



City of Wichita Bicycle and Pedestrian Advisory Board

Monday, January 13, 2014

5:30 – 7 pm

777 E. Waterman, Building 200
Wichita Transit Van Maintenance Facility
Conference Room

Meeting Notes:

<u>Time</u>	<u>Description</u>
5:30 pm	Called Meeting to Order: Jack Brown, Chairperson, called the meeting to order. The Wichita Bicycle and Pedestrian Advisory Board members welcomed George Theoharis, our new member! Alex Umberger and Maxine Bostic were unable to attend. David Bell has been appointed from District I.
5:31 pm	Volunteer for Meeting Notes: Barry Carroll agreed to take the notes.
5:33 pm	Board Member/Project Tracking Reports: Barry Carroll made a brief report on 1 st & 2 nd Streets plus the Delano Phase II Parking Plan. According to Barry, City staff has met with the consultants and will schedule future public meetings. George Theoharis agreed to track the Mt. Vernon project. EPA Brownfield Assessment Grant: Scott Wadle reported that this item would be on the January 14 th agenda with a recommendation for the City Council to approve submitting the application. If funded, grant funds could be used to identify a preferred strategy to address contamination issues on the proposed Delano shared-use path. City of Wichita's Routine Accommodation Plan: Scott Wadle reported that City staff will submit a Request for Proposal [RFP] in the near future.
5:40pm	Approval of December 2013 Meeting Notes: Tom Lasater moved [Barry Carroll] to accept the meeting notes as presented. Motion carried.
5:50 pm	2014 Annual City Work Plan for Implementation of the Bicycle Master Plan: Scott Wadle provided an overview of the proposed work plan. Jerry Jones suggested that there was a need for increased sweeping on existing bike lanes. Jack Brown stated that he would like to have more board input with the 2015 work plan. Following considerable discussion, Barry Carroll moved [Anna Mosher] that the 2014 work plan be approved as submitted. Motion carried.
6:15 pm	2103 Annual Report Letter to the City Council: Jack Brown drafted a letter that outlined the board's accomplishments in 2013. In addition, it was suggested that the 2014 bike/ped priorities and a staff report be forwarded as well. Barry Carroll moved [Jerry Jones] that a letter, 2014 priorities and staff report be forwarded to the City Council. Motion carried.
6:30 pm	Discussion of Board Letterhead: Jack Brown drafted a board letterhead for review. Jerry Jones offered to have his staff member make edits to the draft. It was suggested that Charli Lauer be removed and David Bell be added to the format as well. After a brief discussion, Tyler Stutzman moved [Anna Mosher] to modify the

	image and then accept the proposed letterhead. Motion carried.
6:40 pm	Review of Proposed WBPAB Bylaws: Barry Carroll and Tom Lasater briefly reviewed the proposed bylaws. Members will be forwarded an electronic version of the bylaws for review. Members were asked to forward their input to Barry and/or Tom. The Bylaws will be finalized and considered during the February Board meeting.
7:10 pm	Proposed League of American Bicyclists & Bicycle Friendly Application: Scott Wadle provided copies of the captioned application for members' review. According to Scott, the application could be submitted in February but it would be very tight timeline. Scott noted that usually letters of support are submitted along with the application. Jerry Jones suggested that it would be preferable to delay submission. Jerry added that the board should meet with bike/ped plan consultant in April and ask for guidance with the LAB application. The Board members agreed and the consensus was to recommend that the LAB application be submitted in July. Jerry agreed to track the application development process for the Board. Barry Carroll stated that he would help secure needed letters of support.
6:50 pm	Closing Thoughts: Jerry Jones discussed the recent tragedy where an alleged drunk driver hit and killed a cyclist. Jerry noted that a citizen observed the accident, contacted the police and as a result the perpetrator was arrested. George suggested that the board should support this type of citizen support. After considerable discussion, Tyler Stutzman moved [Anna Mosher] that letters be drafted and forwarded to the family and fiancée of the deceased cyclist and to the citizen who reported the accident to the Police. Motion carried. Barry Carroll agreed to draft letters for the board's review. In addition, George Theoharis offered to provide a small 'license plate' that can be affixed to bicycles to everyone who addresses the board. The members were supportive of this proposal.
6:55 pm	Public Comments: Melany Barnes, Wichita Public Schools, briefly addressed the board. Ms. Barnes stated that she is interested in partnering with the board in an effort to promote more children riding their bikes to school, reducing the incidence of childhood obesity and promoting safety for both cyclists and pedestrians. Jack Brown indicated to the Board members that he had received a request from Ms. Barnes to be appointed to the Pedestrian Master Plan Steering Committee. After a brief discussion, Jerry Jones moved [Tom Lasater] that Melany Barnes be appointed to the City's Master Pedestrian Plan Steering Committee. Motion carried.

There being no further business, Tom Lasater moved [Anna Mosher] that the meeting be adjourned at 7:15 pm. **Motion carried.**

The next board meeting will take place on **Monday, February 14, 2014** starting at **5:30 pm.**