



**SMOKING PERMIT APPLICATION
 CHARITABLE FUNDRAISING EVENT
 APPLIES ONLY TO SPECIFIC EVENT
 [NOT REQUIRED IF HELD ON PREMISES ALREADY
 LICENSED AS SMOKER-FRIENDLY]
 FEE \$250.00
 ALLOW 30 DAYS FOR APPROVAL**

www.wichita.gov

City License 455 N. Main – 1st Floor Wichita KS 67202
 CITY LICENSE (316) 268-4553

Date _____

EVENT SPONSOR INFORMATION:

Name		Phone Number	
Home Address		Zip	
Charitable Purpose of Fundraising			

APPLICANT BUSINESS INFORMATION (operator/location for which permit is desired):

Business Name		Phone Number	
Business Address		Zip	
Mailing Address		Zip	

LOCATION/EVENT MANAGER INFORMATION

Manager Name		Phone Number	
Manager Address		Zip	

EVENT REQUIREMENTS INCLUDE:

- Signage as required by City Ordinance (City Code Chapter 7.56), at all entrances to the permitted establishment or event area beginning at least 2 hours before the commencement of the event, warning that smoking is being permitted on the premises during the fundraising event.
- Exclusion from the event area of persons, including employees, under age 18, for the duration of the fundraising event.
- Obtaining and keeping on file written acknowledgements from all employees working at the fundraising event that they have been advised of the dangers of environmental tobacco smoke.
- Taking reasonable steps to prevent smoke from intruding into any portions of the permitted place of business occupied or in use by persons not participating in the fundraising event.

I, _____, the above named applicant, do solemnly swear that I have read the contents of this application and that all information and answers herein contained are complete and true. In addition, I have read and understand all rules and regulations as set out in the Code of the City of Wichita. Furthermore, I hereby agree to comply with all of the laws of the State of Kansas, and all rules and regulations prescribed by the City of Wichita.

 Signature of Applicant

 Date

FOR OFFICIAL USE ONLY

	Approved	Disapproved	Date
Office of Central Inspection			
License #		Date	Expiration Date