

NEIGHBORHOOD CLEAN-UP REPORT

Cleanup Date _____ Association Name _____

Start Time _____ End Time _____

Equipment on Site (number): Packer/s _____ Skid/s _____ Tire Truck _____

Time Packer Arrived on Site: # 1 _____	Empty on Arrival? Y	N
# 2 _____	Y	N
# 3 _____	Y	N
# 4 _____	Y	N

Number of Loads to Dump: Packer _____ Skid _____ Number of Tires _____
(Verify w/ tire truck driver)

Time Packer/s Left Site (for last time) #1 _____ #2 _____
#3 _____ #4 _____

Packer load at end of Cleanup (i.e. full, half full) #1 _____ #2 _____ #3 _____ #4 _____

Number of volunteers: _____

Comments: _____

Please note number of times equipment is taken to the transfer station and how full the loads were at the end.

Monitor/Staff _____



NEIGHBORHOOD CLEAN-UP CHECK LIST

- **VERIFY THAT THE PACKER/S ARE EMPTY ON ARRIVAL.**
- CHECK THAT ALL SCHEDULED EQUIPMENT IS ON SITE, EMPTY, AND IN THE RIGHT LOCATION.
- LOCATE THE CONTACT PERSON AND CHECK WITH THEM FOR ANY PROBLEMS OR QUESTIONS/CONCERNS.
- REVIEW ITEMS NOT ALLOWED IN PACKER/S OR SKID/S.
(i.e. hazardous materials, appliances with refrigerant, tires)
- VERIFY THE ROUTE THE CLEANUP WILL TAKE.
- NO CLEAN UP OF YARDS, PICK UP AT CURBSIDE ONLY.
- MAKE SURE THERE ARE MONITORS AT ALL SKIDS TO PREVENT OVER FILLING OF SKID, OR DUMPING OF HAZARDOUS MATERIALS OR APPLIANCES.
- IF TIRE TRUCK IS SCHEDULED, MAKE SURE NONE ARE LEFT AT SITE ONCE CLEANUP IS OVER.
- IF NO TIRE TRUCK IS ON SITE, BUT TIRES ARE COLLECTED, TAKE THEM TO THE RECYCLING SITE AND KEEP TRACK OF THE COUNT.
- KEEP TRACK OF NUMBER OF TRIPS TO THE DUMP. TIME THAT PACKER ARRIVES AND LEAVES, NUMBER OF SKIDS DELIVERED, AND TIME SKID IS PICKED UP. RECORD INFORMATION ON CLEAN-UP REPORT (ON OTHER SIDE).
- TAKE A HEAD COUNT OF VOLUNTEERS AND INCLUDE THAT ON THE REPORT FORM. *This is important.*

HANDLE ANY CONFLICT, WHICH MIGHT OCCUR, IN A PROFESSIONAL MANNER.

Thank you for performing this very important function!