



# Bicycle and Pedestrian Advisory Board

Monday, July 14, 2014

5:30 – 7:05 P.M.

777 E. Waterman, Building 200  
Wichita Transit Van Maintenance Facility  
Conference Room

## Agenda

<u>Item</u>	<u>Time</u>	<u>Description</u>
1.	5:30 pm	<b>Call to Order</b> Jerry Jones, Vice Chairperson
2.	5:31 pm	<b>Approve Previous Meeting Notes</b> Jerry Jones, Vice Chairperson
3.	5:35 pm	<b>Board Member Project Reports</b> Jerry Jones, Vice Chairperson
4.	5:45pm	<b>Citizen Bike and Ped Maintenance Reporting Systems</b> Mike Mayta, Chief Information Officer
5.	6:15 pm	<b>Board Budget Recommendation</b> Jerry Jones, Vice Chairperson
5.	6:30 pm	<b>Status of Board 2014 Priorities</b> Scott Wadle, Planning Department
6.	6:45 pm	<b>Status of Wichita Bicycle Master Plan 2014 Work Plan</b> Scott Wadle, Planning Department
9.	6:55 pm	<b>Closing Thoughts</b> Jerry Jones, Vice Chairperson
10.	7:05 pm	<b>Public Comments</b> Jerry Jones, Vice Chairperson



## Bicycle and Pedestrian Advisory Board

Monday, June 16, 2014

5:30 – 7:30 P.M.

777 E. Waterman, Building 200  
Wichita Transit Van Maintenance Facility  
Conference Room

<b>Members Present:</b> Jack Brown, Maxine Bostic, Jane Byrnes, Barry Carroll, James Crowder, Jerry Jones, Tyler Stutzman, Tom Lasater
<b>Members Absent:</b> George Theoharis [Anna Mosher resigned]
<b>City Staff:</b> Scott Wadle, MAPD & Troy Tillotson, Finance Department
<b>Guests:</b> Bob Lavelle

### Minutes

Item	Time	Description
1.	5:30 pm	<b>Call to Order:</b> Jack Brown, Chairperson, called the meeting to order.
2.	5:35 pm	<b>Approve Previous Meeting Notes:</b> Jerry Jones moved [Maxine Bostic] to approve the May 12, 2014 minutes. Motion <b>carried</b> .
3.	5:35 pm	<b>Board Member Project Reports:</b> 1) 1 <sup>st</sup> & 2 <sup>nd</sup> Street Bikeways: Public meetings will be scheduled; 2) Delano Bike Parking-Phase II: will be presented to the City Council; 3) Redbud Trail: project is over budget and modifications are being considered; 4) Douglas Design Project: will go before the City's 'Design Council' on June 18 <sup>th</sup> ; 5) Sycamore Project: KDOT is reviewing the final proposal; and 6) Bicycle Friendly League of American Bicyclists [LAB] Application: the City Council has approved the process and the official application will be made later this summer [letters of support are needed to accompany the application].
4.	5:45 pm	<b>Wichita 2015-2016 Budget Process:</b> Troy Tillotson, Finance Department, made a brief presentation to the board. Mr. Tillotson explained the differences between the 'Operating' and the 'Capital Improvement Plan' budgets. According to Mr. Tillotson, public input on the City's budget is very important. He encouraged board members to attend public meetings and provide input into the budgetary processes. In addition, Mr. Tillotson explained that WAMPO now is the only source of funding in our region for transportation enhancement projects.
5.	6:45pm	<b>Potential Sales Tax Ballot Initiative Projects:</b> Troy Tillotson, Finance Department, explained that the City Council, after receiving public input, will put a sales tax initiative on the November ballot. If approved, the funds would be earmarked towards: 1) securing water resources; 2) mass transit operation; and 3) maintenance of city streets. Following the presentation, there was considerable discussion from the board regarding budget matters. The board then thanked Mr. Tillotson for his informative presentation. Mr. Tillotson offered to respond to specific budget-related questions from the board members as needed.

5.	7 pm	<p><b>WBPAD Recommendation to the City Council:</b> After considerable discussion, Maxine Bostic moved [Tyler Stutzman] to forward a letter with specific budget recommendations to the City Council. Motion <b>carried</b>.</p> <p>Jack Brown agreed to forward a draft letter to board members for their review and input. Jack will, in turn, incorporate board members' comments and forward a final version to the City Council for their consideration.</p> <p>Maxine Bostic suggested that the letter could also be used as 'talking points' for other community budgetary meetings.</p>
6.	7:10 pm	<p><b>Closing Thoughts:</b> Jack Brown, Chairperson, noted that Anna Mosher has taken a new job and has resigned from the board. Currently, there are two vacancies to be filled: one from District Four and one 'at-large' slot. Members were encouraged to reach out to potential board members.</p> <p>Jane Byrnes provided information to the board on the benefits of walking to our community. Jane noted that she would like for the board to promote walking as well as biking. Jack Brown noted that the Master Pedestrian Planning process would be completed in September 2014.</p>
7.	7:15 pm	<p><b>Public Comments:</b> There were no comments made.</p>

There being no further business, Tom Lasater moved [Tyler Stutzman] that the meeting be adjourned at 7:20 pm. Motion **carried**.

Respectfully submitted,



**Barry L. Carroll**  
Board Secretary

6-18-14

## Wichita Citizen Maintenance Issues Reporting Links

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### Wichita Reports.

- Mac operating systems: <https://itunes.apple.com/us/app/wichita-report/id630402804?mt=8>
- Android operating systems:  
<https://play.google.com/store/apps/details?id=gov.wichita.wichitareport&hl=en>

### Report an Issue Webpage

<http://www.wichita.gov/Services/Issues/Pages/default.aspx>



# Wichita Bicycle & Pedestrian Advisory Board

www.wichita.gov/LivePlay/Bicycle



## WBPAB Members:

Jack Brown, Chair  
Jerry Jones, Vice Chair  
Barry Carroll, Secretary  
Maxine Bostic  
Jane Byrnes  
James Crowder  
Thomas Lasater  
Tyler Stuzman  
George Theoharis

The Wichita Bicycle and Pedestrian Board shall advise the Mayor; City Council; City Manager; all departments; all offices of the City; City Boards and committees; and other public agencies that provide services within the City, on matters related to bicycling and/or walking and the impact that their actions may have on the bicycling and/or walking environment.

City of Wichita  
Ordinance 490441

June 20, 2014

Mayor Carl Brewer and City Council  
Robert Layton, City Manager  
455 N Main  
Wichita, KS 67202

## Agenda Item 4

Subject: Wichita Bicycle & Pedestrian Advisory Board [WBPAB] Budget Recommendations

### Dear Mayor, Council Members and City Manager:

The Wichita Bicycle and Pedestrian Advisory Board [WBPAB] was created by the City Council on February 12, 2013. The board's mission is to advise the Council and City Manager on various matters relating to bicycle and pedestrian activities which includes recommendations regarding the funding of bicycle facilities. During the past year, the board has discussed the need for ongoing cleaning, repair and general maintenance of our current walking and biking facilities. The board has also heard from the public concerning the need for bicycle and pedestrian path maintenance. It is the board's understanding that no funds are allocated specifically for existing or future bike facility maintenance.

Strategy 7 of the Wichita Bicycle Master Plan recognizes that the City of Wichita has made a substantial investment in both off and on-street bicycle facilities. These existing facilities require maintenance, repair and upgrading over time. As new facilities are added they too will require maintenance. Prioritizing and funding maintenance activities will ensure that investments for maintenance will lead to improved safety, use and an increased life of these investments.

The amounts identified below are based on estimates from the Wichita Bicycle Master Plan. With more bicycle and pedestrian projects planned, maintenance will be an on-going cost that will require increased financial support from the city's operating budget. The board would also mention that some of the off-street facilities are also used for pedestrian traffic.

### The board has met and recommends the following amounts be allocated for maintenance in the 2015 City of Wichita General Operating Budget in the following amounts:

- \$68,000 for the existing 7.5 miles of **on-street** bicycle lanes and shared paths maintenance. This amount would provide for sweeping, striping and re-painting.
- \$107,000 for the existing 64 miles of **off-street shared use** paths maintenance for the purpose of sweeping, mowing and landscaping.
- **\$174,000** for **on and off-street** bicycle maintenance costs for these approved projects; First and Second Street bike Lanes, Market and Topeka Bikeways, Armour Street Bike Boulevard, Woodchuck Bicycle Boulevard, WSU to Schweiter Neighborhood and I-135, Red Bud (Oliver to Woodlawn). **Should this be for sweeping only thus reducing to about \$7,000 according to Scott's revised figures?**

**Although this budget recommendation is the for the 2015 budget year the board recommends that funding for maintenance of bicycle and future pedestrian projects become an annual budget allocation to maintain and protect the City of Wichita's investment in these facilities.**

For the board,

Jack Brown, WBPAB President

## Agenda Item 5



Bicycle Pedestrian Advisory Board  
November 15, 2013

### **PLANNING RETREAT NOTES**

***Retreat Objective:** To identify priorities from the Wichita Bicycle Master Plan for 2014, and a work plan for how to get them done*

### Attendance

- Maxine Bostic
- Barry Carroll
- Ryan Hollingshead
- Tyler Stutzman
- Jack Brown
- Jerry Jones
- Thomas Lasater

# Bicycle Pedestrian Advisory Board

## Accomplishments 2012-2013

- Board with members – quality of applicants
- Bike Master Plan – Award winning, unanimously adopted by City Council
- Most of Top 10 projects
  - Under design
  - Funding for construction
- Community input
- Getting the word out – through newsletter; need more variety
- Strengthened relationships with engineering
- Future projects include bicycle facilities – Practice
- City Council Support
- Pedestrian Master Plan
  - Steering Committee

## How to communicate accomplishments

- Want to educate
  - Public
  - City Council
- Annual celebration/summit/Open House
  - Opportunity to prioritize
  - WIN? Annual meeting
  - Like Master Plan events; hands-on
- Status report
  - To City Council
  - Positive and frequent (keep on their mind)
- Partnerships – Respond and connect
  - i.e. WDDC tunnel
  - Health and Wellness Coalition
  - Health Alliance
  - Center for Health and Wellness
- Bike Month
- Need to focus on more diversity in bicycling in community

## Bicycle Master Plan

**Vision:** An interconnected network of on-and-off-street bicycle facilities that accommodates bicycle riders of all skill levels; and links all areas of the city of Wichita –including employment centers, schools, parks and other activity centers

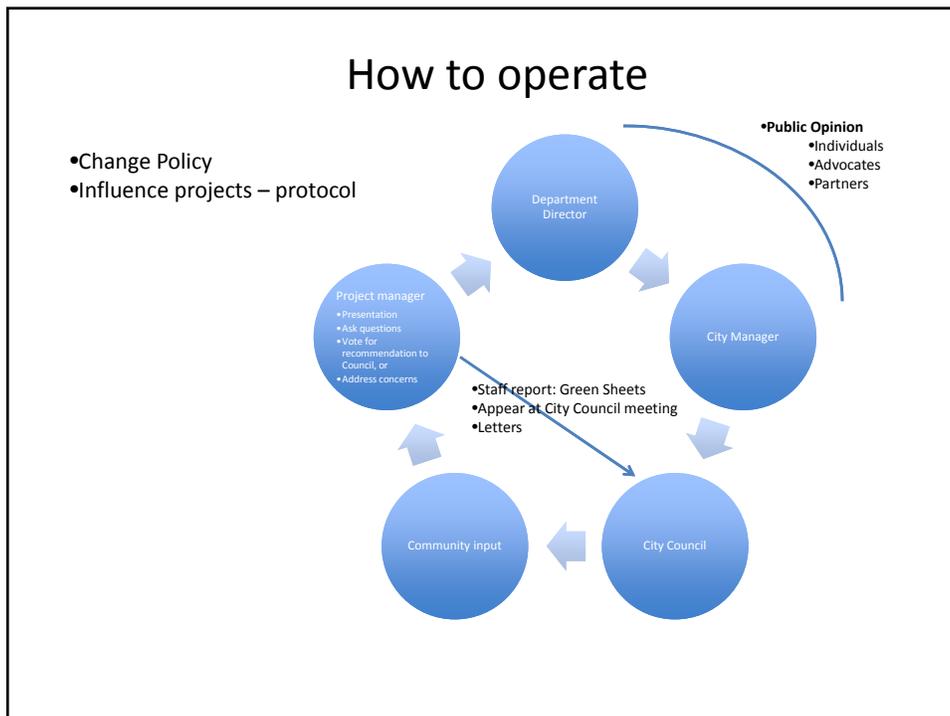
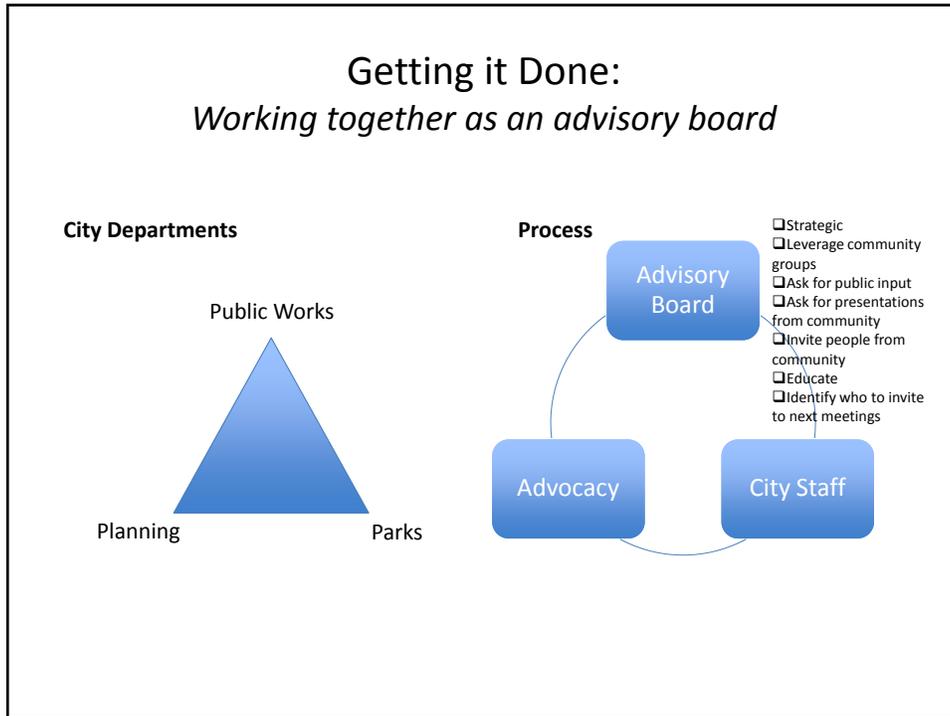
**Goal 1:** Increase the amount of bicycling in Wichita

**Goal 2:** Improve the safety of bicyclists in Wichita

**Goal 3:** Foster and promote a culture where bicycling is a viable and acceptable form of transportation

### 2014 Priorities

- **Policy level objectives and strategies for plan implementation**
  - 20. Adopt policies to ensure that the City's project planning and review processes account for bicycle facilities (7 votes)
  - 22. Create policy for installing facilities that are isolated segments (5 votes)
  - 23. Create policy for reserving space for future facilities (e.g. space for bike lane that is added later) (6 votes)
  - 24. Prioritize funding to complete gaps (missing links) in the bikeway network (5 votes)
  - 26. Allocate staffing to implement this plan (1 vote)
- **Goal 1: Increase the amount of bicycling in Wichita**
  - 1. Provide on-street and off-street bicycle facilities where recommended (5 votes)
  - 2. Install a Signed Bicycle Route Wayfinding System (6 votes)
  - 3. Improve bicycle safety and access at arterial roadway crossings (1 vote)
  - 4. Improve bicycle access to transit stops and stations (1 vote)
  - 7. Prioritize and fund bicycle facility maintenance (6 votes)
  - 8. Incorporate the facility recommendations from this plan into the WAMPO Metro Transportation plan and other plans (1 vote)
  - 9. Provide printed, online and mobile device bicycling guides (1 vote)
- **Goal 2: Improve the safety of bicyclists in Wichita**
  - 11. Promote bicycle education and encouragement in Wichita through partnerships with community organizations and businesses (6 votes)
  - 14. Work with school districts to develop collaborative partnerships to encourage children to bike to school (2 votes)
- **Goal 3: Foster and promote a culture where bicycling is a viable and acceptable form of transportation**
  - 15. Coordinate increased participation in bicycling events (1 vote)
  - 17. Work with area business and colleges to engage them in the League of American Bicyclists recognition program (1 vote)
- **Support Pedestrian Master Plan**



## Next steps

- Confirm 2014 meetings – second Mondays
- Establish a Bylaws subcommittee
- Develop an annual report + work plan and present to City Council in December
  - Letter of Support from Board – highlighting what has been accomplished to date
- Request District 3 appointment
- Identify topics for next year

# Wichita Bicycle Master Plan – 2014 Annual Implementation Work Plan

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In order to meet the needs of Wichita residents for actions to improve conditions for bicycling in Wichita - as expressed through multiple meetings, surveys, and plans; City of Wichita stakeholders developed the Wichita Bicycle Master Plan (Plan). The civic plan was endorsed by the City Council on February 5, 2013. The Plan Strategy 29 recommends that the City produce an annual implementation work plan and seek approval of it by the Wichita Bicycle and Pedestrian Advisory Board in order to ensure year to year progress toward implementing the Plan. This document is the City's annual implementation work plan for 2014, approved by the Wichita Bicycle and Pedestrian Advisory Board at their January 13, 2014 meeting.

## 2014 Implementation Actions

- Install 14 miles of bike lanes (measured using the street center line)
- Install 10 miles of shared lane markings (measured using the street center line)
- Install 1 mile of shared use paths
- Install 10 miles of bicycle boulevards
- Install 60 bicycle racks
- Install path and roadway intersection signs at 20 intersections
- Construct the following on-street bicycle and/or sidepath facilities as part of other transportation projects in the CIP
  - 135<sup>th</sup>, Kellogg to Onewood – 10' sidepath
  - 135<sup>th</sup>, Maple to Central – 10' sidepath
- Apply for funding in the City's 10-year Capital Improvement Program (CIP) for the Bike Enhancements line item in order to design and/or develop on-street and/or sidepath bicycle facilities
- Apply for funding in the 4-year WAMPO Transportation Improvement Program (TIP) for at least one (1) high priority bicycle facility project
- Apply for City CIP funding for design and/or development of one top priority stand alone off-street bicycle facility (shared-use paths) project
- Sweep on street bicycle facilities coincident with the sweeping of the larger streets (dependent on the volume of competing demands experienced throughout the year), as follows:
  - Residential streets (including any on-street bike facilities): 1-3 times/year (depending on location)
  - Arterial streets (including any on-street bike facilities): 8 times/year
  - Core-area streets (including any on-street bike facilities): 2 times/week
- Repaint bike lanes coincident with the repainting of pavement markings on the larger streets (as needed and dependent on the volume of competing demands experienced throughout the

year). City staff members approximately 7 miles of on-street bike facility markings will be inspected, and repainted as needed in 2014.

- Apply for funding for the following major improvement/maintenance project(s)
  - Chisholm Creek Park paths
- Provide one professional training opportunity related to bicycle facilities and bicycle related issues
- Provide two public events with educational components
- Publish a memo identifying the bicyclist and motorist behaviors that compromise bicycle safety and related enforcement priorities.
- Apply for League of American Bicyclist's Bicycle Friendly Community designation
- Develop a Routine Accommodation Policy
- Develop street design guidance for Wichita streets
- Develop updates for the Wichita-Sedgwick County Subdivision Regulations
- Develop a policy for installing facilities that are isolated segments for endorsement
- Develop a policy for reserving space for future facilities (e.g. space for bike lane that is added later)
- Publish an annual report tracking implementation progress
- Publish 2015 Annual Implementation Work Plan
- Assist with development of an update to the Delano West Douglas Avenue Bicycle Plan
- Assist with the development of a recommended update for the list of priority bicycle on- and off-street facilities in the Wichita Bicycle Master Plan
- Create one bicycle video and air it on Channel 7

ATTEST:



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Jack Brown, Wichita Bicycle and Pedestrian Advisory Board Chairperson

1/27/2014  
Date