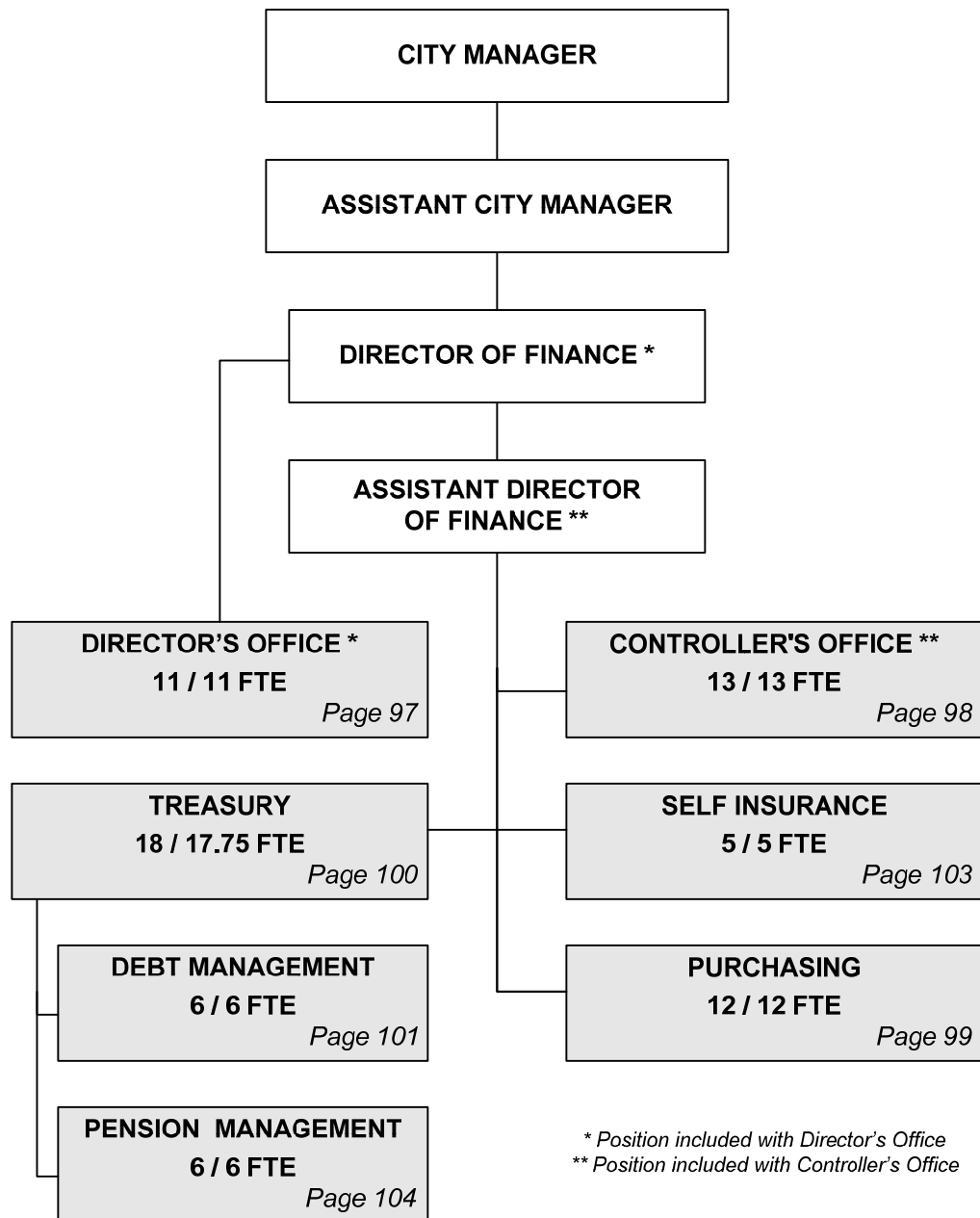




ORGANIZATION CHART

DEPARTMENT OF FINANCE



Total Authorized Positions/Full-Time Equivalent = 71 / 70.75 FTE



AUTHORIZED POSITIONS

DEPARTMENT OF FINANCE

Authorized Positions	Range	2008	2009	2010
Department Director	E83	1	1	1
Assistant Department Director	D72	1	1	1
City Treasurer	D63	1	1	1
Budget Officer	D62	1	1	1
Controller	D62	1	1	1
Purchasing Manager	D62	1	1	1
Pension Manager	C52	1	1	1
Risk Manager	C52	1	1	1
Principal Budget Analyst	C44	2	2	2
Assistant Pension Manager	C43	1	1	1
Risk Management Specialist	C43	1	1	1
Senior Accountant	C43	4	4	4
Senior Budget Analyst	C43	3	3	3
Senior Buyer	C43	1	1	1
Senior Fiscal Analyst	C43	1	1	1
Senior Safety Coordinator	C43	1	1	1
Budget Analyst	C42	3	3	3
Safety Coordinator	C42	1	1	1
Accountant	C41	3	3	3
Buyer	C41	6	6	6
Fiscal Analyst	C41	1	1	1
Administrative Assistant	928	1	1	1
Administrative Aide III	926	2	2	2
Administrative Aide II	623	1	1	1
Associate Accountant	623	1	1	1
Account Clerk III	621	5	5	5
Administrative Secretary	621	1	1	1
Account Clerk II	619	6	6	6
Secretary ¹	619	3	3	2
Account Clerk I	617	2	2	2
Clerk III	617	4	4	4
Customer Service Clerk I	617	8	8	8
Customer Service Clerk I (.50 FTE) ²	617	1	1	0
Customer Service Clerk I (.75 FTE)	617	1	1	1
Public Management Fellow	606	1	1	1
TOTAL AUTHORIZED POSITIONS		73	73	71
General Fund		61	61	60
³ Stationery Stores Fund		1	1	0
Self-Insurance Fund		5	5	5
Pension Fund		6	6	6

¹ Eliminating one Secretary position in 2010.

² Eliminating one part time Customer Service Clerk I position in 2010.

³ One Buyer position moved to General Fund from Stationery Stores Fund.



MISSION

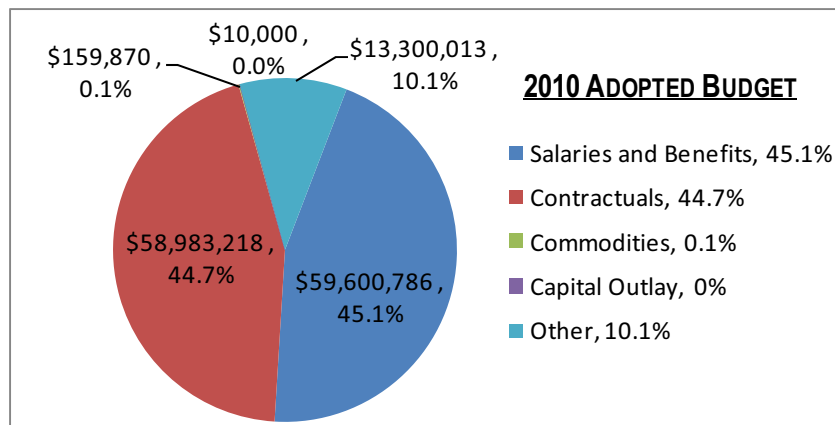
To maintain the fiscal integrity of the City organization through financial services, timely information and analysis, innovation, financial management and appropriate controls.

DEPARTMENTAL GOALS	
<ol style="list-style-type: none"> 1. Improve financial position and management of the City. 2. Maintain affordable and competitive tax rates. 3. Increase Finance Department and City productivity. 	
DEPT. GOAL ALIGNMENT	Service Objectives
2.	A. Implement the governing body's priorities while holding the ad valorem tax rate steady.
1.	B. Minimize cost of financial transactions.
1.	C. Ensure emerging and disadvantaged businesses have opportunity to bid on City purchases.
1.	D. Ensure the City's investment policies are recognized as excellent by industry standards.
2.	E. Ensure special assessments are assessed.
3.	F. Streamline the procurement of goods and services by administering the credit card purchasing program.
1.	G. Hold down health care premium increases for the City and employees.
3.	H. Streamline financial transactions related to the pension system.
2.	I. Promote economic development.
2.	J. Revitalize Core Area.

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK		2006	2007	2008	2009	2010
				ACTUAL	ACTUAL	ACTUAL	TARGET	TARGET
A	Percentage Change in Proposed Budget Mill Levy over Prior Year Actual Mill Levy		0%	0%	0%	0%	0%	0%
B	Percentage of City Vendors using Automated Clearing House (ACH)		100.0%	8.0%	12.4%	15.4%	25.0%	25.0%
C	Number of New Certified Emerging Business Enterprises		60	111	40	91	60	60
D	Certification of Excellence for City's Investment Policy		Yes	Yes	Yes	Yes	Yes	Yes
E	Percentage of Special Assessment Debt Collected		100.0%	95.4%	94.7%	94.5%	96.0%	96.0%
F	Percentage Change of Purchases using Purchasing Cards		15.0%	28.5%	53.0%	15.0%	15.0%	15.0%
G	Percentage Increase in Health Care Premiums		10.0%	10.9%	9.5%	4.0%	10.0%	10.0%
H	Direct Deposit Participation for New Periodic Pension Payments		100.0%	97.0%	97.0%	98.6%	90.0%	90.0%
I	Annual Increase in Property Value Assessments in the SSMID		3.0%	0.2%	0.0%	-3.7%	3.0%	3.0%
J	Annual Increase in Property Value Assessments in the Tax Increment Financing Districts		30.0%	12.6%	15.1%	4.7%	30.0%	30.0%



SERVICES EXPENDITURES BY FUND	FUND	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Director's Office	General	760,965	877,073	840,215	875,189	883,313
Controller's Office	General	1,092,662	1,114,134	1,080,148	1,047,523	1,057,702
Purchasing	General	772,744	725,535	701,713	1,729,025	1,735,090
Treasury	General	1,038,238	1,080,926	1,080,392	1,117,821	1,123,386
Debt Management	General	319,870	330,818	301,166	314,739	318,124
Stationery Stores	Stationery Stores	808,135	1,296,486	998,985	0	0
Self Insurance	Self Insurance	34,553,415	43,367,157	43,367,157	48,288,779	50,590,358
Pension	Pension	60,194,104	69,963,067	73,487,060	74,997,778	79,781,856
TIF (non-environmental)	TIF	4,581,353	2,926,090	3,039,427	3,060,223	3,214,461
SSMID	SSMID	610,214	637,487	637,487	622,810	622,810
TOTAL EXPENDITURES		\$104,731,701	\$122,318,772	\$125,533,750	\$132,053,887	\$139,327,100
	2010					
TOTAL GENERAL FUND		3.9%	\$3,984,480	\$4,128,485	\$4,003,634	\$5,084,297
TOTAL OTHER FUNDS		96.1%	\$100,747,221	\$118,190,287	\$121,530,116	\$134,209,485



The Finance Department touches every department in the City. Most expenditure increases are attributable to regular salary and benefit changes. A large portion of the salaries and wages are related to pension benefit payments to retired employees and a majority of contractual expenditures are for self insurance purposes like general liability and health insurance payments.

The Finance Department is 100% funded from local sources. The General Fund funds most of the staff in the Finance Department, but internal service and fiduciary funds account for over 97% of expenditures.



MISSION

To maintain the fiscal integrity of the City organization through financial services, timely information and analysis, innovation, financial management and appropriate controls.

SERVICE DESCRIPTION

The Director's Office is responsible for the overall management of the Finance Department. In addition, the Budget and Research Office prepares and administers the annual City budget and the 10-year Capital Improvement Program (CIP). The Director's Office staff advise the City Manager regarding financial and management issues and assist department directors and their staff with research, analysis, and support regarding appropriate and necessary administrative and budget procedures.

The Department of Finance exists to aid the entire organization in accomplishing its varied missions. Support involves helping other functions understand, plan, prioritize, control, report, satisfy requirements, and/or wisely use available resources.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Produce budget document that is recognized as excellent by industry standards.	1
B	Ensure the City can access capital at the lowest rate possible.	2
C	Implement the governing body's priorities while holding the ad valorem tax rate steady.	2

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Achieve GFOA Recognition for Budget Document	Yes	Yes	Yes	Yes	Yes	Yes
B	Maintain or Improve City's Bond Rating	AAA/AAA	AA2/AA	AA2/AA	AA2/AA+	AA2/AA+	AA2/AA+
C	Percentage Change in Proposed Budget Mill Levy over Prior Year Actual Mill Levy	0%	0%	0%	0%	0%	0%



STRATEGIC HIGHLIGHTS

- ◆ In addition to GFOA's Distinguished Budget Recognition Award, the Budget Office is striving to receive the GFOA's Capital and Performance Measurement Awards.
- ◆ To streamline the archival and retrieval of important documents, the Budget Office continues the migration of documents to a digital format.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
General Fund Allocation	760,965	877,073	840,215	875,189	883,313
TOTAL PROGRAM REVENUES	\$760,965	\$877,073	\$840,215	\$875,189	\$883,313
Salaries and Benefits	634,610	748,719	727,251	757,046	765,419
Contractuals	122,665	123,784	108,394	113,573	113,324
Commodities	3,690	4,570	4,570	4,570	4,570
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	0
TOTAL PROGRAM EXPENDITURE	\$760,965	\$877,073	\$840,215	\$875,189	\$883,313
TOTAL POSITIONS / FTE	11 / 11	11 / 11	11 / 11	11 / 11	11 / 11



MISSION

To ensure the integrity of the financial statements and accuracy of payments made to vendors, and assist in the financial management of the City.

SERVICE DESCRIPTION

The Controller's Office is a component of the Financial Management Division that reports to the Assistant Director of Finance. The office is headed by the Controller with professional and clerical support staff. The Assistant Director of Finance position is also authorized within the Controller's Office cost center.

The Controller's Office seeks to sustain the day-to-day accounting processes in conformity with the highest professional and regulatory standards while also pursuing efficiencies that will improve the overall financial management and financial status of the City.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Minimize cost of financial transactions.	1
B	Produce Comprehensive Annual Financial Report (CAFR) that is recognized as excellent by industry standards.	1
C	Monitor and audit vendor payment process for purchasing goods and services to assure accuracy and timeliness.	3

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Percentage of City Vendors using Automated Clearing House (ACH)	100.0%	8.0%	12.4%	15.4%	25.0%	25.0%
B	GFOA Excellence Award for CAFR Achieved	Yes	Yes	Yes	NA	Yes	Yes
C	Average Days From Invoice to Payment	28.0	29.0	26.5	25.2	28.8	28.8

STRATEGIC HIGHLIGHTS

- ◆ The Controller's Office will continue to implement Government Accounting Standards Board (GASB) pronouncements in a timely and cost effective manner.
- * A Secretary position will be reduced in 2010.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
General Fund Allocation	1,092,662	1,114,134	1,080,148	1,047,523	1,057,702
TOTAL PROGRAM REVENUES	\$1,092,662	\$1,114,134	\$1,080,148	\$1,047,523	\$1,057,702
Salaries and Benefits	871,319	897,464	858,483	825,488	833,477
Contractuals	217,827	212,880	218,875	219,245	221,435
Commodities	3,516	3,790	2,790	2,790	2,790
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	0
TOTAL PROGRAM EXPENDITURE	\$1,092,662	\$1,114,134	\$1,080,148	\$1,047,523	\$1,057,702
TOTAL POSITIONS / FTE	14 / 14	14 / 14	14 / 14	*13 / 13	13 / 13



MISSION

To obtain the greatest value for each dollar spent by the City of Wichita in the efficient and effective procurement of goods and services while also ensuring fairness and integrity in accordance with applicable laws and regulations.

SERVICE DESCRIPTION

Purchasing staff consists of 9 professional and 3 clerical support positions. The office is responsible for overseeing the formal and informal bid process, negotiating blanket purchase orders, managing the overall procurement process, registering vendors, administering the Emerging and Disadvantaged Business Enterprise program (including staffing the Wichita Supplier Diversity Task Team), disposition of surplus vehicles/equipment, and providing an on-line purchasing system. The office manages the Stationery Stores operation in 2010.

The Purchasing Office mission includes the Business Process and Financial Management perspectives. The service plan directly or indirectly influences the organization-wide success of indicators within these perspectives.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Streamline bidding process.	3
B	Ensure emerging and disadvantaged businesses have opportunity to bid on City purchases.	1
C	Ensure City employees and vendors understand purchasing process.	3

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Average Internal Procurement Process Turn-around Time In Days	17	17	17	17	17	17
B	Number of New Certified Emerging Business Enterprises	60	111	40	91	60	60
C	Number of Workshops Conducted for Vendors/Internal Customers	15	15	15	NA	15	15

STRATEGIC HIGHLIGHTS

- ◆ The Purchasing division will continue to reduce procurement processing time, simplify the procurement process, and strive to obtain industry certification for all purchasers.
- * The Buyer position from the Stationery Stores Fund will be transferred to the General Fund in 2010.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
General Fund Allocation	772,744	725,535	701,713	1,729,025	1,735,090
TOTAL PROGRAM REVENUES	\$772,744	\$725,535	\$701,713	\$1,729,025	\$1,735,090
Salaries and Benefits	687,506	632,822	610,780	709,451	715,516
Contractuals	81,700	89,823	88,043	113,554	113,554
Commodities	3,537	2,890	2,890	6,020	6,020
Capital Outlay	0	0	0	0	0
Other	0	0	0	900,000	900,000
TOTAL PROGRAM EXPENDITURE	\$772,744	\$725,535	\$701,713	\$1,729,025	\$1,735,090
TOTAL POSITIONS / FTE	11 / 11	11 / 11	11 / 11	*12 / 12	12 / 12



MISSION

To ensure the safe and prudent handling and investment of the City of Wichita's cash assets.

SERVICE DESCRIPTION

The Treasury Office provides for the safe, efficient, and prudent handling of the City's cash assets through the establishment and monitoring of policies and procedures related to cash handling, investment of idle funds, and revenue collection activities. Responsibilities include:

- ◆ Receiving and accounting for all monies paid to the City of Wichita;
- ◆ Making disbursements for expenditures that have been vouchered for payment by the City Controller's Office;
- ◆ Administering the City's accounts receivable program;
- ◆ Managing the City's banking and investment relationships;
- ◆ Administering the City's business licensing and dog licensing programs.

Treasury staff also manages the investment of the City's pooled investment portfolio, which varies, but typically approximates \$270 million. Projecting cash balances and maintaining adequate cash flow to satisfy expenditure needs, in accordance with established legal and policy guidelines, are also functions performed by this office.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Streamline the financial transaction aspect of the payroll process.	3
B	Increase the use of credit cards to streamline procurement process.	3
C	Ensure the City's investment policies are recognized as excellent by industry standards.	1

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Percentage of Bi-weekly Payroll Transactions Issued by Direct Deposit	100%	79.1%	81.8%	84.1%	84.0%	85.0%
B	Amount of Credit Card Transactions from Prior Year (Thousands)	\$3,000	\$3,297	\$2,782	\$1,302	\$3,000	\$3,000
C	Certification of Excellence for City's Investment Policy	Yes	Yes	Yes	Yes	Yes	Yes
C	Approval from State Pooled Money Investment Board (PMIB)	Yes	Yes	Yes	Yes	Yes	Yes

STRATEGIC HIGHLIGHTS

- ◆ Treasury staff will constantly review and adjust investment policies to maximize returns and receive highest industry standard ratings.
- * A part time Customer Service Clerk I position will be reduced in 2010.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
General Fund Allocation	1,038,238	1,080,926	1,080,392	1,117,821	1,123,386
TOTAL PROGRAM REVENUES	\$1,038,238	\$1,080,926	\$1,080,392	\$1,117,821	\$1,123,386
Salaries and Benefits	786,222	827,829	820,605	844,102	851,707
Contractuals	241,686	235,927	246,687	260,619	258,579
Commodities	10,329	17,170	13,100	13,100	13,100
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	0
TOTAL PROGRAM EXPENDITURE	\$1,038,238	\$1,080,926	\$1,080,392	\$1,117,821	\$1,123,386
TOTAL POSITIONS / FTE	19 / 18.25	19 / 18.25	19 / 18.25	*18 / 17.75	18 / 17.75



MISSION

To coordinate the City of Wichita's debt management activities.

SERVICE DESCRIPTION

Debt Management oversees all debt issued by the City, which includes general obligation (GO), revenue-backed, and special assessment debt. Under the City's debt management program, special assessment (SA) financing is utilized to make housing more affordable. The creditworthiness and tax-exempt status of City bonds results in lower interest rates thereby reducing the cost of infrastructure. Special assessment debt also makes financing available to a larger number of developers, increasing competition; the more competitive market favorably impacts housing costs.

A significant administrative burden accompanies the broad use of special assessments – creating and tracking benefit districts, spreading and re-spreading costs, certifying assessments, notifying property owners, managing deferral and pre-payment programs, etc. Six staff fulfill this duty, as well as manage details of standard debt issuance for regular GO and revenue debt issues. Although this function resides and is budgeted within the General Fund structure of the organization, all of the costs are offset as administrative expenses from the bonds that are issued.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Monitor debt related to development to keep it within pre-defined parameters.	1
B	Oversee granting of hardship process to ensure number is minimized and judiciously used.	2
C	Ensure special assessments are collected.	2

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Special Assessment Debt (thousands)	\$223,000	\$223,000	\$223,000	\$227,550	\$223,000	\$223,000
B	Number of Hardship Deferrals Granted	1,000	NA	1,926	1,757	1,000	1,000
C	Percentage of Special Assessment Debt Collected	100.0%	95.4%	94.7%	94.5%	96.0%	96.0%

STRATEGIC HIGHLIGHTS

- ◆ Debt Management is working to minimize the affect of special assessment debt on the City's overall debt capacity and credit rating.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
General Fund Allocation	319,870	330,818	301,166	314,739	318,124
TOTAL PROGRAM REVENUES	\$319,870	\$330,818	\$301,166	\$314,739	\$318,124
Salaries and Benefits	290,799	276,236	270,484	283,857	287,042
Contractuals	29,020	28,332	29,192	29,392	29,592
Commodities	51	1,490	1,490	1,490	1,490
Capital Outlay	0	0	0	0	0
Other	0	24,760	0	0	0
TOTAL PROGRAM EXPENDITURE	\$319,870	\$330,818	\$301,166	\$314,739	\$318,124
TOTAL POSITIONS / FTE	6 / 6	6 / 6	6 / 6	6 / 6	6 / 6



MISSION

To assist in efficiently procuring office supplies, postage, and other general office support services.

SERVICE DESCRIPTION



To insure the most efficient delivery of services, the City of Wichita has centralized mail services, office supply procurement and purchasing credit card management. Stationery Stores facilitates the procurement and delivery of office supplies through coordination with a private supplier. The process was contracted to a vendor to eliminate inventory costs for the City and provide faster, more efficient delivery of products at the lowest possible cost.

Outgoing mail from City departments is processed in the mailroom to ensure the lowest possible cost for first and library classes of mail. Purchased in 2007, a Pitney Bowes DM1000 mail machine is used for the shape-based module USPS mail configuration.

Stationery Stores manages over 379 purchasing cards. Yearly transactions on the cards are over 20,000 and the dollar amount is nearly \$6,300,000. This assists with reducing the volume of invoices received and checks issued by the City for processing.

Beginning in 2010 the Stationery Stores function will be absorbed within the Purchasing Office in the General Fund.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Streamline the procurement of goods and services by administering the credit card purchasing program.	3
B	Improve revenue sources through efficient and effective means.	1

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Percentage Change of Purchases using Purchasing Cards	 15.0%	28.5%	53.0%	15.0%	15.0%	15.0%
B	Percentage Increase in Revenue from Credit Card Revenue Sharing Program	 20.0%	280.4%	49.0%	45.0%	20.0%	20.0%

STRATEGIC HIGHLIGHTS

- ◆ Stationery Stores will focus on increasing the percentage of City-wide purchases made using credit cards.
- ◆ Stationery Stores will be moved to the General Fund in 2010.
- * Buyer position will be absorbed in the Purchasing Office in 2010.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Program Fees/Charges	787,527	950,000	960,000	0	0
Interfund Transfers	35,000	35,000	35,000	0	0
General Fund Allocation	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$822,527	\$985,000	\$995,000	\$0	\$0
Salaries and Benefits	67,775	67,495	69,994	0	0
Contractuals	18,443	25,861	25,861	0	0
Commodities	2,596	3,130	3,130	0	0
Capital Outlay	0	0	0	0	0
Other	719,321	1,200,000	900,000	0	0
TOTAL PROGRAM EXPENDITURE	\$808,135	\$1,296,486	\$998,985	\$0	\$0
TOTAL POSITIONS / FTE	1 / 1	1 / 1	1 / 1	*0 / 0	0 / 0



MISSION

To utilize risk management practices to minimize the cost of risk and its effects, maximize resources, and improve the allocation of productive resources.

SERVICE DESCRIPTION

The Self Insurance Risk Manager and support staff are responsible for identifying risks for City assets and formulating and implementing practices to minimize these risks consistent with the City's policies. Specifically, staff administer programs for the City's life insurance, vision, supplemental life, dental, long term disability, voluntary accidental death and dismemberment, long term care, worker's compensation, health insurance and general liability risk management.

Life insurance is available for full-time City employees. Premiums are financed equally by the employee and the City. High quality health insurance at affordable rates is available to employees and retirees. The City currently finances 80 percent of premium costs for active employees, with the remaining 20 percent funded by the employee for the premium health plan. The City of Wichita provides health insurance annually for over 7,500 individuals, including active and retired employees and their dependents.

Annually Risk Management personnel investigate and process over 500 worker's compensation claims. The staff also review property and liability loss exposure issues to minimize current and future loss. When appropriate, the defense and settlement of tort claims is funded by the Self Insurance Fund. Safety Office staff continuously train City staff on safety procedures, investigate all accidents, and use other mitigation strategies to reduce injuries to employees and financial loss to the City.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Ensure employees and supervisors understand and apply safety concepts.	3
B	Hold down health care premium increases for the City and employees.	1
C	Ensure calculated risk is adequately covered.	1

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Safety Education Meetings for the City of Wichita	200	280	275	204	200	200
B	Percentage Increase in Health Care Premiums	10.0%	10.9%	9.5%	4.0%	10.0%	10.0%
C	Confidence Level for Workers Compensation and Automotive Liability General Reserves	100%	90%	90%	90%	90%	90%

STRATEGIC HIGHLIGHTS

- ◆ Minimizing health, life, and other employee benefit cost increases will continue to be a challenge. Although the City average annual premium increase from 2005 to 2008 averaged 5.3% over a four year period, increases in the cost of medicines and medical care will have an effect on future health care costs.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Transfers In	325,670	325,670	325,670	325,670	325,670
Interest Earnings	35,583,541	40,859,155	42,487,899	46,529,579	50,351,762
Other Revenue	809,542	862,113	862,113	897,468	897,468
TOTAL PROGRAM REVENUES	\$36,718,753	\$42,046,938	\$43,675,682	\$47,752,717	\$51,574,900
Salaries and Benefits	1,434,013	1,692,925	1,707,410	1,787,084	1,857,832
Contractuals	31,719,345	37,347,652	38,032,967	41,899,505	45,130,336
Commodities	71,537	102,900	103,100	103,400	103,400
Capital Outlay	0	10,000	10,000	10,000	10,000
Other	1,328,520	4,213,680	3,513,680	4,488,790	3,488,790
TOTAL PROGRAM EXPENDITURE	\$34,553,415	\$43,367,157	\$43,367,157	\$48,288,779	\$50,590,358
TOTAL POSITIONS / FTE	5 / 5	5 / 5	5 / 5	5 / 5	5 / 5



MISSION

To administer the activities of the City of Wichita's two distinct pension systems and the City of Wichita's Deferred Compensation Plan.

SERVICE DESCRIPTION

Pension Management staff administer the activities of the City's two distinct pension systems. The Wichita Police and Fire (WPF) Fund provides for the retirement of police officers and firefighters. The Wichita Employees' Retirement (WER) Fund covers non-commissioned civilian City of Wichita employees. Combined assets of the Funds were approximately \$1 billion at the close of 2007.

Each fund is administered by a board of trustees which includes a combination of members appointed by the City Council, members elected by plan participants, members serving by virtue of their position (i.e., Police Chief, Fire Chief, City Manager), and a City Manager designee/appointee. Pension funds are invested based on an asset allocation plan adopted by the boards. The target asset allocation policy of the Fund plan is 67% equities, 28% fixed income and 5% real estate commingled.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Ensure pension management activities are recognized as excellent by industry standards.	1
B	Streamline financial transactions related to the pension system.	3
C	Ensure pension funds are sufficient to meet future demands.	1

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	GFOA Award For Excellence Received	Yes	Yes	Yes	Yes	Yes	Yes
B	Direct Deposit Participation for New Periodic Payments	100.0%	97.0%	97.0%	98.6%	90.0%	90.0%
C	Actuarial Funding Ratio of WER Pension	>100.0%	110.2%	110.5%	100.1%	>100.0%	>100.0%
C	Actuarial Funding Ratio of Police & Fire Pension	>100.0%	101.2%	102.7%	95.1%	>100.0%	>100.0%

STRATEGIC HIGHLIGHTS

- ◆ The Pension Management Staff will continue to prudently maximize investment returns.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Contributions	22,886,043	23,782,790	24,320,000	30,020,000	31,140,000
Investment Income	(286,738,997)	99,421,420	102,685,500	116,375,500	130,175,500
Other Revenue	2,052,464	2,523,750	2,490,500	2,608,800	2,729,100
TOTAL PROGRAM REVENUES	(\$261,800,489)	\$125,727,960	\$129,496,000	\$149,004,300	\$164,044,600
Salaries and Benefits	47,226,920	47,980,847	55,273,960	54,393,758	56,598,106
Contractuals	9,261,701	17,242,130	13,475,200	15,724,520	18,054,850
Commodities	16,339	2,550	4,900	3,500	2,900
Capital Outlay	0	0	0	0	0
Other	3,689,143	4,737,540	4,733,000	4,876,000	5,126,000
TOTAL PROGRAM EXPENDITURE	\$60,194,104	\$69,963,067	\$73,487,060	\$74,997,778	\$79,781,856
TOTAL POSITIONS / FTE	6 / 6	6 / 6	6 / 6	6 / 6	6 / 6



SELF SUPPORTING MUNICIPAL IMPROVEMENT DISTRICT (SSMID)

FINANCE DEPARTMENT

MISSION

To strengthen downtown, carried out by the Wichita Downtown Development Corporation in partnership with the City.


SERVICE DESCRIPTION

In 2000, the City Council approved the formation of a Self Supporting Municipal Improvement District (SSMID) in downtown Wichita. The SSMID is a benefit assessment district created to improve and convey special benefits to properties located within the central business district of Wichita. Washington Street, Central Avenue, Kellogg Avenue, and the Arkansas River are the geographic boundaries. The district was endorsed by a majority of downtown property owners with the stated purpose of financing improvements and services in the central business district on a supplemental basis. Activities funded by the SSMID supplement existing downtown promotion and marketing activities.

The SSMID is governed by the City Council. The Kansas SSMID statute allows for the creation of an advisory board to submit operating plans and budgets to the Council, and to provide assistance in policy direction for SSMID-funded activities. Voting members of the SSMID Advisory Board must be property owners and/or lessees of commercial property (or corporate designees) within the District, and must provide payment evidence of SSMID assessments.

The City contracts with the Wichita Downtown Development Corporation (WDDC) to coordinate downtown development projects, such as the Courtyard by Marriott and the Exchange Place condominium building. WDDC also sponsors cultural events such as Final Fridays, an opportunity for Wichitans to visit downtown galleries via trolley. WDDC contributed to formulate a downtown redevelopment plan.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Promote economic development.	2
B	Revitalize Core Area.	2

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Annual Increase in Property Value Assessments in the SSMID	 3.0%	0.2%	0.0%	-3.7%	3.0%	3.0%

STRATEGIC HIGHLIGHTS

- ◆ Worked in partnership with the City of Wichita, Sedgwick County and other stakeholders, to develop the new Downtown arena.
- ◆ Worked in partnering with City and other stakeholders on a downtown redevelopment plan.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Property Taxes	556,872	608,563	616,499	579,950	595,832
Motor Vehicle Tax	25,676	28,819	25,933	26,194	26,978
Other Taxes	27,666	3,000	11,721	0	0
TOTAL PROGRAM REVENUES	\$610,214	\$640,382	\$654,153	\$606,144	\$622,810
Salaries and Benefits	0	0	0	0	0
Contractuals	610,214	637,487	637,487	622,810	622,810
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	0
TOTAL PROGRAM EXPENDITURE	\$610,214	\$637,487	\$637,487	\$622,810	\$622,810
TOTAL POSITIONS / FTE	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0



MISSION

To grow property valuation within TIF districts to pay for City-financed capital improvements, to ensure that core areas remain vital components in the City's overall economic growth.

SERVICE DESCRIPTION

Kansas State law (K.S.A. 12-1770 et. seq.) provides that costs related to the redevelopment of an area designated as "blighted" or a "conservation area" may be recovered using Tax Increment Financing (TIF). The TIF mechanism dedicates the property tax revenue resulting from redevelopment (and assumed subsequent increased property values) toward repayment of the initial redevelopment cost.


The economic development TIFs comprise seven separate redevelopment projects: East Bank, Old Town, Old Town Cinema, Center City, 21st & Grove and Northeast Redevelopment. Each of these projects provides TIF financing to defray the cost of infrastructure redevelopment and/or enhancements within the districts.

Economic development TIF funds are used to pay the debt service costs associated with bonds issued to finance redevelopment costs within the districts. Redevelopment activities include improvements to sidewalks, streets, curbs and gutters, street lighting, other public infrastructure improvements and public amenities. The improvements help ensure that the areas remain vital components of the City's overall economic growth strategy.

The Urban Development Division of the City Manager's Office administers the economic development TIFs. The Division assists in forecasting TIF revenue, as well as establishing the mechanism and schedule for debt repayment. Expenditures are primarily debt service payments on the infrastructure improvements used in the development of the districts.

Annual increases in TIF revenues reflect increases in property valuations for the six projects. It is expected that property values will escalate to reach anticipated values and then level out as the project matures.

SERVICE OBJECTIVES		DEPT. GOAL ALIGNMENT
A	Promote economic development.	2
B	Revitalize Core Area.	2

OBJECTIVE ALIGNMENT	PERFORMANCE MEASURES	BENCHMARK	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	2009 TARGET	2010 TARGET
A	Annual Increase in Property Value Assessments in the Tax Increment Financing Districts	 30.0%	12.6%	15.1%	4.7%	30.0%	30.0%

STRATEGIC HIGHLIGHTS

- ◆ \$1.6 million is budgeted from 2008 to 2010 to improve infrastructure in Old Town.

REVENUES BY SOURCES / EXPENDITURES BY CATEGORY	2008 ACTUAL	2009 ADOPTED	2009 REVISED	2010 ADOPTED	2011 APPROVED
Property Taxes	2,326,987	3,316,190	2,419,842	2,494,491	2,657,855
Interest Income	72,582	79,980	91,428	79,446	78,463
Other Taxes	401,028	530,320	423,481	443,362	454,554
TOTAL PROGRAM REVENUES	\$2,800,597	\$3,926,490	\$2,934,751	\$3,017,299	\$3,190,872
Salaries and Benefits	0	0	0	0	0
Contractuals	7,128	0	0	0	0
Commodities	3,922	25,000	25,000	25,000	25,000
Capital Outlay	0	0	0	0	0
Other	4,570,303	2,901,090	3,014,427	3,035,223	3,189,461
TOTAL PROGRAM EXPENDITURE	\$4,581,353	\$2,926,090	\$3,039,427	\$3,060,223	\$3,214,461
TOTAL POSITIONS / FTE	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0