www.wichita.gov

Treasurer's Office 455 N. Main –12th Floor Wichita KS 67202 (316) 268-4553

WEB Procedures: GROCERY ESTABLISHMENT

The following information is a summary of the City's ordinance and is not intended to cover everything included within the ordinance. Whenever summarization creates a conflict, the official ordinance governs. A copy of the entire ordinance is available for review at the City Clerk's office, 455 N. Main – 13th floor, or directly from the Internet at www.wichita.gov.

BASIS

Any person who operates a food establishment or temporary food establishment, selling prepackaged food or drinks, either wholesale or retail, in the City of Wichita shall obtain a license.

Food Establishment means any establishment or section thereof where food or food products are offered to the consumer and intended for off-premises consumption and operated for seven or more days during a calendar year. The term includes delicatessens that offer prepared food in bulk quantities only and areas of food service establishments operated as "grocery" or "convenience grocery" stores. See ordinance for exclusion and inclusion of food processors, warehouses, dairy plants, State licensed establishments, roadside markets and home licensed bakeries.

Temporary Food Establishment is a food establishment that operates fewer than 6 days in a calendar year.

LEGAL REFERENCE

Chapter 7.22, Code of the City of Wichita, Kansas.

REGULATIONS

The City License activity only licenses food establishments such as grocery stores and a few other business situations. For taverns, restaurants, ice cream establishments, drive-ins, etc., applicant will need to contact Kansas Department of Agriculture at 785-564-6767 for state licensing.

The regulatory authority may waive the license or fee if the food establishment is operated by a nonprofit charitable organization.

ENFORCING AUTHORITY

Department of Public Works & Utilities Environmental Health

FEES

Food Establishment ..... $95.00 annually expiring July 31
Temporary Food Establishment ..... $70.00 (maximum 6 days in a Calendar year)

PROCEDURE

Applicant applies at Express Office on 1st floor of City Hall at 455 N. Main, Wichita KS.