



Bicycle and Pedestrian Advisory Board

Monday, April 13, 2015

5:30 – 7 p.m.

777 E. Waterman, Building 200
Wichita Transit Van Maintenance Facility
Conference Room

Meeting Notes

Members Present: Maxine Bostic, Jack Brown, Jane Byrnes, Barry Carroll, Jerry Jones, Tom Lasater, George Theoharis, Melany Barnes, Tyler Stutzman
Members Absent: Amy Delamaide & James Crowder
City Staff: Scott Wadle, MAPD, Mark Manning, Budget Officer, Finance Department
Guests: Kim Neufeld, President, <i>Bike Walk Wichita</i>

Item	Description
1.	Call to Order: Jack Brown, Chairperson, called the meeting to order and welcomed City staff and guest.
2.	Approve Previous Meeting Notes: Barry Carroll moved [Jerry Jones] to approve the March 9, 2015 meeting notes. Motion carried 8-0.
3.	Public Comments: Kim Neufeld, Bike Walk Wichita, introduced herself and stated that she appreciates the work of the board.
4.	Review of the Proposed 2015-2014 CIP: Mark Manning, Budget Officer, explained that the CIP was a long-term financial plan that is linked to the City's Comprehensive Plan. The projected cost of this 10-year plan is \$1.98B! Mr. Manning explained that there are three ways to provide input into the CIP process: 1) comment at District Advisory Board meetings; 2) forward comments directly to the City Manager and City Council; and 3) provide comments at the CIP public hearings. In addition, Jack Brown asked if the WPBAB should have a small budget to cover incidental expenditures? Mark stated that he would look into the matter and provide feedback. The board thanked Mark for his informative presentation. Melany Barnes arrived around 6 pm.
5.	Discussion of WPBAB Proposed 2015-2024 CIP Recommendation Letter: Following considerable discussion, it was agreed that Jack Brown will draft a letter requesting additional CIP funds for biking and walking projects. Barry Carroll moved [Tom Lasater] to authorize the Board President to draft a letter pertaining to the CIP funding of bike/ped projects. Motion carried 9-0.
6.	Updated Bicycle Facilities Estimates: Jack Brown noted that many of the initial estimates for proposed bike/ped projects were under estimated. In order to complete the designated projects in the Master Bicycle Plans, additional funding will be needed. Jerry Jones also noted that the Directors of Parks and Public Works have met and are working out the details of their roles and responsibilities as it pertains to maintenance of bike/ped infrastructure! Jerry Jones left to attend another meeting around 6:15 pm.
7.	Endorsement of the 2015 Wichita Pedestrian Master Plan Implementation Work Plan: Scott Wadle provided a two-page report for review and comment. The board members reviewed the document and asked clarifying questions. Scott reminded the board that this is a 10-Year Work Plan. Following a brief discussion, Barry Carroll moved [Melany Barnes] to recommend endorsement of the 2015 Wichita Pedestrian Master Plan Implementation Work Plan. Motion carried 8-0.

8.		<p>Formation of a Bicycle Wayfinding System Plan Applicants Review Committee: Scott Wadle explained that a short-term steering committee is needed to explore ways to develop a Wayfinding System for bike/ped infrastructure. Scott suggested that a few members of the board should serve on this steering committee. In addition to WBPAB members, there will also be members from the public who have submitted applications to serve on this steering committee. Barry Carroll, Jack Brown, Tyler Stutzman and Melany Barnes agreed to serve. A follow up meeting with be scheduled, according to Scott Wadle.</p>
9.		<p>Board Member Project Reports: Paul Gunzleman, Traffic Engineer, provided a written update on all of the projects. Paul noted that several projects had come in over the bid specifications. Consequently, Paul is requesting that another \$150, 000 be added to the CIP in order to get these various projects completed. In addition, Paul is ‘educating’ contractors on what is actually needed for bike lanes and paths. Very few contractors have experience with trail building, according to Paul. Finally, Paul is combining routine maintenance projects with scheduled bike lane projects in an effort to reduce costs.</p> <p>1) Mt. Vernon (Theoharis): the intersection at Oliver & Mt. Vernon has been reconstructed; bike lanes will be installed in conjunction with a scheduled CIP maintenance project.</p> <p>2) Bicycle Friendly City Designation (Carroll/Jones): An application with letters of support was submitted in the February 2015. The designation announcement is pending.</p> <p>3) Delano Bicycle Parking Plan-Phase II (Barnes): This project has been completed!</p> <p>4) Redbud Trail (Bostic): Construction should be completed in May 2015!</p> <p>5) Redbud Trail – Phase II (Bostic): Most likely to open bids in late April.</p> <p>6) Delano/River Vista Apartments (Barnes): The Wichita City Council considered revised plans.</p> <p>7) Delano Brownfield Application (Barnes): The \$25K application was submitted but was not approved.</p> <p>8) Douglas Design District (Amy): The City’s Design Council has recommended approval of the concept from Washington to Grove [there is no designated funding as yet];</p> <p>9) First & Second Bikeways: (Carroll) Advertised for bids in October; the bids were over the proposed budget and will be re-bid.</p> <p>10) Sycamore: Opened bids, however, all bids received were over the estimate. The project will need to re-bid.</p> <p>11) Multimodal Policy & Street Design Guidance (Delamaide): Amy agreed to track this project; the City Council recently approved the policy and guidance.</p> <p>12) Market & Topeka Bikeways (Carroll): Advertised for bids in October; the bids were over the proposed budget and will be re-bid.</p> <p>13) Armour Bikeway [Crowder]: Armour was bid in March. The project is moving forward!</p> <p>14) Schweiter Bikeway [Crowder]: KDOT has reviewed bids and will award soon. The contract has been signed.</p> <p>15) Woodchuck: Was rebid in March.</p> <p>16) Chisholm Creek Park Multiuse Path: Jerry Jones agreed to track this project.</p> <p>17) East Kellogg Expansion Project: Tom Lasater will track this project.</p> <p>18) WAMPO/TAC Meeting: Jack Brown reported that he routinely attends this meeting. It was noted that as projects are completed, newer projects will be added to the list for tracking.</p>
10.		<p>Announcements: Jack Brown, Chairperson, asked for comments from the board.</p> <ul style="list-style-type: none"> • Project Tracking Form: Barry Carroll will update the form. • City Operating Budget: Jack Brown noted that funds for maintenance come out of this particular budget.
11.		<p>Closing Thoughts:</p> <ul style="list-style-type: none"> • 150 Years of the Chisholm Trail: Melany Barnes has been working a possible bike ride along the trail in Texas, Oklahoma and Kansas. • Role of Board: Barry Carroll explained that it is our role to monitor plans and be assertive as needed in an effort to meet scheduled project benchmarks.

		<ul style="list-style-type: none">• Input at Community Meetings: It was suggested that board members should attend important bike/ped community meetings. It is the responsibility of the board to find out about such meetings and inform others on the board. It is important to attend and provide informed input at community meetings.• Development of 'Talking Points:' It was suggested that 'talking points' be developed so that members can be more confident with their remarks at public meetings.• Roles & Responsibilities of Board Members: Board members who attend public meetings should <u>not</u> identify themselves as WBPAB members, but as citizens, when providing public comments. Board members cannot 'speak' for the entire board unless there has been an official action taken on a particular topic. It is acceptable to speak as private citizens, however, at public meetings.
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There be no further business, the meeting was adjourned at **7:35 pm**.

Respectfully submitted,



Barry Carroll,
WBPAB Secretary
4/19/15