

# **City of Wichita**

## **New HOME Buyer Rebate Program**

### **Information**

1. To be considered for the Program, Owner must complete the City of Wichita **New HOME Buyer Rebate Program Application**.
2. Applications may be submitted to the City Express Office (Business Licensing), 1st Floor, 455 N Main, Wichita Kansas, 67202. Applications will be accepted until December 31, 2013, or such earlier time as when 1,000 Properties have been approved for participation in the Program.
3. Upon receipt of the application, City staff will verify that the buildable lot is within the corporate city limits of Wichita, Kansas. The new home must also be located in a platted development. There can be no delinquent general taxes or special assessments on the property. The general taxes and special assessments for all other buildable lots in the same platted development must be current through 2010. The owner applicant or purchaser of the property must be intending to live in the home throughout the period of rebate eligibility. Property owners who have closed on a new home after February 1, 2012 are eligible to apply.
4. When City staff has confirmed that the application is eligible, based on program guidelines, the application will be sequentially numbered. The first 1,000 applications so numbered will be approved for participation. Subsequent applications will be denied and the application process will terminate upon approval of the first 1,000 applications. Regardless of the number of applications, no application will be accepted after December 31, 2013.
5. Once an application has been approved, the Owner will be notified and an Agreement will be executed. At the time the Agreement is executed, in order to complete the agreement, the Owner must complete a W-9 form (available at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>), a City vendor registration form, and an ACH Payment Enrollment Form.