

# Bicycle and Pedestrian Advisory Board

Monday, March 9, 2015

5:30 – 7:20 P.M.

777 E. Waterman, Building 200  
Wichita Transit Van Maintenance Facility  
Conference Room  
Wichita, Kansas 67202



## Agenda

<u>Item</u>	<u>Time</u>	<u>Description</u>
1.	5:30 pm	<b>Call to Order</b> Jack Brown, Chairperson
2.	5:31 pm	<b>Approve Previous Meeting Notes</b> Jack Brown, Chairperson
3.	5:35 pm	<b>Public Comments</b> Jack Brown, Chairperson
4.	5:45	<b>Recognition – Jaden Keith for Eagle Scout Bicycle Markings Project</b> Paul Gunzelman, Assistant City Engineer
5.	6:00 pm	<b>Park and Recreation Department Director Introduction</b> Troy Houtman, Park and Recreation Department Director
6.	6:20 pm	<b>Approval - 2015 Wichita Pedestrian Master Plan Implementation Work Plan</b> Scott Wadle, Senior Planner
7.	6:35 pm	<b>Approval - 2015 Wichita Bicycle Master Plan Implementation Work Plan</b> Scott Wadle, Senior Planner
8.	6:50 pm	<b>Approval - Annual WBPAB Letter to City Council</b> Jack Brown, Chairperson
9.	7:05 pm	<b>Board Member Project Reports</b> Jack Brown, Chairperson
10.	7:15 pm	<b>Announcements</b> Jack Brown, Chairperson
11.	7:20 pm	<b>Closing Thoughts</b> Jack Brown, Chairperson



# Bicycle and Pedestrian Advisory Board

Monday, February 9, 2015

5:30 – 7 p.m.

777 E. Waterman, Building 200  
Wichita Transit Van Maintenance Facility  
Conference Room

## Meeting Notes

<b>Members Present:</b> Maxine Bostic, Jack Brown, Jane Byrnes, Barry Carroll, James Crowder, Jerry Jones, George Theoharis, Tyler Stutzman, Melany Barnes, Amy Delamaide
<b>Members Absent:</b> Tom Lasater
<b>City Staff:</b> Scott Wadle, MAPD, Aaron Henning, PW&U
Guests: Alan Kailer

Item	Description
1.	<b>Call to Order:</b> Jack Brown, Chairperson, called the meeting to order and welcomed City staff and guest.
2.	<b>Approve Previous Meeting Notes:</b> Barry Carroll moved [Jerry Jones] to approve the January 12, 2015 meeting notes. Motion <b>carried</b> 10-0.
3.	<b>Public Comments:</b> There were no public comments.
4.	<b>2015 Street Maintenance &amp; CIP Project /Multi Modal Accommodation: A presentation was given by to the board by</b> Aaron Henning, of Wichita Public Works & Utilities. According to Mr. Henning, there are approximately 5,000 'lane miles' in the city valued at approximately \$1.6 billion dollars. Mr. Henning stated that city staff is developing an economic-based model to identify when street repairs are needed. Mr. Henning indicated that the modeling demonstrates that early intervention with street repairs has a better return on investment [ROI]. Regarding multi-modal accommodation Mr. Henning noted that the Multi Modal Committee is being formed and will review all city construction and maintenance projects with regard to incorporating bike/ped, vehicular and transit design elements into the projects.
5.	<b>Bicycle Facilities Maintenance Plan:</b> Aaron Henning, Public Works & Utilities, noted that the Multi Modal Committee will look for possible 'overlaps' with street and bike/ped projects. All projects will be submitted to the Wichita City Council for their review and funding. Board members reiterated that funding is needed for maintenance of both new and older bike/ped projects. After a considerable discussion, a motion was made by Barry Carroll [Melany Barnes] for the board, with input from staff, to draft a letter in March 2015 to the City Manager requesting that a maintenance budget of bike/ped projects be considered as part of the City's Budget deliberation and the Wichita Capital Improvement Programs (CIP). Motion carried 9-0-1 [Amy Delamaide abstained] This process will be similar to the letter that the board submitted in 2014. Following the motion, the board members thanked Mr. Henning for his informative presentation.
6.	<b>Wichita Bicycle Friendly Community Application:</b> The 'Bicycle Friendly Community' Application is moving forward including 18 letters of support from the community The deadline for submittal of the application is February 15, 2015. Jerry Jones moved [Tyler Stutzman] to recommend approval of the submission of a 'Bicycle Friendly Application' to the League of American Bicyclists. Motion carried 10-0.
7.	<b>Wichita Bicycle Wayfinding System Plan:</b> Scott Wadle, MAPD staff, explained that the city has received a \$50,000 grant for a Wayfinding System Plan. According to Mr. Wadle, four proposals have been received and a final decision will be made to select a vendor in the immediate future. Once the contractor has been selected, a steering committee will be

	formed with members of the WPAB board and members from the public. It was the consensus of the board to move forward with the forming of a steering committee to work on a Bicycle Wayfinding System.
8.	<b>Wichita Bicycle Local Business Recognition Program:</b> Amy Delamaide, Board Member, provided a proposal to track Strategy #19 of the Master Bicycle Plan. According to Amy, this strategy would recognize area businesses that advertise and promote a culture of bicycling in our community. After a brief discussion, Maxine Bostic moved [Melany Barnes] to accept the simplest [Option #1] as proposed. Motion carried 10-0. The members thanked Amy for her good work!
9.	<p><b>Board Member Project Reports:</b> Paul Gunzleman, Traffic Engineer, provided an update on all of the projects via email to the board.</p> <p>1) <b>Mt. Vernon (Theoharis):</b> the intersection at Oliver &amp; Mt. Vernon is being reconstructed; bike lanes will be installed in conjunction with a scheduled CIP maintenance project.</p> <p>2) <b>Bicycle Friendly City Designation (Carroll/Jones):</b> An application with letters of support will be submitted in the February 2015 subject to WCC approval.</p> <p>3) <b>Delano Bicycle Parking Plan-Phase II (Barnes):</b> This project is in its final completion stage. The contractor is working on a few punch list items and should be completed soon.</p> <p>4) <b>Redbud Trail (Bostic):</b> There was a ‘successful’ bid [Cornejo] for the trail from the Canal Route to Oliver! Construction will commence and should be completed in May 2015!</p> <p>5) <b>Redbud Trail – Phase II (Bostic):</b> Working on getting this out to bid; most likely open bids in late February. I am hopeful I can get good prices on this and use any savings to transfer to other projects. I am awaiting approval from the environmental folks that our plans are good to go.</p> <p>6) <b>Delano/River Vista Apartments:</b> The Wichita City Council recently considered revised plans; Melany Barnes will track this project.</p> <p>7) <b>Delano Brownfield Application (Carroll):</b> The application was submitted and EPA will make an announcement in spring of 2015;</p> <p>8) <b>Douglas Design District (Amy):</b> The City’s Design Council has recommended approval of the concept from Washington to Grove [there is no designated funding as yet];</p> <p>9) <b>First &amp; Second Bikeways: (Carroll)</b> Advertised for bids in October; the bids were over the proposed budget and will be re-bid.</p> <p>10) <b>Sycamore:</b> Opened bids, however, all bids received were over the estimate. The project will need to re-bid.</p> <p>11) <b>Multimodal Policy &amp; Street Design Guidance (Delamaide):</b> Amy agreed to track this project; the City Council recently approved the policy and guidance.</p> <p>12) <b>Market &amp; Topeka Bikeways (Carroll):</b> Advertised for bids in October; the bids were over the proposed budget and will be re-bid in March.</p> <p>13) <b>Armour Bikeway [Crowder]:</b> Armour will be bid in March. The project is moving forward!</p> <p>14) <b>Schweiter Bikeway [Crowder]:</b> Opening bids on 2-13-15. KDOT will review bids and award soon.</p> <p>15) <b>Woodchuck:</b> Will be bid in March.</p> <p>16) <b>Chisholm Creek Park Multiuse Path:</b> Jerry Jones agreed to track this project.</p> <p>17) <b>East Kellogg Expansion Project:</b> Tom Lasater will track this project.</p> <p>It was noted that as projects are completed, newer projects will be added to the list for tracking</p>
10.	<p><b>Announcements:</b> Jack Brown, Chairperson, asked for comments from the board.</p> <ul style="list-style-type: none"> <li>• <b>Future Agenda Items:</b> The Chairperson will invite the new Park Director to the March 2015 meeting.</li> <li>• <b>Project Tracking Form:</b> Barry Carroll will update the form before the next meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Public Places Webinar:</b> Jane Byrnes reported that she participated in a recent webinar about creating inviting public places. According to Jane, creating safe and inviting public places has a huge economic impact for communities.</li> <li>• <b>Chisholm Trail:</b> Melany Barnes reported that there is an effort to have the Chisholm Trail recognized by the National Park Service. According to Melany, there are no national 'cattle drive' trails that are recognized. This designation would be positive for the City of Wichita, according to Melany.</li> </ul>
11.	<p><b>Closing Thoughts:</b></p> <ul style="list-style-type: none"> <li>• <b>People as Bike/Ped Infrastructure:</b> Barry Carroll noted that business owners who sell bicycles and apparel should be considered as valuable 'infrastructure' to our community. Barry suggested that the board invite bike and hiking shop owners to future meetings to be recognized.</li> <li>• <b>Comments about Buffalo Park:</b> Tyler Stutzman reported on the recent controversy around the upgrading of Buffalo Park. According to Tyler, the running community was not consulted about the proposed trail prior to the release of the design. As a result, there was considerable controversy at the public meeting. Tyler suggested that our board should have had an opportunity to review the proposed plans in advance of the public meetings. It would have been helpful to the Park Department to have the board's feedback. In the future, the board would like to provide proactive input into future park and/or bike/ped projects prior to public meetings.</li> <li>• <b>Input at Community Meetings:</b> It was suggested that board members should attend important bike/ped community meetings. It is the responsibility of the board to find out about such meetings and inform others on the board. It is important to attend and provide informed input at community meetings.</li> <li>• <b>Roles &amp; Responsibilities of Board Members:</b> Board members who attend public meetings should <u>not</u> identify themselves as WBPAB members, but as citizens, when providing public comments. Board members cannot 'speak' for the board unless there has been an official action taken on a particular topic. It is acceptable to speak as private citizens, however, at public meetings.</li> </ul>

There be no further business, the meeting was adjourned at **7:50 pm**.

Respectfully submitted,



Barry Carroll,  
WBPAB Secretary  
2/9/15

**Wichita Bicycle and Pedestrian Advisory Board**

March 9, 2015

**TO:** Wichita Bicycle and Pedestrian Advisory Board Members

**FROM:** Wichita-Sedgwick County Metropolitan Area Planning Department

**SUBJECT:** City of Wichita Pedestrian Master Plan 2015 Annual Implementation Work Plan

---

**Recommendation:** It is recommended that the Board approve the Wichita Pedestrian Master Plan 2015 Work Plan (2015 Work Plan).

**Background:** On November 4, 2014, the Wichita City Council endorsed the Wichita Pedestrian Master Plan (Plan). The Plan is a guide for how the City can improve conditions for walking through infrastructure, policies, and programs. The Plan includes a recommendation (Strategy 10) that in order to help ensure year to year progress, the City develop an annual work plan that identifies tasks and deliverables for implementation of the Plan. The Plan also recommends that the City seek approval of the work plan from the Wichita Bicycle and Pedestrian Advisory Board.

The proposed work plan was developed using the process presented at the February 2015 WBPAB meeting. The 2015 Work Plan shows the action goals that the City intends to make every best effort to accomplish in 2015. The document is non-binding and does not commit any funding. The annual work plan is one of the core documents important to the implementation of the Plan: 1) the 10-year Plan; 2) the annual work plan; 3) the annual progress report.

**Analysis:** The proposed 2015 Work Plan shows action goals for the City in 2015. Many of the actions will help to establish the framework and support structure for future implementation, including: creation of a walking webpage, publication of an annual report, funding submissions, and updates to review checklists.

**Financial Considerations:** The funding implications for the 2015 Work Plan itself is zero. The 2015 Work Plan is non-binding and does not commit any City funding. Separate action would be needed for the City to commit funding.

**Legal Considerations:** None.

**Recommendation/Actions:** It is recommended that the Board approve the Wichita Pedestrian Master Plan 2015 Work Plan (2015 Work Plan).

**Attachments:**  
DRAFT City of Wichita Pedestrian Master Plan 2015 Annual Implementation Work Plan

# Wichita Pedestrian Master Plan

## 2015 Annual Implementation Work Plan

---

Wichita residents expressed a desire for improvements to improve conditions for walking in Wichita, shown through multiple meetings, surveys, and plans. In 2013 and 2014, the Wichita stakeholders developed the Wichita Pedestrian Master Plan (Plan) as a guide for how our City can improve conditions for walking. This civic plan was endorsed by the City Council on November 4, 2014. The Plan recommends that the City produce an annual implementation work plan and seek approval of it by the Wichita Bicycle and Pedestrian Advisory Board in order to ensure year to year progress toward implementing the Plan. This document is the City's annual implementation work plan for 2015, approved by the Wichita Bicycle and Pedestrian Advisory Board at their ##### meeting. This work plan was developed through coordination with the department directors of the lead departments identified in the Plan strategies and actions (Chapter 4).

### 2014-2015 Implementation Action Goals

Target	City Lead Department	Plan Strategy
Wichita Bicycling and Walking Newsletter	Planning	10
Submit KHF grant application – bicycling and walking design edu.	Planning	10
Crate the 2016 Pled Plan Work Plan	Planning	10
Publish the 2015 Ped Plan Annual Report	Planning	10
Create walking website	Planning	16
Request additional funding for street trees	Park	8
Install 350 street trees	Park	8
Install 2 miles of arterial sidewalks	Public Works	4
Submit a City CIP funding proposal to fund the creation of school walking route plans	Planning	6
Submit a City CIP funding proposal to fund the creation of senior walking route plans	Planning	5
Submit a City CIP funding proposal to fund crossing improvements	Planning	3
Submit a City CIP funding proposal to fund school walking route improvements	Planning	6
Submit a City CIP funding proposal to fund senior walking route improvements	Planning	5
Improve 10 roadway intersections for pedestrians	Public Works	3
Research crash reports	Police	16
Add pedestrian facilities to site plan review checklist	MABCD	1
Add sidewalks review to checklist for occupancy permits per Sidewalk Ordinance	MABCD	4

Apply/seek funding to upgrade transit stops to meet design guidelines	Transit	13
---	---------	----

ATTEST:

\_\_\_\_\_  
Jack Brown, Wichita Bicycle and Pedestrian Advisory Board Chairperson

\_\_\_\_\_  
Date

**Wichita Bicycle and Pedestrian Advisory Board**

March 9, 2015

**TO:** Wichita Bicycle and Pedestrian Advisory Board Members

**FROM:** Wichita-Sedgwick County Metropolitan Area Planning Department

**SUBJECT:** City of Wichita Bicycle Master Plan 2015 Annual Implementation Work Plan

---

**Recommendation:** It is recommended that the Board approve the Wichita Bicycle Master Plan 2015 Work Plan (2015 Work Plan).

**Background:** On February 5, 2013, the Wichita City Council endorsed the Wichita Bicycle Master Plan. The Plan is a guide for how the City can make it easier, safer, and more convenient to get around the City on a bicycle through the provision of bicycle related infrastructure, policies, and programs. The Plan includes a recommendation (Strategy 29) that the City of Wichita develop an annual work plan to improve internal coordination and efficiency; help ensure year to year progress; and provide measureable objectives that create accountability and demonstrate progress.

The proposed work plan was developed using the process presented at the February 2015 WBPAB meeting. The 2015 Work Plan shows the action goals that the City intends to make every best effort to accomplish in 2015. The document is non-binding and does not commit any funding. The annual work plan is one of the core documents important to the implementation of the Plan: 1) the 10-year Plan; 2) the annual work plan; 3) the annual progress report.

**Analysis:** The proposed 2015 Work Plan shows action goals for the City in 2015. Many of the actions would initiate new planning and construction efforts. In addition, the actions would also apply for funding for continue implementation into the future.

**Financial Considerations:** The funding implications for the 2015 Work Plan itself is zero. The 2015 Work Plan is non-binding and does not commit any City funding. Separate action would be needed for the City to commit funding.

**Legal Considerations:** None.

**Recommendation/Actions:** It is recommended that the Board approve the Wichita Bicycle Master Plan 2015 Work Plan (2015 Work Plan).

**Attachments:**

DRAFT City of Wichita Bicycle Master Plan 2015 Annual Implementation Work Plan

# Wichita Bicycle Master Plan

## 2015 Annual Implementation Work Plan

---

Wichita residents have indicated a desire for improvements to make it easier, safer and more convenient to get around Wichita on a bicycle - shown through multiple meetings, surveys, and plans. In 2013, the Wichita City Council endorsed the Wichita Bicycle Master Plan (Plan) as a guide for how our City can improve conditions for bicycling. The Plan recommends that the City produce an annual implementation work plan and seek approval of it by the Wichita Bicycle and Pedestrian Advisory Board in order to ensure year to year progress toward implementing the Plan. This document is the City's annual implementation work plan for 2015, approved by the Wichita Bicycle and Pedestrian Advisory Board at their ##### meeting. This work plan was developed through coordination with the department directors of the lead departments identified in the Plan strategies and actions (Chapter 4).

### 2015 Implementation Action Goals

Action Targets	City Lead Department	Plan Strategy
Develop Wichita Wayfinding System Plan	Planning	2
Create Wichita Street Safety Education Information	Planning	11
Organize Wichita LCI Training	Planning	11
Develop Wichita Bicycle Master Plan Annual Implementation Work Plan	Planning	29
Apply for LAB Bicycle Friendly Community designation	Planning	16
Publish Wichita Bicycle Master Plan Annual Progress Report	Planning	30
Write and distribute Wichita Bicycling and Walking Newsletters	Planning	11
Coordinate Wichita New Bikeways Community Outreach	Planning	11
Update bicycling website	Planning	11
Write bikeway projects before and after comparison	Planning	1
Submit Knight Cities Grant – bicycle wayfinding improvements project	Planning	2
Apply for Wichita Community Foundation grant funding for bicycle wayfinding	Planning	2
Submit Kansas Health Foundation grant application – bicycle facility design training	Planning	10
Apply for Sunflower Foundation Trails Grant	Planning	1
Submit a request for CIP funding to construct on- and off-street bicycle facilities	Planning	1
Submit a request for CIP funding for maintenance of bicycle facilities	Planning	7
Submit a request for CIP funding to install bicycle wayfinding	Planning	2
Submit a request for CIP funding to install bicycle parking	Planning	5
Submit a request for CIP funding to improve crossings	Planning	3
Apply for KDOT safety funding for bicycle safety education and equipment	Planning	12
Draft Prairie Sunset Trail construction MOU with Prairie Travelers	Park	1
Install 4 bicycle racks	Park	5

Finalize an MOU for maintenance of bikeways	Park	7
Host 1 community bicycle event	Park	15
Offer 2 LAB bicycling courses	Park	11
Install 7 miles of bike lanes	Public Works	1
Install 15 miles of shared lane markings	Public Works	1
Install 3.5 miles of shared use paths	Public Works	1
Install 0.5 miles of side paths	Public Works	1
Design 5 miles of on-street bicycle facilities	Public Works	1
Make improvements to 10 arterial crossings	Public Works	3
Submit a budget request for City funding to maintain new on- and off-street bicycle facilities	Public Works	7
Review 2016 street maintenance locations with Multi-Modal Committee	Public Works	1
Research crash reports	Police	13
Participate in youth outreach activities – provide education and encouragement	Police	14
Develop Police Department officer training module for safe streets (people bicycling, driving, and walking)	Police	12
Apply/seek funding to improve bicycle access to transit stops	Transit	4
Distribute bicycle maps at library locations	Library	9

ATTEST:

\_\_\_\_\_  
 Jack Brown, Wichita Bicycle and Pedestrian Advisory Board Chairperson

\_\_\_\_\_  
 Date

## Wichita Bicycle and Pedestrian Advisory Board

### Accomplishments for 2014:

- Held 12 meetings
- Held one (1) retreat

### Correspondences

- Letter of support for Tiger Grant – Northern Flyer
- 2014 Annual Report letter
- City 2015 Budget Recommendation Letter
- Bikeway Designs
- KU Medical Center CDC ‘Health Impact Assessments’ Grant Application

### City Council Agenda Item Recommendations

- ‘Bicycle Friendly Community’ Application
- Kansas Health Foundation ‘Healthy Living’ Grant Application
- Streets Safety Brochure
- Wichita Pedestrian Master Plan
- Wichita Multi-Modal Policy and Street Design Guidance

### Presentations

- Public Works Street Maintenance
- Bicycle Facilities Maintenance Costs
- Bike Month Activities
- Douglas Design District Street Designs – Washington to Hillside
- Redbud Path
- Police Department Bicycle and Pedestrian Safety
- Bikeway Prioritization
- Budget Process
- Use of County Sales Tax
- Potential Sales Tax Initiative Projects
- Bicycle Master Plan 2014 Public Input
- Citizen Bicycle and Pedestrian Maintenance Reporting Systems
- Status of Bicycle Plan 2014 Work Plan
- Bikeway Designs
- Wichita Bicycle Tours
- K-96 Path Improvements at Chisholm Creek Park
- Wichita State University and connections to the Wichita Bicycle Network
- Wichita Together 2014 Signage Project

### Other

- Approved Letterhead
- Approved Bylaws
- Developed ‘Project Tracking’ Form



# Wichita Bicycle & Pedestrian Advisory Board

www.wichita.gov/LivePlay/Bicycle



## WBPAB Members:

- Jack Brown, Chair
- Jerry Jones, Vice Chair
- Barry Carroll, Secretary
- Melany Barnes
- Maxine Bostic
- Jane Byrnes
- James Crowder
- Amy Delamaide
- Thomas Lasater
- Tyler Stutzman
- George Theoharis

The Wichita Bicycle and Pedestrian Board shall advise the Mayor; City Council; City Manager; all departments; all offices of the City; City Boards and committees; and other public agencies that provide services within the City, on matters related to bicycling and/or walking and the impact that their actions may have on the bicycling and/or walking environment.

March xx, 2015

### Subject: Second Annual Report Wichita Bicycle and Pedestrian Advisory Board

Dear Mayor Brewer and City Council members:

The Wichita City Council created the 11 member Wichita Bicycle and Pedestrian Advisory Board (WBPAB) on February 5, 2013. The board’s mission is to advise the City Council on matters related to bicycle and pedestrian policies, planning and projects, particularly those activities relating to the Wichita Master Bike Plan and the development of the Wichita Master Pedestrian Plan.

During 2014 the Wichita Bicycle and Pedestrian Board met monthly and held one annual board retreat.

The Board is pleased to provide the Wichita City Council with its second annual report. Some of the major accomplishments of the Board during 2014 were:

#### Recommendations to City Council

- Bicycle Friendly Community Application Approval
- Kansas Health Foundation Healthy Living Grant Application Approval
- Wichita Pedestrian Master Plan Endorsement
- Wichita Multi-Modal Policy and Street Design Guidance Endorsement
- Budget Request for Bicycle Facilities Maintenance - \$350,000
- Bicycle Design Correspondence to City Council Regarding the Armour Bike Boulevard

#### Community engagement and involvement:

- Provided a Letter of Support for a Tiger Grant – Northern Flyer
- Endorsed the Streets Safety Brochure
- Participated in the Development of the Master Pedestrian Work Plan
- Tracked the 10 Priority Bicycle Projects Approved by the City Council
- Conducted a Board Retreat to Educate New and Current Board Members about the Board’s Authority and Purpose, Accomplishments, and Future Goals
- Support Letter to KU School of Medicine for CDC Grant Relating to Health Impact Assessments on Public Projects

During the year the board met with department staff from Police, Public Works, Finance, Planning, and Parks and Recreation.

Respectfully submitted,

Jack Brown  
WBPAB President