



City of Wichita
Office of Central Inspection
455 North Main – 7th Floor
Wichita, KS 67202
(316) 268-4481
Fax (316) 268-4663

STATEMENT OF INTENT FOR UNOCCUPIED NEGLECTED BUILDINGS

This form must be completed and attached to the Neglected Building Registration Form.

A Statement of Intent must be filed with the Superintendent of Central Inspection within 30 days of notification. Failure to submit a statement of intent could result in a civil penalty of up to \$1000.

If the Statement of Intent is not approved by the Superintendent of Central Inspection, after notification, the owner shall submit a revised/corrected Statement of Intent within 10 business days of notification that the statement was declined.

Please complete this form, and return it with the registration form to: **Office of Central Inspection, 455 North Main – 7th Floor, Wichita, KS 67202**, within 30 days of the receipt of this notice.

Please fully complete the information requested in the following sections.

SECTION I – BUILDING INFORMATION

A. Address _____

B. Tax Key Number _____

C. Primary Use of Building?

Residential

Commercial

D. Number of Units Within Building? _____

SECTION II – PLAN

A. Expected period of vacancy _____

Period that building has remained vacant _____

B. Plan for regular maintenance of building and grounds _____

C. Plan and timeline for occupancy, rehabilitation, or demolition of the building

D. Contractors or Agencies contacted to make repairs_____

E. Additional Information_____

Signature of Owner_____ Date_____

Printed Name_____

Received Date:_____

Approved Date:_____

Declined Date:_____

Reason: _____

Kurt Schroeder
Superintendent of Central Inspection