



2017

ORGANIZATIONAL CHART



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CITY OF WICHITA, KANSAS

2017

ORGANIZATIONAL CHART

Mission Statement

The mission of the City of Wichita is to provide an environment to protect the health, safety and well being of all who live and work in the community. In directing policies and programs toward that end, the City assumes a stewardship role to preserve the assets and natural resources entrusted to its growth, to assure equality of opportunity and to contribute to the quality of life for all citizens.

Produced August 2016 by the Finance Department—Budget and Research Office.

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Overview of the Organizational Chart

The Organizational Chart document provides narrative discussion and graphics centered around the organization of authorized positions in each City department. The organizational structure of the City of Wichita is dynamic. Organization charts included in this document are intended to align to the 2017 organizational structure, staffing levels, and organizational goals described in the 2017 Adopted Budget.

An electronic version of the organizational chart is located at <http://www.wichita.gov/Government/Departments/Finance/Pages/Documents.aspx>. In addition to the current organizational chart, the 2017-2018 Adopted Budget, as well as other financial documents, are available via this link. Sections included in the organizational chart are outlined below.

The Guide to the Organizational Chart reviews the City's overall structure and reporting relationships. The relationships of the City Council, the City Manager's Office, boards and commissions, and the various City departments are reviewed. Finally, a graphic displaying the various components of department organization charts is shown, with explanatory notes.

The City-Wide Organizational Chart displays a general overview of the City's structure. Departments are grouped within management teams. These teams group departments by the shared goals of maintaining a safe and secure community, enhancing economic vitality and community development, and providing internal services which support the external service providers of the City of Wichita. The City Manager reports to the City Council, which also receives input from a variety of boards and commissions.

The Department Organizational Charts are designed to reflect the structural assignment of personnel included in the 2017-2018 Adopted Budget. Each department is managed under a team concept, led by the Assistant City Managers and the City Manager. Some departments provide staff support for advisory boards, committees, or commissions. Although, the relationship of departments to boards, committees, and commissions is discussed in the following sections, boards and commissions are not included on department organizational charts.

Departments are generally divided into divisions. Divisions may be divided further into services. The 2017-2018 Adopted Budget is generally appropriated by division and/or service, with positions assigned to divisions and/or services. Each organizational chart

box includes a page number which references the page in the 2017-2018 Adopted Supplemental Budget that contains the budget for the division/service, followed by a personnel service page, or pages, that display the position details for that division or service. Included in the organizational chart box are the total number of authorized positions and the full time equivalents located in that division or service, as well as a total amount for the entire department. Some positions are funded through grant funding from the State of Kansas or the Federal Government. These positions are identified with a caret (^). The total number of fulltime equivalents receiving non-local funding sources is included in parenthesis for each division.

The Other Information section includes a Position Summary Table, listing the total number of positions by department and by division for 2015, 2016 and 2017. Position counts are organized by funding source as either General Fund, Other funds, or Grant funds. Also included in the Appendix is the Glossary, used to define certain abbreviations and key terms used throughout the document.

City of Wichita Organizational Structure

The City of Wichita is governed by the Wichita City Council, elected by the citizens of Wichita. The City Council receives input and is advised from various boards, commissions, and committees, and provides policy direction for the organization. In addition, there are various organizations that provide support and assistance to City Departments, often as charitable organizations. A City Manager is appointed by the City Council to manage operations of the City organization. City staff report to the City Manager through sixteen City Departments. These Departments are managed by a Department Director who reports to an Assistant City Manager and/or the City Manager. Departments generally are organized into Divisions, and Divisions may be organized into Services. Each of these levels are examined below.

City Council

The City of Wichita was chartered in 1870, and is governed by seven City Council members. The City is divided into six districts, with a Council member elected from each district. In addition, the Mayor serves as the seventh Council member, elected from the City at-large. Council members serve four-year, overlapping terms. The Mayor serves as the presiding officer for the City, and the City Council conducts all legislative functions for the City of Wichita, appoints members of advisory boards, and establishes general policies for the organization.



Boards and Commissions

Various boards, commissions and committees are appointed by the City Council. Some are established in City Code, some are established on an ad hoc basis. Generally, they all have several traits in common: members are usually appointed by the City Council; the entity usually serves to provide input and advice to the City Council; and the entity is often supported by City staff.

The **Animal Control Advisory Board** reviews existing animal control regulations and makes recommendations for changes, seeks constructive solutions to the concerns of community members regarding animal control regulations, and assists in providing education to the community. The board also enhances the ability of Animal Control officers in communicating with the community and determining operating policies, which further the mission of public safety and the humane care of animals. The goal of the board is to have at least one member be a licensed veterinarian and one member from a certified local rescue group.

The **Bicycle and Pedestrian Advisory Board** advises the City Council on issues related to bicycling and walking in Wichita; participates in planning and project development; evaluates policies; and makes recommendations to City departments. It plays an influential role in implementing Wichita's Bicycle Master Plan.

The **Board of Bids and Contracts** is composed of the City Manager; Director of Public Works; Director of Finance; City Attorney; and Budget Officer or their duly appointed representatives. The board is empowered to review all bids for public improvements (streets, sewers, etc.), and bids on all purchases, and forwards their recommendations to the City Council for final approval.

The **Board of Code Standards and Appeals** provides technical code review and recommendations to the City Council and County Commission on matters involving the Building Code, building construction and remodeling, contractor licensing, dangerous building condemnation and demolition, and neighborhood code enforcement matters. Four members are appointed by the City Council, and one member is a joint appointment by the City and County.

The **Board of Electrical Appeals** provides technical code review and recommendations to the City Council and County Commission on matters involving the Electrical and Elevator Codes; electrical installations, construction, and remodeling; and contractor licensing. Three members are appointed by the City Council, and one member is a joint appointment by the City and County.

The **Board of Park Commissioners** makes recommendations to the City Council on issues related to parks; land acquisition and disposition of existing park properties and facilities; recreation programming; fees; the Park and Recreation Department's budgets for operations and capital improvements; future park development; and other issues related to park and recreation.

The **Community Services Block Grant Review Committee** participates in planning, implementation and evaluation of programs to be funded from the Community Services Block Grant Act. The Community Services Block Grant provides assistance to state and local communities via a network of Community Action Agencies and other neighborhood-based organizations for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient.

The **Cultural Funding Committee** is a subcommittee of the Arts Council, Inc. The committee is charged with reviewing grant applications and making funding recommendations to the City Council on various City of Wichita cultural arts grant applications.

The **Design Council** makes recommendations on the incorporation of art and aesthetic design into public improvements. The council further makes recommendations to the humanities and the City Council on the selection and promotion of public art. The make-up of the council is comprised of three architects, three landscape architects, two engineers, two artists, one graphic designer, and three representatives at-large.

Each of the six Council districts has a **District Advisory Board (DAB)**. DABs provide input to the City Council on matters of public policy, citizen involvement, and problems or issues specific to the district served. DABs include eleven members appointed by the Council member for that district. DAB members serve a term of one year, and can serve up to eight consecutive terms. Each DAB typically meets monthly, with meetings open to the public and attended by district residents.

The **Historic Preservation Board** is responsible for recommending properties to the City Council for designation as historic landmarks and districts, reviewing proposed alterations to locally designated historical properties, and reviewing proposed changes to the environs of state and nationally registered properties.

The **Mayor's Youth Council (MYC)** provides an outlet for young leaders to discuss and act on issues of importance to Wichita's youth. Members have numerous opportunities to develop their personal leadership skills, engage in community service, facilitate youth



engagement in community matters through advocacy and public education, and represent their peers in the development and adoption of public policy. The MYC's mission is to provide Wichita youth with the opportunity to weigh in on community issues and learn about City government. Its vision is that all youth of Wichita will be secure, educated, and connected to the community.

The **Mechanical Board** provides technical code review and recommendations to the City Council and County Commission on matters involving the Mechanical Codes; mechanical installations, construction, and remodeling; and contractor licensing. Three members are appointed by the City Council, and one member is a joint appointment by the City and County.

The **Metropolitan Area Planning Commission (MAPC)** holds public hearings; makes recommendations to the City Council and County Commission related to zoning, subdivision applications, and other development related issues; and develops and maintains the Comprehensive Plan for Wichita and Sedgwick County. This 14-member board is shared with Sedgwick County. Seven members are appointed by the City Council. The members also serve on the Board of Zoning Appeals for the municipality that appointed them. MAPC has created two committees, the **Subdivision and Utility Advisory Committee** and the **Advanced Plans Committee**.

The **Municipal Court Judges** are appointed by the City Council. These five Judges preside over cases presented to the Wichita Municipal Court. A Chief Judge oversees the judicial staff, including 25 Judges pro-tempore. The Chief Judge works closely with the Municipal Court Administrator, who is appointed by the City Manager and serves as the Department Director for Municipal Court.

The **Plumbers and Gas Fitters Board of Appeals** provides technical code review and recommendations to the City Council and County Commission on matters involving the Plumbing Codes; plumbing installations, construction, and remodeling; and contractor licensing. Three members are appointed by the City Council, and one member is a joint appointment by the City and County.

The **Police and Fire Retirement Board of Trustees** is responsible for the direction and operation of the Retirement System. The board establishes rules and regulations for the administration of the system, and is charged with the responsibility of implementing retirement ordinance provisions. The board hires various consultants to advise the board on investments and legal matters, and to provide actuarial services. The board monitors investments and performance, approves employee retirement activity, oversees

the preparation of financial statements and the annual actuarial valuation process, and has authority to change actuarial assumptions and the investment policy in accordance with the governing ordinance. The board also elects members to serve on the **Joint Investment Committee**. This committee is charged with employing investment managers and a custodial bank to invest and maintain custody of the retirement system assets.

The **Public Building Commission** was created for the purposes of acquiring a site or sites for constructing; reconstructing; equipping and furnishing a building, buildings, or other facilities of a revenue producing character, including parking facilities; or for purchasing or otherwise acquiring such building, buildings, or facilities.

The **Sedgwick County Community Corrections Advisory Board** actively participates in the formulation of comprehensive plans for the development, implementation, and operation of corrections services funded through the Community Corrections Act. Furthermore, the board shall make formal recommendations to the Sedgwick County Board of Commissioners, at least annually, concerning the comprehensive plan and/or the Community Corrections Act grant request, implementation, and operation. Three members are appointed by the City Council.

The **Sedgwick County Juvenile Corrections Advisory Board (Team Justice)** meets monthly and makes recommendations to the County Commission regarding the ongoing needs of juveniles in the community. This 16-member board provides vision and guidance on juvenile justice matters; evaluates publicly funded juvenile justice programs and services; modifies the juvenile justice comprehensive strategic plan periodically; acts as a catalyst for improvement networking of all services to youth and families; facilitates grants for juvenile justice programs and services in Sedgwick County, and acts as an advocate for all youth in Sedgwick County. Three members are appointed by the City Council.

The **Self Supporting Municipal Improvement District (SSMID) Advisory Board** works in partnership with the Wichita Downtown Development Corporation (WDDC) in the development of downtown. Members own or represent owners of property within the SSMID. The WDDC Board provides recommendations to the City Council.

The **Stormwater Advisory Board (SWAB)** conducts meetings to discuss matters pertaining to stormwater management policies and procedures within the City of Wichita. This is an open board and all meetings are open to the public.

The **Tourism Business Improvement District (TBID) Board** is a seven to nine member board created to promote tourism and provide related services within the City. The board



is responsible for reviewing and approving the business plan submitted by Visit Wichita each year. Consistent with the approved business plan, the board submits a recommended program of services to be performed or provided within the district during the next calendar year, and a proposed budget to accomplish these objectives.

The **Wichita Airport Advisory Board** provides advice and recommendations to the City Council and City Manager on matters of policy and strategic long-term development issues affecting municipally owned and operated airports. The board services in an advisory capacity. Seven of the 13 members serving on the board are appointments made by the City Council.

The **Wichita Area Sister Cities Board** is a non-profit organization comprised of members who are lovers of cultural exchange and share common enjoyment from exploring the rich cultural heritage of Wichita's sister cities. Half of the board membership is appointed by the City Council and the other half is elected by the general membership.

The **Wichita Employees Retirement Board of Trustees** is responsible for the direction and operation of the City's retirement system. The board establishes rules and regulations for the administration of the system and is charged with the responsibility of implementing retirement ordinance provisions. The board hires various consultants to advise it on investments and legal matters, and to provide actuarial services. The board monitors investments and performance, approves employee retirement activity, oversees the preparation of financial statements and the annual actuarial valuation process, and has authority to change actuarial assumptions and the investment policy in accordance with the governing ordinance. The board also elects members to serve on the **Joint Investment Committee**, which is charged with employing investment managers and a custodial bank to invest and maintain custody of retirement system assets.

The **Wichita Public Library Board of Directors** oversees the administration and operation of the library system in accordance with the department's mission of providing collections and services that inform, entertain, and enrich the quality of life in Wichita.

The **Wichita Board of Zoning Appeals** has jurisdiction to consider the Variance request of individuals under the provisions outlined in the Code of the City of Wichita. The board may grant requests when all five conditions outlined are found to exist.

The **Wichita-Sedgwick County Access Advisory Board** works to enhance the community by the contributions of persons with disabilities. It seeks to provide access to facilities, programs, and employment for persons with disabilities, enabling them to participate in the social and economic life of the city and to achieve maximum personal independence.

The **Wichita Transit Advisory Board** was created to advise the City Council on recommendations from Wichita Transit for service improvements. The mission of this board is to create a vision for Wichita Transit that will work for the community at-large, a vision that the community can get excited about, and a vision that will raise Wichita's transit system to be a first-class system.

City Manager

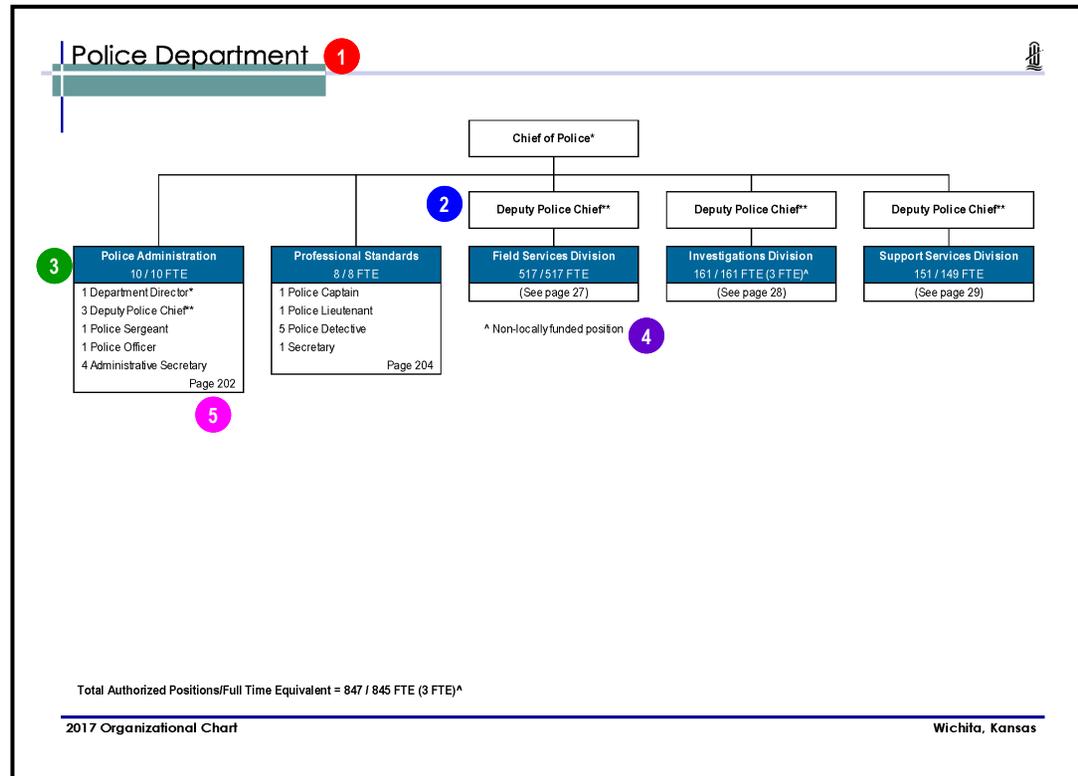
Since 1917, the City of Wichita has followed the Council-Manager form of government. The Council appoints a City Manager to manage the City organization based on the Council's overall policy direction. Duties of the City Manager are outlined in KSA 12-1010 et seq. The City Manager is responsible for appointing all City staff, including Department directors, all of whom report to the City Manager.

Departments

The City of Wichita is organized into sixteen departments each with its own director. The Manager serves as the Department Director for the City Manager's Office. Each Department Director reports to the City Manager (usually through an Assistant City Manager) and is responsible for the performance and management of their respective department.

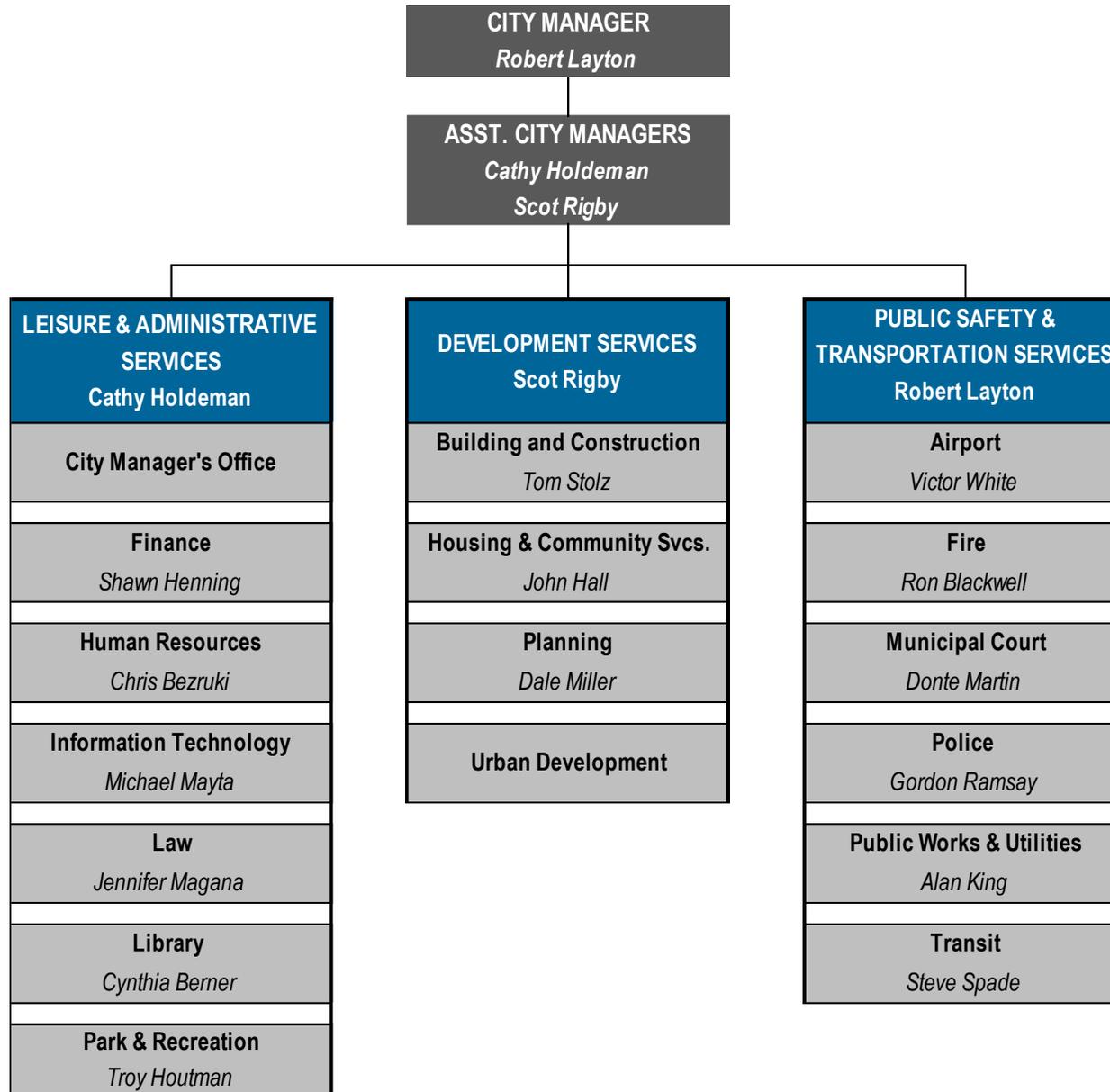
Divisions

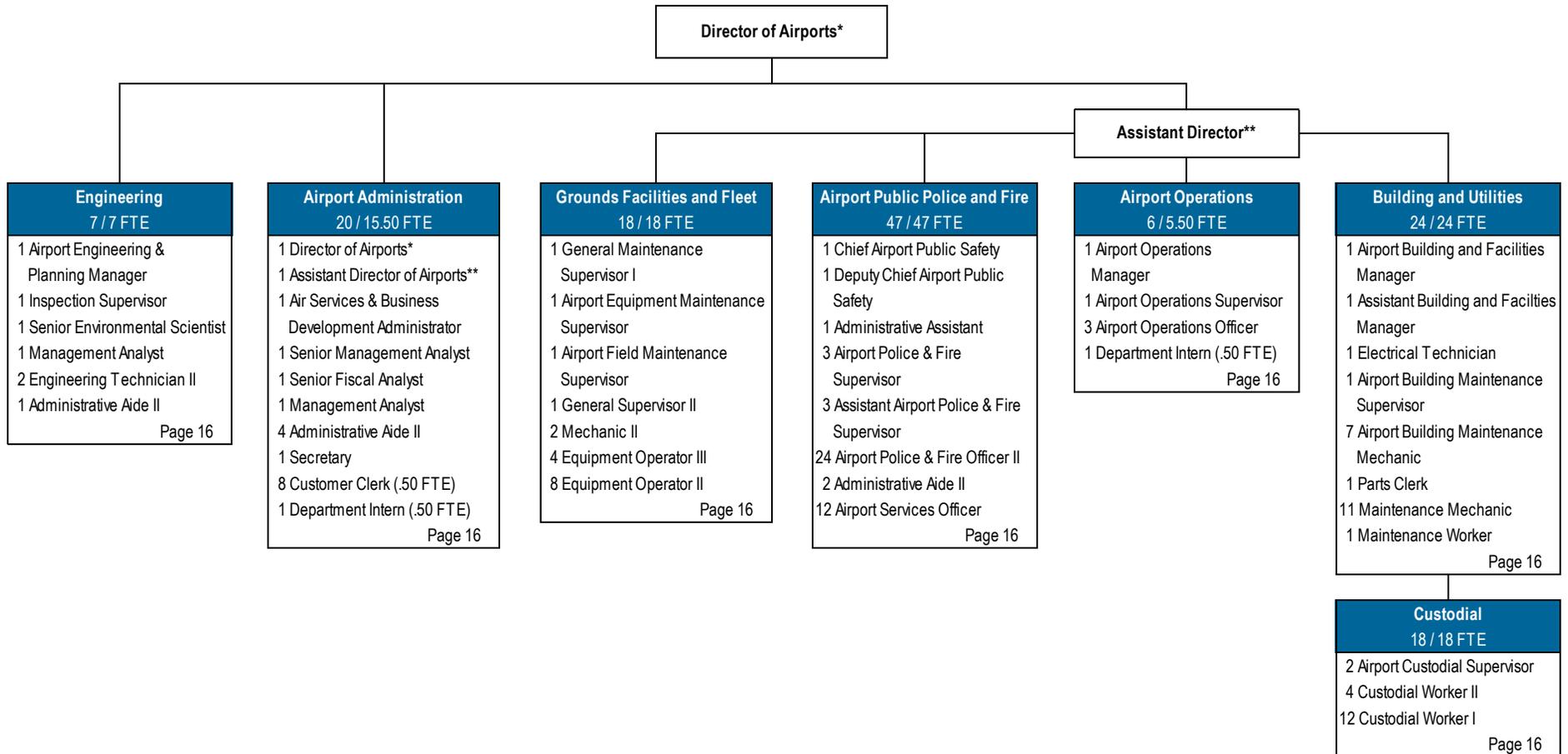
A sub-unit of a department that encompasses a substantial portion of the duties assigned to a department. May consist of several sections, which may consist of clearly defined activities.



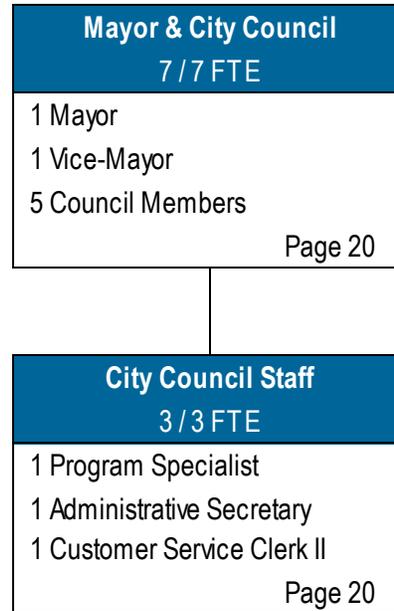
- 1 Each department has an organizational chart, which gives an overview of the overall reporting structure. Some departments have multiple organizational charts in order to fully explain the different divisions within the department.
- 2 The Organizational Chart includes boxes for single supervisory positions, and divisions within the department. Division boxes include the number of positions and the full time equivalents within each division. Totals within parentheses denote the total number of non-locally funded positions.
- 3 Division boxes include all positions within the division based on the 2017-2018 Adopted Budget. These positions are grouped by position title. Some supervisor positions, such as Department Directors, are located separately in the chart to demonstrate the reporting structure. Asterisks (*) are used to denote the division which includes the supervisor position.
- 4 Some positions receive funding through state and federal grants. Carets (^) are used to denote these non-locally funded positions.
- 5 Page numbers within the division boxes refer to the Personnel pages in the 2017-2018 Adopted Supplemental Budget, which contain the details for these positions. Page numbers within parenthesis "(See page #)" refer to the page within the Organizational Chart document which contains the detailed organizational chart for that division.

City-Wide Organizational Chart

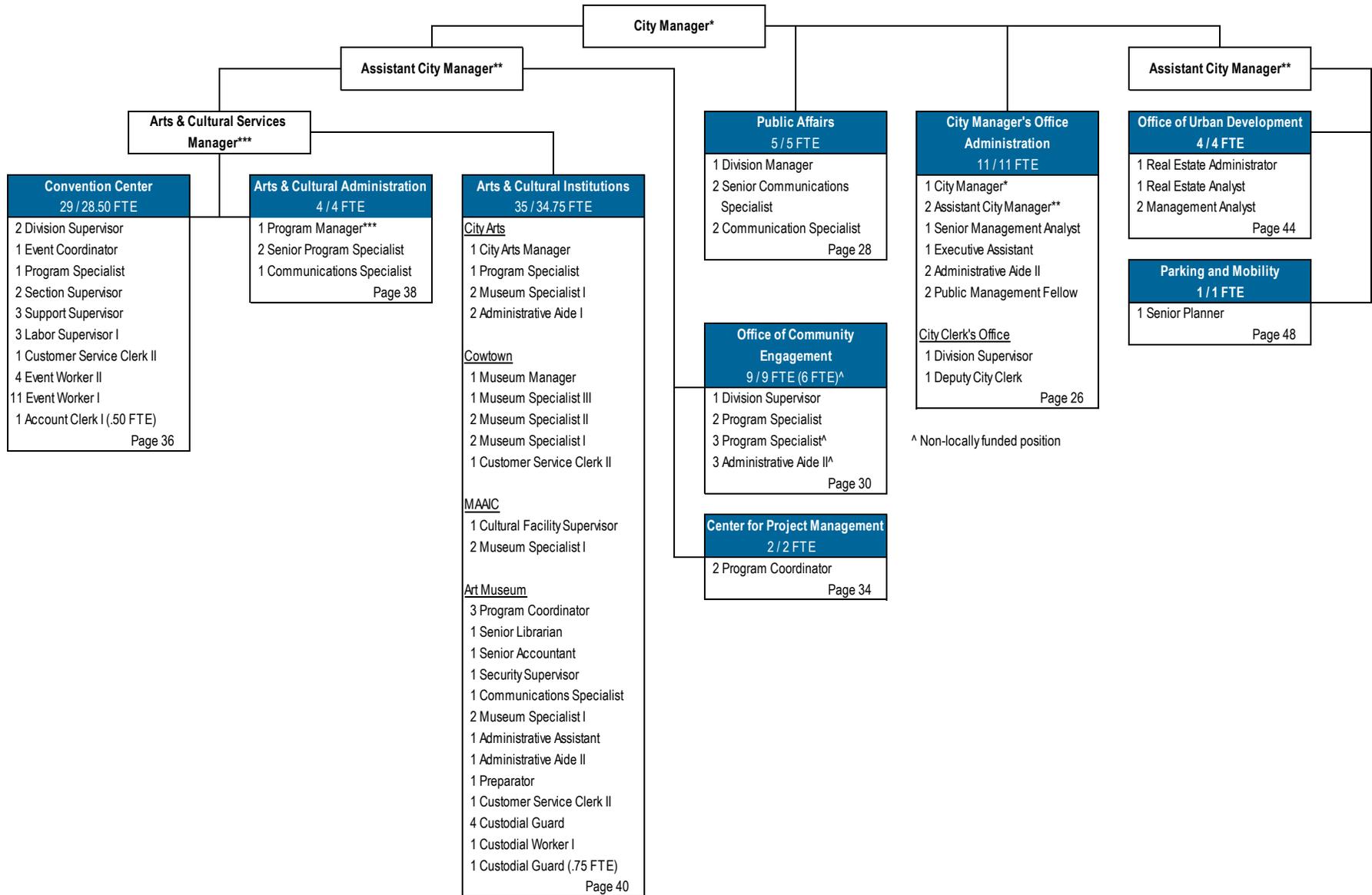




Total Authorized Positions/Full Time Equivalent = 140 / 135 FTE

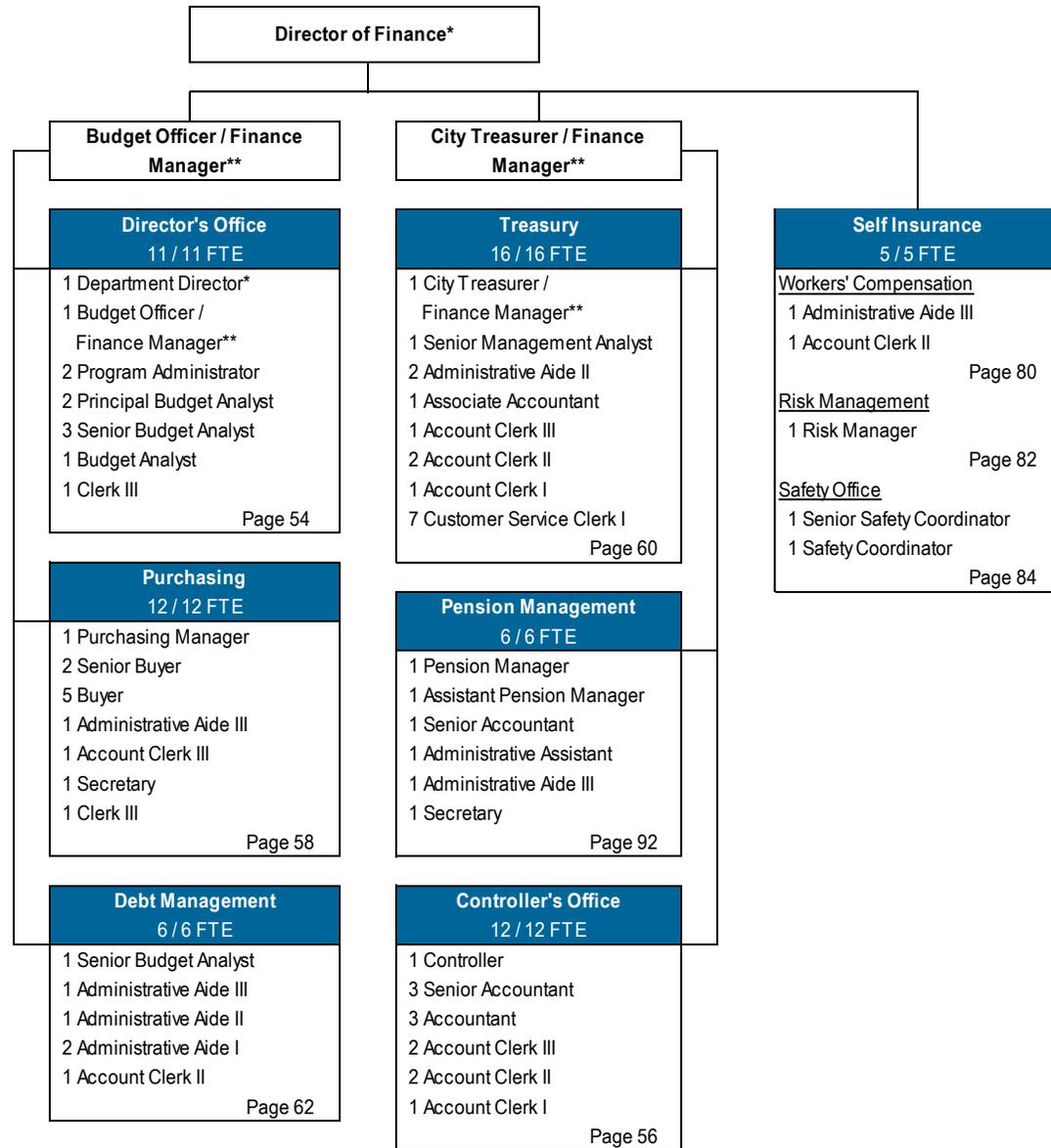


Total Authorized Positions/Full Time Equivalent = 10 / 10 FTE

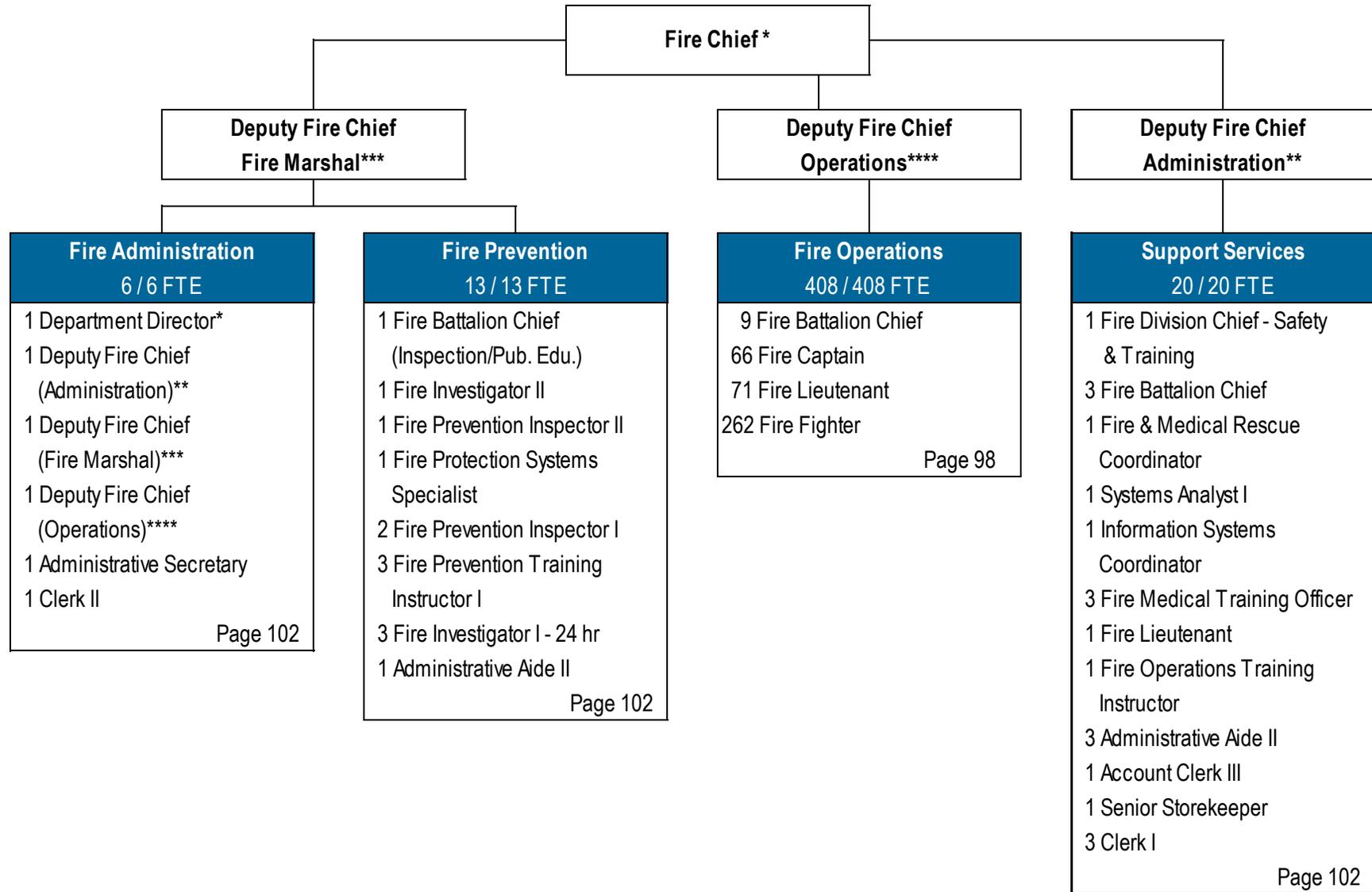


^ Non-locally funded position

Total Authorized Positions/Full Time Equivalent = 100 / 99.25 FTE (6 FTE)^

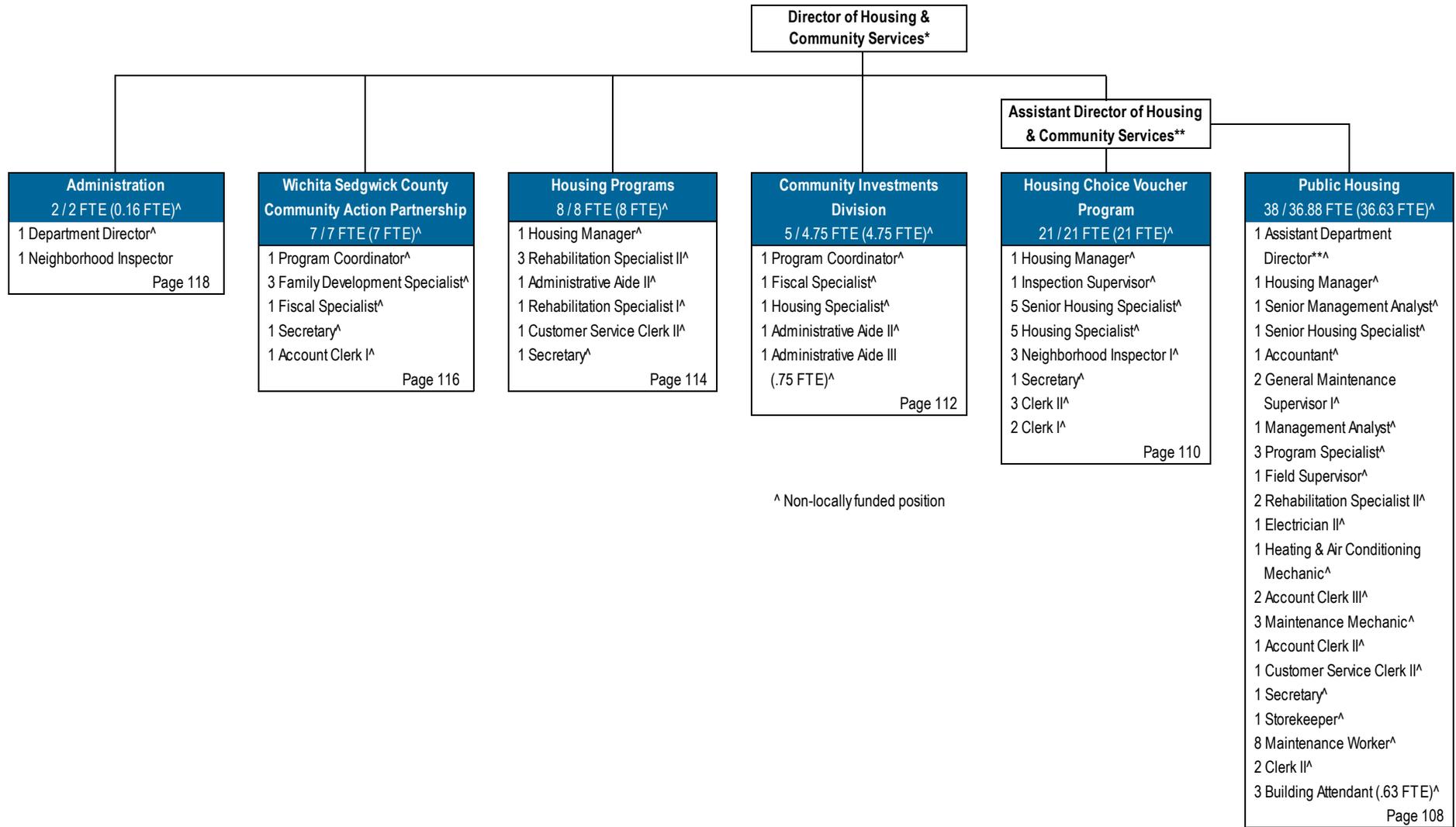


Total Authorized Positions/Full Time Equivalent = 68 / 68 FTE

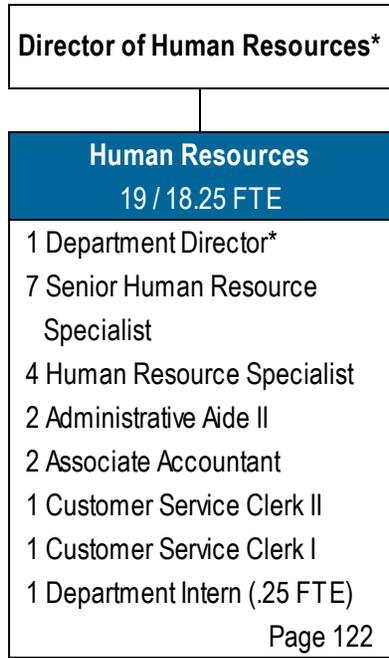


Total Authorized Positions/Full Time Equivalent = 447 / 447FTE

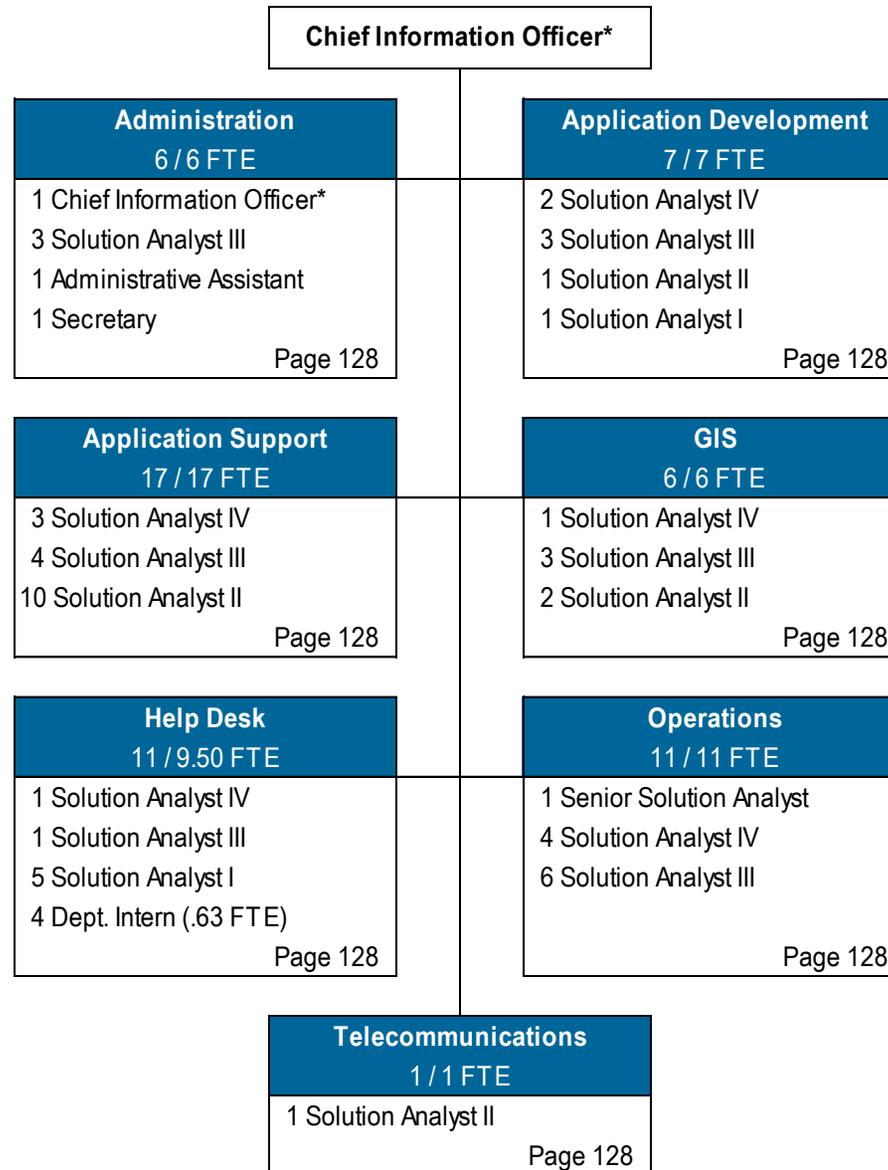
Housing and Community Services Department



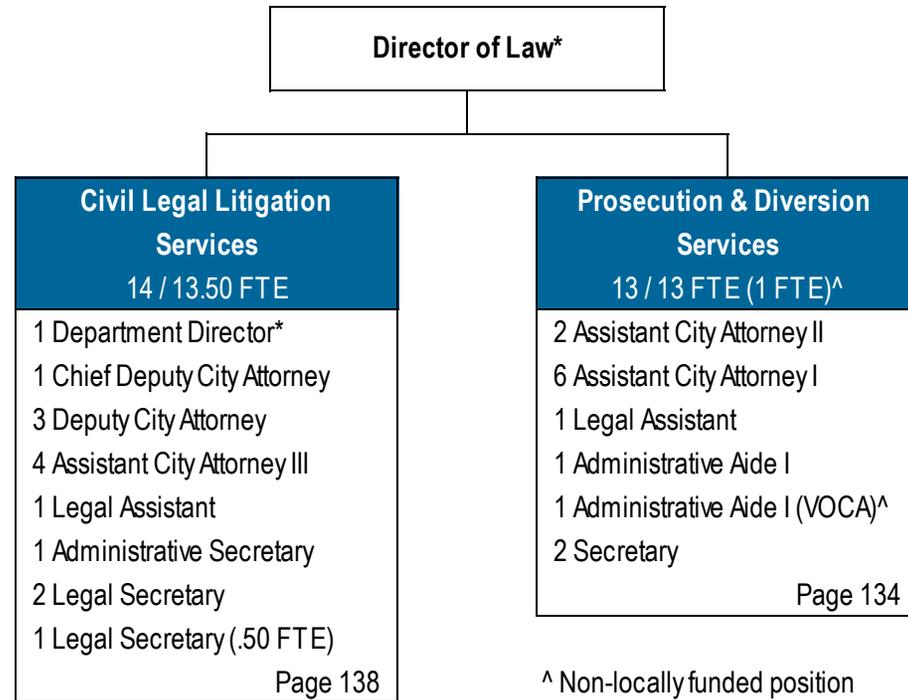
Total Authorized Positions/Full Time Equivalent = 81 / 79.63 FTE (77.54 FTE)^



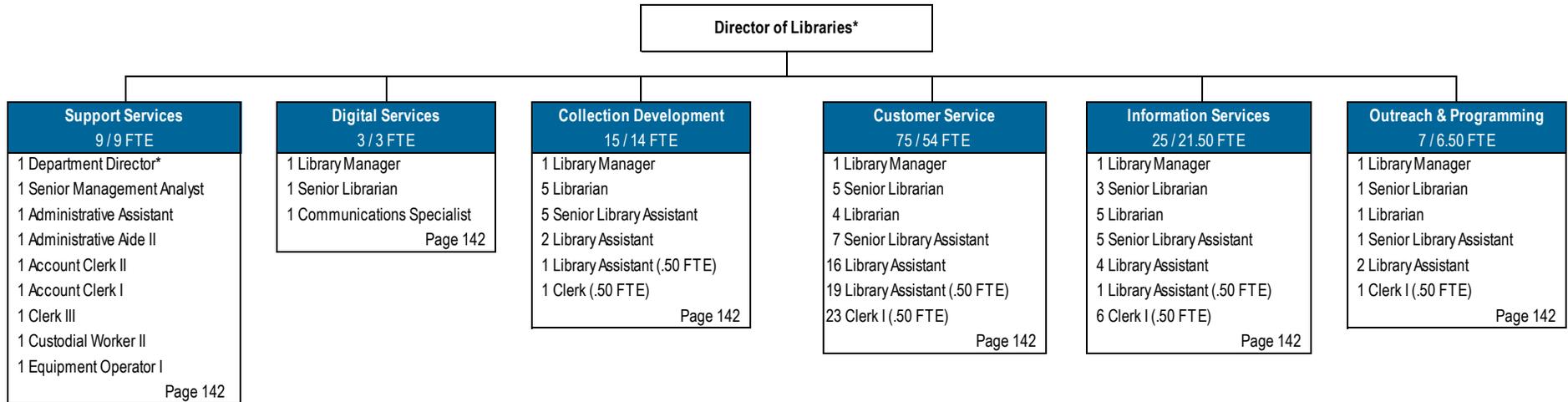
Total Authorized Positions/Full Time Equivalent = 19 / 18.25 FTE



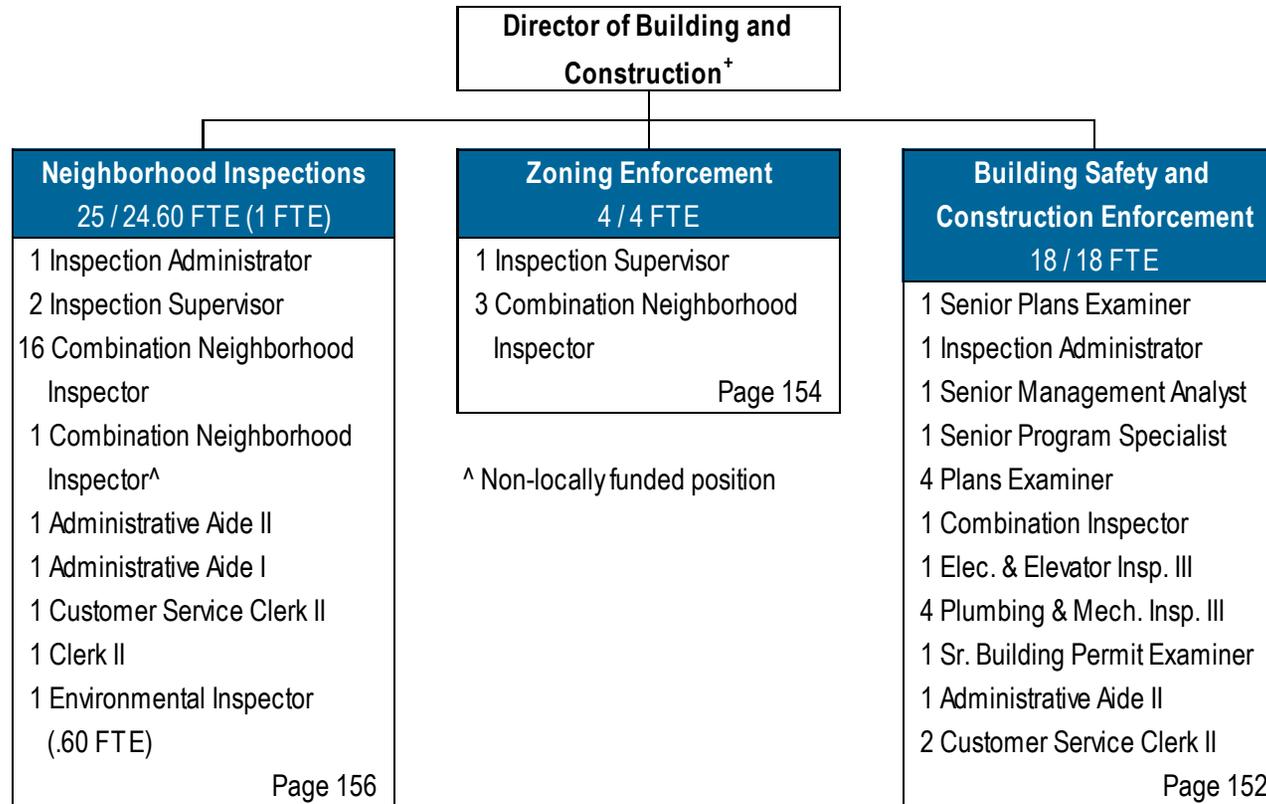
Total Authorized Positions/Full Time Equivalent = 59 / 57.50 FTE



Total Authorized Positions/Full Time Equivalent = 27 / 26.50 FTE (1 FTE)^

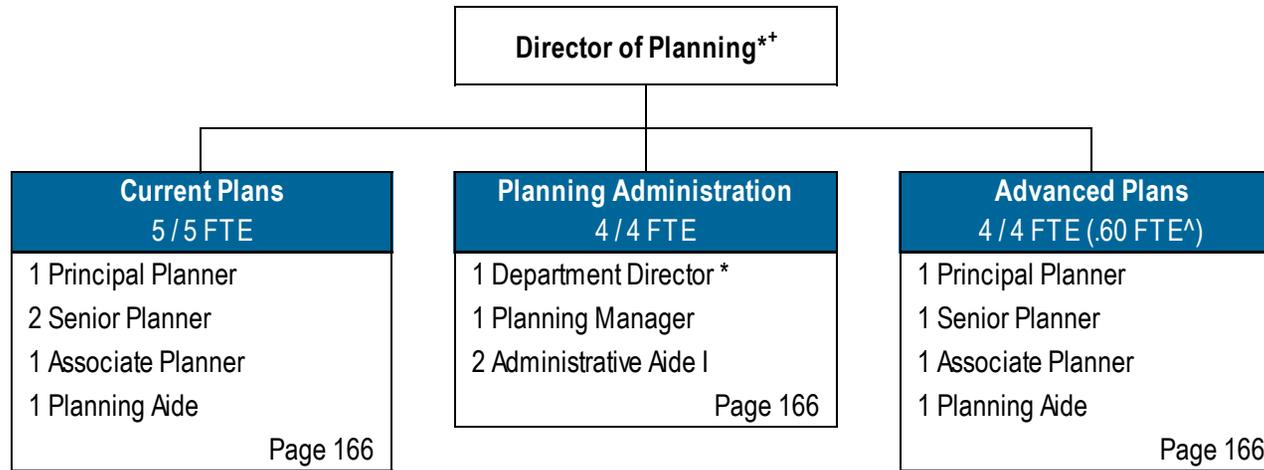


Total Authorized Positions/Full Time Equivalent = 134 / 108 FTE



Total Authorized Positions/Full Time Equivalent = 47 / 46.60 FTE

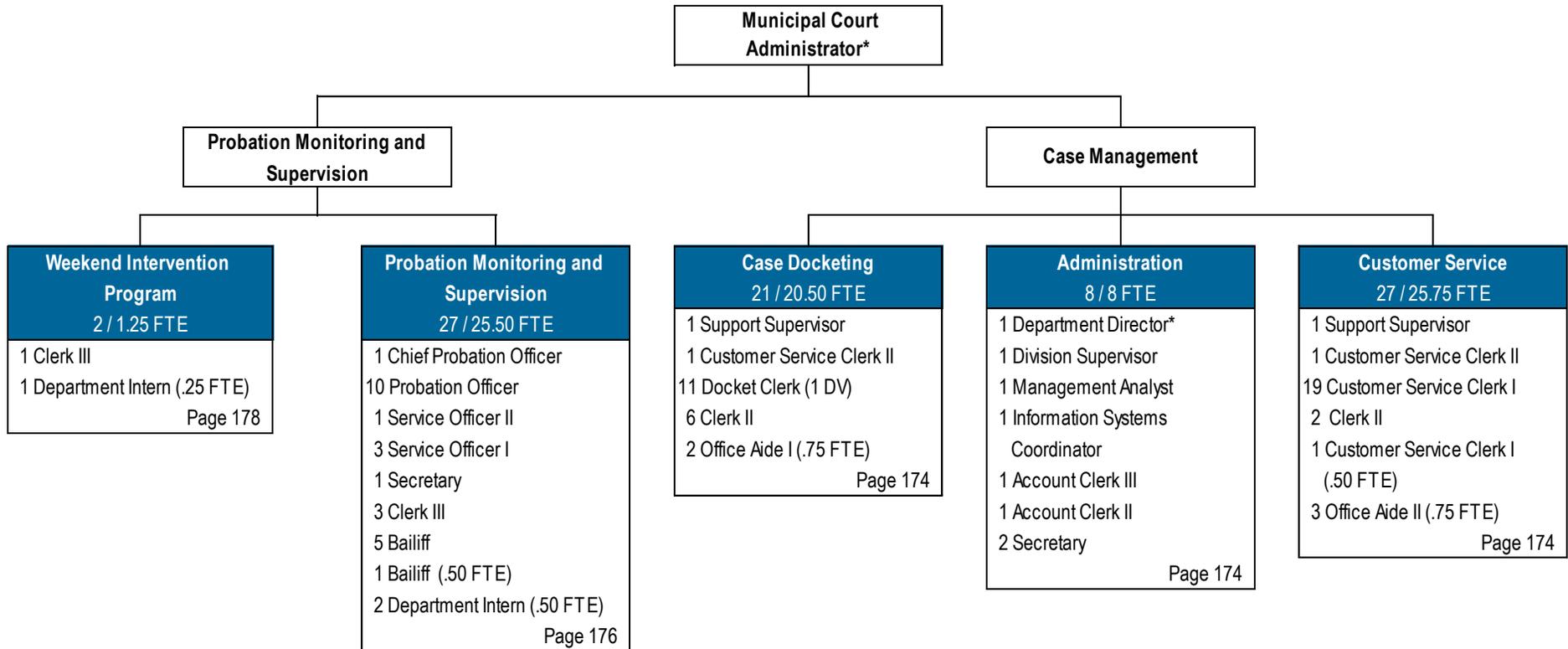
⁺Director of Building and Construction employed by Sedgwick County through a shared services agreement.



^ Partially non-locally funded positions

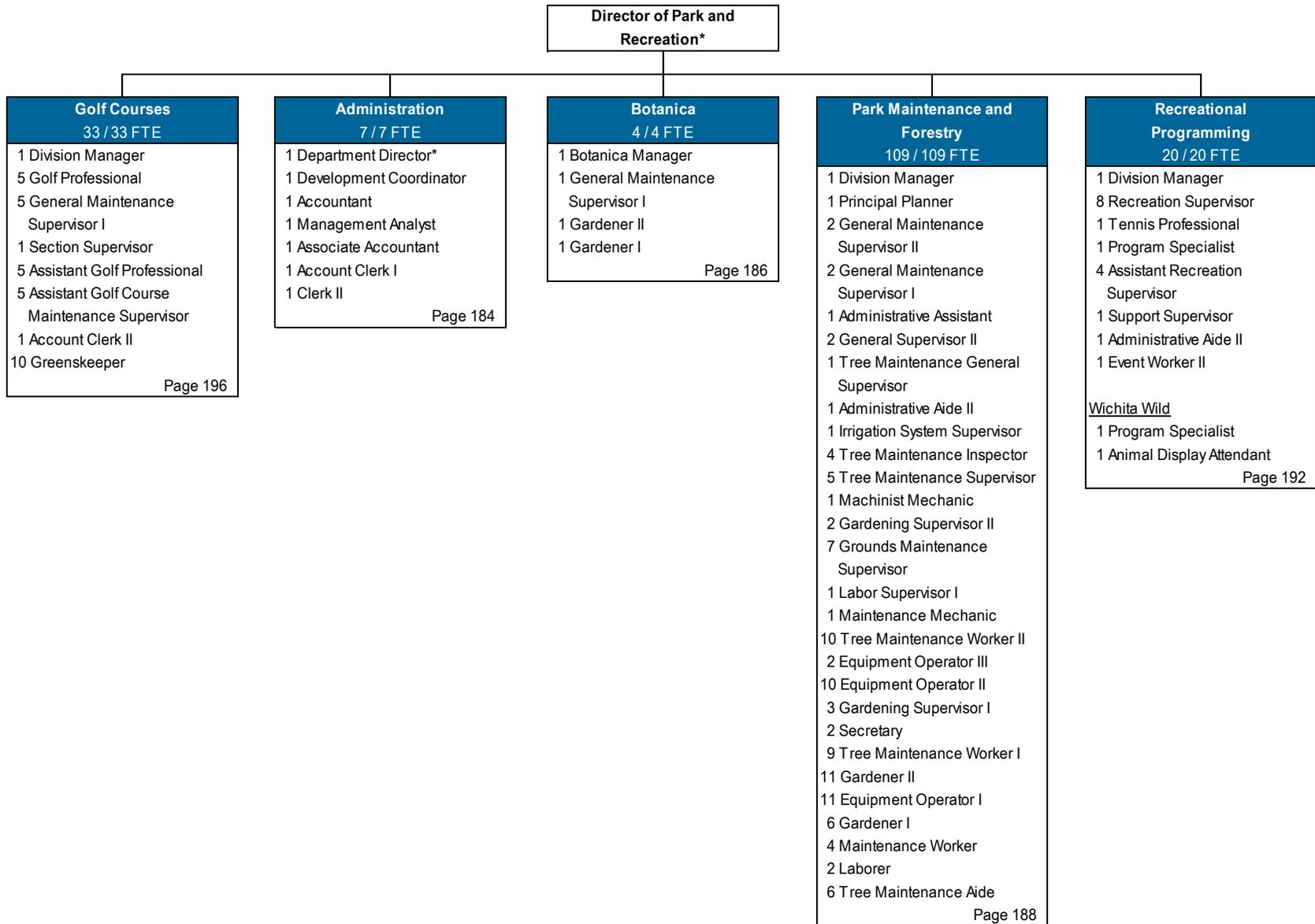
Total Authorized Positions/Full Time Equivalent = 13 / 13 FTE (0.60 FTE)^

**Director of Planning reports to Wichita City Manager and Sedgwick County Board of County Commissioners.*

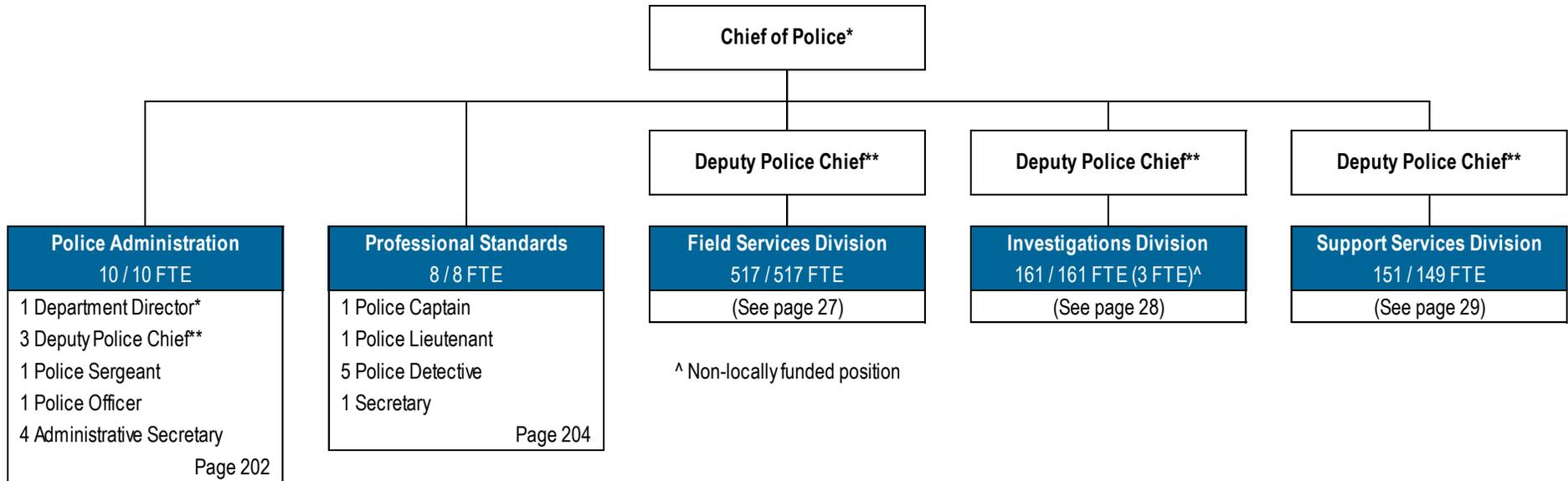


Total Authorized Positions/Full Time Equivalent = 115 / 88.50 FTE

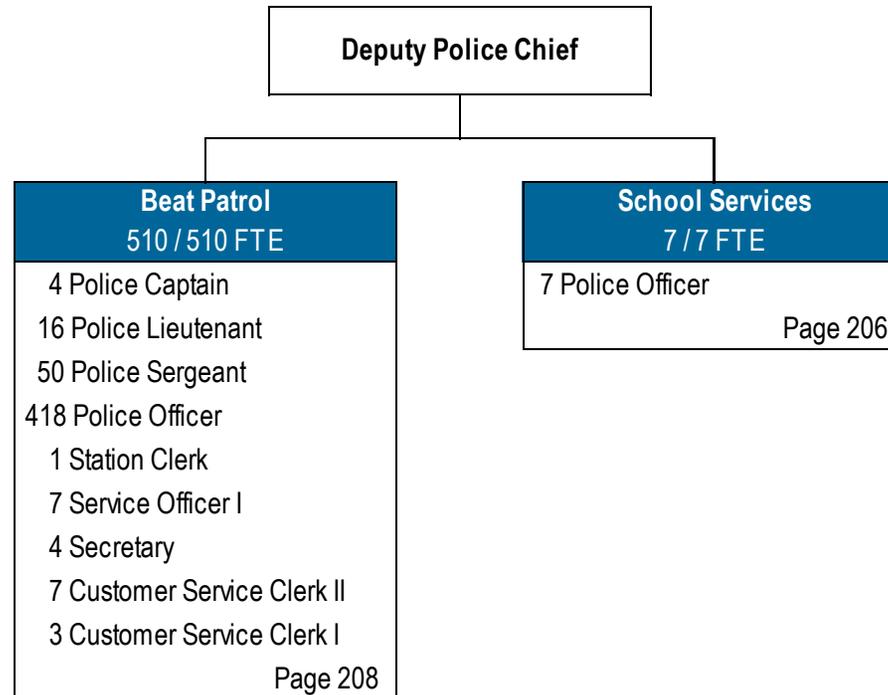
(Total Authorized Position count includes 5 Municipal Court Judges and 25 Judges Pro-Tempore (.10 FTE) who are appointed by the City Council)



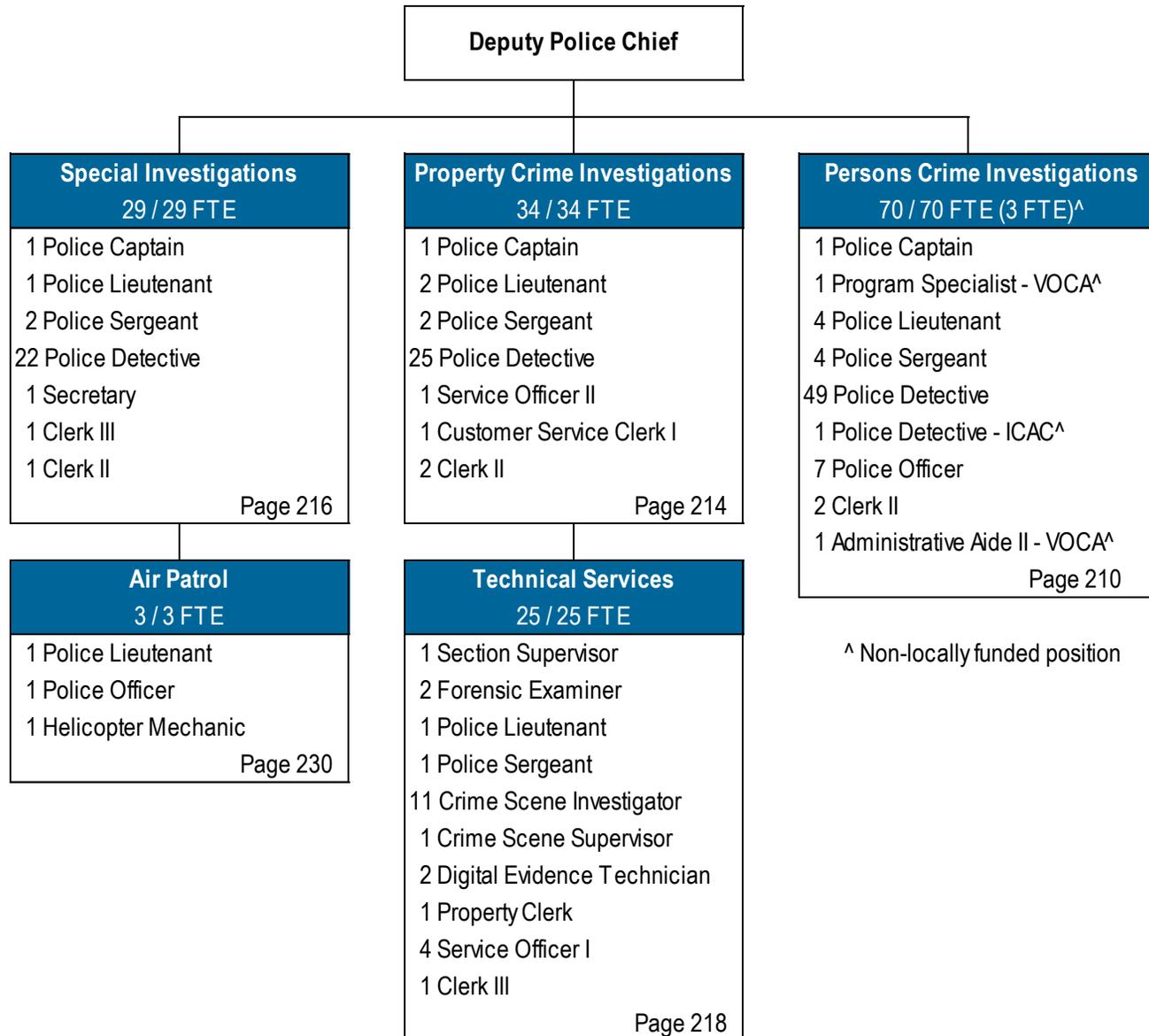
Total Authorized Positions/Full Time Equivalent = 173 / 173 FTE



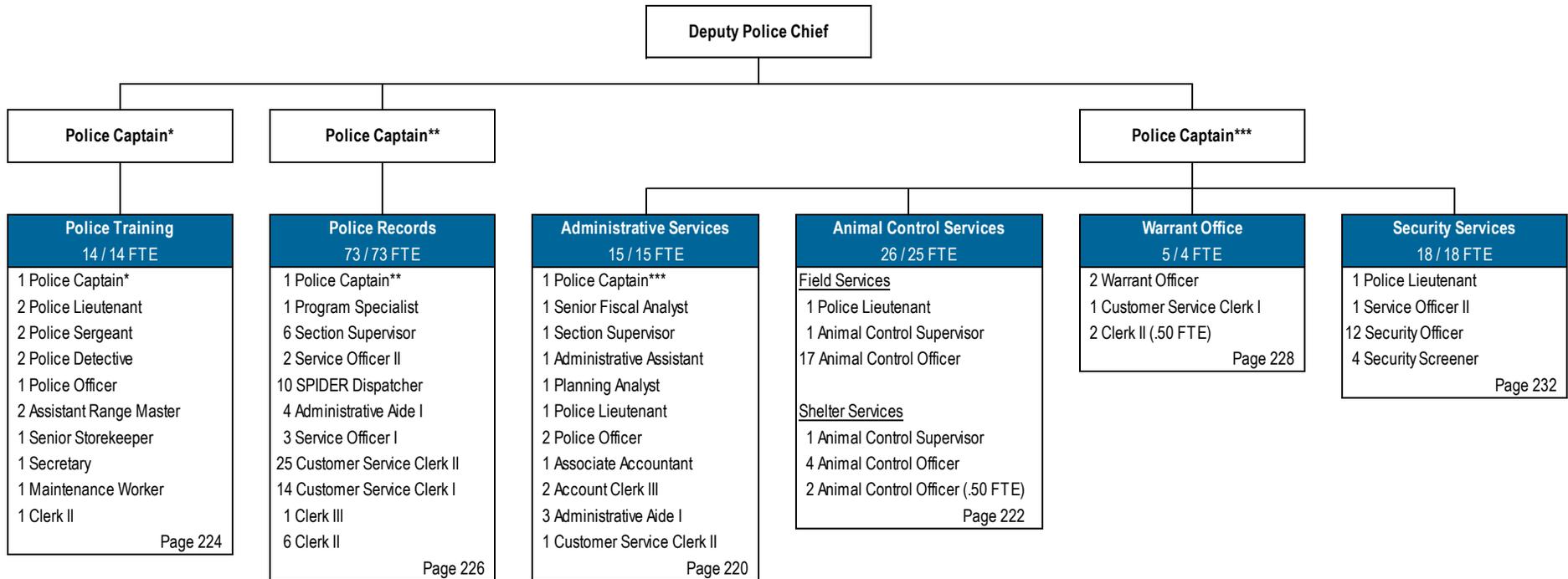
Total Authorized Positions/Full Time Equivalent = 847 / 845 FTE (3 FTE)^



Total Authorized Positions/Full Time Equivalent = 517 / 517 FTE

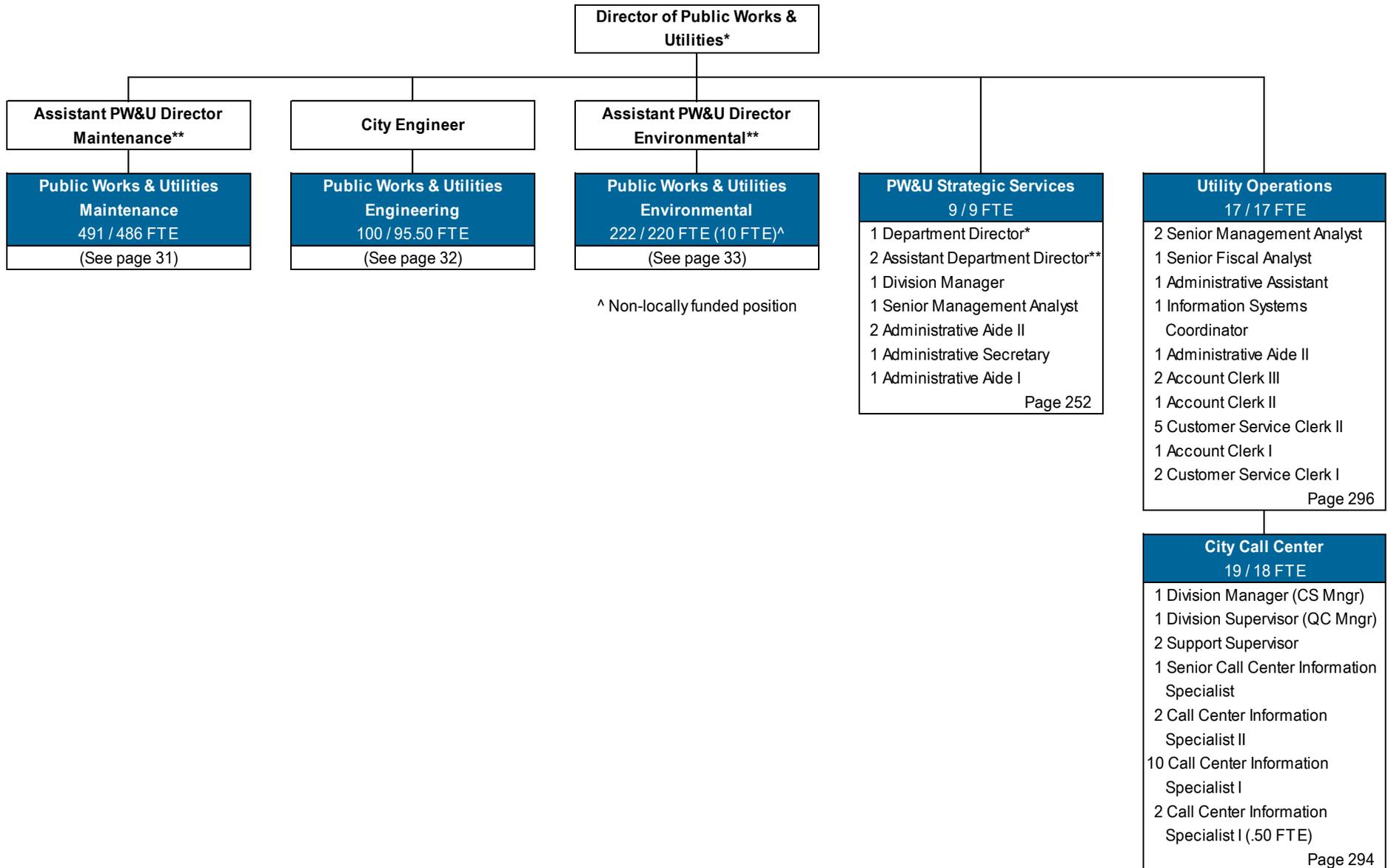


Total Authorized Positions/Full Time Equivalent = 161 / 161 FTE (3 FTE)^

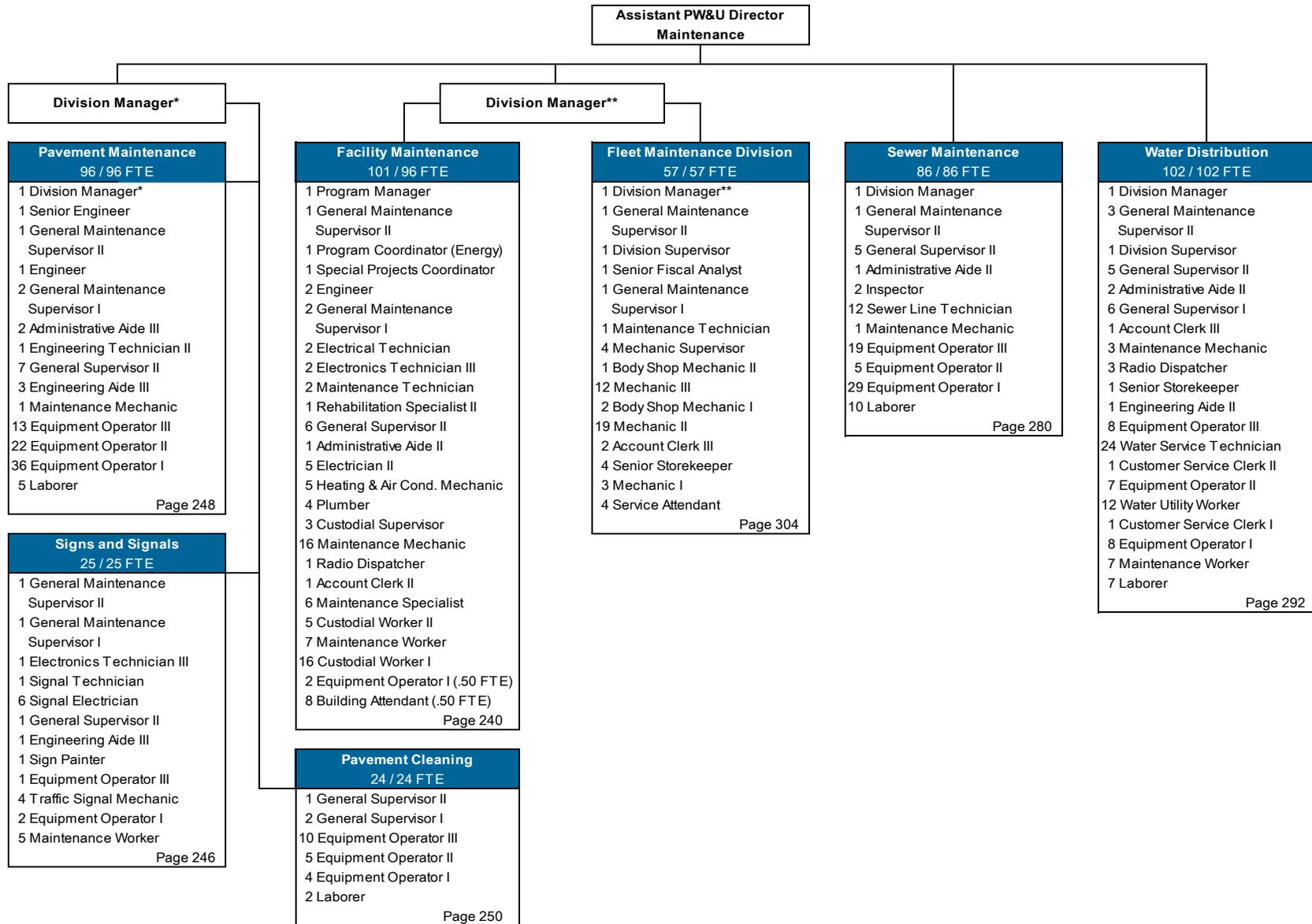


Total Authorized Positions/Full Time Equivalent = 151 / 149 FTE

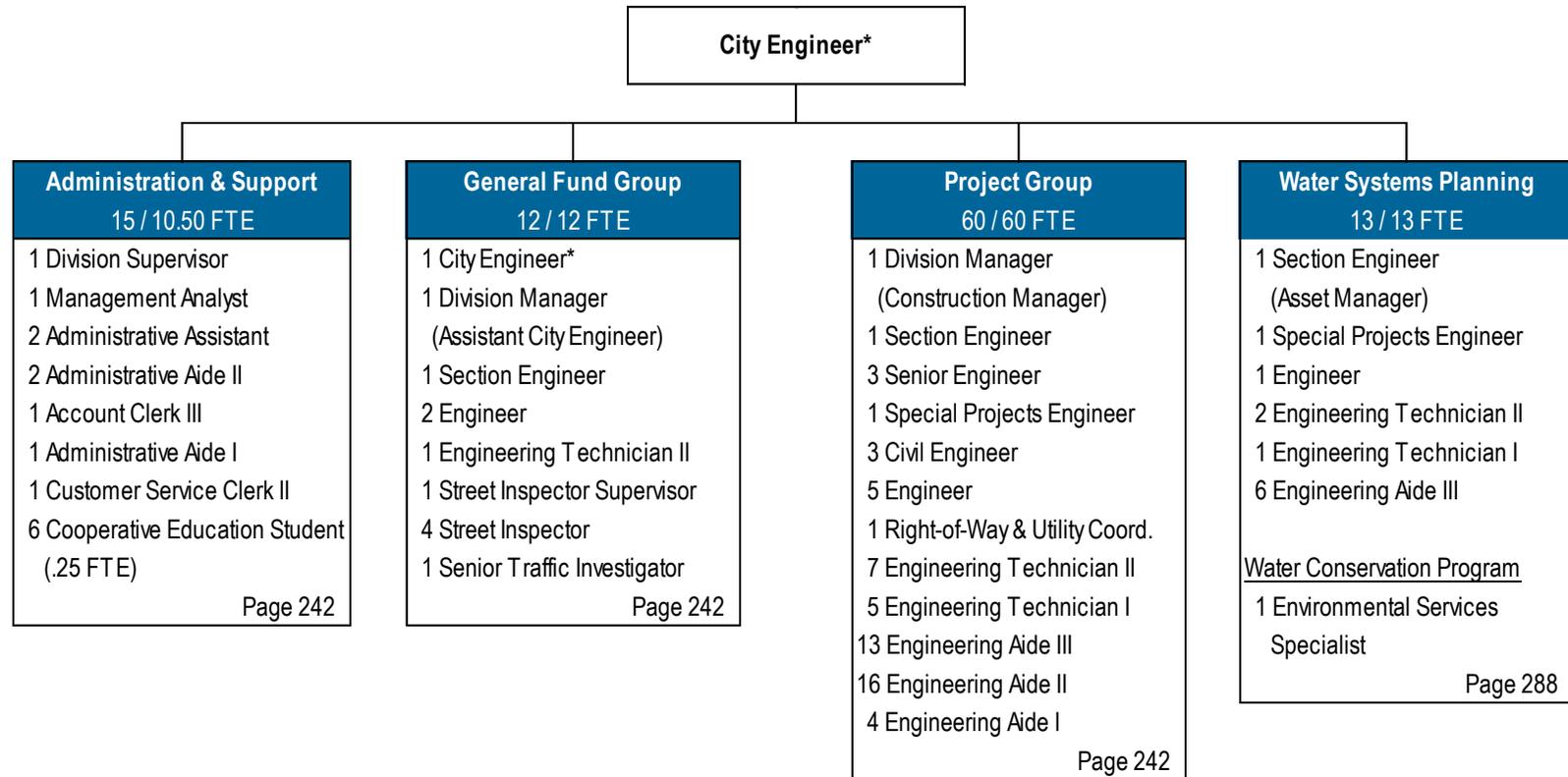
Public Works and Utilities Department



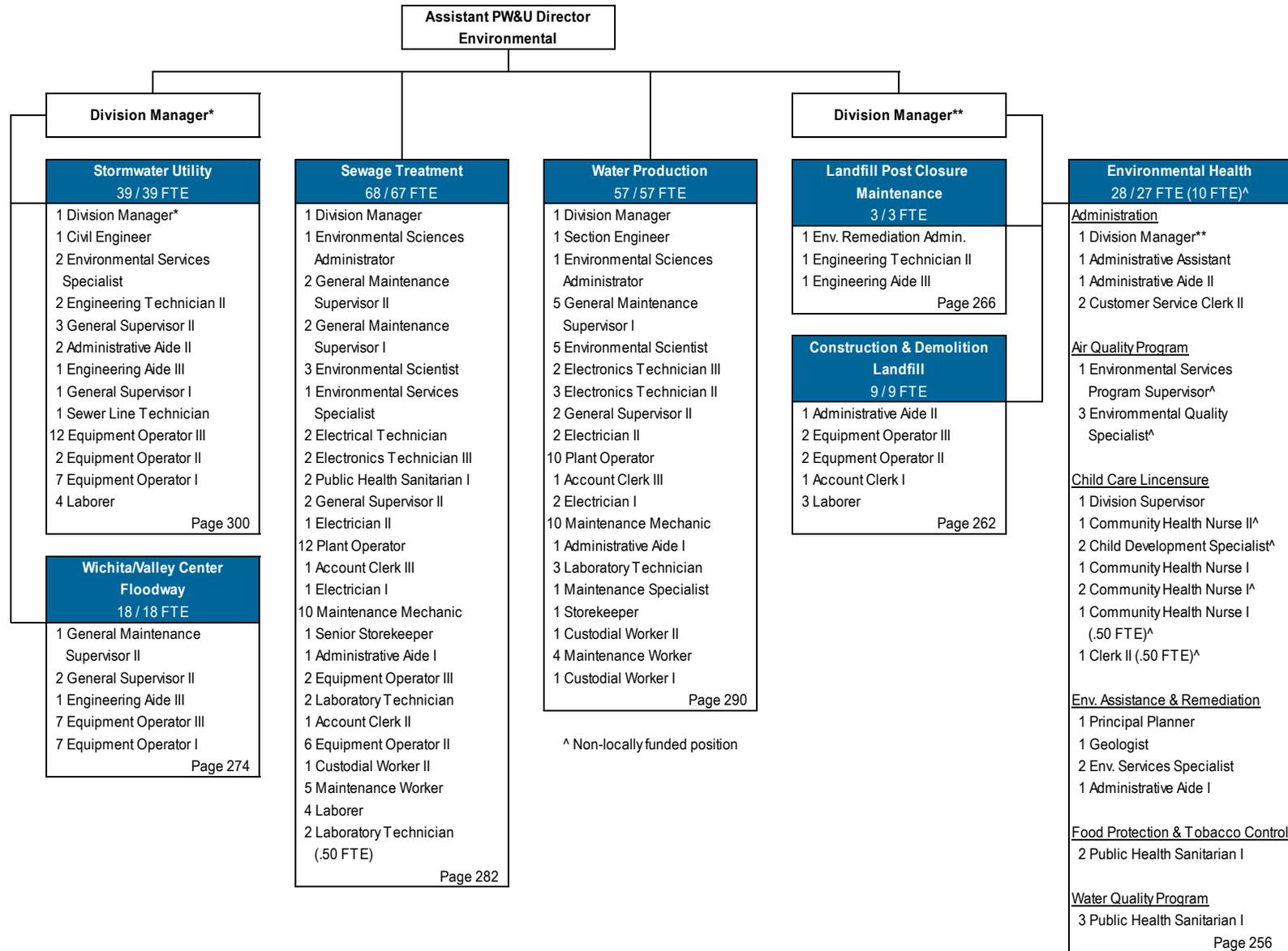
Total Authorized Positions/Full Time Equivalent = 858 / 845.50 FTE (10 FTE)^



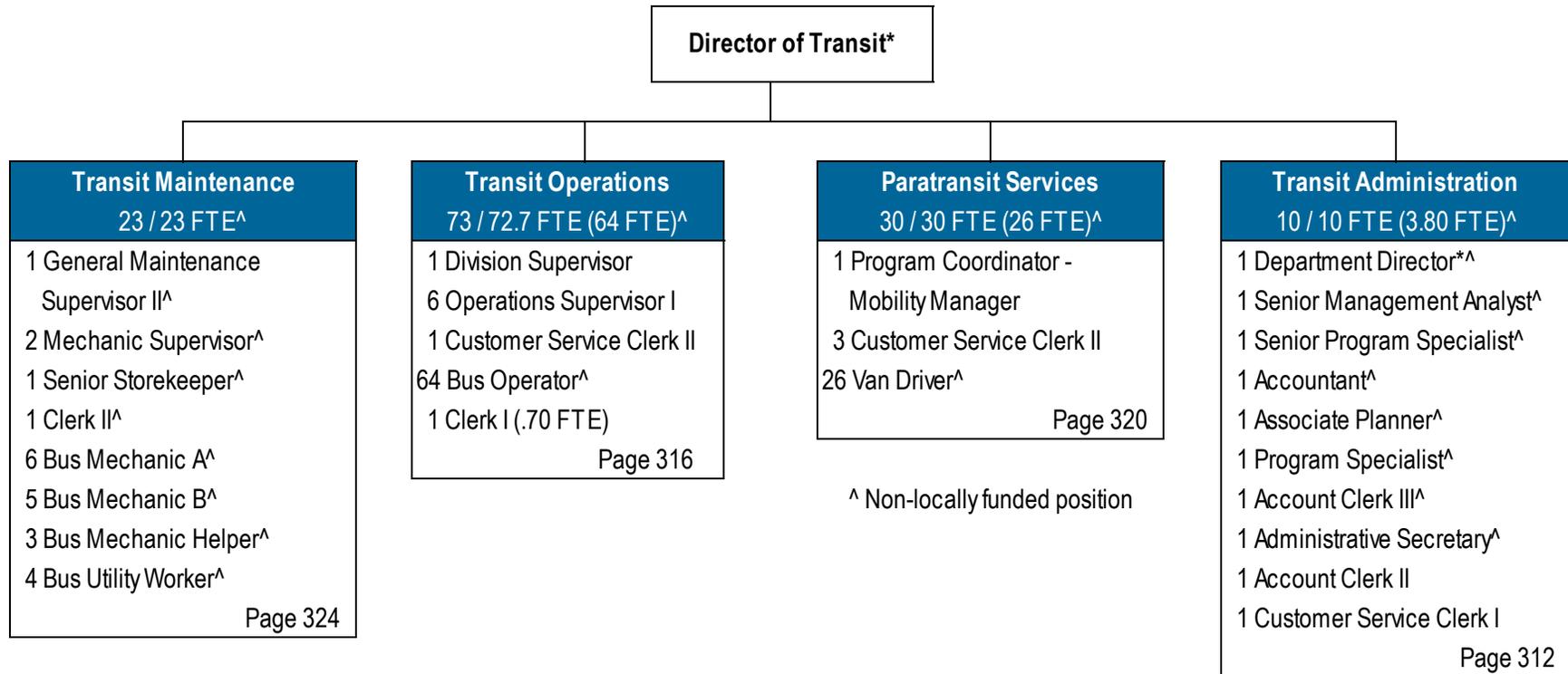
Total Authorized Positions/Full Time Equivalent = 491 / 486 FTE



Total Authorized Positions/Full Time Equivalent = 100 / 95.50 FTE



Total Authorized Positions/Full Time Equivalent = 222 / 220 FTE (10 FTE)^



Total Authorized Positions/Full Time Equivalent = 136 / 135.70 FTE (114 FTE[^])



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
<u>Airport</u>									
Airport Operations	0	136	0	0	136	0	0	140	0
Total Authorized Positions	0	136	0	0	136	0	0	140	0
<i>Total Full Time Positions</i>	<i>0</i>	<i>126</i>	<i>0</i>	<i>0</i>	<i>126</i>	<i>0</i>	<i>0</i>	<i>130</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>0.00</i>	<i>131.00</i>	<i>0.00</i>	<i>0.00</i>	<i>131.00</i>	<i>0.00</i>	<i>0.00</i>	<i>135.00</i>	<i>0.00</i>
<u>City Council</u>									
City Council Office	10	0	0	10	0	0	10	0	0
Total Authorized Positions	10	0	0	10	0	0	10	0	0
<i>Total Full Time Positions</i>	<i>10</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>10.00</i>	<i>0.00</i>	<i>0.00</i>	<i>10.00</i>	<i>0.00</i>	<i>0.00</i>	<i>10.00</i>	<i>0.00</i>	<i>0.00</i>
<u>City Manager</u>									
City Manager's Office Administration	10	0	0	11	0	0	11	0	0
Public Affairs	6	0	0	5	0	0	5	0	0
Center for Project Management	3	0	0	2	0	0	2	0	0
Office of Community Engagement	3	0	6	3	0	6	3	0	6
Convention Center	30	0	0	29	0	0	29	0	0
Arts & Cultural Administration	4	0	0	4	0	0	4	0	0
Arts & Cultural Institutions	40	0	0	35	0	0	35	0	0
Office of Urban Development	0	3	0	0	4	0	0	4	0
Parking & Mobility	0	0	0	0	1	0	0	1	0
Total Authorized Positions	96	3	6	89	5	6	89	5	6
<i>Total Full Time Positions</i>	<i>93</i>	<i>3</i>	<i>6</i>	<i>87</i>	<i>5</i>	<i>6</i>	<i>87</i>	<i>5</i>	<i>6</i>
<i>Total Full Time Equivalents</i>	<i>94.75</i>	<i>3.00</i>	<i>6.00</i>	<i>88.25</i>	<i>5.00</i>	<i>6.00</i>	<i>88.25</i>	<i>5.00</i>	<i>6.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT SERVICE TITLE	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Finance									
Director's Office	11	0	0	11	0	0	11	0	0
Controller's Office	13	0	0	12	0	0	12	0	0
Purchasing	12	0	0	12	0	0	12	0	0
Treasury	15	0	0	16	0	0	16	0	0
Debt Management	6	0	0	6	0	0	6	0	0
Workers' Compensation	0	2	0	0	2	0	0	2	0
Risk Management	0	1	0	0	1	0	0	1	0
Safety Office	0	2	0	0	2	0	0	2	0
Pension Management	0	6	0	0	6	0	0	6	0
Total Authorized Positions	57	11	0	57	11	0	57	11	0
<i>Total Full Time Positions</i>	<i>57</i>	<i>11</i>	<i>0</i>	<i>57</i>	<i>11</i>	<i>0</i>	<i>57</i>	<i>11</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>57.00</i>	<i>11.00</i>	<i>0.00</i>	<i>57.00</i>	<i>11.00</i>	<i>0.00</i>	<i>57.00</i>	<i>11.00</i>	<i>0.00</i>
Fire									
Fire Operations	408	0	6	408	0	6	408	0	0
Fire Support Services	39	0	0	39	0	0	39	0	0
Total Authorized Positions	447	0	6	447	0	6	447	0	0
<i>Total Full Time Positions</i>	<i>447</i>	<i>0</i>	<i>6</i>	<i>447</i>	<i>0</i>	<i>6</i>	<i>447</i>	<i>0</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>447.00</i>	<i>0.00</i>	<i>6.00</i>	<i>447.00</i>	<i>0.00</i>	<i>6.00</i>	<i>447.00</i>	<i>0.00</i>	<i>0.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
<u>Housing & Community Services</u>									
Public Housing	0	0	38	0	0	38	0	0	38
Housing Choice Voucher Program	0	0	22	0	0	21	0	0	21
Community Investments Division	0	0	6	0	0	5	0	0	5
Housing and Community Services Administration	1	0	0	2	0	0	2	0	0
Housing Programs	0	0	8	0	0	8	0	0	8
Wichita/Sedgwick County Community Action Partnership	0	0	7	0	0	7	0	0	7
Total Authorized Positions	1	0	81	2	0	79	2	0	79
<i>Total Full Time Positions</i>	<i>1</i>	<i>0</i>	<i>77</i>	<i>2</i>	<i>0</i>	<i>75</i>	<i>2</i>	<i>0</i>	<i>75</i>
<i>Total Full Time Equivalents</i>	<i>1.00</i>	<i>0.00</i>	<i>80.63</i>	<i>2.00</i>	<i>0.00</i>	<i>77.63</i>	<i>2.00</i>	<i>0.00</i>	<i>77.63</i>
<u>Human Resources</u>									
Human Resources	18	0	0	19	0	0	19	0	0
Total Authorized Positions	18	0	0	19	0	0	19	0	0
<i>Total Full Time Positions</i>	<i>17</i>	<i>0</i>	<i>0</i>	<i>18</i>	<i>0</i>	<i>0</i>	<i>18</i>	<i>0</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>17.25</i>	<i>0.00</i>	<i>0.00</i>	<i>18.25</i>	<i>0.00</i>	<i>0.00</i>	<i>18.25</i>	<i>0.00</i>	<i>0.00</i>
<u>IT/IS</u>									
Information Technology	0	59	0	0	59	0	0	59	0
Total Authorized Positions	0	59	0	0	59	0	0	59	0
<i>Total Full Time Positions</i>	<i>0</i>	<i>55</i>	<i>0</i>	<i>0</i>	<i>55</i>	<i>0</i>	<i>0</i>	<i>55</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>0.00</i>	<i>57.50</i>	<i>0.00</i>	<i>0.00</i>	<i>57.50</i>	<i>0.00</i>	<i>0.00</i>	<i>57.50</i>	<i>0.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
<u>Law</u>									
Prosecution & Diversion Services	11	0	0	12	0	1	12	0	1
Civil / Litigation Services	15	0	0	14	0	0	14	0	0
Total Authorized Positions	26	0	0	26	0	1	26	0	1
<i>Total Full Time Positions</i>	24	0	0	25	0	1	25	0	1
<i>Total Full Time Equivalents</i>	24.75	0.00	0.00	25.50	0.00	1.00	25.50	0.00	1.00
<u>Library</u>									
Library Operations	135	0	0	135	0	0	134	0	0
Total Authorized Positions	135	0	0	135	0	0	134	0	0
<i>Total Full Time Positions</i>	82	0	0	82	0	0	82	0	0
<i>Total Full Time Equivalents</i>	108.50	0.00	0.00	108.50	0.00	0.00	108.00	0.00	0.00
<u>Metropolitan Area Building & Construction</u>									
Building Safety & Construction Enf.	0	24	0	0	20	0	0	18	0
Zoning Enforcement	0	4	0	0	4	0	0	4	0
Neighborhood Inspections	8	14	0	10	14	1	10	14	1
Total Authorized Positions	8	42	0	10	38	1	10	36	1
<i>Total Full Time Positions</i>	7	42	0	9	38	1	9	36	1
<i>Total Full Time Equivalents</i>	7.60	42.00	0.00	9.60	38.00	1.00	9.60	36.00	1.00



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Metropolitan Planning									
Metropolitan Planning	0	18	0	0	17	0	0	13	0
Total Authorized Positions	0	18	0	0	17	0	0	13	0
<i>Total Full Time Positions</i>	<i>0</i>	<i>17</i>	<i>0</i>	<i>0</i>	<i>16</i>	<i>0</i>	<i>0</i>	<i>13</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>0.00</i>	<i>17.25</i>	<i>0.00</i>	<i>0.00</i>	<i>16.25</i>	<i>0.00</i>	<i>0.00</i>	<i>13.00</i>	<i>0.00</i>
Municipal Court									
Case Management and Adjudication	86	0	0	86	0	0	86	0	0
Probation Monitoring and Supervision	27	0	0	27	0	0	27	0	0
Weekend Intervention Program	2	0	0	2	0	0	2	0	0
Total Authorized Positions	115	0	0	115	0	0	115	0	0
<i>Total Full Time Positions</i>	<i>80</i>	<i>0</i>	<i>0</i>	<i>80</i>	<i>0</i>	<i>0</i>	<i>80</i>	<i>0</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>88.50</i>	<i>0.00</i>	<i>0.00</i>	<i>88.50</i>	<i>0.00</i>	<i>0.00</i>	<i>88.50</i>	<i>0.00</i>	<i>0.00</i>
Park & Recreation									
Park and Recreation Administration	7	0	0	7	0	0	7	0	0
Botanica	4	0	0	4	0	0	4	0	0
Park Maintenance and Forestry	99	0	0	109	0	0	109	0	0
Recreational Programming	19	0	0	20	0	0	20	0	0
Golf	0	33	0	0	33	0	0	33	0
Total Authorized Positions	129	33	0	140	33	0	140	33	0
<i>Total Full Time Positions</i>	<i>129</i>	<i>33</i>	<i>0</i>	<i>140</i>	<i>33</i>	<i>0</i>	<i>140</i>	<i>33</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>129.00</i>	<i>33.00</i>	<i>0.00</i>	<i>140.00</i>	<i>33.00</i>	<i>0.00</i>	<i>140.00</i>	<i>33.00</i>	<i>0.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Police									
Police Administration	8	0	0	8	0	0	8	0	0
Police Professional Standards	7	0	0	8	0	0	8	0	0
School Services	7	0	0	7	0	0	7	0	0
Beat Patrol	506	0	0	510	0	0	510	0	0
Persons Crime Investigations	66	0	2	66	0	3	67	0	3
Property Crime Investigations	34	0	0	34	0	0	34	0	0
Special Investigations	29	0	0	29	0	0	29	0	0
Technical Services	25	0	0	25	0	0	25	0	0
Police Administrative Services	16	0	0	16	0	0	16	0	0
Animal Control Services	26	0	0	26	0	0	26	0	0
Police Training	14	0	0	14	0	0	14	0	0
Police Records	71	0	0	73	0	0	73	0	0
Warrant Office	5	0	0	5	0	0	5	0	0
Air Patrol	3	0	0	3	0	0	3	0	0
Security Services	19	0	0	19	0	0	19	0	0
Total Authorized Positions	836	0	2	843	0	3	844	0	3
<i>Total Full Time Positions</i>	<i>832</i>	<i>0</i>	<i>2</i>	<i>839</i>	<i>0</i>	<i>3</i>	<i>840</i>	<i>0</i>	<i>3</i>
<i>Total Full Time Equivalents</i>	<i>834.00</i>	<i>0.00</i>	<i>2.00</i>	<i>841.00</i>	<i>0.00</i>	<i>3.00</i>	<i>842.00</i>	<i>0.00</i>	<i>3.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT SERVICE TITLE	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Public Works & Utilities									
Facility Maintenance	101	0	0	101	0	0	101	0	0
Engineering	88	0	0	87	0	0	87	0	0
Signs & Signals	25	0	0	25	0	0	25	0	0
Pavement Maintenance	96	0	0	96	0	0	96	0	0
Pavement Cleaning	24	0	0	24	0	0	24	0	0
PW&U Strategic Services	9	0	0	9	0	0	9	0	0
Environmental Health	18	0	11	18	0	11	17	0	11
Landfill Post Closure Maintenance	0	3	0	0	3	0	0	3	0
Construction & Demolition Landfill	0	0	0	0	9	0	0	9	0
Wichita / Valley Center Floodway	0	18	0	0	18	0	0	18	0
Sewer Maintenance	0	86	0	0	86	0	0	86	0
Sewage Treatment	0	68	0	0	68	0	0	68	0
Water Systems Planning	0	10	0	0	12	0	0	13	0
Water Production	0	57	0	0	57	0	0	57	0
Water Distribution	0	112	0	0	102	0	0	102	0
City Call Center	0	20	0	0	19	0	0	19	0
Utility Operations	0	16	0	0	17	0	0	17	0
Stormwater Utility	0	39	0	0	39	0	0	39	0
Fleet Maintenance	0	57	0	0	57	0	0	57	0
Total	361	486	11	360	487	11	359	488	11
<i>Total Full Time Positions</i>	<i>345</i>	<i>461</i>	<i>9</i>	<i>344</i>	<i>483</i>	<i>9</i>	<i>343</i>	<i>484</i>	<i>9</i>
<i>Total Full Time Equivalents</i>	<i>351.50</i>	<i>478.50</i>	<i>10.00</i>	<i>350.50</i>	<i>485.00</i>	<i>10.00</i>	<i>349.50</i>	<i>486.00</i>	<i>10.00</i>



POSITION SUMMARY									
COMPARISON OF AUTHORIZED POSITIONS, FULL TIME POSITIONS AND FULL TIME EQUIVALENTS (FTE)									
DEPARTMENT	2015 ACTUAL			2016 REVISED			2017 PROPOSED		
SERVICE TITLE	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Transit									
Transit Administration	0	11	0	0	10	0	0	10	0
Transit Operations	0	74	0	0	73	0	0	73	0
Special Services	0	30	0	0	30	0	0	30	0
Transit Maintenance	0	23	0	0	23	0	0	23	0
Total	0	138	0	0	136	0	0	136	0
<i>Total Full Time Positions</i>	<i>0</i>	<i>137</i>	<i>0</i>	<i>0</i>	<i>135</i>	<i>0</i>	<i>0</i>	<i>135</i>	<i>0</i>
<i>Total Full Time Equivalents</i>	<i>0.00</i>	<i>137.70</i>	<i>0.00</i>	<i>0.00</i>	<i>135.70</i>	<i>0.00</i>	<i>0.00</i>	<i>135.70</i>	<i>0.00</i>
ALL DEPARTMENTS									
	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND	GENERAL FUND	OTHER FUND	GRANT FUND
Total Authorized Positions	2,239	926	106	2,253	922	107	2,252	921	101
<i>Total Full Time Positions</i>	<i>2,124</i>	<i>885</i>	<i>100</i>	<i>2,140</i>	<i>902</i>	<i>101</i>	<i>2,140</i>	<i>902</i>	<i>95</i>
<i>Total Full Time Equivalents</i>	<i>2,170.85</i>	<i>910.95</i>	<i>104.63</i>	<i>2,186.10</i>	<i>912.45</i>	<i>104.63</i>	<i>2,185.60</i>	<i>912.20</i>	<i>98.63</i>
	ALL FUNDS			ALL FUNDS			ALL FUNDS		
Total Authorized Positions	3,271			3,282			3,274		
<i>Total Full Time Positions</i>	<i>3,109</i>			<i>3,143</i>			<i>3,137</i>		
<i>Total Full Time Equivalents</i>	<i>3,186.43</i>			<i>3,203.18</i>			<i>3,196.43</i>		



—A—

Adopted Budget. A financial plan presented, reviewed and approved by the governing body for the upcoming or current fiscal year.

Advisory Board. These boards are comprised of members appointed by the City Council, and in some cases by other entities. Their role is to provide oversight and input to the City Council.

Annual Budget. A financial plan that consists of policy and funding priorities, as well as a presentation of the economic outlook for a given fiscal year.

Authority Board. This board is similar to an advisory board, with the exception that the board maintains certain administrative powers as granted by the City Council.

Authorized Positions. Employee positions, which are authorized in the adopted budget, to be filled during the year.

—B—

Boards of Appeal. Similar to advisory boards, with the exception that these boards have the authority to hear appeals of decisions made by City Staff.

—C—

Capital Improvement Program (CIP). A ten-year expenditure plan financing new infrastructure and facilities, or improvements to the existing infrastructure and facilities. Set forth in the CIP is the name of each project, the expected beginning and ending date, the amount to be expended in each year and the proposed method of financing the projects.

City Council. The legislative (governing) body of the City.

City Manager. An official appointed and employed by an elected council to direct the administration of a city government on a day-to-day basis.

Council-Manager Government. A system of local government that combines political leadership of elected officials in the form of a governing body with day-to-day management by a City Manager.

Council Member. Elected official who represents the interests of the citizens of a specified district within the City. A Council Member serves a four-year term, and cannot serve more than two consecutive terms.

—D—

DAB. *District Advisory Board.* DABs provide input to the City Council on matters of public policy, citizen involvement, and problems or issues specific to the district served.

Department. The basic unit of service responsibility, encompassing a broad mission of related activities

Division. A sub-unit of a department that encompasses a substantial portion of the duties assigned to a department. May consist of several sections, which in turn may consist of clearly defined activities.

—F—

FTE. *Full-Time Equivalent.* A measure of the total quantity of all employees. The FTE converts all employee work activity into a number equivalent to work activity hours performed by full-time employees. This serves as a standard measure among departments. A standard 40-hour per week full-time employee is equivalent to 1 FTE. (e.g., If a seasonal employee is calculated at 25%, the FTE is calculated at 0.25).

—G—

GIS. *Geographic Information Services.* A computer-based mapping tool used for creating powerful maps that help City decision-makers visualize scenarios, ask complicated questions, solve problems, and develop workable solutions.

Governing Body. Consists of one Mayor and six Council Members, each representing one of six districts within the City.

—I—

ICAC. *Internet Crimes Against Children.* A task-force of multi-jurisdictional partners dedicated to prevent internet crimes against children by inspecting and prosecuting distributors of child pornography and sexual predators who solicit minors on the internet.

—K—

Kansas Statutes Annotated (KSA). All laws enacted by the Legislature. These Statutes are published by the Kansas Revisor of Statutes after the closing of the regular session.

—M—

MAAIC. *Mid America All Indian Center.* Serves as a cultural center and museum dedicated to educating people about and preserving the heritage of the American Indian.

Mayor. Elected official who presides over business that is brought before the City Council.

MAPC. *Metropolitan Area Planning Commission.* Holds public hearings and makes recommendations to the Wichita City Council and the Sedgwick County Board of Commissioners concerning zoning, subdivision applications and other development related issues. MAPC also aides in developing and maintaining the Comprehensive Plan for Wichita and Sedgwick County.

—R—

REAP. *Regional Economic Area Partnership.* Comprised of thirty-seven city and county governments in nine counties of South Central Kansas. These jurisdictions have voluntarily joined together for two primary purposes: increase economic development in the region, and enhance the regional economy.

—S—

Service. A specific deliverable provided to the public. It has a specific budget, as well as performance measures to determine the benefits received.

SPIDER. *Special Police Information Data Entry and Retrieval.* The mission of the S.P.I.D.E.R. unit is to collect and disseminate information, by various means of communications, to law enforcement agencies of the area and nation, and to others authorized to receive such information.

SSMID. *Self Supporting Municipal Improvement District.* A benefit assessment district created to improve and convey special benefits to properties located within the central business district of Wichita.

—V—

VOCA. *Victims of Crime Act.* Federal funding which supports the Wichita Police Department Victim Assistance Unit. The mission of this unit is to provide support for the emotional, cognitive and physical needs of victims of crime.

