



**PARADE LICENSE APPLICATION**

*Allow seven days for processing*

Processing Fee: \$50.00

CITY LICENSE, 455 N. Main, 1<sup>st</sup> Floor, Wichita, KS 67202  
 (316) 268-4553

**Parades shall pay per invoice, prior to the issuance of the license, a percentage or portion of the actual City Personnel and Equipment Fees necessitated by the Parade.**

**Parade route diagram must be attached to the application showing the formation area, starting point and termination point.**

**APPLICANT INFORMATION:**

Full Name		Home Phone	
Home Address		Zip Code	
Business Address		Business Phone	
Email Address			

**ORGANIZATION INFORMATION:**

Name		Phone	
Address		Zip	
Mailing Address		Zip	
Parade Supervisor Name		Phone	
Parade Supervisor Address		Zip	
Parade Supervisor Email Address			

**PARADE INFORMATION:**

Date of Parade			
Time of Formation		Time Parade Begins	
Location of Formation Area		Time Parade Ends	
		No. of Pedestrians	
Parade Route (attach diagram)			
No. of Vehicles		Type of Vehicles	
No. of Animals		Type of Animals	

Is the parade a part of a Community Event? YES    NO

Indicate the percentage of the width of the streets that the Parade proposes to be traversed: \_\_\_\_\_%

Indicate the number of miles or fraction of miles of the Parade: \_\_\_\_\_

I, \_\_\_\_\_, the above named applicant, do solemnly swear that I have read the contents of this application and that all information and answers herein contained are complete and true. In addition, I have read and understand all rules and regulations as set out in the Code of the City of Wichita. Furthermore, I hereby agree to comply with all of the laws of the State of Kansas, and all rules and regulations prescribed by the City of Wichita and I consent to the immediate revocation of my license, by the proper officials, for any violation of such laws, rules, or regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FOR OFFICIAL USE ONLY**

LICENSE #	DATE
TOTAL FEE	EXPIRATION DATE