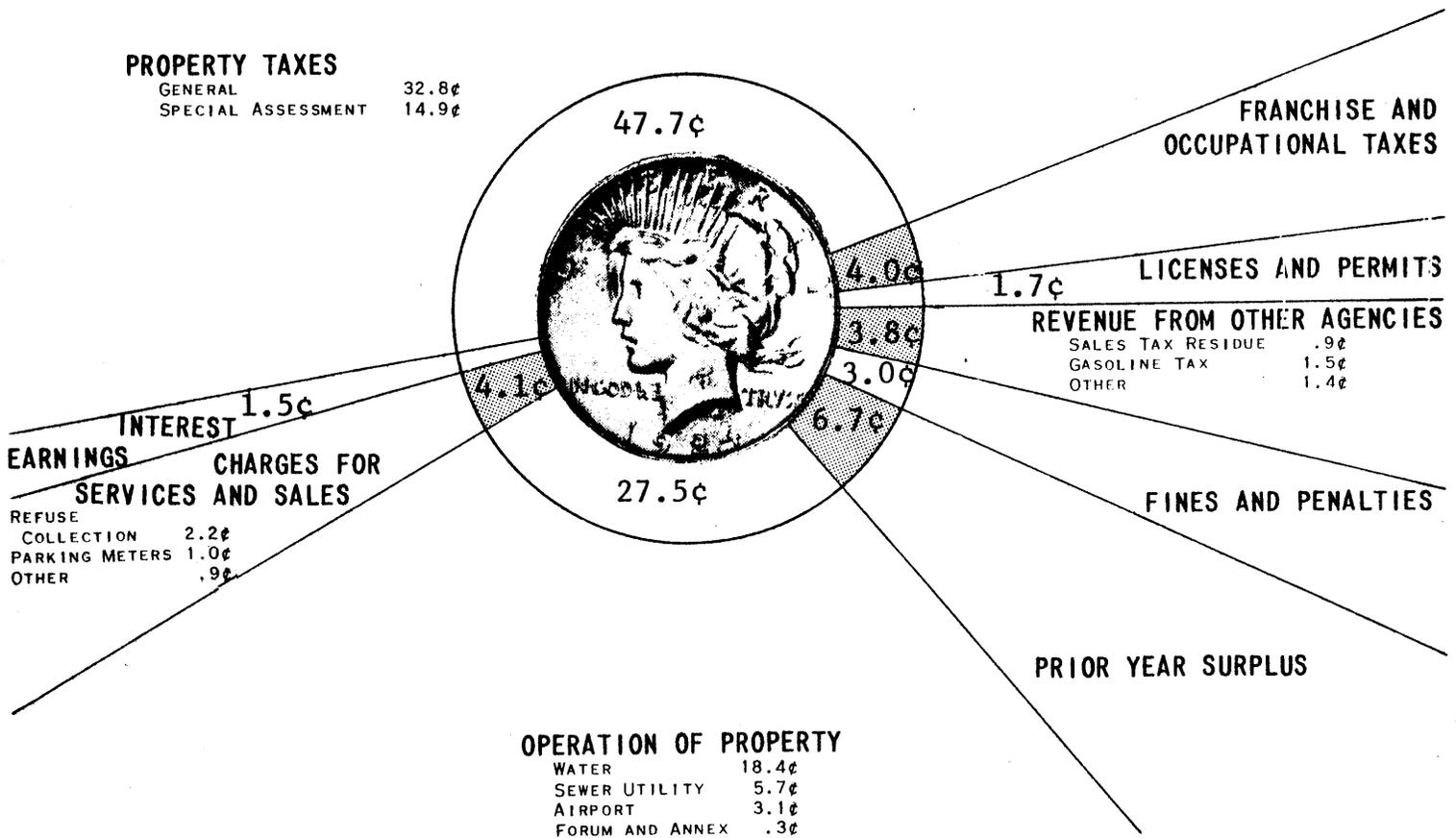
GENERAL OBLIGATION
FUTURE DEBT REQUIREMENTS
BASED ON ACTUAL BONDED DEBT AS OF JUNE 30, 1963
PRINCIPAL, INTEREST AND OTHER CHARGES

<u>YEAR</u>	<u>GENERAL</u>	<u>SPECIAL</u>	<u>WATER SUPPLY</u>	<u>TOTAL</u>
1964	\$ 3,966,080.39	\$ 3,962,295.12	\$102,192.28	\$ 8,030,567.79
1965	3,725,344.58	3,384,054.47	100,614.03	7,210,013.08
1966	3,394,391.80	2,921,063.74	101,638.35	6,417,093.89
1967	2,926,242.46	2,519,232.58	99,508.72	5,544,983.76
1968	2,648,022.12	1,935,455.04	29,294.12	4,612,771.28
1969	2,479,113.97	1,601,155.63	28,185.78	4,108,455.38
1970	2,184,293.58	1,074,955.57	17,064.92	3,276,314.07
1971	1,979,763.54	721,531.94	16,591.36	2,717,886.84
1972	1,664,300.26	516,118.37	17,112.37	2,197,531.00
1973	1,417,600.84	332,654.88	16,441.17	1,766,696.89
1974	1,209,099.88	104,833.24	15,769.96	1,329,703.08
1975	1,097,329.83	100,559.86	15,098.75	1,212,988.44
1976	1,015,082.93	98,489.37	15,729.20	1,129,301.50
1977	831,423.05	64,481.50	4,809.00	900,713.55
1978	623,911.75	29,545.05	576.93	654,033.73
1979	368,692.64	22,183.94	281.75	391,158.33
1980	225,534.14	11,324.07	--	236,858.21
1981	224,357.82	9,809.53	--	234,167.35
1982	218,116.26	5,850.86	--	223,967.12
1983	<u>30,488.06</u>	<u>--</u>	<u>--</u>	<u>30,488.06</u>
TOTAL	\$32,229,189.90	\$19,415,594.76	\$580,908.69	\$52,225,693.35



TOTAL REVENUE REQUIREMENTS AND COMPUTATION OF RATE OF LEVY

THE BUDGET DOLLAR WHERE THE MONEY COMES FROM



AV
= 22.00 X 00.24 =
AV
10.00
AV
57.12

= 966.52 X 25.976 =

TOTAL REVENUE REQUIREMENTS AND COMPUTATION
OF RATES OF LEVY ON VALUATION OF \$342,000,000*
FOR CITY OF WICHITA - 1964 BUDGET

Operating Funds	Total Revenue Required	Less: Other Than Current Taxes	Net Tax Requirements	Sales Tax Residue	Net Ad Valorem Taxes	Allowance For Delinquent Taxes	Total Ad Valorem Taxes	1963	1964
								Budget Mill Levy	Budget Mill Levy
G1 General Operating	\$ 8,629,657.00	\$ 4,839,733.93	\$ 3,789,923.07	\$ 148,721.12	\$ 3,641,201.95	\$ 182,075.05	\$ 3,823,277.00	9.551	11.179
G3 Noxious Weeds Eradication	11,049.00	701.53	10,347.47	436.00	9,911.47	495.53	10,407.00	.028	.031
G4 Forestry	209,295.00	14,269.89	195,025.11	10,012.31	185,012.80	9,250.20	194,263.00	.643	.579
G5 Flood Control Maintenance	178,224.00	20,881.62	157,342.38	6,399.79	150,942.59	7,547.41	158,490.00	.411	.463
S1 Special Contributions	1,128,652.47	76,223.08	1,052,429.39	50,949.17	1,001,480.22	50,074.01	1,051,554.23	3.272	3.138
Total	\$ 10,156,877.47	\$ 4,951,810.05	\$ 5,205,067.42	\$ 216,518.39	\$ 4,988,549.03	\$ 249,442.20	\$ 5,237,991.23	13.905	15.390
Special Funds									
S2 Firemen's Pension	\$ 190,552.14	\$ 12,951.28	\$ 177,600.86	\$ 6,960.35	\$ 170,640.51	\$ 8,532.49	\$ 179,173.00	.447	.523
S3 Police Pension	92,815.79	4,056.35	88,759.44	2,335.69	86,423.75	4,321.25	90,745.00	.150	.265
S4 Employees' Retirement	198,883.39	9,356.49	189,526.90	8,128.20	181,398.70	9,071.30	190,470.00	.522	.556
S5 Social Security Fund	162,674.00	9,646.85	153,027.15	7,629.92	145,397.23	7,269.77	152,667.00	.490	.446
Total	\$ 644,925.32	\$ 36,010.97	\$ 608,914.35	\$ 25,054.16	\$ 583,860.19	\$ 29,194.81	\$ 613,055.00	1.609	1.790
Debt Service Funds									17.180
D1 General Debt and Interest	\$ 8,218,768.00	\$ 5,412,364.73	\$ 2,806,403.27	\$ --	\$ 2,806,403.27	\$ 140,320.73	\$ 2,946,724.00	6.772	8.796
Total	\$ 8,218,768.00	\$ 5,412,364.73	\$ 2,806,403.27	\$ --	\$ 2,806,403.27	\$ 140,320.73	\$ 2,946,724.00	6.772	8.796
Utility Funds									
U1 Waterworks	\$ 5,755,000.00	\$ 5,755,000.00	\$ --	\$ --	\$ --	\$ --	\$ --	--	--
U2 Airport	1,217,641.00	1,217,641.00	--	--	--	--	--	--	--
U3 Sewer	650,470.00	650,470.00	--	--	--	--	--	--	--
Total	\$ 7,623,111.00	\$ 7,623,111.00	\$ --	\$ --	\$ --	\$ --	\$ --	--	--
Total A.I. Funds	\$ 26,643,681.79	\$ 18,023,296.75	\$ 8,620,385.04	\$ 241,572.55	\$ 8,378,812.49	\$ 418,957.74	\$ 8,797,770.23	22.286	25.976

*The Assessed Valuation of \$7,000,000 for the North End Industrial District must be subtracted from the total assessed valuation of \$342,000,000 when calculating the tax levy for the following funds: Special Contributions, Noxious Weeds, Forestry, and General Debt and Interest.

COMPARISON OF ACTUAL REVENUE FOR 1962 AND
ESTIMATED REVENUE FOR 1963 AND 1964 BY FUNDS

GENERAL OPERATING FUND REVENUE

	Actual 1962	Estimated 1963	Estimated 1964
Unencumbered Cash Balance January 1	\$1,234,433.24	\$ 971,104.40	\$ 287,133.93
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$3,011,315.54	\$2,923,432.82	\$3,641,201.95
Current Intangible Taxes	195,965.34	190,000.00	190,000.00
Delinquent Ad Valorem Taxes	114,521.56	65,000.00	65,000.00
Delinquent Intangible Taxes	3,793.03	1,500.00	1,500.00
Total General Property Taxes	<u>\$3,325,595.47</u>	<u>\$3,179,932.82</u>	<u>\$3,897,701.95</u>
<u>Other Local Taxes</u>			
Franchise Taxes	\$ 995,602.18	\$ 995,000.00	\$1,000,000.00
Occupational Taxes (Liquor)	62,267.88	61,000.00	61,000.00
Total Other Local Taxes	<u>\$1,057,870.06</u>	<u>\$1,056,000.00</u>	<u>\$1,061,000.00</u>
<u>Licenses and Permits</u>			
Special Privilege Licenses	\$ 20,079.04	\$ 20,000.00	\$ 20,000.00
Street Privileges & Permits	11,340.29	10,000.00	10,000.00
Business Licenses	240,017.92	325,000.00	285,000.00
Dog Licenses	46,420.70	47,000.00	47,000.00
Mechanical Permits	5,606.00	5,000.00	5,000.00
Electrical Permits	23,237.30	20,000.00	20,000.00
Building & Elevator Permits	27,621.01	27,000.00	27,000.00
Plumbing Permits	17,413.30	18,000.00	18,000.00
Sewer Permits	3,426.50	4,000.00	4,000.00
House Moving Permits	3,300.64	1,500.00	1,500.00
Sign Permits	8,494.35	10,000.00	10,000.00
Non-Business Licenses	7,586.00	7,500.00	7,500.00
Total Licenses and Permits	<u>\$ 414,543.05</u>	<u>\$ 495,000.00</u>	<u>\$ 455,000.00</u>
<u>Fines and Penalties</u>			
Police Court Fines	\$ 108,037.48	\$ 110,000.00	\$ 110,000.00
Traffic Bureau Fines	701,331.40	700,000.00	700,000.00
Total Fines and Penalties	<u>\$ 809,368.88</u>	<u>\$ 810,000.00</u>	<u>\$ 810,000.00</u>

GENERAL OPERATING FUND REVENUE (CONTINUED)

	Actual 1962	Estimated 1963	Estimated 1964
<u>Revenue from Use of Money and Property</u>			
Interest Earnings	\$ 71,527.38	\$ 60,000.00	\$ 60,000.00
Forum Rent - Arena	24,942.85	20,000.00	20,000.00
Forum Rent - Concessions	10,639.82	10,000.00	10,000.00
Forum Rent - Office Rental	4,558.20	3,000.00	3,000.00
Forum Rent - Rose Room	2,121.56	1,500.00	1,500.00
Forum Rent - Arcadia	4,847.36	4,000.00	4,000.00
Forum Rent - Other Rentals	16,835.71	10,000.00	10,000.00
Rent from Annex Building	4,100.00	2,000.00	2,000.00
Other Rentals	7,766.96	12,000.00	12,000.00
Oil Royalties	6.56	--	--
Total Revenue from Use of Money and Property	\$ 147,346.40	\$ 122,500.00	\$ 122,500.00
<u>Revenue from Other Agencies</u>			
Cigarette Stamp Taxes	\$ 248,092.00	\$ 240,000.00	\$ 240,000.00
Liquor Control Enforcement Tax	53,502.86	53,000.00	53,000.00
Sales Tax Residue	202,366.66	181,052.71	148,721.12
Gasoline Tax	393,917.73	395,000.00	395,000.00
State Highway Maintenance	47,188.75	55,000.00	60,000.00
County Highway Maintenance	2,631.26	5,000.00	5,000.00
Non-Highway Fuel Tax	3,625.45	2,000.00	2,000.00
Total Revenue from Other Agencies	\$ 951,324.71	\$ 931,052.71	\$ 903,721.12
<u>Charges for Current Services and Sales</u>			
Court Cost, Fees & Charges	\$ 23,281.41	\$ 21,000.00	\$ 21,000.00
Recording of Legal Instruments	8,809.25	14,000.00	14,000.00
Sales of Services and Commodities	519.58	500.00	500.00
Tolls - Pay Telephone Stations	633.69	500.00	500.00
Police Charges	14,377.65	15,000.00	15,500.00
Fire Protection Services	1,431.61	--	--
Ambulance Inspection Fees	135.00	100.00	100.00
Examination Fees	4,477.50	4,000.00	4,000.00
Impounding Dog Fees	3,235.00	3,000.00	3,000.00
Other Safety Charges & Sales	7,473.75	7,500.00	7,500.00
Street Cut Repairs	30,848.90	30,000.00	33,000.00
Parking Meter Revenue	249,620.19	250,000.00	250,000.00
Parking Lot Revenue	25,946.79	27,000.00	10,000.00

GENERAL OPERATING FUND REVENUE (CONTINUED)

	Actual 1962	Estimated 1963	Estimated 1964
<u>Charges for Current Services and Sales (continued)</u>			
Covering Parking Meter Permits	\$ 987.79	\$ 500.00	\$ 500.00
Sewerage Charges	81,094.07	40,000.00	--
Sewer Taps and Wyes	1,213.00	500.00	--
Refuse Collection Charges	491,638.50	500,000.00	580,000.00
Refuse Disposal Charges	51,082.30	77,000.00	100,000.00
Other Refuse Charges and Sales	2,131.78	2,000.00	2,000.00
Chrome Waste Treatment	279.09	--	--
Vital Statistics	89.00	--	--
Health Inspection Fees	724.38	15,000.00	30,000.00
Food Handlers Permits	13,236.25	13,500.00	13,500.00
Public Health Nursing Fees	3,954.22	3,500.00	3,500.00
Other Health Charges & Sales	722.50	1,000.00	1,000.00
Sale of Compensation for Loss of Property	5,727.00	3,000.00	3,000.00
Cash Overage (Shortage)	(88.84)	--	--
Total Charges for Current Services and Sales	<u>\$1,023,581.36</u>	<u>\$1,028,600.00</u>	<u>\$1,092,600.00</u>
TOTAL REVENUES--GENERAL OPERATING FUND	<u>\$8,964,063.17</u>	<u>\$8,594,189.93</u>	<u>\$8,629,657.00</u>

WATERWORKS FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
Unencumbered Cash Balance January 1	\$ 831,867.58	\$ 202,256.69	\$ 600,000.00
Operation of Properties	4,509,126.32	4,600,000.00	4,600,000.00
Sales Tax	102,688.25	105,000.00	105,000.00
Contributions in Aid of Construction	11,123.57	25,000.00	30,000.00
Customer Advances for Construction	55,713.53	65,000.00	65,000.00
Interest Earned	383,929.95	350,000.00	250,000.00
Miscellaneous Revenues	<u>55,949.64</u>	<u>105,000.00</u>	<u>105,000.00</u>
TOTAL REVENUE-- WATERWORKS FUND	<u>\$5,950,398.84</u>	<u>\$5,452,256.69</u>	<u>\$5,755,000.00</u>

SPECIAL CONTRIBUTIONS FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
Unencumbered Cash Balance January 1	<u>\$ 30,043.12</u>	<u>\$ 48,661.22</u>	<u>\$ 51,223.08</u>
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 931,751.17	\$1,001,346.39	\$1,001,480.22
Delinquent Ad Valorem Taxes	<u>36,384.13</u>	<u>25,000.00</u>	<u>25,000.00</u>
Total General Property Taxes	<u>\$ 968,135.30</u>	<u>\$1,026,346.39</u>	<u>\$1,026,480.22</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	<u>\$ 63,167.80</u>	<u>\$ 55,865.36</u>	<u>\$ 50,949.17</u>
TOTAL REVENUE-- SPECIAL CONTRIBUTIONS FUND	<u>\$1,061,346.22</u>	<u>\$1,130,872.97</u>	<u>\$1,128,652.47</u>

FIREMEN'S PENSION CONTRIBUTION FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Unencumbered Cash Balance January 1	\$ 5,044.95	\$ 8,609.47	\$ 10,451.28
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 129,154.63	\$ 136,711.40	\$ 170,640.51
Delinquent Ad Valorem Taxes	<u>4,078.70</u>	<u>2,000.00</u>	<u>2,500.00</u>
Total General Property Taxes	\$ 133,233.33	\$ 138,711.40	\$ 173,140.51
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ 7,771.55	\$ 7,783.21	\$ 6,960.35
TOTAL REVENUE--FIREMEN'S PENSION CONTRIBUTION FUND	<u>\$ 146,049.83</u>	<u>\$ 155,104.08</u>	<u>\$ 190,552.14</u>

POLICE PENSION CONTRIBUTION FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Unencumbered Cash Balance January 1	\$ 1,697.82	\$ 2,742.64	\$ 3,356.35
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 38,540.39	\$ 45,686.36	\$ 86,423.75
Delinquent Ad Valorem Taxes	<u>1,396.73</u>	<u>700.00</u>	<u>700.00</u>
Total General Property Taxes	\$ 39,937.12	\$ 46,386.36	\$ 87,123.75
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ 2,239.59	\$ 2,322.55	\$ 2,335.69
TOTAL REVENUE--POLICE PENSION CONTRIBUTION FUND	<u>\$ 43,874.53</u>	<u>\$ 51,451.55</u>	<u>\$ 92,815.79</u>

EMPLOYEES' RETIREMENT CONTRIBUTION FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
Unencumbered Cash Balance January 1	\$ 4,338.84	\$ 7,887.20	\$ 6,356.49
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 152,102.58	\$ 159,591.15	\$ 181,398.70
Delinquent Ad Valorem Taxes	<u>4,232.96</u>	<u>3,000.00</u>	<u>3,000.00</u>
Total General Property Taxes	<u>\$ 156,335.54</u>	<u>\$ 162,591.15</u>	<u>\$ 184,398.70</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	<u>\$ 7,216.44</u>	<u>\$ 9,166.10</u>	<u>\$ 8,128.20</u>
TOTAL REVENUE--EMPLOYEES' RETIREMENT CONTRIBUTION FUND	<u>\$ 167,890.82</u>	<u>\$ 179,644.45</u>	<u>\$ 198,883.39</u>

EMPLOYEES' SOCIAL SECURITY FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
Unencumbered Cash Balance January 1	\$ 24,276.31	\$ 13,906.87	\$ 7,646.85
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 95,615.66	\$ 148,303.92	\$ 145,397.23
Delinquent Ad Valorem Taxes	<u>4,029.31</u>	<u>1,500.00</u>	<u>2,000.00</u>
Total General Property Taxes	<u>\$ 99,644.97</u>	<u>\$ 149,803.92</u>	<u>\$ 147,397.23</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	<u>\$ 7,101.59</u>	<u>\$ 5,762.06</u>	<u>\$ 7,629.92</u>
TOTAL REVENUE--EMPLOYEES' SOCIAL SECURITY FUND	<u>\$ 131,022.87</u>	<u>\$ 169,472.85</u>	<u>\$ 162,674.00</u>

NOXIOUS WEEDS ERADICATION FUND REVENUE

	Actual <u>1962</u>	Estimated <u>1963</u>	Estimated <u>1964</u>
Unencumbered Cash Balance January 1	\$ 607.57	\$ 471.99	\$ 601.53
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 6,766.72	\$ 8,520.76	\$ 9,911.47
Delinquent Ad Valorem Taxes	<u>227.86</u>	<u>100.00</u>	<u>100.00</u>
Total General Property Taxes	\$ <u>6,994.58</u>	\$ <u>8,620.76</u>	\$ <u>10,011.47</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ <u>382.84</u>	\$ <u>407.78</u>	\$ <u>436.00</u>
TOTAL REVENUE--NOXIOUS WEEDS ERADICATION FUND	<u>\$ 7,984.99</u>	<u>\$ 9,500.53</u>	<u>\$ 11,049.00</u>

FLOOD CONTROL MAINTENANCE FUND REVENUE

	Actual <u>1962</u>	Estimated <u>1963</u>	Estimated <u>1964</u>
Unencumbered Cash Balance January 1	\$ 38,822.30	\$ 27,381.53	\$ 18,881.62
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 117,975.07	\$ 125,525.60	\$ 150,942.59
Delinquent Ad Valorem Taxes	<u>3,226.88</u>	<u>2,000.00</u>	<u>2,000.00</u>
Total General Property Taxes	\$ <u>121,201.95</u>	\$ <u>127,525.60</u>	\$ <u>152,942.59</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ <u>6,335.92</u>	\$ <u>7,109.49</u>	\$ <u>6,399.79</u>
TOTAL REVENUE--FLOOD CONTROL MAINTENANCE FUND	<u>\$ 166,360.17</u>	<u>\$ 162,016.62</u>	<u>\$ 178,224.00</u>

SPECIAL BUILDING FUND REVENUE

	<u>Actual</u> <u>1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
Unencumbered Cash Balance January 1	\$ --	\$ --	\$ --
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ --	\$ --	\$ --
Delinquent Ad Valorem Taxes	<u>3,313.27</u>	<u> --</u>	<u> --</u>
Total General Property Taxes	<u>\$ 3,313.27</u>	<u>\$ --</u>	<u>\$ --</u>
<u>Revenue from Use of Money and Property</u>			
Investments	\$ --	\$ --	\$ --
Interest Earnings	<u> --</u>	<u> --</u>	<u> --</u>
Total Revenue from Use of Money and Property	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	<u>\$ 1,914.18</u>	<u>\$ --</u>	<u>\$ --</u>
TOTAL REVENUE--SPECIAL BUILDING FUND	<u><u>\$ 5,227.45</u></u>	<u><u>\$ --</u></u>	<u><u>\$ --</u></u>

Comments

Since there is no longer a mill levy for this fund, it has become inactive. The revenue received in 1962 consisting of sales tax residue and delinquent taxes was transferred to the City Building Acquisition and Planning Construction Fund.

GENERAL DEBT AND INTEREST FUND REVENUE

	Actual <u>1962</u>	Estimated <u>1963</u>	Estimated <u>1964</u>
Unencumbered Cash Balance January 1	<u>\$1,006,073.72</u>	<u>\$1,121,128.69</u>	<u>\$ 421,834.73</u>
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$3,136,687.25	\$2,042,122.01	\$2,806,403.27
Delinquent Ad Valorem Taxes	116,638.78	80,000.00	80,000.00
Current Special Assessment Taxes	4,310,768.35	4,200,000.00	3,815,000.00
Delinquent Special Assessment Taxes	<u>239,960.14</u>	<u>193,119.34</u>	<u>150,000.00</u>
Total General Property Taxes	<u>\$7,804,054.52</u>	<u>\$6,515,241.35</u>	<u>\$6,851,403.27</u>
<u>Revenue from Use of Money and Property</u>			
Premium on Sale of Bonds	\$ 4,324.70	\$ 2,375.41	\$ --
Accrued Interest on Bonds Sold	8,239.71	4,000.00	--
Interest Earnings	<u>91,108.62</u>	<u>80,000.00</u>	<u>80,000.00</u>
Total Revenue from Use of Money and Property	<u>\$ 103,673.03</u>	<u>\$ 86,375.41</u>	<u>\$ 80,000.00</u>
<u>Sale and Compensation for Loss of Property</u>	<u>\$ 3,002.51</u>	<u>\$ --</u>	<u>\$ --</u>
<u>Contribution from County Improvement District</u>	<u>\$ --</u>	<u>\$ 7,904.58</u>	<u>\$ --</u>
<u>Transfers from Other Funds</u>	<u>\$ 91,623.50</u>	<u>\$ 910,000.00</u>	<u>\$ 865,530.00</u>
TOTAL REVENUE--GENERAL DEBT AND INTEREST FUND	<u><u>\$9,008,427.28</u></u>	<u><u>\$8,640,650.03</u></u>	<u><u>\$8,218,768.00</u></u>

FORESTRY FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Unencumbered Cash Balance January 1	\$ --	\$ 6,039.26	\$ 10,269.89
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 198,880.57	\$ 196,751.54	\$ 185,012.80
Delinquent Ad Valorem Taxes	--	2,000.00	2,000.00
Total General Property Taxes	<u>\$ 198,880.57</u>	<u>\$ 198,751.54</u>	<u>\$ 187,012.80</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ --	\$ 11,985.09	\$ 10,012.31
Revenue from Services Charges	<u>\$ 2,112.08</u>	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>
TOTAL REVENUE--FORESTRY FUND	<u><u>\$ 200,992.65</u></u>	<u><u>\$ 218,775.89</u></u>	<u><u>\$ 209,295.00</u></u>

SEWER UTILITY FUND REVENUE

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Unencumbered Cash Balance, January 1	\$ --	\$ (1,652.07)	\$ --
Revenue from Operation of Properties	248,706.88	1,527,114.00	1,516,000.00
Transfer to General Debt and Interest Fund	<u>--</u>	<u>(910,000.00)</u>	<u>(865,530.00)</u>
TOTAL REVENUE--SEWER UTILITY FUND	<u><u>\$ 248,706.88</u></u>	<u><u>\$ 615,461.93</u></u>	<u><u>\$ 650,470.00</u></u>

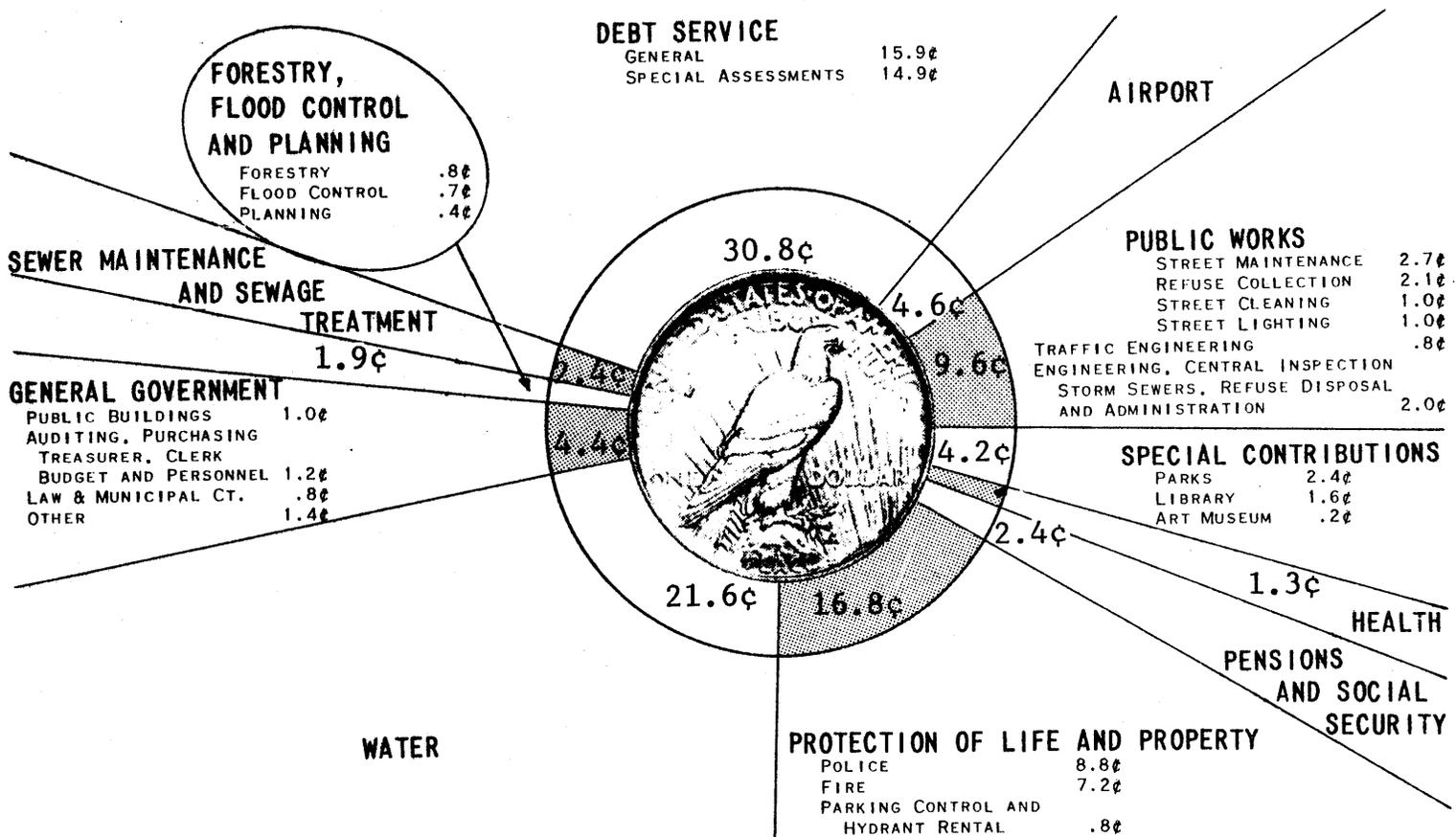
AIRPORT FUND REVENUE

	Actual <u>1962</u>	Estimated	
		<u>1963</u>	<u>1964</u>
Working Capital, January 1	\$ 655,072.80	\$ 558,034.50	\$ 372,092.23
Revenue Bonds and Grants	\$ --	\$ 332,110.73	\$ 130,000.00
<u>Operating Revenue</u>			
Gross Profit--Fuel Sales	\$ 14,547.86	\$ 15,650.00	\$ 15,650.00
Tie-Down and Parking	1,800.00	1,800.00	1,800.00
Other Fuel Sales Income	1,339.78	1,000.00	1,000.00
Building Areas	2,789.99	3,150.00	3,000.00
Airfield-Airlines (Landing Fee)	65,730.42	76,205.00	68,500.00
Based Operators	3,600.00	3,600.00	3,600.00
Sale of Crops	29,776.76	32,265.00	31,265.00
Other Landings	42,594.00	40,275.00	41,275.00
Terminal Buildings			
Airlines	20,863.20	20,890.00	20,890.00
Restaurant	25,434.86	31,250.00	27,250.00
Other Rentals	40,113.49	43,175.00	40,500.00
Rented Buildings	124,024.72	123,800.00	124,500.00
Business Franchise	28,816.47	29,700.00	29,700.00
Advertising	4,247.49	3,900.00	4,000.00
Utilities	20,326.61	21,325.00	21,325.00
Trash Collection	1,443.63	1,350.00	1,350.00
Other	7,437.67	5,680.00	7,000.00
Ground Transportation	7,300.00	6,300.00	7,300.00
Concessions	22,232.75	22,650.00	22,650.00
Sale of Junk	153.53	75.00	75.00
Interest	8,008.00	9,975.00	9,698.77
Sales Tax	1,079.53	1,075.00	1,075.00
Total Operating Revenue	<u>\$ 473,660.76</u>	<u>\$ 495,090.00</u>	<u>\$ 483,403.77</u>
TOTAL REVENUE	\$1,128,733.56	\$1,385,235.23	\$ 985,496.00
Add: Depreciation	<u>\$ 219,601.63</u>	<u>\$ 215,145.00</u>	<u>\$ 232,145.00</u>
TOTAL REVENUE & DEPRECIATION-- AIRPORT FUND	<u><u>\$1,348,335.19</u></u>	<u><u>\$1,600,380.23</u></u>	<u><u>\$1,217,641.00</u></u>

EXPENDITURE SUMMARY

THE BUDGET DOLLAR

HOW THE MONEY IS USED



COMPARISON OF ACTUAL EXPENDITURES FOR 1962
WITH BUDGET ESTIMATES FOR 1963 AND 1964 BY FUND

	<u>Actual</u> <u>1962</u>	<u>Estimated</u>	
		<u>1963</u>	<u>1964</u>
<u>GENERAL FUNDS</u>			
G1 General Operating	\$ 7,992,958.77	\$ 8,307,056.00	\$ 8,629,657.00
G3 Noxious Weeds	7,513.00	8,899.00	11,049.00
G4 Forestry Fund	194,953.39	208,506.00	209,295.00
G5 Flood Control	<u>138,978.64</u>	<u>143,135.00</u>	<u>178,224.00</u>
TOTAL GENERAL FUNDS	\$ 8,334,403.80	\$ 8,667,596.00	\$ 9,028,225.00
<u>SPECIAL FUNDS</u>			
S1 Special Contributions	\$ 1,012,685.00	\$ 1,079,649.89	\$ 1,128,652.47
S2 Firemen's Pension Contribution	137,440.36	144,652.80	190,552.14
S3 Police Pension Contribution	41,131.89	48,095.20	92,815.79
S4 Employees' Retirement Contribution	160,003.62	173,287.96	198,883.39
S5 Employees' Social Security Contribution	<u>117,116.00</u>	<u>161,826.00</u>	<u>162,674.00</u>
TOTAL SPECIAL FUNDS	\$ 1,468,376.87	\$ 1,607,511.85	\$ 1,773,577.79
<u>DEBT SERVICE FUND</u>			
D1 General Debt & Interest	\$ 7,887,298.59	\$ 8,218,815.30	\$ 8,218,768.00
<u>UTILITY FUNDS</u>			
U1 Waterworks	\$ 5,748,142.15	\$ 4,852,256.69	\$ 5,755,000.00
U2 Airport Fund	790,300.69	1,228,288.00	1,217,641.00
U3 Sewer	<u>250,358.95</u>	<u>615,461.93</u>	<u>650,470.00</u>
TOTAL UTILITY FUNDS	\$ 6,788,801.79	\$ 6,696,006.62	\$ 7,623,111.00
TOTAL ALL FUNDS	<u>\$24,478,881.05</u>	<u>\$25,189,929.77</u>	<u>\$26,643,681.79</u>

**COMPARISON OF ACTUAL EXPENDITURES FOR 1962
WITH BUDGET ESTIMATES FOR 1963 AND 1964 BY FUNCTION**

	Actual 1962	Estimated	
		1963	1964
GENERAL OPERATING FUND			
<u>General Government</u>			
City Commission	\$ 31,650.15	\$ 24,539.00	\$ 26,251.00
City Manager	57,476.04	60,005.00	71,649.00
Department of Law	74,330.42	77,111.00	86,913.00
Municipal Courts	89,445.98	102,837.00	113,880.00
Human Relations	--	13,162.00	13,874.00
Total General Government	\$ 252,902.59	\$ 277,654.00	\$ 312,567.00
<u>Department of Administration</u>			
City Auditor	\$ 56,222.50	\$ 56,666.00	\$ 58,468.00
Purchasing	30,883.65	30,443.00	36,695.00
City Treasurer	54,918.68	60,833.00	63,647.00
City Clerk	27,550.94	28,022.00	31,288.00
Budget and Management	51,886.48	45,906.00	52,980.00
Personnel	60,831.59	63,953.00	66,375.00
Public Buildings	199,769.76	207,915.00	208,676.00
Forum Building	67,122.73	60,269.00	56,537.00
Total Dept. of Administration	\$ 549,186.33	\$ 554,007.00	\$ 574,666.00
<u>Protection of Life and Property</u>			
Police Department			
Operations	\$1,189,443.12	\$1,194,041.00	\$1,213,638.00
Investigations	415,888.50	461,668.00	468,183.00
Service	506,374.51	512,651.00	486,389.00
Staff	146,554.76	169,618.00	171,144.00
Total Police Department	\$2,258,260.89	\$2,337,978.00	\$2,339,354.00
Fire Department			
Administration	\$ 165,014.75	\$ 163,764.00	\$ 175,910.00
Operations	1,446,949.38	1,683,398.00	1,687,441.00
Fire Prevention	55,179.44	59,025.00	59,960.00
Total Fire Department	\$1,667,143.57	\$1,906,187.00	\$1,923,311.00
Fire Hydrant Rental	\$ 128,525.10	\$ 132,000.00	\$ 135,000.00
Parking Control	\$ 54,522.97	\$ 60,445.00	\$ 71,027.00
Total Protection of Life and Property	\$4,108,452.53	\$4,436,610.00	\$4,468,692.00

GENERAL OPERATING FUND (CONTINUED)

	Actual 1962	Estimated	
		1963	1964
<u>Department of Public Works</u>			
Administration	\$ 91,600.09	\$ 93,122.00	\$ 96,203.00
Engineering	90,435.29	98,581.00	105,774.00
Traffic Engineering	203,796.91	211,954.00	216,954.00
Street Lighting	225,939.36	253,715.00	257,367.00
Maintenance			
Equipment	1,312.48	--	--
Streets	634,216.07	690,443.00	721,653.00
Sewers	165,349.46	--	--
Storm Sewers	--	65,964.00	64,099.00
Street Cleaning	271,419.98	277,780.00	279,365.00
Sanitation	16609		
Refuse Disposal	49,828.52	62,676.00	92,169.00
Refuse Collection	508,251.92	624,623.00	569,891.00
Central Inspection	135,584.12	152,065.00	167,995.00
Total Dept. of Public Works	\$2,577,734.20	\$2,530,923.00	\$2,571,470.00
<u>Department of Public Health</u>			
Less: Sedgwick County Contribution		218,422.00	234,073.00
State, Federal and Other Agencies		55,929.00	70,815.00
City Social Security, Pension & Group Insur.		22,349.00	24,367.00
Total City Health Contribution	\$ 285,081.01	\$ 305,286.00	\$ 326,742.00
<u>Metropolitan Planning Department</u>			
Less: Federal Assistance		100,000.00	100,000.00
Sedgwick County Contribution		101,017.00	101,544.00
City Social Security, Pension & Group Insur.		5,947.00	5,771.00
Total City Planning Contribution	\$ 87,333.70	\$ 95,070.00	\$ 95,773.00
<u>Sewage Treatment</u>	\$ 144,797.70	\$ --	\$ --

GENERAL OPERATING FUND (CONTINUED)

	Actual <u>1962</u>	Estimated <u>1963</u>	Estimated <u>1964</u>
<u>Non-Departmental</u>			
General Miscellaneous	\$ --	\$ 100,000.00	\$ 100,000.00
Election Expense	--	25,000.00	--
Judgments and Claims	29,566.86	20,000.00	20,000.00
Contributions and Donations	78,326.45	66,865.00	59,347.00
Refunds	1,376.00	1,500.00	1,500.00
Group Insurance	68,226.41	52,041.00	70,400.00
Workmen's Compensation	--	23,521.00	23,500.00
Urban Renewal	--	5,000.00	5,000.00
Total Non-Departmental	\$ 177,495.72	\$ 293,927.00	\$ 279,747.00
TOTAL EXPENDITURES-- GENERAL OPERATING FUND	\$7,982,983.78	\$8,493,477.00	\$8,629,657.00
Add: Adjustments	\$ 9,974.99	--	--
Less: Estimated Underexpenditures	\$ --	\$ (186,421.00)	\$ --
TOTAL EXPENDITURES AND ADJUST- MENTS--GENERAL OPERATING FUND	<u>\$7,992,958.77</u>	<u>\$8,307,056.00</u>	<u>\$8,629,657.00</u>
WATERWORKS FUND	<u>\$5,748,142.15</u>	<u>\$4,852,256.69</u>	<u>\$5,755,000.00</u>
NOXIOUS WEEDS ERADICATION FUND	<u>\$ 7,513.00</u>	<u>\$ 8,899.00</u>	<u>\$ 11,049.00</u>
FLOOD CONTROL FUND	<u>\$ 138,978.64</u>	<u>\$ 143,135.00</u>	<u>\$ 178,224.00</u>
SPECIAL CONTRIBUTIONS FUND			
Board of Park Commissioners	\$ 578,241.00	\$ 620,295.49	\$ 648,641.77
Library Board	401,444.00	424,488.75	432,430.70
Wichita Art Museum	33,000.00	34,865.65	47,580.00
Total Expenditures--Special Contributions Fund	<u>\$1,012,685.00</u>	<u>\$1,079,649.89</u>	<u>\$1,128,652.47</u>

	Actual 1962	Estimated 1963	Estimated 1964
FIREMEN'S PENSION FUND	<u>\$ 137,440.36</u>	<u>\$ 144,652.80</u>	<u>\$ 190,552.14</u>
POLICE PENSION FUND	<u>\$ 41,131.89</u>	<u>\$ 48,095.20</u>	<u>\$ 92,815.79</u>
EMPLOYEES' RETIREMENT FUND	<u>\$ 160,003.62</u>	<u>\$ 173,287.96</u>	<u>\$ 198,883.39</u>
EMPLOYEES' SOCIAL SECURITY FUND	<u>\$ 117,116.00</u>	<u>\$ 161,826.00</u>	<u>\$ 162,674.00</u>
SPECIAL BUILDING FUND	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
FORESTRY FUND	<u>\$ 194,953.39</u>	<u>\$ 208,506.00</u>	<u>\$ 209,295.00</u>
GENERAL DEBT AND INTEREST FUND	<u>\$7,887,298.59</u>	<u>\$8,218,815.30</u>	<u>\$8,218,768.00</u>
AIRPORT FUND	<u>\$ 790,300.69</u>	<u>\$1,228,288.00</u>	<u>\$1,217,641.00</u>
SEWER UTILITY FUND	<u>\$ 250,358.95</u>	<u>\$ 615,461.93</u>	<u>\$ 650,470.00</u>
TOTAL ALL FUNDS	<u>\$24,478,881.05</u>	<u>\$25,189,929.77</u>	<u>\$26,643,681.79</u>

GENERAL OPERATING FUND



General Government Activities

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	City Commission		G1-11	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES	\$ 16,000.08	\$ 17,839	\$ 17,956	
CONTRACTUAL SERVICES	10,485.58	4,800	5,445	
COMMODITIES	4,121.52	1,500	2,850	
CAPITAL OUTLAYS	1,042.97	400	--	
TOTAL	\$ 31,650.15	\$ 24,539	\$ 26,251	

FUNCTION

The Board of City Commissioners is the legislative body of the City of Wichita. The Board consists of five members elected at large for four-year terms on a staggered basis. As the elected representatives of the citizenry of Wichita the Commissioners are responsible for appointing a City Manager, and citizens to various boards and commissions. The Board of Commissioners enacts local legislation, adopts the budget and determines policy for the City of Wichita.

BUDGET COMMENTS

This budget has been increased \$1,712 due to changes in the following items:

1. Account 220--One additional telephone line is provided for 1964 at a cost of \$245.
2. Account 260--This account was increased to pay the cost of membership to the United States Conference of Mayors and increased costs to the American Municipal Association.
3. Account 330--In order to provide for the City's share in the program of the Annual State Legislators Open House this account has been increased \$1,100.

FUND General	DEPARTMENT City Commission	DIVISION		ACTIVITY NO. G1-11
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 16,000.08	\$ 17,839	\$ 17,956
TOTAL		\$ 16,000.08	\$ 17,839	\$ 17,956
CONTRACTUAL SERVICES				
220 Communications		\$ 438.64	\$ 300	\$ 545
230 Transportation		5,096.95	3,000	3,000
240 Advertising		1,303.40	--	--
250 Insurance		--	500	--
260 Dues & Subscriptions		1,105.25	1,000	1,900
270 Professional Services		2,488.45	--	--
290 Maintenance of Equipment		8.89	--	--
295 Other Contractual Services		44.00	--	--
TOTAL		\$ 10,485.58	\$ 4,800	\$ 5,445
COMMODITIES				
310 Office Supplies		\$ 1,140.80	\$ 600	\$ 450
320 Clothing and Linen		1.40	--	--
330 Food, Drugs & Chemicals		2,422.24	900	2,000
390 Minor Apparatus and Tools		82.25	--	400
395 Other Commodities		474.83	--	--
TOTAL		\$ 4,121.52	\$ 1,500	\$ 2,850
CAPITAL OUTLAY				
440 Office Equipment		\$ 882.97	\$ 400	\$ --
470 Other Capital Outlay		160.00	--	--
TOTAL		\$ 1,042.97	\$ 400	\$ --
GRAND TOTAL		\$ 31,650.15	\$ 24,539	\$ 26,251

PERSONNEL SCHEDULE

FUND General	DEPARTMENT City Commission			DIVISION	ACTIVITY NO. G1-11	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Mayor	1	1	1	--	\$ 4,000	\$ 4,000
President	1	1	1	--	3,000	3,000
City Commissioner	3	3	3	--	9,000	9,000
SUB-TOTAL	5	5	5		\$ 16,000	\$ 16,000
Add: Amount Charged from G1-12					1,839	1,956
TOTAL					\$ 17,839	\$ 17,956
First Quarter						\$ 4,489
Second Quarter						4,489
Third Quarter						4,489
Fourth Quarter						4,489
TOTAL						\$ 17,956

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	City Manager		G1-12
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 47,804.68	\$ 52,215	\$ 53,424
CONTRACTUAL SERVICES	4,615.23	3,890	5,875
COMMODITIES	6,663.91	5,800	14,250
CAPITAL OUTLAYS	292.22	--	--
Less: Amount Charged to Water Dept.	(1,900.00)	(1,900)	(1,900)
TOTAL	\$ 57,476.04	\$ 60,005	\$ 71,649

FUNCTION

The City Manager is the Chief Executive and Administrative Officer of the City. He is responsible for the efficient administration of all City departments except Park, Library and Art Museum functions. It is his duty to: (1) advise the City Commission; (2) insure that all ordinances and laws are enforced; (3) make all appointments and removals in the administrative staff; (4) advise the Commission of the financial condition and needs of the City; (5) prepare and submit a budget; (6) recommend measures and ordinances which he may deem necessary and which he feels enhance the efficiency and effective operation of the City; (7) prepare and submit such reports as may be requested by the Commission; (8) perform any other duty prescribed by State Statute or required of him by ordinance or resolution of the Commission.

BUDGET COMMENTS

The 1964 budget has been increased \$11,644 due to the following significant items:

1. Account 110--This account has been increased \$1,209 due to merit salary increases.
2. Account 270 and 310--These two accounts have been increased \$10,500. This increase is for consulting services, publication and distribution of the "1963 Annual Report" at \$9,500 and \$1,500 for the publication and distribution of a monthly "Report to the Citizens of Wichita".

FUND	DEPARTMENT	DIVISION	ACTUAL	BUDGET	ACTIVITY NO.
General	City Manager		1962	1963	G1-12
ACCOUNT CLASSIFICATION			1962	1963	BUDGET
					1964
PERSONAL SERVICES					
110 Salaries & Wages			\$ 47,804.68	\$ 52,215	\$ 53,424
TOTAL			\$ 47,804.68	\$ 52,215	\$ 53,424
CONTRACTUAL SERVICES					
220 Communications			\$ 1,444.99	\$ 1,570	\$ 1,465
230 Transportation			1,306.10	1,200	1,200
240 Advertising			234.00	--	--
250 Insurance			109.50	--	--
260 Dues & Subscriptions			250.74	250	250
270 Professional Services			175.00	--	2,000
290 Maintenance of Equipment			105.55	150	150
295 Other Contractual Services			989.35	720	810
TOTAL			\$ 4,615.23	\$ 3,890	\$ 5,875
COMMODITIES					
310 Office Supplies			\$ 5,901.40	\$ 5,000	\$ 13,500
320 Clothing and Linen			22.50	--	--
330 Food, Drugs & Chemicals			314.51	550	500
340 Operating Supplies--Buildings & Improvements			1.58	--	--
360 Operating Supplies--Equipment			264.49	250	250
395 Other Commodities			159.43	--	--
TOTAL			\$ 6,663.91	\$ 5,800	\$ 14,250
CAPITAL OUTLAY					
440 Office Equipment			292.22	--	\$ --
TOTAL			\$ 292.22	\$ --	\$ --
SUB-TOTAL			\$ 59,376.04	\$ 61,905	\$ 73,549
Less: Amount Charged to Water Dept.			(1,900.00)	(1,900)	(1,900)
GRAND TOTAL			\$ 57,476.04	\$ 60,005	\$ 71,649

PERSONNEL SCHEDULE

FUND General	DEPARTMENT City Manager			DIVISION	ACTIVITY NO. G1-12	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
City Manager	1	1	1		\$ 24,300	\$ 24,300
Executive Assistant	1	1	1	750-915	9,540	9,930
Information Officer	1	1	1	565-690	7,380	7,680
City Manager's Secretary	1	1	1	400-485	5,400	5,604
Stenographer-Clerk II	<u>2</u>	<u>2</u>	<u>2</u>	300-368	<u>7,434</u>	<u>7,866</u>
SUB-TOTAL	6	6	6		\$ 54,054	\$ 55,380
Less: Amount Charged to G1-11					<u>(1,839)</u>	<u>(1,956)</u>
TOTAL					\$ 52,215	\$ 53,424
First Quarter						\$ 13,293
Second Quarter						13,293
Third Quarter						13,398
Fourth Quarter						<u>13,440</u>
TOTAL						\$ 53,424

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Law		G1-14
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 50,404.12	\$ 58,661	\$ 83,774
CONTRACTUAL SERVICES	21,919.80	19,750	6,616
COMMODITIES	1,726.00	800	2,022
CAPITAL OUTLAYS	280.50	--	--
Less: Amount Charged to Water Dept.	--	(2,100)	(5,499)
TOTAL	\$ 74,330.42	\$ 77,111	\$ 86,913

FUNCTION

The Department of Law is responsible for the legal affairs of the City and furnishes legal counsel to the City Commission, the City Manager and all Departments of the City. The department represents the City in litigation in all the courts of the United States, the State of Kansas, and Police and Traffic Courts of the City.

BUDGET COMMENTS

The Law Department budget has been increased due to the following significant factors:

1. Account 110--The Law Department has revised its salaries and wages account to compensate in this account for office allowances for all part-time positions. In 1963 \$10,300 was budgeted in the 270 account for office allowances. For the balance of 1963 and the 1964 budget the salaries have been adjusted upward and the 270 account reduced \$10,300. The salaries account was also increased \$7,200 due to a change of accounting procedures for charges to Construction projects. (See Budget Report No. 1).
2. Account 230--This account has been reduced \$2,850. Less funds will be required for travel with the State Legislature not in session in 1964.
3. Account 270--This account was reduced \$10,300 due to compensating for office allowance in the salaries account. The \$2,000 in this account is for per diem fees at \$1,500 and pro tem prosecution at \$500.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Law		G1-14
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages	\$ 50,404.12	\$ 58,661	\$ 83,774
TOTAL	\$ 50,404.12	\$ 58,661	\$ 83,774
CONTRACTUAL SERVICES			
220 Communications	\$ 1,106.66	\$ 1,000	\$ 881
230 Transportation	2,643.96	5,000	2,150
260 Dues & Subscriptions	1,431.48	1,200	1,400
270 Professional Services	16,641.36	12,300	2,000
290 Maintenance of Equipment	63.34	100	65
295 Other Contractual Services	33.00	150	120
TOTAL	\$ 21,919.80	\$ 19,750	\$ 6,616
COMMODITIES			
310 Office Supplies	\$ 1,565.88	\$ 800	\$ 1,500
330 Food, Drugs & Chemicals	144.66	--	500
360 Operating Supplies--Equipment	15.46	--	22
TOTAL	\$ 1,726.00	\$ 800	\$ 2,022
CAPITAL OUTLAY			
440 Office Equipment	\$ 280.50	\$ --	\$ --
TOTAL	\$ 280.50	\$ --	\$ --
SUB-TOTAL	\$ 74,330.42	\$ 79,211	\$ 92,412
Less: Amount Charged to Water Dept.	--	(2,100)	(5,499)
GRAND TOTAL	\$ 74,330.42	\$ 77,111	\$ 86,913
		9800 7200 2600	

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Law	ACTUAL	BUDGET	BUDGET	RANGE	BUDGET	BUDGET
		1963	1963	1964		1963	1964
City Attorney & Director of Law (P.T.)		1	1	1	990-1200	\$ 11,640	\$ 14,400
First Assistant City Attorney (P.T.)		1	0	1	810-990	--	10,350
Asst. City Attorney III (P.T.)		5	0	5	590-720	--	39,960
Asst. City Attorney I (P.T.)		1	0	1	400-485	--	5,094
Attorney I		0	1	1	590-720	6,280	5,940
Junior Attorney		1	0	1	450-485	--	5,502
Attorney II (P.T.)		0	7	0	416-505	40,629	--
Attorney I (P.T.)		1	1	0	287-354	3,912	--
Administrative Secretary		1	2	1	354-433	9,220	4,928
Steno-Clerk I		1	0	1	265-326	--	3,420
SUB-TOTAL		12	12	12		\$ 71,681	\$ 89,594
Less: Amount Charged to Metropolitan Area Planning Commission						(5,820)	(5,820)
Less: Amount Charged to Construction						(7,200)	--
TOTAL						\$ 58,661	\$ 83,774
First Quarter							\$ 20,610
Second Quarter							20,666
Third Quarter							21,249
Fourth Quarter							21,249
TOTAL							\$ 83,774

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	City Manager	Municipal Courts	G1-15	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES	\$ 73,307.28	\$ 82,928	\$ 91,180	
CONTRACTUAL SERVICES	10,594.17	13,230	14,400	
COMMODITIES	4,822.48	5,320	8,300	
CAPITAL OUTLAYS	722.05	1,359	--	
TOTAL	\$ 89,445.98	\$102,837	\$113,880	

FUNCTION

The Municipal Courts has two divisions--Police and Traffic. The office of the Clerk of the Municipal Courts collects fines and costs, handles bond money, deals with the public and processes all paper pertaining to all Police and Traffic Court cases, including issuing complaints and warrants, bench warrants, subpoenas, orders of commitment, transcripts of appeals to the District Court, etc.

The Traffic Violations Bureau processes all traffic summons written by the Police Department, collects set fines on parking and minor moving violations, issues complaints and warrants on unpaid summons, takes reports on defective meters, and deals with the public. All reports and tickets handled by the Traffic Bureau are processed by IBM which helps keep the Traffic Bureau work load current and enables a more efficient operation.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Court Cases Processed	11,005	11,000	11,500
Parking Tickets Processed	103,303	105,000	105,000
Moving Tickets Processed	48,345	50,000	50,000
Traffic Warrants Handled	11,605	14,000	13,000
Bench Warrants and Commitments	3,391	4,000	3,600
Subpoenas	6,200	6,400	6,500
IBM Work Cards Punched	200,000	155,000	215,000

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	City Manager	Municipal Courts	G1-15

BUDGET COMMENTS

This budget has been increased \$11,043 for the 1964 budget. The adjustments which were made are as follows:

1. Account 110--The Police Court judges and Clerk were granted salary increases by the 1963 State Legislature to take effect July 1, 1963. It was necessary to increase the salary and wages account \$5,100 for 1964 to accommodate this legislation. Merit salary increases amounted to \$3,152 for 1964.
2. Account 270--This account has been increased \$1,650 for 1964. This is due to 1963 State Legislation which stipulates that pro tem judges will be paid \$25 per session rather than \$10. The courts have budgeted 110 days for pro tem judges for 1964.
3. Account 310--In 1964 all parking tickets and moving warrants will be purchased from this budget. It was necessary to increase the budget \$3,100 for this purpose and reduce the Police staff operation by a corresponding amount.

DETAIL

FUND General	DEPARTMENT City Manager	DIVISION Municipal Courts		ACTIVITY NO. G1-15
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 73,307.28	\$ 82,928	\$ 91,180
TOTAL		\$ 73,307.28	\$ 82,928	\$ 91,180
CONTRACTUAL SERVICES				
220 Communications		\$ 1,163.03	\$ 1,300	\$ 1,050
230 Transportation		874.54	1,800	1,800
250 Insurance		64.79	200	150
260 Dues & Subscriptions		377.50	500	500
270 Professional Services		1,150.00	1,100	2,750
290 Maintenance of Equipment		608.31	790	610
295 Other Contractual Services		6,356.00	7,540	7,540
TOTAL		\$ 10,594.17	\$ 13,230	\$ 14,400
COMMODITIES				
310 Office Supplies		\$ 3,665.30	\$ 3,670	\$ 6,800
360 Operating Supplies--Equipment		1,157.18	1,650	1,500
TOTAL		\$ 4,822.48	\$ 5,320	\$ 8,300
CAPITAL OUTLAY				
440 Office Equipment		\$ 722.05	\$ 1,359	\$ --
TOTAL		\$ 722.05	\$ 1,359	\$ --
GRAND TOTAL		\$ 89,445.98	\$102,837	\$113,880

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.
General	City Manager	ACTUAL	BUDGET	BUDGET	Municipal Courts	G1-15
		1963	1963	1964	RANGE	BUDGET
						1964
	Police Judge	1	1	1	6500 yr	\$ 4,450
	Traffic Judge	1	1	1	6500 yr	\$ 6,500
	Clerk of Municipal Court	1	1	1	7500 yr	6,500
	Police Court Deputy Clerk	1	1	1	485-590	7,500
	Account Clerk II	1	1	1	354-433	6,500
	Stenographer-Clerk II	1	2	1	300-368	4,608
	Tabulating Machine Operator II	1	0	1	300-368	7,926
	Tabulating Machine Operator I	0	2	1	300-368	--
	Cashier I	0	0	1	300-368	7,590
	Teller	6	5	5	275-340	--
	Stenographer-Clerk I	2	2	2	265-326	18,552
	Key Punch Operator	3	2	2	265-326	6,390
	Typist Clerk	3	3	3	245-300	6,802
		<u>3</u>	<u>3</u>	<u>3</u>		9,480
	TOTAL	21	21	21		\$ 82,928
	First Quarter					\$ 22,650
	Second Quarter					22,726
	Third Quarter					22,866
	Fourth Quarter					<u>22,938</u>
	TOTAL					\$ 91,180

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	City Manager	Human Relations	G1-16	
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			\$ 11,117	\$ 11,599
CONTRACTUAL SERVICES			1,185	965
COMMODITIES			675	1,125
CAPITAL OUTLAYS			185	185
TOTAL			\$ 13,162	\$ 13,874

FUNCTION

This division is the staff arm of the Human Relations Commission. The Human Relations Commission has two major over-all responsibilities: (1) hearing, investigating, and reconciling all accusations and complaints made pertaining to acts of discrimination and unfairness made in the City of Wichita; (2) coordinating various social agencies to promote better understanding and to relieve tension. Its tools are educational programs and minor conferences.

BUDGET COMMENTS

The total increase in this budget is \$712. Of this increase \$482 is for regular merit salary increases and the balance is due to increased costs of postage and office supplies.

Prior to 1963, funds for Human Relations were included in the Contributions and Donations budget.

FUND General	DEPARTMENT City Manager	DIVISION Human Relations		ACTIVITY NO. G1-16
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages			\$ 11,117	\$ 11,599
TOTAL			\$ 11,117	\$ 11,599
CONTRACTUAL SERVICES				
220 Communications			\$ 405	\$ 155
230 Transportation			550	550
260 Dues & Subscriptions			100	130
280 Maintenance of Buildings & Improvements			--	30
290 Maintenance of Equipment			30	--
295 Other Contractual Services			100	100
TOTAL			\$ 1,185	\$ 965
COMMODITIES				
310 Office Supplies			\$ 625	\$ 1,075
330 Food, Drugs & Chemicals			50	50
360 Operating Supplies--Equipment			--	--
395 Other Commodities			--	--
TOTAL			\$ 675	\$ 1,125
CAPITAL OUTLAY				
420 Buildings			\$ --	\$ --
440 Office Equipment			--	--
470 Other Capital Outlay			185	185
TOTAL			\$ 185	\$ 185
GRAND TOTAL			\$ 13,162	\$ 13,874

PERSONNEL SCHEDULE

FUND General	DEPARTMENT City Manager	DIVISION Human Relations			ACTIVITY NO. G1-16	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Executive Secretary	1	1	1	615-750	\$ 7,855	\$ 8,155
Stenographer-Clerk I	<u>1</u>	<u>1</u>	<u>1</u>	265-326	<u>3,262</u>	<u>3,444</u>
TOTAL	2	2	2		\$11,117	\$11,599
First Quarter						\$ 2,856
Second Quarter						2,881
Third Quarter						2,931
Fourth Quarter						<u>2,931</u>
TOTAL						\$11,599

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	All	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 409,801.04	\$ 418,581	\$ 446,307
CONTRACTUAL SERVICES	144,776.76	154,411	152,324
COMMODITIES	37,176.72	36,984	33,635
CAPITAL OUTLAYS	5,531.73	1,771	--
Less: Amt. Charged to Water Dept	(48,099.92)	(48,100)	(48,100) ^a
Less: Amt. Charged to Sewer Utility Fund	--	(6,140)	(6,000) ^a
Less: Amt. Charged to Sanitation	--	(3,500)	(3,500)
TOTAL	<u>\$ 549,186.33</u>	<u>\$ 554,007</u>	<u>\$ 574,666</u>

FUNCTION

The Department of Administration is organized as a staff operation within the City organization to service the various line departments. The Department includes three divisions and eight budgets for the following functions:

- | | |
|---------------------|-----------------------------------|
| A. Finance Division | B. Budget and Management Division |
| 1. City Auditor | C. Personnel Division |
| 2. Purchasing | |
| 3. City Treasurer | |
| 4. City Clerk | |
| 5. Public Buildings | |
| 6. Forum Building | |

BUDGET COMMENTS

The increase in the 1964 budget for the Department of Administration is due to several factors which are as follows:

1. Change in charges to construction procedures for administrative personnel--\$12,081. (See Budget Report No. 1).
2. Adding the following positions--one Buyer, \$5,940; one Switchboard Operator, \$3,372; and one Accountant I at \$5,145.
3. There were reductions made in the Forum Building operation and in the various Divisional Contractual and Commodity accounts resulting in a total decrease of \$7,207.

The Forum budget has been further reduced due to the forecasted need for this facility being less in the year 1964.

^a The \$48,100 charged to the Water Department is for repayment of various staff services performed by the Department of Administration for the

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	All	

Water Department. The Sewer Utility Fund is charged \$6,000 for collection of sewer service charges by the Treasurer's Office. The Refuse Collection operation is charged \$3,500 for Treasurer's Office services in collecting refuse fees.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	City Auditor	G1-221
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 43,523.31	\$ 48,456	\$ 53,988
CONTRACTUAL SERVICES	22,814.05	18,480	15,005
COMMODITIES	2,000.64	2,080	1,875
CAPITAL OUTLAYS	284.50	50	--
Less: Amount Charged to Water Dept.	(12,400.00)	(12,400)	(12,400)
TOTAL	\$ 56,222.50	\$ 56,666	\$ 58,468

FUNCTION

The City Auditing Division offers a staff and control service to the City. All general and budgetary accounting records are maintained in this office, providing the necessary accounting information for the preparation and proper execution of the budget. The preparation of various periodical financial reports and cost accounting records for City-owned equipment are functions of this division.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Daily Cash Report Lines Checked	11,152	11,000	11,250
Purchase Orders Posted	21,595	25,000	21,500
Journal Vouchers Posted	21,631	21,500	21,500
Purchase Orders Audited	21,595	25,000	21,500
Internal Audits Conducted (Hours)	1,023	1,600	3,848

BUDGET COMMENTS

The City Auditor budget has been increased \$1,702. During March of 1963 one Accountant I position was added to this budget at \$5,145. This position was added to increase the program of internal auditing. This is reflected in the above work program.

There was a decrease in account 295 of \$3,300 due to a change in the method of preparing the monthly cost accounting report.

DETAIL

FUND General	DEPARTMENT Administration	DIVISION City Auditor	ACTIVITY NO. G1-221	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 43,523.31	\$ 48,456	\$ 53,988
TOTAL		\$ 43,523.31	\$ 48,456	\$ 53,988
CONTRACTUAL SERVICES				
220 Communications		\$ 606.30	\$ 610	\$ 610
230 Transportation		398.74	--	200
240 Advertising		6,668.69	2,500	3,300
250 Insurance		27.21	30	20
260 Dues and Subscriptions		58.37	30	30
270 Professional Services		6,000.00	6,500	5,500
290 Maintenance of Equipment		693.56	860	695
295 Other Contractual Services		8,361.18	7,950	4,650
TOTAL		\$ 22,814.05	\$ 18,480	\$ 15,005
COMMODITIES				
310 Office Supplies		\$ 1,950.00	\$ 1,980	\$ 1,800
330 Food, Drugs and Chemicals		6.32	--	--
360 Operating Supplies--Equipment		44.32	100	75
TOTAL		\$ 2,000.64	\$ 2,080	\$ 1,875
CAPITAL OUTLAY				
440 Office Equipment		\$ 284.50	50	\$ --
TOTAL		\$ 284.50	\$ 50	\$ --
SUB-TOTAL		\$ 68,622.50	\$ 69,066	\$ 70,868
Less: Amount Charged to Water Dept.		(12,400.00)	(12,400)	(12,400)
GRAND TOTAL		\$ 56,222.50	\$ 56,666	\$ 58,468

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Administration		DIVISION City Auditor		ACTIVITY NO. G1-221	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
City Auditor	1	1	1	665-810	\$ 9,540	\$ 9,720
Accountant III	1	1	1	545-665	6,795	7,155
Accountant II	1	1	1	467-565	6,180	6,420
Accountant I	1	1	2	400-485	5,587	10,839
Account Clerk I	1	2	1	300-368	8,496	4,332
Stenographer-Clerk II	1	1	1	300-368	4,248	3,940
Bookkeeping Machine Operator	2	1	2	275-340	4,080	7,908
Clerk II	1	0	1	275-340	--	3,574
Clerk I	0	1	0	245-300	3,130	--
SUB-TOTAL	9	9	10		\$ 48,056	\$ 53,888
Overtime Requirements					400	100
TOTAL					\$ 48,456	\$ 53,988
First Quarter						\$ 13,394
Second Quarter						13,371
Third Quarter						13,551
Fourth Quarter						13,672
TOTAL						\$ 53,988

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	Purchasing	G1-222
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 25,636.27	\$ 27,002	\$ 33,888
CONTRACTUAL SERVICES	1,823.39	2,690	2,047
COMMODITIES	6,713.49	4,751	4,760
CAPITAL OUTLAYS	710.50	--	--
Less: Amount Charged to Water Dept.	(4,000.00)	(4,000)	(4,000)
TOTAL	\$ 30,883.65	\$ 30,443	\$ 36,695

FUNCTION

The City Purchasing Division purchases or directs the purchasing for all equipment, material and supplies used by all departments and divisions that operate under the City Manager. In transacting the City's procurement business, salesmen are interviewed, requisitions are processed, specifications are prepared, purchase orders are written, and provisions are made for payment of orders and contracts for the City. In addition, the Purchasing Division maintains an inventory of all equipment owned by the City and supervises the operation of Stationery Stores, which is set up as a working capital fund and budgeted separately.

MAJOR WORK PROGRAMS

	Actual <u>1962</u>	Estimated <u>1963</u>	Estimated <u>1964</u>
Purchase Orders Processed	24,080	23,280	20,000
Condemned Property Handled	50	75	105
Formal Bids Taken	900	950	1,000
Informal Bids Taken	1,600	1,700	2,500

BUDGET COMMENTS

The increase in this budget of \$6,262 is due to merit salary increases of \$946 and adding a position of Buyer at \$5,940. For further detail on the Buyer position see Budget Report No. 2.

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Purchasing		G1-222
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 25,636.27	\$ 27,002	\$ 33,888
TOTAL		\$ 25,636.27	\$ 27,002	\$ 33,888
CONTRACTUAL SERVICES				
220 Communications		\$ 877.97	\$ 1,144	\$ 850
230 Transportation		91.13	395	194
250 Insurance		30.44	50	35
260 Dues and Subscriptions		126.75	179	116
290 Maintenance of Equipment		267.20	341	346
295 Other Contractual Services		429.90	581	506
TOTAL		\$ 1,823.39	\$ 2,690	\$ 2,047
COMMODITIES				
310 Office Supplies		\$ 6,573.51	\$ 4,581	\$ 4,590
330 Food, Drugs and Chemicals		19.72	35	35
350 Repair Parts--Buildings & Improvements		2.62	20	20
360 Operating Supplies--Equipment		95.11	100	100
380 Operating Supplies--Construction		20.63	--	--
390 Minor Apparatus and Tools		1.90	15	15
TOTAL		\$ 6,713.49	\$ 4,751	\$ 4,760
CAPITAL OUTLAY				
440 Office Equipment		\$ 710.50	\$ --	\$ --
TOTAL		\$ 710.50	\$ --	\$ --
SUB-TOTAL		\$ 34,883.65	\$ 34,443	\$ 40,695
Less: Amount Charged to Water Dept.		(4,000.00)	(4,000)	(4,000)
GRAND TOTAL		\$ 30,883.65	\$ 30,443	\$ 36,695

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Administration		DIVISION Purchasing		ACTIVITY NO. G1-222	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Purchasing Agent	1	1	1	665-810	\$ 8,730	\$ 9,090
Buyer	0	0	1	485-590	--	5,940
Account Clerk II	2	2	2	354-433	10,188	10,392
Stenographer-Clerk II	1	1	1	300-368	4,080	4,248
Clerk II	1	1	1	275-340	3,422	3,626
Stenographer-Clerk I	<u>1</u>	<u>1</u>	<u>1</u>	265-326	<u>3,180</u>	<u>3,190</u>
SUB-TOTAL	6	6	7		\$ 29,600	\$ 36,486
Less: Amount Charged to Stationery Stores					<u>(2,598)</u>	<u>(2,598)</u>
TOTAL					\$ 27,002	\$ 33,888
First Quarter						\$ 8,411
Second Quarter						8,411
Third Quarter						8,470
Fourth Quarter						<u>8,596</u>
TOTAL						\$ 33,888

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	City Treasurer	G1-223
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 58,104.78	\$ 74,892	\$ 78,006
CONTRACTUAL SERVICES	5,347.02	4,667	4,956
COMMODITIES	9,215.80	9,303	9,185
CAPITAL OUTLAYS	1,251.08	611	--
Less: Amount Charged to Water Dept.	(19,000.00)	(19,000)	(19,000)
Less: Amount Charged to Sewer Utility Fund	--	(6,140)	(6,000)
Less: Amt. Charged to Sanitation	--	(3,500)	(3,500)
TOTAL	\$ 54,918.68	\$ 60,833	\$ 63,647

FUNCTION

The Office of the City Treasurer is the central collection agency for the City. Cash receipts is a main responsibility of the City Treasurer. In conformance with that responsibility, this office develops collection procedures, maintains projections of cash balances, supervises all cash disbursements and deposits City funds.

Besides issuing, billing and record-keeping of licenses, this office also administers investment of idle City funds, processes bonds including computation of payments, prepares vendor checks, signs payroll checks, creates appropriation ordinances, and prepares the proper monthly statements which indicate the City's cash position.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Daily Cash Reports Received	1,648	1,700	1,700
Cash Receipts Issued	2,835	2,900	2,900
Vendor Checks Issued	10,151	10,500	10,500
Licenses Issued	53,895	59,400	62,000
Water Receipts	425,000	920,000	960,000
Permit & Fee Receipts	22,446	23,000	23,000

BUDGET COMMENTS

This budget has been increased \$2,814 due to a change in charges to construction procedures. In 1963 an amount was deducted on the personnel schedule for charges to construction projects C1 and C2 Miscellaneous. (See Budget Report No. 1.)

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Administration	City Treasurer	G1-223	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 58,104.78	\$ 74,892	\$ 78,006
TOTAL		\$ 58,104.78	\$ 74,892	\$ 78,006
CONTRACTUAL SERVICES				
220 Communications		\$ 1,026.02	\$ 1,013	\$ 1,006
230 Transportation		9.15	--	--
250 Insurance		1,110.29	696	628
260 Dues and Subscriptions		39.25	70	50
290 Maintenance of Equipment		770.56	733	800
295 Other Contractual Services		2,391.75	2,155	2,472
TOTAL		\$ 5,347.02	\$ 4,667	\$ 4,956
COMMODITIES				
310 Office Supplies		\$ 9,017.48	\$ 8,843	\$ 8,840
320 Food, Drugs and Chemicals		30.00	60	45
350 Repair Parts--Buildings & Improvements		3.28	--	--
360 Operating Supplies--Equipment		120.87	300	200
370 Repair Parts--Equipment		23.51	100	100
390 Minor Apparatus and Tools		20.66	--	--
TOTAL		\$ 9,215.80	\$ 9,303	\$ 9,185
CAPITAL OUTLAY				
440 Office Equipment		\$ 1,251.08	\$ 611	\$ --
TOTAL		\$ 1,251.08	\$ 611	\$ --
SUB-TOTAL		\$ 73,918.68	\$ 89,473	\$ 92,147
Less: Amount Charged to Water Dept.		(19,000.00)	(19,000)	(19,000)
Less: Amount Charged to Sewer Utility Fund		--	(6,140)	(6,000)
Less: Amount Charged to Sanitation		--	(3,500)	(3,500)
GRAND TOTAL		\$ 54,918.68	\$ 60,833	\$ 63,647

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Administration		DIVISION City Treasurer	ACTIVITY NO. G1-223		
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
City Treasurer	1	1	1	665-810	\$ 9,000	\$ 9,360
Deputy City Treasurer	1	1	1	545-665	7,980	7,980
Account Clerk II	2	2	1	354-433	10,392	5,196
Account Clerk I	1	1	2	300-368	4,220	8,216
Parking Meter Coin Collector	2	2	2	287-354	8,454	8,496
Teller	6	6	6	275-340	22,605	22,534
Clerk II	2	2	2	275-340	7,512	7,836
Stenographer-Clerk I	1	1	1	265-326	3,372	3,408
Typist Clerk	1	1	1	245-300	3,120	3,180
Teller (P.T.)	<u>1</u>	<u>1</u>	<u>1</u>	275-340	<u>1,735</u>	<u>1,800</u>
SUB-TOTAL	18	18	18		\$ 78,390	\$ 78,006
Less: Amount Charged to C1 and C2 Misc.					<u>(3,498)</u>	<u>--</u>
TOTAL					\$ 74,892	\$ 78,006
First Quarter						\$ 19,363
Second Quarter						19,503
Third Quarter						19,556
Fourth Quarter						<u>19,584</u>
TOTAL						\$ 78,006

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Administration	City Clerk	G1-224	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES	\$ 22,034.91	\$ 23,760	\$ 24,516	
CONTRACTUAL SERVICES	4,193.61	3,152	5,647	
COMMODITIES	2,722.42	2,510	2,525	
CAPITAL OUTLAYS	--	--	--	
Less: Amount Charged to Water Dept.	(1,400.00)	(1,400)	(1,400)	
TOTAL	\$ 27,550.94	\$ 28,022	\$ 31,288	

FUNCTION

The primary function of the City Clerk's Office is to act as secretary to the City Commission. This involves preparation of minutes, recording of the minutes, and the filing and indexing of all papers, documents, etc., pertaining to and as a result of Commission actions. Other duties of the City Clerk are preparing ordinances, computing and posting special assessments, processing all bonds and temporary notes, providing service to the public on an individual request basis, and administration of the City Clerk's Office and its staff.

MAJOR WORK PROGRAMS

	Unit	Actual 1962	Estimated 1963	1964
Commission Meetings (Journal)	Pages	1,629	1,800	1,800
Commission Meetings (Minutes)	Pages	1,450	1,600	1,600
Special Assessments	Project	167	250	200
Bond and Temporary Note Processing	Pages	2,732	3,000	3,000
Services (Telephone and Counter)	Contacts	27,000	25,500	25,500
Ordinances	Pages	984	700	800

BUDGET COMMENTS

The Clerk's budget has been increased \$3,266, of which \$756 is due to merit salary increases and \$2,510 for annual code revision. The annual code revision was financed through Stationery Stores in the 1963 budget. This method proved unsatisfactory.

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	City Clerk		G1-224
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 22,034.91	\$ 23,760	\$ 24,516
TOTAL		\$ 22,034.91	\$ 23,760	\$ 24,516
CONTRACTUAL SERVICES				
220 Communications		\$ 656.76	\$ 660	\$ 650
250 Insurance		36.92	30	30
260 Dues and Subscriptions		138.84	62	62
270 Professional Services		2,995.85	2,000	4,500
290 Maintenance of Equipment		355.24	390	390
295 Other Contractual Services		10.00	10	15
TOTAL		\$ 4,193.61	\$ 3,152	\$ 5,647
COMMODITIES				
310 Office Supplies		\$ 2,577.79	\$ 2,400	\$ 2,400
360 Operating Supplies--Equipment		144.63	110	125
TOTAL		\$ 2,722.42	\$ 2,510	\$ 2,525
SUB-TOTAL		\$ 28,950.94	\$ 29,422	\$ 45,288
Less: Amount Charged to Water Dept.		<u>(1,400.00)</u>	<u>(1,400)</u>	<u>(1,400)</u>
GRAND TOTAL		\$ 27,550.94	\$ 28,022	\$ 31,288

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.
General	Administration	ACTUAL	BUDGET	BUDGET	City Clerk	G1-224
		1963	1963	1964	RANGE	BUDGET 1963
						BUDGET 1964
		1	1	1	665-810	\$ 9,360
		2	2	2	485-590	\$ 12,420
		1	1	1	300-368	4,248
		1	1	1	300-368	3,912
		2	2	2	275-340	7,992
		<u>7</u>	<u>7</u>	<u>7</u>		<u>\$ 37,932</u>
						\$ 38,892
						(14,172)
						(14,376)
						\$ 23,760
						\$ 24,516
						\$ 6,039
						6,099
						6,189
						<u>6,189</u>
						\$ 24,516

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	Budget & Management	G1-23
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 43,536.89	\$ 38,070	\$ 45,121
CONTRACTUAL SERVICES	7,585.13	7,086	7,299
COMMODITIES	3,550.46	3,350	3,560
CAPITAL OUTLAYS	214.00	400	--
Less: Amount Charged to Water Dept.	(3,000.00)	(3,000)	(3,000)
TOTAL	\$ 51,886.48	\$ 45,906	\$ 52,980

FUNCTION

The Budget and Management Division is responsible for budgeting City funds in such a manner that the maximum services are provided from available resources. It also performs such activities as organizational and program review and method studies. The Director of Administration is included within this budget who provides departmental administration and such activities as financial reporting, financial research and debt administration.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	1964
Management Reports and Studies (each)	10	10	10
Minor Reports and Studies (each)	155	175	175
Preparation and Publication of Budget (man hours)	3,200	3,200	3,200
Monthly Budget Analysis	516	516	516
Budget Administration (man hours)	2,400	2,400	2,400

BUDGET COMMENTS

This budget has been increased \$7,074 for 1964. This increase is due to \$2,251 in merit salary increases and \$4,800 to the change in charges to construction procedures. (See budget report #1.)

DETAIL

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Budget & Management		G1-23
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 43,536.89	\$ 38,070	\$ 45,121
TOTAL		\$ 43,536.89	\$ 38,070	\$ 45,121
CONTRACTUAL SERVICES				
220 Communications		\$ 956.27	\$ 700	\$ 700
230 Transportation		565.40	885	935
250 Insurance		44.71	50	45
260 Dues and Subscriptions		5,200.25	5,125	5,305
270 Professional Services		495.00	--	--
290 Maintenance of Equipment		92.50	126	92
295 Other Contractual Services		231.00	200	222
TOTAL		\$ 7,585.13	\$ 7,086	\$ 7,299
COMMODITIES				
310 Office Supplies		\$ 3,369.85	\$ 3,200	\$ 3,425
330 Food, Drugs and Chemicals		111.70	100	100
350 Repair Parts--Buildings & Improvements		34.27	--	--
360 Operating Supplies--Equipment		19.64	50	35
370 Repair Parts--Equipment		15.00	--	--
TOTAL		\$ 3,550.46	\$ 3,350	\$ 3,560
CAPITAL OUTLAY				
440 Office Equipment		\$ 214.00	\$ 400	\$ --
TOTAL		\$ 214.00	\$ 400	\$ --
SUB-TOTAL		\$ 54,886.48	\$ 48,906	\$ 55,980
Less: Amount Charged to Water Dept.		<u>(3,000.00)</u>	<u>(3,000)</u>	<u>(3,000)</u>
GRAND TOTAL		\$ 51,886.48	\$ 45,906	\$ 52,980

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Administration		DIVISION Budget & Management		ACTIVITY NO. G1-23	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Director of Administration	1	1	1	1110-1345	\$ 14,130	\$ 14,670
Research and Budget Officer	1	1	1	665-810	8,460	8,820
Budget Analyst II	2	2	2	467-565	11,988	12,740
Administrative Secretary	1	1	1	354-433	4,800	4,992
Stenographer-Clerk II	<u>1</u>	<u>1</u>	<u>1</u>	300-368	<u>3,492</u>	<u>3,899</u>
SUB-TOTAL	6	6	6		\$ 42,870	\$ 45,121
Less: Amount Charged to C1 and C2 Miscellaneous					<u>(4,800)</u>	<u>--</u>
TOTAL					\$ 38,070	\$ 45,121
First Quarter						\$ 11,123
Second Quarter						11,156
Third Quarter						11,421
Fourth Quarter						<u>11,421</u>
TOTAL						\$ 45,121

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Administration	Personnel	G1-24
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 57,303.48	\$ 59,456	\$ 62,290
CONTRACTUAL SERVICES	5,709.50	6,537	6,625
COMMODITIES	2,923.73	3,050	3,260
CAPITAL OUTLAYS	694.84	710	--
Less: Amount Charged to Water Dept.	(5,799.96)	(5,800)	(5,800)
TOTAL	\$ 60,831.59	\$ 63,953	\$ 66,375

FUNCTION

The Personnel Division is responsible for: (1) general administration of the City of Wichita personnel policy and procedures; (2) recruitment, testing, and selecting for new personnel; (3) examinations of City employees to determine promotion eligibility; (4) establishing and maintaining all personnel records; (5) administration of City's Accident Prevention and Public Safety Programs; (6) conducting personnel classification surveys and job audits; (7) developing yearly in-service training programs; (8) employee insurance billings and Workmen's Compensation reports.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Interviews	2,848	2,450	2,900
Applications Filed	4,105	3,900	4,200
Examinations Developed	7	15	7
Examinations Given	1,626	1,700	1,700
Personnel Transactions	1,901	2,400	1,950
Accidents Investigated	672	450	560
Payroll Audits	44,064	42,750	44,500
Safety Movies Shown	176	200	200

BUDGET COMMENTS

The Personnel budget has been increased \$2,422. The significant changes in this budget are as follows:

1. Account 110--Merit salary increases of \$2,834.
2. Account 260--Dues and subscriptions has been increased \$480 due to an increase in the annual assessment to the City

FUND General	DEPARTMENT Administration	DIVISION Personnel	ACTIVITY NO. G1-24
-----------------	------------------------------	-----------------------	-----------------------

- by the Workmen's Compensation Commission for its administrative costs.
3. Account 270--This account was reduced \$500 based upon the 1962 actual experience.
 4. Account 310--This account was increased \$250 to finance the revision and publication of the "Personnel and Procedure Manual".

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Personnel		G1-24
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 57,303.48	\$ 59,456	\$ 62,290
TOTAL		\$ 57,303.48	\$ 59,456	\$ 62,290
CONTRACTUAL SERVICES				
220 Communications		\$ 722.74	\$ 725	\$ 725
230 Transportation		350.69	80	445
240 Advertising		1,212.97	1,500	1,250
250 Insurance		6.48	--	--
260 Dues and Subscriptions		1,721.27	1,935	2,415
270 Professional Services		1,473.00	2,000	1,500
290 Maintenance of Equipment		142.55	147	200
295 Other Contractual Services		79.80	150	90
TOTAL		\$ 5,709.50	\$ 6,537	\$ 6,625
COMMODITIES				
310 Office Supplies		\$ 2,637.31	\$ 2,900	\$ 3,150
330 Food, Drugs and Chemicals		157.69	--	--
350 Repair Parts--Buildings and Improvements		19.30	--	--
360 Operating Supplies--Equipment		109.43	150	110
TOTAL		\$ 2,923.73	\$ 3,050	\$ 3,260
CAPITAL OUTLAY				
440 Office Equipment		\$ 406.34	\$ 410	\$ --
470 Other Capital Outlay		288.50	300	--
TOTAL		\$ 694.84	\$ 710	\$ --
SUB-TOTAL		\$ 66,631.55	\$ 69,753	\$ 72,175
Less: Amount Charged to Water Dept.		<u>(5,799.96)</u>	<u>(5,800)</u>	<u>\$ (5,800)</u>
GRAND TOTAL		\$ 60,831.59	\$ 63,953	\$ 66,375

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.
General	Administration	ACTUAL 1963	BUDGET 1963	BUDGET 1964	Personnel	G1-24
POSITION TITLE				RANGE	BUDGET 1963	BUDGET 1964
Personnel Director		1	1	1	750-915	\$ 10,980
Personnel Classification and Training Officer		1	1	1	565-690	7,555
Personnel & Safety Officer		1	1	1	565-690	7,555
Personnel Technician II		2	2	2	485-590	12,600
Personnel Technician I		1	0	1	416-505	5,094
Administrative Secretary		1	1	1	354-433	4,640
Account Clerk II		1	1	1	354-433	4,832
Account Clerk I		1	2	1	300-368	7,694
Clerk II		<u>1</u>	<u>1</u>	<u>1</u>	275-340	<u>3,600</u>
TOTAL		10	10	10		\$ 59,456
First Quarter						\$ 15,477
Second Quarter						15,527
Third Quarter						15,627
Fourth Quarter						<u>15,659</u>
TOTAL						\$ 62,290

SUMMARY

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Public Buildings		G1-25
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$106,358.23	\$ 98,042	\$ 102,402
CONTRACTUAL SERVICES		87,478.81	102,958	101,879
COMMODITIES		8,312.02	9,415	6,895
CAPITAL OUTLAYS		120.66	--	--
Less: Amount Charged to Water Dept.		(2,499.96)	(2,500)	(2,500)
TOTAL		<u>\$199,769.76</u>	<u>\$207,915</u>	<u>\$ 208,676</u>

FUNCTION

The Public Buildings budget provides for all expenses incurred in the operation and maintenance of the City Building, City Building Annex, Police Building and Police Academy. The budget provides for scheduled cleaning of office space, routine maintenance, heating, lighting and air conditioning. In addition, such auxiliary services as switchboard operation, elevator operation and watchman service are included in this budget. This division also provides interoffice mail service, and the Superintendent of Buildings administers the building and property insurance program for all buildings under the jurisdiction of the City Manager.

BUDGET COMMENTS

After adjustment, this budget was increased \$761. The increase in Personal Services of \$4,360 is for merit salary increases and adding one Switchboard Operator in February, 1963. This additional position was recommended by the Telephone Company in a survey which was made to determine the City's needs in telephone communications.

DETAIL

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Public Buildings		G1-25
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$106,358.23	\$ 98,042	\$102,402
TOTAL		\$106,358.23	\$ 98,042	\$102,402
CONTRACTUAL SERVICES				
210 Utilities		\$ 22,299.90	\$ 21,638	\$ 22,500
220 Communications		11,980.00	11,395	11,720
230 Transportation		7.46	405	275
250 Insurance		1,902.05	1,890	2,050
260 Dues and Subscriptions		30.59	50	30
270 Professional Services		309.55	--	50
280 Maintenance of Buildings and Improvements		5,719.47	14,380	9,267
290 Maintenance of Equipment		1,545.38	1,200	3,970
295 Other Contractual Services		43,684.41	52,000	52,017
TOTAL		\$ 87,478.81	\$102,958	\$101,879
COMMODITIES				
310 Office Supplies		\$ 740.87	\$ 840	\$ 700
320 Clothing and Linen		1.73	10	10
330 Food, Drugs and Chemicals		3.94	--	10
340 Operating Supplies--Buildings & Improvements		4,609.85	6,700	4,650
350 Repair Parts--Buildings & Improvements		2,451.56	1,375	1,000
360 Operating Supplies--Equipment		297.58	280	300
370 Repair Parts--Equipment		105.80	85	100
380 Operating Supplies--Construction		8.51	25	25
390 Minor Apparatus and Tools		92.18	100	100
TOTAL		\$ 8,312.02	\$ 9,415	\$ 6,895
CAPITAL OUTLAY				
420 Buildings		\$ 84.66	\$ --	--
440 Office Equipment		36.00	--	--
TOTAL		\$ 120.66	\$ --	\$ --
SUB-TOTAL		\$202,269.72	\$210,415	\$211,176
Less: Amount Charged to Water Dept.		(2,499.96)	(2,500)	(2,500)
GRAND TOTAL		\$199,769.76	\$207,915	\$208,676

SUMMARY

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Administration	Forum Building		G1-253
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 53,303.17	\$ 48,903	\$ 46,096
CONTRACTUAL SERVICES		9,825.25	8,841	8,866
COMMODITIES		1,738.16	2,525	1,575
CAPITAL OUTLAYS		2,256.15	--	--
TOTAL		\$ 67,122.73	\$ 60,269	\$ 56,537

FUNCTION

The Forum Building Section is responsible for the cleaning, maintenance, repairs, operation and leasing of the City's auditorium and show structure.

It is necessary to book all events, set up equipment, provide watchman services, lighting and heating, clean the used spaces, collect and account for all fees, and conduct a routine maintenance and improvement program.

BUDGET COMMENTS

Since the announced site selection for the Civic Center, the Forum facility has experienced a sharp decrease in revenues and future bookings. In order to keep expenditures in line with these reduced revenues, this budget proposes to operate the Forum Building with a minimum of full-time help. Certain bookings will be accommodated with the employment of part-time help. Only emergency maintenance will be performed on the Forum Building, and no funds are being provided for beautification or preventive maintenance.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Administration	Forum Building	G1-253	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 53,303.17	\$ 48,903	\$ 46,096
TOTAL		\$ 53,303.17	\$ 48,903	\$ 46,096
CONTRACTUAL SERVICES				
210 Utilities		\$ 6,473.87	\$ 5,400	\$ 5,400
220 Communications		359.64	260	260
230 Transportation		251.70	35	35
250 Insurance		2,247.68	2,326	2,326
260 Dues and Subscriptions		65.00	20	65
280 Maintenance of Buildings & Improvements		41.63	500	500
290 Maintenance of Equipment		67.45	250	250
295 Other Contractual Services		318.28	50	30
TOTAL		\$ 9,825.25	\$ 8,841	\$ 8,866
COMMODITIES				
310 Office Supplies		\$ 26.31	\$ 75	\$ 75
330 Food, Drugs and Chemicals		4.84	--	--
340 Operating Supplies--Buildings & Improvements		1,567.67	1,300	1,300
350 Repair Parts--Buildings & Improvements		33.90	1,000	50
360 Operating Supplies--Equipment		13.68	25	25
370 Repair Parts--Equipment		74.62	100	100
390 Minor Apparatus and Tools		17.14	25	25
TOTAL		\$ 1,738.16	\$ 2,525	\$ 1,575
CAPITAL OUTLAY				
440 Office Equipment		\$ 355.52	\$ --	--
460 Operating Equipment		1,900.63	--	--
TOTAL		\$ 2,256.15	\$ --	\$ --
GRAND TOTAL		\$ 67,122.73	\$ 60,269	\$ 56,537

PERSONNEL SCHEDULE

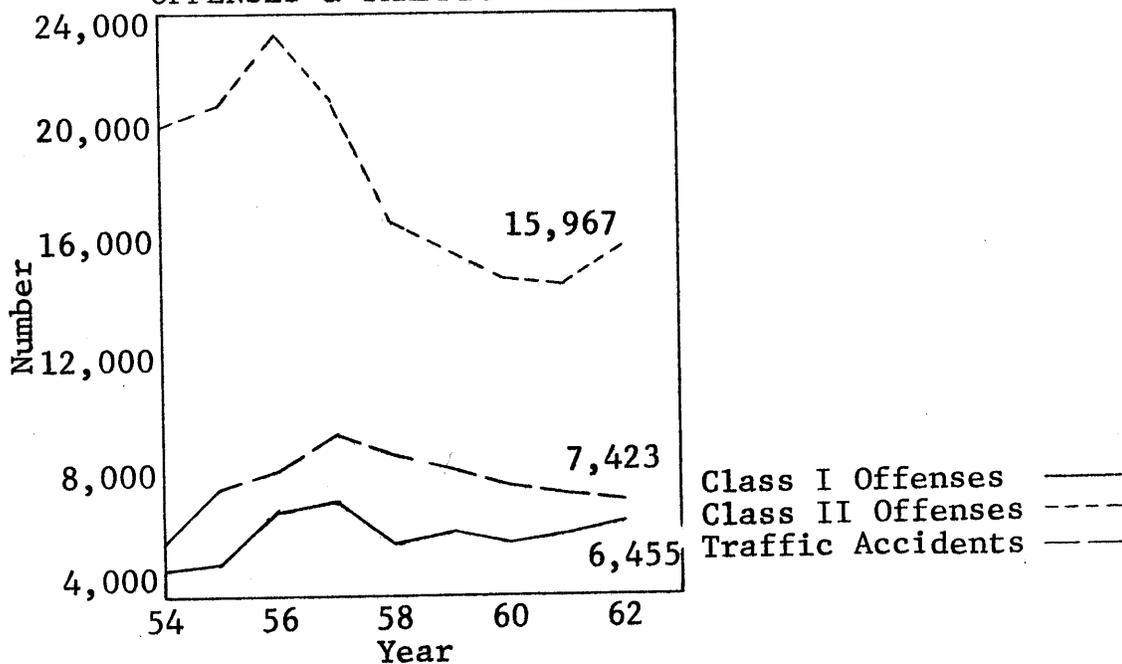
FUND	DEPARTMENT	EMPLOYEES			RANGE	BUDGET	ACTIVITY NO.
General	Administration				Forum Building		G1-253
		ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
		1	1	1	545-665	\$ 7,980	\$ 7,980
		1	1	1	368-433	5,196	5,196
		2	1	2	326-384	4,416	9,056
		1	2	1	326-384	8,538	4,512
		1	0	1	300-368	--	1,502
		2	2	1	275-326	7,707	3,912
		<u>7</u>	<u>6</u>	<u>10</u>	275-326	<u>15,066</u>	<u>13,938</u>
		15	13	17		\$ 48,903	\$ 46,096
							\$ 12,645
							12,779
							7,712
							<u>12,960</u>
							\$ 46,096

GENERAL OPERATING FUND

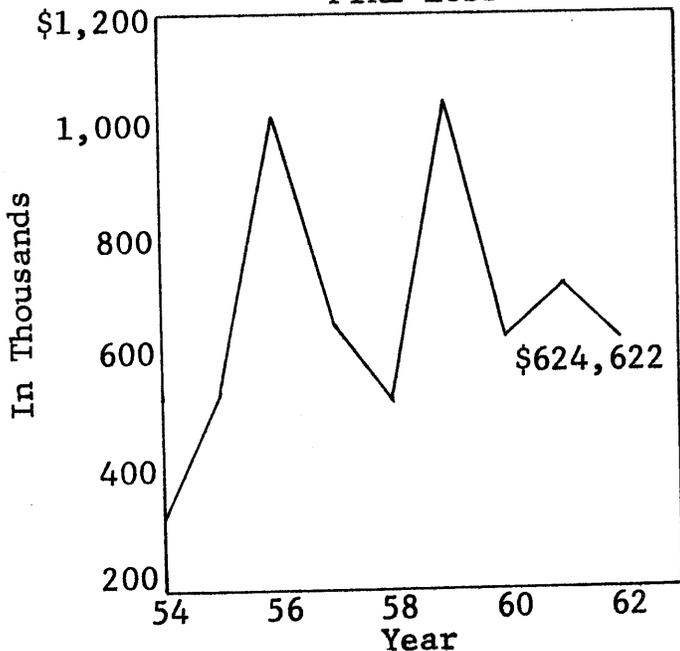


Protection of Life and Property

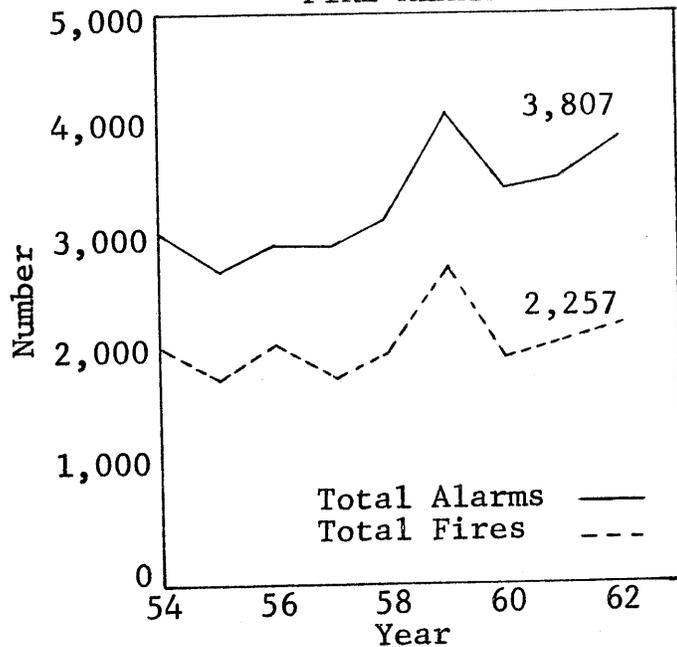
POLICE
OFFENSES & TRAFFIC ACCIDENTS



FIRE LOSS



FIRE ALARMS



SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	All	G1-32
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$1,914,204.76	\$2,007,652	\$2,024,110
CONTRACTUAL SERVICES	96,410.05	98,499	98,178
COMMODITIES	161,941.16	162,103	152,446
CAPITAL OUTLAYS	83,306.09	65,655	61,120
Junior Traffic Patrol	2,398.83	4,069	3,500
TOTAL	\$2,258,260.89	\$2,337,978	\$2,339,354

FUNCTION

It is the responsibility of the Police Department to provide the maximum possible deterrent to the law violator; the most effective apprehension of offenders; the best available services in the control of traffic and crowds; and the most effective aid in disaster. The Police Department is organized on the basis of: (1) Staff Division (Training and General Administration); (2) Operations Division (Patrol, Traffic and Prison Farm); (3) Investigations Division (Detective Bureau, Vice, Juvenile and Laboratory; and (4) Service Division (Communications, Records, and Maintenance).

MAJOR WORK PROGRAM

	Actual 1961	Actual 1962	Estimated 1963	Estimated 1964
Area (Sq. Miles)	52.9	59.3	79.2	80.0
Population	243,443	247,557	267,516	270,000
Part I Offenses	6,098	6,455	7,100	7,400
Part II Offenses	14,653	15,967	16,400	16,850
Traffic Accidents	7,523	7,423	8,161	8,975
Number of Moving Violation Tickets	36,709	49,794	54,773	59,471

BUDGET COMMENTS

The departmental request of \$2,366,098 was reduced \$26,744 by the City Manager to \$2,339,354. The 1964 budget provides for no increase in personnel or equipment, and although merit increases amount to \$16,458, the 1964 budget is increased only \$1,376. In the spring of 1963 the department began making shift changes in the field. Shift changes in the field prevents beats from being unmanned and also reduces the miles driven by patrolmen. Mileage reductions not only will prevent gasoline and vehicle repair costs from increasing in 1964 but have allowed a reduction in the Service Division budget.

The department supplemental request totaled \$106,525, of which \$1,350 was included in the proposed budget and \$102,750 appears on the program improvement pages of this document.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	All	G1-32
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages	\$1,914,204.76	\$2,007,652	\$2,024,110
TOTAL	\$1,914,204.76	\$2,007,652	\$2,024,110
CONTRACTUAL SERVICES			
210 Utilities	\$ 17,923.97	\$ 18,000	\$ 18,000
220 Communications	30,119.93	29,000	32,000
230 Transportation	1,428.19	3,555	3,405
240 Advertising	346.27	250	350
250 Insurance	5,546.37	5,418	5,418
260 Dues and Subscriptions	1,611.83	1,691	1,565
270 Professional Services	13,741.55	14,150	13,625
280 Maintenance of Buildings & Improvements	5,320.34	4,500	4,000
290 Maintenance of Equipment	15,314.62	14,715	14,715
295 Other Contractual Services	5,056.98	7,220	5,100
TOTAL	\$ 96,410.05	\$ 98,499	\$ 98,178
COMMODITIES			
310 Office Supplies	\$ 15,150.78	\$ 20,517	\$ 12,100
320 Clothing and Linen	35,580.62	33,204	33,139
330 Food, Drugs & Chemicals	24,273.08	22,500	23,200
340 Operating Supplies--Buildings & Improvements	6,520.15	3,700	4,850
350 Repair Parts--Buildings & Improvements	1,708.07	2,650	2,200
360 Operating Supplies--Equipment	53,464.96	58,000	53,250
370 Repair Parts--Equipment	23,372.32	20,000	22,500
380 Operating Supplies--Construction	123.08	525	200
390 Mainor Apparatus and Tools	1,748.10	1,007	1,007
TOTAL	\$ 161,941.16	\$ 162,103	\$ 152,446
CAPITAL OUTLAY			
420 Buildings	\$ 603.28	\$ --	\$ 198
440 Office Equipment	4,464.33	2,215	1,912
450 Vehicular Equipment	70,633.10	59,400	55,635
460 Operating Equipment	5,465.83	2,340	3,075
470 Other Capital Outlay	2,139.55	1,700	300
TOTAL	\$ 83,306.09	\$ 65,655	\$ 61,120
SUB-TOTAL	\$2,255,862.06	\$2,333,909	\$2,335,854
Junior Traffic Patrol	\$ 2,398.83	\$ 4,069	3,500
GRAND TOTAL	\$2,258,260.89	\$2,337,978	\$2,339,354

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Police	ACTUAL 1963	BUDGET 1963	BUDGET 1964	All	BUDGET 1963	BUDGET 1964
POSITION TITLE		RANGE					
Clerk I		2	1	1	245-300	\$ 3,240	\$ 3,300
Switchboard Operator I		4	4	4	235-287	13,422	13,392
Clerk I (P.T.)		2	2	2	245-300	4,796	3,184
Clerical Aide (P.T.)		1	2	2	196-245	3,866	2,654
Emergency Overtime						16,200	16,200
SUB-TOTAL		362	363	363		\$2,015,642	\$2,032,424
Less: Amount Charged to Motor Pool						(7,990)	(8,314)
TOTAL						\$2,007,652	\$2,024,110
First Quarter							\$ 503,314
Second Quarter							504,893
Third Quarter							507,126
Fourth Quarter							508,777
TOTAL							\$2,024,110

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Operations	G1-321
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 1,131,926.11	\$ 1,141,212	\$1,161,001
CONTRACTUAL SERVICES	8,437.89	8,000	8,117
COMMODITIES	43,405.64	38,875	39,575
CAPITAL OUTLAYS	3,274.65	1,885	1,445
Junior Traffic Patrol	2,398.83	4,069	3,500
TOTAL	\$ 1,189,443.12	\$ 1,194,041	\$1,213,638

FUNCTION

The activities of this division are grouped into four major categories: Patrol, Traffic, Prison Farm, and Police Reserve.

The Patrol Section provides 24-hour patrolling of City streets, responds to citizens' complaints or requests for service, and maintains primary detention facilities for both men and women.

The Traffic Section enforces traffic regulations, investigates accidents, directs traffic, supervises the parking meter enforcement, performs the function of safety education, and conducts the Junior Traffic Patrol and Junior Traffic School.

The Prison Farm is the secondary detention facility of the City and accommodates all male prisoners who have been remanded to it by the Police Court.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Part I Offenses (murder, manslaughter, rape, robbery, aggravated assault, burglary, larceny and auto theft)	6,455	7,100	7,400
Part II Offenses (simple assault, drunkenness, disorderly conduct, etc.)	15,967	16,400	16,850
Miscellaneous Reports (citizen complaints)	7,705	7,936	8,174
Miscellaneous Services (money transfers, escorts, fire alarms, etc.)		2,824	2,908
Traffic Accidents	7,423	8,161	8,975
Moving Violation Summonses	49,794	54,773	59,471
Prisoners Handled	1,561	1,639	1,721
Meals Served (Prison Farm)	81,435	85,506	89,771
Days Served by Inmates	29,704	22,189	23,298

FUND General	DEPARTMENT Police	DIVISION Operations	ACTIVITY NO. G1-321
-----------------	----------------------	------------------------	------------------------

BUDGET COMMENTS

The departmental request of \$1,214,867 was reduced \$1,229 by the City Manager to \$1,213,638.

Significant changes in the accounts are as follows:

1. Account 110 - The increase of 3 positions in this budget is due to transferring 3 positions from the Service Division to the Operations Division.
2. Account 270 - Expenditures in this account are for ambulance dry runs, dental and hospital services for prisoners and veterinarian services for police dogs. The increase of \$500 is based on past expenditures.
3. Account 330 - The increase of \$700 is a result of the increased cost of food and the increasing number of prisoners at the prison farm.
4. Traffic Patrol - The reduction of \$569 for the Junior Traffic Patrol is based on experience and will not hinder the effectiveness of the program.

The departmental supplemental request amounted to \$98,183, of which \$95,943 appears in the program improvement section.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Operations	G1-321
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages	\$1,131,926.11	\$1,141,212	\$1,161,001
TOTAL	\$1,131,926.11	\$1,141,212	\$1,161,001
CONTRACTUAL SERVICES			
240 Advertising	\$ 346.27	\$ 250	\$ --
260 Dues and Subscriptions	74.34	250	117
270 Professional Services	8,017.28	7,500	8,000
TOTAL	\$ 8,437.89	\$ 8,000	\$ 8,117
COMMODITIES			
320 Clothing and Linen	\$ 26,979.02	\$ 23,525	\$ 23,525
330 Food, Drugs and Chemicals	15,368.01	14,300	15,000
340 Operating Supplies--Buildings & Improvements	1,058.61	1,050	1,050
TOTAL	\$ 43,405.64	\$ 38,875	\$ 39,575
CAPITAL OUTLAY			
420 Buildings	\$ 274.87	\$ --	\$ --
440 Office Equipment	2,149.12	635	445
460 Operating Equipment	850.66	350	700
470 Other Capital Outlay	--	900	300
TOTAL	\$ 3,274.65	\$ 1,885	\$ 1,445
SUB-TOTAL	\$1,187,044.29	\$1,189,972	\$1,210,138
Junior Traffic Patrol	2,398.83	4,069	3,500
GRAND TOTAL	\$1,189,443.12	\$1,194,041	\$1,213,638

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Investigations	G1-322
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 398,350.79	\$ 445,100	\$ 450,166
CONTRACTUAL SERVICES	1,690.32	2,725	2,075
COMMODITIES	13,418.02	13,250	13,250
CAPITAL OUTLAYS	2,429.37	593	2,692
TOTAL	\$ 415,888.50	\$ 461,668	\$ 468,183

FUNCTION

This division is composed of four sections: Detective, Vice, Juvenile and Laboratory.

The Detective Section is responsible for the follow-up investigation of all crimes committed within the City except those pertaining to traffic, commercialized vice or juveniles. The activities include investigation, making arrests, interrogating offenders and suspects, and preparing the necessary prosecution reports.

The Vice Section is primarily interested in the suppression of all crimes and violations pertaining to commercialized vice. Investigations are made of all persons applying for licenses to operate taverns, dance halls, etc., and routine checks are made on operating establishments of this nature.

The Juvenile Section handles all cases involving juveniles, mentally disturbed people, runaways and missing, lost, or found persons. Investigations are made of bicycle or toy theft, and cases against family or neglect of minors. This section carries on a continuous crime prevention program and works closely with Juvenile and Probate Courts and welfare agencies.

The Laboratory Section is primarily responsible for the collection and preservation of evidence in connection with investigations made at the crime scene. Personnel are experts in the fields of firearms identification, questioned documents, fingerprint comparison, botany, chemistry, serology, microscopy and the forensic sciences. This section also does all the photographic lab work for the Department.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Investigations	G1-322

MAJOR WORK PROGRAMS

	<u>Actual</u> 1962	<u>Estimated</u> 1963 1964	
Detective Section			
Part I Offenses	6,165	6,781	7,116
Part II Offenses	6,007	6,307	6,617
Outside Law Enforcement Requests	303	310	310
State Warrants Obtained	319	465	474
Time Spent in Court (Hours)	2,800	3,120	3,184
Vice Section			
Arrests	267	275	281
Inspections	29,161	29,452	29,600
Licenses Processed	819	910	928
Juvenile Section			
Juvenile Offenders	1,291	1,420	1,491
Total Cases Handled	3,098	3,408	3,578
Laboratory Section			
Examinations	13,202	13,862	14,555
Investigations	2,642	2,774	2,913
Evidence Processed	4,393	4,612	4,842
Impounded Autos	3,108	3,265	3,428
Photos Processed	34,605	36,335	38,152

BUDGET COMMENTS

The departmental request of \$470,818 was reduced \$2,635 by the City Manager to \$468,183.

Significant changes in accounts are as follows:

1. Account 110 - The total increase of \$5,066 in this account is due to merit increases.
2. Account 240 - The \$350 in this account was formerly budgeted in the Operations Division. The expenditures are for advertising the sales of unclaimed property.
3. Account 270 - The decrease in the amount budgeted in this account for use of equipment at Means Laboratory and undercover money is based on past experience.
4. Capital Outlay - The \$2,692 for capital outlay will replace two electric typewriters (\$800); purchase a metal desk to be used by two detectives having no desk at the present time (\$300); purchase a fireproof filing cabinet for storage of mug negatives (\$307); replace one worn out steno chair (\$60); replace two excessively worn 4x5 graphic cameras used by lab investigators (\$550); and purchase a paper chromatograph (\$675) for use in separating chemicals and mixtures for analysis. The chromatograph will replace the present obsolete method and result in reducing time per analysis from 48 hours to 15 minutes.

DETAIL

FUND General	DEPARTMENT Police	DIVISION Investigations		ACTIVITY NO. G1-322
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 398,350.79	\$ 445,100	\$ 450,166
TOTAL		\$ 398,350.79	\$ 445,100	\$ 450,166
CONTRACTUAL SERVICES				
240 Advertising		\$ --	\$ --	\$ 350
260 Dues and Subscriptions		450.32	275	275
270 Professional Services		1,240.00	2,450	1,450
TOTAL		\$ 1,690.32	\$ 2,725	\$ 2,075
COMMODITIES				
320 Clothing and Linen		\$ 4,519.83	\$ 5,050	\$ 5,050
330 Food, Drugs and Chemicals		8,898.19	8,200	8,200
TOTAL		\$ 13,418.02	\$ 13,250	\$ 13,250
CAPITAL OUTLAY				
440 Office Equipment		\$ 982.57	\$ --	\$ 1,467
460 Operating Equipment		1,446.80	593	1,225
TOTAL		\$ 2,429.37	\$ 593	\$ 2,692
GRAND TOTAL		\$ 415,888.50	\$ 461,668	\$ 468,183

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Service	G1-323
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 254,374.96	\$ 269,414	\$ 258,291
CONTRACTUAL SERVICES	74,650.32	74,476	74,838
COMMODITIES	101,992.75	106,634	96,277
CAPITAL OUTLAYS	75,356.48	62,127	56,983
TOTAL	\$ 506,374.51	\$ 512,651	\$ 486,389

FUNCTION

The Service Division is composed of three sections: Records, Communications, and Maintenance.

The Records Section serves the entire Police Department. Its responsibility is to keep the records current on all cases, to file fingerprints, and to compile monthly and annual statistical reports. To aid in its undertaking, this section makes extensive use of data processing and microfilming.

The Communications Section maintains all of the City's radio equipment and is responsible for the operation of the Civil Defense sirens located throughout the City. The dispatchers handle all radio voice communications between the Police units on the street and the base station, and city to city in the immediate area, and are responsible for sending officers on calls when assistance is requested.

The Maintenance Section is responsible for the maintenance of all vehicles in the Police Department and the Official Motor Pool.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	1964
Records			
Cases Processed	38,087	39,991	41,990
Fingerprints Processed	8,857	9,299	9,749
Inquiries (Mail)	7,600	7,828	8,063
Inquiries (Window & Phone)	202,356	208,426	214,678
Microfilm Processed (Hours)	1,560	1,560	1,560

FUND General	DEPARTMENT Police	DIVISION Service	ACTIVITY NO. G1-323
-----------------	----------------------	---------------------	------------------------

MAJOR WORK PROGRAMS (continued)

	<u>Actual</u> 1962	<u>Estimated</u>	
		1963	1964
Communications			
Radio Transmissions	1,867,905	2,054,695	2,148,090
Radio Telegraph Messages	5,364	5,470	5,578
Radio Units Maintained	553	573	595
Maintenance			
Automobiles & Trucks	82	82	82
Solo and 3-Wheel Cycles	35	35	35

BUDGET COMMENTS

The departmental current level request of \$505,848 was reduced \$19,459 by the City Manager to \$486,389.

Significant changes in accounts are as follows:

1. Account 110 - The transfer of 3 positions to the Operations Division less merit increases is the reason for the decrease of \$11,123.
2. Account 220 - This account was underbudgeted \$3,000 in 1963, therefore requiring an increase of \$3,000 in 1964.
3. Account 280 - The decrease of \$500 in this account provides for no improvements to buildings in 1964.
4. Account 295 - Being reimbursed by other departments for work done on the 914 Xerox Copier will allow a reduction of \$2,120 in this account.
5. Account 310 - Making multilith mats and reproducing other material on the 914 Xerox Copier will reduce payments to Stationery Stores by approximately \$3,000, and budgeting funds for parking and moving violation tickets in the Municipal Courts budget allowed a further reduction of \$5,400 in this account.
6. Account 340 - This account was underbudgeted in 1963.
7. Account 360 - Making shift changes in the field and obtaining gasoline from fire stations have resulted in decreased gasoline consumption enabling a reduction of \$4,750 in this account.
8. Account 370 - Performing more repair work in the Police garage and underbudgeting in 1963 necessitate an increase of \$2,500 in this account.
9. Account 380 - Past experience indicates a reduction of \$325 can be made in this account.

FUND General	DEPARTMENT Police	DIVISION Service	ACTIVITY NO. G1-323
-----------------	----------------------	---------------------	------------------------

10. Capital Outlay - The funds budgeted in Accounts 420, 450 and 460 are to purchase 9 - 15x18 lockers at the Communications Building (\$198); 16 patrol cars (\$26,400); 6 compact sedans (\$7,560); 8 compact and 1 standard size station wagons (\$12,825); 1 pickup (\$1,500) and 6 solo cycles (\$7,350); a valve seat refacer for the garage (\$150); and 12 electronic sirens (\$1,000). The vehicles to be replaced would require excessive operating costs if operated another year. The present valve seat refacer is inoperative, and the present sirens are too heavy to be mounted on top of the newer cars, while the electronic sirens can be mounted in front of the radiator.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Police	Service	G1-323	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 254,374.96	\$ 269,414	\$ 258,291
TOTAL		\$ 254,374.96	\$ 269,414	\$ 258,291
CONTRACTUAL SERVICES				
210 Utilities		\$ 17,923.97	\$ 18,000	\$ 18,000
220 Communications		30,119.93	29,000	32,000
260 Dues and Subscriptions		856.98	941	948
270 Professional Services		57.50	100	75
280 Maintenance of Buildings & Improvements		5,320.34	4,500	4,000
290 Maintenance of Equipment		15,314.62	14,715	14,715
295 Other Contractual Services		5,056.98	7,220	5,100
TOTAL		\$ 74,650.32	\$ 74,476	\$ 74,838
COMMODITIES				
310 Office Supplies		\$ 15,150.78	\$ 20,517	\$ 12,100
320 Clothing & Linen		2,115.17	2,535	2,470
330 Food, Drugs & Chemicals		6.88	--	--
340 Operating Supplies--Buildings & Improvements		5,461.54	2,650	3,800
350 Repair Parts--Buildings & Improvements		1,708.07	2,650	2,200
360 Operating Supplies--Equipment		52,306.81	56,750	52,000
370 Repair Parts--Equipment		23,372.32	20,000	22,500
380 Operating Supplies--Construction		123.08	525	200
390 Minor Apparatus and Tools		1,748.10	1,007	1,007
TOTAL		\$ 101,992.75	\$ 106,634	\$ 96,277
CAPITAL OUTLAY				
420 Buildings		\$ 328.41	\$ --	\$ 198
440 Office Equipment		1,226.60	1,580	--
450 Vehicular Equipment		70,633.10	59,400	55,635
460 Operating Equipment		3,168.37	1,147	1,150
TOTAL		\$ 75,356.48	\$ 62,127	\$ 56,983
GRAND TOTAL		\$ 506,374.51	\$ 512,651	\$ 486,389

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Police	Staff	GI-324
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 129,552.90	\$ 151,926	\$ 154,652
CONTRACTUAL SERVICES	11,631.52	13,298	13,148
COMMODITIES	3,124.75	3,344	3,344
CAPITAL OUTLAYS	2,245.59	1,050	--
TOTAL	\$ 146,554.76	\$ 169,618	\$ 171,144

FUNCTION

The Training Section is charged with making all background investigations of police applicants; providing basic, advanced and in-service training of all officers; maintaining the range and department-owned weapons; and issuing police uniforms and equipment.

The Accounting Section prepares and administers the department budget and prepares the payroll while the Budget and Research Unit aids in budget preparation and prepares monthly, annual and special reports.

The Inspection and Court Services Section conducts investigation on internal affairs, provides services to all of the courts, handles Police Court commitments, and serves traffic warrants.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Total Writs and Warrants Processed (Traffic Court, Police Court, Other)	17,585	18,911	20,800
Court Services (Hours)	5,608	5,608	5,608
Recruit Training (Hours)	1,920	1,920	1,920
In-Service Training (Hours)	1,736	1,736	1,736
Maintenance of Range & Firearms, and Range Activities (Hours)	958	958	958
Ammunition Reloaded (Rounds)	125,000	125,000	125,000
Payroll, Budgeting, Requisitions & Accounting (Hours)	3,000	3,000	3,000

BUDGET COMMENTS

The departmental request of \$174,565 was reduced \$3,421 by the City Manager to \$171,144. There are no significant changes in this budget for 1964. Recommendations appearing in the program improvement section amount to \$8,295.

DETAIL

FUND General	DEPARTMENT Police	DIVISION Staff		ACTIVITY NO. G1-324
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 129,552.90	\$ 151,926	\$ 154,652
TOTAL		\$ 129,552.90	\$ 151,926	\$ 154,652
CONTRACTUAL SERVICES				
230 Transportation		\$ 1,428.19	\$ 3,555	\$ 3,405
250 Insurance		5,546.37	5,418	5,418
260 Dues and Subscriptions		230.19	225	225
270 Professional Services		4,426.77	4,100	4,100
TOTAL		\$ 11,631.52	\$ 13,298	\$ 13,148
COMMODITIES				
320 Office Supplies		\$ 1,966.60	\$ 2,094	\$ 2,094
360 Operating Supplies--Equipment		1,158.15	1,250	1,250
TOTAL		\$ 3,124.75	\$ 3,344	\$ 3,344
CAPITAL OUTLAY				
440 Office Equipment		\$ 106.04	\$ --	\$ --
460 Vehicular Equipment		--	250	--
470 Other Capital Outlay		2,139.55	800	--
TOTAL		\$ 2,245.59	\$ 1,050	\$ --
GRAND TOTAL		\$ 146,554.76	\$ 169,618	\$ 171,144

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Police				Staff	G1-324	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET		
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	BUDGET 1964	
Police Chief	1	1	1	990-1110	\$ 13,320	\$ 13,320	
Police Lt. Colonel	1	1	1	810-880	9,930	10,350	
Police Captain	2	2	2	615-665	15,510	15,810	
Police Lieutenant	1	1	1	545-590	7,080	7,080	
Liaison Officer	1	1	1	545-590	7,080	7,080	
Police Lt. (Budget & Research)	1	1	1	545-590	6,540	6,780	
Asst. Liaison Officer	1	1	1	485-525	6,280	6,300	
Police Range Master	1	1	1	485-525	6,280	6,300	
Police Training Instructor	2	2	2	485-525	12,480	12,600	
Warrant Officer	5	5	5	368-450	24,550	25,478	
Administrative Secretary	1	1	1	354-433	4,992	5,094	
Account Clerk II	1	1	1	354-433	4,720	4,912	
Account Clerk I	1	1	1	300-368	3,926	4,094	
Stenographer-Clerk II	1	1	1	300-368	3,982	4,080	
Police Surgeon	1	1	1	287-354	4,346	4,248	
Clerk II	1	1	1	275-340	3,600	3,756	
Stenographer-Clerk I	1	1	1	265-326	3,470	3,626	
Emergency Overtime	—	—	—		16,200	16,200	
SUB-TOTAL	23	23	23		\$ 154,286	\$ 157,108	
Less: Amount Charged to Motor Pool					(2,360)	(2,456)	
TOTAL					\$ 151,926	\$ 154,652	
First Quarter						\$ 38,482	
Second Quarter						38,507	
Third Quarter						38,770	
Fourth Quarter						38,893	
TOTAL						\$ 154,652	

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Fire	All	G1-33
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$1,566,934.29	\$1,743,527	\$1,782,604
CONTRACTUAL SERVICES	27,218.67	29,045	29,855
COMMODITIES	35,162.15	34,930	37,300
CAPITAL OUTLAYS	37,828.46	98,685	73,552
TOTAL	\$1,667,143.57	\$1,906,187	\$1,923,311

FUNCTION

This department is responsible for the protection of life and property against fire by the prevention and extinguishment of fires and the removal of fire hazards. It also investigates fires and their causes, makes inspections of commercial and residential properties for fire hazards, and is charged with the operation and maintenance of fire engines, equipment and stations.

BUDGET COMMENTS

The 1964 proposed budget for the Fire Department reflects an increase of \$17,124 or .09% over the 1963 adopted budget. The increase is due entirely to merit salary increases of \$39,077, which were offset somewhat by decreases amounting to \$21,953 in Contractual Services, Commodities and Capital Outlay.

This budget is based strictly on a current level of activity, and no provision has been made for additional personnel or equipment to man the proposed fire station at Boyd and Central.

In addition, the Fire Department submitted a supplemental budget request of \$942,381, of which \$315,382 appears on the green pages of this proposed budget.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Fire	All	G1-33	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$1,566,934.29	\$1,743,527	\$1,782,604
TOTAL		\$1,566,934.29	\$1,743,527	\$1,782,604
CONTRACTUAL SERVICES				
210 Utilities		\$ 12,117.59	\$ 12,300	12,800
220 Communications		10,364.92	10,200	11,200
230 Transportation		863.34	1,100	1,000
250 Insurance		494.77	470	505
260 Dues & Subscriptions		299.55	550	550
270 Professional Services		300.00	325	300
290 Maintenance of Equipment		2,778.50	3,500	3,500
295 Other Contractual Services		--	600	--
TOTAL		\$ 27,218.67	\$ 29,045	\$ 29,855
COMMODITIES				
310 Office Supplies		\$ 1,982.43	\$ 1,600	\$ 2,000
320 Clothing & Linen		15,571.70	14,880	15,700
330 Food, Drugs & Chemicals		433.18	350	400
340 Operating Supplies--Buildings & Improvements		2,052.59	1,800	2,200
350 Repair Parts--Buildings & Improvements		2,740.36	2,600	2,800
360 Operating Supplies--Equipment		7,159.09	7,500	8,000
370 Repair Parts--Equipment		3,829.52	5,000	5,000
380 Operating Supplies--Construction		133.13	--	--
390 Minor Apparatus and Tools		1,202.07	1,200	1,200
395 Other Commodities		58.08	--	--
TOTAL		\$ 35,162.15	\$ 34,930	\$ 37,300
CAPITAL OUTLAY				
420 Buildings		\$ 11,613.23	\$ 1,150	9,712
430 Other Improvements		101.62	1,000	140
440 Office Equipment		2,121.44	535	225
450 Vehicular Equipment		9,479.14	61,000	52,800
460 Operating Equipment		14,159.03	35,000	10,675
470 Other Capital Outlay		354.00	--	--
TOTAL		\$ 37,828.46	\$ 98,685	\$ 73,552
GRAND TOTAL		\$1,667,143.57	\$1,906,187	\$1,923,311

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Fire	ACTUAL 1963	BUDGET 1963	BUDGET 1964	All	G1-33	
POSITION TITLE		RANGE	BUDGET 1963	BUDGET 1964			
Fire Chief		990-1110	\$ 12,120	\$ 12,840			
Deputy Fire Chief		915-990	10,980	11,640			
Assistant Fire Chief		810-880	9,720	10,350			
Fire District Chief		615-665	62,890	63,665			
Fire Marshal		615-665	7,980	7,980			
Chief Fire Operations Training Instructor		615-665	7,530	7,830			
Fire Master Mechanic		615-665	7,980	7,980			
Fire Communication Supervisor		615-665	7,840	7,980			
Chief Fire Alarm Dispatcher		545-590	6,780	6,930			
Fire Department Mechanic		545-590	7,080	7,080			
Fire Captain (Maintenance)		545-590	--	7,080			
Fire Captain (Records)		545-590	7,080	7,080			
Chief Fire Inspector		545-590	6,905	7,080			
Chief Fire Investigator		545-590	6,660	6,930			
Fire Operations Training Instructor		545-590	20,370	20,940			
Fire Captain		545-590	216,200	224,935			
Fire Lieutenant		485-525	194,210	188,192			
Fire Prevention Training Instructor		485-525	12,600	12,600			
Fire Prevention Inspector		485-525	11,880	12,440			
Fire Prevention Investigator		485-525	12,600	12,480			
Lieutenant of Records		485-525	6,060	6,180			
Fire Lieutenant (Auto Mechanic)		485-525	6,200	6,300			
Fire Alarm Dispatcher		467-525	24,520	24,760			
Fire Alarm Technician		433-525	6,060	6,220			
Fire Fighter		384-467	1,050,768	1,074,114			
Stenographer-Clerk II		300-368	4,416	4,416			
Typist Clerk		245-300	3,444	3,548			
Switchboard Operator I		235-287	12,654	13,034			
TOTAL			\$1,743,527	\$1,782,604			
First Quarter				\$ 443,278			
Second Quarter				444,459			
Third Quarter				447,074			
Fourth Quarter				447,793			
TOTAL				\$1,782,604			

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Fire	Administration	G1-331
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 119,106.28	\$ 128,934	\$ 131,778
CONTRACTUAL SERVICES	24,440.17	25,545	26,355
COMMODITIES	7,179.49	6,600	7,700
CAPITAL OUTLAYS	14,288.81	2,685	10,077
TOTAL	\$ 165,014.75	\$ 163,764	\$ 175,910

FUNCTION

The Administration Division is responsible for the housekeeping functions of the Fire Department. Included in this division are the following sections: Office and Records, Maintenance, Communications, and the Alarm Office. These involve all clerical, stenographic, record-keeping, maintenance of alarm and communications systems, dispatching of emergency equipment, processing complaints, handling radio transmissions, and providing information to the public. The Maintenance Section maintains all equipment and buildings for the whole department.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	1964
Office and Records			
Number of Alarms	3,807	4,000	4,600
Requisitions Prepared	4,014	4,616	5,308
Telephone Calls	7,244	8,330	9,580
Apparatus Records Processed	588	676	777
State Fire Marshal Reports	966	1,110	1,276
Monthly and Quarterly Reports	1,404	1,614	1,855
Investigation Reports	144	165	190
Clothing Records Processed	700	805	925
Payrolls Processed (no. personnel)	6,960	8,004	9,204
Maintenance			
Structural Maintenance (no. projects)	23	24	25
Heating	46	48	50
Plumbing	99	103	108
Motor Overhaul	30	31	35
Motor Tune-ups	80	84	92
Vehicles Tested	65	68	74
400 Mile Inspections	125	132	145

FUND General	DEPARTMENT Fire	DIVISION Administration	ACTIVITY NO. G1-331
-----------------	--------------------	----------------------------	------------------------

MAJOR WORK PROGRAMS (continued)

	Actual 1962	Estimated 1963	1964
Fire Communications			
Alarm Maintenance (each project)	375	393	412
Radio " "	259	272	285
Alarm Boxes Tested " "	707	1,060	1,113
Aerial Wire Installed (feet)	31,200	32,760	34,398
Underground Cable Installed (feet)	1,020	1,071	1,124
Telephone Calls	169,870	195,350	224,652
Radio Calls	96,360	109,773	126,238

BUDGET COMMENTS

This division submitted a budget request of \$178,722, which was an increase of \$14,958. The request was reduced \$2,812 during the City Manager's hearings, resulting in a total budget of \$175,910. Significant changes by code account are outlined immediately below:

1. Account 110 - Merit salary increases of \$2,844
2. Account 210 - Additional funds for new Administration Building-\$500
3. Account 220 - Telephone lines for the airport station--\$1,000
4. Account 295 - The decrease of \$600 is due to the transferring of building demolition to Central Inspection.
5. Account 310 - This account was underbudgeted by approximately \$400 in 1963.
6. Account 340 - This account was underbudgeted in 1963 by approximately \$400.
7. Account 420 - The \$9,712 in this account is for replacement of overhead doors at Station No. 1 and No. 2 and other miscellaneous improvements to buildings.
8. Account 430 - The \$140 in this account is for 3,000 feet of underground cable for maintenance of the fire alarm box and ball circuits.
9. Account 440 - The \$225 in this account is for a 12 cu. ft. refrigerator at Station No. 3.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Fire	Administration	G1-331	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 119,106.28	\$ 128,934	\$ 131,778
TOTAL		\$ 119,106.28	\$ 128,934	\$ 131,778
CONTRACTUAL SERVICES				
210 Utilities		\$ 12,117.59	\$ 12,300	\$ 12,800
220 Communications		10,364.92	10,200	11,200
230 Transportation		863.34	1,100	1,000
250 Insurance		494.77	470	505
260 Dues and Subscriptions		299.55	550	550
270 Professional Services		300.00	325	300
295 Other Contractual Services		--	600	--
TOTAL		\$ 24,440.17	\$ 25,545	\$ 26,355
COMMODITIES				
310 Office Supplies		\$ 1,982.43	\$ 1,600	\$ 2,000
320 Clothing and Linen		54.65	600	700
330 Food, Drugs and Chemicals		17.11	--	--
340 Operating Supplies--Buildings & Improvements		2,052.59	1,800	2,200
350 Repair Parts--Buildings & Improvements		2,740.36	2,600	2,800
360 Operating Supplies--Equipment		58.14	--	--
370 Repair Parts--Equipment		26.12	--	--
380 Operating Supplies--Construction		133.13	--	--
390 Minor Apparatus and Tools		56.88	--	--
395 Other Commodities		58.08	--	--
TOTAL		\$ 7,179.49	\$ 6,600	\$ 7,700
CAPITAL OUTLAY				
420 Buildings		\$ 11,613.23	\$ 1,150	\$ 9,712
430 Other Improvements		101.62	1,000	140
440 Office Equipment		2,121.44	535	225
460 Operating Equipment		452.52	--	--
TOTAL		\$ 14,288.81	\$ 2,685	\$ 10,077
GRAND TOTAL		\$ 165,014.75	\$ 163,764	\$ 175,910

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Fire	ACTUAL 1963	BUDGET 1963	BUDGET 1964	Administration	G1-331	
POSITION TITLE				RANGE	BUDGET 1963	BUDGET 1964	
Fire Chief		1	1	1	990-1110	\$ 12,120	\$ 12,840
Assistant Fire Chief		1	1	1	810-880	9,720	10,350
Fire Master Mechanic		1	1	1	615-665	7,980	7,980
Fire Comm. Supervisor		1	1	1	615-665	7,840	7,980
Chief Fire Alarm Dispatcher		1	1	1	545-590	6,780	6,930
Fire Captain		1	1	1	545-590	6,980	7,080
Fire Department Mechanic		1	1	1	545-590	7,080	7,080
Captain of Records		1	1	1	545-590	7,080	7,080
Lieutenant of Records		1	1	1	485-525	6,060	6,180
Fire Lt. (Auto Mechanic)		1	1	1	485-525	6,200	6,300
Fire Alarm Dispatcher		4	4	4	467-525	24,520	24,760
Fire Alarm Technician		1	1	1	433-525	6,060	6,220
Stenographer-Clerk II		1	1	1	300-368	4,416	4,416
Typist Clerk		1	1	1	245-300	3,444	3,548
Switchboard Operator I		4	4	4	235-287	12,654	13,034
TOTAL		21	21	21		\$ 128,934	\$131,778
First Quarter							\$ 32,706
Second Quarter							32,822
Third Quarter							33,105
Fourth Quarter							33,145
TOTAL							\$131,778

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Fire	Operations	G1-332
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$1,392,839.07	\$1,555,968	\$1,591,316
CONTRACTUAL SERVICES	2,778.50	3,500	3,500
COMMODITIES	27,792.16	27,930	29,150
CAPITAL OUTLAYS	23,539.65	96,000	63,475
TOTAL	\$1,446,949.38	\$1,683,398	\$1,687,441

FUNCTION

The Operations Division is the firefighting branch of the department and is responsible for the extinguishing of fires, rescue, evacuation and salvage operation, first aid to the public, company inspections and other related work. In addition, it has a training section which develops and supervises a comprehensive training section for firefighting personnel in the latest techniques of firefighting and the protection of property from fire hazards.

MAJOR WORK PROGRAMS

	Actual <u>1962</u>	Estimated <u>1963</u> <u>1964</u>	
Extinguishment (No. of fires)	2,279	2,393	2,507
Preparation of Equipment after Fire (Manhours)	52,410	54,410	56,410
Hose Maintenance (Manhours)	36,720	38,720	40,720
Ladder Maintenance (Manhours)	3,840	3,840	3,840
Station Work - Daily Cleanup (Manhours)	114,880	126,880	128,880
Home Inspections	4,435	5,000	5,000
Company Inspections (Manhours)	1,447	1,700	1,700
Hose Tests (Manhours)	380	380	380
Training - Drill Grounds (Manhours)	1,490	1,490	1,490
Training - Station (Manhours)	2,272	2,272	2,272
Preparation of Promotional Examinations (Manhours)	444	444	444

BUDGET COMMENTS

The Operations Division submitted a current level request of \$1,699,191 for 1964. This was an increase of \$15,793 above the 1963 adopted budget. The City Manager's hearings resulted in a decrease of \$11,750 from the request for a total of \$1,687,441 or an increase of \$4,043 over the 1963 budget.

FUND General	DEPARTMENT Fire	DIVISION Operations	ACTIVITY NO. G1-332
-----------------	--------------------	------------------------	------------------------

Significant changes in the City Manager's 1964 proposed budget are outlined below.

1. Account 110 - Merit salary increases of \$35,348.
2. Account 320 - This account was underbudgeted in 1963, therefore, this division was granted an increase of \$670.
3. Account 360 - Additional equipment and a larger city area has resulted in higher operating costs which necessitate a \$500 increase in this account.
4. Account 450 - Funds in the amount of \$52,800 are provided in this account for the replacement of the following vehicular equipment:

(1) 1 - 1940 Peter Pirsch 100' Aerial Ladder Truck	\$50,000
(2) 1 - 1940 Chevrolet Panel Truck	2,800
5. Account 460 - Funds in this account provide for the following operational equipment:

(1) 7,000 ft. of hose	\$ 9,000
(2) Miscellaneous operating equipment such as skill saw, cable testers, tap and die sets, scaffolding, cornice hooks, and battery chargers	<u>1,675</u>
Total	\$10,675

Supplemental budget requests for this division totaled \$794,821, none of which are reflected in this budget.

FUND General	DEPARTMENT Fire	DIVISION Operations		ACTIVITY NO. G1-332
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$1,392,839.07	\$1,555,968	\$1,591,316
TOTAL		\$1,392,839.07	\$1,555,968	\$1,591,316
CONTRACTUAL SERVICES				
290 Maintenance of Equipment		\$ 2,778.50	\$ 3,500	\$ 3,500
TOTAL		\$ 2,778.50	\$ 3,500	\$ 3,500
COMMODITIES				
320 Clothing and Linen		\$ 15,326.55	\$ 13,880	\$ 14,550
330 Food, Drugs and Chemicals		416.07	350	400
360 Operating Supplies--Equipment		7,100.95	7,500	8,000
370 Repair Parts--Equipment		3,803.40	5,000	5,000
390 Minor Apparatus and Tools		1,145.19	1,200	1,200
TOTAL		\$ 27,792.16	\$ 27,930	\$ 29,150
CAPITAL OUTLAY				
450 Vehicular Equipment		\$ 9,479.14	\$ 61,000	\$ 52,800
460 Operating Equipment		13,706.51	35,000	10,675
470 Other Capital Outlay		354.00	--	--
TOTAL		\$ 23,539.65	\$ 96,000	\$ 63,475
GRAND TOTAL		\$1,446,949.38	\$1,683,398	\$1,687,441

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Fire	Fire Prevention	G1-333
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 54,988.94	\$ 58,625	\$ 59,510
CONTRACTUAL SERVICES	--	--	--
COMMODITIES	190.50	400	450
CAPITAL OUTLAYS	--	--	--
TOTAL	\$ 55,179.44	\$ 59,025	\$ 59,960

FUNCTION

The Fire Prevention Division is responsible for investigation of fire causes and results. It handles all inspection of property, fire and arson investigations. It inspects and issues permits for liquified petroleum and flammable liquid installation, and the issuance of complaints in connection with the enforcement of City ordinances. In addition, it carries on public education programs on fire safety.

MAJOR WORK PROGRAMS

	Actual <u>1962</u>	Estimated	
		<u>1963</u>	<u>1964</u>
Complaints	2,331	2,564	2,564
Buildings Inspected	9,601	10,561	11,089
Reinspections	3,342	3,696	3,865
Permits Issued	356	526	526
Investigations	206	257	283
Fire Prevention Programs	284	312	328
Fire Prevention Training Classes	94	188	235

BUDGET COMMENTS

The proposed budget for this division reflects no change over the 1963 budget with the exception of merit salary increases of \$885. A supplemental budget request of \$18,270 for additional personnel was submitted by this division. These requests are not considered in this budget.

DETAIL

FUND General	DEPARTMENT Fire	DIVISION Fire Prevention		ACTIVITY NO. G1-333
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 54,988.94	\$ 58,625	\$ 59,510
TOTAL		\$ 54,988.94	\$ 58,625	\$ 59,510
COMMODITIES				
320 Clothing and Linen		\$ 190.50	\$ 400	\$ 450
TOTAL		\$ 190.50	\$ 400	\$ 450
GRAND TOTAL		\$ 55,179.44	\$ 59,025	\$ 59,960

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Fire		DIVISION Fire Prevention		ACTIVITY NO. G1-333	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Fire Marshal	1	1	1	615-665	\$ 7,980	\$ 7,980
Chief Fire Inspector	1	1	1	545-590	6,905	7,080
Chief Fire Investigator	1	1	1	545-590	6,660	6,930
Fire Prevention Inspector	2	2	2	485-525	11,880	12,440
Fire Investigator	2	2	2	485-525	12,600	12,480
Fire Prevention Training Instructor	<u>2</u>	<u>2</u>	<u>2</u>	485-525	<u>12,600</u>	<u>12,600</u>
TOTAL	9	9	9		\$ 58,625	\$ 59,510
First Quarter						\$ 14,750
Second Quarter						14,790
Third Quarter						14,985
Fourth Quarter						<u>14,985</u>
TOTAL						\$ 59,510

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Fire	Fire Hydrant Rental	G1-35
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ --	\$ --	\$ --
CONTRACTUAL SERVICES	128,525.10	132,000	135,000
COMMODITIES	--	--	--
CAPITAL OUTLAYS	--	--	--
TOTAL	<u>\$ 128,525.10</u>	<u>\$ 132,000</u>	<u>\$ 135,000</u>

FUNCTION

Fire hydrant installations are considered by the City of Wichita to be primarily for the protection of real property and as such, should not be reflected in the cost of water service. The General Fund, supported by ad valorem taxes levied against real property, provides funds for the operation and maintenance of hydrants through annual rental payments to the Waterworks Fund. The rental rate is \$100 per year on all hydrants installed prior to November 2, 1942 (758) and \$20 per year on all hydrants installed since that date (2,854). Hydrants are installed at the request of the Fire Chief and on the approval of the Director of Water and the City Manager.

BUDGET COMMENTS

The \$3,000 increase is due to the estimated number of additional hydrants (100) to be installed the remainder of 1963 and in 1964.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Miscellaneous	Parking Control	G1-36	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 52,062.32	\$ 56,045	\$ 55,277
CONTRACTUAL SERVICES		1,624.13	2,000	100
COMMODITIES		836.52	2,400	1,250
CAPITAL OUTLAYS		--	--	14,400
TOTAL		\$ 54,522.97	\$ 60,445	\$ 71,027

FUNCTION

The Parking Control Section consists of 15 meter maids and is supervised by the Police Department. Utilizing a fleet of 8 three-wheel scooters in the downtown area and 5 three-wheel motorcycles on the periphery of the central business district, the meter maids are able to cover more area than if they were on foot. Assuming the responsibility of enforcing all parking regulations in the central business district and other areas of the city with parking time restrictions relieves police officers of this duty and provides a constant level of enforcement in areas having parking meters.

MAJOR WORK PROGRAMS

	<u>Actual 1961</u>	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Parking Summons Issued	97,051	97,164	98,000	98,000

BUDGET COMMENTS

The departmental request of \$73,277 was reduced \$2,250 by the City Manager to \$71,027.

Significant changes in the accounts are as follows:

1. Account 110--Turnover in personnel will mean a reduction in salaries amounting to \$768.
2. Accounts 120 and 170--Centralizing workmens' compensation and medical expenses reduces this budget \$2,980.
3. Accounts 290 and 370--Replacing equipment will reduce repair costs \$1,700.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Miscellaneous	Parking Control	G1-36

4. Account 360--Gasoline for the scooters is being budgeted in the Police Service budget reducing this budget \$350.
5. Account 450--Replacement of 4 three-wheel motorcycles (\$6,000) and 8 three-wheel scooters (\$8,400). The trade-ins have excessive mileage and will require new engines, transmissions and complete overhauls if kept another year.

DETAIL

FUND General	DEPARTMENT Miscellaneous	DIVISION Parking Control		ACTIVITY NO. G1-36
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 50,580.70	\$ 54,065	\$ 55,277
120 Employees' Claims		<u>1,481.62</u>	<u>1,980</u>	<u>--</u>
TOTAL		\$ 52,062.32	\$ 56,045	\$ 55,277
CONTRACTUAL SERVICES				
270 Professional Services		\$ 1,533.57	\$ 1,000	\$ --
290 Maintenance of Equipment		<u>90.56</u>	<u>1,000</u>	<u>100</u>
TOTAL		\$ 1,624.13	\$ 2,000	\$ 100
COMMODITIES				
320 Clothing and Linen		\$ 657.68	\$ 1,050	\$ 1,050
360 Operating Supplies--Equipment		--	350	--
370 Repair Parts--Equipment		<u>178.84</u>	<u>1,000</u>	<u>200</u>
TOTAL		\$ 836.52	\$ 2,400	\$ 1,250
CAPITAL OUTLAY				
450 Vehicular Equipment		<u>\$ --</u>	<u>\$ --</u>	<u>\$ 14,400</u>
TOTAL		\$ --	\$ --	\$ 14,400
GRAND TOTAL		\$ 54,522.97	\$ 60,445	\$ 71,027

PERSONNEL SCHEDULE

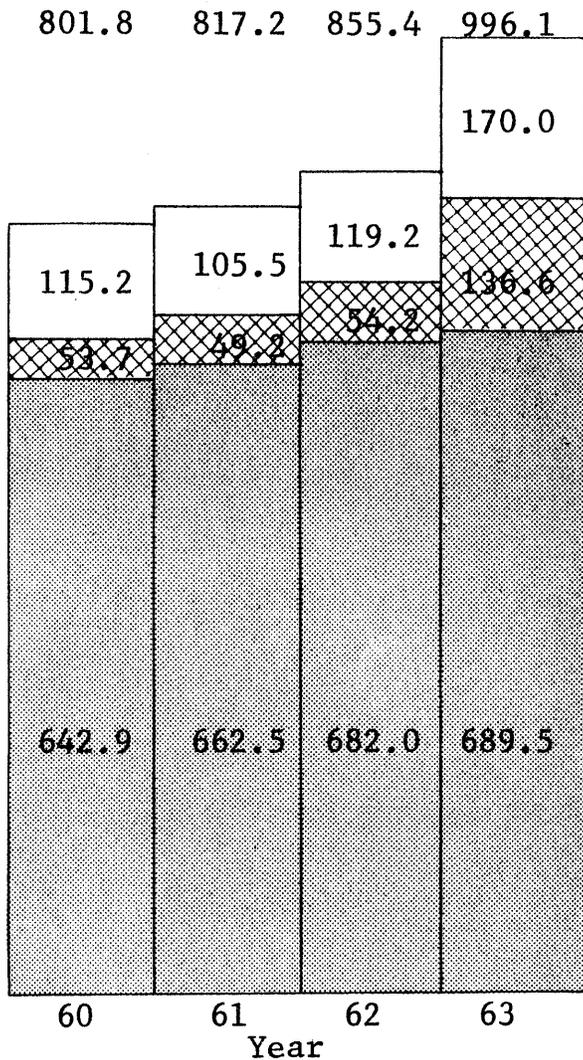
FUND General	DEPARTMENT Miscellaneous		DIVISION Parking Control		ACTIVITY NO. G1-36	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Parking Control Checker	<u>15</u>	<u>15</u>	<u>15</u>	265-326	\$ 54,065	\$ 55,277
TOTAL	15	15	15		\$ 54,065	\$ 55,277
First Quarter						\$ 13,698
Second Quarter						13,747
Third Quarter						13,838
Fourth Quarter						<u>13,994</u>
TOTAL						\$ 55,277

GENERAL OPERATING FUND

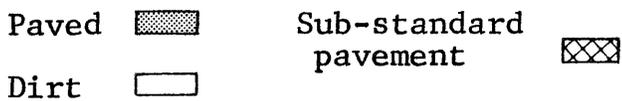


Department of Public Works

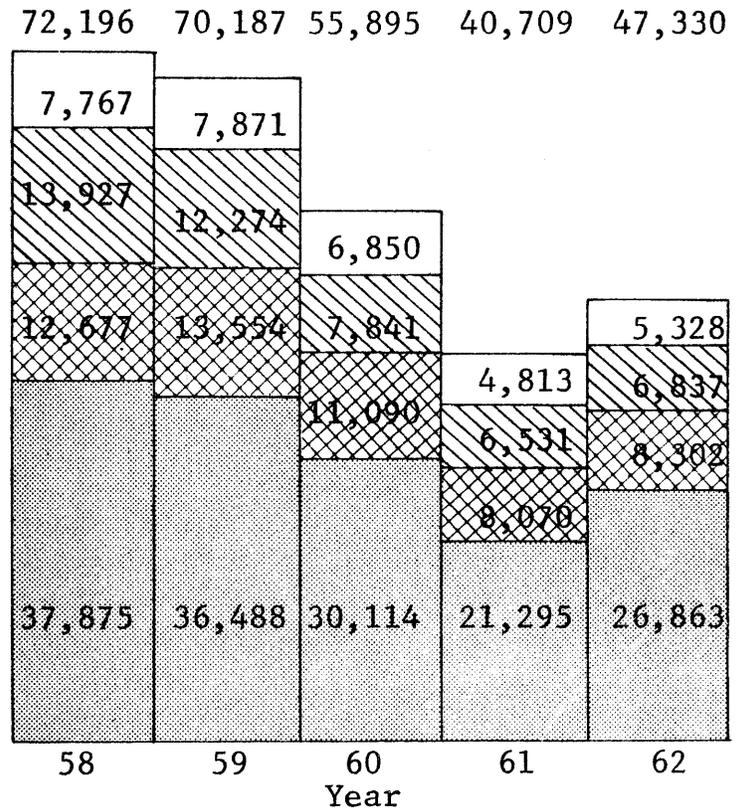
MILES OF STREETS



Type Surface:



CENTRAL INSPECTION DIVISION
CONSTRUCTION INSPECTIONS



Type Inspection:



SUMMARY

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Public Works	All		
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$1,449,048.61	\$1,496,217	\$1,518,863
CONTRACTUAL SERVICES		577,325.07	732,953	741,421
COMMODITIES		331,099.54	290,874	315,955
CAPITAL OUTLAYS		116,317.83	48,680	44,400
Less: County Contribution and Other Charges		(96,056.85)	(37,801) ^a	(49,169) ^b
TOTAL		<u>\$2,377,734.20</u>	<u>\$2,530,923</u>	<u>\$2,571,470</u>

FUNCTION

The Public Works Department is the municipal agency responsible for a wide variety of programs dealing with highway facilities, sewers and sanitation services. Engineering, Traffic Engineering, Maintenance of Streets, Maintenance of Sewers, Street Cleaning and Snow Removal, Refuse Collection, Refuse Disposal and Central Inspection are the operational divisions of this department. The Administrative Division performs services for the operating divisions.

BUDGET COMMENTS

The Public Works departmental budget for 1964 reflects an increase of \$40,547 above the 1963 budget. Several factors have contributed to this increase which are discussed at length in the various divisional budgets. Three of the more significant factors are: (1) providing funds for weed mowing on public property (\$28,986), (2) the Refuse Disposal budget is for two sanitary landfill site operations rather than one, which represents an increase of \$29,493, and (3) an increase of \$35,000 for the purchase of asphalt. The total increase was offset somewhat by a \$54,000 decrease in the Refuse Collection budget.

- ^a Deductions are as follows: \$17,801 represents the County's participation in the Refuse Disposal program and \$20,000 is charged to Construction.
- ^b Deductions are as follows: \$14,669 represents the County's participation in the Refuse Disposal program; \$22,500 is charged to landfill acquisition and construction for the new sanitary landfill site; and \$12,000 is charged to Construction.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Administrative	G1-41	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 76,556.76	\$ 80,206	\$ 82,622
CONTRACTUAL SERVICES		8,602.03	8,706	8,871
COMMODITIES		4,710.69	4,210	4,310
CAPITAL OUTLAYS		1,730.61	--	400
TOTAL		\$ 91,600.09	\$ 93,122	\$ 96,203

FUNCTION

The Administrative Division of the Public Works Department provides the over-all supervisory and coordinating functions for the department.

All clerical, stenographic and record-keeping activities for the department (except the Sanitation Division) are performed by the Administrative Division. Duties include regular office work such as handling telephone calls, preparing requisitions, processing purchase orders and compiling the departmental payroll. In addition, applications for permits and licenses are received and processed for a variety of construction activities. Specifications, estimates, statements of cost, resolutions or ordinances are prepared in part or entirely by this division.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated	
		1963	1964
Permits Issued	18,641	19,825	19,825
Miscellaneous Revenue Producing Items	3,805	3,575	3,575
Requisitions Prepared	5,087	5,200	5,200
Purchase Orders Processed	6,404	6,500	6,500
Payroll (Per employee)	6,619	6,900	6,900
House Numbers Assigned	711	750	750
Statements of Cost	948	950	950
Legal Description of Ownership Obtained	1,639	1,500	1,500
Daily Reports	633	650	650

BUDGET COMMENTS

This divisions 1964 budget is \$96,203 as opposed to the 1963 adopted budget of \$93,122. This reflects an increase of \$3,081 or 3.3%. Significant changes affecting the 1964 proposed budget are outlined below:

FUND General	DEPARTMENT Public Works	DIVISION Administration	ACTIVITY NO. G1-41
-----------------	----------------------------	----------------------------	-----------------------

1. Account 110 - This account reflects an increase of \$2,416 which is due to two factors:

- (1) Merit salary increases of \$946 and
- (2) An Additional employee hired on a part time basis in 1963 during the construction season. This is based on a substantial increase in permits issued due to annexation. This employee will also be required during the construction season in 1964. The cost involved is \$1,470.

2. Account 230 - The \$308 increase is due solely to the more distant locations of the conferences in 1964 than in 1963.

3. Account 440 - The \$400 increase is for the replacement of a typewriter in the Flood Control Office.

Other minor increases and decreases make up the difference between the overall increase of \$3,081 and the items outlined above.

DETAIL

FUND General	DEPARTMENT Public Works	DIVISION Administrative		ACTIVITY NO. G1-41
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 76,556.76	\$ 80,206	\$ 82,622
TOTAL		\$ 76,556.76	\$ 80,206	\$ 82,622
CONTRACTUAL SERVICES				
220 Communications		\$ 5,366.89	\$ 5,387	\$ 5,316
230 Transportation		1,850.94	1,770	2,078
250 Insurance		36.92	43	43
260 Dues and Subscriptions		90.20	222	107
270 Professional Services		6.00	--	--
290 Maintenance of Equipment		499.28	529	537
295 Other Contractual Services		751.80	755	790
TOTAL		\$ 8,602.03	\$ 8,706	\$ 8,871
COMMODITIES				
310 Office Supplies		\$ 4,578.45	\$ 4,150	\$ 4,240
330 Food, Drugs and Chemicals		3.50	--	--
350 Repair Parts--Buildings & Improvements		12.60	--	--
360 Operating Supplies--Equipment		69.64	60	70
390 Minor Apparatus and Tools		46.50	--	--
TOTAL		\$ 4,710.69	\$ 4,210	\$ 4,310
CAPITAL OUTLAY				
440 Office Equipment		\$ 1,730.61	\$ --	\$ 400
TOTAL		\$ 1,730.61	\$ --	\$ 400
GRAND TOTAL		\$ 91,600.09	\$ 93,122	\$ 96,203

PERSONNEL SCHEDULE

FUND	DEPARTMENT	DIVISION			ACTIVITY NO.	
General	Public Works	Administrative			G1-41	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Director of Public Works	1	1	1	1110-1345	\$ 16,140	\$ 16,140
Administrative Supervisor	1	1	1	615-750	9,000	8,820
Administrative Aide II	1	1	1	416-505	5,400	5,604
Administrative Secretary	2	2	2	354-433	10,290	10,392
Account Clerk II	1	1	1	354-433	5,111	5,196
Account Clerk I	1	1	1	300-368	4,248	4,374
Stenographer-Clerk II	3	3	3	300-368	11,598	12,114
Stenographer-Clerk I	1	1	1	265-326	3,396	3,444
Clerk II	3	3	3	275-340	11,579	11,624
Typist Clerk	1	1	1	245-300	3,444	3,444
Typist Clerk (P.T.)	1	0	1	245-300	--	1,470
TOTAL	16	15	16		\$ 80,206	\$ 82,622
First Quarter						\$ 20,154
Second Quarter						20,957
Third Quarter						21,102
Fourth Quarter						20,409
TOTAL						\$ 82,622

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Engineering	G1-42	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 96,185.23	\$101,210	\$103,366
CONTRACTUAL SERVICES		9,408.29	11,911	9,643
COMMODITIES		4,841.77	5,460	4,765
CAPITAL OUTLAYS		--	--	--
Less: Amount Charged to Construction		(20,000.00)	(20,000)	(12,000)
TOTAL		\$ 90,435.29	\$ 98,581	\$105,774

FUNCTION

This division is responsible for the construction of all City projects. It coordinates the various facets of personnel, engineering, and policy matters in forming a comprehensive program of public works development and improvement. In addition, complaints are handled and information is provided to the public.

Engineering procedures of the City of Wichita require that preliminary surveys of each project be completed embodying basic and fundamental information upon which Engineering Reports, Feasibility Reports, street grades and design for all public construction may be developed. It designs and prepares plans for the construction of public works, such as pavement, sewers, bridges, pumping stations, etc., and preliminary estimates of cost.

During the construction period, the Engineering Division makes surveys based on final construction plans, supervises construction and makes final measurement of projects to determine the actual unit quantities installed by the contractor. After final measurements of projects are completed, quantities are calculated for each construction project. These calculations are the basis for partial and final estimates to contractors. In addition, the office prepares the statements of project cost.

The Engineering Division maintains real estate and street plat books, survey records and sewer plat books which indicate the location, measurement and specifications of all City construction. In addition, the office is responsible for the supervision of all private cement contractors building sidewalks and driveways along or across public right-of-way.

BUDGET COMMENTS

The increase of \$7,193 in this budget is due primarily to a decrease in the amount charged to construction. Prior to 1964 the charge was \$20,000 as reflected above in the budget summary. (See Budget Report No. 1).

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Engineering	G1-42

Significant changes by account are outlined below:

1. Account 110--Merit salary increases of \$2,156.
2. Account 295--This account was reduced \$2,220 due to the anticipated decrease in construction.
3. Account 380--The decrease of \$600 in this account is based on 1962 actual expenditures of \$1,842.

It should be noted that a serious problem is developing in this division which may become critical in 1964. This involves the demands placed on the division for surveys and basic engineering data necessary in newly annexed areas. If a large construction program were in effect, a great deal of this type work could be charged to construction. As the prospects for a large construction program in 1964 is doubtful, these charges will have to be made against the budget if these services are to be performed. It appears at this time that the proposed budget can handle only a small portion of these non-construction services. Additional funds were requested in the 1963 budget for this purpose but were not allowed.

FUND General	DEPARTMENT Public Works	DIVISION Engineering		ACTIVITY NO. G1-42
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 95,813.73	\$101,210	\$103,366
120 Employees' Claims		371.50	--	--
TOTAL		\$ 96,185.23	\$101,210	\$103,366
CONTRACTUAL SERVICES				
220 Communications		\$ 33.78	\$ 20	\$ 30
240 Advertising		470.45	--	--
250 Insurance		17.50	18	18
260 Dues and Subscriptions		73.50	88	90
270 Professional Services		83.60	100	85
290 Maintenance of Equipment		699.81	845	800
295 Other Contractual Services		8,029.65	10,840	8,620
TOTAL		\$ 9,408.29	\$ 11,911	\$ 9,643
COMMODITIES				
310 Office Supplies		\$ 2,293.12	\$ 2,000	\$ 2,000
320 Clothing and Linen		--	15	20
330 Food, Drugs and Chemicals		5.59	100	35
340 Operating Supplies--Buildings & Improvements		34.40	35	35
350 Repair Parts--Buildings & Improvements		2.45	50	50
360 Operating Supplies--Equipment		182.83	110	200
370 Repair Parts--Equipment		36.55	150	75
380 Operating Supplies--Construction		1,842.75	2,500	1,900
390 Minor Apparatus and Tools		444.08	500	450
TOTAL		\$ 4,841.77	\$ 5,460	\$ 4,765
SUB-TOTAL		\$110,435.29	\$118,581	\$117,774
Less: Amount Charged to Const.		<u>(20,000.00)</u>	<u>(20,000)</u>	<u>(12,000)</u>
GRAND TOTAL		\$ 90,435.29	\$ 98,581	\$105,774

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Public Works				Engineering	G1-42	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET		
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	BUDGET 1964	
City Engineer	1	1	1	915-1110	\$ 12,840	\$ 13,320	
Assistant City Engineer	1	2	2	750-915	20,190	20,400	
Senior Engineer	2	4	4	665-810	35,820	36,240	
Civil Engineer I, II, III	10	14	14	467-720	104,217	104,600	
Engineering Aide III	3	5	5	416-505	27,968	28,566	
Labor Foreman	0	1	1	400-467	4,896	5,043	
Engineering Aide II	15	18	18	354-433	89,023	90,336	
Sidewalk Inspector	0	1	1	354-433	4,422	4,560	
Engineering Aide I	10	16	16	313-384	66,902	68,980	
Laborer I	0	4	4	300-354	12,595	10,120	
SUB-TOTAL	42	66	66		\$378,873	\$382,165	
Less: Amount Charged to Const.					(277,663)	(278,799)	
TOTAL					\$101,210	\$103,366	
First Quarter						\$ 30,841	
Second Quarter						20,842	
Third Quarter						20,842	
Fourth Quarter						30,841	
TOTAL						\$103,366	

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Traffic Engineering	G1-43
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 108,074.94	\$ 122,333	\$ 123,946
CONTRACTUAL SERVICES	35,529.51	43,085	53,463
COMMODITIES	51,438.10	46,411	39,545
CAPITAL OUTLAYS	8,754.36	125	--
TOTAL	\$ 203,796.91	\$ 211,954	\$ 216,954

FUNCTION

The Traffic Engineering Division is responsible for the efficient and orderly flow of traffic on the City's streets. This division accomplishes its mission through the determination of installation, proper timing and maintenance of traffic control devices. In addition, it conducts engineering analyses of traffic accidents, revising remedial measures, engineering investigations of traffic conditions and cooperates with other City officials in the development of ways and means to improve traffic conditions.

This division also makes studies and submits recommendations relating to street lighting facilities.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Signs Installed	2,224	2,600	2,800
Signs Repaired	4,941	6,000	6,000
Signs Replaced	1,857	2,000	2,200
Signs Refinished	5,192	7,000	7,000
Signs Removed	1,035	1,300	1,300
Meters Installed	10	10	10
Meters Removed and Replaced	291	200	200
Meters Repaired and Inspected	1,281	1,300	1,300
Center Lines Painted (feet)	753,379	1,000,000	1,000,000
Lane Lines Painted (feet)	449,869	500,000	500,000
Crosswalks & Curbs Painted (feet)	90,808	89,000	89,000
Traffic Investigations	897	900	900
Volume Counts	480	114	490
Major Intersection Designs	21	28	30
Signals Repaired	566	500	600
Signals Relamped	3,420	3,300	3,800

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Traffic Engineering	G1-43

BUDGET COMMENTS

The departmental request of \$259,053 was reduced by the City Manager \$42,099 for a 1964 total of \$216,954.

Significant changes in accounts are as follows:

1. Account 110--The increase of \$1,613 in this account is due to merit increases.
2. Account 210--The increase of \$9,430 for electricity in this account is due to increasing the number of indicators on the downtown signals and increasing the number of school and traffic signal locations through the T-4 capital improvements project and various construction projects.
3. Account 295--Construction funds were used to purchase a pickup truck, a trench machine and a pipe pusher to install the master control system. Rental to the Equipment Fund for the operation of this equipment in 1964 is the reason for the \$1,053 increase in this account.
4. Account 350--The decrease in this account reflects the elimination of \$2,500 for improvements in annexed areas and a \$2,076 reduction from current level for signing materials and street marking paint.
5. Account 380--The decrease in this account is due to eliminating \$2,000 for sign blanks to be used in annexed areas.

Betterment requests amounted to \$37,430 of which \$13,600 appears in the program improvements section.

This budget includes no funds to operate additional signals which might be installed as capital improvements in 1964.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Traffic Engineering	G1-43	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 107,906.22	\$ 122,333	\$ 123,946
120 Employees' Claims		168.72	--	--
TOTAL		\$ 108,074.94	\$ 122,333	\$ 123,946
CONTRACTUAL SERVICES				
210 Utilities		\$ 25,370.11	\$ 27,336	\$ 36,766
220 Communications		41.31	100	50
230 Transportation		14.12	--	--
240 Advertising		15.97	30	30
250 Insurance		--	5	100
260 Dues & Subscriptions		82.80	105	105
270 Professional Services		344.70	150	--
280 Maintenance of Buildings & Improvements		65.85	--	--
290 Maintenance of Equipment		1,657.85	72	72
295 Other Contractual Services		7,936.80	15,287	16,340
TOTAL		\$ 35,529.51	\$ 43,085	\$ 53,463
COMMODITIES				
310 Office Supplies		\$ 1,317.00	\$ 1,385	\$ 1,250
320 Clothing and Linen		113.08	70	70
330 Food, Drugs & Chemicals		4.81	60	30
340 Operating Supplies--Buildings & Improvements		74.13	100	75
350 Repair Parts--Buildings & Improvements		28,560.60	32,528	27,952
360 Operating Supplies--Equipment		2,365.51	1,360	1,360
370 Repair Parts--Equipment		6,821.75	3,920	3,920
380 Operating Supplies--Construction		11,370.10	6,088	4,088
390 Minor Apparatus and Tools		811.12	900	800
TOTAL		\$ 51,438.10	\$ 46,411	\$ 39,545
CAPITAL OUTLAY				
430 Other Improvements		\$ 5,000.00	\$ --	\$ --
440 Office Equipment		477.50	125	--
450 Vehicular Equipment		3,276.86	--	--
TOTAL		\$ 8,754.36	\$ 125	\$ --
GRAND TOTAL		\$ 203,796.91	\$ 211,954	\$ 216,954

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Street Lighting	G1-44
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$	\$	\$
CONTRACTUAL SERVICES	225,733.26	252,715	256,367
COMMODITIES	206.10	1,000	1,000
CAPITAL OUTLAYS			
TOTAL	\$ 225,939.36	\$ 253,715	\$ 257,367

FUNCTION

The funds requested under contractual services, as indicated above, provide the monthly electrical payments to the Kansas Gas & Electric Company. KG&E bills the City a fixed rate for each type and size street light. The fixed charge covers installation, maintenance and operation of the lights.

The amount requested for commodities provides for a portion of the street lights in the downtown area and along west Highway 54. While the lights themselves are maintained by the Kansas Gas and Electric Company, the City maintains the underground conduit downtown and the light standards on west Highway 54. The maintenance, when required due to a relocation or a damaged light, is performed by Traffic Engineering Division personnel.

BUDGET COMMENTS

The 1964 budget provides for no installation of additional street lights. The increase in the 1964 budget is for utilizing lights a full year that were installed late in 1963.

The difference in the 1962 expenditures and the 1963 budget is due to assuming the costs of existing lighting in annexed areas and making necessary improvements late in 1962 in areas annexed to the City.

FUND General	DEPARTMENT Public Works	DIVISION Street Lighting		ACTIVITY NO. G1-44
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
CONTRACTUAL SERVICES				
210 Utilities		\$ 225,426.08	\$ 252,715	\$ 256,367
290 Maintenance of Equipment		307.18	--	--
TOTAL		\$ 225,733.26	\$ 252,715	\$ 256,367
COMMODITIES				
350 Repair Parts--Buildings & Improvements		\$ --	\$ 1,000	\$ 1,000
360 Operating Supplies--Equipment		33.60	--	--
380 Operating Supplies--Construction		172.50	--	--
TOTAL		\$ 206.10	\$ 1,000	\$ 1,000
GRAND TOTAL		\$ 225,939.36	\$ 253,715	\$ 257,367

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Equipment Maintenance	G1-451
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET
PERSONAL SERVICES		\$ 53,548.64	
CONTRACTUAL SERVICES		1,871.76	
COMMODITIES		3,161.54	
CAPITAL OUTLAYS		2,118.88	
Less: Amounts Charged to Other Divisions		(59,388.34)	
TOTAL		<u>\$ 1,312.48</u>	

On August 1, 1962 the Equipment Maintenance Division became a part of the Equipment Fund shown on page C-217. Expenditures shown above are actual for the first seven months of 1962.

FUND General	DEPARTMENT Public Works	DIVISION Equipment Maintenance		ACTIVITY NO. GL-451
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET	BUDGET
PERSONAL SERVICES 110 Salaries & Wages TOTAL		\$ 53,548.64 \$ 53,548.64		
CONTRACTUAL SERVICES 230 Transportation 240 Advertising 270 Professional Services 290 Maintenance of Equipment 295 Other Contractual Services TOTAL		\$ 1.36 2.23 33.01 1,830.16 5.00 \$ 1,871.76		
COMMODITIES 310 Office Supplies 320 Clothing and Linen 340 Operating Supplies--Buildings & Improvements 350 Repair Parts--Buildings & Improvements 360 Operating Supplies--Equipment 370 Repair Parts--Equipment 380 Operating Supplies--Construction 390 Minor Apparatus and Tools TOTAL		\$ 389.26 91.11 125.13 152.44 1,190.24 548.83 57.32 607.21 \$ 3,161.54		
CAPITAL OUTLAY 460 Operating Equipment TOTAL		\$ 2,118.88 \$ 2,118.88		
SUB-TOTAL Less: Amounts Charged to Other Divisions		\$ 60,700.82 <u>(59,388.34)</u>		
GRAND TOTAL		\$ 1,312.48		

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Maintenance of Streets	G1-453
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 266,549.93	\$ 306,044	\$ 329,088
CONTRACTUAL SERVICES	169,361.99	248,219	221,945
COMMODITIES	149,376.77	135,975	170,620
CAPITAL OUTLAYS	48,927.38	205	--
TOTAL	\$ 634,216.07	\$ 690,443	\$ 721,653

FUNCTION

This division is responsible for the maintenance and repair of the City's 703 miles of paved streets and alleys, 60 miles of sub-standard asphalt streets, 119 miles of dirt streets and 109 miles of dirt alleys. Based on original cost, the City's investment in paved streets and alleys exceeds \$60,000,000.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
<u>Paved Streets and Sidewalks</u>			
Pavement Repaired (sq. yds.)	20,671	19,000	27,500
Sidewalks Repaired (sq. yds.)	26,802	30,000	30,000
Curb and Gutter Repairs (lin. ft.)	3,924	3,500	4,000
Joint and Crack Sealing (blocks)	575	500	750
Heater Planer (sq. yds.)	140,818	160,000	155,000
Asphalt Patching (tons)	6,645	1,400	300
Bridge Maintenance (man hours)	390	1,000	1,000
Ditch Cleaning--Gradall (lin. ft.)	24,575	43,000	37,000
Ditch Cleaning--Patrol (lin. ft.)	23,700	5,000	25,000
Mud Jacking (sq. yds.)	8,979	35,000	10,000
Slurry Sealing (sq. yds.)	788,337	330,000	300,000
Oil and Chat Sealing (sq. yds.)	9,571	500,000	300,000
<u>Unpaved Streets</u>			
Blocks Bladed	37,675	38,500	41,000
Gravel Surfacing (tons)	27,266	25,000	30,000
Ditch Construction (lin. ft.)	26,555	60,000	70,000
Ditch Cleaning (lin. ft.)	127,252	120,000	225,000

FUND General	DEPARTMENT Public Works	DIVISION Maintenance of Streets	ACTIVITY NO. G1-453
-----------------	----------------------------	------------------------------------	------------------------

BUDGET COMMENTS

In 1964 it will be necessary to place in this budget the costs of mowing weeds on public property. In the past these costs have been absorbed in the C-9 Weed Mowing Fund. The total cost of this program for 1964 is \$28,986.

The Street Maintenance Division's 1964 budget reflects a total increase of \$31,210 over the 1963 budget. Significant changes are outlined below.

1. Account 110--Of the \$23,044 increase, merit salary increases account for \$10,318. The remainder of the increase (\$12,726) is due to transferring personnel for weed cutting of public property to the Street Maintenance budget.
2. Account 210--This account reflects a decrease of \$1,560 due to prorating these charges to Street Cleaning, Equipment Maintenance and Sewer Maintenance.
3. Account 270--The amounts previously budgeted in this account were for doctor and hospital bills covered under workmen's compensation. These amounts are now budgeted in a central account G1-68.
4. Account 280--This account has been reduced \$39,000 due to transferring the 1964 sealing program to the Gas Tax Fund. The amount remaining in this account is for city property mowing by the Park Department.
5. Account 295--The \$15,916 increase in this account is for mowing of city property formerly charged to the C-9 Mowing Fund.
6. Account 380--The increase of \$35,025 is the amount required to continue the present program of purchasing 13,500 tons of asphalt. The amount provided in the 1963 budget was insufficient to purchase the 13,500 tons that were approved.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Maintenance of Streets	G1-453	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 266,202.99	\$ 306,044	\$329,088
120 Employees' Claims		346.94	--	--
TOTAL		\$ 266,549.93	\$ 306,044	\$329,088
CONTRACTUAL SERVICES				
210 Utilities		\$ 6,352.16	\$ 5,700	\$ 4,140
220 Communications		667.46	680	694
230 Transportation		12.81	--	--
240 Advertising		4.71	--	--
250 Insurance		533.02	550	266
260 Dues & Subscriptions		26.69	30	30
270 Professional Services		748.03	1,500	--
280 Maintenance of Buildings & Improvements		43,260.95	50,100	11,100
290 Maintenance of Equipment		37,914.66	400	540
295 Other Contractual Services		79,841.50	189,259	205,175
TOTAL		\$ 169,361.99	\$ 248,219	\$221,945
COMMODITIES				
310 Office Supplies		\$ 773.71	\$ 450	\$ 550
320 Clothing & Linen		223.86	200	210
330 Food, Drugs & Chemicals		71.80	375	375
340 Operating Supplies--Buildings & Improvements		190.41	300	250
350 Repair Parts--Buildings & Improvements		1,297.48	1,000	1,000
360 Operating Supplies--Equipment		18,403.43	2,780	3,000
370 Repair Parts--Equipment		18,706.61	700	590
380 Operating Supplies--Construction		105,092.57	126,170	161,195
390 Minor Apparatus and Tools		4,616.90	4,000	3,450
TOTAL		\$ 149,376.77	\$ 135,975	\$170,620
CAPITAL OUTLAY				
420 Buildings		\$ 1,707.20	\$ --	\$ --
430 Other Improvements		155.75	--	--
440 Office Equipment		161.70	205	--
450 Vehicular Equipment		16,341.04	--	--
460 Operating Equipment		30,561.69	--	--
TOTAL		\$ 48,927.38	\$ 205	\$ --
GRAND TOTAL		\$ 634,216.07	\$ 690,443	\$721,653

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Sewer Maintenance	G1-456
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET	BUDGET
PERSONAL SERVICES	\$ 187,126.46		
CONTRACTUAL SERVICES	27,665.64		
COMMODITIES	30,003.30		
CAPITAL OUTLAYS	5,545.25		
TOTAL	\$ 250,340.65		

BUDGET COMMENTS

The Sewer Maintenance Division was reorganized in 1962. Storm sewers remained a part of the General Operating Fund and sanitary sewers were transferred to the Sewer Utility Fund. As this reorganization was effected August 1, 1962, a separate breakdown of actual 1962 expenditures is not possible. Therefore, 1962 operating costs for both functions are reflected above and 1963 and 1964 budgeted amounts are shown on page C-111 (Storm Sewers) and page C-212 (Sanitary Sewers).

DETAIL

FUND General	DEPARTMENT Public Works	DIVISION Sewer Maintenance	ACTIVITY NO. G1-456
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET
PERSONAL SERVICES			
110 Salaries & Wages		\$ 186,990.89	
120 Employees' Claims		<u>135.66</u>	
TOTAL		\$ 187,126.46	
CONTRACTUAL SERVICES			
210 Utilities		\$ 3,090.87	
220 Communications		3.10	
240 Advertising		3.90	
250 Insurance		656.54	
270 Professional Services		580.21	
290 Maintenance of Equipment		5,740.34	
295 Other Contractual Services		<u>17,590.68</u>	
TOTAL		\$ 27,665.64	
COMMODITIES			
310 Office Supplies		\$ 111.98	
320 Clothing and Linen		285.94	
330 Food, Drugs & Chemicals		608.30	
340 Operating Supplies--Buildings & Improvements		44.38	
350 Repair Parts--Buildings & Improvements		268.05	
360 Operating Supplies--Equipment		3,719.77	
370 Repair Parts--Equipment		3,940.13	
380 Operating Supplies--Construction		13,893.21	
390 Minor Apparatus and Tools		<u>7,131.54</u>	
TOTAL		\$ 30,003.30	
CAPITAL OUTLAY			
450 Vehicular Equipment		\$ 2,218.40	
460 Operating Equipment		<u>3,326.85</u>	
TOTAL		\$ 5,545.25	
GRAND TOTAL		\$ 250,340.65	

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Storm Sewer Maintenance	G1-456	
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET 1963	BUDGET
PERSONAL SERVICES			\$ 50,990	\$ 47,527
CONTRACTUAL SERVICES			9,369	10,445
COMMODITIES			5,605	6,127
CAPITAL OUTLAYS			--	--
TOTAL			\$ 65,964	\$ 64,099

FUNCTION

The Storm Sewer Maintenance Section is charged with keeping the storm sewer system of the City in good working order. A program of scheduled maintenance and periodic inspection supplemented by trouble shooting calls involves the duties listed in the tabular data below.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Inlets and Manholes Cleaned	25,212	40,000	40,000
Sewer Stoppages Opened	228	400	400
Sewers Dragged (Linear Feet)	25,271	50,000	50,000
Sewers Rodded (Linear Feet)	37,601	50,000	65,000
Sewers Flushed (Man Hours)	189	100	200
Sewers Augered (Linear Feet)	3,419	25,000	5,000
Inlets and Manholes Reconstructed	112	125	100
Sewer Repair (Linear Feet)	1,108	600	600

BUDGET COMMENTS

Due to establishing the Sewer Utility Fund on August 1, 1962, our accounting records do not accurately reflect individual totals for either Storm Sewers or Sanitary Sewers. Therefore, actual expenditures for 1962 are shown in total for all Sewer Maintenance activities on page C-109 of this document.

The Storm Sewer budget for 1964 reflects a decrease of \$1,865 below the 1963 budget. This decrease is due primarily to budgeting for lower salaried personnel resulting in an account 110 reduction of \$3,463. Increases in Utilities (\$737), equipment rental (\$381), operating supplies for construction (\$725), and other minor increases and decreases have reduced the over-all budget \$1,865.

FUND General	DEPARTMENT Public Works	DIVISION Storm Sewer Maintenance		ACTIVITY NO. G1-456
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages			\$ 50,990	\$ 47,527
TOTAL			\$ 50,990	\$ 47,527
CONTRACTUAL SERVICES				
210 Utilities			\$ 843	\$ 1,580
250 Insurance			--	33
270 Professional Services			100	--
290 Maintenance of Equipment			5	30
295 Other Contractual Services			8,421	8,802
TOTAL			\$ 9,369	\$ 10,445
COMMODITIES				
310 Office Supplies			\$ 53	\$ 40
320 Clothing and Linen			42	42
330 Food, Drugs & Chemicals			188	75
340 Operating Supplies--Buildings & Improvements			37	40
350 Repair Parts--Buildings & Improvements			100	50
360 Operating Supplies--Equipment			188	140
370 Repair Parts--Equipment			--	60
380 Operating Supplies--Construction			3,160	3,885
390 Minor Apparatus and Tools			1,837	1,795
TOTAL			\$ 5,605	\$ 6,127
GRAND TOTAL			\$ 65,964	\$ 64,099

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Public Works		DIVISION Storm Sewer Maintenance		ACTIVITY NO. G1-456	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Labor Foreman	1	1	1	400-467	\$ 5,570	\$ 5,553
Equipment Operator II	2	3	2	354-416	14,978	9,568
Laborer II	0	1	0	326-384	4,374	--
Equipment Operator I	4	3	4	313-368	12,842	16,390
Laborer I	4	3	4	300-354	11,970	15,352
SUB-TOTAL	11	11	11		\$ 49,734	\$ 46,863
Add: Amount Charged from G1-453					--	664
Add: Amount Charged from U-32					1,256	--
TOTAL					\$ 50,990	\$ 47,527

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Maintenance-- Street Cleaning	G1-458
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 161,578.78	\$ 159,561	\$ 154,159
CONTRACTUAL SERVICES	57,722.17	94,806	102,358
COMMODITIES	43,377.22	23,413	22,848
CAPITAL OUTLAYS	8,741.81	--	--
TOTAL	\$ 271,419.98	\$ 277,780	\$ 279,365

FUNCTION

The cleaning of Wichita's thoroughfares and the removal of snow and ice are the fundamental duties of this section. To carry out the first of these duties, this section utilizes mechanical sweepers and flushers, plus manual cleaning. Rock, salt and sand are used in critical areas for snow and ice control. Dead animal collection is an additional responsibility of this section.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Mechanical Sweeping			
Curb Miles Swept	29,651	32,000	32,000
Cubic Yards Removed	29,320	35,000	35,000
Manual Cleaning			
Miles Cleaned	5,085	3,500	1,000
Cubic Yards Removed	8,653	7,000	4,400
Miles Flushed	21,117	20,000	22,000
Sweeper and Gutter Brooms Made	384	437	437
Miles Salted	4,285	5,000	5,000
Miles Plowed	3,086	4,000	4,000
Dead Animals Collected	3,849	4,700	4,700
Snow Fence Installed (feet)	11,000	13,400	13,400

BUDGET COMMENTS

This budget reflects an increase of \$1,585 over the 1963 budget. Significant changes are outlined below by code account:

FUND General	DEPARTMENT Public Works	DIVISION Maintenance-- Street Cleaning	ACTIVITY NO. G1-458
-----------------	----------------------------	--	------------------------

1. Account 120--No funds are required in this account as workmen's compensation claim payments are centralized in account G1-68.
2. Account 210--The \$690 increase is due to prorating the cost of utilities to each of the Public Works Maintenance divisions.
3. Account 270--Funds for hospital and medical claims are budgeted in account G1-68.
4. Account 290--Maintenance costs of the incinerator have necessitated a \$450 increase in this account.
5. Account 295--The \$7,048 increase is due to increased equipment rental due to higher operating costs.
6. Account 340--In prior years the cost of sand and salt were budgeted in account 380. The cost of salt is \$8,000 and sand \$1,000.
7. Account 370--The increase is due to items not previously budgeted for such as (1) bags and sacks \$100, (2) core and broom \$312, (3) gutter brooms \$276 and (4) filter packs \$87.
8. Account 380--The decrease is due to transferring the cost of sand and salt (\$9,000) to account 340 and a decrease in snow fence (\$1,688) and fence posts (\$1,084).

DETAIL

FUND General	DEPARTMENT Public Works	DIVISION Maintenance-- Street Cleaning		ACTIVITY NO. G1-458
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 154,845.20	\$ 154,169	\$ 154,159
120 Employees' Claims		6,733.58	5,392	--
TOTAL		\$ 161,578.78	\$ 159,561	\$ 154,159
CONTRACTUAL SERVICES				
210 Utilities		\$ --	\$ --	\$ 690
220 Communications		392.66	375	495
250 Insurance		--	--	44
270 Professional Services		503.39	600	--
280 Maintenance of Buildings & Improvements		--	200	--
290 Maintenance of Equipment		18,181.27	--	450
295 Other Contractual Services		38,644.85	93,631	100,679
TOTAL		\$ 57,722.17	\$ 94,806	\$ 102,358
COMMODITIES				
310 Office Supplies		\$ 161.37	\$ 150	\$ 150
320 Clothing and Linen		93.67	125	100
330 Food, Drugs & Chemicals		--	125	200
340 Operating Supplies--Buildings & Improvements		18,606.80	--	9,000
350 Repair Parts--Buildings & Improvements		41.72	100	525
360 Operating Supplies--Equipment		8,458.38	150	140
370 Repair Parts--Equipment		12,957.55	290	1,080
380 Operating Supplies--Construction		11.13	21,695	10,863
390 Minor Apparatus and Tools		3,046.60	778	790
TOTAL		\$ 43,377.22	\$ 23,413	\$ 22,848
CAPITAL OUTLAY				
420 Buildings		\$ 83.00	\$ --	\$ --
450 Vehicular Equipment		4,109.00	--	--
460 Operating Equipment		4,549.81	--	--
TOTAL		\$ 8,741.81	\$ --	\$ --
GRAND TOTAL		\$ 271,419.98	\$ 277,780	\$ 279,365

PERSONNEL SCHEDULE

FUND	DEPARTMENT	DIVISION			ACTIVITY NO.	
General	Public Works	Maintenance-- Street Cleaning			G1-458	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Street Cleaning Supervisor	1	1	1	590-720	\$ 8,280	\$ 8,460
General Foreman	1	1	1	450-525	6,060	6,180
Labor Foreman	1	1	1	400-467	5,281	5,400
Equipment Operator II	15	15	15	354-416	73,448	73,503
Laborer II	1	1	1	326-384	4,608	4,608
Equipment Operator I	9	9	9	313-368	36,988	37,266
Laborer I	4	4	4	300-354	16,992	16,086
SUB-TOTAL	32	32	32		\$ 151,657	\$ 151,503
Add: Amount Deducted from G1-453					2,512	2,656
TOTAL					\$ 154,169	\$ 154,159
First Quarter						\$ 38,134
Second Quarter						38,298
Third Quarter						38,712
Fourth Quarter						39,015
TOTAL						\$ 154,159

SUMMARY

FUND General	DEPARTMENT Public Works	DIVISION Sanitation-- Refuse Disposal		ACTIVITY NO. G1-462
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL		\$ 49,828.52	\$ 62,676	\$ 92,169

The amount provided represents the City's General Fund contribution for the operation of the combined City-County Refuse Disposal activity. See Fund T-19 for complete details, page C-270.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Sanitation-- Refuse Collection	G1-463
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 393,684.85	\$ 492,553	\$ 469,054
CONTRACTUAL SERVICES	26,749.69	28,120	28,387
COMMODITIES	44,336.29	55,950	52,450
CAPITAL OUTLAYS	43,481.09	48,000	20,000
TOTAL	\$ 508,251.92	\$ 624,623	\$ 569,891

FUNCTION

The Refuse Collection Section is responsible for weekly combined collection of refuse from residential units under contract, as well as for collection of trash and/or garbage from commercial establishments as often as requested by the contract. The budget also provides for special pickup service to both subscribers and non-subscribers of residential or commercial service.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Refuse Service Contracts			
Residential Regular Volume	18,450	19,275	20,150
Residential Limited Volume	2,311	2,425	2,525
Commercial Trash	872	875	875
Commercial Garbage	77	80	80
Special Pickup Services	1,327	1,000	1,000
Loads of Refuse Collected	11,251	9,900	10,275
Scheduled Collection Routes	25	26	27

BUDGET COMMENTS

The 1964 budget reflects a decrease of \$54,732 below the 1963 budget. This is due primarily to the elimination of six positions which reflect in account 110 (\$18,499). Other reductions are shown in account 120 (\$5,000), account 270 (\$3,000) due to the change in handling workmen's compensation claims. The request in account 450 is for the replacement of five cab and chassis trucks which have excessive mileage and have depreciated beyond economical use and repair.

DETAIL

FUND General	DEPARTMENT Public Works	DIVISION Sanitation-- Refuse Collection		ACTIVITY NO. G1-463
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 390,300.04	\$ 487,553	\$ 469,054
120 Employees' Claims		3,384.81	5,000	--
TOTAL		\$ 393,684.85	\$ 492,553	\$ 469,054
CONTRACTUAL SERVICES				
210 Utilities		\$ 1,104.60	\$ 1,400	\$ 1,400
220 Communications		1,327.60	1,400	1,400
240 Advertising		7.73	--	--
250 Insurance		187.31	175	175
260 Dues & Subscriptions		49.75	45	37
270 Professional Services		3,099.71	3,000	--
280 Maintenance of Buildings & Improvements		--	100	100
290 Maintenance of Equipment		4,789.88	5,000	5,000
295 Other Contractual Services		16,183.11	17,000	20,275
TOTAL		\$ 26,749.69	\$ 28,120	\$ 28,387
COMMODITIES				
310 Office Supplies		\$ 4,642.10	\$ 7,000	\$ 7,000
330 Food, Drugs & Chemicals		12.15	50	50
340 Operating Supplies--Buildings & Improvements		89.28	200	200
350 Repair Parts--Buildings & Improvements		154.26	200	200
360 Operating Supplies--Equipment		27,920.83	35,000	32,000
370 Repair Parts--Equipment		11,326.69	12,000	12,000
390 Minor Apparatus and Tools		190.98	1,500	1,000
TOTAL		\$ 44,336.29	\$ 55,950	\$ 52,450
CAPITAL OUTLAY				
450 Vehicular Equipment		\$ 42,641.41	\$ 48,000	\$ 20,000
460 Operating Equipment		839.68	--	--
TOTAL		\$ 43,481.09	\$ 48,000	\$ 20,000
GRAND TOTAL		\$ 508,251.92	\$ 624,623	\$ 569,891

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Central Inspection	G1-47
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 120,151.80	\$ 134,253	\$ 147,393
CONTRACTUAL SERVICES	15,313.14	17,412	20,537
COMMODITIES	119.18	50	65
CAPITAL OUTLAYS	--	350	--
TOTAL	\$ 135,584.12	\$ 152,065	\$ 167,995

FUNCTION

The Central Inspection Division is responsible for enforcing the City's building code, zoning code, and the housing code. It also performs business license inspections and conducts the annual dog census. In 1963 it was given the additional responsibility for handling the demolition of buildings. To perform its tasks, the division has two operating subdivisions: the Construction Inspection Section and the Maintenance Inspection Section.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	1964
Construction Section			
Building Inspection	26,863	25,200	29,000
Electrical Inspection	8,302	11,500	13,500
Plumbing Inspection	6,837	8,400	10,800
Mechanical Inspection	5,328	6,000	6,800
Maintenance Section			
Housing Administration	7,468	8,500	12,000
Zoning Administration	3,993	5,400	6,000
License Investigation	4,317	6,800	7,500

BUDGET COMMENTS

This division's 1964 budget has increased \$15,930 over 1963. The significant factors contributing to this increase are as follows:

1. Account 110 - The \$13,140 increase is due primarily to hiring two additional inspectors in 1963, the cost of which does not reflect in the 1963 budget totals. The cost of the two

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Public Works	Central Inspection	G1-47

additional inspectors was \$9,900. The remainder of the increase in this account is for merit salary increases.

2. Account 270 - The \$250 increase is due to the inauguration in 1963 of an animal maintenance census.
3. Account 295 - The \$2,860 increase is as follows: (1) \$1,440 car rental for the two additional inspectors; (2) \$720 for car rental omitted from the 1963 budget; and (3) \$700 for demolition of buildings which was previously handled by the Fire Department.

Supplemental budget requests of \$13,669 were submitted by this division for additional personnel and office furniture. These items are not considered in this budget.

DETAIL

FUND General	DEPARTMENT Public Works	DIVISION Central Inspection		ACTIVITY NO. G1-47
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 120,151.80	\$ 134,253	\$ 147,393
TOTAL		\$ 120,151.80	\$ 134,253	\$ 147,393
CONTRACTUAL SERVICES				
260 Dues & Subscriptions		\$ 87.19	\$ 122	\$ 137
270 Professional Services		2,700.30	2,750	3,000
295 Other Contractual Services		12,525.65	14,540	17,400
TOTAL		\$ 15,313.14	\$ 17,412	\$ 20,537
COMMODITIES				
310 Office Supplies		\$ 22.40	\$ --	\$ --
360 Operating Supplies--Equipment		96.78	50	65
TOTAL		\$ 119.18	\$ 50	\$ 65
CAPITAL OUTLAY				
440 Office Equipment		\$ --	\$ 350	\$ --
TOTAL		\$ --	\$ 350	\$ --
GRAND TOTAL		\$ 135,584.12	\$ 152,065	\$ 167,995

PERSONNEL SCHEDULE

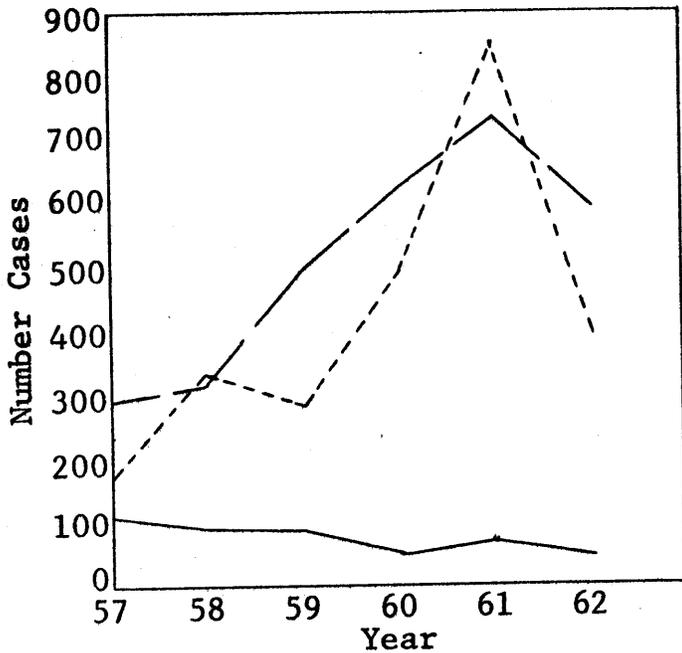
FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
General	Public Works	ACTUAL	BUDGET	BUDGET	Central Inspection	G1-47	
		1963	1963	1964	RANGE	BUDGET	
						1963	
						1964	
	Supt. of Central Inspection	1	1	1	750-915	\$ 9,690	\$ 10,105
	Const. Inspection Supervisor	1	1	1	590-720	8,640	8,640
	Maint. Inspection Supervisor	1	1	1	590-720	7,480	7,805
	Inspector II	2	2	2	433-525	11,604	12,080
	Electrical Inspector II	1	1	1	433-525	6,300	6,300
	Plumbing Inspector II	1	1	1	433-525	6,060	6,180
	Inspector I	12	12	12	384-467	59,684	60,941
	Electrical Inspector I	2	1	2	384-467	5,604	10,987
	Plumbing Inspector I	2	1	2	384-467	5,604	10,564
	Mechanical Inspector I	2	2	2	384-467	11,004	11,208
	Dog Census Checkers (P.T.)	0	3	3	1.53-1.66	2,583	2,583
	TOTAL	25	26	28		\$ 134,253	\$ 147,393
	First Quarter						\$ 35,942
	Second Quarter						36,649
	Third Quarter						38,210
	Fourth Quarter						36,592
	TOTAL						\$ 147,393

GENERAL OPERATING FUND



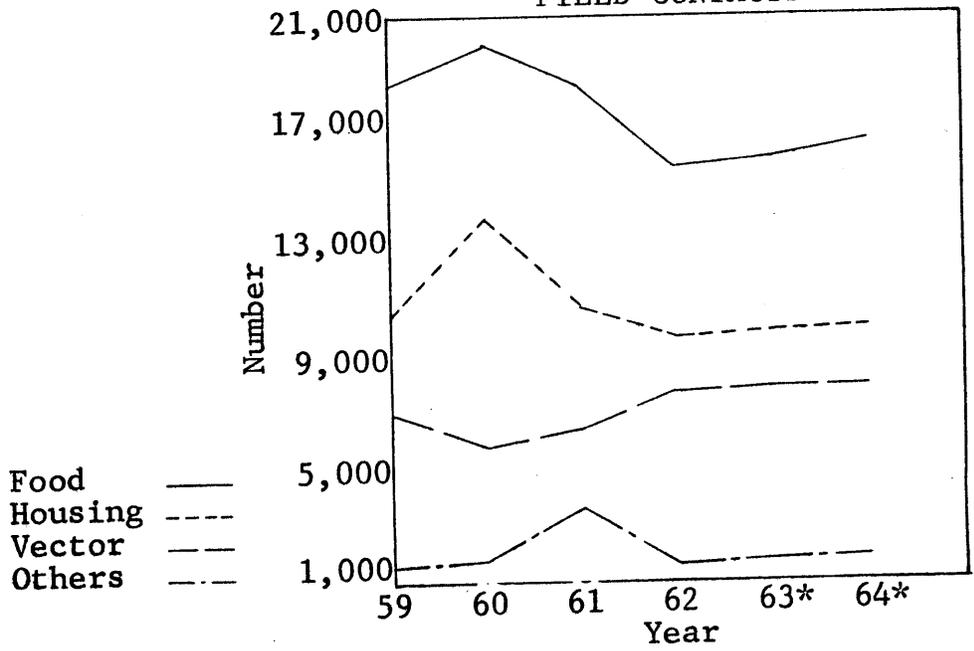
Department of Health

INFECTIOUS DISEASE TRENDS



Infectious Hepatitis —
 Streptococcal Infections Including Scarlet Fever - - -
 Venereal Disease - . -

ENVIRONMENTAL HEALTH FIELD CONTACTS



Food —
 Housing - - -
 Vector - . -
 Others . . .

*Estimated

SUMMARY

FUND General	DEPARTMENT City-County Health	DIVISION		ACTIVITY NO. G1-51
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL		\$ 285,081.01	\$ 305,286	\$ 326,742

The amount provided represents the City's General Fund contribution for the operation of the Wichita-Sedgwick County Health Department. See Fund T-100 for complete details, page C-237.

GENERAL OPERATING FUND



Metropolitan Planning Department

METROPOLITAN PLANNING DEPARTMENT WORK PROGRAM																									
YEAR QUARTER	1959				1960				1961				1962				1963				1964				TOTAL COST
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
COMPREHENSIVE PLAN																									
PLAN OBJECTIVES DEVELOPMENT	██████████															\$ 10,000									
PHYSICAL CHARACTERISTICS	██████████															50,000									
LAND USE	██████████															200,000									
TRANSPORTATION	██████████															300,000									
POPULATION	██████████															10,000									
ECONOMIC BASE	██████████															15,000									
FINANCIAL PLAN	██████████															25,000									
PUBLIC FACILITIES	██████████															50,000									
COMMUNITY RENEWAL PLAN	██████████															65,000									
REGULATIONS REVISIONS	██████████															50,000									
COMPREHENSIVE PLAN REPORT	██████████															25,000									
SPECIAL PROJECTS																									
ANNEXATION	██████████															40,000									
CENTER CITY	██████████															50,000									
DEMONSTRATION GRANT	██████████															20,000									
CONTINUING DUTIES																									
CAPITAL IMPROVEMENT PROGRAM	██████████															50,000									
ANNUAL REVIEW	██████████															20,000									
SPECIAL STUDIES	██████████															75,000									
GENERAL ADMINISTRATION	██████████															150,000									
TOTAL COST																\$1,205,000									

SUMMARY

FUND General	DEPARTMENT Metropolitan Planning	DIVISION		ACTIVITY NO. C1-13
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL		\$ 87,333.70	\$ 95,070	\$ 95,773

The amount provided represents the City's General Fund contribution for the operation of the Metropolitan Planning Department. See Fund T-21 on page C-279 for complete details.

GENERAL OPERATING FUND



Non - Departmental

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Non-Departmental	Emergency	G1-61
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAYS			
Other	\$ --	\$ 100,000	\$ 100,000
TOTAL	\$ --	\$ 100,000	\$ 100,000

BUDGET COMMENTS

In 1963, \$100,000 was appropriated for emergencies or unforeseen expenditures. These funds will be utilized for such items as major snow storms, major storm water sewer repair, etc. It is absolutely essential that funds of this nature be provided. In cases of emergency, if this appropriation was not available, there would be no source of funds to cope with such conditions. This appropriation will be strictly under the direction of the City Manager.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Non-Departmental	Election Expense	G1-63
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAYS			
Other	\$ --	\$ 25,000	\$ --
TOTAL	\$ --	\$ 25,000	\$ --

Due to the recently enacted State law governing elections, Sedgwick County will assume the entire cost of general elections. This expenditure will be financed by a County-wide tax levy for that purpose. However, the City is required to pay for all City elections. During 1964 there will be no General City election, therefore, no funds are required to be budgeted for this activity.

SUMMARY

FUND General	DEPARTMENT Non-Departmental	DIVISION Judgments & Claims	ACTIVITY NO. G1-64	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
Other		\$ 29,566.86	\$ 20,000	\$ 20,000
TOTAL		<u>\$ 29,566.86</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>

The amount budgeted for appropriation is to provide for payment of judgments against the City and claims for damages which are approved by the City Commission.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Non-Departmental	Contributions and Donations	G1-65
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAYS			
Other	\$ 78,326.45	\$ 66,865	\$ 59,347
TOTAL	\$ 78,326.45	\$ 66,865	\$ 59,347

BUDGET COMMENTS

The 1964 budget for Contributions and Donations has been decreased by \$7,518. This budget is for appropriation to the Humane Society, the Kansas National Guard and Cowtown which is under the auspices of the Historic Wichita Board and Historic Wichita, Inc.

Humane Society

The Humane Society has requested \$45,597 for their 1964 operating budget. The 1963 budget allowed \$39,365 but in January 1963, the City Commission increased the contribution \$8,083 for a total in 1963 of \$47,448. The increase was for the purchase of an additional truck and operating expense and a \$10 monthly raise for 12 employees. The Humane Society has requested the same amount for 1964 minus the cost of the truck. The 1964 contribution of \$45,597 will allow the present contractual arrangement between the City of Wichita and the Kansas Humane Society to be continued for the enforcement of Wichita's animal regulation ordinance.

Kansas National Guard

The Guard has requested a \$12,500 appropriation for operation and maintenance of the various Wichita Units and Armory facilities. In past budgets the City of Wichita has contributed \$12,500 to the Guard as authorized by Section 48-308 of the General Statutes of Kansas, 1949. Due to the serious limitations in the over-all budget for 1964, this request was reduced to \$6,250 for 1964. (See Budget Report No. 7).

Historic Wichita Inc. (Cowtown)

Request was received from Historic Wichita Inc. for a 1964 budget appropriation of \$15,369.58. These funds would be utilized completely in the operation of Cowtown. The City of Wichita has in the years 1961, 1962 and 1963 appropriated \$15,000 annually for the operation of Cowtown. The 1964 request is for a continuation of this program. Here as with the Kansas National Guard, this request was reduced to \$7,500 due to the serious limitations within the over-all budget. (See Budget Report No. 8).

FUND General	DEPARTMENT Non-Departmental	DIVISION Contributions and Donations	ACTIVITY NO. G1-65
-----------------	--------------------------------	---	-----------------------

Kansas Humane Society	\$45,597
Kansas National Guard	6,250
Historic Wichita Inc.	<u>7,500</u>
Total Contributions and Donations	\$59,347

SUMMARY

FUND General	DEPARTMENT Non-Departmental	DIVISION Refunds		ACTIVITY NO. G1-66
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
Other		\$ 1,376.00	\$ 1,500	\$ 1,500
TOTAL		<u>\$ 1,376.00</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>

The amount provided is used for payment of refunds on certain licenses, permits or other charges which are prorated and refunded for the unused portion.

SUMMARY

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
General	Non-Departmental	Group Insurance		G1-67
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
Other		\$ 68,226.41	\$ 52,041	\$ 70,400
TOTAL		<u>\$ 68,226.41</u>	<u>\$ 52,041</u>	<u>\$ 70,400</u>

This appropriation will provide funds for the City's participation in the Employees' Group Insurance program. Those employees covered by Blue Cross and Blue Shield health and life insurance will receive an amount equal to 50 per cent of the rate for single membership to be applied on their monthly premium. Those employees covered by group life insurance will receive an amount of approximately \$1.22 per month applied to the monthly premium.

BUDGET COMMENTS

The increase in this budget is due to under-budgeting for 1963. During the first quarter of 1963 it was determined that the 1963 budget appropriation was insufficient to finance this activity and approximately \$12,000 was transferred to this account. The increase over the 1962 actual expenditure is due to more employees coming under the Employees Group Insurance Program.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Non-Departmental	Workmen's Compensation	G1-68
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAYS			
Other	\$ --	\$ 23,521	\$ 23,500
TOTAL	\$ --	\$ 23,521	\$ 23,500

BUDGET COMMENTS

Due to the difficulty experienced in estimating Workmen's Compensation claims in the individual departmental budgets, the payment of claims authorized by the Workmen's Compensation Commission has been centrally budgeted. This procedure was initiated and budgeted for in 1963.

No expenditures are shown in 1962 due to the fact that the funds were transferred to the various department and division budgets against which Workmen's Compensation claims had been incurred.

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
General	Non-Departmental	Urban Renewal	G1-69
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAYS			
Other	\$ --	\$ 5,000	\$ 5,000
TOTAL	\$ --	\$ 5,000	\$ 5,000

Miscellaneous expenditures connected with Urban Renewal which are not directly pertinent to actual project costs are charged to the General Fund under this activity.

Noxious Weeds Eradication Fund



Poison Ivy

FUND SUMMARY OF REVENUES & EXPENDITURESNOXIOUS WEEDS ERADICATION FUND

	<u>Actual</u> 1962	<u>Estimated</u>	
		1963	1964
<u>REVENUES</u>			
Unencumbered Cash Balance January 1	\$ 607.57	\$ 471.99	\$ 601.53
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 6,766.72	\$ 8,520.76	\$ 9,911.47
Delinquent Ad Valorem Taxes	227.86	100.00	100.00
Total General Property Taxes	\$ 6,994.58	\$ 8,620.76	\$ 10,011.47
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ 382.84	\$ 407.78	\$ 436.00
TOTAL REVENUE--NOXIOUS WEEDS ERADICATION	<u>\$ 7,984.99</u>	<u>\$ 9,500.53</u>	<u>\$ 11,049.00</u>
<u>EXPENDITURES</u>			
TOTAL EXPENDITURES AND ADJUST- MENTS--NOXIOUS WEEDS ERADICATION FUND	<u>\$ 7,513.00</u>	<u>\$ 8,899.00</u>	<u>\$ 11,049.00</u>

FORESTRY FUND

FUND SUMMARY OF REVENUES & EXPENDITURESFORESTRY FUND

	<u>Actual</u> <u>1962</u>	<u>Estimated</u> <u>1963</u>	<u>Estimated</u> <u>1964</u>
<u>REVENUES</u>			
Unencumbered Cash Balance January 1	\$ --	\$ 6,039.26	\$ 10,269.89
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 198,880.57	\$ 196,751.54	\$ 185,012.80
Delinquent Ad Valorem Taxes	--	2,000.00	2,000.00
Total General Property Taxes	<u>\$ 198,880.57</u>	<u>\$ 198,751.54</u>	<u>\$ 187,012.80</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ --	\$ 11,985.09	\$ 10,012.31
<u>Revenue from Service Charges</u>			
Services Charges	<u>\$ 2,112.08</u>	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>
TOTAL REVENUE--FORESTRY FUND	<u><u>\$ 200,992.65</u></u>	<u><u>\$ 218,775.89</u></u>	<u><u>\$ 209,295.00</u></u>
<u>EXPENDITURES</u>			
TOTAL EXPENDITURES-- FORESTRY FUND	<u><u>\$ 194,953.39</u></u>	<u><u>\$ 208,506.00</u></u>	<u><u>\$ 209,295.00</u></u>

SUMMARY

FUND Forestry	DEPARTMENT Park	DIVISION Forestry		ACTIVITY NO. 6000
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL		<hr/> \$ 194,953.39	<hr/> \$ 208,506	<hr/> \$ 209,295

The amount provided represents the Fund revenue available for the Forestry Division of the Park Department. See Forestry Division of Park Department in the Special Contributions Fund for complete details, page C-162.

Flood Control Maintenance Fund

FLOOD CONTROL MAINTENANCE FUND

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
<u>REVENUES</u>			
Unencumbered Cash Balance January 1	\$ 38,822.30	\$ 27,381.53	\$ 18,881.62
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 117,975.07	\$ 125,525.60	\$ 150,942.59
Delinquent Ad Valorem Taxes	<u>3,226.88</u>	<u>2,000.00</u>	<u>2,000.00</u>
Total General Property Taxes	<u>\$ 121,201.95</u>	<u>\$ 127,525.60</u>	<u>\$ 152,942.59</u>
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ 6,335.92	\$ 7,109.49	\$ 6,399.79
Total Revenue from Other Agencies	<u>\$ 6,335.92</u>	<u>\$ 7,109.49</u>	<u>\$ 6,399.79</u>
TOTAL REVENUE--FLOOD CONTROL FUND	<u>\$ 166,360.17</u>	<u>\$ 162,016.62</u>	<u>\$ 178,224.00</u>
<u>EXPENDITURES</u>			
TOTAL EXPENDITURES-- FLOOD CONTROL FUND	<u>\$ 138,978.64</u>	<u>\$ 143,135.00</u>	<u>\$ 178,224.00</u>

SUMMARY

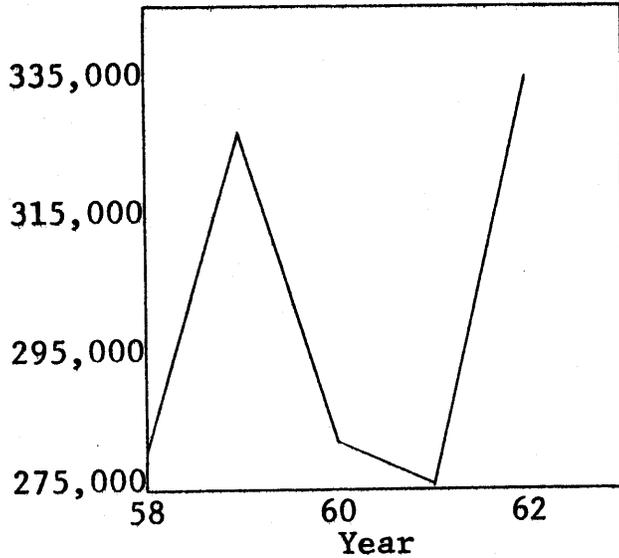
FUND General	DEPARTMENT Public Works	DIVISION Flood Control Maintenance		ACTIVITY NO. G5-1
ACCOUNT CLASSIFICATION		ACTUAL 1961	BUDGET 1962	BUDGET 1963
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL		\$ 138,978.64	\$ 155,441	\$ 178,224

The amount provided represents the City's contribution for the operation of Flood Control. See Fund T-20 for complete details, page C-274.

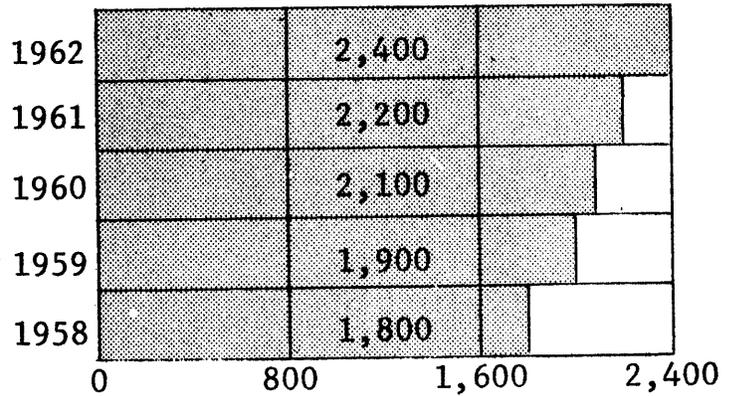
SPECIAL CONTRIBUTIONS FUND

PARKS

SWIMMING POOL ATTENDANCE

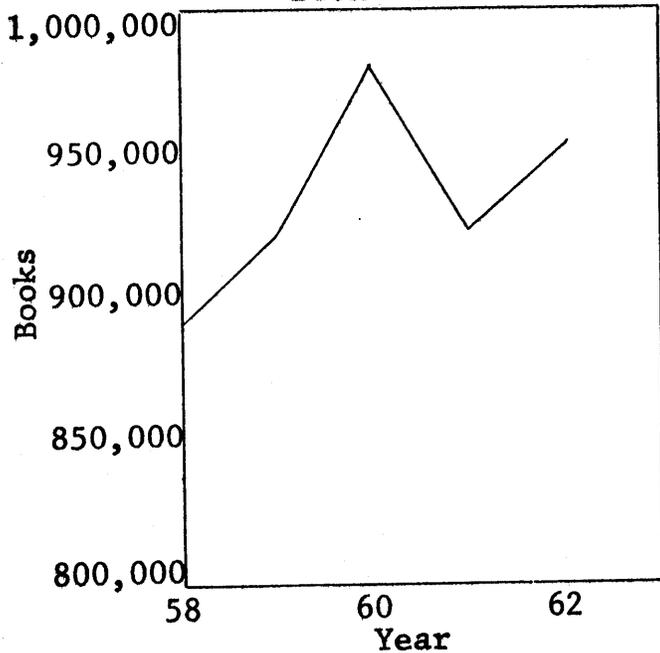


NUMBER PARK PERMITS



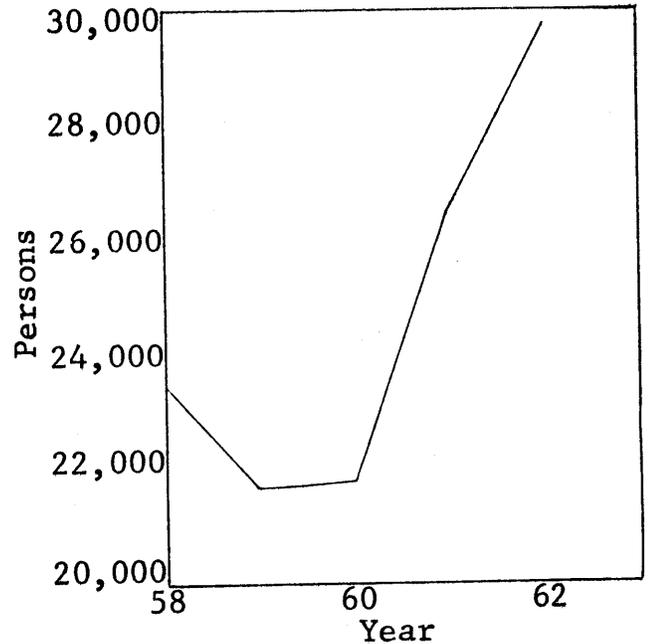
LIBRARY

BOOKS LOANED



ART MUSEUM

ATTENDANCE



FUND SUMMARY OF REVENUES & EXPENDITURESSPECIAL CONTRIBUTIONS FUND

	Actual <u>1962</u>	Estimated 1963	Estimated <u>1964</u>
<u>REVENUES</u>			
Unencumbered Cash Balance January 1	\$ 30,043.12	\$ 48,661.22	\$ 51,223.08
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ 931,751.17	\$1,001,346.39	\$1,001,480.22
Delinquent Ad Valorem Taxes	36,384.13	25,000.00	25,000.00
Total General Property Taxes	\$ 968,135.30	\$1,026,346.39	\$1,026,480.22
<u>Revenue from Other Agencies</u>			
Sales Tax Residue	\$ 63,167.80	\$ 55,865.36	\$ 50,949.17
<u>Revenue from Use of Money and Property</u>			
Interest Earnings	\$ --	\$ --	\$ --
TOTAL REVENUE-- SPECIAL CONTRIBUTIONS FUND	<u>\$1,061,346.22</u>	<u>\$1,130,872.97</u>	<u>\$1,128,652.47</u>
<u>EXPENDITURES</u>			
Board of Park Commissioners	\$ 578,241.00	\$ 620,295.49	\$ 648,641.77
Library Board	401,444.00	424,488.75	432,430.70
Wichita Art Museum	33,000.00	34,865.65	47,580.00
TOTAL EXPENDITURES-- SPECIAL CONTRIBUTIONS FUND	<u>\$1,012,685.00</u>	<u>\$1,079,649.89</u>	<u>\$1,128,652.47</u>

FUND SUMMARY OF REVENUES & EXPENDITURES

BOARD OF PARK COMMISSIONERS

	<u>Actual</u> <u>1962</u>	<u>Estimated</u> <u>1963</u>	<u>Estimated</u> <u>1964</u>
<u>REVENUES</u>			
Reappropriated Surplus January 1	\$ 7,136.91	\$ 13,760.23	\$ 10,760.23
<u>General Property Taxes</u>			
City of Wichita Contribution	\$ 578,241.00	\$ 620,295.49	\$ 648,641.77
<u>Charges for Services</u>			
Concessions	\$ 8,476.06	\$ 7,080.00	\$ 7,150.00
Other Sales and Services	38,901.40	33,500.00	33,900.00
Total Budgetary Revenue	\$ 632,755.37	\$ 674,635.72	\$ 700,452.00
<u>Special Recreation Facilities</u>			
Golf--Sim	\$ 48,397.97	\$ 51,500.00	\$ 52,000.00
Gold--MacDonald	62,642.64	65,500.00	66,500.00
Golf--L. W. Clapp	38,112.08	43,100.00	43,100.00
Lawrence Stadium	13,234.25	21,650.00	17,000.00
Municipal Beach	24,704.07	31,500.00	30,500.00
Teen-Age Program	11,866.48	14,000.00	14,000.00
Country Acres Pool	10,195.67	13,000.00	14,000.00
Westlink Pool	--	11,400.00	12,400.00
Sand Pits	--	--	16,464.00
Harvest Park Pool	--	--	14,975.00
Concessions:			
Beach	2,128.94	2,000.00	2,500.00
Stadium	13,845.72	14,000.00	15,000.00
Golf--Sim	554.52	750.00	800.00
Golf--MacDonald	6,826.44	5,900.00	7,500.00
Golf--L. W. Clapp	520.91	700.00	700.00
Country Acres Pool	2,381.37	--	3,500.00
Westlink Pool	--	--	2,025.00
Total Special Recreation Facilities	\$ 235,411.06	\$ 275,000.00	\$ 312,964.00
TOTAL REVENUE--BOARD OF PARK COMMISSIONERS	\$ 868,166.43	\$ 949,635.72	\$1,013,416.00
<u>EXPENDITURES</u>			
TOTAL EXPENDITURES--BOARD OF PARK COMMISSIONERS	\$ 854,406.20	\$ 938,875.49	\$1,013,416.00
Unappropriated Surplus December 31	\$ 13,760.23	\$ 10,760.23	\$ --

FUND SUMMARY OF REVENUES & EXPENDITURESLIBRARY BOARDActual
1962Estimated
1963 1964REVENUES

Unencumbered Cash Balance January 1	\$ 895.82	\$ 1,120.30	\$ 3,020.30
<u>Revenue From Other Agencies</u>			
City of Wichita Contribution	\$ 401,444.00	\$ 424,488.75	\$ 432,430.70
Social Security Fund Contribution	8,721.52	--	--
Total Revenue from Other Agencies	\$ 410,165.52	\$ 424,488.75	\$ 432,430.70
<u>Charges for Services and Sales</u>			
Rentals and Penalties	\$ 28,010.30	\$ 30,000.00	\$ 32,000.00
Miscellaneous Receipts	1,787.66	1,500.00	1,000.00
Total Charges for Services and Sales	\$ 29,797.96	\$ 31,500.00	\$ 33,000.00
TOTAL REVENUE--LIBRARY BOARD	<u>\$ 440,859.30</u>	<u>\$ 457,109.05</u>	<u>\$ 468,451.00</u>

EXPENDITURES

TOTAL EXPENDITURES--LIBRARY BOARD	<u>\$ 439,739.00</u>	<u>\$ 454,088.75</u>	<u>\$ 468,451.00</u>
--	----------------------	----------------------	----------------------

FUND SUMMARY OF REVENUES & EXPENDITURESWICHITA ART MUSEUM

	<u>Actual</u> <u>1962</u>	<u>1963</u>	<u>Estimated</u> <u>1964</u>
<u>REVENUES</u>			
<u>Revenue from Other Agencies</u>			
City of Wichita Contribution	\$ 33,000.00	\$ 34,865.65	\$ 47,580.00
TOTAL REVENUE--WICHITA ART MUSEUM	<u>\$ 33,000.00</u>	<u>\$ 34,865.65</u>	<u>\$ 47,580.00</u>
<u>EXPENDITURES</u>			
TOTAL EXPENDITURES--WICHITA ART MUSEUM	<u>\$ 33,000.00</u>	<u>\$ 34,865.65</u>	<u>\$ 47,580.00</u>

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Park	All	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 738,630.84	\$ 855,501	\$ 876,439
CONTRACTUAL SERVICES	148,026.65	164,017	182,322
COMMODITIES	132,800.33	127,113	138,370
CAPITAL OUTLAYS	29,901.77	750	25,580
TOTAL	\$1,049,359.59	\$1,147,381	\$1,222,711

FUNCTION

The Park Department is charged with the responsibility for handling all matters relating to the development and operation of City forestry work, public parks, public recreation, and the Municipal Airport. As the Airport is self-sustaining through charges other than tax moneys, it is shown under a separate section in this document.

BUDGET COMMENTS

The 1964 budget for the Park Department reflects an over-all increase of \$75,330 over the 1963 budget. Increased revenues of \$46,194 from sources other than ad valorem taxes has limited the ad valorem tax requirements to finance this operation to \$29,136. Factors contributing to the ad valorem tax increase are as follows:

Budget Expenses:

1. Decrease in Administration budget	\$ (5,179)
2. Increase in Forestry	789
3. Increase in Park Maintenance and engineering budget	12,125
4. Increase in Playground budget	4,631
5. Increase in Special Recreation budget	<u>62,964</u>

Total \$ 75,330

Budget Revenue:

1. Increase in Unappropriated Surplus	\$ 7,760
2. Increase in Other Sales and Services	470
3. Increase in Special Recreation income	<u>37,964</u>

Total \$ 46,194

Increase in Ad Valorem Tax Requirement \$ 29,136

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Park	Administration	5110
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$22,121.36	\$22,789	\$19,505
CONTRACTUAL SERVICES	5,062.05	13,203	12,508
COMMODITIES	3,983.70	4,500	3,300
CAPITAL OUTLAYS	1,153.60	--	--
TOTAL	\$32,320.71	\$40,492	\$35,313

FUNCTION

The Park Office is in charge of all administrative functions which of necessity must be performed on a departmental basis. The accounting work of all divisions of the Park Department is handled by this office, and all leases pertaining to the Airport or Park originate here.

Personnel records of all employees are maintained, financial and other reports are issued periodically to the Board of Park Commissioners, and yearly budgets are prepared for all divisions.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Requisitions	5,096	5,096	5,096
Purchase Orders Issued	5,132	5,132	5,132
Processing Time Sheets	14,809	14,809	14,809
Financial Reports (Man Hours)	985	985	985
Cash Receipts and Reports Issued	4,740	4,740	4,740
Budget Preparation (Man Hours)	1,525	1,525	1,525

BUDGET COMMENTS

Over-all, this division's 1964 budget reflects a decrease of \$5,179 below the 1963 budget. This is due to the elimination of two positions amounting to \$11,664, a decrease in account 230 of \$691, a decrease in account 340 of \$1,200 less merit salary increases of \$1,746 and a decrease of \$6,643 in charges to other divisions.

DETAIL

FUND Special Contributions	DEPARTMENT Park	DIVISION Administration		ACTIVITY NO. 5110
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 22,121.36	\$ 22,789	\$ 19,505
TOTAL		\$ 22,121.36	\$ 22,789	\$ 19,505
CONTRACTUAL SERVICES				
220 Communications		\$ 1,062.06	\$ 1,100	\$ 1,100
230 Transportation		895.22	1,671	980
250 Insurance		666.47	490	490
260 Dues and Subscriptions		371.00	395	395
290 Maintenance of Equipment		642.81	800	800
295 Other Contractual Services		1,424.49	8,747	8,743
TOTAL		\$ 5,062.05	\$ 13,203	\$ 12,508
COMMODITIES				
310 Office Supplies		\$ 3,679.13	\$ 3,000	\$ 3,000
340 Operating Supplies--Buildings & Improvements		251.77	1,500	300
350 Repair Parts--Buildings, Grounds & Improvements		21.00	--	--
395 Other Commodities		31.80	--	--
TOTAL		\$ 3,983.70	\$ 4,500	\$ 3,300
CAPITAL OUTLAY				
440 Office Furniture and Equipment		\$ 1,153.60	\$ --	\$ --
TOTAL		\$ 1,153.60	\$ --	\$ --
GRAND TOTAL		\$ 32,320.71	\$ 40,492	\$ 35,313

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
Special Contributions	Park	ACTUAL	BUDGET	BUDGET	Administration	1963	1964
		1963	1963	1964	RANGE		
						BUDGET	BUDGET
						1963	1964
Park Commissioners		5	5	5		\$ 500	\$ 500
Park Board Director		1	1	1		14,940	16,140
Park Board Treasurer and Administrative Supervisor		1	1	1	565-690	7,230	7,530
Accountant II		0	1	0	467-565	5,712	--
Auditor		0	1	0	433-525	5,363	--
Park Board Clerk		1	1	1	416-505	6,060	6,060
Account Clerk II		2	2	2	354-433	9,708	9,900
Administrative Secretary		0	1	0	354-433	4,332	--
Steno Clerk II		1	0	1	300-368	--	3,912
Clerk II		1	1	1	275-340	3,912	3,996
Bookkeeping Machine Operator		1	1	1	275-340	3,756	3,548
Typist Clerk		2	2	2	245-300	6,370	6,370
Steno Clerk II (P.T.)					300-368	1,800	1,800
Account Clerk II (P.T.)					354-433	1,200	1,200
SUB-TOTAL		<u>15</u>	<u>17</u>	<u>15</u>		\$ 70,883	\$ 60,956
Less: Amount Charged to Airport						(24,809)	(21,335)
Less: Amount Charged to Special Recreation						(14,070)	(12,191)
Less: Amount Charged to Forestry						<u>(9,215)</u>	<u>(7,925)</u>
TOTAL						\$ 22,789	\$ 19,505

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Forestry	Park	Forestry	6000
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 165,574.73	\$ 183,808	\$ 184,092
CONTRACTUAL SERVICES	15,842.08	13,748	14,253
COMMODITIES	9,538.74	10,200	10,370
CAPITAL OUTLAYS	3,997.84	750	580
TOTAL	<u>\$ 194,953.39</u>	<u>\$ 208,506</u>	<u>\$ 209,295</u>

FUNCTION

The Division of Forestry of the Park Department is responsible for the care of all shade trees growing in the public parks, parking and sidewalk spaces within the City of Wichita.

In order to accomplish its objective, the Forestry Division must schedule its work load so that all trees under its supervision receive proper care. To protect the City's trees, the Division personnel are required to carry on programs involving the pruning, spraying, and inspecting of trees already planted, and in addition, set up a program of planting new trees where needed.

As a safety factor, the Forestry Division removes dead trees and inspects and supervises line-clearing crews in its work.

BUDGET COMMENTS

The Forestry Division's 1964 budget reflects a slight increase of \$789 over the 1963 budget. This is due entirely to merit salary increases which were partially offset by decreases in other areas.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Forestry	Park	Forestry	6000
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages	\$ 165,574.73	\$ 183,808	\$ 184,092
TOTAL	\$ 165,574.73	\$ 183,808	\$ 184,092
CONTRACTUAL SERVICES			
210 Utilities	\$ 696.07	\$ 675	680
220 Communications	381.32	394	420
230 Transportation	580.94	170	170
250 Insurance	796.60	370	300
260 Dues & Subscriptions	107.48	125	125
280 Maintenance of Buildings & Improvements	330.53	50	50
290 Maintenance of Equipment	1,049.66	420	720
295 Other Contractual Services	11,899.48	11,544	11,788
TOTAL	\$ 15,842.08	\$ 13,748	\$ 14,253
COMMODITIES			
310 Office Supplies	\$ 446.95	\$ 450	\$ 450
340 Operating Supplies--Buildings & Improvements	1,511.56	5,845	5,845
350 Repair Parts--Buildings & Improvements	3,558.95	200	200
360 Operating Supplies--Equipment	460.81	860	660
370 Repair Parts--Equipment	3,253.94	2,845	3,215
380 Operating Supplies--Construction	36.77	--	--
390 Minor Apparatus and Tools	269.76	--	--
TOTAL	\$ 9,538.74	\$ 10,200	\$ 10,370
CAPITAL OUTLAY			
450 Vehicular Equipment	\$ 3,004.84	\$ --	--
460 Operating Equipment	993.00	750	580
TOTAL	\$ 3,997.84	\$ 750	\$ 580
GRAND TOTAL	\$ 194,953.39	\$ 208,506	\$ 209,295

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
Forestry	Park	ACTUAL	BUDGET	BUDGET	Forestry	6000	
		1963	1963	1964	RANGE	BUDGET	BUDGET
						1963	1964
Superintendent of Landscaping & Forestry		0	0	1	750-915	\$ --	\$ 10,140
Landscape Engineer II		1	1	0	665-810	9,570	--
General Foreman		1	1	1	450-525	6,300	6,300
Tree Trimmer Foreman		6	6	6	400-485	34,920	34,296
Gardening Foreman II		1	1	1	400-467	5,604	5,604
Equipment Operator II		1	1	1	354-416	4,992	4,992
Tree Trimmer II		13	12	13	340-400	54,839	60,268
Tree Trimmer I		7	7	7	313-368	28,044	28,056
Equipment Operator I		3	4	3	313-368	17,286	12,912
Park Gardener I		1	1	1	313-368	4,332	4,416
Typist Clerk		0	1	0	245-300	3,306	--
Steno-Clerk I		1	0	1	265-326	--	3,483
SUB-TOTAL		35	35	35		\$ 169,193	\$ 170,467
Add: Amount Charged from Park Maintenance						5,400	5,400
Add: Amount Charged from Administration						9,215	7,925
Add: Down Town Planting						--	300
TOTAL						\$ 183,808	\$ 184,092

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Park	Park Maintenance	7000
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 262,552.66	\$ 298,983	\$ 303,073
CONTRACTUAL SERVICES	64,928.86	68,255	71,680
COMMODITIES	66,226.36	51,430	56,040
CAPITAL OUTLAYS	19,644.07	--	--
TOTAL	\$ 413,351.95	\$ 418,668	\$ 430,793

FUNCTION

It is the responsibility of the Park Maintenance Division to keep in good condition and repair all park areas, park facilities and recreation areas provided by the City for the use of the public. Included in this budget is the Engineering and Construction personnel.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Number of Swimming Pools	11	11	11
Number of Tennis Courts	37	37	37
Number of Softball and Baseball Fields	46	46	46
Number of Park Lights	54	54	54
Number of Picnic Tables	428	428	428
Number of Parking Lots	26	26	26
Road Bridges	29	29	29
Number of Buildings	81	81	81
Miles of Edging	89	89	89
Acres of Area to Maintain	1,918	1,918	1,918
Concrete and Park Benches	147	147	147

BUDGET COMMENTS

Factors contributing to the budget increase of \$12,125 are as follows:

1. Merit salary increases \$4,090.
2. Utilities--additional lighting facilities at Central Riverside Park and the Osage Tennis Courts, baseball and softball fields, and additional air conditioning at Hilltop.
Total cost for these items \$2,030.

FUND Special Contributions	DEPARTMENT Park	DIVISION Park Maintenance	ACTIVITY NO. 7000
-------------------------------	--------------------	------------------------------	----------------------

3. Expected increase in insurance costs \$210.
4. Account 290--This account was under budgeted in 1963 by approximately \$600.
5. Account 295--There is a \$840 increase in equipment rental over 1963.
6. Account 330--Based on 1962 expenditures, this account was reduced \$500.
7. Account 340--The \$820 increase is based on the increased cost and use of janitorial and irrigation supplies.
8. Account 350--The \$1,160 increase is picnic table replacement amounting to \$660 and \$500 for lumber, paint, plumbing and irrigation repairs.
9. Account 360--The \$580 increase is based on 1962 expenditures.
10. Account 370--The \$2,450 increase is based on 1962 expenditures of \$7,675.30.

Other minor increases and decreases account for the remainder of the over-all increase in this budget.

DETAIL

FUND Special Contributions	DEPARTMENT Park	DIVISION Park Maintenance		ACTIVITY NO. 7000
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 262,552.66	\$ 298,983	\$ 303,073
TOTAL		\$ 262,552.66	\$ 298,983	\$ 303,073
CONTRACTUAL SERVICES				
210 Utilities		\$ 28,192.13	\$ 31,500	\$ 33,530
220 Communications		2,768.24	3,210	3,210
230 Transportation		672.67	505	705
250 Insurance		3,861.87	2,970	3,180
260 Dues & Subscriptions		95.20	125	120
280 Maintenance of Buildings & Improvements		1,297.99	1,800	1,200
290 Maintenance of Equipment		2,493.85	1,300	2,300
295 Other Contractual Services		25,546.91	26,845	27,435
TOTAL		\$ 64,928.86	\$ 68,255	\$ 71,680
COMMODITIES				
310 Office Supplies		\$ 1,284.26	\$ 1,150	\$ 1,250
330 Food, Drugs & Chemicals		3,756.88	4,500	4,000
340 Operating Supplies--Buildings & Improvements		38,318.14	25,260	25,930
350 Repair Parts--Buildings & Improvements		10,775.33	11,700	12,860
360 Operating Supplies--Equipment		4,370.10	3,620	4,350
370 Repair Parts--Equipment		7,697.47	5,200	7,650
395 Other Commodities		24.18	--	--
TOTAL		\$ 66,226.36	\$ 51,430	\$ 56,040
CAPITAL OUTLAY				
440 Office Furniture & Equipment		\$ 587.09	\$ --	\$ --
450 Vehicular Equipment		11,760.49	--	--
460 Operating Equipment		7,296.49	--	--
TOTAL		\$ 19,644.07	\$ --	\$ --
GRAND TOTAL		\$ 413,351.95	\$ 418,668	\$ 430,793

SUMMARY

FUND	SPECIAL CONTRIBUTIONS	DEPARTMENT	Park	DIVISION	Special Recreation	ACTIVITY NO.	7400
ACCOUNT CLASSIFICATION		ACTUAL	1962	BUDGET	1963	BUDGET	1964
PERSONAL SERVICES		\$	113,240.94	\$	151,691	\$	168,869
CONTRACTUAL SERVICES			46,332.80		50,816		64,145
COMMODITIES			32,683.52		47,493		54,950
CAPITAL OUTLAYS			1,223.65		--		25,000
TOTAL		\$	193,480.91	\$	250,000	\$	312,964

FUNCTION

The Special Recreation Division of the Park Department is charged with the handling of special recreational activities which are self-supporting in nature and which depend on revenues for the amount of services provided. These special recreational activities include the three Municipal Golf Courses, the Municipal Beach, Lawrence Stadium, the Teen-Age Recreation Program, Country Acres, Westlink and Harvest Park Swimming Pools, and the Sand Pits.

BUDGET COMMENTS

The 1964 budget for this division has increased \$62,964 over the 1963 budget. Factors contributing to this increase are as follows:

1. Estimated expense of operating Harvest Park Swimming Pool, \$14,975.
2. Estimated expense of operating Sand Pits, \$18,037.
3. Increase in operating expense of the various facilities in the event additional revenue would require additional expense, \$4,952.
4. The establishment of a reserve account to be used for capital outlay expenditures at the various facilities or to construct new facilities as needed, \$25,000.

The total increase is scattered throughout several accounts the bulk of which is reflected in account 110 personal services (\$20,512). The reserve item of \$25,000 is shown in account 420 buildings.

FUND Special Contributions	DEPARTMENT Park	DIVISION Special Recreation		ACTIVITY NO. 7400
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 113,240.94	\$ 151,691	\$ 168,869
TOTAL		\$ 113,240.94	\$ 151,691	\$ 168,869
CONTRACTUAL SERVICES				
210 Utilities		\$ 17,474.66	\$ 20,371	\$ 22,900
220 Communications		976.22	1,175	1,400
230 Transportation		74.23	450	600
250 Insurance		2,617.26	3,465	3,565
260 Dues & Subscriptions		65.00	155	205
280 Maintenance of Buildings & Improvements		451.11	1,175	4,475
290 Maintenance of Equipment		1,354.60	1,525	1,850
295 Other Contractual Services		23,319.72	22,500	29,150
TOTAL		\$ 46,332.80	\$ 50,816	\$ 64,145
COMMODITIES				
310 Office Supplies		\$ 547.56	\$ 1,560	\$ 1,300
330 Food, Drugs, Chemicals & Office Supplies		2,832.37	3,000	5,200
340 Operating Supplies--Buildings & Improvements		19,158.81	24,433	24,650
350 Repair Parts--Buildings & Improvements		5,132.80	7,600	10,300
360 Operating Supplies--Equipment		697.22	2,400	2,600
370 Repair Parts--Equipment		2,455.45	5,300	5,500
395 Other Commodities		1,859.31	3,200	5,400
TOTAL		\$ 32,683.52	\$ 47,493	\$ 54,950
CAPITAL OUTLAY				
420 Buildings		\$ --	\$ --	\$ 25,000
460 Operating Equipment		1,223.65	--	--
TOTAL		\$ 1,223.65	\$ --	\$ 25,000
GRAND TOTAL		\$ 193,480.61	\$ 250,000	312,964

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Park	Playground	8000
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 175,141.15	\$ 198,230	\$ 200,900
CONTRACTUAL SERVICES	16,300.89	17,995	19,736
COMMODITIES	19,927.98	13,490	13,710
CAPITAL OUTLAYS	3,882.61	--	--
TOTAL	\$ 215,252.63	\$ 229,715	\$ 234,346

FUNCTION

The Playground Division of the Park Department has for its responsibility the creation of a recreation program which takes into account essential activities needed by all people and which has a universal appeal, as well as individual differences in recreational tastes and interests. A proper recreation program takes into consideration individual and social needs. It affords outlets for creative expression and contributes to the abundant life of all the people.

MAJOR WORK PROGRAMS

	Work Unit	Actual 1962	Estimated 1963	Estimated 1964
After School Playgrounds	Sessions	129	129	129
Summer Playgrounds	Number	50	50	50
Bridge	Sessions	60	60	60
Knitting	Sessions	252	252	252
Jr. Baseball	Teams	40	40	40
Golden Age Clubs	Number	2	2	2
Arts and Crafts Centers	Number	3	3	3
Neighborhood Pools	Number	7	7	7
Teen-Age Social Recreation Programs	Sessions	301	301	301
Tiny Tots Playtime	Sessions	714	714	714
Boys Physical Activities	Sessions	129	129	129
Girls Physical Activities	Sessions	129	129	129
Mens Physical Activities	Participants	1,290	1,290	1,290

BUDGET COMMENTS

This division's 1964 budget reflects an increase of \$4,631 over 1963. The primary reasons for the increase are as follows:

FUND Special Contributions	DEPARTMENT Park	DIVISION Playground	ACTIVITY NO. 8000
----------------------------------	--------------------	------------------------	----------------------

1. Account 110--Merit salary invreases, \$2,670.
2. Account 280--The \$250 increase is for repairs to public schools as a result of damages from summer playground operations.
3. Account 295--Equipment rental costs have increased \$811 and a \$440 increase is anticipated in 1964 due to the increased use of school buildings for basketball and square dancing programs.
4. Account 310--The \$320 increase in this account is for the increased number of activity schedules being printed.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTUAL		BUDGET	
Special Contributions	Park	Playground	1962	1963	1963	1964
ACCOUNT CLASSIFICATION						
PERSONAL SERVICES						
110 Salaries & Wages			\$ 175,141.15	\$ 198,230	\$ 200,900	
TOTAL			\$ 175,141.15	\$ 198,230	\$ 200,900	
CONTRACTUAL SERVICES						
220 Communications			\$ 335.26	\$ 400	\$ 400	
230 Transportation			2,729.74	2,275	2,275	
250 Insurance			286.33	110	140	
260 Dues & Subscriptions			541.00	100	140	
280 Maintenance of Buildings & Improvements			126.16	--	250	
290 Maintenance of Equipment			742.98	200	370	
295 Other Contractual Services			11,539.42	14,910	16,161	
TOTAL			\$ 16,300.89	\$ 17,995	\$ 19,736	
COMMODITIES						
310 Office Supplies			\$ 1,558.43	\$ 1,180	\$ 1,500	
340 Operating Supplies--Buildings & Improvements			15,107.13	8,460	8,460	
350 Repair Parts--Buildings & Improvements			78.79	--	--	
360 Operating Supplies--Equipment			17.79	50	50	
370 Repair Parts--Equipment			404.20	400	400	
395 Other Commodities			2,761.64	3,400	3,300	
TOTAL			\$ 19,927.98	\$ 13,490	\$ 13,710	
CAPITAL OUTLAY						
430 Improvements Other Than Buildings			\$ 1,943.05	\$ --	\$ --	
450 Vehicular Equipment			1,939.56	--	--	
TOTAL			\$ 3,882.61	\$ --	\$ --	
GRAND TOTAL			\$ 215,252.63	\$ 229,715	\$ 234,346	

PERSONNEL SCHEDULE

FUND Special Contributions	DEPARTMENT Park		DIVISION Playground		ACTIVITY NO. 8000	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Recreation Superintendent	1	1	1	750-915	\$ 10,420	\$ 10,630
General Recreation Supervisor	2	2	2	467-565	11,112	12,000
Recreation Supervisor II	5	7	7	416-505	34,658	35,682
Administrative Secretary	1	1	1	354-433	5,196	5,196
Recreation Supervisor I	4	3	3	340-416	13,604	14,032
Typist Clerk	1	1	1	245-300	3,040	3,160
<u>Seasonal</u>						
Summer Playgrounds					\$ 54,044	\$ 54,044
Small Pools					15,816	15,816
Other Special Areas					2,000	2,000
Baseball & Softball					2,950	2,950
Recreation Centers					37,317	37,317
Indoor Athletics					2,500	2,500
Craft Shop					5,573	5,573
TOTAL	13	14	14		\$ 198,230	\$ 200,900

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Library	Library	SI-942
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 308,693.90	\$ 325,983	\$ 328,731
CONTRACTUAL SERVICES	32,276.90	30,135	36,215
COMMODITIES	10,614.35	9,670	11,305
CAPITAL OUTLAYS	88,153.86	88,300	92,200
TOTAL	\$ 439,739.01	\$ 454,088	\$ 468,451

FUNCTION

The City Library serves the Wichita community in its cultural growth. The Library facilities include the downtown main location, the decentralized branches and the Bookmobile Service.

The Reference, Business and Technical Departments provide a source of information for interested Wichita citizens. Local business, industry and individuals make constant requests for information.

The libraries offer recitation, voice, drama, language and other recordings as part of their musical and cultural program. In addition, the film library offers a wide selection of educational and informational films to churches, schools, civic groups, clubs and other bodies. Framed reproductions of many of the world's masterpieces are also loaned.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Books Loaned	956,034	1,100,000	1,150,000
Recordings Loaned	25,629	35,000	30,000
16mm Film Loaned	1,958	3,400	3,200
Framed Pictures Loaned	2,563	2,300	2,500
Borrowers Registered	112,506	112,000	116,000
Questions Answered (Reference Service)	108,484	112,000	115,000
Total Volumes	200,320	210,000	215,000

BUDGET COMMENTS

The Library's 1964 budget reflects an increase of \$14,363 over the 1963 budget. Primary factors contributing to this increase are as follows:

FUND Special Contributions	DEPARTMENT Library	DIVISION Library	ACTIVITY NO. S1-942
----------------------------------	-----------------------	---------------------	------------------------

1. Account 110--Merit salary increases, \$2,748.
2. Account 210--This account was under budgeted in 1962 by approximately \$300. This plus the normal increase in utilities from year to year has necessitated an increase of \$880.
3. Account 220--The \$400 increase is for an additional telephone line at the branch library.
4. Account 230--The \$250 increase is based on actual expenditures of \$1,198 in 1962.
5. Account 240--The \$300 increase is based on 1961 actual expenditures of \$717.66.
6. Account 280--The \$1,200 increase is based on 1962 actual expenditures of \$7,352 plus extra janitorial supplies for the Seneca Square Branch.
7. Account 295--The \$2,905 increase is for rent at the Seneca Square Branch.
8. Account 310--The \$1,000 increase is based on 1962 expenditures of approximately \$3,300 plus an anticipated increase in overdue notices and the increase in postage effective January 1, 1963.
9. Account 360--The \$500 increase is due to additional supplies for the Seneca Square Branch.
10. Account 440--This account reflects an increase of \$2,500 for equipment at the Seneca Square Branch.
11. Account 470--The \$1,300 increase is to purchase additional books to meet increasing public demands evidenced by the steady rise in book loans.

DETAIL

FUND Special Contributions	DEPARTMENT Library	DIVISION Library		ACTIVITY NO. SL-942
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 308,693.90	\$ 325,983	\$ 328,731
TOTAL		\$ 308,693.90	\$ 325,983	\$ 328,731
CONTRACTUAL SERVICES				
210 Utilities		\$ 7,742.32	\$ 7,570	\$ 8,450
220 Communications		3,096.31	2,900	3,300
230 Transportation		1,198.61	650	900
240 Advertising		69.00	300	600
250 Insurance		2,432.34	2,400	2,420
260 Dues & Subscriptions		546.00	400	525
280 Maintenance of Buildings & Improvements		7,352.32	6,100	7,300
295 Other Contractual Services		9,840.00	9,815	12,720
TOTAL		\$ 32,276.90	\$ 30,135	\$ 36,215
COMMODITIES				
310 Office Supplies		\$ 3,288.44	\$ 2,500	\$ 3,500
320 Clothing and Linen		539.76	350	475
360 Operating Supplies--Equipment		5,187.22	5,000	5,500
395 Other Commodities		1,598.93	1,820	1,830
TOTAL		\$ 10,614.35	\$ 9,670	\$ 11,305
CAPITAL OUTLAY				
440 Office Equipment		\$ 4,434.69	\$ 2,000	\$ 4,500
470 Other Capital Outlay		83,719.17	86,300	87,700
TOTAL		\$ 88,153.86	\$ 88,300	\$ 92,200
GRAND TOTAL		\$ 439,739.01	\$ 454,088	\$ 468,451

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			RANGE	BUDGET	BUDGET
Special Contributions	Library	Library				ACTIVITY NO. S1-942	
POSITION TITLE	ACTUAL 1963	BUDGET 1963	BUDGET 1964		BUDGET 1963	BUDGET 1964	
Chief Librarian	1	1	1		\$ 13,200	\$ 13,200	
Administrative Assistant	1	1	1	505-615	6,540	6,660	
Librarian IV	7	6	7	467-565	39,440	46,100	
Librarian III	6	4	6	416-505	23,300	34,712	
Librarian II	5	6	5	368-450	29,512	23,940	
Administrative Secretary	1	1	1	354-433	5,196	5,196	
Librarian I	7	9	7	326-400	40,312	32,089	
Custodial Worker II	2	2	2	326-384	8,778	8,940	
Account Clerk I	1	1	1	300-368	4,416	4,416	
Senior Library Assistant	3	4	3	287-354	15,856	11,418	
Custodial Worker I	1	1	1	300-354	3,444	3,600	
Junior Library Assistant	10	11	10	255-313	33,931	35,626	
Typist Clerk	6	6	6	245-300	20,404	20,404	
Clerk I	16	15	16	245-300	45,372	37,389	
Switchboard Operator I	1	1	1	235-287	3,444	3,444	
Equipment Operator I	1	1	1	1.81-2.12	6,120	6,120	
Clerical Aide	20	15	20	1.08-1.36	26,718	35,477	
TOTAL	89	85	89		\$ 325,983	\$ 328,731	
First Quarter						\$ 81,525	
Second Quarter						81,854	
Third Quarter						82,384	
Fourth Quarter						82,968	
TOTAL						\$ 328,731	

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Special Contributions	Art Museum	Art Museum	S1-945
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 22,501.54	\$ 25,563	\$ 32,331
CONTRACTUAL SERVICES	7,184.68	6,652	11,449
COMMODITIES	2,662.10	2,650	3,500
CAPITAL OUTLAYS	631.54	--	300
TOTAL	\$ 32,979.86	\$ 34,865	\$ 47,580

FUNCTION

The Wichita Art Museum serves the City as an institution of public education in the visual arts. It brings to Wichita a year-round schedule of changing exhibitions of art of all times and places. It also organizes and presents exhibitions of local artists, photographers, and collectors.

Collections

The Museum permanently houses and displays the L. S. and Ida L. Naftzger Print Collection and the Roland P. Murdock Collection of American art of all periods. The Murdock Collection now comprises 168 works of art, is valued at close to one million dollars, and attracts visitors from all parts of the country.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Attendance	29,762	33,000	35,000

The following attendance figures are of interest: 1960 - 21,781; 1961 - 26,547; 1962 - 29,762. Actual attendance for the first five months of 1963 was 24,214.

Educational Tours for School Children

Educational tours for school children and children's organizations are conducted throughout the school year with the aid of museum-trained volunteer docents provided by the Junior League of Wichita. Scheduling is done with the cooperation of the Wichita Board of Education.

FUND Special Contributions	DEPARTMENT Art Museum	DIVISION Art Museum	ACTIVITY NO. S1-945		
		Actual	Estimated	Estimated	
		<u>1962</u>	<u>1963</u>	<u>1964</u>	
Number of school children in conducted tours		6,880	13,500	16,000	
<u>Special Services</u>					
<p>Wichita Art Museum Members, Inc. was incorporated in 1960 to provide a means for interested persons to participate in Museum activities and to contribute toward an expanded program. Its membership has now grown to approximately 500. New support and volunteer workers from the WAMM make it possible for the Museum to offer many services including lecture series, film series, sales-rental gallery, children's art classes, and a speakers' bureau.</p> <p>The Museum staff answers many hundreds of requests for information in the field of art and museums, and the Director identifies many works of art brought to the Museum by interested persons.</p> <p>The Museum cooperates with all institutions of higher education in the region, arranging class tours, special lectures, and rendering assistance in student research projects.</p>					
<u>BUDGET COMMENTS</u>					
<p>The 1964 budget provides for salary increases for Art Museum Personnel and three additional part-time employees. The total cost for these items is \$6,768. Other significant changes are due to the Art Museum expansion. Included are \$2,399 for utilities, \$450 for additional telephones, \$950 for restoration of the Murdock Collection, and \$600 for additional janitorial supplies, etc.</p> <p>The total increase in the 1964 budget over the 1963 budget is \$12,715.</p> <p>The Art Museum submitted a supplemental budget request for an increased program for 1964. This budget request was not placed in the current level budget but is presented as a program improvement in Section A of this document.</p>					

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Special Contributions	Art Museum	Art Museum	S1-945	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES				
110 Salaries & Wages	\$ 22,501.54	\$ 25,563	\$ 32,331	
TOTAL	\$ 22,501.54	\$ 25,563	\$ 32,331	
CONTRACTUAL SERVICES				
210 Utilities	\$ 2,443.55	\$ 2,500	\$ 4,899	
220 Communications	408.31	325	775	
230 Transportation	1,168.52	774	1,320	
240 Advertising	3.10	--	--	
250 Insurance	1,247.08	1,200	1,350	
260 Dues & Subscriptions	235.56	300	300	
270 Professional Services	425.50	430	1,380	
280 Maintenance of Buildings & Improvements	276.43	250	325	
290 Maintenance of Equipment	--	100	100	
295 Other Contractual Services	976.63	773	1,000	
TOTAL	\$ 7,184.68	\$ 6,652	\$ 11,449	
COMMODITIES				
310 Office Supplies	\$ 976.10	\$ 1,050	\$ 1,000	
320 Clothing & Linen	2.69	25	25	
330 Food, Drugs & Chemicals	--	50	50	
340 Operating Supplies--Buildings & Improvements	536.99	500	1,100	
350 Repair Parts--Buildings & Improvements	971.85	1,000	1,125	
360 Operating Supplies--Equipment	--	--	50	
390 Minor Apparatus and Tools	174.47	25	150	
TOTAL	\$ 2,662.10	\$ 2,650	\$ 3,500	
CAPITAL OUTLAY				
420 Buildings	\$ 130.50	\$ --	\$ --	
440 Office Equipment	304.45	--	250	
470 Other Capital Outlay	196.59	--	50	
TOTAL	\$ 631.54	\$ --	\$ 300	
GRAND TOTAL	\$ 32,979.86	\$ 34,865	\$ 47,580	

1877	1878	1879	1880	1881	1882	1883	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910	1911	1912	1913	1914	1915	1916	1917	1918	1919	1920	1921	1922	1923	1924	1925	1926	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

Year	Month	Day	Hour	Minute	Second	Text
1877	1	1	1	1	1	1877
1877	1	2	1	1	1	1877
1877	1	3	1	1	1	1877
1877	1	4	1	1	1	1877
1877	1	5	1	1	1	1877
1877	1	6	1	1	1	1877
1877	1	7	1	1	1	1877
1877	1	8	1	1	1	1877
1877	1	9	1	1	1	1877
1877	1	10	1	1	1	1877
1877	1	11	1	1	1	1877
1877	1	12	1	1	1	1877
1877	2	1	1	1	1	1877
1877	2	2	1	1	1	1877
1877	2	3	1	1	1	1877
1877	2	4	1	1	1	1877
1877	2	5	1	1	1	1877
1877	2	6	1	1	1	1877
1877	2	7	1	1	1	1877
1877	2	8	1	1	1	1877
1877	2	9	1	1	1	1877
1877	2	10	1	1	1	1877
1877	2	11	1	1	1	1877
1877	2	12	1	1	1	1877
1877	3	1	1	1	1	1877
1877	3	2	1	1	1	1877
1877	3	3	1	1	1	1877
1877	3	4	1	1	1	1877
1877	3	5	1	1	1	1877
1877	3	6	1	1	1	1877
1877	3	7	1	1	1	1877
1877	3	8	1	1	1	1877
1877	3	9	1	1	1	1877
1877	3	10	1	1	1	1877
1877	3	11	1	1	1	1877
1877	3	12	1	1	1	1877
1877	4	1	1	1	1	1877
1877	4	2	1	1	1	1877
1877	4	3	1	1	1	1877
1877	4	4	1	1	1	1877
1877	4	5	1	1	1	1877
1877	4	6	1	1	1	1877
1877	4	7	1	1	1	1877
1877	4	8	1	1	1	1877
1877	4	9	1	1	1	1877
1877	4	10	1	1	1	1877
1877	4	11	1	1	1	1877
1877	4	12	1	1	1	1877
1877	5	1	1	1	1	1877
1877	5	2	1	1	1	1877
1877	5	3	1	1	1	1877
1877	5	4	1	1	1	1877
1877	5	5	1	1	1	1877
1877	5	6	1	1	1	1877
1877	5	7	1	1	1	1877
1877	5	8	1	1	1	1877
1877	5	9	1	1	1	1877
1877	5	10	1	1	1	1877
1877	5	11	1	1	1	1877
1877	5	12	1	1	1	1877
1877	6	1	1	1	1	1877
1877	6	2	1	1	1	1877
1877	6	3	1	1	1	1877
1877	6	4	1	1	1	1877
1877	6	5	1	1	1	1877
1877	6	6	1	1	1	1877
1877	6	7	1	1	1	1877
1877	6	8	1	1	1	1877
1877	6	9	1	1	1	1877
1877	6	10	1	1	1	1877
1877	6	11	1	1	1	1877
1877	6	12	1	1	1	1877
1877	7	1	1	1	1	1877
1877	7	2	1	1	1	1877
1877	7	3	1	1	1	1877
1877	7	4	1	1	1	1877
1877	7	5	1	1	1	1877
1877	7	6	1	1	1	1877
1877	7	7	1	1	1	1877
1877	7	8	1	1	1	1877
1877	7	9	1	1	1	1877
1877	7	10	1	1	1	1877
1877	7	11	1	1	1	1877
1877	7	12	1	1	1	1877
1877	8	1	1	1	1	1877
1877	8	2	1	1	1	1877
1877	8	3	1	1	1	1877
1877	8	4	1	1	1	1877
1877	8	5	1	1	1	1877
1877	8	6	1	1	1	1877
1877	8	7	1	1	1	1877
1877	8	8	1	1	1	1877
1877	8	9	1	1	1	1877
1877	8	10	1	1	1	1877
1877	8	11	1	1	1	1877
1877	8	12	1	1	1	1877
1877	9	1	1	1	1	1877
1877	9	2	1	1	1	1877
1877	9	3	1	1	1	1877
1877	9	4	1	1	1	1877
1877	9	5	1	1	1	1877
1877	9	6	1	1	1	1877
1877	9	7	1	1	1	1877
1877	9	8	1	1	1	1877
1877	9	9	1	1	1	1877
1877	9	10	1	1	1	1877
1877	9	11	1	1	1	1877
1877	9	12	1	1	1	1877
1877	10	1	1	1	1	1877
1877	10	2	1	1	1	1877
1877	10	3	1	1	1	1877
1877	10	4	1	1	1	1877
1877	10	5	1	1	1	1877
1877	10	6	1	1	1	1877
1877	10	7	1	1	1	1877
1877	10	8	1	1	1	1877
1877	10	9	1	1	1	1877
1877	10	10	1	1	1	1877
1877	10	11	1	1	1	1877
1877	10	12	1	1	1	1877
1877	11	1	1	1	1	1877
1877	11	2	1	1	1	1877
1877	11	3	1	1	1	1877
1877	11	4	1	1	1	1877
1877	11	5	1	1	1	1877
1877	11	6	1	1	1	1877
1877	11	7	1	1	1	1877
1877	11	8	1	1	1	1877
1877	11	9	1	1	1	1877
1877	11	10	1	1	1	1877
1877	11	11	1	1	1	1877
1877	11	12	1	1	1	1877
1877	12	1	1	1	1	1877
1877	12	2	1	1	1	1877
1877	12	3	1	1	1	1877
1877	12	4	1	1	1	1877
1877	12	5	1	1	1	1877
1877	12	6	1	1	1	1877
1877	12	7	1	1	1	1877
1877	12	8	1	1	1	1877
1877	12	9	1	1	1	1877
1877	12	10	1	1	1	1877
1877	12	11	1	1	1	1877
1877	12	12	1	1	1	1877

WATERWORKS FUND

	1962	1961
Number of Customers	72,287	69,990
Miles of Water Mains	827*	799
Number of Fire Hydrants	3,458	3,337
Pumpage of Water (Million Gallons)	9,860.9	9,052.3

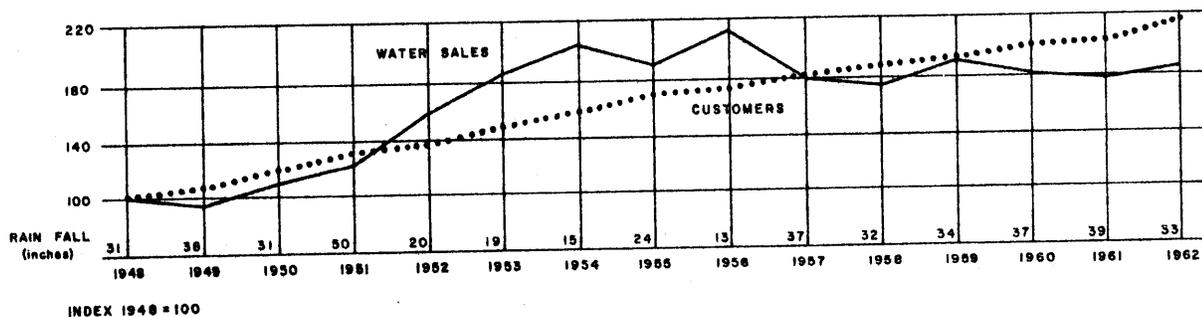
Operating Revenues	\$4,315,098	\$4,093,584
Other Revenues	430,699	143,167
Gross Revenues	4,745,797	4,236,751
Operating Expenses	1,223,418	1,085,719
Net Revenues	3,522,379	3,151,032

	1957 <i>Issue</i>	1957 & 1962 <i>Issues Combined</i>
Debt Service Coverage:		
Current Year	183%	166%
Maximum Year	132%	117%
Average Year	132%	117%

Note: See page 6 for detailed Debt Service Schedule.

*Includes 16.75 miles of water mains acquired from the Country Acres Improvement District.

METERED RESIDENTIAL CUSTOMERS: WATER SALES



FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	All	U-1	
			Actual 1962	Estimated 1963 1964
REVENUES				
Operating Revenue				
Water Sales			\$4,228,359.05	\$4,390,400 \$4,519,400
Customers Forfeited Discounts			78,124.52	72,000 72,000
Other			8,614.81	10,600 10,600
Non-Operating Revenue				
Interest Earned on Investments			383,929.95	350,000 250,000
Reimbursement from Sewer Service Charge Fund (U-3) for Service Rendered			42,606.24*	87,974 90,500
Other			4,162.57	5,000 5,000
GROSS REVENUE			\$4,745,797.14	\$4,915,974 \$4,947,500
OPERATION & MAINTENANCE EXPENSE				
Source of Supply			\$ 117,199.62	\$ 131,600 \$ 127,427
Power & Pumping			143,602.33	178,137 155,631
Purification			231,489.83	240,200 245,859
Transmission & Distribution			265,012.96	274,680 283,090
Customers Acctg & Collection			226,005.82	314,748 302,748
Administrative & General			240,107.34	243,950 244,274
TOTAL OPERATION & MAINTENANCE			\$1,223,417.90	\$1,383,315 \$1,359,029
NET REVENUE BEFORE INCOME DEDUCTIONS			\$3,522,379.24	\$3,532,659 \$3,588,471
INCOME DEDUCTIONS				
Sinking Fund for Revenue Bonds--1957			\$2,112,205.83	\$2,687,683 \$2,716,734
Reserve Fund for Revenue Bonds--1957			286,475.44	-- --
Sinking Fund for Revenue Bonds--1962			--	254,567 339,424
Debt Service for Country Acres Bonds			--	5,557 5,407
Debt Service for Westlink Bonds			--	-- 8,310
Debt Service for Purcell's Bonds			--	-- 4,012
Debt Service for Glenville Bonds			--	-- 4,105
Debt Service for Jayhawk Bonds			--	-- 8,255
TOTAL INCOME DEDUCTIONS			\$2,398,681.27	\$2,947,807 \$3,086,247
NET AVAILABLE FOR ETR ACCOUNT			\$1,123,697.97	\$ 584,852 \$ 502,224

*4 months

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Waterworks	Water	Source of Supply	U-1
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations	\$ 92,348.64	\$ 101,100	\$ 100,406
Maintenance	24,850.98	30,500	27,021
TOTAL	\$ 117,199.62	\$ 131,600	\$ 127,427

FUNCTION

Water is obtained at present from 88 wells of various depths, depending on area: 27 are local (approximately 50 feet in depth), 6 near Arkansas River and Bentley Road, and 55 in the Equus beds that average approximately 200 feet in depth. Raw water is delivered to the Purification plant by approximately 68 miles of transmission lines with numerous appurtenances such as bridges, surge tank, air releases, vacuum breakers, valves, etc. Wells are turned on and off, chlorinators are set, etc. by a complicated electronic system of over 53 miles of control cable. The Department owns approximately 38 miles of 12,000 volt power lines for supply power to wells. Maintenance and operations of the above items are the responsibility of this section.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Well checking and inspections	7,000	7,000	7,000
Motors and air compressors cleaned and oiled	1,020	1,020	1,020
Observation wells measured	2,040	2,040	2,040
Forms, records, planning reports	2,400	3,000	3,000
Handling chlorine cylinders	420	420	420
Well reconditioning	10	10	10

BUDGET COMMENTS

The decrease from the 1963 budget is due largely to reducing funds for maintenance and other water source expenses. The reduction is based on past experience of these expenditures. Funds for electricity are increased only \$300 over 1963, but the 1964 level will allow a 5% increase per year from 1962 to 1964.

DETAIL

FUND Waterworks	DEPARTMENT Water	DIVISION Source of Supply		ACTIVITY NO. U-1
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
701 Supervision & Engr. for Operation		\$ 6,174.37		\$ 6,629
702 Payroll		6,351.38		6,538
703.1 Materials & Supplies		1,303.31		1,655
703.2L Electricity-Well Field-Local		5,255.16		5,800
703.2M Electricity-Well Field-Halstead & Mahanna		61,671.32		68,000
703.2R Electricity-Well Field-Reserve		798.00		100
703.2T Electricity-Well Field-Surge Tank		113.30		125
703.3 Maps & Records		7.19		25
704 Maint., Supervision & Engr.		4,418.71		4,657
705.2 Maint. of Lake, River & Other Intakes		14.82		100
705.31 Material for Maint. of Source of Supply		1,936.78		2,500
705.32 Labor for Maint. of Source of Supply		8,597.09		8,782
705.51 Material for Maint. of Other Source Structures		933.12		1,200
705.52 Labor for Maint. of Other Source Structures		1,350.25		1,535
705.61 Material-Electric Power Transmission Facilities		799.92		900
705.62 Labor-Electric Power Transmission Facilities		1,986.42		2,171
705.71 Material-Transmission Mains		1,122.64		1,300
705.72 Maint.-Transmission Mains		3,691.23		3,876
707.11 Other Water Source Expense		160.87		200
707.12 Other Water Source Expense-Labor		974.94		1,162
707.21 Other Water Source Expense- Maintenance		6,752.70		7,000
707.22 Other Water Source Expense-Payroll		1,586.73		1,772
707.3 Misc. Source of Supply Expense		1,199.37		1,400
GRAND TOTAL		\$ 117,199.62	\$ 131,600	\$ 127,427

PERSONNEL SCHEDULE

FUND Waterworks	DEPARTMENT Water			DIVISION Source of Supply	ACTIVITY NO. U-1	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Wellfield Supervisor	1	1	1	467-565	\$ 6,780	\$ 6,780
Electrical Repairman I	2	2	2	384-450	10,749	10,392
Maintenance Worker	2	2	2	326-384	9,216	9,216
Utility Man I (Part-Time)	<u>0</u>	<u>1</u>	<u>1</u>	300-354	<u>1,800</u>	<u>1,800</u>
SUB-TOTAL	5	6	6		\$ 28,545	\$ 28,188
Add: Amount Charged from Purification					<u>3,510</u>	<u>3,180</u>
TOTAL					\$ 32,055	\$ 31,368
First Quarter						\$ 7,377
Second Quarter						8,277
Third Quarter						8,307
Fourth Quarter						<u>7,407</u>
TOTAL						\$ 31,368

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	Power and Pumping	U-1	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations		\$ 126,021.53	\$ 146,382	\$ 136,228
Maintenance		17,580.80	31,755	19,403
TOTAL		\$ 143,602.33	\$ 178,137	\$ 155,631

FUNCTION

This division is concerned with pumping finished water through the distribution system to all parts of the City. The operation requires a constant observance of the fluctuating demands of the day in order to maintain sufficient pressure to accommodate water users and for fire protection purposes. In excess of 6,500 man hours are required each year for completely overhauling, greasing and oiling engines and pumps.

MAJOR WORK PROGRAMS

	Actual 1961	Estimated 1962	Estimated 1963
Water Pumped (M.G.)	9,860.9	10,400	10,900
Average Day (M.G.)	25	29	30
Overhaul Gas Engines	4	4	4
Overhaul Gas Pumps	7	7	7
Overhaul Electric Motors & Pumps	11	7	7
Yard Maintenance (Man Hours)	201	205	205

BUDGET COMMENTS

The reductions in this budget are due to a reduction of electricity demand in the reserve well field and experience with past expenditures.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Waterworks	Water	Power and Pumping	U-1
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
721.1 Supervision, Natural Gas Pumping Facilities	\$ 5,460.74		\$ 5,611
721.2 Supervision, Electric Pumping Facilities	1,301.31		1,456
721.3 Other	16.49		27
722.21 Pumping Labor-Natural Gas	32,576.35		35,834
722.22 Pumping Labor-Electric	12,981.86		14,280
722.23 Pumping Labor-Other	35.19		45
723.1 Fuel-Power & Pumping, Natural Gas	21,529.34		22,902
723.2 Fuel-Power & Pumping, Electric	5,671.21		5,671
723.3 Fuel-Power & Pumping, Other	40.15		80
724.21 Pumping Supplies & Expense- Natural Gas	2,169.53		2,870
724.22 Pumping Supplies & Exp.-Electric	1,177.56		1,186
724.23 Pumping Supplies & Exp.-Other	963.01		973
725.1 Maint. Supervision & Engineering, Natural Gas	3,207.01		3,207
725.2 Maint. Supervision & Eng.-Electric	1,306.48		1,306
726.11 Maint. of Structures & Improvements, Natural Gas	6.25		800
726.12 Maint. of Structures & Improvements, Electric	18.75		133
726.13 Maint., etc.-Other	38.74		39
726.22 Maint. of Structures & Improvements-Electric	2.91		7
726.23 Maint. of Structures & Improvements-Other	2,531.83		2,532
727.211 Maint. of Pumping Equipment- Material-Natural Gas	2,299.05		3,199
727.212 Maint. of Pumping Equipment- Material-Electric	414.09		423
727.213 Maint. of Pumping Equipment- Material-Other	68.20		68
727.221 Maint. of Pumping Equipment- Natural Gas	4,265.02		4,265
727.222 Maint. of Pumping Equipment- Electric	3,395.77		3,396
727.223 Maint. of Pumping Eqpt.-Other	26.70		28
729.1 Power Purchased-Electric for Pumping	42,098.79		45,293
GRAND TOTAL	\$ 143,602.33	\$ 178,137	\$ 155,631

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			RANGE	BUDGET	ACTIVITY NO.
Waterworks	Water	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	U-1
POSITION TITLE							BUDGET 1964
Pump Station Superintendent		1	1	1	665-810	\$ 9,360	\$ 9,540
Chief Pump Station Operator		1	1	1	433-525	6,060	6,180
Pump Station Operator		4	4	4	368-450	21,600	21,600
Maintenance Mechanic		2	2	2	384-450	10,511	10,613
Pump Station Operator Helper		5	5	5	340-400	22,068	22,046
Maintenance Worker		<u>0</u>	<u>1</u>	<u>1</u>	326-384	<u>4,080</u>	<u>3,996</u>
TOTAL		13	14	14		\$ 73,679	\$ 73,975
First Quarter							\$ 18,282
Second Quarter							18,296
Third Quarter							18,690
Fourth Quarter							<u>18,707</u>
TOTAL							\$ 73,975

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	Purification	U-1	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations		\$ 183,980.03	\$ 188,200	\$ 197,315
Maintenance		47,509.80	52,000	48,544
TOTAL		\$ 231,489.83	\$ 240,200	\$ 245,859

FUNCTION

Purification assumes the responsibility of producing an abundant supply of pure water. The operating section is responsible for treating and testing approximately 10 billion gallons of water each year. The Maintenance Section maintains purification equipment which consists of 14 filters, 3 flocculators, 4 clarifiers, chemical feed equipment and all electronic controls. All of this equipment must be checked and maintained periodically throughout the year.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Cleaning basins (sq. ft.)	200,085	200,085	200,085
Load chemical feeders (hours)	800	800	800
Washing filters	1,095	1,095	1,095
Clean chemical feeders	1,100	1,100	1,100
Plant samples	134,864	134,864	134,864
Custodial services (hours)	4,030	4,030	4,030

BUDGET COMMENTS

The 1963 Purification budget was reduced from 25 to 21 positions. However, due to the work load an Equipment Operator II position had to be reinstated in the budget in March of 1963. This accounts for approximately \$4,200 of the 1964 budget increase with merit increases amounting to \$2,587.

This budget provides funds for chemicals to treat a 5% per year increase in water to be treated.

DETAIL

FUND Waterworks	DEPARTMENT Water	DIVISION Purification		ACTIVITY NO. U-1
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
741	Supervision	\$ 11,346.18		\$ 11,569
742	Labor	47,793.35		48,038
743.1	Purification Supplies & Expenses -Chemicals	111,193.05		122,384
743.2	Purification Supplies & Expenses -Electricity	9,874.06		10,900
743.3	Purification Supplies & Expenses -Other	3,773.39		4,424
744	Purification Expenses	5,405.63		5,617
745.1	Maint. of Structures & Improvements-Material	4,715.87		4,886
745.2	Maint. of Structures & Improvements-Labor	20,848.08		21,033
746.1	Maint. of Purification Equipment -Material	3,173.00		3,598
746.2	Maint. of Purification Equipment -Labor	13,367.22		13,410
GRAND TOTAL		\$ 231,489.83	\$ 240,200	\$ 245,859

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
Waterworks	Water	ACTUAL	BUDGET	BUDGET	Purification	U-1	
		1963	1963	1964	RANGE	BUDGET	BUDGET
						1963	1964
Water Production & Purification Superintendent		1	1	1	665-810	\$ 9,360	\$ 9,540
Water Chemist		1	1	1	467-565	6,540	6,660
Water Production Maint. Supvr.		1	1	1	467-565	6,540	6,660
Chief Filter Plant Operator		1	1	1	400-485	5,604	5,820
Electrical Repairman I		1	1	1	384-450	4,800	5,400
Filter Plant Operator		4	3	4	368-450	15,826	20,946
Maintenance Mechanic		1	1	1	384-450	5,400	4,896
Equipment Operator II		1	0	1	354-416	--	4,992
Filter Plant Operator Helper		3	4	3	340-400	17,146	13,080
Maintenance Worker		3	3	3	326-384	13,864	13,346
Custodial Worker II		1	1	1	326-384	4,464	4,608
Utility Man I		1	1	1	300-354	3,769	3,926
Custodial Worker I		1	1	1	275-326	3,626	3,522
Utility Man I (Part-Time)		0	2	2	300-354	3,600	3,600
SUB-TOTAL		20	21	22		\$ 100,539	\$ 106,996
Less: Amount Charged to Source of Supply						(3,510)	(3,180)
TOTAL						\$ 97,029	\$ 103,816
First Quarter							\$ 24,777
Second Quarter							26,661
Third Quarter							27,021
Fourth Quarter							25,357
TOTAL							\$ 103,816

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	Transmission & Distribution	U-1	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations		\$ 139,128.80	\$ 149,040	\$ 145,570
Maintenance		125,884.16	125,640	137,520
TOTAL		\$ 265,012.96	\$ 274,680	\$ 283,090

FUNCTION

This division handles all main extensions, main repairs and maintenance, service installations, delinquent bill collections, shut "offs" and "ons" and the maintenance of all fire hydrants. While the Design and Planning Division designs and inspects all new construction, it is aided by the Transmission and Distribution Division in maintaining the distribution system records.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
<u>Services</u>			
Meters tested	10,992	12,000	15,000
Meters repaired	4,593	6,000	9,000
Meters removed & reset	10,292	16,000	22,000
Service orders executed	42,600	45,000	50,000
<u>Mains</u>			
Main breaks repaired	186	160	210
Distribution valves checked	3,617	5,000	7,000
Distribution valves repacked & repaired	45	85	100
Fire hydrants checked	4,931	5,500	6,000
Capital work orders (man hours)	25,000	42,637	38,706
<u>Design & Planning</u>			
Distribution system maps and records (man hours)	4,892	3,600	4,600
Plans and specifications (man hours)	3,020	3,640	3,900
Construction inspection (man hours)	5,050	5,300	5,600

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Waterworks	Water	Transmission & Distribution	U-1

BUDGET COMMENTS

Expenditures within this budget vary according to the number of new areas desiring water service and according to the amount of water pumped. A dry year requiring high pumpage pressures will result in an increase of main breaks, some of which can be very costly. This uncertainty is the explanation for the number of budgeted but unfilled positions and for the increase in the 1963 and 1964 budgets over the 1962 actual expenditures.

DETAIL

FUND Waterworks	DEPARTMENT Water	DIVISION Transmission & Distribution		ACTIVITY NO. U-1
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
751 Supervision & Engr.		\$ 10,405.21		\$ 11,400
752.11 Dept. Office Expenses-Maps, Records, Material		1,679.69		1,800
752.12 Maps & Records-Labor		11,364.37		12,000
752.21 Other Dept. Office Expenses, Material		76.99		75
752.22 Other Dept. Office Expenses-Labor		17,699.91		18,700
753.11 Operation of Transmission & Distribution Lines-Material		1,466.84		740
753.12 Operation of Transmission & Distribution Lines-Labor		1,953.03		2,000
753.21 Operation of Other Facilities- Material		8,464.54		7,830
753.22 Operation of Other Facilities- Labor		60,174.56		63,500
754.11 Remove & Reset Meters		1,913.09		1,955
754.12 Remove & Reset Meters-Labor		8,562.83		9,000
754.21 Misc. Meter Expense-Material		1,159.27		1,260
754.22 Misc. Meter Expense-Labor		6,397.78		7,000
755.1 Services on Customer Premises		790.94		810
755.2 Services on Customer Premises- Labor		7,019.75		7,500
756 Maint.-Supervision & Engr.		10,388.11		10,925
757.1 Maint. of Structures & Improvements-Material		117.99		155
757.2 Maint. of Structures & Improvements-Labor		513.10		600
758.11 Maint. of Transmission Main- Material		1,752.53		1,550
758.12 Maint. of Transmission Main- Labor		5,468.08		6,000
758.21 Maint. of Distribution Main- Material		17,506.84		19,160
758.22 Maint. of Distribution Mains- Labor		28,556.69		30,000
759.11 Maint. of Services-Material		1,487.83		1,680
759.12 Maint. of Services-Labor		4,285.28		4,600
759.21 Maint. of Meters-Material		7,664.51		8,420
759.22 Maint. of Meters-Labor		16,153.87		17,000
759.31 Maint. of Hydrants-Material		6,598.64		7,095
759.32 Maint. of Hydrants-Labor		11,023.93		11,600
759.71 Maint. of Meter Installation- Material		4,637.94		5,185
759.72 Maint. of Meter Installations- Labor		9,728.82		10,300
759.81 Maint. of Misc. Property		--		2,000
759.82 Labor		--		1,250
TOTAL		\$ 265,012.96	\$ 274,680	\$ 283,090

PERSONNEL SCHEDULE

FUND	DEPARTMENT	DIVISION			ACTIVITY NO.	
Waterworks	Water	Transmission & Distribution			U-1	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Mains & Services Supt.	1	1	1	665-810	\$ 8,730	\$ 9,090
Water Mains Supervisor	1	1	1	525-640	6,780	6,930
Water Services Supervisor	1	1	1	525-640	6,780	6,930
Utility Foreman	6	7	7	400-485	44,568	39,816
Water Meter Shop Foreman	1	1	1	400-485	5,820	5,820
Radio Dispatcher	1	1	1	368-450	5,400	5,400
Equipment Operator II	2	3	3	354-416	13,768	13,676
Water Service Representative	10	10	10	326-400	47,016	45,722
Water Meter Repairman	2	2	2	340-400	9,504	9,600
Meter Shop Clerk	1	1	1	326-400	4,720	4,800
Utility Man III	18	21	21	340-400	98,556	98,492
Utility Man II	3	7	7	326-384	29,560	29,434
Custodial Worker II	1	1	1	326-384	4,608	4,608
Water Meter Repairman Helper	0	2	2	326-384	7,992	7,992
Utility Man I	1	10	10	300-354	37,687	37,056
TOTAL - Mains & Services	49	69	69		\$ 331,489	\$ 325,366
Design & Planning Supt.	1	1	1	665-810	\$ 8,820	\$ 8,760
Civil Engineer III	0	1	1	590-720	7,680	7,230
Electrical Engineer	0	1	1	590-720	7,230	7,230
Civil Engineer II	1	1	1	525-640	6,420	6,420
Engineering Aide III	1	1	1	416-505	6,060	6,060
Chief Construction Inspector	1	1	1	384-467	5,616	5,604
Construction Inspector	3	3	3	354-433	15,503	15,588
Engineering Aide II	2	2	2	354-433	8,664	9,152
Engineering Aide I	2	5	5	313-384	19,441	19,662
TOTAL - Design & Planning	11	16	16		\$ 85,434	\$ 85,706
TOTAL - Transmission and Distribution	60	85	85		\$ 416,923	\$ 411,072
First Quarter						\$ 101,904
Second Quarter						102,060
Third Quarter						103,434
Fourth Quarter						103,674
TOTAL						\$ 411,072

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	Customers' Accounting and Collecting	U-1	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations		\$ 225,548.19	\$ 313,548	\$ 302,473
Maintenance		457.63	1,200	275
TOTAL		\$ 226,005.82	\$ 314,748	\$ 302,748

FUNCTION

This division handles the processing of contracts, meter reading, billing, delinquent collections, customer contacts, and the bookkeeping and accounting for the entire department. The division also administers the sewer service charge for which the department is reimbursed by the Sewer Utility Fund.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Monthly Meters Read & Bills Rendered	420,000	900,000	960,000
Final Meters Read & Bills Rendered	17,276	18,000	18,500
Customers	72,287	73,200	74,000
Collection Notices	70,000	71,000	72,000
Contracts and Orders	41,071	43,000	44,000
Preparation and computation--prorated bills	40,000	36,000	38,000
Special meter reading	19,500	29,500	30,000

BUDGET COMMENTS

The difference between the 1963 budget and the 1962 actual expenditures is due to conversion from quarterly to monthly billing and the sewer service charge. Having to pay excessive overtime and hiring additional personnel to convert the billing procedure to data processing in the first quarter of 1963 explains the difference between the 1963 and 1964 budgets.

DETAIL

FUND Waterworks	DEPARTMENT Water	DIVISION Customers' Accounting and Collecting		ACTIVITY NO. U-1
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
780 Supervision		\$ 7,991.25		\$ 9,060
781.11 Customers' Contracts & Orders- Material		933.52		868
781.12 Customers' Contracts & Orders- Labor		28,104.28		28,635
781.31 Meter Reading-Material		2,567.35		5,209
781.32 Meter Reading-Labor		42,747.18		82,967
781.41 Collecting-Material		10,836.58		9,252
781.42 Collecting-Labor		12,485.89		13,638
782.1 Customers' Billing & Accounting- Material		33,219.21		68,499
782.2 Customers' Billing & Accounting- Labor		66,845.19		64,345
783.21 Maint. of Furniture & Equipment- Material		457.63		275
783.22 Maint. of Furniture & Equipment- Labor		--		--
784 Uncollectible Accounts		19,817.74		20,000
GRAND TOTAL		\$ 226,005.82	\$ 314,748	\$ 302,748

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Waterworks	Water	Administrative and General	U-1	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Operations		\$ 222,388.72	\$ 224,350	\$ 229,844
Maintenance		5,372.04	7,600	2,430
Misc. Income Deduction & Expense Transferred		12,346.58	12,000	12,000
TOTAL		\$ 240,107.34	\$ 243,950	\$ 244,274

FUNCTION

This section is concerned with the over-all supervision and management of the Department, preparation and administration of the budget, correspondence, record-keeping, and the preparation of various operational and financial reports.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Administration (man hours)	2,553	2,553	2,553
Research (man hours)	1,461	1,494	1,496
Payroll (man hours)	1,808	1,808	1,808
Stenographic and secretarial (man hours)	6,147	6,105	6,105

BUDGET COMMENTS

The difference between the 1962 actual expenditures and the 1964 budget is due to the salary adjustment in 1963 and merit increases for both years (\$5,055) and an increase in social security and group insurance payments for the department (\$20,783). The amount budgeted for water studies was reduced \$4,000.

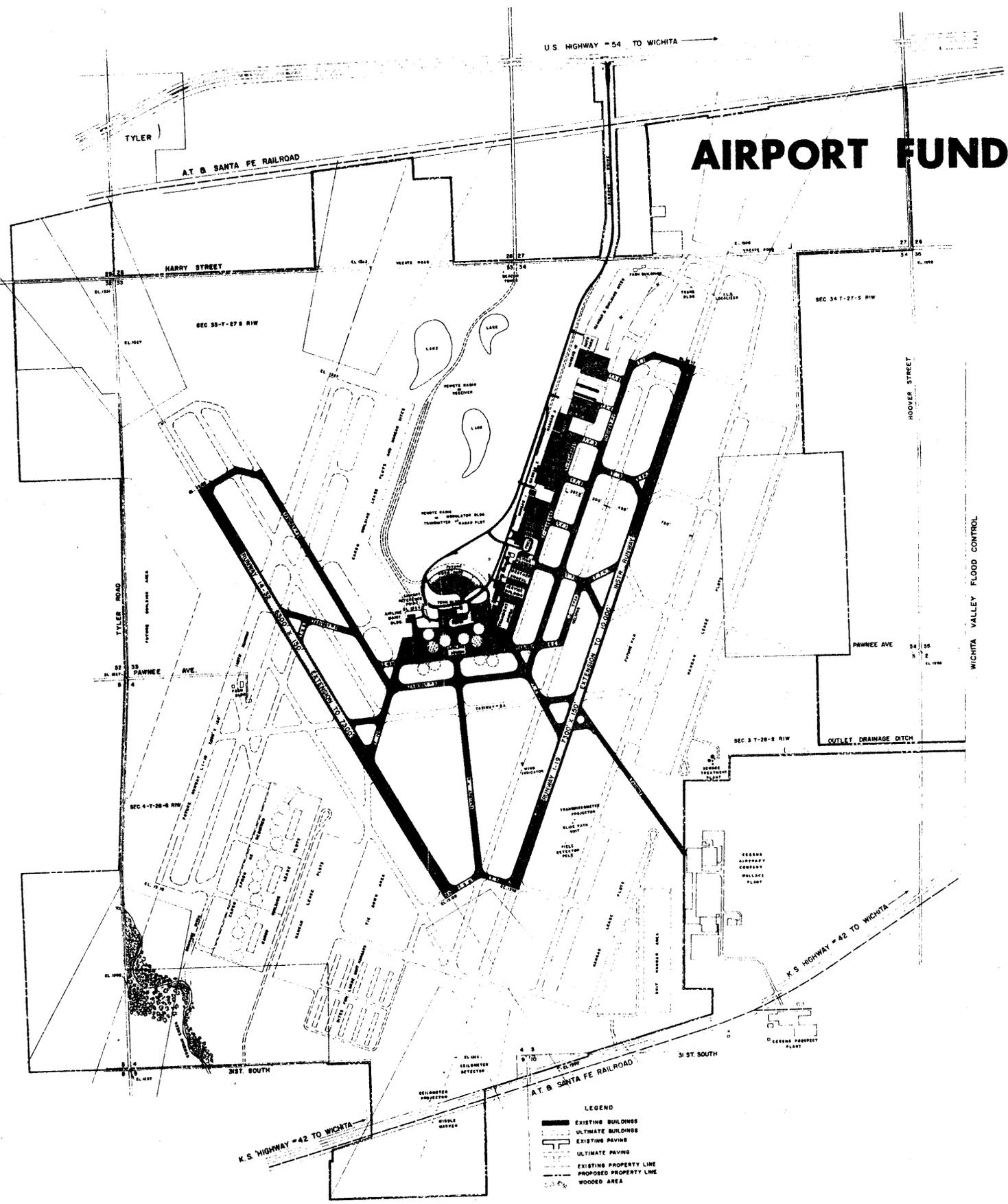
DETAIL

FUND Waterworks	DEPARTMENT Water	DIVISION Administrative and General		ACTIVITY NO. U-1
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
790	Salary General Officers			
791	Salary General Office	\$ 22,403.88		\$ 23,745
792.1	Expense of General Officers	31,712.83		35,425
792.2	Expense of General Office Employees	2,452.22		2,590
793	General Office Supplies	422.08		300
795	Special Services	11,017.87		12,903
796	Special Legal Service	124,372.22		135,838
798	Insurance	5,947.33		13,000
799	Injuries & Damages (medical exp.)	19,755.48		20,345
800.11	Safety-Material	387.86		400
800.12	Safety-Labor	474.08		525
801	Misc. General Expense	990.02		1,000
802.11	Maint. of General Property- Material	7,139.55		7,173
802.12	Maint. of General Property- Labor	790.16		800
802.21	Maint. of Office Furniture & Equipment-Service Contracts	539.97		540
802.31	Maint. of Communication Eqpt.	359.43		360
802.41	Maint. of Misc. Property	730.77		730
803	Rent	2,951.71		--
807	Administrative & General Expense Transfer	19,599.96		19,600
		<u>(24,286.66)</u>		<u>(43,000)</u>
	SUB-TOTAL	\$ 227,760.76		\$ 232,274
	Add: Misc. Income Deduction & Expense Transferred to Admin. & General Expense for Reporting Purposes	12,346.58		12,000
	GRAND TOTAL	\$ 240,107.34	\$ 243,950	\$ 244,274

PERSONNEL SCHEDULE

FUND Waterworks	DEPARTMENT Water		DIVISION Administrative and General		ACTIVITY NO. U-1	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Director of Water and Sewage Treatment	1	1	1	1110-1345	\$ 15,840	\$ 16,140
Operations Chief Engineer	1	1	1	845-1030	11,190	11,640
Hydrologist	1	1	1	665-810	9,360	9,540
Executive Assistant	1	1	1	615-750	7,780	7,530
Administrative Secretary	<u>2</u>	<u>2</u>	<u>2</u>	354-433	<u>9,984</u>	<u>10,375</u>
SUB-TOTAL	6	6	6		\$ 54,154	\$ 55,225
Less: Amount Charged to U-31					(4,459)	(4,554)
Add: Amount Deducted from U-31					<u>1,956</u>	<u>2,040</u>
TOTAL					\$ 51,651	\$ 52,711
First Quarter						\$ 13,024
Second Quarter						13,039
Third Quarter						13,324
Fourth Quarter						<u>13,324</u>
TOTAL						\$ 52,711

AIRPORT FUND



SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Airport	Park	Municipal Airport	2000
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 151,812.34	\$ 180,157	\$ 177,236
CONTRACTUAL SERVICES	89,242.39	86,329	97,540
COMMODITIES	31,428.00	29,655	39,720
CAPITAL OUTLAYS	298,216.33	717,002	671,000
DEPRECIATION	219,601.63	215,145	232,145
TOTAL	\$ 790,300.69	\$1,228,288	\$ 1,217,641

FUNCTION

The Wichita Municipal Airport is a self-sustaining complex operated by the Park Board without tax support. It comprises an area of four square miles and twenty major structures.

Its primary responsibility is the repair and maintenance of all City property (buildings, runways, taxiways, etc.) located at the Airport. In addition, limited farming operations are carried on in those areas adjacent to the runways. The crops from the operation are sold on the open market.

The Airport's investment in fixed assets consists of the following:

Land	\$ 1,400,000
Airfield (runway, taxiways, etc.)	5,000,000
Buildings	4,370,000
Bulk Plant	77,951
Equipment	37,974
Miscellaneous Fixed Assets	<u>1,342,000</u>
Total Investment	\$ 12,227,925

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Airport	Park	Municipal Airport	2000
The Airport's revenue is derived from the following sources:			
Working Capital, Jan. 1	\$ 655,072.80	\$ 558,034.50	\$ 372,092.23
Revenue Bonds and Grants	\$ --	\$ 332,110.73	\$ 130,000.00
<u>Operating Revenue</u>			
Gross Profit--Fuel Sales	\$ 14,547.86	\$ 15,650.00	\$ 15,650.00
Tie-Down and Parking	1,800.00	1,800.00	1,800.00
Other Fuel Sales Income	1,339.78	1,000.00	1,000.00
Building Areas	2,789.99	3,150.00	3,000.00
Airfield-Airlines (Landing Fee)	65,730.42	76,205.00	68,500.00
Based Operators	3,600.00	3,600.00	3,600.00
Sale of Crops	29,776.76	32,265.00	31,265.00
Other Landings	42,594.00	40,275.00	41,275.00
Terminal Building			
Airlines	20,863.20	20,890.00	20,890.00
Restaurant	25,434.86	31,250.00	27,250.00
Other Rentals	40,113.49	43,175.00	40,500.00
Rented Buildings	124,024.72	123,800.00	124,500.00
Business Franchise	28,816.47	29,700.00	29,700.00
Advertising	4,247.49	3,900.00	4,000.00
Utilities	20,326.61	21,325.00	21,325.00
Trash Collection	1,443.63	1,350.00	1,350.00
Other	7,437.67	5,680.00	7,000.00
Ground Transportation	7,300.00	6,300.00	7,300.00
Concessions	22,232.75	22,650.00	22,650.00
Sale of Junk	153.53	75.00	75.00
Interest	8,008.00	9,975.00	9,698.77
Sales Tax	1,079.53	1,075.00	1,075.00
Total Operating Revenue	\$ 473,660.76	\$ 495,090.00	\$ 483,403.77
TOTAL REVENUE	\$1,128,733.56	\$1,385,235.23	\$ 985,496.00
Add: Depreciation	\$ 219,601.63	\$ 215,145.00	\$ 232,145.00
TOTAL REVENUE & DEPRECIATION-- AIRPORT FUND	<u>\$1,348,335.19</u>	<u>\$1,600,380.23</u>	<u>\$1,217,641.00</u>

DETAIL

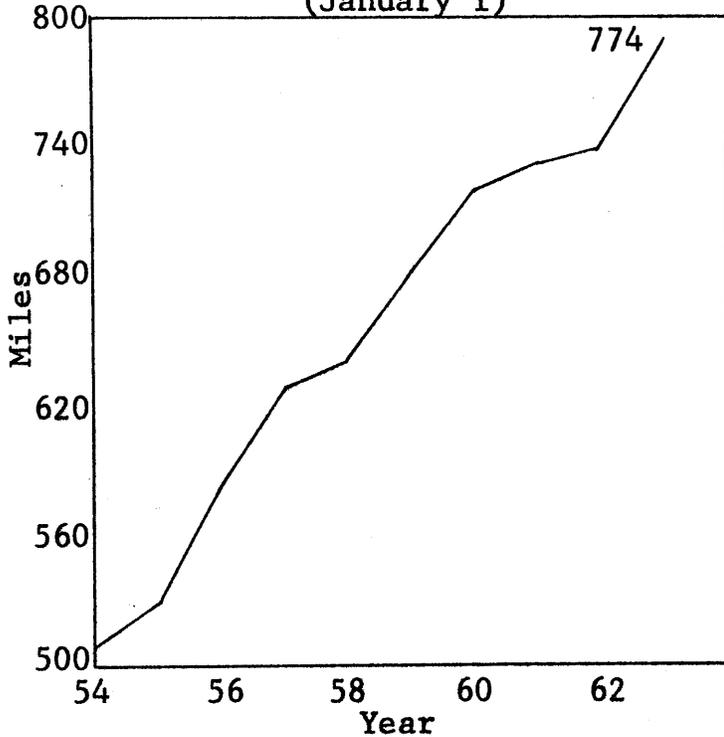
FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
Airport	Park	Municipal Airport		2000
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 151,812.34	\$ 180,157	\$ 177,236
TOTAL		\$ 151,812.34	\$ 180,157	\$ 177,236
CONTRACTUAL SERVICES				
210 Utilities		\$ 25,976.05	\$ 23,650	\$ 29,500
220 Communications		3,132.65	3,155	3,200
230 Transportation		3,848.24	2,170	3,950
250 Insurance		15,936.41	16,795	16,985
260 Dues & Subscriptions		658.69	680	680
280 Maintenance of Buildings & Improvements		8,526.10	8,704	8,925
290 Maintenance of Equipment		1,250.91	2,600	2,600
295 Other Contractual Services		29,913.34	28,575	31,700
TOTAL		\$ 89,242.39	\$ 86,329	\$ 97,540
COMMODITIES				
310 Office Supplies		\$ 1,354.87	\$ 1,575	\$ 1,575
340 Operating Supplies--Buildings & Improvements		14,633.75	17,225	20,725
350 Repair Parts--Buildings & Improvements		11,634.20	7,265	12,250
360 Operating Supplies--Equipment		1,371.42	525	1,980
370 Repair Parts--Equipment		1,286.88	1,690	1,790
395 Other Commodities		1,146.88	1,375	1,400
TOTAL		\$ 31,428.00	\$ 29,655	\$ 39,720
CAPITAL OUTLAY				
410 Land		\$ 68,712.57	\$ --	\$ 200,000
420 Buildings		90,492.49	670,502	381,000
430 Other Improvements		72,925.47	46,500	90,000
460 Operating Equipment		66,085.80	--	--
TOTAL		\$ 298,216.33	\$ 717,002	\$ 671,000
SUB-TOTAL		\$ 570,699.06	\$1,013,143	\$ 985,496
Depreciation		\$ 219,601.63	\$ 215,145	\$ 232,145
GRAND TOTAL		\$ 790,300.69	\$1,228,288	\$1,217,641

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			RANGE	BUDGET	
		ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	BUDGET 1964
Airport	Park				Municipal Airport	ACTIVITY NO. 2000	
Airport Manager		1	1	1	750-915	\$ 10,560	\$ 10,770
Assistant Airport Manager		1	1	1	505-615	7,380	7,380
Account Clerk II		1	1	1	354-433	5,196	5,196
Construction Foreman III		0	1	0	467-545	5,604	--
Construction Foreman II		1	1	1	400-467	5,604	5,604
Construction Foreman I		0	0	1	340-400	--	4,563
Maintenance Mechanic		1	2	1	384-450	10,328	4,992
Airport Building Maintenance Mechanic		0	0	1	433-525	--	5,900
Maintenance Worker		2	2	2	326-384	8,398	8,720
Gardening Foreman II		1	1	1	400-467	5,281	5,400
Equipment Operator I		4	4	4	313-368	17,216	17,076
Custodial Worker I		5	5	5	275-326	18,888	19,560
Custodial Worker II		3	3	3	326-384	13,408	13,576
Laborer I		<u>1</u>	<u>1</u>	<u>1</u>	300-354	<u>3,756</u>	<u>3,832</u>
SUB-TOTAL		21	23	23		\$ 111,619	\$ 112,569
Add: Amount Charged from Administration Division						24,809	21,335
Add: Amount Charged from Engineering Division						<u>43,729</u>	<u>43,332</u>
TOTAL						\$ 180,157	\$ 177,236

SEWER UTILITY FUND

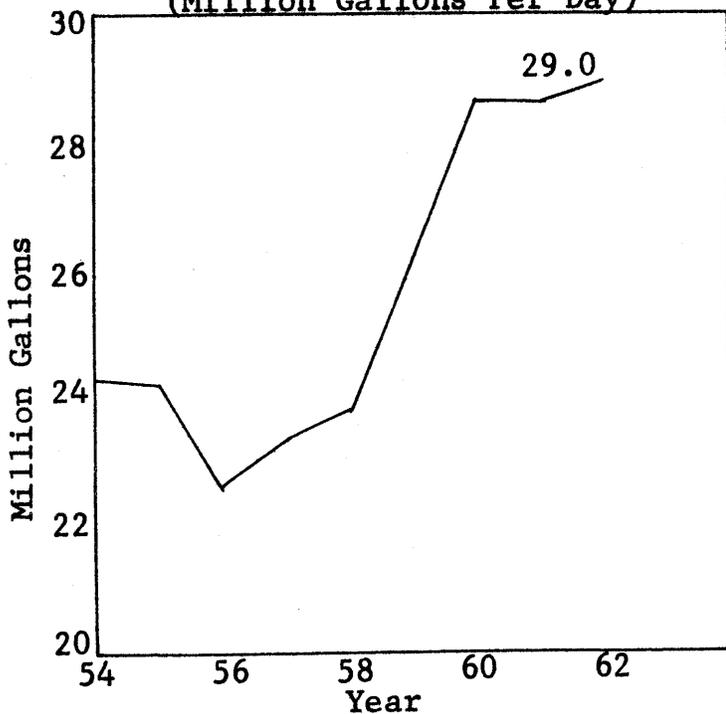
MILES OF SANITARY SEWERS
(January 1)



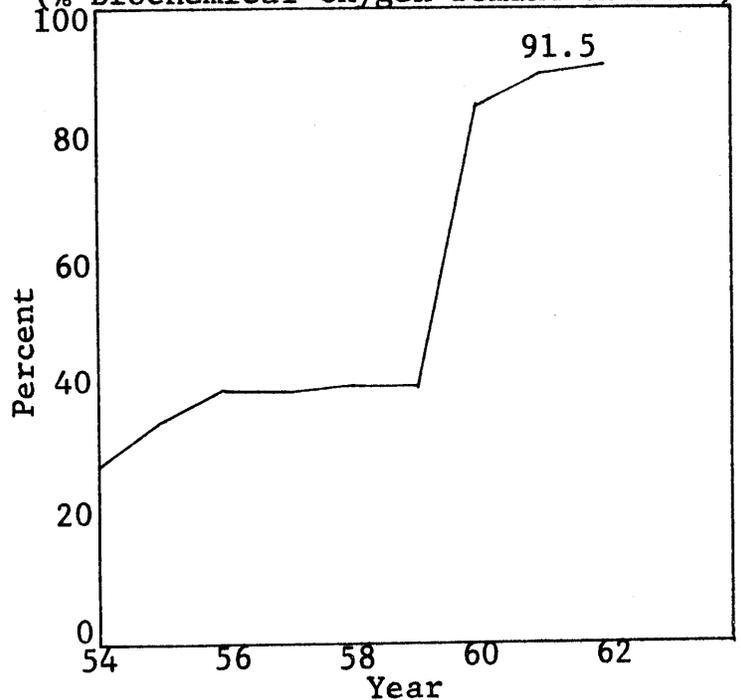
Sanitary Sewer Stoppages

<u>Year</u>	<u>Number</u>
1956	559
1957	637
1958	645
1959	717
1960	420
1961	356
1962	256

AVERAGE SEWAGE VOLUME
(Million Gallons Per Day)



DEGREE OF TREATMENT
(% Biochemical Oxygen Demand Removed)



FUND SUMMARY OF REVENUES AND EXPENDITURESSEWER UTILITY FUND

	<u>Actual</u> 1962	<u>Estimated</u> 1963	<u>Estimated</u> 1964
<u>REVENUES</u>			
Unencumbered Cash Balance, January 1	\$ --	\$ (1,652.07)	\$ --
Operation of Properties Sewer Service Charge	248,706.88	1,527,114.00	1,516,000.00
Less: General Debt and Interest	<u>--</u>	<u>(910,000.00)</u>	<u>(865,530.00)</u>
TOTAL REVENUE--SEWER UTILITY FUND	<u>\$ 248,706.88</u>	<u>\$ 615,461.93</u>	<u>\$ 650,470.00</u>
<u>EXPENDITURES</u>			
Sewage Treatment	\$ 113,534.35	\$ 310,522.00	\$ 314,091.00
Sanitary Sewer Maintenance	82,009.64	189,170.00	196,558.00
Emergency Fund	--	--	20,000.00
Billing & Collection	54,814.96	90,431.00	90,500.00
Group Insurance	--	3,070.50	3,324.00
Social Security	--	9,758.00	10,445.00
Employees' Retirement	<u>--</u>	<u>14,162.50</u>	<u>15,552.00</u>
TOTAL	\$ 250,358.95	\$ 617,114.00	\$ 650,470.00
Less: Estimated Under- expenditures	<u>--</u>	<u>(1,652.07)</u>	<u>--</u>
TOTAL EXPENDITURES--SEWER UTILITY FUND	<u>\$ 250,358.95</u>	<u>\$ 615,461.93</u>	<u>\$ 650,470.00</u>

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Sewer Utility		Sewage Treatment	U-31
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 137,846.01	\$ 158,717	\$ 164,992
CONTRACTUAL SERVICES	96,178.25	122,300	118,364
COMMODITIES	21,432.33	23,900	29,370
CAPITAL OUTLAYS	2,875.46	5,605	1,365
TOTAL	<u>\$ 258,332.05</u>	<u>\$ 310,522</u>	<u>\$ 314,091</u>

FUNCTION

The Sewage Treatment Division has as its primary mission the treatment and disposal of all sanitary and industrial sewage. A laboratory program is essential to controlling the treatment process. Maintenance work is directed toward keeping in good operating condition and prolonging the life of all equipment, structures and machinery. Sludge removal involves removing dried solids from the plant area.

MAJOR WORK PROGRAMS

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
Sewage Treated (Millions of Gallons)	10,596	10,500	10,500
Laboratory samples tested	10,291	10,500	10,750
Maintenance projects	1,999	2,200	2,200
Sludge removed (cu. yds.)	19,172	20,000	20,000

BUDGET COMMENTS

The 1963 budget was increased \$29,000 to operate the sewage treatment plants in the Westlink, Glenville and Jayhawk improvement districts. Experience from operating the plants the past six months indicates some adjustments can be made in several accounts for 1964.

The departmental request of \$317,611 was reduced \$3,520 by the City Manager to \$314,091. Significant changes in accounts are as follows:

- Account 110--Merit increases amount to \$5,155 and overtime pay used for checking the 3 annexed plants on weekends and holidays is \$1,120. Although unbudgeted, \$1,120 for overtime pay will be spent in 1963.

FUND Sewer Utility	DEPARTMENT	DIVISION Sewage Treatment	ACTIVITY NO. U-31
-----------------------	------------	------------------------------	----------------------

2. Account 210--Experience in operating the annexed plants reveals this account can be reduced \$650 in 1964.
3. Account 220--Converting one phone to a metered basis and being over-budgeted in 1964 are the reasons for reducing this account \$255.
4. Account 250--Reduced fire and vandalism insurance costs and insurance experience on the annexed plants affords a reduction of \$240 in this account.
5. Account 280--Fewer structures and mechanisms requiring sandblasting and repainting in 1964 is the reason for the \$3,225 reduction in this account.
6. Account 290--Budgeting equipment repair costs as equipment rental allowed a reduction of \$1,200 in this account.
7. Account 295--The increase of \$1,644 in this account is for equipment rental on the stake truck and tractor acquired from annexation of Westlink and the pickup and air compressor purchased with 1963 capital outlay funds.
8. Account 350--The increase in this account amounts to \$650 to paint 8 trickling filter arms at Plant 2 and \$150 for increased painting at Plant 2.
9. Account 360--The decrease of \$455 in this account is due to not budgeting for chromic acid treatment chemicals.
10. Account 370--This account is increased to provide \$900 for neoprene center column seals in 12 trickling filters, \$2,700 for chain and sprockets in the two clarifiers at the Westlink plant and \$3,375 to replace the impeller in one of the main pumps. Budgeting for other repair parts was reduced \$1,950.
11. Account 460--Capital purchases include a portable gasoline powered pump (\$900), a heater for the Westlink pump station (\$125) and a grinding motor and pedestal (\$200) and an ohm meter (\$140).

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Sewer Utility		Sewage Treatment	U-31	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 137,569.37	\$ 158,717	\$ 164,992
120 Employees' Claims		276.64	--	--
TOTAL		\$ 137,846.01	\$ 158,717	\$ 164,992
CONTRACTUAL SERVICES				
210 Utilities		\$ 64,318.42	\$ 71,000	\$ 70,350
220 Communications		451.91	946	691
230 Transportation		413.32	512	502
240 Advertising		8.49	--	--
250 Insurance		1,385.02	2,740	2,500
260 Dues & Subscriptions		55.34	60	60
270 Professional Services		407.00	150	150
280 Maintenance of Buildings & Improvements		9,644.36	12,350	9,125
290 Maintenance of Equipment		6,540.64	7,000	5,800
295 Other Contractual Services		12,953.75	27,542	29,186
TOTAL		\$ 96,178.25	\$ 122,300	\$ 118,364
COMMODITIES				
310 Office Supplies		\$ 517.27	\$ 350	\$ 400
320 Clothing and Linen		435.87	350	400
330 Food, Drugs & Chemicals		353.04	475	475
340 Operating Supplies--Buildings & Improvements		873.43	1,000	1,000
350 Repair Parts--Buildings & Improvements		1,438.34	1,300	2,100
360 Operating Supplies--Equipment		5,715.56	8,300	7,845
370 Repair Parts--Equipment		11,644.85	11,400	16,425
390 Minor Apparatus and Tools		453.97	725	725
TOTAL		\$ 21,432.33	\$ 23,900	\$ 29,370
CAPITAL OUTLAY				
420 Buildings		\$ 176.88	\$ 130	\$ --
440 Office Equipment		70.00	--	--
450 Vehicular Equipment		1,372.01	1,600	--
460 Operating Equipment		1,256.57	3,875	1,365
TOTAL		\$ 2,875.46	\$ 5,605	\$ 1,365
GRAND TOTAL		\$ 258,332.05	\$ 310,522	\$ 314,091

PERSONNEL SCHEDULE

FUND Sewer Utility	DEPARTMENT			DIVISION Sewage Treatment		ACTIVITY NO. U-31	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET		
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	BUDGET 1964	
Sewage Treatment Supt.	1	1	1	750-915	\$ 8,820	\$ 9,720	
Operations Supervisor	1	1	1	545-665	7,380	7,030	
Maintenance Supervisor	1	1	1	525-640	6,780	7,080	
Chemist	1	1	1	467-565	5,826	5,960	
General Foreman	1	1	1	450-525	6,060	6,180	
Maintenance Mechanic	3	3	3	384-450	14,600	15,386	
Sewage Plant Attendant	12	13	13	354-416	60,097	62,256	
Maintenance Worker	1	2	2	326-384	8,398	8,286	
Equipment Operator I	3	3	3	313-368	12,312	12,870	
Laborer I	2	3	3	300-354	11,281	11,528	
Custodial Worker I	2	2	2	275-326	7,148	7,382	
Stenographer-Clerk II	1	1	1	300-368	3,912	4,080	
Laborer I (P.T.)	0	2	2	300-354	3,600	3,600	
SUB-TOTAL	28	34	34		\$ 156,214	\$ 161,358	
Add: Overtime					--	1,120	
Add: Amt. Charged from U-1					4,459	4,554	
Less: Amt. Charged to U-1					(1,956)	(2,040)	
TOTAL					\$ 158,717	\$ 164,992	
First Quarter						\$ 39,992	
Second Quarter						41,670	
Third Quarter						42,311	
Fourth Quarter						41,019	
TOTAL						\$ 164,992	

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Sewer Utility		Sanitary Sewer Maintenance	U-32
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 144,250	\$ 149,990
CONTRACTUAL SERVICES		28,105	30,260
COMMODITIES		16,815	16,308
CAPITAL OUTLAYS		--	--
TOTAL		<u>\$ 189,170</u>	<u>\$ 196,558</u>

FUNCTION

The Sanitary Sewer Maintenance Division is charged with keeping the sanitary sewer system of the City in good working order. A program of scheduled maintenance and periodic inspection supplemented by trouble shooting calls involves the duties listed below.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Inlets and Manholes Cleaned	368	500	500
Sewer Stoppages Opened	256	400	400
Sewers Dragged (Linear Feet)	181,123	250,000	250,000
Sewers Rodded (Linear Feet)	245,541	300,000	325,000
Sewers Augered (Linear Feet)	37,704	50,000	40,000
Sewers Flushed	14,454	15,000	16,800
Inlets and Manholes Reconstructed	691	900	800
Taps and Wyes Set	360	400	360
Sewer Repair (Linear Feet)	740	1,000	1,000
Trouble Shooting Calls	433	400	360

BUDGET COMMENTS

Sanitary Sewer Maintenance was transferred from the General Operating Fund effective August 1, 1962. Prior to this time, it was a part of the over-all Sewer Maintenance activity.

Actual expenditures for 1962 are made in total for this budget and the Storm Sewer budget shown on page C-111 of this document. These costs are shown on page C-109 of this document.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Sewer Utility		Sanitary Sewer Maintenance	U-32

The 1964 budget reflects an increase of \$7,388 over the 1963 budget. The increase is due to transferring one Laborer II from Storm Sewers, merit salary increases, and higher maintenance utility and equipment rental costs.

DETAIL

FUND Sewer Utility	DEPARTMENT	DIVISION Sanitary Sewer Maintenance		ACTIVITY NO. U-32
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages			\$ 144,250	\$ 149,990
TOTAL			\$ 144,250	\$ 149,990
CONTRACTUAL SERVICES				
210 Utilities			\$ 2,527	\$ 3,715
250 Insurance			--	55
270 Professional Services			300	--
290 Maintenance of Equipment			15	90
295 Other Contractual Services			25,263	26,400
TOTAL			\$ 28,105	\$ 30,260
COMMODITIES				
310 Office Supplies			\$ 157	\$ 125
320 Clothing and Linen			128	128
330 Food, Drugs and Chemicals			562	675
340 Operating Supplies--Buildings & Improvements			113	110
350 Repair Parts--Buildings & Improvements			300	250
360 Operating Supplies--Equipment			562	700
370 Repair Parts--Equipment			--	185
380 Operating Supplies--Construction			9,480	8,755
390 Minor Apparatus and Tools			5,513	5,380
TOTAL			\$ 16,815	\$ 16,308
GRAND TOTAL			\$ 189,170	\$ 196,558

PERSONNEL SCHEDULE

FUND	DEPARTMENT		DIVISION		ACTIVITY NO.	
Sewer Utility			Sanitary Sewer Maintenance		U-32	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Sewer Maintenance Supervisor	1	1	1	590-720	\$ 8,640	\$ 8,640
Labor Foreman	1	1	1	400-467	5,400	5,553
Sewer Inspector	1	1	1	368-450	5,026	5,196
Equipment Operator II	10	9	10	354-416	42,276	42,944
Laborer II	4	3	4	326-384	13,150	17,180
Equipment Operator I	7	8	7	313-368	33,108	33,078
Laborer I	8	9	8	300-354	35,394	35,407
SUB-TOTAL	32	32	32		\$ 142,994	\$ 147,998
Add: Amount Charged from G1-453					2,512	1,992
Less: Amount Charged to G1-456 Storm Sewers					(1,256)	--
TOTAL					\$ 144,250	\$ 149,990

Working Capital Funds

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Working Capital	Public Works	Equipment Fund	W-1	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES		\$ 101,556	\$ 96,372	
CONTRACTUAL SERVICES		59,883	64,014	
COMMODITIES		123,839	142,019	
CAPITAL OUTLAYS		--	--	
Depreciation		160,704	169,667	
TOTAL		<u>\$ 445,982</u>	<u>\$ 472,072</u>	

FUNCTION

This activity has the responsibility for the maintenance and repair of equipment operated by Public Works and Sewage Treatment. This operation is self-sustaining through budgeted rental charges as shown in the various departmental budgets. The fund also includes depreciation charges necessary to accumulate funds for fleet replacement.

MAJOR WORK PROGRAMS

	Actual <u>1962</u>	Estimated <u>1963</u> <u>1964</u>	
The following categories are in units of each repair or service provided:			
Engines and Exhaust Systems	190	156	173
Wheels, Tires and Chassis	1,142	924	1,033
Loader, Gradall, etc.	780	2,109	1,445
Patrol, Scarifier, etc.	255	315	285
Lights, Instruments & Accessories	440	543	492
Lubrication	1,340	1,032	1,187
Service Calls	611	246	429

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Working Capital	Public Works	Equipment Fund	W-1
<u>SOURCES OF REVENUE</u>		Estimated 1963	
	Engineering	\$ 1,110	
	Traffic Engineering	13,920	
	Street Maintenance	189,010	
	Sewer Maintenance	35,202	
	Street Cleaning	100,679	
	Flood Control	104,885	
	Sewage Treatment	27,266	
	Total	\$ 472,072	
<u>SUMMARY OF EQUIPMENT IN THE FUND</u>			
			<u>Quantity</u>
<u>Automobiles</u>			
	Passenger Cars		4
	Travelalls		3
	Total Automobiles		7
<u>Trucks</u>			
	1/2 and 3/4 Ton		28
	1 Ton to 2 Ton		32
	2 Ton and Over		53
	Total Trucks		113
<u>Tractors and Highloaders</u>			
			35
<u>Road Machinery</u> - Sweepers, Patrols, Rollers, Graders, etc.			
			32
<u>Portable Equipment</u> - Trailers, Pumps, Drag Machines, Generators, Compressors, Sewer Rodders, Recording Counters, Cement Mixers, Hot Wagons, Rock Crushers, Salt Spreaders, etc.			
			132
<u>Stationary Equipment</u> - Crack Routers, Sand Spreaders, Chain Saws, Table Saws, Snow Plows, Pipe Pushers, etc.			
			64
	Total		<u>383</u>

BUDGET COMMENTS

The fund was established August 1, 1962. Included in the fund is the Equipment Maintenance activity, G1-451, shown on page C-103. The major difference between the Equipment Maintenance activity and this fund is the inclusion of \$169,667 in depreciation charges necessary to accumulate funds for fleet replacement.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Working Capital	Public Works	Equipment Fund	W-1

The increase in this fund is due to adding equipment to the fund within late 1962 and early 1963, age of equipment, and increased operating costs due to annexation. The equipment within the Public Works Department must be utilized to maintain many more miles of streets and sewers in the areas which have come into the City within the last year. This results in more miles being driven and therefore higher operating costs.

DETAIL

FUND Working Capital	DEPARTMENT Public Works	DIVISION Equipment Fund	ACTIVITY NO. W-1
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET
			BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages			\$ 96,372
TOTAL			\$ 96,372
CONTRACTUAL SERVICES			
210 Utilities			\$ 690
250 Insurance			44
270 Professional Services			75
290 Maintenance of Equipment			63,205
TOTAL			\$ 64,014
COMMODITIES			
310 Office Supplies			\$ 350
320 Clothing and Linen			300
360 Operating Supplies--Equipment			37,479
370 Repair Parts--Equipment			103,190
390 Minor Apparatus and Tools			700
TOTAL			\$ 142,019
SUB-TOTAL			\$ 302,405
Depreciation			169,667
GRAND TOTAL			\$ 472,072

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
Working Capital	Public Works	ACTUAL 1963	BUDGET 1963	BUDGET 1964	Equipment Fund	W-1	
POSITION TITLE					RANGE	BUDGET 1963	BUDGET 1964
Equipment Maintenance Supt.		1	1	1	590-720	\$ 7,980	\$ 8,280
Chief Mechanic		1	1	1	450-525	5,766	5,940
Automotive Mechanic		9	9	9	400-467	50,249	50,436
Automotive Serviceman		6	6	6	300-354	24,130	23,728
Storekeeper I		1	1	1	300-354	3,743	3,834
Custodial Worker I		2	2	2	275-326	7,176	7,486
SUB-TOTAL		20	20	20		\$ 99,044	\$ 99,704
Add: Amt. Charged from G1-453						2,512	2,656
Less: Amt. Charged to G1-453						--	(5,988)
TOTAL						\$ 101,556	\$ 96,372
First Quarter							\$ 23,981
Second Quarter							23,995
Third Quarter							24,146
Fourth Quarter							24,250
TOTAL							\$ 96,372

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Working Capital	Administration	Stationery Stores	W-2
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 14,212.23	\$ 13,708	\$ 14,941
CONTRACTUAL SERVICES	--	--	--
COMMODITIES	113,401.67	114,000	116,000
CAPITAL OUTLAYS	--	--	--
Depreciation	994.03	1,000	1,000
TOTAL	\$ 128,607.93	\$ 128,708	\$ 131,941

FUNCTION

This activity consists of a central duplicating and stationery stores facilities. The central duplicating facility prints a major portion of the City's forms, reports, and mass correspondence. The stores facility handles switchboard charges, postage, maintenance contracts on office equipment, legal advertising, license tags for City vehicles, and all office supplies used by the City. The fund is self-sustaining since Stationery Stores is reimbursed by the various departments for supplies and services.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Print and Duplicating-			
Photos Made	19,000	20,000	20,000
Impressions Made	2,400,000	2,500,000	2,500,000
Stationery Stores Transactions	5,000	5,200	5,350

DETAIL

FUND Working Capital	DEPARTMENT Administration	DIVISION Stationery Stores		ACTIVITY NO. W-2
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
386 Salaries and Wages		\$ 14,212.23	\$ 13,708	\$ 14,941
386 Contractual Services			--	--
386 Commodities		113,401.67	114,000	116,000
387 Depreciation		<u>994.03</u>	<u>1,000</u>	<u>1,000</u>
TOTAL		\$ 128,607.93	\$ 128,708	\$ 131,941

PERSONNEL SCHEDULE

FUND Working Capital	DEPARTMENT Administration	DIVISION Stationery Stores			ACTIVITY NO. W-2	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Duplicating Shop Foreman	1	1	1	368-450	\$ 5,196	\$ 5,400
Duplicating Machine Operator	1	1	1	300-368	3,873	4,038
Duplicating Machine Opr. (P.T.)	<u>1</u>	<u>1</u>	<u>1</u>	1.73-2.12	<u>2,820</u>	<u>2,905</u>
SUB-TOTAL	3	3	3		\$ 11,889	\$ 12,343
Add: Amt. Charged from G1-222					<u>1,819</u>	<u>2,598</u>
TOTAL					\$ 13,708	\$ 14,941

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Working Capital	Police	Motor Pool	W-3
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 7,053.16	\$ 12,790	\$ 13,114
CONTRACTUAL SERVICES	14,936.23	9,500	15,000
COMMODITIES	4,744.78	5,500	5,000
CAPITAL OUTLAYS	--	--	--
Depreciation	25,391.57	23,000	34,865
TOTAL	\$ 52,125.74	\$ 50,790	\$ 67,979

FUNCTION

The Motor Pool maintains 84 passenger cars, 15 station wagons, 1 pickup truck and 1 travelall. This fund is self-sustaining through charges made against the various departments using the Motor Pool vehicles. Charges include amounts sufficient for depreciation and replacement.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Engine Tune-ups	41	45	45
Front End Adjustments	19	20	25
Transmission Work	11	15	15
Muffler and Tail Pipe Work	28	35	35
Adjust Brakes	81	85	85
Generator and Starter Work	21	21	21
Electrical Systems	30	30	30
Oil Changes, Grease Jobs, Wash Jobs, Tire Repair, etc.	404	410	410
Trip Tickets Written	2,500	2,500	2,500
Monthly Billings Prepared	288	290	290

BUDGET COMMENTS

In 1963 the method for computing depreciation was changed from a mileage and age basis to the straight line method. Changing the method of computing depreciation is the reason for the increased amount charged to depreciation.

FUND Working Capital	DEPARTMENT Police	DIVISION Motor Pool	ACTIVITY NO. W-3
-------------------------	----------------------	------------------------	---------------------

SOURCES OF REVENUE

	<u>Actual 1962</u>	<u>Estimated 1963</u>	<u>Estimated 1964</u>
City Manager	\$ 663.10	\$ 720	\$ 810
Department of Administration	939.08	1,070	876
Public Works	26,576.05	29,950	27,285
Health Department	32,400.00	32,400	34,560
Planning Department	1,137.10	1,100	1,046
Civil Defense	891.05	720	912
Sewage Treatment	744.55	720	720
Water	1,076.85	720	720
Urban Renewal	447.75	--	450
Other Rental	618.54	--	600
TOTAL	\$ 65,494.07	\$ 67,400	\$ 67,979

DETAIL

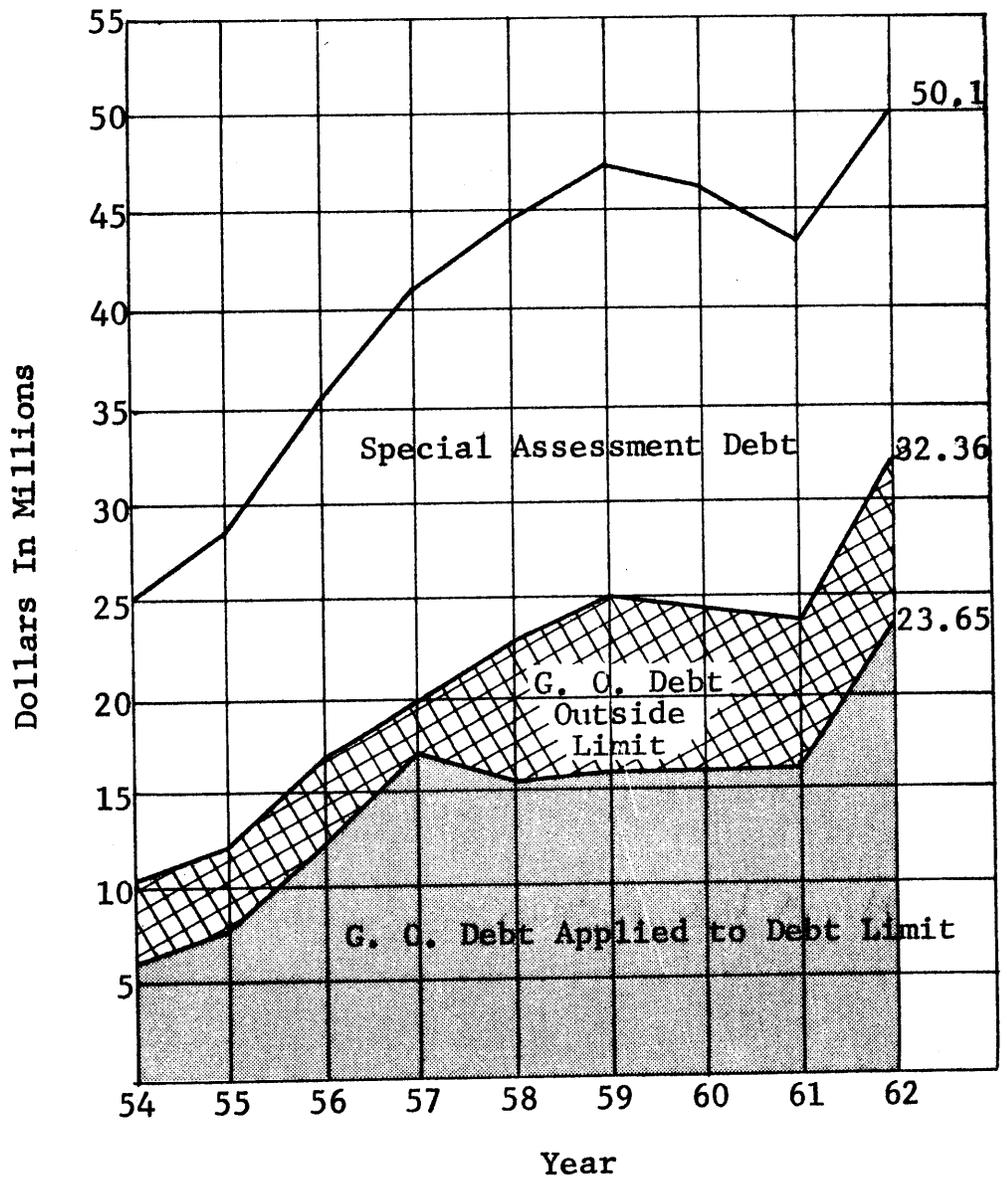
FUND Working Capital	DEPARTMENT Police	DIVISION Motor Pool		ACTIVITY NO. W-3
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
386 Salaries and Wages		\$ 7,053.16	\$ 12,790	\$ 13,114
386 Contractual Services		14,936.23	9,500	15,000
386 Commodities		4,744.78	5,500	5,000
387 Depreciation		<u>25,391.57</u>	<u>23,000</u>	<u>34,865</u>
TOTAL		\$ 52,125.74	\$ 50,790	\$ 67,979

PERSONNEL SCHEDULE

FUND Working Capital	DEPARTMENT Police		DIVISION Motor Pool		ACTIVITY NO. W-3	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Auto Mechanic Helper	1	1	1	340-400	\$ 4,800	\$ 4,800
Add: Amount Charged from: G1-323 G1-324					5,630 <u>2,360</u>	5,858 <u>2,456</u>
TOTAL					\$ 12,790	\$ 13,114

GENERAL DEBT & INTEREST FUND

GENERAL OBLIGATION AND SPECIAL ASSESSMENT DEBT
1954-1962



Note: The recent trend is for general obligation debt to increase while special assessment debt is decreasing.

FUND SUMMARY OF REVENUES & EXPENDITURESGENERAL DEBT AND INTEREST FUND

	Actual 1962	1963	Estimated 1964
<u>REVENUES</u>			
Unencumbered Cash Balance January 1	\$1,006,073.72	\$1,121,128.69	\$ 421,834.73
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$3,136,687.25	\$2,042,122.01	\$2,806,403.27
Delinquent Ad Valorem Taxes	116,638.78	80,000.00	80,000.00
Current Special Assessment Taxes	4,310,768.35	4,200,000.00	3,815,000.00
Delinquent Special Assessment Taxes	239,960.14	193,119.34	150,000.00
Total General Property Taxes	<u>\$7,804,054.52</u>	<u>\$6,515,241.35</u>	<u>\$6,851,403.27</u>
<u>Revenue from Use of Money and Property</u>			
Premium on Sale of Bonds	\$ 4,324.70	\$ 2,375.41	\$ --
Accrued Interest on Bonds Sold	8,239.71	4,000.00	--
Interest Earnings	91,108.62	80,000.00	80,000.00
Sale and Compensation for Loss of Property	3,002.51	--	--
Total Revenue from Use of Money and Property	<u>\$ 106,675.54</u>	<u>\$ 86,375.41</u>	<u>\$ 80,000.00</u>
Transfers from Other Funds	<u>\$ 91,623.50</u>	<u>\$ 910,000.00</u>	<u>\$ 865,530.00</u>
Contribution from County Improvement District	<u>\$ --</u>	<u>\$ 7,904.58</u>	<u>\$ --</u>
TOTAL REVENUE--GENERAL DEBT AND INTEREST FUND	<u>\$9,008,427.28</u>	<u>\$8,640,650.03</u>	<u>\$8,218,768.00</u>
<u>EXPENDITURES</u>			
Retirement of Bonds and Interest	\$7,823,934.50	\$8,068,815.30	\$8,032,268.00
Retirement of Temporary Notes and Interest	--	50,000.00	75,000.00
Retirement of Scrip and Interest	62,041.16	100,000.00	100,000.00
Refunds, Contractual & Commodity Services	1,322.93	--	11,500.00
TOTAL EXPENDITURES--GENERAL DEBT AND INTEREST FUND	<u>\$7,887,298.59</u>	<u>\$8,218,815.30</u>	<u>\$8,218,768.00</u>

DEBT SERVICE REQUIREMENTS AND FUNDS PROVIDED--1964

FISCAL AGENCY
COMMISSION

TOTAL

INTEREST

PRINCIPAL

GENERAL OBLIGATION BONDS--AD VALOREM TAXES

Bridges	\$ 85,834.43	\$ 19,431.27	\$ 131.59	\$ 105,397.29
Building Construction	338,000.00	130,682.50	585.86	469,268.36
Paving	1,001,493.64	145,859.17	1,434.21	1,148,787.02
Storm Water Sewers	52,607.90	10,641.04	79.06	63,328.00
Public Improvements--Police & Fire	15,000.00	2,937.50	22.42	17,959.92
Radio Units and Bookmobile	4,182.50	2,174.74	7.95	6,365.19
Water Distribution	218,500.00	63,491.25	352.48	282,343.73
Park				
Street Widening, Acquiring Right-of-	425,634.42	57,947.61	604.47	484,186.50
Way to Widen Existing Streets	146,000.00	13,401.47	199.26	159,600.73
Flood Control	25,000.00	2,350.00	34.19	27,384.19
Refunding	5,651.25	3,125.14	10.97	8,787.36
Urban Renewal				
Total Payable from Ad Valorem Taxes	\$2,317,904.14	\$ 452,041.69	\$ 3,462.46	\$ 2,773,408.29

GENERAL OBLIGATION BONDS--SEWER UTILITY REVENUES

Sewage Treatment Facilities	\$ 427,500.00	\$ 177,009.30	\$ 755.64	\$ 605,264.94
Sanitary Sewer Lift Stations	12,863.38	3,975.89	21.05	16,860.32
Sanitary Sewer Mains	230,844.08	103,768.49	418.27	335,030.84
Sanitary Sewer Submains	195,676.30	39,545.63	294.07	235,516.00
Total Payable from Sewer Utility Revenues	\$ 866,883.76	\$ 324,299.31	\$ 1,489.03	\$ 1,192,672.10

GENERAL OBLIGATION BONDS--WATERWORKS REVENUES

Water Supply and Improvements	\$ 86,757.60	\$ 15,307.10	\$ 127.58	\$ 102,192.28
-------------------------------	--------------	--------------	-----------	---------------

4 6 2 2 1 2

DEBT SERVICE REQUIREMENTS AND FUNDS PROVIDED--1964 (CONTINUED)

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>FISCAL AGENCY COMMISSION</u>	<u>TOTAL</u>
<u>SPECIAL ASSESSMENTS</u>				
Paving Sewers	\$ 2,358,760.30	\$ 298,821.04	\$ 3,321.98	\$ 2,660,903.32
Street Widening--Acquiring Right-of Way to Widen Existing Streets	1,038,103.58	153,753.04	1,489.79	1,193,346.41
Water Distribution & Improvements	24,030.72	2,839.22	33.57	26,903.51
	46,809.90	34,230.66	101.32	81,141.88
Total Payable from Special Assessments	<u>\$3,467,704.50</u>	<u>\$ 489,643.96</u>	<u>\$ 4,946.66</u>	<u>\$ 3,962,295.12</u>
<u>ESTIMATED NEW ISSUES</u>				
1963--10 Year Bonds, \$250,000	\$ 25,000.00	\$ 8,750.00	\$ 42.49	\$ 33,792.49
1964--10 Year Bonds, \$4,000,000	--	70,000.00	100.00	70,100.00
Total Estimated New Issues	<u>\$ 25,000.00</u>	<u>\$ 78,750.00</u>	<u>\$ 142.49</u>	<u>\$ 103,892.49</u>
TOTAL DEBT SERVICE REQUIREMENTS	<u>\$6,764,250.00</u>	<u>\$1,360,042.06</u>	<u>\$10,168.22</u>	<u>\$ 8,134,460.28</u>
Retirement of Temporary Notes			\$	\$ 75,000.00
Retirement of Scrip				100,000.00
Refunds, Contractual & Commodities Services				11,500.00
TOTAL REQUIREMENTS				<u>\$ 8,320,960.28</u>
<u>FUNDS PROVIDED</u>				
Total Requirements				\$ 8,320,960.28
Less: Bonds Payable from Waterworks Revenues				<u>102,192.28</u>
TOTAL GENERAL DEBT AND INTEREST FUND				<u>\$ 8,218,768.00</u>

CITY-COUNTY OPERATIONS

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health - General	All	T-100
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 428,623.28	\$ 462,433	\$ 504,226
CONTRACTUAL SERVICES	76,498.00	70,808	76,119
COMMODITIES	28,558.60	31,291	32,339
CAPITAL OUTLAYS	1,818.91	206	2,702
TOTAL	\$ 535,498.79	\$ 564,738	\$ 615,386

FUNCTION

The objective of the Wichita-Sedgwick County Health Department is the protection and promotion of health for the citizens of Sedgwick County through education in personal and community hygiene, environmental sanitation, communicable disease control, and preventive medical and nursing services.

BUDGET COMMENTS

This budget includes only the general Public Health activities of Preventive Medicine, Environmental Health, Administration, Laboratory, and Building and Grounds. The Mental Health Clinic budget (T-106) is budgeted separately due to the fact that Sedgwick County finances the Mental Health budget in its entirety.

After publication of the 1963 budget, the Health Department was given \$29,736 by the State to administer an adult care home program. The funds provided for the addition of a physician and 3 nurses making the 1963 adjusted budget \$594,474.

The departmental request of \$622,631 was reduced \$7,245 by the City Manager to \$615,386. The increases in the 1964 budget over the 1963 adjusted budget are summarized as follows: non-participation in the 1963 salary adjustment (\$10,144), merit increases (\$8,497) and increases in contractual services and capital outlay (\$2,271).

Aside from the above increases, the City's and County's contribution is increased due to the United Fund not making its annual \$17,000 contribution in 1964.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health - General	All	T-100	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 428,530.94	\$ 462,433	\$ 504,226
120 Employees' Claims		92.34	--	--
TOTAL		\$ 428,623.28	\$ 462,433	\$ 504,226
CONTRACTUAL SERVICES				
210 Utilities		\$ 12,062.46	\$ 11,000	\$ 12,065
220 Communications		9,264.91	8,477	9,275
230 Transportation		1,885.21	1,350	2,370
240 Advertising		85.53	26	75
250 Insurance		207.75	212	217
260 Dues & Subscriptions		1,101.71	890	1,069
270 Professional Services		11,797.23	10,832	10,832
280 Maintenance of Buildings & Improvements		3,700.10	1,000	1,175
290 Maintenance of Equipment		2,561.06	3,111	3,021
295 Other Contractual Services		33,832.04	33,910	36,020
TOTAL		\$ 76,498.00	\$ 70,808	\$ 76,119
COMMODITIES				
310 Office Supplies		\$ 7,476.58	\$ 6,944	\$ 7,900
320 Clothing and Linen		681.00	800	800
330 Food, Drugs & Chemicals		7,918.96	7,000	7,145
340 Operating Supplies--Buildings & Improvements		1,203.45	1,700	1,220
350 Repair Parts--Buildings & Improvements		164.81	205	120
360 Operating Supplies--Equipment		10,151.97	14,000	14,264
370 Repair Parts--Equipment		704.30	360	600
390 Minor Apparatus and Tools		257.53	282	290
TOTAL		\$ 28,558.60	\$ 31,291	\$ 32,339
CAPITAL OUTLAY				
440 Office Equipment		\$ 1,253.72	\$ 206	\$ --
450 Vehicular Equipment		--	--	2,500
460 Operating Equipment		339.85	--	--
470 Other Capital Outlay		225.34	--	202
TOTAL		\$ 1,818.91	\$ 206	\$ 2,702
GRAND TOTAL		\$ 535,498.79	\$ 564,738	\$ 615,386

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.
City-County Health	Health - General	All		T-100
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Total Expenditures Add: Social Security (T13) Employees' Retirement (T9)			\$ 15,550 <u>25,061</u>	\$ 615,386 <u>40,611</u>
Total				\$ 655,997
Schedule of Contributions: City of Wichita Sedgwick County Federal and State United Fund Board of Education Noxious Weeds Fund TOTAL				\$ 351,109 234,073 56,736 -- 3,030 <u>11,049</u> \$ 655,997
*These figures include Social Security and Employees' Retirement requirements. The City's portion is broken down as follows:				
Total Requirement Less: Social Security Employees' Retirement			\$ 9,330 <u>15,037</u>	\$ 351,109 <u>(24,367)</u>
Total General Fund				\$ 326,742

PERSONNEL SCHEDULE

FUND	DEPARTMENT	DIVISION			ACTIVITY NO.	
City-County Health	Health - General	All			T-100	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Director of Public Health	1	1	1	1110-1345	\$ 16,140	\$ 16,140
Preventive Medicine Director	1	1	1	845-1030	12,360	12,360
Public Health Physician	0	0	1	780-950	--	11,400
Environmental Health Director	1	1	1	750-915	10,140	10,525
Dentist	1	1	1	665-810	9,180	8,910
Public Health Engineer I	1	1	1	590-720	8,280	8,640
Public Health Sanitarian III	1	1	1	525-640	7,380	7,680
Bacteriologist III	1	1	1	525-640	6,780	7,080
Public Health Nurse IV (Dir.)	1	1	1	525-640	6,740	7,055
Public Health Educator II	1	1	1	525-640	6,740	7,030
Administrative Assistant	1	1	1	505-615	7,080	7,080
Bacteriologist II	1	1	1	467-565	6,060	6,300
Public Health Sanitarian II	3	3	3	433-525	18,196	18,460
Public Health Nurse II	4	3	4	433-525	17,338	23,293
Public Health Educator I	1	1	1	416-505	5,604	5,820
Bacteriologist I	1	1	1	416-505	5,400	5,604
Public Health Sanitarian I (Field Representative)	1	1	1	384-467	5,604	5,604
Public Health Sanitarian I	19	21	21	384-467	106,588	111,946
Public Health Nurse I	4	7	7	368-450	32,576	33,584
Administrative Secretary	1	1	1	354-433	5,196	5,196
X-Ray Technician	1	1	1	340-416	4,992	4,992
Graduate Nurse	22	18	20	326-400	73,962	88,652
Stationary Engineer I	1	1	1	326-384	4,592	4,608
Equipment Operator I	1	1	1	313-368	4,088	4,243
Stenographer-Clerk II	3	3	3	300-368	11,920	12,240
Account Clerk I	1	1	1	300-368	4,248	4,248
Custodial Worker I	3	3	3	275-326	11,021	11,268
Stenographer-Clerk I	7	7	7	265-326	24,854	24,557
Typist Clerk	6	6	6	245-300	20,590	20,725
Laboratory Helper	2	2	2	235-287	6,280	6,482
Equipment Operator I (P.T.)	0	2	2	313-368	2,504	2,504
TOTAL	92	94	98		\$ 462,433	\$ 504,226
First Quarter						\$ 124,601
Second Quarter						126,700
Third Quarter						127,011
Fourth Quarter						125,914
TOTAL						\$ 504,226

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Administration	T-101
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 59,092.53	\$ 62,102	\$ 62,951
CONTRACTUAL SERVICES	39,908.70	38,645	49,291
COMMODITIES	3,457.43	3,670	9,030
CAPITAL OUTLAYS	980.19	206	202
TOTAL	<u>\$ 103,438.85</u>	<u>\$ 104,623</u>	<u>\$ 121,474</u>

FUNCTION

The Administration Section is responsible for public health education and providing numerous administrative tasks such as switchboard operation, receptionist, budgeting, accounting, supervision of building maintenance and secretarial duties.

Public health education is concerned with teaching good health practices and motivating people to practice what they have learned. The 1962 health education program included 296 film showings, 49 public talks, 33 department tours, 125 news releases, 89 radio and TV spot announcements, distribution of 77,497 educational pamphlets, production of 14 educational materials and providing in-service training to new employees and student nurses. The Department played a major role in the County-wide chest x-ray and oral polio campaigns by selecting sites and promoting the programs in the community, especially in the lower socio-economic areas.

BUDGET COMMENTS

Significant changes in the accounts are as follows:

1. Account 110 - merit increases of \$849.
2. Account 220 - centralizing all telephone charges for the entire department to reduce administrative costs.
3. Account 230 - increase of \$450 for travel in connection with adult care home program financed by the State and \$570 to send three persons to a four-day school sponsored by the U. S. Department of Health, Education and Welfare.

FUND City-County Health	DEPARTMENT Health	DIVISION Administration	ACTIVITY NO. T-101
----------------------------	----------------------	----------------------------	-----------------------

- 4. Account 260 - membership of public health physician in Sedgwick County Medical Society (\$120) and membership of Director, Preventive Medicine Director and Physician in American Medical Association (\$135). Other memberships and subscriptions were reduced \$76.
- 5. Account 295 - rental of 3 Motor Pool cars for additional nurses administering adult care home program financed by the State.
- 6. Account 310 - centralizing all office supply funds for the entire department in this account; increase of \$400 for postage and \$556 for supplies to carry on the adult care home program.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health	Administration	T-101	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 59,092.53	\$ 62,102	\$ 62,951
TOTAL		\$ 59,092.53	\$ 62,102	\$ 62,951
CONTRACTUAL SERVICES				
220 Communications		\$ 2,417.27	\$ 2,188	\$ 9,275
230 Transportation		1,793.91	1,150	2,170
250 Insurance		49.87	57	57
260 Dues & Subscriptions		1,087.71	890	1,069
270 Professional Services		7.00	--	--
290 Maintenance of Equipment		797.36	600	800
295 Other Contractual Services		33,755.58	33,760	35,920
TOTAL		\$ 39,908.70	\$ 38,645	\$ 49,291
COMMODITIES				
310 Office Supplies		\$ 2,453.27	\$ 2,500	\$ 7,900
330 Food, Drugs and Chemicals		21.82	--	--
340 Operating Supplies--Buildings & Improvements		1.00	--	--
360 Operating Supplies--Equipment		952.79	1,100	1,100
390 Minor Apparatus and Tools		28.55	70	30
TOTAL		\$ 3,457.43	\$ 3,670	\$ 9,030
CAPITAL OUTLAY				
440 Office Equipment		\$ 415.00	\$ 206	\$ --
460 Operating Equipment		339.85	--	--
470 Other Capital Outlay		225.34	--	202
TOTAL		\$ 980.19	\$ 206	\$ 202
GRAND TOTAL		\$ 103,438.85	\$ 104,623	\$ 121,474

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Preventive Medicine	T-102
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 166,652.49	\$ 192,268	\$ 225,034
CONTRACTUAL SERVICES	15,931.75	15,494	12,032
COMMODITIES	7,420.64	7,340	5,832
CAPITAL OUTLAYS	838.72	--	--
TOTAL	<u>\$ 190,843.60</u>	<u>\$ 215,102</u>	<u>\$ 242,898</u>

FUNCTION

The Preventive Medicine Division attempts to conserve human health resources by providing regularly scheduled clinic services, by making epidemiological investigations, home calls for nursing consultation and supervision, therapeutic nursing calls to homes, consultation calls to schools, care home evaluations, and by providing community education.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Non-infectious diseases (cancer, diabetes, orthopedics, etc.)--home and office calls	2,451	3,000	3,000
Infectious disease (infectious hepatitis, scarlet fever, venereal disease, etc.)			
--home and office calls	8,033	12,840	12,840
--immunizations	35,934	35,000	35,000
Dental health services--clinic services	3,067	5,400	5,400
--children surveyed	2,113	14,000	14,000
Maternal and child health--home calls	14,306	15,440	15,440
--group services	260	225	225
Adult health and geriatrics--home calls	8,435	9,150	9,150

BUDGET COMMENTS

This division, being responsible for administering the adult care home program financed by the state, received \$26,861 for 1963 after publication of the 1963 budget. The 1963 adjusted budget for this division, therefore, was \$241,963.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Preventive Medicine	T-102

Significant changes in the accounts are as follows:

1. Account 110--The increases in this account are a result of 4 additional positions to administer the adult care home program financed by the state (\$23,152), non-participation in the 1963 salary adjustment (\$4,800) and merit increases (\$4,814).
2. Account 220--Communications expenditures are budgeted in the Administration Section budget in 1964.
3. Account 310--Office supplies expenditures are budgeted in the Administration Section budget in 1964.
4. Account 330--The increase of \$450 is for drugs in connection with the adult care home program.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health	Preventive Medicine	T-102	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 166,560.15	\$ 192,268	\$ 225,034
120 Employees' Claims		92.34	--	--
TOTAL		\$ 166,652.49	\$ 192,268	\$ 225,034
CONTRACTUAL SERVICES				
220 Communications		\$ 3,486.61	\$ 3,262	\$ --
230 Transportation		91.30	200	200
260 Dues & Subscriptions		14.00	--	--
270 Professional Services		11,768.73	10,832	10,832
290 Maintenance of Equipment		571.11	1,200	1,000
TOTAL		\$ 15,931.75	\$ 15,494	\$ 12,032
COMMODITIES				
310 Office Supplies		\$ 2,081.58	\$ 2,000	\$ --
320 Clothing & Linen		681.00	800	800
330 Food, Drugs & Chemicals		3,825.77	3,950	4,400
350 Repair Parts--Buildings & Improvements		3.47	--	--
360 Operating Supplies--Equipment		724.82	540	582
370 Repair Parts--Equipment		8.00	--	--
390 Minor Apparatus and Tools		96.00	50	50
TOTAL		\$ 7,420.64	\$ 7,340	\$ 5,832
CAPITAL OUTLAY				
440 Office Equipment		\$ 838.72	\$ --	\$ --
TOTAL		\$ 838.72	\$ --	\$ --
GRAND TOTAL		\$ 190,843.60	\$ 215,102	\$ 242,898

PERSONNEL SCHEDULE

FUND	DEPARTMENT	DIVISION			ACTIVITY NO.	
City-County Health	Health	Preventive Medicine			T-102	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Preventive Medicine Director	1	1	1	845-1030	\$ 12,360	\$ 12,360
Public Health Physician	0	0	1	780-950	--	11,400
Dentist	1	1	1	665-810	9,180	8,910
Public Health Nurse IV (Dir.)	1	1	1	525-640	6,740	7,055
Public Health Nurse II	4	3	4	433-525	17,338	23,293
Public Health Sanitarian I (Field Representative)	1	1	1	384-467	5,604	5,604
Public Health Nurse I	4	7	7	368-450	32,576	33,584
X-Ray Technician	1	1	1	340-416	4,992	4,992
Graduate Nurse	22	18	20	326-400	73,962	88,652
Stenographer-Clerk II	1	1	1	300-368	4,304	4,416
Stenographer-Clerk I	4	4	4	265-326	14,712	14,196
Typist Clerk	2	2	2	245-300	7,200	7,200
Laboratory Helper	1	1	1	235-287	3,300	3,372
TOTAL	43	41	45		\$ 192,268	\$ 225,034
First Quarter						\$ 55,729
Second Quarter						56,293
Third Quarter						56,483
Fourth Quarter						56,529
TOTAL						\$ 225,034

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Environmental Health	T-103
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 166,713.04	\$ 171,230	\$ 178,271
CONTRACTUAL SERVICES	3,908.35	3,973	1,025
COMMODITIES	12,790.19	15,520	13,430
CAPITAL OUTLAYS	--	--	2,500
TOTAL	\$ 183,411.58	\$ 190,723	\$ 195,226

FUNCTION

This division is made up of two services, Public Health Engineering and Environmental Health. The first service is chiefly a consultive one by which assistance is offered to staff personnel and the community with regard to technical problems concerning air pollution, water and sewage treatment, radiological health, occupational health, etc. Environmental Health Services is the main operating branch of the division. Vector control and food and milk control are included within the duties of this division.

This division also administers the Noxious Weeds Eradication program, which is financed by a separate fund.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Field Contacts			
Food	15,610	20,500	20,943
Water	139	150	175
Housing	9,553	10,600	10,300
Vector	7,537	7,000	9,500
Institutions	625	450	1,140
Air Pollution	67	90	130
Occupational, Radiological and Recreational Health	180	160	150
Noxious Weeds	719	1,050	1,100

BUDGET COMMENTS

Significant changes in accounts are as follows:

FUND City-County Health	DEPARTMENT Health	DIVISION Environmental Health	ACTIVITY NO. T-103
<ol style="list-style-type: none"> 1. Account 110--The increase in this account is due to non-participation in the 1963 salary adjustment (\$5,344) and merit increases (\$1,697). 2. Account 220--Expenditures in communications are budgeted in the Administration Section budget in 1964. 3. Account 310--Expenditures in office supplies are budgeted in the Administration Section budget in 1964. 4. Account 340--The decrease in this account was requested due to 1962 experience. 5. Account 360--Increasing the funds for mosquito control chemicals in 1963 requires an increase of \$322 for fuel to operate the fogging vehicles. 6. Account 370--The increase of \$240 in this account is based on past expenditures. 			

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health	Environmental Health	T-103	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 166,713.04	\$ 171,230	\$ 178,271
TOTAL		\$ 166,713.04	\$ 171,230	\$ 178,271
CONTRACTUAL SERVICES				
220 Communications		\$ 3,120.66	\$ 2,837	\$ --
240 Advertising		85.53	26	75
290 Maintenance of Equipment		625.70	960	850
295 Other Contractual Services		76.46	150	100
TOTAL		\$ 3,908.35	\$ 3,973	\$ 1,025
COMMODITIES				
310 Office Supplies		\$ 2,745.92	\$ 2,344	\$ --
330 Food, Drugs and Chemicals		1,161.41	850	530
340 Operating Supplies--Buildings & Improvements		14.58	--	--
350 Repair Parts--Buildings & Improvements		51.08	68	--
360 Operating Supplies--Equipment		8,264.55	12,048	12,370
370 Repair Parts--Equipment		423.17	160	400
390 Minor Apparatus and Tools		129.48	50	130
TOTAL		\$ 12,790.19	\$ 15,520	\$ 13,430
CAPITAL OUTLAY				
450 Vehicular Equipment		\$ --	\$ --	2,500
TOTAL		\$ --	\$ --	\$ 2,500
GRAND TOTAL		\$ 183,411.58	\$ 190,723	\$ 195,226

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			DIVISION	ACTIVITY NO.	
City-County Health	Health	ACTUAL 1963	BUDGET 1963	BUDGET 1964	Environmental Health	T-103	
POSITION TITLE		RANGE			BUDGET 1963	BUDGET 1964	
Environmental Health Director		1	1	1	750-915	\$ 10,140	\$ 10,525
Public Health Engineer I		1	1	1	590-720	8,280	8,640
Public Health Sanitarian III		1	1	1	525-640	7,380	7,680
Public Health Sanitarian II		3	3	3	433-525	18,196	18,460
Public Health Sanitarian I		19	21	21	384-467	106,588	111,946
Equipment Operator I		1	1	1	313-368	4,088	4,243
Stenographer-Clerk II		1	1	1	300-368	3,912	3,912
Stenographer-Clerk I		3	3	3	265-326	10,142	10,361
Equipment Operator I (P.T.)		0	2	2	313-368	2,504	2,504
TOTAL		30	34	34		\$ 171,230	\$ 178,271
First Quarter							\$ 43,722
Second Quarter							45,194
Third Quarter							45,269
Fourth Quarter							44,086
TOTAL							\$ 178,271

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Laboratory	T-104
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 21,155.18	\$ 21,220	\$ 22,094
CONTRACTUAL SERVICES	527.59	466	351
COMMODITIES	3,597.30	2,738	2,647
CAPITAL OUTLAYS			
TOTAL	<u>\$ 25,280.07</u>	<u>\$ 24,424</u>	<u>\$ 25,092</u>

FUNCTION

The Laboratory Section has the specific task of laboratory analysis and research which is undertaken in conjunction with the over-all Public Health program. The work load shown below reflects the range and quantity of analyses made.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Milk and Dairy Products	11,600	10,700	11,100
Frozen Desserts	2,061	1,800	1,800
Water	4,359	4,500	4,400
Food Utensil Swab	1,345	2,100	2,000
Venereal Disease	5,392	5,500	6,100
Other Communicable Diseases	2,066	1,200	1,500
Food Poisoning	78	50	100
Miscellaneous	2,002	2,100	2,200

BUDGET COMMENTS

Significant increases in the accounts are as follows:

1. Account 110--The increase of \$874 in this account is for merit increases.
2. Account 220--Expenditures for communications are budgeted in the Administration Section budget in 1964.

FUND City-County Health	DEPARTMENT Health	DIVISION Laboratory		ACTIVITY NO. T-104
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 21,155.18	\$ 21,220	\$ 22,094
TOTAL		\$ 21,155.18	\$ 21,220	\$ 22,094
CONTRACTUAL SERVICES				
220 Communications		\$ 156.09	\$ 115	\$ --
270 Professional Services		10.00	--	--
290 Maintenance of Equipment		361.50	351	351
TOTAL		\$ 527.59	\$ 466	\$ 351
COMMODITIES				
310 Office Supplies		\$ 189.99	\$ 100	\$ --
330 Food, Drugs & Chemicals		2,909.96	2,200	2,215
340 Operating Supplies--Buildings & Improvements		216.00	220	220
360 Operating Supplies--Equipment		16.20	12	12
370 Repair Parts--Equipment		261.65	150	150
390 Minor Apparatus and Tools		3.50	56	50
TOTAL		\$ 3,597.30	\$ 2,738	\$ 2,647
GRAND TOTAL		\$ 25,280.07	\$ 24,424	\$ 25,092

PERSONNEL SCHEDULE

FUND City-County Health	DEPARTMENT Health		DIVISION Laboratory		ACTIVITY NO. T-104	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Bacteriologist III	1	1	1	525-640	\$ 6,780	\$ 7,080
Bacteriologist II	1	1	1	467-565	6,060	6,300
Bacteriologist I	1	1	1	416-505	5,400	5,604
Laboratory Helper	<u>1</u>	<u>1</u>	<u>1</u>	235-287	<u>2,980</u>	<u>3,110</u>
TOTAL	4	4	4		\$ 21,220	\$ 22,094
First Quarter						\$ 5,511
Second Quarter						5,511
Third Quarter						5,531
Fourth Quarter						<u>5,541</u>
TOTAL						\$ 22,094

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health	Buildings & Grounds	T-105
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 15,010.04	\$ 15,613	\$ 15,876
CONTRACTUAL SERVICES	16,221.61	12,230	13,420
COMMODITIES	1,293.04	2,023	1,400
CAPITAL OUTLAYS			
TOTAL	\$ 32,524.69	\$ 29,866	\$ 30,696

FUNCTION

This budget provided funds for custodial services and minor maintenance tasks.

BUDGET COMMENTS

Significant increases in the accounts are as follows:

1. Account 110--The increase of \$263 in this account is for merit increases.
2. Account 210--The increase of \$1,065 in this account is based on past years expenditures.
3. Account 340--The decrease of \$480 in this account was based on past years expenditures.

DETAIL

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health	Buildings & Grounds	T-105	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES				
110 Salaries & Wages	\$ 15,010.04	\$ 15,613	\$ 15,876	
TOTAL	\$ 15,010.04	\$ 15,613	\$ 15,876	
CONTRACTUAL SERVICES				
210 Utilities	\$ 12,062.46	\$ 11,000	\$ 12,065	
220 Communications	84.28	75	--	
250 Insurance	157.88	155	160	
270 Professional Services	11.50	--	--	
280 Maintenance of Buildings & Improvements	3,700.10	1,000	1,175	
290 Maintenance of Equipment	205.39	--	20	
TOTAL	\$ 16,221.61	\$ 12,230	\$ 13,420	
COMMODITIES				
310 Office Supplies	\$ 5.82	\$ --	\$ --	
340 Operating Supplies--Buildings & Improvements	971.87	1,480	1,000	
350 Repair Parts--Buildings & Improvements	110.26	137	120	
360 Operating Supplies--Equipment	193.61	300	200	
370 Repair Parts--Equipment	11.48	50	50	
390 Minor Apparatus and Tools	--	56	30	
TOTAL	\$ 1,293.04	\$ 2,023	\$ 1,400	
GRAND TOTAL	\$ 32,524.69	\$ 29,866	\$ 30,696	

PERSONNEL SCHEDULE

FUND City-County Health	DEPARTMENT Health		DIVISION Buildings & Grounds		ACTIVITY NO. T-105	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Stationary Engineer I	1	1	1	326-384	\$ 4,592	\$ 4,608
Custodial Worker I	<u>3</u>	<u>3</u>	<u>3</u>	275-326	<u>11,021</u>	<u>11,268</u>
TOTAL	4	4	4		\$ 15,613	\$ 15,876
First Quarter						\$ 3,969
Second Quarter						3,969
Third Quarter						3,969
Fourth Quarter						<u>3,969</u>
TOTAL						\$ 15,876

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health - Mental	Mental Health Clinic	T-106
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 13,613.78	\$ 58,243	\$ 60,250
CONTRACTUAL SERVICES	2,935.78	5,587	4,877
COMMODITIES	2,853.59	6,400	4,250
CAPITAL OUTLAYS	12,813.57	--	--
TOTAL	\$ 32,216.72	\$ 70,230	\$ 69,377

FUNCTION

The Wichita-Sedgwick County Mental Health Clinic was authorized by the 1961 State Legislature. The function of the clinic is to furnish diagnosis and treatment of mental illness to residents of Wichita and Sedgwick County. This treatment may be generally grouped into the following types: (1) follow-up of discharged State mental hospital patients; (2) individual therapy; (3) group therapy; (4) family counseling, and (5) evaluation and treatment of children.

The Mental Health Clinic is supported by a County-wide tax levy for this purpose. Direction and control are given to the mental health program by the Board of Health but for administrative purposes the Mental Health Clinic is considered to be a specialized division of the Health Department.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Clinic Admissions	240	480	600
Contact Informants	180	360	440
Individual Psychotherapy	660	1,320	1,650
Psychological testing (hrs.)	383	775	775

BUDGET COMMENTS

Significant changes in accounts are as follows:

1. Account 110--Merit increases account for the increase of \$2,007 in this account.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
City-County Health	Health - Mental	Mental Health Clinic	T-106

2. Account 230--Reducing travel allowance for 3 major conferences from \$450 each to \$350 each reduces this account \$300.
3. Account 270--No request was made in this account.
4. Account 310--The first full year of operation for the clinic indicates a \$600 reduction can be made in this account.
5. Account 340--Past experience indicates this account can be decreased \$1,500.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
City-County Health	Health - Mental	Mental Health Clinic	T-106	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 13,613.78	\$ 58,243	\$ 60,250
TOTAL		\$ 13,613.78	\$ 58,243	\$ 60,250
CONTRACTUAL SERVICES				
220 Communications		\$ 729.72	\$ 2,166	\$ 2,166
230 Transportation		584.36	1,500	1,200
240 Advertising		15.97	--	--
250 Insurance		--	10	--
260 Dues & Subscriptions		463.32	500	500
270 Professional Services		--	400	--
280 Maintenance of Buildings & Improvements		859.42	--	--
290 Maintenance of Equipment		282.99	231	231
295 Other Contractual Services		--	780	780
TOTAL		\$ 2,935.78	\$ 5,587	\$ 4,877
COMMODITIES				
310 Office Supplies		\$ 1,338.92	\$ 2,000	\$ 1,400
330 Food, Drugs & Chemicals		1,332.80	4,000	2,500
340 Operating Supplies--Buildings & Improvements		18.90	100	100
350 Repair Parts--Buildings & Improvements		10.92	--	--
360 Operating Supplies--Equipment		93.15	100	100
370 Repair Parts--Equipment		--	100	50
390 Minor Apparatus and Tools		58.90	100	100
TOTAL		\$ 2,853.59	\$ 6,400	\$ 4,250
CAPITAL OUTLAY				
420 Buildings		\$ 5,375.70	\$ --	\$ --
440 Office Equipment		7,437.87	--	--
TOTAL		\$ 12,813.57	\$ --	\$ --
GRAND TOTAL		\$ 32,216.72	\$ 70,230	\$ 69,377

DETAIL

FUND City-County Health	DEPARTMENT Health - Mental	DIVISION Mental Health Clinic		ACTIVITY NO. T-106
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Total Requirements				\$ 69,377
Add: Social Security (T13)			\$ 989	
Employees' Retirement (T9)			<u>2,239</u>	<u>3,228</u>
Total				<u>\$ 72,605</u>
Schedule of Contributions:				
Sedgwick County				<u>\$ 72,605</u>

PERSONNEL SCHEDULE

FUND City-County Health	DEPARTMENT Health - Mental		DIVISION Mental Health Clinic		ACTIVITY NO. T-106	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Psychiatrist Administrator	0	1	1	\$22,000	\$ 22,000	\$ 22,000
Psychologist III	1	1	1	845-1030	11,640	11,880
Psychiatric Social Worker III	1	1	1	720-880	9,725	10,385
Psychiatric Social Worker II	0	1	1	615-750	7,230	7,905
Administrative Secretary	1	1	1	354-433	4,388	4,672
Stenographer-Clerk I	0	1	1	265-326	3,260	3,408
TOTAL	3	6	6		\$ 58,243	\$ 60,250
First Quarter						\$ 14,902
Second Quarter						15,048
Third Quarter						15,134
Fourth Quarter						15,166
TOTAL						\$ 60,250

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Civil Defense	Civil Defense		T12
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 35,428.00	\$ 35,583	\$ 36,480
CONTRACTUAL SERVICES	17,665.71	17,000	15,767
COMMODITIES	7,801.31	8,200	8,450
CAPITAL OUTLAYS	10,218.93	12,500	30,875
Prior Year Adjustment	(998.35)	--	--
TOTAL	\$ 70,115.60	\$ 73,283	\$ 91,572

FUNCTION

The Department of Civil Defense is essentially a Sedgwick County agency and is approximately two-thirds supported by a County tax levy. However, because of the importance of coordination between the Department and the Wichita Target Area Commander, the City Manager, the Department has been placed within the administrative framework of the City of Wichita.

The work program of the Department in 1963 has been expanded in the following areas:

1. Dissemination of general information concerning Civil Defense.
2. Continuation of Civil Defense training classes.
3. Expansion of the disaster warning system in Sedgwick County.
4. Creation of a rescue training facility.
5. Continued coordination of the Wichita Target Area Disaster Plan.
6. Shelter stocking and management program.

SOURCE OF FUNDS

Sedgwick County	\$ 70,396
Federal Contribution under 606 Program	<u>24,100</u>
Total	\$ 94,496

BUDGET COMMENTS

Primary reasons for the \$21,213 increase in the proposed 1964 budget over the 1963 adopted budget are as follows:

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Civil Defense	Civil Defense		T12

1. Account 110--Merit salary increases of \$897.
2. Account 290--The \$400 increase is due to additional maintenance expense for sirens.
3. Account 360--This account was under-budgeted in 1962 by approximately \$400 due to retiring several pieces of vehicular equipment.
4. Account 420--The increase of \$5,300 is due to the cost of materials to erect a two-story training structure at the Civil Defense Training Grounds.
5. Account 440--The \$225 increase is due to the purchase of needed office equipment.
6. Account 450--An additional \$900 is needed to purchase two trailers to transport the two hospitals presently housed at the Pratt, Kansas airbase.
7. Account 460--The \$1,850 increase is for the replacement of communications equipment made obsolete by the new allocation of frequency bands by the Federal Communications Commission.
8. Account 470--In order to speed up the five-year program of filling in dead spots within the City of Wichita, additional sirens are requested. The additional cost in 1964 will be \$10,000.
9. A \$480 increase in the cost of Social Security and Retirement.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Civil Defense	Civil Defense		T12
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES			
110 Salaries & Wages	\$ 35,428.00	\$ 35,583	\$ 36,480
TOTAL	\$ 35,428.00	\$ 35,583	\$ 36,480
CONTRACTUAL SERVICES			
210 Utilities	\$ 1,427.26	\$ 1,364	\$ 1,450
220 Communications	2,786.76	2,902	2,902
230 Transportation	2,347.35	2,450	2,350
240 Advertising	5.11	40	15
250 Insurance	864.36	1,200	850
260 Dues & Subscriptions	201.81	200	200
270 Professional Services	2,880.00	3,180	2,880
280 Maintenance of Buildings & Improvements	455.47	800	600
290 Maintenance of Equipment	4,352.61	1,600	2,000
295 Other Contractual Services	2,344.98	3,264	2,520
TOTAL	\$ 17,665.71	\$ 17,000	\$ 15,767
COMMODITIES			
310 Office Supplies	\$ 2,164.63	\$ 2,100	\$ 2,200
320 Clothing and Linen	669.38	1,000	1,000
330 Food, Drugs & Chemicals	497.53	700	550
340 Operating Supplies--Buildings & Improvements	153.04	100	200
350 Repair Parts--Buildings & Improvements	209.98	500	500
360 Operating Supplies--Equipment	1,856.82	1,000	1,400
370 Repair Parts--Equipment	1,593.29	1,800	1,600
380 Operating Supplies--Construction	15.14	500	500
390 Minor Apparatus and Tools	641.50	500	500
TOTAL	\$ 7,801.31	\$ 8,200	\$ 8,450
CAPITAL OUTLAY			
420 Buildings	\$ 411.00	\$ 1,500	\$ 6,800
440 Office Equipment	--	500	725
450 Vehicular Equipment	100.00	--	1,000
460 Operating Equipment	--	500	2,350
470 Other Capital Outlay	9,707.93	10,000	20,000
TOTAL	\$ 10,218.93	\$ 12,500	\$ 30,875
SUB-TOTAL	\$ 71,113.95	\$ 73,283	\$ 91,572
Less: Prior Year Adjustment	(998.35)	--	--
GRAND TOTAL	\$ 70,115.60	\$ 73,283	\$ 91,572

FUND Civil Defense	DEPARTMENT Civil Defense	DIVISION		ACTIVITY NO. T12
ACCOUNT CLASSIFICATION		ACTUAL	BUDGET	BUDGET 1964
Total Expenditures				\$ 91,572
Add: Social Security (T13)			\$ 1,100	
Employees' Retirement (T9)			<u>1,824</u>	<u>2,924</u>
Total				\$ 94,496
Schedule of Contributions:				
Sedgwick County				\$ 70,396
Federal Contribution Under 606 Program				<u>24,100</u>
Total				\$ 94,496

PERSONNEL SCHEDULE

FUND	DEPARTMENT	EMPLOYEES			RANGE	BUDGET	ACTIVITY NO.
Civil Defense	Civil Defense	ACTUAL	BUDGET	BUDGET		1963	T12
		1963	1963	1964			
							BUDGET
							1964
Civil Defense Director		1	1	1	615-750	\$ 8,640	\$ 9,000
Administrative Aide III		1	1	1	467-565	6,300	6,540
Administrative Aide I		2	2	2	368-450	9,392	9,792
Account Clerk I		1	1	1	300-368	4,164	4,332
Stenographer-Clerk II		1	1	1	300-368	3,847	3,444
Typist Clerk I		<u>1</u>	<u>1</u>	<u>1</u>	245-300	<u>3,240</u>	<u>3,372</u>
TOTAL		7	7	7		\$ 35,583	\$ 36,480
First Quarter							\$ 9,081
Second Quarter							9,081
Third Quarter							9,159
Fourth Quarter							<u>9,159</u>
TOTAL							\$ 36,480

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Refuse Disposal	T19	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 46,677.25	\$ 49,067	\$ 61,708
CONTRACTUAL SERVICES		13,349.81	18,610	29,405
COMMODITIES		6,469.97	12,800	14,225
CAPITAL OUTLAYS		--	--	24,000
TOTAL		<u>\$ 66,497.03</u>	<u>\$ 80,477</u>	<u>\$ 129,338</u>

FUNCTION

The Refuse Disposal Section is a joint City-County operation and is responsible for the proper disposal of all trash and garbage collected within the metropolitan area by municipal or private collection agencies.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963 1964	
Bulldozer Operation (hours)	4,420	4,500	
Refuse Loads Disposed	153,092	150,000	150,000
Tons of Refuse Disposed	235,268	230,000	230,000
Independent Collectors Licensed	294	300	300

BUDGET COMMENTS

The proposed 1964 budget is for \$129,338, which is an increase of \$48,861 above the 1963 adopted budget. The increase is due entirely to providing two sanitary landfill sites rather than one. Operating costs for the second landfill site are \$37,187 and land costs are \$22,500. The second site will require the services of two Laborers I and two Equipment Operators II.

In the past the City and County participated on a 75-25% basis respectively with the City administering the operation and receiving all revenues. This budget is based on the County's participation on a 50-50 basis after the total revenue has been deducted from the total budget.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
General	Public Works	Refuse Disposal	T19	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 46,677.25	\$ 49,067	\$ 61,508
120 Employees' Claims		--	--	200
TOTAL		\$ 46,677.25	\$ 49,067	\$ 61,708
CONTRACTUAL SERVICES				
210 Utilities		\$ 20.92	\$ 35	\$ 135
220 Communications		373.57	375	570
250 Insurance		16.19	--	--
260 Dues & Subscriptions		9.34	--	--
270 Professional Services		80.20	200	200
290 Maintenance of Equipment		12,849.59	18,000	28,500
TOTAL		\$ 13,349.81	\$ 18,610	\$ 29,405
COMMODITIES				
310 Office Supplies		\$ 771.00	\$ 800	\$ 800
330 Food, Drugs & Chemicals		--	--	25
340 Operating Supplies--Buildings & Improvements		--	--	100
350 Repair Parts--Buildings & Improvements		--	--	200
360 Operating Supplies--Equipment		3,165.49	6,000	7,000
370 Repair Parts--Equipment		1,543.68	5,000	5,000
390 Minor Apparatus and Tools		210.18	100	200
395 Other Commodities		779.62	900	900
TOTAL		\$ 6,469.97	\$ 12,800	\$ 14,225
CAPITAL OUTLAY				
410 Land		\$ --	\$ --	\$ 22,500
450 Vehicular Equipment		--	--	1,500
TOTAL		\$ --	\$ --	\$ 24,000
GRAND TOTAL		\$ 66,497.03	\$ 80,477	\$ 129,338
Total Expenditures				\$ 129,338
Add: Social Security (T13)			\$ 1,899	
Employees' Retirement (T9)			2,795	4,694
Total				\$ 134,032

FUND General	DEPARTMENT Public Works	DIVISION Refuse Disposal	ACTIVITY NO. T19
Schedule of Contributions:			
Sedgwick County			\$ 17,016*
City of Wichita			17,016*
Refuse Disposal Fees			<u>100,000</u>
Total			\$ 134,032
*These figures include Social Security and Employees' Retirement requirements. The City's portion is broken down as follows:			
Total Requirement			\$ 117,016
Less: Social Security		\$ 949	
Employees' Retirement		<u>1,398</u>	(2,347)
Less: Amount charged to landfill acquisition and construction			<u>(22,500)</u>
Total General Fund			\$ 92,169

PERSONNEL SCHEDULE

FUND General	DEPARTMENT Public Works		DIVISION Refuse Disposal		ACTIVITY NO. T19	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET 1963	BUDGET 1964
	ACTUAL 1963	BUDGET 1963	BUDGET 1964			
Refuse Disposal Supervisor	1	1	1	525-640	\$ 6,780	\$ 7,355
Automotive Mechanic	0	1	0	400-467	5,196	--
Equipment Operator II	3	3	5	354-416	15,021	24,564
Laborer I	<u>4</u>	<u>4</u>	<u>6</u>	300-354	<u>16,320</u>	<u>23,934</u>
SUB-TOTAL	8	9	12		\$ 43,317	\$ 55,853
Add: Amt. Charged from Refuse Collection					<u>5,550</u>	<u>5,655</u>
TOTAL					\$ 48,867	\$ 61,508
First Quarter						\$ 13,805
Second Quarter						13,830
Third Quarter						14,085
Fourth Quarter						<u>19,788</u>
TOTAL						\$ 61,508

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Flood Control	Public Works	Flood Control Maintenance	T20	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES		\$ 155,377.67	\$ 157,134	\$ 164,213
CONTRACTUAL SERVICES		68,115.31	113,586	122,186
COMMODITIES		19,697.98	18,550	20,050
CAPITAL OUTLAYS		9,532.72	--	--
Emergency Fund		24,409.71	20,000	50,000
TOTAL		\$ 277,133.39	\$ 309,270	\$ 356,448

FUNCTION

The basic mission of the Flood Control Maintenance Section is two-fold: to maintain the present structures which facilitate control of waterways and to prepare appropriate new devices of control which will provide the community with maximum protection from floods, while at the same time maintain a steady program of beautification of all the watercourses in and around the City. Various activities, such as seeding, spraying and mowing the banks of watercourses, clearing timber and debris, erosion repair, rodent control and periodic checks of present drainage structures, are incorporated in the program of this agency.

MAJOR WORK PROGRAMS

	Actual 1962	Estimated 1963	Estimated 1964
Acres Mowed	4,797	7,000	7,200
Acres Seeded	22	300	100
Acres Sprayed	518	700	700
Lineal Feet of Erosion Repair	62,400	35,000	35,000
Cubic Yards of Channel Construction	360,594	180,000	200,000
Acres of Topographic & Design Surveys	2,879	4,620	3,000

BUDGET COMMENTS

Significant changes in accounts are as follows:

- Account 110--The increase of \$7,079 in this account is due to merit increases and the County's non-participation in the 1963 salary adjustment.

FUND Flood Control	DEPARTMENT Public Works	DIVISION Flood Control Maintenance	ACTIVITY NO. T20
-----------------------	----------------------------	--	---------------------

2. Account 270--Increase of \$500 in this account is based on past experience for medical supplies.
3. Account 280--The increase in this account is due to transferring funds from Account 295 for payment to the Park Board for mowing river banks.
4. Account 295--This account is increased \$8,235 due to the increased costs of operating the aged heavy equipment used by this division.
5. Account 310--This account is reduced \$220 based on past expenditures.
6. Account 330--This account is increased \$1,750 for seeding and spraying the West Branch Extension of Chisholm Creek completed in 1963.
7. Account 350--This account is decreased \$500 based on past years expenditures.
8. Account 360--This account is increased \$415 for batteries, photo film and finishing.
9. Emergency Fund--In 1963 the Emergency Fund was reduced from \$50,000 to \$20,000. This fund has been increased to its past level of \$50,000.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Flood Control	Public Works	Flood Control Maintenance	T20	
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 153,865.30	\$ 157,134	\$ 164,213
120 Employees' Claims		1,512.37	--	--
TOTAL		\$ 155,377.67	\$ 157,134	\$ 164,213
CONTRACTUAL SERVICES				
210 Utilities		\$ 20.55	\$ 85	\$ 85
220 Communications		1,381.28	1,510	1,430
230 Transportation		83.12	285	285
240 Advertising		3.27	100	--
260 Dues & Subscriptions		23.55	140	100
270 Professional Services		1,761.11	2,315	2,815
280 Maintenance of Buildings & Improvements		7,500.00	300	9,435
290 Maintenance of Equipment		17,328.35	365	450
295 Other Contractual Services		40,014.08	108,486	107,585
TOTAL		\$ 68,115.31	\$ 113,586	\$ 122,185
COMMODITIES				
310 Office Supplies		\$ 1,619.77	\$ 2,120	\$ 1,900
320 Clothing and Linen		232.97	225	345
330 Food, Drugs & Chemicals		1,716.58	4,075	5,825
340 Operating Supplies--Buildings & Improvements		.59	20	20
350 Repair Parts--Buildings & Improvements		468.22	2,560	2,060
360 Operating Supplies--Equipment		6,881.18	600	1,015
370 Repair Parts--Equipment		4,003.56	480	415
380 Operating Supplies--Construction		3,099.59	6,800	6,800
390 Minor Apparatus and Tools		1,675.52	1,670	1,670
TOTAL		\$ 19,697.98	\$ 18,550	\$ 20,050
CAPITAL OUTLAY				
440 Office Equipment		\$ 477.50	\$ --	\$ --
450 Vehicular Equipment		6,591.15	--	--
460 Operating Equipment		2,464.07	--	--
TOTAL		\$ 9,532.72	\$ --	\$ --
SUB-TOTAL		\$ 252,723.68	\$ 289,270	\$ 306,449
Emergency Fund		\$ 24,409.71	\$ 20,000	50,000
GRAND TOTAL		\$ 277,133.39	\$ 309,270	\$ 356,448

DETAIL

FUND Flood Control	DEPARTMENT Public Works	DIVISION Flood Control Maintenance		ACTIVITY NO. T20
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Total Expenditures Add: Social Security (T13) Employees' Retirement			\$ 5,152 <u>8,072</u>	\$ 356,448 <u>13,224</u>
Total				\$ 369,672
Schedule of Contributions: City of Wichita Sedgwick County				\$ 184,836 <u>184,836</u>
Total				\$ 369,672
*These figures include Social Security and Employees' Retirement requirements. The City's portion is broken down as follows:				
Total Requirements Less: Social Security Employees' Retirement			\$ 2,576 <u>4,036</u>	\$ 184,836 <u>(6,612)</u>
Total Flood Control Fund G5-1				\$ 178,224

SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Planning	Metropolitan Planning		T21
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES	\$ 140,677.48	\$ 163,460	\$ 165,896
CONTRACTUAL SERVICES	16,990.17	13,805	14,000
COMMODITIES	15,111.61	12,700	11,350
CAPITAL OUTLAYS	--	175	300
TOTAL	\$ 172,779.26	\$ 190,140	\$ 191,546

FUNCTION

The Metropolitan Planning Department serves as the staff arm of the Metropolitan Planning Commission. The Office coordinates the efforts of the various City and County offices to assure adequate, orderly growth of the Wichita Metropolitan area.

The Planning Department is organized into three divisions and their 1964 Work Program is as follows:

Regulations Division will continue to be responsible for zoning, subdivision and other regulatory activities of the Department. This includes administration of zoning applications for the City of Wichita and for the 3-mile peripheries around Wichita, Haysville and Derby. Subdivision applications and other regulatory activities are for the City of Wichita and its 3-mile periphery. The division also serves as secretariat of the City Board of Zoning Appeals. Approximate cost will be \$45,000.

Current Plans Division will be responsible for preparing the annual updating of the Capital Improvement Program and the Program for Community Improvement. It will also work with the Metropolitan Data Center Project and other current planning problems and special administrative studies, as directed. Approximate cost will be \$35,000.

Long Range Division will complete the Metropolitan Area Plan and the Comprehensive Plan Report. It will also be responsible for maintaining and updating the Transportation Plan and the Community Renewal Plan on a regular and periodic basis. Approximate cost will be \$85,000 of local funds.

The Department will also continue to work toward the revision of the City Zoning Ordinance, County Zoning Resolution and the Subdivision Regulations. This work, directed by the Regulations Division, will provide for complete compatibility between City and County Zoning Regulations.

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
Planning	Metropolitan Planning		T21

BUDGET COMMENTS

The Planning Department budget has been increased \$1,406 which is attributable to merit salary increases.

DETAIL

FUND Planning	DEPARTMENT Metropolitan Planning	DIVISION		ACTIVITY NO. T21
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
PERSONAL SERVICES				
110 Salaries & Wages		\$ 140,677.48	\$ 163,460	\$ 165,896
TOTAL		\$ 140,677.48	\$ 163,460	\$ 165,896
CONTRACTUAL SERVICES				
220 Communications		\$ 1,921.07	\$ 1,860	\$ 1,800
230 Transportation		3,445.94	1,200	1,600
240 Advertising		1,650.69	2,000	2,000
260 Dues and Subscriptions		670.21	600	600
270 Professional Services		6,875.28	6,070	6,000
290 Maintenance of Equipment		345.48	475	400
295 Other Contractual Services		2,081.50	1,600	1,600
TOTAL		\$ 16,990.17	\$ 13,805	\$ 14,000
COMMODITIES				
310 Office Supplies		\$ 12,564.74	\$ 9,600	\$ 9,000
330 Food, Drugs and Chemicals		2,012.05	2,500	1,800
350 Repair Parts--Buildings & Improvements		12.63	--	--
360 Operating Supplies--Equipment		470.21	500	500
380 Operating Supplies--Construction		35.05	100	50
390 Minor Apparatus and Tools		16.93	--	--
TOTAL		\$ 15,111.61	\$ 12,700	\$ 11,350
CAPITAL OUTLAY				
440 Office Equipment		\$ --	\$ 175	\$ 300
TOTAL		\$ --	\$ 175	\$ 300
GRAND TOTAL		\$ 172,779.26	\$ 190,140	\$ 191,546

DETAIL

FUND Planning	DEPARTMENT Metropolitan Planning	DIVISION		ACTIVITY NO. T21
ACCOUNT CLASSIFICATION		ACTUAL 1962	BUDGET 1963	BUDGET 1964
Total Expenditures				\$ 191,546
Add: Social Security (T13)			\$ 3,950	
Employees' Retirement (T9)			<u>7,592</u>	<u>11,542</u>
Total				\$ 203,088
Schedule of Contributions				
City of Wichita				\$ 101,544*
Sedgwick County				<u>101,544*</u>
Total				\$ 203,088
*These figures include Social Security and Employees' Retirement requirements. The City's portion is broken down as follows:				
Total Requirement				\$ 101,544
Less: Social Security			\$ 1,975	
Employees' Retirement			<u>3,796</u>	<u>(5,771)</u>
Total General Fund				\$ 95,773

PERSONNEL SCHEDULE

FUND Planning	DEPARTMENT Metropolitan Planning			DIVISION	ACTIVITY NO. T21	
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	ACTUAL 1963	BUDGET 1963	BUDGET 1964		1963	1964
Director of Planning	1	1	1	1110-1345	\$ 15,840	\$ 16,140
Assistant Planning Director	1	1	1	750-915	10,315	10,875
Senior Planner	2	3	3	665-810	27,300	26,970
Planner III	2	2	2	590-720	15,960	15,935
Planner II	3	4	4	525-640	27,130	28,070
Planner I	4	4	4	467-565	24,585	24,220
Planning Aide III	2	2	2	416-505	10,800	10,902
Planning Aide II	2	1	2	354-433	4,608	9,653
Administrative Secretary	1	1	1	354-433	5,400	5,400
Planning Aide I	1	1	1	313-384	4,045	4,213
Steno Clerk II	0	2	1	300-368	7,841	3,834
Steno Clerk I	2	1	1	265-326	3,396	3,444
Planning Aide II (P.T.)	0	5	5	354-433	6,240	6,240
TOTAL	21	28	28		\$163,460	\$165,896
First Quarter						\$ 39,458
Second Quarter						41,803
Third Quarter						44,289
Fourth Quarter						40,346
TOTAL						\$165,896

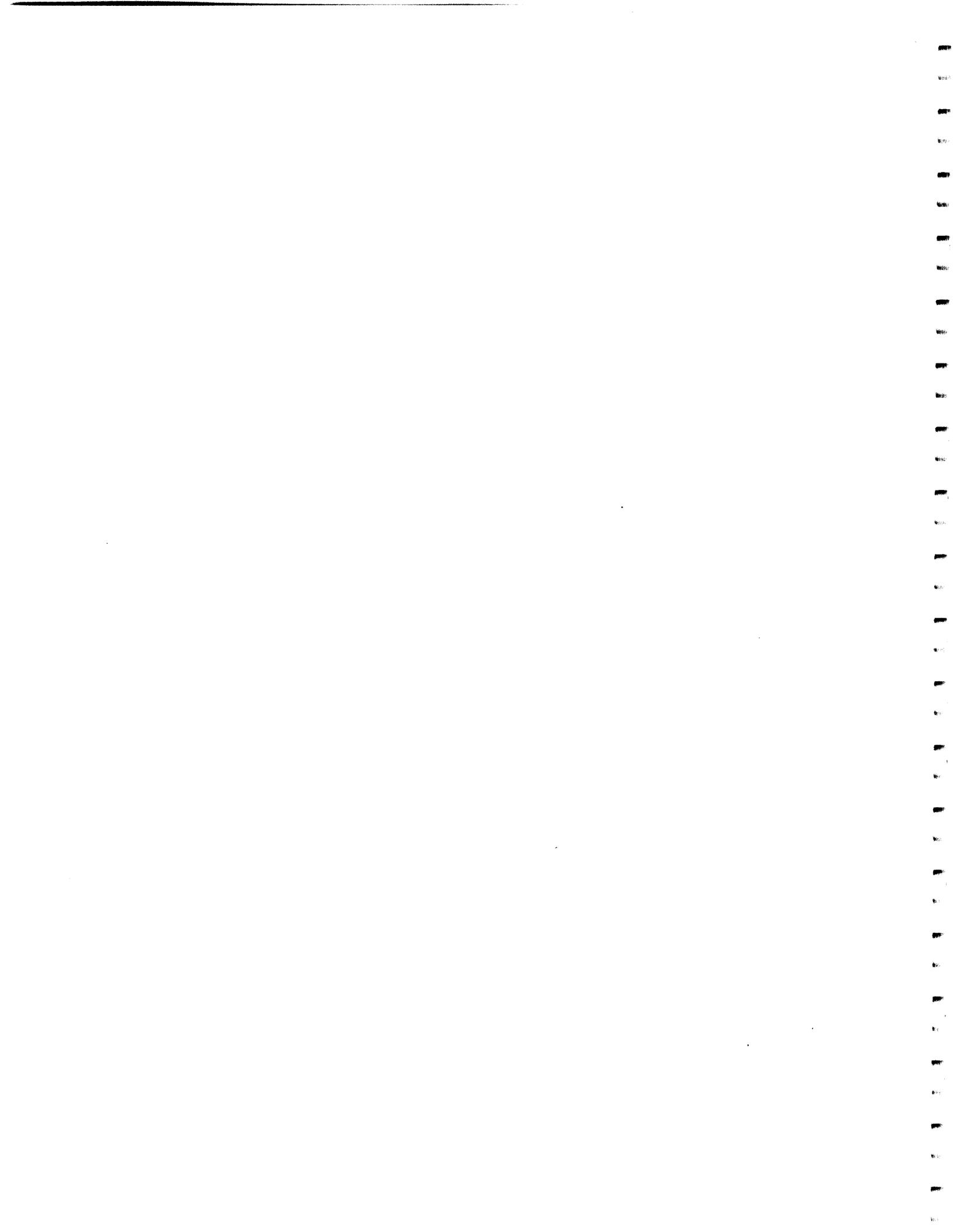
SUMMARY

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
Planning	Metropolitan Planning	Federal Assistance	T22	
ACCOUNT CLASSIFICATION	ACTUAL 1962	BUDGET 1963	BUDGET 1964	
PERSONAL SERVICES				
CONTRACTUAL SERVICES				
COMMODITIES				
CAPITAL OUTLAYS				
TOTAL	<u>\$ 5,057.27</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	

This provides for the receipt and expenditure of Federal Grants.

Federal funds are granted to the local Planning Agency for assistance in the completion of specific studies. They are matched with funds from the regular operating budget of the Metropolitan Planning Department.

UNIVERSITY OF WICHITA



30
 3000
 1451000

FUND SUMMARY OF REVENUES & EXPENDITURES

UNIVERSITY OF WICHITA GENERAL DEBT AND INTEREST FUND

	<u>Actual</u> <u>1962</u>	<u>Estimated</u> <u>1963</u>	<u>1964</u>
<u>REVENUES</u>			
Unencumbered Cash Balance, January 1	\$ --	\$ --	\$ --
<u>General Property Taxes</u>			
Current Ad Valorem Taxes	\$ --	\$ --	\$ 530,000.00
Delinquent Ad Valorem Taxes	--	--	--
Total General Property Taxes	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 530,000.00</u>
TOTAL REVENUE--UNIVERSITY OF WICHITA GENERAL DEBT AND INTEREST FUND	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 530,000.00</u>
<u>EXPENDITURES</u>			
Retirement of Bonds and Interest	\$ --	\$ --	\$ 190,412.26
Balance to Board of Trustees-- University of Wichita*	--	--	<u>339,587.74</u>
TOTAL EXPENDITURES--UNIVERSITY OF WICHITA GENERAL DEBT AND INTEREST FUND	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 530,000.00</u>

*The funds provided here are for the endowment of the University of Wichita and are to be used by the Board of Trustees for those purposes prescribed in Senate Bill No. 151.

UNIVERSITY OF WICHITA
DEBT SERVICE REQUIREMENTS
July 1, 1964 Through December 31, 1964
GENERAL OBLIGATION BONDS

<u>Series No.</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1954-1	\$ 65,000.00	\$ 16,075.00	\$ 81,075.00
1955-1		2,950.00	2,950.00
1956-1		3,575.00	3,575.00
1957-1	16,000.00	8,636.84	24,636.84
1959-1	23,000.00	7,537.50	30,537.50
1961-1		8,201.25	8,201.25
1963-1	<u>20,000.00</u>	<u>19,191.20</u>	<u>39,191.20</u>
	<u>\$ 124,000.00</u>	<u>\$ 66,166.79</u>	\$ 190,166.79
Add: Fiscal Agency Commission			<u>245.47</u>
TOTAL DEBT SERVICE REQUIREMENTS			<u><u>\$ 190,412.26</u></u>

