

Massage Ordinance (3.55) Reference Sheet

Costs of License/Permit and Renewal Period

Business License	Fee: \$200.00	Two (2) Year Renewal
Therapist Permit	Fee: \$75.00	Two (2) Year Renewal

Business License Requirements

- Requires all fees paid
- Requires Name of Owner, Business Type, Location, Business Name
- Minimum of 18 years of age
- 5 Years preceding, no convictions under Felony/Moral Turpitude
- Not currently under indictment Felony/Moral Turpitude
- Not a registered sex offender
- No suspension/revocation of similar license in other jurisdictions
- Must comply with building, fire, health and zoning laws
- All persons with financial interest must meet same criteria

Therapists Permit Requirements

- Minimum of 18 years of age
- Lawful citizen/U.S. resident
- 5 Years preceding, no convictions under Felony/Moral Turpitude
- Not currently under indictment Felony/Moral Turpitude
- Not a registered sex offender
- No suspension./revocation of similar license other jurisdictions
- Must meet one (1) of four (4) training standards
 - Satisfactorily passed Massage and Bodywork Licensure Exam
 - Satisfactorily passed National Certificate Therapeutic Massage and Bodywork Exam
 - Official transcript completing 500 instructor taught hours
 - Proof 150 hours education accredited institution, 12 hours continuing education previous 5 years and membership with a nationally recognized massage therapy association

Licensing Existing Therapists (Grandfather Clause)

Must meet one (1) of the following:

- 500 hours instruction relating to massage therapy, school or comparable legal authority other state (verified by affidavit)
- 300 hours training in massage therapy previous 3 years
- Practiced a minimum of 10 hours per week during previous five (5) years (verified by affidavit and one additional documentation)
- Successfully passed the nationally recognized certification examination provided by National Certification Board for Therapeutic Massage and Bodywork

Massage therapy shall NOT include diagnosis or treatment or use of procedures for which a license to practice medicine or surgery, chiropractic, or podiatry is required, and does not include the laying on of hands performed within the context of religious or spiritual beliefs (per page 4 definitions).

Grandfather/Documents Allowed for Existing Practitioners

- Tax returns
- Gross tax receipts
- Business advertising literature
- Monthly client receipts

Suspension/Revocation

- Failure to complete information on application
- Failure to pay license fee
- Failure to comply with applicable building, fire, health, zoning laws
- Knowingly falsified information on application/renewal
- Conviction or indictment under Felony/Moral Turpitude
- Refused entry for inspection of premises
- Violation of four (4) or more offenses within 2 year period

Appeal Procedure

- 10 days written Notice of Appeal to City Council
- City Clerk schedules hearing before City Council, no later than 30 days
- City Council may approve the denial, suspension/revocation, overrule or modify
- City Council's decision may be appealed to 18th Judicial District Court