
FARMER'S MARKET

BASIS	<p>A Farmer's Market is an outdoor place or market area with a formalized location where more than one Kansas farmer or grower gathers to sell agricultural products they have grown or raised. Other activities and other sellers may be accommodated at the market, but the sale of agricultural products shall be the focal point of the market activity.</p> <p>Other products that may be sold would typically include:</p> <ol style="list-style-type: none">1. Dried flowers, plants and nursery products2. Crafts and handicrafts that are made in the home3. Original artwork4. Certain prepared foods such as baked goods, preserves, pickles and cheese (as approved by the City of Wichita Environmental Services Department)
LEGAL REFERENCE	Chapter 3.94, Code of the City of Wichita, Kansas
REGULATIONS	<p>Application must be made at least 10 days prior to the date(s) the activity is scheduled. Licenses are valid only for the dates and times listed on the approved application. License is nontransferable to any other person, firm, or corporation. License cannot be used for any other activity or location except the one listed on the application.</p> <p><u>Requirements, included on the Farmer's Market License Application Form:</u> Must provide the name, address, telephone number and written permission of the owner, or the tenant in possession of the location described in the application, upon which the applicant intends to conduct the Farmer's Market operation and activities. A brief description and listing of the type of business and sales activity to be conducted and the types and mix of vendors and entertainers who will participate in the Farmer's Market activities. If relevant to the Farmer's Market activity location, a signed statement from the property owner or tenant in possession of this Farmer's Market location indicating there is adequate parking available at the site to support both the Farmer's Market and other permanent, on-going business activities on the site.</p> <p><u>Requirements to be attached to the Farmer's Market License Application Form:</u> Applicant must provide proof of any required current sales tax license from the State of Kansas or proof of exempt status for the Farmer's Market Operator and transient merchants included as part of a "blanket" Farmer's Market License application. Must provide a sketch or drawing of the proposed Farmer's Market site showing the location and approximate dimensions of the area being used, the proximity to buildings on the site, parking lot areas, an indication of the number of parking spaces that will be utilized for the Farmer's Market activity, the location and number of proposed structures, tents, stands and Farmer's Market general advertising signs and/or attention-getting devices (including maximum square foot dimensions), and the location of waste receptacles. A typed copy of the rules and regulations for the market must be submitted for review prior to issuance of the license. A typed list of the business names of each transient merchant to be included as part of a "blanket" Farmer's Market License. Include information for all participating vendors that qualify as "transient merchants" under Chapter 3.95 of the Code of the City of Wichita, and are included as a part of the "blanket" Farmer's Market License Application. (Must be submitted on Transient Merchant License application and include signature of transient merchant).</p>
ENFORCING AUTHORITY	Central Inspection, Police Records, and Environmental Services (if food is involved)

FEES

Per week or any portion thereof.....	\$ 50.00
Per month.....	\$ 75.00
Per season (up to 7 months).....	\$150.00

PROCEDURE

1. Complete the Farmer’s Market License application.
2. If this is a “blanket” license, have the included transient merchants complete and sign their individual Transient Merchant application forms.
3. Once all applications have been completed, take the application packet, required attachments and appropriate license fees to the City Treasury/License Office, 455 N. Main – 12th Floor, Wichita KS 67202. Be sure to include all completed Transient Merchant applications and required attachments included as part of a “blanket” Farmer’s Market License Application.
4. The application must be received at least 10 days prior to the Farmer’s Market Activity.