BUDGET OFFICE
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City of Wichita
1993/94 Annual Budget

DO NOT REMOVE

1993-1994

Adopted Budget
City of Wichita, Kansas

January 1 - December 31, 1993
January 1 - December 31, 1994

Cover design by Ashley Jones and Monty Robson

CITY COUNCIL

Frank M. Ojile	Mayor
Stan Reeser	Vice Mayor
Greg Ferris	Council Member
Sheldon Kamen	Council Member
U. L. "Rip" Gooch	Council Member
Alisa Phillips	Council Member
Jerry Aday	Council Member

CITY STAFF

Chris Cherches	City Manager
Ray Trail	Director of Finance
Kelly Carpenter	Assistant Director of Finance
Barbara Ciboski	Budget Officer

1993/94 ADOPTED BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Wichita,

Kansas

For the Fiscal Year Beginning

January 1, 1992

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Wichita, Kansas, for its annual budget for the fiscal year beginning January 1, 1992. In order to receive this award, a governmental unit must publish a budget that meets program criteria as a policy document, as an operation guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

1993 - 1994
WICHITA BUDGET IN BRIEF . . .

- The total adopted 1993 Budget (all funds) is $214,968,020, compared to the 1992 Budget of $211,013,216 – an overall 1.9% increase. The projected 1994 Budget is 217,133,860.

- General Fund expenditures total $111,566,520 in 1993, compared to $107,024,760 in the 1992 current budget – an overall 4.2% increase. The approved 1994 General Fund budget is $114,939,730.

- The 1993 Budget maintains the current (1992 Budget) tax levy of 29.6 mills. A General Fund mill levy increase of 2.5 mills is offset by a 2.5 mill reduction in the General Debt & Interest Fund.

- The 1993/94 Budget includes a $2.6 million Public Safety Enhancement Program. With the (previously unbudgeted) expenses for Police personnel added in 1992 ($1.4 million in 1992 and 1993), the two-year expenses for increased public safety services is approximately $4 million.

- Through a combination of new Police Officers and civilianization to free trained officers for field reassignment, the Public Safety Enhancement package will add 28 officers for patrol and other direct public services.

- The Public Safety Enhancement Program includes funding and staffing for two new Neighborhood Police Centers (one north and one south) to increase Police presence in neighborhoods, and five (5) Emergency Communications dispatchers to provide improved emergency call- answering services to the public.

- Library book acquisitions were increased by $100,000 (20%).

- To promote conservation, water rates are based on a new plan which includes monthly billing and a tiered rate structure based on consumption.

- Many City departmental budgets were reduced through mid-management staff reductions, and curtailment of some public services.

- The Local Sales Tax is budgeted at $28.7 million, of which $14.4 million will be used to reduce property taxes by the equivalent of 10.2 mills.

THE CITY OF WICHITA

OFFICE OF THE CITY MANAGER
CITY HALL — THIRTEENTH FLOOR
455 NORTH MAIN STREET
WICHITA, KANSAS 67202
(316) 268-4351

December 7, 1992

The Honorable Mayor and
Members of the City Council
City of Wichita
Wichita, Kansas

Dear Mayor and Council Members:

The operating and capital budgets represent the major financial policy decisions by the City Council each year. Their impact in terms of public services and capital project construction are key elements in the quality of life and economic vitality of the community.

Preparation of the **ADOPTED 1993/94 BUDGET** was particularly difficult. Recessionary pressures pushed the City's normal revenue growth downward at a time of increasing need for public safety and other services. Uncertainty about the (short- and mid-term) state of the national and local economy has made financial planning more problematic. More than ever before, the Council is facing the need to prioritize municipal services in terms of allocation of limited financial resources.

MAJOR BUDGET ISSUES

All elements of the annual budget are important. Detail on all municipal services and activities is contained in this adopted budget and supporting materials. Certain key issues, however, are highlighted as among the most important policy decisions addressed by the Council:

- **Public Safety Services** – enhancements were approved for 1992, and additional public safety improvements were adopted for 1993, to increase Police services to the public through reduced emergency call response times and greater Police neighborhood visibility.

- **City Mill Levy** – is 29.594 for 1993, slightly lower than the 29.607 mills that funded the 1992 Budget. A 2.5 mill increase in the General Fund was offset by a 2.5 mill reduction of the General Debt & Interest Fund (GD&I). The GD&I Fund is expected to increase from 7.6 mills for the 1993 Budget to 8.8 mills for 1994 and to 10.1 mills for 1995.

- **Other Fee Adjustments** – were adopted, notably in court fees (for cost recovery), building inspection permits, and a new water/sewer fee for public safety services provided to the utility.

- **Employee Wage/Benefit Improvements** – continue to be the subject of negotiations between the City and employee groups as the adopted budget document is published. The City's goal is a fair and competitive wage/benefit package. A lump sum estimate has been budgeted in anticipation of final agreements.

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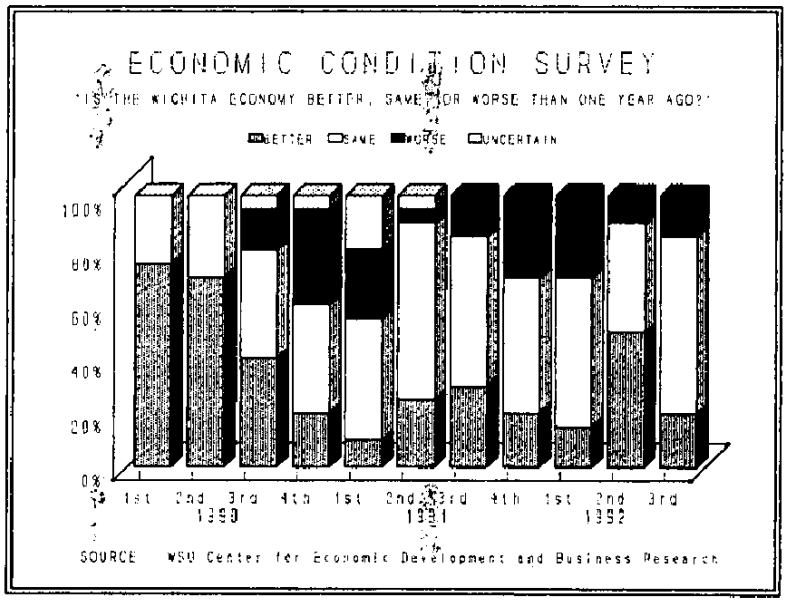
FINANCIAL MANAGEMENT FOR THE FUTURE

For the last several years, the City has embarked on a concerted effort to model the private sector in financial and management practices. Revenue diversification has been emphasized to reduce reliance on the property tax by developing a mix of revenues which more closely matches the performance of the local economy. To better anticipate both short- and long-term financial trends, multi-year financial planning has been emphasized through a six-year *Financial Plan* (assisted by a new revenue forecasting model developed in conjunction with Wichita State University), two-year operating *Budget*, and ten-year *Capital Improvement Program*.

To guide the development of policy issues for presentation to the governing body, the City has adopted its second *Strategic Agenda* and will shortly commence development of the third. Performance measurement of the quality of programs/services was implemented in 1991, followed now by beginning initiatives in Total Quality Management. The City has worked, and will continue to work, diligently to explore avenues to provide quality public services at the least cost.

The current recession, unlike past economic downturns, is challenging private and public organizations alike to do more than make temporary adjustments, but to recognize a new economic reality. The recession has clearly signaled that greater competitiveness and permanent changes (cost reductions) from past business practices are necessary. The outcome from this recession is likely to be a fundamental realignment in our national (and local) economic picture.

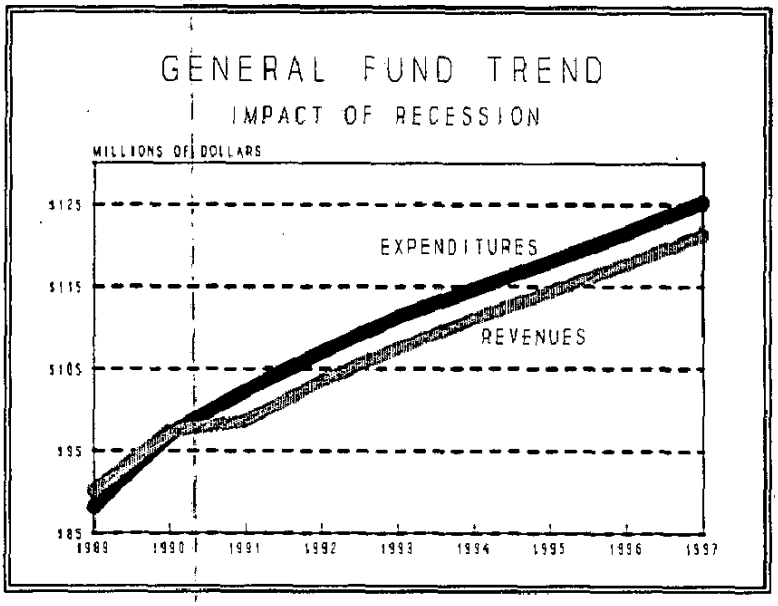
Wichita has not been spared from the effects of the national recession as noted in the chart (at right) depicting the responses of area business leaders over the last ten quarters (1990, 1991, and the first three quarters of 1992). Clearly there is a high degree of fluctuation in assessment of economic trends.



Given recent announcements (since the 3rd Quarter of 1992 economic assessment) of increased local unemployment, it is likely that the next survey will show fluctuations in the status of the local economy. Wichita State University economists also report than it is typical for the local economy to experience a delayed reaction to national economic trends. The local economic outlook, then, can only be characterized as uncertain, with prospects likely for a slow economic recovery. Local economic analyses also pointed to "structural changes" within the local economy as an underlying element in the decline in employment. This suggests that the local economy may be recovering from the recession, in part, through permanent downsizing.

For the City budget, and the revenue stream upon which it relies, there should be no expectation of a return to "business as usual" following the recession. If the private sector is undertaking efforts to permanently streamline operations and costs to remain competitive, it stands to reason that the City will experience this in its tax revenues.

It should be stressed that Wichita has fared better than most other cities over the last two years; however, normal revenue growth has been significantly dampened. As Moody's Investor Service noted: "Even the best managed and least stressed governments are facing recurring structural imbalances that require fundamental changes rather than incremental adjustments." In other words, City government must address the new economic reality as much as the private sector.



As an indicator of how this translates into budgetary terms, even if the rate of revenue growth returns to a more normal level as shown in the chart (at right), it will be on a permanently lower revenue base. Pre-recession, it was expected that annual revenues would be equal to (or slightly above) annual expenditures. Post-recession, that will not be true.

Since expenditures cannot exceed revenues (for very long), this was an unacceptable financial future. This chart makes it clear that the City's financial choices were to either increase annual revenues, reduce expenditures, or both. The budget approved by the Council does both. The strategy adopted in this budget involves a temporary shift in mill levy support from capital program debt financing to fund an expanded critical municipal service, public safety. While the City Council balanced the budget through program reductions, and held taxes steady through the levy shift, the 1993 funding strategy is only temporary. The 1993 strategy has resulted in diminished resources in nearly every City department, and has reduced prospects to enhance non-public safety services that also improve quality of life. City programs/services are undergoing the very kind of "structural changes" being experienced elsewhere in the local economy.

The demand for new/expanded public services will not diminish nationally, or in Wichita. Economies and efficiencies cannot produce miracles, and a point will be reached in the future where the status quo can not be maintained or adjusted incrementally. As the community faces future decisions, it will be imperative for the City Council and citizens to prioritize local public services, knowing that this will mean some services will be sustained and others will receive a lower priority/funding (or perhaps will be eliminated altogether from public funding).

If the policy choice of the future is not to prioritize municipal services, then City government may find itself struggling to maintain too many services with too little resources. In that instance, the quality of public services can only suffer. Prioritization, of course, must recognize urban diversity. The City is not a single purpose government, but must respond to a range of public needs.

As the Moody's article also noted: "No local government can be stronger than its finances." Wichita city government is fortunate not to have to address the really difficult questions of public service level in a financial crisis atmosphere as other cities are now doing. But over the next several years, the City Council and public should be prepared to face some hard choices about what public services, and at what levels, the community is really willing and able to support in local taxes and other fees.

1992 REVISED BUDGET

The Budget includes revised estimates of current year (1992) revenues and expenditures. The procedure of revising the budget is an important element of financial management, designed to provide an updated estimate of revenue and expenditure trends in the current year and to improve budget development for the next year.

Due to the inclusion of the Capital Maintenance Investment Program as an "operating expense" (rather than as a one-time capital expense shown in earlier budget documents), and the additional 21 Police positions added to the 1992 Budget (in October 1991, after the 1992 Budget had been adopted), the 1992 Budget was projected to spend down reserves by $1.7 million. A subsequent decline in revenues below projection has increased the 1992 General Fund negative position to more than $3 million. The table (below) compares the "Adopted" and "Revised" General Fund revenues/ expenditures.

1992 GENERAL FUND

	Adopted	Revised
Revenues	$105,032,370	$103,953,080
Expenditures	106,726,440	107,024,760
Over/(Under)	(1,694,070)	(3,071,680)

On balance, the General Fund absorbed diminished revenues (due to the recession) and increased expenditures (primarily due to public safety) with no major reductions in other services/programs. It is clear, however, that the trend of large scale drawdowns in cash reserves cannot be sustained.

1993 ANNUAL BUDGET

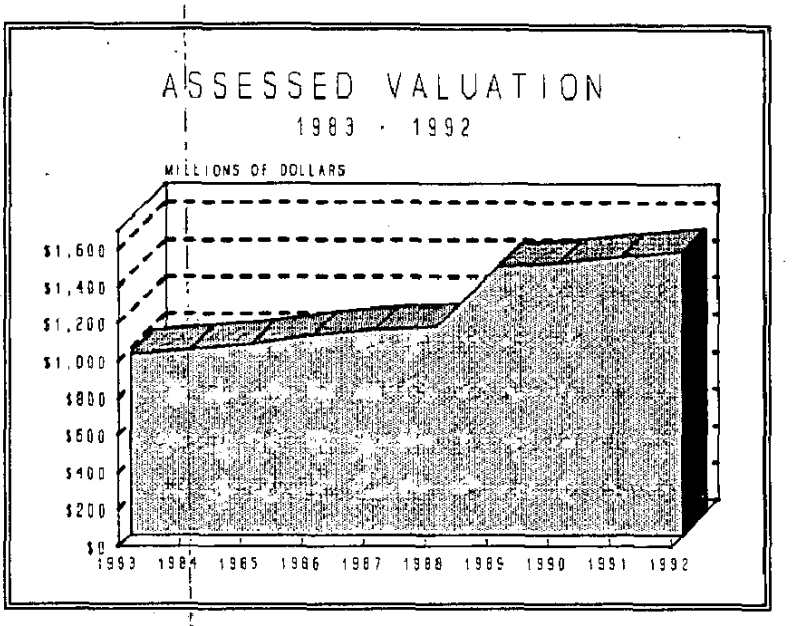
The Adopted 1993 Budget totals $214,968,020, a 1.9% increase over the adopted 1992 Budget of $211,013,216. Both years are exclusive of sales tax expenditures for capital improvements, internal services, enterprise construction, and interfund transfers to eliminate double counting of expenditures and co-mingling of operating and capital expenses. The differences are primarily the result of public safety (primarily Police) enhancements, increases in employee wages/benefits, debt service expenses, and contractual costs.

The adopted budget is balanced - operating expenditures are within operating revenues in keeping with City fiscal policies/practices. In all funds, total expenditures are equal to available resources as required by State law.

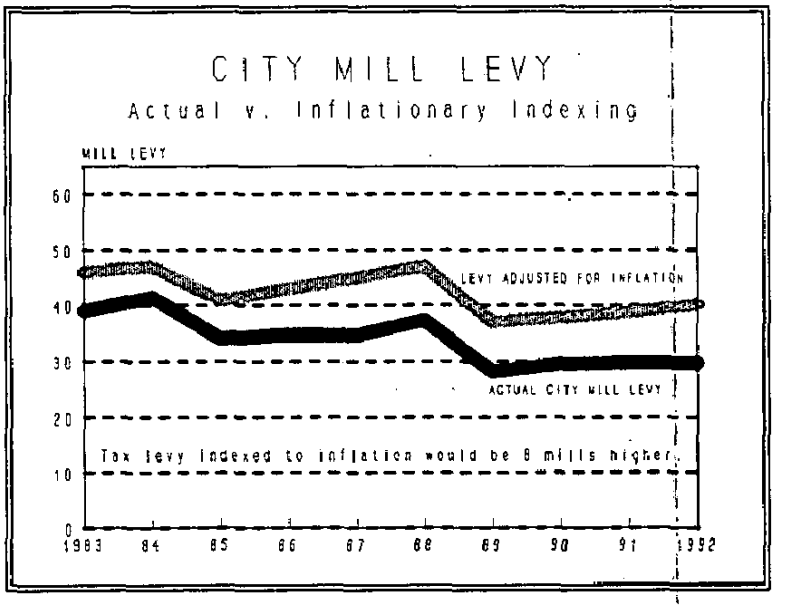
Total General Fund expenditures in 1993 are $111,566,520, a 4.5% increase over the adopted 1992 General Fund of $106,726,440 (this excludes the appropriated reserve for 1992 and 1993 to provide the most direct comparison of anticipated operating expenditures). The increase is attributable to funding for the 1992 and 1993 Public Safety Enhancements, employee wage/benefit increases, and increased costs for existing program/service levels. Absent the need to provide funding for increased public safety enhancements, the percentage increase in General Fund expenditures from 1992 to 1993 would have been 1.5% (less than the current rate of inflation).

PROPERTY TAX MILL LEVY

Assessed valuation is the measure of property values in the city for taxation purposes. The County has provided the final assessed value of $1,512,479,545, which is a growth of 2.1% ($30,732,532) in the addition of new property on the tax rolls in the past year. The City's rate of growth in assessed value has declined from earlier norms of 3% annually to near 2% for each of the last three years (since the implementation of the new property reappraisal/reclassification system).



Final assessed values are set by the County in September of each year, after City budget development is completed. The impact for 1993 was to adjust the total levy downward by .013 mills. The amount of taxes to be levied did not change, however, from the dollar amounts set by the City Council.



The levy required to finance the Adopted 1993 Budget is 29.595 mills, compared with 29.607 mills. Combining the cost of the Public Safety Enhancements approved for 1992 ($1.4 million in unbudgeted costs) and 1993 ($2.3 million local costs), the two-year increase in public safety expenses directly account for most of the need to increase the City's General Fund mill levy (temporarily offset by a one-year reduction in the GD&I Fund levy).

The adopted tax levy represents a continuation of stable City tax levies since 1989 (a 1991 adjustment was related to the implementation of reappraisal) when the City sought a moderate tax increase to fund increased public safety and street maintenance. Through efficiency, productivity, and revenue diversification, the City has sought to reduce reliance on the property tax. As an example of the City's longstanding commitment to seek tax increases only for new/expanded services, if the City's tax levy had been indexed to inflation, City tax rates would have been more than 8 mills (35%) higher than current rates (the growth in assessed valuation is due to community growth through new development and annexation, not inflation). The City continues to have a lower tax levy than ten years ago.

On a comparative basis with the 23 other first class cities in Kansas, Wichita's 29.6 mill levy remains 11% below the 36.2 mill average. This average is based on 1991 mill levy information, and the average may go higher as other cities also adjust their levies for 1993 (Wichita's levy could actually be even further below the average of other Kansas cities than represented here).

In line with tax collections (post-reappraisal) the delinquency rate is maintained at 7% (higher than the City historical 5% tax delinquency rate pre-reappraisal). This trend may abate in future years after the effects of reappraisal are fully absorbed. The adopted City mill levy is allocated as outlined below:

CITY TAX LEVY FUNDS

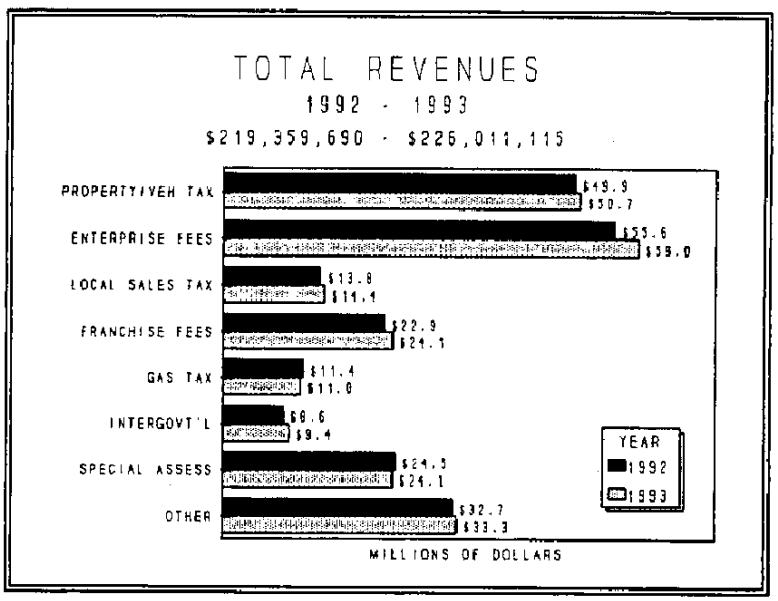
	1992	1993
General Fund	$19.521	$21.998
General Debt & Interest	10.086	7.596
Total Tax Levy (mills)	29.607	29.594

STATE PROPERTY TAX AND DEBT LID LAWS

The State has imposed a restriction on local governments: "aggregate" property tax revenues cannot exceed those raised in the (1989) base year for funds and purposes subject to the tax lid law (General Fund). The tax lid does not apply to the General Debt & Interest Fund which is subject to a separate State limit on outstanding indebtedness. The City has remained well below these statutory limits; the 1993 City Budget remains more than 2.7 mills below the operating budget lid and the City has utilized only 67% of its debt lid capacity. This self-restraint of local elected officials (the past and present City Council) has and will continue to be the best public protection against excessively high taxes.

1993 ADOPTED BUDGET REVENUES/EXPENDITURES

REVENUES: Budget revenues for 1993 of $226,011,115, compared to 1992 revenues of $219,359,690, are derived from the sources shown on the graph (at right). The 1993 Budget continues to identify new revenue sources to maintain and enhance existing services while mitigating some of the demands on property taxes.

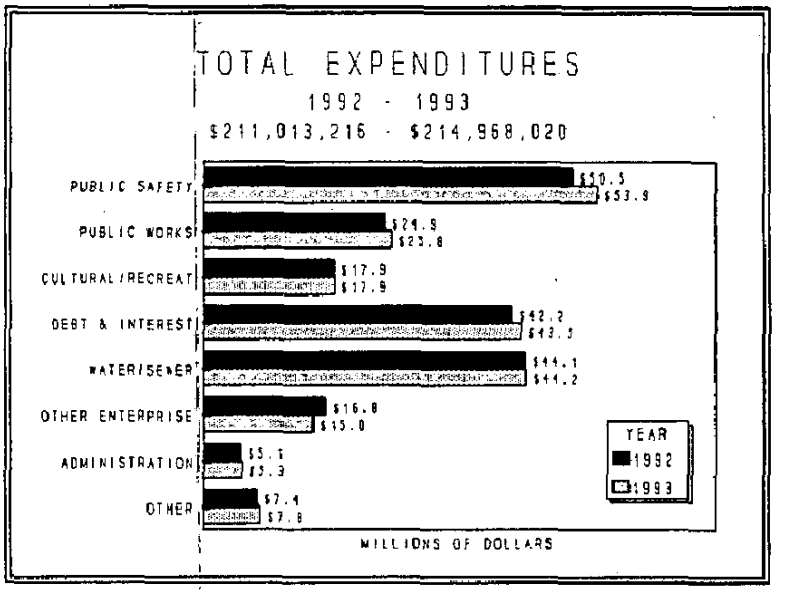


Included in the budget are increased user fees to more equitably place the burden of paying for service on those using and benefiting from the service. Some of the approved increases include court fees (cost recovery), possible recision of the

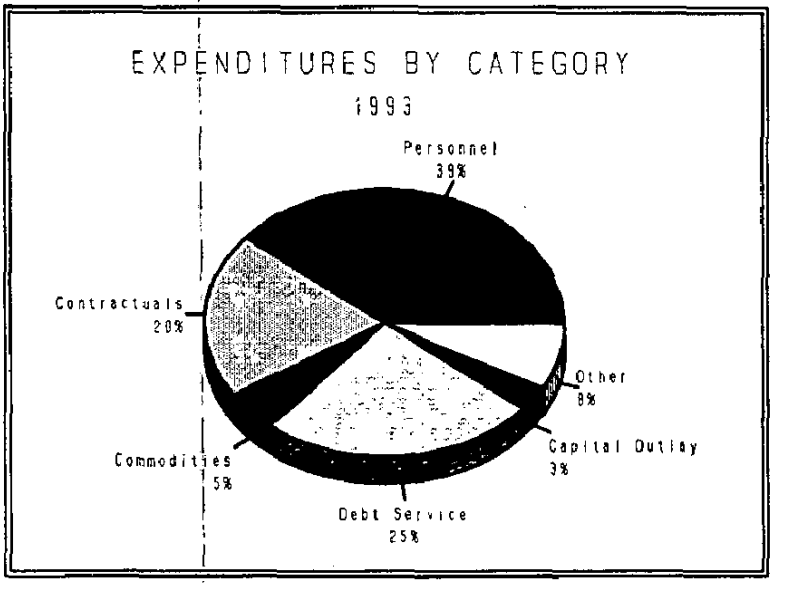
15% discount on building permits, increases in Expo Hall rental rates and swimming pool lesson/admission fees, and a ¼% IRB origination fee. The Water/Sewer utility will make a $400,000 payment to offset the cost of providing public safety services to the facilities and assets of the utility. No water rate increase is anticipated for 1993; the previously approved 10% increase in sewer rates is expected to be sufficient to meet the increasing environmental quality standards. A golf course green fee increase ($1 per round) is proposed in accordance with the program approved last year.

As the City continues to grow and experience greater demands for services, the stress on City finances will increase. Efforts to reduce costs, and to make services more efficient and responsive will continue. To meet the many desires of adding to and improving our community services/facilities, however, future consideration should be given to new revenue sources, including implementing a food/beverage tax and vehicle rental tax. These sources could be used to support cultural/recreational facilities, or other activities that make Wichita a quality city.

EXPENDITURES: The adopted 1993 expenditure total of $214,968,20, compares to 1992 expenditures of $211,013,216. The chart (at right) summarizes 1992 expenditures by program/service group. Public safety represents the single largest expenditure of funds. Debt service, the payment of principal and interest on all outstanding indebtedness of the City and cash for capital projects in-lieu-of-bonding, is the second largest expense item. A significant portion of the contractual expenses represents the City's efforts to contract-out work to the private sector.



The second chart (at right) shows another view of the City's budget, expenditures by category.

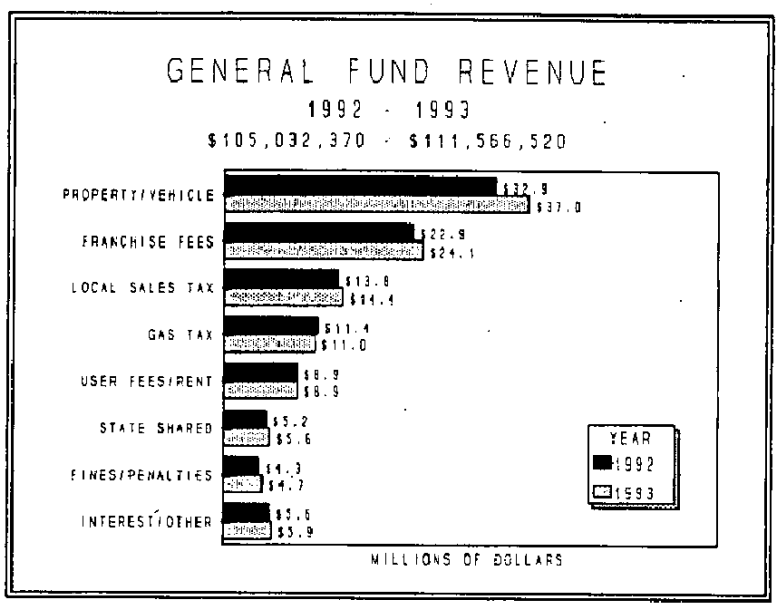


Personnel costs represent the largest single expense item, accounting for more than $98 million (39%) of the total budget (65% of the General Fund). Gross wages and benefits for 1993 reflect an increase of $5.8 million in the budget, primarily due to wage increases and 15% annual health insurance premium increases.

Discretionary spending (commodities and capital outlay) represents a small portion of the budget.

1993 ADOPTED GENERAL FUND BUDGET

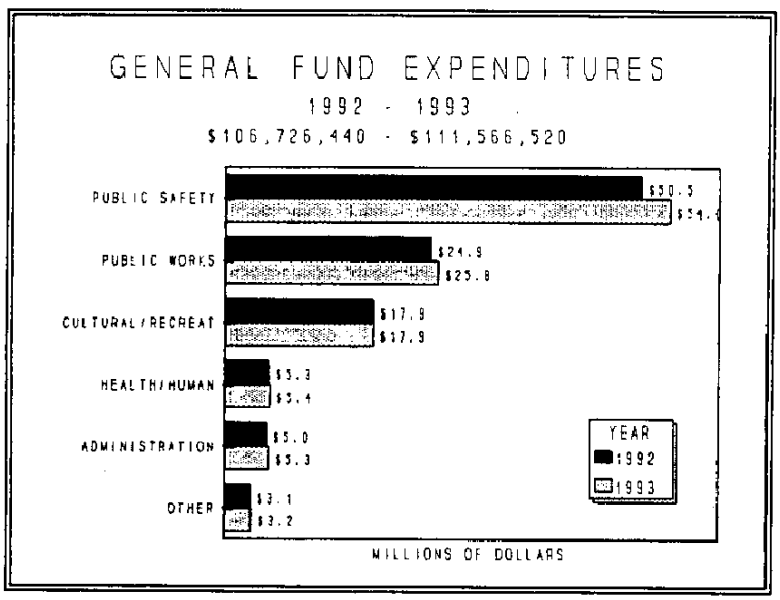
The General Fund is the principal operating budget supporting basic municipal programs/services. It is one of two funds directly supported by the property tax.



The total 1993 revenues for the General Fund are projected at $111,566,520. This amount compares with the 1992 adopted budget of $105,032,070. A graphic summary of General Fund revenues is shown (at right). The (ad valorem) property tax represents only 29% of total General Fund revenues.

The diversity of the General Fund revenue base also makes it more sensitive to fluctuations in the local economy. This was very apparent over the last two years as projected revenue growth declined (due primarily to the recession) at a time when the General Fund was experiencing higher than normal expenditure pressures.

The adopted General Fund is balanced (estimated annual operating expenditures are equal to estimated revenues). Public safety represents nearly half of all expenditures. A reduction in estimated revenues would require a corresponding reduction in planned expenditures to maintain a balanced budget.



Adopted General Fund expenditures are $111,566,520, compared with 1992 expenses of $106,726,440. The increase in expenses is due to the package of public safety enhancements and to employee wage/benefit increases.

In order to overcome the adverse impact of the recession and permit the maximum resources to be directed to public safety, every department was asked to make expenditure cuts. These reductions included numerous mid-management staff positions, consolidation of maintenance activities, reductions in various commodity/capital outlay expenses, and some public service level reductions. In large part, departments were required to absorb inflationary and other cost increases through cost efficiencies.

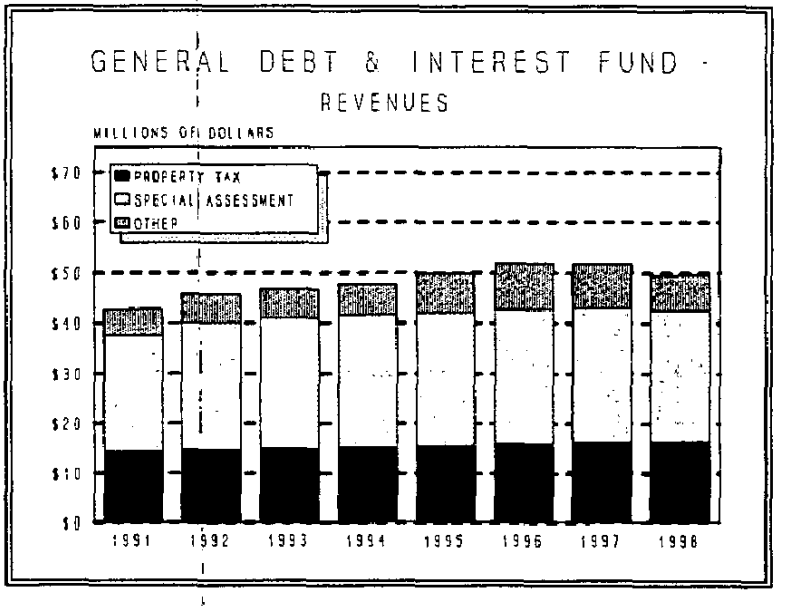
MAJOR GENERAL FUND EXPENDITURE INCREASES

Public Safety Enhancements	$2,342,680
- Additional Police personnel	
- Two Police Neighborhood Centers	
- Additional Emergency dispatch personnel	
1993 Employee compensation	2,406,500
Increased Library book acquisition	100,000

The General Fund also includes a contingency fund ($459,000) for expenditures not known nor anticipated at the time of budget preparation. If this amount is exceeded (e.g. storm damage, etc.) the additional cost would be absorbed from reserves. The year-end 1993 General Fund cash/balance is estimated at $6,149,017, or approximately 5.5%. State law permits maintenance of a 5% unappropriated reserve and 10% appropriated reserve for a total 15% maximum.

GENERAL DEBT & INTEREST FUND

Based on General Obligation capital projects planned in the 1993-2002 CIP, the City is generally in a favorable position to meet its debt financing needs. Property tax support for the General Debt & Interest Fund is reduced to 7.6 mills for 1993 and 8.8 mills for 1994. In 1995, property tax support will return to 10.1 mills or 34% of the total City mill levy. Special assessment-funded projects in new developments continue to be the largest component of the City's GO debt picture. Other GO-related debt includes public facilities (e.g., Expo Hall and Lawrence-Dumont Stadium).



GILBERT & MOSLEY TAX INCREMENT FUND

The tax increment district was established to fund the remediation of groundwater contamination in the Gilbert & Mosley area. The remediation costs not attributable, nor billable, to potentially responsible private parties are covered by the tax increment. Financial projections are based on the earlier preliminary studies. Both the actual costs and private/public sharing of the cost are subject to change after receipt of the results of the pending environmental engineering study (now underway). The projected 1993 tax increment is $455,810, compared with the $503,975 increment for 1992.

PENSION FUNDS

The City's two retirement funds continue to perform well. The Wichita Employees' Retirement Fund has been rated among the best public retirement funds in the nation with a decline in outstanding unfunded

liability. For 1993, the City rate of contribution will drop from 11% to 10% of payroll. The Police & Fire Retirement Fund will also experience a .5% drop in the City rate of contribution from 23.3% to 22.8% of payroll.

LOCAL SALES TAX CAPITAL FUND

Based on the Engineer's estimates of construction costs, $50 million in bonds were issued in October 1992. A revision of the construction financing cash flow, debt requirements, and bond issuance options will be presented to the Council in the near future.

WATER/SEWER FUND

Financial projections on the Water/Sewer utilities are based on new master utility plans and rate projections recently reviewed by the Council. Key trends in both utilities include significant expenditures of accumulated cash balances for one-time capital expenditures ($12 million in Water and $6 million in Sewer), which will moderate future rate increases.

TOURISM AND CONVENTION FUND

This fund will begin absorbing an increased share of the Expo Hall operating expenses beginning in 1992 (subject to cash balances in the fund permitting implementation as early as 1992).

METROPOLITAN TRANSIT FUND

The City continues to be faced with the prospect of increasing local tax subsidies for the transit system. Operating revenues (farebox) are projected to grow only 2% in 1992 and 1993 only, then reflect no growth thereafter. Federal grant support of mass transit will decline beginning in 1995. This will leave local tax subsidies as the only recourse to absorb the cost. The local tax subsidy will grow from $2 million (39% of revenues) in 1992 to $3.5 million (58% of revenues) by 1997.

SELF-INSURANCE FUND

The Self-Insurance Fund has four separate accounts for health insurance, life insurance, worker's compensation, and general liability. Of particular note among these funds is the continuing escalation of medical insurance premiums and costs, estimated at 15% annually. These costs impact both the health and workers' compensation funds.

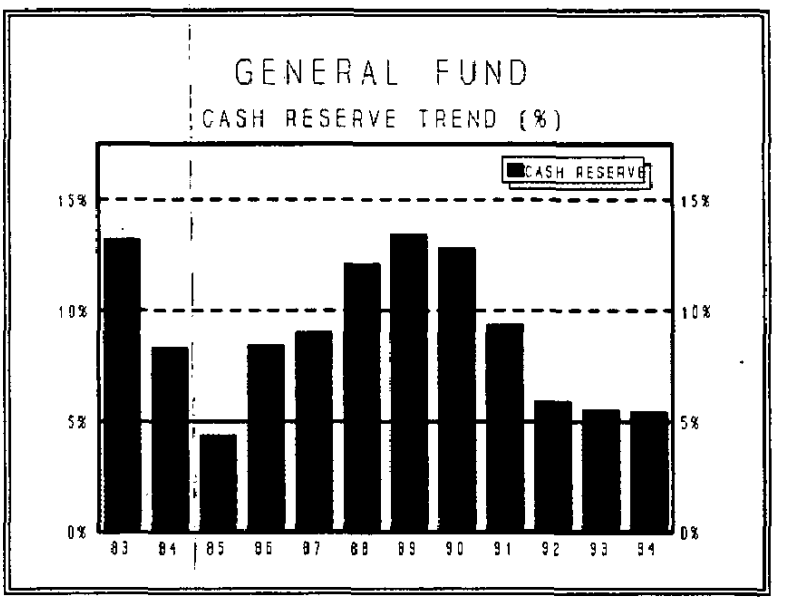
PROJECTED BUDGET FOR 1994

The Approved 1994 Budget is $217,133,860 in expenditures. In the General Fund portion of the 1994 Budget, expenditures are estimated at $114,728,070. Estimated expenditures include funding the 1993 program/service levels, as well as funding of anticipated medical insurance premium increases and employee compensation adjustments.

The Approved 1994 Budget uses the adopted (1993) mill levy rate as the basis for projection. Water (4%) and sewer (15%) rate increases, developed as part of the recently completed utility rate study, are anticipated. In Emergency Communications, a new "user-based" cost allocation plan is anticipated, and will require the City, County, and all other local units of government using the emergency dispatch services to fund their proportional shares of the costs (currently the City and County are bearing all these expenses).

CASH RESERVES

Throughout the budget development process, staff was cognizant of the need to project realistic cost estimates and revenue forecasts for future years to ensure financial stability and prevent operating deficits. The 1993 General Fund is projected to have a $6.1 million cash balance/reserve, or approximately 5.5% of revenues. The importance of maintaining reserves is to properly manage adverse revenue/expenditure changes during the year and to ensure an adequate carryover operating fund balance to avoid sharp increases in the City's mill levy in the future, or cut-back management practices. Projected cash reserves within a 5-10% range should be maintained during the two-year (1993/94) budget period. Given the diversity of the City's revenue base, the General Fund reserve should be maintained as close to the high end of the range as possible. Other funds maintain separate reserves at levels based on the fiscal circumstances of each fund.



The need for a cash reserve was apparent over the past two years (1991-92). The City was able to fund one-time expenses, absorb the impact of lower revenues due to the recession, and pay expenses associated with public safety, protests, and severe weather without indiscriminately reducing support for other important municipal services.

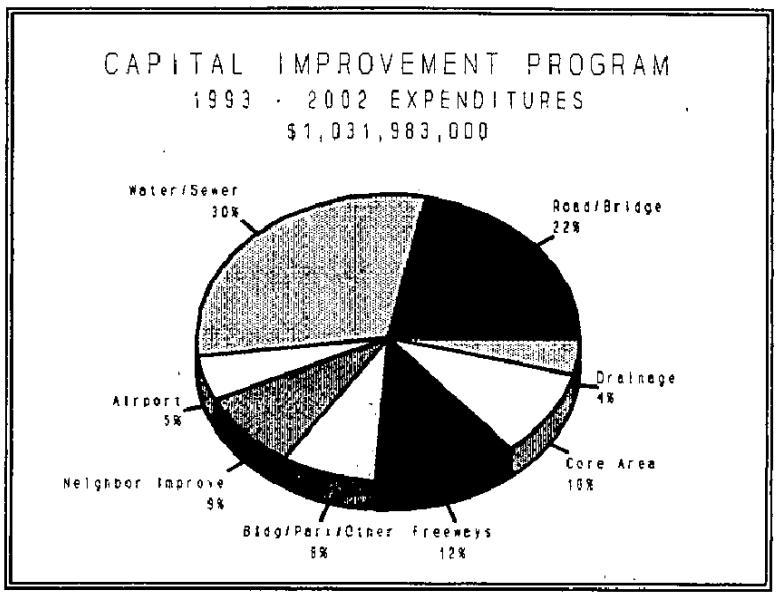
Cash reserves, however, have reached a point where financial flexibility will be severely curtailed unless the downward trend in the cash reserve is reversed. General Fund cash reserves have dropped from more than 12% to only slightly above the minimum 5% threshold in just three years. As a point of reference the chart (above) depicts a 12 year (1983-1994) actual and projected trend in General Fund reserves. The last time that cash reserves dropped below 5% (1985) occasioned a financial crisis necessitating severe public program/service reductions.

CAPITAL IMPROVEMENT PROGRAM

A new 1993-2002 *Capital Improvement Program* (CIP) is nearing completion. The preparation of the capital budget is following established CIP guidelines adopted by the City Council in tax levy support (7.6 mills) and bond financing terms (either 10- or 15- year debt maturities) for general obligation debt. The CIP is also being developed recognizing several revenue changes by incorporating increased Federal revenues for the arterial roadway program, slightly reduced property tax revenues, and the elimination of special assessment revenues on arterial projects. Overall, the combined impacts of these revenue adjustments are offsetting.

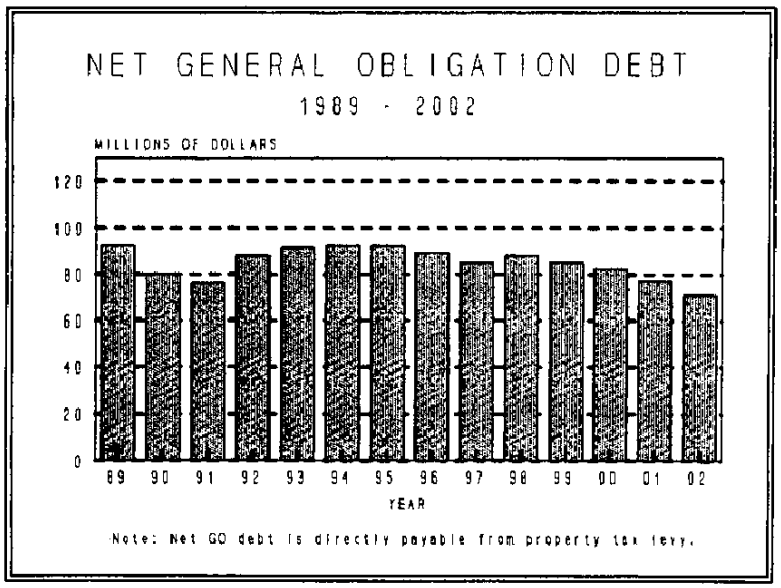
The chart (on the following page) outlines the capital project expenses by category as shown in the current CIP. Based on the earlier projections, the ten-year program is estimated to cost $1.1 billion. This number is subject to revision as the new CIP is developed and as the specific project schedules

and financing projections come closer to realization.



The CIP project schedule and financial work plan for the ten-year period contemplate no increase over existing tax levy support. Property taxes account for approximately 12% of the ten-year program costs. In addition to (mill levy supported) bonding, revenues to support this program will be principally derived from sales tax, special assessments, utility income, and Federal/State assistance. The program assumes that annual contributions of $4 million from local sales tax receipts will continue to be allocated to the arterial road/bridge improvement component of the CIP to enhance traffic flow through the City. Should the sales tax allocation be reduced, projected programs will be modified.

Federal/State allocation of highway funds has now been determined. Earlier CIP estimates projected up to $135 million in Federal/State funding; projects within the City received approximately $70 million. A review of the local financing options of freeway construction costs is underway. It is apparent that local resources are insufficient to complete construction of the entire Kellogg freeway corridor as originally shown in the CIP document.



General obligation debt outstanding, excluding special assessment and revenue bonds, is scheduled to decrease during the program period. This reduction is from a projected $92.2 million indebtedness ($314/capita) in 1989 to $53.7 million ($173/per capita) in 2006. The chart (at left) shows the projected level of bonded indebtedness (including the impact of new debt to be issued during the period).

The CIP provides for the option to reduce the issuance of general obligation bonds for annually recurring capital projects beginning in 1998. At that time, the City could utilize savings in debt service to begin financing capital projects on a "pay-as-you-go" basis, or utilize the future debt capacity to fund increased bond issuance.

Detailed information on the Capital Improvement Program is available in the current 1992-2001 CIP document, and will be updated as the 1993-2002 CIP is published in the near future.

BUDGET DEVELOPMENT AND ADMINISTRATION

The preparation of the Adopted 1993/94 Budget is the product of a team approach. Each department was first asked to submit a "base budget" which sought to hold the line on all expenditure increases except for demonstrable and mandatory increases. A Budget Review Cabinet, comprised of management representatives from various departments, was used to work with Finance staff and the City Manager's Office in evaluating departmental requests. Important elements of the budget development guidelines were the relationship of the proposed expenditures to the *Strategic Agenda,* and identification of opportunities for consolidation, privatization, and economies/efficiencies.

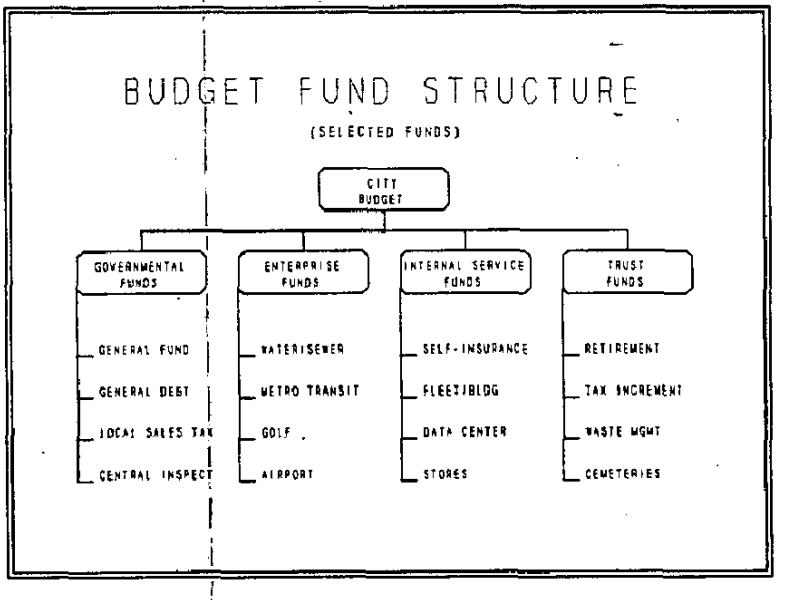
The budget establishes appropriation and expenditure levels. It is quite normal for "actual" expenditures to be below "budgeted" expenditures by year-end. Organizations often anticipate a level of such expenditure savings in their budget development. In the past, the City has included a 1.5% "planned expenditure savings" in the General Fund. This expenditure savings estimate is included in the 1993/94 Budget at a 1% level and is divided among all departments so that every department accepts the responsibility/accountability for budget management.

BUDGET FORMAT

The hallmark of City Staff efforts to revise the budget format has been the emphasis on multi-year financial planning. Prior to development of the budget process, a six-year budget projection is submitted as the *Financial Plan.* Encompassed within the *Financial Plan* are forecasts of revenues and expenditures. Staff has sought the assistance of Wichita State University faculty to refine these forecasts, so that they are specific, detailed and based on empirical research.

It is also important to recognize that public finance involves "fund" budgeting. The Budget for the City is not singular, but is made up of more than two dozen separate budgets (or funds). Each of these budgets (funds) serves a specific purpose for which the funds are appropriated, and the transfer of monies among funds is limited to specific intent.

The chart (at right) provides a graphic representation of the fund structure of the City Budget. Although it is not possible to entirely eliminate the governmental fund structure, efforts have led to a consolidation of funds (e.g., some dozen property tax-supported funds have now been consolidated into the General Fund). This fund consolidation emphasizes a goal of improved cost accounting (and cost recovery where appropriate) for each program, and permits the City Council the greatest degree of financial flexibility in policy making.



The 1993/94 Budget has also been developed so that fund/account descriptions and budget amounts correspond to the *Comprehensive*

Annual Financial Report (CAFR). This format permits more direct comparison of budget allocations and expenditures, consistent with governmental accounting standards. Finally, the City maintains a detailed monthly reporting on total budget revenues/expenses (including a quarterly projection of budget status to year end) to keep the City Council apprised on the condition of the budget.

IMPROVING AND ECONOMIZING OPERATIONS

The budget continues to focus on ways to reduce costs and do more with less. For 1993, departments were particularly asked to absorb all but a few inflationary costs in contractual, commodities, and capital outlay accounts through the "base budget" directive.

New and innovative management techniques must be developed and skillfully applied if the City is to continue to provide responsive municipal programs/services at a reasonable cost to the public. Several departments have identified ways and means to secure additional revenue to offset new expenses. Others have applied to the "Savings Incentive Program," which was established in 1990 to "lend" money to departments that can implement cost efficiencies and recover start-up expenses from the savings in annual operating expenses.

Increased efficiency through modification in the organizational structure of City government, purchase of labor-saving equipment and implementation of new, and less costly, methods to provide services are ways in which the City can substantially reduce or stabilize costs to keep City services within the desired budget limitations. A few of the areas under study and/or implementation include:

[a] Continue work to address the Privatization Task Force recommendations to evaluate services for the most economical approach to service delivery, including contracting/privatization.

[b] Continue and expand the use of performance measurement and service level indicators for problem identification, resource allocation, and improvement of service effectiveness and productivity.

[c] Expand efforts in grantsmanship by actively pursuing Federal/State assistance to improve and revitalize downtown areas, housing, streets, public safety, parks, and cultural programs.

[d] Initiate a Library branch operations study to identify more efficient means of service delivery prior to further branch library relocations.

[e] Study the management and organization of Central Inspection, and other inspection services to increase efficiency and responsiveness of inspection services through consolidation.

[f] Implement a consolidation of Park and Public Works facility/equipment maintenance operations to provide an improved service level at a reduced cost.

[g] Implement a consolidation of Park and Public Works parks, rights-of-way, and weed mowing programs to provide an improved service level at a reduced cost.

[h] Continue the review of Municipal Court administrative operations to ensure efficient use of personnel and proper financial controls.

[i] Explore feasibility of automated parking citations and parking enforcement to reduce costs and improve detection of stolen and improperly registered or licensed vehicles.

COUNCIL POLICY DETERMINATIONS

The annual budget is a policy document for the City Council - the point when the governing body is asked to approve a level of public programs and services as well as the revenue and taxing policies to support those services for the coming year. Accordingly, the City Council was requested to provide guidance/direction on many revenue and expenditure policy issues in the 1993/94 Budget, including the following:

REVENUES

(1) Property Tax - The current (29.6 mill) City property tax levy will not increase for the 1993 Budget. The 2.5 mills in tax support needed to fund public safety enhancements were provided by a (temporary) reduction in tax-support for debt service/capital projects.

(2) Water Fee - Beginning in 1993, the City's enterprise activities will begin to contribute funds for public safety protection these enterprise facilities receive. Imposition of such a fee will offset the current and future costs for public safety services. A charge against the Water/Sewer Utility was adopted for 1993/94 in the amount of $400,000 (this amount is still less than the value of public safety protection provided to the Utility's facilities).

(3) Court Fines/Penalties - It is recognized that the court system is not a profit center. Reasonable cost recovery of services, however, is a legitimate goal. Concurrent with the budget process, a Staff report was presented proposing increases in court fines and fees commensurate with other comparable regional and local court systems.

(4) Central Inspection Fee Discount - To support Central Inspection operational costs and maintain a minimum reserve, the 15% discount on building permit fees will be reviewed.

EXPENDITURES

(1) Public Safety Enhancement - The "1993 Public Safety Enhancement" package requires more than $2.6 million ($2.3 million in local funding) if all elements of the package were to be implemented. The package adopted by the City Council included increases in Police commissioned and civilian personnel to increase Police response times to emergency calls; funding for two new Police Neighborhood Centers to increase Police visibility in at-risk neighborhoods; and the addition of Emergency dispatch personnel to improve citizen call-answering services.

(2) Library Book Acquisitions - In one important area of the cultural quality of the community (library book acquisitions), it was apparent that price increases were rapidly eroding the buying power of the already-limited Library book budget. Accordingly, a $100,000 (20%) increase in this single item was adopted.

(3) Branch Libraries - The library has eleven branches, higher than the average of other library systems, but the quality of some branches is questionable. The adopted budget includes funding for a branch relocation, pending completion of a branch location study to determine the future direction in branch library consolidation/relocation.

(4) Reductions - Numerous budget reductions were made in all City departments as part of the efforts to maintain a balanced budget and fund critical public safety needs.

CONCLUSION

A number of budget goals and strategies were established to guide the formulation of the Adopted 1993/94 Budget. Some of these included:

- Address the community need to increase public safety services.
- Maintain and improve quality of other important services.
- Implement strategic agenda improvements.
- Increase efficiency/economy in City services/operations.
- Explore alternative delivery of public services.
- Examine organizational structures/staffing.
- Maintain operating reserves.

The Adopted 1993/94 Budget addresses these goals/strategies, and continues to maintain the City's financial stability while addressing critical needs and essential services. The budget presents a balanced program of services and makes a rigorous effort to control costs while providing for quality programs and services important to the citizens of Wichita.

Respectfully submitted,

Chris Cherches
City Manager

ACKNOWLEDGEMENTS: Formulating and preparing a budget document of this kind is the result of countless hours of work by many individuals. Department Heads (and their Staffs) worked diligently and are commended for their efforts. The Budget Review Cabinet did an exemplary job in evaluating budget requests, Special thanks and appreciation are extended to the Finance Staff for their long hours and hard work: Ray Trail, Kelly Carpenter, Barbara Ciboski, Rob Raine, Bob Lancaster, Tony Zimbelman, Toni Johnston, Lori Winningham, and Kathy Pewewardy.

ALL FUNDS SUMMARY OF FINANCING SOURCES 1991 TO 1994
(Excluding Local Sales Tax Capital Improvement Fund, and Enterprise Construction Funds)

SOURCES BY TYPE	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
General Property Taxes	41,784,045	42,541,310	42,796,080	43,432,440	46,100,670
Motor Vehicle Tax	7,100,057	7,311,390	7,550,000	7,236,420	7,695,250
Local Sales Tax	13,371,455	13,806,130	13,691,000	14,351,000	14,774,000
Gas Tax	10,047,132	11,398,500	10,649,300	10,984,000	11,308,160
Franchise Fees	22,065,768	22,893,990	22,883,640	24,099,290	25,121,300
Water/Sewer Utility Fees	39,536,868	40,577,210	42,043,000	44,780,000	47,110,000
Other Enterprise Fees	14,157,188	15,040,730	13,424,500	14,241,000	14,452,190
Internal Service Revenues	21,813,748	22,595,240	22,451,160	24,357,080	26,115,940
Special Assessments	23,067,800	24,460,290	25,537,260	24,138,140	24,634,620
Operating Grants/Shared Revenue	8,423,594	8,639,370	8,597,670	9,378,020	9,404,100
Transient Guest Tax	2,782,552	2,721,230	2,774,780	2,885,770	3,001,200
Fines and Penalties	3,316,549	4,302,530	3,906,700	4,723,000	4,864,000
Interest Earnings	7,384,390	7,023,790	6,585,590	6,134,560	6,340,480
Charges for Services	6,366,307	6,868,820	6,856,830	6,899,450	7,045,090
Other Revenues	14,220,091	15,025,450	15,118,630	16,183,980	15,931,000
Appropriated Surplus	3,947,799	4,629,080	7,696,827	5,766,665	715,540
GRAND TOTAL SOURCES	$239,385,343	$249,835,060	$252,562,967	$259,590,815	$264,613,540
Interfund Transactions	(29,853,976)	(30,475,370)	(31,136,010)	(33,579,700)	(35,322,990)
NET FINANCING SOURCES	$209,531,367	$219,359,690	$221,426,957	$226,011,115	$229,290,550

NOTES

ALL FUNDS SUMMARY OF EXPENDITURES 1991 TO 1994
(Excluding Local Sales Tax Capital Improvement Fund and Enterprise Construction Funds)

EXPENDITURES BY FUND	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
General Fund	$102,430,493	$107,674,346	$107,024,760	$111,566,520	$114,939,730
Debt Service	40,869,404	42,241,050	47,568,440	43,711,900	41,798,290
Subtotal tax levy funds	143,299,897	149,915,396	154,593,200	155,278,420	156,738,020
Tourism and Convention	2,859,078	2,995,940	3,141,737	3,182,870	3,043,930
Special Alcohol Programs	695,239	726,380	738,970	1,049,090	858,770
Special Parks and Recreation	759,170	704,790	713,630	872,280	842,920
Landfill/Waste Management	1,081,600	1,567,130	1,291,000	1,193,100	1,194,030
Central Inspection	2,983,062	3,296,180	3,223,520	3,394,350	3,334,360
Subtotal special revenue funds	8,378,149	9,290,420	9,108,857	9,691,690	9,274,010
Airport Authority	11,810,102	11,998,510	11,069,350	9,875,130	10,033,030
Golf Course System	1,691,827	1,697,480	1,764,550	1,902,140	1,909,080
Metropolitan Transit Authority	4,849,216	5,222,050	5,224,480	5,339,420	5,392,290
Sewer Utility	15,536,523	18,182,870	16,872,710	19,478,340	20,529,690
Water Utility	18,418,669	25,873,770	23,566,510	24,419,640	24,381,170
Subtotal enterprise funds	52,306,337	62,974,680	58,497,600	61,014,670	62,245,260
Data Center	2,492,353	2,446,660	3,056,320	2,734,440	2,007,340
Fleet and Buildings	6,134,464	6,784,740	6,810,770	6,856,760	6,958,430
Self Insurance Fund	10,595,881	14,572,040	14,096,770	15,503,870	17,370,860
Telecommunications	302,841	265,830	323,030	258,470	263,560
Stationery Stores	944,923	639,260	639,160	711,410	719,340
Subtotal internal service funds	20,470,462	24,708,530	24,926,050	26,064,950	27,319,530
GROSS EXPENDITURES	224,454,845	246,889,026	247,125,707	252,049,730	255,576,820
Interfund transactions	(30,362,843)	(35,875,810)	(35,103,187)	(37,081,710)	(38,442,960)
TOTAL ANNUAL BUDGET USES INCL. APPROPRIATED BALANCE	$194,092,002	$211,013,216	$212,022,520	$214,968,020	$217,133,860

NOTES

SUMMARY OF EXPENDITURES BY MAJOR CATEGORY 1991 TO 1994
(Excluding Local Sales Tax Capital Improvement Fund and Enterprise Construction Funds)

CATEGORY	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Salaries and Wages	$67,774,904	$71,912,450	$71,793,180	$75,248,150	$78,592,470
Employee Benefits	21,756,198	22,088,320	24,497,910	23,165,190	24,554,890
Subtotal Personnel	89,531,102	94,000,770	96,291,090	98,413,340	103,147,360
Contractual Services	43,054,426	48,027,980	47,769,660	51,079,780	52,893,860
Commodities	12,092,493	12,289,650	12,629,150	12,656,200	12,850,270
Capital Outlay	2,991,474	9,257,990	3,705,330	6,718,580	6,482,580
Transfers-out	13,994,459	8,245,260	20,387,920	14,843,520	14,936,690
Debt Service	55,522,329	60,363,340	60,080,677	62,660,200	60,091,220
Other	7,268,562	14,704,036	6,261,880	5,678,110	5,174,840
Total Gross Expenditures	224,454,845	246,889,026	247,125,707	252,049,730	255,576,820
Interfund Transactions	(30,362,843)	(35,875,810)	(35,103,187)	(37,081,710)	(38,442,960)
Total Expenditures	$194,092,002	$211,013,216	$212,022,520	$214,968,020	$217,133,860

NOTES

GENERAL FUND OVERVIEW 1991 TO 1997

ASSUMPTIONS AND PROJECTIONS

GENERAL FUND OVERVIEW 1991 TO 1997

ASSUMPTIONS FOR THE PROJECTED YEARS 1993 TO 1997

A. Revenues and Other Sources

1. **General property taxes** are expected to increase 1.4% for the 1993 budget, based on 1992 tax year, which experienced recessionary impacts. From 1993 on, taxes are projected to increase at 2.2% annually, consistent with most years following reappraisal and reclassification of property. The delinquency rate is assumed to be 7% due to uncertain tax collections resulting from the reappraisal and reclassification.

2. The City's share of the ground water contamination project (tax increment financing) has been reflected in a property tax reduction of $106,230 (1992), which resulted in a lower base for 1993 through 1997.

3. **Franchise taxes** are expected to increase generally at a 4% annual rate. The Sewer contribution will increase by 11% (1993, the last year of the increase for the sewage treatment plant debt service) and 5.7% (1994). Water and Sewer utility contributions are 5% of gross revenues less interest earnings (comparable to private utility franchise fees). Storm Water Utility franchise payments are estimated at $234,000 (1993) and $254,000 (1994).

4. The **motor vehicle property tax** is projected to remain flat though 1993 and thereafter to return to the historical growth trend of 6%.

5. **Local sales tax revenues** are expected to increase at a 3% annual rate. Following the enactment in July, 1992, of the new school financing legislation and removal of some exemptions, an additional $250,000 is added to the base in 1993.

6. **Gas tax revenues** are projected at a growth rate of 3% in 1993 and after. A 6% increase in total gas tax collections in 1992 is attributable to the July 1 (1991 and 1992) one cent per gallon increase.

7. **State-shared revenues** (sales tax, alcohol liquor, and bingo taxes) are projected to increase 9% in 1993, remain flat in 1994, and return to the historical growth trend of about 3% thereafter.

8. **Fines and penalties** are projected to increase 20% in 1993 due to implementation of new fines/court cost recovery programs. Thereafter, revenues are projected to maintain a 3% annual growth rate.

9. In 1992 **licenses and permits** are expected to increase 10% above 1991 because of new rates/programs. Beginning in 1993, licenses and permits are expected to increase at a 2% annual rate.

10. **Current sales and services** (user fees) are expected to remain flat in 1993 and to increase at a 2% annual rate thereafter.

GENERAL FUND OVERVIEW 1991 TO 1997

ASSUMPTIONS FOR THE PROJECTED YEARS 1994 TO 1997

A. Revenues and Other Sources (Cont.)

11. **Interest earnings** are based on a 3.5% to 4% investment rate relative to the unencumbered fund balance and other total revenues.

12. **Rental income** is expected to increase at a 2% annual rate.

13. **Administrative charges** will increase 18% in 1993 based on a revised cost allocation plan and establishment of additional direct charges and overhead reduction. Administrative charges will be evaluated each year in connection with the updating of the cost allocation plan.

14. **Other sources** of revenue include special assessments, residual payments from the 1979 home mortgage revenue bond issue, interfund transfers, and reimbursed expenditures. These sources are expected to be relatively stable throughout the planning period.

B. Expenditures and Other Uses

1. **Operating expenditures** are estimated to increase 4.5% in 1993, due to the public safety package, employee compensation increases, and Storm Water Utility payments (offset by franchise revenues). Expenditure growth of 3% is estimated in the 1994 budget and thereafter.

2. **Routine savings** (from turnover and underexpenditures in operations) are expected to occur at the rate of 1%. This represents a decrease from past experience of 1.5%, and is regarded prudent due to the overfilling of Police recruit classes, extraordinary expenditures, cost reduction programs, and other factors.

C. Assessed Valuation

1. **Assessed valuation** of real estate is expected to increase at a 2.2% annual rate, reflecting normal growth due to new improvements, growth in personal and real property values, and annexation. This assumption may be revised depending on outcome of appeals related to reappraisal and the local economy.

D. City Tax Levy

1. The **1992 mill levy** for the city's 1993 budget year decreased slightly, from 29.607 to 29.594 mills, the result primarily of an assessment change (increase) that was made after the budget was officially certified.

E. Reappropriated Fund Balance Reserve

1. **Reappropriated fund balance** reserve is included in the unencumbered cash/fund balance amounts.

MULTI-YEAR FUND OVERVIEW: GENERAL FUND FOR THE PERIOD 1991 TO 1997

		1991 ACTUAL	1992 REVISED	1993 ADOPTED
	Revenues and other sources:			
1	General property tax	$27,596,470	$28,215,130	$32,149,770
2	Special assessments	6,512	160,520	170,390
3	Franchise fees	22,065,768	22,883,640	24,099,290
4	Motor vehicle tax	4,724,135	5,008,000	4,771,240
5	Local sales tax	13,371,455	13,691,000	14,351,000
6	Gasoline tax	10,047,132	10,649,300	10,984,000
7	State shared revenue	5,088,096	5,164,420	5,641,640
8	Fines and penalties	3,316,549	3,906,700	4,723,000
9	Licenses and permits	859,486	945,430	964,340
10	Current sales and services	5,349,062	5,756,830	5,766,450
11	Interest earnings	1,682,515	1,686,960	1,454,680
12	Rental income	1,765,912	1,971,860	2,034,770
13	Administrative charges	1,689,047	1,756,440	2,072,510
14	Other	1,580,226	2,156,850	2,383,440
15				
16				
17	Subtotal revenues	99,142,365	103,953,080	111,566,520
18				
19	Expenditures and other uses:			
20				
21	Operating expenditures	97,906,108	106,414,760	111,566,520
22				
23	Subtotal revenues over (under)			
24	operating expenditures	1,236,257	(2,461,680)	0
25				
26	Court and industrial district settlements	4,524,385	610,000	0
27				
28				
29	Total expenditures	102,430,493	107,024,760	111,566,520
30				
31				
32	Revenues over (under) expenditures	(3,288,128)	(3,071,680)	0
33				
34	Unencumbered cash/fund balance			
35	as of January 1	12,508,825	9,220,697	6,149,017
36				
37				
38	Unencumbered cash/fund balance			
39	as of December 31	$9,220,697	$6,149,017	$6,149,017

Unencumbered cash/fund balance as a percentage of revenue	9.3%	5.9%	5.5%
Assessed valuation assuming 2.2% growth	$1,452,865,067	$1,481,747,013	1,512,479,545
City tax levy in mills (General Fund and General Debt & Interest)	29.4	29.6	29.6
Tax dollars raised (incl. delinquency factor)	42,677,910	43,870,080	44,760,320
Percentage increase in City levy		0.8%	0.0%

Final assessed valuation for 1992 was less than original estimate, resulting in a mill levy increase of .2 mills (.8%).

MULTI-YEAR FUND OVERVIEW: GENERAL FUND FOR THE PERIOD 1991 TO 1997

1994 APPROVED	1995 ESTIMATED	1996 ESTIMATED	1997 ESTIMATED	
$32,857,060	$33,579,920	$34,318,680	$35,073,690	1
174,710	179,080	183,560	188,150	2
25,121,300	26,126,150	27,171,200	28,258,050	3
5,057,510	5,360,960	5,682,620	6,023,580	4
14,774,000	15,217,220	15,673,740	16,143,950	5
11,308,160	11,647,400	11,996,820	12,356,720	6
5,641,640	5,810,890	5,985,220	6,164,780	7
4,864,000	5,009,920	5,160,220	5,315,030	8
983,630	1,003,300	1,023,370	1,043,840	9
5,878,100	5,995,660	6,115,570	6,237,880	10
1,795,010	1,857,840	1,922,860	1,990,160	11
2,052,180	2,093,220	2,135,080	2,177,780	12
2,072,930	2,072,930	2,072,930	2,072,930	13
2,359,500	2,359,500	2,359,500	2,359,500	14
				15
				16
114,939,730	118,313,990	121,801,370	125,406,040	17
				18
				19
				20
114,939,730	118,675,270	122,532,220	126,514,520	21
				22
				23
0	(361,280)	(730,850)	(1,108,480)	24
				25
0	0	0	0	26
				27
				28
114,939,730	118,675,270	122,532,220	126,514,520	29
				30
				31
0	(361,280)	(730,850)	(1,108,480)	32
				33
				34
6,149,017	6,149,017	5,787,737	5,056,887	35
				36
				37
				38
$6,149,017	$5,787,737	$5,056,887	$3,948,407	39
5.3%	4.9%	4.2%	3.1%	
$1,545,754,090	$1,579,760,680	$1,614,515,410	$1,650,034,750	
29.6	29.6	29.6	29.6	
45,745,050	46,751,440	47,779,970	48,831,130	
0.0%	0.0%	0.0%	0.0%	

NOTES

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues (summary):					
General property tax	27,596,470	28,009,410	28,215,130	32,149,770	32,857,060
Special assessments	6,512	110,000	160,520	170,390	174,710
Franchise fees	22,065,768	22,893,990	22,883,640	24,099,290	25,121,300
Motor vehicle tax	4,724,135	4,900,290	5,008,000	4,771,240	5,057,510
Local sales tax	13,371,455	13,806,130	13,691,000	14,351,000	14,774,000
Gasoline tax	10,047,132	11,398,500	10,649,300	10,984,000	11,308,160
State-shared revenues	5,088,096	5,224,900	5,164,420	5,641,640	5,641,640
Fines and penalties	3,316,549	4,302,530	3,906,700	4,723,000	4,864,000
Licenses and permits	859,486	1,016,030	945,430	964,340	983,630
Current sales and services	5,349,062	5,768,820	5,756,830	5,766,450	5,878,100
Rental income	1,765,912	1,966,040	1,971,860	2,034,770	2,052,180
Administrative charges	1,689,047	1,703,620	1,776,330	2,072,510	2,072,930
Other	331,186	295,000	536,750	250,000	250,000
Transfers in	1,249,040	1,429,650	1,600,210	2,133,440	2,109,500
Subtotal budgeted revenues	97,459,850	102,824,910	102,266,120	110,111,840	113,144,720
Interest earnings	1,682,515	2,207,460	1,686,960	1,454,680	1,795,010
Total budgeted revenues	99,142,365	105,032,370	103,953,080	111,566,520	114,939,730
Budgeted expenditures:					
Budgeted operating expenditures	97,906,108	106,726,440	106,414,760	111,332,520	112,497,620
Storm Water Utility payments	0	0	0	234,000	254,000
1994 Employee compensation	0	0	0	0	2,188,110
Total budgeted expenditures	97,906,108	106,726,440	106,414,760	111,566,520	114,939,730
Subtotal revenues over (under) operating expenditures	1,236,257	(1,694,070)	(2,461,680)	0	0
Federal Court settlements	4,189,965	0	610,000	0	0
Industrial district tax settlement	334,420	0	0	0	0
Appropriated fund balance/reserve	0	947,906	0	570,690	0
Total budgeted expenditures	102,430,493	107,674,346	107,024,760	112,137,210	114,939,730
Total budgeted revenues over (under) total budgeted expenditures	(3,288,128)	(2,641,976)	(3,071,680)	(570,690)	0
Unencumbered cash/fund balance as of January 1	12,508,825	7,892,596	9,220,697	6,149,017	6,149,017
Total unencumbered cash/fund balance as of December 31	9,220,697	5,250,620	6,149,017	5,578,327	6,149,017
Unencumbered cash/fund balance as a percentage of revenue	9.3%	5.0%	5.9%	5.0%	5.3%

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues (detail):					
General property taxes:					
Current property tax	26,414,530	27,033,050	27,033,050	30,941,680	31,622,400
Delinquent property tax	959,245	800,200	1,030,920	1,053,600	1,076,780
Payment-in-lieu tax	192,987	121,160	121,160	123,830	126,550
WHA payment-in-lieu	29,708	55,000	30,000	30,660	31,330
Total general property taxes	27,596,470	28,009,410	28,215,130	32,149,770	32,857,060
Motor vehicle taxes	4,724,135	4,900,290	5,008,000	4,771,240	5,057,510
Special assessments	6,512	110,000	160,520	170,390	174,710
Franchise taxes:					
Multimedia	1,585,496	1,453,430	1,652,880	1,723,130	1,796,360
Arkla Gas	509,672	601,330	531,330	553,910	577,450
KPL Gas Service	2,467,532	2,741,790	2,543,200	2,651,290	2,763,970
KG&E Electric	13,070,772	13,474,630	13,471,480	14,044,020	14,640,890
SWB Telephone	2,439,667	2,482,910	2,543,350	2,651,440	2,764,130
MTA Bus	3,590	0	3,500	3,500	3,500
AT&T	14,588	17,000	15,000	15,000	15,000
Water	1,192,000	1,262,000	1,262,000	1,262,000	1,290,000
Sewer	782,450	860,900	860,900	961,000	1,016,000
Storm Water	0	0	0	234,000	254,000
Total franchise taxes	22,065,767	22,893,990	22,883,640	24,099,290	25,121,300
Local sales tax	13,371,455	13,806,130	13,691,000	14,351,000	14,774,000
Intergovernmental:					
State LAVTRF	2,445,159	2,461,120	2,461,120	2,604,330	2,604,330
State revenue sharing	1,888,473	2,013,360	1,952,880	2,148,760	2,148,760
Liquor tax	706,512	704,790	704,790	842,920	842,920
Bingo tax	47,952	45,630	45,630	45,630	45,630
Total intergovernmental	5,088,096	5,224,900	5,164,420	5,641,640	5,641,640
Gas tax	10,047,132	11,398,500	10,649,300	10,984,000	11,308,160
Licenses and permits	859,486	1,016,030	945,430	964,340	983,630
Fines and penalties:					
Municipal Court					
Court fines	602,920	754,800	645,150	664,500	684,440
Court costs	239,315	894,830	986,340	1,701,940	1,753,000
Division programs	180,375	133,200	112,350	115,720	119,190
Violations fines	2,293,939	2,519,700	2,156,160	2,220,840	2,287,370
Law enforcement training fee	0	0	6,700	20,000	20,000
Total fines and penalties	3,316,549	4,302,530	3,906,700	4,723,000	4,864,000
Rentals:					
General government	246,212	370,770		370,770	370,770
Community Facilities					
Century II	660,108	757,000	757,000	758,500	770,910
Expo Hall	385,319	318,250	318,250	375,500	380,500
Omnisphere	85,844	80,020	85,840	90,000	90,000
Colorado-Derby	388,429	440,000	440,000	440,000	440,000
Total rentals	1,765,912	1,966,040	1,971,860	2,034,770	2,052,180

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Interest earnings	1,682,515	2,207,460	1,686,960	1,454,680	1,795,010
Services and sales:					
General	577,822	776,780	676,010	647,440	647,110
General government/revenue officer			12,780	41,350	41,680
Library	387,839	393,720	404,220	405,220	409,820
Art Museum	415	36,430	310	0	0
Park	1,652,594	2,046,000	1,732,640	1,864,570	1,971,620
Park swimming pool fee increase	0	0	0	27,000	27,000
Gas tax activities					
Services	2,292,609	2,215,890	2,608,320	2,458,320	2,458,320
Permits	350,226	200,000	307,550	307,550	307,550
Reimbursements	87,557	100,000	15,000	15,000	15,000
Total all services and sales	5,349,062	5,768,820	5,756,830	5,766,450	5,878,100
Administrative charges:					
IRB admin. services	180,502	180,000	180,000	180,000	180,000
IRB origination fee	0	0	0	25,000	25,000
Planning/engineering design	4,850	0	0	0	0
Tourism and Convention Fund	34,160	34,160	34,160	32,010	32,010
Landfill Fund	8,380	8,380	8,380	8,150	8,150
Central Inspection Fund	65,780	65,780	65,780	89,500	89,500
Water billing services	0	0	80,000	80,000	80,000
Water Utility	382,510	382,510	382,510	418,150	418,150
Sewer Utility	158,050	187,830	187,830	242,760	242,760
Metropolitan Transit Fund	14,340	73,840	73,840	55,690	55,690
MTA adjustment for federal approval	0	(31,750)	(58,930)	(40,780)	(40,780)
Airport Fund	143,840	143,840	143,840	192,840	192,840
Golf Course Fund	36,860	36,860	36,860	50,100	50,100
Fleet Maintenance Fund	110,490	110,490	110,490	128,810	128,810
Stationery Stores Fund	18,800	15,600	15,600	27,510	27,510
Group health/SIF	4,160	9,250	9,250	3,190	3,190
Group life/SIF	5,090	0	0	12,010	12,010
Tort/SIF	6,290	6,290	6,290	10,330	10,330
Workers' compensation/SIF	76,820	76,820	76,820	102,970	102,970
Data Center Fund	16,560	16,560	16,560	28,070	28,070
Telecommunications Fund	1,650	1,650	1,650	1,700	1,700
Micrographics	1,060	1,060	1,060	0	0
Employee Retirement Fund	62,740	61,270	61,270	77,300	77,510
Police & Fire Retirement Fund	64,460	60,610	60,610	75,930	76,140
Special assessment prepayment	21,395	0	0	0	0
Federal/state budgets	234,610	226,170	246,060	200,000	200,000
Expo Hall	0	0	0	19,310	19,310
Special alcohol programs	0	0	0	13,460	13,460
Wichita Housing Authority	35,650	130,490	130,490	144,580	144,580
WHA adjustment for federal approval	0	(94,090)	(94,090)	(106,080)	(106,080)
Total administrative charges	1,689,047	1,703,620	1,776,330	2,072,510	2,072,930
Other:					
Reimbursed	140,381	295,000	248,070	250,000	250,000
FEMA money (net)	0	0	288,680	0	0
Cancelled prior-year encumbrances	190,805	0	0	0	0
Total other	331,186	295,000	536,750	250,000	250,000

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Transfers in:					
General Fund					
Central Inspection/Fire positions		100,360	103,760	104,310	104,310
Central Inspection/City Mgrs. Off.		21,850	18,450	22,730	22,730
Convention and Tourism/Expo Hall		0	132,440	109,460	99,820
C&T/Comm. Mktg./City Council		21,000	21,000	21,000	21,000
Health Department/Building Services		167,840	160,040	167,520	172,310
Park		704,790	704,790	872,280	842,920
Waste Management/recycling		56,120	56,120	56,120	56,120
Waste Mgmt./solid waste study		25,000	25,000	0	11,000
Water and Sewer/Hydrant Mechanic		32,690	32,000	32,000	32,000
Water and Sewer/Cross Connection		0	46,610	48,020	47,290
Water conservation program		300,000	300,000	300,000	300,000
Water and Sewer safety service fees		0	0	400,000	400,000
Total transfers in	1,249,040	1,429,650	1,600,210	2,133,440	2,109,500
Total budgeted revenues	99,142,365	105,032,370	103,953,080	111,566,520	114,939,730

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted expenditures (detail):					
Operating departments:					
City Council	214,837	235,130	224,910	222,790	224,260
City Manager	406,337	488,950	453,900	483,510	488,590
General Government	907,107	1,028,430	1,038,750	1,054,830	1,072,080
Finance	2,593,532	2,835,110	2,908,570	2,972,880	3,010,190
Law	995,690	1,106,420	1,088,600	1,064,510	1,074,060
Municipal Court	2,178,485	3,086,670	2,973,320	3,008,380	3,070,290
Community Facilities	1,883,679	1,898,480	1,929,160	1,975,590	1,988,230
Fire Department	17,092,448	18,394,790	18,057,160	18,800,660	19,064,120
Police Department	25,527,027	27,168,440	27,161,790	29,412,810	30,007,270
Emer. Communications - Alarm	47,478	43,660	49,890	0	0
Public Works	20,943,735	24,137,660	23,775,130	23,946,260	24,242,140
Water (Storm Drains)	355,620	525,000	525,000	514,500	514,500
Human Services - Civil Rights and Services/Home Ownership program	241,709	297,370	298,510	299,150	301,640
Human Services - contingency	74,023	150,000	150,000	100,000	100,000
Health - Animal Control/Pool Insp.	657,692	787,460	773,600	735,360	749,790
Park Department	9,537,975	10,249,000	10,190,000	10,291,190	10,462,870
Library	4,294,746	4,868,560	4,879,480	4,933,980	4,979,500
Art Museum	1,060,181	1,164,630	1,083,630	1,136,530	1,150,570
Total operating departments	89,012,301	98,465,760	97,561,400	100,952,930	102,500,100
Contributions to City-County funds:					
Emergency Communications	1,359,074	1,485,770	1,483,340	1,661,830	1,616,960
Department of Community Health	1,920,717	2,013,490	2,010,030	2,050,390	2,078,260
Metropolitan Area Planning	501,979	549,380	549,380	548,300	539,250
Flood Control	580,330	661,710	661,310	671,130	683,680
Total contributions to City-County funds	4,362,100	4,710,350	4,704,060	4,931,650	4,918,150
Other expenditures:					
Metropolitan Transit Authority	1,876,191	2,070,710	2,073,750	2,168,040	2,170,950
Tort liability	523,000	613,300	613,300	614,050	614,050
Nondepartmental	1,933,732	2,244,070	2,243,640	2,206,850	1,994,370
Contingency expenditure	198,784	300,000	314,130	459,000	300,000
Planned savings	0	(1,677,750)	(1,095,520)	0	0
Subtotal other expenditures	4,531,707	3,550,330	4,149,300	5,447,940	5,079,370
Storm Water Utility payments	0	0	0	234,000	254,000
1994 Employee compensation	0	0	0	0	2,188,110
Total operating expenditures and transfers	97,906,108	106,726,440	106,414,760	111,566,520	114,939,730
Appropriated reserve	0	947,906	0	0	0
Federal Court settlements:					
Wahl	2,529,718	0	0	0	0
Wulf	515,962	0	0	0	0
Stowell	1,095,617	0	10,000	0	0
Aaron	48,668	0	300,000	0	0
Litigation costs	0	0	300,000	0	0
Subtotal settlements/litigation	4,189,965	0	610,000	0	0
Industrial district tax settlement	334,420	0	0	0	0
Total budgeted expenditures	$102,430,493	$107,674,346	$107,024,760	$111,566,520	$114,939,730

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Nondepartmental (detail)					
Contributions and donations:					
Economic development (WI/SE)	250,000	250,000	250,000	250,000	250,000
Historic Wichita (Cowtown)	116,200	116,200	116,200	116,200	116,200
Kansas National Guard	4,000	0	0	0	0
Memberships	54,643	61,000	61,700	61,700	61,700
Subtotal contributions and donations	424,843	427,200	427,900	427,900	427,900
Nondepartmental transfers:					
Employee training/development	166,000	170,000	170,000	170,000	170,000
Energy retrofit improvements	100,000	75,000	75,000	0	0
Transfer to General Debt and Interest (parking lot)	115,000	112,000	112,000	110,000	110,000
Subtotal Nondepartmental transfers	381,000	357,000	357,000	280,000	280,000
Nondepartmental private mowing/clean up:					
Mowing	103,651	99,710	99,710	99,710	99,710
Clean up	103,625	56,580	56,580	56,580	56,580
Unallocated	0	50,130	50,000	50,000	50,000
Subtotal Nondepartmental private mowing/clean up	207,276	206,420	206,290	206,290	206,290
Nondepartmental (other):					
Bicycle programs	656	15,000	15,000	15,000	15,000
Board/task force support	2,000	5,000	5,000	5,000	5,000
Branch library efficiency study	0	0	0	25,000	0
Cable channel/radio	57,502	46,000	70,000	60,000	60,000
Colorado-Derby/lease management	331,834	440,000	440,000	440,000	440,000
Community relations/ information	96,300	150,000	125,000	125,000	125,000
Downtown study	50,000	0	0	0	0
Election expense	41,314	0	0	45,000	0
Federal fuel tank compliance	54,916	62,000	62,000	135,000	0
Insurance (building/contents)	25,450	25,450	25,450	25,450	25,450
Legislative services	10,628	30,000	30,000	15,000	15,000
Microfilming program	49,983	50,000	50,000	30,000	30,000
Office automation	1,300	60,000	60,000	40,000	40,000
Other contractual services	465	40,000	40,000	40,000	40,000
Reforestation and public arts	82,827	140,000	140,000	127,210	124,730
Research and development	80,437	150,000	150,000	100,000	100,000
Safety equipment	0	0	0	25,000	25,000
Strategic planning	1	5,000	5,000	5,000	0
Sports agreement	35,000	35,000	35,000	35,000	35,000
Subtotal other	920,613	1,253,450	1,252,450	1,292,660	1,080,180
Total Nondepartmental	$1,933,732	$2,244,070	$2,243,640	$2,206,850	$1,994,370

CITY COUNCIL SUMMARY

The City Council budget provides operating support for the legislative body of City government. The City Council establishes policy direction for the City by enacting ordinances, laws and policies, adopting the budget, levying taxes, as well as appointing members to the citizen advisory boards/commissions. The seven member Council is elected on a non-partisan basis with staggered terms of office. Six Council members are elected by district and the Mayor is elected at large.

Budget Highlights

The adopted 1993 budget shows a decrease of $12,340 from the 1992 adopted budget. The approved 1994 budget increases by $1,470 over the adopted 1993 budget.

- The revised budget reflects a decrease of $10,220 due to adjustments of personnel costs.
- Allocation for travel has been decreased to offset increases identified for communication lines and equipment.
- The allocation for Sister Cities activities remains at current levels. This is a transfer from the Convention and Tourism Fund and represents support for the Council's efforts to market Wichita outside the City.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$152,135	167,780	157,560	155,440
Contractual Services	35,172	39,040	39,040	39,090
Commodities	7,080	7,310	7,310	7,260
Other	20,450	21,000	21,000	21,000
Total	**$214,837**	**$235,130**	**$224,910**	**$222,790**

FUND: 110 - GENERAL
DEPARTMENT: 01 - CITY COUNCIL
DIVISION: 10 - CITY COUNCIL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	113,560	113,470	112,090	114,120	115,260
120 Special Salaries	17,474	18,400	18,400	18,400	18,400
130 Overtime	143				
140 Employee Benefits	20,958	35,910	27,070	25,170	25,470
150 Planned Savings				(2,250)	(2,270)
SUBTOTAL PERSONAL SERVICES	152,135	167,780	157,560	155,440	156,860
210 Utilities					
220 Communications	7,926	5,740	5,740	8,490	8,540
230 Transportation and Training	17,195	24,000	24,000	21,300	21,300
240 Insurance					
250 Professional Fees	399				
260 Data Processing	8,868	8,870	8,870	8,870	8,870
270 Equipment Contractuals	534				
280 Building and Grounds Contractuals					
290 Other Contractuals	250	430	430	430	430
SUBTOTAL CONTRACTUAL SERVICES	35,172	39,040	39,040	39,090	39,140
310 Office Supplies	2,736	3,000	3,000	2,950	2,950
320 Clothing and Towels	139	200	200	200	200
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	4,205	4,110	4,110	4,110	4,110
SUBTOTAL COMMODITIES	7,080	7,310	7,310	7,260	7,260
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	20,450	21,000	21,000	21,000	21,000
SUBTOTAL OTHER	20,450	21,000	21,000	21,000	21,000
TOTAL	214,837	235,130	224,910	222,790	224,260

FUND: 110 - GENERAL
DEPARTMENT: 01 - CITY COUNCIL
DIVISION: 10 - CITY COUNCIL

The City Council, comprised of the Mayor and six Council members, is the legislative body of the City government. It is responsible for the formulation of City policy, enactment of legislation, adoption of the budget, control of revenues and appropriation of funds, levying taxes and appointment of members to advisory boards/commissions. The seven-member Council is elected on a nonpartisan basis and for staggered four-year terms. Six Council members are elected by Districts, and the Mayor is elected at large.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Mayor	1	1	1		12,500	13,510	13,510	13,510
Vice-mayor	1	1	1		10,000	10,660	10,660	10,660
City Council Members	5	5	5		37,500	39,980	39,980	39,980
Council Aide	1	1	1	623	28,860	28,860	28,860	28,860
Secretary II	1	1	1	620	23,920	18,640	19,670	20,770
Subtotal	9	9	9		112,780	111,650	112,680	113,780
ADD: Longevity					690	440	470	490
Employee Compensation							970	990
TOTAL					113,470	112,090	114,120	115,260

NOTES

CITY MANAGER'S OFFICE SUMMARY

The City Manager's Office consists of management/administration services and Internal Audit. The City Council establishes policy direction; the City Manager is responsible for implementing that policy in an efficient and responsive manner. The City Manager submits the annual budget, advises the City Council on matters affecting the City and appoints and removes City employees.

The Internal Audit function provides additional assurance that policy implementation is addressed and that proper fiscal controls are established and administered.

Budget Highlights

The adopted 1993 budget shows a decrease of $5,440 from the 1992 adopted budget. The approved 1994 budget increases by $5,080 over the adopted 1993 budget.

- Personal Services have been revised in 1993 adopted to reflect the deletion of an Assistant City Manager and the addition of an Administrative Aide III.

- The Administrative Assistant position is assigned as staff support to Task Force and Advisory Board/Committees with reimbursement from the Research and Development account.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$328,215	$417,010	$381,960	$414,000
Contractual Services	59,617	59,760	59,760	53,440
Commodities	18,505	12,180	12,180	16,070
Capital Outlay	0	0	0	0
Total	**$406,337**	**$488,950**	**$453,900**	**$483,510**

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 10 - CITY MANAGER

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	270,427	332,660	304,010	335,700	337,280
120 Special Salaries	1,937	4,800	4,800	4,800	4,800
130 Overtime	681				
140 Employee Benefits	55,170	79,550	73,150	78,380	81,760
150 Planned Savings				(4,880)	(4,940)
SUBTOTAL PERSONAL SERVICES	328,215	417,010	381,960	414,000	418,900
210 Utilities					
220 Communications	8,424	9,770	9,770	8,690	8,750
230 Transportation and Training	4,491	6,050	6,050	6,050	6,050
240 Insurance	962	600	600	1,020	1,090
250 Professional Fees	5,733				
260 Data Processing	31,092	37,690	37,690	31,090	31,090
270 Equipment Contractuals	3,116	2,860	2,860	3,090	3,140
280 Building and Grounds Contractuals					
290 Other Contractuals	5,799	2,790	2,790	3,500	3,500
SUBTOTAL CONTRACTUAL SERVICES	59,617	59,760	59,760	53,440	53,620
310 Office Supplies	16,305	10,180	10,180	16,070	16,070
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	2,200	2,000	2,000		
SUBTOTAL COMMODITIES	18,505	12,180	12,180	16,070	16,070
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	406,337	488,950	453,900	483,510	488,590

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 10 - CITY MANAGER

The City Manager is responsible for implementing all City policies, coordinating City departments in the effective administration of all laws and ordinances, and appointing and removing most City employees. Additionally, the City Manager prepares and submits an annual budget to the City Council and advises the Governing Body on the City's financial condition and needs. The City Manager makes recommendations to the Governing Body but has no vote.

The Assistant City Manager and Assistant to the City Manager aid in executing the responsibilities of the office and are responsible for research, special assignments, correspondence and supervising office staff. The Assistant City Manager also coordinates departmental activities with the City Manager.

	POSITIONS							
POSITION TITLE	1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
City Manager	1	1	1		100,000	100,000	100,000	100,000
Assistant City Manager	2	2	1	002	100,950	72,100	72,100	72,100
Assistant to the City Mgr.	1	1	1	114	42,160	42,160	42,160	42,160
Internal Auditor	1	1	1	113	32,880	32,990	32,990	32,990
Administrative Assistant	1	1	1	118	26,350	24,620	24,620	24,620
Administrative Aide III	0	0	1	625	0	0	24,560	26,020
City Manager's Secretary	2	2	2	622	55,020	55,020	55,020	55,020
Subtotal	8	8	8		357,360	326,890	351,450	352,910
ADD: Longevity					1,650	1,740	1,840	1,930
Employee Compensation							7,030	7,060
LESS: Charge to Research and Development					(26,350)	(24,620)	(24,620)	(24,620)
TOTAL					332,660	304,010	335,700	337,280

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	601,196	683,700	684,310	711,890	719,510
120 Special Salaries	1,200				
130 Overtime	5,762				
140 Employee Benefits	153,715	188,500	185,350	187,260	196,940
150 Planned Savings				(10,660)	(10,820)
SUBTOTAL PERSONAL SERVICES	761,873	872,200	869,660	888,490	905,630
210 Utilities					
220 Communications	14,756	15,040	16,850	18,690	18,780
230 Transportation and Training	12,457	15,870	15,870	14,600	14,600
240 Insurance					
250 Professional Fees	8	100	2,250		
260 Data Processing	83,493	86,270	90,390	90,400	90,400
270 Equipment Contractuals	3,097	3,090	3,090	3,250	3,300
280 Building and Grounds Contractuals					
290 Other Contractuals	4,215	4,430	4,630	3,390	3,710
SUBTOTAL CONTRACTUAL SERVICES	118,026	124,800	133,080	130,330	130,790
310 Office Supplies	18,442	20,880	25,460	26,950	26,600
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	30	300	300	300	300
350 Materials					
360 Equipment Supplies	52				
370 Building Parts					
380 Non-Capitalizable Equipment	109				
390 Other Commodities	7,004	10,250	10,250	8,760	8,760
SUBTOTAL COMMODITIES	25,637	31,430	36,010	36,010	35,660
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,571				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,571				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	907,107	1,028,430	1,038,750	1,054,830	1,072,080

GENERAL GOVERNMENT SUMMARY

General Government includes the administrative budgets of Personnel, Public Information, Intergovernmental Relations, and Economic Development. These offices are responsible for developing public, organizational, and legislative awareness of the City's concerns, needs, image and services.

Budget Highlights

The adopted 1993 budget shows an increase of $26,400 over the 1992 adopted budget. The approved 1994 budget increases by $17,250 over the adopted 1993 budget.

- The 1992 revised budget increases $10,710 due to a transfer of contractual and commodities support for two (2) positions that were transferred from Finance to Personnel in the 1991 budget.
- Additional increases for the revised and proposed budgets are due to increases in employee salaries and benefits.
- Some of the increased costs of printing brochures and other materials for the Affirmative Action Program in Personnel have been offset with decreases in other divisions.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$761,874	$872,200	$869,660	$888,490
Contractual Services	118,026	124,800	133,080	130,330
Commodities	25,637	31,430	36,010	36,010
Capital Outlay	1,571	0	0	0
Total	**$907,108**	**$1,028,430**	**$1,038,750**	**$1,054,830**

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 10 - PERSONNEL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	463,801	527,780	523,160	539,710	544,810
120 Special Salaries					
130 Overtime	5,265				
140 Employee Benefits	119,832	145,520	141,720	142,690	150,010
150 Planned Savings				(8,080)	(8,200)
SUBTOTAL PERSONAL SERVICES	588,898	673,300	664,880	674,320	686,620
210 Utilities					
220 Communications	10,830	9,750	11,560	13,290	13,370
230 Transportation and Training	1,133			400	400
240 Insurance					
250 Professional Fees		100	100		
260 Data Processing	76,905	77,400	81,520	81,520	81,520
270 Equipment Contractuals	149	300	300	230	230
280 Building and Grounds Contractuals					
290 Other Contractuals	2,200	2,460	2,660	1,350	1,670
SUBTOTAL CONTRACTUAL SERVICES	91,217	90,010	96,140	96,790	97,190
310 Office Supplies	14,524	14,500	19,080	20,380	20,030
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	30	300	300	300	300
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	109				
390 Other Commodities	6,212	8,000	8,000	8,000	8,000
SUBTOTAL COMMODITIES	20,875	22,800	27,380	28,680	28,330
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,571				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,571				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	702,561	786,110	788,400	799,790	812,140

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 10 - PERSONNEL

The Personnel Division is responsible for securing and training employees for the City and maintaining a merit system of employment. Personnel administers the classification and compensation plans, personnel policies and procedures, employee programs, bargaining unit agreements, grievance investigations, personnel transactions and records, equal employment/affirmative action programs and employee training and development.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Personnel Director	1	1	1	005	53,340	56,340	56,340	56,340
Assistant Personnel Director	1	1	1	112	44,430	41,430	41,430	41,430
Personnel Technician	4	4	4	113	173,080	146,580	146,580	146,580
Affirmative Action Administr.	1	1	1	113	33,050	36,570	36,570	36,570
Assoc. Personnel Technician	2	2	2	117	33,390	58,750	58,750	58,750
Administrative Aide II	2	3	3	623	83,950	78,620	80,710	82,890
Administrative Aide I	1	1	1	620	25,050	22,450	23,710	24,380
Secretary	1	1	1	618/619	22,300	22,900	23,910	23,910
Data Control Clerk	1	1	1	617	19,300	18,640	19,650	20,720
Customer Service Clerk I	1	1	1	617	20,720	21,460	21,850	21,850
Clerk I	1	1	1	613	15,360	16,140	16,970	17,850
Subtotal	16	17	17		523,970	519,880	526,470	531,270
ADD: Longevity					3,810	3,280	2,710	2,910
Employee Compensation							10,530	10,630
TOTAL					527,780	523,160	539,710	544,810

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 20 - PUBLIC AFFAIRS
SECTION: 01 - PUBLIC INFORMATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	50,216	51,830	52,370	55,260	55,900
120 Special Salaries	1,200				
130 Overtime	2				
140 Employee Benefits	12,290	13,940	14,770	15,190	16,050
150 Planned Savings				(780)	(790)
SUBTOTAL PERSONAL SERVICES	63,708	65,770	67,140	69,670	71,160
210 Utilities					
220 Communications	635	770	770	710	710
230 Transportation and Training	1,067				
240 Insurance					
250 Professional Fees					
260 Data Processing	2,196	2,200	2,200	2,200	2,200
270 Equipment Contractuals	52				
280 Building and Grounds Contractuals					
290 Other Contractuals	461	610	610	780	780
SUBTOTAL CONTRACTUAL SERVICES	4,411	3,580	3,580	3,690	3,690
310 Office Supplies	2,302	4,000	4,000	3,520	3,520
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	52				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		750	750	150	150
SUBTOTAL COMMODITIES	2,354	4,750	4,750	3,670	3,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	70,473	74,100	75,470	77,030	78,520

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 20 - PUBLIC AFFAIRS
SECTION: 01 - PUBLIC INFORMATION

The Public Information Office is charged with creating and maintaining open communication between citizens and City government. Work areas include: preparing and disseminating information to the news media; assisting all City offices in providing photographic services and scheduling special news conferences; preparing and distributing informational material including meeting schedules, the Annual Report, statistical summaries and brochures. Staff members provide information, referrals and answers to citizens' questions and problems regarding City services. Additionally, this division assists City Council members and City management in preparing speeches for various public appearances.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Public Information Director	1	1	1	113	42,160	42,160	42,160	42,160
Secretary	1	1	1	618/619	19,340	20,420	21,550	22,750
Subtotal	2	2	2		61,500	62,580	63,710	64,910
LESS: Charge to Intergovernmental Affairs (1/2 Secretary)					(9,670)	(10,210)	(10,780)	(11,380)
ADD: Employee Compensation							2,330	2,370
TOTAL					51,830	52,370	55,260	55,900

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 30 - INTERGOVERNMENTAL AFFAIRS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	53,075	51,170	55,310	57,900	58,510
120 Special Salaries					
130 Overtime	2				
140 Employee Benefits	11,602	13,800	13,420	13,460	13,970
150 Planned Savings				(910)	(920)
SUBTOTAL PERSONAL SERVICES	64,679	64,970	68,730	70,450	71,560
210 Utilities					
220 Communications	2,374	2,520	2,520	2,380	2,380
230 Transportation and Training	8,441	11,370	11,370	10,500	10,500
240 Insurance					
250 Professional Fees					
260 Data Processing	2,196	2,200	2,200	2,200	2,200
270 Equipment Contractuals	2,640	2,640	2,640	2,670	2,720
280 Building and Grounds Contractuals					
290 Other Contractuals	675	960	960	960	960
SUBTOTAL CONTRACTUAL SERVICES	16,326	19,690	19,690	18,710	18,760
310 Office Supplies	557	580	580	530	530
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	792	500	500	500	500
SUBTOTAL COMMODITIES	1,349	1,080	1,080	1,030	1,030
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	82,354	85,740	89,500	90,190	91,350

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 30 - INTERGOVERNMENTAL AFFAIRS

The Intergovernmental Relations Director acts as a liaison between the City of Wichita and other governmental bodies at the federal, state and/or local level. The Intergovernmental Relations Director presents the City's legislative "package" to the Kansas legislature and monitors legislation affecting Wichita.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Intergovernmental Relations Director	1	1	1	111	41,500	45,100	45,100	45,100
Subtotal	1	1	1		41,500	45,100	45,100	45,100
ADD: Public Information 1/2 Secretary					9,670	10,210	10,780	11,380
Employee Compensation							2,020	2,030
TOTAL	1	1	1		51,170	55,310	57,900	58,510

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 40 - ECONOMIC DEVELOPMENT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	34,104	52,920	53,470	59,020	60,290
120 Special Salaries					
130 Overtime	493				
140 Employee Benefits	9,991	15,240	15,440	15,920	16,910
150 Planned Savings				(890)	(910)
SUBTOTAL PERSONAL SERVICES	44,588	68,160	68,910	74,050	76,290
210 Utilities					
220 Communications	917	2,000	2,000	2,310	2,320
230 Transportation and Training	1,816	4,500	4,500	3,700	3,700
240 Insurance					
250 Professional Fees	8		2,150		
260 Data Processing	2,196	4,470	4,470	4,480	4,480
270 Equipment Contractuals	256	150	150	350	350
280 Building and Grounds Contractuals					
290 Other Contractuals	879	400	400	300	300
SUBTOTAL CONTRACTUAL SERVICES	6,072	11,520	13,670	11,140	11,150
310 Office Supplies	1,059	1,800	1,800	2,520	2,520
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		1,000	1,000	110	110
SUBTOTAL COMMODITIES	1,059	2,800	2,800	2,630	2,630
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	51,719	82,480	85,380	87,820	90,070

FUND: 110 - GENERAL
DEPARTMENT: 20 - GENERAL GOVERNMENT
DIVISION: 40 - ECONOMIC DEVELOPMENT

The Economic Development Division combines the former divisions of Administration, Finance and Industrial Development. Current responsibilities include assisting existing and attracting new industry; industrial revenue bond request program administration; assisting WI/SE in its service to commercial development; working with community leaders in development of downtown; special projects such as development of West Bank and Bridgeport; administration of City/Chamber of Commerce economic development contract; and special assignments.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Industrial Analyst	1	1	1	117	33,390	34,780	34,780	34,780
Secretary	1	1	1	619	19,120	20,420	21,550	22,750
Subtotal	2	2	2		52,510	55,200	56,330	57,530
ADD: Longevity					410	420	440	460
Employee Compensation							2,250	2,300
TOTAL					52,920	55,620	59,020	60,290

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,658,392	1,785,420	1,804,440	1,859,160	1,871,870
120 Special Salaries	2,483	100	27,810	37,620	39,100
130 Overtime	18,024				
140 Employee Benefits	417,807	495,240	489,480	487,250	509,790
150 Planned Savings				(30,020)	(30,410)
SUBTOTAL PERSONAL SERVICES	2,096,706	2,280,760	2,321,730	2,354,010	2,390,350
210 Utilities					
220 Communications	63,581	69,180	67,760	69,200	69,490
230 Transportation and Training	3,390	13,980	13,980	4,410	4,410
240 Insurance		610	610		
250 Professional Fees	67,635	52,380	52,380	116,400	118,810
260 Data Processing	238,054	282,690	282,170	292,260	290,680
270 Equipment Contractuals	4,808	5,190	5,190	4,400	4,450
280 Building and Grounds Contractuals					
290 Other Contractuals	20,592	33,210	33,010	29,680	29,680
SUBTOTAL CONTRACTUAL SERVICES	398,060	457,240	455,100	516,350	517,520
310 Office Supplies	85,706	91,570	86,990	86,790	86,790
320 Clothing and Towels	149	60	60		
330 Chemicals					
340 Equipment Parts	310	1,670	1,670	1,450	1,450
350 Materials					
360 Equipment Supplies	721		12,000	12,000	12,000
370 Building Parts					
380 Non-Capitalizable Equipment	3,998	530	930	880	680
390 Other Commodities	79	3,000	3,000		
SUBTOTAL COMMODITIES	90,963	96,830	104,650	101,120	100,920
410 Land	430				
420 Buildings			19,710		
430 Improvements					
440 Office Equipment	7,374	280	7,380	1,400	1,400
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	7,804	280	27,090	1,400	1,400
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,593,532	2,835,110	2,908,570	2,972,880	3,010,190

FINANCE DEPARTMENT SUMMARY

The Finance Department budget provides for coordination of the financial affairs of the City, as well as providing various internal services/supplies for all departments. The Department includes the Director's Office and three divisions (1) Financial Management which includes Financial Planning and Research (Budget), Central Accounting, and Special Projects; (2) Management Services which includes Purchasing, Risk Management/Safety, Special Assessments, Records and Pension; and (3) Treasury which includes Investments, Revenue Management, and the City Hall Express. The Finance Department also administers the Internal Service Funds of Self-Insurance, Telecommunications, and Stationery Stores.

Budget Highlights

The adopted 1993 budget shows an increase of $137,770 over the 1992 adopted budget. The approved 1994 budget increases by $37,310 over the adopted 1993 budget. Absent organizational changes, the Finance budget would have shown a net decrease.

- The Treasury budget is increased ($80,000 in 1992 revised, $81,520 in 1993 adopted and $85,530 in 1994 approved) for expansion of the Express Office. An additional two full-time and two part-time employees to accommodate the Water/ Sewer Department's conversion to monthly billings have been added.

- A full-time Customer Service Clerk and a part-time Customer Service Clerk are transferred from Municipal Court and the Water Department to Treasury for the Express Office. The transfers are part of a personnel consolidation plan to improve customer service and increase productivity (resulting in increases of $36,810 in 1992 revised, $38,570 in 1993 proposed, and $40,080 in 1994.)

- The Alarm office in Emergency Communications has been reassigned to Treasury beginning in 1993 (increase of $50,360 in 1993 and $50,710 in 1994).

- A Customer Service Clerk is deleted from the Treasury Express Office due to the efficiency of cross-training employees (decrease of $23,790 in 1993, $25,280 in 1994).

- The parking meter collection activity will be contracted beginning in 1993 with projected savings of $10,000.

- The Purchasing budget is decreased ($7,440 in 1992 revised) due to the reduction of a position from full to part-time.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$2,096,706	$2,280,760	$2,321,630	$2,354,010
Contractual Services	398,060	457,240	455,100	516,350
Commodities	90,963	96,830	104,650	101,120
Capital Outlay	7,803	280	27,090	1,400
Total	**$2,593,532**	**$2,835,110**	**$2,908,470**	**$2,972,880**

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 01 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	202,264	229,200	239,210	244,050	244,140
120 Special Salaries	2,400				
130 Overtime					
140 Employee Benefits	37,256	56,340	57,620	55,770	57,430
150 Planned Savings				(3,220)	(3,240)
SUBTOTAL PERSONAL SERVICES	241,920	285,540	296,830	296,600	298,330
210 Utilities					
220 Communications	2,025	3,040	3,040	2,400	2,410
230 Transportation and Training	1,119	11,610	11,610	1,130	1,130
240 Insurance					
250 Professional Fees	4,301				
260 Data Processing	15,552	15,350	15,350	15,550	15,550
270 Equipment Contractuals	378	1,130	1,130	400	400
280 Building and Grounds Contractuals					
290 Other Contractuals	1,299	850	850	680	680
SUBTOTAL CONTRACTUAL SERVICES	24,674	31,980	31,980	20,160	20,170
310 Office Supplies	1,653	4,050	4,050	2,060	2,060
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,653	4,050	4,050	2,060	2,060
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	268,247	321,570	332,860	318,820	320,560

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 01 - ADMINISTRATION

The Director's responsibilities are to provide fiscal support programs and direction for all City departments, monitor all Federal, State and Local financial budgets and render advice and services as requested by the City Manager and City Council. Duties of the Director include: coordination of all accounting, auditing, bookkeeping, billing, revenue collection and purchasing activities for the City, as well as the responsibilities of City Clerk. Additionally, the Director is charged with the task of coordinating and supervising the preparation of the City's budget, investment policies, retirement systems, records management, special assessment and risk management systems.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Finance	1	1	1	002	62,200	64,070	64,070	64,070
Assistant Director of Finan.	1	1	1	005	45,500	46,140	46,140	46,140
Management Services Director	1	1	1	006	51,740	56,650	56,650	56,650
Financial Projects Director	1	1	1	113	42,540	44,030	44,030	44,030
Administrative Secretary	1	1	1	620	25,050	26,240	26,240	26,240
Subtotal	5	5	5		227,030	237,130	237,130	237,130
ADD: Longevity					2,170	2,080	2,180	2,270
Employee Compensation							4,740	4,740
TOTAL					229,200	239,210	244,050	244,140

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 02 - TREASURY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	351,022	381,090	382,480	382,560	389,240
120 Special Salaries	83	100	18,820	28,140	29,100
130 Overtime	4,088				
140 Employee Benefits	93,957	111,590	110,680	109,330	115,990
150 Planned Savings				(6,980)	(7,130)
SUBTOTAL PERSONAL SERVICES	449,150	492,780	511,980	513,150	527,200
210 Utilities					
220 Communications	25,984	26,120	26,510	31,840	31,910
230 Transportation and Training	30	1,380	1,380	1,380	1,380
240 Insurance		610	610		
250 Professional Fees	90			50,160	50,160
260 Data Processing	36,060	36,060	39,660	50,260	50,260
270 Equipment Contractuals	3,000	2,640	2,640	2,670	2,720
280 Building and Grounds Contractuals					
290 Other Contractuals	8,471	11,810	11,810	8,410	8,410
SUBTOTAL CONTRACTUAL SERVICES	73,635	78,620	82,610	144,720	144,840
310 Office Supplies	21,259	16,800	16,800	20,650	20,650
320 Clothing and Towels	96	60	60		
330 Chemicals					
340 Equipment Parts	193	200	200	700	700
350 Materials					
360 Equipment Supplies	721		12,000	12,000	12,000
370 Building Parts					
380 Non-Capitalizable Equipment	2,349	250	650	250	250
390 Other Commodities	40				
SUBTOTAL COMMODITIES	24,658	17,310	29,710	33,600	33,600
410 Land					
420 Buildings			19,710		
430 Improvements					
440 Office Equipment	1,695		7,100		
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,695		26,810		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	549,138	588,710	651,110	691,470	705,640

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 02 - TREASURY

The Treasury Section is responsible for all revenue management and investment activities. The revenue management function includes: collection and distribution of all City revenue including vendor and payroll disbursements; development of collection procedures and systems; daily cash reports; preparation of bank deposits; and parking meter coin collections. The Express Office oversees the accounting and collection of water utility bills and licensing. The investment function is responsible for projecting cash balances, maintaining cash position and administering investments of all funds including pooled funds and the City's self insurance fund.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Senior Accountant	2	2	2	115	70,890	59,880	59,880	59,880
Administrative Assistant	1	1	1	118	31,520	24,620	24,620	24,620
Associate Accountant	1	1	1	623	28,860	28,860	28,860	28,860
Administrative Aide II	0	0	1	623	0	0	28,860	28,860
Account Clerk II	2	2	2	619	47,840	47,830	47,830	47,830
Cashier II	1	1	0	619	22,660	0	0	0
Customer Service Clerk II	0	0	1	619	0	21,550	22,750	23,920
Account Clerk I	3	3	0	617	65,550	0	0	0
Parking Meter Coin Collector	2	2	0	617	42,570	43,350	0	0
Customer Service Clerk I	3	3	8	617	56,110	153,320	158,840	163,910
Cust. Serv. Clerk I (PT-50%)	1	1	0	617	10,360	0	0	0
Subtotal	16	16	16		376,360	379,410	371,640	377,880
ADD: Longevity					4,730	3,070	3,590	3,800
Employee Compensation							7,430	7,560
Subtotal					381,090	382,480	382,660	389,240
Customer Serv Clerk (PT-50%)	0	0	3	617	0	18,720	28,040	29,000
TOTAL	16	16	19		381,090	401,200	410,700	418,240

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 01 - FINANCIAL PLANNING AND RESEARCH

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	200,549	251,520	229,860	276,270	277,600
120 Special Salaries					
130 Overtime	225				
140 Employee Benefits	49,968	68,160	62,310	69,210	72,120
150 Planned Savings				(4,030)	(4,080)
SUBTOTAL PERSONAL SERVICES	250,742	319,680	292,170	341,450	345,640
210 Utilities					
220 Communications	3,699	3,340	3,340	3,710	3,750
230 Transportation and Training	78				
240 Insurance					
250 Professional Fees	400			400	400
260 Data Processing	31,872	31,980	31,980	31,930	31,930
270 Equipment Contractuals		100	100	80	80
280 Building and Grounds Contractuals					
290 Other Contractuals	146	620	620	170	170
SUBTOTAL CONTRACTUAL SERVICES	36,195	36,040	36,040	36,290	36,330
310 Office Supplies	18,510	23,380	23,380	20,620	20,620
320 Clothing and Towels	53				
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	338			350	150
390 Other Commodities	24	3,000	3,000		
SUBTOTAL COMMODITIES	18,925	26,380	26,380	20,970	20,770
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				700	700
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				700	700
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	305,862	382,100	354,590	399,410	403,440

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
ACTIVITY: 01 - FINANCIAL PLANNING AND RESEARCH

The Financial Planning and Research section supervises the development and administration of the annual budget. This section also advises the City Manager and the Director of Finance on budget and associated financial matters. The major activity of this section is developing the budget between February and August. This includes responsibility for developing all preliminary information for both the governing body and City staff; instructing all divisions and departments as to necessary and appropriate budgetary procedures; considering and reviewing all budget proposals; implementing all revisions directed by the governing body; and publishing the adopted budget document. Other duties include the daily administration of the operating and CIP budgets, which entails reviewing personnel requisitions, capital outlay requests, budget adjustments and financial studies for conformance to City policies.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budget Officer	1	1	1	112	39,930	41,320	41,320	41,320
Revenue Officer	0	1	1	115	32,990	9,000	32,990	32,990
Senior Budget Analyst	3	3	3	115	106,360	95,040	110,770	110,770
Budget Analyst	2	2	2	117	51,760	62,500	62,500	62,500
Secretary II	1	1	1	618/19	19,550	20,720	21,880	23,090
Subtotal	7	8	8		250,590	228,580	269,460	270,670
ADD: Longevity					930	1,280	1,420	1,520
Employee Compensation							5,390	5,410
TOTAL					251,520	229,860	276,270	277,600

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 01/02 - GENERAL ACCOUNTING/PAYROLL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	429,391	438,320	466,400	455,740	457,000
120 Special Salaries					
130 Overtime	1,392				
140 Employee Benefits	116,933	121,070	124,060	118,230	123,460
150 Planned Savings				(7,610)	(7,680)
SUBTOTAL PERSONAL SERVICES	547,716	559,390	590,460	566,360	572,780
210 Utilities					
220 Communications	8,399	11,390	10,710	8,400	8,480
230 Transportation and Training	297				
240 Insurance					
250 Professional Fees	45,796	43,580	43,580	49,840	52,250
260 Data Processing	71,430	104,680	100,560	100,560	98,980
270 Equipment Contractuals	499			400	400
280 Building and Grounds Contractuals					
290 Other Contractuals	4,308	7,930	7,830	8,180	8,180
SUBTOTAL CONTRACTUAL SERVICES	130,729	167,580	162,680	167,380	168,290
310 Office Supplies	18,932	21,490	17,310	18,730	18,730
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	65	400	400	200	200
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	822	280	280	280	280
390 Other Commodities					
SUBTOTAL COMMODITIES	19,819	22,170	17,990	19,210	19,210
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				350	350
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				350	350
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	698,264	749,140	771,130	753,300	760,630

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 01/02 - GENERAL ACCOUNTING/PAYROLL

The responsibility of the Controller's Office is to direct the general accounting, auditing and payroll activities of the City. In addition, this division coordinates the debt and capital improvement program, develops accounting and auditing programs, advises the Director of Finance and the City Manager on accounting and auditing matters, and provides financial statements to administrative officials. This division's goal is the continued improvement of accounting systems and financial information, so that internal control against waste, inefficiency and financial infidelity are strengthened, and so that interested parties can be better informed about the City's financial condition and operation.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Controller	1	1	1	008	42,500	46,870	46,870	46,870
Senior Accountant	4	2	2	115	53,130	73,260	73,260	73,260
Accountant	2	4	4	117	145,020	133,520	133,520	133,520
Industrial Analyst	1	1	1	117	36,890	36,890	36,890	36,890
Associate Accountant	1	1	1	623	28,860	28,860	28,860	28,860
Account Clerk III	2	2	2	621	52,480	52,480	52,480	52,480
Account Clerk II	2	2	2	619	46,570	47,830	47,830	47,830
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Clerk II	1	1	1	615	16,510	17,280	18,190	19,150
Subtotal	15	15	15		445,880	460,910	461,820	462,780
ADD: Longevity					5,600	5,490	5,780	6,060
Employee Compensation							9,240	9,260
LESS: 50% Senior Accountant Charge to capital projects					(13,160)		(21,100)	(21,100)
TOTAL					438,320	466,400	455,740	457,000

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 04 - SPECIAL ASSESSMENTS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	127,578	136,450	141,230	147,120	150,360
120 Special Salaries					
130 Overtime	452				
140 Employee Benefits	31,376	40,540	40,410	40,760	43,370
150 Planned Savings				(2,300)	(2,360)
SUBTOTAL PERSONAL SERVICES	159,406	176,990	181,640	185,580	191,370
210 Utilities					
220 Communications	3,889	3,670	3,670	3,810	3,830
230 Transportation and Training					
240 Insurance					
250 Professional Fees	55				
260 Data Processing	21,439	21,350	21,350	32,420	32,420
270 Equipment Contractuals	303	100	100	100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	1,800	1,680	1,680	1,680	1,680
SUBTOTAL CONTRACTUAL SERVICES	27,485	26,800	26,800	38,010	38,030
310 Office Supplies	3,722	4,860	4,860	4,010	4,010
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		720	720	450	450
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	3,722	5,580	5,580	4,460	4,460
410 Land	430				
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	430				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	191,043	209,370	214,020	228,050	233,860

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 04 - SPECIAL ASSESSMENTS

The Special Assessments section is responsible for maintaining files on all public improvement projects to be in General Obligation bond sales; scheduling and coordinating bond sales and appraisers' hearings; ownership list preparation on project benefit districts, calculation of assessments to each benefit district, preparation of ordinance levying assessments, and transcript assembly on projects in each bond sale; maintaining special assessment tax records on each parcel of land having City of Wichita specials, Airport and Water Department specials, delayed and deferred specials, and City owned property; processing 30-day cash payments, miscellaneous payments, pre-paid specials, and bond and interest payments; spreading specials to the tax roll; certifying specials to the County; and, reapportioning specials to all parcels which have been split, replatted or newly platted.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Spec. Assessment Coordinator	1	1	1	117	36,570	38,800	38,800	38,800
Administrative Aide I	1	1	1	620	25,050	25,050	25,050	25,050
Account Clerk II	1	1	1	619	20,330	21,460	22,660	23,920
Data Control Clerk	2	2	2	617	39,040	39,790	40,760	41,790
Clerk I	1	1	1	613	14,610	15,120	15,900	16,710
Subtotal	6	6	6		135,600	140,220	143,170	146,270
ADD: Longevity					850	1,010	1,090	1,160
Employee Compensation							2,860	2,930
TOTAL					136,450	141,230	147,120	150,360

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 01 - PURCHASING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	236,185	238,300	230,860	235,580	235,720
120 Special Salaries			8,990	9,480	10,000
130 Overtime	928				
140 Employee Benefits	58,026	66,550	63,360	62,490	65,230
150 Planned Savings				(3,770)	(3,800)
SUBTOTAL PERSONAL SERVICES	295,139	304,850	303,210	303,780	307,150
210 Utilities					
220 Communications	14,480	14,530	14,530	14,530	14,580
230 Transportation and Training	220				
240 Insurance					
250 Professional Fees					
260 Data Processing	45,765	56,330	56,330	42,410	42,410
270 Equipment Contractuals	222	400	400	330	330
280 Building and Grounds Contractuals					
290 Other Contractuals	293	600	600	600	600
SUBTOTAL CONTRACTUAL SERVICES	60,981	71,860	71,860	57,870	57,920
310 Office Supplies	11,310	11,000	11,000	11,000	11,000
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		350	350	100	100
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	11,310	11,350	11,350	11,100	11,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		280	280	350	350
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY		280	280	350	350
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	367,430	388,340	386,700	373,100	376,520

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 01 - PURCHASING

This section serves as the City's centralized purchasing office, allowing for the highest quality merchandise for the lowest possible cost. Activities include processing requisitions and purchase orders, taking and analyzing bids, disposing of all surplus and condemned City property, and selling State right-of-way property.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Purchasing Manager	1	1	1	114	38,800	38,800	38,800	38,800
Senior Buyer	1	1	1	116	35,090	35,090	35,090	35,090
Buyer	2	2	2	118	61,720	63,130	63,130	63,130
Secretary	3	3	2	618/619	66,570	47,830	47,830	47,830
Account Clerk I	1	1	1	617	21,850	21,850	21,850	21,850
Data Control Clerk	1	1	1	617	21,850	21,850	21,850	21,850
Subtotal	9	9	8		245,880	228,550	228,550	228,550
ADD: Longevity					2,240	2,310	2,460	2,600
Employee Compensation							4,570	4,570
Subtotal					248,120	230,860	235,580	235,720
Secretary (PT-50%)			1			8,990	9,480	10,000
LESS Charge to Contracts Administration (1/2 Secretary)					(9,820)			
TOTAL			9		238,300	239,850	245,060	245,720

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 01 - RECORDS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	49,827	50,750	51,760	52,830	52,880
120 Special Salaries					
130 Overtime	9,690				
140 Employee Benefits	13,256	14,570	14,410	14,280	14,980
150 Planned Savings				(1,090)	(1,100)
SUBTOTAL PERSONAL SERVICES	72,773	65,320	66,170	66,020	66,760
210 Utilities					
220 Communications	1,630	2,020	2,020	1,650	1,660
230 Transportation and Training		990	990	700	700
240 Insurance					
250 Professional Fees	16,009	8,800	8,800	16,000	16,000
260 Data Processing	4,476	4,480	4,480	6,670	6,670
270 Equipment Contractuals	321	820	820	420	420
280 Building and Grounds Contractuals					
290 Other Contractuals	3,209	9,220	9,220	9,760	9,760
SUBTOTAL CONTRACTUAL SERVICES	25,646	26,330	26,330	35,200	35,210
310 Office Supplies	6,583	6,210	6,210	6,540	6,540
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	15				
SUBTOTAL COMMODITIES	6,597	6,210	6,210	6,540	6,540
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	105,016	97,860	98,710	107,760	108,510

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 01 - RECORDS

The Records section is responsible for acting as ex-officio clerk of the Board of City Council members, the Board of Bids and Contracts and Staff Screening and Selection Committee, and preparing minutes of all meetings and performing such other duties as may be directed by the Director of Finance.

	POSITIONS							
POSITION TITLE	1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Administrative Assistant	1	1	1	118	26,240	27,270	27,270	27,270
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Subtotal	2	2	2		50,160	51,190	51,190	51,190
ADD: Longevity					590	570	620	670
Employee Compensation							1,020	1,020
TOTAL					50,750	51,760	52,830	52,880

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 02 - BENEFITS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	61,577	59,790	62,640	64,910	64,930
120 Special Salaries					
130 Overtime	1,249				
140 Employee Benefits	17,034	16,420	16,630	17,180	17,210
150 Planned Savings				(1,020)	(1,020)
SUBTOTAL PERSONAL SERVICES	79,860	76,210	79,270	81,070	81,120
210 Utilities					
220 Communications	3,476	5,070	3,940	2,860	2,870
230 Transportation and Training	1,646			1,200	1,200
240 Insurance					
250 Professional Fees	984				
260 Data Processing	11,460	12,460	12,460	12,460	12,460
270 Equipment Contractuals	85				
280 Building and Grounds Contractuals					
290 Other Contractuals	1,065	500	400	200	200
SUBTOTAL CONTRACTUAL SERVICES	18,716	18,030	16,800	16,720	16,730
310 Office Supplies	3,737	3,780	3,380	3,180	3,180
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	53				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	489				
390 Other Commodities					
SUBTOTAL COMMODITIES	4,278	3,780	3,380	3,180	3,180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	5,679				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	5,679				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	108,533	98,020	99,450	100,970	101,030

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 02 - BENEFITS

This activity is responsible for the overall coordination and direction of the City retirement systems and Deferred Compensation Plan of City employees. The activity acts as the administrative and financial arm for four boards -- the Wichita Employees' Retirement System Board, the Police and Fire Retirement System Board, the Wichita Municipal Employees' Group Life Insurance Plan Board, and the Deferred Compensation Plan Management Board -- which establish policy and programs. The Pension Manager also serves as a voting member of the Management Board of the Deferred Compensation Plan and on the investment and disability screening committees of both retirement boards.

	POSITIONS							
POSITION TITLE	1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Pension Manager	1	1	1	112	40,980	39,330	39,330	39,330
Administrative Aide II	1	0	0	623	0		0	0
Secretary	1	1	1	618/19	18,610	22,950	23,920	23,920
Subtotal	3	2	2		59,590	62,280	63,250	63,250
ADD: Longevity					200	360	390	410
Employee Compensation							1,270	1,270
TOTAL					59,790	62,640	64,910	64,930

NOTES

LAW DEPARTMENT SUMMARY

The Law Department provides legal counsel to the City Council, City Manager and all departments, boards, agencies, and commissions of the City. The legal staff represents the City in legal actions and prosecutes cases in Municipal Court. Other responsibilities include preparation of ordinances and other legal instruments and issuance of legal opinions. This office administers a diversion program for first-time drunk driving offenders, prosecutes cases in Environmental Court and manages the Domestic Violence Program.

Budget Highlights

The 1993 adopted budget shows a decrease of $41,910 from the 1992 adopted budget. The 1994 approved budget reflects an increase of $9,550 over the 1993 adopted budget.

- Two part-time Probation Officer positions were deleted ($16,890). These positions were originally created to assist in domestic violence deferred judgment; however, these services are covered under a grant-supported contract with the local YWCA.

- A part-time Attorney position has been eliminated ($38,000). This position was one of three part-time attorneys. These attorneys handle workers' compensation and small claims litigation against the City. Only two of these positions have been used; the third position has been held vacant, but retained in the event the case load increased.

- A special purpose grant from the Department of Housing and Urban Development to support the City's Domestic Violence program will provide a prosecuting attorney ($38,000), paralegal interns ($22,500), and additional deferred judgment services ($25,530).

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$867,113	$984,440	$970,460	$946,400
Contractual Services	114,096	111,480	106,340	106,760
Commodities	14,481	10,500	11,800	11,350
Capital Outlay	0	0	0	0
Other	0	0	0	0
Total	**$995,690**	**$1,106,420**	**$1,088,600**	**$1,064,510**

FUND: 110 - GENERAL FUND
DEPARTMENT: 04 - LAW

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	700,925	776,220	693,240	698,710	701,370
120 Special Salaries	997		85,780	70,180	70,180
130 Overtime					
140 Employee Benefits	165,192	208,220	191,440	188,260	196,870
150 Planned Savings				(10,750)	(10,850)
SUBTOTAL PERSONAL SERVICES	867,113	984,440	970,460	946,400	957,570
210 Utilities					
220 Communications	12,285	11,540	12,470	12,330	12,440
230 Transportation and Training	2,539	5,450	5,460	5,460	5,460
240 Insurance					
250 Professional Fees	14,384	22,340	150	150	150
260 Data Processing	63,444	53,540	63,440	63,440	61,540
270 Equipment Contractuals	736	700	660	660	660
280 Building and Grounds Contractuals					
290 Other Contractuals	20,709	17,910	24,160	24,720	24,890
SUBTOTAL CONTRACTUAL SERVICES	114,096	111,480	106,340	106,760	105,140
310 Office Supplies	13,123	9,550	10,880	10,880	10,880
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	397	500	250	250	250
350 Materials					
360 Equipment Supplies					
370 Building Parts	222		220	220	220
380 Non-Capitalizable Equipment	73				
390 Other Commodities	665	450	450		
SUBTOTAL COMMODITIES	14,481	10,500	11,800	11,350	11,350
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	995,690	1,106,420	1,088,600	1,064,510	1,074,060

FUND: 110 - GENERAL
DEPARTMENT: 04 - LAW

The Law Department represents the City in all legal actions brought against the City or initiated by the City, including prosecution in the Municipal Court. The department investigates and makes recommendations on claims for damages filed against the City and provides legal counsel to the City Council, City Manager, departments, boards, agencies, utilities and commissions of the City.

Other responsibilities are to draft and approve ordinances, resolutions, contracts, and other legal instruments; to render legal opinions as requested; and to provide legal assistance in labor relations, cable television matters, and the City's legislative program.

The City Attorney is also charged with the responsibility of administering a domestic violence deferred prosecution program and a diversion program for DUI first-time offenders.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Dir. of Law & City Attorney	1	1	1	001	65,000	66,950	66,950	66,950
First Attorney	1	1	1	004	55,980	59,790	59,790	59,790
Senior Attorney	2	2	2	005	88,170	112,230	112,230	112,230
Attorney III	3	3	4	111	140,900	186,130	186,130	186,130
Attorney II	2	2	1	112	73,500	44,500	44,500	44,500
Diversion Program Coordinator	0	0	1	118	0	28,340	28,340	28,340
Assistant to the Director	1	1	1	115	29,290	30,160	30,160	30,160
Attorney I	3	3	3	115	90,930	90,470	90,470	90,470
Probation Officer	2	2	0	625	53,870	0	0	0
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Legal Secretary	4	4	4	620	94,520	95,260	96,390	97,580
Secretary	1	1	1	618/19	18,840	19,880	20,970	22,120
Subtotal	21	21	20		737,240	759,950	762,170	764,510
ADD: Longevity					3,900	3,470	3,850	4,120
Employee Compensation					0	0	2,870	2,920
LESS CHARGES:								
Tort Liability					(35,100)	(35,090)	(35,090)	(35,090)
Workers' Compensation and Unemployment Compensation					(35,100)	(35,090)	(35,090)	(35,090)
Attorney (PT)	3	3	2	116	105,280	70,180	70,180	70,180
Probation Officer (PT)	0	0	0	625	0	15,600	0	0
TOTAL	24	24	22		776,220	779,020	768,890	771,550

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,302,362	1,934,310	1,860,740	1,918,050	1,947,070
120 Special Salaries	7,887	7,200	7,200	7,200	7,200
130 Overtime	20,686	14,000	14,000	14,000	14,000
140 Employee Benefits	353,697	568,140	545,120	555,050	590,660
150 Planned Savings				(30,390)	(31,010)
SUBTOTAL PERSONAL SERVICES	1,684,632	2,523,650	2,427,060	2,463,910	2,527,920
210 Utilities					
220 Communications	35,889	55,270	49,670	49,320	49,370
230 Transportation and Training	4,030	4,420	4,870	4,870	4,870
240 Insurance				250	50
250 Professional Fees	33,384	19,720	19,000	19,000	19,000
260 Data Processing	343,512	365,020	368,660	368,660	368,660
270 Equipment Contractuals	4,460	39,050	22,350	21,120	21,120
280 Building and Grounds Contractuals					
290 Other Contractuals	2,740	4,660	5,620	6,820	5,620
SUBTOTAL CONTRACTUAL SERVICES	424,016	488,140	470,170	470,040	468,690
310 Office Supplies	66,517	62,990	68,650	68,650	68,650
320 Clothing and Towels	373	5,120	2,050	2,350	2,050
330 Chemicals					
340 Equipment Parts	423	280	280	280	280
350 Materials					
360 Equipment Supplies			20	20	20
370 Building Parts	87	600	100	100	100
380 Non-Capitalizable Equipment	99				
390 Other Commodities					
SUBTOTAL COMMODITIES	67,499	68,990	71,100	71,400	71,100
410 Land					
420 Buildings	470				
430 Improvements					
440 Office Equipment	1,868	5,890	4,990	3,030	2,580
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	2,338	5,890	4,990	3,030	2,580
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,178,485	3,086,670	2,973,320	3,008,380	3,070,290

MUNICIPAL COURT SUMMARY

The Municipal Court is divided into the Court Clerk Division which processes transactions related to court and traffic bureau records and collections; the Probation/Parole Division which assists judges in defendant evaluation and prisoner/parole monitoring; and the Warrant Office which serves and processes Municipal Court Warrants. Three judges preside over multiple court sessions, including an Environmental Court.

Budget Highlights

The 1993 adopted budget shows a decrease of $78,290 from the 1992 adopted budget. The 1994 approved budget shows an increase of $61,910 over the 1993 adopted budget.

- Two grant-funded positions are absorbed within the local budget, beginning in the last quarter of 1992 ($51,180). These positions were previously provided by a DUI grant from the Kansas Department of Transportation, which expired in September 1992.

- Staffing reorganizations and streamlining initiatives result in the elimination of two positions -- one in the Clerk Division and one in the Warrant Office Division -- with annual savings of $70,000.

- A special grant from the Department of Housing and Urban Development to support the City's Domestic Violence program will provide pro-tem judge services ($40,000) and a Docket Clerk ($19,610).

- The number of (docket) cases has increased from 55,413 in 1989 to 81,386 in 1991 (47%), and is expected to exceed 85,000 in 1992.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$1,684,632	$2,523,650	$2,427,060	$2,463,910
Contractual Services	424,016	488,140	470,170	470,040
Commodities	67,499	68,990	71,100	71,400
Capital Outlay	2,338	5,890	4,990	3,030
Other	0	0	0	0
Total	**$2,178,485**	**$3,086,670**	**$2,973,320**	**$3,008,380**

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 10 - CLERK

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	957,989	1,046,910	1,004,790	1,035,130	1,053,690
120 Special Salaries	7,887	7,200	7,200	7,200	7,200
130 Overtime	14,233	10,000	10,000	10,000	10,000
140 Employee Benefits	257,243	307,140	293,270	297,400	317,010
150 Planned Savings				(17,320)	(17,670)
SUBTOTAL PERSONAL SERVICES	1,237,352	1,371,250	1,315,260	1,332,410	1,370,230
210 Utilities					
220 Communications	34,598	37,840	32,180	31,830	31,830
230 Transportation and Training	1,751	2,550	2,550	2,550	2,550
240 Insurance				250	50
250 Professional Fees	28,794	19,000	19,000	19,000	19,000
260 Data Processing	261,096	257,760	261,100	261,100	261,100
270 Equipment Contractuals	3,216	4,430	3,530	2,800	2,800
280 Building and Grounds Contractuals					
290 Other Contractuals	2,721	2,740	3,080	4,280	3,080
SUBTOTAL CONTRACTUAL SERVICES	332,176	324,320	321,440	321,810	320,410
310 Office Supplies	55,346	51,880	57,600	57,600	57,600
320 Clothing and Towels	373	340	170	470	170
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts	87	600	100	100	100
380 Non-Capitalizable Equipment	99				
390 Other Commodities					
SUBTOTAL COMMODITIES	55,906	52,820	57,870	58,170	57,870
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,868	3,590	3,110	2,170	1,070
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,868	3,590	3,110	2,170	1,070
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,627,302	1,751,980	1,697,680	1,714,560	1,749,580

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 10 - CLERK

The Municipal Court Clerk maintains a record system of misdemeanor cases, tickets, and case dispositions processed by the Court, the Parole Office, and the Traffic Bureau. The Court provides the State law enforcement agencies, the City, and other courts with all required records or reports. In addition, the Municipal Court conducts environmental and domestic violence court sessions and programs for public defenders, expungement, DUI diversions, and a violation compact with the State.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Municipal Court Judge	3	3	3	091	190,660	195,530	195,530	195,530
Municipal Court Administrator	1	1	1	007	40,150	23,760	40,730	40,730
Municipal Court Clerk	1	1	1	116	42,160	42,150	42,150	42,150
Administrative Assistant	1	1	0	118	34,780	34,780	0	0
Administrative Aide III	0	0	1	120	0	23,030	23,030	23,030
Administrative Aide II	1	1	0	623	22,540	0	0	0
Administrative Aide I	4	4	4	620	96,020	95,810	98,160	99,460
Administrative Secretary	1	1	1	620/21	25,050	25,050	25,050	25,050
Customer Service Clerk II	3	3	3	619	65,240	65,840	68,170	69,300
Account Clerk II	1	1	1	619	23,920	23,920	23,920	23,920
Secretary	1	1	1	618/19	22,850	23,920	23,920	23,920
Docket Clerk	5	5	5	618	100,090	104,240	109,970	113,200
Docket Clerk (ADSAP)	1	1	1	618	19,590	20,670	21,800	22,850
Customer Service Clerk I	9	9	8	617	166,080	152,310	159,660	165,950
Data Control Clerk	3	3	3	617	65,540	43,690	43,690	43,690
Data Entry Operator	3	3	4	616	56,780	59,140	76,290	78,710
Clerk II	4	4	4	615	72,760	69,980	72,620	75,400
Typist Clerk	1	1	1	614	15,700	15,400	16,200	17,040
Subtotal	43	43	42		1,059,910	1,019,220	1,040,890	1,059,930
ADD: Longevity					6,590	6,240	6,240	6,240
Employee Compensation					0	0	14,790	15,170
LESS: Charge to ADSAP					(19,590)	(20,670)	(22,240)	(23,310)
Salary savings					0	0	(4,550)	(4,340)
Subtotal					1,046,910	1,004,790	1,035,130	1,053,690
Limited/Seasonal:								
Clerk II	1	0	0	615	0	0	0	0
TOTAL	44	43	42		1,046,910	1,004,790	1,035,130	1,053,690

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 20 - PROBATION OFFICE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	344,372	381,020	384,420	412,030	417,720
120 Special Salaries					
130 Overtime	6,454	4,000	4,000	4,000	4,000
140 Employee Benefits	96,455	114,660	114,080	122,090	129,960
150 Planned Savings				(6,390)	(6,530)
SUBTOTAL PERSONAL SERVICES	447,280	499,680	502,500	531,730	545,150
210 Utilities					
220 Communications	1,291	3,500	3,500	3,500	3,500
230 Transportation and Training	2,279	1,870	2,320	2,320	2,320
240 Insurance					
250 Professional Fees	4,590	720			
260 Data Processing	82,416	82,420	82,420	82,420	82,420
270 Equipment Contractuals	1,244	1,020	1,020	1,020	1,020
280 Building and Grounds Contractuals					
290 Other Contractuals	19	1,920	1,920	1,920	1,920
SUBTOTAL CONTRACTUAL SERVICES	91,840	91,450	91,180	91,180	91,180
310 Office Supplies	11,171	9,910	9,350	9,350	9,350
320 Clothing and Towels		50			
330 Chemicals					
340 Equipment Parts	423	280	280	280	280
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	11,593	10,240	9,630	9,630	9,630
410 Land					
420 Buildings	470				
430 Improvements					
440 Office Equipment		2,300	1,750	280	280
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	470	2,300	1,750	280	280
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	551,184	603,670	605,060	632,820	646,240

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 20 - PROBATION OFFICE

The Probation and Parole program is directed toward all problems encountered by the Municipal Court judges. The office not only monitors offenders, but also directs its efforts toward education and rehabilitation of parolees. This involves assisting the uneducated and indigent by directing them to proper places for assistance. In addition, this office assists the judges by conducting presentence investigations, which provide guidelines for rendering appropriate sentences and granting probation. This helps to reduce the incidence of crime and discourages repeat offenders. The Probation Office was granted a license and certified by the State to perform evaluations and referrals and to conduct the Alcohol Instruction School (AIS) on DUI offenders, as required by law. Probation Office personnel also serve as the bailiffs of the court.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Probation Office Supervisor	1	1	1	114	40,010	40,010	40,010	40,010
Assistant Probation Supv.	1	1	1	116	36,890	36,890	36,890	36,890
Probation Officer	8	8	8	625	242,750	239,290	244,040	248,210
Probation Officer (ADSAP)	1	1	1	625	31,790	31,790	31,790	31,790
Probation Officer (WIP)	1	1	1	625	31,790	31,790	31,790	31,790
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Data Entry Operator (ADSAP)	1	1	1	616	16,960	17,870	18,820	19,830
Clerk II	2	2	3	615	35,280	42,140	58,050	59,000
Typist Clerk (ADSAP)	1	1	1	614	15,250	16,040	16,880	17,760
Subtotal	17	17	18		474,640	479,740	502,190	509,200
ADD: *Longevity*					2,170	2,170	2,600	3,070
Employee Compensation					0	0	8,510	8,650
LESS: Charge to Alcohol and Drug Safety Action Project (ADSAP)					(64,000)	(65,700)	(68,840)	(70,770)
Charge to Wichita Intervention Program (WIP)					(31,790)	(31,790)	(32,430)	(32,430)
TOTAL					381,020	384,420	412,030	417,720

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 30 - WARRANT OFFICE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries		506,380	471,530	470,890	475,660
120 Special Salaries					
130 Overtime					
140 Employee Benefits		146,340	137,770	135,560	143,690
150 Planned Savings				(6,680)	(6,810)
SUBTOTAL PERSONAL SERVICES		652,720	609,300	599,770	612,540
210 Utilities					
220 Communications		13,930	13,990	13,990	14,040
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing		24,840	25,140	25,140	25,140
270 Equipment Contractuals		33,600	17,800	17,300	17,300
280 Building and Grounds Contractuals					
290 Other Contractuals			620	620	620
SUBTOTAL CONTRACTUAL SERVICES		72,370	57,550	57,050	57,100
310 Office Supplies		1,200	1,700	1,700	1,700
320 Clothing and Towels		4,730	1,880	1,880	1,880
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies			20	20	20
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES		5,930	3,600	3,600	3,600
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment			130	580	1,230
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY			130	580	1,230
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL		731,020	670,580	661,000	674,470

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 30 - WARRANT OFFICE

The Warrant Office serves all outstanding warrants and subpoenas issued by the Municipal Court. The warrants range from traffic violations to criminal offenses. This office was previously located within the Police Department. A study of the City's Police Department conducted by the International Association of Police Chiefs and a recent study of the Municpal Court by a private contractor both recommended that the Warrant Office function be transferred within the Municipal Court Department.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Service Officer III	0	1	1	118	28,660	30,010	30,010	30,010
Service Officer II	0	3	3	623	86,570	73,080	75,140	75,140
Service Officer I	0	12	8	620	311,470	210,630	212,690	212,690
Customer Service Clerk II	0	1	1	619	23,920	23,920	23,920	23,920
Customer Service Clerk I	0	0	4	617	0	69,610	73,390	77,370
Data Entry Operator	0	3	2	616	55,760	58,090	40,770	41,470
Subtotal	0	20	19		506,380	465,340	455,920	460,600
ADD: Longevity					0	3,070	3,330	3,330
Shift Differential					0	3,120	3,120	3,120
Employee Compensation					0	0	8,520	8,610
TOTAL					506,380	471,530	470,890	475,660

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	710,359	723,560	761,180	773,160	783,330
120 Special Salaries	17,537	42,360	31,720	51,010	51,860
130 Overtime	8,558				
140 Employee Benefits	211,449	215,810	219,510	219,500	232,220
150 Planned Savings				(19,950)	(20,090)
SUBTOTAL PERSONAL SERVICES	947,903	981,730	1,012,410	1,023,720	1,047,320
210 Utilities	669,329	693,750	693,750	692,730	694,890
220 Communications	16,680	21,350	21,350	20,840	19,960
230 Transportation and Training	1,687	2,620	2,620	2,290	2,710
240 Insurance	51,622	54,080	54,080	65,230	65,240
250 Professional Fees	3,133	6,190	6,190	7,000	7,000
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	880	630	630	700	700
280 Building and Grounds Contractuals	376	1,850	1,850	1,400	1,400
290 Other Contractuals	29,059	31,570	31,570	47,970	48,110
SUBTOTAL CONTRACTUAL SERVICES	777,242	816,520	816,520	842,640	844,490
310 Office Supplies	8,908	9,000	9,000	9,830	9,830
320 Clothing and Towels	1,116	1,450	1,450	1,300	1,300
330 Chemicals	32	220	220	60	60
340 Equipment Parts	9,953	13,500	13,500	15,350	15,350
350 Materials	837	3,650	3,650	2,650	2,650
360 Equipment Supplies	3,289	3,530	3,530	3,380	3,430
370 Building Parts	2,899	5,490	5,490	4,070	3,980
380 Non-Capitalizable Equipment	7,320	1,000	1,000	1,000	1,000
390 Other Commodities	25,467	23,890	23,890	24,650	24,650
SUBTOTAL COMMODITIES	59,821	61,730	61,730	62,290	62,250
410 Land					
420 Buildings				11,000	3,550
430 Improvements					
440 Office Equipment			1,580	450	900
450 Vehicular Equipment					
460 Operating Equipment	90,609	26,500	24,920	23,490	17,720
SUBTOTAL CAPITAL OUTLAY	90,609	26,500	26,500	34,940	22,170
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	8,104	12,000	12,000	12,000	12,000
SUBTOTAL OTHER	8,104	12,000	12,000	12,000	12,000
TOTAL	1,883,679	1,898,480	1,929,160	1,975,590	1,988,230

COMMUNITY FACILITIES SUMMARY

The Community Facilities budget includes the operation of Century II/Expo Hall, the Omnisphere and the Historical Museum. Facility maintenance is provided by the Public Works Department for Century II and Expo Hall. Expo Hall expenses in excess of revenues are reimbursed to the General Fund from the Tourism & Convention Fund. The Omnisphere and Historical Museum also rely on other revenue sources in addition to the General Fund.

Budget Highlights

The adopted 1993 budget shows an increase of $77,110 over the 1992 adopted budget. The approved 1994 budget increases by $12,640 over the 1993 adopted budget.

- Two Event Workers have been transferred from the Century II budget to the Expo Hall budget for 1992 revised, and Expo Hall is paying a portion of the administrative costs formerly reflected only in the Century II budget. In addition, the Expo Hall budget is increased ($19,310 in 1993 and 1994) to meet the City's Cost Allocation requirements. These changes more accurately reflect the actual costs of operating each facility.

- Century II's budget has been increased ($23,440 in 1992 revised, $24,650 in 1993 adopted and $25,570 in 1994 approved) to offset costs of electrical services. Revenues are projected to be $35,000 in 1992 and $50,000 in 1993.

- Expo Hall budget is increased $11,000 in 1993 to replace carpet in the meeting room lobby. Increased meeting room rental rates will provide revenues to recover this expense.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$947,903	$981,730	$1,012,410	$1,023,720
Contractual Services	777,242	816,520	816,520	842,640
Commodities	59,821	61,730	61,730	62,290
Capital Outlay	90,609	26,500	26,500	34,940
Other	8,104	12,000	12,000	12,000
Total	**$1,883,679**	**$1,898,480**	**$1,929,160**	**$1,975,590**

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 10 - CENTURY II

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	466,628	482,310	445,330	469,060	478,050
120 Special Salaries		11,330			
130 Overtime	7,091				
140 Employee Benefits	140,939	147,400	129,400	133,410	142,080
150 Planned Savings				(12,170)	(12,350)
SUBTOTAL PERSONAL SERVICES	614,658	641,040	574,730	590,300	607,780
210 Utilities	438,700	478,460	478,460	475,300	475,650
220 Communications	12,501	17,240	17,240	16,450	15,570
230 Transportation and Training	1,437	1,570	1,570	2,190	2,610
240 Insurance	38,483	40,910	40,910	44,820	44,830
250 Professional Fees	3,083	2,610	2,610	5,800	5,800
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	752	630	630	700	700
280 Building and Grounds Contractuals	376				
290 Other Contractuals	4,436	5,430	5,430	3,600	3,740
SUBTOTAL CONTRACTUAL SERVICES	504,244	551,330	551,330	553,340	553,380
310 Office Supplies	6,422	6,650	6,650	6,650	6,650
320 Clothing and Towels	1,012	1,150	1,150	1,150	1,150
330 Chemicals		100	100		
340 Equipment Parts	8,694	11,200	11,200	14,200	14,200
350 Materials	837	3,150	3,150	2,450	2,450
360 Equipment Supplies	1,326	1,150	1,150	1,150	1,150
370 Building Parts	1,543	1,550	1,550	1,530	1,530
380 Non-Capitalizable Equipment	7,320	900	900	900	900
390 Other Commodities	16,165	14,820	14,820	15,520	15,520
SUBTOTAL COMMODITIES	43,319	40,670	40,670	43,550	43,550
410 Land					
420 Buildings					3,550
430 Improvements					
440 Office Equipment			1,580	450	900
450 Vehicular Equipment					
460 Operating Equipment	82,367	17,500	15,920	17,500	13,500
SUBTOTAL CAPITAL OUTLAY	82,367	17,500	17,500	17,950	17,950
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,244,588	1,250,540	1,184,230	1,205,140	1,222,660

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 10 - CENTURY II

The primary function of the Century II division is the overall operation of Century II and the Expo Hall. Other responsibilities within this division include custodial services at the Omnisphere Earth-Space Center. Major events scheduled for appearance at Century II are selected for appeal to all age groups and entertainment tastes. These types of events include symphony, wrestling, sport boat and travel shows, Broadway and community plays, conventions, country & western and rock concerts. In addition, many businesses, social and fraternal luncheon meetings are scheduled on a regular basis throughout the year.

POSITION TITLE	1991 RVSD	POSITION 1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Century II Director	1	1	1	006	53,460	56,710	56,710	56,710
Administrative Supervisor	1	1	1	116	33,600	34,460	34,460	34,460
Technical Director	1	1	1	117	36,890	36,890	36,890	36,890
Custodial Maint. Supervisor	1	1	1	118	32,600	33,110	33,110	33,110
Labor Supervisor I	3	3	3	621	78,730	74,710	75,980	77,310
Maintenance Mechanic	0	0	1	621	0	23,960	25,320	26,240
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Account Clerk II	1	1	1	619	23,920	23,920	23,920	23,920
Event Worker II	4	4	3	617	80,380	61,460	64,800	65,530
Event Worker I	7	7	6	615	111,790	100,120	108,050	113,770
Subtotal	20	20	19		477,610	471,580	485,480	494,180
ADD: Longevity					3,400	1,980	2,100	2,220
2nd Shift Differential					1,300	2,300	2,300	2,300
Employee Compensation							9,710	9,880
SUBTRACT: Administration of Expo Hall						(30,530)	(30,530)	(30,530)
Subtotal	20	20	19		482,310	445,330	469,060	478,050
Maint. Mechanic (PT-50%)	1	1	0	621	11,330	0	0	0
Subtotal	1	1	0		11,330	0	0	0
TOTAL	21	21	19		493,640	445,330	469,060	478,050

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 20 - EXPO HALL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	80,067	82,200	156,030	141,040	142,140
120 Special Salaries				18,500	18,500
130 Overtime	1,350				
140 Employee Benefits	26,876	25,590	44,090	40,270	42,370
150 Planned Savings				(4,440)	(4,360)
SUBTOTAL PERSONAL SERVICES	108,293	107,790	200,120	195,370	198,650
210 Utilities	194,282	177,900	177,900	179,790	181,510
220 Communications		280	280		
230 Transportation and Training	250	1,000	1,000	100	100
240 Insurance	11,920	11,920	11,920	17,770	17,770
250 Professional Fees		3,000	3,000	1,000	1,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals		450	450		
290 Other Contractuals				19,310	19,310
SUBTOTAL CONTRACTUAL SERVICES	206,452	194,550	194,550	217,970	219,690
310 Office Supplies	1				
320 Clothing and Towels	104	300	300	150	150
330 Chemicals					
340 Equipment Parts	56	500	500	100	100
350 Materials		500	500	200	200
360 Equipment Supplies	106	300	300	150	200
370 Building Parts	239	300	300	200	200
380 Non-Capitalizable Equipment		100	100	100	100
390 Other Commodities	8,416	8,080	8,080	8,080	8,080
SUBTOTAL COMMODITIES	8,922	10,080	10,080	8,980	9,030
410 Land					
420 Buildings				11,000	
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	8,242	9,000	9,000	5,990	4,220
SUBTOTAL CAPITAL OUTLAY	8,242	9,000	9,000	16,990	4,220
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	331,909	321,420	413,750	439,310	431,590

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 20 - EXPO HALL

The Expo Hall at Century II began its first full year of operation in 1987. The expansion doubled exhibition space to 200,000 square feet and added 12 meeting rooms. While this activity is shown as a General Fund operation, expenditures not offset by revenues are reimbursed from Guest Tax revenues.

POSITION TITLE	POSITION 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Labor Supervisor	1	1	1	621	25,320	26,240	26,240	26,240
Event Worker I	3	3	3	615	56,200	76,210	59,010	60,010
Event Worker II	0	0	1	617	0	21,850	21,850	21,850
Subtotal	4	4	5		81,520	124,300	107,100	108,100
ADD: Longevity					260	780	850	930
2nd Shift Differential					420	420	420	420
Administration						30,530	30,530	30,530
Employee Compensation							2,140	2,160
Subtotal					82,200	156,030	141,040	142,140
Building Attendant (50%)	0	0	3	609	0	0	18,500	18,500
TOTAL	4	4	8		82,200	156,030	159,540	160,640

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 30 - OMNISPHERE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	122,680	117,250	116,730	119,100	119,150
120 Special Salaries	17,537	31,030	31,720	32,510	33,360
130 Overtime	117				
140 Employee Benefits	34,010	35,460	35,130	35,100	36,610
150 Planned Savings				(2,560)	(2,590)
SUBTOTAL PERSONAL SERVICES	174,344	183,740	183,580	184,150	186,530
210 Utilities	12,847	13,890	13,890	14,140	14,230
220 Communications	4,179	3,830	3,830	4,390	4,390
230 Transportation and Training		50	50		
240 Insurance	1,040	1,040	1,040	2,430	2,430
250 Professional Fees	50	580	580	200	200
260 Data Processing					
270 Equipment Contractuals	128				
280 Building and Grounds Contractuals		1,400	1,400	1,400	1,400
290 Other Contractuals	24,623	26,140	26,140	25,060	25,060
SUBTOTAL CONTRACTUAL SERVICES	42,867	46,930	46,930	47,620	47,710
310 Office Supplies	2,485	2,350	2,350	3,180	3,180
320 Clothing and Towels					
330 Chemicals	32	120	120	60	60
340 Equipment Parts	1,203	1,800	1,800	1,050	1,050
350 Materials					
360 Equipment Supplies	1,857	2,080	2,080	2,080	2,080
370 Building Parts	1,117	3,640	3,640	2,340	2,250
380 Non-Capitalizable Equipment					
390 Other Commodities	886	990	990	1,050	1,050
SUBTOTAL COMMODITIES	7,580	10,980	10,980	9,760	9,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	8,104	12,000	12,000	12,000	12,000
SUBTOTAL OTHER	8,104	12,000	12,000	12,000	12,000
TOTAL	232,895	253,650	253,490	253,530	255,910

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 30 - OMNISPHERE

This division is responsible for the organization, direction, and formulation of policy and programming of the Omnisphere's Science Center and appropriate educational and entertaining presentations in astronomy and earth science presented in the Omnisphere to schools and general public. Six weekly, Omnisphere programs are presented to the public on Saturday and Sunday. Approximately fifteen to twenty school programs are presented Tuesday through Friday. Also, approximately fifteen to twenty Live Science demonstrations are presented to the school Tuesday through Friday. The Omnisphere Science is open to the public Tuesday through Friday, 8:00 a.m.- 5:00 p.m., and on Saturday and Sunday 1:00 - 5:00 p.m.. Guided Science Center tours for schools are also provided. During summer months, 18 public shows are presented each week in addition to scheduled private shows.

POSITION TITLE	1991 RVSD	POSITION 1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Omnisphere Director	1	1	1	009	45,030	46,380	46,380	46,380
Public Educator	2	2	2	120	47,400	45,860	45,860	45,860
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Subtotal	4	4	4		116,350	116,160	116,160	116,160
ADD: Longevity					900	570	620	670
Employee Compensation							2,320	2,320
Subtotal	4	4	4		117,250	116,730	119,100	119,150
Admin. Aide I (PT-50%)	1	1	1	620	10,130	10,630	11,220	11,850
Secretary (PT-75%)	1	1	1	618/19	17,140	17,140	17,140	17,140
Clerk I (PT-25%)	1	1	1	613	3,760	3,950	4,150	4,370
Subtotal	3	3	3		31,030	31,720	32,510	33,360
TOTAL	7	7	7		148,280	148,450	151,610	152,510

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 40 - HISTORICAL MUSEUM

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	40,984	41,800	43,090	43,960	43,990
120 Special Salaries					
130 Overtime					
140 Employee Benefits	9,624	10,420	10,890	10,720	11,160
150 Planned Savings				(780)	(790)
SUBTOTAL PERSONAL SERVICES	50,608	52,220	53,980	53,900	54,360
210 Utilities	23,500	23,500	23,500	23,500	23,500
220 Communications					
230 Transportation and Training					
240 Insurance	179	210	210	210	210
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	23,679	23,710	23,710	23,710	23,710
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	74,287	75,930	77,690	77,610	78,070

FUND: 110 - GENERAL
DEPARTMENT: 21 - COMMUNITY FACILITIES
DIVISION: 40 - HISTORICAL MUSEUM

The Wichita-Sedgwick County Historical Museum's purpose is the preservation, conservation and educational display of documented materials reflecting the historical and cultural heritage of the City of Wichita, Sedgwick County, and the surrounding area, its citizens and industry from 1865 to the present day. The Historical Museum Director is responsible for administration of the museum, exhibit scheduling and installation, public and community relations, fund raising, museum development, and maintenance of the museum's building, Wichita's old City Hall, which is leased by the City to the Museum Association.

In September, 1987, the City Council voted to merge the Historic Wichita Board and the Historic Landmark Preservation Committee. The new 10-member board is now called the Historic Preservation Board. This changed the scope and makeup of these Boards in 1988 and will continue to do so in the future.

POSITION TITLE	POSITION 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Historical Museum Director	1	1	1	007	41,380	42,620	42,620	42,620
Subtotal	1	1	1		41,380	42,620	42,620	42,620
ADD: Longevity					420	470	490	520
Employee Compensation							850	850
TOTAL	1	1	1		41,800	43,090	43,960	43,990

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	11,107,951	11,922,420	11,732,460	12,265,110	12,371,590
120 Special Salaries	82,236	99,630	99,630	99,630	99,630
130 Overtime	925,543	948,970	927,150	935,150	940,070
140 Employee Benefits	3,656,122	4,046,520	4,051,810	4,353,450	4,585,820
150 Planned Savings				(189,900)	(192,560)
SUBTOTAL PERSONAL SERVICES	15,771,852	17,017,540	16,811,050	17,463,440	17,804,550
210 Utilities	191,435	215,020	222,850	248,450	251,190
220 Communications	82,473	63,540	66,230	66,230	66,350
230 Transportation and Training	1,263	3,250	3,250	3,250	3,250
240 Insurance	19,220	42,090	42,090	64,540	67,000
250 Professional Fees	14,202	51,420	17,300	62,300	17,300
260 Data Processing	16,476	16,480	16,480	16,480	16,480
270 Equipment Contractuals	490,579	254,580	286,930	297,270	302,570
280 Building and Grounds Contractuals	2,156		36,600	36,600	36,600
290 Other Contractuals	2,962	214,430	4,240	4,240	4,240
SUBTOTAL CONTRACTUAL SERVICES	820,766	860,810	695,970	799,360	764,980
310 Office Supplies	22,368	19,050	22,170	22,170	22,170
320 Clothing and Towels	67,552	67,580	73,110	73,110	73,110
330 Chemicals	717				
340 Equipment Parts	147,486	141,020	110,700	113,110	112,770
350 Materials	459	220			
360 Equipment Supplies	106,220	83,570	157,020	145,190	145,190
370 Building Parts	73,377	78,820	40,320	40,320	40,320
380 Non-Capitalizable Equipment	27,189	25,000	25,100	25,100	25,100
390 Other Commodities	24,773	27,630	21,310	18,310	18,310
SUBTOTAL COMMODITIES	470,141	442,890	449,730	437,310	436,970
410 Land					
420 Buildings	9,323	14,660	480	480	480
430 Improvements					
440 Office Equipment	7,451	11,640	1,560	1,560	1,560
450 Vehicular Equipment	1,990	5,200	51,600	28,800	21,600
460 Operating Equipment	10,925	10,860	15,580	38,520	8,410
SUBTOTAL CAPITAL OUTLAY	29,689	42,360	69,220	69,360	32,050
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		31,190	31,190	31,190	25,570
540 Other					
SUBTOTAL OTHER		31,190	31,190	31,190	25,570
TOTAL	17,092,448	18,394,790	18,057,160	18,800,660	19,064,120

FIRE DEPARTMENT SUMMARY

The Fire Department is responsible for protecting life and property through fire suppression, prevention and emergency medical services. Primary activities include: response to all emergency alarms; fire code enforcement through inspection and investigation; public education; continuous training of firefighting personnel; fire equipment refurbishment; facilities maintenance; and administrative support. The Department also maintains a Hazardous Materials Team.

Budget Highlights

The adopted 1993 budget reflects an increase of $405,870 over the 1992 adopted budget. The approved 1994 budget increases by $263,460 over the adopted 1993 budget.

- Fire Station #17 will be completed later in 1992. Equipment for the station will be purchased both with C.I.P. funds and funds provided in operating budgets. A new squad vehicle for the station is included in the revised 1992 capital outlay budget. Seventeen (17) positions were approved and included in the 1992 adopted budget; and those positions are currently being filled.

- Federal mandates have required replacement of all portable air pack units. A three-year replacement program ($54,000/year) will be initiated in 1992 and completed in 1994.

- A new computer system was purchased through the Savings Incentive Program during 1992. The system will be paid-back over a three-year period (beginning in 1992) with revenues generated from the Hazardous Materials Inspection Program instituted in 1991.

- Management reorganization within the department calls for replacing the three Division Chief positions with an additional Battalion Chief. Additionally, a capital outlay expenditure has been approved to purchase portable radio equipment, increasing call-back capabilities.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$15,771,852	$17,017,540	$16,811,050	$17,463,440
Contractual Services	820,766	860,810	695,970	799,360
Commodities	470,141	442,890	449,730	437,310
Capital Outlay	29,689	42,360	69,220	69,360
Other		31,190	31,190	31,190
Total	**$17,092,448**	**$18,394,790**	**$18,057,160**	**$18,800,660**

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 10 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	646,840	666,670	674,690	698,170	698,170
120 Special Salaries	2,574	2,950	2,950	2,950	2,950
130 Overtime	6,143	5,540	5,540	5,540	5,540
140 Employee Benefits	196,762	208,330	206,150	221,620	231,690
150 Planned Savings				(15,240)	(14,930)
SUBTOTAL PERSONAL SERVICES	852,319	883,490	889,330	913,040	923,420
210 Utilities	191,435	215,020	222,850	248,450	251,190
220 Communications	82,425	63,400	66,110	66,110	66,230
230 Transportation and Training	1,263	1,250	1,250	1,250	1,250
240 Insurance	19,220	42,090	42,090	64,540	67,000
250 Professional Fees	4,858	50,000	5,000	50,000	5,000
260 Data Processing	16,476	16,480	16,480	16,480	16,480
270 Equipment Contractuals	365		350	350	350
280 Building and Grounds Contractuals	2,156		36,600	36,600	36,600
290 Other Contractuals	1,366	650	1,030	1,030	1,030
SUBTOTAL CONTRACTUAL SERVICES	319,564	388,890	391,760	484,810	445,130
310 Office Supplies	17,046	15,050	18,190	18,190	18,190
320 Clothing and Towels	8,827	1,560	740	740	740
330 Chemicals	537				
340 Equipment Parts	24,111	12,870	27,740	28,640	27,300
350 Materials	318				
360 Equipment Supplies	6,327	1,590	1,590	2,000	2,000
370 Building Parts	54,626	76,580	40,100	40,100	40,100
380 Non-Capitalizable Equipment	180		100	100	100
390 Other Commodities	9,440	13,780	13,780	13,780	13,780
SUBTOTAL COMMODITIES	121,412	121,430	102,240	103,550	102,210
410 Land					
420 Buildings	9,323	14,660	480	480	480
430 Improvements					
440 Office Equipment	6,864	11,640	1,560	1,560	1,560
450 Vehicular Equipment					
460 Operating Equipment	6,979	4,710	5,110	5,400	5,400
SUBTOTAL CAPITAL OUTLAY	23,166	31,010	7,150	7,440	7,440
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,316,461	1,424,820	1,390,480	1,508,840	1,478,200

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 10 - ADMINISTRATION

The Fire Administration Division provides the direct staff support required for efficient operation of the entire fire service. To achieve this work program, the division is composed of the following three sections: Research, Data and Records Section--maintains and prepares all correspondence, typing, filing, reports, records and research projects; Vehicle and Buildings Maintenance Section--services, maintains and repairs all department buildings and associated equipment, such as roofs, heating and cooling systems, electrical systems, furniture and landscaping. This section also inspects all fire hydrants located within the City; Training Section--prepares and administers training programs to operations personnel from recruit training to specialized fire fighting skills. Additionally, maintains EMT, physical fitness and safety programs for operations personnel.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Fire Chief	1	1	1	003	58,500	63,340	63,340	63,340
Deputy Fire Chief - Admin.	1	1	1	007	46,790	49,880	49,880	49,880
Chief Fire Safety & Training	1	1	1	831	44,580	43,020	43,020	43,020
Fire Master Mechanic	1	1	1	829	39,580	39,580	39,580	39,580
Chief Executive Officer	1	1	1	829	38,260	39,580	39,580	39,580
Fire Operations Training Instructor	3	3	3	827	107,360	107,360	107,360	107,360
Fire Department Mechanic	3	3	3	827	107,360	107,360	107,360	107,360
Coordinator of Fire and Medical Rescue Services	1	1	1	827	35,090	35,090	35,090	35,090
Mechanic Supervisor	1	1	1	624	30,280	30,280	30,280	30,280
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Maintenance Mechanic	1	1	1	621	26,240	26,240	26,240	26,240
Administrative Aide I	1	1	1	620	25,050	25,050	25,050	25,050
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Data Control Clerk	1	1	1	617	21,850	21,850	21,850	21,850
Typist Clerk	1	1	1	614	18,390	19,160	19,160	19,160
Subtotal	19	19	19		649,490	657,950	657,950	657,950
ADD: Employee Compensation					0	0	23,480	23,480
ADD: Longevity					8,620	8,160	8,160	8,160
Education Pay					2,880	2,880	2,880	2,880
EMT Pay					2,910	2,500	2,500	2,500
Standby Pay					2,770	3,200	3,200	3,200
TOTAL	19	19	19		666,670	674,690	698,170	698,170

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 20 - OPERATIONS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	9,884,084	10,662,300	10,455,460	10,940,850	11,047,330
120 Special Salaries	76,367	93,400	93,400	93,400	93,400
130 Overtime	911,887	936,780	914,960	922,960	927,880
140 Employee Benefits	3,276,604	3,646,270	3,654,090	3,926,960	4,140,130
150 Planned Savings				(165,830)	(168,790)
SUBTOTAL PERSONAL SERVICES	14,148,942	15,338,750	15,117,910	15,718,340	16,039,950
210 Utilities					
220 Communications					
230 Transportation and Training		2,000	2,000	2,000	2,000
240 Insurance					
250 Professional Fees	7,772	1,000	11,350	11,350	11,350
260 Data Processing					
270 Equipment Contractuals	490,214	254,580	286,580	296,920	302,220
280 Building and Grounds Contractuals					
290 Other Contractuals	477	211,580	1,500	1,500	1,500
SUBTOTAL CONTRACTUAL SERVICES	498,463	469,160	301,430	311,770	317,070
310 Office Supplies	1,187				
320 Clothing and Towels	58,675	65,520	71,870	71,870	71,870
330 Chemicals	180				
340 Equipment Parts	123,162	127,950	82,760	84,270	85,270
350 Materials	141	220			
360 Equipment Supplies	99,830	81,930	155,380	143,120	143,120
370 Building Parts	18,751	2,240	220	220	220
380 Non-Capitalizable Equipment	27,009	25,000	25,000	25,000	25,000
390 Other Commodities	14,614	13,420	7,100	4,100	4,100
SUBTOTAL COMMODITIES	343,549	316,280	342,330	328,580	329,580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	587				
450 Vehicular Equipment	1,990	5,200	51,600	28,800	21,600
460 Operating Equipment	3,946	5,110	9,430	29,930	2,430
SUBTOTAL CAPITAL OUTLAY	6,523	10,310	61,030	58,730	24,030
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	14,997,477	16,134,500	15,822,700	16,417,420	16,710,630

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 20 - OPERATIONS

The Fire Operations Division is directly charged with major goals of the Department--the protection of life and property through fire extinguishment, rescue activities and salvage work. Additional emergency services, including first aid, rescue, resuscitation and underwater recovery, are also provided to the community. The division also maintains aggressive recruiting and advanced fire training programs. These programs allow the division to maintain a high level of skill as well as familiarity and competency with new techniques and equipment. Throughout the year the various Companies inspect commercial buildings in their response area. The purpose of the inspection is fire prevention and to familiarize the firefighters with the individual buildings. During the months of April, May and June the Companies contact domiciles offering free home inspections. Members of the division also inspect all fire hydrants in the City at least once per year. The division operates 18 front-line pumpers, 2 ladder trucks, 5 aerial service trucks, 1 heavy rescue vehicle, 3 rescue vehicles, 13 pickup trucks, 2 aerial platforms, 1 hose tender, 2 emergency air vehicles, 1 water tanker pumper, 1 command vehicle and 7 reserve pumpers, from 16 stations throughout the City. Construction of Station 17 is underway, and is expected to become operational in late 1992. One front-line pumper, one squad and seventeen firefighters will be added to the current compliment of equipment and personnel. The seventeen firefighters include three Captains, three Lieutenants and eleven Firefighters.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Deputy Fire Chief-Operations	1	1	1	006	45,130	48,810	48,810	48,810
Fire Division Chief	3	3	0	831	126,500	128,080	0	0
Fire Battalion Chief	10	10	11	829	392,880	389,790	434,750	434,750
Fire Captain	54	57	57	827	2,024,130	2,019,510	2,019,510	2,019,510
Fire Investigator I	3	3	3	824	94,850	94,850	94,850	94,850
Fire Lieutenant	66	69	69	892	2,192,210	2,162,710	2,192,790	2,192,790
Firefighter	204	204	204	891	5,472,540	5,297,650	5,427,360	5,529,740
Subtotal	341	347	345		10,348,240	10,141,400	10,218,070	10,320,450
ADD: Employee Compensation					0	0	408,720	412,820
ADD: Longevity					94,870	94,870	94,870	94,870
Holiday Pay					546,880	525,060	533,060	537,980
Education Pay					82,520	82,520	82,520	82,520
EMT Pay					134,370	134,370	134,370	134,370
Acting Officer					17,130	17,130	17,130	17,130
Shift Differential					670	670	670	670
Standby Pay					1,630	1,630	1,630	1,630
TOTAL	341	347	345		11,226,310	10,997,650	11,491,040	11,602,440

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 30 - PREVENTION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	577,027	593,450	602,310	626,090	626,090
120 Special Salaries	3,295	3,280	3,280	3,280	3,280
130 Overtime	7,513	6,650	6,650	6,650	6,650
140 Employee Benefits	182,756	191,920	191,570	204,870	214,000
150 Planned Savings				(8,830)	(8,840)
SUBTOTAL PERSONAL SERVICES	770,591	795,300	803,810	832,060	841,180
210 Utilities					
220 Communications	48	140	120	120	120
230 Transportation and Training					
240 Insurance					
250 Professional Fees	1,572	420	950	950	950
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	1,119	2,200	1,710	1,710	1,710
SUBTOTAL CONTRACTUAL SERVICES	2,739	2,760	2,780	2,780	2,780
310 Office Supplies	4,135	4,000	3,980	3,980	3,980
320 Clothing and Towels	50	500	500	500	500
330 Chemicals					
340 Equipment Parts	213	200	200	200	200
350 Materials					
360 Equipment Supplies	63	50	50	70	70
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	719	430	430	430	430
SUBTOTAL COMMODITIES	5,180	5,180	5,160	5,180	5,180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		1,040	1,040	3,190	580
SUBTOTAL CAPITAL OUTLAY		1,040	1,040	3,190	580
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		31,190	31,190	31,190	25,570
540 Other					
SUBTOTAL OTHER		31,190	31,190	31,190	25,570
TOTAL	778,510	835,470	843,980	874,400	875,290

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 30 - PREVENTION

Responsibilities of the Fire Prevention Division are divided into the following four functional areas: Investigation: Investigate and determine cause of all building fires, suspicious fires, fires that cause serious injury or death and all asphyxiation or near asphyxiation cases. Inspection: Inspection of property, inspection and issuance of permits for liquified petroleum and flammable liquid installations, condemnation of unsafe buildings, complaint processing and fire code enforcement. Public Education: Training of command officers to make technical inspections, public education regarding fire safety through local media, personal presentations, demonstrations, films with additional safety promotion during Fire Prevention Week. Training of fire brigades for industry, hospitals, schools, nursing homes, hotels; also instruction of classes for baby sitters. Building Plans Examiner: Examine construction plans of all new approved plans, monitor construction to insure compliance with approved plans, perform final inspection of completed new construction; also perform special inspections of existing buildings when remodeling plans are submitted for approval.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Fire Marshal	1	1	1	007	45,640	48,880	48,880	48,880
Chief Fire Inspector	1	1	1	829	39,580	39,580	39,580	39,580
Chief Fire Investigator	1	1	1	829	39,580	39,580	39,580	39,580
Chief Fire Prevention Training Instructor	1	1	1	829	38,260	39,580	39,580	39,580
Fire Prevention Inspector II	1	1	1	827	33,750	35,160	35,790	35,790
Fire Investigator II	1	1	1	827	35,080	35,790	35,790	35,790
Fire Prevention Training Instructor II	1	1	1	827	34,140	35,790	35,790	35,790
Fire Protection Systems Specialist	1	1	1	827	35,790	35,790	35,790	35,790
Fire Prevention Plans Examiner	1	1	1	827	35,790	35,790	35,790	35,790
Fire Prevention Training Insructor I	2	2	2	824	63,230	63,230	63,230	63,230
Fire Prevention Inspector I	3	3	3	824	94,850	94,850	94,850	94,850
Fire Investigator I	1	1	1	824	31,620	31,620	31,620	31,620
Administrative Aide II	1	1	1	623	24,580	25,050	25,050	25,050
Secretary	1	1	1	618/19	22,850	22,850	22,850	22,850
Subtotal	17	17	17		574,740	583,540	584,170	584,170
ADD: Employee Compensation					0	0	23,150	23,150
ADD: Longevity					7,070	7,130	7,130	7,130
Education Pay					5,040	5,040	5,040	5,040
EMT Pay					5,410	5,410	5,410	5,410
Shift Differential					620	620	620	620
Standby Pay					570	570	570	570
TOTAL	17	17	17		593,450	602,310	626,090	626,090

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	16,085,782	17,534,840	17,717,410	19,405,260	19,744,470
120 Special Salaries	43,085	50,020	59,400	59,940	59,940
130 Overtime	1,229,597	477,320	494,580	542,860	552,560
140 Employee Benefits	5,021,663	5,911,530	5,702,270	6,190,280	6,543,020
150 Planned Savings				(297,100)	(303,100)
SUBTOTAL PERSONAL SERVICES	22,380,127	23,973,710	23,973,660	25,901,240	26,596,890
210 Utilities	41,611	66,740	53,720	54,460	54,990
220 Communications	141,383	119,960	119,900	121,820	122,630
230 Transportation and Training	7,001	10,580	10,640	10,640	10,640
240 Insurance	143,080	167,620	175,530	219,530	219,530
250 Professional Fees	127,013	128,820	156,330	118,370	118,380
260 Data Processing	459,180	453,300	428,500	465,360	461,600
270 Equipment Contractuals	1,624,665	1,624,540	1,634,210	1,678,430	1,793,480
280 Building and Grounds Contractuals	3,735	7,800	7,800	8,520	8,520
290 Other Contractuals	36,083	46,430	27,050	27,850	27,850
SUBTOTAL CONTRACTUAL SERVICES	2,583,752	2,625,790	2,613,680	2,704,980	2,817,620
310 Office Supplies	141,094	106,300	115,130	138,360	138,360
320 Clothing and Towels	205,864	223,090	242,300	274,620	252,300
330 Chemicals	5,089	6,140	6,140	6,140	6,140
340 Equipment Parts	64,140	59,400	51,500	51,500	51,500
350 Materials					
360 Equipment Supplies	14,890	17,730	16,310	16,610	17,970
370 Building Parts	2,792	7,140	7,140	7,140	7,140
380 Non-Capitalizable Equipment	2,130	4,570	4,570	4,570	4,570
390 Other Commodities	76,062	51,530	40,390	42,550	42,550
SUBTOTAL COMMODITIES	512,061	475,900	483,480	541,490	520,530
410 Land					
420 Buildings		5,880		15,780	
430 Improvements	408		5,880		
440 Office Equipment	1,391			6,980	
450 Vehicular Equipment		47,940	47,940	124,600	
460 Operating Equipment	27,866	16,720	22,150	79,710	34,200
SUBTOTAL CAPITAL OUTLAY	29,666	70,540	75,970	227,070	34,200
510 Interfund Transfers				23,030	23,030
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	21,422	22,500	15,000	15,000	15,000
SUBTOTAL OTHER	21,422	22,500	15,000	38,030	38,030
TOTAL	25,527,028	27,168,440	27,161,790	29,412,810	30,007,270

POLICE DEPARTMENT SUMMARY

The Police Department is responsible for protecting life and property from criminal or related activities and for motor vehicle safety. Primary activities are: enforcement of State and City laws; crime investigation and criminal apprehension; traffic law enforcement and accident reduction.

Budget Highlights

The 1993 adopted budget shows an increase of $2,244,370 over the 1992 adopted budget. The 1994 approved budget shows an increase of $594,460 over the 1993 adopted budget.

- The 1993 and 1994 adopted budgets contain several components of a comprehensive Public Safety Enhancement Program, including: 18 new commissioned positions ($556,480), and 20 new civilian positions ($520,180); two Neighborhood Police Centers ($52,380); 11 additional civilian positions, to replace 11 commissioned positions being transferred to field patrol functions ($391,720); 7 marked patrol vehicles ($151,970); and radio and uniform equipment ($83,960).

- Three Police Major positions are eliminated ($170,360).

- A Printing Press Operator is eliminated as a result of consolidation of the Police print shop with Stationery Stores ($20,000).

- A reorganization of the Public Affairs Section -- transferring most of these responsibilities to the City Manager's Public Affairs Section -- resulted in the elimination of two Police Officer and one Police Lieutenant positions ($128,480)

- Hepatitis-B vaccinations will be made available to all "at-risk" Police employees ($37,960).

- A special grant from the Department of Housing and Urban Development to support the City's Domestic Violence program will provide a Lab Investigator ($40,000) and a Lab Technician ($24,200).

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$22,380,127	$23,973,710	$23,973,660	$25,901,240
Contractual Services	2,583,752	2,625,790	2,613,680	2,704,980
Commodities	512,061	475,900	483,480	541,490
Capital Outlay	29,666	70,540	75,970	227,070
Other	21,422	22,500	15,000	38,030
Total	**$25,527,028**	**$27,168,440**	**$27,161,790**	**$29,412,810**

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	9,297,249	10,688,640	10,845,430	12,089,600	12,356,300
120 Special Salaries	10,759	17,630	22,180	22,320	22,320
130 Overtime	691,756	266,510	278,240	305,400	310,880
140 Employee Benefits	2,907,684	3,683,370	3,556,790	3,953,770	4,189,830
150 Planned Savings				(182,820)	(187,130)
SUBTOTAL PERSONAL SERVICES	12,907,448	14,656,150	14,702,640	16,188,270	16,692,200
210 Utilities			15,700	15,940	16,090
220 Communications			30,560	32,480	32,640
230 Transportation and Training	68	1,300	1,210	1,210	1,210
240 Insurance	1,600	4,000	113,010	142,910	142,910
250 Professional Fees	1,237		330	330	330
260 Data Processing			56,670	87,440	83,680
270 Equipment Contractuals			1,309,940	1,350,900	1,459,420
280 Building and Grounds Contractuals			7,080	7,800	7,800
290 Other Contractuals	911	710	710	1,510	1,510
SUBTOTAL CONTRACTUAL SERVICES	3,816	6,010	1,535,210	1,640,520	1,745,590
310 Office Supplies	110		20,520	26,800	26,800
320 Clothing and Towels	79	500	1,200	1,200	1,200
330 Chemicals					
340 Equipment Parts	38,980	38,900	37,000	37,000	37,000
350 Materials					
360 Equipment Supplies	12,118	13,860	13,810	14,110	14,110
370 Building Parts	57	350	400	400	400
380 Non-Capitalizable Equipment	512	680			
390 Other Commodities	2,305	6,580	6,020	8,180	8,180
SUBTOTAL COMMODITIES	54,161	60,870	78,950	87,690	87,690
410 Land					
420 Buildings		5,880		15,780	
430 Improvements			5,880		
440 Office Equipment				6,980	
450 Vehicular Equipment				124,600	
460 Operating Equipment	9,362	8,800		35,650	
SUBTOTAL CAPITAL OUTLAY	9,362	14,680	5,880	183,010	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	6,422	7,500			
SUBTOTAL OTHER	6,422	7,500			
TOTAL	12,981,209	14,745,210	16,322,680	18,099,490	18,525,480

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU

The Field Services Bureau is comprised of uniformed personnel, and is organized into three sections. These are Special Operations, East Patrol and West Patrol, which jointly provide traditional police responsibilities to the community, including: requests for service, preventative patrol, traffic investigation and enforcement of state and local laws. Field Services is primarily involved in preliminary investigations of incidents requiring immediate response for protection of life and property and preservation of peace. These responses are vital for terminating an incident or forming a basis for additional follow-up by the Investigations Bureau.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Deputy Police Chief	1	1	1	006	50,180	48,930	48,930	48,930
Police Major	3	3	0	731	129,070	129,070	0	0
Police Captain	7	7	7	729	275,810	269,970	269,970	269,970
Police Lieutenant	35	35	25	727	1,234,510	1,106,730	894,650	894,650
Police Sergeant	0	0	18	725	0	398,460	613,200	613,200
Police Detective	1	1	1	724	31,620	31,620	31,620	31,620
Police Master Patrol Officer	3	3	0	724	94,850	0	0	0
Helicopter Mechanic	1	1	1	624	30,280	30,280	30,280	30,280
Police Officer	253	271	294	723	7,337,810	7,485,070	8,288,900	8,520,600
Warrant Officer	10	4	0	622	65,770	104,500	0	0
Traffic Safety Officer	19	19	19	621	491,950	474,700	481,840	488,350
Service Officer I	8	8	18	620	182,170	184,020	384,640	400,610
Account Clerk II	1	1	1	619	23,190	19,710	20,810	21,970
Secretary	1	1	1	618/19	22,290	22,900	23,920	23,920
Parking Control Checker	12	12	12	617	228,420	223,010	227,800	231,380
Clerk II	2	2	3	615	37,980	40,010	58,200	58,850
Typist Clerk	0	0	0	614	0	0	0	0
Subtotal	357	369	401		10,235,900	10,568,980	11,374,760	11,634,330
ADD: Longevity					57,110	55,070	55,070	55,070
Education Pay					62,990	60,460	83,850	84,300
Shift Differential					142,170	153,720	153,720	153,720
Hazard Duty Pay					6,000	7,200	7,200	7,200
FTO Pay					9,800	9,800	9,800	9,800
Employee Compensation					0	0	415,000	421,680
TOTAL					10,513,970	10,855,230	12,099,400	12,366,100

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 20 - INVESTIGATIONS BUREAU

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	2,960,358	3,140,020	3,163,270	3,517,200	3,525,880
120 Special Salaries	24,122	23,900	27,770	28,060	28,060
130 Overtime	243,955	93,020	98,120	107,720	109,610
140 Employee Benefits	950,736	1,025,750	1,000,690	1,111,130	1,158,460
150 Planned Savings				(51,550)	(52,160)
SUBTOTAL PERSONAL SERVICES	4,179,171	4,282,690	4,289,850	4,712,560	4,769,850
210 Utilities					
220 Communications			37,550	37,550	37,920
230 Transportation and Training	2,488	5,000	5,000	5,000	5,000
240 Insurance			27,020	34,030	34,030
250 Professional Fees	25,000	25,000	25,000	25,000	25,000
260 Data Processing			93,380	94,900	94,900
270 Equipment Contractuals			157,200	158,780	161,950
280 Building and Grounds Contractuals					
290 Other Contractuals	1,019	2,210	900	900	900
SUBTOTAL CONTRACTUAL SERVICES	28,508	32,210	346,050	356,160	359,700
310 Office Supplies	20		18,480	18,480	18,480
320 Clothing and Towels		50			
330 Chemicals					
340 Equipment Parts			300	300	300
350 Materials					
360 Equipment Supplies	293	960	400	400	400
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	684		600	600	600
SUBTOTAL COMMODITIES	997	1,010	19,780	19,780	19,780
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	881	2,500			
SUBTOTAL CAPITAL OUTLAY	881	2,500			
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	15,000	15,000	15,000	15,000	15,000
SUBTOTAL OTHER	15,000	15,000	15,000	15,000	15,000
TOTAL	4,224,556	4,333,410	4,670,680	5,103,500	5,164,330

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 20 - INVESTIGATIONS BUREAU

The Investigations Bureau consists of three primary sections: Crimes Against Persons, Crimes Against Property and Special Investigations. Personnel in the Crimes Against Persons and Crimes Against Property investigate homicides, rapes, aggravated assaults, robbery, burglary, auto thefts, arsons, check violations, forgery, frauds, embezzlement, larceny, offenses against family, missing/exploited children and other miscellaneous crimes. Special Investigations personnel conduct investigations, overt and covert, dealing with drug, alcohol and organized crime. All personnel have responsible roles in arresting perpetrators, securing arrests and search warrants, and participate in the prosecution of offenders.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Deputy Police Chief	1	1	1	006	45,020	53,750	53,750	53,750
Police Captain	3	3	3	729	118,730	118,730	118,730	118,730
Police Lieutenant	10	10	10	727	357,320	357,870	357,870	357,870
Police Detective	71	71	75	724	2,237,500	2,242,930	2,387,860	2,387,860
Police Officer	6	6	10	723	180,700	180,700	271,180	277,740
Service Officer I	1	1	1	620	21,250	22,450	23,710	25,050
Secretary	2	2	2	618/19	46,810	47,830	47,830	47,830
Clerk II	1	1	2	615	20,000	20,000	35,870	36,710
Typist Clerk	2	2	2	614	34,740	38,320	38,320	38,320
Subtotal	97	97	106		3,062,070	3,082,580	3,335,120	3,343,860
ADD: Longevity					32,830	33,260	33,260	33,260
Education Pay					31,910	33,600	26,000	25,600
Shift Differential					13,210	13,830	13,830	13,830
Employee Compensation					0	0	108,990	109,330
TOTAL					3,140,020	3,163,270	3,517,200	3,525,880

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 30 - SUPPORT SERVICES BUREAU

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	3,828,175	3,706,180	3,708,710	3,798,460	3,862,290
120 Special Salaries	8,204	8,490	9,450	9,560	9,560
130 Overtime	293,886	117,790	118,220	129,740	132,070
140 Employee Benefits	1,163,243	1,202,410	1,144,790	1,125,380	1,194,730
150 Planned Savings				(62,730)	(63,810)
SUBTOTAL PERSONAL SERVICES	5,293,508	5,034,870	4,981,170	5,000,410	5,134,840
210 Utilities	41,611	66,740	38,020	38,520	38,900
220 Communications	141,383	119,960	51,790	51,790	52,070
230 Transportation and Training	4,445	4,280	4,430	4,430	4,430
240 Insurance	141,480	163,620	35,500	42,590	42,590
250 Professional Fees	100,776	103,820	131,000	93,040	93,050
260 Data Processing	459,180	453,300	278,450	283,020	283,020
270 Equipment Contractuals	1,624,665	1,624,540	167,070	168,750	172,110
280 Building and Grounds Contractuals	3,735	7,800	720	720	720
290 Other Contractuals	34,153	43,510	25,440	25,440	25,440
SUBTOTAL CONTRACTUAL SERVICES	2,551,428	2,587,570	732,420	708,300	712,330
310 Office Supplies	140,964	106,300	76,130	93,080	93,080
320 Clothing and Towels	205,785	222,540	241,100	273,420	251,100
330 Chemicals	5,089	6,140	6,140	6,140	6,140
340 Equipment Parts	25,160	20,500	14,200	14,200	14,200
350 Materials					
360 Equipment Supplies	2,480	2,910	2,100	2,100	3,460
370 Building Parts	2,735	6,790	6,740	6,740	6,740
380 Non-Capitalizable Equipment	1,618	3,890	4,570	4,570	4,570
390 Other Commodities	73,073	44,950	33,770	33,770	33,770
SUBTOTAL COMMODITIES	456,904	414,020	384,750	434,020	413,060
410 Land					
420 Buildings					
430 Improvements	408				
440 Office Equipment	1,391				
450 Vehicular Equipment		47,940	47,940		
460 Operating Equipment	17,624	5,420	22,150	44,060	34,200
SUBTOTAL CAPITAL OUTLAY	19,423	53,360	70,090	44,060	34,200
510 Interfund Transfers				23,030	23,030
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER				23,030	23,030
TOTAL	8,321,263	8,089,820	6,168,430	6,209,820	6,317,460

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 30 - SUPPORT SERVICES BUREAU

The Support Services Bureau provides 24-hour administrative support and services to the other divisions, including: case file management, case and criminal history data entry and retrieval, planning and research, developmental evaluation, laboratory services, training, crime prevention programs, evidence storage, crime scene investigations, and photography services.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Police Chief	1	1	1	002	64,570	68,170	68,170	68,170
Deputy Police Chief	1	1	1	007	45,460	48,930	48,930	48,930
Police Captain	6	6	2	729	234,480	236,060	79,150	79,150
Assistant to the Director	1	1	1	115	38,800	38,800	38,800	38,800
Adminitrative Supervisor	0	0	2	116	0	0	77,600	77,600
Police Lieutenant	14	13	4	727	463,960	428,190	143,120	143,120
Police Examiner	4	4	0	726	34,890	104,660	0	0
Administrative Assistant	0	0	10	118	0	0	323,940	323,940
Systems Analyst II	0	0	1	118	0	0	34,460	34,460
Service Officer III	1	3	3	118	70,480	80,270	85,020	90,050
Administrative Aide III	0	1	1	120	20,520	181,970	30,330	30,330
Info. System Coordinator	0	0	2	120	0	56,130	56,130	56,130
Police Chemist	2	2	2	626	66,790	66,790	66,790	66,790
Police Sergeant	0	0	3	725	0	0	93,750	93,750
Community Service Specialist	1	1	0	725	34,580	26,480	0	0
Police Records Supervisor	5	5	0	625	149,320	0	0	0
Polygraphist	0	0	1	625	0	26,760	28,340	30,010
Police Detective	1	1	1	724	31,620	31,620	31,620	31,620
Police Investigator	11	11	0	724	318,670	347,770	0	0
Police Master Patrol Officer	5	4	0	724	126,460	0	0	0
Crime Scene Investigator	0	0	11	624	0	0	333,080	333,080
Police Officer	11	11	8	723	361,390	270,080	233,420	233,420
Administrative Aide II	1	1	2	623	28,860	0	55,560	57,110
Asst. Police Records Supv.	2	2	0	623	50,030	25,230	0	0
Associate Accountant	1	1	1	623	28,860	27,270	28,860	28,860
Service Officer II	0	0	1	623	0	0	28,860	28,860
Property Clerk	1	1	1	621	24,830	25,640	26,240	26,240
SPIDER Dispatcher	9	9	9	621	216,810	215,430	223,200	228,430
Storekeeper III	1	1	1	621	26,080	26,240	26,240	26,240
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Account Clerk III	1	1	1	621	24,830	21,030	22,230	23,490
Administrative Aide I	0	5	6	620	93,470	115,020	148,950	150,940
Service Officer I	8	5	5	620	120,390	125,030	126,420	126,420
Printing Press Operator II	1	1	0	620	25,050	25,050	0	0
Secretary	2	2	2	618/19	45,790	46,570	47,830	47,830
Cashier II	1	0	0	619	0	0	0	0
Photographer	1	1	1	619	23,920	23,920	23,920	23,920
Data Control Clerk	12	12	24	617	238,930	239,720	452,650	470,040
Maintenance Worker	1	1	1	617	21,850	19,860	20,940	21,850
Photo Technician II	1	1	1	617	18,010	20,000	20,000	20,000
Customer Service Clerk I	0	0	1	617	0	20,350	21,460	21,460
Data Entry Operator	5	2	2	616	37,180	36,770	38,740	40,300
Photo Technician I	1	1	1	615	17,360	15,750	16,580	17,450
Clerk II	19	21	19	615	364,460	350,540	345,590	357,940
Typist Clerk	14	13	13	614	211,280	213,570	222,710	232,320
Subtotal	147	147	147		3,706,220	3,631,910	3,695,870	3,755,290
ADD: Longevity					34,290	30,680	30,680	30,680
Education Pay					19,320	20,560	4,770	4,720
Shift Differential					22,560	22,360	22,360	22,360
Hazard Duty Pay					3,600	3,600	3,600	3,600
Employee Compensation					0	0	41,180	45,640
TOTAL					3,785,990	3,709,110	3,798,460	3,862,290

POLICE FEDERAL AND STATE GRANTS FUND NO: 858

	FY 1991 ACTUAL	FY 1992 ADOPTED	FY 1992 REVISED	FY 1993 ADOPTED	FY 1994 APPROVED
Revenues & other sources					
Traffic Enforcement Enhancement	318,950	0	0	0	0
Narcotics Seizure budget	351,597	334,000	0	0	0
Contingent Narcotic Seizure revenue	0	166,000	0	0	0
Federal Equitable Sharing	0	0	229,100	229,100	229,100
State Grant Related	0	0	59,980	59,980	59,980
Other	0	0	59,630	59,630	59,630
Drug Abuse Grant 91-58	83,967	0	0	0	0
Drug Abuse Grant 91-59	299,395	501,750	549,780	524,250	524,250
Pub Info Rcrds Trkg/Nt Wrth Analysis	0	182,250	97,577	0	0
Domestic Violence	0	0	0	83,330	83,330
D.A.R.E.	0	0	0	92,100	92,100
Total revenues & other sources	$1,053,909	$1,184,000	$996,067	$1,048,390	$1,048,390
Expenditures & other uses					
Traffic Enforcement Enhancement	$318,950	$0	$0	$0	$0
Narcotics Seizure budget	126,766	106,000	0	0	0
Narcotic Seizure contingency	0	166,000	0	0	0
Federal Equitable Sharing	0	0	110,500	110,500	110,500
State Grant Related	0	0	94,380	94,380	94,380
Other	0	0	93,830	93,830	93,830
Drug Abuse Grant 91-58	0				
State share	83,967	0	0	0	0
Local share (NS budget)	27,989	0	0	0	0
Drug Abuse Grant 91-59					
State share	299,395	501,750	549,780	524,250	524,250
Local share (NS budget)	99,798	167,250	183,260	174,750	174,750
Pub Info Rcrds Trkg/Nt Wrth Analysis					
State share	0	182,250	97,577	0	0
Local share (NS budget)	0	60,750	32,526	0	0
CIP Projects (NS Budget)	0	1,021,000	0	0	0
Domestic Violence	0	0	0	83,330	83,330
D.A.R.E.	0	0	0	92,100	92,100
Total expenditures & other uses	$956,865	$2,205,000	$1,161,852	$1,173,140	$1,173,140
Revenues & other sources over (under) expenditures & other uses	97,044	(1,021,000)	(165,786)	(124,750)	(124,750)
Unencumbered cash/fund balance January 1 (Narc Seizure budget)	451,656	451,660	548,700	382,910	258,160
Unencumbered cash/fund balance December 31 (Narc Seizure budget)	$548,700	($569,340)	$382,914	$258,160	$133,410

Notes and Assumptions:

Fiscal years are not concurrent. The City's fiscal year is the calendar year; the State fiscal year begins July 1 and ends June 30; the Federal fiscal year begins October 1 and ends September 30.

State and Federal contributions are received on a reimbursement basis only; therefore, all cash/fund balances result from activity within the Narcotics Seizure budget.

Instances where the expenditure for a grant exceeds revenues for that grant will indicate the use of matching funds from the Narcotics Seizure budget. This (transfer) is not shown as an expenditure in the Narcotics Seizure budget to avoid recording the expenditure twice.

For planning purposes, it is assumed all grants for 1992 will be renewed at the same amounts in 1993 and 1994, unless otherwise known.

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE

FEDERAL AND STATE GRANT BUDGETS

The City of Wichita receives law enforcement financial support through grants from the Federal and State governments. Following are descriptions of the current grants being received:

Drug Abuse Grant 92-73 - Received from the U.S. Department of Justice, Bureau of Justice Assistance through the Kansas Department of Administration, Governor's Office of Drug Abuse Programs. These grants are provided to support programs which "enhance the apprehension, prosecution, adjudication, detention and rehabilitation of drug offenders."

Narcotics Seizure Fund - K.S.A. 65-4135(e) and 21 U.S.C. Sec. 881 provide that property recovered in narcotics-related arrests is subject to forfeiture to the arresting agency if defendants are convicted. The forfeited property may be used by the agency for enhancing narcotic law enforcement. The City of Wichita maintains a separate fund for all such property received under this Act. The City may use these seized funds as a match with other grants.

PERSONNEL/STAFFING FROM GRANT PROGRAMS

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Police Lieutenant-TRAFFIC	1	0	0	727	0	0	0	0
Police Lieutenant-DA 92-73	2	2	2	727	69,150	71,570	71,570	71,570
Police Chemist-DA 92-73	1	1	1	626	32,270	28,060	29,740	31,510
Police Detective-DA 91-58	3	0	0	724	0	0	0	0
Police Detective-DA 92-73	2	2	2	724	61,090	62,150	63,230	63,230
Police Detective-92-74	0	4	0	724	122,000	126,460	0	0
Laboratory Investigator-DV	0	0	1	624	0	0	30,280	30,280
Police Officer-TRAFFIC	8	0	0	723	0	0	0	0
Police Officer-DA 92-73	10	10	12	723	290,980	356,400	361,390	361,390
Police Officer-DARE 93-73	0	0	2	723	0	0	60,240	60,240
Laboratory Technician-DV	0	0	1	620	0	0	25,050	25,050
Clerk II-DA 91-58	1	0	0	615	0	0	0	0
Clerk II-DA 92-73	1	1	1	615	19,330	19,000	20,000	20,000
Clerk II-91-74	0	1	0	615	20,000	19,000	0	0
Subtotal	29	21	22		614,820	682,640	661,500	663,270
ADD: Longevity					2,450	3,800	3,800	3,800
Education Pay					840	5,870	5,870	5,870
Shift Differential					11,020	15,290	15,290	15,290
TOTAL					629,130	707,600	686,460	688,230

NOTES: TRAFFIC - Traffic Eforcement Enhancement Grant (FY 91 = 10/01/90 - 09/30/91)
DA 91-58 - Drug Abuse Grant 91-58 (FY 91 = 07/0190 - 06/30/91)
DA 91-59 - Drug Abuse Grant 91-59 (FY 91 = 07/01/90 - 06/30/91)
DA 92-73 - Drug Abuse Grant 91-59 (FY 92 = 07/01/91 - 06/30/92)
PIRTNet - Public Information Records and Tracking Net Worth Analysis 92-74 (FY 92 = 07/01/91 - 06/30/92)

FUND: 110/700 - GENERAL/EMERGENCY COMMUNICATIONS
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,446,834	1,517,000	1,540,990	1,690,850	1,733,710
120 Special Salaries	2,750	2,400	2,400	2,400	2,400
130 Overtime	34,146	40,000	40,000	40,000	40,000
140 Employee Benefits	374,327	438,380	429,630	454,610	483,290
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	1,858,057	1,997,780	2,013,020	2,187,860	2,259,400
210 Utilities	7,359	7,340	7,970	8,050	8,130
220 Communications	299,808	313,090	327,260	322,280	322,280
230 Transportation and Training	708	2,060	2,840	1,580	1,580
240 Insurance	1,727	910	910	1,240	1,240
250 Professional Fees	4,452	20	2,050	40,050	40,050
260 Data Processing	47,486	50,150	56,090	56,090	56,090
270 Equipment Contractuals	5,455	5,380	5,470	5,580	5,680
280 Building and Grounds Contractuals					
290 Other Contractuals	1,762	2,160	2,180	2,160	2,160
SUBTOTAL CONTRACTUAL SERVICES	368,756	381,110	404,770	437,030	437,210
310 Office Supplies	6,449	5,770	6,890	2,880	2,880
320 Clothing and Towels	518	520	520	560	560
330 Chemicals					
340 Equipment Parts	31,570	36,990	35,000	32,690	39,130
350 Materials	20			140	140
360 Equipment Supplies	8,413	16,160	16,160	10,220	13,690
370 Building Parts	650	740	1,240	800	740
380 Non-Capitalizable Equipment	1,400	200	200	630	630
390 Other Commodities	183	200	200	200	200
SUBTOTAL COMMODITIES	49,203	60,580	60,210	48,120	57,970
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	2,960	2,000	2,000	2,000	2,000
450 Vehicular Equipment					
460 Operating Equipment		2,130	2,130	2,080	2,130
SUBTOTAL CAPITAL OUTLAY	2,960	4,130	4,130	4,080	4,130
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		15,000	15,000	15,000	15,000
SUBTOTAL OTHER		15,000	15,000	15,000	15,000
TOTAL	2,278,977	2,458,600	2,497,130	2,692,090	2,773,710

EMERGENCY COMMUNICATIONS SUMMARY

The Emergency Communications Department provides a communication link (through the 9-1-1 system) between citizens and field units of City and County public safety and emergency services. Effective communication is ensured through in-service training of dispatch personnel, constant review of communication technology, and regular preventative maintenance. Emergency Communications is a City-County Department funded by the City (73%) and County (27%).

Budget Highlights

The adopted 1993 budget shows an increase of $277,150 over the 1992 adopted budget. The 1992 revised budget increases by $32,300 over 1992 adopted budget.

- As part of a comprehensive Public Safety Enhancement Program package, five (5) Emergency Service Dispatch positions have been added ($145,410), an additional $40,000 is included to contract for management of the Computer-Aided Dispatch (CAD) system, and the Assistant Director's position is reclassified to reflect an exchange of CAD management responsibilities for additional training responsibilities.

- A change in State legislation will permit the costs of CAD maintenance to be paid from 9-1-1 tax revenues, which will decrease the amount of City and County contributions by $37,740 and $13,960, respectively.

- A new Community Access Fee is included in 1994 for all jurisdictions in Sedgwick County that utilize the County Emergency Communications dispatching services. The fee will result in a cumulative total of $150,000 collected from 15 area jurisdictions. The fee is based on the ratio of area jurisdictions calls to total calls (7%) applied to the total Emergency Communications budget.

- Emergency Communications received 1,141,924 calls in 1991, 8.8% more than in 1990 -- an average of 2.17 calls per minute 24 hours/day.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$1,821,191	$1,960,550	$1,974,640	$2,187,860
Contractual Services	366,166	380,180	397,770	437,030
Commodities	44,142	55,080	55,700	48,120
Capital Outlay	0	4,130	4,130	4,080
Other	0	15,000	15,000	15,000
Total	$2,231,499	$2,414,940	$2,447,240	$2,692,090
Less: County	$ 502,671	$ 549,530	$ 548,630	$ 614,650
Other Revenues	369,753	379,640	415,270	415,610
Total City	**$1,359,075**	**$1,485,770**	**$1,483,340**	**$1,661,830**

FUND: 700 - CITY-COUNTY EMERGENCY COMMUNICATIONS
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: 10 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,418,616	1,487,830	1,511,820	1,690,850	1,733,710
120 Special Salaries	2,750	2,400	2,400	2,400	2,400
130 Overtime	33,951	40,000	40,000	40,000	40,000
140 Employee Benefits	365,874	430,320	420,420	454,610	483,290
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	1,821,191	1,960,550	1,974,640	2,187,860	2,259,400
210 Utilities	7,359	7,340	7,970	8,050	8,130
220 Communications	297,535	312,160	322,280	322,280	322,280
230 Transportation and Training	708	2,060	2,840	1,580	1,580
240 Insurance	1,727	910	910	1,240	1,240
250 Professional Fees	4,452	20	50	40,050	40,050
260 Data Processing	47,486	50,150	56,090	56,090	56,090
270 Equipment Contractuals	5,455	5,380	5,470	5,580	5,680
280 Building and Grounds Contractuals					
290 Other Contractuals	1,444	2,160	2,160	2,160	2,160
SUBTOTAL CONTRACTUAL SERVICES	366,166	380,180	397,770	437,030	437,210
310 Office Supplies	2,824	2,760	2,880	2,880	2,880
320 Clothing and Towels	518	520	520	560	560
330 Chemicals					
340 Equipment Parts	30,134	34,500	34,500	32,690	39,130
350 Materials	20			140	140
360 Equipment Supplies	8,413	16,160	16,160	10,220	13,690
370 Building Parts	650	740	1,240	800	740
380 Non-Capitalizable Equipment	1,400	200	200	630	630
390 Other Commodities	183	200	200	200	200
SUBTOTAL COMMODITIES	44,142	55,080	55,700	48,120	57,970
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		2,000	2,000	2,000	2,000
450 Vehicular Equipment					
460 Operating Equipment		2,130	2,130	2,080	2,130
SUBTOTAL CAPITAL OUTLAY		4,130	4,130	4,080	4,130
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		15,000	15,000	15,000	15,000
SUBTOTAL OTHER		15,000	15,000	15,000	15,000
TOTAL	2,231,499	2,414,940	2,447,240	2,692,090	2,773,710

FUND: 700 - CITY-COUNTY EMERGENCY COMMUNICATIONS
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: 10 - ADMINISTRATION

The Wichita-Sedgwick County Department of Emergency Communications provides emergency public communications to the City of Wichita Police and Fire Departments, Sedgwick County Sheriff and Fire District, Emergency Medical Services (EMS) and other cities and agencies in Sedgwick County. The County participates in the "9-1-1" emergency telephone program and utilizes an Automatic Location Identification System (ALI).

The six-member Wichita-Sedgwick County Emergency Communications Advisory Board provides recommendations to the City Manager regarding the operational policies and procedures of the Emergency Communications Department.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Emergency Communications	1	1	1	005	59,045	60,810	60,810	60,810
Assistant Director of Emergency Communications	1	1	0	113	38,370	40,010	0	0
Emergency Communications Dispatch Trainer	0	0	1	117	0	0	37,550	35,090
Communications Equipment Supervisor	1	1	1	117	35,090	35,090	35,090	35,090
Emergency Communications Supervisor	5	5	5	625	152,250	152,150	155,510	157,190
Electronics Technician II	2	2	2	625	63,580	63,590	63,590	63,590
Electronics Technician I	3	3	3	623	82,510	77,320	80,130	83,110
Emergency Service Dispatcher	43	42	48	622	996,865	1,023,940	1,169,350	1,209,290
Administrative Secretary	1	1	1	620/21	25,970	26,240	26,240	26,240
Subtotal	57	56	62		1,453,680	1,479,150	1,628,270	1,670,410
ADD: Longevity					10,220	8,530	8,530	8,530
EMT Dispatching Pay					6,240	6,240	7,130	7,130
Shift Differential (2nd)					5,820	6,660	7,610	7,610
Shift Differential (3rd)					8,740	8,110	9,270	9,270
Standby Pay					3,130	3,130	3,130	3,130
Employee Compensation								
Base Salary					0	0	26,910	27,630
Employee Benefits					0	0	3,330	3,220
TOTAL	57	56	62		1,487,830	1,511,820	1,694,180	1,736,930

NOTES

EMERGENCY COMMUNICATIONS ALARM SECTION SUMMARY

The Emergency Communications Alarm office monitors alarm business activities in the City of Wichita and unincorporated areas of Sedgwick County. As outlined in Chapter 3.40 of the City Code, the Alarm Section responsibilities include licensing, investigation, inspection and administration. The Alarm office is funded entirely within the City's General Fund.

Budget Highlights

The 1993 adopted budget shows an increase of $6,700 over the the 1992 adopted budget. The 1994 approved budget increases $350 over the 1993 adopted budget.

- The Alarm office has been incorporated into the Finance Department Treasury budget. The amount included for 1993 is $50,360; the amount for 1994 is $50,710.
- An additional $4,150 is included for postage costs as a result of the alarm ordinance revised requirements. The ordinance necessitates a minimum of 1,200 mailings each month.
- An expected increase in court filings to recover delinquent fees will cost an additional $2,000 in 1992, and $3,500 in 1993.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 36,866	$ 37,230	$ 38,380	$ 0
Contractual Services	2,591	930	7,000	0
Commodities	5,061	5,500	4,510	0
Capital Outlay	2,960	0	0	0
Other	0	0	0	0
Total	**$ 47,478**	**$ 43,660**	**$ 49,890**	**$ 0**

FUND: 110 - GENERAL
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: --
SECTION: 20 - ALARM

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	28,218	29,170	29,170		
120 Special Salaries					
130 Overtime	195				
140 Employee Benefits	8,453	8,060	9,210		
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	36,866	37,230	38,380		
210 Utilities					
220 Communications	2,273	930	4,980		
230 Transportation and Training					
240 Insurance					
250 Professional Fees			2,000		
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	318		20		
SUBTOTAL CONTRACTUAL SERVICES	2,591	930	7,000		
310 Office Supplies	3,625	3,010	4,010		
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	1,436	2,490	500		
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	5,061	5,500	4,510		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	2,960				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	2,960				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	47,478	43,660	49,890		

FUND: 110 - GENERAL
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: --
SECTION: 20 - ALARM SECTION

The Emergency Communications Alarm Section monitors alarm activities within the City of Wichita and unincorporated areas of Sedgwick County, as outlined in Chapter 3.40 of the City Code, including licensure, investigation, inspection, and administration. The section is responsible for issuing permits to alarm users. Beginning in 1993, the Alarm Section will be transferred to the Revenue Management Section within the Department of Finance. Revenue Management is responsible for collections of all other City licences and permits.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Administrative Aide II	1	1	0	623	28,860	28,860	0	0
Subtotal	1	1	0		28,860	28,860	0	0
ADD: Longevity					310	310	0	0
TOTAL	1	1	0		29,170	29,170	0	0

NOTES

LIBRARY SUMMARY

The Library provides the citizens of Wichita (and Sedgwick County) with books, periodicals, recordings, framed pictures and films. The Wichita Public Library System consists of a main library, two district libraries, and nine branch libraries located throughout the City. The Library also provides special references and materials, children's programs and talking books for the visually impaired.

Budget Highlights

The 1992 revised budget increases $10,920 from the 1992 adopted budget. This increase is due to the Marina Lakes relocation project that was originally budgeted in 1991. The 1993 adopted budget reflects an increase of $65,420 over the 1992 adopted budget. The approved 1994 budget increases $45,520 from 1993.

- The Library is installing a computer system that was approved in 1991. The purchase of this system called for matching funds from the Library and the General Fund ($266,000/year for five years). To generate additional revenue for the computer system, fines and penalties were increased in 1991. Private funding ($75,000) and grant money ($25,000) have also been secured to help fund the Library's portion.

- Two branch facilities were targeted for relocation during 1991. These projects, which included funds for the Minisa and Marina Lakes (formerly Sweetbriar) branches, were delayed due to budget constraints. The Marina Lakes project was approved by the City Council in 1992 and is reflected in the 1992 revised budget. The Minisa Branch operating costs have been budgeted in 1993/1994. Funds will be transferred from Appropriated Reserve to cover remodeling and relocation expenses.

- An additional $100,000 (an increase of 20%) has been included in the Library's material budget for the purchase of books in 1993/1994.

- Revenue projections to offset Library expenditures include Federal/State/Local grants ($410,189 for 1991/1992); and local revenues of $248,900 in 1992 revised, $216,900 in 1993 and $221,500 for 1994.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$3,159,620	$3,285,540	$3,267,660	$3,268,440
Contractual Services	590,605	648,060	697,010	696,570
Commodities	532,108	572,810	572,410	680,090
Capital Outlay	12,413	11,150	14,650	11,100
Other	0	351,000	327,750	277,780
Total	**$4,294,746**	**$4,868,560**	**$4,879,480**	**$4,933,980**

FUND: 111 - GENERAL
DEPARTMENT: 10 - LIBRARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	2,245,321	2,264,270	2,278,020	2,333,230	2,345,660
120 Special Salaries	311,926	348,940	331,370	331,890	332,440
130 Overtime	118				
140 Employee Benefits	602,255	672,330	658,270	653,160	684,440
150 Planned Savings				(49,840)	(50,300)
SUBTOTAL PERSONAL SERVICES	3,159,620	3,285,540	3,267,660	3,268,440	3,312,240
210 Utilities	267,725	296,980	285,630	294,570	297,120
220 Communications	77,605	83,050	86,520	85,710	85,960
230 Transportation and Training	2,806	2,980	2,980	2,970	2,970
240 Insurance	17,696	18,280	18,190	14,150	14,150
250 Professional Fees	13,526	29,190	68,270	29,010	29,010
260 Data Processing	65,123	68,230	67,860	72,900	72,900
270 Equipment Contractuals	14,358	15,820	15,820	19,920	19,920
280 Building and Grounds Contractuals	90,941	91,520	104,090	135,510	135,510
290 Other Contractuals	40,825	42,010	47,650	41,830	41,830
SUBTOTAL CONTRACTUAL SERVICES	590,605	648,060	697,010	696,570	699,370
310 Office Supplies	57,548	59,500	62,700	69,990	69,990
320 Clothing and Towels	86	190	50	50	50
330 Chemicals					
340 Equipment Parts	4,925	6,000	6,240	5,930	5,930
350 Materials					
360 Equipment Supplies	1,633	1,780	1,780	2,200	2,200
370 Building Parts	2,406	10,000	6,300	6,300	6,300
380 Non-Capitalizable Equipment	464,892	494,740	494,740	595,120	594,830
390 Other Commodities	618	600	600	500	500
SUBTOTAL COMMODITIES	532,108	572,810	572,410	680,090	679,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	6,461	4,650	7,930	10,700	5,620
450 Vehicular Equipment					
460 Operating Equipment	5,952	6,500	6,720	400	4,690
SUBTOTAL CAPITAL OUTLAY	12,413	11,150	14,650	11,100	10,310
510 Interfund Transfers			258,820	277,780	277,780
520 Debt Service					
530 Other Non-Operating Expenses		351,000	68,930		
540 Other					
SUBTOTAL OTHER		351,000	327,750	277,780	277,780
TOTAL	4,294,746	4,868,560	4,879,480	4,933,980	4,979,500

FUND: 111 - GENERAL
DEPARTMENT: 10 - LIBRARY

The Library provides the citizens of Wichita with books, periodicals, recordings, framed pictures and films. The Wichita Public Library System consists of a main, two district and nine branch Libraries located throughout the city. The Library also provides special reference services and materials, children's programs and talking books for the blind.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Libraries	1	1	1	004	67,150	69,160	69,160	69,160
Assistant Librarian	1	1	1	007	48,000	51,490	51,490	51,490
Library Services Coordinator	0	0	4	114	0	152,970	152,970	152,970
Senior Librarian	8	8	4	116	296,910	143,670	143,670	143,670
Library Specialist	4	4	5	118	127,240	147,190	147,190	147,190
Administrative Assistant	2	2	2	118	66,790	66,790	66,790	66,790
Librarian	6	6	9	119	186,270	252,180	252,180	252,180
Administrative Clerk	1	1	1	625	31,790	31,790	31,790	31,790
Information Sys. Coordinator	0	0	1	120	0	28,860	28,860	28,860
Administrative Aide III	3	3	2	120	84,980	57,710	57,710	57,710
Librarian I	4	4	0	623	90,210	0	0	0
Senior Library Assistant IV	12	12	12	622	317,160	316,950	321,370	325,970
Senior Library Assistant III	9	9	9	621	235,420	236,180	236,180	236,180
Account Clerk II	1	1	1	619	23,920	23,920	23,920	23,920
Senior Library Assistant II	6	6	6	619	137,930	140,390	141,540	142,760
Custodial Worker II	1	1	1	617	20,940	21,850	21,850	21,850
Equipment Operator I	1	1	1	617	21,850	21,850	21,850	21,850
Senior Library Assistant I	13	13	13	617	273,680	277,050	281,790	284,000
Guard	1	0	0	617	0	0	0	0
Account Clerk I	1	1	1	617	18,880	19,230	20,270	21,370
Switchboard Operator II	1	1	1	616	20,900	20,900	20,900	20,900
Junior Library Assistant	4	4	4	615	79,470	80,010	80,010	80,010
Typist Clerk	1	1	1	614	17,920	17,140	18,050	19,000
Clerk I	4	4	4	613	65,860	69,740	72,990	75,100
Subtotal	85	84	84		2,233,270	2,247,020	2,262,530	2,274,720
ADD: Longevity					31,000	31,000	25,450	25,450
Employee Compensation							45,250	45,490
Subtotal	85	84	84		2,264,270	2,278,020	2,333,230	2,345,660
Seas. & Part-time Posit.								
Sr. Lib. Asst.II (PT-50%)	1	1	1	619	8,930	9,320	9,320	9,320
Account Clerk I (PT-50%)	1	1	1	617	9,730	9,610	10,130	10,680
Jr. Lib. Asst. (PT-50%)	6	6	6	615	59,740	60,010	60,010	60,010
Clerk I (PT-50%)	21	21	21	613	168,690	157,800	157,800	157,800
Clerical Aide (PT-50%)	10	10	10	611	67,810	66,280	66,280	66,280
Library Aide (PT-50%)	5	5	5	606	34,040	28,350	28,350	28,350
Subtotal	44	44	44		348,940	331,370	331,890	332,440
TOTAL	129	128	128		2,613,210	2,609,390	2,665,120	2,678,100

NOTES

ART MUSEUM SUMMARY

The Wichita Art Museum provides permanent and changing exhibitions, educational programs, and cultural activities for diverse audiences. The Museum continually exhibits selections from its permanent collection of art work. Extensive contributions are made by volunteers, who provide policy leadership as Board members, conduct tours, and raise funds to supplement City support.

Budget Highlights

The 1992 revised budget projects a decrease of $81,000 from the 1992 adopted budget. This decrease is primarily attributed to lower personnel expenses. The 1993 adopted budget is less than the 1992 adopted budget by $28,100. Proposed increases in 1994 are projected to be $14,040 over the 1993 adopted budget.

- The adopted budget includes a reduction in the funds for mid-level exhibits and conservation efforts in 1993 and 1994. These funds are redirected for the purchase of a Collection Management System. This system will improve inventory capabilities and use of existing art.

- The Art Museum is funded through donations and other contributions with the balance funded from City revenues within the General Fund.

- Total visitors to the Museum in 1991 exceeded 78,000, compared to over 88,000 during 1990. Sixty-four art objects were added to the permanent collection from private sources, or gifts and endowment purchases.

- The Art Museum continues to explore the implementation of admission fees, acquisition of new grants, and other programs/services (comparable to other museums nationwide) to provide additional funds.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$617,694	$671,510	$597,150	$644,810
Contractual Services	395,644	410,660	408,300	406,150
Commodities	37,026	56,040	51,760	58,640
Capital Outlay	9,817	26,420	26,420	26,930
Total	$1,060,181	$1,164,630	$1,083,630	$1,136,530

FUND: 111 - GENERAL
DEPARTMENT: 11 - ART MUSEUM

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	430,998	510,730	454,190	508,340	515,750
120 Special Salaries	57,309	12,810	11,560	11,560	11,560
130 Overtime	4,259				
140 Employee Benefits	125,128	147,970	131,400	136,390	144,120
150 Planned Savings				(11,480)	(11,620)
SUBTOTAL PERSONAL SERVICES	617,694	671,510	597,150	644,810	659,810
210 Utilities	230,615	237,130	236,830	239,250	241,690
220 Communications	34,359	28,770	29,630	45,920	30,030
230 Transportation and Training	6,478	6,610	5,500	5,500	5,500
240 Insurance	33,959	35,210	36,070	38,370	38,400
250 Professional Fees	16,422	30,900	38,060	13,350	20,380
260 Data Processing	4,569	4,630	4,630	4,630	4,630
270 Equipment Contractuals			300	300	300
280 Building and Grounds Contractuals	25,307	20,970	23,370	24,380	24,390
290 Other Contractuals	43,935	46,440	33,910	34,450	48,450
SUBTOTAL CONTRACTUAL SERVICES	395,644	410,660	408,300	406,150	413,770
310 Office Supplies	23,898	34,400	35,470	35,720	32,490
320 Clothing and Towels		150			
330 Chemicals					
340 Equipment Parts	1,497	2,790	2,240	2,240	2,240
350 Materials	173	3,000	250	250	250
360 Equipment Supplies	1,163	810	1,200	1,200	1,200
370 Building Parts	3,492	6,190	3,100	3,110	3,110
380 Non-Capitalizable Equipment	2,595	2,500	2,700	6,870	3,400
390 Other Commodities	4,208	6,200	6,800	9,250	9,350
SUBTOTAL COMMODITIES	37,026	56,040	51,760	58,640	52,040
410 Land					
420 Buildings				6,350	6,500
430 Improvements				1,000	1,000
440 Office Equipment			750	8,890	6,790
450 Vehicular Equipment					
460 Operating Equipment	9,817	26,420	25,670	10,690	10,660
SUBTOTAL CAPITAL OUTLAY	9,817	26,420	26,420	26,930	24,950
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,060,181	1,164,630	1,083,630	1,136,530	1,150,570

FUND: 111 - GENERAL
DEPARTMENT: 11 - ART MUSEUM

The Wichita Art Museum contributes strongly to the cultural vitality of life in Wichita with highest quality permanent and changing exhibitions, educational programs and cultural activities appealing to diverse audiences, both locally and regionally. The Museum continually exhibits selections from its permanent collection of more than 7,000 art works. Museum professional staff work closely with many volunteers to present a vigorous educational program. More than 13,000 school children each year benefit from classroom visits, tours of exhibits and educational materials. The Museum benefits extensively from contributions by many volunteers, who provide policy leadership as board members, conduct tours, raise funds to supplement City support, and who work directly with professional staff to serve the public.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Art Museum Director	1	1	1	004	64,150	57,830	64,150	64,150
Assistant Director	1	1	1	009	41,280	42,510	42,510	42,510
Chief Curator	1	1	1	009	41,850	22,000	43,100	43,100
Curator I	1	1	1	115	34,700	36,570	36,570	36,570
Administrative Aide III	0	0	1	120	0	28,860	28,860	28,860
Administrative Aide II	2	2	0	623	53,600	0	0	0
Registrar	1	1	1	119	28,310	28,860	28,860	28,860
Preparator	1	1	1	623	28,310	24,360	25,780	27,270
Security Guard	0	0	1	621	0	21,030	22,230	23,490
Labor Supervisor I	1	1	0	621	24,830	0	0	0
Administrative Aide I	1	1	1	620	25,050	25,050	25,050	25,050
Photographer	1	1	1	619	22,660	23,480	23,920	23,920
Secretary	1	1	1	618/19	19,510	21,120	22,290	23,530
Guard	1	1	1	617	18,880	19,650	20,720	21,850
Custodial Guard	4	4	4	615	69,620	64,840	74,370	75,000
Art Museum Aide	1	1	1	615	18,450	18,050	19,000	20,000
Clerk I	1	1	1	613	16,300	17,140	18,020	18,360
Subtotal	19	19	18		507,500	451,350	495,430	502,520
ADD: Longevity					2,600	2,210	2,370	2,550
3rd Shift Differential					630	630	630	630
Employee Compensation							9,910	10,050
Subtotal	19	19	18		510,730	454,190	508,340	515,750
Seasonal & Part-Time								
Custodial Guard (PT-50%)	1	1	1	615	9,110	7,730	7,730	7,730
Clerical Aide (PT-25%)	1	1	1	611	3,700	3,830	3,830	3,830
Subtotal	2	2	2		12,810	11,560	11,560	11,560
TOTAL	21	21	20		523,540	465,750	519,900	527,310

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	226,523	222,210	282,460	228,620	228,740
120 Special Salaries	10,732	250	250	250	250
130 Overtime					
140 Employee Benefits	53,145	57,840	62,830	58,230	60,610
150 Planned Savings				(3,020)	(3,050)
SUBTOTAL PERSONAL SERVICES	290,400	280,300	345,540	284,080	286,550
210 Utilities					
220 Communications	3,033	3,830	3,830	3,480	3,500
230 Transportation and Training	5,679		25,600		
240 Insurance					
250 Professional Fees		500	500	500	500
260 Data Processing	4,577	8,680	8,680	6,780	6,780
270 Equipment Contractuals	260		400	100	100
280 Building and Grounds Contractuals	1,480				
290 Other Contractuals	304	660	660	460	460
SUBTOTAL CONTRACTUAL SERVICES	15,333	13,670	39,670	11,320	11,340
310 Office Supplies	3,946	3,200	3,200	3,650	3,650
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	5,597	200	9,200	100	100
SUBTOTAL COMMODITIES	9,543	3,400	12,400	3,750	3,750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	456		900		
SUBTOTAL CAPITAL OUTLAY	456		900		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		150,000	50,000	100,000	100,000
540 Other					
SUBTOTAL OTHER		150,000	50,000	100,000	100,000
TOTAL	315,732	447,370	448,510	399,150	401,640

HUMAN SERVICES DEPARTMENT SUMMARY

The Human Services Department assists citizen-clients in achieving economic self-sufficiency through job training/placement, support services and self-help opportunities. The Department also works to improve the quality of life for those who cannot work because of age, family or health reasons. An integrated social services delivery system is provided by this Department through areas including housing, an energy-savings (weatherization) unit, and Civil Rights and Services.

Budget Highlights

The adopted 1993 general fund budget shows a decrease of $48,220 from the 1992 adopted budget. The approved 1994 budget increases by $2,490 over the adopted 1993 budget.

- In 1992, the City Council approved $50,000 from the non-operating account to fund the Summer Youth Program administered by the Department of Park and Recreation. An additional $50,000 was also approved for this program which allowed expansion from the 1991 pilot program at McAdams to include three additional locations in 1992. $25,000 was also allocated to the Salvation Army in 1992.

- The Non-Operating Discretionary Account is reduced by $50,000 in 1993 adopted and 1994 approved.

- The primary source of funding for Human Services is through Federal and State grant assistance (summarized in the Appendix).

- The Department administers allocations of more than $700,000 in Special Alcohol and Drug programs which are detailed in the Special Revenue Fund Section.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$290,400	$280,300	$345,540	$284,080
Contractual Services	15,333	13,670	39,670	11,320
Commodities	9,960	3,400	12,400	3,750
Capital Outlay	456	0	900	0
Other	0	150,000	50,000	100,000
Total	**$316,149**	**$447,370**	**$448,510**	**$399,150**

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 06 - CIVIL RIGHTS AND SERVICES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	182,554	182,570	186,770	190,580	190,700
120 Special Salaries	197	250	250	250	250
130 Overtime					
140 Employee Benefits	46,032	47,680	47,630	46,640	48,330
150 Planned Savings				(2,490)	(2,510)
SUBTOTAL PERSONAL SERVICES	228,783	230,500	234,650	234,980	236,770
210 Utilities					
220 Communications	2,787	3,220	3,220	2,870	2,890
230 Transportation and Training	1,383				
240 Insurance					
250 Professional Fees		500	500	500	500
260 Data Processing	4,577	4,480	4,480	4,580	4,580
270 Equipment Contractuals	92			100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	146	560	560	360	360
SUBTOTAL CONTRACTUAL SERVICES	8,985	8,760	8,760	8,410	8,430
310 Office Supplies	3,862	3,000	3,000	3,450	3,450
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	79	100	100		
SUBTOTAL COMMODITIES	3,941	3,100	3,100	3,450	3,450
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	241,709	242,360	246,510	246,840	248,650

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 06 - CIVIL RIGHTS AND SERVICES

The functions of the Civil Rights and Services Division are: to investigate and resolve citizens' discrimination complaints in employment, housing and public accomodations; to administer the City's EEO/AA contract compliance program; to coordinate City activities for affirmatively furthering fair housing; to coordinate City's efforts to comply with non-discrimination against persons with handicap laws; to resolve citizen grievances against City; to certify MBE's for participation in City's CDBG construction contract and provide information internally; and to provide administrative support to the CRS Board and the Commission on the Status of Handicapped People.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director - CRS	1	1	1	008	48,340	51,730	51,730	51,730
Associate Planner	1	1	1	117	36,890	36,890	36,890	36,890
Administrative Assistant	2	2	2	118	66,790	66,790	66,790	66,790
Secretary	1	1	1	618	22,580	22,850	22,850	22,850
Subtotal	5	5	5		174,600	178,260	178,260	178,260
ADD: Longevity					2,120	2,180	2,300	2,420
Human Svcs. Dir. (10%)					5,850	6,330	6,330	6,330
Employee Compensation							3,690	3,690
TOTAL					182,570	186,770	190,580	190,700

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 09 - HOUSING SERVICES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries		39,640	37,290	38,040	38,040
120 Special Salaries					
130 Overtime					
140 Employee Benefits		10,160	9,500	11,590	12,280
150 Planned Savings				(530)	(540)
SUBTOTAL PERSONAL SERVICES		49,800	46,790	49,100	49,780
210 Utilities					
220 Communications		610	610	610	610
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing		4,200	4,200	2,200	2,200
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals		100	100	100	100
SUBTOTAL CONTRACTUAL SERVICES		4,910	4,910	2,910	2,910
310 Office Supplies		200	200	200	200
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		100	100	100	100
SUBTOTAL COMMODITIES		300	300	300	300
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL		55,010	52,000	52,310	52,990

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 09 - HOUSING SERVICES

This program administers the establishment and maintenance of an ongoing affordable housing strategy for the City. This program is designed to provide home mortgage financing information and application assistance services to low and moderate income households in administering the City's Home Ownership Program. Work in this section is directed by the Director of Human Services; however, employee works on special projects for the City Manager.

The Housing Specialist assembles and maintains information on all federal and state legislation that affects the funding and financing for low and moderate income housing; prepares applications for federal, state, and local funds for the rehabilitation and construction of homes for low and moderate income households; confers with lending institutions, state and federal agencies on the development of financing for low and moderate income housing; develops a City home ownership opportunities program for low and moderate income families; and tracks regional and national market/industry trends, regulatory changes, relevant tax regulations, and other factors influencing banking practices with respect to new home construction and home rehabilitation lending.

	POSITIONS							
POSITION TITLE	1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Housing Specialist	1	1	1	115	39,640	37,290	37,290	37,290
Subtotal	1	1	1		39,640	37,290	37,290	37,290
ADD: Employee Compensation							750	750
TOTAL					39,640	37,290	38,040	38,040

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 07 - NON-OPERATING DISCRETIONARY ACCOUNT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	43,969		58,400		
120 Special Salaries	10,535				
130 Overtime					
140 Employee Benefits	7,113		5,700		
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	61,617		64,100		
210 Utilities					
220 Communications	246				
230 Transportation and Training	4,296		25,600		
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	168		400		
280 Building and Grounds Contractuals	1,480				
290 Other Contractuals	158				
SUBTOTAL CONTRACTUAL SERVICES	6,348		26,000		
310 Office Supplies	84				
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	5,518		9,000		
SUBTOTAL COMMODITIES	5,602		9,000		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	456		900		
SUBTOTAL CAPITAL OUTLAY	456		900		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		150,000	50,000	100,000	100,000
540 Other					
SUBTOTAL OTHER		150,000	50,000	100,000	100,000
TOTAL	74,023	150,000	150,000	100,000	100,000

FUND: 110/112/230/701/724 - GENERAL/LANDFILL/CITY-COUNTY FLOOD CONTROL/CEMETERIES
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	5,994,877	6,712,800	7,042,680	7,503,680	7,605,540
120 Special Salaries	331,160	354,570	327,660	247,940	257,980
130 Overtime	131,516	95,800	95,800	93,300	93,300
140 Employee Benefits	1,810,715	2,107,110	2,137,900	2,307,960	2,463,990
150 Planned Savings				(218,640)	(221,470)
SUBTOTAL PERSONAL SERVICES	8,268,268	9,270,280	9,604,040	9,934,240	10,199,340
210 Utilities	4,438,621	4,575,580	4,595,000	4,614,500	4,637,840
220 Communications	67,409	65,000	65,300	66,120	66,670
230 Transportation and Training	10,673	5,250	5,250	11,700	11,350
240 Insurance	108,764	147,950	134,950	138,960	152,110
250 Professional Fees	4,257,183	5,460,300	4,797,290	4,841,620	4,737,930
260 Data Processing	106,071	102,390	102,390	100,000	100,000
270 Equipment Contractuals	2,492,524	2,562,130	2,562,120	2,145,260	2,188,130
280 Building and Grounds Contractuals	406,341	440,020	440,020	491,400	502,710
290 Other Contractuals	35,228	268,380	267,610	310,590	300,590
SUBTOTAL CONTRACTUAL SERVICES	11,922,814	13,627,000	12,969,930	12,720,150	12,697,330
310 Office Supplies	64,334	80,380	80,580	95,140	94,640
320 Clothing and Towels	1,876	15,050	15,050	14,070	14,070
330 Chemicals	36,648	76,780	64,780	17,510	17,510
340 Equipment Parts	54,866	187,980	188,930	145,920	197,800
350 Materials	775,519	2,098,010	2,098,010	2,027,810	2,005,890
360 Equipment Supplies	291,010	104,960	104,560	113,310	113,310
370 Building Parts	238,304	186,860	186,620	191,290	191,150
380 Non-Capitalizable Equipment	8,694	58,050	58,050	57,370	57,070
390 Other Commodities	36,627	49,860	49,860	84,700	85,200
SUBTOTAL COMMODITIES	1,507,878	2,857,930	2,846,440	2,747,120	2,776,640
410 Land					
420 Buildings	4,500				
430 Improvements	12,605	20,940	20,940	20,940	20,940
440 Office Equipment	4,536				
450 Vehicular Equipment	47,623			140,000	140,000
460 Operating Equipment	522,558	29,240	29,240	23,740	26,620
SUBTOTAL CAPITAL OUTLAY	591,822	50,180	50,180	184,680	187,560
510 Interfund Transfers	941,000	636,000	636,000	731,350	785,950
520 Debt Service					
530 Other Non-Operating Expenses		196,600	307,990	164,080	156,700
540 Other		125,000			
SUBTOTAL OTHER	941,000	957,600	943,990	895,430	942,650
TOTAL	23,231,782	26,762,990	26,414,580	26,481,620	26,803,520

FUND: 110/112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	5,453,100	6,069,570	6,368,450	6,879,280	6,978,460
120 Special Salaries	329,932	324,670	297,760	247,940	257,980
130 Overtime	116,590	95,800	95,800	93,300	93,300
140 Employee Benefits	1,646,995	1,912,630	1,940,300	2,129,120	2,275,160
150 Planned Savings				(206,590)	(209,410)
SUBTOTAL PERSONAL SERVICES	7,546,617	8,402,670	8,702,310	9,143,050	9,395,490
210 Utilities	4,435,120	4,553,770	4,573,190	4,593,730	4,617,070
220 Communications	63,374	60,330	60,630	61,670	62,200
230 Transportation and Training	5,170	2,300	2,300	6,300	5,950
240 Insurance	94,513	113,790	113,790	118,790	130,160
250 Professional Fees	4,208,922	5,206,510	4,518,500	4,427,070	4,423,380
260 Data Processing	106,071	102,390	102,390	100,000	100,000
270 Equipment Contractuals	2,059,084	2,095,230	2,095,220	1,778,040	1,813,680
280 Building and Grounds Contractuals	392,811	426,490	426,490	477,730	488,770
290 Other Contractuals	22,110	255,320	254,550	301,540	291,540
SUBTOTAL CONTRACTUAL SERVICES	11,387,175	12,816,130	12,147,060	11,864,870	11,932,750
310 Office Supplies	61,189	78,580	78,780	93,050	92,550
320 Clothing and Towels	1,362	13,570	13,570	12,810	12,810
330 Chemicals	20,064	35,760	35,760	17,510	17,510
340 Equipment Parts	52,730	130,230	131,180	138,470	140,350
350 Materials	771,908	2,041,610	2,041,610	1,995,410	1,973,490
360 Equipment Supplies	254,033	76,940	76,540	86,090	86,090
370 Building Parts	238,304	185,810	185,570	190,240	190,100
380 Non-Capitalizable Equipment	8,672	56,790	56,790	56,270	55,970
390 Other Commodities	36,318	47,790	47,790	82,740	83,240
SUBTOTAL COMMODITIES	1,444,580	2,667,080	2,667,590	2,672,590	2,652,110
410 Land					
420 Buildings	4,500				
430 Improvements	12,605	20,940	20,940	20,940	20,940
440 Office Equipment	4,536				
450 Vehicular Equipment	31,965			140,000	140,000
460 Operating Equipment	511,754	29,240	29,240	23,200	26,620
SUBTOTAL CAPITAL OUTLAY	565,360	50,180	50,180	184,140	187,560
510 Interfund Transfers				17,530	17,530
520 Debt Service					
530 Other Non-Operating Expenses		96,600	207,990	64,080	56,700
540 Other		125,000			
SUBTOTAL OTHER		221,600	207,990	81,610	74,230
TOTAL	20,943,732	24,157,660	23,775,130	23,946,260	24,242,140

PUBLIC WORKS DEPARTMENT SUMMARY

The Public Works Department's responsibilities include Property Management, Engineering, Street Lighting, Street Cleaning, Small Project and Park Design activities, Traffic Control System Maintenance, Street and Road Maintenance, and the Natural Resource Office.

Budget Highlights

The adopted 1993 budget shows an decrease of $281,370 under the 1992 adopted budget. The approved 1994 budget shows an increase of $321,900 over the 1993 adopted budget.

- Revenues from the State for street and road maintenance are projected to be lower than original estimates. This results in reductions of $690,090 in the 1992 revised budget; $625,000 for the 1993 adopted budget; and $623,000 for the 1994 approved budget.
- Consolidation of mowing activities into Park (1993) eliminates the Noxious Weeds, Weed Mowing, and Cemetery programs in Public Works.
- Consolidation of facilities maintenance activites from Park into Public Works increased the building service budget.
- A reduction of an Equipment Operator III and one street sweeper are included in 1993 adopted, reducing residential street sweeping from five to four times annually.
- Capital Investment Maintenance Program (CIMP) includes $250,100 for buildings and $768,000 for streets and roads.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 7,546,617	$ 8,402,670	$ 8,702,310	$ 9,143,050
Contractual Services	10,801,578	11,798,030	11,128,960	11,864,870
Commodities	1,444,580	2,667,080	2,667,590	2,672,590
Capital Outlay	565,360	50,180	50,180	184,140
Other	0	221,600	207,990	81,610
CIMP	585,597	1,018,100	1,018,100	1,018,100
Subtotal Public Works	$20,943,732	$24,157,660	$23,775,130	$23,946,260
Add: City-County Flood Control	1,186,533	1,323,420	1,322,610	1,342,260
Landfill	1,081,610	1,256,070	1,291,000	1,193,100
Cemeteries	19,907	25,840	25,840	0
TOTAL PUBLIC WORKS	**$23,231,782**	**$26,762,990**	**$26,414,580**	**$26,481,620**

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
SECTION: 01 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	45,340	44,910	50,070	55,720	55,840
120 Special Salaries	929	2,400	500	500	500
130 Overtime					
140 Employee Benefits	12,242	19,550	19,640	22,160	24,130
150 Planned Savings				(1,090)	(1,110)
SUBTOTAL PERSONAL SERVICES	58,511	66,860	70,210	77,290	79,360
210 Utilities					
220 Communications	6,489	3,550	3,550	4,010	4,030
230 Transportation and Training	801	1,800	1,800	1,800	1,800
240 Insurance					
250 Professional Fees		80	80	30	30
260 Data Processing	19,872	19,870	19,870	19,870	19,870
270 Equipment Contractuals	864	1,160	1,160	900	900
280 Building and Grounds Contractuals					
290 Other Contractuals	274	490	490	290	290
SUBTOTAL CONTRACTUAL SERVICES	28,300	26,950	26,950	26,900	26,920
310 Office Supplies	3,489	3,090	3,090	3,170	3,170
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	303	250	250	50	50
SUBTOTAL COMMODITIES	3,792	3,340	3,340	3,220	3,220
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	90,603	97,150	100,500	107,410	109,500

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
SECTION: 01 - ADMINISTRATION

Staff of the Administrative Research and Planning Section assist the Director of Public Works in managing departmental activities. Specific responsibilities include (1) conducting management research and analyses, (2) overall administration of the department's budget, (3) various personnel, payroll, and account items, (4) recovering compensation for damage to traffic signals, signs, and other City property under the control of the Department, and (5) administration of the department's EEO and safety programs.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Public Works	1	1	1	002	66,420	71,490	71,490	71,490
Special Projects Coordinator	0	1	1	008	51,500	51,500	51,500	51,500
Assistant to the Director	1	1	1	115	38,800	38,800	38,800	38,800
Administrative Aide II	1	1	1	623	28,860	28,860	28,860	28,860
Administrative Secretary	1	1	1	620/21	26,250	26,250	26,250	26,250
Subtotal	4	5	5		211,830	216,900	216,900	216,900
ADD: Longevity					2,150	2,270	2,390	2,510
Employee compensation					0	0	4,340	4,340
Subtotal					213,980	219,170	223,630	223,750
LESS: Charges--								
Fleet & Bldgs./Fleet Maintenance					(22,160)	(22,150)	(22,150)	(22,140)
Maintenance/Noxious Weeds					(810)	(810)	0	0
Maintenance/Flood Control					(7,860)	(7,860)	(7,860)	(7,860)
Maintenance/Landfill					(810)	(810)	(810)	(810)
Engineering/Construction					(36,680)	(36,650)	(36,650)	(36,640)
Maintenance/Street Maintenance					(34,850)	(34,820)	(34,820)	(34,820)
Maintenance/Traffic Control					(13,300)	(13,290)	(13,290)	(13,290)
Maintenance/Cemeteries					(400)	(400)	0	0
Engineering/overhead					(52,200)	(52,310)	(52,330)	(52,350)
TOTAL					44,910	50,070	55,720	55,840

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
SECTION: 02 - NATURAL RESOURCE CONSERVATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	67,176	94,540	99,510	101,530	101,580
120 Special Salaries		10,340	10,340	300	10,340
130 Overtime					
140 Employee Benefits	16,916	28,420	29,050	28,860	31,620
150 Planned Savings				(4,580)	(4,710)
SUBTOTAL PERSONAL SERVICES	84,092	133,300	138,900	126,110	138,830
210 Utilities	399	3,600	3,600	3,600	3,600
220 Communications	2,075	1,660	1,660	1,880	1,890
230 Transportation and Training	25			3,000	3,000
240 Insurance					
250 Professional Fees		500	500	500	500
260 Data Processing	4,742	4,840	4,840	4,840	4,840
270 Equipment Contractuals	1,035	3,240	3,240	2,920	2,960
280 Building and Grounds Contractuals					
290 Other Contractuals	3,315	222,740	222,730	272,840	272,840
SUBTOTAL CONTRACTUAL SERVICES	11,591	236,580	236,570	289,580	289,630
310 Office Supplies	3,940	26,400	26,400	32,400	32,400
320 Clothing and Towels					
330 Chemicals		300	300	490	490
340 Equipment Parts	235	700	700	700	700
350 Materials					
360 Equipment Supplies	122				
370 Building Parts	1,922				
380 Non-Capitalizable Equipment	1,207	4,000	4,000	4,000	4,000
390 Other Commodities	1,634				
SUBTOTAL COMMODITIES	9,060	31,400	31,400	37,590	37,590
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,642				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	3,642				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	108,385	401,280	406,870	453,280	466,050

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
SECTION: 02 - NATURAL RESOURCE CONSERVATION

The Natural Resource Conservation group is responsible for directing energy conservation activities, the solid waste/recycling program, street lighting and the new water conservation program. The group will lead the City's efforts in reducing the use of critical resources; natural resources used for packaging, energy dependence through usage reductions and efficiencies in street lighting equipment, and water consumption. Concentrated efforts with industry as well as the general public are incorporated in the program.

POSITION TITLE	POSITIONS 1991 RSVD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Resource Director	1	1	1	112	44,680	48,100	48,100	48,100
Resource Analyst	1	2	2	117	67,800	66,040	66,040	66,040
Subtotal	2	3	3		112,480	114,140	114,140	114,140
ADD: Longevity					820	860	910	960
Employee compensation					0	0	2,280	2,280
Subtotal					113,300	115,000	117,330	117,380
LESS: Street Lighting					(18,760)	(15,490)	(15,800)	(15,800)
Subtotal					94,540	99,510	101,530	101,580
Equipment Operator III (Waste flow study)	0	6	0	620	8,490	8,490	0	8,490
Labor Supervisor II (Waste flow study)	0	1	0	622	1,550	1,550	0	1,550
Subtotal	0	7	0		10,040	10,040	0	10,040
TOTAL	2	10	3		104,580	109,550	101,530	111,620

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 01 - BUILDING SERVICES
COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,188,603	1,249,420	1,241,340	1,926,660	1,960,540
120 Special Salaries	18,208	59,560	59,120	73,160	73,160
130 Overtime	14,558	15,800	15,800	23,300	23,300
140 Employee Benefits	341,262	394,700	384,120	612,190	656,580
150 Planned Savings				(37,890)	(38,760)
SUBTOTAL PERSONAL SERVICES	1,562,631	1,719,480	1,700,380	2,597,420	2,674,820
210 Utilities	669,910	665,720	669,790	670,440	676,990
220 Communications	5,538	5,200	5,200	5,200	5,210
230 Transportation and Training	70				
240 Insurance	6,500	9,600	9,600	22,830	22,690
250 Professional Fees	3,960	8,440	8,440	6,940	6,940
260 Data Processing	3,492	3,340	3,340	3,340	3,340
270 Equipment Contractuals	5,130	5,130	5,130	45,500	46,410
280 Building and Grounds Contractuals	145,921	179,580	179,580	228,360	234,410
290 Other Contractuals	1,529	4,730	4,970	3,070	3,070
SUBTOTAL CONTRACTUAL SERVICES	842,050	881,740	886,050	985,680	999,060
310 Office Supplies	1,678	1,700	1,700	2,020	2,020
320 Clothing and Towels	948	2,370	2,370	2,920	2,920
330 Chemicals		3,560	3,560	6,060	6,060
340 Equipment Parts	374	13,470	13,470	16,470	16,470
350 Materials				11,000	11,000
360 Equipment Supplies	7,876	19,070	19,070	20,420	20,420
370 Building Parts	222,618	181,810	181,570	186,240	186,100
380 Non-Capitalizable Equipment	519	3,530	3,530	6,130	6,130
390 Other Commodities	29,416	33,160	33,160	73,440	70,660
SUBTOTAL COMMODITIES	263,429	258,670	258,430	324,700	321,780
410 Land					
420 Buildings	4,500				
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	8,130			530	3,710
SUBTOTAL CAPITAL OUTLAY	12,630			530	3,710
510 Interfund Transfers				17,530	17,530
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER				17,530	17,530
TOTAL	2,680,740	2,859,890	2,844,860	3,925,860	4,016,900

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 01 - BUILDING SERVICES

Building Services provides custodial services, repair and maintenance on both the exterior and interior of many city buildings including City Hall, Central Maintenance Facility, Mid-America All-Indian Center, Library and branch libraries, Art Museum, Wichita/Sedgwick County Historical Museum, Century II, Expo Hall, Day Care Center, Omonisphere, City/ County Health, Lawrence-Dumont Stadium, Park buildings, and the Colorado-Derby Building. Work activities include chiller service and repair, electrical repairs, control systems enhancements and repairs, roof and other major structural repairs, pump repair, lamp replacement, carpentry, floor repair, carpet upkeep, and snow and ice removal.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 ADOPTED
Facility Maintenance Supv.	1	1	1	115	38,800	38,800	38,800	38,800
Supt. of Facilities Maint.	0	0	1	115	0	0	44,430	44,430
Equipment Supervisor-Bldgs.	1	1	1	117	32,150	32,790	32,790	32,790
Administrative Assistant	0	0	1	118	0	0	29,540	29,540
Custodial Maintenance Supv.	1	1	1	118	30,620	31,230	31,230	31,230
Electrical Technician	1	1	1	627	33,110	35,090	35,090	35,090
Maintenance Technician	1	1	1	626	25,740	29,290	33,400	33,400
General Supervisor II	1	1	1	624	30,280	30,280	30,280	30,280
Electrician II	2	2	2	623	51,520	52,810	54,180	55,100
Heating/Cooling Mechanic	2	2	3	623	52,920	54,300	84,640	86,210
Labor Supervisor II	0	0	2	622	0	0	54,150	55,020
Maintenance Mechanic Supv.	1	1	1	622	27,520	27,520	27,520	27,520
Electrician I	1	1	1	621	26,240	20,470	21,360	22,860
Maintenance Mechanic	9	9	12	621	221,100	219,960	290,620	299,070
Labor Supervisor	2	2	4	621	52,480	52,480	104,960	104,960
Maintenance Specialist	0	0	1	619	0	0	23,920	23,920
Maintenance Worker	5	5	10	617	104,320	105,860	207,770	210,980
Custodial Worker II	9	9	10	617	182,260	177,480	218,460	218,460
Laborer	0	0	3	616	0	0	56,990	59,010
Custodial Worker I	15	15	24	615	275,370	268,130	436,490	449,230
Subtotal	52	52	81 60		1,184,430	1,176,490	1,856,620	1,887,900
ADD: Longevity					11,510	9,230	14,930	16,310
Shift Differential					11,020	13,940	20,180	20,180
Employee compensation					0	0	37,130	37,760
Subtotal					1,206,960	1,199,660	1,928,860	1,962,150
ADD: Fleet and Vehicle Maintenance					90,830	90,050	92,460	93,050
LESS: Central Maintenance Facility					(48,370)	(48,370)	(49,340)	(49,340)
Capital Projects					0	0	(45,320)	(45,320)
Subtotal					1,249,420	1,241,340	1,926,660	1,960,540
Maintenance Worker (PT-50%)	2	2	2	617	17,230	17,680	17,680	17,680
Custodial Worker I (PT-50%)	1	1	1	615	10,010	10,000	10,000	10,000
Building Attendant (PT-50%)	5	5	5	609	32,320	31,440	31,440	31,440
Comm. Service Worker	0	0	3		0	0	14,040	14,040
Subtotal	8	8	11		59,560	59,120	73,160	73,160
TOTAL	60	60	92-9		1,308,980	1,300,460	1,999,820	2,033,700
NOTE: DISTRIBUTION OF BUILDING SERVICES WAGES								
Building Services - City Hall					708,460	707,980	733,400	743,850
Century II Maintenance					202,020	204,080	209,830	211,480
Expo Hall Maintenance					18,380	19,990	21,460	22,630
Indian Center Maintenance					53,570	55,650	59,140	60,760
Art Museum Maintenance					99,250	90,470	94,650	97,250
Library Maintenance					121,690	123,000	128,640	132,670
Historical Museum					5,690	5,990	6,460	6,690
Lawrence-Dumont Stadium					7,350	6,560	6,690	6,690
Community Health					92,570	86,740	88,610	90,580
Park Maintenance					0	0	650,940	661,100

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 01 - NOXIOUS WEEDS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	48,269	53,750	54,790		
120 Special Salaries	330				
130 Overtime	586				
140 Employee Benefits	15,732	16,150	16,050		
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	64,917	69,900	70;840		
210 Utilities	52	160	160		
220 Communications	231	280	280		
230 Transportation and Training	295				
240 Insurance	1,200	1,320	1,320		
250 Professional Fees	70	400	400		
260 Data Processing					
270 Equipment Contractuals	16,354	16,280	16,280		
280 Building and Grounds Contractuals	2,600	2,600	2,600		
290 Other Contractuals	110	100	100		
SUBTOTAL CONTRACTUAL SERVICES	20,912	21,140	21,140		
310 Office Supplies	45	50	50		
320 Clothing and Towels		340	340		
330 Chemicals	20,064	20,520	20,520		
340 Equipment Parts		200	200		
350 Materials					
360 Equipment Supplies	154	190	190		
370 Building Parts					
380 Non-Capitalizable Equipment		100	100		
390 Other Commodities		430	430		
SUBTOTAL COMMODITIES	20,263	21,830	21,830		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	106,092	112,870	113,810		

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 01 - NOXIOUS WEEDS

This activity conducts a spraying program to control the spread of, or to eradicate noxious weeds. Weeds are sprayed both on City right-of-ways and on Wichita-Valley Center Flood Control Maintenance areas. State law defines noxious weeds as bindweed, broadleaf, Johnson grass and musk thistle.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Equipment Operator II	2	2	0	619	43,750	44,860	0	0
Subtotal	2	2	0		43,750	44,860	0	0
ADD: Longevity					460	470	0	0
SUBTOTAL					44,210	45,330	0	0
ADD: Charges - Public Works Administration					810	810	0	0
Charges - Street Cleaning					2,940	2,840	0	0
Charges - Weed Mowing					3,840	3,840	0	0
Charges - Street Maintenance					1,950	1,970	0	0
TOTAL					53,750	54,790	0	0

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 03 - WEED MOWING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	187,792	175,800	207,100		
120 Special Salaries		77,740	53,820		
130 Overtime	2,663				
140 Employee Benefits	44,970	68,850	69,490		
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	235,425	322,390	330,410		
210 Utilities	6,915	1,840	1,840		
220 Communications	648	480	480		
230 Transportation and Training	140				
240 Insurance	19,000	20,900	20,900		
250 Professional Fees	38,373	39,730	39,730		
260 Data Processing	2,196	2,200	2,200		
270 Equipment Contractuals	316,972	315,700	315,690		
280 Building and Grounds Contractuals	3,130	3,130	3,130		
290 Other Contractuals	1,742	1,100	1,100		
SUBTOTAL CONTRACTUAL SERVICES	389,116	385,080	385,070		
310 Office Supplies	320	420	420		
320 Clothing and Towels	317	970	970		
330 Chemicals					
340 Equipment Parts	89	900	900		
350 Materials		50	50		
360 Equipment Supplies	3,107	1,700	1,700		
370 Building Parts					
380 Non-Capitalizable Equipment	452	500	500		
390 Other Commodities	567	1,450	1,450		
SUBTOTAL COMMODITIES	4,852	5,990	5,990		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,041	1,350	1,350		
SUBTOTAL CAPITAL OUTLAY	1,041	1,350	1,350		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	630,434	714,810	722,820		

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 03 - WEED MOWING

The Weed Mowing section's responsibility is to eliminate sight obstructions, fire hazards and vermin habitats created by tall grass and weeds. Section personnel mow and remove weeds from public properties and right-of-ways on a scheduled basis. Weed Mowing staff are also responsible for the inspection, notification, scheduling, billing and documentation of private properties which are mowed by a private contractor. These are charged to the City Manager's fund (020743).

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
General Supervisor I	1	1	0	623	28,860	28,860	0	0
Labor Supervisor I	2	2	0	621	52,480	52,480	0	0
Account Clerk II	1	1	0	619	19,720	0	0	0
Equipment Operator I	3	4	0	617	78,390	80,510	0	0
Laborer	0	2	0	616	33,060	33,060	0	0
Subtotal	7	10	0		212,510	194,910	0	0
ADD: Longevity					2,130	2,130	0	0
Subtotal					214,640	197,040	0	0
ADD: Charges-Street Maintenance					11,700	11,840	0	0
Charges-Street Cleaning					6,940	2,060	0	0
LESS: Charges-Noxious Weeds					(3,840)	(3,840)	0	0
Charges Private Weed Mowing					(43,640)	0	0	0
Salary Savings					(10,000)	0	0	0
Subtotal					175,800	207,100	0	0
Community Service Record Clerk (seasonal - 6 months)	4	4	0	415	23,920	0	0	0
Mechanical Equipment Operator (seasonal - 6 months)	9	9	0	415	0	0	0	0
Subtotal	13	13	0		23,920	0	0	0
TOTAL	20	23	0		199,720	207,100	0	0

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING
SECTION: 03/06 - DESIGN REVIEW/PROPERTY MANAGEMENT
COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	61,986	55,270	55,270	56,320	56,320
120 Special Salaries	215				
130 Overtime					
140 Employee Benefits	16,603	16,700	16,370	16,990	17,920
150 Planned Savings				(980)	(990)
SUBTOTAL PERSONAL SERVICES	78,804	71,970	71,640	72,330	73,250
210 Utilities					
220 Communications	1,038	700	1,020	1,020	1,030
230 Transportation and Training					
240 Insurance	1				
250 Professional Fees	2,324	22,500	22,980	22,980	22,980
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	867	1,000			
SUBTOTAL CONTRACTUAL SERVICES	4,230	24,200	24,000	24,000	24,010
310 Office Supplies	450	180	380	380	380
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	450	180	380	380	380
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	517				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	517				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	84,001	96,350	96,020	96,710	97,640

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 11 - STREET LIGHTING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries		15,470	15,490	15,800	15,800
120 Special Salaries					
130 Overtime					
140 Employee Benefits		3,290	3,420	3,450	3,520
150 Planned Savings				(530)	(590)
SUBTOTAL PERSONAL SERVICES		18,760	18,910	18,720	18,730
210 Utilities	3,184,244	3,287,470	3,302,820	3,319,670	3,330,390
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees	1,200	6,200	7,800	15,900	20,250
260 Data Processing					
270 Equipment Contractuals	108				
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	3,185,552	3,293,670	3,310,620	3,335,570	3,350,640
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	1,143	6,500	7,450	11,000	13,150
350 Materials	7,771	9,000	9,000	6,700	6,700
360 Equipment Supplies	2,045				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	10,959	15,500	16,450	17,700	19,850
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	3,196,511	3,327,930	3,345,980	3,371,990	3,389,220

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING/PETITION PROCESSING/SIDEWALK REPAIR/STREET CUTS
COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	994,440	1,045,760	1,285,410	1,298,520	1,308,590
120 Special Salaries	5,812	26,980	26,330	26,330	26,330
130 Overtime	13,941				
140 Employee Benefits	281,679	306,700	354,150	362,330	382,160
150 Planned Savings				(30,180)	(30,440)
SUBTOTAL PERSONAL SERVICES	1,295,872	1,379,440	1,665,890	1,657,000	1,686,640
210 Utilities					
220 Communications	29,103	25,780	25,780	32,660	32,670
230 Transportation and Training	1,899	500	500	500	500
240 Insurance	2,912	10,580	10,580	9,520	10,660
250 Professional Fees	887,514	1,191,370	1,191,370	1,068,320	1,062,280
260 Data Processing	58,300	48,420	48,420	54,300	54,300
270 Equipment Contractuals	61,787	76,600	76,600	70,270	72,300
280 Building and Grounds Contractuals	19,230	19,230	19,230	19,420	19,810
290 Other Contractuals	6,764	9,230	9,230	9,410	9,460
SUBTOTAL CONTRACTUAL SERVICES	1,067,509	1,381,710	1,381,710	1,264,400	1,261,980
310 Office Supplies	42,325	38,100	38,100	46,740	46,240
320 Clothing and Towels		100	100	100	100
330 Chemicals		500	500	80	80
340 Equipment Parts	874	500	500	1,340	1,070
350 Materials	2,284	8,300	8,300	2,000	2,000
360 Equipment Supplies	10,699	1,300	1,300	11,390	11,390
370 Building Parts	300				
380 Non-Capitalizable Equipment	2,208	200	200	2,980	2,680
390 Other Commodities	1,216	600	600	1,800	1,830
SUBTOTAL COMMODITIES	59,906	49,600	49,600	66,430	65,390
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	377				
450 Vehicular Equipment					
460 Operating Equipment	4,448				
SUBTOTAL CAPITAL OUTLAY	4,825				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expense					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,428,112	2,810,750	3,097,200	2,987,830	3,014,010

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING

This division is responsible for planning, overseeing, designing and administrating construction of streets, sewers, storm drains and drainage projects. Specific functions include project preplanning and initiation, design review, right-of-way acquisition, estimating, contracts administration, project financing, and providing engineering advice to City departments. This division also issues permits for for street cuts, driveways and sidewalks, and inspects the contractors work.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
City Engineer	1	1	1	005	55,580	62,830	62,830	62,830
Assistant City Engineer	1	1	1	007	43,960	50,650	50,650	50,650
Design Engineer	1	1	1	007	48,200	51,630	51,630	51,630
Traffic Engineer	1	1	1	007	50,880	52,400	52,400	52,400
Construction Engineer	1	1	1	008	48,750	53,260	53,260	53,260
Area Engineer	2	2	2	112	86,680	94,190	94,190	94,190
Special Projects Engineer	1	1	1	112	46,580	48,210	48,210	48,210
Contract Maint. Engineer	0	0	1	113	0	44,430	44,430	44,430
Subdivision Engineer	1	1	1	113	42,440	45,230	45,230	45,230
Associate Traffic Engineer	1	1	1	113	44,430	44,430	44,430	44,430
Civil Engineer II	3	3	2	114	133,280	76,690	76,690	76,690
Real Estate Officer	1	1	1	114	42,160	42,160	42,160	42,160
Landscape Architect	1	1	1	115	0	0	0	0
Administrative Supervisor	1	1	1	116	38,800	38,800	38,800	38,800
Civil Engineer I	5	5	5	116	181,970	186,870	186,870	186,870
Materials Lab Supervisor	1	1	1	116	38,030	38,800	38,800	38,800
Special Assessment Engineer	1	1	1	116	33,690	31,360	31,360	31,360
Land Management Analyst	1	1	1	117	36,890	36,890	36,890	36,890
Right-of-Way & Utility Coord	1	1	1	117	36,890	36,890	36,890	36,890
Administrative Assistant	3	3	3	118	96,420	96,420	96,420	96,420
Engineering Technician II	7	7	7	626	223,930	226,140	231,660	233,760
Engineering Technician I	4	4	4	624	121,130	111,670	114,670	117,290
Street Inspection Supervisor	1	1	1	624	23,440	23,150	23,150	23,150
Street Inspector	3	3	3	623	85,650	78,770	81,400	82,780
Engineering Aide III	13	13	13	623	369,380	371,960	375,130	375,130
Administrative Aide II	3	3	3	623	76,880	79,750	82,710	85,840
Administrative Secretary	1	1	1	621	26,240	26,240	26,240	26,240
Senior Traffic Investigator	1	1	1	620	26,240	26,240	26,240	26,240
Administrative Aide I	3	3	3	620	68,800	72,540	73,800	75,140
Engineering Aide II	19	19	19	620	444,770	424,370	446,700	456,400
Account Clerk II	1	1	1	619	23,920	23,910	23,910	23,910
Secretary	2	2	2	618/619	43,920	46,570	47,830	47,830
Engineering Aide I	5	5	5	618	96,870	101,550	102,100	106,450
Subtotal	91	91	91		2,736,800	2,745,000	2,787,680	2,812,300
ADD: Longevity					31,070	29,560	31,330	33,100
Employee compensation					0	0	55,750	56,250
SUBTOTAL					2,767,870	2,774,560	2,874,760	2,901,650
ADD: Public Works Administration					36,680	88,960	88,980	88,990
Paid Leaves					0	176,170	180,750	182,620
LESS: Charges:								
Construction Projects					(1,672,290)	(1,667,480)	(1,758,310)	(1,777,010)
Property Management Program					(52,170)	(52,170)	(53,220)	(53,220)
Street Maintenance					(5,740)	(5,740)	(5,850)	(5,850)
Flood Control Maintenance					(40,000)	(40,000)	(40,000)	(40,000)
SUBTOTAL					1,034,350	1,274,300	1,287,110	1,297,180
Cooperative Ed. Student	0	2	2	420	8,940	8,940	8,940	8,940
Mechanical Equip. Operator (seasonal 3 months)	0	6	6	415	17,390	17,390	17,390	17,390
SUBTOTAL					26,330	26,330	26,330	26,330
TOTAL	91	99	99		1,060,680	1,300,630	1,313,440	1,323,510

NOTES

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 04 - SNOW AND ICE REMOVAL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime	4,139	20,000	20,000	20,000	20,000
140 Employee Benefits	1,265	5,900	6,000	6,160	6,520
150 Planned Savings				(2,500)	(2,500)
SUBTOTAL PERSONAL SERVICES	5,404	25,900	26,000	23,660	24,020
210 Utilities	124	620	620	620	620
220 Communications	234	330	330	1,840	2,200
230 Transportation and Training	1,303				
240 Insurance				16,200	18,140
250 Professional Fees	628	890	890	2,500	2,500
260 Data Processing					
270 Equipment Contractuals	72,900	72,900	72,900	73,630	75,100
280 Building and Grounds Contractuals					
290 Other Contractuals	123	120	120	120	120
SUBTOTAL CONTRACTUAL SERVICES	75,312	74,860	74,860	94,910	98,680
310 Office Supplies	94	60	60	60	60
320 Clothing and Towels					
330 Chemicals		9,380	9,380	9,380	9,380
340 Equipment Parts		5,000	5,000	5,000	5,000
350 Materials	114,701	31,740	31,740	31,740	31,740
360 Equipment Supplies	1,081	7,750	7,750	7,750	7,750
370 Building Parts					
380 Non-Capitalizable Equipment	841	13,820	13,820	9,170	9,170
390 Other Commodities	460	5,000	5,000	1,750	5,000
SUBTOTAL COMMODITIES	117,177	72,750	72,750	64,850	68,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	80,000				
SUBTOTAL CAPITAL OUTLAY	80,000				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		90,000	76,390	64,080	56,700
540 Other					
SUBTOTAL OTHER		90,000	76,390	64,080	56,700
TOTAL	277,893	263,510	250,000	247,500	247,500

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 05 - TRAFFIC CONTROL MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	680,201	737,600	736,780	740,780	754,910
120 Special Salaries	1,817	59,800	59,800	59,800	59,800
130 Overtime	29,711	20,000	20,000	10,000	10,000
140 Employee Benefits	184,529	231,810	226,290	230,460	246,600
150 Plannned Savings				(22,620)	(22,830)
SUBTOTAL PERSONAL SERVICES	896,258	1,049,210	1,042,870	1,018,420	1,048,480
210 Utilities	534,575	541,980	541,980	552,950	558,420
220 Communications	6,469	12,780	12,780	7,220	7,250
230 Transportation and Training	123				
240 Insurance	12,180	13,400	13,400	12,900	14,450
250 Professional Fees	2,324	3,750	3,750	3,750	3,750
260 Data Processing	2,013	2,200	2,200	2,200	2,200
270 Equipment Contractuals	162,719	162,020	162,020	163,640	166,910
280 Building and Grounds Contractuals	75,750	75,750	75,750	76,510	78,040
290 Other Contractuals	346	10,600	10,600	10,600	550
SUBTOTAL CONTRACTUAL SERVICES	796,499	822,480	822,480	829,770	831,570
310 Office Supplies	1,619	1,690	1,690	1,690	1,690
320 Clothing and Towels	97	3,280	3,280	3,280	3,280
330 Chemicals		1,500	1,500	1,500	1,500
340 Equipment Parts	47,679	62,000	62,000	62,000	62,000
350 Materials	133,499	274,190	274,190	255,140	244,820
360 Equipment Supplies	94,950	14,920	14,520	14,520	14,520
370 Building Parts					
380 Non-Capitalizable Equipment	173	2,530	2,530	2,530	2,530
390 Other Commodities	47	600	600	600	600
SUBTOTAL COMMODITIES	278,064	360,710	360,310	341,260	330,940
410 Land					
420 Buildings					
430 Improvements	12,605	20,940	20,940	20,940	20,940
440 Office Equipment					
450 Vehicular Equipment				15,000	15,000
460 Operating Equipment	8,281	16,190	16,190	14,090	12,910
SUBTOTAL CAPITAL OUTLAY	20,886	37,130	37,130	50,030	48,850
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,991,707	2,269,530	2,262,790	2,239,480	2,259,840

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 05 - TRAFFIC CONTROL MAINTENANCE

This activity installs and maintains traffic signals and control devices, traffic signs, street name signs, pavement markings, and parking meters. This responsibility requires conducting both preventative maintenance and emergency repairs on a 24-hour, seven-day basis, including holidays.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Traffic Opr. & Maint. Supv.	1	1	1	117	33,360	34,460	32,050	32,050
Signal Supervisor	1	1	1	117	36,900	36,900	36,900	36,900
Electronics Technician III	1	1	1	627	35,100	35,100	35,100	35,100
Signal Technician	2	2	2	626	66,790	66,790	66,790	66,790
Signal Electrician	6	6	6	625	179,470	175,330	180,800	183,980
General Supervisor II	1	1	0	624	27,630	28,610	0	0
Maintenance Mechanic Supv.	1	1	1	622	26,010	27,510	27,510	27,510
Sign Painter	1	1	1	621	26,240	26,240	26,240	26,240
Maintenance Mechanic	1	1	1	621	25,260	24,830	26,240	26,240
Labor Supervisor I	1	1	1	621	22,000	23,490	24,830	26,240
Traffic Signal Mechanic	4	4	4	619	89,010	85,910	89,900	93,200
Equipment Operator II	1	1	1	619	23,920	23,920	23,920	23,920
Equipment Operator I	2	2	2	617	39,570	40,530	41,540	42,610
Maintenance Worker	5	5	5	617	91,260	91,610	97,050	101,130
Subtotal	28	28	27		722,520	721,230	708,870	721,910
ADD: Longevity					5,400	5,510	5,790	6,060
Standby Pay					3,350	3,350	3,350	3,350
Employee compensation					0	0	14,180	14,440
Subtotal					731,270	730,090	732,190	745,760
ADD: Charges-Street Maintenance					29,240	29,610	31,510	32,070
Charges-Public Works Administration					13,300	13,290	13,290	13,290
LESS: Construction Projects					(36,210)	(36,210)	(36,210)	(36,210)
Subtotal					737,600	736,780	740,780	754,910
Mechanical Equipment Operator (seasonal-6 months)	10	10	10	415	59,800	59,800	59,800	59,800
TOTAL	38	38	37		797,400	796,580	800,580	814,710

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 06/21 - STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,509,453	1,900,150	1,923,600	1,985,140	2,020,510
120 Special Salaries	300,904	51,970	51,970	51,970	51,970
130 Overtime	36,511	30,000	30,000	30,000	30,000
140 Employee Benefits	533,015	601,580	600,980	630,460	676,490
150 Planned Savings				(80,560)	(81,600)
SUBTOTAL PERSONAL SERVICES	2,379,883	2,583,700	2,606,550	2,617,010	2,697,370
210 Utilities	33,699	33,560	33,560	38,710	39,090
220 Communications	6,889	6,010	6,010	6,010	6,060
230 Transportation and Training	514			1,000	650
240 Insurance	41,400	45,540	45,540	42,470	47,570
250 Professional Fees	2,297,336	2,913,190	2,223,100	2,286,690	2,284,690
260 Data Processing	11,064	17,130	17,130	11,060	11,060
270 Equipment Contractuals	970,037	990,900	990,900	991,660	1,011,210
280 Building and Grounds Contractuals	90,690	90,710	90,710	91,610	93,440
290 Other Contractuals	2,042	2,220	2,220	2,410	2,410
SUBTOTAL CONTRACTUAL SERVICES	3,453,671	4,099,260	3,409,170	3,471,620	3,496,180
310 Office Supplies	5,491	5,690	5,690	5,690	5,690
320 Clothing and Towels		4,970	4,970	4,970	4,970
330 Chemicals					
340 Equipment Parts	443	8,040	8,040	8,040	8,040
350 Materials	513,653	1,716,310	1,716,310	1,686,810	1,675,210
360 Equipment Supplies	97,143	25,780	25,780	25,780	25,780
370 Building Parts	13,464	4,000	4,000	4,000	4,000
380 Non-Capitalizable Equipment	2,656	22,780	22,780	22,780	22,780
390 Other Commodities	1,152	3,760	3,760	3,760	3,760
SUBTOTAL COMMODITIES	634,002	1,791,330	1,791,330	1,761,830	1,750,230
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	31,965			125,000	125,000
460 Operating Equipment	409,581	10,000	10,000		10,000
SUBTOTAL CAPITAL OUTLAY	441,546	10,000	10,000	125,000	135,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		6,600	131,600		
540 Other		125,000			
SUBTOTAL OTHER		131,600	131,600		
TOTAL	6,909,102	8,615,890	7,948,650	7,975,460	8,078,780

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 06 - STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

This activity is responsible for the repair, maintenance and resurfacing of all streets and alleys within the City. In addition, this activity maintains vehicular and pedestrian bridges, constructs and maintains street ditches and repairs sidewalks. It also supervises and maintains the Northeast and West substations.

During winter months this section has extensive responsibility for control of snow and ice. Incorporating the assistance of other City personnel and private contractors, this activity plows snow, removes core area snow, spreads sand and de-icing materials on streets, and clears downtown sidewalks.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Maintenance Engineer	1	1	1	006	57,100	61,500	61,500	61,500
Ass't. Maintenance Engineer	1	1	1	010	45,430	47,020	47,020	47,020
Street Maintenance Supv.	1	1	1	116	38,800	38,800	38,800	38,800
Administrative Ass't. for PW	1	1	1	118	28,450	24,620	24,620	24,620
Pavement Maintenance Admin.	0	1	1	118	0	24,620	24,620	24,620
Engineering Technician II	1	1	1	626	31,800	31,790	31,790	31,790
General Supervisor II	2	2	2	624	60,570	55,780	55,780	55,780
Engineering Aide III	2	1	1	623	53,980	28,860	28,860	28,860
Administrative Aide II	1	1	1	623	28,860	28,860	28,860	28,860
Labor Supervisor II	6	7	7	622	185,970	186,280	187,500	188,790
Maintenance Mechanic	1	1	1	621	24,830	26,240	26,240	26,240
Equipment Operator III	12	13	13	620	319,070	320,140	321,240	322,400
Equipment Operator II	19	20	20	619	435,260	446,390	460,400	469,120
Secretary	1	1	1	618/19	19,590	20,680	21,830	23,040
Equipment Operator I	30	30	30	617	567,350	581,530	606,940	627,760
Laborer I	2	2	2	616	33,390	32,990	34,760	36,620
SUBTOTAL	81	84	84		1,930,450	1,956,100	2,000,760	2,035,820
ADD: Longevity					18,780	17,730	18,710	19,690
Employee compensation					0	0	40,020	40,720
SUBTOTAL					1,949,230	1,973,830	2,059,490	2,096,230
ADD: Engineering					5,740	5,740	5,850	5,850
Charges - PW Administration					34,850	34,820	34,820	34,820
LESS:								
Street Cleaning					(27,290)	(27,630)	(29,410)	(29,930)
Weed Mowing					(11,700)	(11,840)	0	0
Noxious Weeds					(1,950)	(1,970)	0	0
Flood Control					(15,590)	(15,790)	(16,480)	(16,770)
Landfill					(3,900)	(37,620)	(37,620)	(37,620)
Traffic Control Maintenance					(29,240)	(29,610)	(31,510)	(32,070)
SUBTOTAL					1,900,150	1,889,930	1,985,140	2,020,510
Mechanical Equip. Operator (seasonal 4 months)	1	1	1	415	4,130	4,130	4,130	4,130
Mechanical Equip. Operator (seasonal 6 months)	8	8	8	415	47,840	47,840	47,840	47,840
SUBTOTAL	9	9	9		51,970	51,970	51,970	51,970
TOTAL	90	93	93		1,952,120	1,941,900	2,037,110	2,072,480

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 07 - STREET CLEANING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	669,840	696,900	699,090	698,810	704,370
120 Special Salaries	1,717	35,880	35,880	35,880	35,880
130 Overtime	14,481	10,000	10,000	10,000	10,000
140 Employee Benefits	198,782	218,980	214,740	216,060	229,620
150 Planned Savings				(15,480)	(15,700)
SUBTOTAL PERSONAL SERVICES	884,820	961,760	959,710	945,270	964,170
210 Utilities	5,202	18,820	18,820	7,740	7,960
220 Communications	4,660	3,560	3,540	1,830	1,860
230 Transportation and Training					
240 Insurance	11,320	12,450	12,450	14,870	16,650
250 Professional Fees	773	1,360	1,360	1,360	1,360
260 Data Processing	4,392	4,390	4,390	4,390	4,390
270 Equipment Contractuals	451,178	451,300	451,300	429,520	437,890
280 Building and Grounds Contractuals	55,490	55,490	55,490	61,830	63,070
290 Other Contractuals	4,998	2,990	2,990	2,800	2,800
SUBTOTAL CONTRACTUAL SERVICES	538,013	550,360	550,340	524,340	535,980
310 Office Supplies	1,738	1,200	1,200	900	900
320 Clothing and Towels		1,540	1,540	1,540	1,540
330 Chemicals					
340 Equipment Parts	1,893	32,920	32,920	33,920	33,920
350 Materials		2,020	2,020	2,020	2,020
360 Equipment Supplies	36,856	6,230	6,230	6,230	6,230
370 Building Parts					
380 Non-Capitalizable Equipment	616	9,330	9,330	8,680	8,680
390 Other Commodities	1,523	2,540	2,540	1,340	1,340
SUBTOTAL COMMODITIES	42,626	55,780	55,780	54,630	54,630
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	273	1,700	1,700	8,580	
SUBTOTAL CAPITAL OUTLAY	273	1,700	1,700	8,580	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,465,732	1,569,600	1,567,530	1,532,820	1,554,780

FUND: 112 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 07 - STREET CLEANING

Using mechanical sweepers, City crews sweep residential, collector and outlying arterial streets during day hours, and the core area and higher traffic arterials at night. Litter and trash on medials and along major thoroughfares are picked up manually as needed. Core area litter receptacles are emptied twice each week.

During winter months this activity has prime responsibility for control of snow and ice. With the assistance of other City personnel and private contractors as needed, this activity plows snow, removes core area snow to a dump site, spreads sand and de-icing materials on streets, and clears downtown sidewalks as needed to comply with the City Code.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Street Cleaning Supervisor	1	1	1	116	38,800	38,800	38,800	38,800
General Supervisor II	1	1	1	624	30,280	30,280	30,280	30,280
Administrative Aide II	1	1	0	623	27,760	8,220	0	0
Labor Supervisor II	1	1	1	622	27,510	27,510	27,510	27,510
Labor Supervisor I	1	1	1	621	26,240	26,240	26,240	26,240
Administrative Aide I	1	1	1	620	24,270	25,050	25,050	25,050
Equipment Operator III	12	13	12	620	320,620	313,320	296,750	297,950
Equipment Operator II	6	5	5	619	118,180	118,800	119,580	119,580
Equipment Operator I	3	3	3	617	56,780	59,440	62,670	64,890
Laborer	2	1	1	616	17,350	18,270	19,250	20,280
SUBTOTAL	29	28	26		687,790	665,930	646,130	650,580
ADD: Longevity					7,240	6,890	7,390	7,890
Shift Differential (3rd)					3,540	3,540	3,540	3,540
Hazard Pay					1,560	0	0	0
Employee compensation					0	0	12,920	13,010
SUBTOTAL					700,130	676,360	669,980	675,020
ADD: Street Maintenance					27,290	27,630	28,830	29,350
LESS: Charges:								
Noxious Weeds					(2,940)	(2,840)	0	0
Weed Mowing					(6,940)	(2,060)	0	0
Private Lot Cleanup					(20,640)	0	0	0
SUBTOTAL					696,900	699,090	698,810	704,370
Lot Cleanup Program								
Mechanical Equipment Op. (seasonal 6 months)	6	6	6	415	35,880	35,880	35,880	35,880
SUBTOTAL	6	6	6		35,880	35,880	35,880	35,880
TOTAL	35	34	32		732,780	734,970	734,690	740,250

NOTES

CITY-COUNTY FLOOD CONTROL MAINTENANCE SUMMARY

City-County Flood Control Maintenance provides for the prevention of flooding through inspection, operation, and maintenance of the Wichita-Valley Center Flood Control project; the public waterways within the metropolitan area; and, meeting standards established by the Corps of Engineers. This activity is funded equally by the City and Sedgwick County.

Budget Highlights

The adopted 1993 budget shows an increase of $18,840 over the 1992 adopted budget. The approved 1994 budget increases $25,090 over the adopted 1993 budget.

- Projected fifteen percent increases for health insurance contribute to increased personal services expenditures.
- The Park Department is now responsible for floodway mowing activities as a result of the program consolidation.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$635,558	$714,960	$714,150	$738,970
Contractual Services	477,647	517,480	529,480	510,030
Commodities	37,524	65,980	53,980	67,720
Capital Outlay	10,804	0	0	540
Other	25,000	25,000	25,000	25,000
Total	$1,186,533	$1,323,420	$1,322,610	$1,342,260
Less: County	$ 580,330	$ 661,710	$ 661,300	$ 671,130
Total	**$ 613,043**	**$ 661,710**	**$ 661,310**	**$ 671,130**

FUND: 701 - CITY/COUNTY FLOOD CONTROL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 08 - CITY/COUNTY FLOOD CONTROL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	476,666	525,130	527,000	470,620	470,800
120 Special Salaries	1,070	29,900	29,900		
130 Overtime	13,025				
140 Employee Benefits	144,797	159,930	157,250	136,330	143,690
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	635,558	714,960	714,150	606,950	614,490
210 Utilities	1,917	3,620	3,620	3,180	3,180
220 Communications	2,713	3,730	3,730	3,130	3,150
230 Transportation and Training	537			680	680
240 Insurance	14,251	31,420	18,420	16,850	18,230
250 Professional Fees	11,221	6,080	31,080	5,550	5,550
260 Data Processing					
270 Equipment Contractuals	433,411	459,000	459,000	359,290	366,470
280 Building and Grounds Contractuals	13,530	13,530	13,530	13,670	13,940
290 Other Contractuals	67	100	100	100	100
SUBTOTAL CONTRACTUAL SERVICES	477,647	517,480	529,480	402,450	411,300
310 Office Supplies	1,322	1,150	1,150	990	990
320 Clothing and Towels	514	1,480	1,480	980	980
330 Chemicals	15,596	39,720	27,720		
340 Equipment Parts	1,556	5,750	5,750	5,450	5,450
350 Materials	2,482	6,400	6,400	7,400	7,400
360 Equipment Supplies	15,787	8,250	8,250	7,450	7,450
370 Building Parts		1,050	1,050	1,050	1,050
380 Non-Capitalizable Equipment	22	1,100	1,100	850	850
390 Other Commodities	245	1,080	1,080	970	970
SUBTOTAL COMMODITIES	37,524	65,980	53,980	25,140	25,140
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	10,804			540	
SUBTOTAL CAPITAL OUTLAY	10,804			540	
510 Interfund Transfers	25,000	25,000	25,000	307,180	316,420
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	25,000	25,000	25,000	307,180	316,420
TOTAL	1,186,533	1,323,420	1,322,610	1,342,260	1,367,350

FUND: 701 - CITY-COUNTY FLOOD CONTROL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 08 - CITY/COUNTY FLOOD CONTROL

The Flood Control section maintains the Wichita-Valley Center Flood Control Project, including the Floodway, the Big and Little Arkansas Rivers, and the major streams and creeks within the project limits.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Flood Control/Landfill Supv.	1	1	1	116	38,800	38,800	38,800	38,800
General Supervisor II	1	1	1	624	30,280	30,280	30,280	30,280
Administrative Aide II	1	1	1	623	28,180	28,860	28,860	28,860
Engineering Aide III	1	1	1	623	28,860	27,270	28,860	28,660
Labor Supervisor II	1	1	1	622	27,510	27,510	27,510	27,510
Equipment Operator III	7	7	7	620	175,320	175,320	175,320	175,320
Equipment Operator I	7	7	3	617	139,090	143,150	75,660	75,510
Subtotal	19	19	15		468,040	471,190	405,290	404,940
ADD: Longevity					6,060	4,580	4,590	4,880
Subtotal					474,100	475,770	409,880	409,820
ADD: Charges-Public Works Admin.					7,860	7,860	7,860	7,860
Charges-Engineering					40,000	40,000	40,000	40,000
Charges-Street Maintenance					15,590	15,790	16,480	16,770
LESS: Charges-Landfill					(12,420)	(12,420)	(12,420)	(12,420)
Subtotal	19	19	15		525,130	527,000	461,800	462,030
Mech. Equip. Operator (seasonal 6 months)	3	5	0	415	29,900	29,900	0	0
Total	22	24	15		555,030	556,900	461,800	462,030
Current benefits					159,930	149,450	134,390	141,710
Employee compensation							10,760	10,750
Total					714,960	706,350	606,950	614,490

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	2,006,495	2,160,470	2,078,420	2,163,180	2,173,980
120 Special Salaries	5,653	2,400	2,400	2,400	2,400
130 Overtime	17,635	1,000	1,000	1,000	1,000
140 Employee Benefits	527,601	601,980	572,390	579,180	608,090
SUBTOTAL PERSONAL SERVICES	2,557,384	2,765,850	2,654,210	2,745,760	2,785,470
210 Utilities	73,321	68,440	68,440	69,370	70,150
220 Communications	120,846	104,540	104,540	109,730	110,100
230 Transportation and Training	7,624	7,590	17,590	8,960	7,770
240 Insurance	46,942	57,060	57,060	63,800	63,800
250 Professional Fees	83,005	63,670	110,070	77,570	77,570
260 Data Processing	37,092	46,770	46,770	42,970	42,970
270 Equipment Contractuals	115,105	107,490	107,490	125,570	127,540
280 Building and Grounds Contractuals	71,148	80,390	80,390	78,990	80,840
290 Other Contractuals	18,959	31,970	31,970	12,510	12,510
SUBTOTAL CONTRACTUAL SERVICES	574,042	567,920	624,320	589,470	593,250
310 Office Supplies	46,969	34,460	34,460	44,320	44,320
320 Clothing and Towels	1,020	4,380	4,380	4,240	4,240
330 Chemicals	15,311	18,100	18,100	20,500	20,500
340 Equipment Parts	3,631	4,300	4,300	3,450	3,450
350 Materials					
360 Equipment Supplies	1,046	4,400	4,400	1,900	1,900
370 Building Parts	46				
380 Non-Capitalizable Equipment	734	4,090	4,090	4,070	4,070
390 Other Commodities	65,100	51,420	51,420	51,320	51,320
SUBTOTAL COMMODITIES	133,857	121,150	121,150	129,800	129,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,246	2,880	1,380	4,080	1,380
450 Vehicular Equipment					
460 Operating Equipment	15,644	1,250	1,250	1,500	1,500
SUBTOTAL CAPITAL OUTLAY	18,890	4,130	2,630	5,580	2,880
510 Interfund Transfers	119,134	167,840	167,840	167,520	172,310
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	119,134	167,840	167,840	167,520	172,310
TOTAL	3,403,307	3,626,890	3,570,150	3,638,130	3,683,710

CITY-COUNTY HEALTH DEPARTMENT SUMMARY

The Health Department is responsible for ensuring a healthy environment for the community. Activities include: Health clinics; immunizations; child care licensing; food service and facility inspection; regulation of solid waste collection; air and water quality; vector control; hazardous waste control; and, public health education. Community Health is a City-County Department funded 60% by the City and 40% by the County (excluding Animal Control).

Budget Highlights

The 1993 adopted budget shows an increase of $11,240 over the 1992 adopted budget. The approved 1994 budget increases $45,580 over the adopted 1993 budget.

- Operating expenses ($15,200) for a mobile health van, donated by the Wesley Foundation, are included in the 1993 adopted and 1994 approved budgets. The van will be utilized throughout the City and County for the delivery of health services.
- A reorganization and staff turnover reduces 1993 adopted personal services expenditures $20,090 from the 1992 adopted budget.
- Revenue estimates were re-evaluated resulting in a reduction in the 1992 revised budget.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$2,557,384	$2,765,850	$2,654,210	$2,745,760
Contractual Services	574,042	567,920	624,320	589,470
Commodities	133,857	121,150	121,150	129,800
Capital Outlay	18,890	4,130	2,630	5,580
Other	119,134	167,840	167,840	167,520
Total	$3,403,307	$3,626,890	$3,570,150	$3,638,130
Less: County	$1,281,945	$1,342,330	$1,340,020	$1,366,840
Other Revenue	200,645	271,070	220,100	221,020
Total City	**$1,920,717**	**$2,013,490**	**$2,010,030**	**$2,050,270**

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 11 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	422,172	424,240	418,560	466,540	467,850
120 Special Salaries	2,822	2,400	2,400	2,400	2,400
130 Overtime	1,009				
140 Employee Benefits	110,686	113,050	111,120	118,300	123,630
SUBTOTAL PERSONAL SERVICES	536,689	539,690	532,080	587,240	593,880
210 Utilities	73,136	68,440	68,440	69,370	70,150
220 Communications	120,820	104,310	104,310	109,730	110,100
230 Transportation and Training	2,222	2,650	12,650	2,650	2,650
240 Insurance	46,942	57,060	57,060	55,800	55,800
250 Professional Fees	26,145	3,070	49,470	4,970	4,970
260 Data Processing	36,346	46,770	46,770	42,970	42,970
270 Equipment Contractuals	109,032	97,040	97,040	109,660	111,570
280 Building and Grounds Contractuals	1,758	1,470	1,470	2,100	2,100
290 Other Contractuals	9,799	26,750	26,750	7,690	7,690
SUBTOTAL CONTRACTUAL SERVICES	426,200	407,560	463,960	404,940	408,000
310 Office Supplies	45,099	34,460	34,460	44,320	44,320
320 Clothing and Towels		300	300	150	150
330 Chemicals	14,034	17,700	17,700	17,900	17,900
340 Equipment Parts	1,671	2,350	2,350	1,500	1,500
350 Materials					
360 Equipment Supplies	775	2,000	2,000	800	800
370 Building Parts					
380 Non-Capitalizable Equipment	353	2,400	2,400	2,150	2,150
390 Other Commodities	17,930	9,310	9,310	7,210	7,210
SUBTOTAL COMMODITIES	79,862	68,520	68,520	74,030	74,030
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,695			1,800	
450 Vehicular Equipment					
460 Operating Equipment	8,242				
SUBTOTAL CAPITAL OUTLAY	9,937			1,800	
510 Interfund Transfers	119,134	167,840	167,840	167,520	172,310
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	119,134	167,840	167,840	167,520	172,310
TOTAL	1,171,822	1,183,610	1,232,400	1,235,530	1,248,220

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 11 - ADMINISTRATION

The Administration Division of the Community Health Department is responsible for: financial control of the department's locally funded programs and grant programs funded by the state and federal governments; program coordination and evaluation of all services offered by the department; the development of future health facilities and plans for the utilization of present facilities; and the development and review of all current or proposed contractual arrangements for the provision of health services at the main clinic, outlying health stations, and in the field.

POSITION TITLE	POSITION 1991 RVSD	POSITION 1992 ADOPTED	POSITION 1993 PROPSD	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Community Health	1	1	1	002	74,540	68,520	87,000	87,000
Health Administrative Services Director	1	1	0	009	40,580	41,120	0	0
Laboratory Director	1	1	1	113	37,380	39,640	39,640	39,640
Community Health Education Director	1	1	1	113	38,800	38,800	38,800	38,800
Administrative Assistant to the Director	0	0	1	116	0	0	31,510	31,510
Administrative Assistant	1	1	0	117	29,420	31,510	0	0
Dental Health Education Supervisor	1	1	1	117	33,390	33,390	33,390	33,390
Community Health Nurse I	0	0	1	119	0	0	30,280	30,280
Public Educator	0	0	1	120	0	0	25,780	25,780
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Account Clerk II	2	2	2	619	42,670	43,710	44,810	45,970
Secretary	2	2	2	618/19	47,930	47,830	47,830	47,830
Clerk II	1	1	1	615	17,940	19,000	20,000	20,000
Subtotal	12	12	13		388,890	389,760	425,280	426,440
ADD: Longevity					3,140	2,600	2,430	2,550
Part-time Security					5,250	0	0	0
50% of Systems Analyst I					13,600	14,300	14,300	14,300
40% of Bacteriologist					13,360	11,900	11,900	11,900
TOTAL	12	12	13		424,240	418,560	453,910	455,190
Auto allowance					2,400	2,400	2,400	2,400
Current benefits					113,050	111,120	115,800	121,110
Employee compensation					0	0	15,130	15,180
Total					539,690	532,080	587,240	593,880

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	648,737	705,300	696,670	728,600	736,970
120 Special Salaries	618				
130 Overtime	15,785	1,000	1,000	1,000	1,000
140 Employee Benefits	174,658	199,010	192,150	196,850	207,680
SUBTOTAL PERSONAL SERVICES	839,798	905,310	889,820	926,450	945,650
210 Utilities					
220 Communications	9				
230 Transportation and Training	2,827	1,850	1,850	1,850	1,850
240 Insurance					
250 Professional Fees	3,542	6,000	6,000	6,000	6,000
260 Data Processing	746				
270 Equipment Contractuals	1,281	7,550	7,550	5,550	5,550
280 Building and Grounds Contractuals	605				
290 Other Contractuals	6,427	4,100	4,100	3,200	3,200
SUBTOTAL CONTRACTUAL SERVICES	15,437	19,500	19,500	16,600	16,600
310 Office Supplies	1,112				
320 Clothing and Towels	1,020	1,250	1,250	1,260	1,260
330 Chemicals	1,277	400	400	2,600	2,600
340 Equipment Parts	1,551	1,500	1,500	1,500	1,500
350 Materials					
360 Equipment Supplies	271	2,400	2,400	1,100	1,100
370 Building Parts					
380 Non-Capitalizable Equipment	215				
390 Other Commodities	4,610	2,400	2,400	4,400	4,400
SUBTOTAL COMMODITIES	10,056	7,950	7,950	10,860	10,860
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	367			900	
450 Vehicular Equipment					
460 Operating Equipment	3,136				
SUBTOTAL CAPITAL OUTLAY	3,503			900	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	868,794	932,760	917,270	954,810	973,110

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH

The Environmental Health Division of the Health Department is responsible for enforcing the environmental codes of the City and County and the department policy as approved by both governing bodies. The enforcement activities include licensing, inspecting food establishments, adult and child care homes, animal maintenance situations, and mobile home parks; ameliorating premise problems caused from the accumulation of junk; and removing abandoned vehicles. The division is also responsible for enforcing the laws and policies of the United States Environmental Protection Agency and the state laws pertaining to air, water, and sewage pollution.

POSITION TITLE	POSITION 1991 RVSD	POSITION 1992 ADOPTED	POSITION 1993 PROPSD	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Environmental Health Director	1	1	1	007	43,470	50,650	50,650	50,650
Environmental Services Supervisor	2	2	2	112	77,600	67,900	75,740	75,740
Public Health Sanitarian II	5	5	5	117	161,510	159,920	159,920	159,920
Air Quality Technician II	1	1	1	118	33,390	33,390	33,390	33,390
Public Health Sanitarian I	10	10	10	623	266,270	262,730	270,390	277,270
Radio Dispatcher	1	1	1	621	26,240	26,240	26,240	26,240
Equipment Operator II	1	1	1	619	23,920	23,920	23,920	23,920
Secretary	3	3	3	618/19	66,030	66,330	68,690	69,620
Subtotal	24	24	24		698,430	691,080	708,940	716,750
ADD: Longevity					6,870	5,590	6,050	6,510
TOTAL	24	24	24		705,300	696,670	714,990	723,260
Current benefits					198,710	192,150	194,160	204,950
Employee compensation					0	0	16,300	16,440
Total					904,010	888,820	925,450	944,650

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH
SECTION: 03 - WATER QUALITY CROSS CONNECTION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	32,720	33,940	33,860	34,550	34,570
120 Special Salaries					
130 Overtime					
140 Employee Benefits	8,500	9,210	9,030	9,070	9,450
SUBTOTAL PERSONAL SERVICES	41,220	43,150	42,890	43,620	44,020
210 Utilities					
220 Communications					
230 Transportation and Training	670	670	670	2,040	850
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	2,900	2,900	2,900	2,960	3,020
280 Building and Grounds Contractuals					
290 Other Contractuals	50	50	50	50	50
SUBTOTAL CONTRACTUAL SERVICES	3,620	3,620	3,620	5,050	3,920
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	100	100	100	100	100
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	100	100	100	100	100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	700				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	700				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	45,640	46,870	46,610	48,770	48,040

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH
SECTION: 03 - WATER QUALITY CROSS CONNECTION

The Water Quality Cross Connection Program ensures the safety of water transported through cross-connected lines. A cross-connected line is a physical link between separate piping systems, in which a flow may occur between one containing potable water and the other containing water of unknown or questionable safety, steam, chemicals or gases. The work program is administered through the Health Department, but is completely funded from the Water Utility Fund through an interfund transfer.

POSITION TITLE	POSITION 1991 RVSD	POSITION 1992 ADOPTED	POSITION 1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Public Health Sanitarian II	1	1	1	117	33,390	33,390	33,390	33,390
Subtotal	1	1	1		33,390	33,390	33,390	33,390
ADD: Longevity					550	470	490	510
Employee compensation					0	0	670	670
TOTAL	1	1	1		33,940	33,860	34,550	34,570

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 31 - PERSONAL HEALTH

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	902,866	996,990	929,330	934,160	935,260
120 Special Salaries	2,213				
130 Overtime	841				
140 Employee Benefits	233,757	280,710	260,090	255,040	267,410
SUBTOTAL PERSONAL SERVICES	1,139,677	1,277,700	1,189,420	1,189,200	1,202,670
210 Utilities	185				
220 Communications	17	230	230		
230 Transportation and Training	1,905	2,420	2,420	2,420	2,420
240 Insurance				8,000	8,000
250 Professional Fees	53,318	54,600	54,600	66,600	66,600
260 Data Processing					
270 Equipment Contractuals	1,892			7,400	7,400
280 Building and Grounds Contractuals	68,785	78,920	78,920	76,890	78,740
290 Other Contractuals	2,683	1,070	1,070	1,570	1,570
SUBTOTAL CONTRACTUAL SERVICES	128,785	137,240	137,240	162,880	164,730
310 Office Supplies	758				
320 Clothing and Towels		2,830	2,830	2,830	2,830
330 Chemicals					
340 Equipment Parts	309	350	350	350	350
350 Materials					
360 Equipment Supplies					
370 Building Parts	46				
380 Non-Capitalizable Equipment	166	1,690	1,690	1,920	1,920
390 Other Commodities	42,560	39,710	39,710	39,710	39,710
SUBTOTAL COMMODITIES	43,839	44,580	44,580	44,810	44,810
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	484	2,880	1,380	1,380	1,380
450 Vehicular Equipment					
460 Operating Equipment	4,266	1,250	1,250	1,500	1,500
SUBTOTAL CAPITAL OUTLAY	4,750	4,130	2,630	2,880	2,880
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,317,051	1,463,650	1,373,870	1,399,770	1,415,090

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 31 - PERSONAL HEALTH

The Personal Health Services Division of the Health Department provides direct health services to the public either by home visits to single family units or by a wide range of clinic services. The clinics are generally directed by consulting physicians. They provide for the control of communicable disease through immunization and venereal disease programs. An epidemiology unit gives direction and consultation for all communicable disease work. Additionally, the division provides nurse consultation for private, parochial, and county public schools; and child care licensure.

POSITION TITLE	1991 RVSD	POSITION 1992 ADOPTED	1993 PROPSD	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Personal Health Services Director	1	1	1	007	51,440	52,980	39,920	39,920
Chief, Field Services	1	1	1	112	38,800	38,800	38,800	38,800
Chief, Clinic Services	1	1	1	113	36,160	36,570	36,570	36,570
Community Health Nurse III	5	5	5	115	175,460	173,470	173,470	173,470
Nurse Clinician	3	3	3	117	92,200	92,010	92,010	92,010
Community Health Nurse II	0	1	1	117	31,790	31,790	31,790	31,790
Community Health Nurse I	15	13	12	119	394,390	369,300	339,020	339,020
Public Educator	0	1	0	120	0	25,780	0	0
Administrative Aide I	2	2	2	620	50,090	50,090	50,090	50,090
Secretary	2	2	2	618/19	45,900	46,770	46,770	46,770
Clerk II	4	4	4	615	72,290	77,200	79,160	80,010
Subtotal	34	34	32		988,520	994,760	927,600	928,450
ADD: Longevity					7,350	6,280	5,840	6,150
CDBG: Community Health Nurse II					30,740	30,740	30,740	30,740
CDBG: Clerk II (2)					40,010	40,010	40,010	40,010
LESS: Charge to Family Planning					(9,040)	(33,840)	(33,840)	(33,840)
Charge to MCH					(9,040)	(9,140)	(9,140)	(9,140)
CDBG: Contribution					(44,480)	(44,480)	(44,480)	(44,480)
Charge to WIC					(7,070)	0	0	0
Savings adjustment					0	(55,000)	0	0
TOTAL	34	34	32		996,990	929,330	916,730	917,890
Current benefits					280,710	260,090	251,600	263,950
Employee compensation					0	0	20,870	20,830
Total					1,277,700	1,189,420	1,189,200	1,202,670

FUND: 110 - GENERAL FUND
DEPARTMENT: 14 - HEALTH

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	388,476	448,060	430,550	444,630	453,290
120 Special Salaries	844	700	9,820	15,520	15,520
130 Overtime	16,295	3,000	3,000	3,000	3,000
140 Employee Benefits	111,234	130,760	125,340	129,470	137,940
SUBTOTAL PERSONAL SERVICES	516,849	582,520	568,710	592,620	609,750
210 Utilities	25,141	30,880	30,880	31,900	32,280
220 Communications	8,708	8,360	8,360	9,020	8,880
230 Transportation and Training					
240 Insurance	13,180	14,890	14,890	5,470	6,080
250 Professional Fees	19,162	17,570	17,570	17,920	17,920
260 Data Processing	3,000	3,000	3,000	5,200	5,200
270 Equipment Contractuals	32,126	56,000	56,000	30,540	31,140
280 Building and Grounds Contractuals	599			600	600
290 Other Contractuals	614	450	450	500	500
SUBTOTAL CONTRACTUAL SERVICES	102,530	131,150	131,150	101,150	102,600
310 Office Supplies	3,616	2,700	3,000	4,350	3,500
320 Clothing and Towels	790	1,800	1,800	1,700	1,700
330 Chemicals	2,835	3,300	3,300	3,300	3,300
340 Equipment Parts	1,941	6,800	6,800	3,800	3,800
350 Materials	11				
360 Equipment Supplies	3,259	1,600	1,600	2,500	2,500
370 Building Parts	7,362	12,700	12,700	1,700	1,700
380 Non-Capitalizable Equipment	1,333	650	650	650	650
390 Other Commodities	14,037	13,890	13,890	13,890	13,890
SUBTOTAL COMMODITIES	35,184	43,440	43,740	31,890	31,040
410 Land					
420 Buildings	2,400	12,500	12,500		
430 Improvements	729				
440 Office Equipment				2,750	650
450 Vehicular Equipment		17,500	17,500	5,750	5,750
460 Operating Equipment		350		1,200	
SUBTOTAL CAPITAL OUTLAY	3,129	30,350	30,000	9,700	6,400
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	657,692	787,460	773,600	735,360	749,790

HEALTH DEPARTMENT ANIMAL CONTROL/POOL INSPECTIONS SUMMARY

The Swimming Pool Inspections program and Animal Control are funded by the General Fund. The Swimming Pool Inspections program is responsible for enforcing the City's private swimming pool ordinances. The Health Department Animal control is responsible for reducing the threat of human injury and the threat of rabies from animal bites, eliminating animal nuisance situations, operating an incinerator and providing a suitable shelter for suspect animals or unidentifiable pets.

Budget Highlights

The adopted 1993 budget shows a decrease of $52,100 from the 1992 adopted budget. The approved 1994 budget shows an increase of $14,130 over the 1993 adopted budget.

- Dog license fees and related revenues are projected to generate $489,000 in the 1993 adopted budget.
- A personal computer ($2,500), operating software ($1,550), and annual expenses ($2,200) are included in the adopted 1993 budget. This computer will increase the ability to identify animals with tags and to locate owners.
- Personnel for the Private Lot Clean-up/Mowing program (non-departmental) were transferred to the Health Department.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$511,181	$575,590	$561,780	$585,670
Contractual Services	102,530	$131,150	$131,150	$101,150
Commodities	35,184	43,440	43,740	31,890
Capital Outlay	3,129	30,350	30,000	9,700
Total Animal Control	$652,024	$780,530	$766,670	$728,410
Total Pool Inspections	5,668	6,930	6,930	6,950
Total	**$ 657,692**	**$787,460**	**$773,600**	**$735,360**

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH
SECTION: 04 - SWIMMING POOL INSPECTIONS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	4,406	5,700	5,700		
120 Special Salaries	844	700	700	6,400	6,400
130 Overtime					
140 Employee Benefits	418	530	530	550	570
SUBTOTAL PERSONAL SERVICES	5,668	6,930	6,930	6,950	6,970
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES					
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	5,668	6,930	6,930	6,950	6,970

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH
SECTION: 04 - SWIMMING POOL INSPECTIONS/PRIVATE LOT MOWING & CLEAN-UP

The Swimming Pool Inspections Programs ensures the enforcement of codes regulating pools. In addition, the program is responsible for enforcing the $100 license fee for commercial, apartment and condominium swimming pool facilities. The program is administered through the Health Department, but is completely funded from the General Fund.

POSITION TITLE	POSITION 1991 RVSD	1992 ADOPTED	1993 PROPSD	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Account Clerk II	0	1	1	619	19,720	20,810	21,970	23,190
Subtotal	0	1	1		19,720	20,810	21,970	23,190
ADD: Employee compensation					0	0	440	460
Subtotal	0	1	1		19,720	20,810	22,410	23,650
Community Service Record Clerk (seasonal - 3 months)	3	7	7	413	29,620	29,620	29,620	29,620
Subtotal	3	8	8		49,340	50,430	52,030	53,270
LESS: Charges Private Weed Mowing					(43,640)	(44,730)	(46,330)	(47,570)
TOTAL					5,700	5,700	5,700	5,700

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION 21 - ENVIRONMENTAL HEALTH
ACTIVITY: 05 - ANIMAL CONTROL

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	384,070	442,360	424,850	444,630	453,290
120 Special Salaries			9,120	9,120	9,120
130 Overtime	16,295	3,000	3,000	3,000	3,000
140 Employee Benefits	110,816	130,230	124,810	128,920	137,370
SUBTOTAL PERSONAL SERVICES	511,181	575,590	561,780	585,670	602,780
210 Utilities	25,141	30,880	30,880	31,900	32,280
220 Communications	8,708	8,360	8,360	9,020	8,880
230 Transportation and Training					
240 Insurance	13,180	14,890	14,890	5,470	6,080
250 Professional Fees	19,162	17,570	17,570	17,920	17,920
260 Data Processing	3,000	3,000	3,000	5,200	5,200
270 Equipment Contractuals	32,126	56,000	56,000	30,540	31,140
280 Building and Grounds Contractuals	599			600	600
290 Other Contractuals	614	450	450	500	500
SUBTOTAL CONTRACTUAL SERVICES	102,530	131,150	131,150	101,150	102,600
310 Office Supplies	3,616	2,700	3,000	4,350	3,500
320 Clothing and Towels	790	1,800	1,800	1,700	1,700
330 Chemicals	2,835	3,300	3,300	3,300	3,300
340 Equipment Parts	1,941	6,800	6,800	3,800	3,800
350 Materials	11				
360 Equipment Supplies	3,259	1,600	1,600	2,500	2,500
370 Building Parts	7,362	12,700	12,700	1,700	1,700
380 Non-Capitalizable Equipment	1,333	650	650	650	650
390 Other Commodities	14,037	13,890	13,890	13,890	13,890
SUBTOTAL COMMODITIES	35,184	43,440	43,740	31,890	31,040
410 Land					
420 Buildings	2,400	12,500	12,500		
430 Improvements	729				
440 Office Equipment				2,750	650
450 Vehicular Equipment		17,500	17,500	5,750	5,750
460 Operating Equipment		350		1,200	
SUBTOTAL CAPITAL OUTLAY	3,129	30,350	30,000	9,700	6,400
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	652,024	780,530	766,670	728,410	742,820

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 21 - ENVIRONMENTAL HEALTH
SECTION: 05 - ANIMAL CONTROL

The Animal Control Division is responsible for both field activities and the animal shelter. Field Services works to reduce the risk of human injury and the threat of rabies from animal bites, and eliminating animal nuisance situations. In addition, Field Services investigates animal bites, enforces vaccination-dog permit requirements, and corrects leash law violations. All of these activities are carried out through the use of public contact, warnings, summonses, and the pickup of unidentifiable animals. The Animal Shelter serves as a humane holding area for rabies suspect animals and unidentifiable pets found free-ranging in neighborhoods in violation of the leash law. The shelter also provides a public adoption program requiring rabies vaccination and licensing.

POSITION TITLE	POSITION 1991 RVSD	POSITION 1992 ADOPTED	POSITION 1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Animal Control Field Supervisor	1	1	1	626	33,390	33,390	33,390	33,390
Animal Control Shelter Supervisor	1	1	1	623	27,880	22,390	23,690	25,070
Animal Control Officer II	7	7	7	621	177,130	176,200	178,760	180,950
Animal Control Officer I	7	8	8	619	171,550	168,510	175,220	179,950
Secretary	1	1	1	618/19	21,660	22,490	22,850	22,850
Subtotal	17	18	18		431,610	422,980	433,910	442,210
ADD: Longevity					2,470	1,870	2,040	2,230
Employee compensation					0	0	8,680	8,850
Subtotal Full-time					434,080	424,850	444,630	453,290
Animal Control Officer I (PT-40%)	0	1	1	619	7,300	9,120	9,120	9,120
Subtotal Part-time	0	1	1		7,300	9,120	9,120	9,120
TOTAL	17	19	19		441,380	433,970	453,750	462,410

NOTES

CITY-COUNTY PLANNING DEPARTMENT

The Planning Department provides policy support to the Planning Commission, City Council, and County Commission on planning issues. Activities include long range planning; zoning/platting; and, intergovernmental cooperation. The Department is also responsible for Historic Preservation, Tri-County Planning Assistance, and the Transportation Work Program. Metropolitan Area Planning is a City-County Department funded equally by the City and the County.

Budget Highlights

The adopted 1993 budget show a decrease of $2,160 from the 1992 adopted budget. The approved 1994 budget decreases by $11,040 from the adopted 1993 budget.

- Data from the 1990 Census are now available. The 1993 adopted budget includes $9,600 for publication of this data.
- Two personal computers are included for purchase in the 1993 adopted ($12,500) and 1994 approved ($11,500) budgets. The computers will be utilized by the professional staff and will have the capability for conversion to the City DEC system.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$1,009,453	$1,072,990	$1,057,440	$1,089,600
Contractual Services	85,359	96,950	96,950	78,520
Commodities	64,782	46,820	54,370	60,420
Capital Outlay	4,456		500	11,060
Other		25,000	32,500	
Total	$1,164,050	$1,241,760	$1,241,760	$1,239,600
Less: County	498,926	549,380	549,380	548,300
Other Revenues	163,145	143,000	143,000	143,000
Total City	$ 501,979	$ 549,380	$ 549,380	$ 548,300

FUND: 703 - CITY-COUNTY PLANNING
DEPARTMENT: 15 - METROPOLITAN AREA PLANNING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	803,695	844,780	843,170	872,900	874,090
120 Special Salaries	2,353	10,000			
130 Overtime	1,396				
140 Employee Benefits	202,009	218,210	214,270	216,700	225,200
SUBTOTAL PERSONAL SERVICES	1,009,453	1,072,990	1,057,440	1,089,600	1,099,290
210 Utilities					
220 Communications	18,183	19,430	19,430	19,630	19,770
230 Transportation and Training	7,676	8,180	8,180	8,180	8,180
240 Insurance					
250 Professional Fees	18,259	26,820	26,820	450	
260 Data Processing	31,235	33,700	33,700	39,450	37,250
270 Equipment Contractuals	2,870	1,450	1,450	1,450	1,450
280 Building and Grounds Contractuals	27				
290 Other Contractuals	7,109	7,370	7,370	9,360	9,920
SUBTOTAL CONTRACTUAL SERVICES	85,359	96,950	96,950	78,520	76,570
310 Office Supplies	58,928	40,020	39,700	53,250	36,600
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		300	300	300	300
350 Materials					
360 Equipment Supplies	430	4,000	4,000	4,000	4,000
370 Building Parts					
380 Non-Capitalizable Equipment	2,676	1,250	9,120	1,620	1,250
390 Other Commodities	2,748	1,250	1,250	1,250	1,250
SUBTOTAL COMMODITIES	64,782	46,820	54,370	60,420	43,400
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,956		500	9,300	9,300
450 Vehicular Equipment					
460 Operating Equipment	2,500			1,760	
SUBTOTAL CAPITAL OUTLAY	4,456		500	11,060	9,300
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		25,000	32,500		
540 Other					
SUBTOTAL OTHER		25,000	32,500		
TOTAL	1,164,050	1,241,760	1,241,760	1,239,600	1,228,560

FUND: 703 - CITY-COUNTY PLANNING
DEPARTMENT: 15 - METROPOLITAN AREA PLANNING

The Metroploitan Area Planning Department's primary goals are to develop, maintain and implement a comprehensive plan , and to assist the Metropolitan Area Planning Commission, City Council and County Commission in formulating policies and making decisions that further the orderly growth of the metroploitan area.. In the achievement of these goals, the Planning Department provides direct technical assistance to the governing bodies in the following areas:

Land Use Studies
Policy Research
Information Systems & Data Service
Road & Highway Systems Planning
Update Codes & Regulations
Zoning & Subdivision Review
Environmental Assistance
Airport Systems Planning
Transit Planning
Community Facility Planning
Tri-County Planning Assistance
CBD Planning
Historic Preservation
Annexation Review

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Planning	1	1	1	002	67,400	71,850	71,850	71,850
Current Plans Supervisor	1	1	1	005	49,920	52,960	52,960	52,960
Transportation Supervisor	1	1	1	007	51,520	54,660	54,660	54,660
Land Use Supervisor	0	1	1	008	0	44,530	44,530	44,530
Principal Planner	3	2	2	113	126,400	79,740	79,740	79,740
Graphics Supervisor	1	1	1	113	42,150	42,150	42,150	42,150
Senior Planner	4	4	4	115	157,420	157,770	165,270	165,270
Assistant to the Director	1	1	1	115	38,800	40,930	40,930	40,930
Associate Planner	3	3	3	117	96,040	80,620	84,740	84,740
Planning Aide III	3	3	3	623	86,560	86,580	86,580	86,580
Administrative Secretary	1	1	1	620/621	26,240	26,240	26,240	26,240
Administrative Aide I	1	1	1	620	25,040	25,050	25,050	25,050
Secretary	2	2	2	618/619	43,080	45,310	47,830	47,830
Typist Clerk	1	1	1	614	15,980	16,810	17,690	18,610
Subtotal	23	23	23		826,550	825,200	840,220	841,140
ADD: Longevity					5,900	6,110	6,420	6,760
25% Principal Planner					10,000	10,000	10,000	10,000
APT Salaries					12,330	1,860	0	0
Total	23	23	23		854,780	843,170	856,640	857,900
Current benefits					214,500	214,270	213,600	222,100
Employee Compensation					0	0	19,360	19,310
Total					1,069,280	1,057,440	1,089,600	1,099,310

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	4,907,585	4,860,010	4,862,400	4,590,900	4,650,800
120 Special Salaries	910,257	1,353,570	1,351,660	1,415,350	1,416,230
130 Overtime	41,689	25,000	40,000	28,000	30,500
140 Employee Benefits	1,390,383	1,608,770	1,579,380	1,527,100	1,623,480
150 Planned Savings				(103,960)	(105,750)
SUBTOTAL PERSONAL SERVICES	7,249,914	7,847,350	7,833,440	7,457,390	7,615,260
210 Utilities	733,976	693,320	728,620	742,920	741,720
220 Communications	53,566	53,690	52,180	51,980	51,610
230 Transportation and Training	17,445	20,500	20,500	20,500	20,500
240 Insurance	83,494	73,220	72,910	94,050	98,860
250 Professional Fees	64,119	72,940	63,650	108,050	108,180
260 Data Processing	19,145	24,000	19,200	21,400	21,400
270 Equipment Contractuals	540,606	546,630	549,830	964,970	983,810
280 Building and Grounds Contractuals	111,243	81,410	107,140	111,390	111,740
290 Other Contractuals	58,250	99,860	67,340	67,180	67,180
SUBTOTAL CONTRACTUAL SERVICES	1,681,844	1,665,570	1,681,370	2,182,440	2,205,000
310 Office Supplies	28,326	27,430	32,400	32,970	33,010
320 Clothing and Towels	5,733	4,050	6,390	7,710	7,710
330 Chemicals	37,565	40,450	39,000	97,480	97,080
340 Equipment Parts	59,406	60,890	48,640	44,200	44,200
350 Materials	45,973	55,930	36,930	29,980	29,980
360 Equipment Supplies	30,738	25,080	28,340	30,250	30,250
370 Building Parts	47,196	55,560	49,250	26,260	23,510
380 Non-Capitalizable Equipment	29,138	28,370	27,960	26,850	26,850
390 Other Commodities	142,885	151,390	147,100	108,350	108,350
SUBTOTAL COMMODITIES	426,960	449,150	416,010	404,050	400,940
410 Land					
420 Buildings	835				
430 Improvements	4,995				
440 Office Equipment					
450 Vehicular Equipment	11,909				
460 Operating Equipment	33,995	43,430	45,680	46,690	41,050
SUBTOTAL CAPITAL OUTLAY	51,734	43,430	45,680	46,690	41,050
510 Interfund Transfers	32,300				
520 Debt Service					
530 Other Non-Operating Expenses		125,000	100,000	100,000	100,000
540 Other	95,223	118,500	113,500	100,620	100,620
SUBTOTAL OTHER	127,523	243,500	213,500	200,620	200,620
TOTAL	9,537,975	10,249,000	10,190,000	10,291,190	10,462,870

PARK DEPARTMENT SUMMARY

The Park Department is responsible for maintaining all parks and recreational facilities and providing leisure-time recreational programs to meet the needs of the community. Over 3,200 acres of park land and ten recreational facilities are included. Services include landscaping, forestry, Botanica operations, park maintenance and recreational programming. Recreation programs include: golf, swimming, tennis, adult and youth sports, day care/day camp and arts/crafts.

Budget Highlights

The 1992 revised budget decreases $59,000 from the 1992 adopted budget. The 1993 adopted budget increases $42,190 over the 1992 adopted budget and the 1994 budget increases $171,680 over the 1993 budget. The 1993/1994 budgets reflect the consolidation of grounds and building maintenance activities between Public Works and the Park Department.

- Consolidation efforts between Public Works and Park have resulted in a net savings of $160,210 in the 1993 adopted budget and $160,990 in 1994.
- One (1) Recreation Supervisor position has been deleted, reducing the 1992 revised budget by $26,260 and 1993/1994 by $45,000.
- Ten neighborhood tennis courts will not have after-dark lighting beginning in 1992 as a result of actions taken to reduce utility expenses.
- The Marketing Coordinator position approved for 1992 is recommended for elimination due to budget constraints.
- The greenhouse is no longer being used for growing annuals and perennials to be used in landscaping. Plants will be purchased from private vendors beginning in 1993 with savings of $18,470.

Budget Summary

	1991 Actuals	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$7,249,914	$7,847,350	$7,833,440	$7,457,390
Contractual Services	1,681,844	1,665,570	1,681,370	2,182,440
Commodities	426,960	449,150	416,010	404,050
Capital Outlay	51,734	43,430	45,680	46,690
Other	127,523	243,500	213,500	200,620
Total	**$9,537,975**	**$10,249,000**	**$10,190,000**	**$10,291,190**

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 10 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	242,983	317,420	311,550	329,290	330,520
120 Special Salaries	42,806	3,060	3,060	3,060	3,060
130 Overtime	166				
140 Employee Benefits	80,275	89,280	86,370	91,210	96,040
150 Planned Savings				(4,490)	(4,560)
SUBTOTAL PERSONAL SERVICES	366,230	409,760	400,980	419,070	425,060
210 Utilities					
220 Communications	4,899	6,000	4,940	4,940	4,980
230 Transportation and Training		740	740	740	740
240 Insurance	420	770	410	410	450
250 Professional Fees	820	620	820	820	820
260 Data Processing	8,796	13,270	8,800	8,800	8,800
270 Equipment Contractuals	8,770	5,700	5,580	5,610	5,660
280 Building and Grounds Contractuals					
290 Other Contractuals	1,271	1,120	1,120	1,360	1,360
SUBTOTAL CONTRACTUAL SERVICES	24,976	28,220	22,410	22,680	22,810
310 Office Supplies	2,368	2,350	2,820	2,870	2,920
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	9				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	65				
390 Other Commodities	207	300	300	280	280
SUBTOTAL COMMODITIES	2,649	2,650	3,120	3,150	3,200
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	393,855	440,630	426,510	444,900	451,070

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 10 - ADMINISTRATION

The Administration Division coordinates activities among the various divisions, supervises the collection and disbursement of funds, and distributes charges to various activities. The division prepares and submits the annual budget.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director	1	1	1	003	62,810	66,950	66,950	66,950
Landscape Architect	1	1	1	115	42,160	42,160	42,160	42,160
Marketing Coordinator	1	1	1	115	28,720	20,160	30,160	30,160
Administrative Assistant to the Director	1	1	1	116	32,030	32,420	32,420	32,420
Accountant	0	1	1	117	0	38,800	38,800	38,800
Administrative Supervisor	1	0	0	629	38,800	0	0	0
Account Clerk III	1	1	1	621	26,240	26,240	26,240	26,240
Administrative Secretary	1	1	1	620/21	26,240	26,240	26,240	26,240
Administrative Aide I	1	1	1	620	25,040	25,050	25,050	25,050
Secretary	1	1	1	618/19	19,470	17,930	18,920	19,960
Account Clerk I	1	1	1	617	21,840	21,850	21,850	21,850
Subtotal	10	10	10		323,350	317,800	328,790	329,830
ADD: Longevity					2,560	2,730	2,900	3,070
Employee Compensation							6,580	6,600
LESS: Charge to:								
Golf Course System					(8,490)	(8,980)	(8,980)	(8,980)
TOTAL	10	10	10		317,420	311,550	329,290	330,520

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 01 - BASIC SERVICES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,063,614	1,237,080	1,270,700	1,363,640	1,389,080
120 Special Salaries	159,054	86,890	86,890	83,380	83,380
130 Overtime	6,314	5,000	5,000	5,000	5,000
140 Employee Benefits	316,758	384,250	383,120	416,590	445,230
150 Planned Savings				(21,640)	(22,230)
SUBTOTAL PERSONAL SERVICES	1,545,740	1,713,220	1,745,710	1,846,970	1,900,460
210 Utilities	8,653	7,890	8,260	8,520	8,750
220 Communications	4,080	4,140	3,790	3,790	3,800
230 Transportation and Training	6				
240 Insurance	11,390	9,510	9,510	13,400	15,010
250 Professional Fees	2,896	2,520	650	640	770
260 Data Processing					
270 Equipment Contractuals	165,289	166,650	165,390	167,030	170,330
280 Building and Grounds Contractuals	17,050	17,050	17,290	17,640	17,990
290 Other Contractuals	285	270	270	170	170
SUBTOTAL CONTRACTUAL SERVICES	209,649	208,030	205,160	211,190	216,820
310 Office Supplies	2,153	1,580	1,560	1,910	1,910
320 Clothing and Towels	753	500	1,000	1,060	1,060
330 Chemicals	2,157	4,300	3,300	3,300	3,300
340 Equipment Parts	14,895	14,790	14,200	15,810	15,810
350 Materials	2,809	1,330	1,330	1,330	1,330
360 Equipment Supplies	9,334	6,170	8,270	8,420	8,420
370 Building Parts	1,731	430	430	1,030	1,030
380 Non-Capitalizable Equipment	3,287	1,540	2,710	3,350	3,350
390 Other Commodities	19,683	30,770	28,190	27,460	27,460
SUBTOTAL COMMODITIES	56,802	61,410	60,990	63,670	63,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	13,297	17,460	17,460	20,050	19,800
SUBTOTAL CAPITAL OUTLAY	13,297	17,460	17,460	20,050	19,800
510 Interfund Transfers	32,300				
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	32,300				
TOTAL	1,857,788	2,000,120	2,029,320	2,141,880	2,200,750

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 01 - BASIC SERVICES

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Superintendent of Landscape and Forestry	1	1	1	008	47,240	48,650	48,650	48,650
Naturalist	1	1	1	116	38,800	38,800	38,800	38,800
Arborist	1	1	1	116	38,800	38,800	38,800	38,800
Landscape Supervisor	1	1	1	116	36,890	36,890	36,890	36,890
Tree Maintenance General Supervisor	1	1	1	624	30,280	30,280	30,280	30,280
Tree Maintenance Inspector	2	2	2	623	57,710	57,710	57,710	57,710
Tree Maintenance Supervisor	4	4	4	623	115,420	115,420	115,420	115,420
Tree Maintenance Equipment Supervisor	1	1	1	622	27,510	27,510	27,510	27,510
Mechanic II	1	1	1	622	23,260	24,600	26,010	27,510
Tree Maintenance Worker II	10	10	10	621	257,910	259,010	261,120	262,420
Administrative Secretary	1	1	1	620/21	25,040	25,040	25,040	25,040
Equipment Operator II	3	3	3	619	66,580	69,290	65,840	68,170
Gardening Supervisor I	2	2	2	619	43,590	44,680	45,840	47,060
Tree Maintenance Worker I	6	6	6	619	125,500	128,440	127,330	132,550
Gardener II	1	1	1	618	22,850	17,970	17,970	17,970
Gardener I	2	2	4	617	35,230	37,140	80,300	84,970
Gardener I (PT-50%)	1	1	1	617	10,360	10,920	10,920	10,920
Equipment Operator I	4	4	4	617	76,720	78,270	81,330	84,560
Tree Maint. Worker Aide	4	4	4	616	67,580	67,880	71,620	75,520
Laborer	0	0	1	616	0	0	16,100	16,960
Wichita Wild Program:								
Nature Interpreter	2	2	0	120	52,870	0	0	0
Animal Display Attendent	1	1	1	619	23,910	23,920	23,920	23,920
Public Educator	0	0	2	120	0	54,630	54,630	54,630
Subtotal	50	50	53		1,224,050	1,235,850	1,302,030	1,326,260
ADD: Longevity					13,030	12,350	13,070	13,790
Adjustment from L&F Contracted						22,500	22,500	22,500
Employee Compensation							26,040	26,530
Subtotal	50	50	53		1,237,080	1,270,700	1,363,640	1,389,080
Seasonal								
Mechanical Equipment Operator (seasonal 6 months)	10	10	9	415	59,790	59,790	53,810	53,810
Community Service Worker (seasonal 3 months)	8	8	9	411	19,760	19,760	22,230	22,230
Community Service Worker (seasonal 6 months)	1	1	1	411	4,940	4,940	4,940	4,940
Subtotal Seasonal	19	19	19		84,490	84,490	80,980	80,980
TOTAL	69	69	72		1,321,570	1,355,190	1,444,620	1,470,060

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 02 - CONTRACTED SERVICES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	115,500	109,040	86,470	89,720	89,790
120 Special Salaries	30	33,800	33,540	33,540	33,540
130 Overtime	512				
140 Employee Benefits	24,404	35,740	30,170	31,650	33,490
150 Planned Savings				(1,640)	(1,660)
SUBTOTAL PERSONAL SERVICES	140,446	178,580	150,180	153,270	155,160
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	227	1,000	500	500	500
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	227	1,000	500	500	500
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals	1,977	2,000	2,000	2,000	2,000
340 Equipment Parts	42				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	4,258	4,500	4,500	4,500	4,500
SUBTOTAL COMMODITIES	6,277	6,500	6,500	6,500	6,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	514	1,440	1,440	1,890	1,940
SUBTOTAL CAPITAL OUTLAY	514	1,440	1,440	1,890	1,940
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	147,464	187,520	158,620	162,160	164,100

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 02 - CONTRACTED SERVICES

The Landscape and Forestry Division performs services on a contractual basis for other City departments. These services involve landscape maintenance, tree planting, tree pruning, and tree removal.

In 1992 and 1993 the Landscape and Forestry Division has responsibility for the following landscape and maintenance projects:

Century II
Cowtown
Animal Control
Mid-America All-Indian Center
Wichita Art Museum
Wichita Public Library
Rockwell Branch Library
Westlink Branch Library
City Hall Landscape
Health Department
Water Department
Central Maintenance Facility
Day Care Centers

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Landscape Supervisor	1	1	1	628	36,890	36,890	36,890	36,890
Gardening Supervisor II	1	1	1	621	24,830	26,240	26,240	26,240
Gardener II	2	2	2	618	45,700	44,700	45,700	45,700
Subtotal	4	4	4		107,420	107,830	108,830	108,830
ADD: Longevity					1,620	1,140	1,210	1,280
Adjustment Charge to L&F Basic						(22,500)	(22,500)	(22,500)
Employee Compensation							2,180	2,180
Subtotal Full-time					109,040	86,470	89,720	89,790
Seasonal								
Mechanical Equipment Operator (seasonal 6 months)	4	4	4	415	23,920	23,660	23,660	23,660
Community Service Worker (seasonal 3 months)	4	4	4	411	9,880	9,880	9,880	9,880
Subtotal Seasonal	8	8	8		33,800	33,540	33,540	33,540
TOTAL	12	12	12		142,840	120,010	123,260	123,330

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 30 - BOTANICA

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	141,656	124,010	127,440	125,330	126,550
120 Special Salaries	13,191	39,720	39,780	40,320	40,900
130 Overtime	63				
140 Employee Benefits	38,440	39,470	39,600	39,790	42,100
150 Planned Savings				(2,500)	(2,540)
SUBTOTAL PERSONAL SERVICES	193,350	203,200	206,820	202,940	207,010
210 Utilities	31,492	32,510	32,160	32,720	33,190
220 Communications	400	2,000	1,920	1,270	800
230 Transportation and Training					
240 Insurance	1,040	1,040	1,040	1,180	1,180
250 Professional Fees	916			8,480	8,480
260 Data Processing					
270 Equipment Contractuals	95		80	80	80
280 Building and Grounds Contractuals	26		50	50	50
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	33,969	35,550	35,250	43,780	43,780
310 Office Supplies	117	400	150	100	100
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts	20		350	350	350
380 Non-Capitalizable Equipment					
390 Other Commodities	262		200	200	200
SUBTOTAL COMMODITIES	399	400	700	650	650
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	227,718	239,150	242,770	247,370	251,440

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 30 - BOTANICA

In 1984 the City Commission approved the capital investment in Botanica, The Wichita Gardens. The goals of the budget are to provide a minimum staffing level for leadership and development of Botanica, coordinate volunteer organization activities, provide security for the facility and insure public safety.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Botanica	1	1	1	008	47,030	48,430	48,430	48,430
Landscape Supervisor	0	0	1	116	0	26,240	26,240	26,240
Gardening Supervisor II	1	1	0	621	26,240	0	0	0
Gardener II	1	1	1	618	18,840	19,880	20,970	22,120
Secretary	1	1	1	618/19	21,650	22,660	23,920	23,920
Subtotal	4	4	4		113,760	117,210	119,560	120,710
ADD: Longevity					250	230	380	430
Charge from:								
Park Maintenance					10,000	10,000	3,000	3,000
Employee Compensation							2,390	2,410
Subtotal Full-time	4	4	4		124,010	127,440	125,330	126,550
Seasonal/Part-time								
Park Gardener II (PT-50%)	1	1	1	618	11,040	9,940	10,480	11,060
Park Gardener I (PT-50%)	2	2	2	617	18,460	19,650	19,650	19,650
Custodial Worker II (PT-50%)	1	1	1	617	8,420	8,390	8,390	8,390
Subtotal Seasonal/PT	4	4	4		37,920	37,980	38,520	39,100
TOTAL	8	8	8		161,930	165,420	163,850	165,650

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 50 - MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,925,531	2,182,640	2,195,200	1,791,800	1,821,370
120 Special Salaries	289,504	141,950	142,320	212,280	212,280
130 Overtime	31,459	15,000	30,000	18,000	20,500
140 Employee Benefits	608,217	692,260	680,430	576,470	616,550
150 Planned Savings				(43,460)	(44,310)
SUBTOTAL PERSONAL SERVICES	2,854,711	3,031,850	3,047,950	2,555,090	2,626,390
210 Utilities	615,752	579,030	606,330	617,420	612,360
220 Communications	15,021	13,320	13,320	13,770	13,770
230 Transportation and Training					
240 Insurance	66,589	57,510	56,760	73,010	75,990
250 Professional Fees	10,397	5,790	4,300	40,230	40,230
260 Data Processing				2,200	2,200
270 Equipment Contractuals	350,292	361,860	360,550	773,900	789,150
280 Building and Grounds Contractuals	6,211	3,100	3,100		
290 Other Contractuals	4,498	3,750	2,100	1,800	1,800
SUBTOTAL CONTRACTUAL SERVICES	1,068,760	1,024,360	1,046,460	1,522,330	1,535,500
310 Office Supplies	2,869	1,900	2,330	2,550	2,540
320 Clothing and Towels	1,288	1,900	1,550	2,810	2,810
330 Chemicals	17,140	17,470	17,100	75,580	75,180
340 Equipment Parts	40,117	39,900	26,080	23,530	23,530
350 Materials	32,204	46,300	31,100	24,150	24,150
360 Equipment Supplies	20,533	17,510	18,770	20,530	20,530
370 Building Parts	31,790	29,130	29,400	4,080	4,080
380 Non-Capitalizable Equipment	17,207	16,200	13,310	11,560	11,560
390 Other Commodities	77,936	73,550	73,380	35,380	35,380
SUBTOTAL COMMODITIES	241,084	243,860	213,020	200,170	199,760
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	11,909				
460 Operating Equipment	18,734	24,530	26,780	24,750	19,310
SUBTOTAL CAPITAL OUTLAY	30,643	24,530	26,780	24,750	19,310
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	4,195,198	4,324,600	4,334,210	4,302,340	4,380,960

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 50 - MAINTENANCE

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Park & Recreation Maintenance								
Supt. of Parks	1	1	1	008	44,860	48,050	48,050	48,050
Park & Rec. Maint. Supv.	1	1	1	117	33,590	34,460	34,460	34,460
Electrical Technician	0	0	1	627	0	0	33,330	35,090
Plumbing Maint. Supv.	1	1	0	627	35,090	35,090	0	0
Maintenance Technician	0	0	1	626	0	0	33,390	33,390
General Supervisor II	1	1	0	624	30,280	17,810	0	0
General Supervisor I	0	0	1	623	0	0	28,860	28,860
Mechanic II	1	1	1	622	27,510	27,510	27,510	27,510
Maintenance Mechanic	1	1	2	621	26,240	26,240	46,710	46,710
Grounds Maint. Supervisor II	10	10	10	621	253,170	258,560	262,420	262,420
Labor Supervisor I	0	0	2	621	0	0	52,480	52,480
Athletic & Play Area Supv.	1	1	1	621	26,240	26,240	26,240	26,240
Security Officer	2	0	0	621	0	0	0	0
Equipment Operator II	3	3	5	619	67,920	66,580	116,780	119,290
Secretary	1	1	1	618/19	20,940	22,110	23,330	23,920
Park Gardener II	2	2	2	618	40,610	42,200	44,510	45,700
Maintenance Worker	9	9	13	617	186,210	186,880	274,090	279,530
Equipment Operator I	14	14	23	617	302,130	299,900	479,150	487,480
Laborer	12	12	12	616	222,210	229,050	224,700	232,250
Subtotal	60	58	77		1,317,000	1,320,680	1,756,010	1,783,380
Charge to: Golf Course System					(8,570)	(8,860)	(8,860)	(8,860)
Recreation					(3,000)	(3,000)	(3,000)	(3,000)
Botanica					(3,000)	(3,000)	(3,000)	(3,000)
ADD: Longevity					23,680	20,340	15,530	17,180
Employee Compensation							35,120	35,670
Subtotal Full-time	60	58	77		1,302,430	1,305,820	1,791,800	1,821,370
Building Maintenance								
Facility Maint. Supv.	1	1	0	115	44,430	44,430	0	0
Construction Supervisor	1	1	0	627	34,630	35,090	0	0
Electrical Technician	1	1	0	627	29,660	31,440	0	0
Heating & Air Condit. Tech.	1	1	0	627	35,090	35,090	0	0
Labor Supervisor II	3	3	0	622	82,530	81,030	0	0
Maintenance Mechanic	3	3	0	621	74,420	77,310	0	0
Custodial Supervisor	2	2	0	621	52,480	52,480	0	0
Maintenance Specialist	1	1	0	619	23,910	23,910	0	0
Painter	2	2	0	619	47,830	47,830	0	0
Equipment Operator II	2	2	0	619	47,830	47,830	0	0
Equipment Operator I	1	1	0	617	21,850	21,850	0	0
Custodial Worker II	10	10	0	617	211,670	217,210	0	0
Maintenance Worker	7	7	0	617	145,810	148,740	0	0
Laborer	2	2	0	616	33,390	34,550	0	0
Subtotal	37	37	0		885,530	898,790	0	0
Charge to: Golf Course System					(15,000)	(15,750)	0	0
Recreation					(7,000)	(7,000)	0	0
Botanica					(7,000)	(7,000)	0	0
Subtotal Full-time	37	37	0		856,530	869,040	0	0
Total Maint. Full-time	97	95	77		2,182,640	2,195,200	1,791,800	1,821,370
Seasonal/Part-time								
Clerk I (PT-50%)	1	1	1	613	8,360	8,730	8,730	8,730
Comm. Svc. Wkr.(PT-50%)	2	2	2	411	9,880	9,880	9,880	9,880
Mech Equipment Operator	0	0	14	415	0	0	83,720	83,720
Unclassified Seasonal	43	43	40	411-415	123,710	123,710	109,670	109,670
Subtotal Seas./PT	46	46	57		141,950	142,320	212,000	212,000
TOTAL	143	141	134		2,324,590	2,337,520	2,003,800	2,033,370

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 60 - RECREATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,418,301	889,820	871,040	891,120	893,490
120 Special Salaries	405,672	1,048,150	1,046,070	1,042,770	1,043,070
130 Overtime	3,175	5,000	5,000	5,000	5,000
140 Employee Benefits	322,289	367,770	359,690	371,390	390,070
150 Planned Savings				(30,230)	(30,450)
SUBTOTAL PERSONAL SERVICES	2,149,437	2,310,740	2,281,800	2,280,050	2,301,180
210 Utilities	78,079	73,890	81,870	84,260	87,420
220 Communications	29,166	28,230	28,210	28,210	28,260
230 Transportation and Training	17,439	19,760	19,760	19,760	19,760
240 Insurance	4,055	4,390	5,190	6,050	6,230
250 Professional Fees	49,090	64,010	57,880	57,880	57,880
260 Data Processing	10,349	10,730	10,400	10,400	10,400
270 Equipment Contractuals	15,933	11,420	17,730	17,850	18,090
280 Building and Grounds Contractuals	87,956	61,260	86,700	93,700	93,700
290 Other Contractuals	52,196	94,720	63,850	63,850	63,850
SUBTOTAL CONTRACTUAL SERVICES	344,263	368,410	371,590	381,960	385,590
310 Office Supplies	20,819	21,200	25,540	25,540	25,540
320 Clothing and Towels	3,692	1,650	3,840	3,840	3,840
330 Chemicals	16,291	16,680	16,600	16,600	16,600
340 Equipment Parts	4,343	6,200	8,360	4,860	4,860
350 Materials	10,960	8,300	4,500	4,500	4,500
360 Equipment Supplies	871	1,400	1,300	1,300	1,300
370 Building Parts	13,655	26,000	19,070	20,800	18,050
380 Non-Capitalizable Equipment	8,579	10,630	11,940	11,940	11,940
390 Other Commodities	40,539	42,270	40,530	40,530	40,530
SUBTOTAL COMMODITIES	119,749	134,330	131,680	129,910	127,160
410 Land					
420 Buildings	835				
430 Improvements	4,995				
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,450				
SUBTOTAL CAPITAL OUTLAY	7,280				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		125,000	100,000	100,000	100,000
540 Other	95,223	118,500	113,500	100,620	100,620
SUBTOTAL OTHER	95,223	243,500	213,500	200,620	200,620
TOTAL	2,715,952	3,056,980	2,998,570	2,992,540	3,014,550

FUND: 111 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 60 - RECREATION

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Superintendent of Recreation	1	1	1	008	40,250	44,420	44,420	44,420
General Recreation Supv.	5	4	3	115	137,270	110,020	110,020	110,020
Rec. Program Coordinator	0	0	3	116	0	95,380	95,380	95,380
Watson Park Manager	1	1	1	117	35,090	35,090	35,090	35,090
Recreation Supervisor II	10	10	7	118	317,920	222,550	222,550	222,550
Rec. Supv. II (Tennis Ctr.)	1	1	1	118	27,910	28,440	28,440	28,440
Watson Park Assistant Mgr.	1	1	1	119	30,280	30,280	30,280	30,280
Recreation Supervisor I	7	7	7	120	191,200	193,000	193,000	193,000
Administrative Aide II	0	1	1	623	21,640	27,270	28,860	28,860
Administrative Secretary	1	0	0	620/21	0	0	0	0
Secretary	0	1	1	618/19	17,370	11,980	17,970	17,970
Guard	0	1	1	617	16,650	17,680	17,680	17,680
Guard (PT-25%)	0	1	1	617	4,170	4,420	4,420	4,420
Clerk II	2	2	2	615	32,180	32,950	34,690	36,530
Subtotal	29	31	30		871,930	853,480	862,800	864,640
ADD: Longevity					8,600	8,190	8,690	9,190
Charge from: Maintenance Division					10,000	10,000	3,000	3,000
Employee Compensation							17,260	17,290
LESS: Charge to: Golf Course System					(710)	(630)	(630)	(630)
Subtotal Recreation	29	31	30		889,820	871,040	891,120	893,490
Recreation Sites (seasonal/part-time)								
Recreation Centers:								
Rec. Apprentice (PT-25%)	89	89	89	510	220,300	220,760	220,760	220,760
Rec. Apprentice (PT-50%)	4	4	4	510	19,800	19,840	19,840	19,840
Rec. Apprentice (PT-75%)	6	6	6	510	44,560	44,650	44,650	44,650
Rec. Leader (PT-25%)	4	4	4	515	12,320	12,310	12,310	12,310
Rec. Leader (PT-75%)	3	3	3	515	27,710	27,710	27,710	27,710
Rec. Specialist (PT-25%)	9	9	9	529	54,710	54,710	54,710	54,710
Craft Shops:								
Rec. Apprentice (PT-25%)	4	4	4	510	9,900	9,920	9,920	9,920
Rec. Leader III (PT-25%)	9	9	9	523	40,440	40,440	40,440	40,440
Rec. Specialist (PT-25%)	6	6	6	529	36,470	36,470	36,470	36,470
Day Care/Day Camps:								
Rec. Apprentice (PT-25%)	20	20	20	510	49,510	49,610	49,610	49,610
Rec. Specialist (PT-25%)	1	1	1	529	6,080	6,080	6,080	6,080
Building and Field Rentals:								
Rec. Apprentice (PT-75%)	4	4	4	510	29,710	29,760	29,760	29,760
Swimming Pools:								
Rec. Trainee (PT-25%)	95	95	95	506	209,950	209,950	209,950	209,950
Rec. Apprentice (PT-25%)	10	10	10	510	24,760	24,800	24,800	24,800
Rec. Leader (PT-25%)	14	14	14	515	43,100	43,100	43,100	43,100
O.J. Watson Park:								
Rec. Trainee (PT-25%)	10	10	10	506	22,100	22,100	22,100	22,100
Rec. Trainee (PT-50%)	15	15	15	506	66,300	66,300	66,300	66,300
Ralph Wulz Tennis Center:								
Rec. Trainee (PT-50%)	1	1	1	506	4,420	4,420	4,420	4,420
Rec. Apprentice (PT-50%)	2	2	2	510	9,900	9,920	9,920	9,920
Sports and Athletics:								
Referee	100	100	100	601	84,670	84,670	81,370	81,670
Special Activities:								
Rec. Leader (PT-25%)	7	7	7	515	21,550	21,550	21,550	21,550
Subtotal Recreation Sites	413	413	413		1,038,260	1,039,070	1,035,770	1,036,070
TOTAL	442	444	443		1,928,080	1,910,110	1,926,890	1,929,560

FUND: 110 - GENERAL
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE
SECTION: 02 - STORM SEWERS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	134,979	256,070	266,850	261,190	261,190
120 Special Salaries	3,659				
130 Overtime	410		6,380		
140 Employee Benefits	43,783	93,490	76,330	84,860	84,860
150 Planned Savings				(10,500)	(10,500)
SUBTOTAL PERSONAL SERVICES	182,831	349,560	349,560	335,550	335,550
210 Utilities	67,233	83,210	79,320	84,710	84,710
220 Communications	3,966	70	2,070	70	70
230 Transportation and Training					
240 Insurance	1,480	4,430	4,430	4,430	4,430
250 Professional Fees	24,662				
260 Data Processing					
270 Equipment Contractuals	32,697	36,610	36,610	21,710	21,710
280 Building and Grounds Contractuals	7,380	7,380	7,380	7,380	7,380
290 Other Contractuals	280	1,270	1,270	1,270	1,270
SUBTOTAL CONTRACTUAL SERVICES	137,698	132,970	131,080	119,570	119,570
310 Office Supplies	826	2,480	2,480	2,480	2,480
320 Clothing and Towels	923	2,000	2,000	2,000	2,000
330 Chemicals					
340 Equipment Parts	187	9,200	9,200	16,170	16,170
350 Materials	22,806	18,110	18,110	18,090	18,090
360 Equipment Supplies		4,980	4,980	4,980	4,980
370 Building Parts	9,040	180	2,070	10,180	10,180
380 Non-Capitalizable Equipment	1,238	5,100	5,100	5,060	5,060
390 Other Commodities	71	420	420	420	420
SUBTOTAL COMMODITIES	35,091	42,470	44,360	59,380	59,380
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	355,620	525,000	525,000	514,500	514,500

FUND: 110 - GENERAL
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE
ACTIVITY: 02 - STORM SEWERS

This activity represents work performed for the City at large by Sewer Utility personnel, not directly chargeable to utility customers. This activity is responsible for general and preventitive maintenance on more than 200 miles of storm drains. Specific tasks include dragging, high pressure cleaning, rodding, augering, vacuum cleaning of catch basins, televising of pipes and various repairs.

Approximately 16% of the work performed by the Sewer Maintenance Division is related to storm drains; therefore, the storm drains budget in the General Fund represented 16% of the total Sewer Maintenance budget. The 1990 revised budget established a fixed funding level ($525,000) for this activity, pending the finalization of the Storm Drainage Utility.

FUND: 110 - GENERAL
DEPARTMENT: 16 - METROPOLITAN TRANSIT AUTHORITY

The $2,168,040 in the General Fund for 1993 represents the City's contribution to the Metropolitan Transit Authority for operating and debt service expenditures. The contribution represents the equivalent of about 1.4 mills. These funds will be transferred from the General Fund to the MTA enterprise fund on a monthly basis to support operational costs of services.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Transfer to Metropolitan Transit Authority	$1,876,191	$2,070,710	$2,073,750	$2,168,040	$2,170,950

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
ACTIVITY: - TORT LIABILITY

The 1993 adopted amount of $614,050 is a General Fund contribution to the Self-insurance Fund, for tort claims. The budgets were increased to meet ongoing claims requirements.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Transfer to Self-insurance Fund	$523,000	$613,300	$613,300	$614,050	$614,050

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITIES: - CONTINGENCY

An operating contingency is included in the General Fund for 1992-94 to deal with unanticipated expenditures that might arise after the budget has been adopted.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Contingency	$198,784	$300,000	$314,130	$459,000	$300,000

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITIES: - APPROPRIATED AND UNAPPROPRIATED FUND BALANCE RESERVES

State law (K.S.A. 79-2927) permits up to a total of 15% in appropriated (10%) and unappropriated (5%) fund balances/reserve. The 1993 adopted budget estimates a total of $6,149,017 as unencumbered cash/fund balance. Of this, $570,690 is appropriated, and $5,578,327 is unappropriated.

Unencumbered cash/fund balance as of December 31:	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Appropriated	na	$1,623,876	$951,363	$570,690	$0
Unappropriated	na	5,250,620	5,197,654	5,578,327	6,149,017
Total unencumbered cash/fund balance	$9,220,697	$6,874,496	$6,149,017	$6,149,017	$6,149,017

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - EMPLOYEE COMPENSATION

In the 1993 adopted budget, an estimated salary increment has been spread to each operation/appropriation level, pending final union agreements and administrative actions. For the 1994 approved budget, $2,188,110 has been reserved for compensation of employees in the General Fund.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
General Fund employee compensation	$0	$0	$0	$0	$2,188,110

MULTI-YEAR FUND OVERVIEW - GENERAL FUND FUND: 110

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Nondepartmental (detail)					
Contributions and donations:					
Economic development (WI/SE)	250,000	250,000	250,000	250,000	250,000
Historic Wichita (Cowtown)	116,200	116,200	116,200	116,200	116,200
Kansas National Guard	4,000	0	0	0	0
Memberships	54,643	61,000	61,700	61,700	61,700
Subtotal contributions and donations	424,843	427,200	427,900	427,900	427,900
Nondepartmental transfers:					
Employee training/development	166,000	170,000	170,000	170,000	170,000
Energy retrofit improvements	100,000	75,000	75,000	0	0
Transfer to General Debt and Interest (parking lot)	115,000	112,000	112,000	110,000	110,000
Subtotal Nondepartmental transfers	381,000	357,000	357,000	280,000	280,000
Nondepartmental private mowing/clean up:					
Mowing	103,651	99,710	99,710	99,710	99,710
Clean up	103,625	56,580	56,580	56,580	56,580
Unallocated	0	50,130	50,000	50,000	50,000
Subtotal Nondepartmental private mowing/clean up	207,276	206,420	206,290	206,290	206,290
Nondepartmental (other):					
Bicycle programs	656	15,000	15,000	15,000	15,000
Board/task force support	2,000	5,000	5,000	5,000	5,000
Branch library efficiency study	0	0	0	25,000	0
Cable channel/radio	57,502	46,000	70,000	60,000	60,000
Colorado-Derby/lease management	331,834	440,000	440,000	440,000	440,000
Community relations/ information	96,300	150,000	125,000	125,000	125,000
Downtown study	50,000	0	0	0	0
Election expense	41,314	0	0	45,000	0
Federal fuel tank compliance	54,916	62,000	62,000	135,000	0
Insurance (building/contents)	25,450	25,450	25,450	25,450	25,450
Legislative services	10,628	30,000	30,000	15,000	15,000
Microfilming program	49,983	50,000	50,000	30,000	30,000
Office automation	1,300	60,000	60,000	40,000	40,000
Other contractual services	465	40,000	40,000	40,000	40,000
Reforestation and public arts	82,827	140,000	140,000	127,210	124,730
Research and development	80,437	150,000	150,000	100,000	100,000
Safety equipment	0	0	0	25,000	25,000
Strategic planning	1	5,000	5,000	5,000	0
Sports agreement	35,000	35,000	35,000	35,000	35,000
Subtotal other	920,613	1,253,450	1,252,450	1,292,660	1,080,180
Total Nondepartmental	$1,933,732	$2,244,070	$2,243,640	$2,206,850	$1,994,370

NONDEPARTMENTAL SUMMARY

The nondepartmental budget is comprised of expenditures that are related to general programs and expenditures of the City.

Budget Highlights

Bicycle Programs (020503)

An amount of $15,000 has been budgeted in 1993 and 1994 to allow for printing bike path maps, providing safety programs, and minor maintenance/repairs on bike paths. Revenues from bicycle license fees defray the expenditures of this activity. These revenues totaled $15,795 in 1991.

Board/Task Force Support (020859, 020891)

Financial support of $5,000 annually has been budgeted for advisory boards, commissions and various task forces as they have become more active and continue to be highly utilized for evaluation, development and/or monitoring of City programs. All budget years include $2,000 (under account code 020891) for the Commission on the Status of Women, previously budgeted in the Human Services Department budget.

Branch Library Efficiency Study

The branch library relocations were approved in the 1992/93 budget, contingent upon a comprehensive study of the branch system. A $25,000 amount is included in the adopted 1993 budget, for a consultant study, that will examine branch efficiency and location questions.

Cable Channel/Radio (020669)

The 1992 revised amount was increased $24,000 to fund radio broadcasts that were continued until late May ($11,300), plus projected increased costs of televising City Council meetings ($12,700). The 1993 and 1994 amounts of $60,000 are for televising City Council meetings.

Colorado-Derby/ Lease Management (032185)

The City's expenditures associated with managing the Colorado-Derby Building are budgeted at $440,000 for all years. Expenditures are offset by rental revenues.

Community Relations and Information (020511)

An annual allocation of $125,000 has been included to implement a program of activities and information related to community services/facilities. Community relations projects that may be financed from this account include expanded use of the City's cable television channel, specialized brochures, newsletters, mail-outs and other expenses related to public information and activities. The "Ask City Hall" program is funded from this account at an estimated annual cost of $60,000.

Downtown Study (020909)

In June, 1990, the City Council approved an allocation of $245,000 (1990) and $50,000 (1991) for consultant studies on downtown redevelopment. The unexpended portions of the 1990 and 1991 allocations are held in the trust fund for the Core Area Initiative.

Economic Development Association (WI/SE) (020529)

The City's continued participation in WI/SE is budgeted at $250,000. This amount will be matched by the County and private business, and will be used to continue a unified community economic development effort.

Election Expense (020552)

The City of Wichita and the Board of Education (USD 259) will share the cost of elections to be held in 1993. An amount of $45,000 is estimated for this purpose in 1993.

Employee Training/Development (020537)

A training and personnel development program has been established to improve job skills of City employees at all levels. The 1993 and 1994 adopted budgets of $170,000 are allocated to ensure effective use of the City's resources and maximize the talent of employees in dealing with various community service delivery issues and problems.

Energy Retrofit Improvements (020545)

An amount of $75,000 was continued in the 1992 revised budget for capital expenditures which will effect offsetting energy savings.

Federal Fuel Tank Compliance (020800 - 2999)

An estimated $135,000 was approved to fund required removal and replacement of underground fuel storage tanks in 1993. This is the last compliance year under the current Environmental Protection Agency regulations. The amount of $62,000 was continued in 1992. Removal and replacement of tanks in proprietary fund operations have been budgeted within those respective budgets.

Historic Wichita (Cowtown) (020578)

A contribution of $116,200 is budgeted to support maintenance of the Cowtown Museum. In addition, $79,900 is budgeted from transient guest tax (Tourism and Convention Fund).

Insurance (Building and Contents, and Boiler) (020586)

City Hall building and contents insurance remains at $24,340 for 1993 and 1994. Boiler insurance is budgeted at $1,110.

Legislative Services (020594)

The $15,000 budgeted in 1993 and 1994 will support the City's liaison efforts, primarily in surrounding communities and in Washington, D.C. The amount is commensurate with 1991 actual expenditures.

Memberships (020602)

The City is a member of state and national municipal organizations and information services. Memberships include the League of Kansas Municipalities ($39,090), National League of Cities ($9,540), Heartland Innovations ($5,000), and the U.S. Conference of Mayors ($8,070). LOGIN membership of $9,000 has been discontinued, while the costs of other memberships has increased.

Microfilming

Support for the City's enhanced microfilming program is continued at $30,000 in 1993 and 1994. This program facilitates conversion of hard-copy documents to microfiche/microfilm, reduces filing and storage requirements, and expedites information retrieval. As the back-log of copying is completed, this account will be decreased.

Office Automation (020685)

To allow programmed expansion of computer terminals by General Fund operations, $40,000 was approved for 1993 and 1994. The allocation also includes first-year operating (system access) charges.

Other Contractual Services (020727)

An amount of $40,000 is budgeted for contractual services for union negotiations and other contractual expenses.

Private Mowing/Clean up (020701, 020719, 020743)

The amount of $206,290 has been budgeted for each year, to pay private contractors for mowing and clean-up services. Inspection, mailing, and other costs of administering the compliance programs are included in the proposed amount. Both administrative and contractual costs are charged to the property owner. This activity is now administered by the Health Department.

Reforestation and Public Arts (020628)

The expanded program of beautification, involving reforestation along streets and highways adjacent to public facilities, will be continued with appropriations of $127,210 (1993) and and $124,730 (1994). The allocations are less than the 1992 adopted budget, but exceed 1991 actual expenditures. Besides reforestation, the amount may provide replacement of street furniture and fixtures, and similar improvements important to the City's visual image.

Research and Development (020610)

Research and development efforts are included at $100,000 for 1993 and 1994, representing a $50,000 reduction from the 1992 budget. The amounts allow the City to continue efforts to be efficient and responsive in delivering public services, and to ensure implementation of new technologies, processes and ideas that provide cost-savings. The City's Quality Management Program is funded by this account.

Safety Equipment

Under the City's employee safety program, a number of equipment purchases have been identified and are being prioritized to provide a safe work environment. Requests over and above the current level, and not involved in union agreements, were received in the department budget submittals and will be reviewed by staff and bought on a priority basis.

Sports Agreement (020651)

An annual amount of $35,000 is included through 1994 to provide the City's share of the stop-loss policy in support of the professional soccer team.

Strategic Planning (020636)

The amount of $5,000 has been budgeted in 1993 to assist in the annual updating and implementation of the City's Strategic Plan.

Transfer to General Debt and Interest (Parking Lot) (020644)

Funds are provided in the amount of $110,000 in 1993 and 1994 for the contract purchase of the park lot (south of Expo Hall).

MULTI-YEAR FUND OVERVIEW - TOURISM AND CONVENTION FUND NO: 215

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues & other sources:					
Transient guest tax - 5%	$2,318,792	2,267,690	2,312,320	2,404,810	2,501,000
Transient guest tax - 1%	463,759	453,540	462,460	480,960	500,200
Interest earnings	58,811	71,170	40,010	32,460	35,350
Other (Miss USA private contributions)	293,554	0	0	300,000	0
Contingency revenue	0	62,100	80,500	0	0
Total revenues & other sources	$3,134,916	$2,854,500	$2,895,290	$3,218,230	$3,036,550
Expenditures & other uses					
Existing programs/contracts					
Black Historical Society	2,500	2,350	2,500	2,500	2,500
Mid-America All-Indian Center	39,000	37,600	40,000	40,000	40,000
Historic Wichita (Cowtown)	85,420	79,900	85,000	85,000	85,000
Sister Cities	10,667	10,060	10,700	10,700	10,700
Wichita Children's Museum	7,000	6,580	7,000	0	0
Convention Visitor's Bureau	910,147	850,020	861,720	893,830	899,380
Advance adjustment					
Convention promotion contingency	0	0	0	32,960	33,200
Wichita/Sedgwick Co. Arts Council	7,000	6,580	7,000	7,000	7,000
Miss USA					
Event expenses	170,234	125,000	125,000	0	0
Location fees	0	150,000	150,000	150,000	0
Administrative fees	34,160	34,160	34,160	32,130	32,130
Transfer to the General Fund					
Community marketing	21,000	21,000	21,000	21,000	21,000
Expo Hall Operations	0	0	132,440	109,460	99,820
Transfer to General Debt & Interest					
Expo Hall debt service	1,159,860	1,181,050	1,241,050	1,350,290	1,346,200
Lawrence Dumont	300,000	300,000	300,000	300,000	300,000
Cultural attractions	112,090	129,540	129,540	148,000	167,000
Contingency expenditure	0	62,100	0	0	0
Expo Hall modification project	0	0	54,627	0	0
Appropriated Reserve	0	0	0	0	0
Total expenditures and other uses	$2,859,078	$2,995,940	$3,201,737	$3,182,870	$3,043,930
Revenues & other sources over (under) expenditures & other uses	275,838	(141,440)	(306,447)	35,360	(7,380)
Unencumbered cash/fund balance January 1 (includes restricted assets)	30,655	159,747	306,493	46	35,406
Unencumbered cash/fund balance December 31	$306,493	$18,307	$46	$35,406	$28,026

Assumptions:

Growth in transient guest tax revenue:	4%
Annual interest earnings rate:	4.0% in 1992; 4.5% in 1993 and 1994
Growth in delegate agency expenditures:	0.0%
Growth in administrative fees:	0.0%

The 1% transient guest tax is used exclusively for convention promotion contingency, cultural attractions, and debt service for Lawrence Dumont Stadium. If the 1% tax does not cover these three expenses, other revenues are not used to guarantee the miniumu allocations of $24,000, $170,000 and $300,000 respectively.

The Convention and Visitor's Bureau will receive 38% of the 5% transient guest tax. However, the allocation is reduced in 1993 ($20,000) and 1994 ($51,000) to maintain fund balance. The reduction in the CVB allocation is needed to offset Miss USA pageant costs (event and location fees) which also are received by the Bureau.

TOURISM AND CONVENTION FUND SUMMARY

The Tourism and Convention Fund is established by Charter Ordinance (No. 83) to receive distributions of monies collected from the Transient Guest Tax. In July, 1990, the tax was increased from five to six percent. The additional one percent is earmarked for capital improvements to local tourist attractions (on a matching basis), improvements to Lawrence-Dumont Stadium, and extraordinary convention promotion expenses. The one-percent increase has a termination provision effective in ten years. Revenue from the remaining five percent are expended under the priorities as amended by Charter Ordinance No. 91.

Budget Highlights

- In 1992, $275,000 is budgeted for the 1993 Miss USA pageant expenses and location fees; in 1993, $150,000 is budgeted for pageant location fees. Because of the projected fund balance, event expenses for the 1995 pageant have been deleted from the 1994 proposed budget.

- Because 1991 revenues were above projections, all delegate agency budgets in 1992 revised have been restored to requested contract amounts; the expenditure contingency has been deleted.

- In 1992 revised, the Expo Hall operating and maintenance deficit is budgeted from the fund in accordance with the 2nd priority of the Charter Ordinance.

- Expo Hall debt service continues to represent the largest expense within the fund (38% of projected expenditures).

- A contingency revenue is needed to balance the budget for 1992. If revenues are not realized, it may be necessary for a portion of the Miss USA expenses to be included in the Convention & Visitor's Bureau reimbursement.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Administrative Charges	$ 34,160	$ 34,160	$ 34,160	$ 32,130
Black Historical Society	2,500	2,350	2,500	2,500
Community Marketing	21,000	21,000	21,000	21,000
Convention Promotion Contingency	0	0	0	32,960
Cultural Attractions - Capital Improvements	112,090	129,540	129,540	148,000
Expo Hall Operation	0	0	132,440	109,460
General Debt & Int. Fund	1,159,860	1,181,050	1,241,050	1,350,290
Historic-Wichita (Cowtown)	85,420	79,900	85,000	85,000
Lawrence-Dumont	300,000	300,000	300,000	300,000
Mid-America All-Indian Center	39,000	37,600	40,000	40,000
Miss USA Pageant	170,234	275,000	275,000	150,000
Sister Cities	10,667	10,060	10,700	10,700
Wichita Arts Council	7,000	6,580	7,000	7,000
Wichita Convention & Visitors	910,147	850,020	861,720	893,830
Wichita Children's Museum	7,000	6,580	7,000	0
Expo Hall Modification Project	0	0	54,627	0
Contingency Expenditure	0	62,100	0	0
Appropriated Reserve	0	0	0	0
Total	**$2,859,078**	**$2,995,940**	**$3,201,737**	**$3,182,870**

Administrative Charges - Administrative charges are transferred to the General Fund, compensating for central service functions. The services provided for include contract development and monitoring, proposal review, purchasing, investment of funds, check-writing and staff support.

Black Historical Society - The 1993 budget provides $2,500 for the promotion of activities sponsored by the Black Historical Society.

Community Marketing - A transfer of $21,000 is made to the General Fund, offsetting the cost of the City Council's budget for travel related to the Sister Cities program and other projects.

Convention Promotion Contingency - Many conventions have extraordinary requirements for logistic support, e.g., busing, seating, registration, etc. This account is established to provide funding for unanticipated needs and is funded by the 1990 one-percent tax.

Cultural Attractions-Capital Improvements - This item represents a transfer to the Debt Service Fund to retire bonds issued on behalf of local tourist attractions, which have successfully generated matching donations for capital improvements. This amount was one of three projects also earmarked for funding from the additional 1% increase in the guest tax.

Expo Hall Operation - In accordance with expenditure priority in Charter Ordinance No. 91, the Tourism and Convention Fund budget contains an amount equal to the difference between Expo Hall projected revenues and projected operating expenses. The difference is transferred to the General Fund.

General Debt and Interest Fund - This requirement meets the first expenditure priority in Charter Ordinance No. 91, and is budgeted to pay debt service on Expo Hall bonds.

Historic-Wichita (Cowtown) - The 1993 budget provides $85,000 for promotional expenses, including artwork, brochure printing, advertising, photography, membership development, seminars and special events.

Lawrence-Dumont Stadium - Financing for the second phase of improvements to Lawrence- Dumont Stadium, required by lease agreement, was accomplished through the issuance of long-term debt. This debt is to be retired from the proceeds of the additional 1% guest tax increase.

Mid-America All-Indian Center - The 1993 budget provides $39,000 toward the Center's utility costs, in addition to $1,000 for promotional expenses.

Miss USA Pageant - The City entered into a long-term contract with promoters of the Miss USA pageant to ensure Wichita as a regular site for the pageant. Costs of the agreement for 1993 include location fees ($300,000) and event expenses ($125,000). Costs are to be offset (by contributions) from private donors. Funding for the 1995 Miss USA pageant option has not been provided.

Sister Cities - The Proposed 1993 budget provides $10,700 for Sister Cities expenses. This program exists to support, coordinate, develop and sponsor Sister City programs. The budget includes funding for official visits to the sister cities, an official visit to Wichita from each of the four sister cities, and other cultural exchange programs.

Wichita Arts Council - The Council promotes art and cultural institutions in Wichita. The 1993 budget allocates $7,000 to help offset the administrative costs of providing a recognition awards reception, Wichita Arts Festival, and an Artist-in-Residence program.

Wichita Convention and Visitors Bureau - The purpose of the Visitors Bureau is to promote conventions and tourism and attract visitors to Wichita. The 1993 budget allocates $893,830 to contract for this purpose.

Appropriated Reserve - This account is for emergency expenses associated with new conventions and major events, or to absorb unanticipated shortfalls in revenue collections.

CHARTER ORDINANCE NO. 91 PROVISIONS

Revenues from this tax are expended in accordance with the provisions of Charter Ordinance No. 91 (amending Section 11 of Charter Ordinance No. 83) in the following priority order:

1st To pay any obligations, including but not limited to bonds, leases or contracts resulting from or directly attributable to the construction or use of new facilities for convention or exhibition purposes.

2nd To pay any deficit incurred in the operation or maintenance of new facilities for convention or exhibition purposes.

3rd To pay for convention and tourism activities which result from the annual consideration of requests for such funds by the Convention and Tourism Committee established by Section 12 Charter Ordinance No. 83 and which, upon recommendation by said committee, receives final approval by the City Council.

4th Any funds remaining shall be held in reserve to pay any deficit incurred in the operation or maintenance of Century II; to establish a building fund for future facilities. To pay for extraordinary facility repairs or replacement and to fund attractions deemed to have advantage or interest to the City of Wichita.

5th None of the revenue from said tax shall be expended for promotion of conventions and tourism facilities or activities for Sedgwick County outside the city limits of Wichita unless and until an equal transient guest tax is levied by the board of County Commissioners of Sedgwick County, Kansas, and the City Council authorize by resolution such expenditures.

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MULTI-YEAR FUND OVERVIEW - SPECIAL ALCOHOL FUND FUND NO.: 220

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Intergovernmental - liquor tax	$706,512	$704,790	$724,180	$842,920	$842,920
Fund balance interest earnings	13,748	16,000	8,680	10,880	2,100
Other	7,410	0	0	0	0
Total for revenues and other sources	727,670	720,790	732,860	853,800	845,020
Expenditures and other uses					
Drug and Alcohol Abuse Counseling contracts	695,239	696,440	696,540	999,090	857,820
Other - contingency	0	29,940	42,430	50,000	0
Total expenditures and other uses	695,239	726,380	738,970	1,049,090	857,820
Total revenues and other sources over (under) total expenditures	32,431	(5,590)	(6,110)	(195,290)	(12,800)
Unencumbered cash/fund balance as of January 1	215,553	248,181	247,984	241,874	46,584
Unencumbered cash/fund balance as of December 31	$247,984	$242,591	$241,874	$46,584	$33,784

SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

The State Legislature established a 10% gross receipts tax on the sale of alcohol including spirits, wine, and strong beer. The law provides that most of the revenues be returned to the cities in which taxes were paid. Funds may be expended only for the purchase, establishment, maintenance, or expansion of services or programs on alcoholism and drug abuse prevention and education.

Budget Highlights

The adopted 1993 budget (for administration of the Fund) shows an increase of $17,310 over the 1992 adopted budget. The approved 1994 budget decreases by $1,760 from the adopted 1993 budget.

- In 1992, the City Council approved spending $42,427 from the Special Alcohol and Drug Programs Fund for Project Freedom's Summer Youth Project designed to offer youth alternatives to substance abuse, gang violence and related activities.

- A new program, providing child care for outpatients receiving treatment in publicly funded programs, is proposed for 1993 ($50,000). This need was identified by the Substance Abuse Plan developed in 1991.

- The purchase of a computer is included in 1993 ($2,830) to provide greater efficiencies in monitoring programs and legislation as required by the Wichita-Sedgwick County Alcohol and Drug Abuse Advisory Board (ADAAB), State Department of Social and Rehabilitation Services, Alcohol and Drug Abuse Services (SRS/ADAS) and local delegate agencies.

- The Wichita-Sedgwick County Alcohol and Drug Abuse Advisory Board (ADAAB) is recommending an increase in total funding to delegate agencies of $96,780 in 1993 and 1994.

Budget Summary (City Only)

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$66,578	$63,800	$63,900	$67,320
Contractual Services	13,417	10,910	10,910	21,410
Commodities	2,088	1,670	1,670	2,880
Capital Outlay	0	0	0	2,080
Total	**$82,083**	**$76,380**	**$76,480**	**$93,690**

FUND: 220 - SPECIAL ALCOHOL PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 05 - SPECIAL ALCOHOL
SECTION: 01 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	42,798	51,230	51,470	52,920	53,250
120 Special Salaries	7,185	50	50	50	50
130 Overtime					
140 Employee Benefits	16,595	12,520	12,380	14,350	15,090
150 Planned Savings				(940)	(920)
SUBTOTAL PERSONAL SERVICES	66,578	63,800	63,900	66,380	67,470
210 Utilities					
220 Communications	1,034	730	730	1,060	1,060
230 Transportation and Training	878	2,410	2,410	2,410	2,410
240 Insurance					
250 Professional Fees	7,000	800	800		
260 Data Processing	4,370	4,370	4,370	4,370	4,370
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	135	2,600	2,600	13,570	13,570
SUBTOTAL CONTRACTUAL SERVICES	13,417	10,910	10,910	21,410	21,410
310 Office Supplies	2,088	1,620	1,620	2,830	2,080
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		50	50	50	50
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	2,088	1,670	1,670	2,880	2,130
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				2,080	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				2,080	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	82,083	76,380	76,480	92,750	91,010

FUND: 220 - SPECIAL ALCOHOL PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 05 - *SPECIAL ALCOHOL*
SECTION: 01 - ADMINISTRATION

The goal of the Department of Human Services Special Alcohol and Drug Program is to develop and maintain a comprehensive system of services to alleviate substance abuse needs and problems of citizens in Wichita and Sedgwick County. The target population consists of all citizens of Wichita and Sedgwick County who are in need of prevention services, or who are victims of substance abuse in need of intervention and treatment services. The program will assure that needed services are available and readily accessible, and that they are part of an interrelated system that provides efficiency in service delivery.

	POSITIONS							
POSITION TITLE	1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Senior Planner	1	1	1	115	40,010	40,010	40,010	40,010
Subtotal	1	1	1		40,010	40,010	40,010	40,010
ADD: Longevity					230	230	260	280
Associate Accountant (8%)					2,670	2,670	2,670	2,670
Secretary (33%)					5,390	5,390	6,010	6,320
Human Svcs. Director (5%)					2,930	3,170	3,170	3,170
Employee Compensation							800	800
TOTAL					51,230	51,470	52,920	53,250

SUBFUND: 220 - SPECIAL ALCOHOL AND DRUG PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES

SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

The Alcohol and Drug Abuse Advisory Board (ADAAB) makes recommendations each year on contract amounts to be funded from the Special Alcohol and Drug Program fund. These contract amounts are used for the purchase, establishment, maintenance, or expansion of services or programs on alcoholism and drug abuse prevention and education.

FUND SUMMARY OF REVENUES AND EXPENDITURES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
REVENUES:					
Private Club Liquor Tax	706,512	704,790	724,180	842,920	842,920
Interest Earnings	13,748	16,000	8,680	10,880	2,100
Other	7,410	0	0	0	0
Total Revenues	727,670	720,790	732,860	853,800	845,020
EXPENDITURES					
Drug and Alcohol Abuse Prevention Center (DAAPC)	87,471	90,150	90,150	96,150	96,150
DAAPC - Workshop Project	4,349	0	0	0	0
Alcoholism Family Counseling Center (AFCC)	81,960	91,220	91,220	93,040	93,040
MAAIC Treatment Service (IATS)	39,516	41,492	41,490	42,320	42,320
Parallax Program	68,316	73,799	73,800	75,280	75,280
Recovery Services Council (RSC)	230,186	241,701	241,700	256,540	256,540
RSC - Case Management Study	13,697	0	0	0	0
Big Brothers/Big Sisters	10,000	10,500	10,500	10,710	10,710
Northeast Drug/Alcohol Referral and Tracking Station (NEDARTS)	31,438	34,099	34,100	34,780	34,780
Sedgwick County Mental Health-Alcohol Treatment Center	30,172	31,601	31,600	49,070	49,070
Department of Human Services	82,084	76,380	76,480	93,690	91,930
Sedgwick County Mental Health-Women's Alcoholism Treatment Services (WATS)	3,700	5,500	5,500	26,550	26,550
Mental Health Association of S.C. Kansas, Pathways Programs	3,500	0	0	13,000	13,000
Youth Development Services	8,850	0	0	19,400	19,400
Project Freedom	0	0	42,430	0	0
Contingency	0	29,938	0	49,060	0
Program Development	0	0	0	189,500	50,000
Total Expenditures	695,239	726,380	738,970	1,049,090	858,770
OVER (UNDER) EXPENDITURES	32,431	(5,590)	(6,110)	(195,290)	(13,750)
Fund Balance - January 1	215,553	248,181	247,984	241,874	46,584
FUND BALANCE - DECEMBER 31	247,984	242,591	241,874	46,584	32,834

MULTI-YEAR FUND OVERVIEW - SPECIAL PARKS AND RECREATION FUND NO.: 225

This fund was created during the 1979 Legislative Session, when Senate Bill No. 467 was passed, and took effect on July 1, 1979. The law established a 10 percent gross receipts tax on the sale of alcoholic liquor, including spirits, wine, and strong beer. Effective July 1, 1987, the drink tax applied to caterers and drinking establishments in "wet" counties.

The law provides that one-third of the tax received must be credited to the Special Parks and Recreation (Alcohol) Fund. Expenditures in this fund are to be made only for the purchase, establishment, maintenance, or expansion of park and recreational services, programs and facilities.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Intergovernmental - liquor tax	$706,512	$704,790	$724,180	$842,920	$842,920
Fund balance interest earnings	1,987	0	340	1,130	0
Total for revenues and other sources	708,499	704,790	724,520	844,050	842,920
Expenditures and other uses					
Transfer to General Fund	759,170	704,790	704,790	872,280	842,920
Total expenditures and other uses	759,170	704,790	704,790	872,280	842,920
Total revenues and other sources over (under) total expenditures	(50,671)	0	19,730	(28,230)	0
Unencumbered cash/fund balance as of January 1	59,171	0	8,500	28,230	0
Unencumbered cash/fund balance as of December 31	$8,500	$0	$28,230	$0	$0

MULTI-YEAR FUND OVERVIEW - LANDFILL FUND FUND NO.: 230

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Fees	$1,017,245	$1,100,000	$1,100,000	$1,133,000	$1,166,990
Rentals	13,740	13,740	13,740	13,740	13,740
Interest earnings	50,111	25,000	25,000	40,000	42,000
Other	0	0	0	0	0
Total revenues & other sources	1,081,096	1,138,740	1,138,740	1,186,740	1,222,730
Budgeted expenditures					
Personal Services	85,693	152,250	187,180	184,240	189,360
Contractual services	39,727	269,250	269,250	452,830	353,280
Materials and supplies	24,532	123,490	123,570	49,390	99,390
Debt service	116,000	111,000	111,000	106,640	102,000
Capital outlay	15,658	0	0	0	0
Contingency	0	100,000	100,000	100,000	100,000
Other	0	0	0	0	0
Safety incentive program	0	80	0	0	0
Total budgeted expenditures	281,610	756,070	791,000	893,100	844,030
Operating transfer	800,000	500,000	500,000	300,000	350,000
Subtotal	1,081,610	1,256,070	1,291,000	1,193,100	1,194,030
Appropriated fund balance	0	0	0	13,280	13,300
Total expenditures	1,081,610	1,256,070	1,291,000	1,206,380	1,207,330
Budgeted income (loss)	(514)	(117,330)	(152,260)	(19,640)	15,400
Fund balance January 1	344,383	211,303	343,869	191,609	171,969
Fund balance December 31	$343,869	$93,973	$191,609	$171,969	$187,369

LANDFILL FUND SUMMARY

The Landfill Fund was established to support a variety of activities related to the disposal of refuse. Revenues generated from the operation of the Brooks Landfill support these activities. Included are monitoring of the Brooks and Chapin sites, erosion maintenance at Chapin, and the Indigent Sanitation Assistance Program. This budget also supports the Waste Management Trust Fund.

Budget Highlights

The adopted 1993 budget shows a decrease of $65,970 from the 1992 adopted budget. The approved 1994 budget shows an increase of $930 over the 1993 adopted budget.

- Phase I design ($100,000) of the Kingsbury tract (adjacent to the Brooks site) is included for 1993. This begins a two phase design process of a future landfill expansion site.
- Groundwater monitoring of the Brooks and Chapin sites is expanding. The 1993 adopted budget contains an additional $85,000 for this activity.
- The amount of the Assistant Maintenance Engineer's salary (80%) charged to the Landfill fund reflects the actual level of effort. This amount is included in the 1993 adopted and 1994 approved budgets.
- As the Chapin site becomes available for other uses (i.e. Park and open spaces), consideration will be given to transferring the maintenance and development of this property to the appropriate department.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 85,693	$ 152,250	$ 187,180	$ 184,240
Contractual Services	39,727	269,250	269,250	452,830
Commodities	24,532	123,570	123,570	49,390
Capital Outlay	15,658	0	0	0
Other	916,000	711,000	711,000	506,640
Total	**$1,081,610**	**$1,256,070**	**$1,291,000**	**$1,193,100**

FUND: 230 - LANDFILL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 10 - LANDFILL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	64,717	117,700	146,830	153,780	156,280
120 Special Salaries	152				
130 Overtime	1,901				
140 Employee Benefits	18,923	34,550	40,350	42,510	45,140
150 Planned Savings				(12,050)	(12,060)
SUBTOTAL PERSONAL SERVICES	85,693	152,250	187,180	184,240	189,360
210 Utilities	1,170	17,590	17,590	17,590	17,590
220 Communications	1,322	940	940	1,320	1,320
230 Transportation and Training	4,966	2,950	2,950	4,720	4,720
240 Insurance		2,740	2,740	3,320	3,720
250 Professional Fees	19,274	224,170	224,170	409,000	309,000
260 Data Processing					
270 Equipment Contractuals	29	7,900	7,900	7,930	7,980
280 Building and Grounds Contractuals					
290 Other Contractuals	12,966	12,960	12,960	8,950	8,950
SUBTOTAL CONTRACTUAL SERVICES	39,727	269,250	269,250	452,830	353,280
310 Office Supplies	1,753	650	650	1,100	1,100
320 Clothing and Towels				280	280
330 Chemicals					
340 Equipment Parts	580	52,000	52,000	2,000	52,000
350 Materials	1,129	50,000	50,000	25,000	25,000
360 Equipment Supplies	21,006	19,770	19,770	19,770	19,770
370 Building Parts					
380 Non-Capitalizable Equipment		160	160	250	250
390 Other Commodities	64	990	990	990	990
SUBTOTAL COMMODITIES	24,532	123,570	123,570	49,390	99,390
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	15,658				
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	15,658				
510 Interfund Transfers	916,000	611,000	611,000	406,640	452,000
520 Debt Service					
530 Other Non-Operating Expenses		100,000	100,000	100,000	100,000
540 Other					
SUBTOTAL OTHER	916,000	711,000	711,000	506,640	552,000
TOTAL	1,081,610	1,256,070	1,291,000	1,193,100	1,194,030

FUND: 230 - LANDFILL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
ACTIVITY: 10 - LANDFILL

The Landfill Fund supports cover activities at refuse disposal sites where dumping is completed (Chapin and the east side of Brooks). Final closure of these sites involves adding 18" of cover plus 6" of top soil, along with seeding and mulching.

Activities of the Landfill Fund are supported by income from the City's lease with a private operator at the active portion of the Brooks site (41st Street North and West Street). The contract provides that a percentage of gross revenue will be returned to the City, with annual adjustments allowed for inflation.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Engineering Aide III	2	2	2	623	49,810	56,130	57,710	57,710
Equipment Operator III	2	2	2	620	50,090	39,180	42,500	44,900
Subtotal	4	4	4		99,900	95,310	100,210	102,610
ADD:								
Longevity					670	670	720	770
Employee compensation					0	0	2,000	2,050
Charges-Flood Control Maintenance					12,420	12,420	12,420	12,420
Charges-Public Works Administration					810	810	810	810
Charges-Street Maintenance					3,900	37,620	37,620	37,620
TOTAL					117,700	146,830	153,780	156,280

MULTI-YEAR FUND OVERVIEW - OFFICE OF CENTRAL INSPECTION FUND: 235

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Licenses and permits	$2,418,073	$2,278,390	$2,569,100	$2,892,620	$2,908,870
Plan review and examination fees	351,609	336,470	286,350	301,350	309,470
Other	1,496	53,760	41,450	55,940	57,240
Special assessments	1,905	25,000	25,000	25,000	25,000
Rental income	0	3,150	3,150	3,150	3,150
Subtotal budgeted revenues	2,773,083	2,696,770	2,925,050	3,278,060	3,303,730
Fund balance interest earnings	125,646	155,050	121,090	107,790	104,560
Total budgeted revenues	2,898,729	2,851,820	3,046,140	3,385,850	3,408,290
Budgeted expenditures:					
Personal services	2,118,655	2,494,820	2,395,380	2,582,450	2,628,570
Safety incentive program	0	280	0	0	0
Contractual services	621,575	492,960	525,760	505,350	514,240
Materials and supplies	56,003	50,250	41,210	44,510	44,510
Capital outlay	64,999	135,660	138,960	135,000	20,000
Transfers	121,830	122,210	122,210	127,040	127,040
Subtotal budgeted expenditures	2,983,062	3,296,180	3,223,520	3,394,350	3,334,360
Operating reserve (5 months)	0	0	0	1,428,695	0
Employee compensation	0	0	0	0	73,930
Total budgeted expenditures	2,983,062	3,296,180	3,223,520	4,823,045	3,408,290
Total budgeted revenues over (under) budgeted expenditures	(84,333)	(444,360)	(177,380)	(1,437,195)	0
Unencumbered cash/fund balance as of January 1	1,698,908	1,160,820	1,614,575	1,437,195	0
Unencumbered cash/fund balance as of December 31	1,614,575	716,460	1,437,195	0	0
Budgeted revenues (detail):					
Licenses					
Construction	192,898	170,640	183,010	198,350	199,880
Home occupation	30,109	28,640	33,660	35,000	35,000
Other	195,920	192,310	192,310	194,000	195,000
Total licenses	418,927	391,590	408,980	427,350	429,880
Permits					
Building	1,543,399	1,511,930	1,746,290	2,000,000	2,000,000
Electrical	72,351	65,870	62,240	73,290	74,570
Elevator	52,731	45,690	65,460	50,000	50,500
Mechanical	85,517	64,530	59,590	94,070	96,200
Plumbing	86,908	66,570	82,510	94,600	97,000
Sewer	52,165	50,470	59,950	63,280	65,180
Signs	104,265	78,740	83,630	88,830	94,340
Other	1,810	3,000	450	1,200	1,200
Total permits	1,999,146	1,886,800	2,160,120	2,465,270	2,478,990
Plan review and examination fees	351,609	336,470	286,350	301,350	309,470
Other	1,496	53,760	41,450	55,940	57,240
Special assessments	1,905	25,000	25,000	25,000	25,000
Rental income	0	3,150	3,150	3,150	3,150
Interest	125,646	155,050	121,090	107,790	104,560
Total budgeted revenues	$2,898,729	$2,851,820	$3,046,140	$3,385,850	$3,408,290

OFFICE OF CENTRAL INSPECTION SUMMARY

The Office of Central Inspection monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning, licensing, signage, and other activities. This office also administers the Neighborhood Improvement Program.

Budget Highlights

The 1992 revised budget shows a decrease of $72,380 from the 1992 adopted budget. This decrease is due to a decrease in personal services from two vacant positions. The 1993 adopted budget is $98,450 more than the 1992 adopted budget. The approved 1994 budget decreases $59,990 from the adopted 1993 budget. Capital Outlay is reduced in 1994 as most projects have been completed for enhanced client service.

- Two positions have been added in 1993: a Plumbing/Mechanical Inspector, and a Data-Entry Operator. Overtime was included in the 1992 revised budget for a Plumbing/Mechanical Inspector. Capital expenditures include a Voice Response Telephone system in and a Field Data Entry/Communication System.

- Revenues have been projected with an increase in fees beginning in 1993 for plumbing and sewer licenses, certificates, plumbing, mechanical and sewer permits.

- With the depletion of reserves, revenues have also been adjusted (beginning in 1993) without the 15% discount currently offered on building permits. With the adopted and approved budgets and increased revenues, a 5-month reserve will be maintained.

- The 1992 revised, and 1993 and 1994 budgets support residential condemnations at approximately the current level. (If the goal of 20 per month/per year is to be obtained, $150,000 will need to be added to the 1992, 1993 and 1994 budgets to accommodate this level of activity).

- The drop in the housing and construction industries impacted revenues in 1990 and 1991. Because of the availability of reserves, the decline did not have a negative impact on service levels. With an adequate reserve, current service levels can be maintained.

Budget Summary

	1991 Actuals	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$2,118,655	$2,494,820	$2,395,380	$2,582,450
Contractual Services	621,575	492,960	525,760	505,350
Commodities	56,003	50,250	41,210	44,510
Capital Outlay	64,999	135,660	138,960	135,000
Other	121,830	122,210	122,210	127,040
Total	**$2,983,062**	**$3,295,900**	**$3,223,520**	**$3,394,350**

SUBFUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - OFFICE OF CENTRAL INSPECTION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,465,344	1,955,140	1,835,360	2,071,830	2,089,960
120 Special Salaries	191,869		28,300		
130 Overtime	10,584		23,000		
140 Employee Benefits	450,858	539,680	508,720	544,910	572,290
150 Planned Savings				(34,290)	(33,680)
SUBTOTAL PERSONAL SERVICES	2,118,655	2,494,820	2,395,380	2,582,450	2,628,570
210 Utilities	514		510	510	510
220 Communications	36,128	37,700	44,260	35,360	35,690
230 Transportation and Training	15,919	14,300	12,000	12,000	12,000
240 Insurance	15,395	20,300	20,300	12,090	13,540
250 Professional Fees	1,599	3,330	1,430	1,430	1,430
260 Data Processing	160,411	108,680	108,680	111,880	111,880
270 Equipment Contractuals	96,022	102,010	100,700	101,700	103,730
280 Building and Grounds Contractuals	42,615	42,000	42,000	42,000	42,000
290 Other Contractuals	252,972	164,640	195,880	188,380	193,460
SUBTOTAL CONTRACTUAL SERVICES	621,575	492,960	525,760	505,350	514,240
310 Office Supplies	47,943	43,830	39,030	42,330	42,330
320 Clothing and Towels		760			
330 Chemicals					
340 Equipment Parts	1,327	1,000	500	500	500
350 Materials	37				
360 Equipment Supplies	188	430	150	150	150
370 Building Parts	150				
380 Non-Capitalizable Equipment	5,858	4,130	1,530	1,530	1,530
390 Other Commodities	500	100			
SUBTOTAL COMMODITIES	56,003	50,250	41,210	44,510	44,510
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	30,173	135,660	138,960	135,000	20,000
450 Vehicular Equipment	34,523				
460 Operating Equipment	303				
SUBTOTAL CAPITAL OUTLAY	64,999	135,660	138,960	135,000	20,000
510 Interfund Transfers	121,830	122,210	122,210	127,040	127,040
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	121,830	122,210	122,210	127,040	127,040
TOTAL	2,983,062	3,295,900	3,223,520	3,394,350	3,334,360

FUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - OFFICE OF CENTRAL INSPECTION

The Office of Central Inspection monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning licensing, signage, and other areas. This division also administers the Neighborhood Improvement Program.

Central Inspection is a self-sustaining special revenue fund financed primarily through permits, licenses, and plan review fees. Central inspection is involved with twenty three (23) of the twenty-nine (29) ordinances in the code of the City of Wichita.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Supt. of Central Inspection	1	1	1	006	51,000	51,000	51,000	51,000
Devel. Assistance Coord.	1	1	1	112	40,640	11,600	46,420	46,420
Building Code Engineer	1	1	1	112	35,680	0	35,680	35,680
Building Code Administrator	1	1	1	112	44,430	44,430	44,430	44,430
Comm. Standards Code Admin.	1	1	1	112	35,680	43,200	43,200	43,200
Construction Insp. Supr.	3	3	3	114	118,030	120,030	120,030	120,030
Comm. Standards Insp. Supv.	2	2	2	115	70,120	38,800	70,120	70,120
Administrative Supervisor	1	1	1	116	38,800	38,800	38,800	38,800
Senior Plans Examiner	0	0	1	114	0	0	38,800	38,800
Building Plans Examiner	6	5	4	116	201,230	169,160	130,360	130,360
Engineering Plans Reviewer	1	1	0		25,850	0	0	0
Building Plans Coordinator	1	1	1	118	35,650	35,090	35,090	35,090
Field Inspection Supr.	2	3	3	116	59,740	86,950	104,340	104,340
Combination Inspector I	3	3	3	627	104,280	105,280	105,280	105,280
Construction Inspector III	5	5	5	627	157,020	159,390	163,950	166,950
Building Permit Examiner	2	2	2	118	63,560	65,110	65,110	65,110
Plumbing & Mech. Insp. III	5	5	6	627	137,780	143,840	174,950	177,900
Elec. & Elevator Insp. III	6	6	6	627	176,090	180,940	184,470	184,880
Housing Inspector III	7	7	7	626	202,240	197,500	205,160	210,610
Comm. Standards Insp. III	5	5	5	626	144,580	131,870	137,570	141,480
Radio Dispatcher	1	1	1	621	24,370	25,050	26,240	26,240
Account Clerk II	2	2	2	619	47,830	47,830	47,830	47,830
Secretary II	3	2	2	619	67,430	45,880	47,100	47,830
Secretary I	0	1	1	618	0	22,850	22,850	22,850
Engineering Aide I	1	1	1	618	21,270	21,850	22,850	22,850
Account Clerk I	1	1	1	617	20,350	16,960	20,720	21,850
Data Entry Operator	0	0	1	616	0	0	16,500	16,500
Clerk II	1	1	1	615	19,000	19,460	20,000	20,000
Subtotal	63	63	64		1,942,650	1,822,870	2,018,850	2,036,430
ADD: Employee compensation					0	0	40,380	40,730
ADD: Longevity					12,490	12,490	12,600	12,800
Subtotal	63	63	64		1,955,140	1,835,360	2,071,830	2,089,960
Limited:								
Data Entry Operator	0	0	0			16,500	0	0
Comm Stds Insp	0	0	0			11,800	0	0
Subtotal	0	0	0		0	28,300	0	0
TOTAL	63	63	64		1,955,140	1,863,660	2,071,830	2,089,960

NOTES

GENERAL DEBT AND INTEREST FUND SUMMARY

The General Debt and Interest Fund provides the payments (debt service) required for Governmental Fund debt issued, and collateralized by the full faith and credit of the City. Sources of funding for payment of debt include property taxes, special assessments, revenues generated from the governmental entity utilizing the bond proceeds, interest earnings and other miscellaneous sources.

Debt Policies

- The City will confine long-term borrowing (bonds) to capital improvements and self-insurance programs.
- The City will use short-term debt (notes) for bond anticipation purposes.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- Revenue bonds will be issued (when practical) for City enterprises to reduce the amount of the City's general obligation debt.
- The City will maintain its aggressive retirement of existing debt over 10 years for City-at-large debt, and 15 years for special assessment debt.
- The City will use general obligation debt to fund general-purpose public improvements which cannot be financed from current (pay-as-you-go) revenues.
- The City will use special assessment general obligation debt to fund special benefit district improvements, consistent with existing policies.
- The City will attempt to maintain a debt service fund reserve at year-end which is equivalent to 5% of annual revenues to the debt service fund. Any amount in excess of this reserve may be transferred to reduce capital project general purpose expenditures.
- Bonds are callable at 5 years for 10 year bonds and 7 years for 15 year bonds. Call premiums are evaluated at the time of each sale based on market conditions.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
General Obligation Debt	$16,001,336	$17,775,510	$16,796,110	$16,600,050
GO Bond Redemption	0	0	3,661,430	2,451,230
Special Assessment Debt	23,376,504	23,823,340	23,731,790	24,620,500
Paying Agent/Other	172,293	42,200	40,530	40,120
Transfers Out	1,319,271	600,000	0	0
Total	**$40,869,404**	**$42,241,050**	**$44,229,860**	**$43,711,900**

MULTI-YEAR FUND OVERVIEW - GENERAL DEBT AND INTEREST FUND FUND NO: 300

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
General property tax					
Current tangible property tax	13,572,126	13,967,700	13,967,700	10,685,540	12,644,940
Property tax for arterials	0	0	0	0	0
Delinquent tangible property tax	516,439	477,400	526,450	538,030	549,870
Payment in lieu of taxes	99,010	86,800	86,800	59,100	48,800
Subtotal property tax	14,187,575	14,531,900	14,580,950	11,282,670	13,243,610
Special assessments					
Current special assessments	21,015,840	20,064,790	20,352,340	20,738,170	20,234,280
Delinquent special assessments	1,096,578	1,486,840	1,469,890	1,322,900	1,347,980
Prepaid special assessments	418,510	120,000	666,290	704,080	693,740
Utility delinquent specials	0	0	720,000	720,000	720,000
New special assessments	0	425,000	0	0	1,014,520
Pymt in lieu of special assessmts	528,455	528,500	528,500	457,600	424,390
Subtotal special assessments	23,059,383	22,625,130	23,737,020	23,942,750	24,434,910
Motor vehicle tax	2,375,922	2,504,460	2,542,000	2,465,180	2,637,740
Interest earnings	978,555	900,000	990,510	1,174,300	1,271,460
City Hall parking/rent	65,060	50,000	13,000	13,000	13,000
Accrued interest	62,915	100,000	50,000	100,000	100,000
Transfer - T&C/Expo Hall	1,159,950	1,181,950	1,241,050	1,350,290	1,346,200
Transfer - T&C/LD Stadium	300,000	300,000	300,000	300,000	300,000
Transfer - T&C/cultural attraction	112,000	129,540	129,540	148,000	167,000
Transfer - Energy	100,000	75,000	75,000	0	0
Transfer - Landfill	116,000	111,400	111,400	106,640	101,770
Transfer - New parking lot #6	115,000	112,000	112,000	110,000	105,000
Other	20,485	84,050	0	0	0
Total other	5,405,887	5,548,400	5,564,500	5,767,410	6,042,170
Total budgeted revenues	42,652,845	42,705,430	43,882,470	40,992,830	43,720,690
Budgeted expenditures:					
General obligation	16,001,336	17,775,510	16,796,110	15,500,050	15,642,060
GO bond redemption	0	0	0	(1,361,520)	(2,359,990)
Special assessment	23,376,504	23,823,340	23,731,790	24,620,500	23,841,670
Fiscal agent/other	172,293	42,200	40,530	40,120	39,480
Subtotal existing debt	39,550,133	41,641,050	40,568,430	38,799,150	37,163,220
Transfer out	1,319,271	600,000	0	0	0
Temporary note repayment	0	0	0	0	0
Redemption of GO bonds	0	0	3,661,430	3,812,750	0
Subtotal	1,319,271	600,000	3,661,430	3,812,750	0
New general obligation	0	0	0	1,100,000	3,583,750
New special assessment	0	0	0	0	1,051,320
Subtotal new debt	0	0	0	1,100,000	4,635,070
Total budgeted expenditures	40,869,404	42,241,050	44,229,860	43,711,900	41,798,290
Total budgeted revenues over (under) budgeted expenditures	1,783,441	464,380	(347,390)	(2,719,070)	1,922,400
Unencumbered cash/fund balance as of January 1	2,544,589	1,705,379	4,328,030	3,980,640	1,261,570
Unencumbered cash/fund balance as of December 31	4,328,030	2,169,759	3,980,640	1,261,570	3,183,970

FUND: 404 - LOCAL SALES TAX CAPITAL IMPROVEMENT CONSTRUCTION FUND
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE

LOCAL SALES TAX CAPITAL IMPROVEMENT CONSTRUCTION FUND

The citizens of Sedgwick County approved a one percent county-wide sales tax on July 30, 1985, which went into effect on October 1, 1985. Kellogg (U.S. 54) and the K-96 Bypass (northeast expressway) remain the priority projects to be funded. Other arterial street and intersection improvement projects have been authorized in the amount of $4,000,000 per year. This is a capital project fund and is not subject to the State Budget Law or the Cash Basis Law; therefore, expenditures can be made to the extent funds are available or bonding exists.

The numbers are presented on generally accepted accounting principles (GAAP) basis; accordingly, encumbrances are not included in these amounts.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Local Sales Tax transfer	13,371,455	13,806,130	13,691,000	14,101,730	14,524,782
State/federal contributions	0	0	0	0	0
Interest earnings - Fund balance	1,153,032	1,435,033	803,810	2,101,279	767,650
Interest earnings - Revenues	0	828,368	547,640	634,578	653,615
Bond proceeds	0	61,920,000	50,000,000	16,000,000	16,000,000
Other	178,403	0	0	0	0
Total budgeted revenues	14,702,890	77,989,531	65,042,450	32,837,587	31,946,047
Budgeted expenditures:					
Principal - Debt service	0	2,464,080	0	5,000,000	6,600,000
Interest - Debt service	0	3,250,800	0	2,605,000	3,120,000
Construction	20,935,152	54,199,000	35,580,000	54,632,000	49,376,000
Other	20,097	1,548,000	760,000	236,800	236,800
Total budgeted expenditures	20,955,249	61,461,880	36,340,000	62,473,800	59,332,800
Budgeted income (loss)	(6,252,359)	16,527,651	28,702,450	(29,636,213)	(27,386,753)
Unencumbered cash/fund balance January 1	24,245,009	3,567,589	17,992,650	46,695,100	17,058,887
Unencumbered cash/fund balance December 31	17,992,650	20,095,240	46,695,100	17,058,887	(10,327,866)

NOTES

MULTI-YEAR FUND OVERVIEW - AIRPORT FUND NO.: 500/501

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$3,450,366	$1,817,800	$798,800	$761,000	$772,000
Fees	1,389,983	2,320,000	2,678,000	2,775,000	2,835,000
Rentals	6,435,279	8,015,900	6,910,900	7,505,000	7,615,000
Interest	131,546	0	0	0	0
Other	14,808	67,800	72,800	72,000	72,000
Total budgeted revenues	11,421,982	12,221,500	10,460,500	11,113,000	11,294,000
Budgeted expenditures:					
Personal services	3,832,160	3,994,370	4,027,020	4,074,010	4,140,470
Contractual services	1,521,653	1,800,480	1,725,290	1,722,530	1,623,650
Materials and supplies	2,286,580	882,710	904,440	910,290	954,790
Payments in lieu of franchise tax	0	0	0	0	0
Principal - debt service	2,498,149	2,849,100	3,114,260	838,220	946,440
Interest - debt service	1,564,548	2,242,170	1,047,900	2,129,740	2,179,410
Capital outlay	0	229,600	250,440	200,340	188,270
Capital lease payments	0	0	0	0	0
Other	107,012	0	0	0	0
Safety incentive program	0	80	0	0	0
Total budget expenditures	11,810,102	11,998,510	11,069,350	9,875,130	10,033,030
Budgeted income (loss)	(388,120)	222,990	(608,850)	1,237,870	1,260,970
Adjustments for GAAP reporting requirements:					
Depreciation	(4,067,476)	(5,095,000)	(3,500,000)	(3,675,000)	(3,858,750)
Debt service principal	2,498,149	2,849,100	3,114,260	838,220	946,440
Capital outlay	0	229,600	250,440	200,340	188,270
Total adjustments	(1,569,327)	(2,016,300)	(135,300)	(2,636,440)	(2,724,040)
Net income (loss) before operating transfers	(1,957,447)	(1,793,310)	(744,150)	(1,398,570)	(1,463,070)
Increase (decrease) in retained earnings	(1,957,447)	(1,793,310)	(744,150)	(1,398,570)	(1,463,070)
Retained earnings January 1	4,227,533	2,228,853	2,270,086	1,525,936	127,366
Retained earnings December 31	$2,270,086	$435,543	$1,525,936	$127,366	($1,335,704)
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	($1,957,447)	($1,793,310)	($744,150)	($1,398,570)	($1,463,070)
Add: Depreciation	4,067,476	5,095,000	3,500,000	3,675,000	3,858,750
Less: Debt service principal	(2,498,149)	(2,849,100)	(3,114,260)	(838,220)	(946,440)
Capital outlay	0	(229,600)	(250,440)	(200,340)	(188,270)
Revenue generated over (under) expenditure requirements	($388,120)	$222,990	($608,850)	$1,237,870	$1,260,970

FUND: 500/501 - MID-CONTINENT/JABARA AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	2,482,013	3,058,190	3,093,720	3,131,510	3,151,460
120 Special Salaries	414,956	36,530	33,740	33,740	33,740
130 Overtime	141,021	27,950	27,950	27,950	27,950
140 Employee Benefits	794,170	871,700	871,610	880,810	927,320
SUBTOTAL PERSONAL SERVICES	3,832,160	3,994,370	4,027,020	4,074,010	4,140,470
210 Utilities	628,830	651,560	703,940	712,240	682,400
220 Communications	94,991	93,890	88,160	86,890	86,890
230 Transportation and Training	54,498	66,450	60,700	62,540	62,540
240 Insurance	133,204	172,120	169,260	169,270	169,270
250 Professional Fees	121,873	144,250	166,470	167,700	118,660
260 Data Processing	129,145	176,930	71,010	71,010	51,000
270 Equipment Contractuals	30,416	13,700	23,980	23,980	23,990
280 Building and Grounds Contractuals	96,652	59,000	17,250	17,250	17,250
290 Other Contractuals	232,044	422,580	424,520	411,650	411,650
SUBTOTAL CONTRACTUAL SERVICES	1,521,653	1,800,480	1,725,290	1,722,530	1,623,650
310 Office Supplies	40,113	61,470	44,540	44,540	44,540
320 Clothing and Towels	17,100	22,380	28,980	28,980	28,980
330 Chemicals	8,374	16,640	99,710	99,710	144,210
340 Equipment Parts	42,812	91,500	146,080	146,080	146,080
350 Materials	40,181	67,150	69,100	71,200	71,200
360 Equipment Supplies	81,917	161,410	124,110	124,210	124,210
370 Building Parts	216,512	350,940	270,450	270,450	270,450
380 Non-Capitalizable Equipment	24,126	27,000	34,070	37,720	37,720
390 Other Commodities	1,765,892	84,220	87,400	87,400	87,400
SUBTOTAL COMMODITIES	2,237,027	882,710	904,440	910,290	954,790
410 Land					
420 Buildings		28,500	500	500	500
430 Improvements					
440 Office Equipment	2,973	4,300	2,800	1,200	1,200
450 Vehicular Equipment	26,615	125,500	149,300	105,200	89,500
460 Operating Equipment	19,965	71,300	97,840	93,440	97,070
SUBTOTAL CAPITAL OUTLAY	49,553	229,600	250,440	200,340	188,270
510 Interfund Transfers					
520 Debt Service	4,710,475	5,091,270	4,162,160	2,967,960	3,125,850
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	4,710,475	5,091,270	4,162,160	2,967,960	3,125,850
TOTAL	12,350,868	11,998,430	11,069,350	9,875,130	10,033,030

MID-CONTINENT AND JABARA AIRPORTS

The Airport is responsible for the operation of Mid-Continent and Jabara facilities. Services include air transportation, safety and security activities, and maintenance of facilities and other capital investments. Renovation of the terminal building services continues.

Budget Highlights

The adopted 1993 and 1994 budgets are presented (as submitted) by the Airport Authority staff. These budgets have not been reviewed under the guidelines or policies utilized for budget analysis of other City departmental budgets or operations.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 3,832,160	$ 3,994,370	$ 4,027,020	$ 4,074,010
Contractual Services	1,521,653	1,800,480	1,725,290	1,722,530
Commodities	2,237,027	882,710	904,440	910,290
Capital Outlay	49,553	229,600	250,440	200,340
Other	4,710,475	5,091,270	4,162,160	2,967,960
Total	**$12,350,868**	**$11,998,430**	**$11,069,350**	**$ 9,875,130**

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 01 - AIRPORT ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	431,313	565,880	590,440	592,430	592,430
120 Special Salaries	66,441	10,000	7,200	7,200	7,200
130 Overtime	8,866				
140 Employee Benefits	115,874	150,770	163,550	163,860	171,450
SUBTOTAL PERSONAL SERVICES	622,494	726,650	761,190	763,490	771,080
210 Utilities	673	600	690	690	690
220 Communications	51,250	55,550	50,070	47,490	47,490
230 Transportation and Training	41,812	39,720	45,190	45,190	45,190
240 Insurance	7,128	5,200	7,360	7,360	7,360
250 Professional Fees	117,810	127,000	143,390	144,620	95,580
260 Data Processing	67,774	94,400	56,470	56,470	36,460
270 Equipment Contractuals	1,745		8,980	8,980	8,990
280 Building and Grounds Contractuals					
290 Other Contractuals	193,009	356,960	309,990	309,990	309,990
SUBTOTAL CONTRACTUAL SERVICES	481,201	679,430	622,140	620,790	551,750
310 Office Supplies	35,110	47,000	29,660	29,660	29,660
320 Clothing and Towels	244	500	250	250	250
330 Chemicals		2,500			
340 Equipment Parts	239	6,200			
350 Materials		500			
360 Equipment Supplies	161	6,500			
370 Building Parts	899	3,100	350	350	350
380 Non-Capitalizable Equipment	1,497	5,000	1,150	1,150	1,150
390 Other Commodities	8,466	28,500	7,300	7,300	7,300
SUBTOTAL COMMODITIES	46,616	99,800	38,710	38,710	38,710
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		1,800	1,800		
450 Vehicular Equipment				30,000	
460 Operating Equipment	1,000		15,750	15,750	15,750
SUBTOTAL CAPITAL OUTLAY	1,000	1,800	17,550	45,750	15,750
510 Interfund Transfers					
520 Debt Service	4,699,627	5,071,320	4,011,670	2,948,010	3,105,900
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	4,699,627	5,071,320	4,011,670	2,948,010	3,105,900
TOTAL	5,850,938	6,579,000	5,451,260	4,416,750	4,483,190

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 01 - AIRPORT ADMINISTRATION

Airport Administration provides management services consisting of contract and operational/ financial administration which will meet the needs of the public and the air transportation industry while updating and maintaining the safe operation of existing property, plant, and equipment.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Airports	1	1	1	002	67,350	75,670	75,670	75,670
Dir. of Airport Operations	1	1	1	006	44,630	50,990	50,990	50,990
Dir. of Airport Admin.	1	1	1	007	48,580	52,540	52,540	52,540
Asst. Dir. of Air. Operation	1	1	1	113	39,250	40,630	40,630	40,630
Marketing Coordinator	1	1	1	115	36,910	38,200	38,200	38,200
Asstistant to Director	1	1	1	116	38,800	38,800	38,800	38,800
Telecommunications Coord.	1	1	1	117	28,970	29,740	29,740	29,740
Accountant	1	1	1	117	34,780	34,780	34,780	34,780
Systems Analyst II	1	1	1	119	34,780	34,500	34,500	34,500
Airport Clerk	1	1	1	627	35,100	35,090	35,090	35,090
Administrative Aide II	3	3	3	623	85,350	86,570	86,570	86,570
Associate Accountant	1	1	1	623	28,860	28,860	28,860	28,860
Secretary	2	2	2	618/19	43,540	44,780	46,770	46,770
SUBTOTAL	16	16	16		566,900	591,150	593,140	593,140
ADD: Longevity					4,010	4,110	4,110	4,110
LESS: Annual Charge to Jabara					(2,380)	(2,420)	(2,420)	(2,420)
Annual Charge to Systems and Service					(2,650)	(2,400)	(2,400)	(2,400)
TOTAL					565,880	590,440	592,430	592,430

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 02 - AIRFIELD MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	424,127	482,870	492,770	500,920	505,410
120 Special Salaries	56,751	24,640	24,640	24,640	24,640
130 Overtime	12,508				
140 Employee Benefits	138,283	149,850	143,340	145,390	153,400
SUBTOTAL PERSONAL SERVICES	631,669	657,360	660,750	670,950	683,450
210 Utilities	1,080	1,000	1,100	1,200	1,200
220 Communications	5,129	5,180	5,600	5,600	5,600
230 Transportation and Training	459	2,770	800	2,520	2,520
240 Insurance	94,120	91,640	123,380	123,380	123,380
250 Professional Fees	511	5,000	3,870	3,870	3,870
260 Data Processing	4,547	10,000	1,050	1,050	1,050
270 Equipment Contractuals	2,098	2,500	350	350	350
280 Building and Grounds Contractuals	74,734	52,000	5,500	5,500	5,500
290 Other Contractuals	102	15,230	4,120	4,120	4,120
SUBTOTAL CONTRACTUAL SERVICES	182,780	185,320	145,770	147,590	147,590
310 Office Supplies	41	500	1,330	1,330	1,330
320 Clothing and Towels	3,345	4,100	4,200	4,200	4,200
330 Chemicals	460	1,200	67,500	67,500	112,000
340 Equipment Parts	38,630	36,000	35,200	35,200	35,200
350 Materials	38,295	56,000	57,800	60,800	60,800
360 Equipment Supplies	65,646	95,080	55,630	55,430	55,430
370 Building Parts	50,931	146,250	147,000	147,000	147,000
380 Non-Capitalizable Equipment	5,846	7,200	8,800	9,100	9,100
390 Other Commodities	9,353	6,200	9,900	9,900	9,900
SUBTOTAL COMMODITIES	212,547	352,530	387,360	390,460	434,960
410 Land					
420 Buildings		16,000			
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment		96,000	96,000	58,700	58,000
460 Operating Equipment	2,395	4,100	5,450	32,050	31,370
SUBTOTAL CAPITAL OUTLAY	2,395	116,100	101,450	90,750	89,370
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,029,391	1,311,310	1,295,330	1,299,750	1,355,370

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 02 - AIRFIELD MAINTENANCE

Airfield Maintenance is responsible for maintaining the runways, taxiways, ramps, public roadways, parking lots, and unimproved grass areas around the airport in order to provide a safe and efficient operation for aircraft and the users of the airport.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Airport Field Maint. Supt.	1	1	1	115	38,800	38,800	38,800	38,800
Airport Equip. Maint. Supv.	1	1	1	627	35,100	35,090	35,090	35,090
Airport Field Maint. Supv.	1	1	1	625	31,800	31,790	31,790	31,790
Construction Supervisor III	1	1	1	624	30,280	30,280	30,280	30,280
Mechanic II	2	2	2	622	49,170	49,340	51,010	52,360
Airport Gardening Supv. II	1	1	1	622	27,510	27,510	27,510	27,510
Equipment Operator II	1	1	1	619	23,920	23,920	23,920	23,920
Mechanic I	0	1	1	618	17,970	22,170	22,850	22,850
Equipment Operator I	10	10	10	617	204,480	209,030	213,860	215,990
Laborer	2	2	2	616	37,990	38,910	39,880	40,890
Apprentice Worker	1	1	1	612	14,110	14,110	14,110	14,110
SUBTOTAL	21	22	22		511,130	520,950	529,100	533,590
ADD: Longevity					3,880	4,260	4,260	4,260
LESS: Amount Charged to Jabara					(16,160)	(16,840)	(16,840)	(16,840)
Amount Charged to Systems and Services					(15,980)	(15,600)	(15,600)	(15,600)
SUBTOTAL					482,870	492,770	500,920	505,410
Laboror (Part Time 50%)	1	1	1	616	8,500	8,500	8,500	8,500
Mechanical Equip. Operator (Seasonal)	3	3	3	415	16,140	16,140	16,140	16,140
SUBTOTAL	4	4	4		24,640	24,640	24,640	24,640
TOTAL	25	26	26		507,510	517,410	525,560	530,050

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 03 - BUILDING MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	326,946	389,940	399,170	406,960	409,850
120 Special Salaries	59,220				
130 Overtime	7,245				
140 Employee Benefits	112,865	113,120	110,570	112,580	118,620
SUBTOTAL PERSONAL SERVICES	506,276	503,060	509,740	519,540	528,470
210 Utilities	10,499	2,160	11,240	11,460	11,760
220 Communications	9,724	11,410	10,080	10,080	10,080
230 Transportation and Training	800	6,880	4,930	5,050	5,050
240 Insurance	28,024	67,220	33,570	33,580	33,580
250 Professional Fees	628	3,700	12,600	12,600	12,600
260 Data Processing	22,342	10,500	4,060	4,060	4,060
270 Equipment Contractuals	21,823		4,100	4,100	4,100
280 Building and Grounds Contractuals	19,922	7,000	11,250	11,250	11,250
290 Other Contractuals	1,693	8,300	30,700	30,700	30,700
SUBTOTAL CONTRACTUAL SERVICES	115,455	117,170	122,530	122,880	123,180
310 Office Supplies	707	1,600	3,140	3,140	3,140
320 Clothing and Towels	2,836	2,400	3,500	3,500	3,500
330 Chemicals	7,878	2,600	12,210	12,210	12,210
340 Equipment Parts		29,000	93,380	93,380	93,380
350 Materials	1,602	4,500	1,650	1,650	1,650
360 Equipment Supplies	14,049	27,200	29,800	29,800	29,800
370 Building Parts	142,078	185,590	92,000	92,000	92,000
380 Non-Capitalizable Equipment	9,982	8,300	9,900	10,650	10,650
390 Other Commodities	3,814	20	4,700	4,700	4,700
SUBTOTAL COMMODITIES	182,946	261,210	250,280	251,030	251,030
410 Land					
420 Buildings		12,000			
430 Improvements					
440 Office Equipment		1,000	1,000	1,200	1,200
450 Vehicular Equipment	14,238	15,000	15,000		15,000
460 Operating Equipment	7,674	31,700	37,910	20,510	24,820
SUBTOTAL CAPITAL OUTLAY	21,912	59,700	53,910	21,710	41,020
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	826,589	941,140	936,460	915,160	943,700

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 03 - BUILDING MAINTENANCE

The Building Maintenance division works to ensure that the mechanical, electrical, and structural components of the airport's facilities are operational on a 24-hour basis through preventative maintenance and emergency repair. The building maintenance division also performs maintenance for the airport tenants through contractual agreements.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Facility Maintenance Supv.	1	1	1	115	42,160	42,160	42,160	42,160
Asst. Airport Bldg. Maint.	1	1	1	117	36,900	36,890	36,890	36,890
Electrical Technician	1	1	1	627	32,890	33,870	35,090	35,090
Airport Bldg. Maint. Supv.	1	1	1	626	33,400	33,390	33,390	33,390
Air. Bldg. Maint. Mechanic	4	4	4	623	114,870	115,420	115,420	115,420
Parts and Records Mechanic	1	1	1	622	22,830	24,140	25,520	26,990
Maintenance Mechanic	5	5	5	621	122,430	126,620	130,830	131,210
Maintenance Worker	1	1	1	617	17,190	18,130	19,110	20,150
SUBTOTAL	15	15	15		422,670	430,620	438,410	441,300
ADD: Longevity					3,520	4,030	4,030	4,030
LESS: Amount Charged to Jabara					(13,480)	(13,480)	(13,480)	(13,480)
Amount Charged to Systems and Service					(22,770)	(22,000)	(22,000)	(22,000)
TOTAL					389,940	399,170	406,960	409,850

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 04 - CUSTODIAL

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	236,446	279,310	275,710	283,770	290,430
120 Special Salaries	34,640				
130 Overtime	20,727				
140 Employee Benefits	78,030	88,010	76,390	78,500	84,060
SUBTOTAL PERSONAL SERVICES	369,843	367,320	352,100	362,270	374,490
210 Utilities					
220 Communications					
230 Transportation and Training	59		100	100	100
240 Insurance					
250 Professional Fees	290	300	400	400	400
260 Data Processing					
270 Equipment Contractuals	4,224	2,400	1,000	1,000	1,000
280 Building and Grounds Contractuals					
290 Other Contractuals	27,164	30,820	30,820	30,820	30,820
SUBTOTAL CONTRACTUAL SERVICES	31,737	33,520	32,320	32,320	32,320
310 Office Supplies	38	260			
320 Clothing and Towels	1,763	3,250	5,850	5,850	5,850
330 Chemicals		140	10,900	10,900	10,900
340 Equipment Parts					
350 Materials			250	250	250
360 Equipment Supplies	533	1,530	5,130	5,130	5,130
370 Building Parts					
380 Non-Capitalizable Equipment	195		500	3,100	3,100
390 Other Commodities	30,535	24,000	15,000	15,000	15,000
SUBTOTAL COMMODITIES	33,064	29,180	37,630	40,230	40,230
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	2,896	29,000	29,000	13,100	13,100
SUBTOTAL CAPITAL OUTLAY	2,896	29,000	29,000	13,100	13,100
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	437,540	459,020	451,050	447,920	460,140

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 04 - CUSTODIAL

The Custodial Division provides protection of public health, and promotes a positive image of Wichita by maintaining a high state of cleanliness in public areas of the Mid-Continent Airport, as well as custodial services for tenants on contractual agreements.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Air. Custodial Supervisor	1	1	1	622	26,650	27,510	27,510	27,510
Custodial Worker II	4	4	4	617	82,480	78,500	81,550	83,580
Custodial Worker I	9	9	9	615	162,830	162,520	167,530	172,160
SUBTOTAL	14	14	14		271,960	268,530	276,590	283,250
ADD: Longevity					2,360	1,560	1,560	1,560
Shift Differential					4,990	5,620	5,620	5,620
TOTAL					279,310	275,710	283,770	290,430

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 05 - ENGINEERING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	213,225	292,460	295,510	295,510	295,510
120 Special Salaries	35,303	1,890	1,900	1,900	1,900
130 Overtime	375				
140 Employee Benefits	68,007	79,390	81,870	81,750	85,530
SUBTOTAL PERSONAL SERVICES	316,910	373,740	379,280	379,160	382,940
210 Utilities					
220 Communications	6,729	7,500	6,720	6,720	6,720
230 Transportation and Training	5,703	6,530	4,930	4,930	4,930
240 Insurance					
250 Professional Fees	1,060	2,580	2,580	2,580	2,580
260 Data Processing	20,758	34,830	6,950	6,950	6,950
270 Equipment Contractuals	16		1,000	1,000	1,000
280 Building and Grounds Contractuals					
290 Other Contractuals	1,625	2,400	18,420	18,420	18,420
SUBTOTAL CONTRACTUAL SERVICES	35,891	53,840	40,600	40,600	40,600
310 Office Supplies	986	2,500	4,130	4,130	4,130
320 Clothing and Towels	210	300	300	300	300
330 Chemicals		100	100	100	100
340 Equipment Parts	1,427	1,300	1,200	1,200	1,200
350 Materials	284	1,000	1,000	1,000	1,000
360 Equipment Supplies		500	2,100	2,100	2,100
370 Building Parts					
380 Non-Capitalizable Equipment	681	1,000	1,000	1,000	1,000
390 Other Commodities	85	200	200	200	200
SUBTOTAL COMMODITIES	3,673	6,900	10,030	10,030	10,030
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	2,973				
450 Vehicular Equipment			18,000		
460 Operating Equipment		1,500	4,400	2,900	2,900
SUBTOTAL CAPITAL OUTLAY	2,973	1,500	22,400	2,900	2,900
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	359,447	435,980	452,310	432,690	436,470

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 05 - ENGINEERING

The Engineering and Planning Division is responsible for providing engineering and planning services for continued development and operation of the Wichita Mid-Continent and Colonel James Jabara Airports.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Engineering and Planning	1	1	1	006	60,000	61,800	61,800	61,800
Construction Superintendent	1	1	1	116	38,800	38,800	38,800	38,800
Administrative Assistant	1	1	1	118	33,400	33,390	33,390	33,390
Engineering Technician II	2	2	2	626	66,790	66,790	66,790	66,790
Engineering Technician I	1	1	1	624	30,280	30,280	30,280	30,280
Engineering Aide II	1	1	1	620	25,050	25,050	25,050	25,050
Secretary	1	1	1	618/19	22,750	23,920	23,920	23,920
Engineering Aide I	1	1	1	618	17,970	17,970	17,970	17,970
SUBTOTAL	9	9	9		295,040	298,000	298,000	298,000
ADD: Longevity					3,050	3,200	3,200	3,200
LESS: Amount Charged to Jabara					(5,630)	(5,690)	(5,690)	(5,690)
TOTAL					292,460	295,510	295,510	295,510

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 06 - AIRPORT SAFETY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	804,387	968,680	961,670	973,470	979,380
120 Special Salaries	162,601				
130 Overtime	78,673	27,950	27,950	27,950	27,950
140 Employee Benefits	264,707	268,130	274,140	277,010	291,540
SUBTOTAL PERSONAL SERVICES	1,310,368	1,264,760	1,263,760	1,278,430	1,298,870
210 Utilities					
220 Communications	17,985	8,950	11,700	13,010	13,010
230 Transportation and Training	5,665	10,550	4,750	4,750	4,750
240 Insurance	1,537		2,310	2,310	2,310
250 Professional Fees	877	670	1,070	1,070	1,070
260 Data Processing	11,107	25,200	2,480	2,480	2,480
270 Equipment Contractuals	441	8,800	8,300	8,300	8,300
280 Building and Grounds Contractuals					
290 Other Contractuals	4,863	370	15,870	16,600	16,600
SUBTOTAL CONTRACTUAL SERVICES	42,475	54,540	46,480	48,520	48,520
310 Office Supplies	3,231	9,500	6,280	6,280	6,280
320 Clothing and Towels	8,702	11,800	14,880	14,880	14,880
330 Chemicals	36	9,000	9,000	9,000	9,000
340 Equipment Parts	624	10,000	13,800	13,800	13,800
350 Materials					
360 Equipment Supplies	1,351	28,400	31,400	31,400	31,400
370 Building Parts		3,000	2,600	2,600	2,600
380 Non-Capitalizable Equipment	5,441	5,500	12,120	12,120	12,120
390 Other Commodities	8,320	4,500	10,250	10,250	10,250
SUBTOTAL COMMODITIES	27,705	81,700	100,330	100,330	100,330
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		1,500			
450 Vehicular Equipment	12,377	14,500	20,300	16,500	16,500
460 Operating Equipment	6,000	5,000	5,330	9,130	9,130
SUBTOTAL CAPITAL OUTLAY	18,377	21,000	25,630	25,630	25,630
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,398,925	1,422,000	1,436,200	1,452,910	1,473,350

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 06 - AIRPORT SAFETY

The Airport Safety Division provides necessary security for the passenger screening area and airfield area as required by Federal Aviation Regulation 107. The Airport Safety Division also responds to all aircraft emergencies to provide rescue services as required by Federal Aviation Regulation 139. In addition, the Airport Safety Division responds to all medical emergencies at the airport.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Chief of Airport Safety	1	1	1	113	42,160	41,130	41,130	41,130
Asst. Chief Airport Safety	1	1	1	115	38,800	35,100	35,100	35,100
Safety Supervisor	4	4	4	627	137,380	140,370	140,370	140,370
Asst. Safety Supervisor	3	3	3	626	100,190	100,180	100,180	100,180
Safety Officer II	21	21	20	625	637,780	632,340	613,470	619,100
Service Officer I	0	0	1	620	0	0	30,670	30,950
SUBTOTAL	30	30	30		956,310	949,120	960,920	966,830
ADD: Longevity					10,710	10,890	10,890	10,890
EMT Pay					1,660	1,660	1,660	1,660
TOTAL					968,680	961,670	973,470	979,380

FUND: 500 - MID-CONTINENT AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 10 - MID-CONTINENT
SECTION: 07 - SYSTEMS AND SERVICES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	24,176	41,400	40,000	40,000	40,000
120 Special Salaries					
130 Overtime	11,288				
140 Employee Benefits	9,531	11,820	11,090	11,080	11,580
SUBTOTAL PERSONAL SERVICES	44,995	53,220	51,090	51,080	51,580
210 Utilities	603,110	634,000	677,060	684,890	654,580
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees	87				
260 Data Processing	2,617				
270 Equipment Contractuals	59				
280 Building and Grounds Contractuals					
290 Other Contractuals	3,268	7,500			
SUBTOTAL CONTRACTUAL SERVICES	609,141	641,500	677,060	684,890	654,580
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals		1,000			
340 Equipment Parts		5,000			
350 Materials		5,000			
360 Equipment Supplies					
370 Building Parts	18,136		21,000	21,000	21,000
380 Non-Capitalizable Equipment					
390 Other Commodities	1,695,396	20,000	30,000	30,000	30,000
SUBTOTAL COMMODITIES	1,713,532	31,000	51,000	51,000	51,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,367,668	725,720	779,150	786,970	757,160

FUND: 501 - JABARA AIRPORT - OPERATIONS
DEPARTMENT: 19 - AIRPORT
DIVISION: 20 - JABARA

	1991 ACTUAL	1992 ADOPTED	1992 ADOPTED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	21,393	37,650	38,450	38,450	38,450
120 Special Salaries					
130 Overtime	1,339				
140 Employee Benefits	6,873	10,610	10,660	10,640	11,140
SUBTOTAL PERSONAL SERVICES	29,605	48,260	49,110	49,090	49,590
210 Utilities	13,468	13,800	13,850	14,000	14,170
220 Communications	4,174	5,300	3,990	3,990	3,990
230 Transportation and Training					
240 Insurance	2,395	8,060	2,640	2,640	2,640
250 Professional Fees	610	5,000	2,560	2,560	2,560
260 Data Processing		2,000			
270 Equipment Contractuals	10		250	250	250
280 Building and Grounds Contractuals	1,996		500	500	500
290 Other Contractuals	320	1,000	14,600	1,000	1,000
SUBTOTAL CONTRACTUAL SERVICES	22,973	35,160	38,390	24,940	25,110
310 Office Supplies		110			
320 Clothing and Towels		30			
330 Chemicals		100			
340 Equipment Parts	1,892	4,000	2,500	2,500	2,500
350 Materials		150	8,400	7,500	7,500
360 Equipment Supplies	177	2,200	50	350	350
370 Building Parts	4,468	13,000	7,500	7,500	7,500
380 Non-Capitalizable Equipment	484		600	600	600
390 Other Commodities	9,923	800	10,050	10,050	10,050
SUBTOTAL COMMODITIES	16,944	20,390	29,100	28,500	28,500
410 Land					
420 Buildings		500	500	500	500
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY		500	500	500	500
510 Interfund Transfers					
520 Debt Service	10,848	19,950	150,490	19,950	19,950
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	10,848	19,950	150,490	19,950	19,950
TOTAL	80,370	124,260	267,590	122,980	123,650

MULTI-YEAR FUND OVERVIEW - GOLF FUND FUND NO. : 515

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Fees	$1,782,557	$1,710,000	$1,850,000	$2,010,000	$2,010,000
Interest	44,097	31,000	35,000	18,000	18,000
Other	320	0	0	0	0
Total budgeted revenues	1,826,974	1,741,000	1,885,000	2,028,000	2,028,000
Budgeted expenditures:					
Personal services	644,475	700,730	714,560	712,010	719,370
Contractual services	465,943	396,030	473,520	552,890	560,190
Materials and supplies	207,902	274,040	250,200	223,790	229,200
Principal - debt service	164,771	164,780	164,780	219,780	219,780
Interest - debt service	84,847	73,970	73,970	91,170	78,040
Capital outlay	123,889	87,520	87,520	102,500	102,500
Safety incentive program	0	410	0	0	0
Subtotal budgeted expenditures	1,691,827	1,697,480	1,764,550	1,902,140	1,909,080
Add: Appropriated reserve	0	0	0	21,610	21,650
Total budgeted expenditures	1,691,827	1,697,480	1,764,550	1,923,750	1,930,730
Budgeted income (loss)	135,147	43,520	120,450	104,250	97,270
Adjustments for GAAP reporting requirements:					
Depreciation	(183,147)	(200,000)	(190,000)	(200,000)	(235,000)
Debt service principal	164,771	164,780	164,780	219,780	219,780
Capital outlay	123,889	87,520	87,520	102,500	102,500
Change in accruals	2,150	0	0	0	0
Total adjustments	107,663	52,300	62,300	122,280	87,280
Increase (decrease) in retained earnings	242,810	95,820	182,750	226,530	184,550
Retained earnings January 1	959,754	921,794	1,202,564	1,385,314	1,611,844
Retained earnings December 31	$1,202,564	$1,017,614	$1,385,314	$1,611,844	$1,796,394
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$242,810	$95,820	$182,750	$226,530	$184,550
Add: Depreciation	183,147	200,000	190,000	200,000	235,000
Less: Debt service principal	(164,771)	(164,780)	(164,780)	(219,780)	(219,780)
Capital outlay	(123,889)	(87,520)	(87,520)	(102,500)	(102,500)
Capital outlay funded from cash reserves	0	0	(150,000)	(150,000)	0
Revenues generated over (under) expenditure requirements	$137,297	$43,520	$(29,550)	$(45,750)	$97,270

GOLF COURSE SYSTEM SUMMARY

The City's Golf Course System includes four 18-hole courses: Alfred MacDonald Park, L.W. Clapp Memorial Park, Arthur B. Sim Park, and Pawnee Prairie Park. Operation of the clubhouse and practice facilities is contracted to private individuals. Landscape and maintenance functions by the City. Operating expenditures and capital costs associated with maintaining the Golf Course System are supported by revenues generated from golfing fees.

Budget Highlights

The adopted 1993 budget shows an increase of $204,660 over the 1992 adopted budget. The approved 1994 budget increases by $6,940 over the adopted 1993 budget.

- A green fee increase of $1.00 per round (effective January 1, 1993) was adopted to offset additional utility charges and bond payment costs associated with the irrigation system replacement at Pawnee Prairie.

- 197,500 rounds of golf were played during 1991 - the highest total in the history of the Golf Course System. Weather conditions remained above normal during the last quarter of 1991 and the first quarter of 1992, allowing more play than normal for those periods. 1992 revenue projections have been increased to reflect above average play during the first quarter.

- Capital improvement plans include an $850,000 irrigation project at Pawnee Prairie. The project will begin during the last quarter of 1992, and be completed in early 1993. The costs of these improvements will be divided between a new bond issue in the amount of $550,000, and cash reserves of $300,000.

- A task force has been formed for the purpose of evaluating the operation of the City's public golf course system. The task force will collect information which will allow it to make an objective evaluation on the performance of the system. Findings and recommendations will be presented to the City Council for consideration/action.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 644,475	$ 700,730	$ 714,560	$ 712,010
Contractual Services	465,943	396,030	473,520	552,890
Commodities	207,902	274,040	250,200	223,790
Capital Outlay	123,889	87,520	87,520	102,500
Other	249,618	238,750	238,750	310,950
Total	**$1,691,827**	**$1,697,070**	**$1,764,550**	**$1,902,140**

FUND: 515 - GOLF COURSE SYSTEM
DEPARTMENT: 17 - PARK
DIVISION: 40 - GOLF COURSES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	481,443	413,460	426,610	438,600	438,910
120 Special Salaries	35,726	151,750	151,750	151,750	151,750
130 Overtime	3,726				
140 Employee Benefits	123,580	135,520	136,200	140,880	147,980
150 Planned Savings				(19,220)	(19,270)
SUBTOTAL PERSONAL SERVICES	644,475	700,730	714,560	712,010	719,370
210 Utilities	205,811	204,930	230,410	309,590	314,550
220 Communications	13,969	13,620	14,240	14,240	14,240
230 Transportation and Training	1,232	2,570	2,520	2,760	2,760
240 Insurance	4,507	6,990	6,990	13,740	15,010
250 Professional Fees	146,241	74,010	102,530	102,530	102,530
260 Data Processing	4,308	3,960	4,400	4,400	4,400
270 Equipment Contractuals	50,793	50,760	73,330	53,250	54,280
280 Building and Grounds Contractuals					
290 Other Contractuals	39,082	39,190	39,100	52,380	52,420
SUBTOTAL CONTRACTUAL SERVICES	465,943	396,030	473,520	552,890	560,190
310 Office Supplies	3,988	1,750	3,520	3,520	3,520
320 Clothing and Towels	227	2,660	260	260	260
330 Chemicals	47,018	41,750	41,750	41,750	41,750
340 Equipment Parts	43,895	51,670	53,170	53,170	53,170
350 Materials	5,662	27,740	18,720	12,920	13,680
360 Equipment Supplies	14,714	14,820	14,420	14,420	14,420
370 Building Parts	3,731	7,100	4,800	4,800	4,800
380 Non-Capitalizable Equipment	4,777	2,000	4,000	4,000	4,000
390 Other Commodities	83,890	124,550	109,560	88,950	93,600
SUBTOTAL COMMODITIES	207,902	274,040	250,200	223,790	229,200
410 Land					
420 Buildings	81,887			23,000	
430 Improvements				43,000	
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	42,002	87,520	87,520	36,500	102,500
SUBTOTAL CAPITAL OUTLAY	123,889	87,520	87,520	102,500	102,500
510 Interfund Transfers					
520 Debt Service	249,618	238,750	238,750	310,950	297,820
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	249,618	238,750	238,750	310,950	297,820
TOTAL	1,691,827	1,697,070	1,764,550	1,902,140	1,909,080

FUND: 515 - GOLF COURSE SYSTEM
DEPARTMENT: 17 - PARK
DIVISION: 40 - GOLF COURSES

The Golf Course System consists of four established 18-hole golf courses: Alfred McDonald Park, L. W. Clapp Memorial Park, Arthur B. Sim Park, and Pawnee Prairie Park. The goal of the Golf Course System is to provide the public suitable golf facilities, at an economical rate, and still maintain the operation on a self-sustaining basis. As an enterprise fund operation, Golf Course expenditure levels are funded entirely by user fees received.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Golf Course Manager	1	1	1	114	44,430	44,430	44,430	44,430
Golf Course Maintenance Supervisor	4	4	4	117	128,760	133,400	133,400	133,400
Assistant Golf Course Maintenance Supervisor	4	4	4	621	101,460	103,560	104,970	104,970
Greenskeeper	4	4	4	617	84,960	86,780	87,380	87,380
Laborer	1	1	1	616	16,530	19,830	20,900	20,900
Subtotal	14	14	14		376,140	388,000	391,080	391,080
ADD: Employee Compensation					0	0	8,600	8,610
ADD: Longevity					4,550	4,390	4,700	5,000
Charges from:								
Park Maintenance					23,570	24,610	24,610	24,610
Park Administration					8,490	8,980	8,980	8,980
Park Recreation					710	630	630	630
Subtotal	14	14	14		413,460	426,610	438,600	438,910
Seasonal/Part-time								
Mechanical Equip Operator (Seasonal - 3 months)	4	4	4	415	11,960	11,960	11,960	11,960
Mechanical Equip Operator (Seasonal - 6 months)	6	6	6	415	35,880	35,880	35,880	35,880
Mechanical Equip Operator (Seasonal - 9 months)	3	3	3	415	24,050	24,050	24,050	24,050
Community Service Worker (Seasonal - 3 months)	9	9	9	411	19,890	19,890	19,890	19,890
Community Service Worker (Seasonal - 6 months)	7	7	7	411	30,350	30,350	30,350	30,350
Community Service Worker (Seasonal - 9 months)	5	5	5	411	29,620	29,620	29,620	29,620
Subtotal	34	34	34		151,750	151,750	151,750	151,750
TOTAL	48	48	48		565,210	578,360	590,350	590,660

MULTI-YEAR FUND OVERVIEW - METROPOLITAN TRANSIT AUTHORITY FUND: 520

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$1,083,875	$1,114,000	1,114,000	1,118,000	1,148,190
Rentals - advertising	39,563	32,450	32,450	32,450	32,450
Interest	7,909	0	0	0	0
Operating transfer - General Fund	1,876,191	2,070,710	2,073,750	2,168,040	2,170,950
Federal contribution	1,922,474	2,004,890	2,004,280	2,050,540	2,076,620
Other	12,289	0	0	0	0
Total budgeted revenues	4,942,301	5,222,050	5,224,480	5,369,030	5,428,210
Budgeted expenditures:					
Personal services	2,956,350	3,132,050	3,127,020	3,133,260	3,212,230
Safety incentive program	0	2,170	0	0	0
Contractual services	698,941	855,050	986,220	955,760	954,300
Materials and supplies	1,118,937	1,106,920	984,310	1,010,440	1,008,970
Principal - debt service	0	76,860	76,860	96,460	75,460
Interest - debt service	18,988	24,000	25,070	36,100	45,330
Capital outlay	0	0	0	17,400	6,000
Contingency	0	25,000	25,000	90,000	90,000
Subtotal budgeted expenditures	4,793,216	5,222,050	5,224,480	5,339,420	5,392,290
Add: Appropriated reserve	0	0	0	29,610	35,920
Total budgeted expenditures	4,793,216	5,222,050	5,224,480	5,369,030	5,428,210
Budgeted income (loss)	149,085	0	0	0	0
Adjustments for GAAP reporting requirements:					
Depreciation	(105,212)	(129,200)	(110,000)	(150,000)	(175,000)
Debt service principal	0	76,860	76,860	96,460	75,460
Capital outlay	0	0	0	17,400	6,000
Change in accruals	(56,000)	0	0	0	0
Total adjustments	(161,212)	(52,340)	(33,140)	(36,140)	(93,540)
Increase (decrease) in retained earnings	(12,127)	(52,340)	(33,140)	(36,140)	(93,540)
Retained earnings January 1	41,650	(13,110)	29,523	(3,617)	(39,757)
Retained earnings December 31	$29,523	$(65,450)	$(3,617)	$(39,757)	$(133,297)
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$(12,127)	$(52,340)	$(33,140)	$(36,140)	$(93,540)
Add: Depreciation	105,212	129,200	110,000	150,000	175,000
Less: Debt service principal	0	(76,860)	(76,860)	(96,460)	(75,460)
Capital outlay	0	0	0	(17,400)	(6,000)
Revenues generated over (under) expenditure requirements	$93,085	$0	$0	$0	$0

METROPOLITAN TRANSIT AUTHORITY SUMMARY

Metropolitan Transit Services provide fixed-route bus services for approximately 70% of the City's geographic area. Approximately 2.1 million passengers utilize the transit system annually. Paratransit services for an additional 39,000 handicapped are provided under a contractual agreement. In 1993 MTA will be funded through three sources: [1] the City's General Fund (40%); [2] federal aid (38%); and [3] passenger fares and advertising (22%).

Budget Highlights

The adopted 1993 budget shows an increase of $119,540 over the 1992 adopted budget. The approved 1994 budget increases by $52,870 over the adopted 1993 budget. The 1993 budget anticipates new costs associated with the Downtown Transit Station, including center operation and streamlining fleet appearance.

- To minimize the impact of increased capital and operating costs, a reduction in staff will result in accounting for savings of $11,000 (1992 revised) and $62,000 (1993 and 1994).
- Debt service payments totaling $132,560 will fund the City's 20% share of the $2.9 million Transit Center (facility and land), as well as the City's 1993 payment for the $2.6 million refurbishing program of 26 buses.
- The adopted budget includes $90,000 (for both 1993 and 1994) for Transit Center operations, plus $25,000 for start-up costs.
- To meet the goal of keeping the fleet in good operating condition, the adopted 1993 budget provides an additional $20,000 for maintenance.
- In 1993, Metropolitan Transit will utilize an increase in federal capital funding of about $300,000. At the same time, the operation will experience a loss (relative to total budget) in federal support for operating expenses. Carry-over federal assistance will lessen the impact on the General Fund subsidy.
- Assuming stable ridership, a 3% growth rate is forecast in fare revenue through 1994.
- MTA has maintained cost per passenger at the 1991 level of $1.95, although maintenance costs per mile increased from $.46 to $.59.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$2,956,350	$3,132,050	$3,127,020	$3,133,260
Contractual Services	698,941	855,050	986,220	955,760
Commodities	1,118,937	1,106,920	984,310	1,010,440
Capital Outlay	0	0	0	17,400
Other	18,988	125,860	126,930	222,560
Total	$4,793,216	$5,219,880	$5,224,480	$5,339,420

SUBFUND: 520 - METRO TRANSIT AUTHORITY OPERATIONS
DEPARTMENT: 16 - METRO TRANSIT AUTHORITY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	308,049	372,970	355,580	344,490	349,790
120 Special Salaries	1,788,770	1,868,780	1,868,780	1,924,840	1,982,580
130 Overtime	4,696				
140 Employee Benefits	854,834	890,300	902,660	897,080	913,080
150 Planned Savings				(33,150)	(33,220)
SUBTOTAL PERSONAL SERVICES	2,956,350	3,132,050	3,127,020	3,133,260	3,212,230
210 Utilities	27,696	32,520	29,680	30,170	30,540
220 Communications	9,264	8,110	9,240	9,340	9,340
230 Transportation and Training	4,339	4,150	4,150	4,150	4,150
240 Insurance	130,023	332,260	332,260	251,440	278,880
250 Professional Fees	133,069	131,110	131,110	131,110	131,110
260 Data Processing	3,924	3,920	3,920	3,920	3,920
270 Equipment Contractuals	21,570		123,650	155,150	144,150
280 Building and Grounds Contractuals	2,385	6,010	16,740	16,740	16,740
290 Other Contractuals	366,670	336,970	335,470	353,740	335,470
SUBTOTAL CONTRACTUAL SERVICES	698,941	855,050	986,220	955,760	954,300
310 Office Supplies	23,621	23,080	22,120	22,120	22,120
320 Clothing and Towels	20,483	16,600	16,600	16,600	16,600
330 Chemicals	8,062	10,100	8,500	8,500	8,500
340 Equipment Parts	425,946	382,160	272,840	298,970	298,970
350 Materials					
360 Equipment Supplies	508,640	545,770	545,770	545,770	545,770
370 Building Parts	12,517	10,730			
380 Non-Capitalizable Equipment	1,127	1,800	1,800	1,800	1,800
390 Other Commodities	118,541	116,680	116,680	116,680	115,210
SUBTOTAL COMMODITIES	1,118,937	1,106,920	984,310	1,010,440	1,008,970
410 Land					
420 Buildings					
430 Improvements				8,000	
440 Office Equipment					
450 Vehicular Equipment				9,400	6,000
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				17,400	6,000
510 Interfund Transfers					
520 Debt Service	18,989	100,860	101,930	132,560	120,790
530 Other Non-Operating Expenses		25,000	25,000	90,000	90,000
540 Other					
SUBTOTAL OTHER	18,989	125,860	126,930	222,560	210,790
TOTAL	4,793,216	5,219,880	5,224,480	5,339,420	5,392,290

FUND: 520 - METROPOLITAN TRANSIT AUTHORITY
DEPARTMENT: 16 - METROPOLITAN TRANSIT AUTHORITY

The goal of the Metropolitan Transit Authority is to provide an economical and efficient bus service in the Wichita metropolitan area both through regular route services and special charter service. Transit service is provided six days weekly on routes within one-quarter mile of 90% of the homes in the city.

Positions include seventy full-time bus operators, sixteen maintenance service workers and thirteen administrative (City) positions for a total of ninety-nine positions. Executive management of the MTA is provided under a contract with the ATE Management and Service Company, Inc. of Cincinnati, Ohio.

The total fleet for MTA is comprised of 53 buses.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Superintendent of Transportation, MTA	1	1	0		45,430	22,900	0	0
Administrative Assistant to the Director	1	1	1	116	36,890	36,890	36,890	36,890
Equipment Maintenance Supervisor	1	1	1	117	35,090	35,090	35,090	35,090
Mechanic Supervisor	1	1	1	624	30,280	30,280	30,280	30,280
Administrative Assistant	1	1	1	118	28,180	28,610	28,610	28,610
Operations Supervisor II, MTA	1	1	1	624	30,280	30,280	30,280	30,280
Operations Supervisor I, MTA	2	2	2	623	53,600	55,030	56,550	57,710
Administrative Secretary	1	1	1	620/21	21,250	22,450	23,710	25,050
Account Clerk III	1	1	1	621	26,240	26,240	26,240	26,240
Cashier II	2	2	0		43,630	44,730	0	0
Customer Service Clerk II	0	0	2	619	0	0	45,880	47,100
Customer Service Clerk I	1	1	1	617	18,050	19,030	20,060	21,150
Subtotal	13	13	12		368,920	351,530	333,590	338,400
ADD: Employee compensation					0	0	6,670	6,770
ADD: Longevity					3,770	3,770	3,950	4,340
Shift differential					280	280	280	280
TOTAL (City positions)	13	13	12		372,970	355,580	344,490	349,790
Teamsters								
Bus Operators	70	70	70		1,475,860	1,475,860	1,520,140	1,565,740
Maintenance Service Workers	16	16	16		392,920	392,920	404,700	416,840
TOTAL (non-City positions)	86	86	86		1,868,780	1,868,780	1,924,840	1,982,580
TOTAL (all positions)	99	99	98	0	2,241,750	2,224,360	2,269,330	2,332,370

SUBFUND: 520 - METRO TRANSIT AUTHORITY OPERATIONS
DEPARTMENT: 16 - METRO TRANSIT AUTHORITY
DIVISION: 10 - ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	132,204	175,150	178,850	186,200	190,180
120 Special Salaries	21,309				
130 Overtime	452				
140 Employee Benefits	71,786	53,100	52,710	53,940	57,070
150 Planned Savings				(11,590)	(11,640)
SUBTOTAL PERSONAL SERVICES	225,751	228,250	231,560	228,550	235,610
210 Utilities	27,696	32,520	29,680	30,170	30,540
220 Communications	9,264	8,110	9,240	9,340	9,340
230 Transportation and Training	3,993	3,800	3,800	3,800	3,800
240 Insurance	130,023	332,260	332,260	251,440	278,880
250 Professional Fees	133,069	131,110	131,110	131,110	131,110
260 Data Processing	3,924	3,920	3,920	3,920	3,920
270 Equipment Contractuals	85				
280 Building and Grounds Contractuals	2,385	6,010	6,010	6,010	6,010
290 Other Contractuals	366,670	336,970	335,470	353,740	335,470
SUBTOTAL CONTRACTUAL SERVICES	677,110	854,700	851,490	789,530	799,070
310 Office Supplies	23,621	23,080	22,120	22,120	22,120
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	39				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	142				
390 Other Commodities	937				
SUBTOTAL COMMODITIES	24,739	23,080	22,120	22,120	22,120
410 Land					
420 Buildings					
430 Improvements				8,000	
440 Office Equipment					
450 Vehicular Equipment				9,400	6,000
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				17,400	6,000
510 Interfund Transfers					
520 Debt Service	18,989	100,860	101,930	132,560	120,790
530 Other Non-Operating Expenses		25,000	25,000	90,000	90,000
540 Other					
SUBTOTAL OTHER	18,989	125,860	126,930	222,560	210,790
TOTAL	946,589	1,231,890	1,232,100	1,280,160	1,273,590

SUBFUND: 520 - METRO TRANSIT AUTHORITY OPERATIONS
DEPARTMENT: 16 - METRO TRANSIT AUTHORITY
DIVISION: 20 - VEHICLE OPERATIONS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	118,931	131,060	109,960	90,260	91,540
120 Special Salaries	1,424,318	1,475,860	1,475,860	1,520,140	1,565,740
130 Overtime	3,184				
140 Employee Benefits	632,510	668,240	678,240	671,480	680,600
150 Planned Savings				(14,160)	(14,250)
SUBTOTAL PERSONAL SERVICES	2,178,943	2,275,160	2,264,060	2,267,720	2,323,630
210 Utilities					
220 Communications					
230 Transportation and Training	346	350	350	350	350
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	346	350	350	350	350
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	6				
350 Materials					
360 Equipment Supplies	504,487	543,970	543,970	543,970	543,970
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	109,144	109,630	109,630	109,630	108,160
SUBTOTAL COMMODITIES	613,637	653,600	653,600	653,600	652,130
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,792,926	2,929,110	2,918,010	2,921,670	2,976,110

SUBFUND: 520 - METRO TRANSIT AUTHORITY OPERATIONS
DEPARTMENT: 16 - METRO TRANSIT AUTHORITY
DIVISION: 30 - VEHICLE MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	56,914	66,760	66,770	68,030	68,070
120 Special Salaries	343,143	392,920	392,920	404,700	416,840
130 Overtime	1,060				
140 Employee Benefits	150,538	168,960	171,710	171,660	175,410
150 Planned Savings				(7,400)	(7,330)
SUBTOTAL PERSONAL SERVICES	551,656	628,640	631,400	636,990	652,990
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	21,485		123,650	155,150	144,150
280 Building and Grounds Contractuals			10,730	10,730	10,730
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	21,485		134,380	165,880	154,880
310 Office Supplies					
320 Clothing and Towels	20,483	16,600	16,600	16,600	16,600
330 Chemicals	8,062	10,100	8,500	8,500	8,500
340 Equipment Parts	425,900	382,160	272,840	298,970	298,970
350 Materials					
360 Equipment Supplies	4,153	1,800	1,800	1,800	1,800
370 Building Parts	12,517	10,730			
380 Non-Capitalizable Equipment	985	1,800	1,800	1,800	1,800
390 Other Commodities	8,460	7,050	7,050	7,050	7,050
SUBTOTAL COMMODITIES	480,560	430,240	308,590	334,720	334,720
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,053,701	1,058,880	1,074,370	1,137,590	1,142,590

NOTES

WATER AND SEWER DEPARTMENT SUMMARY

The Water and Sewer Department is responsible for supplying quality water distribution and wastewater treatment services. The Department includes Water and Sewer utility operations which are supported by revenues from the sale of water and sewer services. Department activities include: pumping and purifying water, maintenance of the distribution system, wastewater treatment, facilities management, and planning for future needs.

Budget Highlights

Water - The adopted 1993 budget shows a decrease of $1,425,700 from the 1992 adopted budget. The approved 1994 budget decreases by $40,760 from the adopted 1993 budget.

Sewer - The adopted 1993 budget shows an increase of $1,295,470 over the 1992 adopted budget. The approved 1994 budget increases by $1,051,350 over the adopted 1993 budget.

- In April (1992), the City Council approved a three-tier water rate plan to become effective January 1, 1993. Water rates are expected to sustain revenue requirements through the end of 1993. Preliminary estimates indicate a water rate adjustment of 4% will be necessary for 1994.

- In January, 1992 the City Council adopted sewer rate increases for 1992 (15%) and 1993 (10%). These increases will sustain sewer operations through the end of 1993. Preliminary estimates indicate a sewer rate adjustment of 5% will be necessary for 1994.

- The Water and Sewer Utility began monthly billing July 1, 1992. The decision to convert to monthly billing was based on the need to communicate water usage information to users on a more timely basis, thereby allowing them to implement water conservation procedures prior to the implementation of new water rates January 1, 1993. In cooperation with the City's Natural Resources department, a City-wide water conservation advertising campaign is currently under way. The Utility has committed $300,000 to water conservation efforts.

- The Water and Sewer Department will fund all 1992 capital outlay expenditures from revenues and cash reserves (in lieu of a previously planned bond issue). Since these expenditures are for specific C.I.P. projects, and would cause large fluctuations in operating budgets, they have been excluded from the department's yearly budgets. Proposed cash expenditures for C.I.P. projects are shown on the Multi-Year Fund Overview pages in the budget.

WATER AND SEWER DEPARTMENT SUMMARY
(Budget Highlights Continued)

- Two (2) new positions are added in Sewer Maintenance beginning in 1993. These positions will be part of a new safety program for lift station maintenance and monitoring. Because of the hazardous nature of these lift stations, additional positions were added to reduce safety risks.

- Liquid wastes will be banned from the landfill effective January 1, 1993. Funds have been included in the Sewage Treatment and Sewer Maintenance divisions for preparing liquid wastes for disposal at a privatized disposal site.

- The Utility's next bond issue is scheduled for 1993. The following amounts have been included for additional debt service payments as a result of the pending bond issue: Water - $1,037,880 (1993); Sewer - $1,172,150 (1993)

- In addition to the (above) budget highlights, major factors contributing to increases in the 1992, 1993 and 1994 budgets include: (1) Chemicals for full implementation of odor control program during the second half of 1992; (2) Chemicals required to meet new sewage sludge treatment mandates established by the Environmental Protection Agency; (3) A new program aimed at decreasing the amount of water discharged into the sanitary sewer system through basement sump pumps; and (4) Funding to purchase a Fixed Asset Accounting and Control System.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Water				
Personal Services	$ 5,109,673	$ 5,036,730	$ 5,225,630	$ 5,378,960
Contractual Services	4,678,626	4,544,970	4,832,400	5,094,780
Commodities	1,523,546	1,493,880	1,509,030	1,521,290
Capital Outlay	2,916,604	3,625,050	2,982,900	2,326,890
Other	4,190,220	11,164,750	9,016,550	10,097,720
Subtotal	**$ 18,418,669**	**$ 25,865,380**	**$23,566,510**	**$24,419,640**
Sewer				
Personal Services	$ 4,377,116	$ 4,936,940	$ 4,911,810	$ 5,113,500
Contractual Services	3,466,108	3,549,090	3,529,890	4,258,350
Commodities	1,086,036	1,124,710	1,507,670	1,596,710
Capital Outlay	541,234	2,362,500	847,760	629,590
Other	6,066,029	6,209,630	6,075,580	7,880,190
Subtotal	**$ 15,536,523**	**$18,182,870**	**$16,872,710**	**$19,478,340**
Total	**$ 33,955,192**	**$44,048,250**	**$40,439,220**	**$43,897,980**

MULTI-YEAR FUND OVERVIEW - SEWER UTILITY FUND NO. : 530

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$15,738,973	$17,321,350	$17,360,000	$19,220,000	$20,330,000
Interest	1,730,971	1,200,000	1,400,000	1,220,000	1,280,000
Other	2,220	314,000	360,000	370,000	380,000
Total budgeted revenues	17,472,164	18,835,350	19,120,000	20,810,000	21,990,000
Budgeted expenditures:					
Personal services	4,377,116	4,936,940	4,911,810	5,113,500	5,286,620
Contractual services	3,466,108	3,549,090	3,529,890	4,258,350	4,484,590
Materials and supplies	1,086,036	1,124,710	1,507,670	1,596,710	1,630,050
Payments in lieu of franchise tax	782,450	860,900	860,900	961,000	1,016,000
Principal - debt service	2,444,113	2,205,600	2,205,600	2,378,550	2,733,430
Interest - debt service	2,839,466	2,693,130	2,691,500	4,051,060	4,378,520
Capital outlay	541,234	2,362,500	847,760	629,590	510,900
Operating transfers out:					
Public service fee (GF)	0	0	0	172,000	172,000
Engineering overhead charges	0	0	67,580	67,580	67,580
Contingency	0	450,000	250,000	250,000	250,000
Subtotal budgeted expenditures	15,536,523	18,182,870	16,872,710	19,478,340	20,529,690
Add: Appropriated reserve	0	0	0	106,420	107,530
Total budgeted expenditures	15,536,523	18,182,870	16,872,710	19,584,760	20,637,220
Budgeted income (loss)	1,935,641	652,480	2,247,290	1,225,240	1,352,780
Adjustments for GAAP reporting requirements:					
Depreciation	(1,765,463)	(1,790,000)	(2,237,000)	(2,779,000)	(3,295,000)
Debt service principal	2,444,113	2,205,600	2,205,600	2,378,550	2,733,430
Capital outlay	541,234	2,362,500	847,760	629,590	510,900
Change in accruals	758,631	0	0	0	0
Total adjustments	1,978,515	2,778,100	816,360	229,140	(50,670)
Increase (decrease) in retained earnings	3,914,156	3,430,580	3,063,650	1,454,380	1,302,110
Retained earnings January 1	35,560,703	37,773,143	39,474,859	42,538,509	43,992,889
Retained earnings December 31	$39,474,859	$41,203,723	$42,538,509	$43,992,889	$45,294,999
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$3,914,156	$3,430,580	$3,063,650	$1,454,380	$1,302,110
Add: Depreciation	1,765,463	1,790,000	2,237,000	2,779,000	3,295,000
Less: Debt service principal	(2,444,113)	(2,205,600)	(2,205,600)	(2,378,550)	(2,733,430)
Capital outlay	(541,234)	(2,362,500)	(847,760)	(629,590)	(510,900)
Capital outlay funded from cash reserves (1)	0	0	(5,833,000)	(1,277,000)	(1,031,000)
Revenues generated over (under) expenditure requirements	$2,694,272	$652,480	$(3,585,710)	$(51,760)	$321,780

(1) Through 1991, expenditures from cash revenues/reserves for capital outlay were included in the capital outlay line item detail. Beginning with 1992, these expenditures will be shown separate. In lieu of a bond issue during 1992, the Sewer Department has elected to spend down a portion of their accumulated cash reserves. City Council proceedings of April 14, 1992, approved the Water and Sewer department's plan to spend down cash revenues/reserves on capital projects.

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	2,754,174	3,650,380	3,641,980	3,852,300	3,932,440
120 Special Salaries	426,645	2,000	2,000	2,000	2,000
130 Overtime	230,105	124,620	124,620	124,620	124,620
140 Employee Benefits	966,192	1,159,940	1,143,210	1,231,910	1,325,930
150 Planned Savings				(97,330)	(98,370)
SUBTOTAL PERSONAL SERVICES	4,377,116	4,936,940	4,911,810	5,113,500	5,286,620
210 Utilities	1,524,030	1,588,390	1,511,340	1,826,680	1,827,160
220 Communications	48,764	21,640	36,510	22,080	23,510
230 Transportation and Training	13,380	9,990	10,700	10,700	11,000
240 Insurance	67,513	139,980	139,980	169,790	173,700
250 Professional Fees	74,972	74,050	114,180	77,350	77,950
260 Data Processing	26,793	24,810	33,700	35,100	57,600
270 Equipment Contractuals	299,770	334,100	302,750	317,280	326,880
280 Building and Grounds Contractuals	38,691	50,040	42,640	42,640	43,870
290 Other Contractuals	1,372,195	1,306,090	1,338,090	1,756,730	1,942,920
SUBTOTAL CONTRACTUAL SERVICES	3,466,108	3,549,090	3,529,890	4,258,350	4,484,590
310 Office Supplies	11,095	20,990	19,540	20,050	20,110
320 Clothing and Towels	9,929	20,670	10,100	9,450	10,450
330 Chemicals	601,038	584,700	1,060,700	1,132,400	1,154,000
340 Equipment Parts	166,895	213,060	183,040	164,490	168,900
350 Materials	38,990	75,900	45,330	45,350	45,250
360 Equipment Supplies	76,836	66,930	53,930	54,110	57,660
370 Building Parts	65,989	25,070	25,070	29,340	33,340
380 Non-Capitalizable Equipment	88,814	85,090	77,660	107,440	106,210
390 Other Commodities	26,450	32,300	32,300	34,080	34,130
SUBTOTAL COMMODITIES	1,086,036	1,124,710	1,507,670	1,596,710	1,630,050
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	1,323,684	3,223,400	1,776,240	1,830,170	1,766,480
520 Debt Service	5,283,579	4,898,730	4,897,100	6,429,610	7,111,950
530 Other Non-Operating Expenses		450,000	250,000	250,000	250,000
540 Other					
SUBTOTAL OTHER	6,607,263	8,572,130	6,923,340	8,509,780	9,128,430
TOTAL	15,536,523	18,182,870	16,872,710	19,478,340	20,529,690

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 02 - SEWER ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications	346				
230 Transportation and Training	781				
240 Insurance	67,513	139,980	139,980	169,790	173,700
250 Professional Fees	64,840	55,000	59,330	59,800	59,800
260 Data Processing					22,500
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	1,350,920	1,280,030	1,314,160	1,732,310	1,917,220
SUBTOTAL CONTRACTUAL SERVICES	1,484,400	1,475,010	1,513,470	1,961,900	2,173,220
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	782,450	886,900	984,740	1,200,580	1,255,580
520 Debt Service	5,283,579	4,898,730	4,897,100	6,429,610	7,111,950
530 Other Non-Operating Expense		450,000	250,000	250,000	250,000
540 Other					
SUBTOTAL OTHER	6,066,029	6,235,630	6,131,840	7,880,190	8,617,530
TOTAL	7,550,429	7,710,640	7,645,310	9,842,090	10,790,750

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING
SECTION: 04 - INDUSTRIAL PRETREATMENT/SEWER LAB

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	145,712	220,890	220,890	225,310	225,310
120 Special Salaries	16,711	1,000	1,000	1,000	1,000
130 Overtime	3,283	2,000	2,000	2,000	2,000
140 Employee Benefits	44,316	65,710	65,030	67,580	71,380
150 Planned Savings				(3,340)	(3,390)
SUBTOTAL PERSONAL SERVICES	210,022	289,600	288,920	292,550	296,300
210 Utilities					
220 Communications	407	560	560	560	670
230 Transportation and Training					
240 Insurance					
250 Professional Fees	2,168	8,100	4,100	4,100	4,700
260 Data Processing					
270 Equipment Contractuals	348	4,200	500	500	500
280 Building and Grounds Contractuals					
290 Other Contractuals	672				
SUBTOTAL CONTRACTUAL SERVICES	3,595	12,860	5,160	5,160	5,870
310 Office Supplies	244	800	400	400	400
320 Clothing and Towels	271	1,000	1,000	1,000	1,000
330 Chemicals	4,911	5,000	5,000	12,700	12,700
340 Equipment Parts	1,417	4,000	2,000	2,000	2,000
350 Materials					
360 Equipment Supplies	25				
370 Building Parts					
380 Non-Capitalizable Equipment	8,509	10,000	10,000	10,000	10,000
390 Other Commodities	2,972				
SUBTOTAL COMMODITIES	18,349	20,800	18,400	26,100	26,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers		42,500	42,500	7,100	7,900
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER		42,500	42,500	7,100	7,900
TOTAL	231,966	365,760	354,980	330,910	336,170

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 50 - SEWAGE TREATMENT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,316,145	1,716,420	1,713,630	1,813,190	1,847,420
120 Special Salaries	203,213	1,000	1,000	1,000	1,000
130 Overtime	157,411	85,000	85,000	85,000	85,000
140 Employee Benefits	455,628	522,010	522,540	561,330	601,900
150 Planned Savings				(57,160)	(57,060)
SUBTOTAL PERSONAL SERVICES	2,132,397	2,324,430	2,322,170	2,403,360	2,478,260
210 Utilities	1,448,974	1,476,560	1,412,190	1,585,390	1,579,870
220 Communications	7,458	10,130	10,030	10,600	10,600
230 Transportation and Training	6,881	4,410	4,900	4,900	5,000
240 Insurance					
250 Professional Fees	5,937	10,100	50,650	13,350	13,350
260 Data Processing	18,516	18,520	20,400	21,800	21,800
270 Equipment Contractuals	87,079	100,720	87,000	89,900	91,930
280 Building and Grounds Contractuals	759	3,770	3,770	3,770	5,000
290 Other Contractuals	19,860	23,020	23,020	23,510	24,730
SUBTOTAL CONTRACTUAL SERVICES	1,595,464	1,647,230	1,611,960	1,753,220	1,752,280
310 Office Supplies	5,804	6,650	6,650	7,030	7,090
320 Clothing and Towels	4,034	7,900	4,600	4,600	5,600
330 Chemicals	518,440	489,700	965,700	1,029,700	1,051,300
340 Equipment Parts	127,919	179,560	151,940	138,590	151,400
350 Materials	12,990	21,430	14,480	14,900	14,300
360 Equipment Supplies	21,835	37,130	24,130	24,310	27,610
370 Building Parts	57,018	17,420	17,420	22,190	26,190
380 Non-Capitalizable Equipment	64,417	46,120	46,120	75,710	73,410
390 Other Commodities	10,736	18,550	18,550	20,330	20,380
SUBTOTAL COMMODITIES	823,193	824,460	1,249,590	1,337,360	1,377,280
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	252,628	208,450	208,450	164,690	41,000
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	252,628	208,450	208,450	164,690	41,000
TOTAL	4,803,682	5,004,570	5,392,170	5,658,630	5,648,820

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 50 - SEWAGE TREATMENT

The Sewage Treatment division operates and maintains the Sewer Utility's wastewater treatment plants. Wastewater entering the sanitary sewer system receives primary treatment at Plant No. 1, constructed in 1931, and secondary treatment at Plant No. 2, constructed in 1960. Plant No. 2 was upgraded to Clean Water Act Standards in 1989.

Wastewater undergoes a reduction of 90% in biochemical oxygen demand (BOD) and suspended solids (SS). BOD and SS average less than 30 milligrams per liter of discharged effluent, in accordance with Federal standards.

Wastewater treated has ranged from just under 14 billion gallons in 1980, to nearly 16 billion gallons in 1991. The division is also responsible for administration of the City's Industrial Pretreatment Program, which includes assisting industrial customers in establishing proper pretreatment processes, monitoring them for compliance with Federal standards, and billing those customers for sewer, extra strength and permit charges.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Sewage Treatment Supt.	1	1	1	007	41,180	42,410	42,410	42,410
Pretreatment Administrator	1	1	1	113	30,920	34,530	34,530	34,530
Sewage Treatment Operations Supervisor	1	1	1	116	36,900	30,920	30,920	30,920
Plant Maintenance Supervisor	1	1	1	116	36,900	36,900	36,900	36,900
Chemist	3	3	4	117	80,670	84,200	110,540	110,540
Bacteriologist I	1	1	1	119	27,400	28,860	28,860	28,860
Electrical Technician	1	1	1	627	27,000	27,000	28,620	30,340
General Supervisor II	3	3	3	624	90,850	89,170	90,850	90,850
Administrative Aide II	1	1	1	623	28,860	28,860	28,860	28,860
Electrician II	1	1	1	623	23,950	25,340	26,810	28,370
Plant Operator	25	25	25	622	644,670	654,020	667,900	677,770
Maintenance Mechanic	6	6	6	621	153,080	136,860	141,660	146,730
Account Clerk III	1	1	1	621	25,360	25,360	26,240	26,240
Laboratory Technician	1	1	2	620	25,050	25,050	41,760	44,100
Equipment Operator III	2	2	2	620	48,560	43,760	45,730	46,900
Equipment Operator II	1	1	1	619	22,660	23,480	23,920	23,920
Custodial Worker II	2	2	2	617	43,700	39,570	40,530	41,540
Equipment Operator I	5	5	5	617	94,840	101,420	104,550	107,860
Maintenance Worker	4	4	4	617	80,440	80,780	82,790	84,690
Laborer	5	5	4	616	84,320	85,780	72,240	76,090
Custodial Worker I	2	2	2	615	32,570	35,870	36,710	37,600
Typist Clerk	1	1	1	614	15,620	15,860	16,680	17,550
Subtotal	69	69	70		1,695,500	1,696,000	1,760,010	1,793,570
ADD: Employee Compensation					0	0	35,550	36,220
ADD: Longevity					13,430	10,140	10,140	10,140
Shift Differential (2nd)					3,150	3,150	3,150	3,150
Shift Differential (3rd)					4,340	4,340	4,340	4,340
TOTAL	69	69	70		1,716,420	1,713,630	1,813,190	1,847,420

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,292,317	1,713,070	1,707,460	1,813,800	1,859,710
120 Special Salaries	206,721				
130 Overtime	69,411	37,620	37,620	37,620	37,620
140 Employee Benefits	466,248	572,220	555,640	603,000	652,650
150 Planned Savings				(36,830)	(37,920)
SUBTOTAL PERSONAL SERVICES	2,034,697	2,322,910	2,300,720	2,417,590	2,512,060
210 Utilities	75,056	111,830	99,150	241,290	247,290
220 Communications	40,553	10,950	25,920	10,920	12,240
230 Transportation and Training	5,718	5,580	5,800	5,800	6,000
240 Insurance					
250 Professional Fees	2,027	850	100	100	100
260 Data Processing	8,277	6,290	13,300	13,300	13,300
270 Equipment Contractuals	212,343	229,180	215,250	226,880	234,450
280 Building and Grounds Contractuals	37,932	46,270	38,870	38,870	38,870
290 Other Contractuals	743	3,040	910	910	970
SUBTOTAL CONTRACTUAL SERVICES	382,649	413,990	399,300	538,070	553,220
310 Office Supplies	5,047	13,540	12,490	12,620	12,620
320 Clothing and Towels	5,624	11,770	4,500	3,850	3,850
330 Chemicals	77,687	90,000	90,000	90,000	90,000
340 Equipment Parts	37,559	29,500	29,100	23,900	15,500
350 Materials	26,000	54,470	30,850	30,450	30,950
360 Equipment Supplies	54,976	29,800	29,800	29,800	30,050
370 Building Parts	8,971	7,650	7,650	7,150	7,150
380 Non-Capitalizable Equipment	15,888	28,970	21,540	21,730	22,800
390 Other Commodities	12,742	13,750	13,750	13,750	13,750
SUBTOTAL COMMODITIES	244,494	279,450	239,680	233,250	226,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	288,606	2,085,550	540,550	457,800	462,000
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	288,606	2,085,550	540,550	457,800	462,000
TOTAL	2,950,446	5,101,900	3,480,250	3,646,710	3,753,950

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE

The Sewer Maintenance division maintains more than 1,400 miles of sewer laterals and mains. High pressure hydraulic cleaning, dragging, rodding, lift station maintenance, pipe and manhole maintenance, chemical root control, and emergency repairs are performed. Three emergency crews are available, and stopages are opened 24 hours a day. Internal inspection of new construction by televising is used to ensure lines meet standards. The division has a preventive maintenance program to minimize infiltration of groundwater into the system, and thereby reduce the volume of raw sewage transported and treated by wastewater plants.

Since 1980, Sewer Maintenance has averaged 393,000 linear feet cleaned, and 274,000 linear feet televised.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Supt. of Sewer Maintenance	1	1	1	007	42,640	44,800	44,800	44,800
Sewer Maintenance Supervisor	1	1	1	116	38,800	38,800	38,800	38,800
Engineering Technician I	1	1	1	624	30,290	30,290	30,290	30,290
General Supervisor II	1	2	4	624	52,940	49,050	106,960	110,000
Administrative Aide II	1	1	1	623	28,860	28,860	28,860	28,860
Engineering Aide III	2	2	2	623	48,630	49,670	52,550	53,920
TV Technician	4	4	4	622	109,180	102,890	105,640	108,550
Labor Supervisor II	2	2	0	622	55,030	53,990	0	0
Labor Supervisor I	1	1	1	621	26,250	26,250	26,250	26,250
Maintenance Mechanic	3	3	3	621	78,730	77,320	78,730	78,730
Account Clerk III	1	1	1	621	26,250	26,250	26,250	26,250
Equipment Operator III	1	1	1	620	25,050	25,050	25,050	25,050
Equipment Operator II	26	27	27	619	611,510	601,650	618,170	632,290
Equipment Operator I	21	25	25	617	482,040	497,370	517,760	529,720
Maintenance Worker	0	0	2	617	0	0	17,230	18,170
Laborer	15	16	16	616	293,910	296,000	303,990	314,670
Subtotal	81	88	90		1,950,110	1,948,240	2,021,330	2,066,350
ADD: Employee Compensation					0	0	35,570	36,460
ADD: Longevity					16,540	12,800	12,800	12,800
Shift Differential (2nd)					1,280	1,280	1,280	1,280
Standby Pay					1,210	1,210	4,010	4,010
LESS: Storm Drains					(256,070)	(256,070)	(261,190)	(261,190)
TOTAL	81	88	90		1,713,070	1,707,460	1,813,800	1,859,710

MULTI-YEAR FUND OVERVIEW - WATER UTILITY FUND NO. : 540

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$22,767,496	$21,998,260	$22,130,000	$22,800,000	$23,940,000
Interest	1,798,412	1,200,000	1,620,000	1,460,000	1,170,000
Other	1,028,179	943,600	2,193,000	2,390,000	2,460,000
Total budgeted revenues	25,594,087	24,141,860	25,943,000	26,650,000	27,570,000
Budgeted expenditures:					
Personal services	5,109,673	5,036,730	5,225,630	5,378,960	5,637,860
Contractual services	4,678,626	4,544,970	4,832,400	5,094,780	5,247,280
Materials and supplies	1,523,546	1,493,880	1,509,030	1,521,290	1,643,960
Payments in lieu of franchise tax	1,192,000	1,262,000	1,262,000	1,262,000	1,290,000
Principal - debt service	848,346	5,257,790	5,257,790	4,502,100	3,299,780
Interest - debt service	1,984,254	1,890,300	1,890,300	3,469,470	3,817,410
Capital outlay	2,916,604	3,625,050	2,982,900	2,326,890	2,581,240
Future water acquisition	0	2,000,000	0	0	0
Operating transfers out:					
Public service fee (GF)	0	0	0	228,000	228,000
Water conservation program (GF)	0	300,000	300,000	300,000	300,000
Water cross-conection (GF)	43,140	44,520	46,610	48,020	47,290
Hydrant mechanic (GF)	32,000	32,000	32,000	32,000	32,000
Management intern (Mgmt Trust)	22,900	22,900	22,900	22,900	22,900
Safety officer (Self Ins)	0	37,660	37,370	35,650	35,870
Engineering overhead charges	67,580	67,580	67,580	67,580	67,580
Contingency	0	250,000	100,000	130,000	130,000
Safety incentive program	0	8,390	0	0	0
Subtotal budgeted expenditures	18,418,669	25,873,770	23,566,510	24,419,640	24,381,170
Add: Appropriated reserve	0	0	0	187,190	193,110
Total budgeted expenditures	18,418,669	25,873,770	23,566,510	24,606,830	24,574,280
Budgeted income (loss)	7,175,418	(1,731,910)	2,376,490	2,043,170	2,995,720
Adjustments for GAAP reporting requirements:					
Depreciation	(3,244,190)	(3,114,000)	(3,353,000)	(4,020,000)	(4,752,000)
Debt service principal	848,346	5,257,790	5,257,790	4,502,100	3,299,780
Capital outlay	2,916,604	3,625,050	2,982,900	2,326,890	2,581,240
Change in accruals	(532,374)	0	0	0	0
Total adjustments	(11,614)	5,768,840	4,887,690	2,808,990	1,129,020
Increase (decrease) in retained earnings	7,163,804	4,036,930	7,264,180	4,852,160	4,124,740
Retained earnings January 1	75,864,406	79,639,056	83,028,210	90,292,390	95,144,550
Retained earnings December 31	$83,028,210	$83,675,986	$90,292,390	$95,144,550	$99,269,290
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$7,163,804	$4,036,930	$7,264,180	$4,852,160	$4,124,740
Add: Depreciation	3,244,190	3,114,000	3,353,000	4,020,000	4,752,000
Less: Debt service principal	(848,346)	(5,257,790)	(5,257,790)	(4,502,100)	(3,299,780)
Capital outlay	(2,916,604)	(3,625,050)	(2,982,900)	(2,326,890)	(2,581,240)
Capital outlay funded from cash reserves (1)	0	0	(14,705,000)	(4,058,000)	(6,495,000)
Revenues generated over (under) expenditure requirements	$6,643,044	$(1,731,910)	$(12,328,510)	$(2,014,830)	$(3,499,280)

(1) See footnote at bottom of Sewer multi-year fund overview page.

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	3,231,699	3,606,010	3,666,010	3,810,750	3,963,520
120 Special Salaries	521,542	72,920	196,780	285,250	285,250
130 Overtime	276,746	170,070	170,070	170,070	170,070
140 Employee Benefits	1,079,686	1,187,730	1,192,770	1,275,850	1,390,190
150 Planned Savings				(162,960)	(171,170)
SUBTOTAL PERSONAL SERVICES	5,109,673	5,036,730	5,225,630	5,378,960	5,637,860
210 Utilities	2,616,525	2,582,530	2,580,240	2,622,530	2,516,480
220 Communications	236,481	220,700	355,250	391,030	403,660
230 Transportation and Training	19,186	18,150	18,590	18,590	18,930
240 Insurance	179,555	207,520	197,520	219,050	225,470
250 Professional Fees	273,397	212,230	205,730	247,650	450,850
260 Data Processing	580,861	532,060	605,060	645,660	671,510
270 Equipment Contractuals	171,196	176,970	191,880	193,830	200,370
280 Building and Grounds Contractuals	114,914	115,310	119,330	119,420	119,520
290 Other Contractuals	486,511	479,500	558,800	637,020	640,490
SUBTOTAL CONTRACTUAL SERVICES	4,678,626	4,544,970	4,832,400	5,094,780	5,247,280
310 Office Supplies	73,701	85,790	115,790	121,870	122,740
320 Clothing and Towels	9,050	16,350	16,350	25,990	29,280
330 Chemicals	789,125	788,610	822,210	860,410	919,380
340 Equipment Parts	146,619	143,770	131,170	137,220	154,690
350 Materials	182,464	254,370	277,980	252,350	235,820
360 Equipment Supplies	75,306	11,710	9,710	9,810	8,810
370 Building Parts	91,985	93,050	60,050	35,730	90,190
380 Non-Capitalizable Equipment	46,621	78,530	58,570	60,570	65,570
390 Other Commodities	108,675	21,700	17,200	17,340	17,480
SUBTOTAL COMMODITIES	1,523,546	1,493,880	1,509,030	1,521,290	1,643,960
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	4,274,224	7,391,710	4,751,360	4,323,040	4,604,880
520 Debt Service	2,832,600	7,148,090	7,148,090	7,971,570	7,117,190
530 Other Non-Operating Expenses		250,000	100,000	130,000	130,000
540 Other					
SUBTOTAL OTHER	7,106,824	14,789,800	11,999,450	12,424,610	11,852,070
TOTAL	18,418,669	25,865,380	23,566,510	24,419,640	24,381,170

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	152,126	203,120	209,110	213,290	213,290
120 Special Salaries	21,892	2,400	2,400	2,400	2,400
130 Overtime	62				
140 Employee Benefits	46,303	55,680	57,340	59,300	62,370
150 Planned Savings				(30,720)	(33,000)
SUBTOTAL PERSONAL SERVICES	220,383	261,200	268,850	244,270	245,060
210 Utilities					
220 Communications	7,078	6,920	6,920	7,370	7,390
230 Transportation and Training	12,021	11,780	11,780	11,780	11,780
240 Insurance	179,533	207,520	197,520	219,050	225,470
250 Professional Fees	12,157	12,370	7,370	7,670	157,970
260 Data Processing	13,660	19,920	58,500	61,200	83,700
270 Equipment Contractuals	873	1,100	1,100	1,100	1,100
280 Building and Grounds Contractuals	105,618	111,180	115,200	115,200	115,200
290 Other Contractuals	391,159	388,120	468,120	504,660	504,960
SUBTOTAL CONTRACTUAL SERVICES	722,099	758,910	866,510	928,030	1,107,570
310 Office Supplies	25,675	32,900	32,900	37,420	38,200
320 Clothing and Towels					
330 Chemicals	801	1,500	1,500	1,500	1,500
340 Equipment Parts	4,255	1,000	1,000	1,000	3,000
350 Materials					
360 Equipment Supplies					
370 Building Parts	150				
380 Non-Capitalizable Equipment	10				
390 Other Commodities	63,255	2,300	2,300	2,300	2,300
SUBTOTAL COMMODITIES	94,146	37,700	37,700	42,220	45,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	1,393,168	1,496,660	1,499,320	1,696,750	1,739,640
520 Debt Service	2,832,600	7,148,090	7,148,090	7,971,570	7,117,190
530 Other Non-Operating Expense		250,000	100,000	130,000	130,000
540 Other					
SUBTOTAL OTHER	4,225,768	8,894,750	8,747,410	9,798,320	8,986,830
TOTAL	5,262,396	9,952,560	9,920,470	11,012,840	10,384,460

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION

The Administration division manages all operations of the Water and Sewer Utilities. Operating, capital and financial objectives are directed at providing support to the City's strategic agenda; operating the Utilities with a safe, qualified and motivated work force representative of the community; complying with all local, state and federal regulatory requirements; operating in a financially responsible manner; maximizing the efficient and effective use of resources in the delivery of water & sewer services; providing Water & Sewer Utility resources required to support the City's economic & social development strategies; and providing accurate, timely and useful information to the community at large, policy makers and employees. Major issues facing the Administrative division through 1992 include developing public support for active water conservation efforts to lower current per-capita demand 3 to 5 percent, extending water supplies through the year 2005; acquisition of interim water supplies to meet projected growth through 2005; addressing increasingly stringent Federal water and sewage regulations; development of adequate capital expansion and replacement plans; maintaining the Utilities' financial integrity during acquisition of costly new water supplies; and development of operating strategies to ensure the reliable delivery of services to all customers.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Director of Water & Sewer	1	1	1	002	66,250	68,250	68,250	68,250
Assistant to the Director	1	1	1	115	38,800	38,800	38,800	38,800
Administrative Assistant	1	1	1	118	26,500	28,070	28,070	28,070
Administrative Secretary	1	1	1	620/21	26,250	26,250	26,250	26,250
Account Clerk II	0	1	1	619	23,920	23,920	23,920	23,920
Secretary	1	1	1	618/19	20,330	22,850	22,850	22,850
Subtotal	5	6	6		202,050	208,140	208,140	208,140
ADD: Employee Compensation					0	0	4,180	4,180
ADD: Longevity					1,070	970	970	970
TOTAL	5	6	6		203,120	209,110	213,290	213,290

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 20 - CUSTOMER SERVICE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	995,288	1,237,280	1,252,290	1,308,260	1,321,760
120 Special Salaries	171,489	23,100	146,960	235,430	235,430
130 Overtime	59,390	15,200	15,200	15,200	15,200
140 Employee Benefits	358,553	388,440	400,320	435,270	463,970
150 Planned Savings				(30,440)	(31,140)
SUBTOTAL PERSONAL SERVICES	1,584,720	1,664,020	1,814,770	1,963,720	2,005,220
210 Utilities					
220 Communications	203,156	183,450	320,470	355,800	368,050
230 Transportation and Training	715	410	410	410	750
240 Insurance					
250 Professional Fees	2,756				
260 Data Processing	526,120	461,930	452,300	484,800	488,150
270 Equipment Contractuals	52,885	45,640	55,960	56,610	60,500
280 Building and Grounds Contractuals					
290 Other Contractuals	38,175	37,990	37,990	43,670	47,030
SUBTOTAL CONTRACTUAL SERVICES	823,807	729,420	867,130	941,290	964,480
310 Office Supplies	32,657	41,250	71,250	71,250	71,250
320 Clothing and Towels	5,239	6,300	6,300	6,300	8,770
330 Chemicals					
340 Equipment Parts	5,150	1,960	1,960	1,960	3,920
350 Materials					
360 Equipment Supplies	600	350	350	350	350
370 Building Parts					
380 Non-Capitalizable Equipment	2,297	700	700	700	700
390 Other Commodities	2,977	8,400	3,900	3,900	3,900
SUBTOTAL COMMODITIES	48,920	58,960	84,460	84,460	88,890
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	177,660	200,940	580,430	24,600	24,440
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	177,660	200,940	580,430	24,600	24,440
TOTAL	2,635,107	2,653,340	3,346,790	3,014,070	3,083,030

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 20 - CUSTOMER SERVICE

The Customer Service Division acts on requests received from the public for service, reads water meters, inspects service leaks, bills customers for water and sewer services, including hand delivery of bills, performs special customer services, and maintains accurate customer billing and consumption records. The number of customers continues to increase at a steady rate, passing 117,000 in 1991.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Mgr., Water Customer Service	1	1	1	009	43,400	46,940	46,940	46,940
Accountant	1	1	1	117	36,900	36,900	36,900	36,900
Water Service Supervisor	2	2	2	117	72,250	73,780	73,780	73,780
General Supervisor II	1	1	1	624	30,290	30,290	30,290	30,290
Associate Accountant	1	1	1	623	28,860	28,860	28,860	28,860
Account Clerk III	1	1	1	621	24,830	25,810	26,240	26,240
Special Water Service Rep.	6	6	7	620	150,270	156,230	166,600	168,920
Customer Service Clerk II	3	3	3	619	71,750	71,750	71,750	71,750
Account Clerk II	2	1	1	619	23,920	23,920	23,920	23,920
Water Meter Reader	9	9	9	619	194,920	189,160	192,530	196,090
Water Service Representative	10	11	11	619	249,690	251,480	254,830	257,030
Secretary	1	1	1	618/19	23,920	23,920	23,920	23,920
Water Service Clerk	2	2	2	618	45,710	45,710	45,710	45,710
Account Clerk I	2	2	2	617	43,700	43,700	43,700	43,700
Customer Service Clerk I	9	9	10	617	181,470	191,300	204,100	209,250
Subtotal	51	51	53		1,221,880	1,239,750	1,270,070	1,283,300
ADD: Employee Compensation					0	0	25,650	25,920
ADD: Longevity					14,980	12,120	12,120	12,120
Shift Differential (2nd)					420	420	420	420
Subtotal	51	51	53		1,237,280	1,252,290	1,308,260	1,321,760
Part-time								
Water Meter Reader (PT 75%)	0	0	10	619	0	79,830	136,850	136,850
Cust. Serv. Clerk I (PT-67%)	0	2	2	617	23,100	23,100	23,100	23,100
Cust. Serv. Clerk I (PT-75%)	0	0	6	617	0	44,030	75,480	75,480
Subtotal	0	2	18		23,100	146,960	235,430	235,430
TOTAL	51	53	71		1,260,380	1,399,250	1,543,690	1,557,190

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 30 - DISTRIBUTION

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	893,767	854,670	873,410	909,230	1,033,780
120 Special Salaries	155,665	28,060	28,060	28,060	28,060
130 Overtime	129,657	83,070	83,070	83,070	83,070
140 Employee Benefits	287,177	330,340	324,560	348,040	401,550
150 Planned Savings				(41,970)	(45,380)
SUBTOTAL PERSONAL SERVICES	1,466,266	1,296,140	1,309,100	1,326,430	1,501,080
210 Utilities	12,832	17,130	15,840	16,430	16,580
220 Communications	5,710	8,970	6,500	6,500	6,530
230 Transportation and Training	4,661	3,860	4,300	4,300	4,300
240 Insurance					
250 Professional Fees	211,266	158,160	158,160	205,080	257,980
260 Data Processing	27,821	36,950	81,000	86,400	86,400
270 Equipment Contractuals	11,286	42,130	44,530	44,970	45,870
280 Building and Grounds Contractuals	1,418	830	830	920	1,020
290 Other Contractuals	519	520	520	520	320
SUBTOTAL CONTRACTUAL SERVICES	275,513	268,550	311,680	365,120	419,000
310 Office Supplies	2,893	2,240	2,240	2,300	2,390
320 Clothing and Towels	1,598	6,080	6,080	15,720	16,510
330 Chemicals	63	310	310	310	380
340 Equipment Parts	37,555	13,210	14,210	14,760	22,770
350 Materials	157,820	236,370	261,180	235,550	219,020
360 Equipment Supplies	59,802	1,310	1,310	1,410	410
370 Building Parts	46,000	11,450	11,450	12,130	62,590
380 Non-Capitalizable Equipment	29,217	42,030	34,070	34,070	34,070
390 Other Commodities	16,780	6,000	6,000	6,140	6,280
SUBTOTAL COMMODITIES	351,728	319,000	336,850	322,390	364,420
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	2,481,315	3,281,110	2,108,610	2,126,090	2,196,300
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	2,481,315	3,281,110	2,108,610	2,126,090	2,196,300
TOTAL	4,574,822	5,164,800	4,066,240	4,140,030	4,480,800

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 30 - DISTRIBUTION

The Distribution division is responsible for the installation and maintenance of the pipeline system carrying treated water from the pump station to consumers.

This division maintains over 1,500 miles of water main lines, 27,000 valves, 7,000 fire hydrants, 140,000, water service lines and 120,000 meters. Over 900 main breaks are repaired per year.

The division is also responsible for the extension of service to new customers, including installation of service lines from the water main to the meter box. To control operating costs, the division initiated a meter replacement program in 1982, installing approximately 80,000 new, more accurate, eaiser to read meters requiring far less maintenance. New service connections have averaged nearly 1,000 per year since 1980, and are projected to be 1,500 per year for 1992 through 1994.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Superintendent - Distribution	1	1	1	007	45,000	48,220	48,220	48,220
Water Service Supervisor	1	1	0	117	36,900	0	0	0
Water Mains Supervisor	1	1	2	116	36,900	73,790	73,790	73,790
General Supervisor II	8	8	8	624	232,250	238,910	242,260	242,260
Account Clerk III	1	1	1	621	25,050	26,240	26,240	26,240
Radio Dispatcher	2	2	2	621	52,490	52,490	52,490	52,490
Storekeeper III	1	1	1	621	26,250	26,250	26,250	26,250
Maintenance Mechanic	1	1	1	621	26,250	26,250	26,250	26,250
Special Water Service Rep.	3	3	3	620	75,140	75,140	75,140	75,140
Equipment Operator III	7	7	7	620	167,170	171,060	173,640	174,960
Maintenance Specialist	2	2	2	619	47,840	47,840	47,840	47,840
Equipment Operator II	7	7	7	619	164,790	165,370	167,410	167,410
Water Service Representative	1	1	1	619	22,290	22,900	23,920	23,920
Water Utility Worker	10	10	10	618	203,530	206,050	213,610	221,330
Water Service Clerk	1	1	1	618	22,850	22,850	22,850	22,850
Equipment Operator I	7	7	7	617	127,510	130,100	137,160	144,560
Laborer	7	7	7	616	117,260	119,470	125,870	132,600
Subtotal	61	61	61		1,429,470	1,452,930	1,482,940	1,506,110
ADD: Employee Compensation					0	0	17,830	20,270
ADD: Longevity					14,320	13,840	13,840	13,840
Shift Differential (2nd)					440	440	440	440
Shift Differential (3rd)					650	650	650	650
Standby Pay					10,750	6,510	6,510	6,510
LESS: Operational Capital Replacement					(600,960)	(600,960)	(612,980)	(514,040)
Subtotal	61	61	61		854,670	873,410	909,230	1,033,780
Water Utility Worker (seasonal)	1	1	1	618	4,560	4,560	4,560	4,560
Laborer (PT-50%)	1	1	1	616	9,170	9,170	9,170	9,170
Mechanical Equipment Operator (seasonal)	5	5	5	415	14,330	14,330	14,330	14,330
Subtotal	7	7	7		28,060	28,060	28,060	28,060
TOTAL	68	68	68		882,730	901,470	937,290	1,061,840

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	974,856	1,046,640	1,059,060	1,099,150	1,113,870
120 Special Salaries	144,718	17,500	17,500	17,500	17,500
130 Overtime	61,905	67,270	67,270	67,270	67,270
140 Employee Benefits	317,937	338,900	333,800	353,180	378,150
150 Planned Savings				(55,640)	(57,510)
SUBTOTAL PERSONAL SERVICES	1,499,416	1,470,310	1,477,630	1,481,460	1,519,280
210 Utilities	2,603,693	2,565,400	2,564,400	2,606,100	2,499,900
220 Communications	17,702	18,560	18,560	18,560	18,850
230 Transportation and Training	1,605	1,700	1,700	1,700	1,700
240 Insurance	22				
250 Professional Fees	47,218	41,700	40,200	34,900	34,900
260 Data Processing	13,260	13,260	13,260	13,260	13,260
270 Equipment Contractuals	99,407	79,610	83,810	84,610	86,230
280 Building and Grounds Contractuals	7,875	3,300	3,300	3,300	3,300
290 Other Contractuals	7,680	34,960	34,260	34,260	34,260
SUBTOTAL CONTRACTUAL SERVICES	2,798,462	2,758,490	2,759,490	2,796,690	2,692,400
310 Office Supplies	1,079	3,400	3,400	3,400	3,400
320 Clothing and Towels	1,966	3,970	3,970	3,970	4,000
330 Chemicals	788,261	786,800	820,400	858,600	917,500
340 Equipment Parts	99,243	127,600	114,000	119,500	125,000
350 Materials	21,656	14,000	12,800	12,800	12,800
360 Equipment Supplies	14,873	8,050	8,050	8,050	8,050
370 Building Parts	45,835	81,600	48,600	23,600	27,600
380 Non-Capitalizable Equipment	14,856	35,800	23,800	25,800	30,800
390 Other Commodities	22,080	3,500	3,500	3,500	3,500
SUBTOTAL COMMODITIES	1,009,849	1,064,720	1,038,520	1,059,220	1,132,650
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	139,906	103,000	253,000	165,600	343,600
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	139,906	103,000	253,000	165,600	343,600
TOTAL	5,447,633	5,396,520	5,528,640	5,502,970	5,687,930

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING

The Production and Pumping division supplies treated water meeting U.S., EPA and Kansas Department of Health and Environment water quality standards. Water is obtained from Cheney Reservoir and the Equus Beds Acquifer, softened, chlorinated and filtered for health and asthetic reasons. Over 23 billion gallons were delivered in 1991. Water demand has increased by 9.5% since 1988. The division also operates the industrial pretreatment testing labratory. Over 10,000 samples and 33,000 tests are performed each year on raw and treated drinking water (throughout the system), and on sewage effluent from industrial dischargers, to ensure that all State and Federal water and water pollution control standards are met. The division is also responsible for operating the computerized control systems for all 55 raw water wells in the Equus Beds, Cheney Reservoir, Hess Pump Station, elevated, ground level, and underground storage facilities, and 41 sanitary and storm sewer pump stations.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Water Prod. Superintendant	1	1	1	007	48,770	50,230	50,230	50,230
Laboratory Director	1	1	1	113	39,650	39,650	39,650	39,650
Water Supply Supervisor	2	2	2	116	73,790	73,790	73,800	73,800
Plant Maintenance Supervisor	1	1	1	116	36,900	36,900	36,900	36,900
Water Maintenance Supervisor	1	1	1	117	36,900	36,900	36,900	36,900
Chemist	2	2	2	117	64,030	64,910	64,910	64,910
Bacteriologist II	1	1	1	117	31,740	33,390	33,390	33,390
Electronics Technician III	1	1	1	627	35,100	33,640	35,090	35,090
Electronics Technician II	1	1	1	625	31,800	30,220	31,790	31,790
Mechanic Supervisor	3	3	3	624	90,850	90,850	90,850	90,850
Electrician II	1	1	1	623	28,860	28,860	28,860	28,860
Plant Operator	5	5	5	622	135,410	136,120	137,560	137,560
Electrician I	2	2	2	621	49,250	49,160	50,460	51,830
Maintenance Mechanic	9	9	9	621	227,860	231,870	235,580	236,180
Laboratory Technician	6	6	6	620	123,250	129,060	136,310	142,570
Equipment Operator II	3	3	3	619	65,400	66,590	67,630	68,730
Secretary	1	1	1	618/19	22,850	22,850	22,850	22,850
Maintenance Worker	4	4	4	617	73,510	72,550	76,480	80,630
Custodial Worker II	1	1	1	617	20,720	21,500	21,850	21,850
Custodial Worker I	1	1	1	615	16,350	17,140	18,050	19,000
Subtotal	47	47	47		1,252,990	1,266,180	1,289,140	1,303,570
ADD: Employee Compensation					0	0	21,550	21,840
ADD: Longevity					10,380	9,390	9,390	9,390
Shift Differential (2nd)					1,710	0	0	0
Shift Differential (3rd)					2,450	4,380	4,380	4,380
LESS: Charge - Sewer Utility					(220,890)	(220,890)	(225,310)	(225,310)
Subtotal	47	47	47		1,046,640	1,059,060	1,099,150	1,113,870
Mechanical Equip. Operator (Seasonal)	7	7	7	415	17,500	17,500	17,500	17,500
TOTAL	54	54	54		1,064,140	1,076,560	1,116,650	1,131,370

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 03 - SYSTEM PLANNING & DEVELOPMENT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	215,662	264,300	272,140	280,820	280,820
120 Special Salaries	27,778	1,860	1,860	1,860	1,860
130 Overtime	25,732	4,530	4,530	4,530	4,530
140 Employee Benefits	69,716	74,370	76,750	80,060	84,150
150 Planned Savings				(4,190)	(4,140)
SUBTOTAL PERSONAL SERVICES	338,888	345,060	355,280	363,080	367,220
210 Utilities					
220 Communications	2,666	2,800	2,800	2,800	2,840
230 Transportation and Training	35	400	400	400	400
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	6,745	8,490	6,480	6,540	6,670
280 Building and Grounds Contractuals	3				
290 Other Contractuals	16,375	17,730	17,730	18,730	18,730
SUBTOTAL CONTRACTUAL SERVICES	25,824	29,420	27,410	28,470	28,640
310 Office Supplies	5,754	6,000	6,000	7,500	7,500
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	236				
350 Materials	2,782	4,000	4,000	4,000	4,000
360 Equipment Supplies	31	2,000			
370 Building Parts					
380 Non-Capitalizable Equipment	83				
390 Other Commodities	2,492	1,500	1,500	1,500	1,500
SUBTOTAL COMMODITIES	11,378	13,500	11,500	13,000	13,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	21,805	10,000	10,000	10,000	900
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	21,805	10,000	10,000	10,000	900
TOTAL	397,895	397,980	404,190	414,550	409,760

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 03 - SYSTEM PLANNING & DEVELOPMENT

The System Planning and Development section is responsible for: 1) analyzing the operations of the Water and Sewer systems to ensure that adequate capacity exists in all facilities to supply, treat, pump and distribute quality water, and collect, transport and treat wastewater; 2) coordinate new and repair infrastructure projects to ensure minimum loss of service to customers; 3) maintenance of all Water and Sewer system records and maps; 4) managing contracts for system study, design and construction; 5) managing acquisition of future water supplies; 6) performing facility location services for customers, developers and other utilities. Major challenges facing the Division through 1994 include compilation of the Sewer Master Plan, acquisition of new water supplies and assisting in the 1993 bond issue Official Statement.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Planning & Devel. Engineer	1	1	1	007	42,700	47,090	47,090	47,090
Civil Engineer II	1	1	1	114	44,430	44,430	44,430	44,430
Utility Records Supervisor	0	0	1	117	0	33,400	33,400	33,400
Engineering Technician II	1	1	0	626	33,400	0	0	0
Engineering Technician I	2	2	2	624	60,570	60,570	60,570	60,570
Engineering Aide III	3	3	3	623	78,530	83,400	86,570	86,570
Subtotal	8	8	8		259,630	268,890	272,060	272,060
ADD: Employee Compensation					0	0	5,510	5,510
ADD: Longevity					4,670	3,250	3,250	3,250
TOTAL	8	8	8		264,300	272,140	280,820	280,820

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION
ACTIVITY: 02 - WATER SUPPLY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications	169				
230 Transportation and Training	149				
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	32,603	180	180	35,180	35,190
SUBTOTAL CONTRACTUAL SERVICES	32,921	180	180	35,180	35,190
310 Office Supplies	5,643				
320 Clothing and Towels	247				
330 Chemicals					
340 Equipment Parts	180				
350 Materials	206				
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	158				
390 Other Commodities	1,091				
SUBTOTAL COMMODITIES	7,525				
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	60,370	2,300,000	300,000	300,000	300,000
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	60,370	2,300,000	300,000	300,000	300,000
TOTAL	100,816	2,300,180	300,180	335,180	335,190

MULTI-YEAR FUND OVERVIEW - DATA CENTER FUND NO. : 600

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$2,357,579	$2,211,320	$2,325,020	$2,471,630	$2,471,630
Other	(1,259)	111,130	436,570	336,590	120,500
Total budgeted revenues	2,356,320	2,322,450	2,761,590	2,808,220	2,592,130
Budgeted expenditures:					
Personal services	420,331	490,690	511,250	497,780	508,120
Contractual services	383,011	492,130	500,950	544,150	547,290
Materials and supplies	59,303	77,250	134,840	67,250	65,350
Principal - debt service	917,346	981,040	978,240	1,033,450	486,810
Interest - debt service	228,540	153,660	168,660	102,720	34,080
Capital outlay	473,159	40,500	325,810	152,500	120,500
Operating transfers out	0	36,620	0	0	0
Contingency	0	174,570	436,570	336,590	245,190
Other	10,663	0	0	0	0
Subtotal budgeted expenditures	2,492,353	2,446,460	3,056,320	2,734,440	2,007,340
Appropriated capital expenditures	0	0	0	162,840	136,840
Total budgeted expenditures	2,492,353	2,446,460	3,056,320	2,897,280	2,144,180
Budgeted income (loss)	(136,033)	(124,010)	(294,730)	(89,060)	447,950
Adjustments for GAAP reporting requirements:					
Depreciation	(938,315)	(937,420)	(937,420)	(886,800)	(886,800)
Debt service principal	917,346	981,040	978,240	1,033,450	486,810
Capital outlay	473,159	40,500	325,810	152,500	120,500
Change in accruals	0	0	0	0	0
Total adjustments	452,190	84,120	366,630	299,150	(279,490)
Increase (decrease) in retained earnings	316,157	(39,890)	71,900	210,090	168,460
Retained earnings January 1	687,766	878,656	1,003,923	1,075,823	1,285,913
Retained earnings December 31	$1,003,923	$838,766	$1,075,823	$1,285,913	$1,454,373
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$316,157	$(39,890)	$71,900	$210,090	$168,460
Add: Depreciation	938,315	937,420	937,420	886,800	886,800
Less: Debt service principal	(917,346)	(981,040)	(978,240)	(1,033,450)	(486,810)
Capital outlay	(473,159)	(40,500)	(325,810)	(152,500)	(120,500)
Revenues generated over (under) expenditure requirements	$(136,033)	$(124,010)	$(294,730)	$(89,060)	$447,950

NOTES

DATA CENTER SUMMARY

The Data Center coordinates all data processing functions for the City with staff coverage over two shifts. The Data Center provides formal training to users and routinely assists Departments and personnel in office automation including: financial accounting; budgeting; water billing; police; court; and other systems.

Budget Highlights

The 1993 adopted budget shows an increase of $287,980 over the 1992 adopted budget. The 1994 approved budget shows a decrease of $727,100 from the 1993 adopted budget.

- The 1992 revised budget added the purchase of Resource Utilization and Accounting software ($56,930). The software is designed to monitor and analyze Data Center resource usage to promote more efficient applications and more accurate cost allocations to users.

- The 1992 budget includes an additional $11,240 to consolidate leased telephone line circuits, resulting in an annual savings of $3,200.

- Several hardware and software maintenance agreements expire in 1993 which have been in effect since the initial purchase of the items. The added expense to continue these agreements is $32,430 and $37,580 in 1993 and 1994, respectively.

- The contingency account includes $262,000 for a Capital Maintenance Program tracking system and $21,810 for a Fixed Assets Accounting system. Expenditure is based upon the ability to identify offsetting revenue from capital projects and other cost centers benefiting from the usage of these systems.

- The Data Center supports over 1,250 user accounts sharing 381 terminals on 12 major system applications.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$420,332	$490,690	$511,250	$497,780
Contractual Services	383,011	492,130	500,950	544,150
Commodities	59,303	77,250	134,840	67,250
Capital Outlay	473,159	40,500	325,810	152,500
Other	1,145,886	1,345,890	1,583,470	1,472,760
Total	**$2,481,691**	**$2,446,460**	**$3,056,320**	**$2,734,440**

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	299,987	346,960	372,420	377,030	380,610
120 Special Salaries	62				
130 Overtime	4,228	5,000	5,000	5,000	5,000
140 Employee Benefits	116,055	138,730	133,830	131,890	137,520
150 Planned Savings				(16,140)	(15,010)
SUBTOTAL PERSONAL SERVICES	420,332	490,690	511,250	497,780	508,120
210 Utilities	29,500	29,500	29,500	29,500	29,500
220 Communications	24,523	23,470	49,420	25,450	25,530
230 Transportation and Training	15,937	20,800	24,080	40,000	40,000
240 Insurance					
250 Professional Fees	5,627	5,000	5,840	5,940	6,040
260 Data Processing	204,446	327,780	305,810	367,830	372,130
270 Equipment Contractuals	3	180	100	100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	102,975	85,400	86,200	75,330	73,990
SUBTOTAL CONTRACTUAL SERVICES	383,011	492,130	500,950	544,150	547,290
310 Office Supplies	47,781	62,150	115,980	48,420	46,520
320 Clothing and Towels		100	100	100	100
330 Chemicals					
340 Equipment Parts	6,182	6,000	9,730	9,730	9,730
350 Materials					
360 Equipment Supplies	4,590	5,000	5,030	5,000	5,000
370 Building Parts		1,500	1,500	1,500	1,500
380 Non-Capitalizable Equipment	680	2,500	2,500	2,500	2,500
390 Other Commodities	70				
SUBTOTAL COMMODITIES	59,303	77,250	134,840	67,250	65,350
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	473,159	40,500	325,810	152,500	120,500
SUBTOTAL CAPITAL OUTLAY	473,159	40,500	325,810	152,500	120,500
510 Interfund Transfers		36,620			
520 Debt Service	1,145,886	1,134,700	1,146,900	1,136,170	520,890
530 Other Non-Operating Expenses		174,570	436,570	336,590	245,190
540 Other					
SUBTOTAL OTHER	1,145,886	1,345,890	1,583,470	1,472,760	766,080
TOTAL	2,481,691	2,446,460	3,056,320	2,734,440	2,007,340

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

The Data Center is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing and directing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation users and all computer operations in support of finance, payroll and utility billing applications. Eleven positions are assigned these functions, and are organizationally part of the City Manager's Office.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Data Center Director	1	1	1	006	45,500	53,040	53,040	53,040
System Analyst III	2	2	2	113	70,540	81,430	81,430	81,430
System Analyst II	3	3	4	116	97,360	119,640	119,640	119,640
System Analyst I	3	3	2	119	75,550	56,800	56,800	56,800
Computer Machine Operator II	1	1	1	622	21,590	22,830	24,140	25,520
Computer Machine Operator I	1	1	1	619	18,760	19,800	20,900	22,060
Clerk I	1	1	1	613	16,580	17,450	18,380	19,350
Subtotal	12	12	12		345,880	370,990	374,330	377,840
ADD: Longevity					660	880	880	880
Shift Differential					420	550	550	550
Employee Compensation					0	0	1,270	1,340
TOTAL					346,960	372,420	377,030	380,610

NOTES

MULTI-YEAR FUND OVERVIEW - FLEET AND BUILDINGS INTERNAL SERVICE FUND FUND NO.: 605

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Vehicle rent	$5,935,596	$6,029,080	$5,986,610	$6,046,480	$6,226,610
Other rent	373,900	379,950	379,950	383,750	395,300
Inventory sales and surplus	574,586	225,000	373,000	373,000	373,000
Reimbursed expenses	215,299	232,000	84,000	84,000	84,000
Total budgeted revenues	7,099,381	6,866,030	6,823,560	6,887,230	7,078,910
Budgeted expenditures:					
Personal services	1,804,782	1,925,260	1,927,640	1,965,620	2,022,990
Contractual services	405,725	396,560	421,560	445,990	446,470
Materials and supplies	1,856,351	1,920,480	1,920,480	1,880,550	1,875,550
Principal - debt service	27,387	27,390	27,390	27,550	27,550
Interest - debt service	15,709	13,700	13,700	12,050	10,370
Capital outlay	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
Transfer out	0	0	0	0	0
Prior year encumbrance	591,479	0	0	0	0
Safety incentive	0	1,350	0	0	0
Subtotal budgeted expenses	6,134,459	6,784,740	6,810,770	6,856,760	6,958,430
Appropriated fund balance				81,030	82,090
Total budgeted expenses	6,134,459	6,784,740	6,810,770	6,937,790	7,040,520
Budgeted income (loss)	964,922	81,290	12,790	(50,560)	38,390
Adjustments for GAAP reporting requirements:					
Depreciation	(2,314,365)	(2,367,440)	(2,367,440)	(2,408,000)	(2,408,000)
Bond proceeds	0	0	0	0	0
Debt service principal	27,387	27,390	27,390	27,550	27,550
Capital outlay	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
Total adjustments	(853,952)	159,950	159,950	144,550	195,050
Net income (loss) before operating transfers	110,970	241,240	172,740	93,990	233,440
Increase (decrease) in retained earnings	110,970	241,240	172,740	93,990	233,440
Retained earnings January 1	4,353,788	4,779,738	4,464,758	4,637,498	4,731,488
Retained earnings December 31	$4,464,758	$5,020,978	$4,637,498	$4,731,488	$4,964,928
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$110,970	$241,240	$172,740	$93,990	$233,440
Add: Depreciation	2,314,365	2,367,440	2,367,440	2,408,000	2,408,000
Bond proceeds	0	0	0	0	0
Less: Debt service principal	(27,387)	(27,390)	(27,390)	(27,550)	(27,550)
Capital outlay	(1,433,026)	(2,500,000)	(2,500,000)	(2,525,000)	(2,575,500)
Revenues generated over (under) expenditure requirements	$964,922	$81,290	$12,790	($50,560)	$38,390

FUND: 605/610 - EQUIPMENT MOTOR POOL/CENTRAL MAINTENANCE FACILITY
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,381,000	1,464,960	1,475,850	1,554,090	1,579,550
120 Special Salaries	3,744				
130 Overtime	14,454	9,000	9,000	9,000	9,000
140 Employee Benefits	405,584	451,300	442,790	471,790	504,730
150 Planned Savings				(69,260)	(70,290)
SUBTOTAL PERSONAL SERVICES	1,804,782	1,925,260	1,927,640	1,965,620	2,022,990
210 Utilities	149,096	127,740	152,740	155,340	155,340
220 Communications	18,834	19,080	19,080	20,000	20,100
230 Transportation and Training	2,835	5,050	5,050	5,960	5,960
240 Insurance	8,785	9,260	9,260	9,690	9,750
250 Professional Fees	4,533	10,850	10,850	5,050	5,050
260 Data Processing	25,472	25,950	25,950	25,950	25,950
270 Equipment Contractuals	202	150	150	150	150
280 Building and Grounds Contractuals	63,600	63,840	63,840	70,890	72,330
290 Other Contractuals	132,368	134,640	134,640	152,960	151,840
SUBTOTAL CONTRACTUAL SERVICES	405,725	396,560	421,560	445,990	446,470
310 Office Supplies	7,194	10,660	10,660	8,660	8,660
320 Clothing and Towels	7,713	11,570	11,570	13,720	13,720
330 Chemicals		150	150		
340 Equipment Parts	860,052	869,500	869,500	820,000	815,000
350 Materials					
360 Equipment Supplies	908,838	944,350	944,350	968,270	968,270
370 Building Parts	49,468	56,900	56,900	51,900	51,900
380 Non-Capitalizable Equipment	11,986	14,200	14,200	12,650	12,650
390 Other Commodities	11,100	13,150	13,150	5,350	5,350
SUBTOTAL COMMODITIES	1,856,351	1,920,480	1,920,480	1,880,550	1,875,550
410 Land					
420 Buildings					
430 Improvements	1,509				
440 Office Equipment					
450 Vehicular Equipment	1,356,517	2,425,000	2,425,000	2,447,760	2,527,640
460 Operating Equipment	75,000	75,000	75,000	77,240	47,860
SUBTOTAL CAPITAL OUTLAY	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
510 Interfund Transfers					
520 Debt Service	43,096	41,090	41,090	39,600	37,920
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	43,096	41,090	41,090	39,600	37,920
TOTAL	5,542,980	6,783,390	6,810,770	6,856,760	6,958,430

FLEET AND BUILDINGS SUMMARY

Fleet and Buildings is responsible for providing preventative and major maintenance of all vehicles and equipment for the City fleet and for handling maintenance activities of all public facilities.

Budget Highlights

The adopted 1993 budget shows an increase of $73,370 over the 1992 adopted budget. The approved 1994 budget shows an increase of $101,670 over the adopted 1993 budget.

- A one percent equipment rental rate increase is included in the 1993 adopted budget. An additional two percent rate increase is contained in the 1994 approved budget. Vehicles and equipment for most City operations are purchased and maintained under this "internal service" program with costs paid by user City departments in the form of monthly rental fees.

- The rental rate increase provides an additional $25,000 for equipment replacement in the 1993 adopted budget. An additional $50,500 is included in the 1994 approved budget.

- A Body Shop Mechanic ($29,680) is included in the 1993 adopted budget. The position is funded through reductions ($35,000 in 1993; $40,000 in 1994) for outside repairs.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$1,804,782	$1,925,260	$1,927,640	$1,965,620
Contractual Services	405,725	396,560	421,560	445,990
Commodities	1,856,351	1,920,480	1,920,480	1,880,550
Capital Outlay	1,433,026	2,500,000	2,500,000	2,525,000
Other	43,096	41,090	41,090	39,600
Total	$5,542,980	$6,783,390	$6,810,770	$6,856,760

FUND: 610 - CENTRAL MAINTENANCE SERVICES
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 02 - FLEET MAINTENANCE/C.M.F.
ACTIVITY: 02 - CENTRAL MAINTENANCE FACILITY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	43,719	48,370	48,370	49,340	49,340
120 Special Salaries	70				
130 Overtime					
140 Employee Benefits	14,367	14,330	14,630	15,230	16,140
150 Planned Savings				(3,460)	(3,460)
SUBTOTAL PERSONAL SERVICES	58,156	62,700	63,000	61,110	62,020
210 Utilities	147,654	127,040	152,040	154,040	154,040
220 Communications	1,914	3,230	3,230	900	900
230 Transportation and Training					
240 Insurance	8,349	8,780	8,780	9,210	9,210
250 Professional Fees	881				
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals	11,600	11,840	11,840	18,370	18,760
290 Other Contractuals	18				
SUBTOTAL CONTRACTUAL SERVICES	170,416	150,890	175,890	182,520	182,910
310 Office Supplies	13	160	160	160	160
320 Clothing and Towels		70	70	70	70
330 Chemicals					
340 Equipment Parts	296	5,500	5,500	3,500	3,500
350 Materials					
360 Equipment Supplies	533	960	960	530	530
370 Building Parts	43,492	55,600	55,600	50,600	50,600
380 Non-Capitalizable Equipment		200	200	200	200
390 Other Commodities	3,639	4,300	4,300	4,300	4,300
SUBTOTAL COMMODITIES	47,973	66,790	66,790	59,360	59,360
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service	43,096	41,090	41,090	39,600	37,920
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	43,096	41,090	41,090	39,600	37,920
TOTAL	319,641	321,470	346,770	342,590	342,210

NOTES

MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND FUND NO.: 615

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Group life insurance - employee contribution	$234,858	$176,560	$242,000	$242,000	$242,000
Group life insurance - City contribution	134,163	120,000	134,000	134,000	134,000
Group Life-interest earnings	290,720	185,770	85,000	85,000	85,000
Group Life-investments	20,323	0	0	0	0
Group health insurance - employee contribution	2,619,808	2,935,640	2,679,260	3,081,150	3,543,320
Group health insurance - City contribution	5,098,972	6,434,850	5,726,510	6,578,840	7,565,910
Group health insurance - City contribution (retirees)	122,000	0	129,000	155,000	178,000
Group health-interest earnings	86,956	72,340	219,000	258,000	298,000
Group health transfer in	612,000	0	0	0	0
Group health - other	50,000	0	0	0	0
Workers' compensation - City contribution	1,281,600	1,591,000	1,793,510	2,118,370	2,311,920
Workers' comp-interest earnings	119,821	155,320	153,000	155,320	123,000
Reimbursed expenditures - Workers' compensation	0	0	0	0	0
Workers' compensation - other	11	0	0	0	0
General liability - City contribution	1,640,442	1,724,970	1,687,600	1,859,050	1,859,430
General liability-interest earnings	91,239	79,650	96,000	117,000	116,000
General liability-Water & Sewer	0	0	211,370	219,650	219,870
Safety incentive program	0	60,000	0	0	0
Total budgeted revenues	12,402,913	13,536,100	13,156,250	15,003,380	16,676,450
Budgeted expenditures:					
Group life insurance	633,716	571,090	660,840	677,760	687,760
Group life transfer out	612,000	0	0	0	0
Group health insurance	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180
Workers' compensation	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Workers' comp transfer out	0	0	0		0
General liability	780,985	2,773,220	3,028,920	2,792,240	2,793,450
General liability transfer out	0	0	0	0	0
Subtotal budgeted expenditures	11,604,952	14,572,040	14,096,770	15,503,870	17,370,860
Appropriated fund balance				1,730	1,620
Total budgeted expenditures	11,604,952	14,572,040	14,096,770	15,505,600	17,372,480
Budgeted income (loss)	797,961	(1,035,940)	(940,520)	(500,490)	(694,410)
Increase (decrease) in retained earnings	797,961	(1,035,940)	(940,520)	(500,490)	(694,410)
Retained earnings January 1	6,553,225	6,251,928	7,351,186	6,410,666	5,910,176
Retained earnings December 31	$7,351,186	$5,215,988	$6,410,666	$5,910,176	$5,215,766

MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND FUND NO.: 615

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Group life insurance:					
Employee contribution	234,858	176,560	242,000	242,000	242,000
City contribution	134,163	120,000	134,000	134,000	134,000
Interest earnings	290,720	185,770	85,000	85,000	85,000
Investments	20,323	0	0	0	0
Total budgeted revenues	680,064	482,330	461,000	461,000	461,000
Budgeted expenses	633,716	571,090	660,840	677,760	687,760
Transfer out	612,000	0	0	0	0
Total budgeted expenses	1,245,716	571,090	660,840	677,760	687,760
Budgeted income (loss)	(565,652)	(88,760)	(199,840)	(216,760)	(226,760)
Retained earnings January 1	3,661,355	2,283,093	3,095,703	2,895,863	2,679,103
Retained earnings December 31	3,095,703	2,194,333	2,895,863	2,679,103	2,452,343
Group health insurance:					
Employee contribution	2,619,808	2,935,640	2,679,260	3,081,150	3,543,320
City contribution-active	5,098,972	6,434,850	5,726,510	6,578,840	7,565,910
City contribution-retirees	122,000	0	129,000	155,000	178,000
Interest earnings	86,956	72,340	219,000	258,000	298,000
Transfer in	612,000	0	0	0	0
Other	50,000	0	0	0	0
Total budgeted revenues	8,589,736	9,442,830	8,753,770	10,072,990	11,585,230
Budgeted expenses	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180
Budgeted income (loss)	1,345,054	64,790	196,450	176,060	144,050
Retained earnings January 1	821,439	2,985,033	2,166,493	2,362,943	2,539,003
Retained earnings December 31	2,166,493	3,049,823	2,362,943	2,539,003	2,683,053
Workers' compensation:					
City contribution	1,281,600	1,591,000	1,793,510	2,118,370	2,311,920
Reimbursed expenditures	0	0	0	0	0
Interest earnings	119,821	155,320	153,000	155,320	123,000
Other	11	0	0	0	0
Total budgeted revenues	1,401,432	1,746,320	1,946,510	2,273,690	2,434,920
Budgeted expenses	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Transfer out	0	0	0		0
Total budgeted expenses	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Budgeted income (loss)	(932,137)	(103,370)	96,820	136,750	(13,550)
Retained earnings January 1	700,243	(369,944)	(231,894)	(135,074)	1,676
Retained earnings December 31	(231,894)	(473,314)	(135,074)	1,676	(11,874)
General liability:					
City contribution	1,640,442	1,724,970	1,687,600	1,859,050	1,859,430
Water and Sewer transfer in	0	0	211,370	219,650	219,870
Interest earnings	91,239	79,650	96,000	117,000	116,000
Total budgeted revenues	1,731,681	1,804,620	1,994,970	2,195,700	2,195,300
Budgeted expenses	780,985	2,773,220	3,028,920	2,792,240	2,793,450
Total budgeted expenses	780,985	2,773,220	3,028,920	2,792,240	2,793,450
Budgeted income (loss)	950,696	(968,600)	(1,033,950)	(596,540)	(598,150)
Retained earnings January 1	1,370,188	2,151,707	2,320,884	1,286,934	690,394
Retained earnings December 31	2,320,884	1,183,107	1,286,934	690,394	92,244

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03/04 - FINANCE/LAW

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	95,043	128,130	178,440	170,000	170,030
120 Special Salaries	371,497	306,560	259,420	548,330	630,580
130 Overtime	62				
140 Employee Benefits	424,801	428,560	437,040	495,490	565,680
150 Planned Savings				(2,240)	(2,240)
SUBTOTAL PERSONAL SERVICES	891,403	863,250	874,900	1,211,580	1,364,050
210 Utilities	160				
220 Communications	1,296	1,510	1,510	2,280	2,300
230 Transportation and Training	2,074	4,840	4,220	7,120	7,120
240 Insurance	7,902,713	10,712,760	9,887,040	11,505,390	13,020,920
250 Professional Fees	1,452,771	1,042,010	1,110,600	965,860	1,074,800
260 Data Processing	424	17,200	17,600	9,480	9,080
270 Equipment Contractuals	1,291	1,920	1,300	2,900	2,900
280 Building and Grounds Contractuals	2,000				
290 Other Contractuals	185,160	109,820	157,120	284,450	374,840
SUBTOTAL CONTRACTUAL SERVICES	9,547,889	11,890,060	11,179,390	12,777,480	14,491,960
310 Office Supplies	4,062	4,640	4,640	4,970	5,010
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	137				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	2,397	60,000	60,000	10,000	10,000
SUBTOTAL COMMODITIES	6,596	64,640	64,640	14,970	15,010
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,566				
450 Vehicular Equipment					
460 Operating Equipment	274	3,000	3,000	15,000	15,000
SUBTOTAL CAPITAL OUTLAY	3,840	3,000	3,000	15,000	15,000
510 Interfund Transfers	612,000				
520 Debt Service					
530 Other Non-Operating Expenses	543,224	745,090	974,840	984,840	984,840
540 Other		1,006,000	1,000,000	500,000	500,000
SUBTOTAL OTHER	1,155,224	1,751,090	1,974,840	1,484,840	1,484,840
TOTAL	11,604,952	14,572,040	14,096,770	15,503,870	17,370,860

SELF-INSURANCE SUMMARY

The Self-Insurance Fund includes the following activities: General Liability - Safety Office, Risk Management, and Tort Management (employee liability, property damage, and tort liability); Workers' Compensation; Group Health; and Life Insurance.

Budget Highlights

The adopted 1993 budget shows an increase of $931,830 over the 1992 adopted budget. The 1994 approved budget shows an increase of $1,866,990 over the 1993 adopted budget.

- A 15% ($885,330) increase for health insurance is anticipated in the 1993 adopted budget. An additional 15% ($1,011,080) is anticipated in the 1994 approved budget.
- An increase of $379,860 (15%) is anticipated for 1993 Workers' Compensation rates. An additional 15% is anticipated in the 1994 approved budget.
- The 1993 adopted Tort Management program shows a $268,940 increase over the 1992 adopted budget. This program provides legal services and claims payments for actions against the City.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$ 891,403	$ 863,250	$ 874,900	$ 1,211,580
Contractual Services	9,547,889	11,890,060	11,179,390	12,777,480
Commodities	6,596	64,640	64,640	14,970
Capital Outlay	3,840	3,000	3,000	15,000
Other	1,155,224	1,751,090	1,974,840	1,484,840
Total	**$11,604,952**	**$14,572,040**	**$14,096,770**	**$15,503,870**

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 03 - WORKERS' COMPENSATION

The workers' compensation activity is responsible for review of Employer's Report of accident, maintaining all injury leave and paid medical files, filing all appropriate forms to Topeka, verifying all charges that are injury-related, processing all payments, mailing checks to designated attorneys, and processing payments on all settlements per City attorney instructions. The salaries for one part-time attorney position ($35,340:1993; $35,340:1994) and one Account Clerk III position ($26,770:1993; $26,770:1994) are charged to the activity.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	25,968	26,550	26,550	27,100	27,130
120 Special Salaries	371,497	259,420	259,420	548,330	630,580
130 Overtime					
140 Employee Benefits	407,381	397,200	397,200	458,430	527,070
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	804,846	683,170	683,170	1,033,860	1,184,780
210 Utilities					
220 Communications	109			230	230
230 Transportation and Training					
240 Insurance	202,521	192,940	192,940	221,880	255,160
250 Professional Fees	1,208,303	874,960	874,960	726,200	835,140
260 Data Processing		6,000	6,000		
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	117,790	92,620	92,620	148,770	167,160
SUBTOTAL CONTRACTUAL SERVICES	1,528,723	1,166,520	1,166,520	1,097,080	1,257,690
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment				6,000	6,000
SUBTOTAL CAPITAL OUTLAY				6,000	6,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 04 - GROUP HEALTH

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	7,242,319	9,370,490	8,534,770	9,814,990	11,287,240
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	2,350	1,350	16,350	75,190	147,190
SUBTOTAL CONTRACTUAL SERVICES	7,244,669	9,371,840	8,551,120	9,890,180	11,434,430
310 Office Supplies	13	200	200	750	750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	13	200	200	750	750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses			6,000	6,000	6,000
540 Other		6,000			
SUBTOTAL OTHER		6,000	6,000	6,000	6,000
TOTAL	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	41,863	39,860	56,100	45,190	45,190
120 Special Salaries		11,800			
130 Overtime	62				
140 Employee Benefits	9,811	11,310	14,310	11,760	12,260
150 Planned Savings				(1,200)	(1,200)
SUBTOTAL PERSONAL SERVICES	51,736	62,970	70,410	55,750	56,250
210 Utilities	160				
220 Communications	661	1,000	1,000	1,120	1,130
230 Transportation and Training	1,887	2,340	1,720	2,350	2,350
240 Insurance	258,905	999,330	969,330	1,268,520	1,268,520
250 Professional Fees	11,504	12,000	42,000	42,000	42,000
260 Data Processing		6,000	6,000	4,480	4,480
270 Equipment Contractuals	790			600	600
280 Building and Grounds Contractuals	2,000				
290 Other Contractuals	56,780	3,810	3,810	3,810	3,810
SUBTOTAL CONTRACTUAL SERVICES	332,687	1,024,480	1,023,860	1,322,880	1,322,890
310 Office Supplies	16	2,210	2,210	2,210	2,210
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	2,397	60,000	60,000		
SUBTOTAL COMMODITIES	2,413	62,210	62,210	2,210	2,210
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,566				
450 Vehicular Equipment					
460 Operating Equipment				6,000	6,000
SUBTOTAL CAPITAL OUTLAY	3,566			6,000	6,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	5,000				
540 Other		1,000,000	1,000,000	500,000	500,000
SUBTOTAL OTHER	5,000	1,000,000	1,000,000	500,000	500,000
TOTAL	395,402	2,149,660	2,156,480	1,886,840	1,887,350

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

The goal of the risk management function is to provide for efficient management and a reduction of risks to which the city and its employees are or may be exposed. This section also oversees the City's vehicle liability and building and contents insurance programs. The deductible portion of the buildings and contents insurance coverage is paid from the Self Insurance Fund. The deductible is $100,000 per occurrence and $200,000 aggregate.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Risk Manager	1	1	1	009	39,860	44,300	44,300	44,300
Secretary (1/2 CDBG)	0.5	0.5	0.0	618	11,800	11,800	0	0
Subtotal	1.5	1.5	1.0		51,660	56,100	44,300	44,300
ADD: Employee compensation					0	0	890	890
TOTAL					51,660	56,100	45,190	45,190

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 07 - GENERAL LIABILITY - SAFETY OFFICE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	27,212	61,720	60,450	61,660	61,660
120 Special Salaries					
130 Overtime					
140 Employee Benefits	7,609	16,800	16,180	15,930	16,600
150 Planned Savings				(1,040)	(1,040)
SUBTOTAL PERSONAL SERVICES	34,821	78,520	76,630	76,550	77,220
210 Utilities					
220 Communications	341	460	460	730	740
230 Transportation and Training				2,520	2,520
240 Insurance					
250 Professional Fees	25	50	50		
260 Data Processing		5,200	5,600	5,000	4,600
270 Equipment Contractuals	501	1,620	1,000	2,000	2,000
280 Building and Grounds Contractuals					
290 Other Contractuals	915	660	660	2,040	2,040
SUBTOTAL CONTRACTUAL SERVICES	1,782	7,990	7,770	12,290	11,900
310 Office Supplies	223	900	900	680	720
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities				10,000	10,000
SUBTOTAL COMMODITIES	223	900	900	10,680	10,720
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	274	3,000	3,000	3,000	3,000
SUBTOTAL CAPITAL OUTLAY	274	3,000	3,000	3,000	3,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	37,100	90,410	88,300	102,520	102,840

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 07 - GENERAL LIABILITY - SAFETY OFFICE

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and Insurance Carrier, and conducts safety inspections and training.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Safety Coordinator	1	1	1	114	35,790	32,270	32,270	32,270
Safety Analyst	0	1	1	117	25,740	28,180	28,180	28,180
Subtotal	1	2	2		61,530	60,450	60,450	60,450
ADD: Longevity					190	0	0	0
Employee compensation					0	0	1,210	1,210
TOTAL	1	2	2		61,720	60,450	61,660	61,660

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 06 - GROUP LIFE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	198,968	150,000	190,000	200,000	210,000
250 Professional Fees		15,000	15,000	15,000	15,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals		5,090	5,090	12,010	12,010
SUBTOTAL CONTRACTUAL SERVICES	198,968	170,090	210,090	227,010	237,010
310 Office Supplies	3,359	750	750	750	750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	3,359	750	750	750	750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	612,000				
520 Debt Service					
530 Other Non-Operating Expenses	431,389	400,250	450,000	450,000	450,000
540 Other					
SUBTOTAL OTHER	1,043,389	400,250	450,000	450,000	450,000
TOTAL	1,245,716	571,090	660,840	677,760	687,760

FUND: 615 - SELF INSURANCE
DEPARTMENT: 04 - LAW
DIVISION: 10 - CITY ATTORNEY'S OFFICE
SECTION: 02 - GENERAL LIABILITY - TORT MANAGEMENT

The Self-Insurance Tort Liability (Law) section provides payment and administration of claims under K.S.A. 75-6101 et seq. This section pays for personal services and other expenditures in relation to investigation, settlement, and litigation of claims. Defense of suits brought against City officers and employees is usually supported by this section, since most of these actions fall under the Tort Claims Act. The salary ($36,050) for one part-time attorney position (Law Department) is charged to this budget. Additional legal services are budgeted as professional fees.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries			35,340	36,050	36,050
120 Special Salaries		35,340			
130 Overtime					
140 Employee Benefits		3,250	9,350	9,370	9,750
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES		38,590	44,690	45,420	45,800
210 Utilities					
220 Communications	185	50	50	200	200
230 Transportation and Training	187	2,500	2,500	2,250	2,250
240 Insurance					
250 Professional Fees	232,939	140,000	178,590	182,660	182,660
260 Data Processing	424				
270 Equipment Contractuals		300	300	300	300
280 Building and Grounds Contractuals					
290 Other Contractuals	7,325	6,290	38,590	42,630	42,630
SUBTOTAL CONTRACTUAL SERVICES	241,060	149,140	220,030	228,040	228,040
310 Office Supplies	451	580	580	580	580
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	137				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	588	580	580	580	580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	106,835	344,840	518,840	528,840	528,840
540 Other					
SUBTOTAL OTHER	106,835	344,840	518,840	528,840	528,840
TOTAL	348,483	533,150	784,140	802,880	803,260

MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND FUND NO.: 620

	1991 ACTUAL	1992 BUDGET	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	382,601	$296,070	$328,000	328,000	$383,000
Rate increase for equipment replacement	0	0	0	0	50,000
Fees	0	0	0	0	0
Rentals	0	0	0	0	0
Interest	0	0	0	0	0
Bond proceeds	0	0	0	0	0
Other	1,500	50,000	50,000	33,710	34,380
Total budgeted revenues	384,101	346,070	378,000	361,710	467,380
Budgeted expenditures:					
Personal services	0	0	0	0	0
Contractual services	214,112	211,830	263,030	214,760	219,180
Materials and supplies	7,748	4,000	10,000	10,000	10,000
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	0	0	0	0
Contingency	0	50,000	50,000	33,710	34,380
Other - cost of goods sold	80,981	0	0	0	0
Subtotal budgeted expenditures	302,841	265,830	323,030	258,470	263,560
Appropriated capital expenditures	0	0	0	376,750	0
Total budgeted expenditures	302,841	265,830	323,030	635,220	263,560
Budgeted income (loss)	81,260	80,240	54,970	(273,510)	203,820
Adjustments for GAAP reporting requirements:					
Depreciation	(126,774)	(117,984)	(121,450)	(25,430)	(23,550)
Bond proceeds	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Total adjustments	(126,774)	(117,984)	(121,450)	(25,430)	(23,550)
Increase (decrease) in retained earnings	(45,514)	(37,744)	(66,480)	(298,940)	180,270
Retained earnings January 1	455,713	409,183	410,199	371,439	343,719
Retained earnings December 31	$410,199	$371,439	$343,719	$72,499	$523,989
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$(45,514)	$(37,744)	$(66,480)	$(298,940)	$180,270
Add: Depreciation	126,774	117,984	121,450	25,430	23,550
Bond proceeds	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Revenues generated over (under) expenditure requirements	$81,260	$80,240	$54,970	$(273,510)	$203,820

TELECOMMUNICATIONS SUMMARY

The Telecommunications Internal Service Fund seeks to provide a quality City-owned telephone system to the City organization at the lowest possible cost. Responsibilities include maintaining the current system, upgrading to meet new demands (as in the Water and Sewer Department), and future system replacement.

Telecommunications is an activity within the Department of Finance. User charges are determined by line and circuit costs (passed on by the vendor), department moves and changes, long distance calls, and equipment needs. Increased costs therefore have a direct impact on department expenditure budgets.

Budget Highlights

The adopted 1993 budget shows a decrease of $7,360 from the 1992 adopted budget. The approved 1994 budget increases by $5,090 over the adopted 1993 budget.

- The 1992 revised budget includes $30,000 (available cash) for system evaluation to study staffing and equipment upgrading needs. The goals are to minimize the possibility of system failure, reduce current operating expenditures and extend equipment life by delaying major capital replacement.

- In 1994 an approved rate increase to user departments will generate an additional $50,000 each year. The result will be full cost recovery and accumulation of cash to provide for future system replacement.

- A $6,000 increase in equipment parts in 1993 and 1994 is related to growth in users, and is offset by monthly user charges.

- A trunk line configuration installed in 1991 allows an increased number of incoming/outgoing calls while reducing operating costs. A Savings Incentive Program loan of $20,000 funded the project and will be paid off entirely in 1992.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Contractual Services	$214,112	$211,830	$263,030	$214,760
Commodities	7,748	4,000	10,000	10,000
Other	80,981	50,000	50,000	33,710
Total	**$302,841**	**$265,830**	**$323,030**	**$258,470**

FUND: 620 - TELECOMMUNICATIONS
DEPARTMENT: 03 - FINANCE
DIVISION: 40 - PURCHASING
SECTION: 02 - TELECOMMUNICATIONS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications	154,001	148,800	150,000	150,000	150,000
230 Transportation and Training					
240 Insurance					
250 Professional Fees			30,000		
260 Data Processing					
270 Equipment Contractuals	56,862	61,380	61,380	63,110	67,530
280 Building and Grounds Contractuals					
290 Other Contractuals	3,249	1,650	21,650	1,650	1,650
SUBTOTAL CONTRACTUAL SERVICES	214,112	211,830	263,030	214,760	219,180
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	7,748	4,000	10,000	10,000	10,000
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	7,748	4,000	10,000	10,000	10,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		50,000	50,000	33,710	34,380
540 Other	80,981				
SUBTOTAL OTHER	80,981	50,000	50,000	33,710	34,380
TOTAL	302,841	265,830	323,030	258,470	263,560

MULTI-YEAR FUND OVERVIEW - STATIONERY STORES INTERNAL SERVICE FUND FUND NO.: 625

	1991 ACTUAL	1992 BUDGET	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services above costs	$592,557	$580,970	$636,100	$645,510	$655,300
Charges offset by costs (clearing)	419,870	0	0	0	0
Fees	0	0	0	0	0
Rentals	0	0	0	0	0
Interest	0	0	0	0	0
Bond proceeds	0	0	0	0	0
Other (contingency)	0	50,000	73,080	100,050	101,690
Total budgeted revenues	1,012,427	630,970	709,180	745,560	756,990
Budgeted expenditures:					
Personal services	209,841	223,920	218,480	223,340	228,970
Safety incentive program	0	100	0	0	0
Contractual services	189,999	181,590	193,280	255,700	256,360
Materials and supplies	120,892	133,650	126,320	132,320	132,320
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	4,321	0	28,000	0	0
Contingency	0	100,000	73,080	100,050	101,690
Cost of goods sold (clearing)	419,870	0	0	0	0
Subtotal budgeted expenditures	944,923	639,260	639,160	711,410	719,340
Appropriated capital expenditures	0	0	0	135,650	12,570
Total budgeted expenditures	944,923	639,260	639,160	847,060	731,910
Budgeted income (loss)	67,504	(8,290)	70,020	34,150	37,650
Adjustments for GAAP reporting requirements:					
Depreciation	(9,959)	(6,780)	(7,570)	(6,790)	(3,820)
Gain (loss) on sale of assets	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	4,321	0	28,000	0	0
Total adjustments	(5,638)	(6,780)	20,430	(6,790)	(3,820)
Increase (decrease) in retained earnings	61,866	(15,070)	90,450	27,360	33,830
Retained earnings January 1	277,274	209,660	339,140	429,590	456,950
Retained earnings December 31	339,140	194,590	429,590	456,950	490,780
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	61,866	(15,070)	90,450	27,360	33,830
Add: Depreciation	9,959	6,780	7,570	6,790	3,820
Bond proceeds	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	(4,321)	0	(28,000)	0	0
Revenues generated over (under) expenditure requirements	$67,504	$(8,290)	$70,020	$34,150	$37,650

NOTES

STATIONERY STORES SUMMARY

The Stationery Stores Internal Service Fund consists of four activities that provide printing, binding, copy machine, micrographic, facsimile, supply and mail processing services for City operations. The Stores Fund is an activity within the Department of Finance.

Budget Highlights

The adopted 1993 budget shows an increase of $72,250 over the 1992 adopted budget. The approved 1994 budget increases by $7,930 over the adopted 1993 budget.

- The Print Shop will assume responsibilities for Police printing in 1993 without an increase in resources.
- In 1992 the Print Shop is replacing a 23-year-old offset press ($28,000) from available cash balance.
- The enhanced microfilming project, initiated in 1990, will require only $30,000 of additional expenditures from the General Fund Nondepartmental account.
- The Stores budget anticipates the need for rebidding copier contracts. Based on current volume and cost per copy, an increase of $62,000 was budgeted for 1993.
- The Stationery Stores Fund is projected to operate with a slight revenue excess in 1993 and 1994. Staff will continue to monitor the four cost centers (Stores, Print Shop, Microfilming, and Copiers) to maintain balance and equity in the pricing structure to using departments.

Budget Summary

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted
Personal Services	$209,841	$223,920	$218,480	$223,340
Contractual Services	189,999	181,590	193,280	255,700
Commodities	120,892	133,650	126,320	132,320
Capital Outlay	4,321	0	28,000	0
Other	419,870	100,000	73,080	100,050
Total	**$944,923**	**$639,160**	**$639,160**	**$711,410**

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

COMBINED DETAILED SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	142,944	173,680	171,010	179,250	182,240
120 Special Salaries	19,859				
130 Overtime	1,963				
140 Employee Benefits	45,075	50,240	47,470	49,140	51,870
150 Planned Savings				(5,050)	(5,140)
SUBTOTAL PERSONAL SERVICES	209,841	223,920	218,480	223,340	228,970
210 Utilities					
220 Communications	1,928	2,030	1,640	1,640	1,640
230 Transportation and Training	40	40	40	40	40
240 Insurance					
250 Professional Fees	9,482		1,750	1,840	1,930
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	154,032	155,060	165,390	227,720	228,290
280 Building and Grounds Contractuals	9				
290 Other Contractuals	20,032	19,980	19,980	19,980	19,980
SUBTOTAL CONTRACTUAL SERVICES	189,999	181,590	193,280	255,700	256,360
310 Office Supplies	1,762	3,070	2,100	2,100	2,100
320 Clothing and Towels	100	70	100	100	100
330 Chemicals	1,968	3,280	1,980	1,980	1,980
340 Equipment Parts	5,427	12,020	7,200	7,200	7,200
350 Materials					
360 Equipment Supplies	111,549	115,150	114,880	120,880	120,880
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	87	60	60	60	60
SUBTOTAL COMMODITIES	120,892	133,650	126,320	132,320	132,320
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	4,321		28,000		
SUBTOTAL CAPITAL OUTLAY	4,321		28,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	419,870	100,000	73,080	100,050	101,690
540 Other					
SUBTOTAL OTHER	419,870	100,000	73,080	100,050	101,690
TOTAL	944,923	639,160	639,160	711,410	719,340

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

These activities are administered by the Purchasing Division of the Department of Finance as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, photocopying and microfilming services at the most economical cost possible. These activities are also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

POSITION TITLE	POSITIONS 1991 RVSD	1992 ADOPTED	1993 ADOPTED	1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Administrative Assistant	1	1	1	118	31,790	31,790	31,790	31,790
Micrographics Supervisor	1	1	1	625	31,790	31,790	31,790	31,790
Print Shop Supervisor	1	1	1	624	27,020	28,610	30,280	30,280
Printing Press Operator II	1	1	1	620	25,050	25,050	25,050	25,050
Printing Press Operator I	1	1	1	619	19,590	19,590	20,680	21,830
Clerk II	1	1	1	615	17,560	16,680	17,560	18,490
Typist Clerk	1	1	1	614	19,160	15,370	16,170	17,010
Subtotal	7	7	7		171,960	168,880	173,320	176,240
ADD: Employee compensation					0	0	3,470	3,520
ADD: Longevity					1,720	2,130	2,460	2,480
TOTAL	7	7	7		173,680	171,010	179,250	182,240

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 01 - STORES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	43,081	49,890	48,780	50,680	51,650
120 Special Salaries	5,221				
130 Overtime	13				
140 Employee Benefits	11,536	14,410	13,550	13,940	14,740
150 Planned Savings				(1,190)	(1,220)
SUBTOTAL PERSONAL SERVICES	59,851	64,300	62,330	63,430	65,170
210 Utilities					
220 Communications	859	1,340	700	700	700
230 Transportation and Training	40	40	40	40	40
240 Insurance					
250 Professional Fees	1,750		1,750	1,840	1,930
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	2,574	740	2,900	3,000	3,000
280 Building and Grounds Contractuals	9				
290 Other Contractuals	18,972	18,920	18,920	18,920	18,920
SUBTOTAL CONTRACTUAL SERVICES	28,679	25,520	28,790	28,980	29,070
310 Office Supplies	1,455	2,720	1,820	1,820	1,820
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	418	370	200	200	200
350 Materials					
360 Equipment Supplies	108				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,981	3,090	2,020	2,020	2,020
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	412,591	50,000	16,420	23,620	24,090
540 Other					
SUBTOTAL OTHER	412,591	50,000	16,420	23,620	24,090
TOTAL	503,102	142,910	109,560	118,050	120,350

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 02 - PRINT SHOP

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	59,463	72,090	74,030	78,540	79,660
120 Special Salaries	6,624				
130 Overtime	1,950				
140 Employee Benefits	19,682	21,060	20,490	21,380	22,520
150 Planned Savings				(2,920)	(2,960)
SUBTOTAL PERSONAL SERVICES	87,719	93,150	94,520	97,000	99,220
210 Utilities					
220 Communications	578	230	470	470	470
230 Transportation and Training					
240 Insurance					
250 Professional Fees	270				
260 Data Processing					
270 Equipment Contractuals	28,538	37,450	37,450	37,670	38,240
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	29,386	37,680	37,920	38,140	38,710
310 Office Supplies	56	50			
320 Clothing and Towels	100	70	100	100	100
330 Chemicals	1,206	2,500	1,200	1,200	1,200
340 Equipment Parts	4,470	7,150	5,000	5,000	5,000
350 Materials					
360 Equipment Supplies	87,562	75,000	85,000	90,000	90,000
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	87	30	30	30	30
SUBTOTAL COMMODITIES	93,482	84,800	91,330	96,330	96,330
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	4,321		28,000		
SUBTOTAL CAPITAL OUTLAY	4,321		28,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses			44,010	57,990	58,740
540 Other					
SUBTOTAL OTHER			44,010	57,990	58,740
TOTAL	214,908	215,630	295,780	289,460	293,000

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 03 - MICROGRAPHICS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	40,401	51,700	48,200	50,030	50,930
120 Special Salaries	8,013				
130 Overtime					
140 Employee Benefits	13,857	14,770	13,430	13,820	14,610
150 Planned Savings				(940)	(960)
SUBTOTAL PERSONAL SERVICES	62,271	66,470	61,630	62,910	64,580
210 Utilities					
220 Communications	492	460	470	470	470
230 Transportation and Training					
240 Insurance					
250 Professional Fees	7,462				
260 Data Processing					
270 Equipment Contractuals	43	820	40	50	50
280 Building and Grounds Contractuals					
290 Other Contractuals	1,060	1,060	1,060	1,060	1,060
SUBTOTAL CONTRACTUAL SERVICES	9,057	2,340	1,570	1,580	1,580
310 Office Supplies	250	300	280	280	280
320 Clothing and Towels					
330 Chemicals	761	780	780	780	780
340 Equipment Parts	539	4,500	2,000	2,000	2,000
350 Materials					
360 Equipment Supplies	4,887	7,320	6,000	7,000	7,000
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		30	30	30	30
SUBTOTAL COMMODITIES	6,437	12,930	9,090	10,090	10,090
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	7,279	50,000	12,650	18,440	18,860
540 Other					
SUBTOTAL OTHER	7,279	50,000	12,650	18,440	18,860
TOTAL	85,044	131,740	84,940	93,020	95,110

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 04 - COPIERS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	122,877	116,050	125,000	187,000	187,000
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	122,877	116,050	125,000	187,000	187,000
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	18,991	32,830	23,880	23,880	23,880
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	18,991	32,830	23,880	23,880	23,880
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	141,869	148,880	148,880	210,880	210,880

NOTES

FUND: 710 - EMPLOYEES' RETIREMENT SYSTEM
DEPARTMENT: 03 - FINANCE
DIVISION: 80 - MISCELLANEOUS ACTIVITIES
SECTION: 07 - EMPLOYEES' RETIREMENT

The information provided represents the budgetary presentation for the annual operation of the Wichita Employees' Retirement System. It is not an actuarial presentation.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	8,016,358	9,000,000	9,000,000	9,750,000	10,500,000
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES	8,016,358	9,000,000	9,000,000	9,750,000	10,500,000
210 Utilities					
220 Communications	2,737	4,250	4,250	4,250	4,250
230 Transportation and Training	5,553	5,000	5,000	6,000	5,000
240 Insurance					
250 Professional Fees	651,676	700,000	857,000	900,000	950,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	62,740	63,340	63,340	78,000	78,210
SUBTOTAL CONTRACTUAL SERVICES	722,706	772,590	929,590	988,250	1,037,460
310 Office Supplies	1,154	2,250	2,250	2,250	2,250
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,154	2,250	2,250	2,250	2,250
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	419,416	500,000	500,000	500,000	500,000
540 Other					
SUBTOTAL OTHER	419,416	500,000	500,000	500,000	500,000
TOTAL	9,159,634	10,274,840	10,431,840	11,240,500	12,039,710

FUND: 711 - POLICE & FIRE RETIREMENT SYSTEM
DEPARTMENT: 03 - FINANCE
DIVISION: 80 - MISCELLANEOUS ACTIVITIES
SECTION: 08 - POLICE & FIRE RETIREMENT

The information provided represents the budgetary presentation for the annual operation of the Police and Fire Retirement System. It is not an actuarial presentation.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	7,997,580	9,000,000	9,000,000	9,200,000	9,700,000
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES	7,997,580	9,000,000	9,000,000	9,200,000	9,700,000
210 Utilities					
220 Communications	2,452	4,250	4,250	4,250	4,250
230 Transportation and Training	3,637	5,000	5,000	6,000	5,000
240 Insurance					
250 Professional Fees	730,242	700,000	900,000	950,000	1,000,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	65,701	65,060	64,660	76,230	76,440
SUBTOTAL CONTRACTUAL SERVICES	802,032	774,310	973,910	1,036,480	1,085,690
310 Office Supplies	519	1,750	1,750	1,750	1,750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	519	1,750	1,750	1,750	1,750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	175,077	200,000	202,000	212,000	222,000
540 Other					
SUBTOTAL OTHER	175,077	200,000	202,000	212,000	222,000
TOTAL	8,975,208	9,976,060	10,177,660	10,450,230	11,009,440

MULTI-YEAR FUND OVERVIEW - UNEMPLOYMENT CLAIMS FUND NO.: 714

This fund provides for payment of unemployment insurance claims.

	1991 ACTUAL	1992 ESTMATED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budget revenues:					
Interest earnings	$0	$0	$0	$0	$0
Charges for services	0	0	0	0	0
Employer contribution	151,256	220,480	220,480	118,110	120,480
Total budget revenues	151,256	220,480	220,480	118,110	120,480
Budgeted expenditures:					
Claims	193,957	220,000	220,000	132,000	120,000
Other	0	0	0	0	0
Total budgeted expenditures	193,957	220,000	220,000	132,000	120,000
Budgeted income (loss)	(42,701)	480	480	(13,890)	480
Unencumbered cash/fund balance January 1	56,525	56,525	13,824	14,304	414
Unencumbered cash/fund balance December 31	$13,824	$57,005	$14,304	$414	$894

MULTI-YEAR FUND OVERVIEW - WSU MANAGEMENT TRAINEE TRUST FUND FUND NO.: 715

This trust fund supports students in full-time cooperative work arrangements with City departments. These cooperative opportunities allow students to contribute to local government operations while local government takes advantage of student skills. The fund supports three Management Interns, two of which come from The Wichita State University and one from The University of Kansas.

Funding for this fund is provided by The Wichita State University through the Wichita/Sedgwick County 1.5 mill levy budget, and the City of Wichita Water and Sewer department.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Interfund transfers	22,900	22,900	22,900	22,900	22,900
Intergovernmental	53,000	53,000	53,000	38,000	38,000
Other	0	0	0	0	0
Total for revenues and other sources	75,900	75,900	75,900	60,900	60,900
Expenditures and other uses					
General government	87,056	86,000	86,000	60,900	60,900
Other	0	0	0	0	0
Total expenditures and other uses	87,056	86,000	86,000	60,900	60,900
Total revenues and other sources over (under) total expenditures	(11,156)	(10,100)	(10,100)	0	0
Unencumbered cash/fund balance as of January 1	34,783	21,243	23,627	13,527	13,527
Unencumbered cash/fund balance as of December 31	23,627	11,143	13,527	13,527	13,527

MULTI-YEAR FUND OVERVIEW - EMPLOYEE TRAINING TRUST FUND FUND NO.: 716

This trust fund supports employee professional development through in-house training programs, outside seminars and conferences, and tuition reimbersment. The fund is administered by the Personnel office. Training requests are approved by the Training Director and the City Manager.

Funding is provided by the City's General Fund for an amount that is approved by the City Council during the annual budget development. The fund supports professional development within General Fund operations. Training expenditures in Enterprise, Special Revenue, and Federal funded operations are budgeted within these Funds.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Interfund transfers	166,000	170,000	170,000	170,000	170,000
Other	0	0	0	0	0
Total for revenues and other sources	166,000	170,000	170,000	170,000	170,000
Expenditures and other uses					
General government	173,856	170,000	170,000	170,000	170,000
Other	0	0	0	0	0
Total expenditures and other uses	173,856	170,000	170,000	170,000	170,000
Total revenues and other sources over (under) total expenditures	(7,856)	0	0	0	0
Unencumbered cash/fund balance as of January 1	11,025	1,025	3,169	3,169	3,169
Unencumbered cash/fund balance as of December 31	3,169	1,025	3,169	3,169	3,169

MULTI-YEAR FUND OVERVIEW - WICHITA INTERVENTION PROGRAM FUND NO. : 721

As an alternative to incarceration for first-time DUI offenders, the City provides the Wichita Intervention Program (WIP). The program is a diversion option, and is completely financially self-supporting. Participants are confined and supervised in a dorm setting for a continuous 48 hour period, and are exposed to an intense educational program.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$111,658	$110,000	$131,500	$155,000	$155,000
Other	0	0	0	0	0
Total budgeted revenues	111,658	110,000	131,500	155,000	155,000
Budgeted expenditures:					
Personal services	44,762	15,000	46,260	47,190	48,130
Contractual services	81,184	101,000	104,730	104,730	104,730
Materials and supplies	912	2,000	650	650	650
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	2,000	0	0	0
Operating transfers out	0	0	0	0	0
Contingency	0	0	0	0	0
Other	0	0	0	0	0
Total budgeted expenditures	126,859	120,000	151,640	152,570	153,510
Budgeted income (loss)	(15,201)	(10,000)	(20,140)	2,430	1,490
Adjustments for GAAP reporting requirements:					
Depreciation	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	2,000	0	0	0
Change in accruals					
Total adjustments	0	2,000	0	0	0
Increase (decrease) in retained earnings	(15,201)	(8,000)	(20,140)	2,430	1,490
Retained earnings January 1	42,466	34,466	27,265	7,125	9,555
Retained earnings December 31	$27,265	$26,466	$7,125	$9,555	$11,045
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$(15,201)	$(8,000)	$(20,140)	$2,430	$1,490
Add: Depreciation	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	(2,000)	0	0	0
Revenues generated over (under) expenditure requirements	$(15,201)	$(10,000)	$(20,140)	$2,430	$1,490

MULTI-YEAR FUND OVERVIEW - PUBLIC DEFENDER PROGRAM FUND NO. : 722

A small surcharge on all criminal and traffic cases is assessed and deposited in this fund. These proceeds are used to offset the costs of providing legal counsel for indigent defendants. Indigency is established from information provided in an affidavit filed by the defendant. The surcharge is presently $3.00 per case, but was increased to $4.00 in 1992. Legal counsel is provided by local attorneys whose names are maintained on a list of eligibility kept by the Municipal Court Judges.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	$32,847	$40,320	$45,600	$45,600	$45,600
Other	0	0	0	0	0
Total budgeted revenues	32,847	40,320	45,600	45,600	45,600
Budgeted expenditures:					
Personal services	0	0	0	0	0
Contractual services	48,350	45,600	45,600	45,600	45,600
Materials and supplies	0	0	0	0	0
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	0	0	0	0
Operating transfers out	0	0	0	0	0
Contingency	0	0	0	0	0
Other	0	0	0	0	0
Total budgeted expenditures	48,350	45,600	45,600	45,600	45,600
Budgeted income (loss)	(15,503)	(5,280)	0	0	0
Adjustments for GAAP reporting requirements:					
Depreciation	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Change in accruals					
Total adjustments	0	0	0	0	0
Increase (decrease) in retained earnings	(15,503)	(5,280)	0	0	0
Retained earnings January 1	19,602	5,474	4,099	4,099	4,099
Retained earnings December 31	$4,099	$194	$4,099	$4,099	$4,099
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	$(15,503)	$(5,280)	$0	$0	$0
Add: Depreciation	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Revenues generated over (under) expenditure requirements	$(15,503)	$(5,280)	$0	$0	$0

NOTES

MULTI-YEAR FUND OVERVIEW - CEMETERIES TRUST FUND FUND NO.: 724

This fund provides for the management and maintenance of Highland Park and Jamesburg cemeteries. Cemetery management and maintenance is now coordinated through the Park department.

	1991 ACTUAL	1992 ESTIMATED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budget revenues:					
Interest earnings	$29,876	$39,190	$39,190	$29,240	$32,380
Charges for services	23,165	15,000	15,000	15,000	15,000
Other	945	5,000	5,000	5,000	5,000
Total budget revenues	53,986	59,190	59,190	49,240	52,380
Budgeted expenditures:					
Finance department	10,190	12,000	12,000	12,000	12,000
Public Works department	19,907	25,840	25,840	25,440	25,440
Other	0	0	0	0	0
Total budgeted expenditures	30,097	37,840	37,840	37,440	37,440
Budgeted income (loss)	23,889	21,350	21,350	11,800	14,940
Unencumbered cash/fund balance January 1	420,562	441,525	444,451	465,801	477,601
Unencumbered cash/fund balance December 31	$444,451	$462,875	$465,801	$477,601	$492,541

FUND: 724 - CEMETERY TRUST
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 09 - CEMETERIES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	394	400	400		
120 Special Salaries	6				
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	400	400	400		
210 Utilities	414	600	600		
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees	17,766	23,540	23,540		
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	85				
SUBTOTAL CONTRACTUAL SERVICES	18,265	24,140	24,140		
310 Office Supplies	70				
320 Clothing and Towels					
330 Chemicals	988	1,300	1,300		
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	184				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,242	1,300	1,300		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	19,907	25,840	25,840		

FUND: 724 - CEMETERY TRUST
DEPARTMENT: 17 - PARK
DIVISION: 50 - MAINTENANCE
SECTION: 01 - CEMETERIES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities				600	600
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees				23,540	23,540
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES				24,140	24,140
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals				1,300	1,300
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES				1,300	1,300
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL				25,440	25,440

MULTI-YEAR FUND OVERVIEW - WASTE MANAGEMENT TRUST FUND FUND NO.: 728

This fund was created to provide for potential environmental impacts associated primarily with landfill operations. Waste stream related expenditures may include recycling, composting, household haxardous waste, and a comprehensive waste management program. A year-end transfer from the Landfill Fund provides the primary revenue source.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues					
Interest earnings	$43,559	$104,870	$55,000	$73,000	$84,000
Transfer from landfill	800,000	500,000	500,000	300,000	350,000
Total revenues	843,559	604,870	555,000	373,000	434,000
Expenditures & transfers					
Compost program transfer	0	0	0	0	0
Recycling program transfer	56,120	56,120	56,120	56,120	56,120
Household hazardous materials transfer	0	65,000	65,000	65,000	65,000
Waste flow characterization transfer	0	25,000	11,000	0	11,000
Groundwater contamination	171,250				
Comprehensive Waste Management	79,108	0	20,900	0	0
Other transfers out	1,268	0	0	0	0
Subtotal	307,746	146,120	153,020	121,120	132,120
Contingency	0	165,000	144,100	165,000	165,000
Total expenditures & other use	307,746	311,120	297,120	286,120	297,120
Revenues & other sources over (under) expenditures & other uses	535,813	293,750	257,880	86,880	136,880
Unencumbered cash/fund balance January 1	836,494	1,166,674	1,372,307	1,630,187	1,717,067
Unencumbered cash/fund balance December 31	$1,372,307	$1,460,424	$1,630,187	$1,717,067	$1,853,947

MULTI-YEAR FUND OVERVIEW - TAX INCREMENT FINANCING DISTRICT #1 FUND NO.: 734

Tax increment financing district #1 was established in August, 1991, to fund the clean-up of groundwater contamination in the Gilbert/Mosley district. Clean-up expenditures not attributable, nor billable, to potentially responsible parties are covered by the tax increment. The City has entered into a legal agreement with one responsible party, and will seek additional agreements as further studies mandate. Expenditures for 1992 include the Remedial Investigation/Feasibility Study, the Comprehensive Financial Feasibility Study, legal fees, capital outlay and administrative costs. Expenditures for 1993 and 1994 include capital outlay, operational costs, debt service payments and administrative costs.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED (1)	1994 APPROVED (1)
Budgeted revenues:					
Property tax increment - (from TIF district #1)	0	$503,975	$503,975	455,810	459,840
Contributions from potentially responsible parties	0	1,502,409	1,502,409	7,578,750	431,250
Total budgeted revenues	0	2,006,384	2,006,384	8,034,560	891,090
Budgeted expenditures:					
Personal services	0	39,600	39,600	41,980	44,490
Contractuals	0	1,643,584	1,643,584	575,000	575,000
Commodities	0	53,200	53,200	0	0
Capital outlay	0	270,000	270,000	7,147,500	0
Long-term debt payment (2)	0	0	0	270,080	271,600
Total budgeted expenditures	0	2,006,384	2,006,384	8,034,560	891,090
Budgeted income (loss)	0	0	0	0	0
Unencumbered cash/fund balance January 1	0	0	0	0	0
Unencumbered cash/fund balance December 31	$0	$0	$0	$0	$0

(1) Based on estimates included in the Comprehensive Financial Feasibility Study, dated June 21, 1991. Study completed by Springsted, Inc., Public Finance Advisors, consultant to the City of Wichita.

(2) The Comprehensive Financial Feasibility Study includes a $2,450,000 bond issue in 1992 or 1993. Issuance of the bonds will coincide with the recommendations of the Remedial Investigation/Feasibility Study. This bond issue will finance the City's share of substantial capital outlay costs associated with initiating the groundwater clean-up process. Yearly proceeds from Tax Increment Financing district #1 will contribute to the retirement of the bonds over a fifteen-year period.

NOTES

EMPLOYEE SUGGESTION AWARDS PROGRAM

The City of Wichita established the Employee Suggestion Awards Program in 1984. The goal is to provide for increased efficiency of City operations by generating and implementing practical suggestions and solutions from as many employees as possible. Employees are encouraged to submit suggestions that result in increased revenue, savings in time, savings in money, improved quality of service and procedures, a safer work environment, and enhanced employee morale.

The Employee Suggestion Committee has received and reviewed 485 suggestions. Of these, 89 have been implemented, resulting in net first-year savings alone of more than $258,000. An additional 11 suggestions have been implemented and are awaiting approval of award recommendations.

The program gives employees monetary awards for implemented suggestions. Implementation costs and awards are funded from savings generated by the suggestions.

EMPLOYEE SUGGESTION PROGRAM AWARDS AND SAVINGS BY DEPARTMENT - 1984-1992

Department	Number Awarded	Gross First-year Savings	Implementation Costs	Gross Savings Less Impl. Costs	Awards	Net First-year Savings
City Manager/General Government	7	5,721	35	5,686	778	4,907
Finance Department	7	16,820	2,900	13,920	601	13,319
Fire Department	8	20,224	2,433	17,791	2,155	15,636
Health Department	7	17,368	1,896	15,472	606	14,890
Human Services Department	3	547	1,036	(489)	15	(504)
Metropolitan Transit Authority	1	638	0	638	60	578
Municipal Court	9	78,729	148	78,581	2,353	76,228
Park Department	2	4,096	517	3,580	210	3,370
Police Department	6	10,234	0	10,234	1,142	9,092
Public Works Department	9	46,180	3,600	42,580	1,175	41,405
Water and Sewer Department	30	102,000	15,490	86,509	7,172	79,337
Subtotal	89	302,556	28,055	274,501	16,268	258,258

SAVINGS INCENTIVE PROGRAM

The City Council approved an amount of $500,000 in the 1990 budget for the establishment of a Savings Incentive Program. The program is intended to finance projects that will result in reduced operating costs or increased revenues. Departments may apply for short-term loans to implement such projects, and use the savings or increased revenues to repay the loans.

The program is open to General, City/County, and Internal Service funds. Departments wishing to apply must submit a loan application with appropriate documentation to the Finance department. Loan applications must conform to the City's administrative regulation covering the Savings Incentive Program, and final approval of all loans is made by the City Manager.

The following projects have been approved for funding through the Savings Incentive Program along with the anticipated annual savings and/or revenues.

Savings Incentive Projects

Project	Anticipated Savings/Revenue
1. **Telephone System Improvement**. A more technologically advanced trunk line will increase the number of incoming and outgoing calls to City departments while reducing operating costs. The initial cost was $19,097 and the loan will be paid off in one year (1992). The project was initiated by the Department of Finance and is accounted for in the Telecommunication Internal Service fund. Status: Loan repaid with interest in October, 1992.	$ 7,850/year
2. **In-house Design Work for Engineering Projects.** This project involves the purchase of hardware and software to enable in-house detailed design of projects under $10,000 currently contracted out. The initial equipment investment was $49,874 and the loan will be repaid over a three year period. The project was initiated by the Department of Public Works and the savings will accumulate in the capital projects fund. Status: Principal of $15,817 repaid through October, 1992.	$ 16,500/year
3. **Hematology Analyzer**. The Health department is using the Savings Incentive Program to buy a new hematology analyzer in order to avoid high yearly maintenance costs ($11,070) on the current unit. The new analyzer cost $27,767, and the loan will be repaid over a three year period. Status: Principal of $9,260 repaid through October, 1992.	$ 11,070/year
4. **Computerized Inspection System**. This project involves the computerization of the fire permits inspection system. The new system will ensure reliable remittance and processing of fire inspection and permit fees. The initial cost of the computer system was $83,389, which will be repaid over a three year period. This project was initiated by the Fire Department. The revenues will accumulate in the General Fund. Status: Principal of $31,190 repaid through October, 1992.	$ 40,000/year
5. **Electrical Service Charge**. This project will enable Century II to have exclusive rights to install all electrical hook-ups within the facility. The charge to exhibitors for these electrical installations will constitute a new source of revenue for the General Fund. The initial cost to acquire the equipment is estimated at $17,260 and will be repaid in one year. The project was initiated by the Department of Community Facilities (Century II). Status: Currently installing equipment to implement program.	$ 70,000/year

U S E R ' S G U I D E

INTRODUCTION

Nearly every policy and action of the City of Wichita is related in some way to resource allocation. This process is focused in the development of a financial plan and the adoption of the annual operating budget, which becomes the plan for the next year. The purpose of this User's Guide is to assist in understanding the budget development process and the 1993/94 adopted budget document.

THE BUDGET PROCESS

o The Budget Calendar

Revenue Projections
The first step in the budget process involves revenue projections by Department of Finance staff. Projecting revenues is an ongoing task, beginning several years in advance of the fiscal year. Trends in the performance of each revenue source are studied, and economic conditions and events which could alter the revenue projections are considered.

Department Budget Development
Early in a current calendar year, the City Council makes policy decisions for the departments to implement in the coming year. These decisions, as well as spending targets, are communicated to department heads and budget coordinators. Department staff then review the current-year budget and develop a budget for the next two years.

Budget Review
Department budget submissions are first reviewed by the Budget Office (Financial Planning and Research) staff for compliance with policy objectives, revenue limitations, and performance standards. A second review is made by a budget review cabinet (BRC). The cabinet is comprised of select department and division heads who review budget requests, and make recommendations to the City Manager.

City Manager Review
Through all stages, the City Manager directs the development of the budget. After the BRC recommendations are provided to the City Manager, the City Manager conducts a final review of each budget and makes his final changes.

The budget document includes a summary transmittal letter which outlines major decision areas for the City Council. The City Manager's recommended (proposed) budget is then presented to the City Council for consideration.

City Council Review and Public Hearings
The City Council reviews the budget in an open workshop presentation prior to public hearings. Public comment is received at the weekly City Council meetings over a five- or six-week period. In addition, Council members and City staff make budget presentations to neighborhood Citizen Participation Organization meetings and civic groups, and through the media.

The final public hearing and formal adoption of the budget occurs in mid-August, after a ten-day notice of hearing has been published in the official newspaper. Beyond this point, the budget expenditure limit for each fund may not be increased, although other changes may be enacted.

Budget Revision

A process to revise the adopted budget is started early in the operating year. Revisions are based on better information for revenue and expenditure estimates. In addition, the revisions ensure that planned programs and service levels conform to any new City Council policies.

Budget Amendments

Under Kansas State law, the City Council may amend a budget during an operating year, if unforeseen circumstances create a need to increase an adopted expenditure limit. Again, ten-day official notice is given and a public hearing is held before the City Council.

1993 Annual Budget Process

The budget development process that took place in 1992 focused on the 1993 calendar year. In addition, line item proposals were made for the 1994 calendar year. On August 14, 1992, a hearing was held on the 1993 proposed budget to formally adopt the budget for certification to the State of Kansas. In addition, the City Council approved the 1994 proposal, which will be reviewed again in 1993 before formal adoption and certification.

Budget Calendar

For each calendar year, the budget development process follows the sequence outlined here:

DATE	ACTION	PARTICIPANTS
Prior months/ year	Financial assumptions made; revenue assumptions developed	Financial analysts, City Manager
February	Financial Plan is presented and accepted	City Manager, City Council
March-June	Budgets developed and reviewed	City Manager, department staff, analysts
Early July	Recommended budget presented to City Council	City Manager, City Council
July-August	Public hearings	Citizens, City Council
Mid-August	Final hearing/formal adoption of budget	Citizens, City Council
Late August	Certification of budget to State	City Council

The Annual Operating Budget and the Capital Improvement Program

The annual operating budget and the Capital Improvement Program (CIP) are complementary City plans. The annual budget is a guide for the day-to-day operations of the City's programs. The CIP is a guide to new construction or improvements to the City's infrastructure and facilities, ranging from road expansion to repairs on publicly owned buildings and acquisition of new water sources.

The CIP requires a good operating budget, and a solid financial base in the operating budget to allow provisions for debt or cash financing of capital projects. In addition, an excellent operating budget can assist in raising or maintaining the bond rating of the City. A higher rating means that the City pays a lower interest rate for the bonds it sells to finance capital projects.

In return, the annual budget process must take into account requirements of funding infrastructure, maintenance, and related operational costs. Since the CIP is primarily funded from property taxes, mill levy changes in the annual budget can mean changes in the resources available for capital projects.

Revenue Projections

Development of the Capital Improvement Program has two preliminary phases. The first phase begins with revenue projections. Like the revenue projections for the operating budget, trends are studied, and performance assumptions are generated. From these assumptions, expenditures estimates are developed. However, since the CIP is a ten-year plan, revenue projections must be made farther into the future than those required by the operating budget.

Property Tax Financing

For 1992 the City Council authorized the equivalent of 10.1 mills (approximately $14.8 million annually) from property taxes for debt service. For 1993 the City Council approved a 2.5 mill levy change from debt service funding to the General Fund, in order to initiate a public safety enhancement program.

Existing debt service payments are calculated so that estimates can be made for the additional amount of debt that can be assumed in any given year. Once the new debt has been calculated and all other revenue sources identified, dollars are allotted to each project category for the ten years of the capital planning period.

Requests for Projects/Administrative Review

The second phase for development of the CIP involves requests for projects. The request is sent to major corporations, community organizations, the Citizen Participation Organization, and advisory boards and commissions. These groups, as well as individuals, may submit projects for consideration by the City engineers and the Administrative Committee.

The next phase in the process involves the CIP Administrative Committee. Through a series of meetings, the committee develops the project plan for the term of the program. Projects are placed in the order of their ranking as often as possible.

Request for Projects/Administrative Review

Proposed projects are studied by the City CIP Administrative Committee, and are ranked according to criteria set forth by the Committee. Each project category is considered separately, generally based on the total dollars available for that category.

Hearings and Adoption

Following the Administrative Committee's plan development, the CIP is forwarded to the City Manager and then to the City Council. Additional hearings are held before the Metropolitan Area Planning Commission and the Citizen Participation Organization councils. Like the operating budget, the City Council hears public comments on the CIP prior to adoption. The Council can move, add, or delete projects.

Implementation

Once the CIP is adopted, the departments use it as a guide for implementing capital improvements. Each project is individually authorized by the City Council through adoption of an ordinance or resolution.

THE BUDGET PROCESS — o Calculating the Mill Levy

City Mill Levy Requirement

A mill is $1 of tax for every $1,000 of assessed value on real and personal property. The mill levy is recalculated every year and is based on the amount of tax dollars needed for financing the City budget.

First, the City (the "taxing district") arrives at a total amount for expenditures in the taxing funds. In Wichita these funds are the General Fund and the debt service fund, called the General Debt and Interest Fund.

After the expenditure total is known, all other revenue sources (non-tax) are subtracted. The remainder is the amount to be raised from ad valorem (property) taxes.

The tax levy rate is calculated by dividing the total revenue to be obtained from property taxes by the total assessed value for the taxing district. The table below shows the rates for the 1992 budget.

Tax Rates (Based on 1992 Values) for 1993 Budget Year

Assessed Valuation: $1,512,479,545

	Taxes To Be Levied (Incl. Delinquencies)	Mill Levy
General Fund	$33,270,620	22.0
General Debt and Interest	11,489,830	7.6
TOTAL	$44,760,450	29.6

A city residential property owner will pay taxes to support the City budget, based on the market value of the owner's property, times the classification rate (i.e., 12% for residential property), times the tax levy rate (mills divided by 1,000), as shown in the three examples.

Market Value	X	Classification Rate	X	City Tax Levy Rate	=	Est. Taxes Due
$ 50,000	X	12%	X	.0296	=	$177.60
$ 75,000	X	12%	X	.0296	=	$266.40
$100,000	X	12%	X	.0296	=	$355.20

"Assessed value" is the market value times the classification rate. For example, the assessed value of a $50,000 home (for purposes of taxation) is $50,000 times 12%, or $6,000.

The city mill levy, plus the levies for other taxing districts (Sedgwick County, school district and State), comprise the Wichita residential property owner's total local tax obligation. For the 1993 budget year, most Wichita residential property owners will be assessed at the following rate:

Taxing District	Tax Levy Rate	Percent of Total
City of Wichita	29.6	28%
Sedgwick County	25.7	24%
USD #259	49.6	47%
State Assessed	1.5	1%
Total	106.4 mills	100%

Questions and Answers on the Budget Process

Q Since the adopted budget is only an estimate, what happens when actual spending or revenue received is higher or lower than the City planned?

A The City budget is balanced so that annual operating revenues are estimated to be equal to or greater than annual operating expenditures. For clarity in financial planning, the City's goal is to project revenues and expenditures as close to anticipated reality as possible and prudent. This contrasts with distortions caused when expenditures are deliberately over-projected and revenues are intentionally under-estimated.

If unplanned events occur or if estimates are wrong, the City maintains undesignated (unencumbered) fund balance reserves of about 5%, allowed by state law. These reserves are similar to an individual's savings account.

Q When can citizens have input in the budget process?

A As stated earlier in the discussion on the Budget Calendar, the budget process affords many opportunities for input. Among these are at the regular City Council meetings in July and the first half of August and at the regular neighborhood Citizen Participation Organization council meetings. In addition, citizens can make known their concerns to the City Council member representing their district anytime during the year.

Q Besides general property taxes, where do revenues come from to support the budget?

A Other revenues include motor vehicle property taxes, special assessments, franchise and gasoline taxes, local sales tax, state-shared revenues, sales and services, fines and penalties, rental income, internal administrative charges, and interest earnings.

Many revenues are in the form of "user fees" or full-cost recovery fees. In other words, the fees are paid by persons directly receiving the service, and are based on the expectation of recovering all or an agreed-upon portion of the service's full cost.

An important element in the City's financial plan is to diversify revenues, in order to maintain and reduce the level of property tax support needed for City operations. Existing revenues are continually reviewed to ensure they cover the full cost of services, and new revenue sources are established when appropriate.

Documents Supporting the Resource Allocation and Planning Process

Several documents are produced to be used as tools in the planning and policy making process and as references during implementation of programs:

- **City of Wichita Financial Plan** - Presents economic and financial assumptions, preliminary revenue projections, current-level expenditure estimates and balances for five years into the future (available in February).

- **Proposed Annual Budget** - Contains the City Manager's detailed proposal to meet the City's operating needs for a two-year period, along with revenue estimates and decision points for City Council action (published in early July).

- **Proposed Annual Budget in Brief** - Presents a summary of the proposed annual operating budget (early July).

- **Adopted Annual Budget** - The final budget document adopted by the City Council. Contains the operating expenditure limits (by fund) approved by the City Council and certified to the State of Kansas for the coming calendar year (published in early December).

- **Adopted Annual Budget in Brief** - Presents a summary of the adopted annual operating budget (early December).

- **Performance Measures** - Summarizes department service missions, performance objectives, and performance measures. Used on an operating basis and with budget development, as a means of assessing the efficiency and effectiveness of department work programs in providing services and products (published in early December).

- **Capital Improvement Program** - Provides the ten-year program for planned capital projects and the means of financing them.

The City Manager's Letter

The City Manager's letter is presented in the first part of the proposed and adopted budget documents, and provides an overview of the operations of the City. It usually includes information about the City's performance in the past, and the expectations about performance for the coming year.

An important part of the letter is the highlighting of issues for City Council information and consideration. These may include effects of recession and reappraisal on budget financing, and expenditure issues such as enhanced public safety, cultural improvements, core area development, and employee compensation.

Revenue and Expenditure Summaries

Pages 1 through 3 of the proposed budget contain summaries for all the budgets contained in the remainder of the document.

Revenues are summed by type on page 1, and are based on each fund's multi-year projection, or multi-year fund overview. These fund projections appear throughout the book, according to the structure presented below.

On page 2, expenditures for all City operations are recorded by functional category: salaries and wages, employee benefits, contractual services, commodities, capital outlay, transfers, and debt service. On page 3, expenditures are recorded by fund, and are the sum of the expenditures recorded on the budget detail pages in the body of the book.

For both revenue and expenditure summaries (pages 1 and 3), the internal service funds are subtracted. Internal service funds provide services to other operations, and receive charges from those operations. Internal service fund budgets, as well as other interfund transactions, are subtracted from expenditure and revenue totals so these amounts are not counted twice.

Document Organization and Fund Structure

The main part of the budget document presents the department budgets by fund, moving from summaries to lower levels of detail, as follows:

I. All funds summaries of revenues and expenditures (combining revenues and expenditures for all City operating budgets).

   A. Multi-year fund overview (revenue and expenditure summaries for all funds).

      1. Combined detail summaries (line-item presentations combining expenditure budgets for departments having more than one division within that fund).

         a. Department line-item detail pages and personal services pages.

The budget document also is organized according to fund types, in the following order:

- General Fund
- Special revenue funds
- Debt service fund (General Debt and Interest)
- Enterprise funds
- Internal service funds

The General Fund

The General Fund is the fund that finances the regular day-to-day, tax-supported operations of the City. Examples of departments in the General Fund include Police, Fire, Finance, Parks, and so on. The primary sources of revenue are property taxes, including motor vehicle property taxes, and franchise fees.

The General Fund accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures, other than those of the self-supporting, proprietary funds, are financed through revenues received in the General Fund.

Special Revenue Funds

The special revenue funds include operations and activities that receive revenues from sources earmarked for specific uses:

- **Tourism and Convention Promotion Fund** - Supports tourists attractions from monies collected through the transient guest tax.

- **Special Alcohol Program Fund** - Receives State-shared alcohol liquor tax revenues, which are spent only for the purchase, establishment, maintenance or expansion of services or programs of alcoholism and drug abuse prevention and education.

- **Special Parks and Recreation Fund** - Receives State-shared alcohol liquor tax revenues, which support purchase, establishment, maintenance, or expansion of park and recreational services, programs and facilities.

- **Landfill Fund** - Receives income from a lease agreement with a private contractor, to support cover activities at the refuse disposal sites where dumping is completed, to monitor and test landfill property and the river, and to support future waste management needs (through transfers to a trust budget).

- **Central Inspection Fund** - Monitors and regulates compliance with City codes on building construction, housing maintenance, zoning, and licensing, with revenues from permit and license fees.

General Debt and Interest Fund

The debt service fund, or General Debt and Interest Fund, accounts for the payment of interest and principal on long-term general obligation debt. Sources of funding for payment of debt include property taxes, the bond proceeds, interest earnings (within arbitrage regulation allowances) and other miscellaneous sources.

Enterprise Funds

Enterprise funds are for government functions that are self supporting. Each of these operations receives revenue from sales of their services or user fees, and are not tax-supported (except for the Metropolitan Transit Authority, which receives a City subsidy from the General Fund).

The City has five enterprise funds:

- **Wichita Airport** - Provides facilities for air transportation services for the public, business, and industry.

- **Golf Course System** - Provides four public golf facilities that are supported by user fees.

- **Metropolitan Transit Authority (MTA)** - Provides economical bus service through regular route services and special charter services.

- **Sewer Utility** - Operates and maintains the sewer component of the combined Water and Sewer Department, including wastewater treatment plants; maintains more than 1,200 miles of sewer laterals and mains.

- **Water Utility** - Operates and maintains the water component of the combined Water and Sewer Department, providing an adequate, quality supply of water, and an adequate, sanitary means of wastewater disposal.

Internal Service Funds

Internal service funds provide services for City departments at cost. Budgets in other funds include amounts to pay for these services.

- **Data Center** - Responsible for coordination of the City's total office automation and data processing.

- **Fleet and Buildings** - Includes the equipment motor pool and central maintenance facility.

- **Self-Insurance** - Accounts for self-insurance programs of health insurance, workers' compensation, group life insurance, employee liability, property damage, and general liability.

- **Telecommunications** - Centralizes management of the large digital switch, long-distance usage, smaller telephone systems, and miscellaneous telecommunications.

- **Stationery Stores** - Provides all departments with office supplies, duplicating services, mailroom service, photocopying, and microfilming services at the most economical cost.

Trust Funds

Trust funds included in the budget document are of two types:

- **Pension Trust** - These funds are used to account for receipt, investment and distribution of retirement contributions made for the benefit of police officers, fire fighters, and other City employees. The two pension trust funds are Employees' Retirement Fund and the Police and Fire Retirement System Fund.

- **Expendable Trust** - These funds account for resources received and held by the City as trustee and are expended according to the conditions of the trusts. Funds included in the budget document are Unemployment Claims, WSU Management Trainee, Employee Training, Intervention Program, Public Defender Program, Cemeteries, Waste Management, and Tax Increment Financing District #1.

Management Initiatives

The progress of three management initiatives is reported in this section. These initiatives are the City's comprehensive performance measurement program, the Savings Incentive Program, and the Employee Suggestion Awards Program.

Appendix

The Appendix section of the adopted budget contains materials to facilitate understanding of the budget and the City's total operating program.

Ad Valorem Tax. A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property tax.")

Allocation. Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Appraised value. Market dollar value given to real estate, utilities, and personal property; established through notification, hearing and appeals, and certification process.

Appropriation. Expenditure authority created by City Council.

Assessed Value. Appraised value of property adjusted downward by a classification factor, to determine the basis for distributing the tax burden to property owners. (See calculation elsewhere.)

Attrition. Estimated savings from temporarily unfilled positions.

Audit. A review of the City's accounts by an independent accounting firm to substantiate year end fund balances, reserves, and cash on hand.

Bond. A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. A bond differs from a note in two ways: A bond is issued for a longer period of time than a note and requires greater legal formality. The City sells bonds as a means of borrowing revenue for costly projects. The City repays this debt to its lender over an extended period of time similar to the manner in which a homeowner repays a mortgage.

Budget. Financial plan consisting of estimated revenues and expenditures (purposes) for a specified time. The operating budget provides for direct services and support functions of the City (e.g., Police, Fire, Public Works, etc.) The capital budget (Capital Improvement Program) provides for improvements to the City's infrastructure and facilities, and utilizes long-term financing instruments.

Budget Amendment. Legal means by which an adopted expenditure authorization or limit is increased; includes publication, hearing and recertification.

Budget Message. A general discussion of the budget as presented in writing by the budget-making authority to the legislative body. The message outlines the budget plan and its main points of interest. The City's budget message is presented as the City Manager's proposed budget.

CIP. The City's Capital Improvement Program. A ten-year expenditure plan financing new and improved infrastructure needs and facilities.

Capital Outlay. An item of non-expendable nature with a value greater than $250.00 and with an anticipated life of more than one year under normal use.

Carryover. Appropriated funds which remain unspent at the end of a fiscal year, which are allowed to be retained in the budget to which they were appropriated so that they may be expended in the next fiscal year for the purpose designated.

Commodity. An expendable item used by operating activities. Examples include office supplies, repair and replacement parts for equipment, toilet supplies and gasoline and oil.

Contingency. A budgetary reserve amount set aside for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted.

Contractual Services. A cost related to a contractual agreement. Examples include insurance, utility costs, printing services and temporary employees (hired through a private firm).

Debt service. Principal and interest requirements on outstanding debt.

Deficit. An excess of current year expenditures over current year resources.

Department. The basic unit of service responsibility, encompassing a broad mandate of related activities.

Division. A sub-unit of a department which encompasses a substantial portion of the duties assigned to a department. May consist of several activities.

Encumbrance. A legal obligation to pay funds, the expenditure of which has not yet occurred.

Enterprise. A governmental facility or service which is self-supporting through fee and charge revenue.

Expenditure. Actual outlay of funds. Expenditures are budgeted by function: personal services (salaries and benefits), contractual services, commodities, capital outlay, and "other" (including transfers out, debt service, contingencies and inventory clearing accounts).

Fiscal year. The twelve-month budget period. The fiscal year for the City of Wichita is the January-through-December calendar year.

Full-time equivalent position (FTE). A position converted to the decimal equivalent based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .3 of a full time position.

Fund. Accounting entity with accounts for recording revenues and expenditures to carry on specific purposes. The City's funds are described elsewhere in this Guide.

Fund balance. The fund balance is the total dollars remaining after current expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources.

General fund. The City's principal operating account, which is supported primarily by taxes and fees having no restriction on their use.

Infrastructure. The foundation of the City, including its buildings, streets, water, and sewer systems).

Line item. The smallest expenditure detail presented in department budgets. The line item also is referred to as an "object," with numerical "object codes" used to identify expenditures in the accounting system. Within the accounting system, "objects" are further divided into "subobjects" (see description provided elsewhere in this document).

Longevity. Employee compensation payments made in recognition of a certain minimum number of years employed full time with the same entity. In the City, longevity payments are two dollars per month times total accumulative service with the City (payable after six years in employment).

Mill. One dollar tax per $1,000 of assessed valuation.

Operating Budget. A budget which applies to all outlays other than capital improvements.

Performance measures. A means (usually quantitative) of assessing the efficiency and effectiveness of department work programs.

Personal services. All costs related to compensating employees, including employee benefit costs such as the city's contribution for retirement, social security and health and life insurance.

Revenue. The yield of taxes and other sources of income that the city collects and receives into its treasury for public use.

Special assessment. A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement deemed primarily to benefit the assessed properties.

Tax lid. Law limiting amount of property tax that can be levied for a specific governmental function. Also known as aggregate tax levy limitation.

Taxes. Compulsory assessments levied by a government for the purpose of financing services performed for the common benefit of the citizens. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

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NOTES

WICHITA RESIDENT AGGREGATE TAXATION

1992 TAX YEAR FOR 1993 BUDGET

ASSESSED VALUATION

	MILL LEVY	REAL ESTATE	PERSONAL	STATE ASSESSED UTILITIES	TOTAL
SEDGWICK COUNTY:					
WSU	1.501	--	--	--	--
OTHER	24.235	--	--	--	--
ALL COUNTY	25.736	1,597,236,729	261,635,709	158,960,569	2,017,833,007
USD 259	49.590	1,253,249,072	176,615,103	105,926,157	1,535,790,332
CITY	29.594	1,251,747,236	158,940,078	101,792,231	1,512,479,545
STATE	1.500	1,597,236,729	261,635,709	158,960,569	2,017,833,007
TOTAL	106.420				

TAXES LEVIED

	1991	1992	INCREASE	INCREASE
SEDGWICK COUNTY:				
WSU	2,941,344	3,028,767	87,423	3.0
OTHER	46,761,289	48,902,183	2,140,894	4.6
ALL COUNTY	49,702,633	51,930,950	2,228,317	4.5
USD 259	135,346,151	76,159,843	(59,186,308)	(43.7)
CITY	43,870,083	44,760,320	890,237	2.0
STATE	2,943,306	3,026,750	83,444	2.8
TOTAL	$231,862,173	$175,877,863	$(55,984,310)	(24.1)

FOOTNOTE:

- The mill levy total above applies to citizens living within USD 259. The mill levy may differ for persons living within one of the other six school districts serving Wichita.

- The City's 1992 assessed valuation of $1,512,479,545 (for the 1993 budget) represents growth of 2% above the 1991 assessed valuation of 1,481,747,013 (for the 1992 budget). The growth is attributed to new improvements and increased value of properties that are reappraised annually (approximately one-fourth).

CITY OF WICHITA

ANNUAL INCREASE IN ASSESSED VALUATION

(In Millions of Dollars)

Tax Years	Assessed Value	Annual Percentage Change
1971	549.6	+ 2.7%
1972	567.4	+ 3.2%
1973	593.7	+ 4.6%
1974	630.2	+ 6.1%
1975	683.9	+ 8.5%
1976	752.2	+10.0%
1977	829.8	+10.3%
1978	822.3	- .1%
1979	891.1	+ 8.4%
1980	Not comparable*	
1981	861.6	+ 8.0%
1982	921.8	+ 7.0%
1983	908.7	- 1.4%
1984	933.0	+ 2.7%
1985	980.2	+ 5.1%
1986	1,014.4	+ 3.5%
1987	1,029.6	+ 1.5%
1988	1,062.0	+ 3.1%
1989	1,424.6**	+ 3.4%
1990	1,452.9	+ 1.9%
1991	1,481.7	+ 2.0%
1992	1,512.8	+ 2.1%

Notes:

* Motor vehicle property was excluded from the general tangible property tax base in 1980.

** The increase in assessed valuation is due to the statewide reappraisal.

COMPUTATION OF AGGREGATE TAX LEVY LIMITATION (TAX LID)

1992 Tax for 1993

Total 1988 tax levies for functions under the tax lid	$16,894,311
Adjustment for territory added in 1990, 1991, and 1992	13,009
Adjustment for territory excluded in 1990, 1991, and 1992	0
Adjustment for new improvements and personal property in 1990, 1991, and 1992	888,865
Adjustment for decrease in motor vehicle tax	881,660
AGGREGATE TAX LEVY LIMITATION (TAX LID) FOR 1993 BUDGET	18,677,845
Exempt functions included in funds under tax lid in the 1993 budget:	
Employee benefits	18,003,020
Tort liability	614,050
MAXIMUM LEVIES FOR FUNDS UNDER THE AGGREGATE TAX LEVY LIMITATION (TAX LID) IN THE 1993 BUDGET	**37,294,915**
Taxes levied for the 1993 budget	33,270,620
Amount available under lid (margin)	4,024,295
Margin less 7% deliniquency allowance (amount available for expenditures)	3,761,023

levy: w/ delinquency: 33,533,890
w/o " : 33,270,620

NOTES

The 1991 Kansas Property Tax Lid Law

For a short time during the 1991 legislative session, it appeared as if Kansas would depart from two decades of property tax lid laws imposed upon local governments. The tax lid law enacted in 1990 had a sunset provision for its expiration on July 1, 1991, and the House of Representatives had failed to pass a new bill (HB 2347) on March 5 to extend and "tighten up" the lid law, by a vote of 69 to 54. But on the last day of the adjourned 1991 session, on Sunday, May 26, a new lid on property taxes was imposed by the legislature, as summarized in this article.

House Bill No. 2222, which takes effect upon publication in the statute book on July 1, 1991, contains three parts, relating to valuation increases, tax protests, and the property tax lid law. This report deals only with the tax lid law. The tax lid provisions of HB 2222 amend: (1) Supp. 79-5038, a part of the 1990 tax lid, to repeal the July 1, 1991 sunset provision and thus extend until July 1, 1993 the lid law found in K.S.A. 79-5021 to 79-5036, and (2) Supp. 79-5028 to exempt from the lid certain county levies for mental health purposes.

This report includes three sections, as follows:

Section 1. Summary of the Tax Lid Law
Section 2. Political Subdivision Rate Limits
Section 3. "Home Ruling" the Tax Lid Law

Section 1
Summary of the Tax Lid Law

The tax lid act, as amended, imposes a tax lid limit (aggregate dollar amount) only upon cities, counties, townships, Washburn University and community colleges (not school districts)-see "Basic Tax Lid Provisions," below. Other taxing units and political subdivisions are subject to adjusted statutory levy rate limits—see "Section 2," below. The tax lid law expires July 1, 1993, thus affecting taxes levied in 1991 and 1992.

BASIC TAX LID PROVISIONS

The tax lid law limits the total amount of property taxes a local unit may levy, in the aggregate *for all purposes and funds not legally exempt*, to the same dollar amount of taxes levied in the base year of either 1988 or 1989, with provisions for increased taxes for purposes under the lid *only* from increased valuations resulting from (a) new improvements on real estate, (b) added personal property, and (c) additions in territory, such as by city annexation. As in the past, it is a 100% tax lid, with no growth in taxes permitted for purposes *under the lid*. However, increased property taxes in excess of the lid are authorized (a) by approval of the state board of tax appeals, (b) by approval of the voters, or (c) by home rule option, as later explained.

STATUTORY EXEMPTIONS

Only property taxes levied for the following purposes are exempt from the statutory tax lid amount (K.S.A. 1990 Supp. 79-5028, as amended by 1991 House Bill No. 2222):

(a) **Debt Service.** "Principal and interest upon state infrastructure loans, bonds, temporary notes, no-fund warrants and payments made to a public building commission." (Under 1991 HB 2493, water pollution control revolving fund loans are considered to be bonds exempt from the lid).

(b) **Liability.** "...judgments, settlements and expenses for protection against liability to the extent such expenses are authorized by article 61 of chapter 75 of the Kansas Statutes Annotated." (This covers the tort claims act and statutory provisions as to federal civil rights liability).

(c) **Employee Benefits.** "...employer contributions for social security, workers compensation, unemployment insurance, health care costs, employee benefit plans, and employee retirement and pensions programs."

(d) **District Courts; Juveniles.** "...expenses incurred by counties for district court operations..." and "...for the detention of juveniles."

(e) **Out-District Tuition.** "...expenses incurred by counties for payment of out-district tuition to community colleges pursuant to K.S.A. 71-301."

(f) **Mental Health.** County levies for mental health purposes under K.S.A. 19-4004, 19-4011, 65-212 and 65-215.

(g) **Motor Vehicle Taxes Replacement.** The aggregate lid total may be increased to replace any estimated revenue decrease in special motor vehicle property tax receipts below the amount received in 1990.

(h) **Community Colleges.** The aggregate lid on community colleges may be adjusted to increase the amount in proportion to enrollment increases above the 1989-1990 school year (Supp. 79-5024).

(i) **County Homes for the Aged; Hospitals.** In addition to the above exemptions specified in the tax lid law, K.S.A. Supp. 19-2122 permits certain counties to levy one mill outside any aggregate tax levy limit for homes for the aged. K.S.A. Supp. 79-1947b places voter-approved county levies for homes for the aged outside the lid. K.S.A. Supp. 19-4606 exempts certain voter-approved county hospital levies.

PREVIOUS EXEMPTIONS; HOME RULE

Only the above statutory exemptions will apply to 1991 tax levies. Fifty different statutes were amended or repealed in 1990 to eliminate lid exemptions, some of which were created by the 1990 tax lid law. Further, all existing city home rule charter ordinances and county home rule resolutions relating to tax lids were invalidated in 1990, *unless they apply directly to the 1990-1991 tax lid law* (not prior laws). Local units under the lid may use a home rule option to either exempt themselves from the tax lid law or to modify its provisions. See "Increasing Taxes Subject to the Tax Lid," below, and Section 3.

BASE YEAR; AMOUNT

Each local unit subject to the tax lid has a tax lid *base*—an amount which controls the total taxes that may be levied in 1991 under the lid. This is the amount of taxes levied *in* (not for) the "base year" of either 1988 or 1989, as designated by the local unit as its base year. Selection of the "best base" year may require an analysis of both years to select the year providing the most discretion as to 1991 taxes. For either base year, the growth of taxes from new improvements and added personal property is based upon growth since the 1989 assessments (as of November 1, 1989), not since January 1, 1988 assessments.

INCREASING TAXES SUBJECT TO THE TAX LID

As previously noted, the tax lid law provides methods by which a city, county or other unit may increase its taxes under the lid. These are explained below. They are in two forms: (a) automatic increases or (b) local action increases.

(a) Automatic Increases

(1) Increases from new improvements and added personal property. If the assessed valuation of a local unit, for example, is 2% higher as of January 1, 1991 than it was for 1989, and this increase resulted from new improvements on real estate and/or added personal property, the maximum amount of taxes that may be levied under the lid may be increased by 2%.

(2) Increases from territory changes. If territory is added to a taxing unit, the proportional increase in valuation raises the property tax lid amount. For example, if a city annexes territory which has a valuation equivalent to 0.5% of the city's valuation prior to the annexation, its tax lid authority is increased by 0.5%.

(b) Increases By Local Action

(1) Board of Tax Appeals. Under K.S.A. 79-5030, a taxing unit may apply to the State Board of Tax Appeals for authority to increase its taxes under the lid. The board must find that there is an "extreme emergency need." The procedure involves three legal publications, with the possibility of a voter petition for a referendum on the board-approved increase. *Similar authority in the past has rarely been used.*

(2) Voter approval. Under K.S.A. 79-5029, a referendum of the voters may be held to increase the tax lid amount, but these referenda may only be held on the first Tuesday in June, at a general election held in April or November or at any primary election. *This procedure has also rarely been used in the past, probably because of the home rule option flexibility explained below.*

(3) Home rule option. A local unit may use what is called a home rule option to either exempt itself from the tax lid law or to modify its provisions, under K.S.A. Supp. 79-5036. The complete exemption approach is similar in its effect to many prior-adopted city charter ordinances and county charter resolutions, whereby local governing bodies elected not to be governed by the previous property tax lid law. A modification approach might include increasing the tax lid by a specific amount or exempting taxes levied for a certain purpose.

In the case of cities, the constitutional home rule provision (section 5 of article 12 of the Kansas Constitution) is to be used. This requires a 2/3 vote of the governing body, two legal publications and a 60-day delay period within which a petition for a referendum may be filed by a number equal to 10% of those voting at the last city election.

In the case of counties and other units, the adoption procedure provided within K.S.A. 19-101b is to be followed. This statute provides for a unanimous vote of the county governing body (a 2/3 vote in counties with five commissioners) and two legal publications, with a referendum required if, within 60 days, a petition signed by not less than 2% of the electors voting at the last election, or 100 electors, whichever is greater, is filed requesting a referendum.

MOTOR VEHICLE TAX REPLACEMENT

Some local units which do not "charter" the tax lid law will want to analyze the local fiscal impact of the vehicle tax replacement exemption found in K.S.A. Supp. 79-5028, as "reenacted" by 1991 H.B. 2222. The applicable provision reads as follows:

"Amounts produced from any taxes levied for purposes specified in this section shall not be used in computing any aggregate limitation under the provisions of this act. In addition, amounts needed to be produced from the levy of taxes by a taxing subdivision to replace the difference between the amount of revenue estimated to be received by such taxing subdivision pursuant to K.S.A. 79-5101 et seq., and amendments thereto, in 1990, and the amount of such revenue estimated to be received by such taxing subdivision in each year thereafter, shall not be used in computing any aggregate limitation under the provisions of this act. On or before June 1 of each year, information necessary to make such computation shall be provided to each taxing subdivision by the appropriate county treasurer."

In simple terms, this means that if a local unit received $10,000 from vehicle taxes in 1990 and expects to receive only $9,500 in 1992, it may increase its taxes by $500 above the lid limit.

By administrative regulation, the Kansas Department of Revenue has accelerated the depreciation rate applicable to motor vehicles subject to the "tax and tags" law, in an effort to ease the purported inequity caused by staggered registration of vehicles according to the first letter of registrant's surnames. Based on statewide projections, at least one county clerk has estimated that 1991 and 1992 motor vehicle tax receipts will be 7.5% less than in 1990. Vehicle tax receipts, of course, depend upon both changes in valuation (varying with new car purchases, as well as the new depreciation schedule) and changes in the average countywide property tax rate.

EMPLOYEE BENEFITS EXEMPTION

For many local units, the exemption of various employee benefits is the most significant exemption in the current tax lid law. While the creation of a separate employee benefits fund and the levy of a special tax thereon is not essential for an exemption (since it is the purpose and not the fund that is exempt), it is increasingly common to create and use employee benefits funds. For 1991 purposes, there were 92 counties and 282 cities which levied an employee benefits tax. Research bulletins on this subject are available from the League of Kansas Municipalities. Existing ordinances and resolutions creating such a fund should be examined to make certain that health care costs (first exempted from the tax lid in 1990) is a purpose funded by an employee benefits tax levy.

BASE YEAR EXEMPTIONS

It should be noted that taxes levied in the base year for previously exempt purposes, although not exempt in 1991, constitute a part of the tax lid base (with the apparent exception of county levies for mental health purposes). For example, if the base year selected is 1989, and $10,000 in taxes was levied for noxious weeds and $10,000 for

economic development in 1989, this $20,000 total constitutes a part of the tax lid base, even though those moneys were from levies which were lid-exempt in the base year. Governing bodies have discretion to allocate the total tax lid base amount for various purposes. For example, a governing body could reduce the tax levy for noxious weeds and economic development by $5,000 each, and apply this $10,000 total to some other purpose within its 1992 budget. In other words, tax lid authority is "earned" by previous lid-exempt taxes but the future allocation of those dollars is a governing body determination.

LEVY RATE LIMITATIONS

Few state laws impose tax levy rate limits on city tax funds. These are more commonly imposed upon counties and townships. Under K.S.A. Supp. 79-5022, statutory fund mill levy rates are suspended. *This is true for all fund levy rates of cities and counties*, not just for those under the lid (with the apparent exception of county levies for mental health purposes). It is the aggregate total taxes that is controlled. While statutory levy rate limits are suspended, increased taxes levied for one fund may necessitate a decrease in taxes levied for other purposes in order to meet the total lid controlled amount. The tax lid controls total taxes, not individual tax funds.

PURPOSES VS. FUNDS

The tax lid law exempts *purposes* and not tax funds, with a few exceptions. The statutory exemptions apply to taxes levied "for the payment of..." one thing or another. K.S.A. Supp. 79-5026 provides that "Amounts produced from any taxes levied for purposes..." that are exempt shall not be used in computing compliance with the lid total. Thus, a separate tax fund is not essential to obtaining a lid exemption, although it is common practice for cities and counties to have separate tax funds for authorized exemptions from the lid.

Section 2
Political Subdivision Rate Limits

Subsection (c) of K.S.A. Supp. 79-5022, a part of the tax lid law suspending statutory tax levy rates, provides:

"In 1990, and each year thereafter, the fund levy limits shall be increased by multiplying the dollar amount produced by the levy limit for 1988 by the quotient determined by dividing the assessed tangible valuation amount of the current year by the assessed valuation amount for 1989. The provisions of this subsection shall not be applicable to any city, county, township, municipal university or community college."

For clearly independent taxing units not under the tax lid provisions, such as cemetery and fire districts holding public budget hearings and certifying their taxes directly to the county clerk, the effect of this requirement is to neutralize the impact of 1989 property reappraisal figures. This is done by first determining the amount of dollars that legally could have been levied in 1988. This dollar amount is then adjusted by the percentage increase of the current year's valuation over the 1989 valuation. Thus, if a special district could have legally levied $2,000 in 1988, and its valuation increased by 5% between 1989 and 1991, it may levy a maximum of $2,100 in 1991 for 1992 purposes. No provision is made for decreases in valuation. If a unit could have levied $2,000 in 1988, it may levy $2,000 in 1991 even though its 1990 valuation decreased.

Tax levies of city-only recreation commissions holding their own budget hearings are not included in city tax lid amounts. These tax levies are, however, subject to the above adjustment requirement if the tax levy rate is fixed by statute. Under its home rule authority, the city governing body may establish maximum commission levy rates. If this has been done since 1988, the city-determined rate may be levied by the commission and this rate is not adjusted for valuation changes. The locally determined maximum rate may be applied to the 1991 valuation.

In the case of a city library board (except Hutchinson, Salina and Topeka), library taxes should also be excluded from city tax lid calculations, consistent with past practices and the state-prepared budget forms (although some city governing bodies may have legal powers to adjust library board requests). The same procedure should be followed as for city recreation commissions. Where cities have fixed the maximum library board levy rate by charter ordinance, that locally determined rate may be levied without adjustment in accordance with valuation changes.

Political subdivisions may modify the tax lid law by following the county home rule procedures. See K.S.A. Supp. 79-5036.

Section 3
"Home Ruling" the Tax Lid Law

K.S.A. Supp. 79-5036 specifically authorizes the governing body of any city, county or other taxing subdivision to exempt itself from the tax lid law or to modify the provisions thereof. In order to utilize this statutory exemption from the lid law, the *procedural requirements* that apply when adopting home rule charter ordinances or resolutions are to be followed. See "Home Rule Option, above.

In addition to this *statutory authorization* for modifying the new tax lid law, legal counsel for the League of Kansas Municipalities is of the opinion that a constitutionally-based charter ordinance may also be used. In other words, a city could elect not to be governed by some or all of the tax lid act *by exercise of its constitutional home rule authority*, rather than by acting under the statutory authority of K.S.A. Supp. 79-5036. This legal opinion recognizes that the tax lid provisions in K.S.A. 79-5021 to K.S.A. 79-5036, as amended in 1990 and then in 1991, *may* apply uniformly to all cities. However, some of the sections of the 1990 tax lid law were included in an *enactment* of the legislature (HB 2700), which contained 61 sections, some of which were clearly not uniformly applicable to all cities. Therefore, all or any part of this legislative *enactment* (i.e. HB 2700) may be "chartered."

As a result, the League of Kansas Municipalities is of the opinion that action by cities to modify the tax lid may be taken by a constitutionally-based home rule charter ordinance. However, since there has been no court decision or opinion of the attorney general on this issue, it is suggested that if a city cites home rule authority in its tax lid ordinance, (1) the ordinance be passed as a charter ordinance, and (2) that it also cite the legal authority to modify the lid law under K.S.A. Supp. 79-5036.

The same rationale for home rule modification of the tax lid law under the Kansas Constitution (section 5 of article 12), appears to also apply to counties, under their statutory home rule powers (K.S.A. 19-101b).

For further information on "chartering" the tax lid law, see League Research/Information Bulletin No. 557.

THE CASH-BASIS LAW AND THE BUDGET LAW

Article 11.—CASH-BASIS LAW

Law Review and Bar Journal References:
"Cooperation By Contract: Interlocal Agreements", Theresa Marcel Nuckolls, 59 J.K.B.A. No. 3, 25, 28 (1990).

Attorney General's Opinions:
Watershed districts; installment contracts for realty sales; cash-basis law. 81-20.

10-1101. Definitions. The following words, terms and phrases, when used in this act, shall, for the purpose of this act, have the meanings respectively ascribed to them in this section, except in those instances where the context clearly indicates a different meaning:

(a) "Municipality" shall be construed and held to mean county, township, city, municipal university, school district, community junior college, drainage district, and any other similar political subdivision or taxing district of the state.

(b) The words "governing body" shall be construed and held to mean board of county commissioners of any county, township board of any township, mayor and councilmen or board of commissioners of any city, board of education of any school district, board of trustees of any community junior college, board of regents of any municipal university, board of directors of any drainage district, board of park commissioners of any city, and any other governing body or board of a municipality having authority under the laws of this state to create indebtedness against the municipality.

(c) The word "person" shall be construed and held to mean persons, partnerships, associations and corporations.

(d) The word "claim" shall be construed and held to mean any claim arising on contract express or implied, or a claim determined by final judgment, but shall not include claims arising from alleged tort or negligence on the part of the municipality.

History: L. 1933, ch. 319, § 1; L. 1972, ch. 40, § 1; July 1.

10-1102. Cash basis for municipalities. All municipalities are required to pay or refinance their valid indebtedness as in this act provided, in the manner and at the times herein set forth, and to contract no indebtedness after May 1, 1933, except as herein provided. It is hereby declared that the purpose of this act is to provide for the funding and payment of all legal debts and obligations except present bonded indebtedness of all municipalities and for the future conduct of the financial affairs of such municipality upon a cash basis.

History: L. 1933, ch. 319, § 2; March 31.

10-1112. Issuance of warrants and other evidences of indebtedness unlawful. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check, or other evidence of such indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose.

History: L. 1933, ch. 319, § 12; March 31.

10-1113. Creating indebtedness in excess of funds unlawful; exceptions. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for any member of any governing body of any municipality to knowingly vote for or in any manner aid or promote the passage or adoption of any order, motion, ordinance, resolution, legislation or other act of said governing body, creating an indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to knowingly vote for the drawing of any order, warrant or check, or other evidence of such indebtedness on the treasury of said municipality, in payment of any such indebtedness, in excess of the amount of funds actually on hand in the treasury at the time for such purpose. School districts and community junior colleges, may, however, issue cancelable purchase orders for school supplies and equipment, school buses, books purchased in conjunction with textbook rental programs and data processing equipment in advance of the budget year during which moneys will become available to pay for such purposes, but contracts for the purchase of such school supplies and equipment, books, buses and data processing equipment cannot be entered into except during the budget year in which moneys will become available for such purchases and risk of loss and title thereto shall not pass to the school district or community junior college prior to entering into such contracts. Issuance of such a cancelable purchase order shall not constitute an indebtedness within the meaning of K.S.A. 79-2935.

History: L. 1933, ch. 319, § 13; L. 1969, ch. 67, § 1; L. 1970, ch. 66, § 1; L. 1972, ch. 40, § 2; July 1.

THE CASH-BASIS LAW AND THE BUDGET LAW

10-1114. Clerks not to issue or sign orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the clerk or secretary of any governing body of any municipality to knowingly issue, attest, sign or countersign any order, warrant, check or other evidence of indebtedness, on the treasury of the municipality, in payment of any indebtedness of such municipality created by the governing body of such municipality in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose.

History: L. 1933, ch. 319, § 14; March 31.

10-1115. Treasurers not to pay orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the treasurer of any municipality to knowingly pay any order, warrant, check or other evidence of indebtedness out of the treasury of such municipality in excess of the amount of funds actually on hand in the treasury at the time for such purpose.

History: L. 1933, ch. 319, § 15; March 31.

10-1116. Limits of indebtedness may be exceeded, when; creating indebtedness in violation of act unlawful. (a) The limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated may be exceeded when: (1) Payment has been authorized by a vote of the electors of the municipality; (2) provision has been made for payment by the issuance of bonds or temporary notes as provided by law; (3) provision has been made for payment by the issuance of no-fund warrants authorized by law and in the manner, and limited in amount as prescribed by law; (4) provision has been made for a revolving fund for the operation of any municipal airport financed and sustained partially or wholly by fees, rentals, proceeds from the sale of merchandise or charges for rendering services, received from the users of such airport; or (5) provision has been made for payment pursuant to a service agreement entered into pursuant to K.S.A. 12-5503.

(b) Notwithstanding any other limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated, the following funds shall have as a limit of indebtedness an amount equal to 100% of the accrued revenue of the current fiscal year plus any balances carried forward, cash reserves, intergovernmental grants, and sums advanced to qualify for intergovernmental grants: (1) Special recreation facilities reserve funds set up by any board of park commissioners or any municipality for a revolving fund for the repair, replacement or addition to recreational facilities; (2) enterprise funds set up in any municipality to account for the financing of self-supporting activities of governmental units which render services on a user charge basis to the general public, such as municipal utilities engaged in the provision of water, electricity and natural gas and sanitary sewer systems which are financed by user charges; or (3) intragovernmental service funds or working capital funds established in any municipality to finance and account for services and commodities furnished by a designated agency of a governmental unit to other departments of the same governmental unit such as funds established for central garages and motor pools, central printing and duplicating services and central purchasing and stores departments.

The board of education of any school district, the board of regents of any municipal university or the board of trustees of any community college may enter into contracts for teachers and other necessary employees and for continuing operating expenses in excess of the amount of funds actually on hand for that purpose. The limit of indebtedness provided by this section shall never exceed 100% of the amount actually expended for school purposes for the last preceding fiscal year during which school was conducted.

(c) It shall be unlawful for any member of the governing body of any municipality, as defined in K.S.A. 10-1101, and amendments thereto, to knowingly vote for or in any manner aid or promote the entering into of any contract or the creation of any other indebtedness in violation of the provisions of this section.

History: L. 1933, ch. 319, § 16; L. 1941, ch. 98, § 1; L. 1945, ch. 92, § 1; L. 1959, ch. 62, § 2; L. 1963, ch. 68, § 1; L. 1974, ch. 47, § 1; L. 1975, ch. 49, § 1; L. 1990, ch. 64, § 12; July 1.

THE CASH-BASIS LAW AND THE BUDGET LAW

10-1116a. Exemptions from cash basis law; municipal utilities; issuance of no-fund warrants; drought emergencies. The provisions of this act shall not apply to expenditures in excess of current revenues made for municipally owned and operated utilities out of the fund of such utilities caused by, or resulting from the meeting of, extraordinary emergencies including drought emergencies. In such cases expenditures in excess of current revenues may be made by declaring an extraordinary emergency by resolution adopted by the governing body and such resolution shall be published at least once in a newspaper of general circulation in such city. Thereupon, such governing body may issue interest bearing no-fund warrants on such utility fund in an amount, including outstanding previously issued no-fund warrants, not to exceed 25% of the revenues from sales of service of such utility for the preceding year. Such warrants shall be redeemed within three years from date of issuance and shall bear interest at a rate of not to exceed the maximum rate of interest prescribed by K.S.A. 10-1009, and amendments thereto. Upon the declaration of a drought emergency, the governing body may issue such warrants for water system improvement purposes in an amount not to exceed 50% of the revenue received from the sale of water for the preceding year. Such warrants shall be redeemed within five years from the date of issuance and shall bear interest at a rate not to exceed the maximum rate of interest prescribed by K.S.A. 10-1009, and amendments thereto.

History: L. 1941, ch. 98, § 2; L. 1970, ch. 64, § 7; L. 1989, ch. 54, § 1; April 27.

10-1116b. Lease, lease-purchase or installment-purchase agreements; agreements for electric interconnection or transmission facilities; when allowed under cash-basis law. Nothing in the provisions of K.S.A. 10-1101 *et seq.*, and amendments thereto, shall prohibit a municipality from entering into (1) an agreement to pay for electric interconnection or transmission facilities or services, (2) a lease agreement, without an option to buy, or (3) a lease-purchase agreement, if any of such agreements specifically state that the municipality is obligated only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during such municipality's current budget year or (b) funds made available from any lawfully operated revenue producing source. For the purpose of this act, a lease-purchase agreement shall include a lease with an option to buy or an installment-purchase agreement.

History: L. 1980, ch. 51, § 1; L. 1990, ch. 74, § 2; May 24.

10-1116c. Lease-purchase agreements; conditions; protest petition and election, when. Any lease-purchase agreement entered into pursuant to this act shall be subject to the following conditions:

(a) If the proposed agreement is for a term exceeding the current fiscal year of the municipality, it shall be approved by a majority vote of all members of the governing body.

(b) If the proposed agreement involves the acquisition of land or buildings, is for a term of three or more years, and provides for payments in any year in excess of 3% of the total amount budgeted by the municipality for expenditure during the current year, excluding debt service, a notice thereof specifying the purpose and the total of all payments shall be published once each week for two consecutive weeks in a newspaper of general circulation with such municipality. If, within 30 days following the last publication of such notice, a petition in opposition to the agreement signed by not less than 5% of the qualified voters of such municipality is filed with the appropriate county election officer, no such agreement shall take effect unless and until the same is approved by a majority of the qualified voters of such municipality voting at an election thereon. Any such election shall be called and held in accordance with the provisions of K.S.A. 10-120, and amendments thereto, or in accordance with the provisions of the mail ballot election act.

(c) If the proposed agreement is for a term exceeding the current fiscal year of the municipality, the agreement shall specify the following: (1) The amount or capital cost required to purchase the item if paid for by cash, (2) the annual average effective interest cost, and (3) the amount included in the payments for service, maintenance, insurance or other charges exclusive of the capital cost and interest cost.

History: L. 1990, ch. 74, § 3; May 24.

THE CASH-BASIS LAW AND THE BUDGET LAW

10-1117. Clerk or secretary; record of moneys; contracts and indebtedness of municipality; records of orders, warrant checks; exhibition of records upon request; notice. The clerk or secretary of every municipality shall keep a record of the amount of money in the treasury and each particular fund and shall keep a record of all indebtedness and contracts creating a liability against the municipality. In such records there shall be shown the date of the making of the contract or the creation of the debt, the amount of the contract or debt, the time payable, and the particular fund from which payment is to be made. Such clerk or secretary shall also keep a record of each order, warrant check or check, drawn on the treasury and paid, giving the date of payment. Such clerk or secretary shall, upon the request of any person, exhibit such records to such person and any person contracting with the municipality shall be chargeable with knowledge of what such records contain.

History: L. 1933, ch. 319, § 17; L. 1973, ch. 54, § 1; L. 1974, ch. 48, § 1; July 1.

10-1118. Treasurer; record of moneys on hand and in each fund; exhibition of record or statement in writing. The treasurer of every municipality shall keep a record of the amount of money on hand in the treasury, which record shall show at all times the amount of money in each particular fund. Such treasurer shall, upon the request of any person, exhibit such record to such person or give such person a statement in writing, showing the balances on hand in each of the funds of the municipality.

History: L. 1933, ch. 319, § 18; L. 1973, ch. 54, § 2; July 1.

10-1119. Void contracts and orders. Any contract entered into between the governing body of any municipality and any person, which violates the provisions of this act, shall be void, and any order, warrant, check or other evidence of indebtedness drawn on the treasurer of any municipality in violation of the provisions of this act shall be void.

History: L. 1933, ch. 319, § 19; March 31.

10-1120. Excess tax levying not basis of protest. The levying of a tax by any municipality which raises more money than is used or needed for the tax year shall not be the basis of a protest by any taxpayer and all such protests shall be of no force or effect.

History: L. 1933, ch. 319, § 19a; March 31.

10-1121. Penalties for violations. Any member of any governing body of any municipality or any clerk or secretary or treasurer of any governing body of any such municipality who shall knowingly violate any of the provisions of this act shall be guilty of malfeasance in office and shall, by such violation, be subject to be removed from office and in addition any member of such governing body or clerk or secretary or treasurer of such municipality who shall violate any of the provisions of this act, or neglect or refuse to perform any duty herein imposed, shall be deemed guilty of a misdemeanor, and upon conviction thereof in a court of competent jurisdiction shall be subject to a fine of not less than $10 nor more than $1,000.

History: L. 1933, ch. 319, § 20; March 31.

10-1122. Invalidity of part. Should the courts declare any section, clause or provision of this act unconstitutional, the decision shall affect only the section, clause or provision so declared to be unconstitutional, and shall not affect any other section, clause or provision of this act.

History: L. 1933, ch. 319, § 21; March 31.

THE BUDGET LAW

79-1973. Temporary suspension of statutory fund and aggregate levy limitations on taxing subdivisions. (a) In 1983, all existing statutory fund and aggregate levy limitations on taxing subdivisions are suspended. In such year, any taxing subdivision is authorized either to levy taxes upon tangible property which produces an amount not in excess of the amount which was authorized to be levied by such taxing subdivision in the next preceding year or levy taxes upon tangible property at a rate not exceeding the existing statutory fund or aggregate levy limitation. The tax levy required to produce the amount allowed by the provisions of this subsection shall be the levy limit for 1986, 1987 and 1988 unless such tax levy is less than the existing statutory fund or aggregate levy limitation, in which case such statutory fund or aggregate levy limitation shall apply.

(b) As used in this section, "taxing subdivision" means every taxing district in the state other than the state.

(c) Nothing in this act shall apply to the limitations on aggregate tax levies imposed by the provisions of K.S.A. 79-5001 to 79-5016, inclusive, and amendments thereto.

History: L. 1983, ch. 312, § 1; L. 1986, ch. 378, § 1; July 1.

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79-2925. Budgets of taxing bodies; application of act; exceptions; definitions. (a) This act shall apply to all taxing subdivisions or municipalities of the state, except: (1) Townships in counties having the county road unit system which have an annual expenditure of less than two hundred dollars;

(2) any money received by such taxing subdivision or municipality as a gift or bequest;

(3) any revolving fund set up for the operation of a municipal airport. Any city, board of park commissioners, or other agency designated and authorized to operate a municipal airport is hereby authorized to set up a revolving fund for use as an operating fund, either out of the budget or out of the receipts from the operation of such airport, in an amount as may be reasonable and necessary as an operating fund for the efficient and business-like operation of such airport. The financial transactions of said airport shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Profits arising from the operation of the airport after the payment of all necessary operating expenses and the establishment of the revolving fund shall be applied to reduce the tax levy for the budgeted fund under which the operation of such airport is financed;

(4) any special recreation facilities reserve set up by the board of park commissioners in any city for the repair, replacement, or addition to the recreation facilities of such city. The financial transactions of said recreation facilities shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Profits arising from the coliseum events fund and the coliseum concessions, after the payment of all necessary expenses, and the establishment and maintenance of such special recreation facilities reserve shall be applied to reduce the tax levy for the budget fund under which the operation of such recreation facilities is financed; and

(5) any special recreation facilities fund set up by the board of county commissioners for the operation of a county coliseum. The financial transactions of the special recreation facilities fund shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Moneys derived from the operation of a county coliseum and deposited in the special recreation facilities fund shall be applied to reduce the tax levy for the budget fund under which the operation of such county coliseum is financed.

(b) Whenever the term "fund" is used in this act it is intended to have reference to those funds which are authorized by statute to be established. "Fund" is not intended to mean the individual budgeted items of a fund, but is intended to have reference to the total of such individual items.

(c) Whenever the term "director" is used in this act it shall mean the state director of property valuation.

History: L. 1933, ch. 316, § 1; L. 1933, ch. 121, § 1 (Special Session); L. 1941, ch. 377, § 1; L. 1945, ch. 92, § 2; L. 1959, ch. 62, § 3; L. 1969, ch. 446, § 1; L. 1971, ch. 185, § 19; L. 1975, ch. 498, § 1; L. 1980, ch. 89, § 4; July 1.

79-2926. Budget forms prescribed; furnished by director of accounts and reports; duties of certain officers. The director of accounts and reports shall prepare and prescribe forms for the annual budgets of all taxing subdivisions or municipalities of the state. Such forms shall show the information required by this act and by K.S.A. 1973 Supp. 79-4401 *et seq.* [*], necessary and proper to fully disclose complete information as to the financial condition of such taxing subdivision or municipality, and the receipts and expenditures thereof, both past and anticipated. All such budget and tax levy forms shall be printed by the director of printing and in such quantity as required by the director. The director shall deliver the forms for all school districts to the clerk of the board of education of each school district. The forms for all other taxing subdivisions or municipalities of the state shall be delivered by the director to the county clerk of each county, who shall immediately deliver the same to the presiding officer of the governing body of the said respective taxing subdivisions or municipalities within the county. Whenever in article 29 of chapter 79 of Kansas Statutes Annotated the words state auditor or auditor of state, or words of like effect, occur, the same shall mean director of accounts and reports.

History: L. 1933, ch. 316, § 2; L. 1933, ch. 121, § 2 (Special Session); L. 1941, ch. 377, § 2; L. 1969, ch. 310, § 60; L. 1970, ch. 386, § 1; L. 1971, ch. 185, § 20; L. 1974, ch. 364, § 29; Jan. 13, 1975.

79-2927. Itemized budget; parallel columns showing corresponding items and rev-

THE CASH-BASIS LAW AND THE BUDGET LAW

enue; non-appropriated balances; balanced budget required. The governing body of each taxing subdivision or municipality shall meet not later than the first day of August of each year, and shall prepare in writing on forms furnished by the director of accounts and reports a budget itemized and classified by funds and showing amounts to be raised by taxation and from other sources for the ensuing budget year. The budget shall show in parallel columns all amounts and items to be expended for the ensuing budget year and the amounts appropriated for corresponding or other items during the current budget year and amounts expended for corresponding or other items during the preceding budget year. The budget for each fund shall not include any item for sundry or miscellaneous purposes in excess of 10% of the total. Except for school districts, municipal universities and community colleges, the budget for each fund may include a non-appropriated balance of not to exceed 5% of the total of each fund.

The budget shall show in parallel columns the amount of revenue actually received from taxation and from other sources, with the amount from each source separately stated for the preceding budget year and the amount actually received and estimated to be received from taxation and from sources other than direct taxation with the amount for each source separately stated for the current budget year and also the amount estimated to be received during the ensuing budget year, with the amount estimated to be received from each source separately stated. The budget of expenditures for each fund shall balance with the budget of revenues for such fund and that portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which can be raised by any fund limit or aggregate limit placed upon such fund.

History: L. 1933, ch. 316, § 3; L. 1941, ch. 377, § 3; L. 1970, ch. 387, § 1; L. 1989, ch. 295, § 1; July 1.

79-2929. Proposed budget; amendments; public hearing; notice, publication and contents. Prior to the filing of the adopted budget with the county clerk, the governing body of each taxing or political subdivision or municipality shall meet for the purpose of answering and hearing objections of taxpayers relating to the proposed budget and for the purpose of considering amendments to such proposed budget. The governing body shall give at least 10 days' notice of the time and place of the meeting by publication in a weekly or daily newspaper of the county having a general circulation therein. Such notice shall include the proposed budget and shall set out all essential items in the budget except such groupings as designated by the director of accounts and reports on a special publication form prescribed by the director of accounts and reports and furnished with the regular budget form. The notice of a governing body of any taxing subdivision or municipality having an annual expenditure of $500 or less shall specify the time and place of the meeting required by this section but shall not be required to include the proposed budget of such taxing subdivision or municipality.

History: L. 1933, ch. 316, § 5; L. 1941, ch. 377, § 4; L. 1970, ch. 387, § 2; L. 1978, ch. 402, § 1; L. 1981, ch. 173, § 79; July 1.

79-2930. Submission of adopted budgets and additional information pertaining thereto to county clerk; duties of county clerk; limitation on taxes levied, exception. (a) Two copies of the budget certificate giving the amount of ad valorem tax to be levied and the total amount of the adopted budget of expenditures by fund, along with itemized budget forms for each and every fund and proof of publication of the notice of budget hearing containing the budget summary shall be presented to the county clerk within the time prescribed by K.S.A. 79-1801 as amended. Where action has been taken under any statute to increase the amount of tax to be levied authorized by law, a statement showing the increased amount or tax levy rate voted, or a copy of the charter resolution or ordinance making the change, shall be attached to the budget each year the change is in effect.

(b) The county clerk shall make any reductions to the ad valorem tax to be levied, compute the tax levy rates based on the final equalized assessed valuation, and enter such on the budget certificate before attesting the budget. A copy of all budgets for taxing subdivisions of the county, properly attested, shall be filed with the director of accounts and reports, along with a copy of the tax levy rate summary required of the county treasurer by K.S.A. 79-2002, and amendments thereto.

(c) Each fund of the adopted budget certified to the county clerk in no event shall exceed the amount of ad valorem tax to be levied and the proposed expenditures of such fund in the proposed budget as originally published. The governing body of each taxing subdivision shall not certify an amount of ad

THE CASH-BASIS LAW AND THE BUDGET LAW

valorem taxes to be levied that is in excess of any tax levy rate or amount limitations or any aggregate tax levy limitations. The governing bodies, in fixing the amount may take into consideration and make allowance for the taxes which may not be paid, such allowance, however, shall not exceed by more than 5% the percentage of delinquency for the preceding tax year.

History: L. 1933, ch. 316, § 6; L. 1941, ch. 377, § 5; L. 1970, ch. 387, § 3; L. 1974, ch. 364, § 28; L. 1981, ch. 379, § 5; July 1.

79-2933. Time for budget hearing; adoption; validity of levies. The hearing herein required to be held upon all budgets by all taxing subdivisions or municipalities of the state shall be held not less than ten (10) days prior to the date on which they shall certify their annual levies to the county clerk as required by law. After such hearing the budget shall be adopted or amended and adopted as amended, but no levy shall be made until and unless a budget is prepared, published and filed, but no levy of taxes shall be invalidated because of any insufficiency, informality, or delay in preparing, publishing and filing said budget.

History: L. 1933, ch. 316, § 9; L. 1941, ch. 377, § 8; L. 1970, ch. 387, § 4; March 13.

79-2934. Funds appropriated by budget; balances; duties of clerks and officers; distribution of tax proceeds. The budget as approved and filed with the county clerk for each year shall constitute and shall hereafter be declared to be an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose. No money in any fund shall be used to pay for any indebtedness created in excess of the total amount of the adopted budget of expenditures for such fund. Any balance remaining in such fund at the end of the current budget year shall be carried forward to the credit of the fund for the ensuing budget year. The clerk or secretary of each taxing subdivision or municipality shall open and keep an account of each fund, showing the total amount appropriated for each fund, and shall charge such appropriation with the amount of any indebtedness created at the time such indebtedness is incurred. If any indebtedness is reimbursed during the current budget year and the reimbursement is in excess of the amount which was shown as reimbursed expense in the budget of revenues for the current budget year, the charge made shall be reduced by the amount of the reimbursement.

No part of any fund shall be diverted to any other fund, whether before or after the distribution of taxes by the county treasurer, except as provided by law. The county treasurer shall distribute the proceeds of the taxes levied by each taxing subdivision in the manner provided by K.S.A. 12-1678a, and amendments thereto.

History: L. 1933, ch. 316, § 10; L. 1941, ch. 377, § 9; L. 1945, ch. 363, § 1; L. 1970, ch. 387, § 5; L. 1983, ch. 319, § 3; July 1.

79-2935. Creation of indebtedness in excess of budget unlawful; exceptions. It shall be unlawful for the governing body of any taxing subdivision or municipality in any budget year to create an indebtedness in any manner or in any fund after the total indebtedness created against such fund shall equal the total amount of the adopted budget of expenditures for such fund for that budget year. Any indebtedness incurred by the governing body or any officer or officers of such taxing subdivision or municipality in excess of said amount shall be void as against such taxing subdivision or municipality: *Provided*, That indebtedness may be created in excess of the total amount of the adopted budget of expenditures for the current budget year only when payment has been authorized by a vote of the municipality, or when provision has been made for payment by the issuance of bonds, or when provision has been made for payment by the issuance of warrants authorized by the commission in accordance with the provisions of K.S.A. 79-2938, 79-2939 and 79-2940.

History: L. 1933, ch. 316, § 11; L. 1941, ch. 377, § 10; June 30.

79-2936. Removal from office for violation. Any member of the governing body, or any other officer of any taxing subdivision or municipality of the state, who violates any of the provisions of this act shall be subject to removal from office.

History: L. 1933, ch. 316, § 12; L. 1941, ch. 377, § 14; June 30.

THE WICHITA STATE UNIVERSITY BOARD OF TRUSTEES
WICHITA/SEDGWICK COUNTY 1.5 MILL LEVY BUDGET

	1993 PROPOSED		
	CITY	COUNTY	TOTAL
REVENUES	2,507,096	1,121,239	3,628,335
EXPENDITURES			
CAPITAL IMPROVEMENT			
Debt Service	372,379	168,005	540,384
Grant for Police Substation	68,910	31,090	100,000
	441,289	199,095	640,384
STUDENT SUPPORT			
Undergraduate Support	319,742	144,258	464,000
Urban Assistantships	33,077	14,923	48,000
Graduate Fellowships	84,966	38,334	123,300
Graduate Scholarships	37,900	17,100	55,000
Student Loan Fund	10,337	4,663	15,000
Enrollment Services	68,910	31,090	100,000
	554,932	250,368	805,300
ECONOMIC & COMMUNITY DEVELOPMENT			
Interns City/County	38,000	38,000	76,000
Adult-Continuing Education	24,119	10,881	35,000
Business & Economic Research	36,178	16,322	52,500
City Government Services	60,000	0	60,000
Center for Urban Studies	118,043	53,257	171,300
Wichita Assemblies	34,455	15,545	50,000
KMUW - Audio Reader	13,437	6,063	19,500
Lake Afton Observatory	34,172	15,418	49,590
Cooperative Education	27,564	12,436	40,000
County Government Services	0	25,000	25,000
Center for Technology	3,446	1,554	
Urban Extension	27,564	12,436	40,000
Urban Archaeologist	0	0	0
	416,978	206,912	623,890
FACULTY RESEARCH & SERVICES			
Faculty & Program Development	298,514	134,680	433,194
Faculty Professorships	24,808	11,192	36,000
Academic Resource Development	24,119	10,881	35,000
Retirement Supplement	19,473	10,527	30,000
	366,914	167,280	534,194
UNIVERSITY SUPPORT			
Organization & Development	129,712	50,288	180,000
Federal Relations	17,228	7,772	25,000
Building Insurance	22,740	10,260	33,000
Campus/Facilities Development	517,514	233,486	751,000
Contingency	49,660	0	49,660
	736,854	301,806	1,038,660
TOTAL EXPENDITURES	2,516,967	1,125,461	3,642,428

This budget is based on 1992 City/County assessed valuation.

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
CITY MANAGER	CDBG	Blight Removal Program	07/01/92-06/30/93	$ 20,000	0.00
	CDBG	Citizen Participation Org. (CPO)	07/01/92-06/30/93	203,000	4.00
	CDBG	Neighborhood Improvement Services	07/01/92-06/30/93	250,000	5.00
	CDBG	Emergency Deferred Loans/Grants	07/01/92-06/30/93	100,000	0.00
	CDBG	Paint Grants	07/01/92-06/30/93	15,000	0.00
	CDBG	Employment & Training Center	07/01/92-06/30/93	195,000	0.00
	CDBG	Northeast Boys & Girls Club Facility	07/01/92-06/30/93	100,000	0.00
	HOME	*Deferred Loans			
	HOME	*Homesteading Program			
	HOME	*Rental Rehabilitation			
		*These actvities are funded from HOME Investments Partnership (Human Services)			
		TOTAL CITY MANAGER		$ 863,000	9.00
FINANCE	CDBG	Program Management	10/01/92-09/30/93	$ 101,807	1.78
	CDBG	Administrative Charges	07/01/92-06/30/93	35,000	0.00
		TOTAL FINANCE DEPARTMENT		$ 136,807	1.78
HEALTH DEPT.	KDHE	33/50 Environmental Health	01/01/92-12/31/92	$ 40,000	0.00
	KHDE	Adolescent Health Project	07/01/92-06/30/93	88,209	2.00
	DOE/SRS	Adult Care Fees	07/01/92-06/30/93	17,662	0.00
	KDHE	AIDS Counseling & Testing	07/01/92-06/30/93	20,500	0.00
	KDHE	AIDS HE/RR	07/01/92-06/30/93	20,000	0.52
	EPA	Air Polution Control	10/01/91-09/30/92	129,500	3.00
	EPA	Air Toxics	01/01/91-12/31/92	16,010	0.00
	LIQUOR TAX	Alcohol Tax	01/01/93-12/31/93	93,040	2.00
	SRS/ADAS	Alcoholism & Family Counseling	07/01/92-06/30/93	72,491	4.00
	KDHE	Cardiovascular Risk RD	07/01/92-06/30/93	9,120	0.00
	KDHE	Child Care Contract	07/01/92-06/30/93	132,921	3.73
	CDBG	Colvin Health Station	01/01/93-12/31/93	42,000	1.26
	KDHE	Commodity Surplus Food	07/01/92-06/30/93	33,000	0.50
	KDHE	Environmental Service	07/01/91-06/30/92	125,000	3.00
	KDHE	Family Planning	07/01/92-06/30/93	172,721	4.70
	KDHE	General Health Services (Formula)	07/01/92-06/30/93	301,935	11.50
	KHDE	Hazardous Waste Inspection	04/01/92-12/31/93	50,000	0.00
	KDHE	Healthy Start Program	07/01/92-06/30/93	103,530	3.83
	HUNTER CLINIC	Homeless Clinic	05/01/92-10/31/92	20,000	0.50
	KDHE	Immunization	01/01/92-12/31/92	21,000	1.00
	SRS	Indochinese Health Screening	10/01/91-09/30/92	16,960	0.00
	OSDH	Influenza Surveillance	04/01/92-03/31/93	12,504	0.00
	KDHE	Maternal & Child Health Program	07/01/92-06/30/93	145,155	4.67
	KDHE	Maternal & Infant Program	07/01/92-06/30/93	439,843	10.65
	CDBG	Northeast Health Services	01/01/93-12/31/93	17,000	0.64
	KDHE	Primary Care	07/01/92-06/30/93	120,000	4.00
	KHDE	Refugee Health Assessment	07/01/92-06/30/93	40,669	1.00

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
HEALTH DEPT.	KDHE	STD	07/01/92-06/30/93	39,019	2.10
	KDHE	STD AIDS Intervention	01/01/92-06/30/92	13,150	0.71
	USDA	WIC Supplemental Food Program	07/01/92-06/30/93	784,899	24.50
		TOTAL HEALTH DEPARTMENT		$ 3,137,838	64.60
HUMAN SERVICES	KDHR/DOL	JTPA IIA Employment and Training	07/01/92-06/30/93	$ 1,074,542	10.00
	KDHR/DOL	JTPA IIB Summer Youth Employment	10/01/92-09/30/93	628,166	1.00
	KDHR/DOL	JTPA IIA Incentive	07/01/92-06/30/93	40,000	0.00
	EOP/HHS	Community Services Block Grant	07/01/92-06/30/93	557,924	9.60
	CDBG	Credit Counseling Program	07/01/92-06/30/93	30,000	1.00
	CDBG	HOME Housing Program Support	07/01/92-06/30/93	50,000	1.00
	HUD	HOME Investment Partnerships	07/01/92-06/30/93	1,680,000	0.00
	CDBG	Integrated Neighborhood Services	07/01/92-06/30/93	500,000	10.60
	CDBG	Summer Youth Employment	07/01/92-06/30/93	140,000	0.00
	SRS/HHS	Homeless	07/01/92-06/30/93	26,000	0.00
	HUD	Homeless	07/01/92-06/30/93	65,000	0.00
	HUD	Homeless	07/01/92-06/30/93	50,000	0.00
	CDBG	Home Energy Loan Program	07/01/92-06/30/93	37,968	2.10
	CDBG	Weatherization Assistance	07/01/92-06/30/93	82,000	1.71
	KCC	Energy Consulting Program	07/01/92-06/30/93	36,000	0.95
	DOE/SRS	Exxon Oil Overcharge Weatherization Assistance Program	04/01/92-03/31/93	178,096	6.00
	DOE/SRS	Stripper Well Oil Overcharge Weatherization Assistance Program	04/01/92-03/31/93	113,138	1.40
	DOE	Weatherization Assistance Program	04/01/92-03/31/93	236,927	4.00
				5,525,761	49.36
HUMAN SERVICES	WICHITA HOUSING AUTHORITY				
	HUD	WHA Owned Units	01/01/92-12/31/92	$ 1,664,940	22.90
	CDBG	Foundation Repair	07/01/92-06/30/93	120,000	0.00
	CDBG	Handicapped Accessiblity	07/01/92-06/30/93	100,000	0.00
	CDBG	Lead-Based Paint Treatment	07/01/92-06/30/93	200,000	0.00
	HUD	*Comprehensive Improvement Assistance Program	10/91 to Completion		4.00
	HUD	*Development	12/88 to Completion		
	HUD	Section 8 - Existing	01/01/92-12/31/92	3,253,450	7.50
	HUD	Section 8 - Moderate Rehabilitation	01/01/92-12/31/92	306,730	0.70
	HUD	Section 8 - Voucher	01/01/92-12/31/92	2,339,050	2.90
	HUD	COMP Grant Application	10/01/92-09/30/95	1,088,132	1.00
		TOTAL HOUSING AUTHORITY		$9,072,302	38.00
		TOTAL HUMAN SERVICES		$14,598,063	87.36

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
LAW	HUD	Domestic Violence	10/01/92-09/30/93	$ 83,333	2.00
		TOTAL LAW DEPARTMENT		$ 83,333	2.00
LIBRARY	FED/State	Blind & Physically Handicapped	10/01/92-09/30/93	$ 77,781	2.70
	FED/State	Institutional Film Service	10/01/92-09/30/93	10,000	0.00
	FED/State	South Central KS Library System	10/01/92-09/30/93	46,738	0.00
	FED/State	State Grants-In-Aid	10/01/92-09/30/93	140,790	3.00
	FED/State	Major Urban Resources Grant	10/01/92-09/30/93	30,980	0.00
	State	Inter-Library Loan Development	07/01/92-06/30/93	96,750	0.00
	State	Services to Older Americans	10/01/92-09/30/93	10,000	0.00
		TOTAL LIBRARY		$ 413,039	5.70
MTA	UMTA	Operating Budget	01/01/93-12/31/93	$ 2,003,990	99.00
	FTA/KCC	1992 ADA Planning	07/01/92-06/30/93	25,000	1.00
	FTA/State	1992 - 5 Replacement Vans	07/01/92-06/30/93	155,000	
	FTA	1992-94 Rehab to 6 Coaches	07/01/92-06/30/95	2,080,000	
		TOTAL MTA		$ 4,263,990	100.00
MUNICIPAL COURT	HUD	Domestic Violence	10/01/92-09/30/93	83,333	1.00
		TOTAL MUNICIPAL COURT		83,333	1.00
PARK	CDBG	Grove Park Expansion	07/01/91-06/30/93	$ 115,000	0.00
	CDBG	Hispanic Multipurpose Center	07/01/92-06/30/93	200,000	0.00
		TOTAL PARK		315,000	0.00
PLANNING	UNIFIED WORK PROGRAM				
	FAA	Transportation Planning	07/01/92-06/30/93	$ 27,400	1.19
	UMTA	Section 8	07/01/92-06/30/93	35,600	1.05
	UMTA	Section 9	07/01/92-06/30/93	96,144	1.80
	FHWA	Transportation Planning	07/01/92-06/30/93	104,272	1.71
		TOTAL UNIFIED WORK PROGRAM		$ 263,416	5.75

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
PLANNING	CDBG	Historic Preservation	07/01/92-06/30/93	48,000	1.00
	CDBG	Mandated CDBG Activities	07/01/92-06/30/93	10,000	0.20
		TOTAL CDBG		$ 58,000	1.20
	Ks. St. Hist. Society	Historic Resource Survey	07/01/92-06/30/93	$ 14,520	0.00
		TOTAL PLANNING DEPARTMENT		$ 335,936	6.95
POLICE	HUD	Domestic Violence	10/01/92-09/30/93	$ 83,333	3.00
	BJA	DARE Grant	07/01/92-06/30/93	92,100	
	BJA	Drug Abuse	07/01/92-06/30/93	699,000	16.00
		TOTAL POLICE DEPARTMENT		$ 874,433	19
PUBLIC WORKS	CDBG	Fairview Subdivision	07/01/92-06/30/93	$ 125,000	0.08
	CDBG	Sidewalk Improvements	07/01/92-06/30/93	50,000	0.00
	CDBG	Street Improvements	07/01/92-06/30/93	100,000	0.00
		TOTAL PUBLIC WORKS		$ 275,000	0.08
ALL DEPARTMENTS		GRAND TOTAL		$25,379,772	297.47

JTPA - Job Training Partnership Act
CSBG - Community Services Block Grant
CDBG - Community Development Block Grant
ISAP - Indigent Sanitation Assistance Program
HHS - U.S. Department of Health and Human Services
SRS - State Department of Social and Rehabilitation Services
HUD - U.S. Department of Housing and Urban Development
KDHE - Kansas Department of Health and Environment
KDOT - Kansas Department of Transportation
DOE - U.S. Department of Energy
KCC - Kansas Corporation Commission
FAA - Federal Aviation Administration (Department of Transportation)
UMTA - Urban Mass Transit Administration (Department of Transportation)
FHWA - Federal Highway Administration
BJA - Bureau of Justice Assistance
OSDH - Oklahoma State Department of Health

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
FINANCE				
R	4	Task pneumatic chairs w/arms	1,400	1,400
TOTAL FINANCE			1,400	1,400
MUNICIPAL COURT				
Clerk's Office				
R	1	Typewriter	550	550
N	1	Computer printer (laser)	1,100	0
R	2	Heavy-duty secretarial chairs	520	0
R	1	Heavy-duty secretarial chair	0	270
R	2	Secretarial pneumatic chairs	0	250
Subtotal			2,170	1,070
Probation Office				
R	1	Heavy-duty secretarial chair	280	280
Subtotal			280	280
Warrant Office				
R	1	Secretarial pneumatic chair	130	130
R	1	Typewriter	450	0
N	1	VT320 terminal	0	1,100
Subtotal			580	1,230
TOTAL MUNICIPAL COURT			3,030	2,580
COMMUNITY FACILITIES				
Century II				
R	1	Lighting control board	9,000	0
R	1	Portable man-lift	6,000	0
R	2	Pipe & drape curtains	2,000	0
R	1	Pipe & drape curtain	0	1,000
R	2	Vacuum sweepers	500	0
R	1	Typewriter	450	450
R	1	Carpet for Theater	0	3,550
R	2	Projection screens	0	2,200
R	30	Tables (66" round)	0	5,000
R	40	Tables (30" x 72")	0	2,800
R	1	Communication radio	0	750
R	6	Ticket office chairs	0	900
R	1	Management pneumatic chair w/arms	0	450
N	1	TV/VCR	0	850
Subtotal			17,950	17,950
Expo Hall				
N	1	Sound system (MR 203)	1,800	0
R	5	Artificial trees	810	0
R	13	Stage risers (4' x 8' x 32")	3,380	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
R		Carpet (meeting room lobby)	11,000	0
R	70	Stacking chairs	0	3,370
R	1	Portable lectern	0	850
Subtotal			16,990	4,220
TOTAL COMMUNITY FACILITIES			34,940	22,170
FIRE				
Administration				
R	1	Window air conditioning units	480	480
R	6	Task/Sec pneumatic chairs	1,560	1,560
R	1	Low pressure air compressor	1,280	1,280
R	3	Lawn mowers	1,190	1,190
R	3	Refrigerators	1,440	1,440
R	2	Cooking ranges	1,200	1,200
N	1	Commercial carpet sweeper	290	290
Subtotal			7,440	7,440
Operations				
R	2	Rescue chain saws	950	950
R	2	Portable generators	1,480	1,480
N	1	Smoke generator	2,500	0
R	4	Slip-in pumps	28,800	0
R	3	Slip-in pumps	0	21,600
N	10	Portable radios and pagers	25,000	0
Subtotal			58,730	24,030
Prevention				
R	1	Dictaphone	800	0
R	1	Camera and accessories	580	580
R	1	Gas detector	1,810	0
Subtotal			3,190	580
TOTAL FIRE			69,360	32,050
POLICE				
Field Services				
N	2	Carpeting (Neighborhood centers)	8,340	0
N	2	Alarm systems (Neighborhood centers)	6,840	0
N	2	Garage door openers (Neighborhood centers)	600	0
N	2	Desks (Neighborhood centers)	1,200	0
N	2	Desk chairs (Neighborhood centers)	540	0
N	8	Waiting room chairs (Neighborhood centers)	800	0
N	2	File cabinets (Neighborhood centers)	540	0
N	2	Bookcases (Neighborhood centers)	500	0
N	2	Coat racks (Neighborhood centers)	100	0
N	2	Typewriters (Neighborhood centers)	1,100	0
N	2	Copy machines (Neighborhood centers)	2,000	0
N	2	Telephones (Neighborhood centers)	200	0
N	7	Marked patrol cars	124,600	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
N	12	Portable radios	29,720	0
N	15	Radio batteries	2,300	0
N	12	Lapel microphones	1,480	0
N	6	Radio chargers	2,150	0
Subtotal			183,010	0
Support Services				
N	37	Handguns	21,460	0
N	20	Handguns	0	11,600
N	25	Shotguns	22,600	22,600
Subtotal			44,060	34,200
TOTAL POLICE			227,070	34,200
EMERGENCY COMMUNICATIONS				
R	5	Task pneumatic chairs w/arms	2,000	2,000
N	1	Power supply	1,150	0
N	1	Radio testing equipment	930	0
N	1	Radio testing equipment (w/software)	0	2,130
TOTAL EMERGENCY COMMUNICATIONS			4,080	4,130
LIBRARY				
R	1	Schematic file cabinet	270	0
R	1	Lateral file cabinet	1,040	0
N	1	Laminator	1,390	0
N		Young adult display center	1,430	0
R	4	Book trucks	800	0
R		Workstation partitions	330	0
R	6	Task pneumatic chairs w/arms	2,100	0
R	4	Task pneumatic chairs w/arms	0	1,400
N	1	Bookcase (Rockwell)	300	0
R	2	Computer printers (matrix)	340	0
R	1	Computer (PC)	1,800	0
N	2	Compact disc players	400	0
R	2	Typewriters (public use)	900	0
R	5	Typewriters (public use)	0	2,250
R	1	Public access data base (ROLM)	0	4,690
R	1	Facsimile machine	0	1,500
R	2	Compact disc carousels (Planeview)	0	470
TOTAL LIBRARY			11,100	10,310
ART MUSEUM				
R	2	Security radios	750	750
N		Security vault improvements	1,000	1,000
N	2	Computer (PC)	5,590	0
N	2	Computer (PC)	0	4,040
N	1	Computer printer (matrix)	300	300
N	1	Computer printer (laser)	1,050	1,050
R	1	Security system (delivery van)	350	0
N	1	Power mitre saw	500	0
N	1	Photo lab print washer	500	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
R	1	Photo lab print dryer	1,200	0
N	1	Photo lab film dryer	870	0
R	1	Photo lab enlarger w/print head	0	3,860
N	1	Digital Thermohygrometer	550	0
R	1	Hypothermograph	0	1,200
N		Storage racks	500	0
N		Track lighting	4,500	0
N		Hearing impaired system (lecture hall)	1,000	0
N		Lecture hall dimmer system	600	0
R	1	Lecture hall curtain	0	5,000
N	1	Overhead projector	460	0
N	1	Laser pointer	250	0
N	1	Telephone headset	250	0
N	1	Handscanner	300	0
N	1	Exhaust fan	500	0
N	1	Sink basin (dock)	500	0
N		Emergency lighting	750	0
R	1	Pager	310	310
N	1	Delivery cart	350	0
R	1	Door exit alarm system	2,600	0
R	1	Door exit alarm system	0	3,000
R	4	Task pneumatic chairs w/arms	1,400	1,400
N		Signage (American Disabilities Act)	0	1,500
N	1	Flatfile (vault)	0	1,540
TOTAL ART MUSEUM			26,930	24,950

PUBLIC WORKS

Building Services

R	1	Key machine	530	0
R	1	Air Lift	0	2,000
R	1	Worm drive saw	0	200
R	1	Spray gun with cap	0	250
N	1	Upright vacuum	0	250
R	1	Volt meter	0	200
R	3	Aluminum scaffold planks	0	300
R	1	3/8" varible speed cordless drill	0	180
R	3	Heavy duty 1/2" hammer drill	0	330
Subtotal			530	3,710

Traffic Control Maintenance

R	1	Bench grinder	230	0
R	2	Controller cabinets	20,940	20,940
R	1	Gas powered drill	260	0
R	1	Hydraulic post equipment	4,820	0
R	2	Hydraulic sign equipment	0	9,310
N	1	Night light	3,880	0
N	1	Concrete saw	1,000	0
R	1	Power nailer	300	0
R	2	Traffic counters	3,600	3,600
N	1	Aerial bucket	15,000	15,000
Subtotal			50,030	48,850

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
Street & Road Maintenance				
N		Equipment	125,000	125,000
N	1	Night light	0	10,000
Subtotal			125,000	135,000
Street cleaning				
N	1	Sidewalk cleaner	6,880	0
N	1	Air compressor	1,700	0
Subtotal			8,580	0
Flood Control				
R	4	Chain saws	540	0
TOTAL PUBLIC WORKS			184,680	187,560
HEALTH				
Administration				
R	2	Slide projector	500	0
N	1	Audioviewer	1,300	0
Subtotal			1,800	0
Environmental Health				
R	1	Computer printer (laser)	900	0
Subtotal			900	0
Personal Health				
R	2	Exam lights	950	0
R	1	VCR w/monitor	550	0
R	7	Task pneumatic chairs w/arms	1,380	1,380
R	2	Exam tables	0	1,500
Subtotal			2,880	2,880
TOTAL HEALTH			5,580	2,880
HEALTH - ANIMAL CONTROL				
N	1	Computer (PC)/modem/printer	2,500	0
R	1	Animal cage system	5,750	5,750
R	2	Secretarial pneumatic chairs	250	0
R	4	Task/Sec pneumatic chairs	0	650
R	1	Euthanasia cart	1,200	0
TOTAL HEALTH - ANIMAL CONTROL			9,700	6,400

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
PLANNING				
R	2	Computers (PC)	9,300	9,300
N		Microphone/speakers/mixers	1,760	0
TOTAL PLANNING			11,060	9,300
PARK				
Landscape and Forestry Basic Services				
R	10	Chainsaws (tree pruning)	3,000	0
R	1	Chainsaw (tree removal)	0	800
R	1	Brush chipper	17,050	0
R	1	Riding mower	0	19,000
Subtotal			20,050	19,800
Landscape and Forestry Contracted Services				
R	2	Trimmers	600	0
R	1	Edger	330	330
R	1	Back pack blower	310	310
R	1	Push mower	650	0
R	2	Push mowers	0	1,300
Subtotal			1,890	1,940
Maintenance				
R	1	Parking lot stripping machine	1,000	0
R	1	Concrete saw	1,000	0
R	1	Wire feed welder	2,000	0
R	1	Power hacksaw	2,600	0
R	7	String trimmers	1,995	0
R	7	String trimmers	0	2,100
N	1	Tractor mower	6,100	0
R	3	Edgers	1,125	0
R	3	Edgers	0	1,185
R	2	Terrace blades	1,400	0
R	2	Terrace blades	0	1,500
N	5	Back pack blowers	1,480	0
N	3	Back pack blowers	0	930
N	1	Sweeper attachment (skid loader)	4,700	0
R	2	Bench grinders	0	800
R	3	Chainsaws	0	1,005
R	1	Turf grass seeder	0	5,800
N	1	Sand-blaster	0	3,500
N	1	Generator	0	800
R	2	String trimmers	1,350	1,350
R		Miscellaneous maintenance equipment	0	340
Subtotal			24,750	19,310
TOTAL PARK			46,690	41,050

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
SPECIAL ALCOHOL				
N	1	Computer (PC)	2,080	0
TOTAL SPECIAL ALCOHOL			2,080	0
CENTRAL INSPECTION				
N		Data entry plus system (field use)	117,680	0
N	1	Computer enhancements	17,320	0
N	1	Computer enhancements	0	20,000
TOTAL CENTRAL INSPECTION			135,000	20,000
AIRPORT				
Administration				
N	2	Minivans	30,000	0
N	1	Computer (PC)/case/battery pack	4,790	4,790
N	1	Computer expansion chassis	1,340	1,340
N	1	Computer memory upgrade (8MB SIMM)	1,440	1,440
N	1	2MB SIMM (80NS)	1,520	1,520
N	1	Telecommunications equipment	6,660	6,660
Subtotal			45,750	15,750
Airfield Maintenance				
R	1	Handtools & toolbox	6,000	0
R	1	Utility truck	33,000	34,000
R	1	Riding mower	16,000	16,000
R	1	Plate compactor	0	1,200
R	1	Generator	2,500	0
N	1	Soft cut saw	3,600	0
N	1	Concrete mixer	3,600	0
R	1	Salt spreader	0	7,000
R	1	Welder	2,810	0
R	1	Power washer	0	3,400
R	2	Trailers	0	1,000
R	1	Pickup truck	18,500	17,000
N	1	Coolent reclaimer	3,400	0
N	1	Coolent reclaimer (R-12)	0	6,900
N	1	Air conditioning recycle kit	0	1,530
N	1	Telecommunications equipment	1,340	1,340
Subtotal			90,750	89,370
Building Maintenance				
N	1	Ultrasonic flow meter	6,700	0
N	1	Computer (lap top)	1,800	1,800
R	1	Pickup truck	0	15,000
R		Office furniture	1,200	1,200
R	1	Parts washer	2,200	0
R	1	Sandblaster	1,100	0
R	1	Plasma cutter	2,500	0
N	1	Coolent reclaimer	0	3,500
R	1	Soot vacuum	0	2,500
R	1	Electrical utility recharger	0	4,300

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
R	1	Wire/cable length meter	0	1,500
R	1	Power reporter	0	2,200
R	1	Opto-Isolator	0	2,810
N	1	Telecommunications equipment	4,690	4,690
N	1	2MB SIMMS (80NS)	1,520	1,520
Subtotal			21,710	41,020
Custodial				
R	1	Power sweeper	4,400	4,400
R	1	Carpet extractor	7,200	7,200
R	1	Floor buffer	1,500	1,500
Subtotal			13,100	13,100
Engineering				
N	1	Telecommunications equipment	2,900	2,900
Subtotal			2,900	2,900
Safety				
R	1	Patrol car	16,500	16,500
R	1	Telephone recorder	5,000	0
R	1	VCR/Projector	1,900	0
R	3	Radios	0	4,800
R	1	Floor buffer	0	1,000
R	30	Folding chairs	0	1,100
R	1	Telecommunications equipment	2,230	2,230
Subtotal			25,630	25,630
Jabara				
N	1	Water system	500	500
Subtotal			500	500
TOTAL AIRPORT			200,340	188,270
GOLF				
R	2	Retrofit pump stations	43,000	0
R	1	Renovate Clapp maintenance building	23,000	0
R	2	Portable air compressors	3,200	0
N	2	Top dressers	7,400	0
R	2	Greens mowers	21,900	0
N	1	Terra Care 320	4,000	0
R	4	Trucksters	0	30,000
R	4	Front deck rotary mowers	0	41,000
R	2	Green aerators	0	12,000
R	1	Tee mower	0	10,500
R	3	Greens sprayers	0	9,000
TOTAL GOLF			102,500	102,500

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
MTA				
R	1	Fuel tank	8,000	0
R	1	Service truck	4,400	0
N	1	Heavy duty fork-lift	5,000	0
R	2	Service automobiles	0	6,000
TOTAL MTA			17,400	6,000
SEWER UTILITY				
Industrial Pretreatment Laboratory				
N	1	Automatic sampler	5,000	0
N	1	Gas detector	2,100	0
N	1	Tecator distillation system	0	7,200
R	1	Chemical oxygen demand reactor	0	700
Subtotal			7,100	7,900
Sewage Treatment				
		Re-roof two digester covers	6,500	0
		Re-roof digester control building	16,600	0
		Concrete rehab Clarifiers #1 & #2	35,000	0
		Rehab sludge holding tank	0	4,000
R	1	Air conditioner condenser - Plant #1	3,300	0
R	1	Dump truck	36,000	0
R	1	Tractor w/mower attachment	13,000	0
R	1	Riding mower	0	15,000
R	4	Pickup trucks	38,200	0
R	1	Pickup truck	0	15,000
N	1	Portable/moblie radio	7,200	0
R	2	Laboratory chairs	800	0
R	2	Task/Sec pneumatic chairs	840	0
R		Small tools	750	0
R	1	Digital megohmeter	550	0
R	1	Pressure washer	3,500	0
N	1	Infared thermometer	2,000	0
N	1	Circuit tracer	450	0
N	1	Electric truck	0	7,000
Subtotal			164,690	41,000
Sewer Maintenance				
		Manhole adjustments	50,000	50,000
R	3	Pickup trucks	42,000	0
R	3	Flusher trucks	90,000	0
N	1	Flusher truck	30,000	0
R	1	Cleaner/vacuum truck	135,000	0
R	1	Cleaner truck	30,000	0
N	1	Cleaner truck	50,000	0
N	1	Dump truck	17,000	0
R	1	Water pump	5,000	0
R	1	Trash pump	2,000	0
R	2	Manhole blowers	1,800	0
R	3	Tap machines	5,000	0
R	2	Cleaner trucks	0	160,000
R	1	Televising/grouting truck	0	150,000
R	1	Flusher truck	0	35,000
R	1	Power rodder	0	20,000

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
R	3	Air compressors	0	45,000
R	1	Computer printer (matrix)	0	2,000
Subtotal			457,800	462,000
TOTAL SEWER UTILITY			629,590	510,900
Administration				
R	1	Typewriter	600	0
R	5	Computers (PC)	0	12,500
R	1	Computer printer (laser)	0	3,500
Subtotal			600	16,000
System Planning and Development				
R	1	Microfilm reader/printer	8,000	0
R	2	Electronic pipe locators	2,000	0
N	1	Storage cabinet	0	900
Subtotal			10,000	900
Customer Service				
R	2	Pick-up trucks	24,000	24,000
N	1	Water pump w/attachments	600	0
N	1	Water pump	0	440
Subtotal			24,600	24,440
Distribution				
		Cash utility improvements	1,800,980	1,851,040
R	2	Dump trucks	76,400	0
R	3	Backhoes	128,530	0
R	1	Backhoe	0	42,500
R	1	Frontend loader	40,500	0
R	3	Air compressors	42,000	0
R	3	Air compressors	0	43,500
N	1	Dispatch desk console	1,750	0
R	1	Boring machine & hydralic jack	20,580	0
R	4	Boring machines	0	14,000
R	1	Generator	1,350	0
R	2	Pavement breakers	1,750	0
R	2	Pavement breakers & rock drills	0	2,990
R	3	Tap machines	2,700	0
R	2	Tap machines	0	2,600
N	2	Electronic pipe locators	1,900	0
R		Hydraulic shoring system	5,000	0
R	2	Water pumps	2,650	0
R	3	Water pumps	0	3,360
R	2	Step vans	0	72,940
R	1	Crane truck	0	74,970
R	1	Forklift	0	19,750
R	1	Welder	0	9,100
R	5	Trailers	0	57,900
N	1	Modular work station	0	1,650
Subtotal			2,126,090	2,196,300

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1993 ADOPTED	1994 APPROVED
Production and Pumbing				
N	3	Chlorine detectors	6,500	0
R	1	Front-end loader	20,000	0
R	1	Riding mower	15,000	0
R	3	20" valves (Webb pump station)	12,000	0
R	3	Roof replacements (Equus wellfield)	45,000	0
R	1	Roof replacement (Cheney pump station)	0	10,000
		Paint 66" water line (over Arkansas river)	45,000	0
R	1	Digital megohmeter	500	0
R	1	Technicon auto-analyzer	20,000	0
R	1	pH/Multi-analyzer	1,600	0
R	1	Automobile	0	14,000
R	3	Pickup trucks	0	37,000
R	1	Tractor w/mower	0	21,000
R	1	Well pulling rig	0	38,000
R	1	Water pump	0	10,000
R	1	Potassium permanganate feeder	0	18,000
		Paint elevated storage tank (18th & Roosevelt)	0	105,000
		Paint surge tanks	0	69,000
R	1	Floor buffer	0	2,000
R	1	Analytical balance (water lab)	0	4,100
R	1	Dishwasher (water lab)	0	13,500
R	1	Conductivity meter (water lab)	0	1,600
N	1	Desktop distiller (water lab)	0	400
Subtotal			165,600	343,600
TOTAL WATER UTILITY			2,326,890	2,581,240
DATA CENTER				
R		Network upgrade	32,000	0
N		Uptime enhancements	100,000	0
R	1	Rewire air handler/chiller	20,000	0
R	1	High speed printer	0	70,000
N		PRC forms conversion	0	50,000
R		Tools & equipment	500	500
TOTAL DATA CENTER			152,500	120,500
FLEET AND BUILDINGS				
R		Equipment and vehicles	2,525,000	2,575,500
TOTAL FLEET AND BUILDINGS			2,525,000	2,575,500
SELF INSURANCE				
Workman's Compensation				
N		Computer equipment/software	6,000	6,000
Risk Management				
N		Computer software	6,000	6,000

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

		1993 ADOPTED	1994 APPROVED
Safety Office			
N	Computer software	3,000	3,000
TOTAL SELF INSURANCE		15,000	15,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1993/94 ANNUAL BUDGET

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted	1994 Approved
CITY COUNCIL					
Community marketing (from T&C)	20,450	21,000	21,000	21,000	21,000
TOTAL CITY COUNCIL	20,450	21,000	21,000	21,000	21,000
COMMUNITY FACILITIES					
Omnisphere Clearing account	8,104	12,000	12,000	12,000	12,000
TOTAL COMMUNITY FACILITIES	8,104	12,000	12,000	12,000	12,000
FIRE					
Prevention Computer system payment	0	31,190	31,190	31,190	25,570
TOTAL FIRE	0	31,190	31,190	31,190	25,570
POLICE					
Field Services Reserve unit	6,422	7,500	0	0	0
Investigations Exploited and miss. child.	15,000	15,000	15,000	15,000	15,000
Support services grant match	0	0	0	23,030	23,030
TOTAL POLICE	21,422	22,500	15,000	38,030	38,030
EMERGENCY COMMUNICATIONS					
Administration Emergency rep. contingency	0	15,000	15,000	15,000	15,000
TOTAL EMERGENCY COMMUNICATIONS	0	15,000	15,000	15,000	15,000
LIBRARY					
Transfer to GD&I	0	266,000	258,820	277,780	277,780
Branch relocation/remodeling	0	85,000	68,930	0	0
TOTAL LIBRARY	0	351,000	327,750	277,780	277,780
HUMAN SERVICES					
Discretionary monies	0	150,000	50,000	100,000	100,000
TOTAL HUMAN SERVICES	0	150,000	50,000	100,000	100,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1993/94 ANNUAL BUDGET

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted	1994 Approved
PUBLIC WORKS					
City/County funds -					
Flood Control					
Noxious weed spraying	25,000	25,000	25,000	25,000	25,000
Mowing - Park Department	0	0	0	282,180	291,420
Subtotal	25,000	25,000	25,000	307,180	316,420
General fund -					
Building services					
Savings incentive	0	0	0	17,530	17,530
Snow Removal					
Contingency	0	90,000	76,390	64,080	56,700
Street Maintenance					
Contingency	0	131,600	131,600	0	0
Subtotal	0	221,600	207,990	81,610	74,230
TOTAL PUBLIC WORKS	25,000	246,600	232,990	388,790	390,650
HEALTH					
Administration					
Building and ground transfer	119,134	167,840	167,840	167,520	172,310
TOTAL HEALTH	119,134	167,840	167,840	167,520	172,310
PLANNING					
Administration					
Zoning ordinance rewrite	0	25,000	32,500	0	0
TOTAL PLANNING	0	25,000	32,500	0	0
PARK					
Landscape and Forestry					
Transfer to GF	32,300	0	0	0	0
Recreation					
Clearing account	95,223	118,500	113,500	100,620	100,620
Reserve for future programs	0	125,000	100,000	100,000	100,000
Subtotal	95,223	243,500	213,500	200,620	200,620
TOTAL PARK	127,523	243,500	213,500	200,620	200,620
LANDFILL					
Transf. to waste mgmt trust	800,000	500,000	500,000	300,000	350,000
Contingency	0	100,000	100,000	100,000	100,000
Debt service	116,000	111,000	111,000	106,640	102,000
TOTAL LANDFILL	916,000	711,000	711,000	506,640	552,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1993/94 ANNUAL BUDGET

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted	1994 Approved
CENTRAL INSPECTION					
Transfers to General Fund					
Fire positions	100,020	100,360	100,360	104,310	104,310
City Manager	21,810	21,850	21,850	22,730	22,730
TOTAL CENTRAL INSPECTION	121,830	122,210	122,210	127,040	127,040
AIRPORT					
Debt service	4,710,475	5,091,270	4,162,160	2,967,960	3,125,850
TOTAL AIRPORT	4,710,475	5,091,270	4,162,160	2,967,960	3,125,850
GOLF					
Debt service	249,618	238,750	238,750	310,950	297,820
TOTAL GOLF	249,618	238,750	238,750	310,950	297,820
METROPOLITAN TRANSIT AUTHORITY					
Debt service	18,989	100,860	101,930	132,560	120,790
Contingency (Transit center)	0	25,000	25,000	90,000	90,000
TOTAL MTA	18,989	125,860	126,930	222,560	210,790

Note: For Water & Sewer Utility capital equipment see capital outlay list

SEWER UTILITY					
Debt service	5,283,579	4,898,730	4,897,100	6,429,610	7,111,950
Engineering overhead transfer	0	0	67,580	67,580	67,580
Payment in lieu of taxes	782,450	860,900	860,900	961,000	1,016,000
Public service fee	0	0	0	172,000	172,000
Contingency	0	450,000	250,000	250,000	250,000
Capital outlay	541,234	2,362,500	847,760	629,590	510,900
TOTAL SEWER UTILITY	6,607,263	8,572,130	6,923,340	8,509,780	9,128,430
WATER UTILITY					
Debt service	2,832,600	7,148,090	7,148,090	7,971,570	7,117,190
Management Intern transfer	22,900	22,900	22,900	22,900	22,900
Fire mechanic transfer	32,000	32,000	32,000	32,000	32,000
Cross connection transfer	43,140	44,520	46,610	48,020	47,290
Engineering overhead transfer	67,580	67,580	67,580	67,580	67,580
Safety officer transfer	0	37,660	37,370	35,650	35,870
Resource conservation transfer	0	300,000	300,000	300,000	300,000
Payment in lieu of taxes	1,192,000	1,262,000	1,262,000	1,262,000	1,290,000
Public service fee	0	0	0	228,000	228,000
Contingency	0	250,000	100,000	130,000	130,000
Capital outlay	2,916,604	3,625,050	2,982,900	2,326,890	2,581,240
Water supply purchase	0	2,000,000	0	0	0
TOTAL WATER UTILITY	7,106,824	14,789,800	11,999,450	12,424,610	11,852,070

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1993/94 ANNUAL BUDGET

	1991 Actual	1992 Adopted	1992 Revised	1993 Adopted	1994 Approved
DATA CENTER					
Note interest and debt payment	0	36,620	0	0	0
Debt service	1,145,886	1,134,700	1,146,900	1,136,170	520,890
Fixed asset system	0	0	262,000	140,210	48,810
Capitol projects mgmt system	0	0	0	21,810	21,810
Contingency	0	174,570	174,570	174,570	174,570
TOTAL DATA CENTER	1,145,886	1,345,890	1,583,470	1,472,760	766,080
FLEET AND BUILIDINGS					
Central Maintenance Facility					
Debt service	43,099	41,090	41,090	39,600	37,920
TOTAL FLEET AND BUILDINGS	43,099	41,090	41,090	39,600	37,920
SELF INSURANCE					
Tort Management					
Tort liability claims	106,835	344,840	518,840	528,840	528,840
Group Health					
Premium refunds	0	6,000	6,000	6,000	6,000
Group Life					
Death benefits	431,389	400,000	450,000	450,000	450,000
Refunds	0	250	0	0	0
Transfer to Group Health	612,000	0	0	0	0
Risk Management					
Claims	5,000	0	0	0	0
Contingency	0	1,000,000	1,000,000	500,000	500,000
TOTAL SELF INSURANCE	1,155,224	1,751,090	1,974,840	1,484,840	1,484,840
TELECOMMUNICATIONS					
Contingency	0	50,000	50,000	33,710	34,380
Inventory	80,981	0	0	0	0
TOTAL TELECOMMUNICATIONS	80,981	50,000	50,000	33,710	34,380
STATIONERY STORES					
Stores					
Contingency	0	50,000	16,420	23,620	24,090
Inventory	412,591	0	0	0	0
Micrographics					
Contingency	0	50,000	12,650	18,440	18,860
Print Shop					
Contingency	0	0	44,010	57,990	58,740
Inventory	7,279	0	0	0	0
TOTAL STATIONERY STORES	419,870	100,000	73,080	100,050	101,690

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1992 REVISED			1993 ADOPTED			1994 APPROVED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
GENERAL FUND									
City Council	9	9	9.00	9	9	9.00	9	9	9.00
City Manager	8	8	8.00	8	8	8.00	8	8	8.00
General Government									
Personnel	17	17	17.00	17	17	17.00	17	17	17.00
Public & Intergvrnmntl Affairs									
Public Information	2	2	2.00	2	2	2.00	2	2	2.00
Intergovernmental Affairs	1	1	1.00	1	1	1.00	1	1	1.00
Economic Development	2	2	2.00	2	2	2.00	2	2	2.00
Total General Government	22	22	22.00	22	22	22.00	22	22	22.00
Department of Finance									
Director's Office									
Administration	5	5	5.00	5	5	5.00	5	5	5.00
Treasury	21	17	19.25	19	16	17.5	19	16	17.5
Financial Management									
Financial Planning and Research	8	8	8.00	8	8	8.00	8	8	8.00
Central Accounting	15	15	15.00	15	15	15.00	15	15	15.00
Special Assessments	6	6	6.00	6	6	6.00	6	6	6.00
Management Services									
Purchasing	9	8	8.50	9	8	8.50	9	8	8.50
Records	2	2	2.00	2	2	2.00	2	2	2.00
Benefits	2	2	2.00	2	2	2.00	2	2	2.00
Total Department of Finance	68	63	65.75	66	62	64.00	66	62	64.00
Law	25	20	22.50	22	20	21.00	22	20	21.00
Municipal Court									
Clerk's Office	43	43	43.00	42	42	42.00	42	42	42.00
Probation Office	18	18	18.00	18	18	18.00	18	18	18.00
Warrant Office	20	20	20.00	19	19	19.00	19	19	19.00
Total Municipal Court	81	81	81.00	79	79	79.00	79	79	79.00

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1992 REVISED			1993 ADOPTED			1994 APPROVED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Community Facilities									
Century II	19	19	19.00	19	19	19.00	19	19	19.00
Expo Hall	6	6	6.00	8	5	6.50	8	5	6.50
Omnisphere	7	4	5.50	7	4	5.50	7	4	5.50
Historical Museum	1	1	1.00	1	1	1.00	1	1	1.00
Total Community Facilities	33	30	31.50	35	29	32.00	35	29	32.00
Fire Department									
Administration	19	19	19.00	19	19	19.00	19	19	19.00
Operations	347	347	347.00	345	345	345.00	345	345	345.00
Prevention	17	17	17.00	17	17	17.00	17	17	17.00
Total Fire Department	383	383	383.00	381	381	381.00	381	381	381.00
Police Department									
Field Services Bureau	376	376	376.00	401	401	401.00	401	401	401.00
Investigations Bureau	97	97	97.00	106	106	106.00	106	106	106.00
Support Services Bureau	140	140	140.00	147	147	147.00	147	147	147.00
Total Police Department	613	613	613.00	654	654	654.00	654	654	654.00
Emergency Communications									
Alarm Section	1	1	1.00	0	0	0.00	0	0	0.00
Human Services									
Citizen Rights and Services	5	5	5.00	5	5	5.00	5	5	5.00
Housing services	1	1	1.00	1	1	1.00	1	1	1.00
Total Human Services	6	6	6.00	6	6	6.00	6	6	6.00
Public Works									
Administration	5	5	5.00	5	5	5.00	5	5	5.00
Natural Resources	10	3	3.50	3	3	3.00	10	3	3.50
Fleet and Buildings	60	52	56.00	92	81	86.75	92	81	86.75
Engineering	99	91	93.00	99	91	93.00	99	91	93.00
Maintenance									
Noxious Weeds	2	2	2.00	0	0	0.00	0	0	0.00
Weed Mowing	18	9	13.50	0	0	0.00	0	0	0.00
Traffic Control	38	28	33.00	37	27	32.00	37	27	32.00
Street Maintenance	93	84	90.33	93	84	90.33	93	84	90.33
Street Cleaning	34	28	31.00	32	26	29.00	32	26	29.00
Total Public Works	359	302	327.33	361	317	339.08	368	317	339.58

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1992 REVISED			1993 ADOPTED			1994 APPROVED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Community Health									
Lot Mowing/Pool Inspections	8	1	2.75	8	1	2.75	8	1	2.75
Animal Control	19	18	18.50	19	18	18.50	19	18	18.50
Total Community Health	27	19	21.25	27	19	21.25	27	19	21.25
Park Department									
Administration	10	10	10.00	10	10	10.00	10	10	10.00
Landscape and Forestry									
Basic Services	69	50	57.50	72	53	60.25	72	53	60.25
Contracted Services	12	4	7.00	12	4	7.00	12	4	7.00
Botanica	8	4	6.00	8	4	6.00	8	4	6.00
Park Maintenance	141	95	107.25	134	77	95.50	134	77	95.50
Recreation Programs	444	31	146.25	443	30	145.25	443	30	145.25
Total Park Department	684	194	334.00	679	178	324.00	679	178	324.00
Library	128	84	106.00	128	84	106.00	128	84	106.00
Art Museum	20	18	18.75	20	18	18.75	20	18	18.75
TOTAL GENERAL FUND	2467	1853	2050.08	2497	1886	2085.08	2504	1886	2085.58
SPECIAL REVENUE FUNDS									
Special Alcohol/Drug Funds									
Human Services	1	1	1.00	1	1	1.00	1	1	1.00
Landfill									
Public Works	4	4	4.00	4	4	4.00	4	4	4.00
Central Inspection	62	62	62.00	64	64	64.00	64	64	64.00
TOTAL SPECIAL REVENUE FUNDS	67	67	67.00	69	69	69.00	69	69	69.00
ENTERPRISE FUNDS									
Airport	110	106	106.50	110	106	106.50	110	106	106.50

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1992 REVISED			1993 ADOPTED			1994 APPROVED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Golf Course System	48	14	29.75	48	14	29.75	48	14	29.75
Metropolitan Transit Authority									
Administration	13	13	13.00	12	12	12.00	12	12	12.00
Bus Operators	70	70	70.00	70	70	70.00	70	70	70.00
Maintenance personnel	16	16	16.00	16	16	16.00	16	16	16.00
Total Metropolitan Transit	99	99	99.00	98	98	98.00	98	98	98.00
Sewer Utility									
Sewage Treatment	69	69	69.00	70	70	70.00	70	70	70.00
Sewer Maintenance	88	88	88.00	90	90	90.00	90	90	90.00
Total Sewer Utility	157	157	157.00	160	160	160.00	160	160	160.00
Water Utility									
Administration	6	6	6.00	6	6	6.00	6	6	6.00
Customer Service	71	53	66.33	71	53	66.33	71	53	66.33
Transmission and Distribution	68	61	63.00	68	61	63.00	68	61	63.00
Production and Pumping	54	47	48.75	54	47	48.75	54	47	48.75
System Planning & Development	8	8	8.00	8	8	8.00	8	8	8.00
Total Water Utility	207	175	192.08	207	175	192.08	207	175	192.08
TOTAL ENTERPRISE FUNDS	621	551	584.33	623	553	586.33	623	553	586.33
INTERNAL SERVICE FUNDS									
Data Center	12	12	12.00	12	12	12.00	12	12	12.00
Fleet and Buildings	57	57	57.00	58	58	58.00	58	58	58.00
Self-Insurance Fund									
Risk Management	1	1	1.00	1	1	1.00	1	1	1.00
Safety Office	2	2	2.00	2	2	2.00	2	2	2.00
Total Self Insurance Fund	3	3	3.00	3	3	3.00	3	3	3.00

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1992 REVISED			1993 ADOPTED			1994 APPROVED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Stationery Stores	7	7	7.00	7	7	7.00	7	7	7.00
TOTAL INTERNAL SERVICE FUNDS	79	79	79.00	80	80	80.00	80	80	80.00
CITY-COUNTY FUNDS									
Emergency Communications	57	57	57.00	62	62	62.00	62	62	62.00
Flood Control	24	19	21.50	15	15	15.00	15	15	15.00
Community Health									
Administration	12	12	12.00	13	13	13.00	13	13	13.00
Environmental Health	24	24	24.00	24	24	24.00	24	24	24.00
Water Quality Cross Connection	1	1	1.00	1	1	1.00	1	1	1.00
Personal Health	34	34	34.00	32	32	32.00	32	32	32.00
Total Community Health	71	71	71.00	70	70	70.00	70	70	70.00
Metropolitan Area Planning	23	23	23.00	23	23	23.00	23	23	23.00
TOTAL CITY-COUNTY FUNDS	175	170	172.50	170	170	170.00	170	170	170.00
TOTAL LOCALLY FUNDED POSITIONS	3409	2720	2952.91	3439	2758	2990.41	3446	2758	2990.91

NOTES

SCHEDULE OF EMPLOYEE COMPENSATION IN BIWEEKLY AMOUNTS (FULL-TIME POSITIONS)

Range	A	B	C	D	E	F
1992 SALARY RATES:						
606	5.3522	5.5967	5.8524	6.1199	6.3996	6.6918
607	5.5332	5.7907	6.0602	6.3424	6.6376	6.9462
608	5.7250	5.9964	6.2806	6.5785	6.8903	7.2161
609	5.9291	6.2149	6.5143	6.8284	7.1574	7.5022
610	6.1443	6.4455	6.7612	7.0926	7.4400	7.8056
611	6.3731	6.6908	7.0243	7.3745	7.7421	8.1269
612	6.6155	6.9500	7.3016	7.6709	8.0588	8.4670
613	6.8725	7.2256	7.5969	7.9871	8.3975	8.8284
614	7.1450	7.5173	7.9089	8.3211	8.7548	9.2112
615	7.4340	7.8267	8.2403	8.6757	9.1342	9.6168
616	7.7400	8.1539	8.5904	9.0498	9.5344	10.0467
617	8.0639	8.5012	8.9623	9.4485	9.9610	10.5030
618	8.4080	8.8702	9.3580	9.8725	10.4152	10.9858
619	8.7727	9.2602	9.7751	10.3185	10.8921	11.4978
620	9.1589	9.6736	10.2172	10.7915	11.3980	12.0411
621	9.5684	10.1124	10.6876	11.2954	11.9377	12.6162
622	10.0029	10.5773	11.1846	11.8268	12.5058	13.2263
623	10.4627	11.0698	11.7123	12.3919	13.1110	13.8730
624	10.9503	11.5924	12.2722	12.9918	13.7536	14.5585
625	11.4677	12.1458	12.8640	13.6246	14.4302	15.2849
626	12.0156	12.7325	13.4925	14.2976	15.1509	16.0550
627	12.5965	13.3550	14.1592	15.0119	15.9159	16.8712
691						
24 hour	7.4734	7.9071	8.3659	8.8514	9.3650	9.9093
40 hour	10.4627	11.0698	11.7123	12.3919	13.1110	13.8730
692						
24 hour	8.1912	8.6755	9.1885	9.7318	10.3703	10.9178
40 hour	11.4677	12.1458	12.8640	13.6246	14.4302	15.2849
693						
24 hour	8.5825	9.9047	9.6375	10.2126	10.8221	11.4679
40 hour	12.0156	12.7325	13.4925	14.2976	15.1509	16.0550
694						
24 hour	8.9975	9.5393	10.1136	10.7228	11.3685	12.0508
40 hour	12.9565	13.3550	14.1592	15.0119	15.9159	16.8712
721	9.7401	10.2958	10.8832	11.5041	12.1604	12.8545
722	10.4148	11.0178	11.6559	12.3309	13.0450	13.7990
723	10.8989	11.5359	12.2101	12.9237	13.6793	14.4788
724	11.4115	12.0847	12.7978	13.5529	14.3524	15.1997
725	11.2519	11.9211	12.6304	13.3817	14.1718	15.0246
726	12.5312	13.2835	14.0810	14.9264	15.8225	16.7731
821	9.7872					
824	11.8467	12.5233	13.2397	13.9983	14.8019	15.6533
891						
24 hour	7.7465	8.1793	8.6374	9.1219	9.6344	10.1755
40 hour	10.8451	11.4510	12.0924	12.7707	13.4882	14.2457
892						
24 hour	8.4619	8.8452	9.4569	9.9988	10.5728	11.1809
40 hour	11.8467	12.5233	13.2397	13.9983	14.8019	15.6533

SCHEDULE OF EMPLOYEE COMPENSATION IN BIWEEKLY AMOUNTS (FULL-TIME POSITIONS)

1992 SALARY RATES:

Management Pay Plan

Grade	Minimum	Midpoint	Maximum
010	32,137	40,171	48,205
009	34,547	43,184	51,820
008	37,138	43,423	55,707
007	39,923	49,904	59,885
006	42,917	53,647	64,376
005	46,136	57,671	69,204
004	49,596	61,996	74,396
003	53,316	66,646	79,974
002	57,315	71,644	85,973
001	61,614	77,017	92,421
091	43,500	54,339	65,178

Exempt Pay Plan

Grade	Minimum	Midpoint	Maximum
120	21,500	25,800	30,100
119	23,005	27,606	32,207
118	24,615	29,538	34,462
117	26,338	31,606	36,874
116	28,182	33,819	39,455
115	30,155	36,186	42,217
114	32,266	38,719	45,172
113	34,524	41,429	48,334
112	36,941	44,329	51,718
111	39,527	47,432	55,338

Exempt Commissioned Plan

Grade	Minimum	Midpoint	Maximum
727	26,700	31,243	35,787
728	28,009	32,818	37,628
729	29,397	34,487	39,578
730	30,095	35,463	40,831
731	31,654	37,339	43,023
732	33,007	39,327	45,327
827	26,700	31,243	35,787
828	28,009	32,818	37,628
829	29,397	34,487	39,578
830	30,095	35,463	40,831
831	31,654	37,339	43,023
832	33,007	39,327	45,327

EMPLOYEE BENEFITS

Social Security (FICA)

Social Security contribution rates are established by the Federal government. Equal shares (percent of salary) are paid by the employer (7.65%) and the employee (7.65%). The rate is applied only to the first $55,500 on an employee's salary. For commissioned Police and Fire employees (since April 1, 1986) the City budgets 1.45% (Medicare portion only).

Employee Retirement

Wichita Employee Retirement

Permanent full-time employees, except Police and Fire department commissioned staff, are members of this retirement system. Employee contribution rates (percent of salary) are fixed and dependent upon the retirement plan (No. 1, 6.4% or No. 2, 4.1%) for which the employee is eligible. City of Wichita contributions are based on actuarial recommendations. The 1992 rate is 11.0% of salaries, the 1993 rate is 10.0% of salary, and the 1994 rate is 9.9% of salary. The liability of the City is reduced as Plan No. 1 employees retire or leave the system.

Police and Fire Retirement

Permanent full-time commissioned employees of the Police and Fire departments are member of this retirement system. Employee contribution rates (percent of salary) are fixed and dependent upon the retirement plan for which the employee is eligible. City of Wichita contributions are based on actuarial recommendations.. The 1992 rate for the City is 23.4%, the 1993 and 1994 rate is 22.8% of salary.

Workers' Compensation

The City of Wichita's contribution rate for workers' compensation varies by department and is determined by utilization history. Rates range from 1.10% to 3.05% in 1992. A 15% increase in rates for 1993 and 1994 is budgeted based on actual and anticipated increases for medical services. The 1993 rates range from 0.47% to 3.93% of salary.

Unemployment

The City of Wichita contributes .15% of total salaries toward umemployment insurance. The contribution rate is established by the State of Kansas and is reduced from .28% beginning in 1993.

Health Insurance

The City of Wichita offers two optional health insurance plans. Contribution to the plans is on a 75%/25% split, with the City paying 75% of premiums. For budgetary purposes, the amount charged to departments is computed through a weighted average of both plan options and single or family coverage. Departments are charged $1,952 per full-time employee in 1992. The rate rises to $2,247 in 1993 and $2,584 in 1994 based on anticipated premium increases.

Life Insurance

Optional term life insurance is available to permanent full-time employees. Coverage is based on employee salary levels and approximates twice the salary. Contribution rates are based on one-third employee, one-third employer, and one-third fund interest revenue. Additional Accidental Death and Dismemberment coverage is available at 100% cost to the employee. The City of Wichita contribution rate equates to .16% of salary in 1992, 1993 and 1994.

SUMMARY OF EMPLOYEE BENEFITS FOR 1993

	Civilian	Commissioned
Social Security (FICA)	7.65%	1.45%
Retirement/pension	10.00%	22.80%
Workers' compensation	By department	By department
Unemployment compensation	0.15%	0.15%
Health insurance (average per employee)	$2,247	$2,247
Life insurance	0.16%	0.16%

WORKERS' COMPENSATION RATES

Workers' Compensation

The City of Wichita's contribution rate for workers' compensation varies by department and is determined by utilization history. Rates range from 1.10% to 3.05% in 1992. A 15% increase in rates for 1993 and 1994 is budgeted based on actual and anticipated increases for medical services. The 1993 rates range from 0.47% to 3.93% of salary.

Department	1993 Rate
City Manager	1.40%
Finance	0.59%
Law	0.47%
Municipal Court	0.75%
Fire	3.64%
Police	2.21%
Emergency Communications	0.67%
Library	0.75%
Art Museum	0.97%
Human Services	0.61%
Public Works	3.83%
City/County Health	1.64%
City/County Planning	1.09%
Metropolitian Transit	2.55%
Park	3.15%
Water & Sewer	3.93%
Airport	1.70%

EXPLANATION OF OBJECT CODES

OBJECT NO.	TITLE	SUBOBJECT NUMBER	TITLE
110	REGULAR SALARIES	1100	BI-WEEKLY WAGES
		1101	LONGEVITY
		1102	EDUCATION PAY
		1103	EMT PAY
		1104	SHIFT DIFFERENTIAL
		1105	HAZARD DUTY PAY
		1106	$50,000 GROUP LIFE INSURANCE
		1190	ACCRUAL
		1199	OTHER
120	SPECIAL SALARIES	1200	PART-TIME WAGES
		1201	LIMITED SEASONAL WAGES
		1202	MTA DRIVERS/MAINTENANCE STAFF
		1203	PAID LEAVES
		1204	CLOTHING ALLOWANCE
		1205	AUTO ALLOWANCE
		1206	ACTING OFFICER PAY
		1207	WORKMANS COMP PAY
		1223	INJURY LEAVE
		1299	OTHER
130	OVERTIME	1300	PREMIUM
		1301	STRAIGHT
		1302	COURT APPEARANCE
		1303	HOLIDAY
140	EMPLOYEE BENEFITS	1400	F.I.C.A.
		1401	EMPLOYEE PENSION
		1402	POLICE & FIRE PENSION
		1403	WORKER'S COMP
		1404	UNEMPLOYMENT COMP
		1405	GROUP HEALTH INSURANCE
		1406	GROUP LIFE INSURANCE
		1407	CENTRAL STATES - MTA
		1409	OTHER
		1410	TUITION REIMBURSEMENT
210	UTILITIES	2100	ELECTRICITY
		2101	GAS - KPL
		2102	GAS - ARKLA
		2103	HEATING OIL
		2104	WATER
		2105	SEWER
		2106	LANDFILL
		2107	TRASH SERVICE
		2108	HAZARDOUS MATERIALS DISPOSAL
		2199	OTHER
220	COMMUNICATIONS	2200	PBX - LINE CHARGES
		2201	PBX - INSTRUMENT CHARGES
		2202	MOVES & CHANGES
		2203	LONG DISTANCE SERVICE
		2204	LOCAL SERVICES
		2205	SPECIAL CIRCUITS
		2206	PAGERS AND MOBILE PHONES
		2207	POSTAGE - REGULAR
		2208	POSTAGE - SPECIAL (CERTIFIED)
		2209	POSTAGE POSTCARDS

EXPLANATION OF OBJECT CODES

OBJECT NO.	TITLE	SUBOBJECT NUMBER	TITLE
		2210	SHIPPING & FREIGHT
		2211	EXPRESS MAIL
		2212	CATV (CABLE)
		2213	911 EMERGENCY TELEPHONE CHARGES
		2299	OTHER
230	TRANSPORTATION & TRAINING	2300	AUTO TAGS AND TITLES
		2301	MEAL - LODGING ALLOWANCE
		2302	OUT OF TOWN REGISTRATION FEES
		2303	IN TOWN REGISTRATION FEES
		2304	TRAINING CONSULTANTS
		2305	PROSPECTIVE EMPLOYEE INTERVIEW
		2306	MOVING COST - NEW EMPLOYEE
		2307	EMPLOYEE IN-TOWN MILEAGE
		2308	TRANSPORTATION OUT-OF-TOWN
		2310	TURNPIKE FEES & CHARGES
		2399	OTHER TRANSPORTATION
240	INSURANCE	2400	BUILDING AND CONTENTS
		2401	VEHICLE LIABILITY
		2402	GENERAL LIABILITY
		2403	BOILER
		2404	LOSS RESERVE
		2405	BC / BS HEALTH
		2406	EQUICOR HEALTH
		2407	A.D.&D. PREMIUM - VOLUNTARY
		2499	OTHER INSURANCE
250	PROFESSIONAL SERVICES	2500	CERTIFICATION FEES
		2501	PRE-EMPLOYMENT EXPENSES
		2502	MEDICAL & LABORATORY SERVICES
		2503	STUDIES / CONSULTANTS
		2504	ENGINEERING
		2505	CONTRACTORS
		2506	LEGAL SERVICES
		2507	AUDITS
		2508	TEMPORARY HELP SERVICES
		2599	OTHER PROFESSIONAL SERVICES
260	DATA PROCESSING	2600	DATA CENTER CHARGES
		2601	MAINTENANCE - DATA EQUIPMENT
		2602	SEDG. COUNTY DATA CENTER CHARGES
		2699	OTHER DATA PROCESSING CHARGES
270	EQUIPMENT CHARGES	2700	MOTOR POOL - SCHEDULED CHARGES
		2701	MOTOR POOL - UNSCHEDULED CHARGES
		2702	LEASE / RENT - EQUIPMENT
		2703	MAINTENANCE - EQUIPMENT
		2704	CAR WASHES
		2705	OUTSIDE SERVICES
		2706	TOWEL RENTAL SERVICE
		2707	CYLINDER RENTAL - COMPRESSED GASSES
		2799	OTHER EQUIPMENT CHARGES
280	BUILDINGS & GROUNDS CHARGES	2800	CMF CHARGES
		2801	BUILDING LEASE / RENT
		2802	MAINTENANCE GROUNDS
		2803	MAINTENANCE BUILDINGS
		2804	PEST CONTROL SERVICES
		2805	JANITORIAL SERVICES

EXPLANATION OF OBJECT CODES

OBJECT NO.	TITLE	SUBOBJECT NUMBER	TITLE
		2899	OTHER BUILDINGS/GROUNDS CHARGES
290	OTHER CONTRACTUALS	2900	CITY ADMINISTRATIVE CHARGES
		2901	WATER ADMINISTRATIVE CHARGES
		2902	ADVERTISING
		2903	DIRECTORIES
		2904	CODES & MANUALS
		2905	PERIODICALS
		2906	MEMBERSHIP DUES
		2907	RENT & RENT ASSISTANCE
		2908	BAD DEBT EXPENSE
		2909	RECORDING COSTS
		2910	PURCHASE TRANPORTATION SERVICE-MTA
		2911	DIESEL FUEL TAX
		2912	CITY ADM. CHARGES - PROJECTS
		2913	FLEX SPENDING ADM. CHARGES
		2999	OTHER CONTRACTUALS
310	OFFICE SUPPLIES	3100	PRINTING & GRAPHICS - INTERNAL
		3101	PRINTING & GRAPHICS - EXTERNAL
		3102	PHOTOCOPYING
		3103	MICRO COMPUTING SOFTWARE
		3104	PETTY CASH
		3105	PREPRINTED FORMS
		3106	STATIONARY STORES
		3107	MICROFILMING
		3108	PAPER - COMPUTER
		3109	SOFTWARE / MAINFRAME
		3199	OTHER OFFICE SUPPLIES
320	CLOTHING AND TOWELS	3200	TOWEL SERVICE
		3201	CLEANING
		3202	COVERALLS
		3203	PROTECTIVE CLOTHING
		3204	UNIFORMS
		3205	LEATHER GOODS
		3299	OTHER CLOTHING
330	CHEMICALS	3300	AMMONIA
		3301	BULK CHLORINE
		3302	CYLINDER CHLORINE
		3303	POLYELECTROLYTE
		3304	POLYMER
		3305	LIME
		3306	PHOSPHATE
		3307	CALCIUM CHLORIDE
		3308	CARBON DIOXIDE
		3309	SULFUR DIOXIDE
		3310	POTASSIUM PERMANGANATE
		3311	ODOR CONTROL CHEMICALS
		3399	OTHER CHEMICALS
340	EQUIPMENT PARTS	3400	COMPUTERS & PRINTERS
		3401	COMMUNICATION EQUIPMENT
		3402	AUDIO - VISUAL EQUIPMENT
		3403	AUTOMOTIVE
		3404	TRUCKS / HEAVY EQUIPMENT
		3405	HELICOPTER
		3406	LAWN CARE EQUIPMENT

EXPLANATION OF OBJECT CODES

OBJECT NO.	TITLE	SUBOBJECT NUMBER	TITLE
		3407	BUILDING EQUIPMENT
		3408	PUMPS
		3409	MOTORS
		3410	ELECTRICAL EQUIPMENT
		3411	CHEMICAL FEEDERS
		3412	TOOL REPAIR
		3415	SUBLET REPAIRS
		3416	FIRE HYDRANT REPAIR PARTS
		3417	SHOP SUPPLIES
		3499	OTHER EQUIPMENT PARTS
350	MATERIALS	3500	LUMBER
		3501	CEMENT
		3502	CONCRETE
		3503	HOT - MIX ASPHALT
		3504	COLD - MIX ASPHALT
		3505	EMULSIFIED ASPHALT
		3506	GRAVEL & STONE
		3507	SAND
		3508	SALT
		3509	KILN DUST
		3510	TOP SOIL
		3511	GASKETS
		3512	LIMESTONE
		3513	METER REPAIR SUPPLIES
		3514	STEEL
		3515	WELDING SUPPLIES
		3516	WATER DISTRIBUTION SYSTEM PARTS
		3517	DIRT CUTS
		3550	INVENTORY CHARGES - PROJECTS
		3597	WEATHERIZATION MATERIALS
		3598	LC/NC WEATHERIZATION MATERIALS
		3599	OTHER
360	EQUIPMENT SUPPLIES	3600	AUTO BATTERIES
		3601	NON-AUTO BATTERIES
		3602	TIRES
		3603	LUBRICANTS
		3604	DIESEL FUEL
		3605	UNLEADED FUEL
		3606	GASOLINE
		3607	PROPANE
		3608	FLUIDS
		3609	ANTIFREEZE
		3610	FUEL PURCHASES (CREDIT CARD)
		3698	PURCHASED FUEL TAX
		3699	OTHER EQUIPMENT SUPPLIES
370	BUILDING PARTS	3700	APPLIANCES
		3701	GARAGE & SHOP EQUIPMENT
		3702	BUILDING REPAIRS
		3703	FACILITY REPAIRS
		3799	OTHER BUILDING & CONTENTS PARTS
380	NON-CAPITALIZABLE EQUIPMENT	3800	COMMUNICATION EQUIPMENT
		3801	DATA PROCESSING EQUIPMENT
		3802	FIREARMS & OTHER WEAPONS
		3803	LAB EQUIPMENT

EXPLANATION OF OBJECT CODES

OBJECT NO.	TITLE	SUBOBJECT NUMBER	TITLE
		3804	SAFETY EQUIPMENT
		3805	MAINTENANCE EQUIPMENT
		3806	OFFICE EQUIPMENT & FURNITURE
		3807	TRAINING EQUIPMENT
		3808	LIBRARY MATERIALS
		3809	FILMS
		3810	LAWN CARE EQUIPMENT
		3811	HANDTOOLS
		3812	RECREATIONAL EQUIPMENT
		3899	OTHER NON-CAPITALIZED EQUIPMENT
390	OTHER COMMODITIES	3900	CUSTODIAL SUPPLIES
		3901	PHOTOGRAPHY SUPPLIES
		3902	GARDEN / GROUNDS SUPPLIES
		3903	FOOD SUPPLIES
		3904	MEDICAL SUPPLIES
		3905	COMPENSATING USE TAX-COMMODITIES
		3999	OTHER COMMODITIES
410	LAND	4100	PARK SITES
		4101	DUMP SITES
		4102	FIRE STATION SITES
		4199	OTHER
420	BUILDINGS	4200	WATER SYSTEMS
		4201	ELECTRICAL
		4202	CARPETING & WINDOW TREATMENT
		4203	HEATING / COOLING SYSTEMS
		4204	IMPROVEMENTS
		4299	BUILDINGS OTHER
430	IMPROVEMENTS OTHER THAN BLDGS	4300	FIRE HYDRANTS
		4301	PARK EQUIPMENT
		4302	PERMANENT SIGNS
		4303	RECREATION EQUIPMENT
		4304	SIDEWALKS
		4305	SWIMMING POOLS
		4306	TRAFFIC SIGNALS
		4307	UTILITY LINES
		4399	OTHER IMPROVEMENTS
440	OFFICE EQUIPMENT	4400	FURNITURE
		4401	MICROCOMPUTERS / PRINTERS
		4402	TYPEWRITERS
		4499	OTHER OFFICE SUPPLIES
450	VEHICULAR EQUIPMENT	4501	AUTOMOBILES / STATION WAGONS
		4502	LIGHT TRUCKS / VANS
		4503	HEAVY TRUCKS > 10,000 GVWR
		4504	MOTORCYCLES / SCOOTERS
		4505	POWERED CONSTRUCTION EQUIPMENT
		4506	NON-POWERED CONSTRUCTION EQUIPMENT
		4507	FIRE APPARATUS
		4599	OTHER VEHICLE / VEHICLE EQUIPMENT
460	OPERATING EQUIPMENT	4601	AUDIO (RADIOS, RECORDERS, ETC.)
		4602	VIDEO (CAMERAS, ETC.)
		4603	AUDIO-VISUAL (PROJECTORS, ETC.)
		4604	DATA PROCESSING EQUIPMENT
		4605	TOOLS & SHOP EQUIPMENT
		4606	LAWN CARE

NOTES

THE CITY OF WICHITA

TO: Department Heads **DATE:** February 19, 1992

FROM: City Manager's Office

SUBJECT: Budget Formulation

Once again, we are in the budget preparation stages of developing our financial work plans for 1993-1994. Because of the local economy which impacts our community's ability to provide and pay for public services, I am asking each department, its management and employees, carefully examine all of the current services and seek new ways to provide these in a more efficient and cost-effective manner. In some cases, new services might be required; at the same time, some may no longer be justified for a variety of reasons and priorities.

I would also request that this year, you return to the bottom line and rebuild your accounts, from scratch. Often, each year there are special programs, costs, etc., that are experienced with a given service or activity that no longer would exist for the coming years. When budget formulation does not consider such specific expenses, there is a possibility for errors or expenditure levels that cannot be justified for the following years from such accounts. Therefore, it is imperative that you and your staffs develop your budget from line item needs, not adding a percentage factor for increased costs based on prior expense approvals. The Budget Review Cabinet will be asked to look at these accounts carefully to ensure they are "zero" based and expense levels justified in regards to priorities.

From all indications, our revenue base will not increase significantly; in fact, we might not be able to keep up with operating cost increases. You should also be aware that to make salary adjustments for 1992 required the commitment of higher revenues and/or tax increases (before you open your book and begin to formulate the 1993 budget). Therefore, careful scrutiny is required in your budget formulation. we are no different than cities across this nation that are suffering from revenue limitations and budget cuts. We have been fortunate though sound financial planning to avoid many of the fiscal problems of other cities; to avoid their problems in Wichita will again require sound fiscal planning and budgeting.

This coming budget, we will be looking at reducing operating costs. To do this will require us to carefully evaluate all of our operating expenses, especially those that are not critical to carrying out an effective public service delivery. The Cabinet will be looking at all of these types on non-essential expenditures. It would greatly assist the Cabinet if your department would curtail many of these costs in advance of the budget reviews to save time and energy for everyone and allow more concentration on budget priorities than these expenses that will, out of necessity, have to be reduced.

In concentrating on your budget, please ask the question, can we, as a City government, perform this service better, at less cost, by consolidating with other department services/activities, purchasing different technology, or changing the way in which we have provided this service in the past? in doing so, we should not be concerned with the impact on employee positions because a change to a more cost-effective and efficient delivery will not necessarily reduce personnel/staffing. The over-riding goal is to reduce operating costs!

I hope that each of you, as department heads and acting department heads, will get personally involved in your budget, ask the right questions and ensure the information provided is accurate. Involve you staff, at all levels. Often, the staff "in the trenches" will be able to provide you with insights your current management staff may not. Ask them to find ways to reduce costs, make our service delivery more efficient and cost-effective, offer them the challenge and I believe we will all benefit form this individual and collective wisdom. Remember, formulating your budget which establishes the financial plan for the coming years is one of your most important management responsibilities. It is not one you can delegate away and expect it to meet the many needs of the organization and City.

I appreciate your efforts and look forward to some creative thinking that will represent how we might offer the City Council an dynamic and creative budget that will beet the goals established for Wichita. Remember, the budget activity is not easy, it is not simply trying to balance expenses with revenues, it is not a policy document that expects to carry on traditional expenses and programs/activities without recognizing the constraints and limitations imposed....it must represent the best thinking of everyone on how to offer our citizenry the highest level of services at the lowest cost. To do this will require our best creative and " global" thinking as to our priorities and needs of the entire organization, and not one of a single department!

Good luck!

CC:mp

Budget Calendar
1993/94 BUDGET DEVELOPMENT PROCESS

DATE (1992)	ACTION
April 10	Department budget requests due in Finance
April 13 - May 1	Analysts review department budget requests and prepare for Budget Review Cabinet
May 4 - May 15	Budget Review Cabinet
May 18 - May 22	Analysts begin preparation of budget materials for City Manager's hearings
May 26 - June 12	City Manager's review of the 1993/94 budget
June 25	Budget document to printer
July 6	Distribution of City Manager's Proposed 1993/94 Budget
July 7	City Council budget workshop and/or informal hearing on the 1993/94 budget
July 13	City-County budget distributed to County administrators
July 14	Informal hearing on the 1993/94 budget
July 21/22	En banc hearing on the City-County budget Informal hearing on the 1993/94 budget
July 28	Informal hearing on the 1993/94 budget City Council fixes levy and authorizes publication notice on the 1993 annual budget
August 4	Informal hearing on the 1993/94 budget Primary election
August 11	City Council formal hearing and formal adoption of the 1993 annual budget
August 25	Last day for filing levies and 1993 budget with Sedgwick County Clerk (K.S.A. 79-1801 and 79-2930)

Department of Finance
Financial Planning and Research
March 9, 1992

CITY OF WICHITA

March 9, 1992

OFFICE: DEPARTMENT OF FINANCE

TO: DEPARTMENT DIRECTORS

FROM: BARBARA CIBOSKI, BUDGET OFFICER

RE: BUDGET INSTRUCTIONS
1993/94

Attached area instructions for preparing your 1992 revised, 1993/94 proposed budget. It is anticipated that revisions to the 1992 adopted budget will be few. Please read the instructions carefully. Provide all requested information. Incomplete and/or incorrect submittals will be returned to departments.

All forms are available on the DEC system. Some are in word processing, others are on 2020. The budget calendar (page 7) illustrates the time table for the budget process. It is critical that departments comply with stated submission dates. Budget submittals may be presented prior to the due date. Questions should be directed toward your assigned Budget Analyst (see page 10).

BUDGET INSTRUCTIONS
FOR THE 1993/1994 PROPOSED BUDGETS

March 9, 1992

The 1993-1997 Financial Plan for the City of Wichita is being finalized. Preliminary forecasts indicate an uncertain budgetary outlook. In 1991 the City experienced reduced collections from revenues sensitive to recessionary impacts. The City is following a prudent approach, making conservative revenue forecasts with compatible expenditure projections. As we begin a new two-year budget cycle, departments will present proposed budgets which remain within revenue constraints and current-year expenditure levels.

The City Manager's February 19, 1992, memorandum to department heads sets the tone for this year's budget development season. **THE EXEMPLARY BUDGET WILL REFLECT AN UNDERSTANDING OF CURRENT FISCAL RESTRAINTS, AND IT WILL FOLLOW THE STRATEGIES DESCRIBED BY THE CITY MANAGER:**

1. Examine current services. How can we provide these more efficiently and effectively?

2. Prepare budgets "from scratch" rather than adding percentage increments. This should result in some line items being significantly reduced from last year's budget.

3. Continue scrutinizing for new revenue sources. Examine current pricing structures. Have fees for services kept up with department costs of providing the services?

4. What new needs are anticipated in the future (beyond this budget cycle)? What kind of planning is needed in the 1993 and 1994 budgets to anticipate these needs and avoid financial shock?

5. Evaluate operating expenses. Identify expenses that are noncritical in carrying out effective public service delivery. Curtail them in advance of the budget review process and indicate this at the appropriate places in the line-item budget submittal.

6. Take the larger management look. Look for solutions such as consolidation with other operations, purchasing a different technology, or changing the way a service is provided.

7. Be creative and think "globally" as to priorities and needs of the entire organization!

Forms and completion instructions to be used for this budget submittal are attached.

Revenues

Departments will provide updated revenue projections for 1992 as well as projections for 1993/94. To compile revenue data, use 1991 actual receipts as recorded in December 1991 FAMIS reports, and your knowledge of current conditions. Revenues are to be reported using Form A. Include in the description the authority (statute, ordinance, etc.) reference for the revenue. Additional historical information may be requested at a later date for use in the revenue modeling project.

Expenditures

Expenditures, actuals and requests (except Personal Services) will be reported using Form A.

1992

The 1992 adopted budget will remain unchanged for Contractual, Commodity, and Capital Outlay expenditures. Personal Services expenditure updates will be developed by the Budget staff with departmental input as necessary. Due to the recent implementation of "exempt status" pay ranges, some position titles have changed. Such changes should be reflected on copies of Personal Services pages provided by the Budget staff (Form C).

Expenditure exceptions may be made if City Council action has caused reorganizations, additional expenditure authority, etc., and if the changes are not reflected in the 1992 adopted budget. Use Form A with additional narrative explanation regarding the requested exception. **Do not include department-requested budget adjustments that have not been approved by the City Council.** These budget adjustments will be processed in 1992, using current budget adjustment policies and procedures.

1993/94

Personal Services

Form C will be distributed later to departments by the assigned Budget Analyst. Additional information will be provided then.

Departments will project (adjust) salaries of "non-exempt" employees for merit increases. **No** other salary adjustments should be added by departments.

Departments should review and confirm title and range changes.

Executive pay plan and exempt employees will remain as budgeted in 1992. Budget staff will use Personnel records to update executive and exempt employee salaries. Salary projections will provide these adjustments at the Fund level.

Contractual Services

The 1992 adopted budget appropriations serve as maximum allocations for this category. That is, proposed budget requests should not exceed 1992 budget amounts at this time. The following exceptions may apply:

Utilities - KG&E, KPL, Arkla

Use amounts recommended by the energy office (attached). Please review the facilities listed closely for those which may not be listed. Additions must be justified using prior year(s) actual consumption data. Remember, overall departments are expected to accommodate all energy expenditures within the total 1992 adopted budget for the 200, 300 and 400 categories. The data provided is to assist you with budget development. The ultimate request and justification is the responsibility of the department.

Water, Sewer

Rate increases will be impleted as follows.
Water... 6% in 1992, 3% in 1993, and 3% in 1994
Sewer... 15% in 1992, 10% in 1993, and 10% in 1994

Telecommunications

Use 1992 adopted budget amounts. Additional equipment and/or line charges (unless part of a Council-approved program) must be accommodated within current budget levels.

Stationery Stores

The 1992 adopted amounts will not reflect new (increased) postage rates. These may be adjusted (increased) within the appropriate account, only if an offsetting underexpenditure is identified. The goal, however, is to find ways to reduce Stores expenditures.

Data Center

Use 1992 adopted budget amounts. Additional equipment and/or access charges (unless part of a Council approved program) must be accommodated within current budget levels.

Vehicle/equipment Rental

Use 1992 vehicle/equipment rental rates plus 2% to compute 1993 rates. Rates for 1994 will increase 2% above the 1993 levels. The same factors should be used for computing CMF space rental.

Administrative Charges

Use 1992 adopted budget amounts. The Central Cost Allocation Plan is being updated. Changes will be made by Budget Office staff.

THE COMBINED 1992 ADOPTED TOTAL OF CONTRACTUAL AND COMMODITY EXPENDITURES WILL SERVE AS THE MAXIMUM EXPENDITURE LEVEL FOR 1993/94. CHANGES MAY BE MADE WITHIN THE CONTRACTUAL AND COMMODITY ACCOUNTS BUT THE COMBINED TOTAL MAY NOT BE EXCEEDED.

THIS DISCIPLINE IS INTENDED AS A STIMULUS AND GUIDELINE FOR BUDGET DEVELOPMENT ALONG THE LINES OUTLINED BY THE CITY MANAGER AND WILL NOT BE ACCEPTED AS RATIONALE FOR ARBITRARY REDUCTIONS.

Commodities

Use 1992 total for commodity appropriation as maximum. Above note applies.

Capital Outlay

All Capital Outlay must be justified. Current level (1992 adopted budget) capital expenditures may be requested. Expenditures above the 1992 adopted level must be considered as budget enhancements/improvements. Equipment replacement may be considered over and above 1992 budget, if it is presented as part of a documented, systematic replacement program that demonstrates long-term savings and prudent management practices.

Budget Enhancements

Departments will not request enhancements at this time, unless they have already been formally approved by the City Council. Enhancements discussed or assumed, but not formally approved, should not be requested at this time. Information relating to enhancement requests may be provided later.

We anticipate that few enhancements will be approved. Further, we anticipate that the most serious consideration will be given to requests supported with additional revenue or offsetting expenditure reductions.

Narrative Summaries

Departments will submit narrative summaries concerning their overall budgets. Each summary should be started on a new page. Summaries should provide information at the department level. Division- level information may be incorporated. **However, separate division level summaries without department level information and coordination should not be submitted. These are intended to be department-level summaries.**

The order of presentation of narratives is as follows.

1. **Executive Summary**. This section, of one or two pages, will summarize the department's adherence to the 1992 revised budget instructions and current exceptions to the 1992 adopted budget. "Bullets" should be used to emphasize the most important points.

2. **Performance Measurement**. The submittal should briefly describe the status of the department's performance measurement program and department use of PMs in planning and managing the work program. Each department should select two or three performance measures for submittal which clearly demonstrate their utilization and illustrate the impact of their work program. The forms for presenting selected performance measurement information will be distributed later.

3. **Federal, State and Private Grants**. Summarize the department efforts, success and outlook for continuing non-City funding sources and for new sources of non-City funding.

4. **Compliance with the 1990/91 Adopted Budget Plan**. The department should refer to the 1990 and 1991 actual-to-budget information prepared by the Department of Finance (this will be provided by the Budget Analyst). Explanation of under/over expenditures, by object level, should be provided.

5. **Privatization and Volunteerism**. Provide and up-to-date list of privatization projects and contracts, by type of service, estimated savings, etc., for the 1991 and 1992 budget years. Departmental functions being considered for privatization in 1993/94 should be listed.

Supplemental Information

Department budget submittals will include several forms containing updated supplementary information for 1993/94. In most cases the information will not need to be redeveloped but will be nearly the same as submitted last year.

Form 1 Capital Outlay (Prioritized)

Form 2 Department-budgeted Travel

Form 3 Professional Development/Training (Training Fund)

Form 4 Dues and Subscriptions

Form 5 Other (05 Object level)

Form 6 Federal/State Funding

Form 7 Savings Incentive Proposals

DEPARTMENT BUDGET COORDINATORS
1993/94 BUDGET

DEPARTMENT/DIVISION	DIRECTOR	BUDGET COORDINATOR
Airport	Ballis Bell	Dwight Greenlee Backup: J.Zoglman, P. Bolte
Art Museum	Novelene Ross (Acting)	Doug King
City Manager	Chris Cherches	Sharon Hamrick
City Council		Carla Shull
Historical Museum		Robert Puckett
Intergovernmental Affairs		Cathy Holdeman
Personnel		Lynette Wolfe
Public Affairs		Cyndra Cross
Century II/Expo Hall		Jim Hess
Omnisphere		Jose Olivarez
Central Inspection	Paul Steinbrenner	Gary Cortner
Data Center	Ray Trail	Roger Clark
Emergency Communications	Kenneth Duckworth	B. Stewart Backup: S. Dodds
Finance	Ray Trail	Toni Johnston Backup: L. Kelly
Fire	Larry Garcia	J. Bode Backup: J. Nyberg
Health	Michael Covert	B. Farney Backup: J. Hatfield, S. Binns
Human Services	Earline Wesley	Mike Reichenberger Backup: L. Stanbrough
Housing		T. Smith
Citizen Rights & Services		Annie Montgomery
Law	Gary Rebenstorf	Dana Gsell
Library	Richard Rademacher	John Ellert Backup: S. Al-Shaer
Metropolitan Transit Authority	Joe Varneke	Jerry Baker Backup: J. Varneke

DEPARTMENT/DIVISION	DIRECTOR	BUDGET COORDINATOR
Municipal Court Probation Office	Harold Flaigle	Maurice Mowery John Eisenbart Backup: M. Studemine
Park	Frank Smith	Pat Schwartz Backup: M. Daniels
Planning	Marvin Krout	Delia Lopez Backup: R. Eubanks
Police	Rick Stone	Steve Trainer Backup: M. Watson
Public Works Energy	Steve Lackey	Gail Williams Joe Pajor
Water & Sewer	David Warren	Bret Weingart

BUDGET OFFICE
STAFF ASSIGNMENTS

BARBARA CIBOSKI Budget Officer (4300)	City Manager Non-departmental Central Inspection Human Services Metropolitan Transit Authority Stationery Stores Telecommunications
ROB RAINE Senior Budget Analyst (2108)	Data Center Emergency Communications Law Municipal Court Police
TONY ZIMBELMAN Senior Budget Analyst (2110)	Art Museum Fire Golf Courses Library Park Planning Water & Sewer
ROBERT L. LANCASTER Senior Budget Analyst (2112)	Airport Community Health General Debt & Interest Public Works (All) Self-Insurance Retirement Funds
TONI JOHNSTON Budget Analyst (4327)	City Council City Manager General Government Employee Training Trust WSU Management Trainee Trust Convention and Tourism

FOLLOW-UP BUDGET INSTRUCTIONS FOR THE 1993/1994 PROPOSED BUDGETS

March 27, 1992

The Department of Finance/Budget Office is providing the following additional guidelines to be used in preparing 1993/1994 budget submittals. Submittals are due in the Department of Finance on Friday, April 10.

If you have questions that are not answered in the original March 9, 1992, instructions or below, please call your budget analyst (Ext. 4300) for assistance. Also, you will have an opportunity to ask additional questions at one of several budget seminars that are being scheduled beginning next week. You will receive separate notice about these.

AN IMPORTANT WORD ABOUT BUDGET CONSTRAINTS

Department directors and budget coordinators have expressed concern about the constraints outlined in the March 9, 1992, budget instructions packet. As we continue with the budget development process, we in the Budget Office emphasize our best understanding and approach at this time:

The expenditure level for 1992 and 1993 will be the current adopted expenditure level (excluding personal services). This approach is sensitive to current projections that show expenditures are out-pacing revenues in many funds, and in the General Fund, in particular. Further, because of the recession, growth in revenues -- even if strong -- begins from a lower base.

In many cases, operations will need to make reductions in order to meet the guidelines for the base budget submittals for 1992 revised and beyond. These should be realistic (not "Statue of Liberty" or politically unfeasible) proposals. These reductions should be serious, with the assumption that they may be adopted.

If the reduction need is caused by an on-going increased cost, then the reduction must identify an ongoing expenditure. The attached form for summarizing these reductions is described below (see Program Options Worksheet).

All operations, including enterprise and internal service funds, need to take this approach. Although budgets at this time will be constrained by increased costs imposed by certain operations (for example, Water Utility, Telecommunications, and Stores), such proprietary fund operations also are expected to take cost-containment measures that are reflected in the budget requests.

Departments may experience the 1993/1994 budget development process as one of the most challenging ever. However, we cannot escape the circumstances given. Budget analysts have been instructed to return budgets to departments, if submittals do not conform to the guidelines.

GENERAL SUBMITTAL FORMAT

In addition to the information provided in the March 9, 1992, instructions packet, please note:

* Departments will submit **three** complete copies of their proposed budgets.

* The submittals will include a **combined** narrative summary at the **department** level, as described in the March 9 packet.

Program Options Worksheet

The worksheet provided with these follow-up instructions should be used

(1) to present costs related to reductions to meet the base budget level;

(2) for innovations, including consolidating service delivery, new technology, privatization, or other management strategy;

(3) to summarize costs related to federal or state mandate, or to anticipated City Council program;

(4) to anticipate a need starting in 1995 or later;

(5) to present a NEW revenue-generating program;

(6) to summarize costs needed to fulfill a Strategic initiative, or

(7) to offer any other solution or betterment to a current or future program responsibility.

In some cases departments will need to propose significant program reductions to meet the base budget requirements. We cannot forecast the outcome at this time of such reductions. As the budget development process proceeds and if restoration is considered, departments summaries of these reductions (as presented on the Program Options Worksheet) will be used.

A separate worksheet should be used for each option.

If an innovation has been presented as a Savings Incentive Program request, you do not need to complete the Program Options Worksheet.

The Program Options Worksheet will be used throughout the budget development process. Because of the worksheet's importance, care should be taken to complete it accurately and thoroughly.

Form B

Form B (line-item detail page) is being returned to departments with completed 1990 and 1991 actual expenditures, and 1992 adopted expenditures. Columns are provided for departments to complete 1992 revised, and 1993 and 1994 proposed. The form may be completed on the hard copy or in 2020 (ask your analyst to send it).

As an aid to departments in analyzing expenditure history, we are also providing a presentation of 1990 and 1991 actual-to-budget performance.

PERSONAL SERVICES

Form C

Form C (personal services) and personal services base salary projections are part of this supplementary packet (you may also request it electronically). To complete Form C:

1. Cross out and pencil in new titles and employment ranges.

2. Use the base salary projections to confirm merit increases for non-exempt employees.

3. Confirm **authorized** number, position, and range of employees for 1993 proposed.

4. Use the base salary projections to confirm current (not unapproved future) salaries for executive pay plan and exempt employees. Compensation packages at the fund level will allow for salary adjustments for these employees.

5. Determine estimated costs of seasonal/limited positions and write them in.

6. Provide longevity estimates, using attached current-year information.

CONTRACTUAL SERVICES, COMMODITIES, AND CAPITAL OUTLAY (ADDITIONAL INFORMATION)

Phones

Use the 1992 charges as currently billed. The Budget Office will adjust if the charges are revised. Additional equipment and/or line charges (unless part of a Council-approved program) must be accommodated within current budget levels. For information and consideration of possible savings strategies, current charges are provided below:

analog or flash phone	-	$ 5.00/month
#120 instrument	-	10.00/month
#240 instrument	-	18.00/month
#400 instrument	-	30.00/month
line charge (per each)	-	9.50/month
routine software change	-	17.50 minimum
install #120 instrument	-	42.00
install #240 instrument	-	53.00
cabling/wiring/materials	-	114.00
change #120 to #240	-	85.00

Water Rate Increase

Since the meeting with budget coordinators and others on Water rate increases, we have learned that a new rate implementation schedule is being proposed for review by the City Council. Under the new schedule, implementation will not begin until 1993.

Our direction at this time is to project the following:

1992 revised	--	6% over 1991 actual
1993 proposed	--	3% over 1992 revised
1994 proposed	--	4% over 1993 proposed (note change from March 9, 1992, instructions)

Use this time to anticipate conversion costs necessary with a major water rate increase, and to present these on the **Program Option Worksheet**.

When the City Council decision is made, a Water Department representative will meet again with departments to assist staff in developing rate increase impacts for water budget line items.

Sewer Rate Estimate

Beginning May 1992 and through 1993, follow the calculation guidelines presented at the special meeting (average winter consumption times new sewer/base charge rate). Water and Sewer Department staff (LaDonna Dozier, Ext. 4665) is available to assist you.

For 1994, assume a 6% increase above the recalculated 1993 amount.

Vehicle Liability Insurance
For 1993, use the amounts as allocated in the attached spreadsheet. For 1994, use the 1993 amount with a 12% increase. (The amounts are based on loss history.)

Building and Contents Insurance
For 1993, use the amounts as allocated in the attached spreadsheet. For 1994, use the 1993 amount (may be revised later). The 1993 spreadsheet amount **includes boiler insurance**.

Other Insurance
Amounts for other insurance should be developed with Mike Payne, Risk Manager (Ext. 4607). A 1992 insurance summary is attached for reference.

Data Processing
Use the 1992 budget amounts. For operations adding terminals since adoption of the 1992 budget, use the rate of current billing for the data processing line item.

Building and Equipment Repair
Department utilizing these line items received supplementary instructions (March 19, 1992) for revised accounts, resulting from #1099 reporting requirements. If you need these instructions and did not receive them, please call Bob Lancaster, Ext. 3400.

Materiel Stores
The above March 19, 1992, memo also contains budgeting and reporting instructions related to users of Materiel Stores.

Office Equipment
A revised list of office equipment prices is included with these instructions. The prices should be used for developing 1993 and 1994 capital outlay and maintenance agreement costs.

Department of Finance/Budget Office
3/27/92

NOTES

DESCRIPTION OF FUNDS AND SUMMARY OF SIGNIFICANT BUDGETING/ACCOUNTING POLICIES

DESCRIPTION OF FUNDS

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The various funds are grouped by type in the financial statements. The types of funds maintained by the City are as follows:

GOVERNMENTAL FUNDS

General Fund. The General Fund is the principal fund of the City which accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

Special Revenue Funds. These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City. The City maintains a separate Special Revenue Fund for each Federal or State grant program.

Debt Service Fund. The Bond and Interest Fund is used to account for the payment of principal and interest on the City's general obligation bonds which are recorded in the general long-term debts group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes, investment interest income and City Hall parking lot revenues.

Capital Project Funds. The Capital Project Funds account for capital improvements (except for those financed by proprietary funds) which are financed from the City's general obligation bond issues, special assessments, certain Federal grants and other specific receipts.

PROPRIETARY FUNDS

Enterprise Funds. Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The acquisition, maintenance and improvement of the physical plant facilities required to provide these goods and services are financed from existing cash resources, the issuance of bonds (revenue or general obligation), Federal grants and other City funds.

Internal Service Funds. Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies for the City and other governmental units, on a cost reimbursement basis.

FIDUCIARY FUNDS

Trust and Agency Funds. Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units and other funds. These include Expendable and Pension Trust Funds and Agency Funds.

ACCOUNT GROUPS

General Fixed Assets Account Group. This group of accounts is established to account for all fixed assets of the City, other than those accounted for in the proprietary funds.

General Long-Term Debt Account Group. This group of accounts is established to account for all long-term debt of the City, except that accounted for in the proprietary funds. Under the statues of the State of Kansas, debt issued to finance special assessment project's constitutes a general obligation of the City. Therefore, this debt is recorded in the General Long-Term Debt Account Group and is serviced through the Debt Service Fund. The City does not issue special assessment bonds.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity. For financial reporting purposes the City includes financial information for the appointive boards and commissions that are controlled by or dependent on the City. Control or dependence is determined on the basis of oversight responsibility, budget adoption, taxing authority, funding and appointment of respective governing boards. The boards and commissions which are appointed by the elected City officials, accountable for fiscal matters related thereto and for which the City provides accounting services include:

Art Museum	Wichita Airport Authority Board
Library Board	Board of Park Commissioners
Metropolitan Transit Authority	Board of Housing Commissioners

The financial activities of these boards and commissions are reflected in the special revenue, capital project, enterprise and expendable trust funds as appropriate.

Basis of Accounting. The accrual basis of accounting is used for all funds except the governmental fund types, Expendable Trust Funds and Agency Funds which use the modified accrual basis of accounting. Modifications in such method from the accrual basis are as follows:

(1) Revenues are recognized when they become both measurable and available to finance expenditures of the current period. Revenues received prior to their normal time of receipt are recorded as deferred revenues.

(2) Disbursements for the purchases of capital assets providing future benefits are considered expenditures and are accounted for in the General fixed Assets Account Group. Appropriations for capital

projects are carried forward until such time as the project is completed or terminated.

(3) Interest on general long-term indebtedness is not accrued but is recorded as an expenditure on its due date.

Budgetary Control. Applicable Kansas statutes require that annual budgets be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted budgets are all Federal and State Assistance Funds, all Capital Project Funds, Metropolitan Transit Authority Fund, Wichita Airport Authority Fund, Golf Course System Fund and all Trust and Agency Funds. Controls over spending in funds which are not subject to legal budgets are maintained by the use of internal spending limits established by management. For budgeting, revenues are recognized when they become both measurable and available to finance expenditures of the current period except for special assessments of the Bond and interest Fund which are recognized on the cash basis.

Applicable Kansas statutes require the use of an encumbrance system as a management control technique to assist in controlling expenditures. Encumbrances of the budgeted governmental fund types, representing purchase orders, contracts and other commitments, are reported as a charge to the current year budget. for budget purposes, unencumbered cash balances are determined by deducting liabilities and encumbrances from cash and receivables susceptible to accrual.

The statutes provide for the following sequence and timetable in adoption of budgets:

(1) Preparation of budget for the succeeding calendar year on or before August 1 of each year.

(2) Publication of proposed budget on or before August 5 of each year.

(3) A minimum of ten days notice of public hearing, published in local newspaper, on or before August 15 of each year.

(4) Adoption of final budget on or before August 25 of each year.

Kansas statutes permit transferring budgeted amounts from one object of purpose to another within the same fund; however, such statues prohibit creating expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. All unencumbered appropriations lapse at the end of the year, except for capital project funds which are carried forward until such time as the project is completed or terminated. Kansas statues permit original budgets to be increased for previously unbudgeted increases in revenue other than as valorem property taxes. The City must first publish a notice of hearing to amend the budget. Ten days after publication, a public hearing is held and the governing body may amend the budget at that time.

Additional information regarding funds and budgetary accounting policies may be found in the City of Wichita's Comprehensive Annual Financial Report prepared by the City Controller's Office.

DESCRIPTION OF REVENUE SOURCES

Administrative Charges

Reimbursements to the General Fund for the indirect costs incurred against General Fund budgets for the indirect support of departments and operations funded outside the central administrative divisions. (Administrative Procedure.)

Ad Valorem Property Taxes

Taxes levied against the assessed valuation of taxable real and personal intangible property in the County. The tax rate is expressed in "mills" per $1 of the assessed valuation of the property, and is equal to $1 per $1,000 of assessed valuation. Currently, Kansas Statutes set the assessment of real estate and tangible personal property at thirty percent (30%) of its true market value. As mandated by the Kansas Legislature, reappraisal currently underway will establish a new assessment percentage on the various types and classes of property effective January 1, 1989. (K.S.A., Ch. 79, Articles 1-6a, 10, 14, 16-21, 23, 24, 26-29, 40, 45, 50; other chapters of K.S.A., particularly those applicable to the various political subdivisions, also deal with local tax levies.)

Alcoholic Liquor Tax

A tax on gross receipts from the sale of liquor at retail. (K.S.A., Ch. 79, Art. 4108.)

Bingo Tax

A three percent (3%) tax on gross revenues incurred by bingo parlors to be used for the purpose of enforcement and regulation. (K.S.A., 79-4704.)

Charges for Current Services and Sales

Revenue derived from all charges required for current services and sales such as the recording of legal instruments, the sale of certificates, examination fees, the sale of department division manuals, street cut repairs, and safety charges and sales, nursing fees, and other health charges and sales. (K.S.A., Ch. 12, Art. 7, Ch. 13, Arts. 9 and 14, Ch. 28, Art. !, Ch. 65, ARts. 24, 708 and 737a; Code of the City of Wichita, Chapters 1.04.070, 2.08, 2.21, 2.24, 6.04, 7.12, 10.20.050, 11.68, 19.08.030, 21.04.040, 22.04.220, and 28.04.210.)

Dealers' Stamp Tax

Taxes paid on new and used automobiles by dealers in lieu of ad valorem taxation on automobile dealers vehicle inventory. (K.S.A., Ch. 79, Art. 10.)

Delinquent Tangible Property Taxes

Ad Valorem property taxes collected from pervious tax years. (K.S.A., Ch. 79, Art. 2004 and 2004a.)

DESCRIPTION OF REVENUE SOURCES - Continued

Federal and State Grants and Contributions

Revenue received from the Federal and State governments for assistance in programs such as Low Cost Housing, youth programs, health related programs, or other Federal and State supported projects. (Administrative Agreement.)

Fines and Penalties

Revenue derived from Municipal Court fines, forfeits, and penalties. (K.S.A., Ch. 13, Art. 617; Code of the City of Wichita, Title 4, Intoxicating Liquor; Title 5, Public Safety Morals; Title 11, Traffic.)

Franchise Fees

An annual fee paid for by Arkla Gas Co., KPL, KG&E, Southwestern Bell, Multimedia Cablevision, Wichita Water Utility, and MTA for the privilege of doing business in the municipality. (K.S.A., Ch. 12, Art. 20; Code of the City of Wichita -- Franchises.)

Gasoline Tax

A tax on the use, sale, or delivery of all motor-vehicle fuels used, sold, or delivered in this State for any purpose whatsoever. Taxation rates are set by a formula established by the Director of Taxation. (K.S.A., Ch. 79, Arts. 3408 and 3425.)

Interest Earnings

Revenue derived from the proper management of the City's assets through investment of public funds being held until expended or distributed to other units of government. (Code of the City of Wichita, Section 2.18.030; Administrative Procedure.)

Intergovernmental Revenue

Revenue derived from payments to the municipality by other public governments. (K.S.A., Chapters 12, 68, and 79; Administrative Agreements.)

Licenses

Revenue derived from the issuance of a legal permission by the City of Wichita, which authorizes a person to operate a business or occupation in the municipality. The regulation is based on the police power of protecting the public safety, health, and general welfare. (Code of the City of Wichita, Titles 3-4, 7, 10, 16, 18-19, 21-22, 24-26 and Chapters 3.02 and 3.04.)

Local Sales Tax

A one percent (1%) tax approved by the voters of the community in July 1985, levied on gross retail sales in Sedgwick County in addition to the four and one-quarter percent (4.25%) tax levied by the State of Kansas. (K.S.A., Ch. 12, Art. 1.)

DESCRIPTION OF REVENUE SOURCES - Continued

Motor Vehicle Tax

A tax collected by the County on all motor vehicles that are not subject to property or ad valorem taxes, such as passenger cars, pick-up trucks, and motorcycles. (K.S.A., Ch. 79, Art. 51.)

Payment in-Lieu-of Taxes

Revenue derived from the issuance of a legal permission by the City of Wichita authorizing certain work to be performed on a particular project. (Code of the City of Wichita, Chapters 10.08, 10.12, 10.24, 10.20, 14, 16.04, 16.08, 17.08, 18.04, 18.04.065, 18.08, 18.12, 18.24, 18.28, 19.08, 21.04, 22.04, 22.08, 24.04, 26.04, 26.04.100., and page 30, Uniform Building Code, 1979 edition.)

Rental Income

Revenue derived from the rental of City facilities such as City Hall Cafeteria and Parking Garage, Century II Concert Hall, Omnisphere, Lawrence-Dumont Stadium, Expo Hall, and Building services. (K.S.A., Ch. 12, ARt. 21 and 631c; Code of the City of Wichita, chapters 2.21, 7.08, 9.20, 16.04, 16.16, 17.12; Charter Ordinance No. 13, Code of the City of Wichita; Administrative Procedure.)

Special Assessments

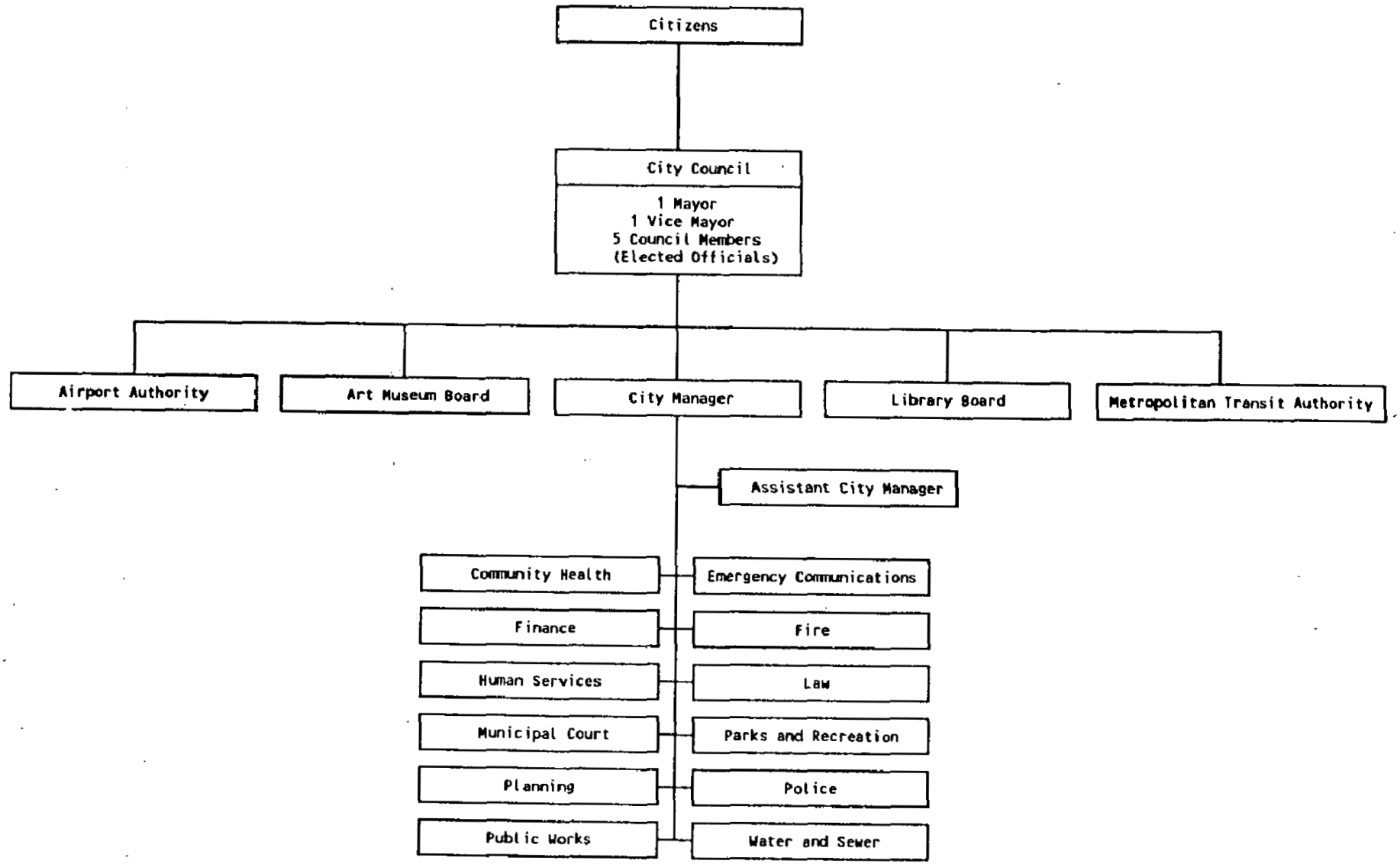
Charges which the local government makes to pay for a specific service or project such as streets, sewers, curbs, and gutters which benefit a particular piece of real estate. these charges are assessed on the basis of the square footage of the lot, against the value of the lot, or on the basis of both lot square footage and value. (K.S.A., Ch. 13, Art. 9; Code of the City of Wichita, Ch. 2.24.)

Transient Guest Tax

A five percent (5%) tax upon the gross receipts paid by guests in any hotel, motel, or tourist courts located in the incorporated territory of the City of Wichita. (K.S.A., Ch. 12, Arts. 1693 and 1694; and, Charter Ordinance No. 83, Code of the City of Wichita)

User Fees

Revenue derived from payments made by the general public for the purpose of utilizing goods and services such as entry fees, Park Department charges, class registrations, tenant rental, and concessions. (Code of the City of Wichita, Title 9.)


Citizens
City Council
1 Mayor
1 Vice Mayor
5 Council Members
(Elected Officials)
Airport Authority
Art Museum Board
City Manager
Library Board
Metropolitan Transit Authority
Assistant City Manager
Community Health
Emergency Communications
Finance
Fire
Human Services
Law
Municipal Court
Parks and Recreation
Planning
Police
Public Works
Water and Sewer