

**WICHITA HISTORIC PRESERVATION BOARD MINUTES  
13 NOVEMBER 2013  
2:00 P.M.**

---

**ITEM NO. 1 ROLL CALL**

Meeting started at 2:00 pm.

Members Present: Claire Willenberg  
Mike Seiwert  
Vicki Churchman  
Rachelle Pulkkila  
Randy Doerksen  
Barbara Hammond

Members Absent: Phil Hermanson – new appointment, didn't receive board meeting notice

Staff Present: Kathy Morgan, Senior Historic Preservation Planner  
Emily Jones, City Archaeologist

**ITEM NO. 2 ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

Add discussion of ACT – ICT public hearing date

**ITEM NO. 3 REVOLVING LOAN FUND UPDATE**

Revolving Loan Fund – Residential \$261,000 estimated  
Revolving Loan Fund – Non-Residential  
Deferred Loan Fund – Residential \$36,700 estimated

**ITEM NO. 4 CORRESPONDENCE**

**ITEM NO. 5 APPROVAL OF MINUTES FROM THE 14 OCTOBER 2013 MEETING**

**MOTION #1: Churchman moved to approve the 9 September 2013 minutes as presented; Seiwert seconded. Motion carried unanimously (6-0).**

**ITEM NO. 6 UNFINISHED BUSINESS**

**ITEM NO. 7 NEW BUSINESS**

The following items were reviewed in accordance with K.S.A. 75-2715-2725, as amended:

**A. Roof Repairs:**

|               |                      |                     |                                       |
|---------------|----------------------|---------------------|---------------------------------------|
| HPC2013-00139 | 1215 N Emporia       | Residential Re-roof | Topeka Emporia Historic District      |
| HPC2013-00141 | 1817 N Wellington PI | Residential Re-roof | Park Place Fairview Historic District |
| HPC2013-00149 | 1744 N Park PI       | Residential Re-roof | Park Place Fairview Historic District |
| HPC2013-00150 | 1751 N Park PI       | Residential Re-roof | Park Place Fairview Historic District |

**B. Signs:**

|               |              |                       |                                       |
|---------------|--------------|-----------------------|---------------------------------------|
| HPC2013-00148 | 252 N Mosley | Blade awning sign new | Warehouse & Jobbers Historic District |
|---------------|--------------|-----------------------|---------------------------------------|

**C. Other:**

|               |                |                     |                                       |
|---------------|----------------|---------------------|---------------------------------------|
| HPC2013-00144 | 1720 N Park PI | locate storage shed | Park Place Fairview Historic District |
| HPC2013-00140 | 136 N Crestway | replace driveway    | Blaser House                          |

**MOTION #2: Doerksen moved to approve the Consent Agenda as reviewed in accordance with K.S.A.75-2715-2725; Churchman seconded. Motion carried unanimously (6-0).**

**ITEM NO. 8 PROJECT REVIEW**

None.

**ITEM NO. 9 MISCELLANEOUS MATTERS**

- A. Request from Ken Elliott regarding extension from SHPO on Heritage Trust Fund grant. Mr. Elliott is to present to the HPB a contract with a licensed Wichita contractor with a timeline for completion of the foundation repair and a stamped structural engineer's drawing required to obtain the building permit.

Mr. Elliott provided two letters of intent from licensed engineering firms regarding the drawings needed for the foundation as drawings could not get prepared by the November 13, 2013 date. Aaron Heck of FIRSTCON Commercial Construction addressed the HPB and provided a construction timeline and an unsigned contract to complete the work.

Staff recommended that Mr. Elliott be rescheduled to the December 9, 2013 Historic Preservation Board meeting at which time he will provide the following items:

1. Signed contract with contingency clause to allow either party to nullify the contract if the grant money cannot be secured;
2. Revised cost estimate;
3. Stamped engineer's drawings for the foundation wall;
4. Scope of work; and
5. List of identified funding sources

**MOTION #3: Seiwert moved to adopt the recommendation of the Historic Preservation Staff and request an extension until the December 9, 2013 Historic Preservation Board meeting; Hammond seconded. Motion carried (6-0).**

**ITEM NO. 10 ADJOURNMENT**

**MOTION #4: Churchman moved to adjourn the Wichita Historic Preservation Board meeting; Seiwert seconded. Motion carried unanimously (6-0).**

The meeting adjourned at 2:55 p.m.