

**1983 Annual Budget
City of Wichita, Kansas**

Cover Photo-a kaleidoscope of the exterior of City Hall. Photo by Marla Crook.

**1983 ANNUAL
BUDGET**

City of Wichita

January 1-December 31, 1983

Adopted : August, 1982

CITY COMMISSION

Albert J. Kirk Mayor
Margalee Wright Vice-Mayor
Robert G. Knight Commissioner
Robert C. Brown Commissioner
R. D. Martens Commissioner

CITY MANAGER

E. H. Denton City Manager
Russell L. Brenner Director of Administration

THE CITY OF WICHITA

December 30, 1982



OFFICE OF THE CITY MANAGER
CITY HALL - THIRTEENTH FLOOR
455 NORTH MAIN STREET
WICHITA, KANSAS 67202
(316) 268-4351

The Honorable Mayor and
Board of City Commissioners
City of Wichita
Wichita, Kansas

Dear Commissioners:

This document contains the 1983 operating budget for the City of Wichita. The operating budget is the administrative document containing funds to carry out policy decisions you made throughout the summer of 1982 after many days of hearings and deliberations.

The adopted budget requires property taxes \$3,010,000 below the state-mandated property tax limit, which demonstrates this City's commitment to apply maximum productivity and efficiency techniques and still furnish essential services to support the needs of the people of Wichita.

The concerted effort to improve lines of communications and more meaningful cooperation with County government resulted in pre-1982 funding levels for City-County operations. The policy change approved by both the City and County Commissions during the summer of 1982 decreased the City's percentage contribution to the Health Department from the 1982 level of 64% to 60%; the Planning Department from 55% to 50%; Flood Control from 55% to 50%. The Emergency Communications percentage contribution remains the same as prior years with the City funding 73% of the total requirement.

In summary, the adopted budget:

- holds a strict limit on spending by maintaining only current level programs;
- requires 38.658 mills, a reduction of 3.534 mills compared to the adopted 1982 budget;
- is \$2,000,000 less than the City Manager's recommended budget;



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THE CITY OF WICHITA

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The Honorable Mayor and
Board of City Commissioners
December 30, 1982

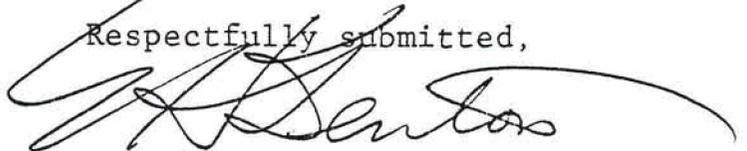
- eliminates 66 positions from tax-supported and utility operations from the original total recommended in the City Manager's message without seriously affecting field operations;
- initiates a pilot program to contract out custodial services, resulting in dollar savings and reduced personnel;
- provides funds for a modest employee improvement package; and,
- demonstrates City employees willingness to increase productivity by "giving back" concessions granted over the past years in union negotiations worth more than \$500,000.

The voters response to the one percent sales tax has required the 1983 budget to rely more on the assumption that a greater share of user fees will be needed to support some activities. In addition, it assumes that private industry will need to shoulder some responsibility in certain areas where needs may not be adequately met.

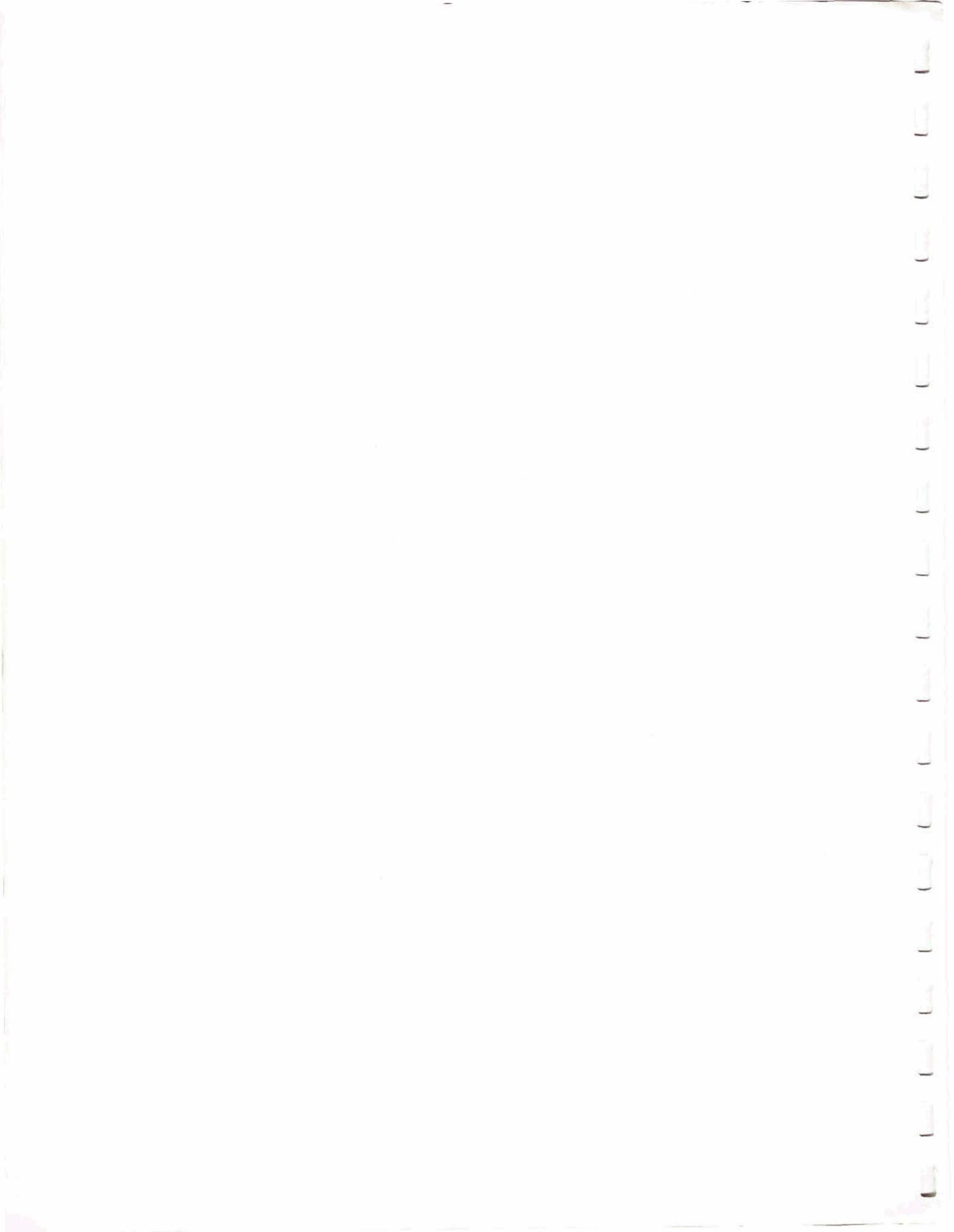
At a time when the federal government is retreating from local financial assistance, local administrators are challenged to provide innovative financial and operational management to improve efficiency and effectiveness of services delivered. Your approval of budgeted funds for the purpose of purchasing advanced office automation technology will assist in this endeavor.

While the 1983 budget, as adopted, is in fact a "lean" budget, when viewed in terms of all prevailing conditions, this adopted budget will present a balanced program of service for the ensuing year.

Respectfully submitted,



E. H. Denton
City Manager



1983 BUDGET
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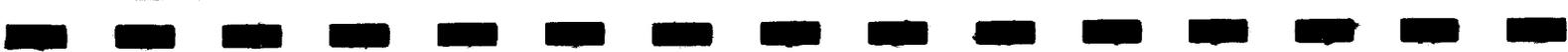
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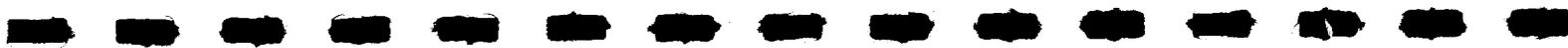
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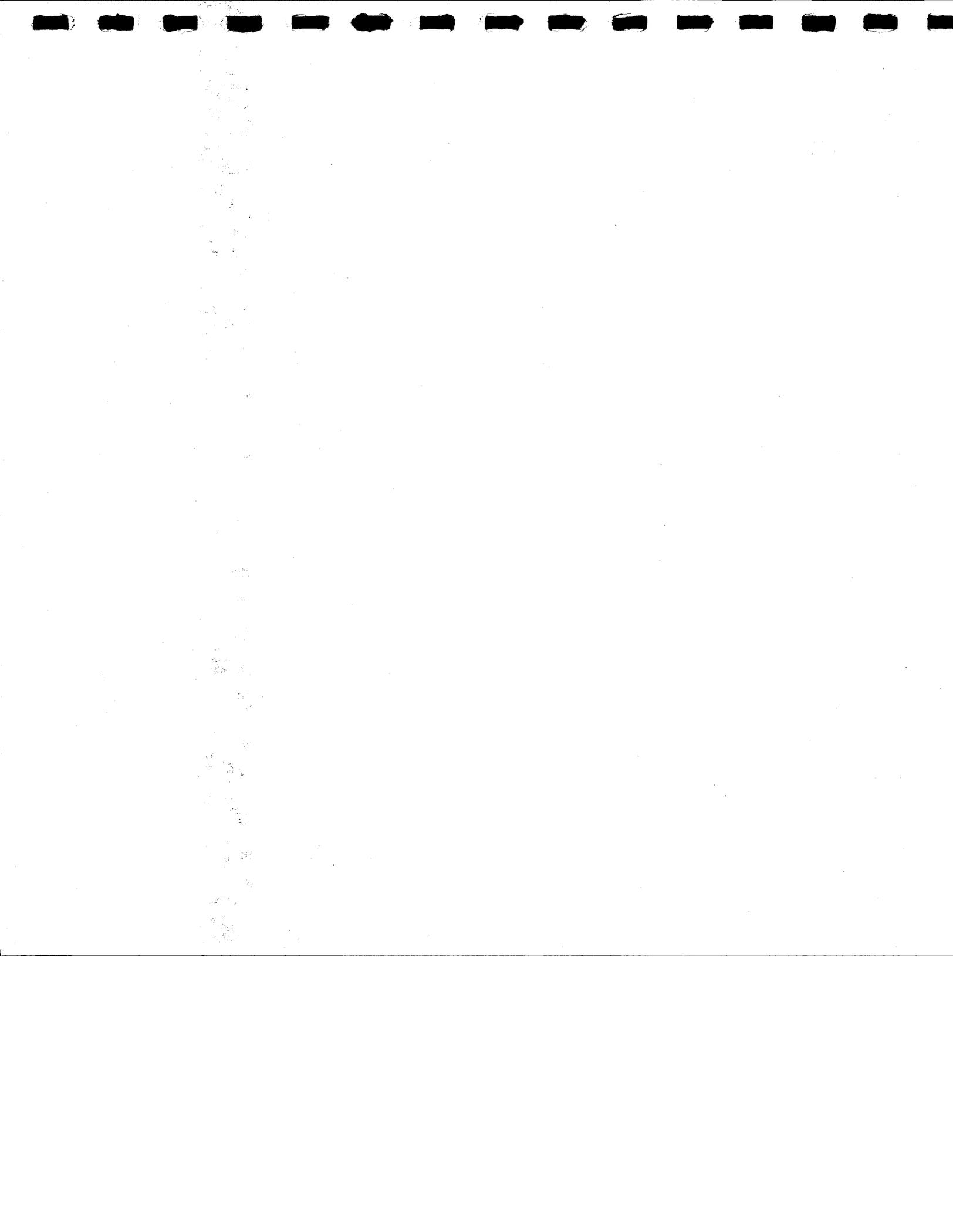
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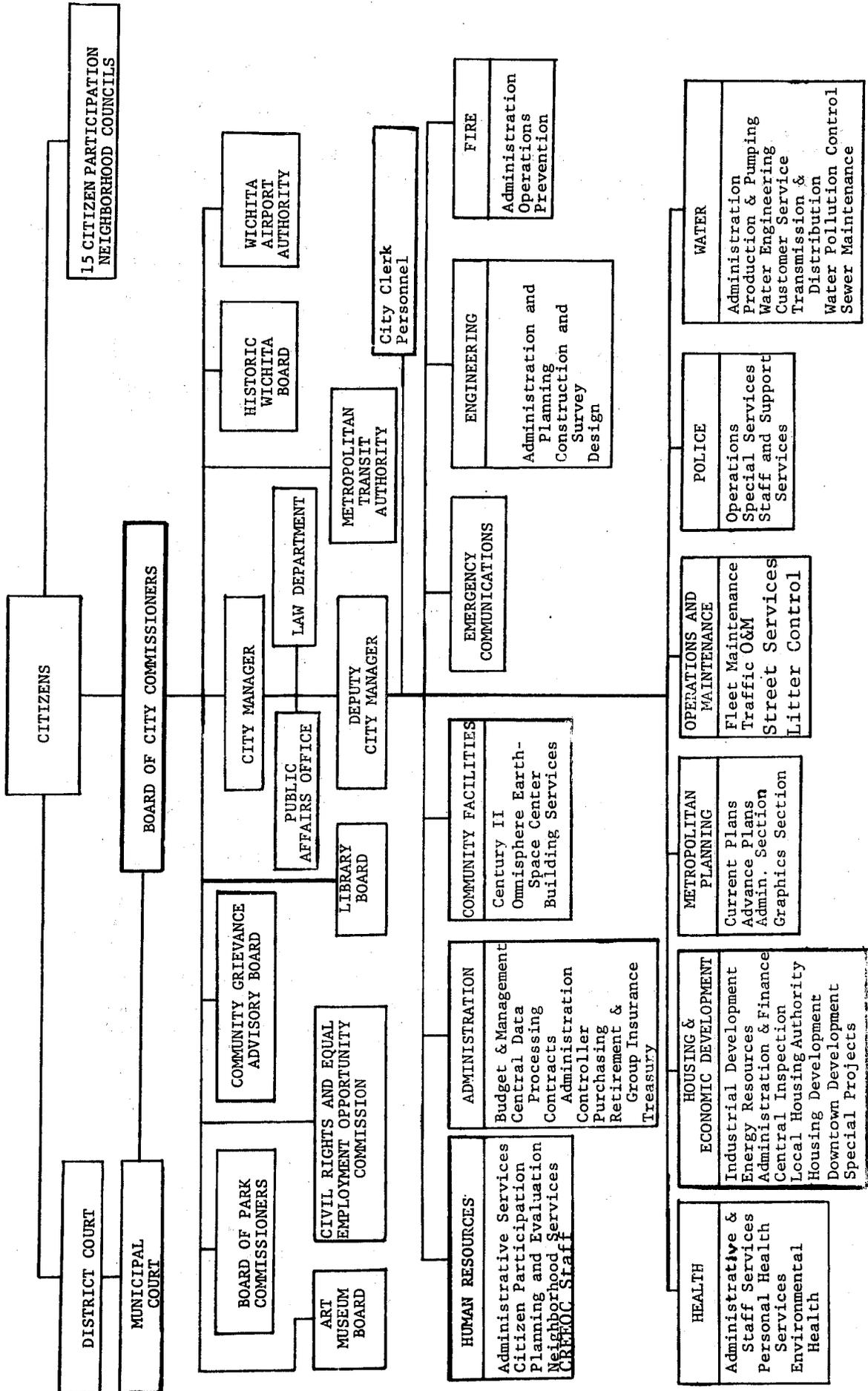
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General Information



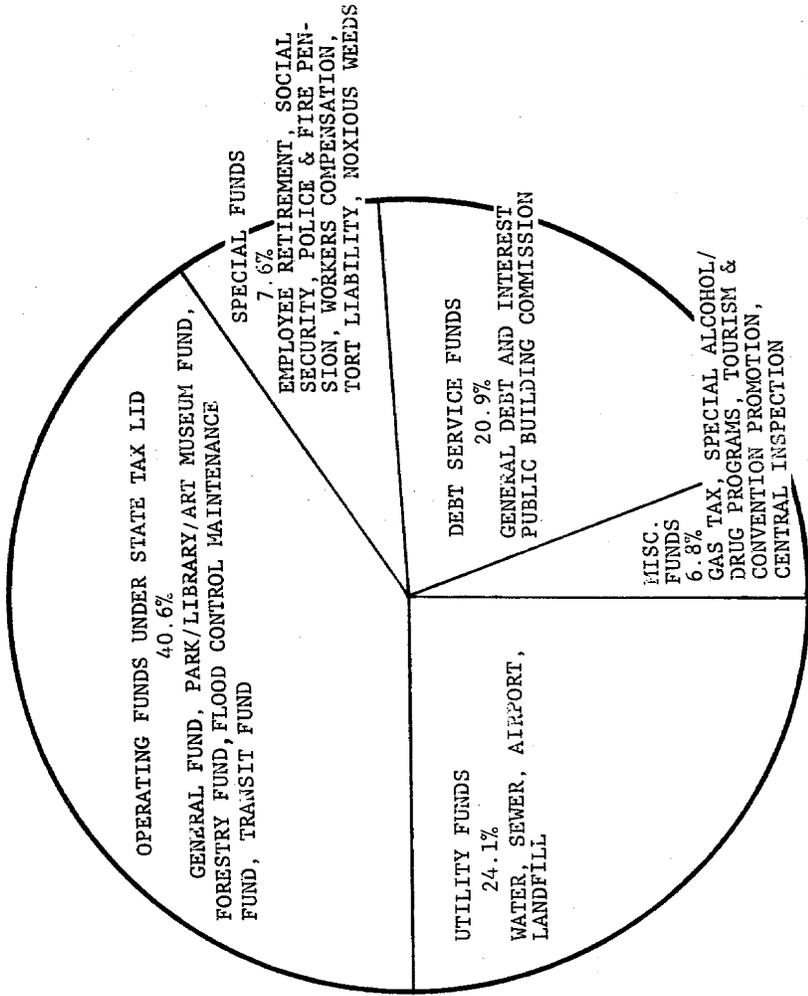
CITY OF WICHITA SUMMARY CHART



NOTE: Some of the above entities are federally funded and do not appear in this 1983 Annual Budget. They include the Contracts Administration Division of the Department of Administration; the Administrative Services, Citizen Participation, Planning and Evaluation and Neighborhood Services Division of the Department of Human Resources; and certain activities of the Department of Housing and Economic Development.

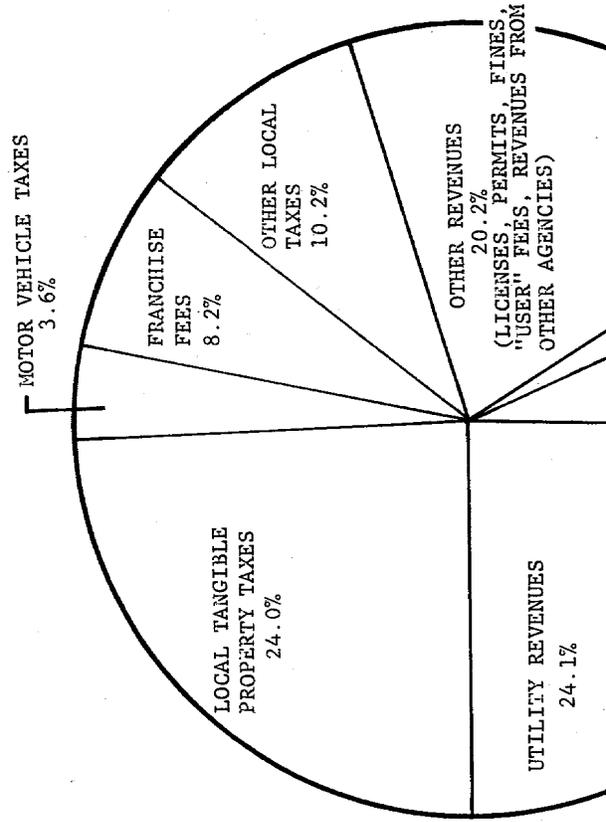
1983 CITY OF WICHITA EXPENDITURES

\$142,906,359



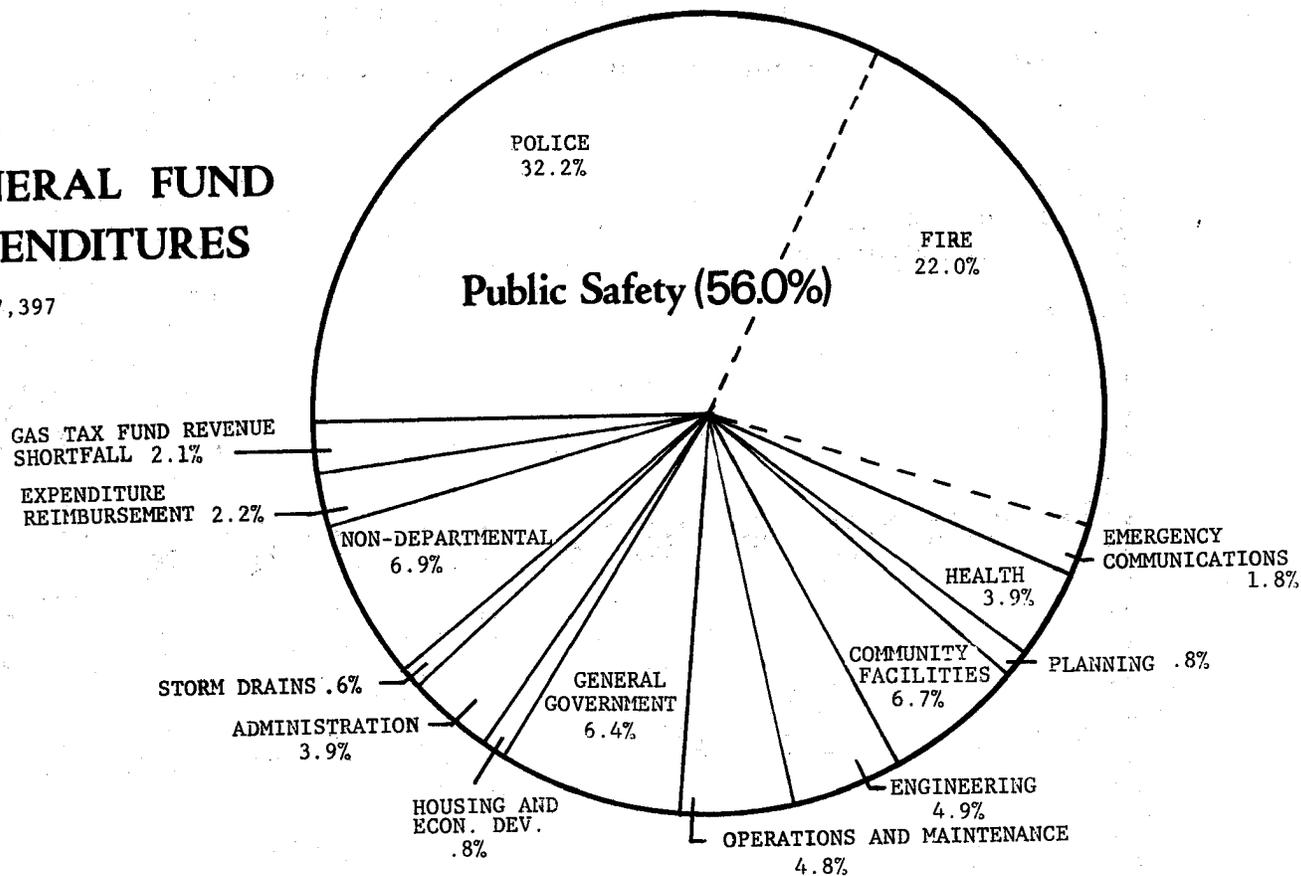
REVENUES

\$142,906,359



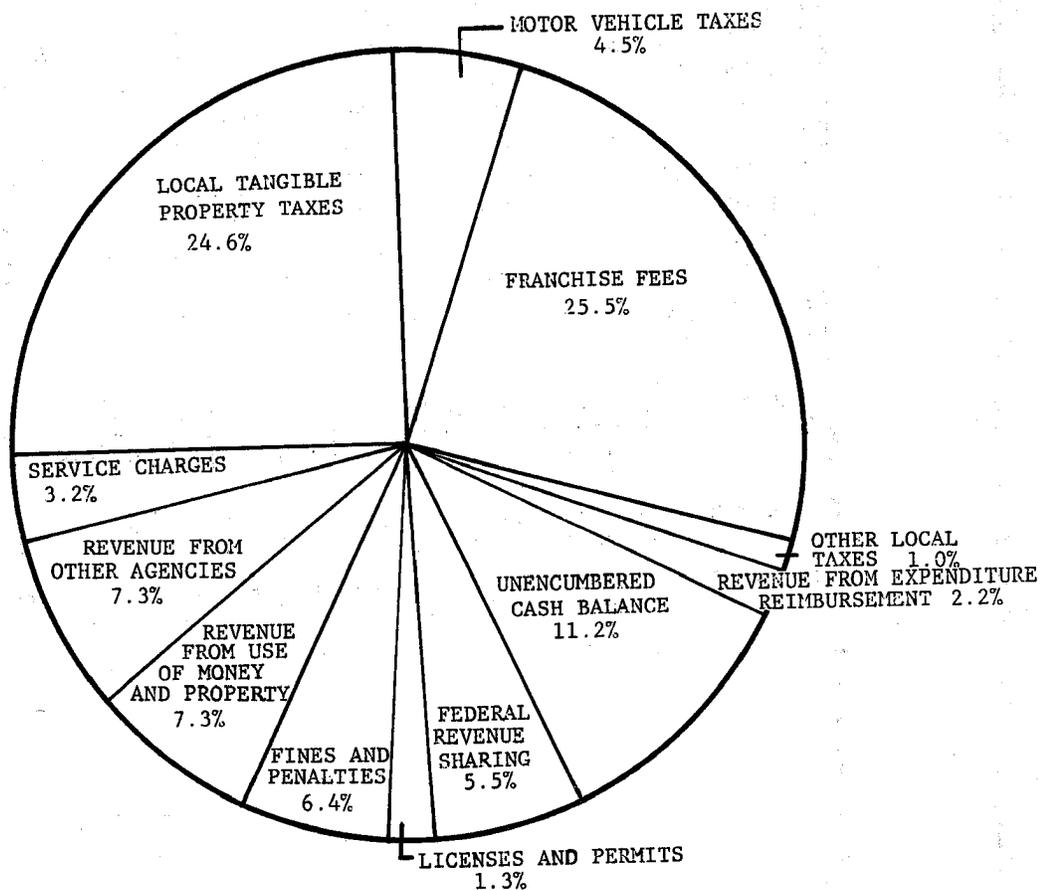
1983 GENERAL FUND EXPENDITURES

\$45,887,397

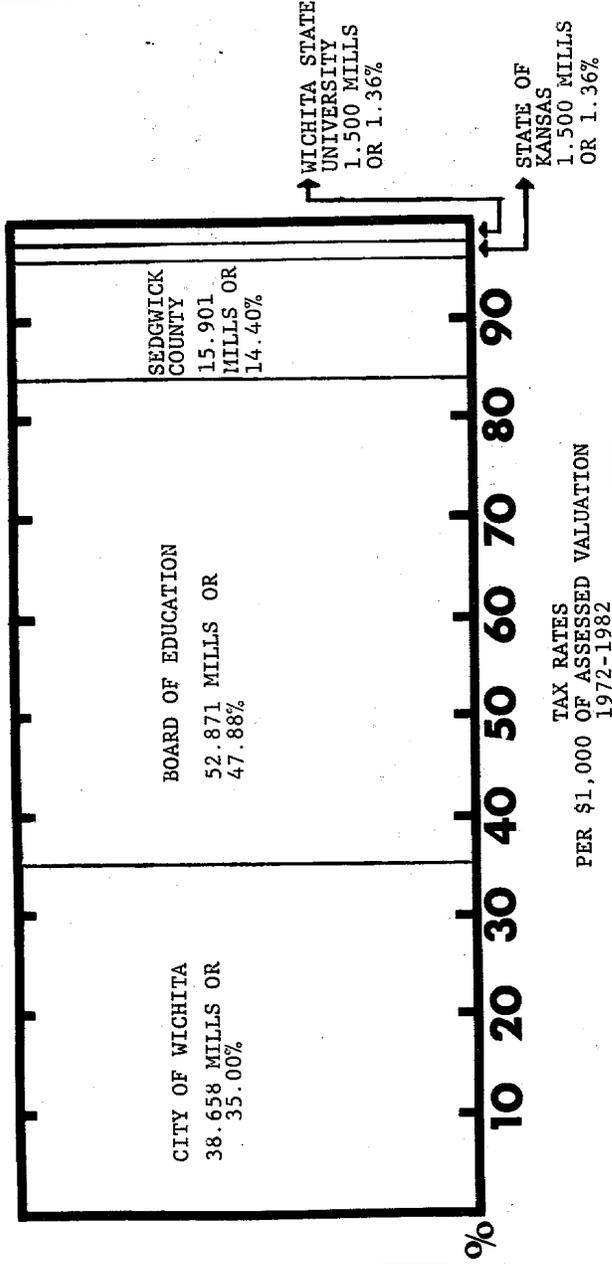


REVENUES

\$45,887,397



MILL LEVY DISTRIBUTION



TAX RATES
PER \$1,000 OF ASSESSED VALUATION
1972-1982

| YEAR | CITY GENERAL | CITY DEBT AND INTEREST | SUB TOTAL | STATE | COUNTY | BOARD OF EDUCATION | WICHITA STATE UNIVERSITY | TOTAL |
|------|--------------|------------------------|-----------|-------|--------|--------------------|--------------------------|---------|
| 1972 | 25.532 | 7.456 | 32.988 | 1.500 | 26.741 | 48.221 | 1.500 | 110.950 |
| 1973 | 24.393 | 7.588 | 31.981 | 1.500 | 13.306 | 46.443 | 1.500 | 94.730 |
| 1974 | 26.266 | 7.914 | 34.180 | 1.500 | 15.018 | 46.392 | 1.500 | 98.590 |
| 1975 | 27.473 | 6.883 | 34.356 | 1.500 | 15.911 | 47.249 | 1.500 | 100.516 |
| 1976 | 27.553 | 10.105 | 37.658 | 1.500 | 17.019 | 47.163 | 1.500 | 104.840 |
| 1977 | 27.461 | 9.792 | 37.253 | 1.500 | 16.808 | 48.089 | 1.500 | 105.150 |
| 1978 | 28.113 | 9.948 | 38.061 | 1.500 | 16.823 | 55.486 | 1.500 | 113.370 |
| 1979 | 29.052 | 9.772 | 38.824 | 1.500 | 17.223 | 45.313 | 1.500 | 104.360 |
| 1980 | 31.667 | 7.835 | 39.502 | 1.500 | 16.702 | 49.246 | 1.500 | 108.450 |
| 1981 | 34.996 | 7.196 | 42.192 | 1.500 | 16.321 | 56.747 | 1.500 | 118.260 |
| 1982 | 29.514 | 9.144 | 38.658 | 1.500 | 15.901 | 52.871 | 1.500 | 110.430 |

NOTE 1: Tax rates are established in August and taxes become due November 1. Taxes may be paid in full or one-half before December 20, and the remaining half before June 20 the following year. The proceeds from the 1982 tax levy are used for 1983 operations.

NOTE 2: The tax rates for 1972 through 1982 are calculated on the basis of real property assessment at 30% of fair market value, but the actual rate approximates 8%.

BONDED DEBT - CURRENT & FUTURE

GENERAL OBLIGATION BONDED DEBT, BONDS ISSUED AND BONDS RETIRED
1962 to June 30, 1982

| YEAR | CONSTRUCTION | PARK (AIRPORT) CONSTRUCTION | TOTAL | BONDS RETIRED | TOTAL BONDED DEBT |
|------|--------------|--------------------------------|------------|------------------|----------------------|
| 1962 | 9,125,215* | 300,000 | 9,425,215* | 6,555,235 | 46,391,500 |
| 1963 | 5,878,083* | 250,000 | 6,128,083* | 6,923,988 | 45,595,595 |
| 1964 | 6,635,000 | 250,000 | 6,885,000 | 6,782,595 | 45,698,000 |
| 1965 | 5,500,000 | 250,000 | 5,750,000 | 6,692,750 | 44,755,250 |
| 1966 | 7,050,000 | 250,000 | 7,300,000 | 6,513,750 | 45,541,500 |
| 1967 | 5,075,000 | 300,000 | 5,375,000 | 6,446,250 | 44,470,250 |
| 1968 | 5,535,000 | 6,495,000 | 12,030,000 | 6,057,250 | 50,443,000 |
| 1969 | 4,750,000 | -- | 4,750,000 | 6,360,500 | 48,832,500 |
| 1970 | 10,450,000 | 1,150,000 | 11,600,000 | 6,151,500 | 54,281,000 |
| 1971 | 8,125,000 | 600,000 | 8,725,000 | 6,713,500 | 56,292,500 |
| 1972 | 7,500,000 | 600,000 | 8,100,000 | 7,200,500 | 57,192,000 |
| 1973 | 8,975,000 | 600,000 | 9,575,000 | 7,553,500 | 59,213,500 |
| 1974 | 11,525,000 | 600,000 | 12,125,000 | 7,870,500 | 63,468,000 |
| 1975 | 15,900,000 | 600,000 | 16,500,000 | 452,500 | 71,515,500 |
| 1976 | 12,200,000 | 6,800,000 | 19,000,000 | 9,521,000 | 80,994,500 |
| 1977 | 12,700,000 | 800,000 | 13,500,000 | 10,158,500 | 84,336,000 |
| 1978 | 15,295,000 | 1,000,000 | 16,295,000 | 11,065,000 | 89,566,000 |
| 1979 | 17,370,000 | 1,000,000 | 18,370,000 | 11,704,500 | 96,231,500 |
| 1980 | 22,360,000 | 800,000 | 23,160,000 | 12,013,000 | 107,378,500 |
| 1981 | 56,115,000 | 12,800,000 | 68,915,000 | 13,847,000 | 162,446,500 |
| 1982 | 18,845,000 | 400,000 | 19,245,000 | 8,610,000 | 173,081,500 |

*Includes Improvement District Bonds Totalling \$3,099,830

GENERAL OBLIGATION FUTURE DEBT REQUIREMENTS
BASED ON ACTUAL BONDED DEBT AS OF JUNE 30, 1982
(PRINCIPAL, INTEREST)

| YEAR | GENERAL | SPECIAL | UTILITY | AIRPORT | TOTAL |
|------|--------------|--------------|--------------|--------------|---------------|
| 1983 | \$11,896,394 | \$14,509,894 | \$ 1,745,800 | \$ 1,770,225 | \$ 29,922,313 |
| 1984 | 10,606,102 | 13,165,476 | 1,564,347 | 1,797,175 | 27,133,100 |
| 1985 | 9,619,801 | 12,588,078 | 1,486,694 | 1,771,875 | 25,466,448 |
| 1986 | 8,651,344 | 11,919,153 | 1,361,904 | 1,939,000 | 23,871,401 |
| 1987 | 7,774,961 | 11,189,771 | 1,267,798 | 1,990,000 | 22,232,530 |
| 1988 | 6,656,122 | 10,558,196 | 1,176,814 | 1,935,950 | 20,327,082 |
| 1989 | 5,342,012 | 10,367,446 | 1,085,809 | 1,928,125 | 18,723,392 |
| 1990 | 4,331,178 | 10,179,591 | 867,061 | 1,917,775 | 17,295,605 |
| 1991 | 3,625,377 | 9,992,713 | 622,648 | 1,902,400 | 16,143,138 |
| 1992 | 2,398,123 | 9,794,089 | 274,755 | 1,286,500 | 13,753,467 |
| 1993 | 1,604,057 | 9,644,023 | 107,277 | 1,584,550 | 12,939,907 |
| 1994 | 1,327,487 | 9,036,623 | 107,664 | 1,612,550 | 12,084,324 |
| 1995 | 998,823 | 8,293,668 | 80,575 | 1,631,550 | 11,004,616 |
| 1996 | 767,284 | 7,685,082 | 80,221 | 1,593,800 | 10,126,387 |
| 1997 | 459,446 | 3,692,598 | 26,056 | 1,551,025 | 5,729,125 |
| 1998 | -- | -- | -- | 1,502,375 | 1,502,375 |
| 1999 | -- | -- | -- | 1,496,000 | 1,496,000 |
| 2000 | -- | -- | -- | 1,480,375 | 1,480,375 |

Tax Levies 100, or fraction thereof, of the per cent—or in mills per \$1.00 of valuation City, Kansas

CITY OF WICHITA*

Table Two

| Taxing Unit Code | Outside Industrial Districts | Inside Wichita Industrial | Inside Koch Industrial |
|---|------------------------------|---------------------------|------------------------|
| 67-02 | 67-03 | 67-15 | |
| General Operating..... | 12.612 | 12.612 | 12.612 |
| Bond and Interest..... | 9.144 | 9.144 | 1.397 |
| Social Security..... | 1.202 | 1.202 | 1.202 |
| Employees' Retirement..... | 1.818 | 1.818 | 1.818 |
| Noxious Weeds..... | .023 | - | - |
| Park-Library-Art Museum..... | 5.673 | - | - |
| Forestry..... | .975 | - | - |
| Flood Control Maintenance..... | .336 | .336 | .336 |
| Transit System..... | 1.192 | 1.192 | 1.192 |
| Police and Fire Pension..... | 4.677 | 4.677 | 4.677 |
| Public Building Commission..... | .395 | .395 | .395 |
| Unemployment Insurance..... | .295 | .295 | .295 |
| Special Liability..... | .316 | .316 | .316 |
| No Fund Warrants..... | - | - | - |
| TOTAL CITY OPERATION | 38.658 | 31.987 | 24.240 |
| Unified School District #259..... | 52.871 | 52.871 | 52.871 |
| Wichita State University..... | 1.500 | 1.500 | 1.500 |
| State and County (from Table One).... | 17.401 | 17.401 | 17.401 |
| TOTAL LEVY (for most sections of City) | 110.430 | 103.759 | 96.012 |

*See Table Three for miscellaneous levies applicable to portions of the City of Wichita.

MISCELLANEOUS WICHITA CITY LEVIES (applicable to the taxing units described)

Table Three

| Taxing Unit Code | State and County | City of Wichita | W.S.U. | School District | Miscellaneous District | TOTAL LEVY |
|---|------------------|-----------------|--------|-----------------|------------------------|------------|
| 39-MW (U.S.D. 259 in Middle Walnut River Watershed)..... | 17.401 | 38.658 | 1.500 | 52.871 | 1.660 | 112.090 |
| 39-MW-PMESD (as above in Park Meadows Sewer District)..... | 17.401 | 38.658 | 1.500 | 52.871 | 7.794 | 118.224 |
| 39-RD (Wichita U.S.D. 259, in Riverside Drainage District)..... | 17.401 | 38.658 | 1.500 | 52.871 | 1.324 | 111.754 |
| 39T81-JPC (U.S.D. 259, not paying old 259 bonds)..... | 17.401 | 38.658 | 1.500 | 50.576 | - | 108.135 |
| 30 (Derby U.S.D. 260)..... | 17.401 | 38.658 | 1.500 | 33.085 | - | 90.644 |
| 31 (Haysville U.S.D. 261)..... | 17.401 | 38.658 | 1.500 | 55.793 | - | 113.352 |
| 31-RD (as above in Riverside Drainage District)..... | 17.401 | 38.658 | 1.500 | 55.793 | 1.324 | 114.676 |
| 32 (Valley Center U.S.D. 262)..... | 17.401 | 38.658 | 1.500 | 51.535 | - | 109.094 |
| 35 (Goddard U.S.D. 265)..... | 17.401 | 38.658 | 1.500 | 53.304 | - | 110.863 |
| 36 (Maize U.S.D. 266)..... | 17.401 | 38.658 | 1.500 | 57.736 | - | 115.295 |
| 37 (Circle U.S.D. 375)..... | 17.401 | 38.658 | 1.500 | 31.790 | - | 89.349 |

WICHITA CITY LEVIES

City Street State

1982 Ad Valorem In dollars as they apply to each \$1 assessed valuation of Tangible Pr assessed v Sedgwick Cou

STATE, COUNTY, COUNTY FIRE DISTRICT

Table One

| | Outside Fire District | Inside Fire District | |
|--------------------------------------|-----------------------------|----------------------------|--|
| State Funds: | | | |
| Educational Building..... | 1.000 | | |
| State Institutional Building.. | .500 | | |
| TOTAL STATE | 1.500 | 1.500 | |
| County Funds: | | | |
| General..... | .897 | | |
| Road and Bridge..... | 3.721 | | |
| Planning and Zoning..... | .337 | | |
| Flood Control..... | .337 | | |
| Indirect Election Expense..... | .136 | | |
| Civil Preparedness..... | .086 | | |
| Health..... | .691 | | |
| Mental Health..... | .968 | | |
| Parks, Recreation and Zoo..... | .780 | | |
| Fair and Livestock Association..... | .025 | | |
| 4-H Club Maintenance..... | .043 | | |
| Bond and Interest..... | 1.699 | | |
| Mental Retardation..... | .480 | | |
| Noxious Weeds..... | .286 | | |
| Agricultural Extension Council..... | .407 | | |
| Junior College Tuition..... | .270 | | |
| Retirement and Social Security..... | 1.398 | | |
| Emergency Medical Service..... | .980 | | |
| Direct Election Expense..... | .154 | | |
| County Appraiser..... | 1.422 | | |
| Special Liability..... | .089 | | |
| Stream Maintenance..... | .146 | | |
| Economic Development..... | .066 | | |
| Emergency Communications..... | .231 | | |
| Emergency Medical Service Retirement | .110 | | |
| Workers' Compensation..... | .064 | | |
| Unemployment Insurance..... | .078 | | |
| TOTAL COUNTY OPERATION | 15.901 | 15.901 | |
| County Fire District: | | | |
| General..... | 6.943 | | |
| Retirement and Social Security..... | 1.934 | | |
| Bond and Interest..... | .729 | | |
| TOTAL FIRE DISTRICT | | 9.606 | |
| TOTAL STATE AND COUNTY | 17.401* | 27.007** | |

Table One — STATE, COUNTY, AND COUNTY SCH

Table Two — CITY OF WICHITA

Table Three — MISCELLANEOUS

Table Four — SECOND AND TH

Table Five — SCHOOL DISTRICT

Table Six — TOWNSHIP LEVIES

Table Seven — MISCELLANEOUS

This rate sheet has been prepared by the Sedgwick County Clerk for the use of the county treasurer, the directors and budget officers of the various taxing subdivisions and other interested persons. The levies listed are the official 1982 ad valorem tax levies established by the county clerk, and include those levies certified by the state and the county clerks of adjacent counties for joint taxing subdivisions with territory in this county. The rates hereon are expressed in mills per dollar (or dollars per one thousand dollars of assessed valuation) to conform with the levy limitations imposed by Article 19, Chapter 79 of Kansas Statutes Annotated, as amended. To comply with the provisions of K.S.A. 1977 Supp. 79-2963 the decimal point in each of these levies should be moved one place to the left. Such levy then would be expressed at a rate in dollars or fraction thereof upon each one hundred dollars of assessed valuation.

Dorothy K. White
County Clerk

*Applicable to all of the following townships and cities: Erie and Greeley townships; and Cheney, Clearwater, Colwich, Derby, Mount Hope, Mulvane, Sedgwick, Valley Center cities. Applicable to portions of the following townships: Grand River and Union townships.

**Applicable to all of the following townships and cities: Afton, Attica, Delano, Eagle, Garden Plain, Grant, Gypsum, Illinois, Kechi, Lincoln, Minneha, Ohio, Park, Payne, Riverside, Rockford, Salem, Sherman, Valley Center, Viola, and Waco townships; and Andale, Bentley, Eastborough, Garden Plain, Goddard, Haysville, Kechi, Maize, and Viola cities. Applicable to portions of the following townships: Grand River and Union townships.

Table Four

SECOND AND THIRD C

| | General Operating | Bond and Interest | Library | No-Fund Warrants | Industrial Development | Noxious Weeds | Recreation & Parks | Special Building | Police Fire, and Ambulance |
|-----------------------------------|----------------------|-------------------------|---------|---------------------|---------------------------|------------------|-----------------------|---------------------|----------------------------------|
| Cities of the Second Class | | | | | | | | | |
| Derby.....56-01 | 12.367 | 5.058 | 2.940 | --- | --- | --- | 4.337 | --- | 1.960 |
| Haysville.....60-02 | 13.436 | 19.044 | 2.953 | --- | --- | --- | --- | --- | 1.021 |
| Valley Center.....65-01 | 14.349 | 13.224 | 1.316 | 1.063 | --- | --- | .983 | --- | 1.965 |
| Cities of the Third Class | | | | | | | | | |
| Andale.....51-01 | 13.531 | 6.340 | --- | --- | --- | .591 | --- | --- | 1.981 |
| Bel Aire.....69-01 | 4.548 | 8.864 | --- | --- | --- | --- | --- | .265 | --- |
| Bentley.....52-01 | 6.857 | 25.212 | --- | --- | --- | --- | --- | --- | --- |
| Cheney.....53-01 | 18.157 | 18.458 | 1.961 | --- | .091 | --- | --- | --- | 1.471 |
| Clearwater.....54-01 | 11.354 | 20.408 | 1.960 | 3.920 | --- | --- | --- | --- | 1.960 |
| Colwich.....55-01 | 10.261 | 17.949 | 1.995 | --- | --- | --- | --- | --- | 1.995 |
| Eastborough.....57-01 | 9.227 | --- | --- | --- | --- | --- | --- | --- | --- |
| Garden Plain.....58-01 | 7.155 | 10.424 | --- | --- | --- | --- | --- | --- | 1.894 |
| Goddard.....59-01 | 7.577 | 13.855 | 1.475 | --- | --- | --- | --- | --- | --- |
| Kechi.....61-01 | 8.117 | 9.523 | --- | 7.275 | --- | --- | --- | --- | --- |
| Maize.....62-01 | 16.524 | 7.799 | --- | --- | --- | --- | --- | --- | 1.952 |
| Mount Hope.....63-01 | 17.955 | 10.504 | 1.476 | --- | --- | --- | --- | --- | 1.817 |
| Mulvane.....64-01 | 20.925 | 9.815 | 2.307 | 1.714 | .445 | .445 | --- | --- | --- |
| Park City.....70-01 | 18.259 | .182 | --- | --- | --- | --- | --- | --- | --- |
| Sedgwick.....68-01 | 7.300 | 24.710 | 3.990 | --- | 1.000 | --- | --- | --- | 2.000 |
| Viola.....66-01 | 28.355 | --- | --- | --- | --- | .999 | --- | --- | --- |

*Employee's Benefit includes Social Security, Employees' Retirement, Workmens' Compensation, and Unemployment Insurance.

Tax Levies

100, or fraction thereof, of the property—or in mills per \$1.00 of valuation

City, Kansas

CITY OF WICHITA*

Table Two

Line

WICHITA FIRE DISTRICT
WICHITA FOUNDATION LEVIES

WICHITA CITY LEVIES
CLASS CITY LEVIES
LEVIES

DISTRICT LEVIES

| Taxing Unit Code | Outside Industrial Districts | Inside Wichita Industrial | Inside Koch Industrial |
|---|------------------------------|---------------------------|------------------------|
| | 67-02 | 67-03 | 67-15 |
| General Operating..... | 12.612 | 12.612 | 12.612 |
| Bond and Interest..... | 9.144 | 9.144 | 1.397 |
| Social Security..... | 1.202 | 1.202 | 1.202 |
| Employees' Retirement..... | 1.818 | 1.818 | 1.818 |
| Noxious Weeds..... | .023 | - - - | - - - |
| Park-Library-Art Museum..... | 5.673 | - - - | - - - |
| Forestry..... | .975 | - - - | - - - |
| Flood Control Maintenance..... | .336 | .336 | .336 |
| Transit System..... | 1.192 | 1.192 | 1.192 |
| Police and Fire Pension..... | 4.677 | 4.677 | 4.677 |
| Public Building Commission..... | .395 | .395 | .395 |
| Unemployment Insurance..... | .295 | .295 | .295 |
| Special Liability..... | .316 | .316 | .316 |
| No Fund Warrants..... | - - - | - - - | - - - |
| TOTAL CITY OPERATION | 38.658 | 31.987 | 24.240 |
| Unified School District #259..... | 52.871 | 52.871 | 52.871 |
| Wichita State University..... | 1.500 | 1.500 | 1.500 |
| State and County (from Table One)... | 17.401 | 17.401 | 17.401 |
| TOTAL LEVY (for most sections of City) | 110.430 | 103.759 | 96.012 |

*See Table Three for miscellaneous levies applicable to portions of the City of Wichita.

MISCELLANEOUS WICHITA CITY LEVIES

(applicable to the taxing units described)

Table Three

| | Tax Unit Code | State and County | City of Wichita | W.S.U. | School District | Miscellaneous District | TOTAL LEVY |
|---|---------------|------------------|-----------------|--------|-----------------|------------------------|------------|
| 19-MWW (U.S.D. 259 in Middle Walnut River Watershed)..... | 67-23 | 17.401 | 38.658 | 1.500 | 52.871 | 1.660 | 112.090 |
| 19-MWW-PMESD (as above in Park Meadows Sewer District)..... | 67-25 | 17.401 | 38.658 | 1.500 | 52.871 | 7.794 | 118.224 |
| 19-RD (Wichita U.S.D. 259, in Riverside Drainage District)..... | 67-07 | 17.401 | 38.658 | 1.500 | 52.871 | 1.324 | 111.754 |
| 19T81-JPC (U.S.D. 259, not paying old 259 bonds)..... | 67-12 | 17.401 | 38.658 | 1.500 | 50.576 | - - - | 108.135 |
| 20 (Derby U.S.D. 260)..... | 67-08 | 17.401 | 38.658 | 1.500 | 33.085 | - - - | 90.644 |
| 21 (Haysville U.S.D. 261)..... | 67-09 | 17.401 | 38.658 | 1.500 | 55.793 | - - - | 113.352 |
| 21-RD (as above in Riverside Drainage District)..... | 67-10 | 17.401 | 38.658 | 1.500 | 55.793 | 1.324 | 114.676 |
| 22 (Valley Center U.S.D. 262)..... | 67-21 | 17.401 | 38.658 | 1.500 | 51.535 | - - - | 109.094 |
| 25 (Goddard U.S.D. 265)..... | 67-14 | 17.401 | 38.658 | 1.500 | 53.304 | - - - | 110.863 |
| 26 (Maize U.S.D. 266)..... | 67-19 | 17.401 | 38.658 | 1.500 | 57.736 | - - - | 115.295 |
| 25 (Circle U.S.D. 375)..... | 67-18 | 17.401 | 38.658 | 1.500 | 31.790 | - - - | 89.349 |

CLASS CITY LEVIES

| Utility | Employee | Street | Special | Audit | Street | TOTAL | State | Township | School | Cemetery | Regional | TOTAL |
|---------|----------|------------------|-----------|-------|----------|--------|------------|----------|--------|----------|----------|---------|
| charges | Benefits | Constr. & Maint. | Liability | | Lighting | City | and County | | | District | Library | LEVY |
| 1.345 | 4.903 | .272 | 1.173 | - - - | - - - | 36.355 | 17.401 | - - - | 33.085 | - - - | - - - | 86.841 |
| - - - | 9.918 | - - - | - - - | - - - | - - - | 46.372 | 27.007 | - - - | 55.793 | .213 | - - - | 129.385 |
| 1.620 | 5.582 | - - - | - - - | - - - | - - - | 42.102 | 17.401 | - - - | 51.535 | - - - | - - - | 111.038 |
| - - - | 3.120 | - - - | - - - | - - - | - - - | 25.563 | 27.007 | - - - | 58.176 | - - - | .493 | 111.239 |
| - - - | - - - | - - - | - - - | - - - | - - - | 13.677 | 27.007 | - - - | 52.871 | - - - | .493 | 94.048 |
| - - - | - - - | - - - | - - - | - - - | - - - | 32.069 | 27.007 | - - - | 61.460 | - - - | .493 | 121.029 |
| - - - | 1.590 | - - - | - - - | - - - | - - - | 41.728 | 17.401 | .086 | 54.196 | - - - | - - - | 113.411 |
| - - - | 4.055 | - - - | .384 | - - - | - - - | 44.041 | 17.401 | - - - | 38.225 | 1.926 | - - - | 101.593 |
| - - - | 1.995 | - - - | 1.226 | - - - | - - - | 35.421 | 17.401 | - - - | 54.955 | - - - | - - - | 107.777 |
| - - - | 5.718 | - - - | - - - | - - - | - - - | 14.945 | 27.007 | - - - | 52.871 | - - - | .493 | 95.316 |
| - - - | .930 | - - - | - - - | - - - | - - - | 20.403 | 27.007 | - - - | 54.955 | - - - | .493 | 102.858 |
| - - - | 1.554 | - - - | - - - | - - - | - - - | 24.461 | 27.007 | .027 | 53.304 | - - - | - - - | 104.799 |
| - - - | .543 | - - - | .186 | - - - | - - - | 25.644 | 27.007 | - - - | 52.871 | - - - | .493 | 106.015 |
| 1.175 | 1.749 | - - - | 1.803 | - - - | - - - | 33.002 | 27.007 | - - - | 57.736 | .224 | .493 | 118.462 |
| - - - | 3.323 | - - - | - - - | - - - | - - - | 33.258 | 17.401 | .461 | 40.307 | - - - | - - - | 91.427 |
| - - - | 5.995 | - - - | .445 | - - - | 1.856 | 45.764 | 17.401 | - - - | 49.816 | 1.830 | - - - | 114.811 |
| - - - | 2.436 | - - - | - - - | .209 | - - - | 21.086 | 27.007 | - - - | 52.871 | - - - | .493 | 101.457 |
| - - - | 1.670 | - - - | - - - | .990 | - - - | 41.660 | 17.401 | - - - | 69.670 | .190 | - - - | 128.921 |
| - - - | - - - | - - - | - - - | - - - | - - - | 29.354 | 27.007 | .488 | 56.930 | - - - | .493 | 114.272 |

1982 Ad Valorem
In dollars as they apply to each
assessed valuation of Tangible Proper
Sedgwick
P

SCHOOL DISTRICT LEVIES

Table Five

| UNIFIED SCHOOL DISTRICTS | Bond Code* | General | Special Capital Outlay | Recreation | Special Assessments | Trans- portation | Historical Society | Bond & Interest (Old) | Bond & Interest (Old) | Bond & Interest (New) | TOTAL |
|--|------------|---------|------------------------|------------|---------------------|------------------|--------------------|-----------------------|-----------------------|-----------------------|--------|
| Remington Jt. #206..... | A | 37,940 | 4,000 | - | - | - | - | 2,295 | - | - | 41,940 |
| Wichita #259..... | B | 46,665 | 3,911 | - | - | - | - | - | - | - | 52,871 |
| Derry #260..... | C | 27,124 | 3,983 | .996 | .982 | - | - | 6,763 | - | - | 33,085 |
| Haysville #261..... | D | 44,996 | 3,930 | - | .104 | - | - | 2,271* | 2,335** | - | 51,535 |
| Valley Center Jt. #262..... | E | 45,791 | - | 1,000 | - | - | 1,000 | 8,601 | - | - | 49,816 |
| Mulvane Jt. #263..... | F | 39,215 | - | - | - | - | - | 3,033 | - | - | 38,225 |
| Clearwater Jt. #264..... | G | 31,464 | 3,728 | - | - | - | - | 9,691 | - | - | 53,304 |
| Goddard #265..... | H | 43,613 | - | - | - | - | - | 10,443 | - | - | 57,736 |
| Maize #266..... | J | 40,372 | 3,955 | - | 2,966 | - | - | 2,433 | - | - | 54,955 |
| Renwick Jt. #267..... | K | 44,140 | 3,958 | .507 | - | .748 | - | 4,169 | - | - | 54,196 |
| Cheney Jt. #268..... | L | 45,537 | 3,983 | - | - | - | - | 4,169 | - | - | 40,307 |
| Haven Jt. #312..... | M | 40,307 | - | - | - | - | - | 2,270 | - | 3,890 | 44,180 |
| Kingman Jt. #331..... | N | 36,770 | - | 1,250 | - | - | - | 1,740 | - | - | 56,930 |
| Conway Springs Jt. #356..... | P | 50,620 | 4,000 | .570 | - | - | - | 9,140 | - | - | 52,380 |
| Burton Jt. #369..... | Q | 39,240 | 4,000 | - | - | - | - | 1,640 | - | - | 31,790 |
| Circle Jt. #375..... | R | 26,150 | 4,000 | - | - | - | - | 11,260 | - | - | 77,550 |
| Andover Jt. #385..... | S | 62,130 | 4,000 | - | .160 | - | - | 7,130 | - | - | 65,770 |
| Rose Hill Jt. #394..... | V | 54,140 | 4,000 | .500 | - | - | - | 14,450 | - | - | 69,670 |
| Sedgwick Jt. #439..... | W | 54,360 | - | .860 | - | - | - | 6,180 | - | - | 61,460 |
| Halstead Jt. #440..... | Y | 51,280 | 4,000 | - | - | - | - | - | - | - | - |
| *Levy applicable to U.S.D. 262 bonds issued before 1967. | | | | | | | | | | | |
| **Levy applicable to U.S.D. 262 bonds issued after 1967. | | | | | | | | | | | |
| DISORGANIZED SCHOOL DISTRICTS | | | | | | | | | | | |
| Wichita #1..... | | - | - | - | - | - | - | - | - | - | - |
| St. Joseph's #189..... | | - | - | - | - | - | - | 3,221 | - | - | 3,221 |

*App
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PLEASE NOTE:

Applicable levies for disorganized school districts and disorganized rural high school districts must be determined by the respective school district levies to determine total school levies.

orem Tax Levies
r \$1,000, or fraction thereof, of the
—or in mills per \$1.00 of assessed valuation
County, Kansas
ge Two

Table Six

TOWNSHIP LEVIES*

| Township | General | Road | Cemetery | Noxious Weeds | Fire | Special Fire | Library | Township Hall | No-Fund Warrant | TOTAL TOWNSHIP | State and County | Regional Library | TOTAL LEVY |
|-----------------|---------|-------|----------|---------------|------|--------------|---------|---------------|-----------------|----------------|------------------|------------------|------------|
| Afton..... | --- | 4.771 | --- | .294 | --- | --- | --- | --- | --- | 5.065 | 27.007 | .493 | 32.565 |
| Attica..... | --- | 4.235 | .027 | --- | --- | --- | --- | --- | --- | 4.262 | 27.007 | .493 | 31.762 |
| Delano..... | .200 | 4.780 | --- | .037 | --- | --- | --- | --- | --- | 5.017 | 27.007 | .493 | 32.517 |
| Eagle..... | --- | 4.748 | --- | .429 | --- | --- | --- | --- | --- | 5.177 | 27.007 | .493 | 32.677 |
| Erie..... | .113 | 4.679 | --- | --- | .896 | .896 | --- | --- | --- | 6.584 | 17.401 | .493 | 24.478 |
| Garden Plain... | --- | 4.762 | --- | --- | --- | --- | --- | --- | --- | 4.762 | 27.007 | .493 | 32.262 |
| Grand River.... | --- | 7.666 | --- | --- | .952 | .815 | --- | --- | --- | 9.433 | 17.401 | .493 | 27.327 |
| Grant..... | --- | 2.985 | --- | --- | --- | --- | --- | --- | --- | 2.985 | 27.007 | .493 | 30.485 |
| Greeley..... | --- | 4.216 | .461 | --- | .914 | .914 | .914 | --- | --- | 7.419 | 17.401 | --- | 24.820 |
| Gypsum..... | --- | 4.049 | --- | --- | --- | --- | --- | --- | --- | 4.049 | 27.007 | .493 | 31.549 |
| Illinois..... | --- | 4.739 | --- | .206 | --- | --- | --- | --- | --- | 4.945 | 27.007 | .493 | 32.445 |
| Kechi..... | --- | 2.027 | --- | --- | --- | --- | --- | --- | --- | 2.027 | 27.007 | .493 | 29.527 |
| Lincoln..... | --- | 6.206 | --- | --- | --- | --- | --- | --- | --- | 6.206 | 27.007 | .493 | 33.706 |
| Minneha..... | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | 27.007 | .493 | 27.500 |
| Morton..... | --- | 6.979 | .086 | .334 | .933 | .933 | .244 | --- | --- | 9.509 | 17.401 | --- | 26.910 |
| Ninnescah..... | --- | 5.608 | --- | .145 | .975 | .972 | --- | --- | --- | 7.700 | 17.401 | .493 | 25.594 |
| Ohio..... | --- | 4.583 | --- | --- | --- | --- | --- | --- | --- | 4.583 | 27.007 | .493 | 32.083 |
| Park..... | --- | 4.616 | --- | --- | --- | --- | --- | --- | --- | 4.616 | 27.007 | .493 | 32.116 |
| Payne..... | .500 | 6.819 | --- | --- | --- | --- | --- | .347 | --- | 7.666 | 27.007 | .493 | 35.166 |
| Riverside..... | --- | .550 | --- | --- | --- | --- | --- | --- | --- | .550 | 27.007 | .493 | 28.050 |
| Rockford..... | --- | 2.223 | --- | --- | --- | --- | --- | --- | --- | 2.223 | 27.007 | .493 | 29.723 |
| Salem..... | --- | 4.413 | --- | .059 | --- | --- | --- | .120 | --- | 4.592 | 27.007 | .493 | 32.092 |
| Sherman..... | --- | 7.367 | --- | 1.000 | --- | --- | --- | --- | --- | 8.367 | 27.007 | .493 | 35.867 |
| Union..... | --- | 1.507 | --- | --- | .337 | --- | .299 | --- | --- | 2.143 | 17.401 | --- | 19.544 |
| Valley Center.. | --- | 4.433 | --- | .242 | --- | --- | --- | --- | 2.952 | 7.627 | 27.007 | .493 | 35.127 |
| Viola..... | .488 | 7.443 | --- | .981 | --- | --- | .367 | .848 | --- | 10.127 | 27.007 | --- | 37.134 |
| Waco..... | --- | .860 | --- | --- | --- | --- | --- | --- | --- | .860 | 27.007 | .493 | 28.360 |

*Add school district levies, and miscellaneous district levies where applicable.
 NOTE: Portions of Grand river and Union townships pay County Fire District levy in lieu of township fire levies.

Table Seven

MISCELLANEOUS DISTRICT LEVIES

| | General | Employee Benefits | TOTAL LEVY |
|--|---------|-------------------|------------|
| Clearwater Cemetery..... | 1.926 | --- | 1.926 |
| Hillside Cemetery..... | .190 | --- | .190 |
| Mulvane-Littleton Cemetery..... | 1.830 | --- | 1.830 |
| Maize-Park Cemetery..... | .224 | --- | .224 |
| Waco Cemetery..... | .213 | --- | .213 |
| Big Arkansas Drainage..... | 3.031 | --- | 3.031 |
| Riverside Drainage..... | 1.324 | --- | 1.324 |
| Sedgwick Valley Drainage..... | 4.777 | --- | 4.777 |
| Crestview Country Club Improvement..... | 5.687 | --- | 5.687 |
| K-42 Estates Improvement..... | 4.775 | --- | 4.775 |
| Miles Village-Lake Waltanna Improvement. | 5.617 | --- | 5.617 |
| Oaklawn Improvement..... | 4.642 | --- | 4.642 |
| Springdale County Club Improvement..... | 5.713 | --- | 5.713 |
| Sunview Improvement..... | 1.724 | --- | 1.724 |
| West Millbrook Improvement..... | 4.765 | --- | 4.765 |
| South Central Kansas Library..... | .469 | .024 | .493 |
| Miles West Wind Lakes Estates Sewer..... | 6.134 | --- | 6.134 |
| Shadybrook Farm Joint Sewer..... | 6.134 | --- | 6.134 |
| Timberlakes-Springdale Joint Sewer..... | 6.134 | --- | 6.134 |
| Fairway Meadows Joint Sewer..... | 6.134 | --- | 6.134 |
| Park Meadows Estates Joint Sewer..... | 6.134 | --- | 6.134 |
| Crestview Sewer..... | 6.134 | --- | 6.134 |
| Rainbow Lakes Sewer..... | 6.134 | --- | 6.134 |
| Bridgwood Sewer..... | 6.134 | --- | 6.134 |
| Bramblewood Lateral Sewer..... | 6.134 | --- | 6.134 |
| Mid-Continent Industrial Park Sewer..... | 6.134 | --- | 6.134 |
| Valley Center Industrial Park Sewer..... | 6.134 | --- | 6.134 |
| Whitewater River Watershed, #22..... | 1.040 | --- | 1.040 |
| Middle Walnut River Watershed, #60..... | 1.660 | --- | 1.660 |

*Sewer Districts Levy against Real Estate Value only.

COMPARISON OF TANGIBLE PROPERTY TAX REVENUE
DELINQUENCIES AND EXPENDITURES BY FUND

| | <u>Actual 1981</u> | <u>1982</u> | <u>Estimated 1983</u> |
|--|------------------------|----------------------|---------------------------|
| <u>Current Tangible Property Tax</u> | | | |
| <u>Revenues</u> | | | |
| ✓ General Fund | \$ 8,763,879 | \$ 14,262,305 | \$ 11,625,278 |
| ✓ Park, Library, Art Museum | 4,582,187 | 3,560,853 | 5,058,066 |
| ✓ Forestry | 710,089 | 941,666 | 868,587 |
| Flood Control | 375,193 | 382,200 | 309,783 |
| Transit System | 1,164,488 | 1,311,259 | 1,098,116 |
| Employees Retirement | 1,901,118 | 2,196,903 | 1,675,219 |
| Social Security Contribution | 1,292,714 | 1,263,819 | 1,107,300 |
| ✓ Police and Fire Pension | 4,274,190 | 4,785,899 | 4,310,938 |
| Workers and Unemployment Compensation | 502,351 | 314,396 | 271,485 |
| General Debt and Interest | 5,981,757 | 6,173,000 | 8,393,076 |
| Public Building Commission | 341,092 | 337,457 | 363,690 |
| ✓ Noxious Weeds | 26,685 | 16,818 | 19,744 |
| Tort Liability | 141,816 | 416,193 | 291,913 |
| No Fund Warrants | -- | 186,418 | -- |
| Total Current Tangible Property Tax Revenue | \$ 30,057,559 | \$ 36,149,186 | \$ 35,393,195 |
| <u>Expenditures</u> | | | |
| General Fund | \$ 36,769,200 | \$ 44,526,725 | \$ 45,887,397 ✓ |
| Park, Library, Art Museum | 7,200,695 | 8,444,761 | 8,777,229 ✓ |
| Forestry | 1,104,975 | 1,407,604 | 1,353,032 ✓ |
| Flood Control | 418,552 | 503,222 | 479,751 ✓ |
| Transit System | 1,338,861 | 1,568,978 | 1,520,806 ✓ |
| Employees Retirement | 1,811,934 | 2,557,247 | 2,661,884 ✓ |
| Social Security Contribution | 1,403,393 | 1,562,637 | 1,571,980 ✓ |
| Police and Fire Pension | 4,777,951 | 5,621,917 | 5,612,533 ✓ |
| Workers and Unemployment Compensation | 471,936 | 613,094 | 580,407 ✓ |
| General Debt and Interest | 16,441,335 | 21,100,000 | 29,500,000 ✓ |
| Public Building Commission | 430,000 | 430,000 | 430,000 ✓ |
| Noxious Weeds | 67,586 | 67,384 | 66,025 ✓ |
| Tort Liability | 222,920 | 423,094 | 400,000 ✓ |
| No Fund Warrants | -- | 179,249 | -- |
| Total - Tax Supported Funds | \$ 72,459,338 | \$ 89,005,912 | \$ 98,841,044 |
| Special City Highway Gas Tax Fund | \$ 5,206,174 | \$ 5,117,531 | \$ 5,228,655 |
| Revenue Sharing | 177,980 | -- | -- |
| Tourism and Convention | 953,579 | 1,150,000 | 1,800,195 |
| Special Parks & Recreation (Alcohol) Fund | -- | -- | -- |
| Alcohol Programs | 509,468 | 800,000 | 884,011 |
| Central Inspection Division | -- | 1,878,617 | 1,762,777 |
| Total - Special Funds | \$ 6,847,201 | \$ 8,946,148 | \$ 9,675,638 |
| Water Utility | \$ 12,661,247 | \$ 15,540,708 | \$ 16,998,421 |
| Sewer Utility | 5,535,758 | 8,234,000 | 8,301,979 |
| Airport Fund | 11,393,071 | 13,144,248 | 8,427,118 |
| Landfill Fund | 347,739 | 678,363 | 662,159 |
| Total - Utility Funds | \$ 29,937,815 | \$ 37,597,319 | \$ 34,389,677 |
| Total Expenditures | \$109,244,354 | \$135,549,379 | \$142,906,359 |

ANNUAL BUDGET

COMPARISON OF THE ASSESSED VALUATION
AND MILL LEVIES FOR 1980, 1981 AND 1982

| Assessed Valuation-Tangible Property | 1980 | 1981 | 1982 |
|--------------------------------------|---------------|---------------|---------------|
| Total City | \$797,764,937 | \$861,641,557 | \$921,796,787 |
| Industrial District No. 1 | 22,844,569 | 29,198,471 | 25,720,407 |
| Outside Industrial District No. 1 | \$774,920,368 | \$832,443,086 | \$896,076,380 |
| Koch Industries | \$ -- | \$ 3,069,400 | \$ 4,453,975 |

Rate of Levy (Mills) Except Industrial District No. 1

| | | | |
|---------------------------------------|--------|--------|--------|
| General Fund | 11.458 | 16.553 | 12.612 |
| Park/Library/Art Museum | 6.166 | 4.294 | 5.673 |
| Forestry Fund | .956 | 1.136 | .975 |
| Flood Control | .490 | .444 | .336 |
| Transit System | 1.520 | 1.522 | 1.192 |
| Employees' Retirement | 2.482 | 2.550 | 1,818 |
| Social Security Contribution | 1.688 | 1.467 | 1.202 |
| Police and Fire Pension | 5.584 | 5.554 | 4.677 |
| Workers and Unemployment Compensation | .656 | .365 | .295 |
| General Debt and Interest | 7.835 | 7.196 | 9.144 |
| Public Building Commission | .446 | .392 | .395 |
| Noxious Weeds | .036 | .020 | .023 |
| Tort Liability | .185 | .483 | .316 |
| No Fund Warrants | -- | .216 | -- |
| | 39.502 | 42.192 | 38.658 |

Rate of Levy (Mills) Industrial District No. 1

| | | | |
|---------------------------------------|--------|--------|--------|
| General Fund | 11.458 | 16.553 | 12,612 |
| Flood Control | .490 | .444 | .336 |
| Transit System | 1.520 | 1.522 | 1.192 |
| Employees' Retirement | 2.482 | 2.550 | 1,818 |
| Social Security Contribution | 1.688 | 1.467 | 1.202 |
| Police and Fire Pension | 5.584 | 5.554 | 4.677 |
| Workers and Unemployment Compensation | .656 | .365 | .295 |
| General Debt and Interest | 7.580 | 6.964 | 9.144 |
| Public Building Commission | .446 | .392 | .395 |
| Tort Liability | .185 | .483 | .316 |
| No Fund Warrants | -- | .216 | -- |
| | 32.089 | 36.510 | 31.987 |

Rate of Levy (Mills) Koch Industries

| | | | |
|--|----|--------|--------|
| | -- | 29.865 | 24.240 |
|--|----|--------|--------|

Wichita State University Debt Requirement
and Program Development

| | | | |
|--|-------|-------|-------|
| | 1.500 | 1.500 | 1.500 |
|--|-------|-------|-------|

GENERAL FUND REVENUES

Actual 1981 Estimated 1983

| | | | |
|---------------------------------|-------------|--------------|--------------|
| Cash - January 1 (Unencumbered) | \$7,158,084 | \$ 7,038,438 | \$ 5,118,593 |
| Local Government Taxes | | | |
| Tangible Property | 8,763,879 | 13,713,755 | \$11,286,678 |
| Delinquent Tangible Property | 303,588 | 300,000 | 300,000 |
| Intangible Property | 3,154,872 | -- | -- |
| Delinquent Intangible Property | 18,498 | 17,000 | 55,000 |
| Special Assessment | 42,426 | 75,000 | 11,700,000 |
| Franchise | 8,524,598 | 9,900,000 | 125,000 |
| Dealers Vehicle Stamps | 16,859 | 125,000 | 2,070,508 |
| Motor Vehicle Tax | 1,269,917 | 1,812,038 | -- |

ANNUAL BUDGET

11

| | Actual | Estimated | |
|---|---------------------|---------------------|---------------------|
| | 1981 | 1982 | 1983 |
| <u>Permits</u> | | | |
| Building | \$ 711,364 | \$ -- | \$ -- |
| Electrical | 157,133 | -- | -- |
| Firearms | 4,090 | 4,500 | 4,500 |
| Mechanical | 156,621 | -- | -- |
| Plumbing & Gas Fitting | 116,923 | -- | -- |
| Streets | 44,538 | 46,000 | 46,000 |
| Hydrant Permits | 34,383 | 36,000 | 35,000 |
| Grading | -- | -- | -- |
| Sewer | 67,265 | -- | -- |
| <u>Total Permits</u> | <u>\$ 1,292,317</u> | <u>\$ 86,500</u> | <u>\$ 85,500</u> |
| <u>Municipal Courts Fines and Penalties</u> | | | |
| Municipal Courts | \$ 274,369 | \$ 360,000 | \$ 350,000 |
| Municipal Court Assessment Fees | 292,597 | 300,000 | 300,000 |
| Traffic Bureau | 1,550,705 | 1,880,500 | 1,841,606 |
| Expungement Fees & Forfeitures | 5,589 | 5,500 | 5,500 |
| Police Motor Cycle Grant | -- | 377,000 | 427,894 |
| <u>Total Municipal Court Fines and Penalties</u> | <u>\$2,123,260</u> | <u>\$ 2,923,000</u> | <u>\$ 2,925,000</u> |
| <u>Revenue from Use of Money and Property</u> | | | |
| Police SPIDER | \$ -- | \$ 31,000 | \$ 31,000 |
| Interest Earnings | 1,898,354 | 2,100,000 | 2,236,000 |
| Rents | 21,293 | 23,000 | 22,000 |
| Century II | 724,859 | 738,485 | 753,525 |
| Lawrence Dumont Stadium | 50,379 | -- | -- |
| Omnisphere | 59,050 | 60,000 | 56,050 |
| Building Maintenance | 207,432 | 170,000 | 170,000 |
| Police Helicopter | 18,000 | 23,730 | 20,000 |
| Engineering Construction Overhead | 59,119 | 60,000 | 60,000 |
| <u>Total Revenue from Use of Money and Property</u> | <u>\$3,038,486</u> | <u>\$ 3,206,215</u> | <u>\$ 3,348,575</u> |
| <u>Revenue from Other Agencies</u> | | | |
| K.G.&E. Purchase Street Lights | \$ -- | \$ 175,000 | \$ -- |
| Private Club Liquor Tax | 611,976 | 650,000 | 700,000 |
| State Revenue Sharing | 919,373 | 1,010,000 | 1,078,266 |
| Retail Sales Tax | 1,072,111 | 1,204,000 | 1,440,334 |
| Revenue Sharing | 2,669,821 | 2,981,922 | 2,544,003 |
| Non-Highway Fuel Tax | 7,850 | 8,000 | 8,000 |
| Bingo | 92,907 | 93,000 | 95,000 |
| Intergovernmental Services Revenues | 9,897 | 10,000 | 10,000 |
| <u>Total Revenue from Other Agencies</u> | <u>\$ 5,383,935</u> | <u>\$ 6,131,922</u> | <u>\$ 5,875,603</u> |
| <u>Charge for Current Services and Sales</u> | | | |
| Administrative Charges | \$ 1,044,762 | \$ 1,045,000 | \$ 900,000 |
| General Government | 195,678 | 195,000 | 79,000 |
| Safety | 110,902 | 112,000 | 115,000 |
| Parking Meters and Permits | 258,222 | 260,000 | 265,000 |
| Street Cut Repairs | 36,422 | 40,000 | 40,000 |
| Public Health & Shelter Services to County | 6,807 | 7,000 | 64,240 |
| <u>Total Charges for Current Services and Sales</u> | <u>\$ 1,652,793</u> | <u>\$ 1,659,000</u> | <u>\$ 1,463,340</u> |
| <u>Revenues for Reimbursed Expenses</u> | <u>\$ 183,692</u> | <u>\$ 1,997,450</u> | <u>\$ 1,000,000</u> |
| <u>Sale of Property Not Useful to City</u> | <u>4,395</u> | <u>--</u> | <u>--</u> |
| <u>Transfer from Discontinued Funds</u> | <u>17,197</u> | <u>--</u> | <u>--</u> |
| <u>Transfer from Active Funds</u> | <u>9,742</u> | <u>100,000</u> | <u>--</u> |
| Cash Overage (Shortage) | (676) | -- | -- |
| Add: Prior Year Adjustment | -- | -- | -- |
| <u>Total Revenues</u> | <u>\$43,807,638</u> | <u>\$49,645,318</u> | <u>\$45,887,397</u> |
| <u>Less: Expenditures</u> | <u>36,769,200</u> | <u>44,526,725</u> | <u>45,887,397</u> |
| Cash - December 31 (Unencumbered) | \$ 7,038,438 | \$ 5,118,593 | \$ -- |

CITY OF WICHITA

1983 Salary Ranges & Rates

Non-Commissioned Personnel

| A | B | C | D | E | F | BIWEEKLY | 40-HR | ANNUAL | MONTHLY | 56-HR |
|-----|-----|-----|-----|-----|-----|----------|--------|-----------|----------|--------|
| 606 | | | | | | 300.29 | 3.754 | 7,807.54 | 650.63 | 2.681 |
| 607 | 606 | | | | | 311.83 | 3.898 | 8,107.58 | 675.63 | 2.784 |
| 608 | 607 | 606 | | | | 324.06 | 4.051 | 8,425.56 | 702.13 | 2.893 |
| 609 | 608 | 607 | 606 | | | 337.06 | 4.213 | 8,763.56 | 730.30 | 3.009 |
| 610 | 609 | 608 | 607 | 606 | | 350.80 | 4.385 | 9,120.80 | 760.07 | 3.132 |
| 611 | 610 | 609 | 608 | 607 | 606 | 365.37 | 4.567 | 9,499.62 | 791.64 | 3.262 |
| 612 | 611 | 610 | 609 | 608 | 607 | 380.83 | 4.760 | 9,901.58 | 825.13 | 3.400 |
| 613 | 612 | 611 | 610 | 609 | 608 | 397.21 | 4.965 | 10,327.46 | 860.62 | 3.547 |
| 614 | 613 | 612 | 611 | 610 | 609 | 414.58 | 5.182 | 10,779.08 | 898.26 | 3.702 |
| 615 | 614 | 613 | 612 | 611 | 610 | 433.00 | 5.413 | 11,258.00 | 938.17 | 3.866 |
| 616 | 615 | 614 | 613 | 612 | 611 | 452.50 | 5.656 | 11,765.00 | 980.42 | 4.040 |
| 617 | 616 | 615 | 614 | 613 | 612 | 473.16 | 5.915 | 12,302.16 | 1,025.18 | 4.225 |
| 618 | 617 | 616 | 615 | 614 | 613 | 495.10 | 6.189 | 12,872.60 | 1,072.72 | 4.421 |
| 619 | 618 | 617 | 616 | 615 | 614 | 518.33 | 6.479 | 13,476.58 | 1,123.05 | 4.628 |
| 620 | 619 | 618 | 617 | 616 | 615 | 542.96 | 6.787 | 14,116.96 | 1,176.41 | 4.848 |
| 621 | 620 | 619 | 618 | 617 | 616 | 569.07 | 7.113 | 14,795.82 | 1,232.99 | 5.081 |
| 622 | 621 | 620 | 619 | 618 | 617 | 596.76 | 7.460 | 15,515.76 | 1,292.98 | 5.328 |
| 623 | 622 | 621 | 620 | 619 | 618 | 626.07 | 7.826 | 16,277.82 | 1,356.49 | 5.590 |
| 624 | 623 | 622 | 621 | 620 | 619 | 657.16 | 8.215 | 17,086.16 | 1,423.85 | 5.868 |
| 625 | 624 | 623 | 622 | 621 | 620 | 690.14 | 8.627 | 17,943.64 | 1,495.30 | 6.162 |
| 626 | 625 | 624 | 623 | 622 | 621 | 725.06 | 9.063 | 18,851.56 | 1,570.96 | 6.474 |
| 627 | 626 | 625 | 624 | 623 | 622 | 762.09 | 9.526 | 19,814.34 | 1,651.20 | 6.804 |
| 628 | 627 | 626 | 625 | 624 | 623 | 801.37 | 10.017 | 20,835.62 | 1,736.30 | 7.155 |
| 629 | 628 | 627 | 626 | 625 | 624 | 842.97 | 10.537 | 21,917.22 | 1,826.44 | 7.527 |
| | 629 | 628 | 627 | 626 | 625 | 887.07 | 11.088 | 23,063.82 | 1,921.99 | 7.920 |
| | | 629 | 628 | 627 | 626 | 933.83 | 11.673 | 24,279.58 | 2,023.30 | 8.338 |
| | | | 629 | 628 | 627 | 983.38 | 12.292 | 25,567.88 | 2,130.66 | 8.780 |
| | | | | 629 | 628 | 1,035.92 | 12.949 | 26,933.92 | 2,244.49 | 9.249 |
| | | | | | 629 | 1,091.61 | 13.645 | 28,381.86 | 2,365.16 | 9.747 |
| 630 | | | | | | 863.40 | 10.793 | 22,448.40 | 1,870.70 | 7.709 |
| 631 | 630 | | | | | 910.15 | 11.377 | 23,663.90 | 1,971.99 | 8.126 |
| 632 | 631 | 630 | | | | 959.71 | 11.996 | 24,952.46 | 2,079.37 | 8.569 |
| | 632 | 631 | 630 | | | 1,012.24 | 12.653 | 26,318.24 | 2,193.19 | 9.038 |
| | | 632 | 631 | 630 | | 1,067.93 | 13.349 | 27,766.18 | 2,313.85 | 9.535 |
| | | | 632 | 631 | 630 | 1,126.94 | 14.087 | 29,300.44 | 2,441.70 | 10.062 |
| | | | | 632 | 631 | 1,189.51 | 14.869 | 30,927.26 | 2,577.27 | 10.621 |
| | | | | | 632 | 1,255.82 | 15.698 | 32,651.32 | 2,720.94 | 11.213 |

| GRADE | MINIMUM | MIDPOINT | MAXIMUM |
|-------|---------|----------|---------|
| E-12 | 25,800 | 30,400 | 35,000 |
| E-11 | 27,100 | 31,900 | 36,700 |
| E-10 | 28,100 | 33,500 | 38,900 |
| E-9 | 28,600 | 35,200 | 41,800 |
| E-8 | 30,700 | 37,000 | 43,300 |
| E-7 | 32,100 | 38,900 | 45,700 |
| E-6 | 33,600 | 41,000 | 48,400 |
| E-5 | 36,000 | 44,100 | 52,200 |
| E-4 | 39,300 | 48,500 | 57,700 |
| E-3 | 42,600 | 53,300 | 64,000 |
| E-2 | 46,640 | 58,300 | 69,960 |
| E-1 | 56,434 | 70,543 | 84,652 |

1983 Salary Ranges & Rates

Commissioned Police & Fire Personnel

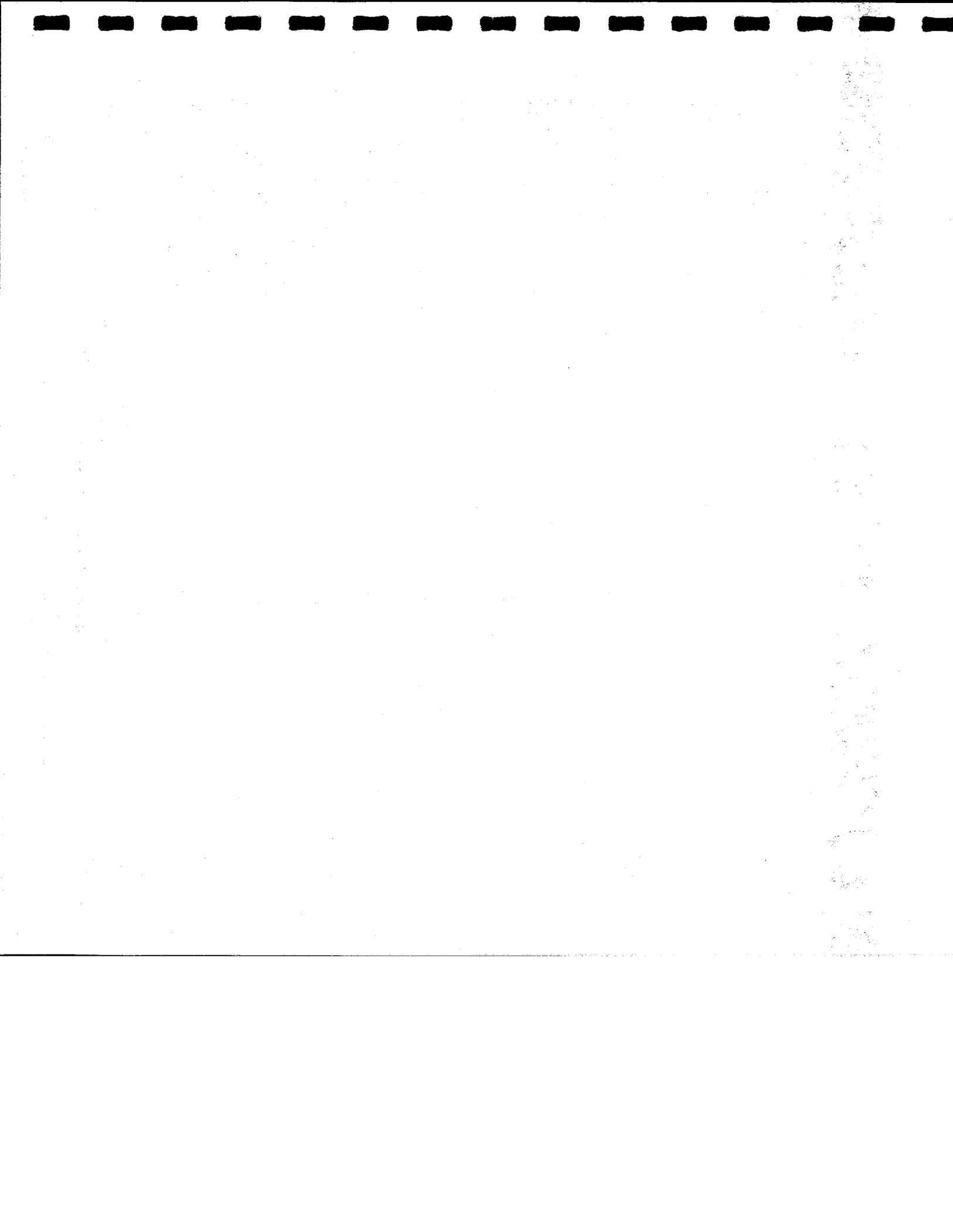
| A | B | C | D | E | F | BIWEEKLY | 40-HR | ANNUAL | MONTHLY | 56-HR |
|-----|-----|-----|-----|-----|-----|----------|--------|-----------|----------|--------|
| 706 | | | | | | 303.86 | 3,798 | 7,900.36 | 658.36 | 2,713 |
| 707 | 706 | | | | | 315.62 | 3,945 | 8,206.12 | 683.84 | 2,818 |
| 708 | 707 | 706 | | | | 328.07 | 4,101 | 8,529.82 | 710.82 | 2,929 |
| 709 | 708 | 707 | 706 | | | 341.29 | 4,266 | 8,873.54 | 739.46 | 3,047 |
| 710 | 709 | 708 | 707 | 706 | | 355.29 | 4,441 | 9,237.54 | 769.80 | 3,172 |
| 711 | 710 | 709 | 708 | 707 | 706 | 370.13 | 4,627 | 9,623.38 | 801.95 | 3,305 |
| 712 | 711 | 710 | 709 | 708 | 707 | 385.89 | 4,824 | 10,033.14 | 836.10 | 3,446 |
| 713 | 712 | 711 | 710 | 709 | 708 | 402.58 | 5,032 | 10,467.08 | 872.26 | 3,594 |
| 714 | 713 | 712 | 711 | 710 | 709 | 420.27 | 5,253 | 10,927.02 | 910.59 | 3,753 |
| 715 | 714 | 713 | 712 | 711 | 710 | 439.02 | 5,488 | 11,414.52 | 951.21 | 3,920 |
| 716 | 715 | 714 | 713 | 712 | 711 | 458.90 | 5,736 | 11,931.40 | 994.28 | 4,097 |
| 717 | 716 | 715 | 714 | 713 | 712 | 479.93 | 5,999 | 12,478.18 | 1,039.85 | 4,285 |
| 718 | 717 | 716 | 715 | 714 | 713 | 502.27 | 6,278 | 13,059.02 | 1,088.25 | 4,485 |
| 719 | 718 | 717 | 716 | 715 | 714 | 525.94 | 6,574 | 13,674.44 | 1,139.54 | 4,696 |
| 720 | 719 | 718 | 717 | 716 | 715 | 551.01 | 6,888 | 14,326.26 | 1,193.86 | 4,920 |
| 721 | 720 | 719 | 718 | 717 | 716 | 577.60 | 7,220 | 15,017.60 | 1,251.47 | 5,157 |
| | 721 | 720 | 719 | 718 | 717 | 605.81 | 7,573 | 15,751.06 | 1,312.59 | 5,409 |
| | | 721 | 720 | 719 | 718 | 635.68 | 7,946 | 16,527.68 | 1,377.31 | 5,676 |
| | | | 721 | 720 | 719 | 667.34 | 8,342 | 17,350.84 | 1,445.90 | 5,958 |
| | | | | 721 | 720 | 700.91 | 8,761 | 18,223.66 | 1,518.64 | 6,258 |
| | | | | | 721 | 736.49 | 9,206 | 19,148.74 | 1,595.73 | 6,576 |
| | | | | | | 620.44 | 9,206 | 19,148.74 | 1,595.73 | 6,576 |
| | | | | | | 651.17 | 8,140 | 16,930.42 | 1,410.87 | 5,814 |
| 722 | 722 | | | | | 683.73 | 8,547 | 17,776.98 | 1,481.42 | 6,105 |
| 723 | 723 | 722 | | | | 718.25 | 8,978 | 18,674.50 | 1,556.21 | 6,413 |
| 724 | 724 | 723 | 722 | | | 754.83 | 9,435 | 19,625.58 | 1,635.47 | 6,743 |
| 725 | 725 | 724 | 723 | 722 | | 793.61 | 9,920 | 20,633.66 | 1,719.49 | 7,086 |
| 726 | 726 | 725 | 724 | 723 | 722 | 834.72 | 10,434 | 21,702.72 | 1,808.56 | 7,453 |
| | | 726 | 725 | 724 | 723 | 878.31 | 10,979 | 22,836.06 | 1,903.01 | 7,842 |
| | | | 726 | 725 | 724 | 924.51 | 11,556 | 24,037.26 | 2,003.11 | 8,255 |
| | | | | 726 | 725 | 973.47 | 12,168 | 25,310.22 | 2,109.19 | 8,692 |
| 727 | 727 | | | | 726 | 774.21 | 9,678 | 20,129.46 | 1,677.46 | 6,913 |
| 728 | 728 | 727 | | | | 814.19 | 10,177 | 21,168.94 | 1,764.38 | 7,270 |
| 729 | 729 | 728 | 727 | | | 856.56 | 10,707 | 22,270.56 | 1,855.88 | 7,648 |
| | | | | 727 | | 901.52 | 11,269 | 23,439.52 | 1,953.29 | 8,049 |
| | | 729 | 728 | 727 | | 949.12 | 11,864 | 24,677.12 | 2,056.43 | 8,474 |
| | | | | | 727 | 999.60 | 12,495 | 25,989.60 | 2,165.80 | 8,925 |
| | | | | | 728 | 1,053.12 | 13,164 | 27,381.12 | 2,281.76 | 9,403 |
| | | | | | 729 | 1,109.82 | 13,873 | 28,855.32 | 2,404.61 | 9,909 |
| | | | | | | 877.84 | 10,973 | 22,823.84 | 1,901.99 | 7,838 |
| 730 | 730 | | | | | 925.44 | 11,568 | 24,061.44 | 2,005.12 | 8,263 |
| 731 | 731 | 730 | | | | 975.92 | 12,199 | 25,373.92 | 2,114.49 | 8,714 |
| 732 | 732 | 731 | 730 | | | 1,029.44 | 12,868 | 26,765.44 | 2,230.45 | 9,191 |
| | | | | 730 | | 1,086.14 | 13,577 | 28,239.64 | 2,353.30 | 9,698 |
| | | 732 | 731 | 730 | | 1,146.25 | 14,328 | 29,802.50 | 2,483.54 | 10,234 |
| | | | | | 732 | 1,210.00 | 15,125 | 31,460.00 | 2,621.67 | 10,804 |
| | | | | | 732 | 1,277.55 | 15,969 | 33,216.30 | 2,768.03 | 11,407 |

| GRADE | MINIMUM | MIDPOINT | MAXIMUM |
|-------|---------|----------|---------|
| E-12 | 25,800 | 30,400 | 35,000 |
| E-11 | 27,100 | 31,900 | 36,700 |
| E-10 | 28,100 | 33,500 | 38,900 |
| E-9 | 28,600 | 35,200 | 41,800 |

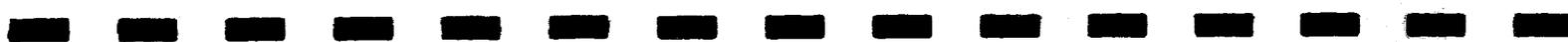
SUMMARY OF FULLTIME/PERMANENT/LOCALLY FUNDED
POSITIONS

| <u>DEPARTMENT</u> | <u>Positions</u> |
|----------------------------------|------------------|
| General Government | 100 |
| Human Resources | 6 |
| Community Facilities | 76 |
| Housing and Economic Development | 63 |
| Administration | 99 |
| Fire | 391 |
| Police | 578 |
| Emergency Communications | 48 |
| Engineering | 113 |
| Operations and Maintenance | 223 |
| Health | 112 |
| Planning | 25 |
| Park | 225 |
| Library | 93 |
| Art Museum | 14 |
| Metropolitan Transit Authority | 101 |
| Water | 303 |
| Airport Authority | 94 |
| | |
| TOTAL | 2,664 |

The total for the Metropolitan Transit Authority includes 89 Drivers/Mechanics who are not City of Wichita employees.



General Fund



SUMMARY OF REVENUESGENERAL FUND

| | <u>Actual</u> <u>1981</u> | <u>1982</u> | <u>Estimated</u> <u>1983</u> |
|---|------------------------------|---------------------|---------------------------------|
| Unencumbered Cash Balance, January 1 | \$ 7,158,084 | \$ 7,038,438 | \$ 5,118,593 |
| <u>Local Government Taxes</u> | | | |
| Tangible Property | \$ 8,763,879 | \$13,713,755 | \$11,286,678 |
| Delinquent Tangible Property | 303,588 | 300,000 | 300,000 |
| Intangible Property | 3,154,872 | -- | -- |
| Delinquent Intangible Property | 18,498 | 17,000 | -- |
| Special Assessment | 42,426 | 75,000 | 55,000 |
| Franchise | 8,524,598 | 9,900,000 | 11,700,000 |
| Dealers Vehicle Stamp | 16,859 | 125,000 | 125,000 |
| Motor Vehicle Tax | 1,269,917 | 1,812,038 | 2,070,508 |
| Total Local Government Taxes | \$22,094,637 | \$25,942,793 | \$25,537,186 |
| Licenses | \$ 849,780 | \$ 560,000 | \$ 533,600 |
| Permits | 1,292,317 | 86,500 | 85,500 |
| Municipal Court Fines and Penalties | 2,123,260 | 2,923,000 | 2,925,000 |
| Revenue from Use of Money and Property | 3,038,486 | 3,206,215 | 3,348,575 |
| Revenue from Other Agencies | 5,383,935 | 6,131,922 | 5,875,603 |
| Charges for Current Services and Sales | 1,652,793 | 1,659,000 | 1,463,340 |
| Revenues for Reimbursed Expenses | 183,692 | 1,997,450 | 1,000,000 |
| Sale of Property Not Useful to City | 4,395 | -- | -- |
| Transfer from Discontinued Funds | 17,197 | -- | -- |
| Transfer from Active Funds | 9,742 | 100,000 | -- |
| Cash Overage (Shortage) | (676) | -- | -- |
| TOTAL REVENUES | \$43,807,638 | \$49,645,318 | \$45,887,397 |

ANNUAL BUDGET

SUMMARY OF GENERAL FUND DEPARTMENTAL EXPENDITURES

| <u>Department</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|--|------------------------|------------------------|------------------------|
| General Government | \$ 2,339,788 | \$ 2,752,408 | \$ 2,919,679 |
| Community Facilities | 2,692,717 | 2,888,158 | 3,085,635 |
| Housing and Economic Development | 1,591,982 | 381,964 | 380,999 |
| Administration | 1,607,017 | 1,730,698 | 1,788,188 |
| Fire | 8,484,287 | 9,959,342 | 10,071,819 |
| Police | 11,928,797 | 14,150,612 | 14,755,462 |
| Emergency Communications (City) | 658,536 | 802,683 | 820,452 |
| Engineering (Street Lighting) | 1,529,049 | 1,818,102 | 2,268,726 |
| Operations and Maintenance | 1,841,025 | 1,952,047 | 2,192,913 |
| Storm Drains (Water) | 250,769 | 280,623 | 289,878 |
| Health (City) | 1,211,593 | 1,386,526 | 1,336,531 |
| Animal Care--Rabies Control | 345,934 | 402,708 | 468,110 |
| Planning (City) | 374,708 | 471,667 | 374,020 |
| Non-Departmental and Gas Tax Contribution | 1,912,995 | 5,549,187 | 5,134,985 |
| TOTAL | \$36,769,200 | \$44,526,725 | \$45,887,397 |
| <u>Account Classification</u> | | | |
| Personal Services | \$23,813,769 | \$26,782,336 | \$27,714,209(1) |
| Contractual Services | 6,265,168 | 6,569,078 | 7,408,907 |
| Commodities | 1,603,912 | 1,551,424 | 1,815,393 |
| Capital Outlay | 657,895 | 824,632 | 866,578 |
| Contribution to City/County Departments | 2,590,771 | 3,098,584 | 2,531,003 |
| Contribution to Trust Funds | 1,344,790 | 2,334,489 | 2,941,814 |
| Contribution to Federal Program | 11,511 | 376,998 | 427,894 |
| Reimbursed Expenditures | -- | 1,942,244 | 1,000,000 |
| Miscellaneous/Other/Gas Tax Contribution | 481,384 | 1,046,940 | 1,181,599 |
| TOTAL | \$36,769,200 | \$44,526,725 | \$45,887,397 |

| | | | | |
|-----------------|-----|----------------------------------|-----------------|----------|
| FUND GENERAL | 110 | DEPARTMENT GENERAL GOVERNMENT | DIVISION ALL | ACTIVITY |
|-----------------|-----|----------------------------------|-----------------|----------|

GENERAL GOVERNMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,953,850 | \$2,282,684 | \$2,384,218 |
| Contractual Services | 270,070 | 343,329 | 397,481 |
| Commodities | 110,205 | 120,333 | 129,415 |
| Capital Outlay | 5,663 | 6,062 | 8,565 |
| TOTAL | \$2,339,788 | \$2,752,408 | \$2,919,679 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|--|------------------------|------------------------|------------------------|
| City Commission | \$ 83,702 | \$ 102,625 | \$ 101,314 |
| City Manager | 233,264 | 267,860 | 275,188 |
| City Clerk | 195,526 | 223,754 | 219,242 |
| Personnel | 369,142 | 428,538 | 477,198 |
| Public Affairs Office | 67,623 | 88,273 | 82,272 |
| Historic Wichita Board | -- | 53,145 | 55,711 |
| Law | 468,315 | 507,400 | 587,425 |
| Municipal Court | 599,942 | 728,277 | 807,727 |
| Probation-Parole Program | 157,027 | 165,590 | 156,604 |
| Community Grievance Office | 44,011 | 52,033 | 53,245 |
| Civil Rights and Equal Employment Opportunity Commission (CREEOC) | 117,211 | 134,913 | 103,753 |
| Sister Cities | 4,025 | -- | -- |
| TOTAL | \$2,339,788 | \$2,752,408 | \$2,919,679 |

| | | | | | | | |
|-----------------|-----|-------------------------------|----|----------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT CITY COMMISSION | 01 | DIVISION | 010 | ACTIVITY | 50000 |
|-----------------|-----|-------------------------------|----|----------|-----|----------|-------|

WORK PROGRAM

Five City Commissioners are elected from the City-at-large, and together as the Board of City Commissioners constitute the City's governing body. The Board of Commissioners elects one of its members to serve one year as Mayor and another to serve as Vice-Mayor. The Mayor conducts meetings and hearings and represents the City on formal occasions. In the absence of the Mayor, the Vice-Mayor assumes the mayoral duties.

The Commission's role is to determine community needs and set both immediate and long-range policy to meet these needs. As a part of this role, the Commission closely considers the many appointments it makes to various commissions, advisory boards, and study groups.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Mayor | 1 | 1 | 1 | | \$ 12,500 | \$ 12,500 |
| Vice-Mayor | 1 | 1 | 1 | | 10,000 | 10,000 |
| City Commissioner | 3 | 3 | 3 | | 22,500 | 22,500 |
| Commission Aide | 0 | 1 | 1 | 623 | 17,356 | 17,979 |
| Administrative Secretary | 1 | 0 | 0 | -- | -- | -- |
| Secretary | 0 | 1 | 1 | 618/19 | 12,429 | 14,117 |
| Subtotal | 6 | 7 | 7 | | \$ 74,785 | \$ 77,096 |
| ADD: Longevity 27th Pay Period | | | | | 36 2,904 | 152 -- |
| LESS: Amount charged to: Public Affairs Office (½ Secretary) | | | | | (6,459) | (7,058) |
| TOTAL | | | | | \$ 71,266 | \$ 70,190 |

ANNUAL BUDGET

| | | | | |
|-----------------|--------------------------------|-------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT CITY MANAGER | 02 DIVISION | 050 ACTIVITY | 50000 |
|-----------------|--------------------------------|-------------|--------------|-------|

BUDGET COMMENTS

The 1983 budget for the City Manager's Office of \$275,188 represents an increase of \$7,328 or 2.7% above the 1982 adopted budget of \$267,860.

Personal Services reflect a decrease of \$2,739 as a result of not budgeting for the 27th pay period in 1983. Excluding the costs for the 27th pay period, personal services have increased \$6,020 due to merit salary increases, the 6% salary improvement and longevity. Personnel strength remains at the 1982 level of six full-time positions.

Contractual Services have increased \$9,967. Of this increase \$1,986 is attributable to Account 220 - Communications. This increase is a result of budgeting for PAO's centrex lines in the City Manager's budget. The majority of the increase in Contractual Services is due to the inclusion of \$7,000 in Account 295 for word processing equipment.

Commodities reflect a minor increase of \$100 for Equipment Maintenance costs.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$204,931 | \$238,015 | \$235,276 |
| TOTAL PERSONAL SERVICES | \$204,931 | \$238,015 | \$235,276 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 4,901 | 3,285 | 5,271 |
| 230 Transportation | 8,188 | 8,610 | 7,091 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 2,427 | 2,850 | 2,850 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 207 | 100 | 9,600 |
| TOTAL CONTRACTUAL SERVICES | \$ 15,723 | \$ 14,845 | \$ 24,812 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 10,044 | \$ 12,300 | \$ 12,300 |
| 320 Clothing and Linen | 41 | -- | -- |
| 330 Food, Drugs & Chemicals | 1,890 | 2,200 | 2,200 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 587 | 500 | 600 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| 395 Other Commodities | 48 | -- | -- |
| TOTAL COMMODITIES | \$ 12,610 | \$ 15,000 | \$ 15,100 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|----------------------------|----|----------|-----|----------------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION | 050 | ACTIVITY 50000 |
|-----------------|-----|----------------------------|----|----------|-----|----------------|

WORK PROGRAM

The City Manager is responsible for implementing all City policies, coordinating City departments in the effective administration of all laws and ordinances, and appointing and removing most City employees. Additionally, the City Manager prepares and submits an annual budget to the City Commission and advises the governing body on the City's financial condition and needs. The City Manager makes recommendations to the governing body but has no vote.

The Deputy City Manager assists in executing the responsibilities of the office and serves as Acting City Manager in the City Manager's absence. All department directors except the Director of Law report directly to the Deputy City Manager.

The Assistant City Manager is responsible for research, special assignments and correspondence; supervising the City Clerk's Office and City Manager's Office staff; personnel activities, including recruiting, training, job classification, labor negotiations, and grievance hearings.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| City Manager | 1 | 1 | 1 | E-1 | \$ 70,939 | \$ 70,939 |
| Deputy City Manager | 1 | 1 | 1 | E-2 | 59,893 | 59,893 |
| Assistant City Manager | 0 | 0 | 1 | 636 | -- | 38,470 |
| Executive Assistant to the City Manager | 1 | 1 | 0 | -- | 36,293 | -- |
| Executive Assistant | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| City Manager's Secretary | 1 | 1 | 1 | 622 | 18,692 | 19,814 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,784 | 18,852 |
| Subtotal | 6 | 6 | 6 | | \$227,722 | \$233,536 |
| Add: Longevity 27th Pay Period | | | | | 1,534 8,759 | 1,740 -- |
| TOTAL | | | | | \$238,015 | \$235,276 |

| FUND | 110 | DEPARTMENT | 02 | DIVISION | 090 | ACTIVITY | 50000 |
|---|-----|--------------|----|------------|-----------|-----------|-------|
| GENERAL | | CITY MANAGER | | CITY CLERK | | | |
| BUDGET COMMENTS | | | | | | | |
| <p>The 1983 budget of \$219,242 for the City Clerk's Division reflects a decrease of \$4,512 when compared to the 1982 budget of \$223,754.</p> <p>Personal Services reflect a decrease of \$7,113. Increases attributable to merit salary raises and the 6% salary improvement totaling \$11,711 are offset by two decreases, i.e. reduction of one Clerk II position and not budgeting for the 27th pay period in 1983. Personnel strength in 1983 is nine full-time positions compared to ten full-time positions in 1982. One-half of the salary of a Secretary is charged to the special assessment assistance program.</p> <p>Contractual Services reflect a minor decrease of \$508. Increases in Accounts 220, 230, 260 and 270 totaling \$1,105 are offset by a \$1,613 decrease in Account 295 which includes funds for storage of records at Underground Vault & Storage and equipment rental.</p> <p>Commodities increased \$1,399, all of which is in Account 310 - Printing, Postage and Office Supplies. This increase is largely due to increased activity in special assessments and printing costs.</p> <p>The 1983 budget for Capital Outlay is \$1,710 which includes funds for one typewriter and three letter-size file cabinets.</p> | | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | | |
| | | | | ACTUAL | BUDGET | BUDGET | |
| | | | | 1981 | 1982 | 1983 | |
| PERSONAL SERVICES | | | | | | | |
| 110 Salaries & Wages | | | | \$153,328 | \$177,698 | \$170,585 | |
| TOTAL PERSONAL SERVICES | | | | \$153,328 | \$177,698 | \$170,585 | |
| CONTRACTUAL SERVICES | | | | | | | |
| 210 Utilities | | | | \$ | \$ | \$ | |
| 220 Communications | | | | 2,464 | 2,245 | 2,733 | |
| 230 Transportation | | | | -- | 250 | 275 | |
| 240 Advertising | | | | -- | -- | -- | |
| 250 Insurance | | | | -- | -- | -- | |
| 260 Dues and Subscriptions | | | | 15 | 175 | 187 | |
| 270 Professional Services | | | | 8,892 | 8,250 | 8,830 | |
| 295 Other Contractual Services | | | | 14,607 | 18,974 | 17,361 | |
| TOTAL CONTRACTUAL SERVICES | | | | \$ 25,978 | \$29,894 | \$ 29,386 | |
| COMMODITIES | | | | | | | |
| 310 Office Supplies | | | | \$ 14,423 | \$ 13,987 | \$ 15,386 | |
| 320 Clothing and Linen | | | | -- | -- | -- | |
| 330 Food, Drugs & Chemicals | | | | -- | -- | -- | |
| 340 Opr. Supplies - Buildings & Improvements | | | | -- | -- | -- | |
| 350 Repair Parts - Buildings & Improvements | | | | -- | -- | -- | |
| 360 Operating Supplies - Equipment | | | | -- | -- | -- | |
| 370 Repair Parts - Equipment | | | | 1,797 | 2,175 | 2,175 | |
| 390 Minor Apparatus and Tools | | | | -- | -- | -- | |
| TOTAL COMMODITIES | | | | \$ 16,220 | \$ 16,162 | \$ 17,561 | |
| CAPITAL OUTLAY | | | | | | | |

| | | | | | | |
|-----------------|-----|----------------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION CITY CLERK | 090 | ACTIVITY 50000 |
|-----------------|-----|----------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

The City Clerk is the ex-officio clerk of the Board of City Commissioners, the Board of Bids and Contracts and the Staff Screening and Selection Committee, and is responsible for preparing minutes of all meetings and performing such other duties as may be directed by either the Governing Body or the City Manager.

This division is also responsible for 1) administering all Special Assessment Assistance and Deferred Assessment Programs; 2) coordinating bond and note processing; 3) ordinance processing; 4) Code Book revisions; and 5) maintaining official City records.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|-----------|--------|--------|-----------------------------|----------------|----------------|
| | BUDGET | BUDGET | BUDGET | | | |
| | 1981 | 1982 | 1983 | | | |
| City Clerk | 1 | 1 | 1 | 633 | \$ 34,355 | \$ 36,417 |
| Deputy City Clerk II | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Deputy City Clerk I | 1 | 1 | 1 | 625 | 21,759 | 23,064 |
| Administrative Aide I | 1 | 1 | 1 | 620 | 16,119 | 17,647 |
| Account Clerk II | 1 | 1 | 1 | 619 | 13,367 | 13,291 |
| Secretary | 2 | 2 | 2 | 618/19 | 27,450 | 31,413 |
| Data Control Clerk Clerk II | 1 | 2 | 2 | 617 | 24,748 | 26,070 |
| | 1 | 1 | 0 | -- | 11,275 | -- |
| Subtotal | 9 | 10 | 9 | | \$175,848 | \$176,284 |
| ADD: Longevity 27th Pay Period | | | | | 1,958 | 2,059 |
| | | | | | 6,844 | -- |
| LESS: Charges to Special Assessment Assistance Program (½ salary of Secretary I) | | | | | (6,952) | (7,758) |
| TOTAL | | | | | \$177,698 | \$170,585 |

| | | | | | | | |
|-----------------|-----|----------------------------|----|-----------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION PERSONNEL | 820 | ACTIVITY | 50000 |
|-----------------|-----|----------------------------|----|-----------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget for the Personnel Division shows an increase of \$48,660 or 11.4% above the 1982 budget of \$428,538.

Personal Services reflect an increase of \$24,134 due to merit salary and longevity pay increases and the 6% salary improvement. Based upon a review of personnel needs, one Personnel Technician II position has been eliminated from the 1983 budget and replaced with a Clerk II position. Total authorized positions remain at 14.

Contractual Services show an increase of \$24,454. Minor increases occur in Accounts 220, 240 and 260 with a major increase in Account 295. The increase of \$27,456 in Account 295 - Other Contractual Services - is due to the inclusion of funds to complete the on-line data retrieval system for Personnel.

Commodities reflect a minor increase of \$1,130 due to increased costs for equipment maintenance.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$280,277 | \$304,392 | \$328,526 |
| TOTAL PERSONAL SERVICES | \$280,277 | \$304,392 | \$328,526 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 5,586 | 6,410 | 6,859 |
| 230 Transportation | 3,915 | 1,000 | 1,000 |
| 240 Advertising | 3,909 | 3,460 | 3,979 |
| 250 Insurance | 40 | -- | -- |
| 260 Dues and Subscriptions | 1,634 | 1,250 | 1,280 |
| 270 Professional Services | 35,199 | 62,500 | 58,500 |
| 295 Other Contractual Services | 16,404 | 27,336 | 54,792 |
| TOTAL CONTRACTUAL SERVICES | \$ 66,687 | \$101,956 | \$126,410 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 14,490 | \$ 18,034 | \$ 17,533 |
| 320 Clothing and Linen | 850 | -- | -- |
| 330 Food, Drugs & Chemicals | 219 | 400 | 500 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 1,332 | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 458 | 404 | 1,935 |
| 390 Minor Apparatus and Tools | -- | 2,200 | 2,200 |
| 395 | -- | 94 | 94 |
| TOTAL COMMODITIES | \$ 17,349 | \$ 21,132 | \$ 22,262 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|----------------------------|----|-----------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION PERSONNEL | 820 | ACTIVITY | 50000 |
|-----------------|-----|----------------------------|----|-----------------------|-----|----------|-------|

WORK PROGRAM

The goal of the Personnel Division is to develop and administer personnel policies and procedures governing all City employees in accordance with merit principles. The personnel program includes classification, pay administration, recruitment, performance appraisal, orientation of new employees and maintenance of employee personnel records.

The Personnel Division processes all personnel transactions; provides employee services; provides training programs for all City employees designed to enhance upward mobility opportunities; monitors the equal opportunity and affirmative action program of the City of Wichita; and works with other City divisions, employee organizations and union representatives in handling employee grievances and negotiating union agreements.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|-----------------------------|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Personnel Director | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Employee Relations Officer | 1 | 1 | 1 | 633 | 32,528 | 34,479 |
| Senior Personnel Technician | 3 | 4 | 4 | 629 | 99,766 | 108,811 |
| Personnel Technician II | 4 | 3 | 2 | 626 | 45,733 | 47,437 |
| Administrative Aide I | 2 | 2 | 2 | 620 | 30,394 | 33,448 |
| Secretary | 2 | 2 | 2 | 618/19 | 31,886 | 34,172 |
| Data Control Clerk | 1 | 1 | 1 | 617 | 12,648 | 14,068 |
| Clerk II | 0 | 0 | 1 | 615 | -- | 13,383 |
| Subtotal | 14 | 14 | 14 | | \$291,302 | \$326,446 |
| ADD: Longevity | | | | | 1,791 | 2,080 |
| 27th Pay Period | | | | | 11,299 | -- |
| TOTAL | | | | | \$304,392 | \$328,526 |

| | | | | | | | |
|-----------------|-----|----------------------------|----|-----------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION PUBLIC AFFAIRS OFFICE | 860 | ACTIVITY | 50000 |
|-----------------|-----|----------------------------|----|-----------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget for the Public Affairs Division reflects a decrease of \$6,001 when compared to the 1982 adopted budget of \$88,273.

Personal Services reflect a decrease of \$4,652 below the 1982 budget. Overall costs for the 6% salary improvement and merit salary raises are reduced by decreases resulting from not budgeting for the 27th pay period and due to a review of personnel needs which resulted in the elimination of the Legislative Activities Coordinator position and the addition of a Public Information Officer at a lower range.

Contractual Services reflect an increase of \$1,679. The Communications Account decreased \$498 due to budgeting Centrex charges in the City Manager's budget. Minor increases totaling \$2,177 occur in Accounts 230, 260 and 295 as a result of costs associated with legislative travel, memberships, subscriptions and motor pool rental.

Account 310 decreased \$3,283 as a result of economies made in publication of the City Employee Newsletter.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 51,092 | \$ 67,035 | \$ 62,383 |
| TOTAL PERSONAL SERVICES | \$ 51,092 | \$ 67,035 | \$ 62,383 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 320 | 1,298 | 800 |
| 230 Transportation | 7,562 | 9,412 | 10,824 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 921 | -- | 665 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 1,305 | 200 | 300 |
| TOTAL CONTRACTUAL SERVICES | \$ 10,108 | \$ 10,910 | \$ 12,589 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 4,831 | \$ 9,783 | \$ 6,500 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 1,433 | 250 | 500 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | 159 | 295 | 300 |
| 370 Repair Parts - Equipment | -- | -- | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 6,423 | \$ 10,328 | \$ 7,300 |
| CAPITAL OUTLAY | | | |
| 440 Office Equipment | | | |

| | | | | | | |
|-----------------|-----|----------------------------|----|-----------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION PUBLIC AFFAIRS OFFICE | 860 | ACTIVITY 50000 |
|-----------------|-----|----------------------------|----|-----------------------------------|-----|-------------------|

WORK PROGRAM

The Public Affairs Office is charged with creating and maintaining open communication between citizens and City government. Work areas include: preparing and disseminating information to the news media; assisting all City offices in providing photographic services and special news conference scheduling; presenting the City's legislative "package" to the Kansas Legislature and monitoring legislation affecting Wichita; preparing and distributing informational material including meeting schedules, the Annual Report, statistical summaries, and brochures. All staff members provide information, referrals, and answers to citizens' questions and problems regarding City services.

Additionally, this division produces the City's biweekly internal publication, City Employee Newsletter, and assists City Commissioners and City management in preparing speeches for various public appearances.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|-----------------------|-------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Public Affairs Director | 1 | 1 | 1 | 633 | \$ 31,267 | \$ 32,121 |
| Legislative Activities Coordinator | 1 | 1 | 0 | -- | 26,863 | -- |
| Public Information Officer | 0 | 0 | 1 | 629 | -- | 23,204 |
| Subtotal | 2 | 2 | 2 | | \$ 58,130 | \$ 55,325 |
| ADD: Longevity 27th Pay Period Commission Office (½ Secretary) | | | | | 132 2,314 6,459 | -- -- 7,058 |
| TOTAL | | | | | \$ 67,035 | \$ 62,383 |

| FUND | DEPARTMENT | DIVISION | ACTIVITY |
|---|---------------------|------------------------------|-------------------------------|
| GENERAL | 110 CITY MANAGER | 02 HISTORIC WICHITA BOARD | 120 HISTORIC WICHITA BOARD |
| 50120 | | | |
| BUDGET COMMENTS | | | |
| <p>The 1983 budget for the Historic Wichita Board reflects an increase of \$2,566 or 4.8% above the 1982 adopted budget of \$53,145. In 1981, this division was funded by General Revenue Sharing funds. However, in 1982 and 1983 this budget is funded within the City's General Fund.</p> <p>The cost for the 6% salary improvement and longevity in 1983 is \$2,087. As a result of not having to budget for the 27th pay period in 1983, the increase in Personal Services is \$766 above the 1982 budget.</p> <p>Contractual Services reflect a minor increase of \$1,800 due to increases in the cost of utilities.</p> <p>Commodities remain at the 1982 level. Funds are included for printing, postage, office supplies and equipment repair.</p> <p>No Capital Outlay is budgeted in 1983.</p> | | | |
| ACCOUNT CLASSIFICATION | | | |
| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 110 Salaries & Wages | \$ 26,914 | \$ 35,866 | \$ 36,632 |
| TOTAL PERSONAL SERVICES | \$ 26,914 | \$ 35,866 | \$ 36,632 |
| CONTRACTUAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 210 Utilities | \$ -- | \$ 15,000 | \$ 16,800 |
| 220 Communications | 1,244 | -- | -- |
| 230 Transportation | 1,373 | 1,250 | 1,250 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 27 | -- | -- |
| 260 Dues and Subscriptions | 16 | 79 | 79 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$ 2,660 | \$ 16,329 | \$ 18,129 |
| COMMODITIES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 310 Office Supplies | \$ 733 | \$ 850 | \$ 850 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | -- | 100 | 100 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 733 | \$ 950 | \$ 950 |
| CAPITAL OUTLAY | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| | | | |

2790
-900
29
-200
31

| | | | | | | |
|-----------------|-----|----------------------------|----|------------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT CITY MANAGER | 02 | DIVISION HISTORIC WICHITA BOARD | 120 | ACTIVITY 50120 |
|-----------------|-----|----------------------------|----|------------------------------------|-----|-------------------|

WORK PROGRAM

The Historic Wichita Board develops, coordinates, and encourages the preservation of Wichita's history through assistance and work with Old Cowtown Museum, Wichita-Sedgwick County Historical Museum, Historic Landmark Preservation Committee, and other groups, organizations, and individuals interested in preserving area history.

In 1983, the Board will be involved with the operation of the new Wichita-Sedgwick County Historical Museum and the maintenance of the old City Hall. It will provide support for Old Cowtown Museum and administer the \$107,000 in City general funds allocated for maintenance of City-owned structures on the site. The Board will supervise the lease and maintenance program for the Comley House, 1137 N. Broadway, a City-owned historic property. It will encourage the preservation of our architectural heritage through support for the City's Landmark program. In 1983, the Board will also serve as the designated City of Wichita Cemetery Board for Highland Cemetery.

The Director of the Historic Wichita Board serves as Director of the new Wichita-Sedgwick County Historical Museum and is an ex-officio member of the Historic Landmark Preservation Committee.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|------------------------------------|----------------|----------------|----------------|-----------------------------|--------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Director of Historic Wichita Board | 1 | 1 | 1 | 633 | \$ 34,355 | \$ 36,417 |
| Subtotal | 1 | 1 | 1 | | \$ 34,355 | \$ 36,417 |
| ADD: Longevity 27th Pay Period | | | | | 190 1,321 | 215 -- |
| TOTAL | | | | | \$ 35,866 | \$ 36,632 |

ANNUAL BUDGET

| FUND | DEPARTMENT | DIVISION | ACTIVITY | 50000 |
|--|-----------------------|----------|----------|-------|
| GENERAL | 110 DEPARTMENT LAW | 64 | 320 | |
| BUDGET COMMENTS | | | | |
| <p>The Law Department's 1983 budget shows an increase of \$80,025 or 15.8% above the 1982 adopted budget.</p> <p>Personal Services account for \$77,007 of the increase in this budget. This increase is due to several factors: (1) the 6% salary improvement, merit and longevity increases; (2) addition of one Attorney II position hired to administer the diversion program; and (3) elimination of a \$34,733 charge to Tort Liability and CDBG funds.</p> <p>Contractual Services reflect a minor increase of \$2,057, due to increased costs for canteen, travel subscriptions and maintenance agreements.</p> <p>Commodities show an increase of \$961 to cover increases associated with printing, postage, office supplies and equipment repair.</p> <p>No Capital Outlay is budgeted in 1983.</p> | | | | |
| ACCOUNT CLASSIFICATION | | | | |
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | | | |
| \$427,225 | | | | |
| \$427,225 | | | | |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | | | |
| 220 Communications | | | | |
| 230 Transportation | | | | |
| 240 Advertising | | | | |
| 250 Insurance | | | | |
| 260 Dues and Subscriptions | | | | |
| 270 Professional Services | | | | |
| 295 Other Contractual Services | | | | |
| \$ 7,597 | | | | |
| 5,413 | | | | |
| -- | | | | |
| -- | | | | |
| 10,072 | | | | |
| 150 | | | | |
| 10,530 | | | | |
| \$ 33,762 | | | | |
| \$ 33,762 | | | | |
| COMMODITIES | | | | |
| 310 Office Supplies | | | | |
| 320 Clothing and Linen | | | | |
| 330 Food, Drugs & Chemicals | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | |
| 350 Repair Parts - Buildings & Improvements | | | | |
| 360 Operating Supplies - Equipment | | | | |
| 370 Repair Parts - Equipment | | | | |
| 390 Minor Apparatus and Tools | | | | |
| \$ 6,010 | | | | |
| 455 | | | | |
| -- | | | | |
| -- | | | | |
| -- | | | | |
| 863 | | | | |
| -- | | | | |
| \$ 7,328 | | | | |
| \$ 7,328 | | | | |
| TOTAL COMMODITIES | | | | |
| \$ 7,328 | | | | |
| CAPITAL OUTLAY | | | | |
| \$ 9,476 | | | | |
| \$ 9,476 | | | | |

| | | | | | | | |
|-----------------|-----|-------------------|----|----------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT LAW | 64 | DIVISION | 320 | ACTIVITY | 50000 |
|-----------------|-----|-------------------|----|----------|-----|----------|-------|

WORK PROGRAM

The Law Department represents the City in all legal actions brought against the City or initiated by the City, including prosecution in the municipal court. The department investigates and makes recommendations on claims for damages filed against the City, and provides legal counsel to the City Commission, City Manager, and departments, boards, agencies, utilities and commissions of the City.

Other responsibilities are to draft and approve ordinances, resolutions, contracts, and other legal instruments; to render legal opinions as requested; and to provide legal assistance in labor relations, cable television matters, and the City's legislative program.

The City Attorney is also charged with the responsibility of administering a diversion program for DUI first-time offenders.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Director of Law and City Attorney | 1 | 1 | 1 | E-3 | \$ 59,893 | \$ 59,893 |
| First Attorney | 1 | 1 | 1 | 639 | 47,870 | 47,870 |
| Senior Attorney | 2 | 2 | 2 | 637 | 81,178 | 88,002 |
| Attorney III | 1 | 1 | 1 | 635 | 34,355 | 37,759 |
| Attorney II | 4 | 4 | 5 | 633 | 121,594 | 160,401 |
| Attorney I | 2 | 1 | 1 | 628 | 20,760 | 22,887 |
| Attorney (P.T.) | 3 | 3 | 3 | 627 | 68,879 | 74,200 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,784 | 18,852 |
| Legal Secretary | 3 | 3 | 3 | 620 | 47,058 | 51,260 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,614 | 15,692 |
| Typist Clerk | 1 | 1 | 1 | 614 | 12,166 | 13,477 |
| Subtotal | 20 | 19 | 20 | | \$525,151 | \$590,293 |
| ADD: Longevity 27th Pay Period | | | | | 2,430 20,366 | 2,804 -- |
| LESS Charges: | | | | | | |
| Tort Liability | | | | | (47,057) | (25,568) |
| Workers' & Unemployment Compensation | | | | | (21,432) | (23,064) |
| Community Development Block Grant | | | | | (12,000) | -- |
| TOTAL | | | | | \$467,458 | \$544,465 |

| FUND | GENERAL | 110 DEPARTMENT MUNICIPAL COURT | 03 DIVISION | 210 ACTIVITY | 50000 |
|--|---------|--------------------------------|-------------|--------------|-------|
| BUDGET COMMENTS | | | | | |
| <p>The 1983 approved budget for Municipal Court represents an increase of \$79,450 or 10.9% above the 1982 adopted budget of \$728,277.</p> <p>Personal Services account for \$58,446 or 73.6% of the total budget increase. This increase is due to several factors: the 6% salary improvement, merit and longevity increases; and the addition of four positions - (1) Teller, (1) Data Entry Operator and (2) Typist Clerk. These positions were added in 1982 on a limited status based upon increased work activity caused by the increase in citations written by officers funded through a Police motorcycle grant.</p> <p>Contractual Services reflect an overall increase of \$10,976 above the 1982 budgeted amount. The most significant increase occurs in Account 295 which provides funds for teletype and data equipment leases.</p> <p>Commodities show an increase of \$8,857. The majority of this increase, \$8,557, occurs in Account 310 and is due to printing and postage associated with the issuance of citations.</p> <p>Capital Outlay budgeted in 1983 totals \$4,005 for the purchase of two typewriters, two desks, three chairs, one file cabinet and one Stenorette.</p> | | | | | |
| ACCOUNT CLASSIFICATION | | | | | |
| PERSONAL SERVICES | | | | | |
| 110 Salaries & Wages | | | | | |
| TOTAL PERSONAL SERVICES | | | | | |
| CONTRACTUAL SERVICES | | | | | |
| 210 Utilities | | | | | |
| 220 Communications | | | | | |
| 230 Transportation | | | | | |
| 240 Advertising | | | | | |
| 250 Insurance | | | | | |
| 260 Dues and Subscriptions | | | | | |
| 270 Professional Services | | | | | |
| 295 Other Contractual Services | | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | | |
| COMMODITIES | | | | | |
| 310 Office Supplies | | | | | |
| 320 Clothing and Linen | | | | | |
| 330 Food, Drugs & Chemicals | | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | | |
| 350 Repair Parts - Buildings & Improvements | | | | | |
| 360 Operating Supplies - Equipment | | | | | |
| 370 Repair Parts - Equipment | | | | | |
| 390 Minor Apparatus and Tools | | | | | |
| TOTAL COMMODITIES | | | | | |
| CAPITAL OUTLAY | | | | | |

| ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-------------|-------------|-------------|
| \$ 19,791 | \$ 21,320 | \$ 17,676 |
| 6,370 | 6,261 | 7,500 |
| 762 | -- | -- |
| 214 | 150 | 225 |
| 978 | 1,050 | 1,250 |
| 20,193 | 28,118 | 26,020 |
| 39,902 | 44,012 | 59,216 |
| \$ 88,210 | \$100,911 | \$111,887 |
| \$ 31,909 | \$ 31,120 | \$ 39,677 |
| -- | -- | 100 |
| -- | -- | -- |
| 734 | 200 | 300 |
| 118 | -- | -- |
| 3,533 | 3,350 | 3,600 |
| 128 | 150 | -- |
| \$ 36,494 | \$ 34,820 | \$ 43,677 |

| | | | | | | | |
|---------|-----|-----------------|----|----------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 03 | DIVISION | 210 | ACTIVITY | 50000 |
| GENERAL | | MUNICIPAL COURT | | | | | |

WORK PROGRAM

Two full-time judges preside over the City's two Misdemeanor Courts striving to provide a fair, impartial, and efficient judicial system.

The Administrative Judge directs the activities of all divisions of the Court which are the Court Section, Traffic Bureau Section, Probation Section, and the Data Section.

The Municipal Court maintains an efficient and accurate record system of misdemeanor cases, tickets, and case dispositions processed by the Court, the Parole Office, and the Traffic Bureau.

The Municipal Court utilizes electronic equipment to capture, update and maintain court records which is accomplished under the direction of the Court Clerk.

The Court provides the State, law enforcement agencies, the City and other courts with all required records or reports.

In addition, the Municipal Court conducts an Expungement Program, DUI Diversion Program, and a violation compact with the State.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | |
|---|-----------|--------|--------|-----------------------------|-----------------|-------------|
| | BUDGET | BUDGET | BUDGET | | 1982 | 1983 |
| | 1981 | 1982 | 1983 | | | |
| Municipal Court Judge | 0 | 2 | 2 | 639 | \$ 86,416 | \$ 90,555 |
| Municipal Court Clerk | 1 | 1 | 1 | 629 | 30,803 | 26,934 |
| Traffic Bureau Supervisor | 0 | 0 | 1 | 628 | -- | 21,792 |
| Municipal Court Deputy Clerk | 1 | 1 | 0 | -- | 26,775 | -- |
| Administrative Assistant | 1 | 1 | 0 | -- | 22,905 | -- |
| Municipal Court Bailiff and Parole Officer | 1 | 1 | 0 | -- | 21,758 | -- |
| Probation Officer | 0 | 0 | 1 | 625 | -- | 23,064 |
| Administrative Aide II | 0 | 0 | 1 | 623 | -- | 18,188 |
| Computer Machine Operator II | 0 | 1 | 1 | 622 | 17,192 | 16,962 |
| Judge, Police Court Division I | 1 | 0 | 0 | -- | -- | -- |
| Judge, Traffic Court Division II | 1 | 0 | 0 | -- | -- | -- |
| Judge, Traffic Court, Division III | 1 | 0 | 0 | -- | -- | -- |
| Administrative Aide I | 0 | 0 | 1 | 620 | -- | 14,990 |
| Administrative Secretary | 0 | 0 | 1 | 620/21 | -- | 15,045 |
| Cashier II | 1 | 1 | 2 | 619 | 16,119 | 33,247 |
| Account Clerk II | 1 | 1 | 1 | 619 | 16,119 | 15,867 |
| Computer Machine Operator I | 1 | 1 | 1 | 619 | 14,859 | 16,161 |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 13,221 |
| Cashier | 1 | 1 | 0 | -- | 14,220 | -- |
| Docket Clerk | 0 | 0 | 5 | 617 | -- | 73,013 |
| Data Control Clerk | 1 | 1 | 1 | 617 | 14,507 | 14,691 |
| Data Entry Operator I | 3 | 2 | 3 | 616 | 24,628 | 38,907 |
| Teller | 7 | 7 | 11 | 615 | 90,787 | 138,465 |
| Clerk II | 3 | 3 | 1 | 615 | 39,954 | 14,117 |
| Typist Clerk | 9 | 10 | 5 | 614 | 108,734 | 56,873 |
| Subtotal | 35 | 35 | 40 | | \$561,895 | \$642,092 |
| ADD: Longevity 27th Pay Period | | | | | 5,858 21,959 | 6,066 -- |
| TOTAL | | | | | \$589,712 | \$648,158 |

| | | | | |
|-----------------|-----------------------------------|------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT MUNICIPAL COURT | 03 PROBATION OFFICE | 210 ACTIVITY | 50010 |
|-----------------|-----------------------------------|------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 approved budget of \$156,604 for the Probation Office reflects a decrease of \$8,986 when compared to the 1982 adopted budget.

Personal Services reflect a decrease of \$15,378. This decrease is due to shifting one position in this budget to the Municipal Court Division. Total personnel strength in 1983 is seven.

Contractual Services show an increase of \$4,897. Of this increase, \$4,186 is included in Account 295 - Other Contractual Services. This increase is necessitated by motor pool rental charges and rental for the addition of computer equipment to monitor payment of fines and statistical information.

Commodities reflect a minor increase of \$815 due to costs associated with equipment repair and maintenance as well as printing, postage and office supplies.

Capital Outlay budgeted for 1983 totals \$1,900 and includes funds for two desks, three chairs and one file cabinet.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$153,145 | \$162,181 | \$146,803 |
| TOTAL PERSONAL SERVICES | | \$153,145 | \$162,181 | \$146,803 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ -- | \$ -- | \$ -- |
| 220 Communications | | 2,278 | -- | -- |
| 230 Transportation | | 112 | 689 | 800 |
| 240 Advertising | | -- | -- | -- |
| 250 Insurance | | -- | -- | -- |
| 260 Dues and Subscriptions | | 75 | 200 | 750 |
| 270 Professional Services | | 274 | 100 | 150 |
| 295 Other Contractual Services | | 143 | -- | 4,186 |
| TOTAL CONTRACTUAL SERVICES | | \$ 2,882 | \$ 989 | \$ 5,886 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 492 | \$ 1,000 | \$ 1,250 |
| 320 Clothing and Linen | | -- | -- | -- |
| 330 Food, Drugs & Chemicals | | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | | 16 | -- | 300 |
| 350 Repair Parts - Buildings & Equipment | | -- | -- | 115 |
| 360 Operating Supplies - Equipment | | 235 | 200 | 350 |
| 370 Repair Parts - Equipment | | -- | -- | -- |
| 390 Minor Apparatus and Tools | | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 743 | \$ 1,200 | \$ 2,015 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|-----------------|-----|-------------------------------|----|------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT MUNICIPAL COURT | 03 | DIVISION PROBATION OFFICE | 210 | ACTIVITY | 50010 |
|-----------------|-----|-------------------------------|----|------------------------------|-----|----------|-------|

WORK PROGRAM

The Probation and Parole program is directed toward all problems encountered by the Municipal Court Judges. This office not only monitors offenders, but also directs its efforts toward education and rehabilitation of parolees. This involves assisting the uneducated and indigent by directing them to proper places for assistance. In addition, this office assists the judges by conducting pre-sentence investigations which provide guidelines for rendering appropriate sentences and granting probation. This helps to reduce the incidence of crime and discourages repeat offenders.

The Probation Office was granted a license and certified by S.R.S. to perform evaluations and referrals and conduct the Alcohol Instruction School (AIS) on D.U.I. offenders as required by law. It is anticipated that the number of alcohol and drug related offenders will increase greatly in 1983 due to the Wichita Police Department's Driving Under the Influence Grant.

Probation Office personnel also serve as the bailiffs of the Courts.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|-----------|--------|--------|-----------------------------|----------------|----------------|
| | BUDGET | BUDGET | BUDGET | | | |
| | 1981 | 1982 | 1983 | | | |
| Chief Bailiff and Parole Officer | 1 | 1 | 0 | -- | \$ 24,121 | \$ -- |
| Chief Probation Officer | 0 | 0 | 1 | 627 | -- | 26,934 |
| Municipal Court Bailiff and Parole Officer | 4 | 5 | 0 | -- | 104,487 | -- |
| Probation Officer | 0 | 0 | 5 | 625 | -- | 105,806 |
| Secretary | 0 | 0 | 1 | 618/19 | -- | 13,550 |
| Clerk II | 1 | 1 | 0 | -- | 13,318 | -- |
| Typist Clerk | 1 | 1 | 0 | -- | 12,714 | -- |
| | --- | --- | --- | | --- | --- |
| Subtotal | 7 | 8 | 7 | | \$154,640 | \$146,290 |
| ADD: Longevity 27th Pay Period | | | | | 1,553 5,988 | 513 -- |
| TOTAL | | | | | \$162,181 | \$146,803 |

ANNUAL BUDGET

| | | | | | |
|-----------------|-----|-----------------------------------|----|-----------------|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY GRIEVANCE | 12 | DIVISION 610 | ACTIVITY 50000 |
|-----------------|-----|-----------------------------------|----|-----------------|-------------------|

BUDGET COMMENTS

The 1983 budget for the Community Grievance Office represents an increase of \$1,212 above the 1982 adopted budget.

Cost of the 6% salary improvement and longevity is \$3,182, however, due to not budgeting for the 27th pay period in 1983, the overall Personal Services account increase is \$1,367.

Contractual Services show a minor increase of \$40 due to increased costs for centrex service.

Commodities reflect an increase of \$5. Account 310 is decreased by \$470 based upon a review of past usage and economies made in this account. Account 350 includes \$600 for the installation of electrical circuits in this office.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 42,365 | \$ 49,018 | \$ 50,385 |
| TOTAL PERSONAL SERVICES | \$ 42,365 | \$ 49,018 | \$ 50,385 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 826 | 945 | 1,010 |
| 230 Transportation | -- | 300 | 300 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | 25 | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$ 826 | \$ 1,270 | \$ 1,310 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 745 | \$ 1,320 | \$ 850 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | 600 |
| 350 Repair Parts - Buildings & Improvements | -- | -- | 100 |
| 360 Operating Supplies - Equipment | 75 | 125 | 100 |
| 370 Repair Parts - Equipment | -- | -- | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 820 | \$ 1,445 | \$ 1,550 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|--|----|----------|-----|----------|------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY GRIEVANCE OFFICE | 12 | DIVISION | 610 | ACTIVITY | 5000 |
|-----------------|-----|--|----|----------|-----|----------|------|

WORK PROGRAM

The function of the Community Grievance Office is to assist citizens in receiving fair and equitable delivery of City services and to insure objective, accurate, and timely investigation and disposition of complaints. The Grievance Officer is empowered to serve as an impartial mediator in disputes and to be a member of a panel whose responsibility it is to investigate citizens' objections to conclusions reached by the Police Internal Investigation section. In addition, the Grievance Officer has been appointed by the City Commission to hear complaints alleging sexual harrassment by City employees.

A five-member Community Grievance Advisory Board is appointed by the Mayor and has the authority to hire a Grievance Officer and periodically review his performance.

The Community Grievance Office provides monthly statistical reports and narrative summaries to the Board of City Commissioners, the Community Grievance Advisory Board, and the Office of the City Manager.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Community Grievance Officer | 1 | 1 | 1 | 636 | \$ 40,524 | \$ 42,955 |
| Secretary (P.T.-50%) | 1 | 1 | 1 | 618/19 | 6,450 | 7,176 |
| Subtotal | 2 | 2 | 2 | | \$ 46,974 | \$ 50,131 |
| ADD: Longevity 27th Pay Period | | | | | 229 1,815 | 254 -- |
| TOTAL | | | | | \$ 49,018 | \$ 50,385 |

| FUND | DEPARTMENT | DIVISION | ACTIVITY |
|---|-----------------------|------------------|------------------|
| 110 GENERAL | 18 HUMAN RESOURCES | 650 CREEOC | |
| BUDGET COMMENTS | | | |
| <p>The 1983 budget for the Civil Rights and Equal Employment Opportunity Commission (CREEOC) office is \$103,753, a decrease of \$31,160 or 23.1% below the 1982 budget of \$134,913.</p> <p>The reduced CREEOC budget is largely due to the deletion of one budgeted position (a Civil rights Investigator II) and a decision to charge 18% of the Executive Director's salary to federal funds for the expenditure of time in providing staff support to the Commission on the Status of Handicapped People and the Commission on the Status of Women. Even considering scheduled merit salary increases and the 6% salary improvement, Personal Services reflect a \$29,228 or 24.3% decrease from the 1982 budget.</p> <p>Contractual Services show a \$2,075 or 15.9% decrease below 1982 budgeted expenditures. This is primarily attributable to a \$2,000 reduction in funds budgeted for hearing examiner fees, professional court reporting fees, and miscellaneous fees associated with court cases.</p> <p>Commodities reflect a \$143 or 8.0% increase due to the inflated cost of office supplies and typewriter maintenance.</p> <p>No Capital Outlay expenditures are budgeted in 1983.</p> | | | |
| ACCOUNT CLASSIFICATION | | | |
| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 110 Salaries & Wages | \$107,347 | \$120,043 | \$ 90,815 |
| TOTAL PERSONAL SERVICES | \$107,347 | \$120,043 | \$ 90,815 |
| CONTRACTUAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 210 Utilities | -- | \$ -- | -- |
| 220 Communications | 2,420 | 1,794 | 2,100 |
| 230 Transportation | -- | 250 | 500 |
| 240 Advertising | 20 | -- | -- |
| 250 Insurance | 52 | -- | -- |
| 260 Dues and Subscriptions | 1,239 | 1,194 | 1,313 |
| 270 Professional Services | 3,179 | 8,850 | 6,850 |
| 295 Other Contractual Services | 409 | 1,000 | 250 |
| TOTAL CONTRACTUAL SERVICES | \$ 7,319 | \$ 13,088 | \$ 11,013 |
| COMMODITIES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 310 Office Supplies | \$ 2,376 | \$ 1,613 | \$ 1,742 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 169 | 169 | 183 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 2,545 | \$ 1,782 | \$ 1,925 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|-------------------------------|----|--------------------|-----|----------|
| FUND GENERAL | 110 | DEPARTMENT HUMAN RESOURCES | 18 | DIVISION CREEOC | 650 | ACTIVITY |
|-----------------|-----|-------------------------------|----|--------------------|-----|----------|

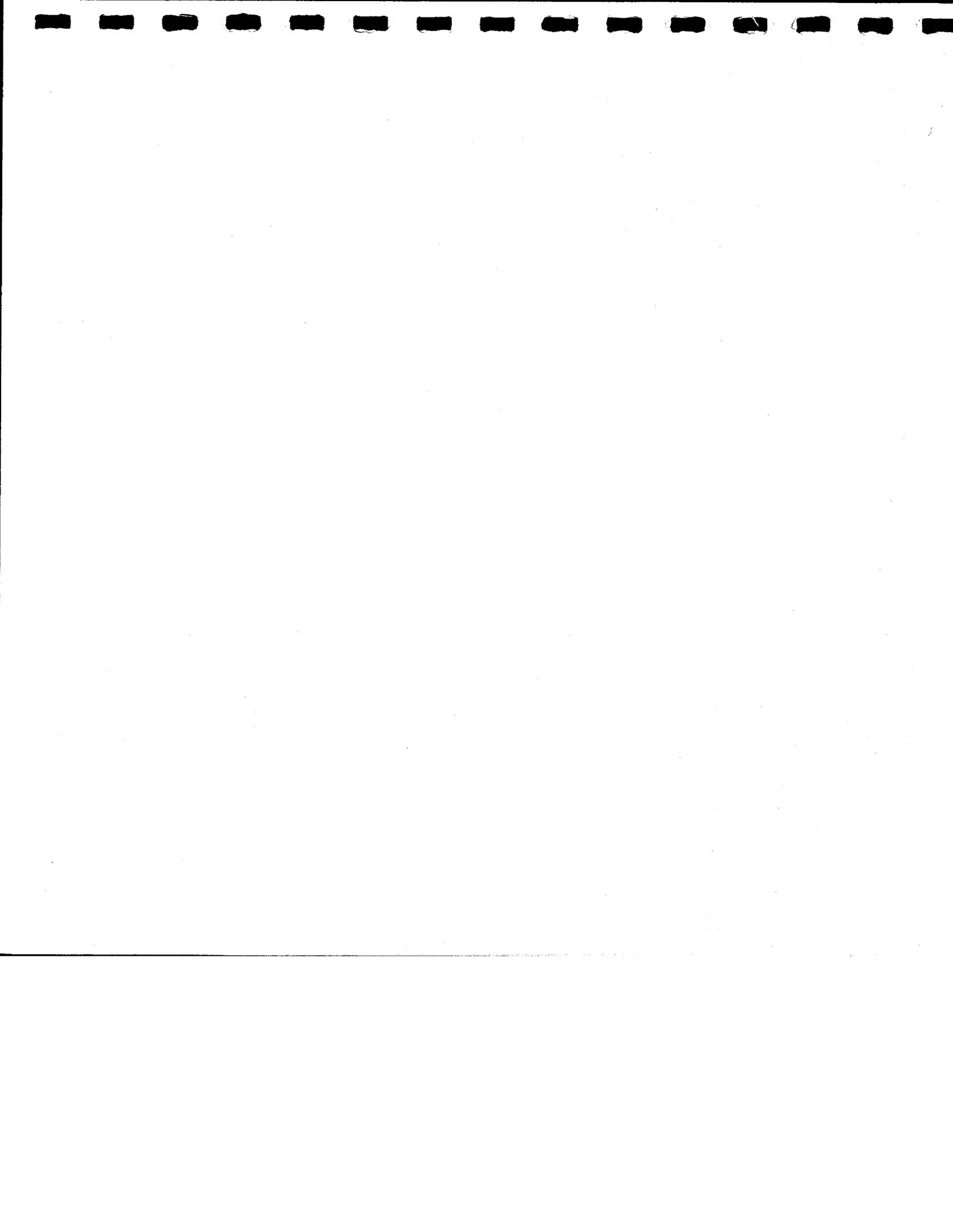
WORK PROGRAM

The goals of the CREEOC are to eliminate and prevent discrimination, segregation and separation in all places of public accommodations, housing, and employment because of race, religion, color, sex, physical handicap, national origin or ancestry, and marital status as authorized by the City Code. To attain this goal the CREEOC performs two complementary functions.

The Civil Rights function involves the intake, investigation, and analysis of discrimination complaints as well as conferences, conciliations, or public hearings upon finding a probable cause. Secondly, the CREEOC reviews and monitors the employment practices of businesses and organizations having contracts or agreements with the City of Wichita to determine if they are non-discriminatory and equally applied to applicants and employees.

Additionally, the CREEOC staff provides staff support to the Commission on the Status of Handicapped People and the Commission on the Status of Women.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Executive Director, Civil Rights and EOC | 1 | 1 | 1 | 636 | \$ 35,026 | \$ 38,470 |
| Civil Rights Investigator II | 2 | 2 | 1 | 626 | 43,998 | 20,757 |
| EEO/AA Compliance Specialist II | 1 | 1 | 1 | 626 | 22,288 | 23,064 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,490 | 15,017 |
| | - | - | - | | | |
| Subtotal | 5 | 5 | 4 | | \$114,802 | \$ 97,308 |
| ADD: Longevity | | | | | 709 | 469 |
| 27th Pay Period | | | | | 4,532 | -- |
| LESS: Charge to CSBG Funds | | | | | -- | (6,962) |
| TOTAL | | | | | \$120,043 | \$ 90,815 |



| | | | | | |
|---------|-----|----------------------|----|----------|----------|
| FUND | 110 | DEPARTMENT | 48 | DIVISION | ACTIVITY |
| GENERAL | | COMMUNITY FACILITIES | | ALL | |

COMMUNITY FACILITIES SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,259,606 | \$1,430,332 | \$1,404,582 |
| Contractual Services | 994,224 | 1,092,828 | 1,217,450 |
| Commodities | 425,406 | 336,870 | 426,100 |
| Capital Outlay | 4,209 | 15,200 | 23,575 |
| Purchase for Resale | 9,272 | 11,000 | 12,000 |
| | -- | 1,928 | 1,928 |
| TOTAL | \$2,692,717 | \$2,888,158 | \$3,085,635 |

428560

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|--------------------|--------------------|-------------------------------|
| Century II | \$ 983,332 | \$1,112,902 | \$1,197,305 |
| Building Services | 1,219,076 | 1,347,252 | 1,432,276 |
| Mid-America All-Indian Center Maintenance | 42,671 | 42,317 | 47,590 |
| Art Museum Maintenance | 94,977 | 106,582 | 85,499 |
| Library Maintenance | 93,057 | 108,500 | 121,352 |
| Omnisphere Earth-Space Center | 138,268 | 158,480 | 178,613 |
| Lawrence-Dumont Stadium | 81,711 | 5,000 | 10,000 |
| Community Arts | 19,797 | -- | -- |
| Sister Cities | 1,663 | -- | -- |
| Historical Museum Maintenance | 17,174 | 7,125 | 10,000 |
| Wichita Athletic Commission | 991 | -- | 3,000 |
| TOTAL | \$2,692,717 | \$2,888,158 | \$3,085,635 |

94,697

3,170,332

+ revised due to city's taking over operation of stadium

ANNUAL BUDGET

| | | | | | | | |
|-----------------|-----|------------------------------------|----|------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION CENTURY II | 470 | ACTIVITY | 50000 |
|-----------------|-----|------------------------------------|----|------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget for Century II represents an increase of \$84,403 or 7.6% above the 1982 budget.

Personal Services reflect an increase of \$12,192 due to merit increases and the 6% salary improvement. The position total for Century II is 33 which is the same as last year. However, the Administrative Supervisor position has been reclassified to Auditorium Manager.

In the Contractual accounts the only major increase occurs in Utilities (account 210) which is budgeted at \$380,996. This represents a \$40,821 increase over the 1982 budgeted amount. The total Contractual accounts have increased \$42,436 over last year.

Major increases in Commodities are reflected in account 310 office supplies and account 350 building repairs. It is anticipated that \$17,500 in repairs will be spent on boilers and chillers to heat and air condition Century II. The total amount for the Commodities accounts has increased \$20,650 over 1982.

Century II has budgeted \$12,625 in the Capital Outlay accounts which provides \$425 for a back pack vacuum, \$700 for a carpet sweeper and \$7,000 for replacement of the main act curtain in Convention Hall. In the 440 account, \$4,500 is budgeted for a copy machine replacement.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------------|-------------------|-------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 503,254 | \$ 587,144 | \$ 599,336 |
| TOTAL PERSONAL SERVICES | \$ 503,254 | \$ 587,144 | \$ 599,336 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 291,706 | \$ 340,175 | \$ 380,996 |
| 220 Communications | 5,047 | 5,900 | 6,320 |
| 230 Transportation | 5,497 | 5,000 | 5,550 |
| 240 Advertising | 553 | 765 | 765 |
| 250 Insurance | 23,514 | 31,600 | 32,005 |
| 260 Dues and Subscriptions | 758 | 975 | 1,190 |
| 270 Professional Services | 1,421 | 2,000 | 2,000 |
| 295 Other Contractual Services | 528 | 575 | 600 |
| TOTAL CONTRACTUAL SERVICES | \$ 329,024 | \$ 386,990 | \$ 429,426 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 3,210 | \$ 3,075 | \$ 8,200 |
| 320 Clothing and Linen | 1,927 | 1,740 | 2,240 |
| 330 Food, Drugs & Chemicals | 129 | 250 | 250 |
| 340 Opr. Supplies - Buildings & Improvements | 23,245 | 24,000 | 26,400 |
| 350 Repair Parts - Buildings & Improvements | 81,220 | 86,500 | 95,150 |
| 360 Operating Supplies - Equipment | 9,207 | 8,025 | 9,875 |
| 370 Repair Parts - Equipment | 11,482 | 7,250 | 8,375 |
| 390 Minor Apparatus and Tools | 4,462 | 2,000 | 3,000 |
| 395 Other Commodities | 13 | 500 | 500 |
| TOTAL COMMODITIES | \$ 134,895 | \$ 133,340 | \$ 153,990 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|------------------------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION CENTURY II | 470 | ACTIVITY 50000 |
|-----------------|-----|------------------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

The primary function of the Century II division is the overall operation and maintenance of Century II and the Energy Conversion Plant. Other responsibilities within this division include the maintenance and custodial services at the Omnisphere Earth-Space Center and the administration of Lawrence-Dumont Stadium.

Major events scheduled for appearance at Century II are selected for appeal to all age groups and entertainment tastes. These types of events include symphony, wrestling, sport boat and travel shows, Broadway and community plays, conventions, Country Western and rock concerts. In addition, many business, social and fraternal luncheon meetings are scheduled on a regular basis throughout the year.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|------------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| ✓ Director of Community Facilities | 1 | 1 | 1 | E-5 | \$ 47,870 | \$ 47,870 |
| Auditorium Manager | 0 | 0 | 1 | 631 | -- | 29,300 |
| Administrative Supervisor | 1 | 1 | 0 | 629 | 26,775 | -- |
| Auditorium Stage Supervisor | 1 | 1 | 1 | 628 | 25,409 | 23,438 |
| Auditorium Maintenance Supervisor | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| ✓ Executive Assistant | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Auditorium Equipment Supervisor | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Stationary Engineer II | 1 | 1 | 1 | 623 | 18,553 | 20,207 |
| Electrician II | 1 | 1 | 1 | 623 | 17,785 | 18,852 |
| Maintenance Mechanic | 2 | 2 | 2 | 621 | 35,009 | 35,012 |
| Labor Supervisor | 3 | 3 | 3 | 621 | 50,754 | 54,888 |
| ✓ Administrative Secretary | 1 | 1 | 1 | 620/21 | 15,914 | 17,746 |
| Account Clerk II | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Maintenance Worker | 3 | 3 | 3 | 617 | 41,312 | 45,168 |
| Custodial Worker II | 4 | 4 | 4 | 617 | 54,441 | 60,453 |
| Custodial Worker I | 10 | 10 | 10 | 615 | 126,283 | 134,402 |
| Maintenance Mechanic (P.T.-50%) | 1 | 1 | 1 | 621 | 8,892 | 9,426 |
| Subtotal | 33 | 33 | 33 | | \$557,479 | \$590,552 |
| ADD: Longevity | | | | | 4,030 | 4,333 |
| 2nd Shift Differential | | | | | 2,579 | 2,579 |
| 3rd Shift Differential | | | | | 1,872 | 1,872 |
| 27th Pay Period | | | | | 21,184 | -- |
| TOTAL | | | | | \$587,144 | \$599,336 |

ANNUAL BUDGET

| | | | | |
|--------------|-------------------------------------|-------------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT COMMUNITY FACILITIES | 48 DIVISION BUILDING SERVICES | 390 ACTIVITY | 50000 |
|--------------|-------------------------------------|-------------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 budget for Building Services amounting to \$1,432,276 reflects an increase of \$85,024 or 6.3% above the 1982 budget.

Personal Services for this division reflect a decrease of \$24,226 which is due primarily to a reduction in the work force and not budgeting for a 27th pay period in 1983. As a result of contracting out for restroom cleaning at City Hall and the Police garage, two Custodial Worker I positions were eliminated from Building Services.

The Contractuals for 1983 have increased \$79,045 which is due primarily to increasing costs in utilities. This account has increased \$77,250 above last year. In the 295 account \$4,500 is budgeted for rental from the equipment motor pool.

Commodities are budgeted at \$151,605 for 1983 which represents a \$40,205 increase. The major increase within this group of accounts occurs in the 350 account. This account is budgeted at \$130,361 and provides for air conditioning, boiler repair, elevator maintenance and other miscellaneous repair work at City Hall.

There are no capital outlay items budgeted for Building Services in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 465,560 | \$ 554,932 | \$ 530,706 |
| TOTAL PERSONAL SERVICES | \$ 465,560 | \$ 554,932 | \$ 530,706 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 596,159 | \$ 663,370 | \$ 740,620 |
| 220 Communications | 2,411 | 2,950 | 4,545 |
| 230 Transportation | 120 | 100 | 250 |
| 240 Advertising | 5 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | 50 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 3,716 | 4,500 | 4,500 |
| TOTAL CONTRACTUAL SERVICES | \$ 602,411 | \$ 670,920 | \$ 749,965 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 647 | 700 | 750 |
| 320 Clothing and Linen | -- | 700 | 700 |
| 330 Food, Drugs & Chemicals | 1,407 | 600 | 1,500 |
| 340 Opr. Supplies - Buildings & Improvements | 43,071 | 20,500 | 5,194 |
| 350 Repair Parts - Buildings & Improvements | 91,984 | 79,100 | 130,361 |
| 360 Operating Supplies - Equipment | 7,543 | 6,600 | 8,100 |
| 370 Repair Parts - Equipment | 2,602 | 2,200 | 3,500 |
| 390 Minor Apparatus and Tools | 17 | 500 | 1,000 |
| 395 Other Commodities | | | 500 |
| TOTAL COMMODITIES | \$ 148,025 | \$ 111,400 | \$ 151,605 |

| | | | | | | |
|-----------------|-----|------------------------------------|----|-------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION BUILDING SERVICES | 390 | ACTIVITY 50000 |
|-----------------|-----|------------------------------------|----|-------------------------------|-----|-------------------|

WORK PROGRAM

The Building Services section provides custodial services, repair and maintenance on both the exterior and interior of the City Hall, Official Motor Pool (OMP), and the Metropolitan Transit Authority.

Work activities performed by this section include pump repair, lamp replacement, carpentry, floor repair, carpet upkeep, snow and ice removal. This division also provides supervision of the maintenance and custodial services for the Mid-America All-Indian Center, Library and at the Art Museum.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Building Maintenance Supervisor | 1 | 1 | 1 | 629 | \$ 26,775 | \$ 28,382 |
| Auditorium Maintenance Supervisor | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Electrical Systems Supervisor | 1 | 1 | 1 | 627 | 23,700 | 25,568 |
| Auditorium Equipment Supervisor | 1 | 1 | 1 | 627 | 23,840 | 25,568 |
| Electrician II | 1 | 1 | 1 | 623 | 16,866 | 17,878 |
| Stationary Engineer II | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Maintenance Mechanic | 5 | 5 | 5 | 621 | 80,406 | 86,491 |
| Labor Supervisor | 2 | 2 | 2 | 621 | 35,470 | 37,703 |
| Maintenance Worker | 4 | 4 | 4 | 617 | 54,910 | 58,708 |
| Custodial Worker II | 4 | 4 | 4 | 617 | 57,114 | 60,566 |
| Custodial Worker I | 13 | 10 | 10 | 615 | 143,192 | 112,581 |
| Custodial Worker I (P.T.-50%) | 2 | 2 | 2 | 615 | 13,016 | 14,018 |
| Subtotal | 36 | 33 | 31 | | \$519,066 | \$513,867 |
| Add: Longevity | | | | | 5,074 | 5,772 |
| 2nd Shift Differential | | | | | 9,569 | 9,569 |
| 3rd Shift Differential | | | | | 1,498 | 1,498 |
| 27th Pay Period | | | | | 19,725 | -- |
| TOTAL | | | | | \$554,932 | \$530,706 |

| | | | | |
|--------------|-------------------------------------|---|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT COMMUNITY FACILITIES | 48 DIVISION MID-AMERICA ALL-INDIAN CENTER MAINTENANCE | 390 ACTIVITY | 50010 |
|--------------|-------------------------------------|---|--------------|-------|

BUDGET COMMENTS

The 1983 budget for the Mid-America All-Indian Center represents an increase of \$5,273. A Custodial Worker II position is funded in the amount of \$15,788 in the Personal Services account. There are no changes in the personnel strength for maintenance at the Center. In the Contractual accounts \$3,727 is budgeted for building, contents and boiler insurance. Commodities show a slight increase of \$4,850 over last year. The 350 account, which is the largest account within Commodities, is budgeted at \$21,000. This amount will pay for \$17,000 in landscaping costs, \$3,000 in heating and air conditioning repairs and \$1,000 in minor repairs to the building. As in previous years, there is no Capital Outlay budgeted for maintenance.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 13,527 | \$ 15,447 | \$ 15,788 |
| TOTAL PERSONAL SERVICES | \$ 13,527 | \$ 15,447 | \$ 15,788 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | -- | -- | -- |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 2,790 | 3,645 | 3,727 |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$ 2,790 | \$ 3,645 | \$ 3,727 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ -- | \$ -- | \$ -- |
| 320 Clothing and Linen | -- | 75 | 100 |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 3,866 | 3,600 | 4,000 |
| 350 Repair Parts - Buildings & Improvements | 21,974 | 17,550 | 21,000 |
| 360 Operating Supplies - Equipment | 490 | 2,000 | 2,575 |
| 370 Repair Parts - Equipment | -- | -- | 300 |
| 390 Minor Apparatus and Tools | 24 | -- | 100 |
| TOTAL COMMODITIES | \$ 26,354 | \$ 23,225 | \$ 28,075 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|------------------------------------|----|--|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION MID-AMERICA ALL-INDIAN CENTER MAINTENANCE | 390 | ACTIVITY | 50010 |
|-----------------|-----|------------------------------------|----|--|-----|----------|-------|

WORK PROGRAM

The primary function of this section is to provide custodial service and maintenance for the Mid-America All-Indian Center. The Custodial Worker performs such duties as sweeping, dusting, restroom cleaning, mopping, floor refinishing, washing windows, painting and trash disposal. Equipment maintenance includes standard mechanical, plumbing and electrical upkeep and repair, and maintenance of the heating and air conditioning system. Mechanical maintenance is provided on a part-time basis by the maintenance mechanic position at the Art Museum.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Custodial Worker II | 1 | 1 | 1 | 617 | \$14,638 | \$15,516 |
| Labor Supervisor (25%) | 1 | 0 | 0 | -- | -- | -- |
| Subtotal | 2 | 1 | 1 | | \$14,638 | \$15,516 |
| Add: Longevity 27th Pay Period | | | | | 246 563 | 272 -- |
| TOTAL | | | | | \$15,447 | \$15,788 |

| | | | | | | | |
|-----------------|-----|------------------------------------|----|------------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION ART MUSEUM MAINTENANCE | 390 | ACTIVITY | 50020 |
|-----------------|-----|------------------------------------|----|------------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget for maintenance at the Art Museum represents a decrease of \$21,083 or 19.8% under last year. Budget reductions have eliminated two Custodial Worker I positions from the 1983 work force.

As a result of the reduction in personnel, the Personnel Services Accounts are budgeted at \$24,408 less than in 1982.

In the Commodities Accounts, the \$24,850 budgeted is an increase of \$3,325 over last year. The \$14,600 budgeted in the 350 Account provides \$4,500 for boiler and air conditioning repair, \$2,500 for elevator maintenance, \$3,750 for fire protection system, and \$3,850 for miscellaneous building repairs.

As in previous years no Capital Outlay is budgeted for maintenance at the Art Museum.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$ 71,760 | \$ 85,057 | \$ 60,649 |
| TOTAL PERSONAL SERVICES | | \$ 71,760 | \$ 85,057 | \$ 60,649 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | | | |
| 220 | Communications | | | |
| 230 | Transportation | | | |
| 240 | Advertising | | | |
| 250 | Insurance | | | |
| 260 | Dues and Subscriptions | | | |
| 270 | Professional Services | | | |
| 295 | Other Contractual Services | | | |
| TOTAL CONTRACTUAL SERVICES | | \$ -- | \$ -- | \$ -- |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ -- | \$ -- | \$ -- |
| 320 | Clothing and Linen | -- | 50 | 50 |
| 330 | Food, Drugs & Chemicals | -- | -- | -- |
| 340 | Opr. Supplies - Buildings & Improvements | 4,804 | 5,450 | 6,100 |
| 350 | Repair Parts - Buildings & Improvements | 15,993 | 12,875 | 14,600 |
| 360 | Operating Supplies - Equipment | 2,231 | 3,150 | 3,250 |
| 370 | Repair Parts - Equipment | 79 | -- | 750 |
| 390 | Minor Apparatus and Tools | 110 | -- | 100 |
| 395 | Other Commodities | -- | -- | 100 |
| TOTAL COMMODITIES | | \$ 23,217 | \$ 21,525 | \$ 24,850 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------|-----|------------------------------------|----|------------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION ART MUSEUM MAINTENANCE | 390 | ACTIVITY 50020 |
|-----------------|-----|------------------------------------|----|------------------------------------|-----|-------------------|

WORK PROGRAM

The primary function of this division is to provide custodial services and maintenance for the Art Museum. The duties within this division include sweeping, dusting, rest-room care, mopping, floor refinishing, washing windows, painting and trash disposal.

Equipment maintenance includes standard mechanical, plumbing and electrical upkeep and repair, and maintenance of the heating and air conditioning system. Approximately 25% of the Maintenance Mechanic position is spent at the MAAIC.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Maintenance Mechanic | 1 | 1 | 1 | 621 | \$17,785 | \$18,852 |
| Custodial Worker II | 1 | 1 | 1 | 617 | 12,166 | 13,407 |
| Custodial Worker I | 4 | 4 | 2 | 615 | 51,992 | 28,234 |
| | - | - | - | | | |
| Subtotal | 6 | 6 | 4 | | \$81,943 | \$60,493 |
| Add: Longevity 27th Pay Period | | | | | -- 3,114 | 156 -- |
| TOTAL | | | <u>1984</u> | | \$85,057 | \$60,649 |
| <i>Maint Mech</i> | 1 | 1 | 1 | | | |
| <i>1 Lab S.</i> | 0 | 0 | 1 | | | |
| <i>C.W I</i> | 4 | 4 | 2 | | | |
| | | | 5 | | | |
| | | | 4 | | | |

ANNUAL BUDGET

| | | | | | | | |
|---------|-----|----------------------|----|---------------------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 48 | DIVISION | 390 | ACTIVITY | 50030 |
| GENERAL | | COMMUNITY FACILITIES | | LIBRARY MAINTENANCE | | | |

BUDGET COMMENTS

The 1983 budget for Library Maintenance represents an increase of \$12,852 or 11.8% above last year's amount of \$108,500.

Personal Services have increased \$3,367 because of normal merit increases and the salary improvement. The authorized personnel strength for maintenance at the Library is the same as last year's total of six full-time employees.

The total budgeted amount for the Commodities Accounts is \$24,325 which is a \$3,485 increase over 1982. Within this group of accounts \$5,500 is budgeted for janitorial supplies, \$4,000 for paper products, \$4,000 for elevator maintenance and \$1,500 for heating, ventilation and air conditioning repairs.

A carpet extractor amounting to \$6,000 has been budgeted in the 460 Account which will clean and maintain the new carpet at the Library.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 68,340 | \$ 87,660 | \$ 91,027 |
| TOTAL PERSONAL SERVICES | \$ 68,340 | \$ 87,660 | \$ 91,027 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | | | |
| 220 Communications | | | |
| 230 Transportation | | | |
| 240 Advertising | | | |
| 250 Insurance | | | |
| 260 Dues and Subscriptions | | | |
| 270 Professional Services | | | |
| 295 Other Contractual Services | | | |
| TOTAL CONTRACTUAL SERVICES | \$ -- | \$ -- | \$ -- |
| COMMODITIES | | | |
| 310 Office Supplies | \$ -- | \$ -- | \$ -- |
| 320 Clothing and Linen | 37 | 150 | 100 |
| 330 Food, Drugs & Chemicals | 9,367 | 9,300 | 50 |
| 340 Opr. Supplies - Buildings & Improvements | 14,195 | 9,840 | 11,500 |
| 350 Repair Parts - Buildings & Improvements | 464 | 500 | 11,425 |
| 360 Operating Supplies - Equipment | 180 | 1,000 | 500 |
| 370 Repair Parts - Equipment | 474 | 50 | 500 |
| 390 Minor Apparatus and Tools | | | 250 |
| TOTAL COMMODITIES | \$ 24,717 | \$ 20,840 | \$ 24,325 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|------------------------------------|----|---------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION LIBRARY MAINTENANCE | 390 | ACTIVITY 50030 |
|-----------------|-----|------------------------------------|----|---------------------------------|-----|-------------------|

WORK PROGRAM

The primary function of this division is to provide custodial services and maintenance for the Library. The duties within this division include sweeping, dusting, restroom care, mopping, floor refinishing, washing windows, painting and trash disposal. Equipment maintenance includes standard mechanical, plumbing and electrical upkeep and repair, and maintenance of the heating and air conditioning system.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Maintenance Mechanic | 1 | 1 | 1 | 621 | \$17,785 | \$18,852 |
| Custodial Worker II | 3 | 3 | 3 | 617 | 37,665 | 40,933 |
| Custodial Worker I | 2 | 2 | 2 | 615 | 26,032 | 28,135 |
| | - | - | - | | | |
| Subtotal | 6 | 6 | 6 | | \$81,482 | \$87,920 |
| Add: Longevity | | | | | 586 | 611 |
| 3rd Shift Differential | | | | | 2,496 | 2,496 |
| 27th Pay Period | | | | | 3,096 | -- |
| TOTAL | | | | | \$87,660 | \$91,027 |
| MAINT M | | | 1 | | | |
| LAB. SUP. | 0 | 0 | 1 | 621 | | |
| CWII | | | 1 | | | |
| CWI | | | 3 | | | |
| | | | 6 | | | |

ANNUAL BUDGET

| | | | | |
|--------------|-------------------------------------|-----------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT COMMUNITY FACILITIES | 48 DIVISION OMNISPERE | 510 ACTIVITY | 50000 |
|--------------|-------------------------------------|-----------------------|--------------|-------|

BUDGET COMMENTS

The Omnisphere budget of \$178,613 increased \$20,133 or 12.7% above the 1982 budget. Personal Services increased \$4,184 because of merit increases and the salary improvement. Total positions at the Omnisphere remain the same as in previous years and there were no new reclassifications during the year.

In the Contractual accounts there is a slight increase of \$3,059. The 295 account is the largest line item within this group of accounts and is budgeted at \$20,885. This provides \$17,260 for maintenance of the building, \$2,900 maintenance on the Spitz projector and \$725 for the carillon maintenance.

The Commodities accounts increased \$8,640 which is due to increased cost for building, plumbing and electrical repairs at the Omnisphere.

Capital Outlay is budgeted at \$4,950. Of this amount \$3,000 is for purchasing a tape transport unit for the Spitz projector, \$750 is for 2 ektagaphic projectors and \$1,200 is for 3 educational films.

An amount of \$12,000 has been budgeted to purchase items which will be resold to the general public.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$ 79,769 | \$ 100,092 | \$ 104,276 |
| TOTAL PERSONAL SERVICES | | \$ 79,769 | \$ 100,092 | \$ 104,276 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ 2,244 | \$ 4,000 | \$ 5,000 |
| 220 Communications | | 2,618 | 2,804 | 3,000 |
| 230 Transportation | | 2,513 | 1,750 | 1,900 |
| 240 Advertising | | -- | 500 | 650 |
| 250 Insurance | | 713 | 909 | 1,097 |
| 260 Dues and Subscriptions | | 148 | 300 | 300 |
| 270 Professional Services | | 2,095 | 2,000 | 1,500 |
| 295 Other Contractual Services | | 17,144 | 19,010 | 20,885 |
| TOTAL CONTRACTUAL SERVICES | | \$ 27,475 | \$ 31,273 | \$ 34,332 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 1,530 | \$ 1,175 | \$ 1,825 |
| 320 Clothing and Linen | | -- | 30 | 30 |
| 330 Food, Drugs & Chemicals | | 26 | 100 | 100 |
| 340 Opr. Supplies - Buildings & Improvements | | 1,073 | 750 | 1,000 |
| 350 Repair Parts - Buildings & Improvements | | 10,633 | 7,185 | 10,000 |
| 360 Operating Supplies - Equipment | | 3,194 | 2,300 | 3,975 |
| 370 Repair Parts - Equipment | | 1,920 | 1,175 | 1,425 |
| 390 Minor Apparatus and Tools | | 1,458 | 400 | 400 |
| 380 Supplies & Materials - Construction | | 1,892 | -- | 1,500 |
| 395 Other Commodities | | 20,904 | 14,415 | 23,055 |
| TOTAL COMMODITIES | | \$ 20,904 | \$ 14,415 | \$ 23,055 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------|-----|------------------------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION OMNISPHERE | 510 | ACTIVITY 50000 |
|-----------------|-----|------------------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

This division is responsible for the organization, direction, and formulation of policy and programming of appropriate educational and entertaining presentations in astronomy and earth sciences for the area schools and general public.

Nine weekly, 45-minute multi-media programs are presented to the public on Thursday, Saturday and Sunday. Approximately 12 school programs are presented Tuesday through Friday. Films are also shown to the public on Saturday and Sunday in the Galaxy Hall Theater and multi-media earth-science programs are presented to the schools upon request.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|----------------------------------|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| ✓ Omnisphere Director | 1 | 1 | 1 | 633 | \$ 33,652 | \$ 36,417 |
| ✓ Assistant to the Director | 1 | 1 | 1 | 629 | 23,045 | 23,859 |
| ✓ Secretary | 2 | 2 | 2 | 618/19 | 27,192 | 30,272 |
| Administrative Aide I (P.T.-50%) | 1 | 1 | 1 | 620 | 7,123 | 7,934 |
| Clerk I (P.T.-25%) | 2 | 2 | 2 | 613 | 5,085 | 5,401 |
| | - | - | - | | | |
| Subtotal | 7 | 7 | 7 | | \$ 96,097 | \$103,883 |
| ADD: Longevity | | | | | 343 | 393 |
| 27th Pay Period | | | | | 3,652 | -- |
| TOTAL | | | | | \$100,092 | \$104,276 |

| | | | | | | | |
|-----------------|-----|------------------------------------|----|-------------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION LAWRENCE-DUMONT STADIUM | 486 | ACTIVITY | 50000 |
|-----------------|-----|------------------------------------|----|-------------------------------------|-----|----------|-------|

BUDGET COMMENTS

In 1982 the City of Wichita began leasing the day-to-day operation of Lawrence-Dumont Stadium to Wichita Professional Baseball Inc. The City's responsibilities under the leasing agreement include the overseeing of activities and the capital upkeep at the stadium.

The total budget of \$10,000 for this facility in 1983 includes \$8,000 for plumbing repairs and \$2,000 for operating supplies and the upkeep of equipment owned by the City of Wichita.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 41,363 | | |
| TOTAL PERSONAL SERVICES | \$ 41,363 | \$ -- | \$ -- |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 20,126 | | |
| 220 Communications | 273 | | |
| 230 Transportation | -- | | |
| 240 Advertising | 25 | | |
| 250 Insurance | 1,946 | | |
| 260 Dues and Subscriptions | -- | | |
| 270 Professional Services | 712 | | |
| 295 Other Contractual Services | -- | | |
| TOTAL CONTRACTUAL SERVICES | \$ 23,082 | \$ -- | \$ -- |
| COMMODITIES | | | |
| 310 Office Supplies | \$ -- | \$ -- | \$ -- |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 3,315 | | 1,000 |
| 350 Repair Parts - Buildings & Improvements | 10,856 | 5,000 | 8,000 |
| 360 Operating Supplies - Equipment | 1,052 | -- | -- |
| 370 Repair Parts - Equipment | 1,598 | -- | 1,000 |
| 390 Minor Apparatus and Tools | 164 | -- | -- |
| TOTAL COMMODITIES | \$ 16,985 | \$ 5,000 | \$ 10,000 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|------------------------------------|----|-------------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION LAWRENCE-DUMONT STADIUM | 486 | ACTIVITY 50000 |
|-----------------|-----|------------------------------------|----|-------------------------------------|-----|-------------------|

WORK PROGRAM

Lawrence-Dumont Stadium is the home for the Wichita Aeros Triple A Professional baseball team and the National Baseball Congress semi-pro baseball league. With the refurbishment of the stadium and field, it has been possible to add other programs such as the Oktoberfest and to offer an attractive outdoor meeting area for large groups of people.

In 1982 the City of Wichita began leasing the day-to-day operation of the Stadium to Wichita Professional Baseball, Inc. As a result of this agreement, the City no longer provides funds for personnel at the Stadium

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Stadium Maintenance Supervisor | 1 | 0 | 0 | | \$-- | \$-- |
| Maintenance Worker | 1 | 0 | 0 | | \$-- | \$-- |
| Custodial Worker I (04-09) | 4 | 0 | 0 | | \$-- | \$-- |
| Building Attendant (50%) | 1 | 0 | 0 | | \$-- | \$-- |
| | - | - | - | | --- | --- |
| Subtotal | 7 | 0 | 0 | | \$-- | \$-- |
| Add: Longevity | | | | | -- | -- |
| 2nd Shift Differential | | | | | -- | -- |
| 27th Pay Period | | | | | --- | --- |
| TOTAL | | | | | \$-- | \$-- |

J. *2*

ANNUAL BUDGET

| FUND GENERAL | 110 DEPARTMENT COMMUNITY FACILITIES | 48 HISTORIC MUSEUM MAINTENANCE | 390 ACTIVITY | 50040 |
|---|-------------------------------------|--------------------------------|--------------|--------|
| BUDGET COMMENTS | | | | |
| <p>The 1983 budget for the Historical Museum Maintenance has increased \$2,875 above last year. The \$10,000 budgeted for this year provides \$1,700 for boiler and chiller chemicals and \$8,300 for repairing air conditioning, heating and miscellaneous electrical repairs.</p> | | | | |
| ACCOUNT CLASSIFICATION | | | | |
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | | | |
| TOTAL PERSONAL SERVICES | | | | |
| | \$ | -- | \$ | -- |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | | | |
| 220 Communications | | | | |
| 230 Transportation | | | | |
| 240 Advertising | | | | |
| 250 Insurance | | | | |
| 260 Dues and Subscriptions | | | | |
| 270 Professional Services | | | | |
| 295 Other Contractual Services | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | |
| | \$ | -- | \$ | -- |
| COMMODITIES | | | | |
| 310 Office Supplies | | | | |
| 320 Clothing and Linen | | | | |
| 330 Food, Drugs & Chemicals | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | |
| 350 Repair Parts - Buildings & Equipment | | | | |
| 360 Operating Supplies - Equipment | | | | |
| 370 Repair Parts - Equipment | | | | |
| 390 Minor Apparatus and Tools | | | | |
| TOTAL COMMODITIES | | | | |
| | \$ | 17,174 | \$ | 7,125 |
| CAPITAL OUTLAY | | | | |
| TOTAL COMMODITIES | | | | |
| | \$ | 17,174 | \$ | 10,000 |

| | | | | | | | |
|-----------------|-----|------------------------------------|----|--|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY FACILITIES | 48 | DIVISION WICHITA ATHLETIC COMMISSION | 470 | ACTIVITY | 50175 |
|-----------------|-----|------------------------------------|----|--|-----|----------|-------|

BUDGET COMMENTS

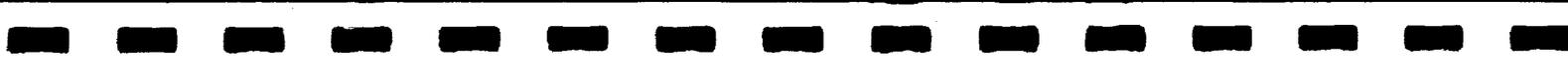
The 1983 Budget for the Wichita Athletic Commission is the same as last year's total of \$3,000

In the Personal Services accounts \$2,800 is budgeted for ring officials' salaries at boxing matches within the city.

Commodities are budgeted at \$200 and provide for miscellaneous supplies.

The 1982 budget was funded from the non-departmental expenditure reimbursement budget.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$820 | | \$2,800 |
| TOTAL PERSONAL SERVICES | \$820 | | \$2,800 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | | | |
| 220 Communications | | | |
| 230 Transportation | | | |
| 240 Advertising | | | |
| 250 Insurance | | | |
| 260 Dues and Subscriptions | | | |
| 270 Professional Services | | | |
| 295 Other Contractual Services | | | |
| TOTAL CONTRACTUAL SERVICES | \$ -- | | \$ -- |
| COMMODITIES | | | |
| 310 Office Supplies | \$ -- | | \$ -- |
| 320 Clothing and Linen | -- | | -- |
| 330 Food, Drugs & Chemicals | -- | | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | | -- |
| 350 Repair Parts - Buildings & Improvements | -- | | -- |
| 360 Operating Supplies - Equipment | -- | | -- |
| 370 Repair Parts - Equipment | -- | | -- |
| 390 Minor Apparatus and Tools | -- | | -- |
| 395 Other Commodities | 171 | | 200 |
| TOTAL COMMODITIES | \$171 | | \$ 200 |
| CAPITAL OUTLAY | | | |
| 440 Office Equipment | | | |
| 450 Vehicular Equipment | | | |
| 460 Operating Equipment | | | |
| TOTAL CAPITAL OUTLAY | \$ -- | | \$ -- |
| OTHER | | | |
| TOTAL OTHER | \$ -- | | \$ -- |
| TOTAL | \$991 | | \$3,000 |



| | | | | | | |
|---------|-----|----------------------|----|----------|--|----------|
| FUND | 110 | DEPARTMENT | 56 | DIVISION | | ACTIVITY |
| GENERAL | | HOUSING AND | | ALL | | |
| | | ECONOMIC DEVELOPMENT | | | | |

HOUSING AND ECONOMIC DEVELOPMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,354,523 | \$ 353,215 | \$ 337,018 |
| Contractual Services | 188,765 | 17,221 | 30,868 |
| Commodities | 42,813 | 11,528 | 11,613 |
| Capital Outlay | 4,381 | -- | -- |
| Subtotal | \$1,590,482 | \$ 381,964 | \$ 379,499 |
| Add: Comotara R.R. Spur Maintenance | 1,500 | -- | 1,500 |
| TOTAL | \$1,591,982 | \$ 381,964 | \$ 380,999 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|----------------------------|------------------------|------------------------|------------------------|
| Industrial Development | \$ 121,020 | \$ 122,800 | \$ 116,263 |
| Administration and Finance | 136,184 | 158,390 | 161,411 |
| Energy Resources | 89,409 | 100,774 | 103,325 |
| *Central Inspection | 1,245,369 | -- | -- |
| TOTAL | \$1,591,982 | \$ 381,964 | \$ 380,999 |

*In 1982 the Central Inspection Division began operating as a self-sustaining activity within a special revenue fund (see page 205). Budgeted 1982 and 1983 figures for CID are shown on page 206.

ANNUAL BUDGET

| | | | | |
|--------------|---|------------------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 DIVISION INDUSTRIAL DEVELOPMENT | 835 ACTIVITY | 50000 |
|--------------|---|------------------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 adopted budget of \$116,263 is \$6,537 or 5.3% under the 1983 budget of \$122,800.

Personal Services decreased \$21,443 or 19.1%, the net effect of deleting one (1) Industrial Analyst position, the 6% salary improvement, merit and longevity increases, and budgeting for an extra pay period in 1982.

Contractual Services show an overall increase of \$13,176 or 175% due primarily to budgeting \$13,350 for the division's share of an aerial photo survey of Wichita and Sedgwick County (Account 270). Accounts 220 and 260 show minor inflationary increases; Account 230 shows a \$375 reduction in budgeted travel associated with economic development.

Commodities show an overall increase of \$230 because of inflation.

The amount of \$1,500 is budgeted in a clearing account for maintenance of light signals for the Missouri Pacific Railroad crossing in the Landmark Communities Industrial Park.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 96,339 | \$112,300 | \$ 90,857 |
| TOTAL PERSONAL SERVICES | \$ 96,339 | \$112,300 | \$ 90,857 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 1,901 | 2,160 | 2,311 |
| 230 Transportation | 2,367 | 3,575 | 3,200 |
| 240 Advertising | 293 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 343 | 300 | 350 |
| 270 Professional Services | -- | -- | 13,350 |
| 295 Other Contractual Services | 14,791 | 1,500 | 1,500 |
| TOTAL CONTRACTUAL SERVICES | \$ 19,695 | \$ 7,535 | \$ 20,711 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 3,201 | \$ 2,455 | \$ 2,675 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 200 | 400 | 400 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 85 | 110 | 120 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 3,486 | \$ 2,965 | \$ 3,195 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|---|----|------------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 | DIVISION INDUSTRIAL DEVELOPMENT | 835 | ACTIVITY | 50000 |
|-----------------|-----|---|----|------------------------------------|-----|----------|-------|

WORK PROGRAM

The Industrial Development Division serves as the City's central contact point for existing local employers. Requests for assistance and for the City's services are channeled through the division. In addition, the division provides screening for City industrial revenue bond issues, including on-site visits, and review of County IRB proposals.

Division personnel work with area industrial development organizations to attract new job centers to Wichita. Staff support and services have been provided to the Economic Development Commission.

The Division administers funding requests for the City/Chamber of Commerce economic development contract, and participates at the state level with activities sponsored by the Kansas Cavalry and the Kansas Association of Commerce and Industry. Applications for the City's 35% development policy are received by the Industrial Development Division.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|--------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Economic and Industrial Development Officer | 1 | 1 | 1 | 633 | \$ 33,371 | \$ 36,417 |
| Industrial Analyst | 3 | 3 | 2 | 628 | 74,238 | 53,868 |
| | - | - | - | | | |
| Subtotal | 4 | 4 | 3 | | \$107,609 | \$ 90,285 |
| ADD: Longevity 27th Pay Period | | | | | 522 4,169 | 572 -- |
| TOTAL | | | | | \$112,300 | \$ 90,857 |

ANNUAL BUDGET

| | | | | |
|-----------------|--|---|-----------------|-------|
| FUND GENERAL | 110 DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 DIVISION ADMINISTRATION AND FINANCE | 830 ACTIVITY | 50000 |
|-----------------|--|---|-----------------|-------|

BUDGET COMMENTS

The Administration and Finance Division's 1983 approved budget is \$3,021 or 1.9% greater than the 1982 adopted budget.

Personal Services are \$2,410 or 1.7% over the 1982 amount, the net effect of the salary improvement, longevity and merit increases, and budgeting for an extra pay period in 1982. The number of authorized positions remains at the 1982 level of 5.

Contractual Services show an overall increase of \$546 or 6.7% over 1982. Most increases are budgeted for transportation (Account 230), dues and subscriptions (Account 260), and typewriter service agreements (Account 295), formerly budgeted in Account 370. Account 295 also contains unassigned car rental.

Commodities reflect an overall increase of \$65 or 1%, the net effect of transferring typewriter service agreements to Account 295 and to inflationary increases in office supplies (Account 310).

No Capital Outlay has been budgeted.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$123,714 | \$143,906 | \$146,316 |
| TOTAL PERSONAL SERVICES | \$123,714 | \$143,906 | \$146,316 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 31 | \$ -- | \$ -- |
| 220 Communications | 3,574 | 3,966 | 3,951 |
| 230 Transportation | 2,826 | 3,150 | 3,390 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 623 | 700 | 750 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 84 | 300 | 571 |
| TOTAL CONTRACTUAL SERVICES | \$ 7,138 | \$ 8,116 | \$ 8,662 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 4,557 | \$ 5,452 | \$ 5,888 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 310 | 416 | 416 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 166 | -- | -- |
| 360 Operating Supplies - Equipment | 299 | -- | -- |
| 370 Repair Parts - Equipment | -- | 500 | 129 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 5,332 | \$ 6,368 | \$ 6,433 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|---|----|---|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 | DIVISION ADMINISTRATION AND FINANCE | 830 | ACTIVITY 50000 |
|-----------------|-----|---|----|---|-----|-------------------|

WORK PROGRAM

Among division responsibilities are departmental administration; coordination and development of technical material for economic development and energy resources purposes; municipal revenue bonds; housing reorganization, housing supply matters, and tenant-landlord relations; special construction projects; industrial revenue bond analysis and review; working with community representatives in downtown development efforts; administration of the Model Cities revolving fund and loan guarantee contracts; overseeing contracts such as the City/Wichita Chamber of Commerce and the Central System agreements; and special assignments.

The division provides staff assistance to the Housing Task Force and the Wichita Public Building Commission.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Director of Housing and Economic Development | 1 | 1 | 1 | E-5 | \$ 47,870 | \$ 47,870 |
| Deputy Director of Housing and Economic Development | 1 | 1 | 1 | 635 | 38,347 | 40,648 |
| Administrative Aide II | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,928 | 18,852 |
| Secretary | 1 | 1 | 1 | 618/19 | 14,194 | 16,249 |
| Subtotal | 5 | 5 | 5 | | \$136,995 | \$144,455 |
| ADD: Longevity | | | | | 1,625 | 1,861 |
| 27th Pay Period | | | | | 5,286 | -- |
| TOTAL | | | | | \$143,906 | \$146,316 |

ANNUAL BUDGET

| | | | | |
|-----------------|---|------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 ENERGY RESOURCES | 870 ACTIVITY | 50000 |
|-----------------|---|------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 adopted budget for the Energy Resources Division has increased by \$2,551 or 2.5% over the 1982 adopted budget.

Personal Services increased \$2,836 or 2.9% over 1982, the net effect of the 6% salary improvement, merit and longevity increases, and budgeting for an extra pay period in 1982.

Contractual Services show an overall decrease of \$75. Modest decreases based on prior experience are reflected in Accounts 220, 230, and 260. Account 295 shows a \$20 increase and contains \$100 for the typewriter service contract and \$195 for unassigned vehicle rental.

Commodities show an overall decrease of \$210, due to a reduced need for office supplies for this budget's programs and to first-time budgeting of the typewriter service contract (formerly in Account 370) in Account 295.

Capital Outlay is not budgeted for 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 83,385 | \$ 97,009 | \$ 99,845 |
| TOTAL PERSONAL SERVICES | \$ 83,385 | \$ 97,009 | \$ 99,845 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 767 | 695 | 650 |
| 230 Transportation | 941 | 350 | 325 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 655 | 250 | 225 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 900 | 275 | 295 |
| TOTAL CONTRACTUAL SERVICES | \$ 3,263 | \$ 1,570 | \$ 1,495 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 2,448 | \$ 2,075 | \$ 1,950 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 6 | 35 | 35 |
| 360 Operating Supplies - Equipment | -- | 85 | -- |
| 370 Repair Parts - Equipment | -- | -- | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 2,454 | \$ 2,195 | \$ 1,985 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|---|----|------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 | DIVISION ENERGY RESOURCES | 870 | ACTIVITY | 50000 |
|-----------------|-----|---|----|------------------------------|-----|----------|-------|

WORK PROGRAM

The Energy Resources Division coordinates the City's efforts to maintain an adequate energy supply for local needs. Its activities encompass both energy planning and energy conservation, and include assisting both the public and private sectors. One responsibility has been to provide staff support to the Wichita Energy Commission, its task forces and monitoring group.

Through Community Development Block Grant monies and U.S. Department of Energy grants through the Kansas Energy Office, the division directs programs that provide interest-free loans to homeowners for the installation of ceiling insulation, weatherization assistance to low income homeowners, and other energy-conservation assistance. The office for these activities is in the former Detention and Rehabilitation Center at 1601 S. McLean.

A major responsibility of the Energy Resources Division is directing the Energy Place, which also receives support from CDBG funds. Energy Place programs include monitoring and demonstrating energy use under local conditions, and public awareness activities such as Energy Place tours, publications, clinics, seminars, and audiovisual presentations for community groups and exhibitions. The facility is located at 1602 S. McLean.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---------------------------------|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Energy Coordinator | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Energy Resource Systems Analyst | 1 | 1 | 1 | 628 | 23,560 | 25,568 |
| Maintenance Mechanic | 0 | 0 | 1 | 621 | -- | 17,482 |
| Secretary | 2 | 2 | 1 | 618/19 | 30,756 | 15,516 |
| | - | - | - | | | |
| Subtotal | 4 | 4 | 4 | | \$ 92,663 | \$ 99,214 |
| ADD: Longevity | | | | | 760 | 631 |
| 27th Pay Period | | | | | 3,586 | -- |
| TOTAL | | | | | \$ 97,009 | \$ 99,845 |



| | | | | | |
|-----------------|-----|------------------------------|----|-----------------|----------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION ALL | ACTIVITY |
|-----------------|-----|------------------------------|----|-----------------|----------|

DEPARTMENT OF ADMINISTRATION SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,090,131 | \$1,270,966 | \$1,256,340 |
| Contractual Services | 377,359 | 369,224 | 440,629 |
| Commodities | 81,503 | 90,058 | 89,069 |
| Capital Outlay | 58,024 | 450 | 2,150 |
| TOTAL | \$1,607,017 | \$1,730,698 | \$1,788,188 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|--------------------------|------------------------|------------------------|------------------------|
| Budget and Management | \$ 263,175 | \$ 300,918 | \$ 317,380 |
| Controller's Office | 650,781 | 681,163 | 701,969 |
| Purchasing | 282,141 | 334,191 | 346,449 |
| Retirement and Insurance | 68,699 | 81,612 | 92,210 |
| Treasury | 342,221 | 332,814 | 330,180 |
| TOTAL | \$1,607,017 | \$1,730,698 | \$1,788,188 |

| | | | | | |
|------|---------|----------------------------------|--------------------------------------|--------------|-------|
| FUND | GENERAL | 110 DEPARTMENT ADMINISTRATION | 40 DIVISION BUDGET AND MANAGEMENT | 700 ACTIVITY | 50000 |
|------|---------|----------------------------------|--------------------------------------|--------------|-------|

BUDGET COMMENTS

The Budget and Management Division's 1983 approved budget of \$317,380 represents an increase of \$16,462 or 5.5% above the 1982 budget of \$300,918.

Personal Services show an increase of \$6,584 or 2.4% due to merit salary and longevity pay increases and the salary improvement. The number of authorized positions remains at 10.

Contractual Services have increased \$9,716 or 7.0% due primarily to increased data and information processing charges and services. Of the \$12,654 budgeted in Account 295, \$5,216 is for CDP charges, \$7,000 is reserved for anticipated word processing services, \$300 is for staff use of Motor Pool vehicles, and \$138 is for typewriter maintenance contracts.

Commodities, budgeted at \$12,337, is \$138 less than in 1982, due to budgeting the typewriter maintenance contracts in Account 295 in 1983.

A Capital Outlay expenditure of \$300 is budgeted for data processing printout storage.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$236,793 | \$274,480 | \$281,064 |
| TOTAL PERSONAL SERVICES | | \$236,793 | \$274,480 | \$281,064 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ -- | \$ -- | \$ -- |
| 220 Communications | | 5,583 | 5,203 | 5,775 |
| 230 Transportation | | 3,021 | 4,500 | 4,500 |
| 240 Advertising | | 486 | -- | -- |
| 250 Insurance | | -- | -- | -- |
| 260 Dues and Subscriptions | | 545 | 880 | 750 |
| 270 Professional Services | | 323 | -- | -- |
| 295 Other Contractual Services | | 5,791 | 3,380 | 12,654 |
| TOTAL CONTRACTUAL SERVICES | | \$ 15,749 | \$ 13,963 | \$ 23,679 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 10,048 | \$ 12,000 | \$ 12,000 |
| 320 Clothing and Linen | | -- | -- | -- |
| 330 Food, Drugs & Chemicals | | 132 | 200 | 200 |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | -- | -- | -- |
| 360 Operating Supplies - Equipment | | -- | -- | -- |
| 370 Repair Parts - Equipment | | 219 | 275 | 137 |
| 390 Minor Apparatus and Tools | | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 10,399 | \$ 12,475 | \$ 12,337 |

| | | | | | | | |
|-----------------|-----|------------------------------|----|-----------------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION BUDGET AND MANAGEMENT | 700 | ACTIVITY | 50000 |
|-----------------|-----|------------------------------|----|-----------------------------------|-----|----------|-------|

WORK PROGRAM

The Budget and Management Division supervises the development and administration of the annual operating budget. This division also advises the City Manager and Director of Administration on budget and associated financial matters.

The major activity of this division is developing the budget between February and August. This includes responsibility for developing all preliminary information for both governing body and City staff; for instructing all divisions and departments as to necessary and appropriate budgetary procedures; considering and reviewing all budget proposals; implementing all revisions directed by the governing body; and publishing the adopted budget document.

The Budget Office also has responsibility for researching problems, procedures and projects, and for recommending appropriate responses to decision makers. Research may be initiated by the division itself or may be initiated by the City Manager, the Director of Administration, operating departments or by the governing body.

Other duties of this division include the daily administration of the operating, CIP and revenue sharing budgets, which entails reviewing personnel requisitions, capital outlay requests, budget transfers and financial studies for conformance to City policies. The Budget Office prepares the City organization chart and is responsible for the forms control program.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| <u>Office of the Director</u> | | | | | | |
| Director of Administration | 1 | 1 | 1 | E-4 | \$ 47,870 | \$ 47,870 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,785 | 18,852 |
| Subtotal-Director's Office | 2 | 2 | 2 | | \$ 65,655 | \$ 66,722 |
| <u>Budget and Management Division</u> | | | | | | |
| Research and Budget Officer | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Administrative Analyst | 3 | 3 | 3 | 629 | 77,250 | 83,277 |
| Budget Analyst II | 3 | 3 | 3 | 626 | 65,099 | 71,050 |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 17,086 |
| Subtotal-Budget and Management Division | 8 | 8 | 8 | | \$196,815 | \$212,061 |
| Add: Longevity 27th Pay Period | | | | | 1,845 10,165 | 2,281 -- |
| TOTAL | 10 | 10 | 10 | | \$274,480 | \$281,064 |

ANNUAL BUDGET

| | | | | | | | |
|------|---------|----------------------------------|----|------------------------|-----|----------|-------|
| FUND | GENERAL | 110 DEPARTMENT ADMINISTRATION | 40 | DIVISION CONTROLLER | 660 | ACTIVITY | 50000 |
|------|---------|----------------------------------|----|------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget for the Controller of \$701,969 represents an increase of \$20,806 or 3.1% above the 1982 budget of \$681,163.

Personal Services show a decrease of \$7,326 or 1.7%, net result of merit salary and longevity pay increases, the salary improvement, the deletion of one Accountant II position, and budgeting an extra pay period in 1982. In addition, one Account Clerk II has been reclassified to Account Clerk III.

Contractual Services show a \$22,132 or 9.2% increase due to an increase in the amount budgeted for Central Data Processing (CDP) charges in Account 295. Budgeted in Account 295 are CDP charges (\$200,000), lease purchase and maintenance of office equipment (\$600), and fleet maintenance rental charges (\$500).

Commodities reflect a \$5,400 or 4.3% increase over the 1982 budget, to allow for printing of the annual report and inflation.

The \$900 amount in Capital Outlay expenditures is budgeted in Account 440 for replacement of three printing calculators.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$365,773 | \$426,998 | \$419,672 |
| TOTAL PERSONAL SERVICES | \$365,773 | \$426,998 | \$419,672 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 5,068 | 4,600 | 4,922 |
| 230 Transportation | 2,925 | 850 | 1,000 |
| 240 Advertising | 3,077 | 4,500 | 4,815 |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 1,840 | 1,925 | 2,060 |
| 270 Professional Services | 60,337 | 45,000 | 49,500 |
| 295 Other Contractual Services | 191,830 | 184,390 | 201,100 |
| TOTAL CONTRACTUAL SERVICES | \$265,077 | \$241,265 | \$263,397 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 19,001 | \$ 12,000 | \$ 18,000 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 234 | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 351 | 600 | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 19,586 | \$ 12,600 | \$ 18,000 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|------------------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION CONTROLLER | 660 | ACTIVITY 50000 |
|-----------------|-----|------------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

The responsibility of the Controller's Office is to direct the general accounting, auditing and payroll activities of the City. In addition, this division also coordinates the debt and capital improvement program, develops accounting and auditing programs, advises the Director of Administration and the City Manager on accounting and auditing matters, and provides financial statements to administrative officials.

This division's goal is the continued improvement of accounting systems and financial information, so that internal control against waste, inefficiency and financial infidelity are strengthened, and so that interested parties can be better informed about the City's financial condition and operations.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|-----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Controller | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Senior Accountant | 1 | 1 | 1 | 629 | 26,775 | 26,198 |
| Accountant III | 2 | 2 | 2 | 628 | 49,203 | 52,870 |
| Accountant II | 6 | 6 | 5 | 626 | 129,304 | 119,956 |
| Accountant I | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Account Clerk III | 1 | 1 | 2 | 621 | 17,784 | 36,830 |
| Account Clerk II | 4 | 4 | 3 | 619 | 60,190 | 48,214 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,202 | 14,169 |
| Account Clerk I | 1 | 1 | 1 | 617 | 13,712 | 15,516 |
| Data Control Clerk | 1 | 1 | 1 | 617 | 14,637 | 15,516 |
| Clerk II | 1 | 1 | 1 | 615 | 11,469 | 11,687 |
| Typist Clerk | 1 | 1 | 1 | 614 | 12,714 | 13,477 |
| Subtotal | 21 | 21 | 20 | | \$406,993 | \$415,917 |
| Add: Longevity 27th Pay Period | | | | | 4,237 15,768 | 3,755 -- |
| TOTAL | | | | | \$426,998 | \$419,672 |

| | | | | | | | |
|--------------|-----|---------------------------|----|---------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION PURCHASING | 900 | ACTIVITY | 50000 |
|--------------|-----|---------------------------|----|---------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget of \$346,449 for the Purchasing Division reflects an increase of \$12,258 or 3.7% above the 1982 budget of \$334,191.

Personal Services reflect a decrease of \$13,162 or 5.9%, the net effect of merit salary increases, the 6% salary improvement, budgeting for an extra pay period in 1982, and an increase in the Personal Services charge to the Self-Insurance Fund. In 1983 the salary of the Safety Officer and one Secretary (reclassified from Data Control Clerk) will be charged to the Fund.

Contractual Services show an increase of \$29,027 or 32.3%, primarily attributable to the major increase in Central Data Processing (CDP) charges budgeted in Account 295. This account includes \$107,658 for data and word processing services, \$240 for motor pool rental, \$2,002 for Mag-card typewriter lease payments, \$750 for the Mag-card typewriter maintenance contract, and \$337 for maintenance contracts on other typewriters.

Commodities reflect a \$3,607 or 16.8% decrease, of which \$1,087 is due to budgeting typewriter maintenance contracts in Account 295 rather than Account 370. Account 310 shows a net decrease of \$3,000, due to cost efficiencies of the confirming purchase voucher system.

No Capital Outlay expenditures are budgeted in 1983.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$189,358 | \$222,711 | \$209,549 |
| TOTAL PERSONAL SERVICES | | \$189,358 | \$222,711 | \$209,549 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ | \$ | \$ |
| 220 Communications | | 6,540 | 6,265 | 6,765 |
| 230 Transportation | | 898 | 850 | 850 |
| 240 Advertising | | 41 | 50 | 35 |
| 250 Insurance | | -- | 25 | -- |
| 260 Dues and Subscriptions | | 746 | 350 | 350 |
| 270 Professional Services | | -- | -- | -- |
| 295 Other Contractual Services | | 65,140 | 82,420 | 110,987 |
| TOTAL CONTRACTUAL SERVICES | | \$ 73,365 | \$ 89,960 | \$118,987 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 14,581 | \$ 18,000 | \$ 15,000 |
| 320 Clothing and Linen | | -- | -- | -- |
| 330 Food, Drugs & Chemicals | | 125 | 150 | 150 |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | 216 | -- | -- |
| 360 Operating Supplies - Equipment | | 178 | -- | -- |
| 370 Repair Parts - Equipment | | 2,911 | 3,370 | 2,763 |
| 390 Minor Apparatus and Tools | | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 18,011 | \$ 21,520 | \$ 17,913 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------|-----|------------------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION PURCHASING | 900 | ACTIVITY 50000 |
|-----------------|-----|------------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

This division serves as the City's centralized purchasing office, allowing for the highest quality merchandise for the lowest possible cost. Activities include processing requisitions and purchase orders, taking and analyzing bids, disposing of all surplus and condemned City property, and selling State right-of-way property. Additionally, the office administers the City's safety program which entails analyzing accident data, issuing safety recommendations, handling liability claims in conjunction with the Law Department and insurance carrier, and conducting safety inspection and training.

The Purchasing Division also administers the self-sustaining Stationery Stores/Duplicating/Microfilming operations. This enables departments to receive duplicating and microfilming services and office supplies as well as providing a mechanism to assess switchboard, postage, office machine maintenance, legal advertising, and vehicle registration costs to the departments.

Finally, the Purchasing Division also oversees the City's Vehicle Liability and Building and Contents insurance programs and Risk Management activities.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Purchasing Manager | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Assistant Purchasing Manager | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Occupational Safety Technician | 0 | 1 | 1 | 629 | 26,355 | 28,382 |
| Senior Buyer | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Buyer | 2 | 2 | 2 | 626 | 45,810 | 44,172 |
| Administrative Aide III | 1 | 1 | 1 | 625 | 18,204 | 20,325 |
| Secretary | 1 | 1 | 2 | 618/19 | 15,356 | 30,408 |
| Account Clerk I | 1 | 1 | 1 | 617 | 12,900 | 14,352 |
| Data Control Clerk | 2 | 2 | 1 | 617 | 27,505 | 14,404 |
| Clerk II | 1 | 1 | 1 | 615 | 11,979 | 13,314 |
| Subtotal | 11 | 12 | 12 | | \$247,352 | \$259,955 |
| Add: Longevity 27th Pay Period | | | | | 2,617 9,588 | 1,576 -- |
| Less: Amount charged to Stationery Stores | | | | | (9,461) | (10,162) |
| Amount charged to Self-Insurance Fund | | | | | (27,385) | (41,820) |
| TOTAL | | | | | \$222,711 | \$209,549 |

| | | | |
|-----------------|----------------------------------|---------------------------------------|-----------------------|
| FUND GENERAL | 110 DEPARTMENT ADMINISTRATION | 40 DIVISION RETIREMENT & INSURANCE | 940 ACTIVITY 50000 |
|-----------------|----------------------------------|---------------------------------------|-----------------------|

BUDGET COMMENTS

The 1983 approved budget of \$92,210 for the Retirement and Insurance Division represents an increase of \$10,598 or 13% above the 1982 adopted budget of \$81,612.

The Personal Services account reflects an increase of \$893 or 1.3% above the 1982 budget, the net result of merit salary increases, the 6% salary improvement, and budgeting in 1982 for a 27th pay period. Total positions remain at three full-time employees.

Contractual Services show an increase of \$8,005 or 154% due primarily to an increase and anticipated expansion in data processing services (Account 295).

Commodities reflect an increase of \$900 due to a projected increase in office supplies, plus greater usage of printing and duplicating.

Budgeted Capital Outlay includes the replacement of one typewriter.

Funding for this budget is generated from the following sources: General Fund - 25% (\$23,052); Wichita Employees Retirement Fund - 37.5% (\$34,579); and the Police and Fire Pension Fund - 37.5% (\$34,579).

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$57,200 | \$67,314 | \$68,207 |
| TOTAL PERSONAL SERVICES | \$57,200 | \$67,314 | \$68,207 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 1,421 | 1,188 | 1,272 |
| 230 Transportation | -- | 850 | 500 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 10 | -- | -- |
| 260 Dues and Subscriptions | 99 | 80 | 80 |
| 270 Professional Services | 497 | -- | -- |
| 295 Other Contractual Services | 1,688 | 3,080 | 11,351 |
| TOTAL CONTRACTUAL SERVICES | \$ 3,715 | \$ 5,198 | \$13,203 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 6,162 | \$ 8,950 | \$ 9,850 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 271 | -- | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 6,433 | \$ 8,950 | \$ 9,850 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------|-----|------------------------------|----|------------------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT ADMINISTRATION | 40 | DIVISION RETIREMENT & INSURANCE | 940 | ACTIVITY 50000 |
|-----------------|-----|------------------------------|----|------------------------------------|-----|-------------------|

WORK PROGRAM

This division is responsible for the overall coordination and direction of the City retirement systems, insurance programs, and Deferred Compensation Plan of City employees.

The division acts as the administrative arm for four boards--the Wichita Employees' Retirement System Board, the Police and Fire Retirement System Board, the Wichita Municipal Employees' Group Life Insurance Plan Board, and the Deferred Compensation Plan Management Board--which establish policy and programs. The Retirement and Insurance Director also serves as a voting member of the Management Board of the Deferred Compensation Plan.

The two insurance programs included as the responsibility of this division are:

1. Employees' Group Life Insurance Plan
2. Employees' Group Health Insurance Plan.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|--------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Retirement & Insurance Director | 1 | 1 | 1 | 633 | \$33,863 | \$36,417 |
| Administrative Aide I | 1 | 1 | 1 | 620 | 16,928 | 16,073 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,179 | 15,183 |
| Subtotal | 3 | 3 | 3 | | \$63,970 | \$67,673 |
| Add: Longevity 27th Pay Period | | | | | 859 2,485 | 534 -- |
| TOTAL | | | | | \$67,314 | \$68,207 |

ANNUAL BUDGET

| | | | | | | | | |
|------|---------|-----|----------------|----|----------|-----|----------|-------|
| FUND | GENERAL | 110 | DEPARTMENT | 40 | DIVISION | 980 | ACTIVITY | 50000 |
| | | | ADMINISTRATION | | TREASURY | | | |

BUDGET COMMENTS

The 1983 approved budget for the Treasury Division represents a decrease of \$2,634 or .8% under the 1982 annual budget of \$332,814.

Personal Services reflect a decrease of \$1,615 or .6% under the 1982 budget, the net result of merit salary and longevity pay increases, the salary improvement, and budgeting for an extra pay period in 1982.

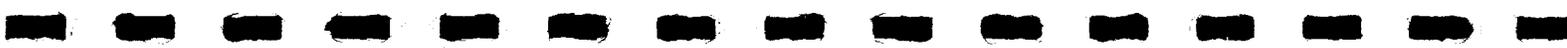
Contractual Services reflect an increase of \$2,525 or 13.4% due primarily to an increase (\$1,089) in telephone charges, based on 1981 actuals and usage, plus inflation. Lesser increases are budgeted for insurance (\$491), contractual services (\$774), transportation (\$150), and dues and subscriptions (\$11). The \$12,916 budgeted in Account 295 is for car rental (\$3,488), armored car services (\$6,883), data processing (\$2,163), and typewriter maintenance contracts (\$382).

Commodities show a \$3,544 or 10.3% decrease, primarily because the Water Department has assumed the maintenance contracts (\$2,007) for the remittance processor and letter opener (Account 370). In 1983 Treasury's typewriter maintenance contracts (\$382) are budgeted in Account 295, rather than Account 370.

As in 1982, no Capital Outlay is budgeted for the Treasury Division.

| ACCOUNT CLASSIFICATION | | ACTUAL | BUDGET | BUDGET |
|-----------------------------------|--|-----------|-----------|-----------|
| | | 1981 | 1982 | 1983 |
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$241,007 | \$279,463 | \$277,848 |
| TOTAL PERSONAL SERVICES | | \$241,007 | \$279,463 | \$277,848 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ | \$ | \$ |
| 220 | Communications | 4,510 | 3,737 | 4,826 |
| 230 | Transportation | 1,505 | 1,100 | 1,250 |
| 240 | Advertising | -- | -- | -- |
| 250 | Insurance | 1,275 | 1,594 | 2,085 |
| 260 | Dues and Subscriptions | 267 | 265 | 286 |
| 270 | Professional Services | -- | -- | -- |
| 295 | Other Contractual Services | 11,896 | 12,142 | 12,916 |
| TOTAL CONTRACTUAL SERVICES | | \$ 19,453 | \$ 18,838 | \$ 21,363 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 24,032 | \$ 29,610 | \$ 28,455 |
| 320 | Clothing and Linen | 125 | 160 | 160 |
| 330 | Food, Drugs & Chemicals | -- | -- | -- |
| 340 | Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 | Repair Parts - Buildings & Improvements | 384 | -- | -- |
| 360 | Operating Supplies - Equipment | -- | -- | -- |
| 370 | Repair Parts - Equipment | 2,533 | 4,743 | 2,354 |
| 390 | Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 27,074 | \$ 34,513 | \$ 30,969 |
| CAPITAL OUTLAY | | | | |
| | | \$ | \$ | \$ |

| FUND | 110 | DEPARTMENT | 40 | DIVISION | 980 | ACTIVITY | 50000 |
|--|----------------|----------------|----------------|-----------------------------|-----------------|-------------|-------|
| GENERAL | | ADMINISTRATION | | TREASURY | | | |
| WORK PROGRAM | | | | | | | |
| <p>The Treasury Division is responsible for the collection and distribution of the City's revenue. Within this activity the City Treasurer is responsible for projecting cash balances, supervising all cash disbursements, maintaining cash position, administering investment of all funds including idle funds, developing collection procedures and systems, administering and supervising the licensing program and administering bond and note sales and debt management.</p> <p>The Treasury Office administers these functions through five sections: Collection, Records, Licensing, Investments, and Bonds. The <u>Collection</u> section receives and processes all payments made to the City, including the collection of all parking meter monies. The <u>Records</u> section is responsible for the detailed work involved for bank deposits, daily cash reports, and reconciliations. The <u>License</u> section is responsible for license records and providing regulatory field license inspections. The <u>Investment</u> section is responsible for keeping records pertaining to the number of investments, dollar amount invested and the return on all investments. The <u>Bond</u> section is responsible for maintaining current information on bond records relative to the City's debt status as well as making bond payments to the fiscal agents.</p> | | | | | | | |
| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET | |
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 | |
| City Treasurer | 1 | 1 | 1 | 633 | \$ 34,355 | \$ 36,417 | |
| Deputy City Treasurer | 1 | 1 | 1 | 629 | 26,775 | 28,382 | |
| Administrative Aide III | 1 | 1 | 1 | 625 | 21,758 | 23,064 | |
| Accountant I | 1 | 1 | 1 | 623 | 18,693 | 20,443 | |
| Account Clerk II | 2 | 2 | 2 | 619 | 29,979 | 32,519 | |
| Cashier II | 1 | 1 | 1 | 619 | 14,559 | 16,219 | |
| Account Clerk I | 3 | 3 | 2 | 617 | 41,316 | 31,032 | |
| Parking Meter Coin Collector | 2 | 2 | 2 | 617 | 25,130 | 27,950 | |
| Teller | 2 | 2 | 2 | 615 | 24,534 | 26,792 | |
| Clerk II | 1 | 1 | 1 | 615 | 12,020 | 13,360 | |
| Teller (P.T.-50%) | 3 | 3 | 3 | 615 | 17,057 | 18,408 | |
| Subtotal | 18 | 18 | 17 | | \$266,176 | \$274,586 | |
| Add: Longevity 27th Pay Period | | | | | 2,970 10,317 | 3,262 -- | |
| TOTAL | | | | | \$279,463 | \$277,848 | |



| | | | | | |
|-----------------|-----|--------------------|----|-----------------|----------|
| FUND GENERAL | 110 | DEPARTMENT FIRE | 60 | DIVISION ALL | ACTIVITY |
|-----------------|-----|--------------------|----|-----------------|----------|

FIRE DEPARTMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$7,823,673 | \$9,135,032 | \$9,235,054 |
| Contractual Services | 215,724 | 192,826 | 229,301 |
| Commodities | 366,783 | 370,187 | 469,118 |
| Capital Outlay | 71,858 | 261,297 | 138,346 |
| Other | 6,249 | -- | -- |
| TOTAL | \$8,484,287 | \$9,959,342 | \$10,071,819 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-----------------|------------------------|------------------------|------------------------|
| Administration | \$ 672,892 | \$ 716,423 | \$ 804,232 |
| Operations | 7,388,397 | 8,768,202 | 8,804,620 |
| Prevention | 422,998 | 474,717 | 462,967 |
| TOTAL | \$8,484,287 | \$9,959,342 | \$10,071,819 |

| | | | | |
|-----------------|------------------------|-------------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT FIRE | 60 DIVISION ADMINISTRATION | 160 ACTIVITY | 50000 |
|-----------------|------------------------|-------------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 approved budget for Fire Administration represents an increase of \$87,809 or 12.3% above the 1982 adopted budget of \$716,423.

Personal Services for the Division has increased \$16,286 due to merit increases and the 6% salary improvement. The total number of positions remains the same as last year's total of 20.

An increase of \$30,467 is reflected in the total Contractual Accounts. Of this increase \$9,602 is for utilities, \$15,045 will be used to cover costs of data processing and micro-filming and \$5,820 is for increases in communications, travel, dues and subscriptions.

Commodities increased \$14,617 in 1983. The major reason for the increase in this group of accounts is because of repair costs for fire stations and maintenance on boiler and heating and air conditioning units.

In the Capital Outlay Accounts, \$37,941 is budgeted and provides for the following: 2 drinking fountains - \$600, 2 garbage disposals - \$200, 50 mattress covers - \$500, 3 typewriters - \$300, 2 file cabinets - \$380, 4 chairs - \$1,000, 15 mattresses - \$2,850, 2 ranges - \$700, 2 refrigerators - \$900, 1 transcribing machine - \$525, 1 fuel pump - \$1,200, 2 compressors - \$2,400, 1 heating and cooling unit - \$1,400, 4 door operators - \$1,600, 6 hot water tanks - \$820, light fixtures - \$700, storm windows - \$7,850, storm door - \$380, new window - \$600, ceiling insulation - \$6,000, wall insulation - \$6,300, sun screens - \$700, and bumper stops - \$36.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$425,524 | \$495,974 | \$512,260 |
| TOTAL PERSONAL SERVICES | \$425,524 | \$495,974 | \$512,260 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 89,588 | \$ 80,021 | \$ 89,623 |
| 220 Communications | 81,268 | 69,358 | 74,213 |
| 230 Transportation | 6,167 | 3,895 | 4,620 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 940 | 400 | 560 |
| 270 Professional Services | 318 | 508 | 608 |
| 295 Other Contractual Services | 24,004 | 26,730 | 41,755 |
| TOTAL CONTRACTUAL SERVICES | \$202,285 | \$180,912 | \$211,379 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 9,214 | \$ 8,250 | \$ 10,135 |
| 320 Clothing and Linen | 3,570 | 3,275 | 4,325 |
| 330 Food, Drugs & Chemicals | 80 | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 3,838 | 6,210 | 7,142 |
| 350 Repair Parts - Buildings & Improvements | 23,956 | 10,300 | 20,300 |
| 360 Operating Supplies - Equipment | 65 | -- | -- |
| 370 Repair Parts - Equipment | 84 | -- | 750 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 40,807 | \$ 28,035 | \$ 42,652 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|--------------------|----|----------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT FIRE | 60 | DIVISION ADMINISTRATION | 160 | ACTIVITY | 50000 |
|-----------------|-----|--------------------|----|----------------------------|-----|----------|-------|

WORK PROGRAM

The Fire Administration Division provides the direct staff support required for efficient operation of the entire fire service. To achieve this work program, the division is composed of the following three sections: Research, Data and Records Section--maintains and prepares all correspondence, typing, filing, reports records and research projects; Vehicle and Buildings Maintenance Section--services and maintains and repairs all department buildings and associated equipment, such as roofs, heating and cooling systems, electrical systems, furniture and landscaping. This section also maintains all fire hydrants located within the City; Training Section--prepares and administers training programs to operations personnel from recruit training to specialized fire fighting skills. Additionally, maintains EMT, physical fitness, and safety programs for operations personnel.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Fire Chief | 1 | 1 | 1 | E-4 | \$ 39,871 | \$ 39,871 |
| Deputy Fire Chief--Adminis- tration | 1 | 1 | 1 | 735 | 32,147 | 36,064 |
| Fire Master Mechanic | 1 | 1 | 1 | 729 | 27,222 | 28,855 |
| Chief Executive Officer | 1 | 1 | 1 | 729 | 26,366 | 28,855 |
| Chief Fire Operations Training Instructor | 1 | 1 | 1 | 729 | 27,115 | 28,855 |
| Fire Operations Training Instructor | 3 | 3 | 3 | 727 | 73,556 | 77,969 |
| Fire Captain | 1 | 1 | 1 | 727 | 24,519 | 25,990 |
| Physical Fitness & Safety Officer | 1 | 1 | 1 | 727 | 22,697 | 24,439 |
| Fire Department Mechanic | 3 | 3 | 3 | 727 | 72,317 | 77,514 |
| Fire Lieutenant | 1 | 1 | 1 | 724 | 21,543 | 22,836 |
| Coordinator of Fire & Medical Rescue Service | 0 | 1 | 1 | 627 | 20,718 | 23,157 |
| Administrative Secretary | 1 | 1 | 1 | 621 | 17,785 | 18,851 |
| Administrative Aide I | 0 | 0 | 1 | 620 | -- | 17,086 |
| Fire Hydrant Mechanic | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Secretary | 2 | 2 | 1 | 618/19 | 29,093 | 15,294 |
| Data Control Clerk | 1 | 1 | 1 | 617 | 12,969 | 14,430 |
| Subtotal | 19 | 20 | 20 | | \$464,037 | \$497,152 |
| Add: Longevity | | | | | 6,836 | 7,232 |
| Education Pay | | | | | 5,379 | 5,796 |
| EMT Pay | | | | | 1,664 | 2,080 |
| 27th Pay Period | | | | | 18,058 | -- |
| TOTAL | | | | | \$495,974 | \$512,260 |

ANNUAL BUDGET

| | | | | | | | |
|--------------|-----|-----------------|----|---------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT FIRE | 60 | DIVISION OPERATIONS | 200 | ACTIVITY | 50000 |
|--------------|-----|-----------------|----|---------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 approved budget of \$8,804,620 for the Operations Division represents an increase of \$36,418 or .4% above the 1982 adopted budget

Personal Services for this Division show an increase of \$93,714 which is due to normal merit increases and the 6% salary improvement. Changes from last year's budget include the reclassification of 3 Firefighters to Fire Lieutenants, a reduction of 3 Firefighters during the budget hearings and the budgeting of 11 holidays as opposed to the normal 12 holidays. In 1982, 13 holidays were paid in the Operations Division as a result of the New Year's holiday celebrated on December 31, 1982.

Contractual Services reflect a minor increase of \$4,840. Of this increase \$1,420 occurs in the 230 Account and \$1,455 occurs in the 260 Account which provides code books, instruction manuals and membership dues.

Commodities have increased \$81,369 due to increases in the 370 Account which provides for maintenance and parts for emergency vehicles, maintenance on radios, breathing apparatus and medical equipment. The 390 Account has increased \$22,850 and provides for the replacement of hose, nozzles, ropes, medical equipment and hand tools.

In the Capital Outlay accounts \$97,105 is budgeted and provides for the following equipment in the 450 Account: 1 one-half ton pickup - \$11,500, 1 crew cab pickup - \$17,500, 1 station wagon - \$11,000, 2 sedans - \$16,400. In the 460 Account the following equipment is budgeted: 1 sewing machine - \$2,300, 15 cascade bottles - \$13,500, 3 lawn mowers - \$600, 1 engine analyzer - \$9,000, 8 warning light and sound systems - \$8,000, 4 mobile radios - \$4,600. In the 470 Account \$2,705 is budgeted for training films, slides and cassette programs.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$7,004,207 | \$8,184,352 | \$8,278,066 |
| TOTAL PERSONAL SERVICES | \$7,004,207 | \$8,184,352 | \$8,278,066 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | -- | -- | -- |
| 230 Transportation | 3,970 | 660 | 2,080 |
| 240 Advertising | 7 | -- | 500 |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 15 | 745 | 2,200 |
| 270 Professional Services | 6,947 | 7,433 | 8,898 |
| 295 Other Contractual Services | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$ 10,939 | \$ 8,838 | \$ 13,678 |
| COMMODITIES | | | |
| 310 Office Supplies | 14 | -- | -- |
| 320 Clothing and Linen | 94,535 | 112,608 | 140,405 |
| 330 Food, Drugs & Chemicals | 2,908 | 2,750 | 3,800 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 11 | -- | -- |
| 360 Operating Supplies - Equipment | 93,736 | 122,193 | 122,231 |
| 370 Repair Parts - Equipment | 107,841 | 72,481 | 102,000 |
| 390 Minor Apparatus and Tools | 20,138 | 24,150 | 47,000 |
| 380 Supplies & Materials - Construction | -- | 220 | 335 |
| TOTAL COMMODITIES | \$ 319,183 | \$ 334,402 | \$ 415,771 |
| CAPITAL OUTLAY | | | |

TO
 PURCHASE
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| | | | | | | | |
|-----------------|-----|--------------------|----|------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT FIRE | 60 | DIVISION OPERATIONS | 200 | ACTIVITY | 50000 |
|-----------------|-----|--------------------|----|------------------------|-----|----------|-------|

WORK PROGRAM

The Fire Operations Division is directly charged with major goals of the Department--the protection of life and property through the extinguishment of fires, rescue activities and salvage work. Additional emergency services, including first aid, rescue, resuscitation and underwater recovery, are also provided to the community.

The division also maintains aggressive recruiting and advanced fire training programs. These programs allow the division to maintain a high level of skill as well as familiarity and competency with new techniques and equipment.

Throughout the year the various Companies inspect commercial buildings in their response area. The purpose of the inspections is fire prevention and to familiarize the firefighters with the individual buildings. During the months of April, May and June the Companies contact domiciles offering free home inspections. Members of the division also inspect all fire hydrants in the City at least once per year.

The division operates 19 front-line pumpers, 3 ladder trucks, 7 service aerial trucks, 3 rescue vehicles, 4 pickup trucks, 2 aerial platform, 2 hose tenders, 1 emergency air vehicle and 1 water tanker pumper from 17 stations throughout the City.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | |
|-----------------------|----------------|----------------|----------------|-----------------------------|--------------------|--------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Deputy Fire Chief | 1 | 1 | 1 | 735 | \$ 32,754 | \$ 36,747 |
| Fire Division Chief | 0 | 3 | 3 | 731 | 84,347 | 92,531 |
| Fire Battalion Chief* | 10 | 10 | 10 | 729 | 272,220 | 286,002 |
| Fire Captain | 54 | 54 | 54 | 727 | 1,310,952 | 1,393,948 |
| Fire Lieutenant | 51 | 51 | 54 | 724 | 1,092,994 | 1,220,675 |
| Fire Investigator I | 0 | 3 | 3 | 724 | 62,410 | 68,072 |
| Firefighter | 241 | 235 | 229 | 722 | 4,385,040 | 4,538,614 |
| Subtotal | 357 | 357 | 354 | | \$7,240,717 | \$7,636,589 |
| ADD: Longevity | | | | | 82,077 | 85,600 |
| Holiday Pay | | | | | 356,611 | 344,154 |
| Education Pay | | | | | 91,766 | 93,510 |
| EMT Pay | | | | | 95,146 | 108,544 |
| Acting Officer Pay | | | | | 9,669 | 9,669 |
| 27th Pay Period | | | | | 308,366 | -- |
| TOTAL | | | | | \$8,184,352 | \$8,278,066 |

*This position was formerly titled Fire District Chief.

| | | | | |
|--------------|---------------------|------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT FIRE | 60 DIVISION PREVENTION | 240 ACTIVITY | 50000 |
|--------------|---------------------|------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 budget for Fire Prevention represents a decrease of \$11,750 or 2.5% below the 1982 budget of \$474,717.

In the Personal Services Accounts, one Fire Prevention Inspector I position has been eliminated due to budget reductions during the City Commission hearings. The total for personal services has been reduced \$9,978 from last year's amount of \$454,706. This reduction is due to the one position reduction and not having to budget for the 27th pay period.

Contractual Services represent a slight increase of \$1,168 and is due mainly to increased costs for the Fire Code books and manuals in the 260 Account.

Commodities increased \$2,945 due to increasing costs for printing, postage and office supplies.

The total amount for Capital Outlay is \$3,300 and provides for 1 typewriter, 1 desk and chair for \$1,500 in the 440 Account. One projector for \$900 and 3 films for \$900 are budgeted in the 470 Account.

Fire Capital

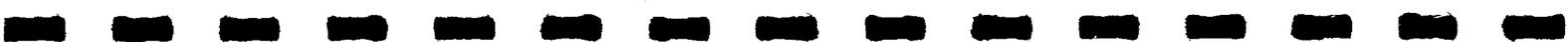
| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$ 393,942 | \$ 454,706 | \$ 444,728 |
| TOTAL PERSONAL SERVICES | | \$ 393,942 | \$ 454,706 | \$ 444,728 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ -- | \$ -- | \$ -- |
| 220 Communications | | -- | -- | -- |
| 230 Transportation | | 1,328 | 1,800 | 1,850 |
| 240 Advertising | | -- | -- | -- |
| 250 Insurance | | -- | -- | -- |
| 260 Dues and Subscriptions | | 225 | 500 | 1,594 |
| 270 Professional Services | | 947 | 776 | 800 |
| 295 Other Contractual Services | | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | | \$ 2,500 | \$ 3,076 | \$ 4,244 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 3,128 | \$ 3,000 | \$ 4,000 |
| 320 Clothing and Linen | | 3,600 | 4,450 | 5,700 |
| 330 Food, Drugs & Chemicals | | 65 | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | -- | -- | -- |
| 360 Operating Supplies - Equipment | | -- | -- | 495 |
| 370 Repair Parts - Equipment | | -- | -- | -- |
| 390 Minor Apparatus and Tools | | -- | -- | -- |
| 395 Other Commodities | | -- | 300 | 500 |
| TOTAL COMMODITIES | | \$ 6,793 | \$ 7,750 | \$ 10,695 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------|-----|--------------------|----|------------------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT FIRE | 60 | DIVISION PREVENTION | 240 | ACTIVITY 50000 |
|-----------------|-----|--------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

Responsibilities of the Fire Prevention Division are divided into the following four functional areas: Investigation: Investigate and determine cause of all building fires suspicious fires, fires that cause serious injury or death and all asphyxiation or near asphyxiation cases. Inspection: Inspection of property, inspection and issuance of permits for liquified petroleum and flammable liquid installations, condemnation of unsafe buildings, complaint processing and fire code enforcement. Public Education: Training of command officers to make technical inspections, public education regarding fire safety through local media, personal presentations, demonstrations, films with additional safety promotion during Fire Prevention Week. Training of fire brigades for industry, hospitals, schools, nursing homes, hotels; also instruction of classes for baby sitters. Building Plans Examiner: Examine construction plans of all new approved plans, monitor construction to insure compliance with approved plans, perform final inspection of completed new construction; also perform special inspections of existing buildings when remodeling plans are submitted for approval.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|-----------|--------|--------|-----------------------------|----------------|----------------|
| | BUDGET | BUDGET | BUDGET | | | |
| | 1981 | 1982 | 1983 | | | |
| Fire Marshal | 1 | 1 | 1 | 733 | \$ 34,166 | \$ 37,051 |
| Chief Fire Inspector | 1 | 1 | 1 | 729 | 27,222 | 28,855 |
| Chief Fire Investigator | 1 | 1 | 1 | 729 | 26,955 | 28,855 |
| Chief Fire Prevention Training Instructor | 1 | 1 | 1 | 729 | 27,222 | 28,855 |
| Fire Prevention Inspector II | 1 | 1 | 1 | 727 | 24,519 | 25,990 |
| Fire Investigator II | 1 | 1 | 1 | 727 | 23,614 | 25,990 |
| Fire Prevention Training Instructor II | 1 | 1 | 1 | 727 | 24,519 | 25,990 |
| Fire Protection Systems Specialist II | 1 | 1 | 1 | 727 | 24,042 | 25,990 |
| Fire Prevention Plans Examiner | 1 | 1 | 1 | 727 | 24,519 | 25,990 |
| Fire Prevention Training Instructor | 2 | 2 | 2 | 724 | 43,086 | 45,672 |
| Fire Prevention Inspector I | 4 | 4 | 3 | 724 | 84,858 | 68,508 |
| Fire Investigator I | 1 | 1 | 1 | 724 | 21,543 | 22,836 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 16,119 | 17,944 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,356 | 15,239 |
| Subtotal | 17 | 18 | 17 | | \$417,740 | \$423,765 |
| Add: Longevity | | | | | 7,764 | 8,188 |
| Education Pay | | | | | 7,271 | 7,055 |
| EMT Pay | | | | | 5,408 | 5,408 |
| Shift Differential | | | | | 312 | 312 |
| 27th Pay Period | | | | | 16,211 | -- |
| TOTAL | | | | | \$454,706 | \$444,728 |



| | | | | | |
|-----------------|-----|----------------------|----|-----------------|----------|
| FUND GENERAL | 110 | DEPARTMENT POLICE | 72 | DIVISION ALL | ACTIVITY |
|-----------------|-----|----------------------|----|-----------------|----------|

POLICE DEPARTMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$ 9,460,036 | \$11,331,391 | \$11,771,109 |
| Contractual Services | 1,974,262 | 1,887,921 | 1,924,504 |
| Commodities | 393,921 | 417,612 | 465,165 |
| Capital Outlay | 85,553 | 130,690 | 160,790 |
| Contributions | 15,025 | 382,998 | 433,894 |
| TOTAL | \$11,928,797 | \$14,150,612 | \$14,755,462 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|----------------------------|------------------------|------------------------|------------------------|
| Operations | \$ 6,465,070 | \$ 7,771,189 | \$ 8,228,427 |
| Special Services | 1,130,199 | 1,652,190 | 1,709,570 |
| Staff and Support Services | 4,194,274 | 4,570,012 | 4,656,898 |
| Air Section | 139,254 | 157,221 | 160,567 |
| TOTAL | \$11,928,797 | \$14,150,612 | \$14,755,462 |

| | | | | |
|--------------|-----------------------|------------------------|--------------|-------|
| FUND GENERAL | 110 DEPARTMENT POLICE | 72 DIVISION OPERATIONS | 640 ACTIVITY | 50000 |
|--------------|-----------------------|------------------------|--------------|-------|

BUDGET COMMENTS

The 1983 budget for this division shows an increase of \$457,238 or 5.9% over the 1982 budget of \$7,771,189. Significant changes from 1982 are as follows:

Personal Services have increased \$347,308 or 4.8% due to the salary improvement, merit increases, and increases in education pay and shift differential. Decreases are noted in overtime and 27th pay period. One Police Officer position was transferred to another division and one Typist Clerk position was deleted.

The Travel account (230) has been decreased by \$1,000 as the Police Chief's annual national trip is now budgeted in the Staff and Support Services Division. An amount of \$3,069 is now budgeted for rent of the Linwood Center for the Adam Three/Baker Three Police Substation.

The Commodity accounts show an increase of \$17,115 or 21.4%. Account 320 reflects an increase of \$15,459 due to the increase in the commissioned officers' annual clothing allowance.

The following Capital Outlay equipment is budgeted for 1983: Office equipment - \$5,050 for eight chairs, five desks, and one typewriter. Account 450 - \$34,800 for twenty-four mobile radios as replacements for old tube-type radios. Account 460 - \$38,750 to replace twenty-five portable radio and vehicle charges.

An amount of \$427,894 is budgeted as the City's contribution to the Police Motorcycle Grant. This \$427,894 pays for 50% of the salaries and employee benefits for the 29 employees in this grant.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$6,295,093 | \$7,271,631 | \$7,618,939 |
| TOTAL PERSONAL SERVICES | \$6,295,093 | \$7,271,631 | \$7,618,939 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ | \$ | \$ |
| 220 Communications | -- | -- | -- |
| 230 Transportation | 10,077 | 4,000 | 3,000 |
| 240 Advertising | 8 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 2,813 | -- | 3,069 |
| TOTAL CONTRACTUAL SERVICES | \$ 12,898 | \$ 4,000 | \$ 6,069 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 549 | \$ 575 | \$ 700 |
| 320 Clothing and Linen | \$ 77,084 | \$ 77,566 | \$ 93,025 |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | 900 |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | 1,685 | 1,154 | 1,500 |
| 370 Repair Parts - Equipment | 382 | 115 | 400 |
| 390 Minor Apparatus and Tools | 10 | 400 | 400 |
| TOTAL COMMODITIES | \$ 79,710 | \$ 79,810 | \$ 96,925 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|----------------------|----|------------------------|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT POLICE | 72 | DIVISION OPERATIONS | 640 | ACTIVITY | 50000 |
|-----------------|-----|----------------------|----|------------------------|-----|----------|-------|

WORK PROGRAM

The Operations Division utilizing "Team Policing" has combined most of the line (Patrol Section) and investigative (Detective Section) functions into one unit for purposes of providing full neighborhood services. These services include patrolling the streets, enforcing laws, and providing all special helping services to citizens within the community. The City is divided into six (6) team areas with permanent assignment for all members. The provision of total police services by each team advocates the generalist approach as opposed to specialization. Therefore, members of the Division investigate offenses, secure warrants and assist in the prosecution of both adult and juvenile offenders.

The six team areas in the City are as follows: Adam 1 (Northwest), Adam 2 (West), Adam 3 (Southwest), Baker 1 (Northeast), Baker 2 (East-Central), and Baker 3 (Southeast).

The 29 positions for the motorcycle program which began October 1, 1981, are funded 50% by traffic violation revenues and 50% by federal funds.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--------------------------------|----------------|----------------|----------------|-----------------------------|--------------------|--------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Police Deputy Chief | 1 | 1 | 1 | 735 | \$ 32,349 | \$ 39,062 |
| Police Major | 2 | 2 | 2 | 731 | 59,359 | 62,920 |
| Police Captain | 10 | 7 | 7 | 729 | 168,330 | 199,832 |
| Police Lieutenant | 38 | 38 | 38 | 727 | 925,704 | 978,115 |
| Police Detective | 42 | 31 | 31 | 723 | 634,644 | 671,304 |
| Police Master Patrol Officer I | 12 | 12 | 12 | 723 | 245,497 | 259,898 |
| Police Officer | 232 | 233 | 232 | 722 | 4,177,396 | 4,338,160 |
| Traffic Safety Officer | 0 | 16 | 16 | 621 | 62,062 | 284,369 |
| Service Officer | 1 | 1 | 1 | 620 | 16,928 | 17,944 |
| Secretary | 1 | 1 | 1 | 618/19 | 16,031 | 17,086 |
| Parking Control Checker | 12 | 12 | 12 | 615 | 140,766 | 152,771 |
| Clerk II | 1 | 2 | 2 | 615 | 16,390 | 28,234 |
| Typist Clerk | 5 | 5 | 4 | 614 | 57,072 | 51,859 |
| Motorcycle Program* | 0 | 29 | 29 | -- | -- | -- |
| Subtotal | 357 | 390 | 388 | | \$6,552,528 | \$7,101,554 |
| ADD: Overtime | | | | | 204,805 | 196,233 |
| Longevity | | | | | 43,566 | 44,034 |
| Education | | | | | 122,603 | 130,374 |
| Shift Differential | | | | | 96,512 | 146,744 |
| 27th Pay Period | | | | | 251,617 | -- |
| TOTAL | | | | | \$7,271,631 | \$7,618,939 |

*The Motorcycle Program (Selective Traffic Enforcement Expansion) contains the following 29 positions: 1 Police Major, 2 Police Lieutenants, 21 Police Officers, and 5 civilian Traffic Safety Officers.

| FUND | 110 | DEPARTMENT | 72 | DIVISION | 560 | ACTIVITY | 50000 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|-------|
| GENERAL | | POLICE | | SPECIAL SERVICES | | | |
| WORK PROGRAM | | | | | | | |
| <p>The Special Services Division investigates narcotic and vice offenders, conducts crime scene investigations, and processes and stores all physical evidence including found and recovered personal property. Personnel in the Narcotic and Vice Sections arrest perpetrators, secure State Warrants and assist in the prosecution of offenders. Personnel in the Laboratory Section collect, identify, and preserve physical evidence, maintain technical-analytical equipment and devices, and provide total photographic services. The Property and Evidence Section maintains all evidence and property including impounded vehicles and all accompanying records. The Special Investigations Section investigates homicides, rapes, robberies, offenses against family, forgeries, worthless checks, frauds, embezzlement cases, auto thefts, and arson cases.</p> | | | | | | | |
| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 | |
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | | |
| Police Deputy Chief | 1 | 1 | 1 | 735 | \$ 34,095 | \$ 37,212 | |
| Police Captain | 3 | 4 | 4 | 729 | 108,888 | 115,421 | |
| Police Lieutenant | 4 | 6 | 6 | 727 | 147,111 | 155,937 | |
| Police Examiner | 4 | 4 | 4 | 726 | 95,510 | 101,241 | |
| Police Chemist (Civilian) | 2 | 2 | 2 | 626 | 43,748 | 44,133 | |
| Police Investigator | 7 | 7 | 7 | 723 | 143,320 | 151,919 | |
| Police Detective | 14 | 27 | 27 | 723 | 552,803 | 585,973 | |
| Police Officer | 1 | 5 | 5 | 722 | 89,341 | 103,092 | |
| Property Clerk | 1 | 1 | 1 | 621 | 17,785 | 18,852 | |
| Service Officer | 4 | 4 | 4 | 620 | 63,810 | 69,127 | |
| Photographer | 1 | 1 | 1 | 619 | 16,119 | 17,086 | |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 17,086 | |
| Photo Technician II | 1 | 1 | 1 | 617 | 14,637 | 15,516 | |
| Photo Technician I | 2 | 2 | 2 | 615 | 24,325 | 26,336 | |
| Clerk II | 1 | 1 | 1 | 615 | 13,318 | 14,117 | |
| Typist Clerk | 1 | 2 | 2 | 614 | 24,164 | 25,646 | |
| Subtotal | 48 | 69 | 69 | | \$1,405,093 | \$1,498,694 | |
| ADD: Longevity | | | | | 19,458 | 19,393 | |
| Education | | | | | 26,456 | 27,716 | |
| Shift Differential | | | | | 15,080 | 14,560 | |
| 27th Pay Period | | | | | 53,796 | -- | |
| TOTAL | | | | | \$1,519,883 | \$1,560,363 | |

| | | | | | | | |
|-----------------|-----|----------------------|----|---|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT POLICE | 72 | DIVISION STAFF AND SUPPORT SERVICES | 600 | ACTIVITY | 50000 |
|-----------------|-----|----------------------|----|---|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget for this division shows an increase of \$86,886 or 1.9% over the 1982 budget of \$4,570,012. Significant changes from 1982 are as follows:

Personal Services have increased \$48,209 or 2.0% due to the net effect of the salary improvement, merit increases, increase in shift differential pay, net deletion of two positions and budgeting for the 27th pay period in 1982.

Contractual Services accounts show an increase of \$31,271. Communications costs have increased by \$6,431. Account 270 reflects an increase of \$8,801 for the professional services of a Police Counselor which is added to the \$22,199 in the salary account for a total contract of \$31,000. Account 295 contains the following items totaling \$1,739,983: data processing charges - \$479,794; Official Motor Pool vehicle rental - \$1,135,189; and prisoner housing at the Sedgwick County facility - \$125,000.

The Commodity accounts show an increase of \$22,476 with the major increases in the office supplies account, and the clothing account due to the increase in the clothing allowance.

The following Capital Outlay items are budgeted: Account 440 - \$8,900 for the following: 15 chairs, 3 typewriters, 10 powerfile trays, a recording/dictating machine, and a 16mm film projector. An amount of \$23,482 is budgeted for microfilm equipment consisting of the camera - \$8,450, reader/printer - \$11,458, and supplies - \$3,574. Account 460 - A riding mower is budgeted for \$1,500 at the Police Range. Account 470 - Training Films - \$2,000, five shotguns - \$938, Crime Prevention films - \$800.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$2,039,745 | \$2,447,406 | \$2,495,615 |
| TOTAL PERSONAL SERVICES | | \$2,039,745 | \$2,447,406 | \$2,495,615 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ 218 | \$ 91,865 | \$ 98,296 |
| 220 Communications | | 89,178 | -- | 1,200 |
| 230 Transportation | | 958 | -- | -- |
| 240 Advertising | | 4 | -- | -- |
| 250 Insurance | | 215 | -- | -- |
| 260 Dues and Subscriptions | | 3,715 | 3,300 | 3,300 |
| 270 Professional Services | | 15,033 | 31,000 | 39,801 |
| 295 Other Contractual Services | | 1,821,879 | 1,725,144 | 1,739,983 |
| TOTAL CONTRACTUAL SERVICES | | \$1,931,200 | \$1,851,309 | \$1,882,580 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 87,596 | \$ 95,000 | \$ 105,160 |
| 320 Clothing and Linen | | 42,188 | 41,876 | 51,150 |
| 330 Food, Drugs & Chemicals | | 336 | 600 | 600 |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | 18,192 | 2,371 | 2,884 |
| 360 Operating Supplies - Equipment | | 27,740 | 31,570 | 34,000 |
| 370 Repair Parts - Equipment | | 28,459 | 40,693 | 40,693 |
| 390 Minor Apparatus and Tools | | 950 | 497 | 596 |
| TOTAL COMMODITIES | | \$ 205,461 | \$ 212,607 | \$ 235,083 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | | |
|---------|-----|------------|----|------------------|-----------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 72 | DIVISION | STAFF AND | 600 | ACTIVITY | 50000 |
| GENERAL | | POLICE | | SUPPORT SERVICES | | | | |

WORK PROGRAM

As the division name implies, it is the responsibility of the Staff and Support Services Division to provide support and administrative services on a 24-hour basis to the other divisions. The various sections of this division provide the following services for the entire department and to the citizens of Wichita: receiving and filing all cases and criminal history data, operating police computer terminals to include entering, data, planning and research, development evaluation, serving as liaison to the City Attorney, County Attorney, State and Municipal Court; serving and processing traffic and criminal warrants for Municipal Court, providing a training facility for Police Officers, and developing and implementing community awareness and crime prevention programs.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Police Chief | 1 | 1 | 1 | E-3 | \$ 48,718 | \$ 48,718 |
| Police Deputy Chief | 1 | 1 | 1 | 735 | 34,954 | 34,004 |
| Police Major | 2 | 2 | 2 | 731 | 59,358 | 62,920 |
| Police Captain | 4 | 7 | 7 | 729 | 189,591 | 199,436 |
| Assistant to the Director | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Police Counselor (civilian) | 1 | 1 | 1 | 629 | 26,775 | 22,199 |
| Police Lieutenant | 18 | 18 | 19 | 727 | 435,857 | 489,366 |
| Police Programmer | 2 | 2 | 2 | 726 | 47,755 | 50,620 |
| Police Master Patrol Officer II | 3 | 3 | 3 | 724 | 64,630 | 68,508 |
| Warrant Officer II | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Police Master Patrol Officer I | 3 | 3 | 3 | 723 | 61,423 | 65,108 |
| Police Detective | 1 | 1 | 1 | 723 | 20,474 | 21,703 |
| Police Officer | 2 | 3 | 3 | 722 | 54,100 | 60,345 |
| Emergency Service Dispatcher | 1 | 1 | 1 | 622 | 18,169 | 19,814 |
| Warrant Officer I | 9 | 15 | 15 | 622 | 254,569 | 276,056 |
| Assistant Range Master | 1 | 1 | 1 | 621 | 17,785 | 15,516 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,785 | 18,852 |
| Account Clerk III | 2 | 2 | 2 | 621 | 35,569 | 34,836 |
| Service Officer | 8 | 8 | 8 | 620 | 122,418 | 132,669 |
| Printing Press Operator II | 1 | 1 | 1 | 620 | 16,928 | 15,574 |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 17,086 |
| Data Control Clerk | 19 | 19 | 19 | 617 | 253,210 | 275,891 |
| Data Entry Operator I | 6 | 6 | 7 | 616 | 77,484 | 96,061 |
| Clerk II | 5 | 5 | 5 | 615 | 64,690 | 68,814 |
| Typist Clerk | 25 | 24 | 20 | 614 | 275,540 | 243,440 |
| Clerk I | 5 | 5 | 5 | 613 | 52,105 | 55,231 |
| Subtotal | 124 | 133 | 131 | | \$2,313,458 | \$2,443,066 |
| ADD: Longevity | | | | | 27,570 | 28,125 |
| Education | | | | | 21,525 | 23,397 |
| Shift Differential | | | | | 23,296 | 26,728 |
| 27th Pay Period | | | | | 87,828 | -- |
| LESS: Amount charged to: Official Motor Pool (1-Lieutenant) | | | | | (26,271) | (25,701) |
| TOTAL | | | | | \$2,447,406 | \$2,495,615 |

ANNUAL BUDGET

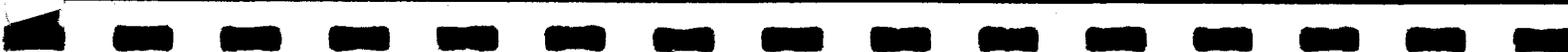
| FUND GENERAL | 110 DEPARTMENT POLICE | 72 DIVISION SPECIAL SERVICES | 601 ACTIVITY AIR SECTION | 50000 |
|---|-----------------------|------------------------------|--------------------------|-------|
| BUDGET COMMENTS | | | | |
| <p>The 1983 adopted budget for the Air Section (helicopter) has increased by \$3,346 or 2.1% over the 1982 budgeted amount of \$157,221.</p> <p>Personnel Services have increased \$3,721 or 4.0% due to the salary improvement, merit increases, and increase in shift differential pay.</p> <p>Contractual Services show a slight decrease of \$500 due to a lower premium for the helicopter insurance.</p> <p>The Commodity accounts show an increase of only \$425 or .7%. Account 360 reflects a decrease of \$2,500 due to the lower price for aviation gasoline. An amount of \$20,000 is budgeted for aviation gasoline based on 12,000 gallons (one flying hour uses twelve gallons) and for oil, grease, spark plugs, etc. Account 370 shows an increase of \$2,450 for various repair and replacement parts for the three helicopters.</p> <p>No Capital Outlay is budgeted for 1983.</p> <p>Sedgwick County is budgeted to provide \$20,000 to partially offset the cost of operating the three Police helicopters. This amount is shown as a revenue to the General Fund.</p> | | | | |
| ACCOUNT CLASSIFICATION | | | | |
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | | | |
| \$ 78,432 | | | | |
| \$ 92,471 | | | | |
| \$ 96,192 | | | | |
| TOTAL PERSONAL SERVICES | | | | |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | | | |
| 220 Communications | | | | |
| 230 Transportation | | | | |
| 240 Advertising | | | | |
| 250 Insurance | | | | |
| 260 Dues and Subscriptions | | | | |
| 270 Professional Services | | | | |
| 295 Other Contractual Services | | | | |
| \$ | | | | |
| \$ 3,133 | | | | |
| \$ 3,500 | | | | |
| \$ 3,000 | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | |
| COMMODITIES | | | | |
| 310 Office Supplies | | | | |
| 320 Clothing and Linen | | | | |
| 330 Food, Drugs & Chemicals | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | |
| 350 Repair Parts - Buildings & Improvements | | | | |
| 360 Operating Supplies - Equipment | | | | |
| 370 Repair Parts - Equipment | | | | |
| 390 Minor Apparatus and Tools | | | | |
| \$ 709 | | | | |
| \$ 900 | | | | |
| \$ 1,125 | | | | |
| 200 | | | | |
| 300 | | | | |
| 20,000 | | | | |
| 36,550 | | | | |
| 39,000 | | | | |
| 454 | | | | |
| 500 | | | | |
| \$ 57,689 | | | | |
| \$ 60,950 | | | | |
| \$ 61,375 | | | | |
| TOTAL COMMODITIES | | | | |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|-----------------|-----|----------------------|----|------------------------------|-----|-------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT POLICE | 72 | DIVISION SPECIAL SERVICES | 601 | ACTIVITY AIR SECTION | 50000 |
|-----------------|-----|----------------------|----|------------------------------|-----|-------------------------|-------|

WORK PROGRAM

The department's helicopter program provides for routine patrol of areas not readily accessible by other vehicles. Provision of surveillance in support of other divisions is the primary responsibility of the unit. Preventive patrol during specific hours assists in controlling crime and evaluating traffic-related matters. The department has three 2-seated helicopters which together are budgeted for 1,000 flying hours in 1983.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Police Lieutenant | 1 | 1 | 1 | 727 | \$24,519 | \$25,990 |
| Helicopter Mechanic | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Police Officer | 2 | 2 | 2 | 722 | 36,753 | 40,453 |
| Subtotal | 4 | 4 | 4 | | \$81,949 | \$88,360 |
| Add: Longevity | | | | | 692 | 748 |
| Education | | | | | 828 | 828 |
| Hazardous Duty Pay | | | | | 4,800 | 4,800 |
| Shift Differential | | | | | 1,040 | 1,456 |
| 27th Pay Period | | | | | 3,162 | -- |
| TOTAL | | | | | \$92,471 | \$96,192 |



| | | | | | | |
|---------|-----|--------------------------|----|----------|-----|----------|
| FUND | 110 | DEPARTMENT | 42 | DIVISION | 145 | ACTIVITY |
| GENERAL | | EMERGENCY COMMUNICATIONS | | | | |

EMERGENCY COMMUNICATIONS DEPARTMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|------------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$ 861,791 | \$1,038,383 | \$1,057,313 |
| Contractual Services | 129,166 | 157,660 | 180,932 |
| Commodities | 44,938 | 67,804 | 60,617 |
| Capital Outlay | 17,686 | 6,000 | 28,174 |
| Subtotal | \$1,053,581 | \$1,269,847 | \$1,327,036 |
| Add: Emergency Fund | -- | 15,000 | 15,000 |
| Subtotal | \$1,053,581 | \$1,284,847 | \$1,342,036 |
| Add: <u>Employee Benefits</u> | | | |
| Employee Retirement | | 123,568 | 131,107 |
| Social Security | | 69,573 | 70,840 |
| Group Health Insurance | | 63,341 | 70,312 |
| Group Life Insurance | | 3,426 | 3,489 |
| Workers Compensation | | 15,575 | 15,859 |
| Unemployment Compensation | | 3,115 | 3,700 |
| Total Employee Benefits | | \$ 278,598 | \$ 295,307 |
| <u>Total Expenditures</u> | | <u>\$1,563,445</u> | <u>\$1,637,343</u> |
| <u>Revenues</u> | | <u>Budget 1982</u> | <u>Budget 1983</u> |
| City of Wichita | | \$1,006,060 | \$1,036,026 |
| Sedgwick County | | 372,105 | 383,188 |
| County Fire District | | 21,000 | 23,000 |
| Emergency Fund Revenues | | 15,000 | 15,000 |
| Repair Parts and Services | | 30,600 | 36,108 |
| 9-1-1 Surcharge | | 118,680 | 144,021 |
| <u>Total Revenues</u> | | <u>\$1,563,445</u> | <u>\$1,637,343</u> |
| Total City of Wichita Contribution | | \$1,006,060 | \$1,036,026 |
| Less: Employee Benefits | | (203,377) | (215,574) |
| TOTAL GENERAL FUND REQUIREMENT | | \$ 802,683 | \$ 820,452 |

| | | | | | | | |
|--------------------------|-----|------------|----|----------|-----|----------|-------|
| FUND CITY-COUNTY | 707 | DEPARTMENT | 42 | DIVISION | 145 | ACTIVITY | 50000 |
| EMERGENCY COMMUNICATIONS | | | | | | | |

BUDGET COMMENTS

The 1983 adopted budget excluding employee benefits for this department has increased \$57,189 or 4.5% over the 1982 budgeted amount of \$1,284,847.

Personal Services have increased \$18,930 or 1.8 percent due to the salary improvement, merit increases, increases for longevity and holiday pay, and EMT dispatching pay for all dispatchers and the five supervisors. This increase is offset by the deletion of a Radio Technician I and the 27th pay period.

Contractual Services have increased \$23,272 mainly due to increases in the communications account. The "9-1-1" operating cost in 1983 will be \$144,021 annually with the cost being funded by a surcharge on telephone rates. This surcharge is permitted as a result of a 1980 State law which was enacted. Utilities have decreased \$1,316 for utilities at the radio maintenance facility at 1901 N. Market and the tower site at 6600 W. 13th. Account 295 provides for the rental of two mobile vans from the Official Motor Pool. Commodities show a decrease of \$7,187 due to the budgeting of roof repairs in 1982 in Account 350. The increase in Account 310 is due to the printing of all "incident" cards in this department for 1983 for all public safety departments.

Capital Outlay items are authorized as follows: Account 440 - Replacement of five time recorders at \$600 each and \$394 to replace three file cabinets. Account 460 - \$24,000 for a 40-channel recorder/reproducer to replace a 1976 model which will be traded in and \$780 to replace two pagers.

An amount of \$15,000 is budgeted for emergency expenditures such as radio parts; but any such expenditures will have to be offset by increases in other revenues.

ACCOUNT CLASSIFICATION

| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------------|--------------------|--------------------|
| 110 Salaries & Wages | \$ 861,791 | \$1,038,383 | \$1,057,313 |
| TOTAL PERSONAL SERVICES | \$ 861,791 | \$1,038,383 | \$1,057,313 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 4,399 | \$ 7,296 | \$ 5,980 |
| 220 Communications | 117,024 | 142,375 | 166,890 |
| 230 Transportation | 3,369 | 3,810 | 3,837 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | 293 | 293 |
| 260 Dues and Subscriptions | 707 | 790 | 836 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 3,667 | 3,096 | 3,096 |
| TOTAL CONTRACTUAL SERVICES | \$ 129,166 | \$ 157,660 | \$ 180,932 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 3,352 | \$ 4,935 | \$ 7,680 |
| 320 Clothing and Linen | 681 | 700 | 750 |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 365 | 491 | 335 |
| 350 Repair Parts - Buildings & Improvements | 88 | 15,065 | 1,095 |
| 360 Operating Supplies - Equipment | 9,620 | 13,398 | 15,822 |
| 370 Repair Parts - Equipment | 30,692 | 32,893 | 34,640 |
| 390 Minor Apparatus and Tools | 140 | 322 | 295 |
| TOTAL COMMODITIES | \$ 44,938 | \$ 67,804 | \$ 60,617 |
| CAPITAL OUTLAY | | | |

| | | | | | | | | | |
|------|-------------|-----|------------|--------------------------|----|----------|-----|----------|-------|
| FUND | CITY-COUNTY | 707 | DEPARTMENT | EMERGENCY COMMUNICATIONS | 42 | DIVISION | 145 | ACTIVITY | 50000 |
|------|-------------|-----|------------|--------------------------|----|----------|-----|----------|-------|

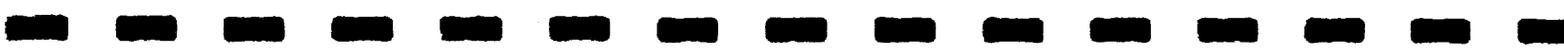
WORK PROGRAM

The Wichita-Sedgwick County Department of Emergency Communications was established by joint resolution of the Board of Sedgwick County Commissioners and by ordinance of the Board of Wichita City Commissioners on January 5, 1977, and January 18, 1977, respectively. These two boards agreed to consolidate their emergency communications as authorized by K.S.A. 12.2904.

This department provides emergency public safety communications for the following agencies: Wichita Police and Fire Departments, Sedgwick County Sheriff, Emergency Medical Service (EMS), Sedgwick County Fire District, and other cities and agencies in Sedgwick County. This is accomplished by having the citizens dial the emergency three-digit number "9-1-1." The "9-1-1" emergency number became operational in January of 1980.

The Wichita-Sedgwick County Emergency Communications Advisory Board, consisting of six members, is responsible for determining operational policies and procedures of Emergency Communications and for making recommendations on same to the City Manager for implementation.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Director of Emergency Communications | 1 | 1 | 1 | E-6 | \$ 44,337 | \$ 44,337 |
| Assistant Director | 1 | 1 | 1 | 630 | 27,642 | 29,300 |
| Communications Equipment Supv. | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Emergency Communications Supv. | 5 | 5 | 5 | 625 | 106,696 | 107,837 |
| Radio Technician II | 2 | 2 | 2 | 625 | 43,517 | 46,128 |
| Radio Technician I | 4 | 4 | 3 | 623 | 74,524 | 62,232 |
| Emergency Service Dispatcher | 34 | 34 | 34 | 622 | 596,857 | 644,600 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,785 | 18,852 |
| | — | — | — | | | |
| Subtotal | 49 | 49 | 48 | | \$ 935,479 | \$ 978,854 |
| Add: Longevity | | | | | 8,268 | 9,208 |
| Holiday Pay (Overtime) | | | | | 36,533 | 39,715 |
| EMT Dispatching Pay | | | | | 4,992 | 16,224 |
| Shift Differential | | | | | 15,097 | 13,312 |
| 27th Pay Period | | | | | 38,014 | -- |
| | | | | | \$1,038,383 | \$1,057,313 |



| | | | | | | |
|-----------------|-----|---------------------------|----|-----------------|-----|----------|
| FUND GENERAL | 110 | DEPARTMENT ENGINEERING | 58 | DIVISION ALL | 192 | ACTIVITY |
|-----------------|-----|---------------------------|----|-----------------|-----|----------|

ENGINEERING DEPARTMENT SUMMARY

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Personal Services | \$ 575,554 | \$ 728,741 | \$ 754,244 |
| Contractual Services | 1,681,460 | 1,938,528 | 2,414,670 |
| Commodities | 61,711 | 69,234 | 78,102 |
| Capital Outlay | 51,241 | 1,058 | 8,560 |
| | <hr/> | <hr/> | <hr/> |
| Subtotal* | \$2,369,966 | \$2,737,561 | \$3,255,576 |
| Less: Charged to Gas Tax Fund | (840,917) | (919,459) | (986,850) |
| | <hr/> | <hr/> | <hr/> |
| TOTAL GENERAL FUND CONTRIBUTION | \$1,529,049 | \$1,818,102 | \$2,268,726 |
| <u>DIVISION/ACTIVITY</u> | | | |
| All Operating Divisions (Administration and Planning, Design, and Construction and Survey) | \$ 840,917 | \$ 919,459 | \$ 986,850 |
| Streetlighting (Design Division) | 1,529,049 | 1,818,102 | 2,268,726 |
| | <hr/> | <hr/> | <hr/> |
| Total Department* | \$2,369,966 | \$2,737,561 | \$3,255,576 |
| Less: Charged to Gas Tax Fund | (840,917) | (919,459) | (986,850) |
| | <hr/> | <hr/> | <hr/> |
| TOTAL GENERAL FUND CONTRIBUTION | \$1,529,049 | \$1,818,102 | \$2,268,726 |

*Flood Control Engineering (a City-County joint budget) is not included within this summary, but is shown in the Special Purpose Funds section of this document.

| | | | | | | | |
|-----------------|-----|---------------------------|----|-----------------|-----|-----------------|-------|
| FUND GAS TAX | 270 | DEPARTMENT ENGINEERING | 58 | DIVISION ALL | 192 | ACTIVITY ALL | 50214 |
|-----------------|-----|---------------------------|----|-----------------|-----|-----------------|-------|

BUDGET COMMENTS

The 1983 adopted budget shows an increase of \$67,391 (7.3 percent) from the 1982 amount.

Personal Services have increased \$25,503 (3.5 percent). The amount charged to construction projects is equal to 68.0 percent of gross salaries, which is consistent with recent years' actuals.

Contractual Services have increased \$25,518, largely due to inclusion of \$21,300 for this department's share of the aerial photography update program (Account 270). Account 295 includes (1) Equipment Fund rental, \$50,374; (2) data processing, \$4,500; (2) motor pool rental, \$10,776; (4) accident reports, and (5) certificates of ownership, \$350.

Commodities have increased \$8,868, due in large part to maintenance contract costs for word processing equipment acquired during 1982 (Account 370).

Capital Outlay items budgeted are (1) one electronic printing calculator, \$125; (2) one replacement programmable calculator; \$1,750, (3) one storage cabinet, \$200; (4) one replacement nuclear moisture densiometer, \$4,660; (5) one replacement distance measuring instrument, \$500; (6) venetian blinds for new CMF office space, \$950, and (7) \$375 for this department's share of replacing a radio control station.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$575,554 | \$728,741 | \$754,244 |
| TOTAL PERSONAL SERVICES | | \$575,554 | \$728,741 | \$754,244 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ -- | \$ -- | \$ -- |
| 220 | Communications | 22,282 | 20,100 | 23,500 |
| 230 | Transportation | 8,004 | 10,150 | 11,650 |
| 240 | Advertising | 93 | -- | -- |
| 250 | Insurance | 48 | 25 | 50 |
| 260 | Dues and Subscriptions | 2,020 | 1,569 | 1,779 |
| 270 | Professional Services | 127 | 150 | 21,465 |
| 295 | Other Contractual Services | 119,837 | 88,432 | 87,500 |
| TOTAL CONTRACTUAL SERVICES | | \$152,411 | \$120,426 | \$145,944 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 38,463 | \$ 41,310 | \$ 44,362 |
| 320 | Clothing and Linen | 148 | 300 | 300 |
| 330 | Food, Drugs & Chemicals | 372 | 575 | 575 |
| 340 | Opr. Supplies - Buildings & Improvements | 185 | -- | -- |
| 350 | Repair Parts - Buildings & Improvements | 544 | 200 | 500 |
| 360 | Operating Supplies - Equipment | 2,683 | 3,400 | 3,600 |
| 370 | Repair Parts - Equipment | 6,368 | 6,449 | 10,415 |
| 390 | Minor Apparatus and Tools | 1,234 | 1,300 | 1,400 |
| 380 | Supplies & Materials--Construction | 11,714 | 15,700 | 16,950 |
| TOTAL COMMODITIES | | \$ 61,711 | \$ 69,234 | \$ 78,102 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|---------|-----|-------------|----|----------|-----|----------|-------|
| FUND | 270 | DEPARTMENT | 58 | DIVISION | 192 | ACTIVITY | 50214 |
| GAS TAX | | ENGINEERING | | ALL | | ALL | |

WORK PROGRAM

The Engineering Department is responsible for planning, designing and supervising construction of streets, bridges, sidewalks, sanitary sewers, storm drains and drainage projects. This department performs preliminary and final project estimates, project cost accounting, project status monitoring, right-of-way acquisition, street addressing and land record maintenance.

The department is also responsible for providing a schedule of improvements recommended for the Capital Improvement Program (CIP), which projects the planning and cost estimates of public improvements five years into the future.

Two positions were deleted for 1983 as budget reductions:

- 1 - Traffic Investigator
- 1 - Engineering Aide I

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Director of Engineering | 1 | 1 | 1 | E-5 | \$ 47,870 | \$ 47,870 |
| Chief Engineer | 1 | 1 | 1 | 637 | 42,832 | 45,401 |
| Program Development Engineer | 1 | 1 | 1 | 635 | 37,478 | 40,648 |
| Construction Engineer | 1 | 1 | 1 | 635 | 37,478 | 39,015 |
| Associate Construction Engineer | 0 | 1 | 1 | 633 | 25,932 | 27,543 |
| Est. & Right-of-Way Engineer | 1 | 1 | 1 | 633 | 32,949 | 36,417 |
| Traffic Engineer | 1 | 1 | 1 | 633 | 34,355 | 36,417 |
| Pavement Design Engineer | 1 | 1 | 1 | 633 | 34,355 | 36,417 |
| Sanitary Engineer | 1 | 1 | 1 | 633 | 34,355 | 35,820 |
| Associate Traffic Engineer | 1 | 1 | 1 | 632 | 30,803 | 32,651 |
| Civil Engineer III | 7 | 7 | 7 | 632 | 213,871 | 226,773 |
| Civil Engineer II | 6 | 6 | 6 | 631 | 168,431 | 170,233 |
| Civil Engineer I | 8 | 4 | 4 | 630 | 101,902 | 113,521 |
| Administrative Supervisor | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Administrative Assistant | 2 | 3 | 3 | 626 | 64,853 | 70,558 |
| Engineering Technician II | 4 | 8 | 8 | 626 | 173,096 | 185,092 |
| Engineering Technician I | 5 | 5 | 5 | 624 | 101,046 | 108,338 |
| Engineering Aide III | 15 | 15 | 15 | 623 | 286,074 | 294,847 |
| Senior Traffic Investigator | 1 | 1 | 1 | 621 | 16,181 | 17,944 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,785 | 18,852 |
| Engineering Aide II | 22 | 21 | 21 | 620 | 334,243 | 362,402 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 16,031 | 17,449 |
| Account Clerk II | 2 | 1 | 1 | 619 | 14,455 | 16,102 |
| Traffic Investigator | 1 | 1 | 0 | 619 | 14,350 | -- |
| Secretary | 4 | 4 | 4 | 618/19 | 58,496 | 64,425 |
| Engineering Aide I | 19 | 18 | 17 | 618 | 240,059 | 247,610 |
| Subtotal | 107 | 107 | 105 | | \$2,206,055 | \$2,320,727 |
| ADD: Longevity | | | | | 17,740 | 17,972 |
| Charge--Flood Control Engr. | | | * | | 16,974 | 18,312 |
| Cost of 27th Pay Period | | | | | 83,830 | -- |
| LESS: Construction Projects | | | ** | | (1,595,858) | (1,602,767) |
| TOTAL | | | | | \$728,741 | \$754,244 |

*One-half of the salary of the Flood Control and Drainage Engineer position, which is shown on the Flood Control Engineering position listing.

**The amount budgeted as charged to Construction Projects is 68.0 percent of the department's total gross salaries, and is associated with approximately 71.7 FTE positions. Overall, the estimated average FTE positions budgeted as charged to the Gas Tax Fund is approximately 33.8. These budget estimates are consistent with recent years' actuals.

| | | | | | | | |
|--------------|-----|------------------------|----|-----------------|-----|--------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT ENGINEERING | 58 | DIVISION DESIGN | 192 | ACTIVITY STREET LIGHTING | 50205 |
|--------------|-----|------------------------|----|-----------------|-----|--------------------------|-------|

BUDGET COMMENTS

The 1983 adopted budget for this activity has increased \$450,624 (24.8 percent) due to the net effect of a rate increase, system growth and replacing antiquated incandescent street lights with brighter, more efficient lights.

WORK PROGRAM

The primary purpose of this activity is to provide lighting adequate for safe use of roadways, both commercial and residential, and to provide lighting around public facilities.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ -- | \$ -- | \$ -- |
| TOTAL PERSONAL SERVICES | \$ -- | \$ -- | \$ -- |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$1,529,049 | \$1,818,102 | \$2,268,726 |
| 220 Communications | -- | -- | -- |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$1,529,049 | \$1,818,102 | \$2,268,726 |
| COMMODITIES | | | |
| 310 Office Supplies | | | |
| 320 Clothing and Linen | | | |
| 330 Food, Drugs & Chemicals | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | |
| 350 Repair Parts - Buildings & Improvements | | | |
| 360 Operating Supplies - Equipment | | | |
| 370 Repair Parts - Equipment | | | |
| 390 Minor Apparatus and Tools | | | |
| TOTAL COMMODITIES | \$ -- | \$ -- | \$ -- |
| CAPITAL OUTLAY | | | |

| | | | | | |
|-----------------|-----|--|----|-----------------|-----------------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION ALL | ACTIVITY ALL |
|-----------------|-----|--|----|-----------------|-----------------|

OPERATIONS AND MAINTENANCE DEPARTMENT SUMMARY

| <u>ACCOUNT CLASSIFICATION</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|--|------------------------|------------------------|------------------------|
| Personal Services | \$2,350,083 | \$2,763,847 | \$2,882,516 |
| Contractual Services | 1,937,305 | 1,952,403 | 2,089,130 |
| Commodities | 1,074,015 | 1,187,498 | 1,365,752 |
| Capital Outlay - Equipment | 45,220 | 59,291 | 70,162 |
| Capital Outlay - Street Improvement | 820,000 | 520,000 | 520,000 |
| Other | 2,825 | 75,000 | -- |
| | | | |
| Subtotal * | \$6,229,448 | \$6,558,039 | \$6,927,560 |
| Less Charges to: Gas Tax Fund | (4,320,837) | (4,538,608) | (4,668,622) |
| Noxious Weeds Fund | (67,586) | (67,384) | (66,025) |
| | | | |
| TOTAL GENERAL FUND CONTRIBUTION | \$1,841,025 | \$1,952,047 | \$2,192,913 |
| | | | |
| <u>DIVISION/ACTIVITY</u> | | | |
| Administrative Research and Planning | \$ 122,340 | \$ 146,022 | \$ 136,474 - Gen |
| Traffic Operations and Maintenance Division | 1,065,852 | 1,179,736 | 1,275,242 - Gas |
| Street Light Maintenance | 14,999 | 15,000 | 16,500 - Gen |
| | | | |
| Street Services Division | | | |
| Street Maintenance | 2,842,719 | 3,163,872 | 3,318,380 - Gas |
| Street Repairs | 820,000 | 520,000 | 520,000 - Gen |
| | | | |
| Litter Control Division | | | |
| Street Cleaning | 947,634 | 990,588 | 1,124,871 - Gen |
| Weed Mowing | 322,181 | 385,437 | 395,068 - Gen |
| Noxious Weeds | 67,586 | 67,384 | 66,025 - NOX |
| Lot Clean Up** | 14,986 | 15,000 | -- |
| Snow and Ice Removal | 11,151 | 75,000 | 75,000 - Gas |
| | | | |
| Total Department* | \$6,229,448 | \$6,558,039 | \$6,927,560 |
| Less Charges to: Gas Tax Fund | (4,320,837) | (4,538,608) | (4,668,622) |
| Noxious Weeds Fund | (67,586) | (67,384) | (66,025) |
| | | | |
| TOTAL GENERAL FUND CONTRIBUTION | \$1,841,025 | \$1,952,047 | \$2,192,913 |

*This summary does not include amounts budgeted for the department's following functions: (1) Flood Control Operations and Maintenance (a City-County activity shown in the Special Purpose funds section of this document); (2) Landfill (a City-County function shown in the Utility Funds section of this document), and (3) working capital activities of the Fleet Maintenance Division (Equipment Motor Pool, Official Motor Pool and Central Maintenance services are all shown in the Working Capital Funds section of this document).

**Combined with Street Cleaning for 1983.

ANNUAL BUDGET

110

| | | | | | | | |
|-----------------|-----|--|----|---|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION ADMINISTRATIVE PLANNING & RESEARCH | 280 | ACTIVITY | 50201 |
|-----------------|-----|--|----|---|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget shows a decrease of \$9,548 (6.5 percent) from the 1982 amount. Personal Services decreased \$17,016, largely due to the reduction of one Administrative Assistant position as part of a reorganization during 1982. Contractual Services have increased \$12,145, due largely to increased usage of word and data processing. Account 295 includes: (1) motor pool rental, \$360, (2) data processing, \$2,280, and (3) word processing, \$14,000. Commodities have decreased \$5,069 (26.2 percent). Capital Outlay budgeted includes: (1) one replacement typewriter, and (2) this budget's share of a replacement radio control station.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$100,777 | \$111,958 | \$ 94,942 |
| TOTAL PERSONAL SERVICES | | \$100,777 | \$111,958 | \$ 94,942 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ --- | \$ --- | \$ --- |
| 220 | Communications | 4,326 | 3,507 | 3,652 |
| 230 | Transportation | 4,216 | 4,590 | 4,970 |
| 240 | Advertising | --- | --- | --- |
| 250 | Insurance | --- | --- | --- |
| 260 | Dues and Subscriptions | 664 | 554 | 510 |
| 270 | Professional Services | 24 | --- | --- |
| 295 | Other Contractual Services | 69 | 4,976 | 16,640 |
| TOTAL CONTRACTUAL SERVICES | | \$ 9,299 | \$ 13,627 | \$ 25,772 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 8,898 | \$ 16,989 | \$ 12,500 |
| 320 | Clothing and Linen | --- | --- | --- |
| 330 | Food, Drugs & Chemicals | --- | --- | --- |
| 340 | Opr. Supplies - Buildings & Improvements | --- | --- | --- |
| 350 | Repair Parts - Buildings & Improvements | 550 | --- | --- |
| 360 | Operating Supplies - Equipment | 165 | 849 | 400 |
| 370 | Repair Parts - Equipment | 1,464 | 1,541 | 1,410 |
| 390 | Minor Apparatus and Tools | 52 | --- | --- |
| 380 | Supplies & Materials - Construction | 11 | --- | --- |
| TOTAL COMMODITIES | | \$ 11,140 | \$ 19,379 | \$ 14,310 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------|-----|--|----|---|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION ADMINISTRATIVE PLANNING AND RESEARCH | 280 | ACTIVITY 50201 |
|-----------------|-----|--|----|---|-----|-------------------|

WORK PROGRAM

Staff of the Administrative Research and Planning Section assist the Director of Operations and Maintenance in managing departmental activities. Specific responsibilities include (1) conducting management research and analysis, (2) overall development and administration of the department's budget, (3) record maintenance, (4) various payroll and accounting functions, (5) issuing permits for housemoving, sidewalks, street cuts and certain other items, and (6) recovering compensation for damage to traffic signals, signs and other City property under the control of the Department

As part of a reorganization in 1982 the Administrative Assistant position was deleted.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--------------------------------------|----------------|----------------|----------------|-----------------------------|--------------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Director of Operations & Maintenance | 1 | 1 | 1 | E-4 | \$ 44,807 | \$ 44,807 |
| Assistant to the Director | 1 | 1 | 1 | 629 | 26,775 | 25,370 |
| Administrative Assistant | 1 | 1 | 0 | -- | 21,758 | -- |
| Account Clerk III | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,928 | 17,944 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 13,958 | 14,879 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,248 | 14,744 |
| Data Control Clerk | 1 | 0 | 0 | -- | -- | -- |
| | - | - | - | | | |
| Subtotal | 7 | 7 | 6 | | \$155,259 | \$136,596 |
| ADD: Longevity 27th Pay Period | | | | | 863 5,900 | 605 -- |
| LESS: Charges: | | | | | | |
| Fleet Maintenance- Equipment | | | | | (19,605) | (16,739) |
| Fleet Maintenance-OMP | | | | | (10,855) | (8,095) |
| Fleet Maintenance-CMS | | | | | (1,296) | (1,235) |
| Litter Control-Noxious Weeds | | | | | (1,782) | (1,372) |
| Street Services-Flood Control | | | | | (13,610) | (12,348) |
| Street Services-Landfill | | | | | (2,916) | (2,470) |
| TOTAL | | | | | \$111,958 | \$ 94,942 |

ANNUAL BUDGET

| | | | | | | | |
|---------|-----|--------------------------|----|----------------------------------|-----|----------|-------|
| FUND | 270 | DEPARTMENT | 70 | DIVISION | 284 | ACTIVITY | 50210 |
| GAS TAX | | OPERATIONS & MAINTENANCE | | TRAFFIC OPERATIONS & MAINTENANCE | | | |

BUDGET COMMENTS

The 1983 adopted budget for this activity represents an increase of \$95,506 (8.1 percent) over the 1982 amount.

Personal Services have increased \$9,438.

Contractual Services have increased \$38,568, predominantly due to higher electric rates (traffic signals and signing). Account 295 includes (1) Equipment Fund rental, \$94,597, (2) motor pool rental, \$1,488; (3) CMF rental, \$59,062, and (4) typewriter maintenance contract, \$70.

Commodities have increased \$40,500, due to the higher unit costs and required quantities of signing and pavement marking materials.

Capital Outlay budgeted includes (1) two replacement signal controllers, \$20,000; (2) 10 replacement school signal time clocks, \$600; (3) one replacement typewriter; (4) five replacement vehicle radios, \$5,650; (5) four replacement traffic counters, \$5,600, and (6) this division's share of radio control station replacement cost, \$125.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------------|-------------------|-------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 432,386 | \$ 519,728 | \$ 529,166 |
| TOTAL PERSONAL SERVICES | \$ 432,386 | \$ 519,728 | \$ 529,166 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 202,291 | \$ 230,000 | \$ 272,600 |
| 220 Communications | 8,270 | 4,320 | 9,650 |
| 230 Transportation | 1,018 | 1,475 | 1,825 |
| 240 Advertising | 35 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 118 | 150 | 209 |
| 270 Professional Services | 64 | -- | -- |
| 295 Other Contractual Services | 177,956 | 164,988 | 155,217 |
| TOTAL CONTRACTUAL SERVICES | \$ 389,752 | \$ 400,933 | \$ 439,501 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 1,676 | \$ 2,500 | \$ 2,000 |
| 320 Clothing and Linen | 1,523 | 600 | 600 |
| 330 Food, Drugs & Chemicals | 66 | 150 | 150 |
| 340 Opr. Supplies - Buildings & Improvements | 24 | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 180,574 | 166,000 | 207,000 |
| 360 Operating Supplies - Equipment | 10,281 | 10,500 | 12,000 |
| 370 Repair Parts - Equipment | 22,137 | 35,000 | 40,000 |
| 390 Minor Apparatus and Tools | 3,361 | 4,000 | 4,000 |
| 380 Supplies & Materials-Construction | 732 | 9,000 | 2,500 |
| TOTAL COMMODITIES | \$ 219,374 | \$ 227,750 | \$ 268,250 |
| CAPITAL OUTLAY | | | |
| 440 Office Equipment | \$ -- | \$ -- | \$ 950 |

| | | | | | | |
|-----------------|-----|--|----|---|-----|-------------------|
| FUND GAS TAX | 270 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION TRAFFIC OPERATIONS & MAINTENANCE | 284 | ACTIVITY 50210 |
|-----------------|-----|--|----|---|-----|-------------------|

WORK PROGRAM

This division installs and maintains traffic signals and control devices, traffic signs, street name signs, pavement markings, and parking meters. This responsibility entails conducting both routine and preventative maintenance, and also performing emergency repairs on a 24-hour, seven-day basis, including holidays.

The equivalent of approximately five positions is budgeted as charged to construction projects for 1983.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Traffic Operations & Maintenance | | | | | | |
| Director | 1 | 1 | 1 | 633 | \$ 34,355 | \$ 36,417 |
| Traffic Maintenance Supervisor | 1 | 1 | 1 | 629 | 23,980 | 26,829 |
| Signal Supervisor | 1 | 1 | 1 | 628 | 25,409 | 26,934 |
| Electronics Technician II | 1 | 1 | 1 | 627 | 23,747 | 25,568 |
| Administrative Assistant | 1 | 1 | 1 | 626 | 22,905 | 24,280 |
| Signal Technician | 2 | 2 | 2 | 626 | 45,810 | 48,559 |
| Signal Electrician | 6 | 6 | 6 | 625 | 128,803 | 129,775 |
| General Supervisor II | 0 | 1 | 1 | 624 | 19,656 | 21,917 |
| General Supervisor I | 1 | 0 | 0 | -- | -- | -- |
| Maintenance Mechanic Supervisor | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Sign Painter | 1 | 1 | 1 | 621 | 15,591 | 16,682 |
| Maintenance Mechanic | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Labor Supervisor I | 1 | 1 | 1 | 621 | 17,719 | 18,852 |
| Traffic Signal Mechanic | 4 | 4 | 4 | 619 | 63,713 | 66,945 |
| Equipment Operator II | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 17,086 |
| Maintenance Worker | 7 | 7 | 7 | 617 | 97,819 | 101,503 |
| Subtotal | 31 | 31 | 31 | | \$ 588,223 | \$ 617,099 |
| ADD: Longevity | | | | | 6,718 | 5,896 |
| Stand-by pay | | | | | 1,548 | 1,548 |
| Cost of 27th Pay Period | | | | | 22,411 | -- |
| LESS: Construction Projects | | | | | (99,172) | (95,377) |
| TOTAL | | | | | \$ 519,728 | \$ 529,166 |

| FUND | 270 | DEPARTMENT | 70 | DIVISION | 286 | ACTIVITY | 50212 |
|--|-----|--|-------------|-----------------|-------------|--------------------|-------------|
| GAS TAX | | OPERATIONS & MAINTENANCE | | STREET SERVICES | | STREET MAINTENANCE | |
| BUDGET COMMENTS | | | | | | | |
| The 1983 adopted budget represents an increase of \$154,508 (4.9 percent) over the 1982 amount. | | | | | | | |
| Personal Services have increased \$39,222. | | | | | | | |
| Contractual Services have increased \$1,739. Account 295 includes (1) Equipment Fund rental, \$731,340; (2) data processing, \$6,081; (3) motor pool rental, \$8,928; (4) portable toilet rental, \$3,600; (5) barricade rental, \$2,500; (6) miscellaneous equipment rental, \$5,000; (7) substation pest control service, \$700, and (8) CMF rental charges, \$72,160. | | | | | | | |
| Commodities have increased \$111,575. | | | | | | | |
| Capital Outlay budgeted includes (1) 18 replacement vehicle radios, \$20,340, and (2) this activity's share of the replacement of a radio control station, \$500. | | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | | |
| PERSONAL SERVICES | | | | | | | |
| 110 Salaries & Wages | | | | | | | |
| | | | ACTUAL | | BUDGET | | BUDGET |
| | | | 1981 | | 1982 | | 1983 |
| | | | | | | | |
| | | | \$1,246,609 | | \$1,451,801 | | \$1,491,023 |
| TOTAL PERSONAL SERVICES | | | | | | | |
| | | | \$1,246,609 | | \$1,451,801 | | \$1,491,023 |
| CONTRACTUAL SERVICES | | | | | | | |
| | | | \$ | | \$ | | \$ |
| | | 210 Utilities | 1,880 | | 32,810 | | 29,168 |
| | | 220 Communications | 13,759 | | 21,306 | | 24,155 |
| | | 230 Transportation | 1,658 | | 1,453 | | 2,000 |
| | | 240 Advertising | 70 | | -- | | 100 |
| | | 250 Insurance | -- | | -- | | -- |
| | | 260 Dues and Subscriptions | 119 | | 100 | | 200 |
| | | 270 Professional Services | 500 | | 1,000 | | 1,000 |
| | | 295 Other Contractual Services | 848,994 | | 818,524 | | 830,309 |
| TOTAL CONTRACTUAL SERVICES | | | | | | | |
| | | | \$ 866,980 | | \$ 885,193 | | \$ 886,932 |
| COMMODITIES | | | | | | | |
| | | 310 Office Supplies | 3,701 | | 6,975 | | 4,500 |
| | | 320 Clothing and Linen | 2,425 | | 2,300 | | 2,860 |
| | | 330 Food, Drugs & Chemicals | 329 | | 880 | | 880 |
| | | 340 Opr. Supplies - Buildings & Improvements | 1,380 | | 1,550 | | 2,175 |
| | | 350 Repair Parts - Buildings & Improvements | 658,816 | | 764,670 | | 869,250 |
| | | 360 Operating Supplies - Equipment | 19,654 | | 12,560 | | 19,820 |
| | | 370 Repair Parts - Equipment | 1,136 | | 3,000 | | 3,050 |
| | | 390 Minor Apparatus and Tools | 11,719 | | 16,075 | | 17,050 |
| | | 380 Supplies & Materials-Construction | 161 | | -- | | -- |
| TOTAL COMMODITIES | | | | | | | |
| | | | \$ 699,321 | | \$ 808,010 | | \$ 919,585 |
| CAPITAL OUTLAY | | | | | | | |
| | | 440 Office Equipment | 786 | | 1,058 | | -- |
| | | | \$ | | \$ | | \$ |

| | | | | | | | |
|---------|-----|--------------------------|----|-----------------|-----|--------------------|-------|
| FUND | 270 | DEPARTMENT | 70 | DIVISION | 286 | ACTIVITY | 50212 |
| GAS TAX | | OPERATIONS & MAINTENANCE | | STREET SERVICES | | STREET MAINTENANCE | |

WORK PROGRAM

This activity is responsible for the repair, maintenance and resurfacing of all streets and alleys within the City.

Specifically, this activity maintains vehicular and pedestrian bridges, constructs and maintains street ditches, repairs sidewalks, and performs various tasks necessary for the proper care of public right-of-way. It also supervises and maintains the Northeast and West substations.

One Engineering Aide I position has been deleted for 1983 as a budget reduction

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|-----------|--------|--------|-----------------------------|----------------|----------------|
| | BUDGET | BUDGET | BUDGET | | | |
| | 1981 | 1982 | 1983 | | | |
| Street Services Director | 0 | 0 | 1 | 635 | \$ -- | \$ 40,648 |
| Street Maintenance & Cleaning Director | 1 | 1 | 0 | 635 | 36,293 | -- |
| Street Maintenance Supervisor | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Admin. Assistant for Operations & Maintenance | 1 | 1 | 1 | 627 | 21,802 | 24,280 |
| Assistant Street Maintenance Supervisor | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| General Supervisor II | 2 | 2 | 2 | 624 | 41,353 | 43,834 |
| Street Inspector | 0 | 4 | 4 | 623 | 72,039 | 81,045 |
| Sidewalk Inspector | 2 | 0 | 0 | -- | -- | -- |
| Engineering Aide III | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Administrative Aide II | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Labor Supervisor II | 6 | 6 | 6 | 622 | 112,156 | 118,886 |
| Equipment Operator II Supv. | 3 | 3 | 3 | 620 | 51,969 | 55,087 |
| Engineering Aide II | 3 | 1 | 1 | 620 | 16,492 | 17,944 |
| Administrative Aide I | 1 | 1 | 1 | 620 | 15,562 | 17,086 |
| Equipment Operator II | 30 | 30 | 30 | 619 | 483,986 | 519,159 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,025 | 16,340 |
| Engineering Aide I | 1 | 1 | 0 | 618 | 15,356 | -- |
| Equipment Operator I | 30 | 30 | 30 | 617 | 388,437 | 438,577 |
| Laborer I | 3 | 3 | 3 | 616 | 38,038 | 40,151 |
| Laborer I (seasonal) | 1 | 1 | 1 | 616 | 4,204 | 4,456 |
| | -- | -- | -- | | | |
| Subtotal | 89 | 89 | 88 | | \$1,400,557 | \$1,510,611 |
| ADD: Longevity | | | | | 16,925 | 19,675 |
| Cost of 27th Pay Period | | | | | 53,221 | -- |
| LESS: Construction (sidewalk) | | | | | (18,902) | (20,562) |
| Charge - Flood Control | | | | | -- | (15,516) |
| Maintenance | | | | | -- | (3,185) |
| Charge - Landfill | | | | | | |
| TOTAL | | | | | \$1,451,801 | \$1,491,023 |

| | | | | |
|--------------|---|----------------------------|------------------------------|-------|
| FUND GENERAL | 110 DEPARTMENT OPERATIONS & MAINTENANCE | 70 DIVISION LITTER CONTROL | 288 ACTIVITY STREET CLEANING | 50203 |
|--------------|---|----------------------------|------------------------------|-------|

BUDGET COMMENTS

The 1983 adopted budget for this activity shows an increase of \$134,283 (13.6 percent). Personal Services have increased \$72,459, due to the addition of two positions to this budget, to the lack of employee turnover, and to the addition of the Lot Clean Up program to this budget.

Contractual Services have increased \$46,057, due largely to the transition cost of equipment replacement. Account 295 includes (1) Equipment Fund rental, \$425,280; (2) CMF rental, \$35,586, and (3) motor pool rental, \$225.

Commodities have increased \$15,257, largely for street sweeper brooms and snow fencing.

Capital Outlay funds budgeted provide replacement of 31 vehicle radios, \$8,550.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 384,538 | \$ 454,549 | \$ 527,008 |
| TOTAL PERSONAL SERVICES | \$ 384,538 | \$ 454,549 | \$ 527,008 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 8,816 | \$ 11,625 | \$ 12,617 |
| 220 Communications | 2,707 | 3,397 | 5,028 |
| 230 Transportation | -- | -- | 1,225 |
| 240 Advertising | -- | -- | 100 |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | 50 | 100 |
| 270 Professional Services | 860 | 1,185 | 1,280 |
| 295 Other Contractual Services | 461,541 | 419,127 | 461,091 |
| TOTAL CONTRACTUAL SERVICES | \$ 473,924 | \$ 435,384 | \$ 481,441 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 812 | \$ 1,405 | \$ 2,405 |
| 320 Clothing and Linen | 556 | 500 | 600 |
| 330 Food, Drugs & Chemicals | 235 | 280 | 280 |
| 340 Opr. Supplies - Buildings & Improvements | 39,745 | 58,430 | 58,430 |
| 350 Repair Parts - Buildings & Improvements | 131 | 225 | 225 |
| 360 Operating Supplies - Equipment | 32,015 | 22,920 | 34,575 |
| 370 Repair Parts - Equipment | 499 | 2,375 | 750 |
| 390 Minor Apparatus and Tools | 9,862 | 6,480 | 10,607 |
| TOTAL COMMODITIES | \$ 83,855 | \$ 92,615 | \$ 107,872 |
| CAPITAL OUTLAY | | | |
| | \$ 175 | \$ -- | \$ -- |

| | | | | | | | |
|---------|-----|--------------------------|----|----------------|-----|-----------------|-------|
| FUND | 110 | DEPARTMENT | 70 | DIVISION | 288 | ACTIVITY | 50203 |
| GENERAL | | OPERATIONS & MAINTENANCE | | LITTER CONTROL | | STREET CLEANING | |

WORK PROGRAM

Seven mechanical sweepers enable one City-wide pass each year, sweeping collector streets and outlying arterial streets during day hours, and the core area and higher traffic arterials at night. Litter and trash on medials and along major thoroughfares are picked up manually as needed. Core area litter receptacles are picked up twice each week.

During winter months this activity has prime responsibility for control of snow and ice. With the assistance of other City personnel and private contractors, this activity plows snow, removes snow and ice to a dump site, and spreads sand and salt on streets.

In 1982 the City Commission approved the addition of one position for sweeping of sidewalks and litter pickup in the downtown area. This position and other program costs are to be paid one-third by Greater Downtown Wichita, Inc., one-third by the Wichita Chamber of Commerce, and one-third by the City, at no additional cost to the General Fund budget.

Position changes shown below are the result of a departmental reorganization implemented in early 1982.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Litter Control Director | 0 | 0 | 1 | 631 | \$ -- | \$ 29,864 |
| Street Cleaning Supervisor | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| General Supervisor II | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Labor Supervisor II | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Labor Supervisor I | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Equipment Operator II | 16 | 16 | 16 | 619 | 263,106 | 277,502 |
| Secretary | 0 | 0 | 1 | 618/19 | -- | 12,873 |
| Equipment Operator I | 4 | 4 | 4 | 617 | 56,639 | 61,213 |
| Equipment Operator I (Downtown) | 0 | 1 | 1 | 617 | 13,155 | 14,169 |
| Laborer I | 2 | 2 | 2 | 616 | 26,148 | 27,692 |
| | -- | -- | -- | | | |
| Subtotal | 26 | 27 | 29 | | \$442,978 | \$512,278 |
| ADD: Longevity | | | | | 4,519 | 5,355 |
| Shift Differential (3rd 27th Pay Period | | | | | 3,744 | 3,744 |
| Lot Clean-Up Program | | | | | 16,722 | -- |
| LESS: Downtown Sweeping Program | | | | | -- | 22,042 |
| Charge-Noxious Weeds | | | | | (13,414) | (14,169) |
| | | | | | -- | (2,242) |
| TOTAL | | | | | \$454,549 | \$527,008 |

| | | | | | | | |
|--------------|-----|-------------------------------------|----|-------------------------|-----|----------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION LITTER CONTROL | 288 | ACTIVITY WEED MOWING | 50204 |
|--------------|-----|-------------------------------------|----|-------------------------|-----|----------------------|-------|

BUDGET COMMENTS

The 1983 adopted budget for this activity has increased \$9,631 (2.5 percent) over the 1982 amount.

Personal Services have decreased \$15,416, due to a reorganization during 1982 which eliminated charges from Flood Control Maintenance to this activity.

Contractual Services have increased \$21,029, due largely to equipment rental rate increases, and putting Grove Street project maintenance on a gross budget basis. Account 295 includes (1) Equipment Fund rental, \$185,628; (2) Grove Street project cost, \$13,660; (3) CDP charges, \$300; (4) landfill charges, \$842; (5) legal publications, \$1,080; (6) CMF rental, \$2,718, and miscellaneous services, \$1,213.

Commodities have increased \$3,021, \$1,000 of which is for the Grove Street project.

Capital Outlay budgeted includes (1) weed whip, \$275; (2) lawn mower, \$200, and (3) fertilizer spreader, \$522. All items are for the Grove Street project.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 144,501 | \$ 190,363 | \$ 174,947 |
| TOTAL PERSONAL SERVICES | \$ 144,501 | \$ 190,363 | \$ 174,947 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 166 | \$ 6,043 | \$ 6,647 |
| 220 Communications | 34 | -- | 200 |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | 171 | 100 | 225 |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 75 | 68 | 81 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 168,503 | 185,354 | 205,441 |
| TOTAL CONTRACTUAL SERVICES | \$ 168,949 | \$ 191,565 | \$ 212,594 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 1,963 | \$ 1,374 | \$ 2,120 |
| 320 Clothing and Linen | 331 | 180 | 357 |
| 330 Food, Drugs & Chemicals | 179 | 50 | 193 |
| 340 Opr. Supplies - Buildings & Improvements | 249 | 1,000 | 1,000 |
| 350 Repair Parts - Buildings & Improvements | 103 | -- | -- |
| 360 Operating Supplies - Equipment | 898 | 135 | 1,200 |
| 370 Repair Parts - Equipment | 49 | 100 | 100 |
| 390 Minor Apparatus and Tools | 1,444 | 670 | 1,560 |
| TOTAL COMMODITIES | \$ 5,216 | \$ 3,509 | \$ 6,530 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|--|----|----------------------------|-----|-------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION LITTER CONTROL | 288 | ACTIVITY WEED MOWING | 50204 |
|-----------------|-----|--|----|----------------------------|-----|-------------------------|-------|

WORK PROGRAM

The Weed Mowing section's responsibility is to keep the city free of dangers due to unsafe, unsanitary and obnoxious vegetation. Division personnel mow and remove weeds from public lots and right-of-ways on a scheduled basis.

The Weed Mowing section also cares for established plantings, mows, and waters 9.8 acres per a contract with the Kansas Department of Transportation. The area is from Kellogg to Elm along Grove Street. The State reimburses 70 percent of the cost.

Beginning in 1982 the former Revenue Sharing program, consisting of 1-Labor Supervisor I and 2-Equipment Operator I (seasonal) and supporting expenditures, was summed into the General Fund program.

One Labor Supervisor I position was deleted from the 1983 budget as a budget reduction. This position was created during 1982 as part of a departmental reorganization.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1982 |
|---------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| General Supervisor I | 1 | 1 | 1 | 623 | \$ 19,656 | \$ 19,814 |
| Labor Supervisor I | 0 | 1 | 1 | 621 | 17,785 | 18,223 |
| Account Clerk II (seasonal) | 1 | 1 | 1 | 619 | 5,379 | 8,812 |
| Equipment Operator I (seasonal) | 20 | 22 | 21 | 617 | 118,337 | 119,735 |
| Account Clerk I (seasonal) | 1 | 1 | 2 | 617 | 4,910 | 10,410 |
| Subtotal | 23 | 26 | 26 | | \$166,067 | \$176,994 |
| ADD: Longevity | | | | | 621 | 637 |
| Charges-Flood Control | | | | | 22,265 | -- |
| 27th Pay Period | | | | | 1,410 | -- |
| LESS: Charge-Noxious Weeds | | | | | -- | (2,684) |
| TOTAL | | | | | \$190,363 | \$174,947 |

| FUND | DEPARTMENT | DIVISION | ACTIVITY |
|---|--------------------------|------------------|------------------|
| 135 | 70 | 288 | 50000 |
| NOXIOUS WEEDS | OPERATIONS & MAINTENANCE | LITTER CONTROL | NOXIOUS WEEDS |
| BUDGET COMMENTS | | | |
| <p>The 1983 adopted budget for this activity represents a decrease of \$1,359 (2.0 percent) from the 1982 budget.</p> <p>Contractual Services decreased \$1,561, largely due to lower equipment rental rates (Account 295). Account 295 includes (1) Equipment Fund rental, \$5,823, (2) CMF rental, \$1,730, and (3) permits to use fire hydrants, \$25.</p> <p>Commodities have increased only \$220.</p> <p>No Capital Outlay is budgeted.</p> | | | |
| ACCOUNT CLASSIFICATION | | | |
| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 110 Salaries & Wages | \$ 32,181 | \$ 35,448 | \$ 35,430 |
| TOTAL PERSONAL SERVICES | \$ 32,181 | \$ 35,448 | \$ 35,430 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ 197 | \$ 197 |
| 220 Communications | 651 | 652 | 698 |
| 230 Transportation | 198 | 500 | 500 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 86 | 50 | 167 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 12,368 | 9,302 | 7,578 |
| TOTAL CONTRACTUAL SERVICES | \$ 13,303 | \$ 10,701 | \$ 9,140 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 132 | \$ 100 | \$ 140 |
| 320 Clothing and Linen | 135 | 190 | 190 |
| 330 Food, Drugs & Chemicals | 136 | 140 | 140 |
| 340 Opr. Supplies - Buildings & Improvements | 20,903 | 20,000 | 20,110 |
| 350 Repair Parts - Buildings & Improvements | -- | 500 | -- |
| 360 Operating Supplies - Equipment | 108 | 50 | 108 |
| 370 Repair Parts - Equipment | 99 | 155 | 167 |
| 390 Minor Apparatus and Tools | 589 | 100 | 600 |
| TOTAL COMMODITIES | \$ 22,102 | \$ 21,235 | \$ 21,455 |
| CAPITAL OUTLAY | | | |
| 440 Office Equipment | | | |

| | | | | | | | |
|------|---------------|------------|--------------------------|----------|----------------|----------|---------------|
| FUND | 135 | DEPARTMENT | 70 | DIVISION | 288 | ACTIVITY | 50000 |
| | NOXIOUS WEEDS | | OPERATIONS & MAINTENANCE | | LITTER CONTROL | | NOXIOUS WEEDS |

WORK PROGRAM

This activity conducts a spraying program to eradicate noxious weeds. Weeds are sprayed both on City right-of-ways and on Wichita-Valley Center Flood Control Maintenance areas.

Approximately 2,550 acres of noxious weed infestation are within this activity's responsibility.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Equipment Operation II | 1 | 1 | 1 | 619 | \$ 15,562 | \$ 17,086 |
| Equipment Operator I (seasonal --05-11) | 2 | 2 | 2 | 617 | 13,667 | 14,730 |
| | - | - | - | | | |
| Subtotal | 3 | 3 | 3 | | \$ 29,229 | \$ 31,816 |
| ADD: Charges-Flood Control Maintenance | | | | | 3,817 | -- |
| Charges-O&M Administration | | | | | 1,782 | 1,372 |
| Charges-Street Cleaning | | | | | -- | 2,242 |
| Cost of 27th Pay Period | | | | | 620 | -- |
| TOTAL | | | | | \$ 35,448 | \$ 35,430 |

| | | | | | | | |
|-----------------|-----|--|----|-----------------------------|-----|---------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION STREET SERVICES | 286 | ACTIVITY STREET REPAIR | 50206 |
|-----------------|-----|--|----|-----------------------------|-----|---------------------------|-------|

For 1983 \$120,000 previously budgeted within the Gas Tax Fund for contracted street repairs has been included with this General Fund allocation.

| EXPENDITURE ITEM | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--------------------|----------------|----------------|----------------|
| 430 Street Repairs | \$400,000 | \$400,000 | \$520,000 |

| | | | | | | | |
|-----------------|-----|--|----|----------------------------|-----|--------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION LITTER CONTROL | 288 | ACTIVITY LOT CLEAN UP | 50004 |
|-----------------|-----|--|----|----------------------------|-----|--------------------------|-------|

For the 1983 Budget this allocation, which provides for the clean up of private lots determined by the Health Department to be public nuisances, has been summed into the Street Cleaning activity budget.

| EXPENDITURE ITEM | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--------------------------|----------------|----------------|----------------|
| 110 Personal Services | \$ 1,541 | \$ -- | \$ -- |
| 240 Advertising | 58 | 200 | -- |
| 295 Contractual Services | 13,387 | 14,800 | -- |
| TOTAL | \$ 14,986 | \$ 15,000 | \$ -- |

| | | | | | | | |
|-----------------|-----|--|----|---|-----|--|-------|
| FUND GENERAL | 110 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION TRAFFIC OPERATIONS & MAINTENANCE | 284 | ACTIVITY STREET LIGHTING MAINTENANCE | 50202 |
|-----------------|-----|--|----|---|-----|--|-------|

This allocation funds repair and maintenance of City-owned street lights located in the Midtown area and on East Douglas in the downtown area.

| | | | | | | | |
|---------|-----|------------|----|--------------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 80 | DIVISION | 325 | ACTIVITY | 50000 |
| GENERAL | | WATER | | STORM DRAINS | | | |

BUDGET COMMENTS

The 1983 budget for Storm Drains shows an increase of \$9,255 or 3.2% over the 1982 budget of \$280,623.

Personal Services have increased \$3,585 due to this budget's share of the salary improvement and normal merit increases. No positions have been added or deleted for 1983. For listing of authorized positions and description of changes in positions, see the Sanitary Sewer Maintenance budget in the Sewer Utility Section.

Contractual Services have increased \$5,640 mainly due to the increase in Account 210 for utilities. The amount of \$4,894 in Account 295 is for data processing charges of \$251 and for building rental of \$4,643 at the Central Maintenance Facility.

Commodities have increased only \$550 with major increases in repair parts for buildings and equipment, but these increases are offset by a decrease of \$7,940 in fuel and oil.

The Capital Outlay amount of \$1,155 is the Storm Drain's 16% share of the following items: two file cabinets--\$520, one typewriter--\$950, five mobile radios--\$4,500, one radio control station--\$650, and one "manhole" locator--\$600.

WORK PROGRAM

This activity is responsible for maintaining approximately 200 miles of storm drains. This includes both general and preventive maintenance activities. Specific tasks include dragging, high pressure cleaning, rodding, augering, vacuum cleaning of catch basins, televising of pipes and various repairs.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$195,899 | \$210,168 | \$213,753 |
| TOTAL PERSONAL SERVICES | \$195,899 | \$210,168 | \$213,753 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 5,769 | \$ 5,319 | \$ 10,494 |
| 220 Communications | 628 | 680 | 1,840 |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 1,325 | 1,325 | 2,151 |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | 9 | 739 | 748 |
| 295 Other Contractual Services | 4,663 | 6,424 | 4,894 |
| TOTAL CONTRACTUAL SERVICES | \$ 12,394 | \$ 14,487 | \$ 20,127 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 26 | \$ 330 | \$ 150 |
| 320 Clothing and Linen | 78 | 338 | 200 |
| 330 Food, Drugs & Chemicals | 225 | 293 | 275 |
| 340 Opr. Supplies - Buildings & Improvements | 120 | 75 | 107 |
| 350 Repair Parts - Buildings & Improvements | 9,478 | 12,600 | 17,066 |
| 360 Operating Supplies - Equipment | 15,918 | 28,000 | 20,060 |
| 370 Repair Parts - Equipment | 14,472 | 11,190 | 15,485 |
| 390 Minor Apparatus and Tools | 1,348 | 1,467 | 1,500 |
| TOTAL COMMODITIES | \$ 41,665 | \$ 54,293 | \$ 54,843 |
| CAPITAL OUTLAY | | | |
| 440 Office Equipment | \$ -- | \$ 59 | \$ 235 |
| 450 Vehicular Equipment | -- | -- | -- |
| 460 Operating Equipment | 811 | 1,616 | 920 |
| TOTAL CAPITAL OUTLAY | \$ 811 | \$ 1,675 | \$ 1,155 |
| OTHER | | | |
| | | | |
| TOTAL OTHER | \$ -- | \$ -- | \$ -- |
| TOTAL | \$250,769 | \$280,623 | \$289,878 |



| | | | | | | | |
|---------|-----|------------------|----|----------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 52 | DIVISION | 425 | ACTIVITY | 50000 |
| GENERAL | | COMMUNITY HEALTH | | ALL | | | |

HEALTH DEPARTMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|------------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,698,106 | \$1,893,874 | \$1,891,200 |
| Contractual Services | 326,151 | 301,082 | 326,135 |
| Commodities | 161,057 | 133,951 | 153,849 |
| Capital Outlay | 27,800 | 2,750 | 20,870 |
| Other | 2,634 | -- | -- |
| Subtotal | \$2,215,748 | \$2,331,657 | \$2,392,054 |
| <u>Division</u> | | | |
| Administration | \$ 398,618 | \$ 411,023 | \$ 450,724 |
| Personal Health Services | 765,852 | 848,039 | 846,266 |
| Environmental Health | 589,417 | 683,254 | 692,799 |
| Laboratory | 112,385 | 108,576 | 115,449 |
| Building & Grounds and Motor Pool | 349,476 | 280,765 | 286,816 |
| Subtotal | \$2,215,748 | \$2,331,657 | \$2,392,054 |
| ADD: Employee Retirement | | \$ 225,383 | \$ 234,509 |
| Social Security | | 126,896 | 126,710 |
| Health Insurance | | 115,531 | 125,765 |
| Life Insurance | | 6,252 | 6,241 |
| Workers Compensation | | 28,410 | 28,368 |
| Unemployment Compensation | | 5,682 | 6,619 |
| Total Employee Benefits | | \$ 508,154 | \$ 528,212 |
| Total Expenditures | | <u>\$2,839,811</u> | <u>\$2,920,266</u> |
| <u>Revenues</u> | | <u>Budget 1982</u> | <u>Budget 1983</u> |
| City of Wichita | | \$1,709,241 | \$1,653,458 |
| Sedgwick County | | 948,026 | 1,068,972 |
| Milk and Food Inspection Fees | | 182,544 | 197,836 |
| Total Revenues | | <u>\$2,839,811</u> | <u>\$2,920,266</u> |
| Total City of Wichita Contribution | | \$1,709,241 | \$1,653,458 |
| LESS: Employee Benefits | | (322,715) | (316,927) |
| TOTAL GENERAL FUND REQUIREMENT | | \$1,386,526 | \$1,336,531 |

ANNUAL BUDGET

| | | | | | | | |
|----------------------------|-----|--------------------------------|----|----------------------------|-----|----------|-------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION ADMINISTRATION | 550 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------------------|----|----------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 approved budget of \$450,724 for the Health Administration Division represents an increase of \$39,701 or 9.7% above the 1982 adopted budget of \$411,023.

Personal Services reflect a modest increase of \$5,862 or 2.1%. The costs of the 6% salary improvement and merit salary increases are partially offset by the restoration of the "26-pay-period year" in 1983.

Contractual Services have increased by \$19,345 or 23.4%. The increase is primarily attributable to the inclusion of \$14,000 in Account 295 for word processing equipment, and an increase in the projected data processing charges assessed by GDP.

Commodities reflect an increase of \$9,979 or 19.9%. The increase is primarily attributable to the increased cost of printing and office supplies (up \$5,811 over 1982 as shown in Account 310) and equipment maintenance costs (up \$3,007 as reflected in Account 370).

\$4,515 in Capital Outlay expenditures are budgeted in 1983, including the following: three replacement typewriters (\$2,640 - Account 440); film projector (\$975 - Account 460); and three replacement health education films (\$900 - Account 470).

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$236,454 | \$278,112 | \$283,974 |
| TOTAL PERSONAL SERVICES | \$236,454 | \$278,112 | \$283,974 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 47,185 | \$ 49,600 | \$ 50,000 |
| 220 Communications | 4,640 | 4,500 | 4,650 |
| 230 Transportation | 280 | 300 | 300 |
| 240 Advertising | 13,175 | 15,000 | 15,000 |
| 250 Insurance | 4,920 | 4,300 | 4,730 |
| 260 Dues and Subscriptions | 534 | 300 | 300 |
| 270 Professional Services | 12,451 | 8,834 | 27,199 |
| 295 Other Contractual Services | | | |
| TOTAL CONTRACTUAL SERVICES | \$ 83,185 | \$ 82,834 | \$102,179 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 54,167 | \$ 44,070 | \$ 49,881 |
| 320 Clothing and Linen | 29 | -- | -- |
| 330 Food, Drugs & Chemicals | 3,048 | 650 | 715 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 123 | -- | -- |
| 360 Operating Supplies - Equipment | 3,068 | 758 | 1,834 |
| 370 Repair Parts - Equipment | 4,408 | 4,399 | 7,406 |
| 390 Minor Apparatus and Tools | 285 | 200 | 220 |
| TOTAL COMMODITIES | \$ 65,128 | \$ 50,077 | \$ 60,056 |

CAPITAL OUTLAY

| | | | | | | | |
|------|--------------------|------------|------------------|----------|----------------|----------|-------|
| FUND | 711 | DEPARTMENT | 52 | DIVISION | 550 | ACTIVITY | 50000 |
| | CITY-COUNTY HEALTH | | COMMUNITY HEALTH | | ADMINISTRATION | | |

WORK PROGRAM

The Administration Division of the Community Health Department is responsible for 1) financial control of the department's locally funded programs and grant programs funded by the state and federal governments; 2) program coordination and evaluation of all services offered by the department; 3) the development of future health facilities and plans for the utilization of present facilities; and 4) the development and review of all current or proposed contractual arrangements for the provision of health services at the main clinic, outlying health stations, and in the field.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Director of Community Health Health Administrative Services | 1 | 1 | 1 | E-3 | \$ 70,489 | \$ 70,489 |
| Director Community Health Education | 1 | 1 | 1 | 635 | 36,885 | 40,648 |
| Director Administrative Assistant | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Dental Health Education Supervisor | 1 | 1 | 1 | 626 | 22,905 | 24,280 |
| Administrative Secretary | 1 | 1 | 1 | 626 | 20,480 | 22,887 |
| Account Clerk II | 1 | 1 | 1 | 620/21 | 17,356 | 18,852 |
| Secretary | 1 | 1 | 1 | 619 | 15,356 | 17,086 |
| Account Clerk I | 2 | 2 | 2 | 618/19 | 30,678 | 31,308 |
| | 2 | 2 | 2 | 617 | 25,223 | 28,055 |
| Subtotal | 11 | 11 | 11 | | \$266,147 | \$281,987 |
| ADD: Longevity 27th Pay Period | | | | | 1,636 10,329 | 1,987 -- |
| TOTAL | | | | | \$278,112 | \$283,974 |

| | | | | | | | |
|----------------------------|-----|--------------------------------|----|--------------------------------------|-----|----------|-------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION PERSONAL HEALTH SERVICES | 750 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------------------|----|--------------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 approved budget of \$846,266 for the Personal Health Services Division represents a decrease of \$1,773 or .2% below the 1982 adopted budget of \$848,039.

Personal Services reflect a minor decrease of \$6,896 or .9% below the 1982 requirement. Costs of the 6% salary improvement and merit salary increases are more than offset by the reversion to the "26 pay-period year" and a reduction of two full-time positions in 1983 (one Typist Clerk and one Community Health Nurse I).

Contractual Services represent an increase of \$2,997 or 4.7% above the 1982 amount. The increase is attributable to a \$3,524 jump in Account 295 to cover higher rent at four neighborhood health stations (Stanley, Southeast, Evergreen and Orchard Park).

Commodities reflect an increase of \$2,126 or 13.2% above the 1982 amount. The most significant change in this category occurred in Account 330 which provides for supplies and equipment for clinic and field personnel. This account increased \$1,450 above the 1982 amount.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$686,503 | \$768,352 | \$761,456 |
| TOTAL PERSONAL SERVICES | | \$686,503 | \$768,352 | \$761,456 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ | \$ | \$ |
| 220 Communications | | -- | -- | -- |
| 230 Transportation | | 1,674 | 1,800 | 1,700 |
| 240 Advertising | | -- | -- | -- |
| 250 Insurance | | -- | -- | -- |
| 260 Dues and Subscriptions | | 4 | -- | -- |
| 270 Professional Services | | 28,109 | 31,727 | 31,300 |
| 295 Other Contractual Services | | 29,636 | 30,086 | 33,610 |
| TOTAL CONTRACTUAL SERVICES | | \$ 59,423 | \$ 63,613 | \$ 66,610 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 6 | \$ | \$ |
| 320 Clothing and Linen | | 1,215 | 624 | 1,300 |
| 330 Food, Drugs & Chemicals | | 15,880 | 14,500 | 15,950 |
| 340 Opr. Supplies - Buildings & Improvements | | 495 | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | 100 | -- | -- |
| 360 Operating Supplies - Equipment | | 432 | 350 | 450 |
| 370 Repair Parts - Equipment | | 86 | 450 | 450 |
| 390 Minor Apparatus and Tools | | 9 | 150 | 50 |
| TOTAL COMMODITIES | | \$ 18,223 | \$ 16,074 | \$ 18,200 |
| CAPITAL OUTLAY | | | | |
| 440 Office Equipment | | \$ 716 | \$ | \$ |

| | | | | | | |
|----------------------------|-----|--------------------------------|----|--------------------------------------|-----|-------------------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION PERSONAL HEALTH SERVICES | 750 | ACTIVITY 50000 |
|----------------------------|-----|--------------------------------|----|--------------------------------------|-----|-------------------|

WORK PROGRAM

The Personal Health Services Division of the Health Department provides direct health services to the public either by home visits to single family units or by a wide range of clinic services.

The clinics are generally directed by consulting physicians. They provide for the control of communicable disease through immunization and venereal disease programs. An epidemiology unit gives direction and consultation for all communicable disease work. Additionally, the division provides nurse consultation for private, parochial, and county public schools; child care licensure; and, adult care licensure.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|-----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Personal Health Services | | | | | | |
| Director | 1 | 1 | 1 | 635 | \$ 33,582 | \$ 36,654 |
| Chief, Field Services | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Chief, Clinic Services | 1 | 1 | 1 | 629 | 26,197 | 28,382 |
| Public Health Educator II | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Nurse Clinician | 3 | 3 | 3 | 627 | 65,225 | 70,432 |
| Community Health Nurse III | 5 | 4 | 5 | 627 | 93,176 | 125,280 |
| Community Health Nurse II | 2 | 1 | 0 | -- | 21,758 | -- |
| Community Health Nurse I | 17 | 17 | 16 | 623 | 317,627 | 320,860 |
| Administrative Aide I | 2 | 2 | 2 | 620 | 33,856 | 35,887 |
| Secretary | 1 | 1 | 1 | 618/19 | 13,835 | 15,405 |
| Homemaker-Home Health Aide | 2 | 1 | 1 | 617 | 14,637 | 12,785 |
| Storekeeper I | 1 | 1 | 1 | 617 | 14,063 | 15,516 |
| Clerk II | 3 | 3 | 4 | 615 | 36,122 | 51,887 |
| Typist Clerk | 3 | 3 | 1 | 614 | 33,547 | 11,992 |
| Community Health Nurse II (P.T.-25%) | 1 | 1 | 1 | 625 | 4,405 | 4,678 |
| Licensed Practical Nurse (P.T.-50%) | 2 | 0 | 0 | -- | -- | -- |
| Subtotal | 46 | 41 | 39 | | \$758,926 | \$783,708 |
| Add: Longevity 27th Pay Period | | | | | 4,555 29,147 | 4,549 -- |
| Less: Charge to Family Planning | | | | | (24,276) | (26,801) |
| TOTAL | | | | | \$768,352 | \$761,456 |

ANNUAL BUDGET

| | | | | | | | |
|--------------------|-----|------------------|----|----------------------|-----|----------|-------|
| FUND | 711 | DEPARTMENT | 52 | DIVISION | 670 | ACTIVITY | 50000 |
| CITY-COUNTY HEALTH | | COMMUNITY HEALTH | | ENVIRONMENTAL HEALTH | | | |

BUDGET COMMENTS

The 1983 approved budget of \$692,799 for the Environmental Health Division represents an increase of \$9,545 or 1.4% above the 1982 adopted budget of \$683,254.

Personal Services have decreased by \$4,040 or .6%. Costs associated with the 6% salary improvement and normal merit increases are more than offset by the deletion of one position (Air Quality Technician I) and the reversion to the "26 pay-period year" in 1983.

Contractual Services reflect a slight \$20 or .7% decrease below the 1982 budgeted amount.

There is no change in the amount budgeted for Commodities in 1983 (\$25,370).

Budgeted Capital Outlay in 1983 includes \$10,000 for a replacement truck for vector control purposes (Account 450) and \$6,355 for the replacement of three mobile radio units and the antiquated radio base station repeater.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$569,001 | \$652,184 | \$648,144 |
| TOTAL PERSONAL SERVICES | \$569,001 | \$652,184 | \$648,144 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | -- | -- | -- |
| 230 Transportation | 3,198 | 2,800 | 2,780 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | 150 | 150 |
| 295 Other Contractual Services | 100 | -- | -- |
| TOTAL CONTRACTUAL SERVICES | \$ 3,298 | \$ 2,950 | \$ 2,930 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 23 | \$ -- | \$ -- |
| 320 Clothing and Linen | 1,122 | 2,000 | 2,000 |
| 330 Food, Drugs & Chemicals | 3,723 | 9,500 | 9,500 |
| 340 Opr. Supplies - Buildings & Improvements | 203 | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 759 | -- | -- |
| 360 Operating Supplies - Equipment | 5,267 | 9,500 | 9,500 |
| 370 Repair Parts - Equipment | 2,886 | 3,320 | 3,320 |
| 390 Minor Apparatus and Tools | 2,850 | 1,050 | 1,050 |
| TOTAL COMMODITIES | \$ 14,833 | \$ 25,370 | \$ 25,370 |

| | | | | | | | |
|----------------------------|-----|--------------------------------|----|----------------------------------|-----|----------|-------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION ENVIRONMENTAL HEALTH | 670 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------------------|----|----------------------------------|-----|----------|-------|

WORK PROGRAM

The Environmental Health Division of the Health Department is responsible for enforcing the environmental codes of the City and County and the department policy as approved by both governing bodies.

The enforcement activities include licensing and inspecting food establishments, adult and child care homes, animal maintenance situations, and mobile home parks; ameliorating premise problems caused from the accumulation of junk; and, removing abandoned vehicles. The staff provides a state-funded milk inspection program for eleven counties in the south-central region of Kansas, including Sedgwick County.

The division is also responsible for enforcing the laws and policies of the United States Environmental Protection Agency and the state laws pertaining to air, water, and sewage pollution.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|---|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Environmental Health Director | 1 | 1 | 1 | 635 | \$ 30,365 | \$ 34,057 |
| Public Health Engineer | 1 | 0 | 0 | -- | -- | -- |
| Chief, Environmental Services | 1 | 2 | 2 | 629 | 49,151 | 56,318 |
| Air Quality Technician II | 1 | 1 | 1 | 626 | 22,905 | 24,280 |
| Public Health Sanitarian II | 6 | 6 | 6 | 625 | 128,017 | 137,942 |
| Air Quality Technician I | 1 | 1 | 0 | -- | 19,656 | -- |
| Public Health Sanitarian I | 15 | 15 | 15 | 623 | 283,924 | 294,394 |
| Radio Dispatcher | 1 | 1 | 1 | 621 | 16,461 | 17,944 |
| Equipment Operator II | 1 | 1 | 1 | 619 | 15,532 | 17,086 |
| Secretary | 4 | 3 | 3 | 618/19 | 45,669 | 49,642 |
| Equipment Operator I (Seasonal: 05-09) | 4 | 2 | 2 | 617 | 8,801 | 8,516 |
| Subtotal | 36 | 33 | 32 | | \$620,481 | \$640,179 |
| Add: Overtime | | | | | 2,000 | 2,000 |
| Longevity | | | | | 5,031 | 5,797 |
| Shift Differential | | | | | 168 | 168 |
| 27th Pay Period | | | | | 24,504 | -- |
| TOTAL | | | | | \$652,184 | \$648,144 |

| FUND | 711 | DEPARTMENT | 52 | DIVISION | 710 | ACTIVITY | 50000 |
|--|-----|------------------|----|-------------|-------------|-------------|-------|
| CITY-COUNTY HEALTH | | COMMUNITY HEALTH | | LABORATORY | | | |
| BUDGET COMMENTS | | | | | | | |
| The 1983 approved budget of \$115,449 for the Laboratory Division represents an increase of \$6,873 or 6.3% when compared to the 1982 adopted budget of \$108,576. | | | | | | | |
| Personal Services reflect a minor increase of \$3,916 or 4.6%, attributable to the 6% salary improvement and merit salary increases. The number of budgeted positions (4) is unchanged from 1982. | | | | | | | |
| Contractual Services have increased by \$150 or 11.1% due to the increased cost of transportation for training purposes. | | | | | | | |
| Commodities represent an increase of \$2,807 or 13.3%. \$150 is budgeted in Account 320 to purchase replacement protective laboratory coats. A \$1,485 increase is budgeted in Account 330 to cover the increased cost of supplies necessary to conduct laboratory tests for the diagnosis of disease and the analysis of food, milk, and water. | | | | | | | |
| No Capital Outlay is budgeted in 1983. | | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | | |
| PERSONAL SERVICES | | | | | | | |
| 110 Salaries & Wages | | | | | | | |
| | | | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 | |
| | | | | \$ 85,284 | \$ 86,056 | \$ 89,972 | |
| TOTAL PERSONAL SERVICES | | | | | | | |
| | | | | \$ 85,284 | \$ 86,056 | \$ 89,972 | |
| CONTRACTUAL SERVICES | | | | | | | |
| 210 Utilities | | | | | | | |
| 220 Communications | | | | | | | |
| 230 Transportation | | | | | | | |
| 240 Advertising | | | | | | | |
| 250 Insurance | | | | | | | |
| 260 Dues and Subscriptions | | | | | | | |
| 270 Professional Services | | | | | | | |
| 295 Other Contractual Services | | | | | | | |
| | | | | \$ | \$ | \$ | |
| | | | | 1,111 | 1,000 | 1,150 | |
| | | | | 285 | 350 | 350 | |
| | | | | -- | -- | -- | |
| | | | | -- | -- | -- | |
| | | | | 1,396 | 1,350 | 1,500 | |
| TOTAL CONTRACTUAL SERVICES | | | | | | | |
| | | | | \$ 1,396 | \$ 1,350 | \$ 1,500 | |
| COMMODITIES | | | | | | | |
| 310 Office Supplies | | | | | | | |
| 320 Clothing and Linen | | | | | | | |
| 330 Food, Drugs & Chemicals | | | | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | | | | |
| 350 Repair Parts - Buildings & Improvements | | | | | | | |
| 360 Operating Supplies - Equipment | | | | | | | |
| 370 Repair Parts - Equipment | | | | | | | |
| 390 Minor Apparatus and Tools | | | | | | | |
| | | | | \$ | \$ | \$ | |
| | | | | 143 | -- | 150 | |
| | | | | 16,830 | 14,850 | 16,335 | |
| | | | | 1,611 | -- | -- | |
| | | | | 5,914 | 500 | 1,000 | |
| | | | | 5,981 | 5,720 | 6,292 | |
| | | | | 226 | 100 | 200 | |
| TOTAL COMMODITIES | | | | | | | |
| | | | | \$ 25,705 | \$ 21,170 | \$ 23,977 | |
| CAPITAL OUTLAY | | | | | | | |

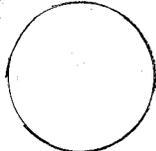
| | | | | | | |
|----------------------------|-----|--------------------------------|----|------------------------|-----|-------------------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION LABORATORY | 710 | ACTIVITY 50000 |
|----------------------------|-----|--------------------------------|----|------------------------|-----|-------------------|

WORK PROGRAM

The Laboratory provides staff support service to the operating divisions of the Health Department by conducting immediate correct analyses of specimens submitted to the Laboratory.

The Laboratory provides a wide range of analyses for the Health Department's programs. The personnel in this division are equipped and trained to test milk and frozen dessert products, venereal diseases of all types, food poisoning, viral diseases and other communicable diseases such as ringworm, and all types of dysentery.

The Laboratory also provides services necessary to the operation of the various clinics of the Health Department. These clinics require a full range of serology and urinalysis.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Laboratory Director | 0 | 1 | 1 | 631 | \$29,177 | \$30,928 |
| Laboratory Supervisor | 1 | 0 | 0 | -- | -- | -- |
| Bacteriologist II | 2 | 2 | 2 | 626 | 40,276 | 44,771 |
| Bacteriologist I | 1 | 0 | 0 | -- | -- | -- |
| Typist Clerk | 1 | 1 | 1 | 614 | 12,714 | 13,477 |
| | - | - | - | | | |
| Subtotal | 5 | 4 | 4 | | \$82,167 | \$89,176 |
| Add: Longevity 27th Pay Period | | | | | 722 3,167 | 796 -- |
| TOTAL | | | | | \$86,056 | \$89,972 |

| | | | | | | | |
|----------------------------|-----|--------------------------------|----|--|-----|----------|-------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION BUILDINGS & GROUNDS/ MOTOR POOL | 630 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------------------|----|--|-----|----------|-------|

BUDGET COMMENTS

The 1983 approved budget of \$286,816 for the Building, Grounds, and Motor Pool Division represents an increase of \$6,051 or 2.2% above the 1982 adopted budget of \$280,765.

Personal Services represent a \$1,516 or 1.4% reduction from the approved 1982 budget. Costs associated with the 6% salary improvement and scheduled merit increases are more than offset by the reversion to the "26-pay-period year" in 1983. Again this year, the salaries of the Chief Mechanic and Automotive Mechanic are charged in full to the Official Motor Pool.

Contractual Services reflect a modest \$2,581 or 1.7% increase, wholly attributable to higher utility costs (Account 210) and insurance premiums (Account 250). The propane conversion has allowed some economies in fueling the Health Department's vehicle fleet and has thereby allowed a reduction in the division's 295 Account.

Commodities have increased \$4,986 or 23.5% primarily because of the inclusion of an additional \$4,185 in Account 350 to initiate the phased replacement of ceiling tiles and building lights in the main facility at 1900 East Ninth Street.

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$120,864 | \$109,170 | \$107,654 |
| TOTAL PERSONAL SERVICES | \$120,864 | \$109,170 | \$107,654 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 44,173 | \$ 45,400 | \$ 49,775 |
| 220 Communications | 215 | -- | -- |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 15,859 | 15,859 | 18,643 |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | 1,854 | -- | -- |
| 295 Other Contractual Services | 116,748 | 89,076 | 84,498 |
| TOTAL CONTRACTUAL SERVICES | \$178,849 | \$150,335 | \$152,916 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 484 | \$ 900 | \$ 900 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 8,092 | 7,260 | 7,986 |
| 340 Opr. Supplies - Buildings & Improvements | 16,268 | 9,350 | 13,535 |
| 350 Repair Parts - Buildings & Improvements | 7,934 | 750 | 825 |
| 360 Operating Supplies - Equipment | 3,301 | 2,000 | 2,000 |
| 370 Repair Parts - Equipment | 1,047 | 1,000 | 1,000 |
| 390 Minor Apparatus and Tools | 42 | -- | -- |
| 395 Other Commodities | -- | -- | -- |
| TOTAL COMMODITIES | \$ 37,168 | \$ 21,260 | \$ 26,246 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|----------------------------|-----|--------------------------------|----|--|-----|----------|-------|
| FUND CITY-COUNTY HEALTH | 711 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION BUILDINGS & GROUNDS/MOTOR POOL | 630 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------------------|----|--|-----|----------|-------|

WORK PROGRAM

The Building and Grounds and Motor Pool Division of the Health Department is responsible for maintaining the Health Department's facilities and vehicles. Included in this responsibility is the security of the public and private property at the Health Department.

The Motor Pool section provides maintenance and repair for cars and trucks used by Health Department employees.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|----------------------------|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Administrative Assistant | 1 | 1 | 1 | 626 | \$ 22,905 | \$ 24,280 |
| Chief Mechanic | 1 | 1 | 1 | 624 | 20,676 | 21,917 |
| Stationary Engineer II | 1 | 1 | 1 | 623 | 19,656 | 19,814 |
| Automotive Mechanic | 1 | 1 | 1 | 622 | 17,554 | 19,111 |
| Custodial Worker II | 3 | 4 | 4 | 617 | 59,573 | 60,391 |
| Guard | 1 | 0 | 0 | -- | -- | -- |
| Safety Officer (P.T. 10%) | 1 | 1 | 1 | 601 | 2,000 | 2,000 |
| | — | — | — | | | |
| Subtotal | 9 | 9 | 9 | | \$142,364 | \$147,513 |
| ADD: Longevity | | | | | 1,405 | 1,399 |
| 27th Pay Period | | | | | 5,316 | -- |
| LESS: Charge to Motor Pool | | | | | (39,915) | (41,258) |
| TOTAL | | | | | \$109,170 | \$107,654 |

ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|--------------------------------|----|----------------------------------|-----|--|-------|
| FUND WATER UTILITY | 714 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION ENVIRONMENTAL HEALTH | 670 | ACTIVITY WATER QUALITY CROSS- CONNECTION PROGRAM | 50000 |
|-----------------------|-----|--------------------------------|----|----------------------------------|-----|--|-------|

BUDGET COMMENTS

The City established the Water Quality Cross-Connection Program in October, 1976, to retain its rating as a federal- and state-approved supplier of potable water. The program is directed toward ensuring the safety of public water transported through cross-connected lines. A cross-connection is a physical link between two separate piping systems, in which a flow may occur between one containing potable water and the other containing water of unknown or questionable safety, steam, gases, or chemicals.

The budget provides for one Public Health Sanitarian II and related operational expenses. The work is performed by the Community Health Department (Environmental Health Division) but is totally financed by the Water Utility Fund..

The 1983 approved budget of \$33,807 reflects an increase of \$429 or 1.3% above the 1982 adopted budget of \$33,378. The \$883 increase in Personal Services is due to the 6% salary improvement and merit increases. Contractual Services reflect a substantial \$454 or 10.6% decrease attributable to decreased motor pool rental costs. Commodities are budgeted at the same level as they were in 1982. No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|-----------------|-----------------|-----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$19,986 | \$22,826 | \$23,320 |
| 121 Employee Benefits | | 5,045 | 6,124 | 6,513 |
| TOTAL PERSONAL SERVICES | | \$25,031 | \$28,950 | \$29,833 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ -- | \$ -- | \$ -- |
| 220 Communications | | 477 | 600 | 600 |
| 230 Transportation | | 848 | 1,150 | 900 |
| 240 Advertising | | -- | -- | -- |
| 250 Insurance | | -- | -- | -- |
| 260 Dues and Subscriptions | | 43 | 90 | 90 |
| 270 Professional Services | | -- | -- | -- |
| 295 Other Contractual Services | | 2,220 | 2,448 | 2,244 |
| TOTAL CONTRACTUAL SERVICES | | \$ 3,588 | \$ 4,288 | \$ 3,834 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 67 | \$ 60 | \$ 60 |
| 320 Clothing and Linen | | -- | -- | -- |
| 330 Food, Drugs & Chemicals | | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | -- | -- | -- |
| 360 Operating Supplies - Equipment | | 129 | -- | -- |
| 370 Repair Parts - Equipment | | -- | 30 | 30 |
| 390 Minor Apparatus and Tools | | 51 | 50 | 50 |
| TOTAL COMMODITIES | | \$ 247 | \$ 140 | \$ 140 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|---------|-----|------------------|----|----------------------|-----|----------------|-------|
| FUND | 110 | DEPARTMENT | 52 | DIVISION | 670 | ACTIVITY | 50000 |
| GENERAL | | COMMUNITY HEALTH | | ENVIRONMENTAL HEALTH | | ANIMAL CONTROL | |

ANIMAL CONTROL RABIES SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$285,614 | \$310,750 | \$315,238 |
| Contractual Services | 125,314 | 129,521 | 127,014 |
| Commodities | 20,501 | 17,575 | 24,858 |
| Capital Outlay | 4,413 | -- | 1,000 |
| TOTAL | \$435,842 | \$457,846 | \$468,110 |
| <u>Section</u> | | | |
| Shelter | \$123,120 | \$130,090 | \$134,796 |
| Field | 312,722 | 327,756 | 333,314 |
| TOTAL | \$435,842 | \$457,846 | \$468,110 |

447,117

| | | | | |
|--------------|---------------------------------|----------------------------------|-----------------------------------|----------------------------|
| FUND GENERAL | 110 DEPARTMENT COMMUNITY HEALTH | 52 DIVISION ENVIRONMENTAL HEALTH | 670 ACTIVITY ANIMAL CONTROL-FIELD | 50000 ANIMAL CONTROL-FIELD |
|--------------|---------------------------------|----------------------------------|-----------------------------------|----------------------------|

BUDGET COMMENTS

The 1983 approved budget for the Field Operations of the Animal Control section reflects an increase of \$5,558 or 1.7% above the 1982 adopted budget of \$327,756.

Personal Services reflect a minor increase of \$3,629 or 1.5%. Costs of the 6% salary improvement and scheduled merit increases are partially offset by the reversion to the "26 pay-period year" in 1983. There is no change in the number of authorized positions.

Contractual Services represent a decrease of \$2,354 or 3.1% below the 1982 budgeted amount. This is primarily attributable to a \$4,994 reduction in Account 295 made possible by the conversion of the Animal Control vans and staff cars to propane fuel. The \$50,510 budgeted in Account 295 includes \$45,900 for Motor Pool rental charges and \$4,610 for CDP charges related to the license and vaccination program.

Commodities have increased \$4,283 or 41.7% over the 1982 budget due to a significant increase (\$4,200) in funds budgeted for dead animal bags, ammunition, tranquilizer projectiles and other supplies (Account 360).

No Capital Outlay is budgeted in 1983.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$218,764 | \$241,932 | \$245,561 |
| TOTAL PERSONAL SERVICES | \$218,764 | \$241,932 | \$245,561 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 8,357 | \$ 6,200 | \$ 9,360 |
| 220 Communications | 10,481 | 12,820 | 12,200 |
| 230 Transportation | 735 | 900 | 1,000 |
| 240 Advertising | 5 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 71 | 125 | 125 |
| 270 Professional Services | 32 | -- | -- |
| 295 Other Contractual Services | 58,601 | 55,504 | 50,510 |
| TOTAL CONTRACTUAL SERVICES | \$ 78,282 | \$ 75,549 | \$ 73,195 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 321 | \$ 2,800 | \$ 2,800 |
| 320 Clothing and Linen | 890 | 1,550 | 1,550 |
| 330 Food, Drugs & Chemicals | 2,009 | 1,500 | 1,500 |
| 340 Opr. Supplies - Buildings & Improvements | 96 | 400 | 400 |
| 350 Repair Parts - Buildings & Improvements | 52 | 2,100 | 2,100 |
| 360 Operating Supplies - Equipment | 4,698 | 500 | 4,700 |
| 370 Repair Parts - Equipment | 1,859 | 600 | 600 |
| 390 Minor Apparatus and Tools | 1,338 | 825 | 908 |
| TOTAL COMMODITIES | \$ 11,263 | \$ 10,275 | \$ 14,558 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------|-----|--------------------------------|----|----------------------------------|-----|---------------------------------------|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION ENVIRONMENTAL HEALTH | 670 | ACTIVITY ANIMAL CONTROL - FIELD | 50000 |
|-----------------|-----|--------------------------------|----|----------------------------------|-----|---------------------------------------|-------|

WORK PROGRAM

The Field Services activity of the Animal Control section is responsible for reducing the risk of human injury and the threat of rabies from animal bites, and eliminating animal nuisance situations. Field Services investigates animal bites, provides for the enumeration of dogs, enforces vaccination-dog permit requirements, and corrects leash law violations. All of these activities are carried out through the use of public contact, warnings, summonses, and the pickup of unidentifiable animals. Additionally, field personnel pick up dead animals and work to reduce the skunk and bat population as a measure for minimizing rabies reservoirs. Injured animal pickup and treatment, vicious dog hearings, and incinerator maintenance are also part of the Field Services budget activity.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Animal Control Administrator | 1 | 0 | 0 | -- | \$ -- | \$ -- |
| Animal Control Field Supervisor | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| Animal Control Officer II | 6 | 6 | 6 | 621 | 98,178 | 102,524 |
| Animal Control Officer I | 6 | 6 | 6 | 619 | 83,632 | 88,681 |
| Clerk II | 0 | 1 | 1 | 615 | 11,551 | 11,889 |
| Typist Clerk | 1 | 0 | 0 | -- | -- | -- |
| Animal Control Officer I (P.T.-50%) | 2 | 2 | 2 | 619 | 13,675 | 15,267 |
| | -- | -- | -- | | | |
| Subtotal | 17 | 16 | 16 | | \$228,794 | \$241,425 |
| Add: Longevity | | | | | 814 | 636 |
| Overtime | | | | | 3,500 | 3,500 |
| 27th Pay Period | | | | | 8,824 | -- |
| TOTAL | | | | | \$241,932 | \$245,561 |

ANNUAL BUDGET

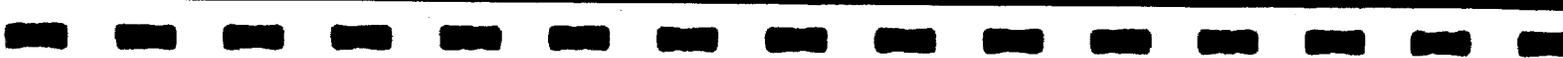
| FUND | 110 DEPARTMENT GENERAL | 52 COMMUNITY HEALTH | DIVISION ENVIRONMENTAL HEALTH | 670 HEALTH | ACTIVITY ANIMAL CONTROL-SHELTER | 50001 |
|---|--|---------------------|----------------------------------|----------------|------------------------------------|-------|
| <p>BUDGET COMMENTS</p> <p>The 1983 approved budget of \$134,796 represents an increase of \$4,706 or 3.6% above the 1982 adopted budget of \$130,090.</p> <p>Personal Services reflect an increase of \$859 or 1.2%. The costs of the 6% salary improvement and scheduled merit increases are partially offset by the reversion to the 26 (rather than 27) "pay-period year" in 1983.</p> <p>Contractual Services have decreased slightly by \$153 or .3% and all accounts are budgeted at nearly the same level as in 1982.</p> <p>Commodities reflect a \$3,000 or 41.1% increase, attributable to the increased cost of veterinary drugs, dog and cat food, and dry ice.</p> <p>In 1983, an overhead furnace for the feeding and euthanasia area of the Wichita Animal Shelter is budgeted (Account 420 - \$1,000).</p> | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | |
| PERSONAL SERVICES | | | | | | |
| | | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 | |
| | 110 Salaries & Wages | | \$ 66,850 | \$ 68,818 | \$ 69,677 | |
| | TOTAL PERSONAL SERVICES | | \$ 66,850 | \$ 68,818 | \$ 69,677 | |
| CONTRACTUAL SERVICES | | | | | | |
| | 210 Utilities | | \$ 4,244 | \$ 4,500 | \$ 4,700 | |
| | 220 Communications | | 1,534 | 1,600 | 1,700 | |
| | 230 Transportation | | 963 | 1,050 | 1,119 | |
| | 240 Advertising | | -- | 50 | 50 | |
| | 250 Insurance | | -- | -- | -- | |
| | 260 Dues and Subscriptions | | 15 | 100 | 50 | |
| | 270 Professional Services | | 25,307 | 25,000 | 25,800 | |
| | 295 Other Contractual Services | | 14,969 | 21,672 | 20,400 | |
| | TOTAL CONTRACTUAL SERVICES | | \$ 47,032 | \$ 53,972 | \$ 53,819 | |
| COMMODITIES | | | | | | |
| | 310 Office Supplies | | \$ 101 | \$ -- | \$ -- | |
| | 320 Clothing and Linen | | 7 | -- | -- | |
| | 330 Food, Drugs & Chemicals | | 6,963 | 3,500 | 7,000 | |
| | 340 Opr. Supplies - Buildings & Improvements | | 415 | 500 | 500 | |
| | 350 Repair Parts - Buildings & Improvements | | 514 | 1,000 | 800 | |
| | 360 Operating Supplies - Equipment | | 724 | 1,000 | 1,000 | |
| | 370 Repair Parts - Equipment | | 485 | 1,000 | 1,700 | |
| | 390 Minor Apparatus and Tools | | 29 | 300 | 300 | |
| | TOTAL COMMODITIES | | \$ 9,238 | \$ 7,300 | \$ 10,300 | |
| CAPITAL OUTLAY | | | | | | |

| | | | | | | | |
|-----------------|-----|--------------------------------|----|----------------------------------|-----|---|-------|
| FUND GENERAL | 110 | DEPARTMENT COMMUNITY HEALTH | 52 | DIVISION ENVIRONMENTAL HEALTH | 670 | ACTIVITY ANIMAL CONTROL - SHELTER | 50001 |
|-----------------|-----|--------------------------------|----|----------------------------------|-----|---|-------|

WORK PROGRAM

The maintenance of an Animal Control Program for rabies purposes requires a suitable shelter. The Animal Shelter serves as a humane holding area for rabies suspect animals and unidentifiable pets found free-ranging in neighborhoods in violation of the leash law. The Shelter Service also prepares and ships pathology specimens to the Kansas State University Pathology Laboratory for rabies analysis. Additionally, a public adoption program requiring rabies vaccination and licensing is provided.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|----------|----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Animal Control Shelter Supervisor | 1 | 1 | 1 | 623 | \$19,656 | \$20,836 |
| Animal Control Officer II | 2 | 2 | 2 | 621 | 33,181 | 34,046 |
| Animal Control Officer I | 1 | 1 | 1 | 619 | 13,202 | 14,561 |
| Animal Control Officer I (P.T.-50%) | 2 | 0 | 0 | -- | -- | -- |
| | - | - | - | | | |
| Subtotal | 6 | 4 | 4 | | \$66,039 | \$69,443 |
| Add: Longevity | | | | | 209 | 234 |
| 27th Pay Period | | | | | 2,570 | -- |
| TOTAL | | | | | \$68,818 | \$69,677 |



| | | | | | | |
|-----------------|-----|-------------------------------------|----|-----------------|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT METROPOLITAN PLANNING | 68 | DIVISION ALL | 360 | ACTIVITY 50000 |
|-----------------|-----|-------------------------------------|----|-----------------|-----|-------------------|

METROPOLITAN AREA PLANNING DEPARTMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Personal Services | \$ 587,943 | \$ 686,726 | \$ 686,033 |
| Contractual Services | 42,946 | 47,652 | 71,836 |
| Commodities | 35,491 | 53,459 | 69,775 |
| Capital Outlay | -- | -- | 395 |
| Vehicle Inspection/Maintenance Program | 79,852 | 71,464 | -- |
| Elderly Supplement | 8,353 | -- | -- |
| Subtotal | \$ 754,585 | \$ 859,301 | \$ 828,039 |
| ADD: Employee Retirement | | \$ 81,721 | \$ 85,068 |
| Social Security | | 46,011 | 45,964 |
| Health Insurance | | 41,890 | 45,621 |
| Life Insurance | | 2,266 | 2,264 |
| Workers Compensation | | 10,301 | 10,292 |
| Unemployment Compensation | | 2,060 | 2,400 |
| Total Employee Benefits | | \$ 184,249 | \$ 191,609 |
| Total Expenditures | | <u>\$1,043,550</u> | <u>\$1,019,648</u> |
| <u>Revenues</u> | | <u>Budget 1982</u> | <u>Budget 1983</u> |
| City of Wichita | | \$ 572,800 | \$ 469,824 |
| Sedgwick County | | 470,750 | 469,824 |
| Zoning and Subdivision Fees | | -- | 80,000 |
| Total Revenues | | <u>\$1,043,550</u> | <u>\$1,019,648</u> |
| Total City of Wichita Contribution | | \$ 572,800 | \$ 469,824 |
| LESS: Employee Benefits | | (101,133) | (95,804) |
| TOTAL GENERAL FUND REQUIREMENT | | \$ 471,667 | \$ 374,020 |

| | | | | | | | |
|----------------------|-----|-----------------------|----|----------|-----|----------|-------|
| FUND | 755 | DEPARTMENT | 68 | DIVISION | 360 | ACTIVITY | 50000 |
| CITY-COUNTY PLANNING | | METROPOLITAN PLANNING | | | | | |

BUDGET COMMENTS

The 1983 program budget (excluding employee benefits) for the Metropolitan Area Planning Department (MAPD) of \$828,039 represents a \$31,262 or 3.6% decrease below the 1982 budget of \$859,301.

Personal Services have decreased \$693 or .1%. Costs associated with the 6% salary improvement and merit increases are more than offset by the reduction of two positions (Senior Planner and Junior Planner) and the reversion to the "26 pay-period year" in 1983.

Contractual Services have increased \$24,184 or 50.8% due to the MAPD's share (1/2 or \$6,900) of costs associated with the aerial flight of Sedgwick County (Account 270) and the projected replacement of word processing equipment (Account 295). While MAPD's costs of the flight are budgeted in Account 270, acquisition costs of the actual aerial photographs are budgeted in Account 395. The \$36,276 allocation in Account 295 include 1) information processing equipment lease/purchase payments, \$28,000; 2) abstract ownership lists, \$2,297; 3) fleet maintenance rental, \$2,424; and 4) data processing, \$3,555.

Commodities have increased \$16,316 or 30.5%, solely attributable to the one-time expenditure of \$19,800 for aerial photographs (Account 395).

A Capital Outlay amount of \$395 has been budgeted in 1983 to purchase a replacement slide projector.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$587,943 | \$686,726 | \$686,033 |
| TOTAL PERSONAL SERVICES | \$587,943 | \$686,726 | \$686,033 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 6,600 | 7,912 | 7,500 |
| 230 Transportation | 7,142 | 6,000 | 6,000 |
| 240 Advertising | 4,741 | 6,000 | 6,000 |
| 250 Insurance | 618 | 578 | 578 |
| 260 Dues and Subscriptions | 2,523 | 2,462 | 2,762 |
| 270 Professional Services | 5,820 | 5,820 | 12,720 |
| 295 Other Contractual Services | 15,502 | 18,880 | 36,276 |
| TOTAL CONTRACTUAL SERVICES | \$42,946 | \$47,652 | \$71,836 |
| COMMODITIES | | | |
| 310 Office Supplies | \$28,761 | \$42,494 | \$40,000 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 351 | 750 | 750 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | 4,797 | 8,500 | 7,500 |
| 370 Repair Parts - Equipment | 1,565 | 1,700 | 1,700 |
| 390 Minor Apparatus and Tools | 17 | 15 | 25 |
| 395 Other Commodities | -- | -- | 19,800 |
| TOTAL COMMODITIES | \$35,491 | \$53,459 | \$69,775 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|------------------------------|-----|-------------------------------------|----|----------|-----|----------|-------|
| FUND CITY-COUNTY PLANNING | 755 | DEPARTMENT METROPOLITAN PLANNING | 68 | DIVISION | 360 | ACTIVITY | 50000 |
|------------------------------|-----|-------------------------------------|----|----------|-----|----------|-------|

WORK PROGRAM

The Metropolitan Area Planning Department's goal is the development of a comprehensive plan to assist the Metropolitan Area Planning Commission, City Commission and County Commission in formulating policies affecting the orderly growth of the metropolitan area. In the achievement of this goal, the Planning Department provides direct technical assistance to the governing bodies in the following work programs.

| | | |
|---|--|--------------------------------|
| Community and Intergovernmental Relations | Codes & Regulations | Utilities Development |
| Research | Current Planning (Zoning and Subdivision) | Housing |
| Information Systems & Data Services | Environmental Assessment | Tri-County Planning Assistance |
| Airport Systems Planning | Land Use Studies | Parking Studies |
| Transportation Systems Planning | Voluntary Vehicle Inspection & Maintenance (through March, 1983) | Skyway Planning |

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Director of Planning | 1 | 1 | 1 | E-4 | \$ 47,870 | \$ 47,870 |
| Chief Planner | 2 | 2 | 2 | 635 | 76,694 | 81,295 |
| Special Asst. for Zoning | 1 | 1 | 1 | 634 | 34,355 | 36,417 |
| Principal Planner | 3 | 3 | 3 | 633 | 91,672 | 99,649 |
| Graphics Supervisor | 1 | 1 | 1 | 631 | 29,177 | 30,927 |
| Senior Planner | 5 | 5 | 4 | 630 | 131,466 | 114,133 |
| Assistant to the Director | 0 | 0 | 1 | 629 | -- | 26,776 |
| Junior Planner | 4 | 4 | 3 | 628 | 95,534 | 76,742 |
| Executive Assistant | 1 | 1 | 0 | 627 | 22,905 | -- |
| Planning Aide III | 4 | 4 | 4 | 623 | 76,622 | 79,469 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 17,785 | 18,852 |
| Planning Aide II | 1 | 1 | 1 | 620 | 14,803 | 16,495 |
| Secretary | 3 | 3 | 3 | 618/19 | 47,594 | 51,072 |
| Graphics Designer | 1 | 0 | 0 | -- | -- | -- |
| Planning Aide II (P.T.-50%) | 1 | 0 | 0 | -- | -- | -- |
| Subtotal | 29 | 27 | 25 | | \$686,477 | \$679,697 |
| Add: Longevity 27th Pay Period | | | | | 5,701 | 6,336 |
| | | | | | 26,539 | -- |
| Less: Charges to CDBG Urban Design Budget | | | | | (31,991) | -- |
| TOTAL | | | | | \$686,726 | \$686,033 |



| | | | | | |
|---------|-----|------------------|----|----------|----------|
| FUND | 110 | DEPARTMENT | 85 | DIVISION | ACTIVITY |
| GENERAL | | NON-DEPARTMENTAL | | | |

NON-DEPARTMENTAL SUMMARY PAGE

The Non-Departmental section of the General Fund is comprised of budgeted expenditures which are not directly related to the operation of the various departments, such as expenditures for employee benefits and expenditures affecting all departments which are combined for ease of administration and control.

The following is a summary of the Non-Departmental 1981 actual expenditures and the 1982 and 1983 budgets:

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|--|------------------------|------------------------|------------------------|
| Bicycle Safety Program | \$ 11,513 | \$ 12,000 | \$ 9,000 |
| Election Expense | 37,484 | -- | 40,000 |
| <u>Contributions and Donations</u> | | | |
| Kansas National Guard | 4,000 | 4,000 | 4,000 |
| Historic Wichita (Cowtown) | 94,682 | 107,000 | 107,000 |
| Chamber of Commerce | 50,140 | 48,845 | 48,845 |
| Area Agency on Aging | -- | 12,487 | 13,361 |
| Subtotal | <u>\$ 148,822</u> | <u>\$ 172,332</u> | <u>\$ 173,206</u> |
| Gas Tax Fund Revenue Shortfall | \$ 300,000 | \$ 872,572 | \$ 973,890 |
| Group Health Insurance | 1,153,735 | 2,240,651 | 2,800,000 |
| Group Life Insurance | 38,793 | 46,042 | 52,692 |
| National League of Cities | 5,631 | 5,000 | 6,000 |
| League of Kansas Municipalities | 24,188 | 25,000 | 27,000 |
| Reimbursed Expenditures | -- | 1,942,244 | 1,000,000 |
| Refunds | -- | 4,250 | 4,250 |
| Building and Contents Insurance | 43,857 | 47,796 | 48,947 |
| Park Expenditures | -- | 96,300 | -- |
| Energy Costs for Library | -- | 50,000 | -- |
| General Fund Contribution to Flood Control | -- | 35,000 | -- |
| Director of Human Resources | 6,861 | -- | -- |
| Vehicle Liability Insurance | 108,405 | -- | -- |
| Environmental Health (Aiken) | 33,706 | -- | -- |
| TOTAL | <u>\$1,912,995</u> | <u>\$5,549,187</u> | <u>\$5,134,985</u> |

ANNUAL BUDGET

| FUND GENERAL | 110 DEPARTMENT NON-DEPARTMENTAL | 85 DIVISION BICYCLE SAFETY PROGRAM | 980 ACTIVITY | 50050 |
|--|--|---|-------------------------|------------------------|
| <p>An amount of \$9,000 is budgeted for this program in 1983. This amount will allow expenditures for bike trail maps, signs, and other commodities approved by the Bicycle Committee. The City's Treasury Division is administratively responsible for the bicycle safety program. Anticipated revenues in 1983 from bicycle license fees will offset the expenditures in this program.</p> | | | | |
| <p>FUND</p> | | | | |
| <p>Contribution</p> | | | | |
| <p>ACTUAL 1981</p> | | | <p>BUDGET 1982</p> | <p>BUDGET 1983</p> |
| <p>\$11,513</p> | | | <p>\$12,000</p> | <p>\$9,000</p> |
| <p>FUND GENERAL</p> | <p>110 DEPARTMENT NON-DEPARTMENTAL</p> | <p>85 DIVISION ELECTION EXPENSE</p> | <p>700 ACTIVITY</p> | <p>50155</p> |
| <p>The City and the Board of Education share in the cost of City and School Board elections. Due to the City Commission election in 1983, it is necessary to budget an amount of \$40,000 for the City's expense of the General Election.</p> | | | | |
| <p>FUND</p> | | | | |
| <p>ACTUAL 1981</p> | | | <p>BUDGET 1982</p> | <p>BUDGET 1983</p> |

| | | | | | | |
|-----------------|-----|--------------------------------|----|--|-----|----------|
| FUND GENERAL | 110 | DEPARTMENT NON-DEPARTMENTAL | 85 | DIVISION CONTRIBUTIONS AND DONATIONS | 435 | ACTIVITY |
|-----------------|-----|--------------------------------|----|--|-----|----------|

Kansas National Guard. An appropriation of \$4,000 is provided to aid in the operation and maintenance of the local National Guard facilities as allowed by State Statute. The division of funds is as follows: \$3,000 for Army National Guard facilities and units, and \$1,000 for the Air National Guard facility located at McConnell AFB and its units.

Historic Wichita (Cowtown). An amount of \$107,000 has been budgeted for the maintenance, upkeep and repair of buildings and grounds at Cowtown in 1983 which is the same amount which was budgeted for 1982. This agency is now the Historic Wichita-Sedgwick County, Inc. (Old Cowtown Museum).

Chamber of Commerce. An amount of \$48,845 has been budgeted in 1983 as a contribution from the City of Wichita to the Wichita Area Chamber of Commerce for the promotion of business, industrial development, highways, and aviation. This 1983 budget is the same as the 1982 budgeted amount. The total Chamber of Commerce contract with the City for 1983 will be \$84,345 with \$35,500 of this amount contributed by the Wichita Airport Authority.

Area Agency on Aging. An amount of \$13,361 is budgeted for the City's contribution to the Area Agency on Aging. The City's contribution is combined with contributions from Sedgwick County and other governmental jurisdictions to serve as the local match for Older American Act funds. The Area Agency on Aging is under the administrative control of Sedgwick County.

| ACTIVITY NO. | PROGRAM | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|------------------|----------------------------|----------------|----------------|----------------|
| 110-85-435-50012 | Kansas National Guard | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| 110-85-435-50021 | Historic Wichita (Cowtown) | 94,682 | 107,000 | 107,000 |
| 110-85-435-50030 | Chamber of Commerce | 50,140 | 48,845 | 48,845 |
| 110-85-435-50301 | Area Agency on Aging | -- | 12,487 | 13,361 |
| | General Fund Contribution | \$148,822 | \$172,332 | \$173,206 |

| | | | | | | | |
|-----------------|-----|--------------------------------|----|---|-----|----------|-------|
| FUND GENERAL | 110 | DEPARTMENT NON-DEPARTMENTAL | 85 | DIVISION GAS TAX FUND REVENUE SHORTFALL | 700 | ACTIVITY | 50160 |
|-----------------|-----|--------------------------------|----|---|-----|----------|-------|

An amount of \$973,890 budgeted in the Non-Departmental Section of the General Fund is to be used as a revenue source to the Special City Highway Gas Tax Fund. This is due to the inability of the Gas Fund's dedicated revenues to cover its program expenditures.

| FUND | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--------------|----------------|----------------|----------------|
| Contribution | \$300,000 | \$872,572 | \$973,890 |

ANNUAL BUDGET

| FUND | 110 DEPARTMENT GENERAL | 85 DEPARTMENT NON-DEPARTMENTAL | DIVISION GROUP HEALTH INSURANCE | 940 ACTIVITY | 50165 | |
|--|---------------------------|-----------------------------------|------------------------------------|----------------|----------------|----------------|
| <p>The 1983 General Fund requirement is \$2,800,000 which is an increase of \$559,349 over the General Fund requirement for 1982.</p> <p>Significant changes have been made to the health insurance program for 1983 (e.g., implementation of an eight-month waiting period for all pre-existing conditions, increase in the deductible per hospital admission from \$10 to \$100, implementation of an 80/20 co-insurance payment, and elimination of the out-patient psychiatric rider and the dental rider).</p> <p>The dollar requirement to maintain the existing plan in 1983 without the above changes would have required approximately \$3,300,000 in the General Fund.</p> | | | | | | |
| <p>NOTE: The trust budget is established in Fund 737.</p> | | | | | | |
| FUND | FUND | | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| GENERAL | Contribution | | | \$1,153,735 | \$2,240,651 | \$2,800,000 |

| FUND | 110 DEPARTMENT GENERAL | 85 DEPARTMENT NON-DEPARTMENTAL | DIVISION GROUP LIFE INSURANCE | 940 ACTIVITY | 50166 |
|--|---------------------------|-----------------------------------|----------------------------------|--------------|-------|
| <p>The 1983 General Fund requirement is \$52,692 which is an increase of \$6,650 above the 1982 budget. The budget remains small due to the excellent financial condition of the Group Life Insurance Reserve Budget. The benefit rate for 1983 for various other funds has been calculated at .33% of payroll which is the same rate as for 1982.</p> | | | | | |
| <p>NOTE: The trust budget is established in Fund 735.</p> | | | | | |

| | | | | | | |
|-----------------|-----|--------------------------------|----|------------------------------|-----------------|-------------------|
| FUND GENERAL | 110 | DEPARTMENT NON-DEPARTMENTAL | 85 | DIVISION LEAGUE OF CITIES | NATIONAL 010 | ACTIVITY 50148 |
|-----------------|-----|--------------------------------|----|------------------------------|-----------------|-------------------|

An amount of \$6,000 is budgeted in 1983 for the City's membership in the National League of Cities.

| FUND | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--------------|----------------|----------------|----------------|
| Contribution | \$5,631 | \$5,000 | \$6,000 |

| | | | | | | |
|-----------------|-----|--------------------------------|----|--|-----|-------------------|
| FUND GENERAL | 110 | DEPARTMENT NON-DEPARTMENTAL | 85 | DIVISION LEAGUE OF KANSAS MUNICIPALITIES | 700 | ACTIVITY 50157 |
|-----------------|-----|--------------------------------|----|--|-----|-------------------|

An amount of \$27,000 is budgeted for the League of Kansas Municipalities Dues.

| FUND | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--------------|----------------|----------------|----------------|
| Contribution | \$24,188 | \$25,000 | \$27,000 |

ANNUAL BUDGET

| FUND GENERAL | 110 DEPARTMENT NON-DEPARTMENTAL | 85 DIVISION REIMBURSED EXPENDITURES | 700 ACTIVITY | 50159 |
|---|------------------------------------|--|----------------|----------------|
| <p>An amount of \$1,000,000 is budgeted for reimbursed expenditures. These monies are only available to be used as expenditures if revenues are available to the General Fund to offset these expenditures.</p> | | | | |
| <p>FUND</p> | | | | |
| <p>Contribution</p> | | | | |
| | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| | | \$ -- | \$1,942,244 | \$1,000,000 |
| <p>FUND</p> | | | | |
| GENERAL | 110 DEPARTMENT NON-DEPARTMENTAL | 85 DIVISION REFUNDS | 545 ACTIVITY | 50000 |
| <p>An amount of \$4,250 has been budgeted for refunds of small accounts. Large refunds are charged against the appropriate revenue account.</p> | | | | |

| ACTUAL | BUDGET | BUDGET |
|--------|--------|--------|
|--------|--------|--------|

| | | | | | | | |
|---------|-----|------------------|----|---------------------------------|-----|----------|-------|
| FUND | 110 | DEPARTMENT | 85 | DIVISION | 900 | ACTIVITY | 50150 |
| GENERAL | | NON-DEPARTMENTAL | | BUILDING AND CONTENTS INSURANCE | | | |

The following appropriations represent the cost of Building and Contents Insurance for all buildings and contents owned by the City of Wichita, except for Library and Airport which still maintain responsibility for their Building and Contents Insurance. The total requirement for 1983 of \$200,108 reflects an increase of \$23,170 from the 1982 budgeted amount. The General Fund Non-Departmental requirement of \$48,947 for 1983 is an increase of \$1,151 over 1982. An amount of \$151,161 will be contributed from other budgets as in the amounts presented below. The amount budgeted for Airport is only for boiler insurance. Of the total amount of \$200,108, an amount of \$12,000 is for boiler insurance.

| | Budget 1982 | Budget 1983 |
|--|----------------|----------------|
| <u>General Fund</u> | | |
| Non-Departmental | \$ 47,796 | \$ 48,947 |
| Omnisphere | 909 | 897 |
| Lawrence-Dumont Stadium | 2,640 | 2,722 |
| Century II | 31,006 | 32,003 |
| Indian Center | 3,645 | 3,727 |
| Storm Drains | 236 | 826 |
| | | |
| Subtotal | \$ 86,232 | \$ 89,122 |
| Metropolitan Transit Authority | \$ 7,324 | \$ 6,724 |
| Community Development Block Grant (CDBG) | 3,657 | 3,579 |
| Park | 240 | 19,198 |
| Art Museum | 6,906 | 7,089 |
| Official Motor Pool | 3,290 | 3,352 |
| Water Pollution Control | 29,758 | 30,307 |
| Water | 28,580 | 29,770 |
| Airport | 1,572 | 1,572 |
| Central Maintenance Services | 9,379 | 9,395 |
| | | |
| TOTAL | \$176,938 | \$200,108 |

NOTE: The trust budget is established in Fund 777 (Self Insurance Reserve Fund).

The following programs are not budgeted for 1983, but are only shown here because of either the 1981 actual expenditures or the 1982 budgeted amounts:

| PROGRAM | Actual 1981 | Budget 1982 |
|--|----------------|----------------|
| Park Expenditures | \$ -- | \$ 96,300 |
| Energy Costs for Library | -- | 50,000 |
| General Fund Contribution to Flood Control | -- | 35,000 |
| Director of Human Resources | 6,861 | -- |
| Vehicle Liability Insurance | 108,405 | -- |
| Environmental Health (Aiken) | 33,706 | -- |
| | | |
| | \$148,972 | \$181,300 |



Park/Library/Art Museum Fund



| FUND | 115 | DEPARTMENT | DIVISION | ACTIVITY |
|-------------------------|-----|------------|----------|----------|
| PARK/LIBRARY/ART MUSEUM | | ALL | ALL | |

FUND SUMMARY OF REVENUES AND EXPENDITURES
PARK/LIBRARY/ART MUSEUM FUND

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Personal Services | \$4,953,549 | \$6,070,413 | \$6,101,558 |
| Contractual Services | 1,318,268 | 1,432,325 | 1,681,665 |
| Commodities | 612,205 | 645,405 | 644,402 |
| Capital Outlay | 316,673 | 296,618 | 349,604 |
| Contingency | -- | -- | -- |
| TOTAL | \$7,200,695 | \$8,444,761 | \$8,777,229 |
| Board of Park Commissioners | \$4,247,186 | \$5,152,089* | \$5,240,164 |
| Library Board | 2,377,743 | 2,609,361* | 2,812,652 |
| Wichita Art Museum | 575,766 | 683,311 | 724,413 |
| TOTAL EXPENDITURES | \$7,200,695 | \$8,444,761 | \$8,777,229 |
| <u>Revenues</u> | | | |
| Unencumbered Cash Balance, January 1 | \$1,163,075 | \$1,443,110 | \$ 263,957 |
| Revenue Sharing | 386,228 | 417,933 | 400,000 |
| Current Tangible Property Taxes | 4,582,187 | 3,423,897 | 4,910,744 |
| Delinquent Tangible Property Taxes | 151,019 | 115,000 | 120,000 |
| Motor Vehicle Tax | 681,093 | 470,215 | 528,353 |
| Sales Tax Residue | 308,657 | 330,000 | 215,698 |
| Interest Earnings | 521,465 | 520,000 | 500,000 |
| Dealers' Vehicle Stamp | 8,812 | -- | -- |
| Special Park Alcohol Fund | -- | 964,788 | 811,976 |
| Reimbursed Expenditures (all) | 33,363 | -- | -- |
| Intergovernmental Service Revenues | 5,326 | 6,000 | 6,000 |
| Library Revenues | 100,288 | 177,748 | 178,000 |
| Park Revenues | 702,292 | 840,027 | 842,501 |
| Art Museum Revenues | -- | -- | -- |
| TOTAL REVENUES | \$8,643,805 | \$8,708,718 | \$8,777,229 |
| LESS: Expenditures | 7,200,695 | 8,444,761 | 8,777,229 |
| Unencumbered Cash Balance, December 31 | \$1,443,110 | \$ 263,957 | \$ -- |

*In 1982, the additional amounts of \$96,300 for Park expenditures and \$50,000 for Library utilities have been budgeted in a special Non-Departmental General Fund expenditure account.

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| | | | | | | |
|-------------------------|-----|------------|----|----------|--|----------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | | ACTIVITY |
| PARK/LIBRARY/ART MUSEUM | | PARK | | ALL | | ALL |

BOARD OF PARK COMMISSIONERS SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$3,051,188 | \$3,889,989 | \$3,865,569 |
| Contractual Services | 733,023 | 789,008* | 918,795 |
| Commodities | 426,041 | 449,347 | 434,907 |
| Capital Outlay | 36,934 | 23,745 | 20,893 |
| TOTAL EXPENDITURES | \$4,247,186 | \$5,152,089 | \$5,240,164 |

| <u>Division</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---------------------------|------------------------|------------------------|------------------------|
| Administration | \$ 195,060 | \$ 220,580 | \$ 222,438 |
| Planning and Development | 125,754 | 163,735 | 173,470 |
| Maintenance | 2,175,661 | 2,831,625 | 2,958,835 |
| Recreation | 1,073,645 | 1,204,077 | 1,196,021 |
| Revenue-Producing | 677,066 | 732,072 | 689,400 |
| TOTAL EXPENDITURES | \$4,247,186 | \$5,152,089 | \$5,240,164 |

PARK REVENUES FOR 1983

| <u>Revenue Source</u> | <u>1983 Estimate</u> | <u>Revenue Source</u> | <u>1983 Estimate</u> |
|--------------------------|--------------------------|--|--------------------------|
| Concessions | \$ 34,755 | Other Playground Receipts | \$ 2,000 |
| Tennis Court Lights | 6,200 | Other Park Receipts | 3,500 |
| West Side Athletic Field | 5,842 | Swimming Pools (11) | 189,690 |
| Shelter House Rental | 71,000 | Horseback Riding Facility | 8,000 |
| Evergreen Tenant Rental | 25,006 | TARP | 2,000 |
| Linwood Tenant Rental | 30,843 | O. J. Watson Park | 145,400 |
| Colvin Center | 3,500 | Riverside Tennis Center | 25,000 |
| Gym Rental | 18,975 | Sports & Athletics Entry Fees | 75,000 |
| Arts & Craft Shop | 28,750 | Inventory & Reimbursed Expenditures | 9,000 |
| Ceramics | 8,800 | Pool Vending Machines | 18,000 |
| Specialists Programs | 100,000 | | |
| Orchard Tenant Rental | 31,240 | | |

TOTAL \$842,501

1983 Park-Generated Revenues \$ 842,501
 City of Wichita Contribution (including Special Park Alcohol Fund) 4,397,663

TOTAL REVENUES \$5,240,164

*In 1982, an additional amount of \$96,300 has been budgeted in a special Non-Departmental General Fund expenditure account.

| | | | | | | | |
|-------------------------|-----|------------|----|----------------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | 180 | ACTIVITY | 50100 |
| PARK/LIBRARY/ART MUSEUM | | PARK | | ADMINISTRATION | | | |

BUDGET COMMENTS

The 1983 adopted budget of \$222,438 for the Park Administration Division shows an increase of \$1,858 or .8% over the 1982 budget of \$220,580.

The Personal Services category shows an increase of \$5,609 or 2.8%, the net effect of budgeting for longevity and merit salary increases, the salary improvement, and an extra pay period for 1982 only. Also, executive pay plan increases, awarded for two positions after adoption of the 1982 budget, are included in 1983 Personal Services.

Contractual Services have decreased \$2,546 or 15.5%, due mainly to deletion of the Mag-card service agreement (Account 295). The items budgeted in Account 295 are office machine service agreements (\$1,095) and copier payment (\$1,800).

Commodities show a decrease of \$1,205 or 24.1%, due mainly to budgeting service agreements in Account 295.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$172,129 | \$199,119 | \$204,728 |
| TOTAL PERSONAL SERVICES | \$172,129 | \$199,119 | \$204,728 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 3,868 | 4,165 | 4,457 |
| 230 Transportation | 5,562 | 4,902 | 4,360 |
| 240 Advertising | 58 | -- | -- |
| 250 Insurance | 555 | 749 | 575 |
| 260 Dues and Subscriptions | 1,017 | 834 | 935 |
| 270 Professional Services | -- | 600 | 700 |
| 295 Other Contractual Services | 5,367 | 5,218 | 2,895 |
| TOTAL CONTRACTUAL SERVICES | \$ 16,427 | \$ 16,468 | \$ 13,922 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 3,456 | \$ 3,708 | \$ 3,708 |
| 320 Clothing and Linen | 25 | 30 | 30 |
| 330 Food, Drugs & Chemicals | 32 | 50 | 50 |
| 340 Opr. Supplies - Buildings & Improvements | 45 | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | 3 | -- | -- |
| 370 Repair Parts - Equipment | 1,132 | 1,205 | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 4,693 | \$ 4,993 | \$ 3,788 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-------------------------|-----|------------|----|----------------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | 180 | ACTIVITY | 50100 |
| PARK/LIBRARY/ART MUSEUM | | PARK | | ADMINISTRATION | | | |

WORK PROGRAM

The Administration Division is responsible for implementing all policies of the Board of Park Commissioners and administration of all the board's affairs. This division performs all clerical, stenographic, and accounting services for the department and for the Board of Park Commissioners. This involves coordination of the activities among the various divisions, supervision of the collection and disbursement of funds, and distribution of charges to various activities. The division prepares and submits the annual budget and advises the Board of Park Commissioners as to the financial conditions and requirements of the board.

Official records of the Board of Park Commissioners' meetings are prepared and maintained by the Park Board Clerk in this division.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Park Board Commissioners | 5 | 5 | 5 | -- | \$ 500 | \$ 500 |
| Director | 1 | 1 | 1 | E-4 | 45,278 | 47,870 |
| Park Board Treasurer and Ad- ministrative Supervisor | 1 | 1 | 1 | 633 | 32,528 | 36,417 |
| Administrative Assistant to the Director | 1 | 1 | 1 | 631 | 29,176 | 30,927 |
| Park Board Clerk | 1 | 1 | 1 | 629 | 25,261 | 27,547 |
| Accountant II | 1 | 1 | 1 | 626 | 22,905 | 24,280 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,928 | 17,944 |
| Account Clerk II | 1 | 1 | 1 | 619 | 15,591 | 17,086 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,356 | 16,278 |
| Account Clerk I | 1 | 1 | 1 | 617 | 14,011 | 12,942 |
| Subtotal | 14 | 14 | 14 | | \$217,534 | \$231,791 |
| ADD: Longevity 27th Pay Period | | | | | 2,941 8,397 | 3,141 -- |
| LESS: Amount Charged to Forestry | | | | | (29,753) | (30,204) |
| TOTAL FULL-TIME POSITIONS | 9 | 9 | 9 | | \$199,119 | \$204,728 |

| | | | | | | | |
|---------------------------------|-----|--------------------|----|------------------------------------|-----|----------|-------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT PARK | 26 | DIVISION PLANNING & DEVELOPMENT | 220 | ACTIVITY | 50200 |
|---------------------------------|-----|--------------------|----|------------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget of \$173,470 for the Park Planning and Development Division shows an increase of \$9,735 or 5.9% over the 1982 budgeted amount of \$163,735.

Personal Services increased \$5,785 or 4.1% over 1982, the net effect of the salary improvement, budgeting for an extra pay period in 1982, and merit and longevity increases. The number of authorized personnel remains at 8.

Contractual Services increased \$1,815 or 11.5%, due mainly to an increase in vehicle rental rates (Account 295). The \$11,646 budgeted in Account 295 is for office machine service agreements (\$390), duplicating machine costs (\$2,160), and vehicle rental (\$9,096).

Commodities show an overall decrease of \$66, due in part to budgeting service agreements in Account 295 rather than Account 370.

The \$3,201 budgeted in Capital Outlay is for a white printer (\$1,836) and flat files (\$1,365).

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$109,951 | \$141,899 | \$147,684 |
| TOTAL PERSONAL SERVICES | \$109,951 | \$141,899 | \$147,684 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 3,811 | 4,216 | 4,491 |
| 230 Transportation | -- | 521 | 690 |
| 240 Advertising | 5 | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | 339 | 240 | 128 |
| 270 Professional Services | 640 | 1,000 | 700 |
| 295 Other Contractual Services | 6,387 | 9,863 | 11,646 |
| TOTAL CONTRACTUAL SERVICES | \$ 11,182 | \$ 15,840 | \$ 17,655 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 3,233 | \$ 3,650 | \$ 3,905 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 504 | 600 | 650 |
| 350 Repair Parts - Buildings & Improvements | 273 | -- | -- |
| 360 Operating Supplies - Equipment | 108 | 125 | 150 |
| 370 Repair Parts - Equipment | 503 | 621 | 225 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 4,621 | \$ 4,996 | \$ 4,930 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|---------------------------------|-----|--------------------|----|------------------------------------|-----|-------------------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT PARK | 26 | DIVISION PLANNING & DEVELOPMENT | 220 | ACTIVITY 50200 |
|---------------------------------|-----|--------------------|----|------------------------------------|-----|-------------------|

WORK PROGRAM

This division is responsible for planning, engineering services, and the formulation of specifications and drawings for Park construction projects. It assists in the preparation of the Planning and Development budget and the Capital Improvement Program for parks. This division is responsible for the formulation and execution of programs pertaining to the development of plans for playgrounds, playfields, neighborhood parks, community parks, and regional parks. The division is the custodian of all land records of the Board of Park Commissioners and supervises all improvements made in the parks.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Park Board Engineer | 1 | 1 | 1 | 635 | \$ 35,399 | \$ 39,098 |
| Civil Engineer III | 1 | 1 | 1 | 632 | 29,802 | 32,651 |
| Park Board Planner | 1 | 1 | 1 | 631 | 29,176 | 30,927 |
| Engineering Technician I | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Engineering Aide III | 1 | 1 | 1 | 623 | 18,658 | 20,325 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,972 | 17,086 |
| Engineering Aide I | 2 | 2 | 2 | 618 | 30,713 | 32,557 |
| | - | - | - | | | |
| Subtotal | 8 | 8 | 8 | | \$180,397 | \$194,561 |
| ADD: Longevity 27th Pay Period | | | | | 1,776 5,130 | 2,186 -- |
| LESS: Amount Charged to Park Bond (1 Engineering Aide I and 18% of remaining Personal Services) | | | | | (45,404) | (49,063) |
| TOTAL | | | | | \$141,899 | \$147,684 |

| FUND | DEPARTMENT | DIVISION | ACTIVITY |
|---|--------------------|--------------------|--------------------|
| 115 PARK/LIBRARY/ART MUSEUM | 26 PARK | 420 MAINTENANCE | 50300 |
| BUDGET COMMENTS | | | |
| <p>The 1983 adopted budget of \$2,958,835 shows an increase of \$127,210 or 4.5% over the 1982 adopted budget. Compared with all budgeted 1982 expenditures, including \$96,300 contingent on revenues and budgeted in the General Fund, the 1983 budget shows a \$30,910 or 1.1% increase.</p> <p>Personal Services increased \$5,426 or .3%, the net effect of the salary improvement, longev-ity and merit increases, budgeting for an extra pay period in 1982, and 1983 position reduc-tions. In a reorganization of custodial activities, 4 Custodial Worker Is are deleted. Custodial Supervisors are increased from 1 to 2, and Custodial Worker IIs, from 7 to 8; the increases are offset by a reduction in Maintenance Workers from 6 to 4. In 1983 the dollar amount for seasonal/part-time positions is reduced \$15,387 or 10.4%, and only full-time positions are shown in the totals.</p> <p>Contractual Services show an overall increase of \$119,037 or 19.3%, due mainly to budgeting \$96,300 utilities expenditures in the General Fund in 1982. Including the \$96,300, utilities (Account 210) increased \$41,609 or 10.5%. Communications (Account 220) decreased \$4,495, due to adjustments in charges to the Working Capital budget. Insurance (Account 250) is reduced \$13,252, due to carrying buildings and contents insurance in the City's Risk Management bud- get. The \$267,562 (Account 295) is for Working Capital equipment rental (\$247,662) and non- owned equipment rental (\$19,900).</p> <p>The Commodities category increased \$9,800 or 4% with the largest increases shown in Account 340 (\$22,015) and Account 370 (\$7,800). These are partly offset by a \$20,000 decrease in Account 350. Replacement items are budgeted in the \$7,792 Capital Outlay account.</p> | | | |
| ACCOUNT CLASSIFICATION | | | |
| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 110 Salaries & Wages | \$1,349,515 | \$1,956,039 | \$1,961,465 |
| TOTAL PERSONAL SERVICES | \$1,349,515 | \$1,956,039 | \$1,961,465 |
| CONTRACTUAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 210 Utilities | \$ 345,270 | \$ 298,691 | \$ 436,600 |
| 220 Communications | 7,439 | 10,995 | 6,500 |
| 230 Transportation | 2,059 | 360 | 1,950 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 18,713 | 30,450 | 17,198 |
| 260 Dues and Subscriptions | 20 | 140 | 155 |
| 270 Professional Services | 5,359 | 7,150 | 6,274 |
| 295 Other Contractual Services | 170,597 | 269,416 | 267,562 |
| TOTAL CONTRACTUAL SERVICES | \$ 549,457 | \$ 617,202 | \$ 736,239 |
| COMMODITIES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| 310 Office Supplies | \$ 3,063 | \$ 3,500 | \$ 3,685 |
| 320 Clothing and Linen | 4,195 | 4,765 | 4,530 |
| 330 Food, Drugs & Chemicals | 11,167 | 17,500 | 14,535 |
| 340 Opr. Supplies - Buildings & Improvements | 87,524 | 68,500 | 90,515 |
| 350 Repair Parts - Buildings & Improvements | 102,635 | 122,774 | 102,774 |
| 360 Operating Supplies - Equipment | 18,996 | 12,000 | 15,000 |
| 370 Repair Parts - Equipment | 20,983 | 14,500 | 22,300 |
| 390 Minor Apparatus and Tools | 445 | -- | -- |
| TOTAL COMMODITIES | \$ 249,008 | \$ 243,539 | \$ 253,339 |
| CAPITAL OUTLAY | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
| | \$ -- | \$ -- | \$ -- |

| | | | | | | | |
|-------------------------|-----|------------|----|-------------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | 420 | ACTIVITY | 50300 |
| PARK/LIBRARY/ART MUSEUM | | PARK | | MAINTENANCE | | | |

WORK PROGRAM

The Wichita Park system is composed of 80 parks or areas and contains 2,917.42 acres of land, a large amount of which is highly developed to meet the recreational needs of the City. The primary goal of this division is to preserve and protect park properties and facilities, providing safe and aesthetic areas for the recreational pursuits of the public.

To achieve these goals, the division formulates programs which include repairs to buildings and structures, plumbing, grounds maintenance, play area and athletic field maintenance, and surveillance of facilities by a security force.

Note: In 1983, 6 positions have been deleted from the seasonal/part-time group, resulting in a total of 40 seasonal/part-time positions in this division. In 1983, only full-time positions are shown in the authorized position totals.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| <u>Park & Recreation Maintenance</u> | | | | | | |
| Superintendent of Park and Recreation Maintenance | 1 | 1 | 1 | 633 | \$ 32,528 | \$ 36,417 |
| Grounds Maintenance Supv. III | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Plumbing Maintenance Supervisor | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Structural Maintenance Supv. Maintenance Mechanic | 1 | 1 | 1 | 621 | 17,784 | 18,852 |
| Grounds Maintenance Supv. II | 3 | 2 | 2 | 621 | 34,845 | 35,347 |
| Gardening Supervisor II | 9 | 9 | 9 | 621 | 150,374 | 163,852 |
| Athletic & Play Area Supervisor | 1 | 1 | 1 | 621 | 17,192 | 18,852 |
| Equipment Operator II | 1 | 1 | 1 | 621 | 16,928 | 18,607 |
| Animal Control Officer I | 2 | 2 | 2 | 619 | 31,056 | 33,364 |
| Park Gardener II | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Secretary | 2 | 2 | 2 | 618 | 29,471 | 31,794 |
| Maintenance Worker | 1 | 1 | 1 | 618/19 | 16,119 | 15,985 |
| Equipment Operator I | 14 | 14 | 14 | 617 | 194,896 | 211,976 |
| Laborer I | 13 | 13 | 13 | 617 | 180,431 | 197,315 |
| | 14 | 14 | 14 | 616 | 182,229 | 194,957 |
| Subtotal | 65 | 64 | 64 | | \$ 968,214 | \$1,045,540 |
| <u>Construction Crew</u> | | | | | | |
| Construction Supervisor III | 1 | 1 | 1 | 624 | \$ 19,063 | \$ 20,836 |
| Labor Supervisor I | 1 | 1 | 1 | 621 | 17,785 | 16,161 |
| Equipment Operator II | 2 | 2 | 2 | 619 | 30,839 | 33,100 |
| Equipment Operator I | 2 | 2 | 2 | 617 | 27,104 | 29,592 |
| Subtotal | 6 | 6 | 6 | | \$ 94,791 | \$ 99,689 |
| <u>Seasonal/Part-Time</u> | 46 | 46 | | | \$ 147,499 | \$ 132,112 |
| <u>Building Maintenance</u> | | | | | | |
| Supt. of Building Maintenance | 1 | 1 | 1 | 631 | \$ 26,306 | \$ 29,300 |
| Electrical Technician | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Heating & Air Conditioning Mech. | 1 | 1 | 1 | 627 | 23,793 | 25,568 |
| Construction Supervisor III | 1 | 1 | 1 | 624 | 20,520 | 21,917 |
| Painter Supervisor | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Maintenance Mechanic | 5 | 5 | 5 | 621 | 84,906 | 91,650 |
| Custodial Supervisor | 1 | 1 | 2 | 621 | 16,492 | 35,030 |
| Painter | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Custodial Worker II | 7 | 7 | 8 | 617 | 100,400 | 122,797 |
| Maintenance Worker | 6 | 6 | 4 | 617 | 84,174 | 59,568 |
| Laborer I | 1 | 1 | 1 | 616 | 12,210 | 13,384 |
| Custodial Worker I | 4 | 4 | 0 | -- | 50,154 | -- |
| Subtotal | 30 | 30 | 26 | | \$ 477,888 | \$ 461,682 |
| (continued on next page) | | | | | | |



| | | | | | | |
|---------------------------------|-----|--------------------|----|-------------------------|-----|-------------------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT PARK | 26 | DIVISION MAINTENANCE | 420 | ACTIVITY 50300 |
|---------------------------------|-----|--------------------|----|-------------------------|-----|-------------------|

WORK PROGRAM (CONTINUED)

(SEE PRECEDING PAGE)

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | |
|--|----------------|----------------|----------------|-----------------------------|-------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Equipment Maintenance | | | | | | |
| Supt. of Equipment Maintenance | 1 | 0 | 0 | -- | \$ -- | \$ -- |
| Chief Mechanic | 1 | 0 | 0 | -- | -- | -- |
| Automotive Mechanic | 2 | 0 | 0 | -- | -- | -- |
| Machinist Mechanic | 1 | 0 | 0 | -- | -- | -- |
| Automotive Mechanic Helper | 1 | 0 | 0 | -- | -- | -- |
| Subtotal | 6 | 0 | 0 | | \$ -- | \$ -- |
| Park Security | | | | | | |
| Park Security Supervisor | 1 | 1 | 1 | 625 | \$ 21,758 | \$ 23,064 |
| Park Security Officer | 10 | 11 | 11 | 622 | 184,480 | 200,235 |
| Subtotal | 11 | 12 | 12 | | \$ 206,238 | \$ 223,299 |
| Subtotal Park Maintenance | 164 | 158 | -- | | \$1,894,630 | \$1,962,322 |
| ADD: Longevity | | | | | 13,301 | 13,551 |
| Shift Differential (Park Security) | | | | | 3,536 | 3,536 |
| 27th Pay Period | | | | | 61,634 | -- |
| LESS: Amount Charged to Park Bond (18% of Construction Crew) | | | | | (17,062) | (17,944) |
| TOTAL FULL-TIME POSITIONS | 118 | 112 | 108 | | \$1,956,039 | \$1,961,465 |

| | | | | | | | |
|---------------------------------|-----|--------------------|----|------------------------|-----|----------|-------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT PARK | 26 | DIVISION RECREATION | 500 | ACTIVITY | 50400 |
|---------------------------------|-----|--------------------|----|------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget of \$1,196,021 for the Park Recreation Division shows a decrease of \$8,056 or .7% under the 1982 budget of \$1,204,077.

Personal Services decreased \$978 or .09%, the net effect of the salary improvement, longevity and merit increases, budgeting for an extra pay period in 1982, and reductions in the amount budgeted for seasonal/part-time personnel.

The Contractual Services category shows an overall increase of \$5,622 or 8.6%, due mainly to an increase in equipment and gym rental rates budgeted in Account 295. The items budgeted in Account 295 are rent for Aley/Stanley Center, Board of Education gym rentals, duplicating charges, and miscellaneous rentals.

Commodities decreased \$11,400 or 13.3% due primarily to a \$9,500 reduction in Account 340. The reduction results from cutbacks in various Recreation Division activities.

The \$3,400 budgeted in Capital Outlay (Account 460) is designated for replacement of a stencil machine.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$ 933,293 | \$1,048,824 | \$1,047,846 |
| TOTAL PERSONAL SERVICES | | \$ 933,293 | \$1,048,824 | \$1,047,846 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ 4,939 | \$ | \$ |
| 220 Communications | | 5,620 | 6,200 | 6,634 |
| 230 Transportation | | 13,767 | 12,405 | 14,270 |
| 240 Advertising | | 912 | -- | -- |
| 250 Insurance | | 284 | -- | -- |
| 260 Dues and Subscriptions | | 291 | 300 | 321 |
| 270 Professional Services | | 206 | 900 | 500 |
| 295 Other Contractual Services | | 44,251 | 45,298 | 49,000 |
| TOTAL CONTRACTUAL SERVICES | | \$ 70,270 | \$ 65,103 | \$ 70,725 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 13,211 | \$ 14,000 | \$ 14,500 |
| 320 Clothing and Linen | | 1,158 | 5,750 | 2,250 |
| 330 Food, Drugs & Chemicals | | 1,415 | 5,200 | 3,500 |
| 340 Opr. Supplies - Buildings & Improvements | | 27,440 | 39,500 | 30,000 |
| 350 Repair Parts - Buildings & Improvements | | 1,632 | 2,000 | 2,000 |
| 360 Operating Supplies - Equipment | | 874 | 500 | 800 |
| 370 Repair Parts - Equipment | | 3,867 | 3,500 | 4,000 |
| 390 Minor Apparatus and Tools | | 185 | -- | -- |
| 395 Other Commodities | | 17,017 | 20,000 | 20,000 |
| TOTAL COMMODITIES | | \$ 65,799 | \$ 85,450 | \$ 74,050 |
| CAPITAL OUTLAY | | | | |
| 440 Office Equipment | | \$ | \$ | \$ |

| | | | | | | | |
|-------------------------|-----|------------|----|------------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | 500 | ACTIVITY | 50400 |
| PARK/LIBRARY/ART MUSEUM | | PARK | | RECREATION | | | |

WORK PROGRAM

The Recreation Division is responsible for the overall planning, promotion and direction of a diversified city-wide recreation program which takes into account basic recreational activities as well as individual differences in recreation interest.

The Recreation Division's activities include something for nearly everyone, although emphasis is on programs for the city's youth. Programs include organized baseball and softball; instruction facilities are provided for tennis, swimming, golf, arts and crafts; and various seasonal activities such as ice skating and sledding also are offered.

The division operates various full-time year-round recreation centers and the Arts and Crafts Center. To carry out planned programs, park facilities are supplemented through utilization of other public facilities, including school buildings and grounds.

Note: For 1983 all part-time/seasonal positions are budgeted together. Also, only full-time positions are shown in the 1983 position totals.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|-----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Superintendent of Recreation | 1 | 1 | 1 | 634 | \$ 34,355 | \$ 38,470 |
| General Recreation Supervisor | 6 | 6 | 6 | 629 | 160,179 | 170,291 |
| Recreation Supervisor II | 9 | 9 | 9 | 625 | 183,185 | 200,726 |
| Recreation Supervisor I | 6 | 6 | 6 | 623 | 109,069 | 117,829 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,710 | 17,944 |
| Secretary | 1 | 1 | 1 | 618/19 | 12,604 | 14,018 |
| Clerk II | 1 | 1 | 1 | 615 | 11,958 | 13,058 |
| Recreation Leader I (P.T.-25%) (06-08) | 1 | 1 | 0 | -- | 510 | -- |
| Recreation Apprentice (P.T.-25%) (06-08) | 2 | 2 | 0 | -- | 827 | -- |
| Subtotal | 28 | 28 | 25 | | \$ 529,397 | \$ 572,336 |
| <u>Seasonal/Part-Time</u> | | | | | | |
| Recreation Center (Full-Time) | | | | | \$ 230,310 | \$ 202,391 |
| Recreation Center (Part-Time) | | | | | 16,078 | 12,078 |
| Summer Playground (06-09) | | | | | 55,000 | 55,000 |
| Adult Activity | | | | | 33,839 | 54,225 |
| Rentals | | | | | 54,852 | 57,014 |
| Craft Shop | | | | | 54,714 | 51,603 |
| Other Special Areas | | | | | 1,070 | 2,407 |
| Small Pools (06-09) | | | | | 36,859 | 36,254 |
| Subtotal | | | | | \$ 482,722 | \$ 470,972 |
| ADD: Longevity 27th Pay Period | | | | | 4,208 32,497 | 4,538 -- |
| TOTAL FULL-TIME POSITIONS | 25 | 25 | 25 | | \$1,048,824 | \$1,047,846 |

ANNUAL BUDGET

| | | | | | | | |
|---------------------------------|-----|--------------------|----|----------------------------------|-----|----------|-------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT PARK | 26 | DIVISION-PRODUCING FACILITIES | 540 | ACTIVITY | 50500 |
|---------------------------------|-----|--------------------|----|----------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget of \$689,400 for Park Revenue-Producing Facilities represents a decrease of \$42,672 or 5.8% under the 1982 amount of \$732,072.

Personal Services show a decrease of \$40,262 or 7.4%, due in part to reductions in the dollar amount allotted for seasonal/part-time personnel associated with the pools, and the sports and athletics programs. Part of the reduction (\$15,292) results from establishing food vending operations at pools, instead of using counter attendants. The dollar amount budgeted for adult baseball personnel was reduced \$10,890. The salary improvement was budgeted for full-time personnel only.

Contractual Services show an overall increase of \$5,859 or 7.9%, due primarily to utility rate increases and to utility costs associated with the vending machine operation (Account 210). The \$27,000 in Account 295 allows for vehicle rental from the Park Working Capital Fund, O. J. Watson Park equipment rental, and a tennis professional at Riverside Park.

Commodities reflect an overall decrease of \$11,569 or 10.5%, due mainly to the planned installation of vending machines and the need to buy fewer concession items (budgeted in Account 395). Account 350 is increased by \$15,000 to allow for improvements associated with the vending machines. A \$5,131 increase in Account 330 is attributable to an increase in the cost of pool chemicals.

In Capital Outlay, \$6,500 has been budgeted for five replacement pedal boats for use at O. J. Watson Park.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$486,300 | \$544,108 | \$503,846 |
| TOTAL PERSONAL SERVICES | | \$486,300 | \$544,108 | \$503,846 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ 50,253 | \$ 37,266 | \$ 43,738 |
| 220 | Communications | 3,972 | 4,500 | 4,815 |
| 230 | Transportation | 356 | 375 | 375 |
| 240 | Advertising | -- | 250 | -- |
| 250 | Insurance | 4,126 | 5,900 | 4,126 |
| 260 | Dues and Subscriptions | 12 | -- | -- |
| 270 | Professional Services | 132 | 200 | 200 |
| 295 | Other Contractual Services | 26,836 | 25,904 | 27,000 |
| TOTAL CONTRACTUAL SERVICES | | \$ 85,687 | \$ 74,395 | \$ 80,254 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 1,358 | \$ 900 | \$ 1,500 |
| 320 | Clothing and Linen | 1,794 | 800 | 1,000 |
| 330 | Food, Drugs & Chemicals | 20,754 | 18,369 | 23,500 |
| 340 | Opr. Supplies - Buildings & Improvements | 12,653 | 15,000 | 15,000 |
| 350 | Repair Parts - Buildings & Improvements | 11,722 | 13,500 | 28,500 |
| 360 | Operating Supplies - Equipment | 1,578 | 300 | 300 |
| 370 | Repair Parts - Equipment | 6,685 | 2,500 | 3,000 |
| 390 | Minor Apparatus and Tools | 221 | -- | -- |
| 395 | Other Commodities | 46,155 | 59,000 | 26,000 |
| TOTAL COMMODITIES | | \$101,920 | \$110,369 | \$ 98,800 |
| CAPITAL OUTLAY | | | | |

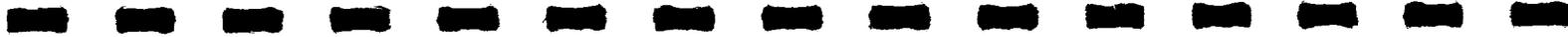
| | | | | | | | |
|-------------------------|-----|------------|----|------------------------------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 26 | DIVISION | 540 | ACTIVITY | 50500 |
| PARK/LIBRARY/ART MUSEUM | | PARK | | REVENUE-PRODUCING FACILITIES | | | |

WORK PROGRAM

The goal of the Revenue-Producing Facilities Division is to provide specialized recreation facilities to the public which are not otherwise generally available. These facilities' revenues are generated through user charges or fees. This division is comprised of the following: swimming pools--eleven family pools open to children and adults on a nominal admission basis, from May 30 through Labor Day, providing swimming entertainment, swimming lessons, and junior wading pools for pre-school children; O. J. Watson Park--pony rides, a train ride, fishing, playground equipment, canoeing, pedal boating, and miniature golf; Teen-Age Recreation Program (TARP)--a dance program that consists of Friday night and special occasion dances; the Riverside Tennis Center--a public professionally run facility; Pawnee Prairie Horseback Riding--a facility for rental of horses and necessary equipment, with bridle trail and riding corral; and Sports and Athletics--four sports for adults.

Note: For 1983, part-time/seasonal positions are shown only with a dollar amount. Also, only full-time positions are shown in the 1983 position totals.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| <u>O. J. Watson Park</u> | | | | | | |
| Watson Park Manager | 1 | 1 | 1 | 627 | \$ 21,093 | \$ 23,578 |
| Watson Park Assistant Manager | 1 | 1 | 1 | 624 | 18,134 | 18,782 |
| Recreation Supervisor I | 1 | 1 | 1 | 623 | 15,972 | 17,350 |
| Laborer I | 1 | 1 | 1 | 616 | 14,402 | 14,018 |
| Apprentice Worker (P.T.-50%) | 1 | 1 | 0 | -- | 4,833 | -- |
| Apprentice Worker (P.T.-25%) | 1 | 1 | 0 | -- | 2,416 | -- |
| Seasonal (04-11) | 7 | 7 | 0 | -- | 81,565 | -- |
| Part-Time/Seasonal | 0 | 0 | 0 | -- | -- | 82,996 |
| Subtotal | 13 | 13 | 4 | | \$158,415 | \$156,724 |
| <u>Riverside Tennis Center</u> | | | | | | |
| Maintenance Worker | 1 | 1 | 1 | 617 | \$ 13,564 | \$ 15,516 |
| <u>TARP (Seasonal 06-09)</u> | 1.3 | 1.3 | 0 | | \$ 10,725 | \$ 9,197 |
| <u>Swimming Pools (Seasonal 06-09)</u> | | | | | | |
| Linwood | | | | | \$ 25,923 | \$ 23,326 |
| McAdams | | | | | 26,579 | 21,663 |
| Country Acres | | | | | 20,188 | 20,188 |
| Westlink | | | | | 21,647 | 21,647 |
| Harvest | | | | | 20,529 | 20,529 |
| Edgemoor | | | | | 35,285 | 33,373 |
| Aley | | | | | 26,736 | 23,594 |
| Evergreen | | | | | 26,473 | 23,980 |
| Orchard | | | | | 23,806 | 20,458 |
| Boston | | | | | 23,439 | 20,458 |
| Minisa | | | | | 23,741 | 23,862 |
| Subtotal | | | | | \$274,346 | \$253,078 |
| <u>Sports and Athletics</u> | | | | | | |
| Adult Baseball | | | | | \$ 16,719 | \$ 5,829 |
| Adult Softball | | | | | 50,360 | 43,877 |
| Adult Basketball | | | | | 15,570 | 19,217 |
| Adult Volleyball | | | | | 1,467 | 250 |
| Subtotal | | | | | \$ 84,116 | \$ 69,173 |
| Subtotal Revenue-Producing | | | | | \$541,166 | \$503,688 |
| ADD: Longevity | | | | | 297 | 158 |
| 27th Pay Period | | | | | 2,645 | -- |
| TOTAL FULL-TIME POSITIONS | 5 | 5 | 5 | | \$544,108 | \$503,846 |



| | | | | | | | |
|--------------------|-----|------------|----|--------------|-----|----------|-------|
| FUND | 534 | DEPARTMENT | 26 | DIVISION | 380 | ACTIVITY | 50000 |
| GOLF COURSE SYSTEM | | PARK | | GOLF COURSES | | | |

GOLF COURSE SYSTEM SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Personal Services | \$349,382 | \$422,511 | \$428,975 |
| Contractual Services | 158,619 | 194,314 | 205,699 |
| Commodities | 128,475 | 126,821 | 136,160 |
| Capital Outlay | 27,323 | 47,950 | 50,900 |
| Subtotal | \$663,799 | \$791,596 | \$821,734 |
| Debt Service (Fund 564) | 64,419 | 67,063 | 64,438 |
| Reserve for Operations & Maintenance | -- | 50,000 | 50,000 |
| TOTAL EXPENDITURES | \$728,218 | \$908,659 | \$936,172 |

SUMMARY OF GOLF COURSE SYSTEM REVENUES

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ -- | \$ 27,583 | \$ 27,583 |
| Revenues | 755,801 ✓ | 908,659 | 908,589 |
| TOTAL REVENUES AND CASH BALANCE | \$755,801 | \$936,242 | \$936,172 |
| Expenditures | 728,218 | 908,659 | 936,172 |
| Unencumbered Cash Balance, December 31 | \$ 27,583 | \$ 27,583 | \$ -- |

| | | | | | | | |
|----------------------------|-----|--------------------|----|--------------------------|-----|----------|-------|
| FUND GOLF COURSE SYSTEM | 534 | DEPARTMENT PARK | 26 | DIVISION GOLF COURSES | 380 | ACTIVITY | 50000 |
|----------------------------|-----|--------------------|----|--------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget of the Golf Course System totals \$936,172 and represents an increase of \$27,513 or 3% over the 1982 budget of \$908,659. Significant changes from 1982 are as follows:

Personal Services show an increase of \$6,464 or 1.5%, the net effect of the salary improvement, merit and longevity increases and budgeting for an extra pay period in 1982.

The Contractual Services category shows an overall increase of \$11,385 or 5.9%. Utilities have increased by \$7,860 or 8%. An increase of \$3,427 is budgeted in Account 295. Equipment rental fees (Account 295) are budgeted at \$47,227, which is \$3,821 less than 1982. Account 295 also contains \$39,552 for five golf professionals, an increase of \$7,248 over 1982.

The amount of \$50,900 is budgeted in Capital Outlay for replacement of operating equipment, including 2 turf vehicles, 1 greens mower, 1 rough mower, 1 sand trap machine, and 2 reel grinding machines.

Since the Golf Course operation depends on user fees for funding, the 1983 expenditure level will depend on user fees received.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$349,382 | \$422,511 | \$428,975 |
| TOTAL PERSONAL SERVICES | \$349,382 | \$422,511 | \$428,975 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 87,604 | \$ 98,000 | \$105,860 |
| 220 Communications | 4,899 | 6,754 | 7,230 |
| 230 Transportation | 716 | 968 | 1,670 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 1,889 | 3,308 | 1,890 |
| 260 Dues and Subscriptions | 90 | 117 | 155 |
| 270 Professional Services | 1,549 | 1,815 | 2,115 |
| 295 Other Contractual Services | 61,872 | 83,352 | 86,779 |
| TOTAL CONTRACTUAL SERVICES | \$158,619 | \$194,314 | \$205,699 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 418 | \$ 2,954 | \$ 500 |
| 320 Clothing and Linen | 1,730 | 1,635 | 1,750 |
| 330 Food, Drugs & Chemicals | 17,611 | 18,785 | 20,660 |
| 340 Opr. Supplies - Buildings & Improvements | 27,553 | 29,260 | 32,770 |
| 350 Repair Parts - Buildings & Improvements | 26,120 | 24,200 | 27,000 |
| 360 Operating Supplies - Equipment | 15,350 | 20,112 | 21,520 |
| 370 Repair Parts - Equipment | 39,693 | 29,875 | 31,960 |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$128,475 | \$126,821 | \$136,160 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|--------------------|-----|------------|----|--------------|-----|----------|-------|
| FUND | 534 | DEPARTMENT | 26 | DIVISION | 380 | ACTIVITY | 50000 |
| GOLF COURSE SYSTEM | | PARK | | GOLF COURSES | | | |

WORK PROGRAM

The Golf Course System consists of four established 18-hole golf courses; Alfred McDonald Park, L. W. Clapp Memorial Park, Arthur B. Sim Park, and Pawnee Prairie Park.

The goal of the Golf Course System is to provide to the public suitable golf facilities at an economical rate and still maintain the operation on a self-sustaining basis.

The Golf Course System is administered and staffed by the Board of Park Commissioners with the Maintenance Division responsible for the maintenance and upkeep of the grounds and facilities.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-----------------|-------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Superintendent of Golf Courses | 1 | 1 | 1 | 629 | \$ 26,776 | \$ 28,382 |
| Golf Course Maintenance Supervisor | 4 | 4 | 4 | 626 | 90,141 | 96,183 |
| Assistant Golf Course Maintenance Supervisor | 4 | 4 | 4 | 621 | 71,138 | 73,330 |
| Greenskeeper | 4 | 4 | 4 | 617 | 57,662 | 59,466 |
| Laborer I | 1 | 1 | 1 | 616 | 12,714 | 14,117 |
| Subtotal | 14 | 14 | 14 | | \$258,431 | \$271,478 |
| <u>Seasonal:</u> | | | | | | |
| Apprentice Worker (P.T. 25%) | 13 | 13 | 13 | 612 | \$ 31,413 | \$ 33,351 |
| Apprentice Worker (P.T. 50%) | 13 | 13 | 13 | 612 | 62,828 | 66,704 |
| Apprentice Worker (P.T. 67%) | 8 | 8 | 8 | 612 | 51,808 | 55,004 |
| Subtotal | 34 | 34 | 34 | | \$146,049 | \$155,059 |
| ADD: Longevity 27th Pay Period | | | | | 2,408 15,623 | 2,438 -- |
| TOTAL | | | | | \$422,511 | \$428,975 |

Films

1 Sr. Lib Assnt I - State Wide
1 Sr. Lib Assnt II - State Wide

Lib salaries
in Budget Book

1 Librarian III - State Wide
1 Senior Lib Assnt IV

1 Clerk I (P.F. 5070)
1 Clerk I

Blind
Propaganda Hand

4

→
not books
not a book

| | | | | | | |
|-------------------------|-----|------------|----|----------|-----|----------|
| FUND | 115 | DEPARTMENT | 22 | DIVISION | 690 | ACTIVITY |
| PARK/LIBRARY/ART MUSEUM | | LIBRARY | | ALL | | |

LIBRARY SUMMARY PAGEExpenditure Summary

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,636,956 | \$1,872,160 | \$1,919,932 |
| Contractual Services | 347,838 | 333,548 | 426,870 |
| Commodities | 119,240 | 130,780 | 137,139 |
| Capital Outlay | 273,709 | 272,873 | 328,711 |
| Total Expenditures | <u>\$2,377,743</u> | <u>\$2,609,361</u> | <u>\$2,812,652</u> |

Library Revenues

| | | | |
|--------------------------------------|--------------------|--------------------|--------------------|
| Directory Service Donations | \$ -- | \$ 4,142 | \$ -- |
| Desk Receipts | 75,030 | 112,858 | 118,500 |
| Miscellaneous Receipts | 2,002 | 300 | 300 |
| W.I.S.E. | 610 | 500 | 200 |
| Copy Machine Fund | 22,646 | 32,000 | 29,000 |
| Reimbursed Expenditures | 40 | 100 | -- |
| Reimbursed Salaries | 26,177 | 27,848 | 30,000 |
| Total Charges for Services and Sales | <u>\$ 126,505</u> | <u>\$ 177,748</u> | <u>\$ 178,000</u> |
| City of Wichita Contribution | 2,251,238 | 2,431,613 | 2,634,652 |
| Total Revenues | <u>\$2,377,743</u> | <u>\$2,609,361</u> | <u>\$2,812,652</u> |

ANNUAL BUDGET

| FUND | DEPARTMENT | DIVISION | ACTIVITY |
|--|------------|--------------|--------------|
| 115 PARK/LIBRARY/ART MUSEUM | LIBRARY | 22 | 690 |
| | | | 50600 |
| BUDGET COMMENTS | | | |
| <p>The 1983 budget for the Library amounts to \$2,812,652 which represents an increase of \$203,291 above last year's amount of \$2,609,361. In 1982 an additional \$50,000 was budgeted for Library utilities in the General Fund and is not shown in the 1982 budget column. If this additional amount is taken into consideration, the Library budget has increased \$153,291 above the previous year.</p> <p>Budget reductions have eliminated two Clerk I positions in 1983. The total number of authorized positions is 136. Nine Senior Library Assistant IIs have been reclassified to Senior Library Assistant IIs. One Librarian II has been reclassified to a Librarian III position.</p> <p>The total Personal Services account has increased \$47,772 due to merit increases, reclassifications and the 6% salary increase.</p> <p>In the Contractual Services accounts the utilities (Account 210) and telephone communications (Account 220) are the major reasons for the increased cost within this group of accounts. These two accounts have increased \$28,409 over last year.</p> <p>Commodities show a slight increase of \$6,359 and can be attributed to increases in cleaning and repair work at the branch libraries.</p> <p>The Capital Outlay accounts have increased \$55,838 over 1982. In the 440 Account \$20,000 is budgeted for the upholstering of Library furniture and \$3,860 provides for the purchase of minor pieces of equipment. Account 470 shows an increase of \$35,365 for books.</p> | | | |
| ACCOUNT CLASSIFICATION | | | |
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | | \$1,636,956 | \$1,872,160 |
| TOTAL PERSONAL SERVICES | | \$1,636,956 | \$1,872,160 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | | \$ 198,132 | \$ 179,600 |
| 220 Communications | | 43,621 | 50,367 |
| 230 Transportation | | 8,494 | 8,047 |
| 240 Advertising | | -- | -- |
| 250 Insurance | | 10,034 | 10,903 |
| 260 Dues and Subscriptions | | 1,020 | 882 |
| 270 Professional Services | | 3,142 | 2,984 |
| 295 Other Contractual Services | | 83,395 | 80,765 |
| TOTAL CONTRACTUAL SERVICES | | \$ 347,838 | \$ 333,548 |
| COMMODITIES | | | |
| 310 Office Supplies | | \$ 29,885 | \$ 27,820 |
| 320 Clothing and Linen | | 61 | 69 |
| 330 Food, Drugs & Chemicals | | 296 | 784 |
| 340 Opr. Supplies - Buildings & Improvements | | 864 | 2,950 |
| 350 Repair Parts - Buildings & Improvements | | 41,980 | 45,699 |
| 360 Operating Supplies - Equipment | | 3,188 | 1,126 |
| 370 Repair Parts - Equipment | | 10,492 | 21,076 |
| 390 Minor Apparatus and Tools | | 86 | -- |
| 395 Other Commodities | | 32,388 | 31,256 |
| TOTAL COMMODITIES | | \$ 119,240 | \$ 130,780 |
| TOTAL PERSONAL SERVICES | | \$ 1,636,956 | \$ 1,872,160 |
| TOTAL CONTRACTUAL SERVICES | | \$ 347,838 | \$ 333,548 |
| TOTAL COMMODITIES | | \$ 119,240 | \$ 130,780 |
| TOTAL BUDGET | | \$ 2,104,034 | \$ 2,337,488 |

S.D.D.C.

| | | | | | | | |
|---------------------------------|-----|-----------------------|----|----------|-----|----------|-------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT LIBRARY | 22 | DIVISION | 690 | ACTIVITY | 50600 |
|---------------------------------|-----|-----------------------|----|----------|-----|----------|-------|

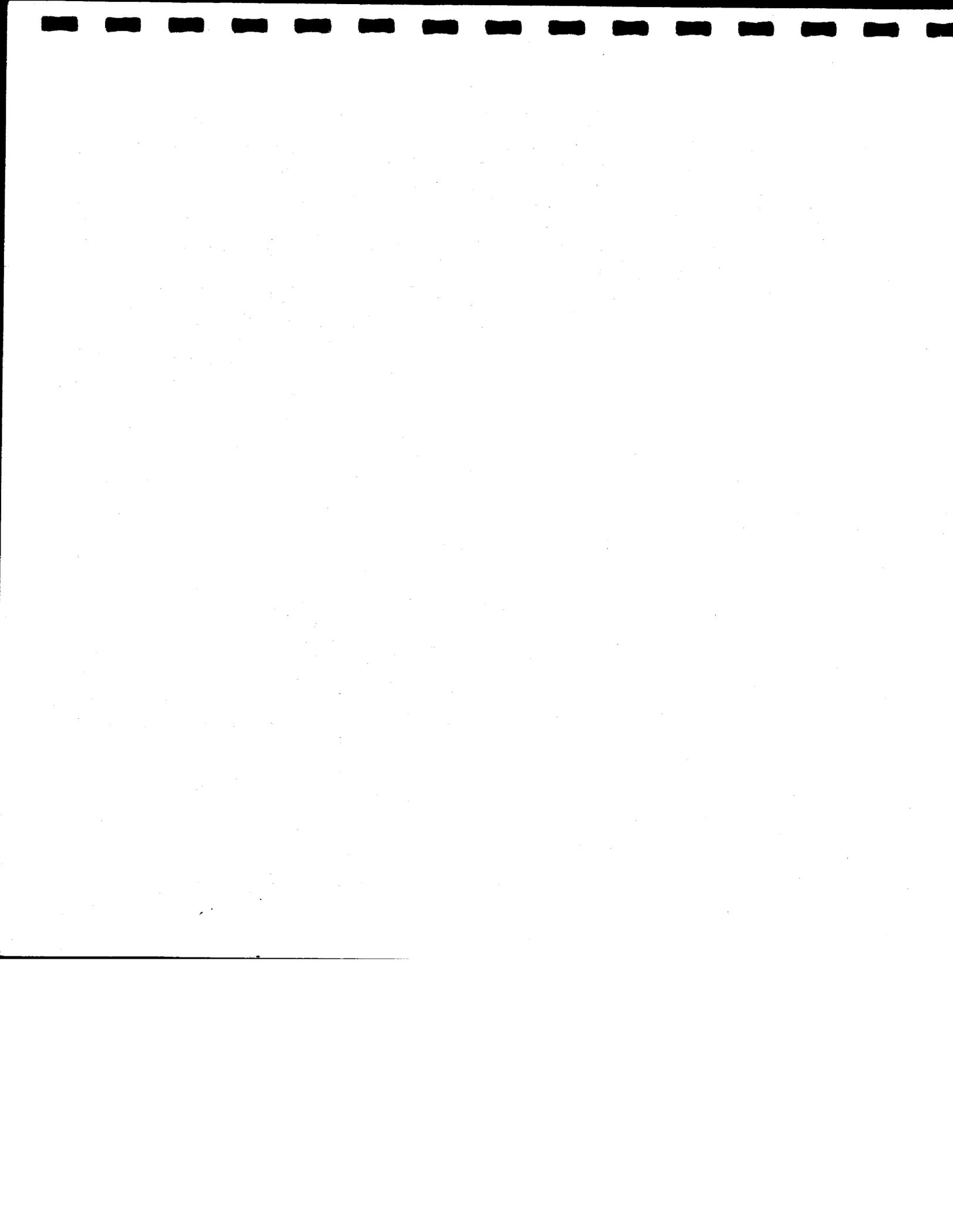
WORK PROGRAM

The work program of the Library is to provide the citizens of Wichita with books, periodicals, recordings, framed pictures, and films through the main Library and branch Libraries. To provide these services, the Library is composed of the following divisions: Technical Services: Receives all mail; orders and receives books, films, recordings, framed pictures; checks billing; processes materials for loan and reference use; compiles card catalog and inventory. Art and Music Division: Acquires and makes available to persons books on art, music and related fields, framed pictures, phonograph recordings and vertical file; assists in exhibits. Business and Technical Division: Specialized reference division for business and technical materials; does special reference work, loans books and materials; maintains special services such as finance and tax tables; provides an on-line data system. Circulation Division: Loans Library materials and registers new patrons. Children's Division: Orders all children's books, holds classes, story hours, and book reviews; does column for the press, has summer reading club, maintains display cases, works with schools and PTA, gives talks, and conducts tours. Film Division: Responsible for the ordering, maintenance and loaning of film to Wichita and a 14-county area in South Central Kansas. Conducts film shows for the public. General Collection: Maintains current list of serials and college catalogs. Checks in newspapers and magazines and maintains newspaper clipping files on Kansas and Wichita. Orders and circulates pamphlet material and assists patrons in locating information in books and magazines. Talking books are provided for the blind.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|-----------------------------------|-----------|--------|--------|-----------------------------|-------------|-------------|
| | BUDGET | BUDGET | BUDGET | | 1982 | 1983 |
| | 1981 | 1982 | 1983 | | | |
| Director of City Libraries | 1 | 1 | 1 | E-5 | \$ 47,870 | \$ 47,870 |
| Assistant Librarian | 1 | 1 | 1 | 631 | 30,803 | 32,651 |
| Librarian IV | 8 | 8 | 8 | 629 | 204,673 | 220,720 |
| Librarian III | 3 | 3 | 4 | 627 | 69,799 | 100,240 |
| Administrative Assistant | 0 | 1 | 1 | 626 | 22,905 | 24,280 |
| Librarian II | 8 | 8 | 7 | 625 | 174,067 | 159,260 |
| Administrative Clerk | 1 | 1 | 1 | 625 | 20,284 | 22,094 |
| Librarian I | 5 | 5 | 6 | 623 | 94,164 | 119,395 |
| Administrative Aide II | 1 | 1 | 0 | -- | 18,448 | -- |
| Senior Library Assistant IV | 0 | 0 | 13 | 622 | -- | 152,113 |
| Senior Library Assistant III | 3 | 3 | 10 | 621 | 53,354 | 56,555 |
| Account Clerk II | 1 | 1 | 1 | 619 | 16,119 | 16,464 |
| Senior Library Assistant II | 15 | 15 | 5 | 619 | 227,440 | 99,352 |
| Custodial Worker II | 2 | 1 | 1 | 617 | 14,637 | 14,117 |
| Equipment Operator I | 1 | 1 | 1 | 617 | 14,637 | 15,516 |
| Senior Library Assistant I | 17 | 16 | 13 | 617 | 225,996 | 239,422 |
| Guard | 1 | 1 | 1 | 617 | 12,041 | 14,456 |
| Account Clerk I | 1 | 1 | 1 | 617 | 14,637 | 15,516 |
| Switchboard Operator II | 1 | 1 | 1 | 616 | 13,958 | 12,412 |
| Typist Clerk | 2 | 2 | 2 | 614 | 21,431 | 24,420 |
| Junior Library Assistant | 8 | 8 | 8 | 615 | 104,731 | 111,729 |
| Clerk I | 17 | 16 | 8 | 613 | 186,148 | 166,902 |
| Account Clerk II (25%) | 2 | 2 | 2 | 619 | 6,810 | 7,413 |
| Account Clerk I (50%) | 1 | 1 | 1 | 617 | 6,193 | 6,886 |
| Junior Library Assistant (50%) | 2 | 2 | 16 | 615 | 12,572 | 13,073 |
| Clerk I (50%) | 13 | 13 | 13 | 613 | 70,739 | 76,958 |
| Clerical Aide (50%) | 27 | 25 | 22 | 611 | 100,099 | 130,193 |
| Subtotal | 142 | 138 | 136 | | \$1,784,555 | \$1,900,007 |
| ADD: Longevity 27th Pay Period | | | | | 19,792 | 19,925 |
| | | | | | 67,813 | -- |
| TOTAL | | | | | \$1,872,160 | \$1,919,932 |

SR. LIB. Assit II (50%) 0 0 1 619
~~136~~

* 10 POSITIONS RECLASSIFIED IN 1983 BUDGET
 26 " " " IN RED



| | | | | | | | |
|-------------------------|-----|--------------------|----|----------|-----|----------|-------|
| FUND | 115 | DEPARTMENT | 08 | DIVISION | 570 | ACTIVITY | 50700 |
| PARK/LIBRARY/ART MUSEUM | | WICHITA ART MUSEUM | | | | | |

WICHITA ART MUSEUM SUMMARY PAGEExpenditure Summary

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$265,405 | \$308,264 | \$316,057 |
| Contractual Services | 237,407 | 309,769 | 336,000 |
| Commodities | 66,924 | 65,278 | 72,356 |
| Capital Outlay | 6,030 | -- | -- |
| Total Expenditures | \$575,766 | \$683,311 | \$724,413 |

| | | | | | | |
|---------------------------------|-----|----------------------------------|----|--------------------------------|-----|-------------------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT WICHITA ART MUSEUM | 08 | DIVISION WICHITA ART MUSEUM | 570 | ACTIVITY 50700 |
|---------------------------------|-----|----------------------------------|----|--------------------------------|-----|-------------------|

BUDGET COMMENTS

The 1983 Budget for the Wichita Art Museum represents a \$41,102 or 6% increase above last year's budget.

Personal Services have increased \$7,793 due to merit increases and the 6% salary improvement. The Custodial Worker I position title has been changed to Museum Aide which is a more accurate reflection of the job responsibilities for this position.

In the Contractual Services Accounts, major increases have occurred in the Utilities account which is budgeted \$18,655 above last year. The 295 Account has increased \$5,338 due to increased costs for exhibition rental and freight charges.

The total amount budgeted for Commodities is \$72,356 which is a slight increase of \$7,078 above the 1982 amount.

As in the previous year, there are no capital outlay items budgeted for the museum.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$265,405 | \$308,264 | \$316,057 |
| TOTAL PERSONAL SERVICES | \$265,405 | \$308,264 | \$316,057 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$166,749 | \$217,688 | \$236,343 |
| 220 Communications | 6,907 | 8,379 | 8,966 |
| 230 Transportation | 4,182 | 6,950 | 6,450 |
| 240 Advertising | 300 | 650 | 700 |
| 250 Insurance | 12,325 | 21,129 | 21,247 |
| 260 Dues and Subscriptions | 7,149 | 6,381 | 6,864 |
| 270 Professional Services | 14,682 | 13,000 | 14,500 |
| 295 Other Contractual Services | 25,113 | 35,592 | 40,930 |
| TOTAL CONTRACTUAL SERVICES | \$237,407 | \$309,769 | \$336,000 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 16,439 | \$ 16,000 | \$ 18,000 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | 1,049 | 1,535 | 1,750 |
| 340 Opr. Supplies - Buildings & Improvements | 541 | 750 | 850 |
| 350 Repair Parts - Buildings & Improvements | 40,954 | 34,753 | 37,966 |
| 360 Operating Supplies - Equipment | 3,616 | 6,800 | 7,000 |
| 370 Repair Parts - Equipment | 3,452 | 4,040 | 5,340 |
| 390 Minor Apparatus and Tools | 578 | 600 | 650 |
| 395 Other Commodities | 295 | 800 | 800 |
| TOTAL COMMODITIES | \$ 66,924 | \$ 65,278 | \$ 72,356 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|---------------------------------|-----|----------------------------------|----|----------|-----|----------|-------|
| FUND PARK/LIBRARY/ART MUSEUM | 115 | DEPARTMENT WICHITA ART MUSEUM | 08 | DIVISION | 570 | ACTIVITY | 50700 |
|---------------------------------|-----|----------------------------------|----|----------|-----|----------|-------|

WORK PROGRAM

The Wichita Art Museum provides housing, cares for exhibits, and maintains the Roland P. Murdock collection as well as many other valuable art items, and provides continued development of the community in an educational and cultural manner.

The reconstructed Wichita Art Museum was officially opened in late 1977. The Wichita Art Museum can easily accommodate visits by large groups from educational, civic, and social agencies, and is equipped to serve the handicapped. The aesthetic quality and facilities of the museum combine to make it one of the finest of its kind in the nation with the capability of attracting exhibits of national and international significance.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Art Museum Director | 1 | 1 | 1 | E-5 | \$ 47,870 | \$ 47,870 |
| Curator II | 1 | 1 | 1 | 633 | 29,615 | 32,651 |
| Curator I | 1 | 1 | 1 | 629 | 22,905 | 24,280 |
| Executive Assistant | 0 | 1 | 1 | 627 | 23,513 | 25,568 |
| Administrative Assistant | 1 | 0 | 0 | -- | -- | -- |
| Administrative Aide II | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Registrar | 1 | 1 | 1 | 621 | 16,928 | 18,852 |
| Preparator | 1 | 1 | 1 | 621 | 16,835 | 18,328 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 14,272 | 15,294 |
| Secretary | 1 | 1 | 1 | 618/19 | 14,507 | 15,780 |
| Museum Aide | 0 | 0 | 1 | 615 | -- | 11,972 |
| Custodial Worker I | 1 | 1 | 0 | -- | 12,166 | -- |
| Custodial Guard | 3 | 3 | 3 | 615 | 38,552 | 41,834 |
| Clerk II | 1 | 0 | 0 | -- | -- | -- |
| Clerk I | 1 | 1 | 1 | 613 | 12,144 | 12,873 |
| Custodial Worker I (P.T. 50%) | 1 | 1 | 0 | -- | 6,182 | -- |
| Museum Aide (P.T. 50%) | 0 | 0 | 1 | 615 | -- | 6,738 |
| Custodial Guard (P.T. 50%) | 2 | 2 | 2 | 615 | 11,983 | 12,034 |
| Clerical Aide (P.T. 50%) | 1 | 1 | 1 | 611 | 5,119 | 5,629 |
| Clerical Aide (P.T. 25%) | 1 | 1 | 1 | 611 | 2,620 | 2,844 |
| | — | — | — | | | |
| Subtotal | 19 | 19 | 19 | | \$294,867 | \$313,383 |
| ADD: Longevity | | | | | 1,360 | 1,842 |
| 3rd Shift Differential | | | | | 832 | 832 |
| 27th Pay Period | | | | | 11,205 | -- |
| | | | | | | |
| TOTAL | | | | | \$308,264 | \$316,057 |

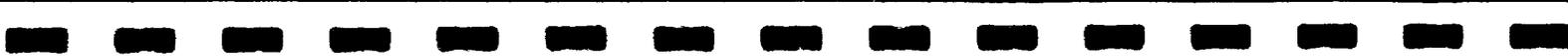


Special Purpose Funds



SUMMARY OF EXPENDITURESSPECIAL PURPOSE FUNDS

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| METROPOLITAN TRANSIT AUTHORITY FUND | \$1,338,861 | \$1,568,978 | \$1,520,806 |
| FORESTRY FUND | 1,104,975 | 1,407,604 | 1,353,032 |
| FLOOD CONTROL MAINTENANCE FUND | 418,552 | 503,222 | 479,751 |
| CENTRAL INSPECTION DIVISION (CID) FUND | -- | 1,878,617 | 1,762,777 |
| EMPLOYEES' RETIREMENT FUND | 1,811,934 | 2,557,247 | 2,661,884 |
| SOCIAL SECURITY FUND | 1,403,393 | 1,562,637 | 1,571,980 |
| POLICE & FIRE PENSION FUND | 4,777,951 | 5,621,917 | 5,612,533 |
| SPECIAL CITY HIGHWAY GAS TAX FUND | 5,206,174 | 5,990,103 | 6,208,621 |
| WICHITA STATE UNIVERSITY FUND | 1,313,683 | 1,408,679 | 1,541,214 |
| PUBLIC BUILDING COMMISSION BUILDING BONDS FUND | 430,000 | 417,275 | 430,000 |
| TOURISM AND CONVENTION PROMOTION FUND | 953,579 | 1,150,000 | 1,800,195 |
| NOXIOUS WEEDS ERADICATION FUND | 67,586 | 67,384 | 66,025 |
| WORKERS AND UNEMPLOYMENT COMPENSATION FUND | 471,936 | 613,094 | 580,407 |
| TORT LIABILITY FUND | 222,920 | 423,094 | 400,000 |
| SPECIAL ALCOHOL AND DRUG PROGRAMS FUND | 509,468 | 800,000 | 884,011 |
| SPECIAL PARKS AND RECREATION (ALCOHOL) FUND | 350,000 | 964,788 | 811,976 |
| GENERAL REVENUE SHARING FUND | 3,247,529 | 3,399,855 | 2,944,003 |
| NO FUND WARRANTS FOR MTA | -- | 179,249 | -- |



| | | | | | | | |
|------|---|------------|---|----------|-----|----------|-------|
| FUND | 140 | DEPARTMENT | 24 | DIVISION | 810 | ACTIVITY | 50000 |
| | WICHITA METROPOLITAN TRANSIT AUTHORITY | | WICHITA METROPOLITAN TRANSIT AUTHORITY | | | | |

TRANSIT SYSTEM FUND

| | Actual 1981 | 1982 | Estimated 1983 |
|---|----------------|-------------|-------------------|
| Unencumbered Cash Balance, January 1 | \$ -- | \$ 82,729 | \$ 93,322 |
| <u>General Property Taxes</u> | | | |
| Current Ad Valorem Taxes | 1,164,488 | 1,260,825 | 1,066,132 |
| Delinquent Ad Valorem Taxes | 24,792 ✓ | 23,000 | 25,000 |
| Transfer from Tort Liability | -- | 60,000 | 60,000 |
| Total General Property Taxes | \$1,189,280 | \$1,343,825 | \$1,151,132 |
| <u>Revenue from Other Agencies</u> | | | |
| Sales Tax Residue | \$ 53,752 | \$ 60,000 | \$ 79,428 |
| Motor Vehicle Tax | 168,467 | 166,746 | 187,924 |
| Intergovernmental Service Revenues | 1,313 | 1,000 | 1,000 |
| Dealers Vehicle Stamp Tax | 2,236 | -- | -- |
| Interest Earnings | 6,542 | 8,000 | 8,000 |
| Total Revenue from Other Agencies | \$ 232,310 | \$ 235,746 | \$ 276,352 |
| Total Revenues | \$1,421,590 | \$1,662,300 | \$1,520,806 |
| Total Expenditures | \$1,338,861 | \$1,568,978 | \$1,520,806 |
| Unencumbered Cash Balance, December 31 | \$ 82,729 | \$ 93,322 | \$ -- |

| | | | | |
|---|-----|---|-----|-------------------|
| FUND WICHITA METROPOLITAN TRANSIT AUTHORITY | 556 | DEPARTMENT 24 WICHITA METROPOLITAN TRANSIT AUTHORITY | 810 | ACTIVITY 50000 |
|---|-----|---|-----|-------------------|

BUDGET COMMENTS

The 1983 MTA budget of \$4,625,444 reflects a \$366,176 or 7.3% decrease from the 1982 budget of \$4,991,620. These figures include all operating expenses and the debt service requirement to retire 1979 bonds used to acquire capital equipment.

Personal Services have increased slightly - by \$13,809 or .5%. Costs of a salary improvement for the twelve City (administrative) employees and eighty-nine non-City employees (operators and vehicle maintenance personnel) are partially offset by the reversion to the "26 pay-period year" in 1983. Only the administrative staff is subject to the personnel policies of the City of Wichita. A breakdown of the administrative staff appears on the facing page.

Contractual Services have increased by \$39,515 or 6.9%, primarily attributable to a \$36,000 increase in Account 240 to allow the MTA to more effectively market its services to the public.

Commodities represent a \$182,921 or 14.1% decrease due to lower projected diesel fuel costs (Account 360). The substantial decrease in this category is possible despite the increase in the repair parts (370) account necessary to initiate an accelerated preventive maintenance program.

No Capital Outlay is budgeted in the MTA's 1983 operation budget. An amount of \$113,998 is included in the expenditure budget for principal and interest payments on the 1979 bond issue.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--------------------|--------------------|--------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$1,812,743 | \$2,133,042 | \$2,083,101 |
| 121 Employee Benefits | \$547,463 | 622,791 | 686,541 |
| TOTAL PERSONAL SERVICES | \$2,360,206 | \$2,755,833 | \$2,769,642 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 30,905 | \$ 26,262 | \$ 29,160 |
| 220 Communications | 5,376 | 5,500 | 6,000 |
| 230 Transportation | 3,195 | 2,000 | 2,800 |
| 240 Advertising | 36,828 | 30,000 | 66,000 |
| 250 Insurance | 132,255 | 130,000 | 130,000 |
| 260 Dues and Subscriptions | 3,999 | 4,500 | 6,000 |
| 270 Professional Services | 19,070 | 85,000 | 98,412 |
| 295 Other Contractual Services | 261,421 | 290,210 | 274,615 |
| TOTAL CONTRACTUAL SERVICES | \$ 493,049 | \$ 573,472 | \$ 612,987 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 14,339 | \$ 12,000 | \$ 33,200 |
| 320 Clothing and Linen | 8,575 | 7,725 | 12,900 |
| 330 Food, Drugs & Chemicals | 492 | 500 | 500 |
| 340 Opr. Supplies - Buildings & Improvements | 1,521 | 4,500 | 6,250 |
| 350 Repair Parts - Buildings & Improvements | 10,908 | 5,000 | 6,600 |
| 360 Operating Supplies - Equipment | 659,520 | 1,065,000 | 790,570 |
| 370 Repair Parts - Equipment | 186,381 | 200,000 | 261,234 |
| 390 Minor Apparatus and Tools | 2,107 | 4,400 | 4,950 |
| TOTAL COMMODITIES | \$ 883,843 | \$1,299,125 | \$1,116,204 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|---|-----|---|----|----------|-----|----------|-------|
| FUND WICHITA METROPOLITAN TRANSIT AUTHORITY | 556 | DEPARTMENT WICHITA METROPOLITAN TRANSIT AUTHORITY | 24 | DIVISION | 810 | ACTIVITY | 50000 |
|---|-----|---|----|----------|-----|----------|-------|

WORK PROGRAM

The goal of the Metropolitan Transit Authority is to provide an economical and efficient bus service in the Wichita metropolitan area both through regular route services and special charter service. Transit service is provided six days weekly on routes within one-quarter mile of 90% of the homes in the city.

Employees include sixty-three regular and twelve extra-board operators, fourteen maintenance service workers, and twelve administrative (City) employees for a total of one hundred one employees. Executive management of the MTA is provided under a contract with the ATE Management and Service Company, Inc. of Cincinnati, Ohio. Only the administrative staff employees are listed below.

The MTA bus fleet is comprised of ~~75~~⁶⁰ buses, of which 16 will be replaced by new models in ~~March~~, 1983.

May, 1983.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|----------------|----------------|----------------|-----------------------------|-----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Executive Director | 1 | 1 | 0 | -- | \$ 40,524 | \$ -- |
| Superintendent of Transportation | 1 | 1 | 1 | E-12 | 29,427 | 32,651 |
| Administrative Supervisor | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Equipment Maintenance Supervisor | 1 | 1 | 1 | 627 | 24,121 | 24,280 |
| Administrative Assistant | 1 | 1 | 1 | 626 | 19,696 | 24,280 |
| Chief Mechanic | 1 | 1 | 1 | 624 | 20,677 | 19,518 |
| Operations Supervisor | 2 | 2 | 2 | 622 | 37,385 | 37,230 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,928 | 17,944 |
| Cashier II | 2 | 2 | 2 | 619 | 28,423 | 31,544 |
| Account Clerk II | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,356 | 17,086 |
| Subtotal | 13 | 13 | 12 | | \$275,431 | \$250,001 |
| ADD: Longevity 27th Pay Period | | | | | 3,709 10,691 | 3,275 -- |
| TOTAL | | | | | \$289,831 | \$253,276 |

Virgin Dillon

ANNUAL BUDGET

| | | | | | | | |
|---|-----|---|----|----------|-----|----------|-------|
| FUND WICHITA METROPOLITAN TRANSIT AUTHORITY | 556 | DEPARTMENT WICHITA METROPOLITAN TRANSIT AUTHORITY | 24 | DIVISION | 810 | ACTIVITY | 50000 |
|---|-----|---|----|----------|-----|----------|-------|

TRANSIT SYSTEM REVENUES

| | Actual 1981 | 1982 | Estimated 1983 |
|---|--------------------|--------------------|--------------------|
| <u>Revenues</u> | | | |
| <u>Operating Revenues</u> | | | |
| Passenger | \$1,197,306 | \$1,328,701 | \$1,337,834 |
| Charter | 70,674 | 65,000 | 50,000 |
| Advertising | 35,571 | 35,000 | 30,000 |
| TOTAL OPERATING REVENUES | \$1,303,551 | \$1,428,701 | \$1,417,834 |
| <u>Non-Operating Revenues</u> | | | |
| City Contribution | \$1,338,861 | \$1,508,978 | \$1,460,806 |
| Federal Operating Contribution | 1,178,364 | 1,624,578 | 1,560,806 |
| Federal Contribution-- WIN Program | 3,001 | -- | -- |
| Reimbursement--Insurance | 9,882 | 11,000 | -- |
| Interest Earnings | 17,516 | 5,000 | 10,000 |
| Transfer from General Debt and Interest Fund | 179,970 | 174,114 | 115,998 |
| Transfer from Tort Liability Fund | -- | 60,000 | 60,000 |
| No-Fund Warrants Fund | -- | 179,249 | -- |
| Other | 92,082 | -- | -- |
| TOTAL NON-OPERATING REVENUES | \$2,819,676 | \$3,562,919 | \$3,207,610 |
| TOTAL REVENUES | \$4,123,227 | \$4,991,620 | \$4,625,444 |

| | | | | | | | |
|------------------|-----|--------------------|----|----------------------------------|-----|----------|-------|
| FUND FORESTRY | 130 | DEPARTMENT PARK | 26 | DIVISION LANDSCAPE & FORESTRY | 300 | ACTIVITY | 50000 |
|------------------|-----|--------------------|----|----------------------------------|-----|----------|-------|

FORESTRY SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$ 905,033 | \$1,070,691 | \$1,019,066 |
| Contractual Services | 118,877 | 213,506 | 182,046 |
| Commodities | 71,558 | 47,207 | 55,155 |
| Capital Outlay | 9,507 | 76,200 | 32,600 |
| Expenditure Contingency | -- | -- | 64,165 |
| TOTAL | \$1,104,975 | \$1,407,604 | \$1,353,032 |

FUND SUMMARY OF REVENUES AND EXPENDITURESFORESTRY FUND

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ 146,155 | \$ 106,001 | \$ 47,705 |
| Current Tangible Property Taxes | 710,089 | 905,448 | 843,289 |
| Motor Vehicle Tax | 105,598 | 124,250 | 139,781 |
| Delinquent Property Taxes | 26,093 ✓ | 28,000 | 30,000 |
| Reimbursed Expenditures | 19,787 | -- | -- |
| Sales Tax Residue | 51,799 | 58,000 | 57,065 |
| Interest Earnings | 53,423 | 63,566 | 60,000 |
| Sales of Services and Supplies | 95,840 | 168,044 | 109,027 |
| Revenue Contingency | -- | -- | 64,165 |
| Intergovernmental Service Revenues | 826 | 2,000 | 2,000 |
| Dealers' Vehicle Stamp | 1,366 | -- | -- |
| TOTAL REVENUE - FORESTRY FUND | \$1,210,976 | \$1,455,309 | \$1,353,032 |
| TOTAL EXPENDITURE - FORESTRY FUND | 1,104,975 | 1,407,604 | 1,353,032 |
| Unencumbered Cash Balance, December 31 | \$ 106,001 | \$ 47,705 | \$ -- |

| | | | | | | | |
|------|----------|------------|------|----------------------|-----|----------|-------|
| FUND | 130 | DEPARTMENT | 26 | DIVISION | 300 | ACTIVITY | 50000 |
| | FORESTRY | | PARK | LANDSCAPE & FORESTRY | | | |

BUDGET COMMENTS

The 1983 budget of \$1,179,840 shows a decrease of \$59,720 or 4.8% under the 1982 budget of \$1,239,560. Significant changes from 1982 are as follows:

Personal Services increased \$7,092 or .8%, the net effect of the salary improvement, merit and longevity pay increases, budgeting for an extra pay period in 1982, and the transfer of two positions to the Landscape and Forestry reimbursable budget. In 1983, one Park Gardener II and one Apprentice Worker (Seasonal - 04-10)--both assigned to City Hall grounds maintenance--are shown in the Landscape and Forestry reimbursable budget.

Contractual Services decreased \$31,160 or 14.7%, due mainly to reduction in the amounts budgeted for landfill costs (Account 210) and for equipment rental (Account 295). The items included in Account 295 are Central Maintenance Facility rent (\$10,878), Working Capital equipment rental (\$140,387) and specialized equipment rental (\$2,500).

The Commodities category increased \$7,948 or 19.8% because of an upward adjustment in Account 360. The account was underbudgeted with the 1982 reorganization of the Working Capital fund; this adjustment more accurately reflects Landscape and Forestry's directly incurred equipment supply costs.

The \$28,600 in Capital Outlay is budgeted for replacement chain saws, wood chipper, hand mowers, and riding mower.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 836,121 | \$ 915,447 | \$ 922,539 |
| TOTAL PERSONAL SERVICES | \$ 836,121 | \$ 915,447 | \$ 922,539 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 14,044 | \$ 34,594 | \$ 19,960 |
| 220 Communications | 3,762 | 3,472 | 3,890 |
| 230 Transportation | 514 | 500 | 800 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 153 | 55 | 105 |
| 260 Dues and Subscriptions | 362 | 220 | 226 |
| 270 Professional Services | 1,267 | 2,500 | 1,800 |
| 295 Other Contractual Services | 98,486 | 170,365 | 153,765 |
| TOTAL CONTRACTUAL SERVICES | \$ 118,588 | \$ 211,706 | \$ 180,546 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 2,578 | \$ 3,140 | \$ 3,140 |
| 320 Clothing and Linen | 218 | 350 | 300 |
| 330 Food, Drugs & Chemicals | 190 | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 22,731 | 23,467 | 24,875 |
| 350 Repair Parts - Buildings & Equipment | 301 | 750 | 500 |
| 360 Operating Supplies - Equipment | 13,087 | 3,500 | 9,800 |
| 370 Repair Parts - Equipment | 8,437 | 9,000 | 9,540 |
| 390 Minor Apparatus and Tools | 110 | -- | -- |
| TOTAL COMMODITIES | \$ 47,652 | \$ 40,207 | \$ 48,155 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|----------|-----|------------|----|------------------------|-----|----------|-------|
| FUND | 130 | DEPARTMENT | 26 | DIVISION | 300 | ACTIVITY | 50000 |
| FORESTRY | | PARK | | LANDSCAPE AND FORESTRY | | | |

WORK PROGRAM

The Landscape and Forestry Division is responsible for the care and maintenance of all trees in parks and golf courses, around public buildings, and along the streets of the City of Wichita. This division is also responsible for the planting and care of the landscape in other public areas such as A. Price Woodard Park, Heritage Square Park, City Hall, and other areas. (Projects for which the division is reimbursed are carried in a separate budget on the following two pages.)

The division carries out programs for landscape installation, landscape maintenance and horticultural production, systematic pruning and removal of trees, and maintenance of equipment. Landscaping plans are developed for new areas and for the floral displays in the parks.

A responsibility that began in 1980 is the establishment and care of the landscape along the Canal Route right-of-way. The project is funded by a contract with the Kansas State Highway Department.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|---------------------------|-----------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Superintendent of Landscape and Forestry | 1 | 1 | 1 | 634 | \$ 31,466 | \$ 34,479 |
| Naturalist | 1 | 1 | 1 | 629 | 24,468 | 26,934 |
| Arborist | 1 | 1 | 1 | 629 | 24,517 | 26,934 |
| Landscape Supervisor | 2 | 2 | 2 | 628 | 44,466 | 49,567 |
| Tree Maintenance General Supervisor | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Tree Maintenance Inspector | 2 | 2 | 2 | 623 | 38,349 | 40,493 |
| Tree Maintenance Supervisor | 4 | 4 | 4 | 623 | 78,217 | 83,342 |
| Tree Maintenance Equipment Supervisor | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Gardening Supervisor II | 1 | 1 | 1 | 621 | 16,928 | 18,502 |
| Maintenance Mechanic | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Tree Maintenance Worker II | 10 | 10 | 10 | 621 | 173,431 | 184,461 |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,928 | 17,944 |
| Equipment Operator II | 2 | 2 | 2 | 619 | 32,179 | 34,172 |
| Gardening Supervisor I | 2 | 2 | 2 | 619 | 30,355 | 33,305 |
| Tree Maintenance Worker I | 6 | 6 | 6 | 619 | 91,050 | 99,130 |
| Park Gardener II | 2 | 2 | 1 | 618 | 30,409 | 16,278 |
| Park Gardener I | 4 | 3 | 3 | 617 | 42,664 | 44,278 |
| Park Gardener I (P.T. 50%) | 3 | 1 | 1 | 617 | 7,319 | 7,758 |
| Park Gardener I (Seasonal 04-10) | 0 | 2 | 2 | 617 | 12,714 | 13,477 |
| Equipment Operator I | 3 | 3 | 3 | 617 | 42,790 | 44,716 |
| Tree Maintenance Worker Apprentice | 1 | 1 | 1 | 616 | 12,692 | 13,649 |
| Tree Maintenance Worker Apprentice (P.T. 50%) | 4 | 0 | 0 | -- | -- | -- |
| Tree Maintenance Worker Apprentice (Seasonal 04-10) | 0 | 3 | 3 | 616 | 18,216 | 19,309 |
| Apprentice Worker (P.T. 50%) | 2 | 0 | 0 | -- | -- | -- |
| Apprentice Worker (Seasonal 06-09) | 4 | 4 | 4 | 612 | 10,060 | 10,663 |
| Apprentice Worker (Seasonal 04-10) | 0 | 2 | 1 | 612 | 9,341 | 4,951 |
| Subtotal | 59 | 57 | 55 | | \$845,714 | \$884,925 |
| ADD: Longevity Amount Charged from Park Administration (13%) 27th Pay Period | | | | | 6,896 29,753 33,084 | 7,410 30,204 -- |
| TOTAL | | | | | \$915,447 | \$922,539 |

| FUND | 130 DEPARTMENT | 26 | DIVISION LANDSCAPE & FORESTRY (SALE OF SERVICES & SUPPLIES) | 301 | ACTIVITY | 50000 |
|--|----------------|----|---|-----|----------------|----------------|
| FORESTRY | PARK | | | | | |
| BUDGET COMMENTS | | | | | | |
| <p>The 1983 budget of \$173,192 shows an increase of \$5,148 or 3.1% above the 1982 budget of \$168,044.</p> <p>Personal Services have decreased \$58,717 or 37.8%, the net effect of the salary improvement, longevity and merit increases, budgeting for an extra pay period in 1982, and position transfers and reductions. In 1983 one Park Gardener II and one Apprentice Worker (P.T. 50%), assigned to City Hall grounds maintenance, have been transferred from the regular Landscape and Forestry budget to this sales and services budget. Reimbursement of \$12,115--one-half the total cost of City Hall grounds maintenance--will be credited from another City department to Landscape and Forestry sales and services; the remainder of City Hall grounds maintenance costs will be borne by Landscape and Forestry (regular).</p> <p>Position reductions in this budget are one Gardening Supervisor I, one Tree Maintenance Worker I, and three Park Gardener Is--the net result of several actions taken in 1983 budget development. Most 1983 reductions are associated with anticipated contracting with the private sector (see next page). A contingency amount has been budgeted in case an acceptable bid is not received and this division resumes its former direct responsibility for these projects.</p> | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | |
| PERSONAL SERVICES | | | | | | |
| 110 Salaries & Wages | | | | | | |
| | | | ACTUAL 1981 | | BUDGET 1982 | BUDGET 1983 |
| | | | \$ 68,912 | | \$155,244 | \$ 96,527 |
| TOTAL PERSONAL SERVICES | | | | | | |
| | | | \$ 68,912 | | \$155,244 | \$ 96,527 |
| CONTRACTUAL SERVICES | | | | | | |
| 210 Utilities | | | | | | |
| 220 Communications | | | | | | |
| 230 Transportation | | | | | | |
| 240 Advertising | | | | | | |
| 250 Insurance | | | | | | |
| 260 Dues and Subscriptions | | | | | | |
| 270 Professional Services | | | | | | |
| 295 Other Contractual Services | | | | | | |
| | | | \$ 40 | | \$ | \$ |
| TOTAL CONTRACTUAL SERVICES | | | | | | |
| | | | \$ 289 | | \$ 1,800 | \$ 1,500 |
| COMMODITIES | | | | | | |
| 310 Office Supplies | | | | | | |
| 320 Clothing and Linen | | | | | | |
| 330 Food, Drugs & Chemicals | | | | | | |
| 340 Opr. Supplies - Buildings & Improvements | | | | | | |
| 350 Repair Parts - Buildings & Improvements | | | | | | |
| 360 Operating Supplies - Equipment | | | | | | |
| 370 Repair Parts - Equipment | | | | | | |
| 390 Minor Apparatus and Tools | | | | | | |
| | | | \$ | | \$ | \$ |
| | | | 34 | | | |
| | | | 22,059 | | 7,000 | 7,000 |
| | | | 1,578 | | | |
| | | | 235 | | | |
| | | | | | | |
| TOTAL COMMODITIES | | | | | | |
| | | | \$ 23,906 | | \$ 7,000 | \$ 7,000 |
| CAPITAL OUTLAY | | | | | | |

| | | | | | | | |
|------------------|-----|--------------------|----|---|-----|----------|-------|
| FUND FORESTRY | 130 | DEPARTMENT PARK | 26 | DIVISION LANDSCAPE & FORESTRY (SALE OF SERVICES & SUPPLIES) | 301 | ACTIVITY | 50000 |
|------------------|-----|--------------------|----|---|-----|----------|-------|

WORK PROGRAM

The Landscape and Forestry Division performs services on a contractual basis for other City departments. These services involve landscape maintenance, tree planting, tree pruning, and tree removal. In addition, the Landscape and Forestry Division assists in the City's contracting with the private sector for landscape maintenance services.

In 1983, the Landscape and Forestry Division has direct responsibility for these projects:

- | | |
|-------------------------------|------------------------------|
| Century II | Mid-Continent Airport |
| Wichita Public Library | Central Maintenance Facility |
| Omnisphere | Tree Planting Projects |
| Mid-America All-Indian Center | New Projects |

The division assists in contracting with the private sector for landscape maintenance at the following:

- | | |
|--------------------------------|-------------------------|
| Wichita Art Museum | Rockwell Branch Library |
| Metropolitan Transit Authority | Westlink Branch Library |
| LHA/Greenway Manor | |

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|-----------------------------------|-----------|--------|--------|-----------------------------|--------------|-----------|
| | BUDGET | BUDGET | BUDGET | | 1982 | 1983 |
| | 1981 | 1982 | 1983 | | | |
| Gardening Supervisor II | 0 | 1 | 1 | 621 | \$ 17,159 | \$ 18,852 |
| Gardening Supervisor I | 3 | 2 | 1 | 619 | 32,238 | 17,086 |
| Tree Maintenance Worker I | 1 | 1 | 0 | 619 | 14,803 | -- |
| Park Gardener II | 2 | 2 | 3 | 618 | 29,994 | 39,368 |
| Park Gardener I | 4 | 4 | 1 | 617 | 54,692 | 15,516 |
| Apprentice Worker (P.T. 50%) | 1 | 0 | 1 | 612 | -- | 4,951 |
| Subtotal | 11 | 10 | 7 | | \$148,886 | \$ 95,773 |
| ADD: Longevity 27th Pay Period | | | | | 541 5,817 | 754 -- |
| TOTAL | | | | | \$155,244 | \$ 96,527 |



| | | | | | | | |
|---------------|-----|--|-------|----------|---------|----------|-------------|
| FUND | 125 | DEPARTMENT | 58/70 | DIVISION | 192/286 | ACTIVITY | 50010/50020 |
| FLOOD CONTROL | | ENGINEERING/ OPERATIONS & MAINTENANCE | | | | | |

CITY FLOOD CONTROL MAINTENANCE FUND SUMMARY

| | Actual 1981 | 1982 | Estimated 1983 |
|---|-------------------|-------------------|-------------------|
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 32,377 | \$ 98,822 | \$ 67,300 |
| Current Tangible Property Tax | 375,193 | 367,500 | 300,761 |
| Motor Vehicle Tax | 54,306 | 48,500 | 54,820 |
| Delinquent Tangible Property Tax | 9,600 | 9,000 | 9,000 |
| Sales Tax Residue | 19,759 | 22,000 | 23,170 |
| Dealers Vehicle Stamp | 721 | -- | -- |
| Interest Earnings | 24,994 | 24,000 | 24,000 |
| Intergovernmental Service Revenues | 423 | 700 | 700 |
| Total Revenues | \$ 517,374 | \$ 570,522 | \$ 479,751 |
| <u>EXPENDITURES</u> | | | |
| Flood Control Engineering | \$ -- | \$ -- | \$ 81,416 |
| Flood Control Maintenance | -- | -- | 398,335 |
| Total Expenditures | \$ 418,552 | \$ 503,222 | \$ 479,751 |
| Unencumbered Cash Balance, December 31 | \$ 98,822 | \$ 67,300 | \$ -- |

CITY-COUNTY FLOOD CONTROL SUMMARY--1983

| | |
|---|--------------------|
| Flood Control Engineering Program Operations | \$ 162,832 |
| Flood Control Maintenance Program Operations | 796,670 |
| Total Program Operations | \$ 959,502 |
| ADD: Employee Social Security | 33,838 |
| Employee Retirement | 62,626 |
| Health Insurance | 33,586 |
| Life Insurance | 1,666 |
| Workers Compensation | 7,596 |
| Unemployment Compensation | 1,768 |
| Total Expenditures | \$1,100,562 |
| <u>Schedule of Contributions</u> | |
| City of Wichita | \$ 550,281 |
| Sedgwick County | 550,281 |
| Total Contributions | \$1,100,563 |
| <u>Detail of City of Wichita Contribution</u> | |
| Flood Control Maintenance Fund (125) | \$ 479,751 |
| Employee Benefit Funds | 70,530 |
| Total City of Wichita Contribution | \$ 550,281 |

| | | | | | |
|--------------------------------------|-------------------------------|-------------------|-----|--|-------|
| FUND CITY-COUNTY FLOOD CONTROL | 708 DEPARTMENT ENGINEERING | 58 DIVISION -- | 192 | ACTIVITY FLOOD CONTROL ENGINEERING | 50020 |
|--------------------------------------|-------------------------------|-------------------|-----|--|-------|

BUDGET COMMENTS

The 1983 adopted budget represents a decrease of \$18,513 (10.2 percent) from the 1982 amount. Personal Services have decreased \$31,489, largely due to the deletion of one Civil Engineer I position.

Contractual Services have increased \$11,716, largely due to the inclusion of \$10,000 for aerial topographic photography (Account 270). Account 295 includes (1) CDP charges, \$440; (2) Equipment Fund rental, \$9,200, and (3) motor pool rental, \$200.

Commodities have increased \$1,260, largely due to shifting equipment maintenance contract costs (\$865 in Account 370) to this budget from Flood Control Maintenance.

No Capital Outlay is budgeted.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 108,274 | \$ 163,651 | \$ 132,162 |
| TOTAL PERSONAL SERVICES | \$ 108,274 | \$ 163,651 | \$ 132,162 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 4,352 | 216 | 5,000 |
| 230 Transportation | -- | 388 | 600 |
| 240 Advertising | -- | 25 | -- |
| 250 Insurance | -- | -- | 200 |
| 260 Dues and Subscriptions | -- | -- | 75 |
| 270 Professional Services | 6,000 | -- | 10,000 |
| 295 Other Contractual Services | 10,423 | 13,370 | 9,840 |
| TOTAL CONTRACTUAL SERVICES | \$ 20,775 | \$ 13,999 | \$ 25,715 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 2,121 | \$ 2,075 | \$ 2,240 |
| 320 Clothing and Linen | 256 | 295 | 325 |
| 330 Food, Drugs & Chemicals | -- | 100 | 100 |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 187 | -- | 200 |
| 360 Operating Supplies - Equipment | 121 | -- | 865 |
| 370 Repair Parts - Equipment | 591 | 875 | 875 |
| 390 Minor Apparatus and Tools | 146 | 350 | 350 |
| 380 Supplies & Materials-Construction | | | |
| TOTAL COMMODITIES | \$ 3,422 | \$ 3,695 | \$ 4,955 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|--------------------------------------|-----|---------------------------|----|----------------|-----|--|-------|
| FUND CITY-COUNTY FLOOD CONTROL | 708 | DEPARTMENT ENGINEERING | 58 | DIVISION -- | 192 | ACTIVITY FLOOD CONTROL ENGINEERING | 50020 |
|--------------------------------------|-----|---------------------------|----|----------------|-----|--|-------|

WORK PROGRAM

The Flood Control Engineering section performs hydrologic, hydraulic, and other surveys relating to drainage projects and Flood Control activities.

Among the section's responsibilities are to carry out control and topographic surveys, establish vertical control where needed, and maintain the acquisition of stream discharge measurements for compiling rating curves for control bridges in the Flood Control project.

One Civil Engineer I position was deleted from this activity for 1983 as a budget reduction.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|-----------|-----------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Drainage & Flood Control Engineer | 1 | 1 | 1 | 633 | \$ 32,528 | \$ 36,417 |
| Civil Engineer I | 1 | 1 | 0 | -- | 27,642 | -- |
| Engineering Technician II | 2 | 2 | 2 | 626 | 43,532 | 46,770 |
| Engineering Aide III | 3 | 3 | 3 | 623 | 57,063 | 54,489 |
| Engineering Aide I | 2 | 2 | 2 | 618 | 30,652 | 32,556 |
| | — | — | — | | | |
| Subtotal | 9 | 9 | 8 | | \$191,417 | \$170,232 |
| ADD: Longevity | | | | | 2,125 | 1,628 |
| 27th Pay Period | | | | | 7,274 | -- |
| LESS: Charges-Engineering (Gas Tax) | | | | | (16,974) | (18,312) |
| Charges-Construction Projects | | | | | (20,191) | (21,386) |
| TOTAL | | | | | \$163,651 | \$132,162 |

ANNUAL BUDGET

| | | | | | | | |
|--------------------------------------|-----|--|----|-----------------------------|-----|-------------------------|-------|
| FUND CITY-COUNTY FLOOD CONTROL | 708 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION STREET SERVICES | 286 | ACTIVITY MAINTENANCE | 50010 |
|--------------------------------------|-----|--|----|-----------------------------|-----|-------------------------|-------|

BUDGET COMMENTS

The 1983 adopted budget represents an increase of \$6,663 (0.8 percent) over the 1982 amount.

Personal Services have increased only \$6,043 (1.6 percent), due to a reorganization during 1982 that resulted in two fewer positions being authorized for this activity and two re-classifications.

Contractual Services have decreased \$9,342, largely due to replacing old, inefficient equipment, which resulted in lower equipment rental costs. Account 295 includes (1) CMF rental, \$9,391; (2) Equipment Fund rental, \$268,145; (3) miscellaneous equipment rental, \$15,000, and (4) weed mowing contract, \$15,000.

Commodities have increased \$14,190. The largest single increase is for fertilizer for the levee system (Account 340, \$6,000), as recommended by the Sedgwick County Extension Service. Other increases are in line with unit cost increases and past usage.

Capital Outlay budgeted is four replacement vehicle radios, \$4,520.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|------------------|------------------|------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$293,436 | \$366,837 | \$372,880 |
| TOTAL PERSONAL SERVICES | \$293,436 | \$366,837 | \$372,880 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 1,374 | \$ 2,355 | \$ 2,638 |
| 220 Communications | 4,968 | 5,200 | 5,564 |
| 230 Transportation | 660 | 1,000 | 1,000 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | 5,232 | 5,232 | 5,032 |
| 260 Dues and Subscriptions | 191 | 275 | 325 |
| 270 Professional Services | 8,982 | 11,000 | 15,200 |
| 295 Other Contractual Services | 312,661 | 321,575 | 307,536 |
| TOTAL CONTRACTUAL SERVICES | \$334,068 | \$346,637 | \$337,295 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 1,469 | \$ 1,150 | \$ 1,350 |
| 320 Clothing and Linen | 1,263 | 1,070 | 1,200 |
| 330 Food, Drugs & Chemicals | 199 | 340 | 360 |
| 340 Opr. Supplies - Buildings & Improvements | 16,813 | 10,500 | 22,865 |
| 350 Repair Parts - Buildings & Improvements | 25,979 | 31,725 | 30,000 |
| 360 Operating Supplies - Equipment | 2,131 | 2,000 | 3,900 |
| 370 Repair Parts - Equipment | 3,938 | 3,200 | 4,000 |
| 390 Minor Apparatus and Tools | 3,283 | 2,800 | 3,500 |
| TOTAL COMMODITIES | \$ 55,075 | \$ 52,785 | \$ 66,975 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|--------------------------------------|-----|--|----|-----------------------------|-----|-------------------------|-------|
| FUND CITY-COUNTY FLOOD CONTROL | 708 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION STREET SERVICES | 286 | ACTIVITY MAINTENANCE | 50010 |
|--------------------------------------|-----|--|----|-----------------------------|-----|-------------------------|-------|

WORK PROGRAM

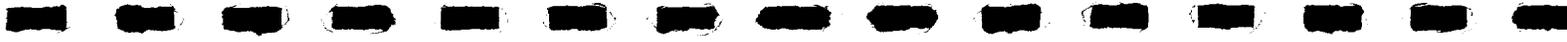
This section is responsible for preventing loss of life and property due to flood disaster.

Part of the Operations and Maintenance responsibility entails routine maintenance of the Wichita-Valley Center Floodway. Duties include mowing, levee patrol, rodent control, drainage structure repair and other associated activities.

The Flood Control Operations and Maintenance activity is responsible for maintenance work of streams, tributaries and drainage canals throughout the flood control project. The work program involves stream discharge measurements, rainfall gauge installation and repair and bank protection, and other activities necessary for the upkeep of streams and channels.

Position changes shown below are the result of a 1982 reorganization affecting three of the department's divisions. This activity is now part of the Street Services Division.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|-----------|--------|--------|-----------------------------|-----------|-----------|
| | BUDGET | BUDGET | BUDGET | | 1982 | 1983 |
| | 1981 | 1982 | 1983 | | | |
| Flood Control & Landfill Director | 1 | 1 | 0 | -- | \$ 34,355 | \$ -- |
| Flood Control & Landfill Supervisor | 0 | 0 | 1 | 629 | -- | 27,547 |
| Stream Maintenance Supervisor | 1 | 1 | 0 | -- | 24,121 | -- |
| Administrative Assistant | 1 | 1 | 0 | -- | 20,166 | -- |
| General Supervisor II | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Administrative Aide II | 0 | 0 | 1 | 623 | -- | 19,592 |
| Labor Supervisor II | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Engineering Aide I | 1 | 1 | 1 | 620 | 16,928 | 17,944 |
| Equipment Operator II-Heavy | 8 | 8 | 8 | 619 | 134,611 | 140,150 |
| Secretary | 1 | 1 | 0 | -- | 14,611 | -- |
| Equipment Operator I | 5 | 5 | 5 | 617 | 71,103 | 72,915 |
| Equipment Operator I (Seasonal-- 04-09) | 5 | 5 | 5 | 617 | 26,894 | 28,508 |
| | — | — | — | | — | — |
| Subtotal | 25 | 25 | 23 | | \$382,159 | \$348,387 |
| ADD: Longevity | | | | | 4,891 | 4,753 |
| Charges--O&M Admin. | | | | | 13,610 | 12,348 |
| Charges--Street Maint. | | | | | -- | 15,516 |
| 27th Pay Period | | | | | 13,501 | -- |
| LESS: Charges--Landfill | | | | | (15,955) | (8,124) |
| Charges--Noxious Weeds | | | | | (3,817) | -- |
| Charges--Weed Mowing | | | | | (22,265) | -- |
| Underexpenditures | | | | | (5,287) | -- |
| TOTAL | | | | | \$366,837 | \$372,880 |



| | | | | | | | |
|--------------------|-----|----------------------------------|----|--------------------|-----|----------|-------|
| FUND | 290 | DEPARTMENT | 56 | DIVISION | 225 | ACTIVITY | 50000 |
| CENTRAL INSPECTION | | HOUSING AND ECONOMIC DEVELOPMENT | | CENTRAL INSPECTION | | | |

CENTRAL INSPECTION DIVISION (SELF-SUSTAINING)*
SPECIAL REVENUE FUND

| | Actual 1981 | Estimated 1982 | Estimated 1983 |
|--|----------------|-------------------|-------------------|
| <u>Expenditures</u> | | | |
| Personal Services | | \$1,201,808 | \$1,159,793 |
| Contractual Services | | 135,925 | 144,554 |
| Commodities | | 29,925 | 34,500 |
| Employee Benefits | | 322,445 | 323,930 |
| Betterments & Contingency | | 188,514 | 100,000 |
| | | ----- | ----- |
| Total Expenditures | | \$1,878,617 | \$1,762,777 |
| <u>Revenues</u> | | | |
| Unencumbered Cash Balance, January 1 | | \$ -- | \$ -- |
| Licenses | | | |
| Home Occupations | | 14,000 | 12,000 |
| Construction | | 123,947 | 117,500 |
| Plans Examination Fees | | 193,171 ✓ | 170,200 |
| Miscellaneous Regulatory Licenses | | -- | 107,393 |
| Permits | | | |
| Building | | 843,000 ✓ | 703,707 |
| Electrical | | 169,260 | 151,600 |
| Mechanical | | 98,950 | 94,800 |
| Elevator | | 17,345 | 30,200 |
| Plumbing and Gas Fitting | | 149,100 | 113,700 |
| Sewer | | 75,000 | 63,500 |
| Signs | | 50,376 | 47,400 |
| Other (Misc. Permits, Fees, Certificates) | | 11,906 | 9,277 |
| Accelerated Construction Activity Receipts | | 100,000 | 100,000 |
| Reimbursed Expenditures (Codebooks, etc.) | | 32,562 | 26,500 |
| Condemnations | | -- | 15,000 |
| | | ----- | ----- |
| Total Revenues and Cash Balance | | \$1,878,617 | \$1,762,777 |
| LESS: Expenditures | | 1,878,617 | 1,762,777 |
| | | ----- | ----- |
| Unencumbered Cash Balance, December 31 | | \$ -- | \$ -- |

*Before 1982 the Central Inspection Division was operated as an activity within the General Fund.

| | | | | | | | |
|----------------------------|-----|---|----|--------------------------------|-----|----------|-------|
| FUND CENTRAL INSPECTION | 290 | DEPARTMENT HOUSING AND ECONOMIC DEVELOPMENT | 56 | DIVISION CENTRAL INSPECTION | 225 | ACTIVITY | 50000 |
|----------------------------|-----|---|----|--------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 budget represents a decrease of \$115,840 or 6.2% under the 1982 budget. Personal Services decreased \$40,530, the net effect of merit and longevity increases, salary improvement, an extra pay period in 1982, and a net reduction of 4 positions in 1983. Reduced are 1 Asst Building Plans Examiner II, 1 Mechanical Inspector I, 1 Sewer Inspector, and 3 Inspector Is. The number of Plumbing Inspectors has increased from 2 to 3, and Clerk IIs, from 4 to 5. Reorganization has resulted in deletion of the Building Plans Examiner position and addition of a Building Plans Examiner III. "Assistant" has been dropped from 2 position titles, and the title of 1 Building Plans Examiner II is changed to Permit Examiner.

Contractual Services increased \$8,629 due to higher codebook costs (Account 260), which are offset by revenues; to a phone rate increase (Account 220), and to budgeting for vehicle liability insurance (Account 250). Items in Account 295 are vehicle rental (\$69,360), condemnation of structures (\$15,000), data processing (\$9,604), and field office rental (\$630). Commodities show a \$4,575 increase due mainly to higher microfilm and printing costs.

If revenues become available and accelerated construction requires more inspection, \$100,000 has been budgeted as an expenditure contingency.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--------------------|--------------------|--------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$1,051,085 | \$1,201,808 | \$1,159,793 |
| 121 Employee Benefits | -- | 322,445 | 323,930 |
| TOTAL PERSONAL SERVICES | \$1,051,085 | \$1,524,253 | \$1,483,723 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 521 | \$ 725 | \$ 900 |
| 220 Communications | 18,024 | 17,553 | 19,116 |
| 230 Transportation | 3,133 | 3,892 | 4,111 |
| 240 Advertising | 113 | -- | -- |
| 250 Insurance | -- | -- | 4,658 |
| 260 Dues and Subscriptions | 13,177 | 11,715 | 21,175 |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 123,701 | 102,040 | 94,594 |
| TOTAL CONTRACTUAL SERVICES | \$ 158,669 | \$ 135,925 | \$ 144,554 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 28,461 | \$ 29,025 | \$ 33,500 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 140 | -- | -- |
| 350 Repair Parts - Buildings & Improvements | 389 | -- | -- |
| 360 Operating Supplies - Equipment | 1,373 | 900 | 1,000 |
| 370 Repair Parts - Equipment | 1,033 | -- | -- |
| 390 Minor Apparatus and Tools | 145 | -- | -- |
| TOTAL COMMODITIES | \$ 31,541 | \$ 29,925 | \$ 34,500 |
| CAPITAL OUTLAY | | | |
| | | | |

| | | | | | | | |
|--------------------|-----|----------------------------------|----|--------------------|-----|----------|-------|
| FUND | 290 | DEPARTMENT | 56 | DIVISION | 225 | ACTIVITY | 50000 |
| CENTRAL INSPECTION | | HOUSING AND ECONOMIC DEVELOPMENT | | CENTRAL INSPECTION | | | |

WORK PROGRAM

Central Inspection is responsible for enforcement of titles within the City Code that are designed to assure health, safety, and welfare to the community. The titles encompass the use and condition of both public and private property.

Activities involve inspections required by the issuance of permits and licenses, and the enforcement of provisions of the housing and zoning ordinances. Within this division's area of responsibility are the inspection of elevators; inspection of wiring; enforcement of plumbing, gas piping, heating, boiler, air conditioning and refrigeration regulations; insuring compliance of signs and buildings to ordinances; and reviewing of all new building or remodeling plans for compliance with codes.

In 1982 the Central Inspection Division became a self-sustaining operation. As such, CID's expenditure level depends on revenues generated in its various activities.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Supt. of Central Inspection | 1 | 1 | 1 | 636 | \$ 40,524 | \$ 42,955 |
| Building Code Engineer | 1 | 1 | 1 | 632 | 30,803 | 30,364 |
| Building Code Administrator | 1 | 1 | 1 | 630 | 29,302 | 32,651 |
| Housing Code Administrator | 1 | 1 | 1 | 630 | 27,642 | 29,300 |
| Chief Building Inspector | 1 | 1 | 1 | 629 | 26,618 | 28,382 |
| Building Plans Examiner | 1 | 1 | 0 | -- | 26,355 | -- |
| Chief Housing Inspector | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Chief Plumbing & Mechanical Inspector | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Chief Electrical & Elev. Insp. | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Administrative Supervisor | 1 | 1 | 1 | 629 | 26,145 | 28,382 |
| Building Plans Examiner III | 0 | 0 | 1 | 628 | -- | 27,045 |
| Combination Inspector | 1 | 1 | 1 | 627 | 22,952 | 25,568 |
| Asst. Building Plans Examiner II | 4 | 4 | 0 | -- | 87,247 | -- |
| Building Plans Examiner II | 0 | 0 | 2 | 626 | -- | 46,128 |
| Permit Examiner | 0 | 0 | 1 | 626 | -- | 24,280 |
| Asst. Building Plans Examiner I | 1 | 1 | 0 | -- | 21,176 | -- |
| Building Plans Examiner I | 0 | 0 | 1 | 625 | -- | 23,064 |
| Plumbing Inspector II | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| Electrical Inspector II | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| Inspector II | 4 | 4 | 4 | 625 | 85,952 | 92,124 |
| Mechanical Inspector II | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| Administrative Aide II | 0 | 1 | 1 | 623 | 15,738 | 19,259 |
| Plumbing Inspector I | 2 | 2 | 3 | 623 | 35,362 | 59,685 |
| Electrical Inspector I | 2 | 2 | 2 | 623 | 39,313 | 41,672 |
| Mechanical Inspector I | 4 | 3 | 2 | 623 | 55,639 | 39,778 |
| Sewer Inspector | 2 | 1 | 0 | 623 | 19,656 | -- |
| Inspector I | 15 | 16 | 13 | 623 | 303,065 | 270,388 |
| Inspector I (P.T. 50%) | 1 | 0 | 0 | -- | -- | -- |
| Secretary | 1 | 1 | 1 | 618/19 | 16,119 | 17,086 |
| Account Clerk II | 2 | 2 | 2 | 619 | 32,238 | 34,172 |
| Clerk II | 4 | 4 | 5 | 615 | 47,950 | 65,325 |
| Subtotal | 56 | 55 | 51 | | \$1,135,395 | \$1,131,946 |
| ADD: Longevity | | | | | 10,768 | 10,847 |
| Certification Pay | | | | | 12,500 | 17,000 |
| 27th Pay Period | | | | | 43,145 | -- |
| TOTAL | | | | | \$1,201,808 | \$1,159,793 |

ANNUAL BUDGET

| | | | | |
|---------------------------------------|-----|------------|----------|----------|
| FUND EMPLOYEES' RETIREMENT FUND | 225 | DEPARTMENT | DIVISION | ACTIVITY |
|---------------------------------------|-----|------------|----------|----------|

EMPLOYEES' RETIREMENT FUND

The City of Wichita is authorized and empowered by Charter Ordinance to establish and continue a retirement system for full-time, permanent employees of the City who are not covered by the Police and Fire Pension Fund. Limited employees are not covered under this system. The possibility exists that part-time permanent employees will come under this system effective January 1, 1983.

For the purpose of defraying a portion of the cost of the retirement system above the amount contributed by employees, the governing body of the City of Wichita is authorized and empowered to levy a tax.

The employees during 1983 will contribute either 7.00% under Plan #1, or 3.00% under Plan #2 which became effective July 18, 1981. For 1983, the City will contribute 12.40% of total covered salaries, whereas in 1982 the City contributed 11.90%.

Fund Summary of Revenues and Expenditures

| REVENUES | Actual | | Estimated |
|---|--------------------|--------------------|--------------------|
| | 1981 | 1982 | |
| Unencumbered Cash Balance, January 1 | \$ -- | \$ 546,403 | \$ 544,403 |
| Current Tangible Property Taxes | 1,901,118 | 2,112,407 | 1,626,426 |
| Delinquent Tangible Property Tax | 43,199 ✓ | 43,000 | 44,000 |
| Motor Vehicle Tax | 275,088 | 277,840 | 314,855 |
| Dealers Vehicle Stamp | 3,652 | -- | -- |
| Interest Earnings | 133,136 | 120,000 | 130,000 |
| Intergovernmental Service Revenues | 2,144 | 2,000 | 2,200 |
| TOTAL REVENUES | <u>\$2,358,337</u> | <u>\$3,101,650</u> | <u>\$2,661,884</u> |
| LESS: EXPENDITURES | <u>\$1,811,934</u> | <u>\$2,557,247</u> | <u>\$2,661,884</u> |
| Unencumbered Cash Balance, December 31 | \$ 546,403 | \$ 544,403 | \$ -- |

NOTE: The trust budget is established in Fund 724.

| | | | | |
|----------------------|-----|------------|----------|----------|
| FUND | 230 | DEPARTMENT | DIVISION | ACTIVITY |
| SOCIAL SECURITY FUND | | | | |

SOCIAL SECURITY FUND

Employees of the City of Wichita including employees under the direction of various administrative boards, but excluding commissioned Police and Fire employees, are under the provisions of the Social Security Act. The City of Wichita is authorized and empowered to comply with the provisions of the Social Security Act in accordance with State Statute K.S.A. No. 40-2305.

The appropriation in this fund provides for the amount required as the employer contribution. The City and employees will each contribute 6.70% of total earnings up to the first \$35,700 of earnings. For 1982 the rate was also 6.70% up to a maximum of \$32,400.

Fund Summary of Revenues and Expenditures

| REVENUES | Actual | Estimated | |
|---|--------------------|--------------------|--------------------|
| | 1981 | 1982 | 1983 |
| Unencumbered Cash Balance, January 1 | \$ 77,568 | \$ 275,479 | \$ 200,295 |
| Current Tangible Property Taxes | 1,292,714 | 1,215,211 | 1,075,049 |
| Delinquent Tangible Property Taxes | 31,729 ✓ | 30,000 | 30,000 |
| Motor Vehicle Tax | 187,086 | 160,742 | 181,136 |
| Dealers Vehicle Stamp | 2,484 | -- | -- |
| Interest Earnings | 85,833 | 80,000 | 84,000 |
| Intergovernmental Service Revenues | <u>1,458</u> | <u>1,500</u> | <u>1,500</u> |
| TOTAL REVENUES | <u>\$1,678,872</u> | <u>\$1,762,932</u> | <u>\$1,571,980</u> |
| LESS: EXPENDITURES | <u>\$1,403,393</u> | <u>\$1,562,637</u> | <u>\$1,571,980</u> |
| Unencumbered Cash Balance, December 31 | <u>\$ 275,479</u> | <u>\$ 200,295</u> | <u>\$ --</u> |

NOTE: The trust budget is established in Fund 727.

ANNUAL BUDGET

| | | | |
|---|----------------|----------|----------|
| FUND POLICE AND FIRE PENSION FUND | 250 DEPARTMENT | DIVISION | ACTIVITY |
|---|----------------|----------|----------|

POLICE AND FIRE PENSION FUND

The City of Wichita is authorized by charter ordinance to establish and continue the Police and Fire Retirement System for all commissioned Police Officers and Firefighters permanently employed by the City of Wichita. For 1983, a total budgeted strength of 805 commissioned Fire and Police Officers is authorized, (i.e. 383 in Fire and 422 in Police). The Police figure of 422 does not include the 24 commissioned officers authorized for the motorcycle grant.

For the purpose of defraying that portion of the cost of the system above the amount contributed by the members, the City of Wichita is authorized and empowered to levy a tax. For 1983, the City will contribute 31.10% of covered salaries while the commissioned officers will contribute either 7% of covered salaries under Plan B, 8% of covered salaries under Plan C-79, or 9% of covered salaries under Plan A. In 1982, the City contribution was 31.60%.

Fund Summary of Revenues and Expenditures

| <u>REVENUES</u> | <u>Actual 1981</u> | <u>1982</u> | <u>Estimated 1983</u> |
|---|------------------------|--------------------|---------------------------|
| Unencumbered Cash Balance, January 1 | \$ -- | \$ 478,619 | \$ 391,390 |
| Current Tangible Property Tax | 4,274,190 | 4,601,826 | 4,185,377 |
| Motor Vehicle Tax | 618,885 | 607,862 | 685,766 |
| Delinquent Tangible Property Taxes | 126,665 | 120,000 | 135,000 |
| Intergovernmental Service Revenues | 4,823 | 5,000 | 5,000 |
| Interest Earnings | 223,790 | 200,000 | 210,000 |
| Dealers Vehicle Stamp | <u>8,217</u> | <u>--</u> | <u>--</u> |
| TOTAL REVENUES | \$5,256,570 | \$6,013,307 | \$5,612,533 |
| Less: EXPENDITURES | <u>\$4,777,951</u> | <u>\$5,621,917</u> | <u>\$5,612,533</u> |
| Unencumbered Cash Balance, December 31 | <u>\$ 478,619</u> | <u>\$ 391,390</u> | <u>\$ --</u> |

NOTE: The trust budget is established in Fund 770.

| FUND | 270 | DEPARTMENT ENGINEERING/OPERATIONS & MAINTENANCE | 58/70/40 | DIVISION ALL | ACTIVITY |
|---|-----|---|------------------------|------------------------|------------------------|
| <u>SPECIAL CITY HIGHWAY GAS TAX FUND</u> | | | | | |
| | | | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
| Unencumbered Cash Balance, January 1 | | | \$ 460,527 | \$ 191,186 | \$ 123,655 |
| <u>REVENUES</u> | | | | | |
| Gasoline Tax from Other Agencies | | | \$3,787,205 ✓ | \$3,800,000 | \$3,800,000 |
| State Highway Maintenance | | | 102,034 | 100,000 | 100,000 |
| Construction Overhead | | | 621,727 ✓ | 550,000 | 606,076 |
| Property Damage Reimbursement | | | 103,953 | 100,000 | 105,000 |
| Other | | | 21,914 | -- | -- |
| General Fund Contribution | | | 300,000 | 872,572 | 973,890 |
| Subtotal | | | \$4,936,833 | \$5,422,572 | \$5,584,966 |
| Contingent Revenues | | | -- | 500,000 | 500,000 |
| Total Revenues | | | \$4,936,833 | \$5,922,572 | \$6,084,966 |
| Total Revenues and Cash Balance | | | \$5,397,360 | \$6,113,758 | \$6,208,621 |
| <u>EXPENDITURES</u> | | | | | |
| Department of Operations & Maintenance | | | | | |
| Street Maintenance | | | \$2,842,719 | \$3,163,872 | \$3,318,380 |
| Traffic Operations & Maintenance | | | 1,046,966 | 1,179,736 | 1,275,242 |
| Snow and Ice Removal | | | 11,151 | 75,000 | 75,000 |
| Asphalt and Concrete Street Repair | | | 420,000 | 120,000 | -- |
| Department of Engineering | | | 840,923 | 919,459 | 986,850 |
| Northeast Circumferential | | | 20,000 | -- | -- |
| Special Assessment Assistance | | | 3,236 | 3,000 | 3,000 |
| Construction | | | 21,179 | 29,036 | 50,149 |
| Subtotal | | | \$5,206,174 | \$5,490,103 | \$5,708,621 |
| Contingent Expenditures | | | -- | 500,000 | 500,000 |
| Total Expenditures | | | \$5,206,174 | \$5,990,103 | \$6,208,621 |
| Unencumbered Cash Balance, December 31 | | | \$ 191,186 | \$ 123,655 | \$ -- |

ANNUAL BUDGET

WICHITA STATE UNIVERSITY

FUND SUMMARY OF REVENUES AND EXPENDITURES

| | <u>1982</u> | <u>1983</u> |
|--|----------------|----------------|
| <u>Revenues</u> | | |
| Current Ad Valorem Taxes @ 1.5 mills | \$1,292,462 | \$1,382,695 |
| Less: Allowance for Delinquent Taxes | (51,698) | (41,481) |
| Add: Motor Vehicle Tax | <u>167,915</u> | <u>200,000</u> |
| Total Revenues | \$1,408,679 | \$1,541,214 |
| <u>Total Expenditures - Debt Service</u> | | |
| Debt Service Requirement on Improvement Bonds January 1 through December 31 | \$ 76,700 | \$ 73,452 |
| Wichita Public Building Commission Land and Facilities Acquisition Revenue Bonds - I | 145,054 | 145,310 |
| Wichita Public Building Commission Land and Facilities Acquisition Revenue Bonds - II | <u>168,843</u> | <u>174,343</u> |
| | \$ 390,597 | \$ 393,105 |
| <u>Expenditures - Endowment Fund Student Support</u> | | |
| Undergraduate Scholarships | \$ 220,000 | \$ 245,000 |
| Urban Fellowships | 38,000 | 41,000 |
| Graduate Fellowships | 47,000 | 55,000 |
| Graduate Scholarships | 40,000 | 45,000 |
| Student Loan Fund | <u>25,000</u> | <u>35,000</u> |
| | \$ 370,000 | \$ 421,000 |
| <u>Community Support</u> | | |
| Interns, City of Wichita | \$ 20,000 | \$ 27,000 |
| Adult and Continuing Education | 35,000 | 35,000 |
| Business and Economic Research | 25,000 | 25,000 |
| Community Service | 53,000 | 55,000 |
| Center for Urban Studies | 130,000 | 162,500 |
| KMUW Audio Reader | 12,000 | 15,800 |
| Wichita Observatory | <u>26,660</u> | <u>28,060</u> |
| | \$ 301,660 | \$ 348,360 |
| <u>Faculty and Program Support</u> | | |
| Faculty and Program Development | \$ 150,000 | \$ 175,000 |
| Research and Academic Resources | 20,000 | 20,000 |
| Special Library Collections | 10,000 | 10,000 |
| University of Wichita Retirement Supplement | <u>12,000</u> | <u>12,000</u> |
| | \$ 192,000 | \$ 217,000 |
| <u>University Support</u> | | |
| Organization and Development | \$ 126,000 | \$ 136,000 |
| Campus Planning & Institutional Studies | 16,000 | 16,000 |
| Contingency | <u>12,422</u> | <u>9,749</u> |
| | \$ 154,422 | \$ 161,749 |
| Total Endowment Fund Expenditures | \$1,018,082 | \$1,148,109 |
| Grand Total Expenditures for Debt Service and Endowment Fund | \$1,408,679 | \$1,541,214 |

| | | | | | |
|------|---------------------|-----|------------|----------|----------|
| FUND | PUBLIC | 210 | DEPARTMENT | DIVISION | ACTIVITY |
| | BUILDING COMMISSION | | | | |

PUBLIC BUILDING COMMISSION

ADMINISTRATIVE CENTER BUILDING BONDS

The City of Wichita entered into a lease agreement with the Public Building Commission for the construction of a new City Hall. This lease agreement was approved on February 14, 1969, by the City and the Public Building Commission. This agreement provided for the construction of a new City Hall on the southwest corner of Main and Central which was completed in late 1975.

Fund Summary of Expenditures and Revenues

| <u>EXPENDITURES</u> | Actual | <u>Estimated</u> | |
|---|-------------|------------------|-------------|
| | <u>1981</u> | <u>1982</u> | <u>1983</u> |
| Lease Payments | \$ 430,000 | \$ 417,275 | \$ 430,000 |
| Total Expenditures | \$ 430,000 | \$ 417,275 | \$ 430,000 |
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 18,363 | \$ 7,340 | \$ -- |
| Current Tangible Property Taxes | 341,092 | 324,478 | 353,098 |
| Delinquent Tangible Property Taxes | 12,067 | 12,000 | 12,000 |
| Motor Vehicle Tax | 49,433 | 42,957 | 48,402 |
| Interest Earnings | 15,344 | 30,000 | 16,000 |
| Dealers Vehicle Stamp | 656 | -- | -- |
| Intergovernmental Service Revenues | 385 | 500 | 500 |
| Total Revenues | \$ 437,340 | \$ 417,275 | \$ 430,000 |
| Less: Expenditures | \$ 430,000 | \$ 417,275 | \$ 430,000 |
| Unencumbered Cash Balance, December 31 | \$ 7,340 | \$ -- | \$ -- |

ANNUAL BUDGET

| | | | | |
|--|-----|------------------|-----------------|----------|
| FUND TOURISM AND CONVENTION PROMOTION FUND | 275 | DEPARTMENT 40 | DIVISION 700 | ACTIVITY |
|--|-----|------------------|-----------------|----------|

CITY OF WICHITA TRANSIENT GUEST TAX

In 1975 the Kansas State Legislature authorized the levying of a 2% transient guest tax in those counties having a population of more than 300,000. This tax is levied upon the gross receipts derived from or paid by transient guests for sleeping accommodations in any hotel, motel or tourist court. In 1976 the statute authorizing the tax was amended to read that any monies collected from the transient guest tax should only be expended for convention and tourism promotion, except that not more than twenty percent (20%) of all monies should be expended for promotion.

On October 3, 1980, the Commission adopted a Transient Guest Tax Charter Ordinance which increased the transient guest tax from two percent (2%) to four percent (4%). In addition, the percentage distribution was modified in terms of the allocation of transient guest tax funds. This ordinance became effective December 3, 1980.

On July 6, 1982, the City Commission again increased the transient guest tax from four percent (4%) to five percent (5%) and modified the purposes for which funds could be expended. This ordinance became effective September 15, 1983. Hotels/motels began paying the tax at the five percent rate on November 1, 1983.

Charter Ordinance No. 83 specifically states that revenue from the transient guest tax shall be expended in the priority as follows:

- 1st To pay any obligations including but not limited to bonds, leases or contracts resulting from or directly attributable to the construction or use of new facilities for convention and exhibition purposes.
- 2nd To pay for convention and tourism activities which result from the annual consideration of requests for such funds by the Convention and Tourism Committee and which, upon recommendation by said committee, receive final approval by the City Commission.
- 3rd To pay any deficit incurred in the operation or maintenance of new facilities for convention or exhibition purposes.
- 4th Any funds remaining shall be held in reserve to pay any deficit incurred in the operation or maintenance of Century II; establish a building fund for future facilities, to pay for extraordinary facility repairs or replacement and to fund attractions deemed to have special advantage or interest to the City of Wichita.
- 5th None of the revenue from said tax shall be expended for promotion of conventions and tourism facilities or activities for Sedgwick County outside the city limits of Wichita unless and until an equal transient guest tax is levied by the Board of County Commissioners of Sedgwick County, Kansas, and the Board of City Commissioners authorize by resolution, such expenditures.

| Expenditures | Budget | | |
|---------------------------------------|-----------|---------------------|-------------|
| | 1981 | 1982 Estimated 1983 | |
| Administrative Charges | \$ 18,500 | \$ 20,500 | \$ 22,140 |
| Alliance | -- | 40,000 | 44,000 |
| Community Facilities | -- | 51,000 | -- |
| Contingency | -- | 46,927 | 137,258 |
| Historic Wichita-Cowtown | 19,769 | 37,573 | 51,600 |
| Metropolitan Arts Board | 110 | -- | -- |
| Mid-America All-Indian Center | 8,819 | 30,000 | 30,000 |
| Mid-America All-Indian Center | -- | -- | -- |
| Loan Program | 11,000 | -- | -- |
| Planning and Building Fund | 303,547 | 324,000 | 850,097 |
| Sister Cities | -- | 5,000 | 5,000 |
| State Signage Program | 800 | -- | -- |
| Wichita Arts Council | 13,600 | -- | -- |
| Wichita Convention & Visitor's Bureau | 570,334 | 585,000 | 645,000 |
| Wichita Jazz Festival | 2,958 | -- | -- |
| Wichita Omnisphere | 4,142 | -- | 5,100 |
| City Commission - Promotion | -- | 10,000 | 10,000 |
| Total Expenditures | \$953,579 | \$1,150,000 | \$1,800,195 |

| | | | | | | | |
|---------------|-----|--------------------------|----|----------------|-----|---------------|-------|
| FUND | 135 | DEPARTMENT | 70 | DIVISION | 288 | ACTIVITY | 50000 |
| NOXIOUS WEEDS | | OPERATIONS & MAINTENANCE | | LITTER CONTROL | | NOXIOUS WEEDS | |

NOXIOUS WEEDS ERADICATION FUND

| | Actual 1981 | Estimated 1982 | Estimated 1983 |
|---|----------------|-------------------|-------------------|
| Unencumbered Cash Balance, January 1 | \$ 48,036 | \$ 40,097 | \$ 17,295 |
| <u>REVENUES</u> | | | |
| Current Tangible Property Taxes | \$ 26,685 | \$ 16,172 | \$ 19,169 |
| Motor Vehicle Tax | 3,975 | 2,310 | 2,461 |
| Delinquent Tangible Property Taxes | 1,281 | 1,000 | 1,000 |
| Sales and Service | 15,000 | 15,000 | 15,000 |
| Intergovernmental Service Revenues | 31 | 100 | 100 |
| Interest Earnings | 12,625 | 10,000 | 10,000 |
| Dealers Vehicle Stamp | 51 | -- | -- |
| Total Revenues | \$ 59,648 | \$ 44,582 | \$ 47,730 |
| Total Revenues and Cash | \$107,684 | \$ 84,679 | \$ 66,025 |
| <u>EXPENDITURES</u> | | | |
| Personal Services | \$ 32,181 | \$ 35,448 | \$ 35,430 |
| Contractual Services | 13,303 | 10,701 | 9,140 |
| Commodities | 22,102 | 21,235 | 21,455 |
| Capital Outlay | -- | -- | -- |
| Total Expenditures | \$ 67,586 | \$ 67,384 | \$ 66,025 |
| Unencumbered Cash Balance, December 31 | \$ 40,097 | \$ 17,295 | \$ -- |

NOTE: The budget pages for the Noxious Weed activity, listing authorized positions and expenditure detail, are included within the Operations and Maintenance Department section of this budget book.

| FUND WORKERS AND UNEMPLOYMENT COMPENSATION FUND | 260 | DEPARTMENT | DIVISION | ACTIVITY |
|---|-----|------------|----------|----------|
|---|-----|------------|----------|----------|

WORKERS AND UNEMPLOYMENT COMPENSATION FUND

The Workers and Unemployment Compensation Fund provides workers compensation and unemployment insurance for City employees, except commissioned fire personnel who are not under the City's Workers Compensation Plan.

For 1983 the percentage of payroll that is budgeted for this fund is 1.50% for workers compensation and .35% for unemployment compensation, respectively. City employees do not contribute to these two compensation programs.

Fund Summary of Expenditures and Revenues

| <u>EXPENDITURES</u> | <u>Actual 1981</u> | <u>1982</u> | <u>Estimated 1983</u> |
|--|------------------------|-------------------|---------------------------|
| Workers Compensation | \$ 458,295 | \$ 488,409 | \$ 446,913 |
| Unemployment Claims | <u>13,641</u> | <u>124,685</u> | <u>133,494</u> |
| TOTAL EXPENDITURES | \$ 471,936 | \$ 613,094 | \$ 580,407 |
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 201,102 | \$ 383,366 | \$ 191,261 |
| Current Tangible Property Taxes | 502,351 | 302,304 | 263,578 |
| Motor Vehicle Tax | 72,707 | 40,185 | 45,068 |
| Delinquent Tangible Property Taxes | 11,787 | 8,000 | 10,000 |
| Intergovernmental Service Revenues | 567 | 500 | 500 |
| Interest Earnings | 65,823 | 70,000 | 70,000 |
| Dealers Vehicle Stamp | <u>965</u> | <u>--</u> | <u>--</u> |
| TOTAL REVENUES | \$ 855,302 | \$ 804,355 | \$ 580,407 |
| LESS: EXPENDITURES | \$ 471,936 | \$ 613,094 | \$ 580,407 |
| Unencumbered Cash Balance December 31 | <u>\$ 383,366</u> | <u>\$ 191,261</u> | <u>\$ --</u> |

NOTE: The trust budgets are established in Fund 793 for Workers Compensation and in Fund 794 for Unemployment Claims.

| FUND | 276 | DEPARTMENT | DIVISION | ACTIVITY |
|----------------|-----|------------|----------|----------|
| TORT LIABILITY | | | | |

TORT LIABILITY FUND

An amount of \$400,000 is budgeted in 1983 for this fund which is \$23,094 less than the 1982 budgeted amount of \$423,094, due to budgeting less monies for possible claims in 1983.

Tort Liability provides for the City of Wichita to provide for legal defense of its employees, directly or by reimbursement, and to pay claims or judgments against an employee when the incident occurred during the course of employment. There is a \$500,000 maximum limitation.

Included in the amount of \$400,000 is \$60,000 for vehicle liability for the Metropolitan Transit Authority (MTA) and \$140,254 for vehicle liability which previously had been budgeted in the City's General Fund until 1982.

FUND SUMMARY OF EXPENDITURES AND REVENUES

| <u>EXPENDITURES</u> | Actual | <u>Estimated</u> | |
|---|------------|------------------|------------|
| | 1981 | 1982 | 1983 |
| Tort Liability | \$ 220,920 | \$ 259,900 | \$ 199,746 |
| Vehicle Liability | -- | 103,194 | 140,254 |
| Vehicle Liability (MTA) | -- | 60,000 | 60,000 |
| Total Expenditures | \$ 222,920 | \$ 423,094 | \$ 400,000 |
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 50,392 | \$ -- | \$ 43,849 |
| Current Tangible Property Taxes | 141,816 | 400,186 | 283,411 |
| Motor Vehicle Tax | 20,502 | 52,657 | 59,640 |
| Delinquent Tangible Property Taxes | 2,774 ✓ | 2,900 | 2,900 |
| Interest Earning | 7,004 | 11,000 | 10,000 |
| Dealers Vehicle Stamp | 272 | -- | -- |
| Intergovernmental Service Revenues | 160 | 200 | 200 |
| Total Revenues | \$ 222,920 | \$ 466,943 | \$ 400,000 |
| Less: Expenditures | 222,920 | 423,094 | 400,000 |
| Unencumbered Cash Balance, December 31 | \$ -- | \$ 43,849 | \$ -- |

NOTE: The trust budget is established in Fund 777 (Self Insurance Reserve Fund).

ANNUAL BUDGET

| | | | | | | |
|--|-----|-------------------------------|----|-------------------------------------|-----|----------|
| FUND SPECIAL ALCOHOL AND DRUG PROGRAMS | 277 | DEPARTMENT HUMAN RESOURCES | 18 | DIVISION PLANNING AND EVALUATION | 184 | ACTIVITY |
|--|-----|-------------------------------|----|-------------------------------------|-----|----------|

SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

In 1979, the Kansas Legislature established a 10% gross receipts tax on the sale of alcoholic liquor to include spirits, wine and strong beer. The law provides that most of the revenues return to the cities in which the taxes were paid. Upon receipt of the revenue, the City Treasurer credits one-third of the amount to the General Fund, one-third to the Special Parks and Recreation Fund, and one-third to the Special Alcohol and Drug Programs Fund. Moneys in the Special Alcohol and Drug Programs Fund may be expended only for the purchase, establishment, maintenance or expansion of services or programs of alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse, or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.

Revenues from this source were first budgeted by the City of Wichita in 1980. 1983 represents the fourth year in which expenditures have been made.

FUND SUMMARY OF EXPENDITURES AND REVENUES

| EXPENDITURES | Actual | Estimated | |
|---|------------------|------------------|------------------|
| | 1981 | 1982 | 1983* |
| Alcohol/Drug Abuse Prevention Center | \$ 60,335 | \$119,511 | \$130,405 |
| Alcoholism Family Counseling Center | 33,345 | 69,700 | 79,910 |
| Indian Alcohol Treatment Service | 32,469 | 42,229 | 43,093 |
| U.S.D. #259 | 34,741 | -- | 31,420 |
| Midtown Alcoholic Rehabilitation Facility, Inc. | 9,050 | 45,925 | -- |
| Parallax Program, Inc. | 39,254 | 71,659 | 69,131 |
| Sedgwick County Mental Health Dept. | 25,000 | 50,744 | -- |
| Recovery Services Council | 218,251 | 255,948 | 255,102 |
| Elementary/Secondary PTA/PTSA Councils | 3,000 | -- | -- |
| Sedgwick County Mental Health Assn. | 1,900 | -- | 925 |
| City of Wichita Municipal Court | -- | 20,737 | 13,640 |
| St. Joseph Medical Center | -- | 27,320 | 55,623 |
| Big Brothers/Big Sisters of Sedgwick County | -- | -- | 50,000 |
| Administrative Support | | | |
| Department of Human Resources | 42,782 | 69,464 | 83,920 |
| Hazelden, Inc. (Program Evaluation) | 9,341 | -- | -- |
| Contingency | | | |
| City of Wichita Municipal Court | -- | -- | 13,640 |
| Midtown Alcoholic Rehabilitation Facility, Inc. | -- | -- | 57,202 |
| Unallocated for Alcohol/Drug Related Services | -- | 26,763 | -- |
| TOTAL EXPENDITURES | \$509,468 | \$800,000 | \$884,011 |
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$227,475 | \$334,011 | \$184,011 |
| Reimbursed Expenditures | 4,028 | -- | -- |
| Private Club Liquor Tax | 611,976 | 650,000 | 700,000 |
| TOTAL REVENUES | \$843,479 | \$984,011 | \$884,011 |

| | | | | | |
|---|-----|--------------------|----|----------|----------|
| FUND SPECIAL PARKS & RECREATION (ALCOHOL) | 278 | DEPARTMENT PARK | 26 | DIVISION | ACTIVITY |
|---|-----|--------------------|----|----------|----------|

SPECIAL PARKS AND RECREATION
(ALCOHOL) FUND

An amount of \$811,976 is budgeted in this fund for 1983 which is the fourth year that funds have been budgeted for this purpose. This fund was created during the 1979 legislative session when Senate Bill No. 467 was passed, and took effect on July 1, 1979. The law established a 10 percent gross receipts tax on the sale of alcoholic liquor, to include spirits, wine, and strong beer.

The law provides that one-third of the monies received must be credited to the Special Parks and Recreation (Alcohol) Fund. Monies in this fund shall be expended only for the purchase, establishment, maintenance, or expansion of park and recreational services, programs, and facilities. The amount of \$811,976 is credited to Fund 115 to offset expenditures in Park

FUND SUMMARY OF EXPENDITURES AND REVENUES

| | <u>Actual</u> <u>1981</u> | <u>Estimated</u> <u>1982</u> | <u>1983</u> |
|--|------------------------------|---------------------------------|----------------|
| <u>EXPENDITURES</u> | | | |
| Parks and Recreation | \$ 350,000 | \$ 964,788 | \$ 811,976 |
| Total Expenditures | \$ 350,000 | \$ 964,788 | \$ 811,976 |
| <u>REVENUES</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 164,788 | \$ 426,764 | \$ 111,976 |
| Private Club Liquor Tax | 611,976 | 650,000 | 700,000 |
| Total Revenues | \$ 776,764 | \$ 1,076,764 | \$ 811,976 |
| Less: Expenditures | <u>350,000</u> | <u>964,788</u> | <u>811,976</u> |
| Unencumbered Cash Balance, December 1 | \$ 426,764 | \$ 111,976 | \$ -- |

ANNUAL BUDGET

| | | | | | | | |
|------|-----------------|-----|----------------|----|-----------------------|-----|----------|
| FUND | GENERAL | 280 | DEPARTMENT | 40 | DIVISION | 700 | ACTIVITY |
| | REVENUE SHARING | | ADMINISTRATION | | BUDGET AND MANAGEMENT | | |

GENERAL REVENUE SHARING FUND

The amount of General Revenue Sharing available in 1983 is estimated to be \$2,944,003. This total includes an estimate of \$75,000 in interest earnings, and an annual allocation of \$2,869,003 in revenue sharing payments from the federal government. The total amount of \$2,944,003 is being used for mill levy reduction in the General Fund and the Park, Library, and Art Museum Fund.

REVENUE SHARING

| | Actual <u>1981</u> | Estimated <u>1983</u> |
|---|-----------------------|--------------------------|
| <u>Revenues</u> | | |
| Unencumbered Cash Balance, January 1 | \$ 143,445 | \$ 368,922 |
| Revenues | 3,380,232 | 2,955,933 |
| Reimbursed Expenditures | 165 | -- |
| Interest Earnings | 92,609 | 75,000 |
| Total Revenues | \$3,616,451 | \$3,399,855 |

\$2,944,003

Expenditures

| | | |
|--|--------------------|--------------------|
| Audit Fee | \$ 3,000 | \$ |
| Administrative Charges | 13,500 | |
| Big Brothers-Big Sisters | 50,000 | |
| 1st National Black Historical Society of Kansas | 1,500 | |
| Historic Wichita Board | 30,307 | |
| Landmark Preservation | 570 | |
| Local History | 26,601 | |
| Mid-America All-Indian Center | 30,000 | |
| Mill Levy Reduction | | |
| General Fund | 2,669,821 | 2,981,922 |
| Park, Library & Art Museum Fund | 386,228 | 417,933 |
| Weed Mowing | 36,002 | -- |
| Total Expenditures | \$3,247,529 | \$3,399,855 |

\$2,544,003

400,000

\$2,944,003

Unencumbered Cash Balance,
December 31

\$

\$ 368,922

\$

--

\$

--

NO-FUND WARRANTS FUND

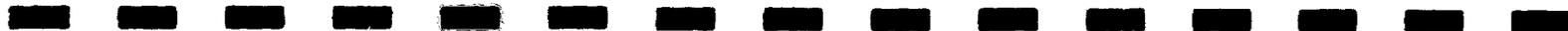
In 1980, the Metropolitan Transit Authority was unable to generate sufficient revenue to meet operating expenditures. Upon approval by the State Board of Tax Appeals and pursuant to the provisions of K.S.A. 79-2938, the City issued no-fund warrants in the amount of \$153,447. An amount of \$179,249 was budgeted in 1982 to retire the debt (principal and interest) on outstanding no-fund warrants issued in 1980 to cover the deficit in the Transit Fund. The warrants were retired in 1982 at an amount less than the amount budgeted. According to K.S.A. 79-2940, the unencumbered cash balance as of December 31, 1982 will be transferred to the General Debt and Interest Fund.

FUND SUMMARY OF EXPENDITURES AND REVENUES

| | <u>Actual</u> <u>1981</u> | <u>Estimated</u> <u>1982</u> <u>1983</u> |
|---|------------------------------|---|
| <u>EXPENDITURES</u> | | |
| No-Fund Warrants | \$ -- | \$174,111 |
| Total Expenditures | \$ -- | \$174,111 |
| <u>REVENUES</u> | | |
| Unencumbered Cash Balance, January 1 | \$ -- | \$ -- |
| Current Tangible Property Taxes | -- | 177,961 |
| Motor Vehicle Excise Tax | -- | 15,729 |
| Total Revenues | \$ -- | \$193,690 |
| LESS: Expenditures | -- | 174,111 |
| Unencumbered Cash Balance, December 31 | <u>\$ --</u> | <u>\$ 19,579</u> |



General Debt and Interest Fund



FUND SUMMARY OF REVENUES AND EXPENDITURES
GENERAL DEBT AND INTEREST FUND

| <u>REVENUES</u> | <u>Actual</u> <u>1981</u> | <u>1982</u> | <u>Estimated</u> <u>1983</u> |
|---|------------------------------|---------------------|---------------------------------|
| Unencumbered Cash Balance, January 1 | \$ 5,939,835 | \$ 6,637,389 | \$ 3,394,970 |
| Current Tangible Property Taxes | 5,981,757 | 5,935,578 | 8,148,618 |
| Delinquent Tangible Property Taxes | 255,362 | 250,000 | 255,000 |
| Current Special Assessment Taxes | 5,535,414 | 7,100,000 | 13,000,000 |
| Delinquent Special Assessment Taxes | 440,862 | 420,000 | 450,000 |
| Premium on Sales of Bonds | 58,042 | 60,000 | 60,000 |
| Accrued Interest on Bonds Sold | 259,212 | 250,000 | 250,000 |
| Interest Earnings | 2,310,870 | 2,300,000 | 2,300,000 |
| Transfer from Other Funds | 1,194,565 | 430,000 | 430,000 |
| Dealers Vehicle Stamp | 11,517 | -- | -- |
| City Garage and Surface Parking | 116,162 | 115,000 | 115,000 |
| Motor Vehicle Tax | 868,256 | 788,003 | 888,412 |
| Intergovernmental Service Revenues | 6,769 | 9,000 | 8,000 |
| Sale of City Car Wash and Land | 100,101 | -- | 200,000 |
| TOTAL REVENUES | \$23,078,724 | \$24,294,970 | \$29,500,000 |
| <u>EXPENDITURES</u> | | | |
| Retirement of Bonds and Interest | | | \$29,184,003 |
| Retirement of Temporary Notes and Interest | | | 100,000 |
| Retirement of Scrip and Interest Refunds | | | 100,000 |
| Transfer to MTA Debt and Interest Fund | | | 115,997 |
| TOTAL EXPENDITURES | \$16,441,335 | \$20,900,000 | \$29,500,000 |
| Unencumbered Cash Balance, December 31 | \$ 6,637,389 | \$ 3,394,970 | \$ -- |

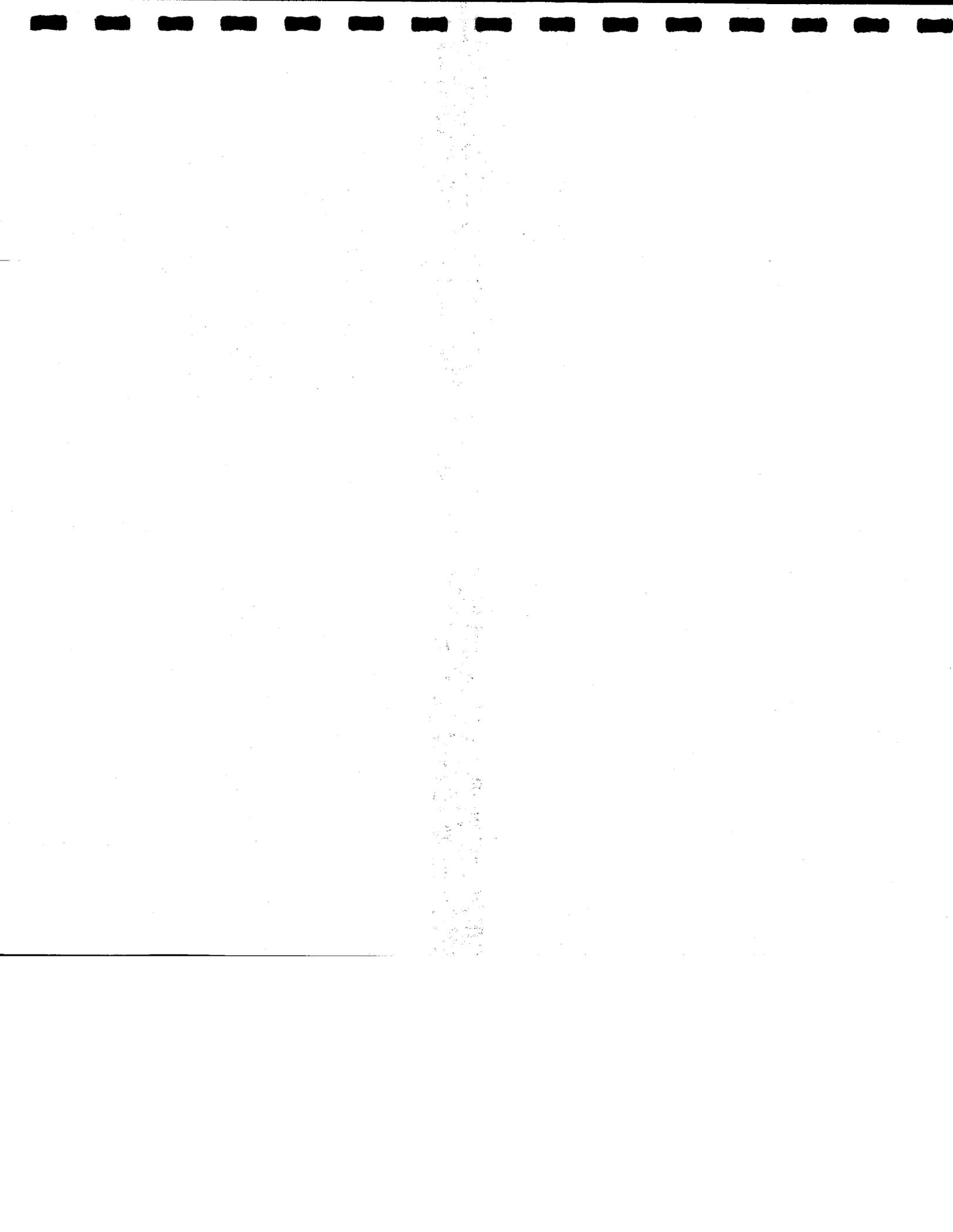
ANNUAL BUDGET

DEBT SERVICE REQUIREMENTS AND FUNDS PROVIDED--JUNE 30, 1982

| GENERAL OBLIGATION BONDS AD VALOREM TAXES | PRINCIPAL | INTEREST | TOTAL |
|---|--------------------|--------------------|---------------------|
| Administrative Center | \$ 517,698 | \$ 280,738 | \$ 798,436 |
| Auditorium | 460,970 | 71,307 | 532,277 |
| Bridges | 583,460 | 238,005 | 821,465 |
| Fire Improvements | 111,345 | 65,796 | 177,141 |
| Libraries | 129,166 | 67,777 | 196,943 |
| Parks | 745,000 | 281,550 | 1,026,550 |
| Paving | 1,937,961 | 1,426,414 | 3,364,375 |
| Public Buildings--Indian Center, O&M Substations and Materials Yard, Art Museum, Historic Museum, Omnisphere, Official Motor Pool, Century II, Public Observatory, Lawrence Stadium, Union Station | 1,110,784 | 490,524 | 1,601,308 |
| Public Improvements--Energy Conservation, Pepsi, Automated Fuel, GSA Site, Parking Lots, Computer | 401,572 | 513,665 | 915,237 |
| Sewers--Sanitary, Submain and Storm | 556,726 | 568,592 | 1,125,318 |
| Street Widening--Acquiring Right-of- Way to Widen Existing Streets and New Expressways | 732,765 | 226,913 | 959,678 |
| Traffic Signalization | 194,359 | 75,410 | 269,769 |
| Urban Renewal | 95,812 | 8,980 | 104,792 |
| Water Main Extension | 2,868 | 237 | 3,105 |
| Total Payable from Ad Valorem Taxes | <u>\$7,580,486</u> | <u>\$4,315,908</u> | <u>\$11,896,394</u> |
| GENERAL OBLIGATION BONDS SEWER UTILITY REVENUES | | | |
| Sewer Treatment Plant Facilities | \$ 205,158 | \$ 100,738 | \$ 305,896 |
| Sewer Mains, Submains, Interceptor and Sanitary Sewers | 859,687 | 580,217 | 1,439,904 |
| Total Payable from Sewer Utility Revenues | <u>\$1,064,845</u> | <u>\$ 680,955</u> | <u>\$1,745,800</u> |
| GENERAL OBLIGATION BONDS AIRPORT REVENUES | | | |
| | \$ 450,000 | \$1,320,225 | \$1,770,225 |
| GENERAL OBLIGATION BONDS SPECIAL ASSESSMENTS | | | |
| Paving | \$2,667,710 | \$4,046,857 | \$6,714,567 |
| Sewer | 2,222,581 | 3,514,309 | 5,736,890 |
| Water Main Extension | 894,378 | 1,161,969 | 2,056,347 |
| Improvement Districts Annexed | 2,000 | 90 | 2,090 |
| Total Payable from Special Assessments | <u>\$5,786,669</u> | <u>\$8,723,225</u> | <u>\$14,509,894</u> |
| WATER UTILITY REVENUE BONDS | | | |
| Water Utility Revenue Refunding-1976 | \$1,620,000 | \$1,439,023 | \$3,059,023 |
| Water Utility Revenue - 1978 | 250,000 | 185,681 | 435,681 |
| Water Utility Revenue - 1982 | 450,000 | 823,875 | 1,273,875 |

DEBT SERVICE REQUIREMENTS AND FUNDS PROVIDED--JUNE 30, 1982 (continued)

| <u>ESTIMATED NEW ISSUES</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> |
|---|--------------------|--------------------|---------------------|
| December, 1982 - 10 Year Bonds | | | |
| \$5,000,000 @ 8% | \$ 500,000 | \$ 400,000 | \$ 900,000 |
| - 15 Year Bonds | | | |
| \$12,000,000 @ 8% | 442,000 | 960,000 | 1,402,000 |
| June, 1983 - 10 Year Bonds | | | |
| \$9,000,000 @ 8% | -- | 160,000 | 160,000 |
| - 15 Year Bonds | | | |
| \$10,000,000 @ 8% | -- | 400,000 | 400,000 |
| | | | |
| Total Estimated New Issues | \$ 942,000 | \$1,920,000 | \$2,862,000 |
| Retirement of Temporary Treasury Notes and Interest | | | \$ 100,000 |
| Retirement of Scrip and Interest | | | \$ 15,714 |
| Total | | | \$ 115,714 |
| | | | |
| TOTAL REQUIREMENTS | | | \$37,784,604 |
| Less: Funds Provided - Bonds Payable from: | | | |
| Sewer Utility Revenues | \$1,064,845 | \$ 680,955 | \$1,745,800 |
| Airport Revenues | 450,000 | 1,320,225 | 1,770,225 |
| Water Utility Revenues | 2,320,000 | 2,448,579 | 4,768,579 |
| | | | |
| <u>TOTAL REVENUES</u> | <u>\$3,834,845</u> | <u>\$4,449,759</u> | <u>\$8,284,604</u> |
| | | | |
| <u>TOTAL DEBT SERVICE REQUIREMENTS</u> | | | <u>\$29,500,000</u> |



Utility Funds (Enterprise)



WICHITA WATER UTILITY FUND SUMMARY

| | <u>Actual</u> 1981 | <u>1982</u> | <u>Estimated</u> 1983 |
|--|-----------------------|---------------------|--------------------------|
| Cash - January 1 (Unencumbered) | \$ 367,209 | \$ 598,398 | \$ 3,006,934 |
| <u>Revenues</u> | | | |
| Operating Revenues | | | |
| Sales of Water | \$10,704,635 | \$12,575,000 | \$12,582,487 |
| Customer Forfeits | 58,844 | 60,000 | 60,000 |
| Other | 204,959 | 330,000 | 540,000 |
| Total Operating Revenues | \$10,968,438 | \$12,965,000 | \$13,182,487 |
| Non-Operating Revenues | | | |
| Interest on Investments | \$ 1,311,793 | \$ 1,000,000 | \$ 750,000 |
| Collection Fees | 460,800 | 428,962 | 459,000 |
| Other | 151,405 | 3,555,282 | 100,000 |
| Total Non-Operating Revenues | \$ 1,923,998 | \$ 4,984,244 | \$ 1,309,000 |
| GROSS REVENUES | \$12,892,436 | \$17,949,244 | \$14,491,487 |
| REVENUES AND CASH BALANCE | \$13,259,645 | \$18,547,642 | \$17,498,421 |
| <u>Expenditures</u> | | | |
| Operation and Maintenance | | | |
| Production and Pumping | \$ 3,145,311 | \$ 4,032,554 | \$ 3,776,007 |
| Transmission & Distribution | 1,141,697 | 1,156,339 | 1,545,557 |
| Engineering | 227,055 | 282,447 | 318,493 |
| Customer Service | 1,675,616 | 1,834,988 | 1,864,093 |
| Administration | 486,348 | 594,154 | 574,967 |
| Franchise Tax | 540,000 | 566,000 | 566,000 |
| Total Operation & Maintenance | \$ 7,216,027 | \$ 8,466,482 | \$ 8,645,117 |
| Principal & Interest | 3,991,826 | 5,406,223 | 5,455,000 |
| Utility Improvement | 1,453,394 | 1,668,003 | 2,898,304 |
| TOTAL EXPENDITURES | \$12,661,247 | \$15,540,708 | \$16,998,421 |
| Cash - December 31 (Unencumbered) | \$ 598,398 | \$ 3,006,934 | \$ 500,000 |

ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|---------------------|----|----------------------------------|-------------|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION PRODUCTION & PUMPING | 760/800/880 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|----------------------------------|-------------|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget including employee benefits for the Production and Pumping Division has decreased \$256,547 or 6.4% from the 1982 budgeted amount of \$4,032,554.

Personal Services have decreased \$43,717 or 4.4% due to the net effect of the salary improvement, merit salary increases, increased charges to the Sewer Utility Fund, and the 27th pay period in 1982. One Maintenance Worker position has been deleted, and one Maintenance Worker position has been reclassified to an Electronics Technician I.

Contractual Services have decreased \$247,400 mainly due to lower electric power costs (i.e., such costs did not rise as rapidly in 1981 as expected when the 1982 costs were projected). A major increase of \$9,050 is reflected in the communications account.

Commodities reflect an increase of \$34,570 with the major increases noted in the accounts for operating supplies for buildings and for equipment repair parts.

Capital Outlay is budgeted in the Water Utility Improvement Fund.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--------------------|--------------------|--------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 757,021 | \$ 784,731 | \$ 743,811 |
| 121 Employee Benefits | 158,941 | 210,543 | 207,746 |
| TOTAL PERSONAL SERVICES | \$ 915,962 | \$ 995,274 | \$ 951,557 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$1,287,987 | \$1,816,600 | \$1,560,900 |
| 220 Communications | 16,823 | 9,950 | 19,000 |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | 609 | 300 | 500 |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 25,268 | 31,350 | 30,400 |
| TOTAL CONTRACTUAL SERVICES | \$1,330,687 | \$1,858,200 | \$1,610,800 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 10,557 | \$ 1,200 | \$ 650 |
| 320 Clothing and Linen | 541 | 700 | 700 |
| 330 Food, Drugs & Chemicals | 5,675 | 7,000 | 7,500 |
| 340 Opr. Supplies - Buildings & Improvements | 721,330 | 999,330 | 1,022,700 |
| 350 Repair Parts - Buildings & Improvements | 53,408 | 59,800 | 57,900 |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | 106,372 | 109,650 | 122,800 |
| 390 Minor Apparatus and Tools | 769 | 1,300 | 1,300 |
| 395 Other Commodities | 10 | 100 | 100 |
| TOTAL COMMODITIES | \$ 898,662 | \$1,179,080 | \$1,213,650 |
| CAPITAL OUTLAY | | | |

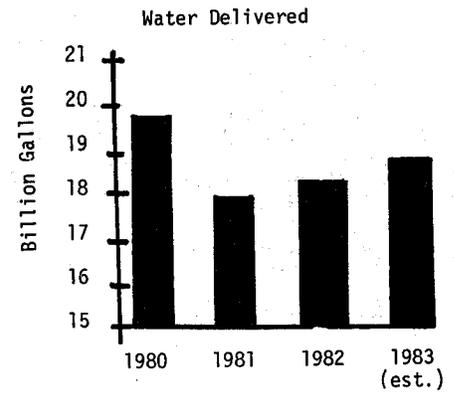
ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|---------------------|----|----------------------------------|-------------|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION PRODUCTION & PUMPING | 760/800/880 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|----------------------------------|-------------|----------|-------|

WORK PROGRAM

The Production and Pumping Division Supplies treated water which meets standards set by the state and federal agencies to the distribution system. Water is chlorinated, filtered, and softened for health and aesthetic reasons.

This division operates a laboratory which serves all divisions of the department. The laboratory obtains samples automatically and manually from the various treatment stages and distribution systems. The laboratory conducts chemical and bacteriological analyses on raw and treated water, raw and secondary sewage effluent, and industrial waste water to ensure that all state and federal water and water pollution control standards are met.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET | BUDGET |
|--|----------------|----------------|----------------|-----------------------------|------------------|------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | 1982 | 1983 |
| Chief Engineer--Water Production and Pumping | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Laboratory Director | 0 | 1 | 1 | 631 | 27,642 | 30,927 |
| Laboratory Supervisor | 1 | 0 | 0 | -- | -- | -- |
| Water Maintenance Supervisor | 1 | 1 | 1 | 628 | 25,409 | 26,934 |
| Water Supply Supervisor | 2 | 2 | 2 | 628 | 50,819 | 53,868 |
| Water Production Maint. Supv. | 1 | 1 | 1 | 628 | 23,793 | 25,936 |
| Electronics Technician II | 0 | 1 | 1 | 627 | 20,677 | 22,005 |
| Water Chemist | 2 | 2 | 2 | 626 | 40,822 | 45,339 |
| Bacteriologist II | 1 | 1 | 1 | 625 | 19,397 | 21,668 |
| Electronics Technician I | 0 | 0 | 1 | 625 | -- | 19,185 |
| Chief Mechanic | 3 | 3 | 3 | 624 | 59,878 | 64,199 |
| Electrician II | 2 | 1 | 1 | 623 | 17,672 | 20,521 |
| Water System Operator | 5 | 5 | 5 | 622 | 92,625 | 92,311 |
| Electrician I | 2 | 2 | 2 | 621 | 34,976 | 35,129 |
| Maintenance Mechanic | 9 | 9 | 9 | 621 | 154,335 | 169,487 |
| Laboratory Technician | 6 | 6 | 6 | 620 | 87,576 | 94,207 |
| Equipment Operator II | 3 | 3 | 3 | 619 | 46,832 | 49,010 |
| Maintenance Worker | 4 | 6 | 4 | 617 | 64,025 | 57,022 |
| Custodial Worker II | 1 | 1 | 1 | 617 | 14,585 | 15,516 |
| Custodial Worker I | 0 | 1 | 1 | 615 | 12,560 | 13,650 |
| Typist Clerk | 1 | 1 | 1 | 614 | 11,275 | 12,522 |
| Water Utility Worker I (Seasonal) | 5 | 5 | 5 | 616 | 16,348 | 17,329 |
| Custodial Worker I (P.T.-50%) | 2 | 0 | 0 | -- | -- | -- |
| Subtotal | 52 | 53 | 52 | | \$859,593 | \$927,413 |
| ADD: Longevity | | | | | 7,904 | 7,848 |
| Shift Differential | | | | | 3,744 | 3,640 |
| 27th Pay Period | | | | | 33,061 | -- |
| LESS: Charge--Sewer Utility | | | | | (119,571) | (195,090) |
| TOTAL | | | | | \$784,731 | \$743,811 |

| FUND | DEPARTMENT | 80 | DIVISION | 840 | ACTIVITY | 50000 |
|--|--|----|-------------------------------|-------------------|-------------------|--------------------|
| WATER UTILITY | WATER | | TRANSMISSION AND DISTRIBUTION | | | |
| <p>BUDGET COMMENTS</p> <p>The 1983 adopted budget including employee benefits for the Transmission and Distribution Division has increased \$389,218 or 33.7% over the 1982 budgeted amount of \$1,156,339.</p> <p>Personal Services have increased \$311,768 or 45.2% due to the net effect of the salary improvement, merit salary increases, charging less salaries to capital improvement projects, and the 27th pay period in 1982.</p> <p>Contractual Services have increased \$5,005 with most of the increase for utilities for the Mains and Services Building.</p> <p>The Commodity accounts have increased \$72,445 for pavement repair and for materials used in the repair of mains, services, and machinery.</p> <p>Capital Outlay for this division is budgeted in the Water Utility Improvement Fund.</p> | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | |
| PERSONAL SERVICES | | | | | | |
| | 110 Salaries & Wages | | | \$ 540,800 | \$ 543,254 | \$ 782,285 |
| | 121 Employee Benefits | | | 124,162 | 145,755 | 218,492 |
| | TOTAL PERSONAL SERVICES | | | \$ 664,962 | \$ 689,009 | \$1,000,777 |
| CONTRACTUAL SERVICES | | | | | | |
| | 210 Utilities | | | \$ 22,211 | \$ 19,235 | \$ 25,040 |
| | 220 Communications | | | 4,021 | 3,915 | 4,330 |
| | 230 Transportation | | | -- | -- | -- |
| | 240 Advertising | | | -- | 200 | 200 |
| | 250 Insurance | | | -- | -- | -- |
| | 260 Dues and Subscriptions | | | -- | -- | -- |
| | 270 Professional Services | | | -- | -- | -- |
| | 295 Other Contractual Services | | | 84,064 | 101,565 | 100,350 |
| | TOTAL CONTRACTUAL SERVICES | | | \$ 110,296 | \$ 124,915 | \$ 129,920 |
| COMMODITIES | | | | | | |
| | 310 Office Supplies | | | \$ 1,417 | \$ 1,610 | \$ 1,910 |
| | 320 Clothing and Linen | | | 3,940 | 12,810 | 4,900 |
| | 330 Food, Drugs & Chemicals | | | -- | -- | -- |
| | 340 Opr. Supplies - Buildings & Improvements | | | 37,230 | 13,100 | 55,250 |
| | 350 Repair Parts - Buildings & Improvements | | | 251,032 | 256,975 | 276,050 |
| | 360 Operating Supplies - Equipment | | | 9,996 | 11,500 | 14,160 |
| | 370 Repair Parts - Equipment | | | 46,592 | 29,670 | 44,270 |
| | 390 Minor Apparatus and Tools | | | 16,232 | 16,750 | 18,320 |
| | TOTAL COMMODITIES | | | \$ 366,439 | \$ 342,415 | \$ 414,860 |
| CAPITAL OUTLAY | | | | | | |

| | | | | | | | |
|-----------------------|-----|---------------------|----|--|-----|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION TRANSMISSION AND DISTRIBUTION | 840 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|--|-----|----------|-------|

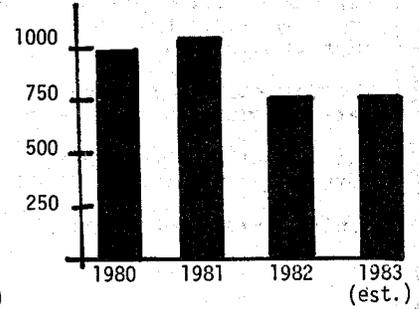
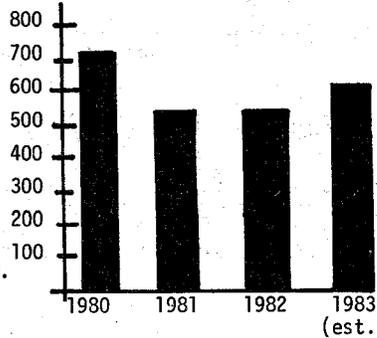
WORK PROGRAM

Main Breaks

New Service Connections

The Transmission and Distribution Division installs and maintains the pipeline system which carries water from the pump station to consumers. Responsibilities include the repair of breaks and leaks in the system, installation of new service and distribution lines, repair and testing of meters, replacement of inadequate lines, and special customer services.

Two indicators of division activity are the number of main breaks repaired and the number of new service lines installed.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|------------------|--------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Chief Engineer--Water Trans- mission and Distribution | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Water Service Supervisor | 1 | 1 | 1 | 628 | 25,409 | 23,578 |
| Water Mains Supervisor | 1 | 1 | 1 | 628 | 25,409 | 26,934 |
| General Supervisor II | 8 | 8 | 8 | 624 | 159,037 | 169,962 |
| Radio Dispatcher | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Special Water Service Representative | 3 | 4 | 4 | 620 | 65,055 | 70,637 |
| Water Service Representative | 1 | 0 | 0 | -- | -- | -- |
| Water Meter Mechanic | 4 | 4 | 4 | 619 | 61,758 | 66,661 |
| Equipment Operator II | 12 | 12 | 12 | 619 | 183,413 | 198,430 |
| Water Utility Worker III | 11 | 11 | 11 | 618 | 155,819 | 165,622 |
| Water Utility Worker II | 7 | 7 | 7 | 617 | 95,844 | 103,947 |
| Custodial Worker II | 1 | 1 | 1 | 617 | 13,687 | 14,378 |
| Water Utility Worker I | 8 | 8 | 8 | 616 | 104,039 | 112,081 |
| Water Utility Worker I (Seasonal) | 7 | 7 | 7 | 616 | 22,887 | 24,260 |
| Clerk II | 1 | 1 | 1 | 615 | 11,730 | 13,035 |
| Subtotal | 67 | 67 | 67 | | \$980,219 | \$1,049,025 |
| ADD: Longevity | | | | | 9,096 | 9,692 |
| Shift Differential | | | | | 1,040 | 1,040 |
| Standby Pay | | | | | 500 | 528 |
| 27th Pay Period | | | | | 37,701 | -- |
| LESS: Charge - Capital Improvement Projects | | | | | (485,302) | (278,000) |
| TOTAL | | | | | \$543,254 | \$782,285 |

ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|---------------------|----|-------------------------------|-----|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION WATER ENGINEERING | 720 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|-------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget including employee benefits for the Water Engineering Division shows an increase of \$36,046 or 12.8% over the 1982 budgeted amount of \$282,447.

Personal Services have increased \$31,846 or 12.0% due to the net effect of the salary improvement, the 27th pay period in 1982, and the charging of less salaries to capital improvement projects.

The Contractual Services accounts reflect an increase of \$3,900 which is for the increased service charge of the "Kan-U-Dig-It" Services and for Southwestern Bell.

The Commodity accounts show a slight increase of \$300 with the lower office supplies account offset by an increase in equipment operating supplies.

Capital Outlay for this division is budgeted in the Water Utility Improvement Fund.

| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------------|-------------------|-------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 169,045 | \$ 210,082 | \$ 233,169 |
| 121 Employee Benefits | 38,451 | 56,365 | 65,124 |
| TOTAL PERSONAL SERVICES | \$ 207,496 | \$ 266,447 | \$ 298,293 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 9,369 | \$ 5,300 | \$ 9,400 |
| 220 Communications | -- | -- | -- |
| 230 Transportation | -- | -- | -- |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 295 Other Contractual Services | 4,165 | 5,400 | 5,200 |
| TOTAL CONTRACTUAL SERVICES | \$ 13,534 | \$ 10,700 | \$ 14,600 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 306 | \$ 800 | \$ 400 |
| 320 Clothing and Linen | -- | -- | -- |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | 5,719 | 4,500 | 5,200 |
| 370 Repair Parts - Equipment | -- | -- | -- |
| 390 Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | \$ 6,025 | \$ 5,300 | \$ 5,600 |
| CAPITAL OUTLAY | | | |

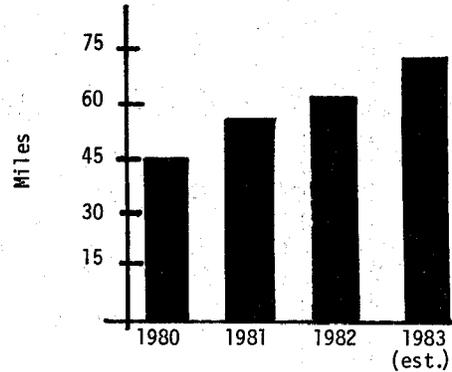
| | | | | | | | |
|------|---------------|------------|-------|----------|-------------------|----------|-------|
| FUND | 589 | DEPARTMENT | 80 | DIVISION | 720 | ACTIVITY | 50000 |
| | WATER UTILITY | | WATER | | WATER ENGINEERING | | |

WORK PROGRAM

Water Mains Constructed

The Water Engineering Division supplies all engineering services required for water main extensions and replacements. This includes estimates of construction cost, design of facilities, and physical inspection of any construction work performed by private contractors. The division also maintains complete engineering records for mains, hydrants, valves, and all other elements of the water transmission and distribution systems.

The number of miles of water main extensions designed or constructed, which generally parallels the level of residential development in the area, provides an indicator of the activity in this division.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|-----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Chief Engineer--Water Engineering | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Civil Engineer III | 1 | 1 | 1 | 632 | 30,803 | 32,651 |
| Civil Engineer II | 2 | 2 | 2 | 631 | 58,176 | 61,855 |
| Engineering Technician II | 1 | 1 | 1 | 626 | 22,905 | 24,280 |
| Engineering Technician I | 3 | 3 | 3 | 624 | 62,030 | 64,670 |
| Engineering Aide III | 2 | 2 | 2 | 623 | 38,683 | 41,671 |
| Water Pipeline Construction Inspector | 4 | 4 | 4 | 621 | 71,138 | 74,498 |
| Subtotal | 14 | 14 | 14 | | \$322,082 | \$340,273 |
| ADD: Longevity 27th Pay Period | | | | | 5,653 12,388 | 6,554 -- |
| LESS: Charge--Capital Improvement Projects | | | | | (130,041) | (113,658) |
| TOTAL | | | | | \$210,082 | \$233,169 |

ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|---------------------|----|------------------------------|-----|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION CUSTOMER SERVICE | 680 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget including employee benefits for the Customer Service Division reflects an increase of \$29,105 or 1.6% over the 1982 budgeted amount of \$1,834,988.

Personal Services have increased \$22,528 or 1.9% due to the net effect of the salary improvement, merit salary increases, deletion of one Typist Clerk, and the 27th pay period in 1982.

The Contractual Service accounts show a decrease of \$5,288 due to a decrease in data processing charges and to increases in transportation charges and in uncollectible accounts (i.e., collection losses).

The Commodity accounts show an increase of \$11,865 with all of the increase in the office supplies account for postage.

Capital Outlay for this division is budgeted in the Water Utility Improvement Fund.

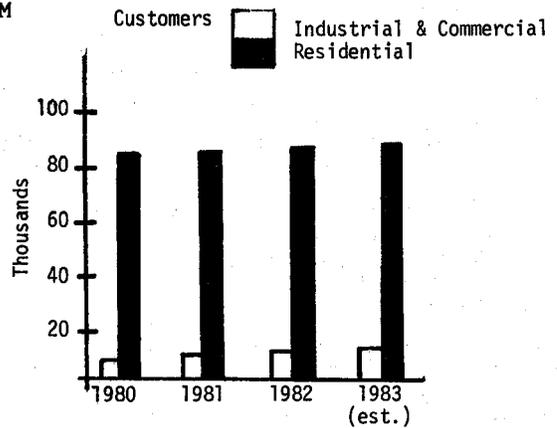
| ACCOUNT CLASSIFICATION | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--------------------|--------------------|--------------------|
| PERSONAL SERVICES | | | |
| 110 Salaries & Wages | \$ 884,975 | \$ 955,271 | \$ 964,667 |
| 121 Employee Benefits | 195,388 | 256,299 | 269,431 |
| TOTAL PERSONAL SERVICES | \$1,080,363 | \$1,211,570 | \$1,234,098 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ -- | \$ -- | \$ -- |
| 220 Communications | 9,907 | 14,460 | 15,480 |
| 230 Transportation | 6,494 | 7,560 | 9,072 |
| 240 Advertising | -- | -- | -- |
| 250 Insurance | -- | -- | -- |
| 260 Dues and Subscriptions | -- | -- | -- |
| 270 Professional Services | -- | -- | -- |
| 285 Other Contractual Services | 53,065 | 400,860 | 360,380 |
| 292 Collection Losses | 378,817 | 801,880 | 801,880 |
| TOTAL CONTRACTUAL SERVICES | \$ 448,483 | \$ 482,880 | \$ 477,592 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 142,360 | \$ 136,350 | \$ 148,340 |
| 320 Clothing and Linen | 3,708 | 3,088 | 2,863 |
| 330 Food, Drugs & Chemicals | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | 523 | 500 | 600 |
| 350 Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 Operating Supplies - Equipment | -- | -- | -- |
| 370 Repair Parts - Equipment | -- | -- | -- |
| 390 Minor Apparatus and Tools | 179 | 600 | 600 |
| TOTAL COMMODITIES | \$ 146,770 | \$ 140,538 | \$ 152,403 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------------|-----|---------------------|----|------------------------------|-----|----------|-------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION CUSTOMER SERVICE | 680 | ACTIVITY | 50000 |
|-----------------------|-----|---------------------|----|------------------------------|-----|----------|-------|

WORK PROGRAM

The Customer Service Division receives requests from the public for service, reads all water meters, inspects leaks, bills all customers for water and sewer services, performs special customer services, and keeps records of all customer accounts. The number of customers served by the water and sewer utilities continues to increase at a steady rate, as shown at right.

This division is also responsible for accounting, payroll, and certain clerical functions for other divisions within the department, inventory control, and preparation of regular and special financial reports.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Manager, Water Customer Services | 1 | 1 | 1 | 633 | \$ 34,355 | \$ 36,417 |
| Accountant III | 1 | 1 | 1 | 628 | 23,653 | 25,778 |
| Water Service Supervisor | 0 | 2 | 2 | 628 | 47,400 | 51,661 |
| Administrative Aide III | 2 | 0 | 0 | -- | -- | -- |
| General Supervisor II | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Accountant I | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Storekeeper III | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Special Water Service Representatives | 4 | 4 | 4 | 620 | 67,712 | 68,931 |
| Storekeeper II | 1 | 1 | 1 | 619 | 16,002 | 17,086 |
| Customer Service Clerk II | 4 | 4 | 4 | 619 | 60,394 | 64,312 |
| Account Clerk II | 3 | 3 | 3 | 619 | 45,704 | 49,162 |
| Water Meter Reader | 18 | 12 | 12 | 619 | 185,964 | 191,887 |
| Water Service Representative | 11 | 11 | 11 | 619 | 160,815 | 174,187 |
| Water Meter Shop Clerk | 1 | 1 | 1 | 618 | 12,604 | 14,018 |
| Secretary | 1 | 1 | 1 | 618/19 | 15,356 | 16,278 |
| Account Clerk I | 3 | 5 | 5 | 617 | 63,550 | 70,604 |
| Customer Service Clerk I | 0 | 1 | 1 | 617 | 13,367 | 12,785 |
| Clerk II | 8 | 7 | 7 | 615 | 82,037 | 87,194 |
| Typist Clerk | 2 | 1 | 0 | -- | 10,934 | -- |
| Clerk I | 1 | 1 | 1 | 613 | 10,970 | 12,178 |
| Subtotal | 64 | 59 | 58 | | \$908,935 | \$954,083 |
| ADD: Longevity | | | | | 10,545 | 9,752 |
| Shift Differential | | | | | 832 | 832 |
| 27th Pay Period | | | | | 34,959 | -- |
| TOTAL | | | | | \$955,271 | \$964,667 |

| | | | | | | | |
|------|---------------|------------|-------|----------------|-----|----------|-------|
| FUND | 589 | DEPARTMENT | 80 | DIVISION | 580 | ACTIVITY | 50000 |
| | WATER UTILITY | | WATER | ADMINISTRATION | | | |

BUDGET COMMENTS

The 1983 adopted budget including employee benefits for the Administration Division reflects a decrease of \$19,187 or 3.2% from the 1982 budgeted amount of \$594,154.

Personal Services have increased \$1,170 or 1.2% due to the net effect of the salary improvement, merit salary increases, deletion of the Administrative Assistant position which was charged to the Sewer Utility, and the 27th pay period.

The Contractual Services accounts show a decrease of \$38,729. The major decrease is in Account 270 for professional services, as the 1982 budget had a \$50,000 expenditure for inspection by a consulting engineer which will not be needed in 1983. The insurance account shows a decrease of \$3,100 which is the net of a decrease in general liability and an increase in building insurance.

The two Commodity accounts reflect an increase of \$3,515 with the increase being for operating supplies.

Capital Outlay for this division is budgeted in the Water Utility Improvement Fund.

The Other accounts contain \$2,000 for administrative expense transfer; \$148,419 for City administrative services (charges); and, \$15,863 as a contribution to the Management Intern Program.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|---|-------------|-------------|-------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$ 71,591 | \$ 78,148 | \$ 78,391 |
| 121 | Employee Benefits | 19,648 | 20,967 | 21,894 |
| TOTAL PERSONAL SERVICES | | \$ 91,239 | \$ 99,115 | \$ 100,285 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ -- | \$ -- | \$ -- |
| 220 | Communications | 2,184 | 3,700 | 4,000 |
| 230 | Transportation | 5,767 | 6,460 | 7,200 |
| 240 | Advertising | -- | -- | -- |
| 250 | Insurance | 83,637 | 103,100 | 100,000 |
| 260 | Dues and Subscriptions | 5,358 | 5,255 | 8,000 |
| 270 | Professional Services | 140,810 | 205,214 | 165,300 |
| 295 | Other Contractual Services | 5,670 | 1,900 | 2,400 |
| TOTAL CONTRACTUAL SERVICES | | \$ 243,426 | \$ 325,629 | \$ 286,900 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 1,027 | \$ 1,315 | \$ 1,500 |
| 320 | Clothing and Linen | -- | -- | -- |
| 330 | Food, Drugs & Chemicals | -- | -- | -- |
| 340 | Oper. Supplies - Buildings & Improvements | 16,818 | 16,670 | 20,000 |
| 350 | Repair Parts - Buildings & Improvements | -- | -- | -- |
| 360 | Operating Supplies - Equipment | -- | -- | -- |
| 370 | Repair Parts - Equipment | -- | -- | -- |
| 390 | Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 17,845 | \$ 17,985 | \$ 21,500 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-----------------------|-----|---------------------|----|----------------------------|-----|-------------------|
| FUND WATER UTILITY | 589 | DEPARTMENT WATER | 80 | DIVISION ADMINISTRATION | 580 | ACTIVITY 50000 |
|-----------------------|-----|---------------------|----|----------------------------|-----|-------------------|

WORK PROGRAM

This division manages all operations of the water and sewer utilities, maintaining the fiscal strength of both utilities and their certifications with State and Federal agencies and with bondholders. The cross connection program will continue, with the Health Department acting as regulating agency. As in past years, attention will continue to be given to future water supply sources.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Director of Water and Water Pollution Control | 1 | 1 | 1 | E-4 | \$ 47,870 | \$ 47,870 |
| Assistant to the Director | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Administrative Assistant | 1 | 1 | 0 | -- | 19,064 | -- |
| Administrative Secretary | 1 | 1 | 1 | 620/21 | 16,834 | 18,328 |
| Subtotal | 4 | 4 | 3 | | \$110,543 | \$94,580 |
| Add: Longevity 27th Pay Period | | | | | 733 4,252 | 759 -- |
| Less: Charge - Water Pollution Control | | | | | (18,690) | (8,474) |
| - Sanitary Sewer | | | | | (18,690) | (8,474) |
| TOTAL | | | | | \$78,148 | \$78,391 |



SEWER UTILITY FUND SUMMARY

| | <u>Actual</u> <u>1981</u> | <u>Estimated</u> <u>1982</u> | <u>1983</u> |
|--|------------------------------|---------------------------------|--------------------|
| Cash - January 1 (Unencumbered) | \$2,567,643 | \$3,673,725 | \$1,815,724 |
| <u>Revenues</u> | | | |
| Sewer Service Collections | \$5,579,505 | \$5,850,000 | \$6,026,255 |
| Interest | 509,265 | 250,000 | 150,000 |
| Sewer Taps and Wyes | 51,816 | 25,999 | 40,000 |
| Other Revenues | 179,691 | 50,000 | 200,000 |
| Extra Strength Charges | 321,563 | 200,000 | 220,000 |
| Total Revenues | \$6,641,840 | \$6,375,999 | \$6,636,255 |
| TOTAL REVENUES AND CASH BALANCE | \$9,209,483 | \$10,049,724 | \$8,451,979 |
| <u>Expenditures</u> | | | |
| Water Pollution Control | \$1,664,750 | \$2,249,967 | \$2,233,530 |
| Sanitary Sewer Maintenance | 1,548,997 | 1,972,524 | 1,911,870 |
| Administration | 702,693 | 724,691 | 786,988 |
| Emergency Fund | 15,560 | 75,000 | 75,000 |
| Subtotal | \$3,932,000 | \$5,022,182 | \$5,007,388 |
| Debt Service | \$1,319,818 | \$1,910,000 | \$2,600,000 |
| Utility Improvements | 283,940 | 1,301,818 | 694,591 |
| Total Expenditures | \$5,535,758 | \$8,234,000 | \$8,301,979 |
| Cash - December 31 (Unencumbered) | \$3,673,725 | \$1,815,724 | \$ 150,000 |

ANNUAL BUDGET

| | | | | | | | |
|-----------------------|-----|---------------------|----|--|-----|----------|-------|
| FUND SEWER UTILITY | 576 | DEPARTMENT WATER | 80 | DIVISION WATER POLLUTION CONTROL | 990 | ACTIVITY | 50310 |
|-----------------------|-----|---------------------|----|--|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget for this division including employee benefits has decreased \$16,437 or .7% from the 1982 budget of \$2,249,967.

The 110 account shows an increase of \$5,521 or .7%. This small increase is due to the net effect of the salary improvement, merit increases, less charges from Water Administration, and the 27th pay period in 1982. One Electrician II was reclassified to an Electrical Technician.

The Contractual Services accounts reflect a decrease of \$75,918. The major decrease is in the utility account which shows a decrease of \$82,000. The insurance account has increased \$5,000 for coverage to buildings and equipment.

The Commodity accounts show an increase of \$43,650. Operating supplies for buildings have decreased by \$5,500. Repair parts have decreased by \$17,500. An increase of \$65,800 is for equipment repair parts for lift stations, primary main pumps, recirculating pumps, etc.

A total amount of \$75,265 is budgeted in the utility improvement budget for capital outlay consisting of a metal storage building for \$10,000; a tandem axle dump truck for \$40,000; and \$25,265 for various operations and construction equipment.

ACCOUNT CLASSIFICATION

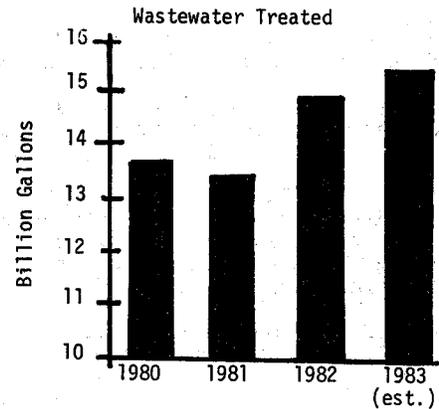
| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------------|--------------------|--------------------|
| 110 Salaries & Wages | \$ 678,014 | \$ 797,057 | \$ 802,578 |
| 121 Employee Benefits | 172,727 | 213,850 | 224,160 |
| TOTAL PERSONAL SERVICES | \$ 850,741 | \$1,010,907 | \$1,026,738 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 335,998 | \$ 472,000 | \$ 390,000 |
| 220 Communications | 2,894 | 4,500 | 5,000 |
| 230 Transportation | 3,648 | 2,955 | 4,300 |
| 240 Advertising | 231 | 100 | 300 |
| 250 Insurance | 22,664 | 30,000 | 35,000 |
| 260 Dues and Subscriptions | 3,440 | 1,775 | 1,632 |
| 270 Professional Services | 1,004 | 1,250 | 1,000 |
| 295 Other Contractual Services | 8,201 | 13,530 | 11,960 |
| TOTAL CONTRACTUAL SERVICES | \$ 378,080 | \$ 525,110 | \$ 449,192 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 2,933 | \$ 2,250 | \$ 3,000 |
| 320 Clothing and Linen | 2,543 | 2,750 | 3,650 |
| 330 Food, Drugs & Chemicals | 977 | 1,400 | 1,100 |
| 340 Opr. Supplies - Buildings & Improvements | 108,865 | 164,500 | 159,000 |
| 350 Repair Parts - Buildings & Improvements | 58,730 | 201,500 | 184,000 |
| 360 Operating Supplies - Equipment | 40,597 | 66,500 | 66,000 |
| 370 Repair Parts - Equipment | 216,186 | 269,000 | 334,800 |
| 390 Minor Apparatus and Tools | 5,098 | 6,000 | 6,000 |
| 395 Other Commodities | -- | 50 | 50 |
| TOTAL COMMODITIES | \$ 435,929 | \$ 713,950 | \$ 757,600 |
| CAPITAL OUTLAY | | | |

| | | | | | | |
|-----------------------|-----|---------------------|----|-------------------------------|--------------|-------------------|
| FUND SEWER UTILITY | 576 | DEPARTMENT WATER | 80 | DIVISION POLLUTION CONTROL | WATER 990 | ACTIVITY 50310 |
|-----------------------|-----|---------------------|----|-------------------------------|--------------|-------------------|

WORK PROGRAM

The Water Pollution Control Division operates and maintains the sewer utility's wastewater treatment plants. All wastewater entering the sanitary sewer system receives primary treatment at Plant No. 1, constructed in 1931, or at Plant No. 2, constructed in 1960. All wastewater receives secondary treatment at Plant No. 2.

Wastewater treated at these plants undergoes a reduction of 85 percent in biochemical oxygen demand (BOD) and suspended solids (SS). BOD and SS average less than 30 milligrams per liter of discharged effluent, in accordance with national standards.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Superintendent of Water Pollution Control | 1 | 1 | 1 | 635 | \$ 32,262 | \$ 36,193 |
| WPC Operations Supervisor | 1 | 1 | 1 | 628 | 25,882 | 26,934 |
| WPC Maintenance Supervisor | 1 | 1 | 1 | 628 | 23,326 | 25,568 |
| Electrical Technician | 0 | 0 | 1 | 627 | -- | 22,843 |
| General Supervisor II | 3 | 3 | 3 | 624 | 62,030 | 65,752 |
| Electrician II | 1 | 1 | 0 | -- | 19,656 | -- |
| Administrative Aide II | 0 | 1 | 1 | 623 | 13,638 | 17,449 |
| WPC Plant Operator | 19 | 19 | 19 | 622 | 324,849 | 331,952 |
| Maintenance Mechanic | 4 | 4 | 4 | 621 | 67,702 | 73,261 |
| Equipment Operator II-Heavy | 1 | 1 | 1 | 619 | 16,402 | 17,850 |
| Equipment Operator II | 1 | 1 | 1 | 619 | 14,942 | 15,460 |
| Secretary | 1 | 1 | 1 | 618/19 | 14,914 | 16,278 |
| Custodial Worker II | 1 | 1 | 1 | 617 | 13,958 | 15,516 |
| Equipment Operator I | 4 | 4 | 4 | 617 | 55,887 | 58,546 |
| Maintenance Worker | 3 | 3 | 3 | 617 | 41,112 | 44,884 |
| Custodial Worker I | 1 | 1 | 1 | 615 | 12,385 | 13,477 |
| Subtotal | 42 | 43 | 43 | | \$738,945 | \$781,963 |
| Add: Longevity | | | | | 5,801 | 5,651 |
| Shift Differential | | | | | 5,200 | 6,490 |
| Charge - Water Administration | | | | | 18,690 | 8,474 |
| 27th Pay Period | | | | | 28,421 | -- |
| TOTAL | | | | | \$797,057 | \$802,578 |

ANNUAL BUDGET

| | | | |
|-----------------------|-------------------------|---|-----------------------|
| FUND SEWER UTILITY | 576 DEPARTMENT WATER | 80 DIVISION SANITARY SEWER MAINTENANCE | 325 ACTIVITY 50320 |
|-----------------------|-------------------------|---|-----------------------|

BUDGET COMMENTS

The 1983 adopted budget for this division including employee benefits shows a decrease of \$60,654 or 3.1% from the 1982 budget of \$1,972,524.

The 110 Account for salaries shows an increase of \$18,821 or 1.7%. This small increase is due to the net effect of the salary improvement, merit increases, less charges from Water Administration, and the 27th pay period in 1982.

The Contractual Services accounts reflect a decrease of \$41,334. The major increase in this category is \$4,497 in the utility account. The major decrease is in Account 295 in the amount of \$47,110. Included items in Account 295 are the following: data processing charges--\$3,158; rent at the Central Maintenance Facility--\$24,289; City Hall rent--\$5,148; and copy/typewriter agreements--\$1,210.

The Commodity accounts show a decrease of \$55,535. Account 360 reflects a decrease of \$66,853 due to the lower budgeted price for fuel. The equipment repair parts have increased by \$9,188.

A total of \$6,065 is budgeted in the utility improvement budget for capital outlay consisting of two file cabinets, one typewriter, five mobile radios, a radio control station, and one "manhole" locator.

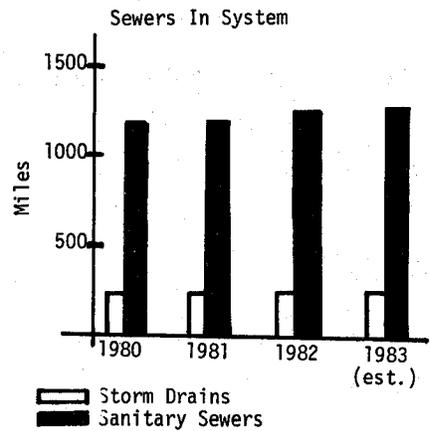
ACCOUNT CLASSIFICATION

| PERSONAL SERVICES | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|-------------|-------------|-------------|
| 110 Salaries & Wages | \$ 906,625 | \$1,103,381 | \$1,122,202 |
| 121 Employee Benefits | 241,001 | 296,037 | 313,431 |
| TOTAL PERSONAL SERVICES | \$1,147,626 | \$1,399,418 | \$1,435,633 |
| CONTRACTUAL SERVICES | | | |
| 210 Utilities | \$ 46,013 | \$ 48,199 | \$ 52,696 |
| 220 Communications | 16,839 | 16,680 | 16,791 |
| 230 Transportation | 1,958 | 2,000 | 2,000 |
| 240 Advertising | 3 | 300 | 255 |
| 250 Insurance | 6,959 | 6,959 | 7,959 |
| 260 Dues and Subscriptions | 139 | 175 | 200 |
| 270 Professional Services | 185 | 4,161 | 4,349 |
| 295 Other Contractual Services | 37,133 | 80,915 | 33,805 |
| TOTAL CONTRACTUAL SERVICES | \$ 109,229 | \$ 159,389 | \$ 118,055 |
| COMMODITIES | | | |
| 310 Office Supplies | \$ 2,933 | \$ 5,939 | \$ 5,939 |
| 320 Clothing and Linen | 2,163 | 2,633 | 2,633 |
| 330 Food, Drugs & Chemicals | 65,068 | 84,094 | 84,281 |
| 340 Opr. Supplies - Buildings & Improvements | 642 | 1,887 | 1,887 |
| 350 Repair Parts - Buildings & Improvements | 36,778 | 48,642 | 48,691 |
| 360 Operating Supplies - Equipment | 91,898 | 181,485 | 114,632 |
| 370 Repair Parts - Equipment | 84,802 | 81,670 | 90,858 |
| 390 Minor Apparatus and Tools | 7,858 | 7,367 | 9,261 |
| TOTAL COMMODITIES | \$ 292,142 | \$ 413,717 | \$ 358,182 |
| CAPITAL OUTLAY | | | |

| | | | | | | | |
|-----------------------|-----|---------------------|----|---|-----|----------|-------|
| FUND SEWER UTILITY | 576 | DEPARTMENT WATER | 80 | DIVISION SANITARY SEWER MAINTENANCE | 325 | ACTIVITY | 50320 |
|-----------------------|-----|---------------------|----|---|-----|----------|-------|

WORK PROGRAM

This activity maintains more than 1,200 miles of sanitary sewer laterals and mains. Douglas Avenue divides the City into north and south zones for maintenance purposes, and in each zone a program is conducted consisting of high pressure hydraulic cleaning, dragging, rodding, lift station maintenance, pipe and manhole maintenance, chemical root control, and emergency repairs. Three emergency crews are available, and stoppages are opened 24 hours a day. Internal inspection of new construction by televising is emphasized as a means of preventing problems from developing. The overall objective of the preventive maintenance program is to minimize infiltration of ground water into the system, and thereby reduce the volume of raw sewage transported to the treatment plants, and to maintain the flow characteristics and capacities of the system.



| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-------------------------------------|----------------|----------------|----------------|-----------------------------|--------------------|--------------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Superintendent of Sewer Maintenance | 1 | 1 | 1 | 635 | \$ 38,347 | \$ 40,648 |
| Civil Engineer III | 1 | 1 | 1 | 632 | 30,678 | 32,651 |
| Sewer Maintenance Supervisor | 1 | 1 | 1 | 629 | 26,775 | 24,329 |
| General Supervisor II | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Administrative Aide II | 1 | 1 | 1 | 623 | 19,656 | 18,817 |
| Engineering Aide III | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| TV Technician | 4 | 4 | 4 | 622 | 73,369 | 78,295 |
| Labor Supervisor II | 2 | 2 | 2 | 622 | 37,385 | 39,629 |
| Labor Supervisor I | 1 | 1 | 1 | 621 | 16,928 | 18,642 |
| Maintenance Mechanic | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Lift Station Operator | 2 | 2 | 2 | 620 | 33,856 | 35,887 |
| Administrative Aide I | 1 | 1 | 1 | 620 | 16,119 | 17,944 |
| Equipment Operator II | 26 | 26 | 26 | 619 | 404,009 | 435,141 |
| Engineering Aide I | 1 | 1 | 1 | 618 | 13,272 | 14,248 |
| Equipment Operator I | 18 | 18 | 18 | 617 | 253,591 | 267,875 |
| Laborer I | 16 | 16 | 16 | 616 | 209,733 | 226,272 |
| Subtotal | 78 | 78 | 78 | | \$1,231,836 | \$1,311,983 |
| Add: Shift Differential | | | | | 2,912 | 2,912 |
| Longevity | | | | | 10,239 | 10,012 |
| Standby Pay | | | | | 1,852 | 2,574 |
| 27th Pay Period | | | | | 48,020 | -- |
| Charge: Water Administration | | | | | 18,690 | 8,474 |
| Less: Storm Drains (16%) | | | | | (210,168) | (213,753) |
| TOTAL | | | | | \$1,103,381 | \$1,122,202 |

ANNUAL BUDGET

| FUND | 576 | DEPARTMENT | 80 | DIVISION | ACTIVITY |
|--|-----|--|----------------|----------------|----------------|
| SEWER UTILITY | | WATER | | ADMINISTRATION | |
| <u>CHARGES FOR ADMINISTRATIVE, MANAGEMENT AND LEGAL SERVICES--576-80-660-50330</u> | | | | | |
| | | | Actual 1981 | Budget 1982 | Budget 1983 |
| TOTAL (Contractual Services) | | | \$ 567,385 | \$ 545,852 | \$ 584,721 |
| The total 1983 budget amount of is allocated as follows: | | | | | |
| | | | | | |
| | | Water Utility - Billing and Collection Services | \$ 460,800 | \$ 428,962 | \$ 458,491 |
| | | Financial Audit and Recording Fees | 3,866 | 3,900 | 4,200 |
| | | General Fund - Administrative Charges | 102,719 | 112,990 | 122,030 |
| | | TOTAL | \$ 567,385 | \$ 545,852 | \$ 584,721 |
| <u>EMERGENCY FUND--576-80-700-50350-999</u> | | | | | |
| | | | Actual 1981 | Budget 1982 | Budget 1983 |
| TOTAL EMERGENCY FUND | | | \$15,560 | \$75,000 | \$75,000 |
| <u>SEWER UTILITY DEBT SERVICE--576-80-660-50340-520</u> | | | | | |
| | | | Actual 1981 | Budget 1982 | Budget 1983 |
| TOTAL DEBT SERVICE | | | \$1,319,818 | \$1,910,000 | \$2,600,000 |
| <u>UTILITY IMPROVEMENTS--576-80-245-50400-400</u> | | | | | |
| | | | Actual 1981 | Budget 1982 | Budget 1983 |
| TOTAL UTILITY IMPROVEMENTS | | | \$ 283,940 | \$1,301,818 | \$ 694,591 |
| <u>LABORATORY SERVICES--576-80-880-50143, 50145</u> | | | | | |
| | | | Actual 1981 | Budget 1982 | Budget 1983 |
| TOTAL LABORATORY SERVICES | | | \$ 135,308 | \$ 178,839 | \$ 202,267 |

AIRPORT FUND SUMMARY

| | Actual 1981 | 1982 | Estimated 1983 |
|--|---------------------|----------------------|---------------------|
| Cash and Investments, January 1 | \$ 342,385 | \$ 8,330,340 | \$ 3,895,953 |
| Bond Proceeds | 12,000,000 | -- | -- |
| Federal Aviation Administration | 1,948,456 | 4,984,000 | 4,675,000 |
| Total Cash | \$14,290,841 | \$13,314,340 | \$ 8,570,953 |
| <u>Operating Revenues</u> | | | |
| Airfield | \$ 406,201 | \$ 416,400 | \$ 417,900 |
| Hangars and Buildings | 736,682 | 782,850 | 813,000 |
| Terminal Building | 2,110,462 | 2,693,821 | 2,490,300 |
| Systems and Services | 1,126,170 | 1,068,500 | 1,137,500 |
| Other | 1,053,055 | 932,500 | 570,000 |
| Total Operating Revenues | \$ 5,432,570 | \$ 5,894,071 | \$ 5,428,700 |
| Total Unencumbered Cash and Revenue | \$19,723,411 | \$19,208,411 | \$13,999,653 |
| <u>Operating Expenses</u> | | | |
| Administration | \$ 425,625 | \$ 583,015 | \$ 583,735 |
| Airfield Maintenance | 495,390 | 775,340 | 816,070 |
| Building Maintenance | 432,422 | 468,182 | 497,634 |
| Custodial Maintenance | 222,224 | 293,767 | 304,699 |
| Engineering | 158,080 | 253,776 | 273,352 |
| Safety | 806,285 | 1,003,919 | 839,152 |
| Systems and Services | 859,955 | 838,719 | 1,079,915 |
| Jabara | 13,249 | 54,965 | 72,582 |
| Total Operating Expenditures | \$ 3,413,230 | \$ 4,271,683 | \$ 4,467,139 |
| Bond Refunding (Escrow) | \$ 1,737,512 | \$ -- | \$ -- |
| Principal and Interest | 1,157,150 | 1,392,775 | 1,770,225 |
| Capital Construction | 5,085,179 | 9,648,000 | 2,275,000 |
| Total Expenditures | \$11,393,071 | \$15,312,458* | \$ 8,512,364 |
| Cash and Investments, December 31 | \$ 8,330,340 | \$ 3,895,953 | \$ 5,487,289 |

*In 1982, the total Airport expenditures were published at \$13,144,248.

| | | | | | | | |
|----------------------------|-----|---------------------------------|----|-----------------------------------|-----|----------|-------|
| FUND AIRPORT OPERATIONS | 504 | DEPARTMENT AIRPORT AUTHORITY | 06 | DIVISION MID-CONTINENT AIRPORT | 250 | ACTIVITY | 50000 |
|----------------------------|-----|---------------------------------|----|-----------------------------------|-----|----------|-------|

BUDGET COMMENTS

The 1983 adopted budget for the Airport Authority has increased \$195,456 or 4.6% above the 1982 amount of \$4,271,683.

Personal Services for the Authority have decreased \$118,493 which can be attributed to the reduction of 4 Safety Officer II positions and not having to budget for the hourly paid security and the 27th pay period.

Contractual Services have increased \$253,661 primarily because of a \$227,590 increase in utilities. Major expenditures in the 295 Account are as follows: \$35,500 for the Chamber of Commerce Aviation Committee, \$24,000 for administrative charges and \$18,500 for Xerox rental.

An increase of \$43,388 is budgeted in the Commodities accounts primarily because of escalating costs in concrete and asphalt surface repairs, heavy equipment breakdowns and the re-pairing of hangars and buildings owned by the Airport Authority.

The \$188,350 budgeted within the Capital Outlay Accounts provides for the purchase of a microfilm reader and files, 2 mowers, 2 jack hammers, 1 hi-loader, 4 pickups, 1 ton truck, 1 hydraulic hammer, 4 power sweepers, 1 desk, 2 chairs, 1 patrol vehicle and \$10,500 for shop equipment.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|--------------------|--------------------|--------------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$1,574,925 | \$2,091,892 | \$1,981,281 |
| 121 Employee Benefits | | 378,702 | 561,254 | 553,372 |
| TOTAL PERSONAL SERVICES | | \$1,953,627 | \$2,653,146 | \$2,534,653 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ 800,556 | \$ 676,113 | \$ 903,703 |
| 220 Communications | | 15,634 | 14,128 | 13,422 |
| 230 Transportation | | 26,003 | 32,595 | 36,484 |
| 240 Advertising | | 5 | 300 | 50 |
| 250 Insurance | | 74,564 | 77,743 | 113,128 |
| 260 Dues and Subscriptions | | 7,764 | 7,890 | 9,190 |
| 270 Professional Services | | 25,493 | 36,972 | 31,600 |
| 295 Other Contractual Services | | 91,601 | 132,119 | 123,944 |
| TOTAL CONTRACTUAL SERVICES | | \$1,041,620 | \$ 977,860 | \$1,231,521 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 15,725 | \$ 16,621 | \$ 21,031 |
| 320 Clothing and Linen | | 3,761 | 10,880 | 8,570 |
| 330 Food, Drugs & Chemicals | | 3,065 | 35,390 | 37,975 |
| 340 Opr. Supplies - Buildings & Improvements | | 55,131 | 52,096 | 57,454 |
| 350 Repair Parts - Buildings & Improvements | | 227,304 | 198,908 | 224,222 |
| 360 Operating Supplies - Equipment | | 45,852 | 96,615 | 97,410 |
| 370 Repair Parts - Equipment | | 42,863 | 58,717 | 64,083 |
| 390 Minor Apparatus and Tools | | 7,677 | -- | 1,000 |
| 380 Operating Supplies - Construction | | 4,462 | -- | 120 |
| 395 Other Commodities | | 1,157 | -- | -- |
| TOTAL COMMODITIES | | \$ 406,997 | \$ 469,227 | \$ 512,615 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|--------------------|-----|-------------------|----|-----------------------|-----|----------|-------|
| FUND | 504 | DEPARTMENT | 06 | DIVISION | 250 | ACTIVITY | 50000 |
| AIRPORT OPERATIONS | | AIRPORT AUTHORITY | | MID-CONTINENT AIRPORT | | | |

WORK PROGRAM

The Airport Authority is responsible for the operation, administration, and engineering of an integrated general aviation/air carrier complex which accommodates modern aircraft and allows safe and efficient handling of passengers and cargo. It is also the Authority's responsibility to develop a sound financial structure which enables the community to enjoy facilities for and service of all elements of aviation at the lowest possible cost. A sound Airport development plan consistent with Federal Aviation Administration policies must be kept up-to-date in order to meet the needs of citizens and aircraft.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|----------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Director of Aviation | 1 | 1 | 1 | E-4 | \$ 47,870 | \$ 47,870 |
| Airport Manager | 1 | 1 | 1 | 637 | 42,832 | 45,401 |
| Dir. of Engineering & Planning | 1 | 1 | 1 | 636 | 36,293 | 40,648 |
| Dir. of Airport Administration | 1 | 1 | 1 | 633 | 34,355 | 36,417 |
| Assistant Airport Manager | 1 | 1 | 1 | 633 | 25,932 | 27,543 |
| Airport Bldg. Maint. Supt. | 1 | 1 | 1 | 631 | 29,177 | 28,474 |
| Airport Field Maint. Supt. | 1 | 1 | 1 | 629 | 26,775 | 28,382 |
| Admin. Asst. to Director | 1 | 1 | 1 | 629 | 21,550 | 22,887 |
| Supt. of Construction | 1 | 1 | 1 | 629 | 21,550 | 26,934 |
| Chief of Airport Safety | 1 | 1 | 1 | 631 | 29,177 | 30,927 |
| Asst. Chief Airport Safety | 1 | 1 | 1 | 629 | 26,775 | 26,724 |
| Asst. Airport Bldg. Maint. Supt. | 1 | 1 | 1 | 628 | 20,480 | 21,752 |
| Airport Equip. Maint. Supv. | 1 | 1 | 1 | 627 | 24,121 | 21,584 |
| Safety Supervisor | 3 | 3 | 3 | 627 | 72,362 | 76,704 |
| Engineering Technician II | 1 | 2 | 2 | 626 | 42,192 | 42,339 |
| Asst. Safety Supervisor | 3 | 3 | 3 | 626 | 67,569 | 72,745 |
| Administrative Assistant | 0 | 1 | 1 | 626 | 20,166 | 23,064 |
| Airport Field Maint. Supv. | 1 | 1 | 1 | 625 | 21,758 | 23,064 |
| Airport Clerk | 1 | 1 | 1 | 627 | 24,121 | 25,568 |
| Airport Bldg. Maint. Supv. | 1 | 1 | 1 | 626 | 22,905 | 19,666 |
| Safety Officer II | 22 | 22 | 18 | 625 | 454,435 | 406,085 |
| Engineering Technician I | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Construction Supervisor III | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Airport Bldg. Maint. Mechanic | 3 | 3 | 3 | 623 | 54,632 | 56,058 |
| Administrative Aide II | 4 | 3 | 3 | 623 | 55,977 | 60,597 |
| Accountant I | 1 | 1 | 1 | 623 | 19,656 | 20,836 |
| Parts & Records Mechanic | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Automotive Mechanic | 2 | 2 | 2 | 622 | 34,874 | 37,863 |
| Airport Gardening Supv. II | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Airport Custodial Supervisor | 1 | 1 | 1 | 622 | 18,693 | 19,814 |
| Maintenance Mechanic | 5 | 5 | 5 | 621 | 84,691 | 93,385 |
| Engineering Aide II | 1 | 1 | 1 | 620 | 16,928 | 14,691 |
| Equipment Operator II | 1 | 1 | 1 | 619 | 16,119 | 17,086 |
| Secretary | 2 | 3 | 3 | 618/19 | 42,051 | 45,939 |
| Engineering Aide I | 2 | 1 | 1 | 618 | 12,604 | 13,969 |
| Maintenance Worker | 1 | 1 | 1 | 617 | 14,637 | 14,018 |
| Equipment Operator I | 7 | 9 | 9 | 617 | 125,641 | 133,991 |
| Custodial Worker II | 4 | 4 | 4 | 617 | 58,550 | 62,063 |
| Laborer I | 2 | 2 | 2 | 616 | 26,563 | 28,180 |
| Custodial Worker I | 9 | 9 | 9 | 615 | 114,786 | 123,084 |
| Apprentice Worker | 1 | 1 | 1 | 612 | 9,666 | 10,262 |
| Laborer I (P.T. 50%) | 1 | 1 | 1 | 616 | 6,302 | 6,692 |
| Apprentice Worker (Seasonal) | 3 | 3 | 3 | 612 | 14,012 | 14,852 |
| Subtotal | 99 | 102 | 98 | | \$1,917,517 | \$1,951,620 |
| ADD: Longevity | | | | | 16,532 | 17,389 |
| Shift Differential | | | | | 10,192 | 10,192 |
| Education Pay | | | | | 1,650 | 2,080 |
| Hourly Paid Security | | | | | 70,085 | -- |
| 27th Pay Period | | | | | 75,916 | -- |
| TOTAL | | | | | \$2,091,892 | \$1,981,281 |

AIRPORT REVENUES IN DETAIL

| | Actual 1981 | 1982 | Estimated 1983 |
|-------------------------------------|------------------|------------------|-------------------|
| <u>Airfield:</u> | | | |
| Flight fees: scheduled airlines | \$ 325,743 | \$ 336,250 | \$ 336,000 |
| Flight fees: nonscheduled | 10,138 | 11,250 | 12,000 |
| Field charges, fixed base operators | 3,600 | 3,600 | 3,600 |
| Aircraft parking charges | 2,400 | 2,500 | 2,500 |
| Flight fees: other | 3,727 | 3,800 | 3,800 |
| Ground handling | 60,593 | 59,000 | 60,000 |
| | <u>406,201</u> | <u>416,400</u> | <u>417,900</u> |
| <u>Hangars and Buildings:</u> | | | |
| Rental, airlines | 47,707 | 30,650 | 45,000 |
| Rental, fixed base operators | 309,309 | 290,200 | 315,000 |
| Rental, aircraft service agencies | 47,260 | 43,000 | 45,500 |
| Rental, fuel storage facilities | 964 | 1,000 | 1,000 |
| Rental, industrial agencies | 46,803 | 58,000 | 52,500 |
| Rental, federal government | 127,015 | 155,000 | 162,000 |
| Rental, other buildings | 157,624 | 205,000 | 192,000 |
| | <u>736,682</u> | <u>782,850</u> | <u>813,000</u> |
| <u>Terminal Buildings:</u> | | | |
| Rental, airlines | 141,650 | 153,000 | 160,000 |
| Rental, office tenants | 1,745 | 2,000 | 2,000 |
| Rental, food service | 191,072 | 255,000 | 225,000 |
| Rental, car rental agencies | 497,434 | 570,000 | 545,000 |
| Rental, coin operated services | 1,909 | 2,700 | 2,000 |
| Fees, advertising media | 88,488 | 112,000 | 95,500 |
| Fees, ground transportation service | 750 | 1,200 | 800 |
| Fees, passenger insurance | 5,317 | 7,500 | 5,000 |
| Rentals, federal government | 193,709 | 185,000 | 175,000 |
| Rentals, concourse | 261,309 | 285,000 | 280,000 |
| Rentals, auto parking | 727,079 | 1,120,421 | 1,000,000 |
| | <u>2,110,462</u> | <u>2,693,821</u> | <u>2,490,300</u> |
| <u>Systems and Services:</u> | | | |
| Aviation fuel sales (net) | 302,633 | 328,000 | 330,000 |
| Electricity | 464,780 | 395,000 | 510,000 |
| Water | 7,862 | 12,500 | 8,000 |
| Gas | 54,917 | 95,000 | 62,500 |
| Crops | 5,869 | 30,000 | 30,000 |
| Other services | 27,943 | 28,000 | 30,000 |
| Jobbing and contract work | 69,197 | 35,000 | 48,000 |
| Security | 192,969 | 145,000 | 119,000 |
| | <u>1,126,170</u> | <u>1,068,500</u> | <u>1,137,500</u> |
| <u>Other revenue:</u> | | | |
| Leased sites | 57,786 | 45,000 | 46,500 |
| Gate cards | 7,472 | 7,500 | 7,500 |
| Miscellaneous | 25,425 | 30,000 | 26,000 |
| Interest income | 962,372 | 850,000 | 490,000 |
| | <u>1,053,055</u> | <u>932,500</u> | <u>570,000</u> |

| | | | | | | | |
|----------|-----|--------------------------|----|-----------------|-----|----------|-------|
| FUND | 285 | DEPARTMENT | 70 | DIVISION | 286 | ACTIVITY | 50000 |
| LANDFILL | | OPERATIONS & MAINTENANCE | | STREET SERVICES | | | |

LANDFILL IMPROVEMENT SUMMARY PAGE

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$ 81,042 | \$ 88,322 | \$ 86,949 |
| Contractual Services | 15,096 | 18,165 | 21,120 |
| Commodities | 108,684 | 263,957 | 226,855 |
| Capital Outlay | 49,505 | 49,500 | -- |
| Indigent Program | 44,841 | 45,000 | 45,000 |
| Bulky Waste Program | 23,448 | 25,000 | 30,000 |
| Administrative Charges | 5,000 | 5,500 | 5,940 |
| Reserve for Final Cover | -- | 159,222 | -- |
| Contingency | -- | -- | 222,010 |
| Subtotal | \$327,616 | \$654,666 | \$637,874 |
| ADD: <u>Employee Benefits</u> | | | |
| Employee Retirement | | \$ 10,510 | \$ 10,782 |
| Social Security | | 5,918 | 5,826 |
| Group Health Insurance | | 5,388 | 5,782 |
| Group Life Insurance | | 291 | 287 |
| Workers' Compensation | | 1,325 | 1,304 |
| Unemployment Compensation | | 265 | 304 |
| Total Employee Benefits | \$ 20,123 | \$ 23,697 | \$ 24,285 |
| Total Expenditures | \$347,739 | \$678,363 | \$662,159 |

FUND SUMMARY OF REVENUES AND EXPENDITURES

| <u>Revenues</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$411,242 | \$322,159 | \$270,474 |
| Lease of Brooks Landfill | 250,782 ✓ | 357,456 | 340,000 |
| Sale of Property Not Useful to City | 7,799 | -- | -- |
| Reimbursed Expenditures | 75 | -- | -- |
| Revenue Contingency | -- | -- | 51,685 |
| Total Revenues and Cash Balance | \$669,898 | \$679,615 | \$662,159 |
| ADD: 1982 Underexpenditures | -- | 269,222 | -- |
| LESS: Expenditures | 347,739 | 678,363 | 662,159 |
| Unencumbered Cash Balance, December 31 | \$322,159 | \$270,474 | \$ -- |

| FUND | 285 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION STREET SERVICES | 286 | ACTIVITY | 50000 |
|--|---|-------------------------------------|----|--------------------------|-------------|-------------|-------|
| LANDFILL | | | | | | | |
| <p>BUDGET COMMENTS</p> <p>The 1983 budget of \$662,159 represents a decrease of \$16,204 or 2.4% under the approved 1982 budget of \$678,363. Projected underexpenditures, including deferred cover material purchases, account for a cash carryover into 1983 of \$270,474 (preceding page).</p> <p>Personal Services show a \$785 or .7% decrease under the 1982 amount, the net effect of the salary improvement, merit and longevity increases, budgeting for an extra pay period in 1982, and budgeting for reduced charges from other operations (next page).</p> <p>Contractual Services increased \$2,955 or 16.3% over 1982. Increases are budgeted for surveying services (Account 270), rental contracts (Account 295), and support for staff attendance at hazardous waste management and landfill operations seminars (Account 230). The items budgeted in Account 295 are real estate and special tax assessment \$7,065; miscellaneous equipment rental, \$5,000; and portable toilet rental, \$1,680.</p> <p>Commodities show a decrease of \$37,102 or 14.1% under 1982. The amount of \$76,000 is budgeted in Account 350 for topsoil, seeds, and fertilizer. Account 360 provides \$70,000 for diesel fuel, oil, tires, and other operating supplies. The \$80,000 in Account 370 is for anticipated heavy equipment repair costs, reduced substantially from 1982 because of two used scraper purchases (1981 and 1982).</p> <p>The \$222,010 reserve amount is budgeted to set aside funds for the final 6" of cover at the Chapin and Brooks landfill sites. The Indigent Sanitation Assistance Program is budgeted to receive \$45,000, and the Bulky Waste Program, \$30,000.</p> | | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | | |
| PERSONAL SERVICES | | | | | | | |
| | | | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 | |
| 110 | Salaries & Wages | | | \$ 81,042 | \$ 88,322 | \$ 86,949 | |
| 121 | Employee Benefits | | | 20,123 | 23,697 | 24,285 | |
| TOTAL PERSONAL SERVICES | | | | \$101,165 | \$112,019 | \$111,234 | |
| CONTRACTUAL SERVICES | | | | | | | |
| 210 | Utilities | | | \$ 1,333 | \$ 1,080 | \$ 1,275 | |
| 220 | Communications | | | 717 | 650 | 700 | |
| 230 | Transportation | | | 588 | -- | 800 | |
| 240 | Advertising | | | 6 | -- | -- | |
| 250 | Insurance | | | -- | 2,550 | 2,550 | |
| 260 | Dues and Subscriptions | | | -- | 50 | 50 | |
| 270 | Professional Services | | | 557 | 1,000 | 2,000 | |
| 295 | Other Contractual Services | | | 11,895 | 12,835 | 13,745 | |
| TOTAL CONTRACTUAL SERVICES | | | | \$ 15,096 | \$ 18,165 | \$ 21,120 | |
| COMMODITIES | | | | | | | |
| 310 | Office Supplies | | | \$ 297 | \$ 375 | \$ 350 | |
| 320 | Clothing and Linen | | | 79 | 180 | 180 | |
| 330 | Food, Drugs & Chemicals | | | 72 | 50 | 50 | |
| 340 | Oper. Supplies - Buildings & Improvements | | | 5 | 115 | 75 | |
| 350 | Repair Parts - Buildings & Improvements | | | 791 | 70,600 | 76,000 | |
| 360 | Operating Supplies - Equipment | | | 43,134 | 67,076 | 70,000 | |
| 370 | Repair Parts - Equipment | | | 64,134 | 125,461 | 80,000 | |
| 390 | Minor Apparatus and Tools | | | 172 | 100 | 200 | |
| TOTAL COMMODITIES | | | | \$108,684 | \$263,957 | \$226,855 | |
| CAPITAL OUTLAY | | | | | | | |
| | | | | \$ -- | \$ -- | \$ -- | |

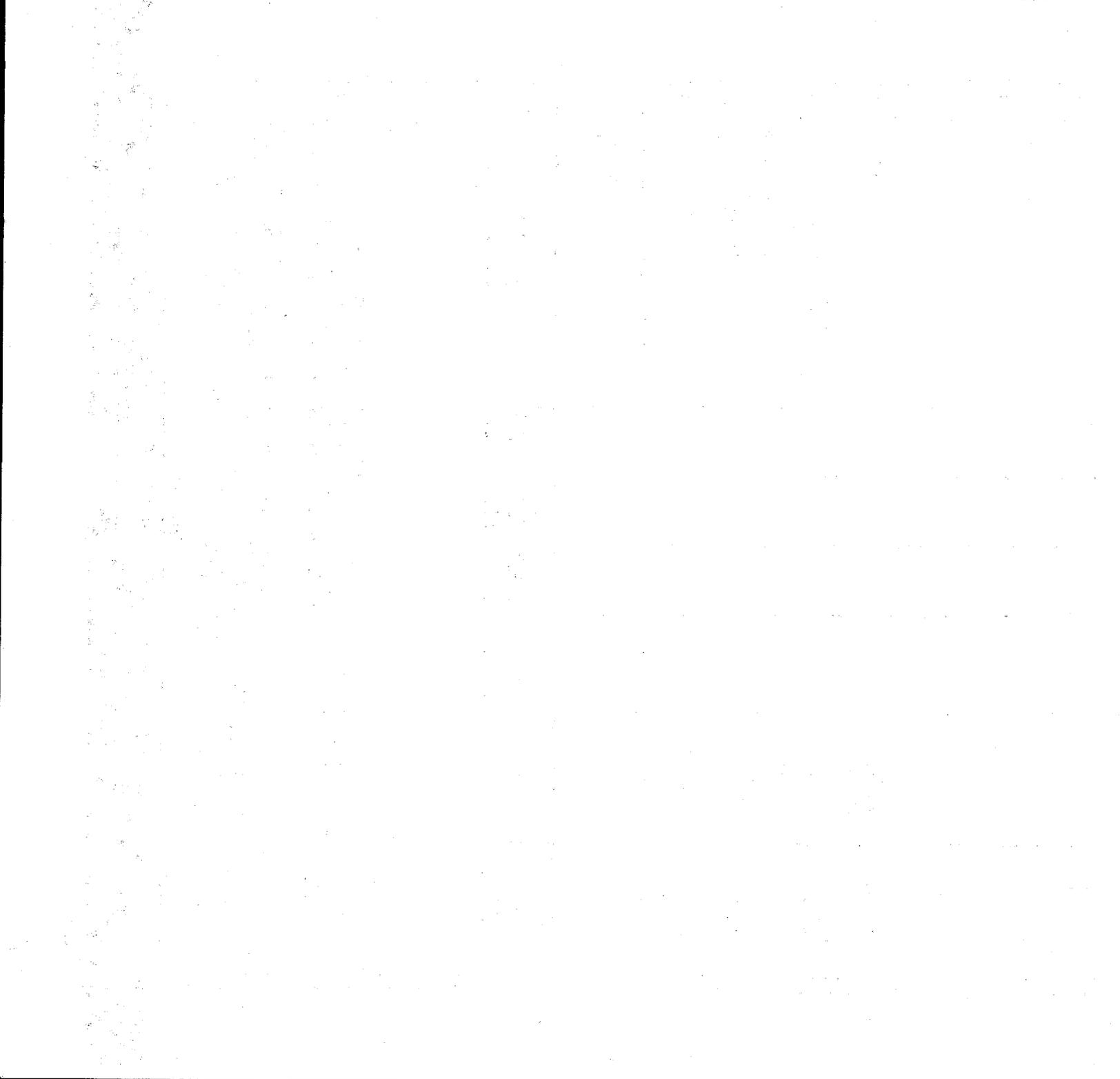
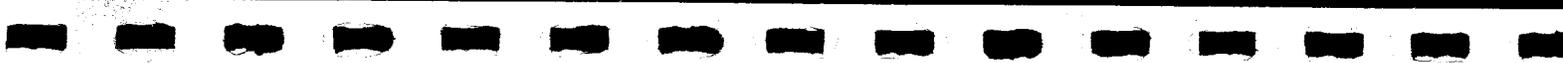
| | | | | | | | |
|----------|-----|--------------------------|----|-----------------|-----|----------|-------|
| FUND | 285 | DEPARTMENT | 70 | DIVISION | 286 | ACTIVITY | 50000 |
| LANDFILL | | OPERATIONS & MAINTENANCE | | STREET SERVICES | | | |

WORK PROGRAM

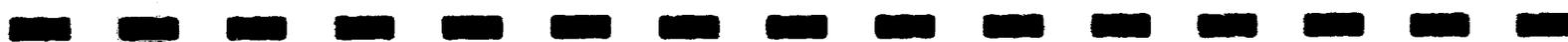
The Landfill Fund supports cover activities at refuse disposal sites where dumping is completed (Chapin and the east side of Brooks). Final closure of these sites involves adding 18" of cover material plus 6" of top soil, along with seeding and mulching. In 1983 the goal is to cover 30% of the Chapin site, for a total of 70% at this location. Besides cover activities, the fund also supports the Indigent Sanitation Assistance Program and the Bulky Waste Program.

Activities of the Landfill Fund are supported by income from the City's lease with a private operator at the active portion of the Brooks site (41st Street North and West Street). The contract provides that a percentage of gross revenue will be returned to the City, with annual adjustments allowed for inflation.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---------------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Equipment Operator II - Supervisor | 1 | 1 | 1 | 620 | \$17,247 | \$17,944 |
| Equipment Operator II - Heavy | 3 | 3 | 3 | 619 | 47,202 | 52,677 |
| | - | - | - | | | |
| Subtotal | 4 | 4 | 4 | | \$64,449 | \$70,621 |
| ADD: Longevity | | | | | 419 | 469 |
| Hazard Pay | | | | | 2,080 | 2,080 |
| 27th Pay Period | | | | | 2,503 | -- |
| Amount Charged from: | | | | | | |
| Flood Control | | | | | 15,955 | 8,124 |
| Operations & Maintenance | | | | | 2,916 | 2,470 |
| Administration | | | | | -- | 3,185 |
| Street Maintenance | | | | | | |
| TOTAL | | | | | \$88,322 | \$86,949 |



Working Capital Funds (Internal Service)

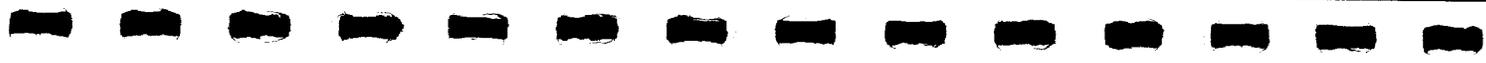


WORKING CAPITAL FUNDS SUMMARY

| <u>Account Classification</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|-------------------------------|------------------------|------------------------|------------------------|
| Personal Services | \$1,526,780 | \$1,876,841 | \$1,894,203 |
| Contractual Services | 719,631 | 908,532 | 953,038 |
| Commodities | 2,425,934 | 2,752,096 | 2,444,687 |
| Capital Outlay | 1,453,309 | 1,392,080 | 1,614,315 |
| Other | 431,813 | 801,809 | 863,136 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL | \$6,557,467 | \$7,731,358 | \$7,769,379 |

| <u>Division/Activity</u> | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Central Data Processing | \$ 984,315 | \$1,241,162 | \$1,247,743 |
| Stationery Stores, Microfilming, Duplicating | 980,207 | 1,262,753 | 1,323,800 |
| Equipment Motor Pool | 2,283,833 | 2,687,197 | 2,661,248 |
| Official Motor Pool | 1,765,723 | 1,778,878 | 1,687,228 |
| Central Maintenance Services | 238,387 | 247,001 | 278,781 |
| Park Equipment Maintenance | 305,002 | 514,367 | 570,579 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL | \$6,557,467 | \$7,731,358 | \$7,769,379 |

NOTE: The budget totals shown above for each working capital activity do not include contingent expenditure accounts not supported by currently budgeted revenues shown as expenditures in operating departments.



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| | | | | | | | |
|-----------------|-----|----------------|----|-------------------------|-----|----------|-------|
| FUND | 610 | DEPARTMENT | 40 | DIVISION | 740 | ACTIVITY | 50000 |
| WORKING CAPITAL | | ADMINISTRATION | | CENTRAL DATA PROCESSING | | | |

CENTRAL DATA PROCESSING FUND SUMMARY

| | <u>Actual</u> <u>1981</u> | <u>1982</u> | <u>Estimated</u> <u>1983</u> |
|---|------------------------------|--------------------|---------------------------------|
| Unencumbered Cash Balance, January 1 | \$ 385,802 | \$ 558,368 | \$ 344,596 |
| <u>REVENUES</u> | | | |
| Data Processing Services | \$1,155,033 | \$1,027,390 | \$ 903,147 |
| Other | 1,848 | -- | -- |
| Subtotal | <u>\$1,156,881</u> | <u>\$1,027,390</u> | <u>\$ 903,147</u> |
| Contingent Data Processing Services | -- | 200,000 | 272,435 |
| Total Revenues | \$1,156,881 | \$1,227,390 | \$1,175,582 |
| Total Revenues and Cash Balance | \$1,542,683 | \$1,785,758 | \$1,520,178 |
| <u>EXPENDITURES</u> | | | |
| Data Processing Operations | \$ 984,315 | \$1,241,162 | \$1,247,743 |
| Contingent Data Processing Operations | -- | 200,000 | 272,435 |
| Total Expenditures | <u>\$ 984,315</u> | <u>\$1,441,162</u> | <u>\$1,520,178</u> |
| Unencumbered Cash Balance, December 31 | \$ 558,368 | \$ 344,596 | \$ -- |

| | | | | | | | |
|-----------------|-----|----------------|----|-------------------------|-----|----------|-------|
| FUND | 610 | DEPARTMENT | 40 | DIVISION | 740 | ACTIVITY | 50000 |
| WORKING CAPITAL | | ADMINISTRATION | | CENTRAL DATA PROCESSING | | | |

BUDGET COMMENTS

The 1983 adopted budget represents an increase of \$6,581 (0.5 percent) over the 1982 budget. Personal Services have increased \$11,102, due to less personnel turnover and position changes described on the facing page.

Contractuals have increased only \$703.

Commodities have decreased \$6,144, because of reductions in the cost of water billing forms.

Capital Outlay budgeted is for replacement office furniture and additional storage racks.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|---|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$ 504,672 | \$ 656,059 | \$ 667,161 |
| TOTAL PERSONAL SERVICES | | \$ 504,672 | \$ 656,059 | \$ 667,161 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ -- | \$ -- | \$ -- |
| 220 | Communications | 6,999 | 6,822 | 7,463 |
| 230 | Transportation | 5,879 | 9,500 | 15,085 |
| 240 | Advertising | -- | 74 | 75 |
| 250 | Insurance | -- | -- | -- |
| 260 | Dues and Subscriptions | 1,591 | 4,231 | 3,891 |
| 270 | Professional Services | 7,023 | 31,900 | 31,900 |
| 295 | Other Contractual Services | 397,450 | 465,774 | 460,590 |
| TOTAL CONTRACTUAL SERVICES | | \$ 418,942 | \$ 518,301 | \$ 519,004 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 51,097 | \$ 62,098 | \$ 55,948 |
| 320 | Clothing and Linen | -- | -- | -- |
| 330 | Food, Drugs & Chemicals | -- | -- | -- |
| 340 | Oper. Supplies - Buildings & Improvements | -- | -- | -- |
| 350 | Repair Parts - Buildings & Improvements | 1,006 | -- | -- |
| 360 | Operating Supplies - Equipment | 679 | 544 | 550 |
| 370 | Repair Parts - Equipment | 194 | 80 | 80 |
| 390 | Minor Apparatus and Tools | -- | -- | -- |
| TOTAL COMMODITIES | | \$ 52,976 | \$ 62,722 | \$ 56,578 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-------------------------|-----|------------------------------|----|-------------------------------------|-----|-------------------|
| FUND WORKING CAPITAL | 610 | DEPARTMENT ADMINISTRATION | 40 | DIVISION CENTRAL DATA PROCESSING | 740 | ACTIVITY 50000 |
|-------------------------|-----|------------------------------|----|-------------------------------------|-----|-------------------|

WORK PROGRAM

The Data Processing Division maintains and processes data for various City operating and staff departments, so that these departments can more efficiently and effectively deliver services to citizens. The division seeks to eliminate duplication of effort in recording and reporting of data.

The central data processing facility is staffed 24 hours a day, seven days a week. The IBM 4341 central processing unit (CPU), associated disc and tape storage units, printers and other peripheral equipment at the central facility are linked to remote cathode ray display tubes (CRTs) and printers located in operating and staff departments in order to allow operation of online, teleprocessing systems.

During 1982 two new position classifications--Systems Programmer I and Systems Programmer II were created. For 1983 one Systems Analyst position and one Programmer I position have been deleted, and replaced by one each of the two new classifications.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Data Processing Director | 1 | 1 | 1 | 635 | \$ 34,144 | \$ 37,286 |
| Systems Programmer II | 0 | 0 | 1 | 632 | -- | 27,766 |
| Systems Analyst | 6 | 6 | 5 | 631 | 161,883 | 144,660 |
| Systems Programmer I | 0 | 0 | 1 | 629 | -- | 22,932 |
| Programmer/Analyst | 5 | 5 | 5 | 628 | 110,536 | 119,941 |
| Computer Operations Supervisor | 1 | 1 | 1 | 626 | 18,658 | 20,836 |
| Programmer II | 0 | 3 | 3 | 626 | 57,264 | 41,167 |
| Programmer | 4 | 0 | 0 | -- | -- | -- |
| Programmer I | 0 | 1 | 0 | -- | 17,554 | -- |
| Computer Machine Operator II | 6 | 6 | 6 | 622 | 95,331 | 105,169 |
| Computer Machine Operator I | 2 | 2 | 2 | 619 | 28,491 | 31,735 |
| Data Entry Supervisor | 0 | 1 | 1 | 619 | 15,052 | 16,371 |
| Secretary | 1 | 1 | 1 | 618/19 | 14,969 | 16,278 |
| Data Entry Operator II | 2 | 1 | 1 | 617 | 11,792 | 14,796 |
| Data Entry Operator I | 5 | 5 | 5 | 616 | 61,910 | 63,626 |
| | — | — | — | | | |
| Subtotal | 33 | 33 | 33 | | \$627,584 | \$662,563 |
| ADD: Longevity | | | | | 2,468 | 2,518 |
| Shift Differential - 2nd | | | | | 832 | 832 |
| Shift Differential - 3rd | | | | | 1,248 | 1,248 |
| 27th Pay Period | | | | | 23,927 | -- |
| TOTAL | | | | | \$656,059 | \$667,161 |



| | | | | | | |
|-------------------------|-----|------------------------------|----|--|-----|-------------------------------|
| FUND WORKING CAPITAL | 675 | DEPARTMENT ADMINISTRATION | 40 | DIVISION STATIONERY STORES/ DUPLICATING/MICROFILMING | 900 | ACTIVITY 50010/50020/50040 |
|-------------------------|-----|------------------------------|----|--|-----|-------------------------------|

STATIONERY STORES, DUPLICATING AND MICROFILMING
WORKING CAPITAL FUND

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ 125,172 | \$ 105,149 | \$ 102,232 |
| <u>Revenues</u> | | | |
| Total Sales and Clearing | \$ 667,436 | \$ 861,626 | \$ 860,000 |
| Duplicating Services | 250,078 | 312,460 | 310,000 |
| Graphic Services | 16,478 | -- | -- |
| Microfilming | 24,370 | 85,750 | 51,568 |
| Reimbursed Expenditures | 2,566 | -- | -- |
| Total Revenues | \$ 960,928 | \$1,259,836 | \$1,221,568 |
| Total Revenues and Cash Balance | \$1,086,100 | \$1,364,985 | \$1,323,800 |
| <u>Expenditures</u> | | | |
| Stores and Clearing Operations | \$ 723,348 | \$ 832,609 | \$ 900,460 |
| Duplicating Operations | 202,919 | 289,629 | 272,379 |
| Graphic Operations | 21,490 | -- | -- |
| Microfilming | 32,450 | 78,123 | 67,138 |
| Contingent Operations | -- | 62,392 | 83,823 |
| Total Expenditures | \$ 980,207 | \$1,262,753 | \$1,323,800 |
| Net of Year-End Adjustments | 744 | -- | -- |
| Unencumbered Cash Balance, December 31 | \$ 105,149 | \$ 102,232 | \$ -- |

ANNUAL BUDGET

| | | | | | | |
|-------------------------|-----|------------------------------|----|---|-----|-------------------------------|
| FUND WORKING CAPITAL | 675 | DEPARTMENT ADMINISTRATION | 40 | DIVISION STORES/DUPLICATING/ MICROFILMING | 900 | ACTIVITY 50010/50020/50040 |
|-------------------------|-----|------------------------------|----|---|-----|-------------------------------|

BUDGET COMMENTS

The 1983 adopted budget for the Stationery Stores, Duplicating and Microfilming Working Capital Fund represents a \$61,047 or 4.8% increase above the 1982 budget. Of the approved expenditure budget, \$83,823 is contingent upon offsetting revenues.

Personal Services have decreased by \$11,440 or 7.8%, which is the net result of deleting one Administrative Aide II position, the 6% salary improvement, normal merit increases, and budgeting for an extra pay period in 1982 only.

Contractual Services show an increase of \$63,336 or 87.2%, primarily due to budgeting all service contracts in Account 295 rather than in Accounts 360 and 370. The \$133,651 budgeted in Account 295 is for postage meter rental (\$400), lease-purchase payments for the copy machines (\$50,000), data processing charges (\$20,000), duplicating machine maintenance (\$60,000), and various other maintenance and service agreements (\$3,251).

Commodities reflect a decrease of \$12,751 or 1.7%. This is the net result of budgeting an inflationary increase for goods and services billed through the clearing account (385), and budgeting all maintenance and service agreements in Account 295.

Capital Outlay for 1983 includes \$5,000 for a microfilm computer reader adapter for the 16mm camera. An amount of \$225,000 is included for inventory purchases in Stationery Stores.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|--|--|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 Salaries & Wages | | \$ 134,850 | \$ 147,466 | \$ 136,026 |
| TOTAL PERSONAL SERVICES | | \$ 134,850 | \$ 147,466 | \$ 136,026 |
| CONTRACTUAL SERVICES | | | | |
| 210 Utilities | | \$ 1,236 | \$ 1,240 | \$ 1,325 |
| 220 Communications | | -- | 850 | 850 |
| 230 Transportation | | -- | 25 | 25 |
| 240 Advertising | | -- | -- | -- |
| 250 Insurance | | 60 | 120 | 120 |
| 260 Dues and Subscriptions | | -- | -- | -- |
| 270 Professional Services | | 49,671 | 70,400 | 133,651 |
| 295 Other Contractual Services | | -- | -- | -- |
| TOTAL CONTRACTUAL SERVICES | | \$ 50,967 | \$ 72,635 | \$ 135,971 |
| COMMODITIES | | | | |
| 310 Office Supplies | | \$ 353 | \$ 2,750 | \$ 3,250 |
| 320 Clothing and Linen | | 479 | 750 | 750 |
| 330 Food, Drugs & Chemicals | | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | | -- | -- | -- |
| 350 Repair Parts - Buildings & Improvements | | 40 | -- | -- |
| 360 Operating Supplies - Equipment | | 105,163 | 180,000 | 120,000 |
| 370 Repair Parts - Equipment | | 4,938 | 8,500 | 5,249 |
| 390 Minor Apparatus and Tools | | 19 | 75 | 75 |
| 385 Purchases for Clearing | | 524,287 | 550,000 | 600,000 |
| TOTAL COMMODITIES | | \$ 635,279 | \$ 742,075 | \$ 729,324 |
| CAPITAL OUTLAY | | | | |

| | | | | | | |
|-------------------------|-----|------------------------------|----|--|-----|-------------------------------|
| FUND WORKING CAPITAL | 675 | DEPARTMENT ADMINISTRATION | 40 | DIVISION STORES/DUPLICATING MICROFILMING | 900 | ACTIVITY 50010/50020/50040 |
|-------------------------|-----|------------------------------|----|--|-----|-------------------------------|

WORK PROGRAM

These services are administered by the Purchasing Division of the Department of Administration as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, and photocopying and microfilming services at the most economical possible cost. These activities are also responsible for accurately billing individual divisions for appropriate telephone services and photocopying machine usage, and for producing employee photo identification cards.

Besides the employees listed below, this budget funds one-half salary of one Administrative Aide III listed in the Purchasing Division budget.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Micrographics Supervisor | 1 | 1 | 1 | 625 | \$ 21,758 | \$ 23,064 |
| Print Shop Supervisor | 1 | 1 | 1 | 624 | 20,676 | 21,917 |
| Administrative Aide II | 2 | 2 | 1 | 623 | 35,629 | 20,836 |
| Printing Press Operator II | 1 | 1 | 1 | 620 | 16,928 | 17,944 |
| Printing Press Operator I | 1 | 1 | 1 | 619 | 13,811 | 15,377 |
| Clerk II | 1 | 1 | 1 | 615 | 11,999 | 13,337 |
| Typist Clerk | 1 | 1 | 1 | 614 | 10,569 | 11,726 |
| | - | - | - | | | |
| Subtotal | 8 | 8 | 7 | | \$131,370 | \$124,201 |
| ADD: Longevity | | | | | 1,563 | 1,663 |
| 27th Pay Period | | | | | 5,072 | -- |
| Amount Charged from Purchasing Division (Stores) | | | | | 9,461 | 10,162 |
| TOTAL | | | | | \$147,466 | \$136,026 |



| | | | | | | |
|-----------------|-----|--------------------------|----|-------------------|-----|---|
| FUND | 618 | DEPARTMENT | 70 | DIVISION | 282 | ACTIVITY |
| WORKING CAPITAL | | OPERATIONS & MAINTENANCE | | FLEET MAINTENANCE | | 50000/50100/80000 EQUIPMENT MOTOR POOL |

EQUIPMENT FUND SUMMARY

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ 380,802 | \$ 360,857 | \$ 238,409 |
| <u>REVENUES</u> | | | |
| Equipment Rental | \$1,851,935 | \$1,776,134 | \$1,776,134 |
| Sale of Services and Supplies | 389,169 | 585,000 | 585,000 |
| Other | 22,784 | 81,700 | 61,705 |
| Subtotal | \$2,263,888 | \$2,442,834 | \$2,422,839 |
| Contingent Revenues | -- | 500,000 | 500,000 |
| Total Revenues | \$2,263,888 | \$2,942,834 | \$2,922,839 |
| Total Revenues and Cash Balance | \$2,644,690 | \$3,303,691 | \$3,161,248 |
| <u>EXPENDITURES</u> | | | |
| Maintenance Operations | \$1,251,454 | \$1,370,282 | \$1,447,248 |
| Inventory Purchases | 375,445 | 570,000 | 570,000 |
| Equipment Replacement | 656,934 | 625,000 | 522,000 |
| Equipment Replacement (Lease-Purchase) | -- | -- | 122,000 |
| Subtotal | \$2,283,833 | \$2,565,282 | \$2,661,248 |
| Contingent Expenditures | -- | 500,000 | 500,000 |
| Total Expenditures | \$2,283,833 | \$3,065,282 | \$3,161,248 |
| Unencumbered Cash Balance, December 31 | \$ 360,857 | \$ 238,409 | \$ -- |

| | | | | | | | |
|-----------------|-----|--------------------------|----|-------------------|-----|----------------------|-------|
| FUND | 618 | DEPARTMENT | 70 | DIVISION | 282 | ACTIVITY | 50000 |
| WORKING CAPITAL | | OPERATIONS & MAINTENANCE | | FLEET MAINTENANCE | | EQUIPMENT MOTOR POOL | |

WORK PROGRAM

This activity purchases, repairs and maintains equipment used by the Operation and Maintenance, and Engineering Departments.

Personnel work in three shifts to provide continuous maintenance service and thus maximize equipment in the field. A preventative maintenance program, supported by computerized records for each vehicle, seeks to minimize unscheduled and disruptive equipment downtime.

One Account Clerk I position has been deleted for 1983 as a budget reduction.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|--------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Fleet Maintenance Supervisor | 0 | 1 | 1 | 629 | \$ 26,775 | \$ 28,382 |
| Equipment Maintenance Supv. | 1 | 1 | 1 | 627 | 22,905 | 24,280 |
| Chief Mechanic | 3 | 2 | 2 | 624 | 35,048 | 42,462 |
| Administrative Aide II | 1 | 0 | 0 | -- | -- | -- |
| Automotive Mechanic Supervisor | 0 | 4 | 4 | 623 | 72,797 | 82,439 |
| Automotive Mechanic | 15 | 11 | 11 | 622 | 188,823 | 195,658 |
| Storekeeper III | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 14,011 | 15,604 |
| Storekeeper II | 2 | 3 | 2 | 619 | 43,740 | 29,711 |
| Account Clerk II | 0 | 0 | 1 | 619 | -- | 15,239 |
| Account Clerk I | 1 | 1 | 0 | -- | 13,132 | -- |
| Automotive Service Worker | 5 | 4 | 4 | 616 | 52,594 | 57,801 |
| | -- | -- | -- | | | |
| Subtotal | 29 | 29 | 28 | | \$487,610 | \$510,428 |
| ADD: Longevity | | | | | 4,638 | 4,130 |
| Shift Differential (2nd) | | | | | 4,160 | 4,160 |
| Shift Differential (3rd) | | | | | 4,992 | 4,992 |
| Charges--O&M Admin. | | | | | 19,605 | 16,739 |
| Charges--OMP | | | | | 20,803 | 22,197 |
| Cost of 27th Pay Period | | | | | 18,877 | -- |
| TOTAL | | | | | \$560,685 | \$562,646 |



| | | | | | | | |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|
| FUND WORKING CAPITAL | 658 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION FLEET MAINTENANCE | 282 | ACTIVITY OFFICIAL MOTOR POOL | 50000 |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|

OFFICIAL MOTOR POOL FUND SUMMARY

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ 66,705 | \$ 91,829 | \$ 114,264 |
| <u>REVENUES</u> | | | |
| Rental Revenue | \$1,647,889 | \$1,508,956 | \$1,436,955 |
| Other Revenue | 142,958 | 141,650 | 136,009 |
| Subtotal | \$1,790,847 | \$1,650,606 | \$1,572,964 |
| Contingent Revenue | -- | 203,424 | 191,162 |
| Total Revenues | \$1,790,847 | \$1,854,030 | \$1,764,126 |
| Total Revenues and Cash Balance | \$1,857,552 | \$1,945,859 | \$1,878,390 |
| <u>EXPENDITURES</u> | | | |
| Operations | \$1,765,723 | \$1,628,174 | \$1,687,228 |
| Contingent Operations | -- | 203,421 | 191,162 |
| Total Expenditures | \$1,765,723 | \$1,831,595 | \$1,878,390 |
| Unencumbered Cash Balance, December 31 | \$ 91,829 | \$ 114,264 | \$ -- |

| | | | | | | | |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|
| FUND WORKING CAPITAL | 658 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION FLEET MAINTENANCE | 282 | ACTIVITY OFFICIAL MOTOR POOL | 50000 |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|

BUDGET COMMENTS

The 1983 adopted budget represents a decrease of \$91,650 (5.2 percent), due largely to the conversion to propane as a principal fuel.

Personal Services have increased \$10,163.

Contractual Services have increased \$4,025, largely due to car wash and turnpike fees. Account 295 includes (1) turnpike fees, \$3,500; (2) car wash, \$9,000; (3) IBM maintenance contract (fuel system computer), \$2,500; (4) GDP charges, \$6,000; (5) debt service, \$35,000, and (6) miscellaneous services, \$4,000.

Commodities have decreased \$187,183, due largely to lower fuel costs, the result of conversion to propane.

Capital Outlay budgeted includes (1) one replacement typewriter, \$990, and (2) vehicle replacement, \$632,400.

| ACCOUNT CLASSIFICATION | | ACTUAL 1981 | BUDGET 1982 | BUDGET 1983 |
|-----------------------------------|---|----------------|----------------|----------------|
| PERSONAL SERVICES | | | | |
| 110 | Salaries & Wages | \$ 315,974 | \$ 346,617 | \$ 356,780 |
| TOTAL PERSONAL SERVICES | | | | |
| | | \$ 315,974 | \$ 346,617 | \$ 356,780 |
| CONTRACTUAL SERVICES | | | | |
| 210 | Utilities | \$ 5,495 | \$ 5,475 | \$ 6,000 |
| 220 | Communications | 4,029 | 9,450 | 5,450 |
| 230 | Transportation | 2,505 | 2,000 | 2,000 |
| 240 | Advertising | 561 | 100 | 500 |
| 250 | Insurance | 2,212 | 3,290 | 3,290 |
| 260 | Dues and Subscriptions | 622 | 300 | 300 |
| 270 | Professional Services | 245 | 200 | 200 |
| 295 | Other Contractual Services | 57,074 | 52,900 | 60,000 |
| TOTAL CONTRACTUAL SERVICES | | | | |
| | | \$ 72,743 | \$ 73,715 | \$ 77,740 |
| COMMODITIES | | | | |
| 310 | Office Supplies | \$ 5,003 | \$ 2,500 | \$ 3,500 |
| 320 | Clothing and Linen | 1,847 | 3,000 | 2,500 |
| 330 | Food, Drugs & Chemicals | 178 | 100 | 100 |
| 340 | Oper. Supplies - Buildings & Improvements | 15 | 200 | -- |
| 350 | Repair Parts - Buildings & Improvements | 600,602 | 698,262 | 483,820 |
| 360 | Operating Supplies - Equipment | 137,705 | 74,576 | 99,435 |
| 370 | Repair Parts - Equipment | 2,890 | 2,000 | 4,200 |
| 390 | Minor Apparatus and Tools | 1,658 | -- | -- |
| 380 | Construction Materials | | | |
| TOTAL COMMODITIES | | | | |
| | | \$ 749,905 | \$ 780,738 | \$ 593,555 |
| CAPITAL OUTLAY | | | | |

| | | | | | | | |
|-----------------|-----|--------------------------|----|-------------------|-----|---------------------|-------|
| FUND | 658 | DEPARTMENT | 70 | DIVISION | 282 | ACTIVITY | 50000 |
| WORKING CAPITAL | | OPERATIONS & MAINTENANCE | | FLEET MAINTENANCE | | OFFICIAL MOTOR POOL | |

WORK PROGRAM

This activity is responsible for the repair, maintenance and management of all Official Motor Pool vehicles. Largest number of vehicles are assigned to the Police Department (68), the Central Inspection Division (38), and the Health Department (71).

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|-------------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Fleet Maintenance Director | 1 | 1 | 1 | 633 | \$ 30,805 | \$ 34,128 |
| Equipment Maintenance Supervisor | 0 | 1 | 1 | 627 | 22,420 | 24,428 |
| Chief Mechanic | 1 | 1 | 1 | 624 | 20,677 | 21,917 |
| Automotive Mechanic Supervisor | 2 | 2 | 2 | 623 | 37,086 | 39,983 |
| Automotive Mechanic | 6 | 5 | 5 | 622 | 89,683 | 95,590 |
| Administrative Aide I | 0 | 1 | 1 | 620 | 15,796 | 17,185 |
| Storekeeper II | 1 | 1 | 1 | 619 | 15,356 | 17,086 |
| Automotive Mechanic Helper | 3 | 3 | 3 | 618 | 42,170 | 47,858 |
| | — | — | — | | | |
| Subtotal | 14 | 15 | 15 | | \$273,991 | \$298,175 |
| ADD: Longevity | | | | | 2,606 | 2,683 |
| Shift Differential (2nd) | | | | | 2,288 | 2,288 |
| Shift Differential (3rd) | | | | | 728 | 728 |
| Overtime | | | | | 1,600 | 1,600 |
| Charges - Police Dept. | | | | | 26,271 | 25,701 |
| Charges - Health Dept. | | | | | 39,915 | 41,258 |
| Charges - O&M Admin. | | | | | 10,855 | 8,095 |
| Cost of 27th Pay Period | | | | | 10,587 | -- |
| LESS: Charges - Equip. Maint | | | | | (20,803) | (22,197) |
| Charges - Central Maint. | | | | | (1,421) | (1,551) |
| TOTAL | | | | | \$346,617 | \$356,780 |



| | | | | | | | |
|-----------------|-----|--------------------------|----|-------------------|-----|---------------------|-------|
| FUND | 648 | DEPARTMENT | 70 | DIVISION | 282 | ACTIVITY | 50000 |
| WORKING CAPITAL | | OPERATIONS & MAINTENANCE | | FLEET MAINTENANCE | | CENTRAL MAINTENANCE | |

CENTRAL MAINTENANCE SERVICES FUND SUMMARY

| | <u>Actual 1981</u> | <u>Budget 1982</u> | <u>Budget 1983</u> |
|---|------------------------|------------------------|------------------------|
| Unencumbered Cash Balance, January 1 | \$ -- | \$ 31,780 | \$ 31,780 |
| <u>REVENUES</u> | | | |
| Central Maintenance Services (rental) | \$ 270,135 | \$ 247,001 | \$ 247,001 |
| Other | 32 | -- | -- |
| Subtotal | \$ 270,167 | \$ 247,001 | \$ 247,001 |
| Contingent Revenues | -- | 50,000 | 50,000 |
| Total Revenues and Cash Balance | \$ 270,167 | \$ 328,781 | \$ 328,781 |
| <u>EXPENDITURES</u> | | | |
| Operations | \$ 238,387 | \$ 247,001 | \$ 278,781 |
| Contingent Operations | -- | 50,000 | 50,000 |
| Total Expenditures | \$ 238,387 | \$ 297,001 | \$ 328,781 |
| Unencumbered Cash Balance, December 31 | \$ 31,780 | \$ 31,780 | \$ -- |

ANNUAL BUDGET

| FUND | 648 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION FLEET MAINTENANCE | 282 | ACTIVITY CENTRAL MAINTENANCE | 50000 |
|--|-----|--|----------------|-------------------------------|----------------|---------------------------------|----------------|
| <p>BUDGET COMMENTS</p> <p>The 1983 adopted budget for this activity shows an increase of \$31,780, largely due to higher utility rates.</p> <p>Personal Services have increased \$905.</p> <p>Contractual Services have increased \$18,762 due primarily to utility rate increases (Account 210). Account 295 funds the cost of contracted janitorial services.</p> <p>Commodities have increased \$4,325.</p> <p>Capital Outlay budgeted is for this activity's share of the replacement cost of a radio control station.</p> <p>A larger Reserve amount is budgeted in order to better provide for various repairs required as the facility ages.</p> | | | | | | | |
| ACCOUNT CLASSIFICATION | | | | | | | |
| PERSONAL SERVICES | | | ACTUAL 1981 | | BUDGET 1982 | | BUDGET 1983 |
| 110 Salaries & Wages | | | \$ 61,997 | | \$ 41,560 | | \$ 42,465 |
| TOTAL PERSONAL SERVICES | | | \$ 61,997 | | \$ 41,560 | | \$ 42,465 |
| CONTRACTUAL SERVICES | | | | | | | |
| 210 Utilities | | | \$103,541 | | \$136,166 | | \$155,000 |
| 220 Communications | | | 5,268 | | 800 | | 3,728 |
| 230 Transportation | | | -- | | -- | | -- |
| 240 Advertising | | | 10 | | -- | | -- |
| 250 Insurance | | | 3,317 | | 9,379 | | 9,379 |
| 260 Dues and Subscriptions | | | -- | | -- | | -- |
| 270 Professional Services | | | -- | | -- | | -- |
| 295 Other Contractual Services | | | 3,389 | | 12,000 | | 9,000 |
| TOTAL CONTRACTUAL SERVICES | | | \$115,525 | | \$158,345 | | \$177,107 |
| COMMODITIES | | | | | | | |
| 310 Office Supplies | | | \$ 848 | | \$ 225 | | \$ 450 |
| 320 Clothing and Linen | | | -- | | -- | | -- |
| 330 Food, Drugs & Chemicals | | | 2,803 | | 2,000 | | 3,600 |
| 340 Opr. Supplies - Buildings & Improvements | | | 4,074 | | 2,500 | | 5,000 |
| 350 Repair Parts - Buildings & Improvements | | | 8,368 | | 27,500 | | 27,500 |
| 360 Operating Supplies - Equipment | | | 10,040 | | 1,500 | | 1,500 |
| 370 Repair Parts - Equipment | | | 8,780 | | 3,000 | | 3,000 |
| 390 Minor Apparatus and Tools | | | 528 | | 300 | | 300 |
| 380 Construction Materials | | | 548 | | -- | | -- |
| TOTAL COMMODITIES | | | \$ 35,989 | | \$ 37,025 | | \$ 41,350 |
| CAPITAL OUTLAY | | | | | | | |

| | | | | | | | |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|
| FUND WORKING CAPITAL | 648 | DEPARTMENT OPERATIONS & MAINTENANCE | 70 | DIVISION FLEET MAINTENANCE | 282 | ACTIVITY CENTRAL MAINTENANCE | 50000 |
|-------------------------|-----|--|----|-------------------------------|-----|---------------------------------|-------|

WORK PROGRAM

This activity provides maintenance, repairs, security, utilities and other services to the Central Maintenance Facility, 1801 S. McLean.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---------------------------------|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Maintenance Mechanic Supervisor | 1 | 1 | 1 | 622 | \$ 18,693 | \$ 19,814 |
| Radio Dispatcher | 1 | 1 | 1 | 621 | 17,785 | 18,852 |
| | - | - | - | | | |
| Subtotal | 2 | 2 | 2 | | \$ 36,478 | \$ 38,666 |
| ADD: Longevity | | | | | 962 | 1,013 |
| Charges - OMP | | | | | 1,421 | 1,551 |
| Charges - O&M Admin. | | | | | 1,296 | 1,235 |
| Cost of 27th Pay Period | | | | | 1,403 | -- |
| TOTAL | | | | | \$ 41,560 | \$ 42,465 |



ANNUAL BUDGET

| | | | | | | |
|-----------------|-----|------------|----|-----------------------|-----|-------|
| FUND | 661 | DEPARTMENT | 26 | DIVISION | 260 | ACTIV |
| WORKING CAPITAL | | PARK | | EQUIPMENT MAINTENANCE | | |

PARK EQUIPMENT MAINTENANCE FUND

| <u>Expenditures</u> | <u>Actual 1981.</u> | <u>Budget 1982</u> | <u>B</u> |
|---|-------------------------|------------------------|----------|
| <u>Account Classification</u> | | | |
| Personal Services | \$ 35,392 | \$ 124,454 | \$ |
| Contractual Services | 37,078 | 51,886 | |
| Commodities | 222,209 | 253,027 | |
| Capital Outlay | -- | 65,000 | |
| Subtotal | \$ 294,679 | \$ 494,367 | \$ |
| ADD: Contingency | -- | 10,000 | |
| Purchases for Inventory | 10,323 | 10,000 | |
| Total Expenditures | \$ 305,002 | \$ 514,367 | \$ |
| <u>Revenues</u> | | | |
| Unencumbered Cash Balance, January 1 | \$ 46,687 | \$ 65,182 | \$ |
| Equipment Rental - Automobiles | 25,344 | 48,301 | |
| Pickups | 89,856 | 171,223 | |
| Trucks | 90,936 | 173,283 | |
| Tractors | 68,590 | 98,094 | |
| Miscellaneous Equipment | 4,164 | -- | |
| Interest Earnings | 10,026 | 3,629 | |
| Miscellaneous | 623 | 2,700 | |
| Sales of Services & Supplies | 12,559 | 9,450 | |
| Reimbursed Expenditures | 21,399 | 1,000 | |
| Sale of Property Not Useful to City | -- | 5,000 | |
| Total Revenues | \$ 323,497 | \$ 512,680 | \$ |
| Total Revenues & Cash Balance | \$ 370,184 | \$ 577,862 | \$ |
| Less Expenditures | \$ 305,002 | \$ 514,367 | \$ |
| Unencumbered Cash Balance, December 31 | \$ 65,182 | \$ 63,495 | \$ |

| FUND | 661 WORKING CAPITAL | DEPARTMENT PARK | 26 DIVISION EQUIPMENT MAINTENANCE | 260 ACTIVITY | 50000 |
|---|------------------------|--------------------|---|-----------------|-----------|
| BUDGET COMMENTS | | | | | |
| <p>The 1983 adopted budget for the Park Equipment Maintenance Fund shows an increase of \$56,212 or 10.9% over the 1982 adopted budget of \$514,367.</p> <p>The Personal Services category shows a \$4,671 or 3.8% increase, the net effect of the 6% salary improvement, merit and longevity increases, and budgeting for an extra pay period in 1982. The number of authorized personnel remains at the 1982 level of 6.</p> <p>Contractual Services show an overall decrease of \$35,968 or 69.3%, due primarily to deletion of \$37,060 for Park vehicle liability insurance (Account 250). For 1983, the insurance is budgeted within the City's Risk Management budget, consistent with the practice for other City tax-supported operations. The expenditures budgeted in Account 295 are Central Maintenance Facility rent, \$13,320; rent for oxygen tanks, \$324; rental and maintenance for a parts washer, \$624; and miscellaneous rental, \$141.</p> <p>Commodities show an overall increase of 1%, due to small increases in three line items. In Capital Outlay, \$93,000 is budgeted for scheduled replacement of 6 or 7 trucks and \$2,000 for replacement of an arc-welder unit.</p> <p>A contingency amount of \$60,000 has been budgeted as protection against major equipment breakdowns. For accounting purposes, \$15,000 is budgeted for inventory purchases; when inventory items are used, their costs are transferred to the proper expenditure accounts.</p> | | | | | |
| ACCOUNT CLASSIFICATION | | | | | |
| PERSONAL SERVICES | | | | | |
| 110 Salaries & Wages | | | | | |
| | | | \$ 35,392 | \$124,454 | \$129,125 |
| TOTAL PERSONAL SERVICES | | | | | |
| | | | \$ 35,392 | \$124,454 | \$129,125 |
| CONTRACTUAL SERVICES | | | | | |
| 210 Utilities | | | | | |
| | | | \$ -- | \$ -- | \$ -- |
| 220 Communications | | | | | |
| | | | -- | 1,410 | 1,509 |
| 230 Transportation | | | | | |
| | | | -- | -- | -- |
| 240 Advertising | | | | | |
| | | | -- | -- | -- |
| 250 Insurance | | | | | |
| | | | 37,060 | 37,060 | -- |
| 260 Dues and Subscriptions | | | | | |
| | | | 18 | -- | -- |
| 270 Professional Services | | | | | |
| | | | -- | -- | -- |
| 295 Other Contractual Services | | | | | |
| | | | -- | 13,416 | 14,409 |
| TOTAL CONTRACTUAL SERVICES | | | | | |
| | | | \$ 37,078 | \$ 51,886 | \$ 15,918 |
| COMMODITIES | | | | | |
| 310 Office Supplies | | | | | |
| | | | -- | \$ 50 | \$ 50 |
| 320 Clothing and Linen | | | | | |
| | | | -- | 75 | 116 |
| 330 Food, Drugs & Chemicals | | | | | |
| | | | -- | -- | -- |
| 340 Opr. Supplies - Buildings & Improvements | | | | | |
| | | | 23 | 791 | 1,693 |
| 350 Repair Parts - Buildings & Improvements | | | | | |
| | | | -- | -- | -- |
| 360 Operating Supplies - Equipment | | | | | |
| | | | 174,113 | 201,085 | 201,085 |
| 370 Repair Parts - Equipment | | | | | |
| | | | 48,073 | 51,026 | 52,592 |
| 390 Minor Apparatus and Tools | | | | | |
| | | | -- | -- | -- |
| TOTAL COMMODITIES | | | | | |
| | | | \$222,209 | \$253,027 | \$255,536 |
| CAPITAL OUTLAY | | | | | |
| 440 Office Equipment | | | | | |
| | | | \$ -- | \$ -- | \$ -- |
| 450 Vehicular Equipment | | | | | |
| | | | -- | -- | -- |

| | | | | | | |
|-------------------------|-----|--------------------|----|-----------------------------------|-----|-------------------|
| FUND WORKING CAPITAL | 661 | DEPARTMENT PARK | 26 | DIVISION EQUIPMENT MAINTENANCE | 260 | ACTIVITY 50000 |
|-------------------------|-----|--------------------|----|-----------------------------------|-----|-------------------|

WORK PROGRAM

This activity is responsible for the maintenance, repair and management of all automotive, heavy duty and auxiliary equipment assigned to divisions within the Park Board system. The activity oversees mechanical maintenance of more than 200 pieces of equipment, including tractors, pickups, vans, graders, hi-loaders, chippers, and mowers.

The maintenance program includes not only mechanical maintenance operations but also the fabrication of specialized parts and equipment used in parks.

| POSITION TITLE | EMPLOYEES | | | 1983 EMPLOYMENT RANGE | BUDGET 1982 | BUDGET 1983 |
|---|----------------|----------------|----------------|-----------------------------|----------------|----------------|
| | BUDGET 1981 | BUDGET 1982 | BUDGET 1983 | | | |
| Superintendent of Equipment Maintenance | 0 | 1 | 1 | 630 | \$ 27,642 | \$ 29,300 |
| Chief Mechanic | 0 | 1 | 1 | 624 | 20,677 | 21,917 |
| Automotive Mechanic | 0 | 2 | 2 | 622 | 36,477 | 39,258 |
| Machinist Mechanic | 0 | 1 | 1 | 622 | 18,693 | 19,814 |
| Automotive Mechanic Helper | 0 | 1 | 1 | 618 | 15,052 | 16,278 |
| | - | - | - | | | |
| Subtotal | 0 | 6 | 6 | | \$118,541 | \$126,567 |
| Add: Longevity | | | | | 1,173 | 2,558 |
| 27th Pay Period | | | | | 4,740 | -- |
| TOTAL | | | | | \$124,454 | \$129,125 |

