



Bicycle and Pedestrian Advisory Board

Monday, March 10, 2014

5:30 – 7:30 P.M.

777 E. Waterman, Building 200
Wichita Transit Van Maintenance Facility
Conference Room

Members Present: Jack Brown, Maxine Bostic, Barry Carroll, Jerry Jones, Tom Lasater, Anna Mosher, George Theoharis, Tyler Stutzman
Members Absent: Alex Umberger, David Bell, Ryan Hollingshead
City Staff: Scott Wadle, MAPD; Aaron Henning, PW&U Street Maintenance
Guests: Janet Wiele

MEETING NOTES

Item	Description
1.	Jack Brown, Chairperson, called the meeting to order and welcomed board members, staff and a member from the public.
2.	Barry Carroll volunteered to record the minutes.
3.	Tom Lasater moved [Anna Mosher] to approve of the February 10, 2014 minutes . Motion carried .
4.	<p>Project Tracking Reports by Board Members:</p> <ul style="list-style-type: none"> • Barry reported on the 1st & 2nd Bikeways [public meetings will be scheduled]. • Anna reported on the proposed 'River Vista Apartment Project' [public meetings have been rescheduled for the Delano Neighborhood Association & Wichita Park Board]. • Maxine reported on the 'Redbud Trail' [the City will advertise and bid by the end of April]. • George agreed to track the Mt. Vernon Bike Lanes. • Anna will track the Delano Brownfield project. • Jerry will track the Routine Accommodation Policy. • Tom will track the Douglas Design project.
5.	<p>Aaron Henning, PW&U Street Maintenance Engineer, was invited to address the board. Aaron showed a PowerPoint presentation that outlined the various maintenance tasks completed by the City. According to Aaron, the City maintains approximately 5,000 mile of City streets. There was considerable discussion around the sweeping schedule for bike lanes. Aaron noted the Park Department was responsible for bike path sweeping, trash pick-up and signage; and that there is no formal written agreement about which department is responsible for what elements of bicycle facility maintenance. Jerry suggested that perhaps a 'public/private partnership' could help with the maintenance of bike lanes. According to Jerry, a cost estimate per mile for bike lane sweeping would be needed. Aaron suggested that the maintenance estimates contained within the Wichita Bicycle Master Plan might be a good starting point for creating an estimate</p>

	for bicycle facility maintenance costs. After a wide ranging discussion, Aaron offered to follow up on future inquiries from the board as needed. The board thanked Aaron for his informative presentation and issued an 'open invitation' to future meetings.
6.	Bicycle and Pedestrian Advisory Board Bylaws: Barry & Tom asked for any additional feedback on the bylaws. The bylaws were amended to read 'no less than two thirds majority' is needed to amend the bylaws. Tom moved [Anna] to approve the final version of the bylaws with the suggested amendments. Motion carried . Scott will forward the bylaws for official signatures.
7.	Kansas Health Foundation Healthy Living Grant Application, Scott Wadle, Planning Department, reported that a grant is being developed for \$100,000. A letter of intent has been forward and the grant is due on March 28th. After a brief discussion, Barry moved [Maxine] to recommend approval of the submission of a Kansas Health Foundation Healthy Living Grant by the City Council; for projects to help: <ul style="list-style-type: none"> ● create a bicycle wayfinding system, and ● enhance street safety through education. . Motion carried .
8.	Jack Brown reported that Elizabeth Ablah, KU School of Medicine –Wichita, was unable to attend due to an illness. According to Jack, Elizabeth will not pursue that Kansas Health Foundation Recognition Grant Application due in March, but a CDC grant instead. The purpose of the CDC grant would be to fund an evaluation of the impacts, especially health impacts of the built environment. No action was needed.
9.	Streets Safety Brochures: Scott Wadle, Planning Department, reviewed a draft brochure that outlined City Ordinances and State statutes pertaining to biking and walking. After a brief discussion, it was suggested that the following be added to the brochure: <ol style="list-style-type: none"> a) clarification about the legality of cyclists riding two abreast; and b) to add the advisability of cyclists wearing bike helmets. The board members were very supportive of this public education brochure, no formal action was taken.
10.	Closing Thoughts: <ul style="list-style-type: none"> ● Jack stated that he would invite the Chief of Police or his designee to a future board meeting on April 14, 2014. ● Barry informed the board that a 'Bike Beautiful' event would be held on March 27th @7 pm on 524 S. Commerce Street in the Fisch Haus Studios. The event focus on the latest bike apparel for women cyclists. ● Jerry explained that City Council Member Janet Miller appreciated the personal contact and update on the WBPAB activities. Jerry suggested that this was a good strategy to keep the Manager, Mayor and City Council members apprised of the board's activities. ● George suggested that the board members who have missed more than three meetings, without any notification, be removed. Scott will follow up and start the process for filling the vacancies.
11.	Public Comments: Janet Wiele stated that she learned a great deal by attending the meeting. Ms. Wiele reported that she recently had a minor bicycle crash, due to sand on a sidewalk ramp. According to Ms. Wiele, her bike helmet kept her

	from experiencing a possible head trauma. The board thank Ms. Wiele for her attendance and comments.
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There being no further business to come before the board, the meeting was adjourned at **7:40 pm**.

The next regularly scheduled meeting will be on Monday, **April 14**, 2014 @5:30 pm.

Respectfully submitted,

Barry Carroll
3/12/14