

WICHITA HISTORIC PRESERVATION BOARD MINUTES
13 DECEMBER 2013
2:00 P.M.

ITEM NO. 1 ROLL CALL

Meeting started at 2:04 p.m.

Members Present: Claire Willenberg
Mike Seiwert
Vicki Churchman
Rachelle Pulkkila
Randy Doerksen

Members Absent: Barbara Hammond
Phil Hermanson

Staff Present: Kathy Morgan, Senior Historic Preservation Planner
Jeff VanZandt, Assistant City Attorney
Mike Gable, Metropolitan Area Building and Construction Department
Emily Jones, City Archaeologist

ITEM NO. 2 ADDITIONS OR ADJUSTMENTS TO THE AGENDA

None

ITEM NO. 3 REVOLVING LOAN FUND UPDATE

Revolving Loan Fund – Residential \$262,767.56 as of 10/28/2013
Revolving Loan Fund – Non-Residential
Deferred Loan Fund – Residential \$36,700 estimated

ITEM NO. 4 CORRESPONDENCE

None

ITEM NO. 5 APPROVAL OF MINUTES FROM THE 13 NOVEMBER 2013 MEETING

MOTION #1: Churchman moved to approve the 13 November 2013 minutes as presented; Doerksen seconded. Motion carried unanimously (5-0).

ITEM NO. 6 UNFINISHED BUSINESS

ITEM NO. 7 NEW BUSINESS

The following items were reviewed in accordance with K.S.A. 75-2715-2725, as amended:

A. Roof Repairs:

HPC2013-00160 1224 N Emporia Apartment Re-roof Topeka Emporia Historic District

B. Signs:

None

C. Other:

None

MOTION #2: Doerksen moved to approve the Consent Agenda as reviewed in accordance with K.S.A.75-2715-2725; Seiwert seconded. Motion carried unanimously (5-0).

ITEM NO. 8 PROJECT REVIEW

None

ITEM NO. 9 MISCELLANEOUS MATTERS

- A. Request from Ken Elliott regarding extension from SHPO on Heritage Trust Fund grant. Mr. Elliott provided the following items requested by the HPB at the November 13 meeting:
1. Signed contract with contingency clause to allow either party to nullify the contract;
 2. Revised cost estimate and payment schedule;
 3. Scope of work; and
 4. List of identified funding sources

Structural engineer drawings were not completed and will be presented to the HPB at the January 13, 2014 meeting. Staff will forward a copy of the contract and payment schedule to SHPO to request approval of the contract.

MOTION #3: Doerksen moved to adopt the recommendation of the Historic Preservation Staff and continue the extension until the January 13, 2014 Historic Preservation Board meeting; Seiwert seconded. Motion carried (5-0).

ITEM NO. 10 ADJOURNMENT

MOTION #4: Churchman moved to adjourn the Wichita Historic Preservation Board meeting; Doerksen seconded. Motion carried unanimously (5-0).

The meeting adjourned at 2:35 p.m.