city of wichita

1991-92 annual budget

1991/1992

ADOPTED BUDGET

CITY OF WICHITA, KANSAS

JANUARY 1 - DECEMBER 31, 1991
JANUARY 1 - DECEMBER 31, 1992

CITY COUNCIL

Robert Knight	**Mayor**
U.L. Gooch	**Vice Mayor**
Frank M. Ojile	**Council Member**
Sheldon Kamen	**Council Member**
Estela Martinez	**Council Member**
Willis Wall	**Council Member**
Greg Ferris	**Council Member**

1991/92 ADOPTED BUDGET
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1991 - 1992
WICHITA CITY BUDGET IN BRIEF . . .

- The total adopted 1991 Budget (all funds) is $204,974,817, compared to the 1990 Budget of $201,619,931 -- an overall 2% increase. The 1992 approved budget is $202,835,419.

- General Fund operating expenditures total $100,079,010 in 1991, compared to $96,419,607 in the 1990 current budget. The 1992 projected budget is $103,516,240.

- Property reappraisal is causing a State-mandated tax shift from the Motor Vehicle Tax to the Property Tax; a 19% decrease in vehicle taxes shifts a tax requirement of 1.276 mills (a 2.3% increase averaged over the two year budget) to the Property Tax levy to generate the same tax dollars from these two sources, combined. For every dollar in property taxes paid, less than 23¢ will be received by the City to pay for municipal services.

- The Federal Court settlement of $2.5 million is included for 1991. This payment will be from fund reserves and 1991 revenues above operating expenditures. Absent this expense, the City could have absorbed all or a portion of the Motor Vehicle Tax loss.

- Twenty (20) new Police Officer positions are budgeted to implement the Police study recommendations and to meet the increased public need for police services. A total of 13 Police Officer positions are budgeted in 1991; an additional 7 Police Officer positions are approved for 1992. These new positions are in addition to the 14 positions being funded by a Federal/State grant. Funding is also included for a new west Police station.

- In addition to the planned construction of a new Fire Station #17 in 1991 (and the addition of 17 firefighter positions), existing Fire Station #16 will be relocated. A special new Fire unit for hazardous materials inspection is budgeted.

- The City's quality of life services are enhanced through expanded park/ forestry maintenance, increased Art Museum security, and funding for branch library relocation and a new library computer system allowing access by library patrons.

- A Natural Resource Conservation office is established and includes current efforts in energy conservation, as well as new initiatives in solid waste, recycling and water conservation.

- Water rate increases, of 6% in 1991 and 6% in 1992, will be required for water plant expansion, and to build a reserve for costs associated with developing a new water supply.

- The last sewer rate increase of 10% is planned in 1991 to phase in the financing required to support Federally mandated wastewater treatment plant upgrades.

- The local sales tax is budgeted at $27,664,000, of which $13,832,000 will be used to reduce property taxes by the equivalent of 10.4 mills.

- The 1990-1999 Capital Improvement Program (CIP) includes $28 million in funds for projects identified as part of the proposed downtown redevelopment plan. A review of funding capacity for additional downtown-related capital improvements is currently in progress.

THE CITY OF WICHITA

OFFICE OF THE CITY MANAGER
CITY HALL — THIRTEENTH FLOOR
455 NORTH MAIN STREET
WICHITA, KANSAS 67202
(316) 268-4351

November 16, 1990

The Honorable Mayor and
Members of the City Council
City of Wichita
Wichita, Kansas

Dear Mayor and Council Members:

Presented is the City Manager's Adopted 1991/92 Budget. City Council action on this operating budget, along with the Capital Improvement Program, will greatly affect the community in terms of public services and capital project construction -- key elements in the economic vitality and quality of life in Wichita. This budget outlines a two-year operating plan (1991 and 1992), and forecasts budgetary requirements for five years (1991-1995).

The City Council balanced the community's needs for services against the City's ability to finance those services. Adoption of this budget was the result of careful consideration to develop a plan to carry out the City's business.

MAJOR BUDGET ISSUES

All elements of the annual budget are important. Considerable detail on every budget item is contained in this adopted budget and supporting information. Certain key issues are highlighted as the most important that were addressed by the Council:

- Reappraisal -- continues to negatively impact the City's budget and will result in an approximate $1.6 million (1.3 mills) shift from the Motor Vehicle Tax to the Property Tax beginning in 1991.

- Public Safety Services -- will receive major enhancements in 1991/92 with the addition of 20 locally funded Police Officers, a west-side Police station, expanded Fire services for hazardous materials, relocation of Fire Station #16 (1992), and the implementation of the new 800 MHz emergency communications system.

- Cultural/Leisure Service -- enhancements are included in the 1991/92 Park, Library, and Art Museum budgets to improve the quality of life in the community.

- Downtown Redevelopment -- project funding in the amount of $28 million is included in the Capital Improvement Program for elements of the proposed downtown plan. Review is underway to determine the City's additional debt capacity available for downtown redevelopment.

- Utility Rate Increases -- are required in 1991 and 1992 to finance plant expansion and build a financial reserve in anticipation of large expenditures for a new water supply for the next century.

- Employee Wage/Benefit Improvements -- were the subject of negotiations between the City and employee groups. The City's goal has been a fair and competitive wage/benefit package.

A BUSINESS PLAN FOR THE PUBLIC'S BUSINESS

The City is a municipal corporation. While a public corporation is not identical to a private corporation, there is a similarity in the need for an overall business plan. For the City corporation, this takes the form of a multiple number of plans: the Strategic Agenda, the Capital Improvement Program, an annual operating Budget, and several other management reports and documents. It is through the annual operating Budget that the City outlines the overall direction of its plan to carry out the public's business. This plan sets out a program of services to the public (Service Plan), makes the City corporation accountable to the citizen/stockholders for financing those services within a prudent fiscal framework (Financial Plan), and seeks to manage those programs efficiently (Management Plan).

SERVICE PLAN

The plan of services to the public is found in several places, in addition to the appropriations for funds outlined in the operating budget. The Strategic Agenda contains 218 strategies involving nearly every City department. As part of budget submittals, departments are requested to outline how strategies are carried forward in the requested appropriations. Other capital projects are reflected more in the separately published Capital Improvement Program (CIP). Still other elements of the Service Plan are in the form of special studies (most notably impacting this budget are the Police operations study, the emergency communications radio system study, fire station location modeling, etc.), or the reports of special study committees (recycling, composting, etc.).

The only kind of planning worth doing demands attainable goals, programs to reach them that have been well thought out, and the resource base to sustain them. The critical element in that resource base is the financial capability to carry them out. The service enhancements outlined in this Budget are intended to add substance to the recommendations outlined in the various plans and reports commissioned by the City.

Public Safety services are the single largest operating expenditure for City government. Nothing is more basic to the public's expectations of City government than Police, Fire, and Emergency Communications. A major enhancement in the City's public safety service plan is police protection. The Police operations consultant study made many recommendations, the most important of which was to expand Police field patrol through the addition of more officers. To the extent possible and recommended by the study, increased coverage has been provided through reassignment of existing Police personnel within the department. The 1991/92 Budget includes a two-year phase-in of the additional patrol positions recommended by the study. A total of 13 new Police Officer positions is recommended for 1991, and an additional 7 positions in 1992. The City has also been successful in securing a grant for special drug enforcement efforts.

Following the example of the east Police station, the City is also proceeding with a new west Police station, as part of a Police/Fire station complex, to move basic police patrol coordination closer to the patrol locations for increased productivity.

A new Fire Station #17 is planned, along with 17 additional firefighter positions for 1991. A review of fire incident information through the fire station location model indicates this station is better located north of the original site, provided existing Fire Station #16 is relocated. This combination of one new and one relocated station will improve coverage in west Wichita without the need to consider the addition of another new (18th) station.

The City and County previously commissioned a study of replacement of the emergency communications radio system (more than 20 years old). The study recommended installation of an 800 MHz system. The installation of this system is programmed over two years (1990 and 1991). In cooperation with the County, the "backbone" portion of the system will be installed in 1990. The equipment for Police and Fire, as well as for non-emergency departments that will use the system, is scheduled for 1991. In Emergency Communications, the Budget reallocates one existing position to a rotating dispatcher to relieve overtime and job stress.

Quality of Life services have been identified by the Strategic Agenda and the efforts of WI/SE Partnership for Growth as critical to promoting economic development within the community. The 1991/92 Budget contains significantly increased service levels to support the City's offerings in culture and recreation.

The Art Museum Board has been very successful in promoting record levels of attendance. To meet museum needs for security, the 1991/92 Budget includes the addition of security personnel and equipment. For Botanica, the Budget provides permanent assignment of a gardener position previously on temporary loan.

The Library is a major "quality of life" focus of the budget. Funding ($207,000) is included to begin relocation of selected branch libraries. To ensure the highest and best use of this appropriation, the allocation is contingent upon the Library Board conducting an overall review of branch libraries. In addition to branch libraries, the budget includes a new appropriation of $133,000 conditioned upon the Library Board identifying an equal amount for installation of a new library computer system annually. This new system not only will expand capabilities for management of the library collections, but will expand computer access to library patrons as well.

No less a part of quality of life today is the concern for the environment. This budget will consolidate and expand natural resource conservation efforts in one office. In addition to energy studies, which have long been done by the City resulting in substantial savings, this new work group will manage the City's solid waste and recycling initiatives. A major new program to promote water conservation is also provided as part of this activity.

On the regulatory side of environmental services, the Fire Department has included a new Hazardous Materials Inspection Program targeting facilities that store, use, transport, or manufacture hazardous materials. The cost of this program is to be recovered from permit and licensing fees.

To assist the disadvantaged, two new efforts are planned. A Housing Specialist is included to begin identifying resources to implement the affordable housing recommendations of the Housing Task Force. This position is to identify new resources for housing programs and services that will more than offset the salary and benefits of the position within one year.

Another program places $50,000 in a special fund for youth programs. Human Services, in conjunction with Park and Recreation, will develop a package to assist disadvantaged youth with transportation, admission fees, and other costs to permit expanded participation in the City's summer and other recreation programs. The loss of Federal funding has increased local funding of recreation centers an additional $85,000.

<u>Infrastructure</u> is the City's critically important physical framework provided by the system of streets, sewers, water and other facilities. The infrastructure supports every aspect of the business, residential, and entertainment life of the community. It is estimated that the infrastructure has a replacement value of more than $1.4 billion.

The expanded level of street maintenance, begun in 1990 with the availability of increased Gas Tax revenues, will continue into 1991/92. This included installation of a "Pavement Management System" to monitor the condition of roadways and prioritize maintenance efforts. A new initiative for 1991/92 is budgeted in bridge maintenance. A special program ($155,000) is planned to better inspect and maintain the City's 168 bridges.

Plans for a new Computerized Traffic Signal Control System are proceeding. The initial (1990) installation in the Central Business District will be followed with future phases adding selected, high volume arterial intersections. The new system will synchronize signals to enhance safety and convenience in traveling throughout the City.

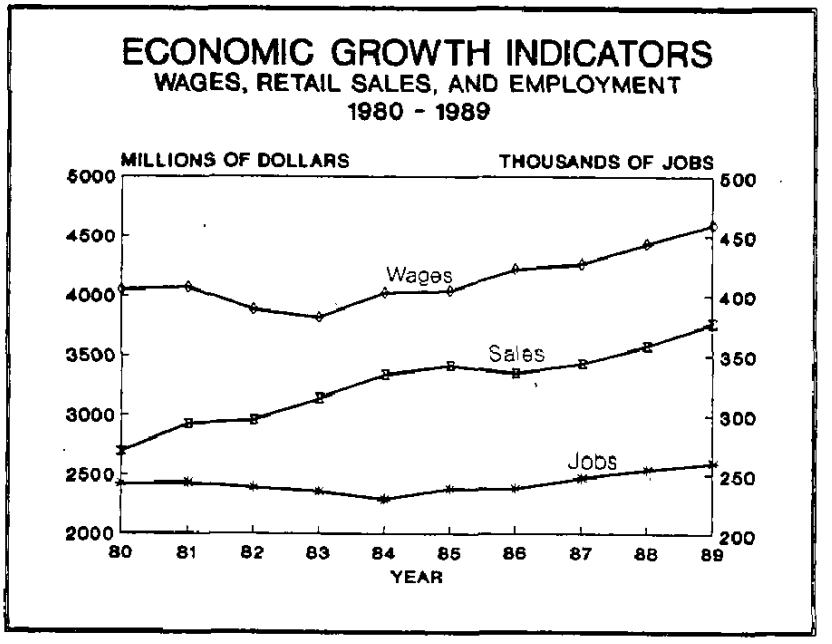
An expanded effort is included in Park and Forestry maintenance. An additional five maintenance personnel will be used to augment existing crews to address high priority concerns and increase the frequency of park mowing, tree trimming/removals and maintenance. Through equipment replacement funds, the City is also undertaking a major upgrade of Park maintenance equipment to enhance safety and productivity.

Also part of the City's infrastructure is its information base regarding land use. Contingent upon City Council and County Commission approval of increased planning/zoning fees, a major rewriting of the City's zoning ordinance and requirements will be undertaken in 1991/92.

The new secondary wastewater treatment plant is now complete and operational. The initial effort in elimination of the odor problems from the primary treatment plant is also underway.

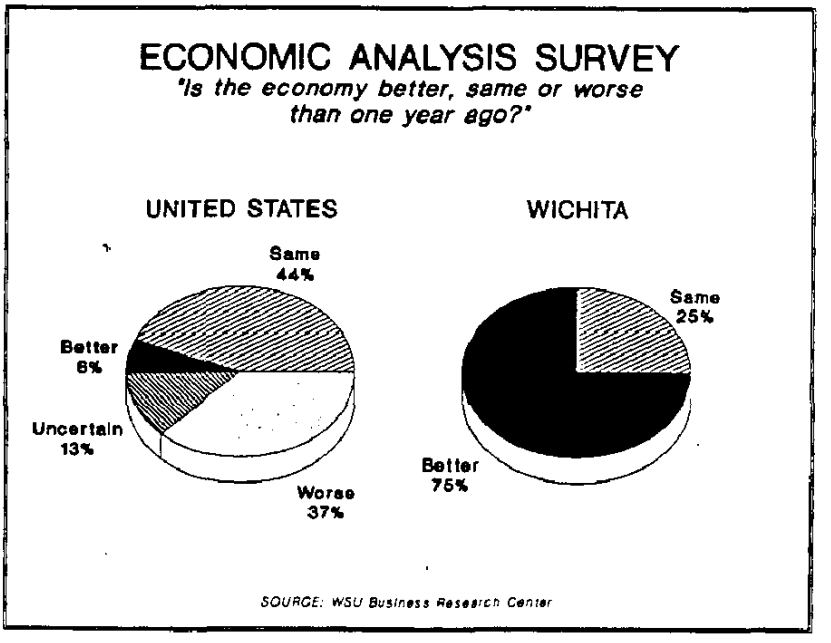
On the horizon remains the determination about a Stormwater Drainage Utility. The 1991/92 Budget maintains the current level of (minimal) maintenance. The Storm Drainage Utility is necessary, however, if the City is to properly maintain its existing drainage system, as well as address the unmet drainage problems.

Finally, it is necessary to continually recognize the need for progress in identifying a new water supply. If recent consumption trends continue, the City may need a new water supply very soon into the next century, as well as expanded capacity for water treatment.



Economic Development is an increasing focus in City projects and services as part of the City's participation in the public-private WI/SE Partnership for Growth. The community's effort in a joint public-private partnership for economic development has met with success. The Wichita area economy has a stable and growing base to support the continued moderate growth trend. Key economic indicators (wages, retail sales, and employment) reflect positive trends in the economy.

The City makes an annual contribution of $250,000 to the WI/SE effort. Additionally, the City is now funding $295,000 in initial consultant expenses to review recent proposals for downtown revitalization, as well as continuing developmental efforts on "Old Town" and the "East Bank" projects.



These efforts in economic development have produced not only tangible economic growth, but a positive attitude and outlook about the future. As important as the economic indicators, the attitude of Wichitans about the present and future of the local economy is positive. In a recent survey on the state of the economy, the respondents overwhelmingly (75%) reported the local economy was "better" than one year ago. This contrasts with responses about the national economy where only 6% responded that the economy was "better."

Overall, the City has sought to respond through a "Service Plan" outlined in this budget to the multitude of demands for programs and services. The ability of the City to respond beyond these service levels is constrained by the financial limitations of the Financial Plan.

FINANCIAL PLAN

Sound financial planning is important for the municipal corporation. A clear example of the importance for sound financial planning is the recent uncertainty surrounding property reappraisal and its multi-year impact on local government finances.

The City's goal in financial planning is to maintain the public's trust/confidence in its financial stewardship of the public purse through long-term financial forecasting, a balanced budget, cash reserves to absorb cyclical variations in revenues without reductions in services, investor confidence in the City's bond value, and stable tax levies.

The City has established a practice of multi-year budget forecasting. Long-term monitoring of revenues and expenditures helps to avoid a recurrence of budget shortfalls leading to service reductions and employee layoffs. The budget provides a two-year expenditure plan (1991 and 1992), which is financed from available revenues, and forecasts an additional three years (1993-1995) for fiscal planning in identifying future trends.

A key element of the City's Financial Plan is revenue diversification. Although the property tax remains an important source of revenue, the City has been highly successful in reducing reliance on property taxes. The property tax constitutes only 20% of total revenues and 29% of the taxing (General and Debt Service) funds. This compares favorably with recent reports which indicate that property taxes provide 38% of the funds for state and local government in Kansas, and 85% of the revenue for local governments.

Revenue diversification has been possible through use of the local sales tax, which has reduced reliance on property taxes by $13.8 million, or 10.4 mills. In addition, the City has identified more than $7.6 million in user fees to finance significant portions of the General Fund operating budget.

Another important policy in the City's financial plan is a balanced budget, in both the legal and fiscal definitions. That means current year revenues equal or exceed same year operating expenditures (excluding one-time enhancements). This balanced budget is the direct consequence of re-establishing cash reserves, and separating those reserves from other revenues in considering funds available for ongoing operating expenses. For 1991/92, the Budget continues to project approximately 5% reserves.

The effort to match annual revenues with annual operating expenditures has also aided the City in another important financial goal -- to maintain stable property tax rates. The adjustment in the tax levy from 28.015 to 29.284 is the result of a State-mandated tax shift from the Motor Vehicle Tax to the Property Tax -- the City will realize no additional revenue from this shift.

Prior to 1988, the City maintained numerous separate funds (12 taxing funds alone), which confused the City's finances (for example, in some years the Park/Library/Art Museum Fund would be in a deficit position, while the General Fund had a surplus). The City has undertaken an aggressive program of fund consolidation to reduce the number of separate funds. This affords the City Council improved policy oversight in the allocation of resources to the competing demands for programs/services. Beginning in 1991, the City will now have only two taxing funds -- the General Fund for operations and the General Debt and Interest Fund for capital projects.

The City's 1990 Budget was awarded the "Distinguished Budget Presentation Award" from the Government Finance Officers Association (GFOA), recognizing the budget document as an operations guide, financial plan, and communications medium. The City also achieved recognition with the award of the GFOA "Certificate of Achievement for Excellence in Financial Reporting," certifying the integrity of the City's financial reporting in accordance with governmental accounting standards. The City is also continuing to seek an improved credit rating from AA to AAA (the highest rating). The City's bond issues already have the investor confidence and recognition in the bond market place at the near equivalent of AAA through favorably priced bids.

The future holds uncertainties for the City's financial planning. Demands for increased public programs and services can be expected to grow at a rate faster than the City's current resources can fund. The Federal and State governments continue to mandate new programs and restrictions on local governments at a time when overall

Federal and State funding is decreasing (this is particularly true in social service programs). The City must continue to identify ways and means to further diversify revenues and make services more cost effective/efficient.

MANAGEMENT PLAN

The City's Business Plan does not start and end with adoption of the annual budget. It is necessary to put into place means to ensure that taxpayers receive the maximum in programs and services for each dollar spent. The budget is managed every day of the fiscal year.

To monitor program costs, productivity, and effectiveness, the City is currently implementing an extensive Performance Measurements System. Every critical program, project, or service will identify quantitative measures on work load and program effort. The City Council will receive periodic reporting on program efficiency and responsiveness. This information will be useful for the Council in future decisions regarding allocation of resources.

Part of the City's plan is to utilize the expertise in the private sector to improve City services. The City will continue to explore opportunities for privatization of selected services, where privatization can reduce costs or improve service levels. In addition, the City will continue to avail itself of the services of private sector "loaned executives" to examine City programs and offer recommendations for improved operations/practices.

Consolidation of City operations will be examined in an effort to eliminate duplication of effort, thereby reducing costs. Areas for consolidation studies include facility/equipment maintenance, inspectional services, and accounting. In each budget year one major department is identified for a thorough operational review by an outside consultant. A Fire study is included in the 1991/92 Budget.

An important part of any organization is the contribution of its "human resources," the employees who carry out the wide array of public services. In recognizing the effort and contribution of employees, the City's strives to focus on compensation, safety, and training. In compensation, the City's goal is to achieve a fair and competitive wage/benefit package. Wage/benefit surveys are conducted annually in conjunction with negotiations with the three employee unions (Fraternal Order of Police, International Association of Fire Fighters, and Services Employees), and discussions with nonunion Employees' Council.

Job safety of employees is essential to the City organization. Over the last several years, the City has expanded its focus on providing employees with a safe workplace. The budget includes funds for equipment replacement, with priority given to replacing potentially unsafe equipment. Beginning in 1992, the budget will fund an additional safety specialist to increase safety programs and inspections.

Employee Development/Training also is a high priority. The City is completing a detailed training needs assessment in which every City employee was given an opportunity to provide input on training needs for their respective job. The funding for training programs has also been increased for 1991 and 1992. The City is continuing to address the concerns and recommendations from two employee committees on special issues facing minorities and women in the workplace. Beginning in 1991, a full-time EEO/AA Officer will oversee and ensure implementation of the City's equal employment opportunity efforts.

Finally, the hundreds of volunteers who provide direct support to the community by serving on boards/commissions, or assisting the daily operations of many public facilities (museums, libraries, parks, etc.) deserve recognition as well. Their time and expertise is invaluable.

1990 REVISED BUDGET

The budget includes revised estimates of current year (1990) revenues and expenditures. The procedure of revising the budget is an important element of financial management, designed to provide an updated estimate of revenue and expenditure trends in the current year and to improve budget development for the next year. Revenues above and expenditures below budgeted projections increase the City's cash reserves for future years. On balance, the net of over-collection of revenues and underexpenditures in the General Fund is increasing the cash reserve by

$1,813,610 (this number will be diminished to the extent that unanticipated one-time costs are made as non-operating expenditures). If one-time fund transfers are excluded, the combined revenue/expenditure projections are within .2% of budget.

Significant negative changes in revenue estimates impacting the taxing funds (General and General Debt and Interest) include declines in property taxes ($735,730) due to lower than anticipated collection rates, and fines/penalties (a $600,770 net decrease after the new revenues from domestic violence are included) due to a lower rate of moving and parking ticket issuance. Positive changes in revenues include a higher collection of motor vehicle taxes ($199,840), state shared revenues ($112,440), increased interest earnings ($896,480), and one-time transfers of excess reserves from the Fleet/Building ($1,018,100) and Workers Compensation ($500,000) internal service funds.

The General Fund operating expenditure budget was projected with the anticipation that savings would result in expenditures below budget of $476,990. The revised 1990 budget reflects a total underexpenditure of $1,279,898, resulting in a net underexpenditure of $235,075 over and above projected savings. This net underexpenditure is being applied to offset the $245,000 cost of the downtown redevelopment studies and the $150,000 additional cost for the storm clean-up effort (with the remainder drawn from cash reserves in the General Fund).

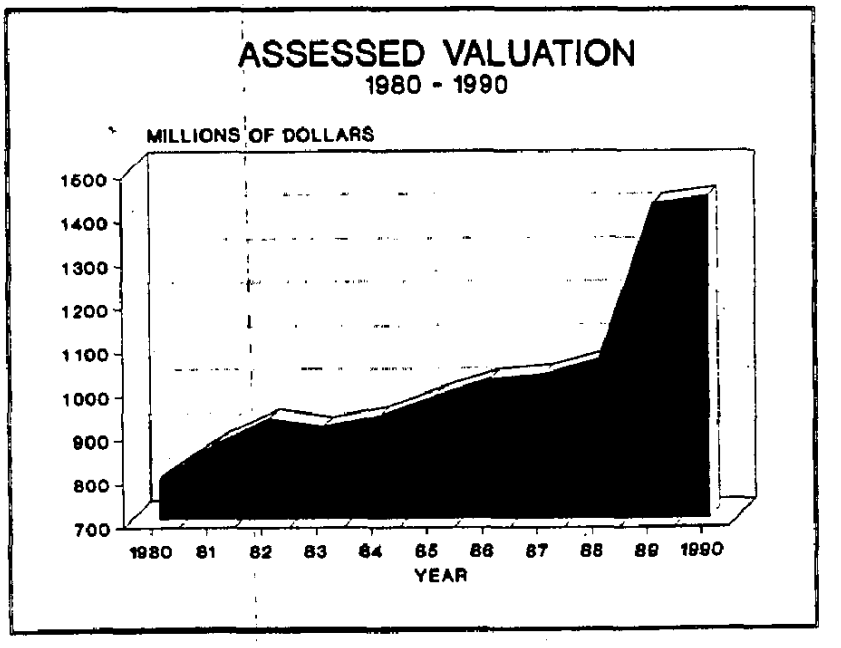
1991 ANNUAL BUDGET

The adopted 1991 Budget totals $204,974,817, compared to the adopted 1990 Budget of $201,619,931. Both years are exclusive of sales tax expenditures for capital improvements, internal services, enterprise construction, and interfund transfers, to eliminate double counting of expenditures and co-mingling of operating and capital expenses. The differences are primarily the result of increases in personal services, water/sewer expenses, increased reserves, and contractual services. In keeping with City fiscal policies/practices, the budget is balanced -- operating expenditures are within operating revenues and total expenditures are equal to available resources.

General Fund operating expenditures in 1991 of $100,079,010, which finance basic City services, reflect an increase of $3,372,380 over the current Budget. Much of this increase is attributable to personal services, new program/service enhancements, and increased costs for existing program/service levels.

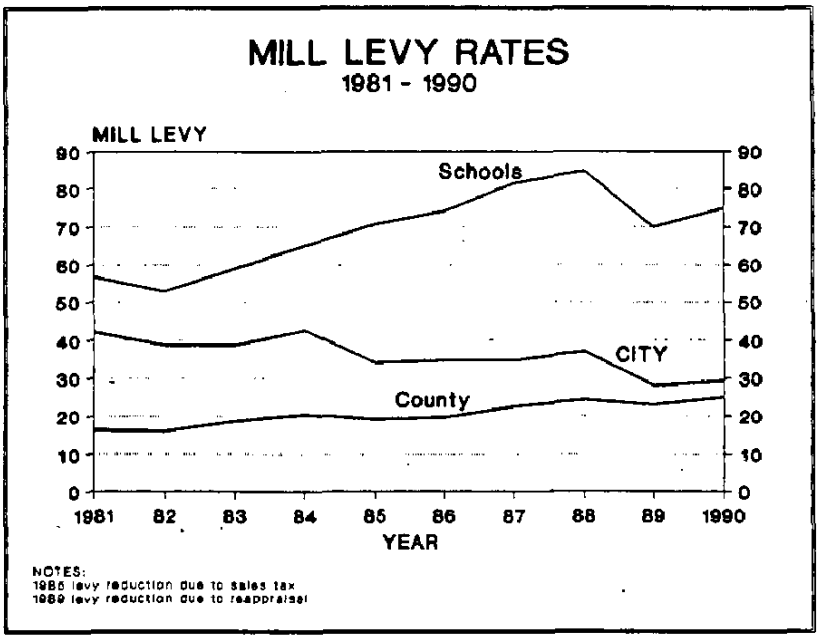
1990 MILL LEVY

As of the July 1, 1990, notice from the County Clerk, the preliminary assessed valuation (the measure of property values for taxation purposes) of $1,452,089,156 reflected a growth of 1.9% ($27,476,470) in the addition of new property on the tax rolls in the past year. The levy required to finance the 1991 (and 1992) Budget is 29.284 mills, compared with 28.015 mills for the 1990 Budget, an increase of 1.269 mills (an average annual increase of 2.3% over the two year budget).



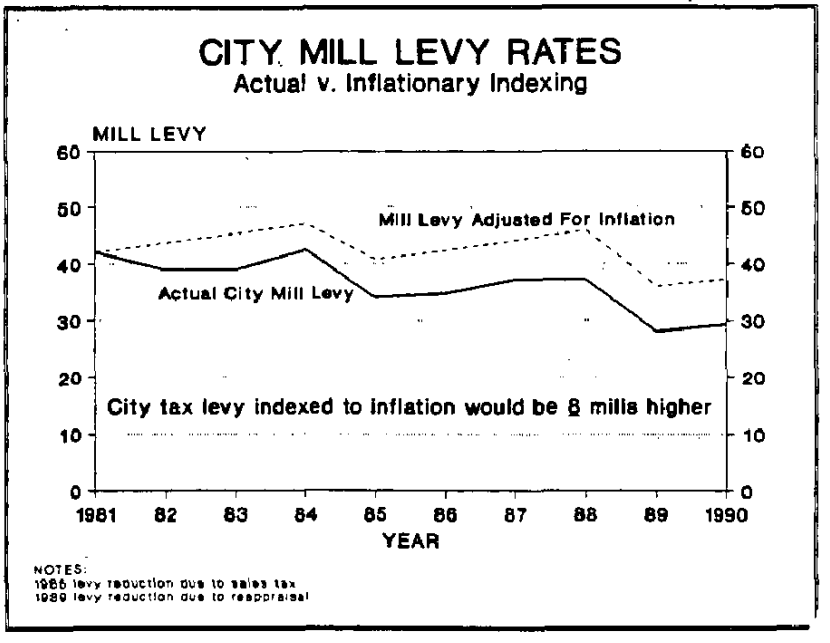
Property reappraisal is reducing projected Motor Vehicle Tax collections by $1,675,860 and shifting this amount to the Property Tax. This State-mandated tax shift accounts for the total adjustment in the levy. The City is committed to maintaining stable taxation during this period of reappraisal uncertainty.

The property tax levy is divided among three primary taxing jurisdictions: City, Schools, and County (plus 1.5 mills for the State Building Fund). In examining a multi-year trend, City government remains the only local taxing jurisdiction with a property tax levy that is lower than ten years ago. The 1990 mill levy is 29.3 mills compared with 39.5 mills in 1981.



Final assessed values are set by the County in September of each year, after budget development was completed. It was necessary to alter (marginally) the mill levy after the final assessed valuation was known. The amount of taxes levied (Property and Motor Vehicle combined) by the City for the 1991/92 Budget, however, are the same as those levied for 1989, excluding new improvements and annexed areas.

In line with tax collection rates post-reappraisal, the projected delinquency rate has been increased to 7%, higher than the City's historical 5% tax delinquency rate pre-appraisal. The higher delinquency rate is because of the adverse impact of reappraisal on some property owners and the large number of expected appeals. This trend may abate in future budget years after reappraisal is fully implemented.



The positive trend of the City's declining reliance on property taxes can be seen even more dramatically when the relative impact of inflation on City finances is added to the existing mill levy. If the mill levy were indexed to inflation, City tax rates would be 8 mills (27%) higher than current rates (the current growth in assessed valuation is due to community growth through new development and annexation, not inflation).

On a comparative basis with the 23 other first class cities in Kansas, Wichita's 1990 mill levy is 23% below the 36.4 mill average. In terms of total local levies (City, County, Schools, State combined) the Wichita area levy of 122.6 mills is 10% below the average in the same cities of 136.3 mills. (Comparative information on 1991 Budget levies of other cities is not yet known.)

For every dollar in property taxes paid, less than 23 cents goes to support the many City services. The Schools account for 57.3% of the total levy. The County adds 19.2%, and the State 1.1%.

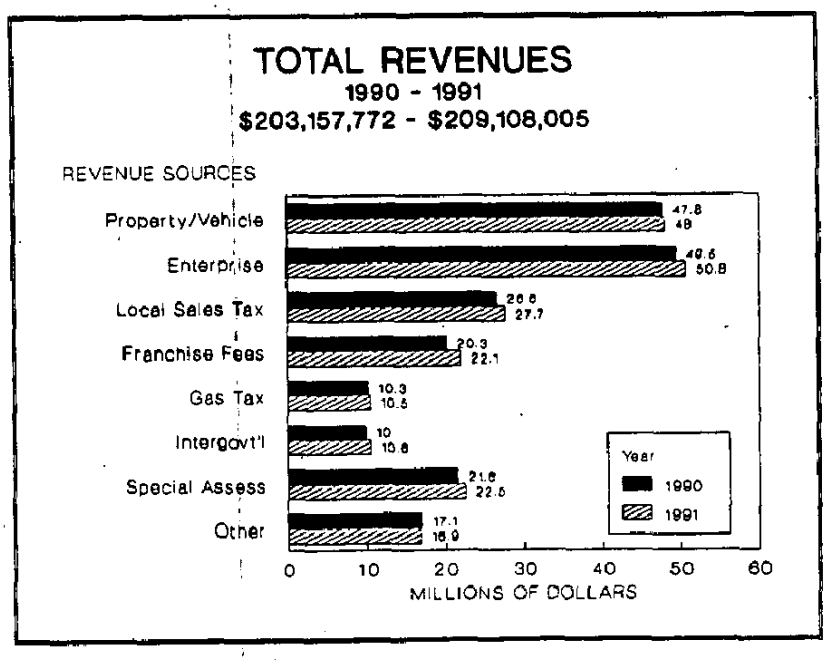
Over the last three years, the City's program of fund consolidation has reduced the number of taxing funds from twelve (12) to two (2). For the 1991/92 Budget, the Gas Tax fund has also been consolidated with the General and Park/Library/Art Museum (PLAM) funds. The total proposed City mill levy is allocated as outlined below.

City Tax Levy Funds

Fund	1990	1991/92
General Fund	18.645	19.387
General Debt & Interest	9.370	9.897
Total Tax Levy (mills)	28.015	29.284

BUDGET REVENUES/EXPENDITURES

REVENUES: The 1991 financing sources of $209,108,005, compared to 1990 sources of $203,157,772, are derived from the revenue sources shown on the graph. The 1991 Budget continues to identify additional revenue sources to maintain existing services and to help offset demands on property taxes. Included in the budget are increased user fees/ charges to more equitably place the burden of paying for the service on those using and benefiting from it. Some of the proposed increases included in 1991 are: Library donations or user fee increases, Planning development fees, Police training/special services, and hazardous materials inspection fees. The Water and Sewer utilities will now be charged a five percent of receipts franchise fee comparable with the fee paid by other (private) utility companies.

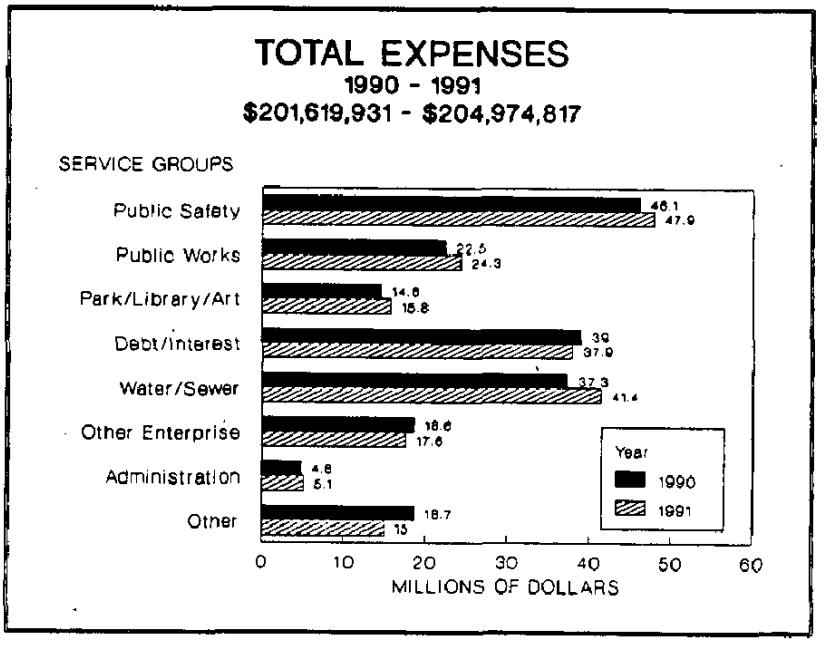


In addition to user fees, other increases include the implementation of the last year of ten (10) percent adjustments in sewer rates previously approved by the City Council to meet costs for the new secondary treatment plant; six (6) percent adjustment in water rates in 1991 and 1992 for water plant expansion and to build fund reserves for acquisition of a new water supply; a new operator contract and fee increases in landfill charges to meet increased environmental requirements and monitoring activities; and a county-wide increase in the City 9-1-1 tax to pay for a new 800 MHz Emergency Communications radio dispatch system (to be implemented jointly with Sedgwick County).

As the City continues to grow and experience greater demands for services, the stress on City finances will increase. The City has made and will continue to make every effort to reduce costs, and will strive to make services more efficient and responsive. Because of mandates and constraints placed on cities by statewide reappraisal, together with a continuing decrease in Federal shared taxes, the City can no longer provide more services than those currently provided with the same or less property tax.

To meet the many desires of adding to and improving our community facilities, and to make our community even more attractive, future consideration should be given to implementing a food/beverage tax. This source could be used to enhance various community assets identified in the downtown redevelopment plan such as the museums, libraries, and other cultural and entertainment features, or other activities that will make Wichita a quality City.

EXPENDITURES: The proposed 1991 expenditure budget of $204,974,817, compares to 1990 expenditures of $201,619,931. The following chart summarizes 1991 expenditures by program/service groupings.



Personnel Costs: Salaries/fringe benefits for 1991 reflect an increase of $5,331,200 in the budget. Staffing levels account for 40.1 percent of the total City operation and 68 percent of the General Fund budget.

The 1991 Budget provides for additional employee positions to staff new or expanded services/facilities in public safety (Police and Fire), maintenance (bridges, parks and rights-of-way), inspection services, utility management, natural resource conservation, affirmative action, and cultural/recreational facilities (Art Museum, Botanica and Library).

Major New Expenditures: Increases in 1991/92 expenditures for new/expanded programs and services include the following:

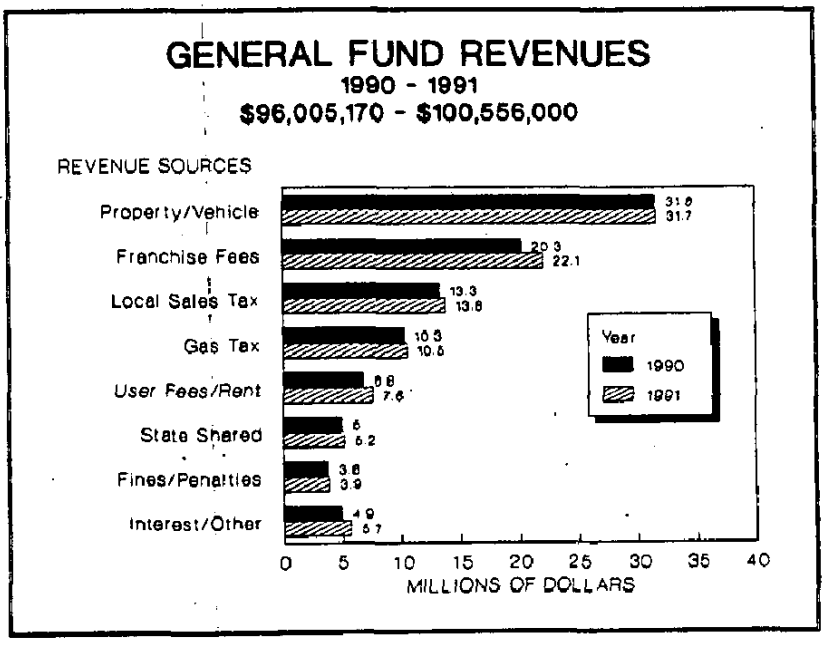
Additional Police (1991)	$438,880
Additional Police (1992)	258,270
West Police Station	18,490
Fire Hazardous Materials Inspection	126,000
Natural Resource Conservation	294,440
Human Services Youth Recreation	50,000
Library/Museum/Park Enhancements	485,660

A summary of total 1991 Budget costs by expenditures category is outlined below:

Personnel	40.1%
Contractuals	18.6%
Commodities	5.3%
Capital Outlay	2.9%
Debt Service	25.1%
Transfers	2.3%
Other	5.7%

1990 ADOPTED GENERAL FUND BUDGET

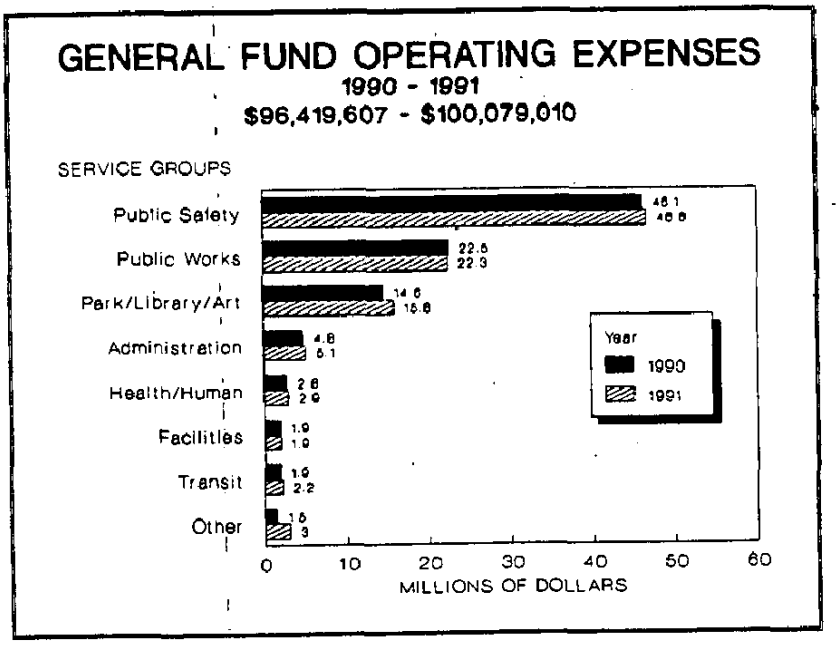
The total 1991 revenues for the General Fund are projected at $100,556,000. This amount compares with the 1990 adopted budget of $96,005,170. A graphic summary of General Fund revenues is shown (at right). The property tax represents only 27% of total General Fund revenues.



General Fund budgeted operating expenditures are $100,079,010. This amount compares with the 1990 adopted budget of $96,419,607. A summary of the General Fund expenditures (by program/service grouping) is also shown.

The 1991 General Fund operating budget shows revenues exceeding expenditures in 1991/92. In addition to recurring operating expenditures, the budget appropriates certain non-recurring expenditure items totalling $5,450,100.

The City maintains assets of approximately 1,520 miles of streets, alleys, and bridges, and more than 120 buildings and parks with an estimated replacement value of $1.4 billion. The Capital Investment Maintenance Program provides a special fund for the maintenance of these capital assets. Proper and timely maintenance of these assets will increase their useful life, as well as the safety and convenience of the public.



The fund for Appropriated Capital Expenditures is a discretionary fund for one-time capital expenditures as determined by the Council.

The 1991 General Fund Budget identifies $2,535,000 for the full payment of the Federal Court (Police) settlement. This payment will be made from fund reserves ($1,816,460) and 1991 revenues above operating expenditures ($718,540). Absent this expense, the City could have absorbed all or a portion of the Motor Vehicle Tax loss.

The General Fund also includes a small contingency fund for expenditures not known or anticipated at the time of budget preparation. If this amount is exceeded (e.g. storm damage, downtown studies, etc.) the additional cost would be absorbed from reserves. A summary of non-operating expenditures is outlined at the top of the next page.

Federal Court (Police) Settlement	$2,535,000
Capital Investment Maintenance Program	1,018,100
Appropriated Capital Expenditures	1,897,000
TOTAL	$5,450,100

The year-end 1991 General Fund cash/fund balance is estimated at $4,831,520, or approximately 5%. The full amount of the reserve is shown in one place for purposes of this budget presentation. State law permits maintenance of a 5% unappropriated reserve.

PROJECTED BUDGET FOR 1992

The approved 1992 Budget projects $202,835,419 in expenditures. In the General Fund portion of the 1992 Budget, expenditures are projected at $103,516,240. The 1992 Budget foresees no increase in the mill levy set in the first year (1991) of the two-year budget.

CASH RESERVES

Throughout the budget development process, staff was cognizant of the need to project realistic cost estimates and revenue forecasts for future years to ensure financial stability and prevent operating deficits. The 1990 General Fund is projected to have a $9.8 million ending cash balance, an approximate 10% of revenues (a portion of the cash reserves, $1.8 million, is targeted for the one-time payment in the Federal Court settlement in 1991). The importance of maintaining reserves is to properly manage adverse revenue changes during the year and to ensure an adequate carryover operating fund balance to avoid sharp increases in the City's mill levy in the future, or cut-back management practices. Projected cash reserves averaging at the 5% target should be maintained during the two-year budget period.

IMPACT OF REAPPRAISAL AND CLASSIFICATION

A major issue that has impacted the preparation of the 1989 through 1992 Budgets is state-wide property reappraisal and classification. The 1985 Kansas Legislature approved a plan for state-wide property reappraisal. All counties in Kansas were required to complete this reappraisal by January 1, 1989.

The voters of Kansas approved a State Constitutional amendment in 1986, which provided for classification of property for property tax purposes. That classification permitted assessment of property as follows:

Property Use	Assessment
Residential & Vacant Lots	12% (fair market value)
Commercial/Industrial	30% (fair market value)
Motor Vehicles	30% (fair market value)
Machinery/Equipment	20% (fair market value)
Agricultural	30% (use value)

For taxation purposes, the implementation of both the property reappraisal and classification initially occurred with tax levies made in 1989 to fund the 1990 Budget. The State Legislature also imposed a restriction on local

governments (excluding school districts): "aggregate" property tax revenues in the 1990 transition year, after reappraisal, could not exceed those raised in the preceding (1989) year for funds subject to the current tax lid law (General and PLAM funds). The limitation does not apply to the City's General Debt and Interest Fund.

In the year following the reappraisal transition (1991 Budget), the City is experiencing a major tax shift. The Motor Vehicle tax is computed on the basis of the county-wide average of real property tax mill levy rates for the preceding year. Because reappraisal substantially increased assessed valuations, mill levies dropped. The county-wide average mill levy declined proportionately and (because motor vehicles are, and will continue to be, assessed at 30% of fair market value) reduced the City's revenues from Motor Vehicle taxes by approximately $1.6 million. This is the equivalent loss of 4.6% of the City's property tax revenue base. For the 1991 Budget, the State Legislature has again imposed a tax lid with the exception that the Motor Vehicle Tax loss may be shifted to an adjustment in the Property Tax mill levy. It is expected that the aggregation of individual tax appeals, especially for commercial property, will continue the uncertainty resulting from reappraisal for an extended period.

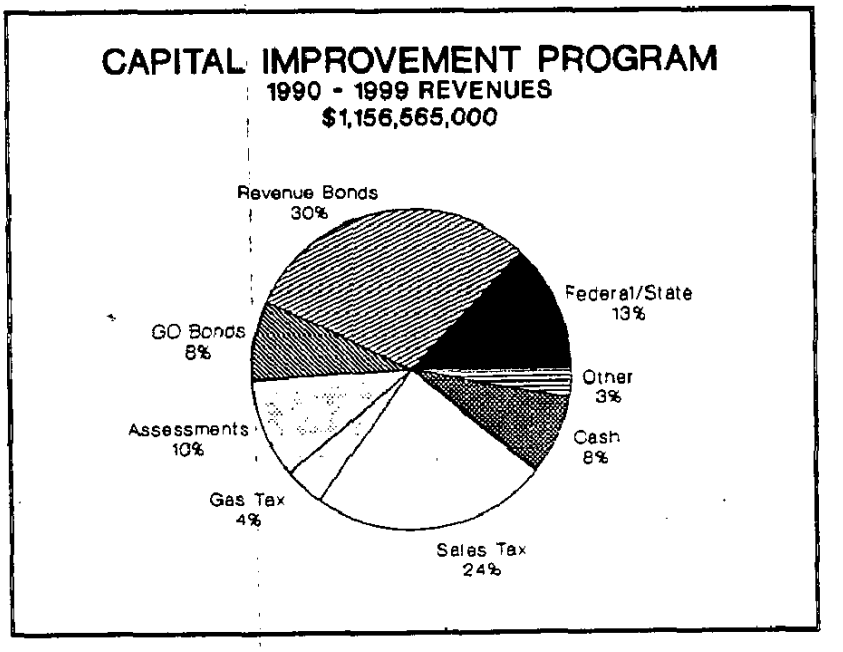
CAPITAL IMPROVEMENT PROGRAM

The City Council previously approved the 1991 - 1999 Capital Improvement Program (CIP) and adopted the first two years (1991 - 1992) as a capital budget for purposes of project initiation. The preparation of the capital budget followed established CIP guidelines adopted by the City Council in tax levy support (9.8 mills adjusted for reappraisal impacts) and bond financing terms (ten year, level principal and interest) for general obligation debt.

The CIP has undergone a major format revision. Considerable effort was made to include a more comprehensive overview of capital needs in the community -- even those projects which cannot be funded within the time period for capital project planning. The time horizon of the CIP has also been extended from six to ten years for improved project planning, especially for freeway and water supply project scheduling.

The CIP is projected to cost $1,156,565,000. This number is subject to revision as the specific project schedules and financing projections come closer to realization.

The chart (at right) identifies the resources available for capital projects.



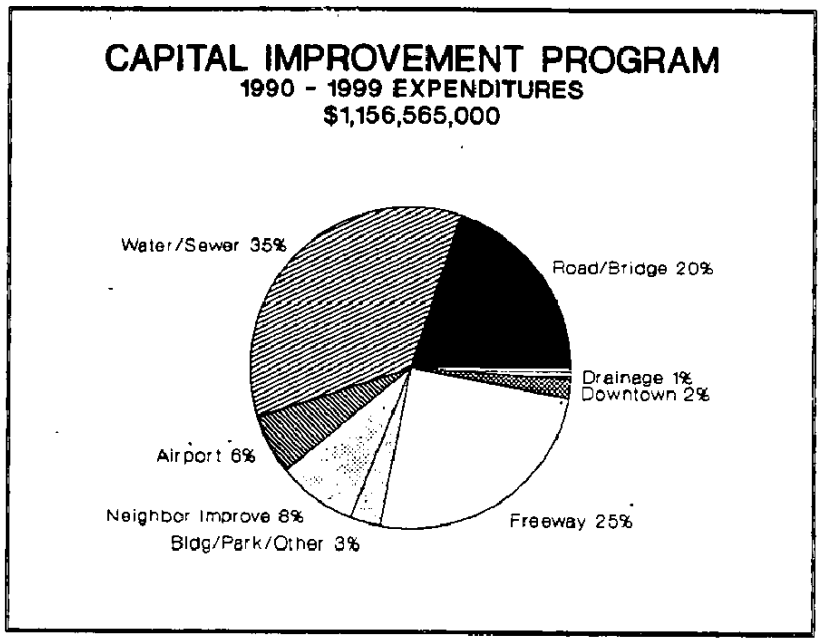
The improvements and financial work plan for the ten-year period contemplate <u>no increases over existing tax levy support</u>. Property taxes account for approximately 11.6% of the ten-year program costs. In addition to (mill levy supported) bonding, revenues to support this program will be principally derived from sales taxes, special assessments, utility income, and Federal/State assistance. The program assumes that annual contributions of $4 million from local sales taxes will be allocated for arterial street improvements to enhance traffic flow throughout the City.

Since earlier approval of the CIP, the State has announced its allocation of funds from the State highway plan. The CIP projected up to $135 million in State funding; projects within the City only received approximately $55 million. A review of the local financing options (e.g., bond financing) of freeway construction costs is underway.

Additionally, alternative means for financing certain capital projects categories is under study, e.g., a Storm Drainage Utility and an expanded Downtown Redevelopment initiative.

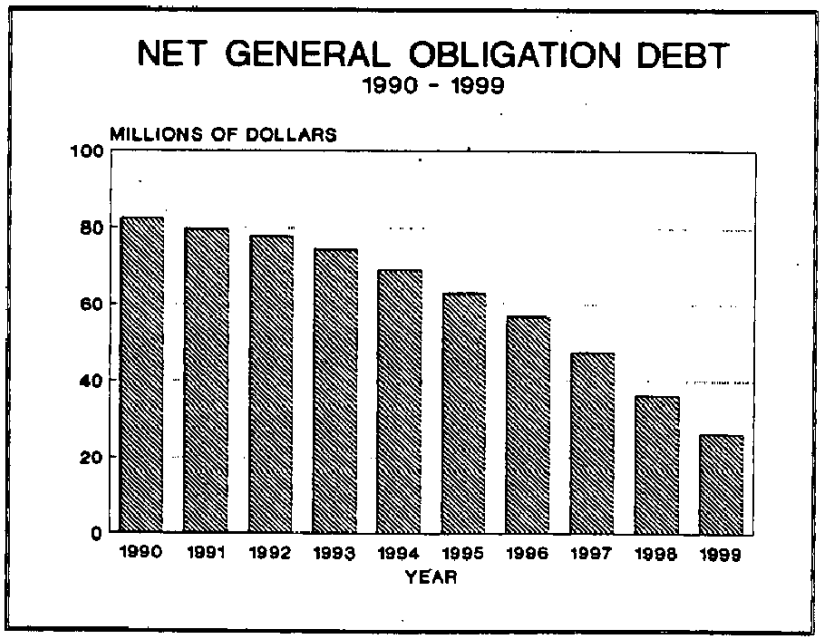
A contingency amount has been provided to stabilize the plan should any short-term variances occur in revenues or construction costs. The 1990 reserves in the General Debt service fund will be maintained at $2 million, or 5% of the annual projected revenues.

The chart (at right) identifies the distribution of capital projects by expenditure categories.



The CIP currently includes more than $28 million over five years for public improvements to support community efforts for downtown revitalization. Proposals for downtown redevelopment exceed $170 million in public improvement capital expenditures.

The general obligation debt outstanding and debt per capita, excluding special assessment and sewer bonds, is scheduled to decrease during the program years. This reduction is from a projected $92.2 million indebtedness ($314/capita) in 1989 to $26.9 million ($92/capita) in 1999. The chart (below) shows the projected level of bonded indebtedness for the ten-year period from 1990 - 1999 (the chart includes the impact of new debt to be issued during the period).



The CIP provides for the option to eliminate the issuance of general obligation bonds for annually recurring capital projects beginning in 1998. At that time, the City could utilize savings in debt service to finance capital projects on a "pay-as-you-go" basis, or utilize the future debt capacity to fund current projects by deferring debt principal payments to later years in the CIP.

The CIP does project increases in various funding sources. An increase in the 9-1-1 Tax (in cooperation with Sedgwick County) is planned to fund a new communications system to support dispatch of public safety services (Police, Fire, Sheriff, Emergency Medical). A 1% increase in the Transient Guest Tax (from the current 5% to a total 6%) was approved to support renovation of Lawrence-Dumont Stadium, special convention promotions, and provide a $1.3 million fund for enhancement of the City's cultural/recreation attractions (Art Museum, Botanica, Cowtown, Indian Center, etc.). More detailed information on the 1990 - 1999 Capital Improvements Program is available in the separate CIP document.

BUDGET PROCESS

BUDGET DEVELOPMENT

The preparation of the 1991/92 Budget is the product of a team approach. Again this year, a Budget Review Cabinet was used to work with budget staff to assist the Manager's Office in evaluating departmental requests and framing a budget within the established guidelines. The Cabinet, comprised of management representatives from various departments, reviewed each department submittal and made recommendations for the revised 1990 and the proposed 1991/92 Budgets. A critical element of the budget development guidelines was the relationship of proposed expenditures to the City's Strategic Agenda.

This process was established not only to assist the Manager in the formulation of the budget, but to foster an even better understanding of the City's fiscal operation and cooperative relationship among the departments. It also provided a means to reduce possible duplication of services and equipment to realize increased economies and efficiency in municipal operations.

Following receipt of the Budget Review Cabinet's recommendations, the Manager and Finance staff reviewed all activity budgets and finalized the fiscal program that is recommended to the City Council.

BUDGET ADMINISTRATION AND PERFORMANCE REVIEW

The proposed budget establishes appropriation and expenditure levels. The existence of a particular appropriation in the adopted budget, however, does not automatically mean funds will be expended. Because of the time span between preparing, adopting the annual budget and the end of the budget year, as well as rapidly changing economic factors, each expenditure will be reviewed prior to any disbursement to ensure maximum utilization of available funds. These expenditure review procedures will assure compliance with City requirements and provide some degree of flexibility for modifying programs to meet changing needs.

As more constraints are placed on municipal operations, the need for an ongoing program of work load analysis and program evaluation becomes even more critical. Such analysis helps ensure the efficiency and responsiveness of City operations and identifies areas that should be improved. To implement a systematic plan for program review, City departments have identified quantitative measures of program performance and have begun to record ongoing data to monitor program performance against expectations. In this way, the City Council and management will have critical information in the future upon which to make important decisions about allocation of resources and the appropriate methods for service delivery to ensure cost effectiveness and efficiency. The implementation of performance measurements is a multi-year process. Current performance measures are presented by department, in a companion (cross-referenced) document to this 1991 Annual Budget.

BUDGET FORMAT

The adopted Budget for 1991/92 continues the efforts to improve the budget presentation format. These format changes include:

(1) Multi-Year Financial Planning: Complementing efforts to unify and simplify the budget, this budget document continues to present a multi-year operating budget forecast for review by the Council. The need for multi-year financial planning was outlined in the Strategic Agenda, and its importance is highlighted by the projections of adverse fiscal impact over the last several years due to property reappraisal.

(2) Consolidation of Funds: Continuing effort in fund consolidation is reflected in combining the General, Park/Library/Art Museum, and Gas Tax funds for 1991/92. This fund consolidation emphasizes a goal of improved cost accounting (and cost recovery where appropriate) for each program.

(3) Personal Services Savings: The budget was constructed with acknowledgment given to cost savings that may result from personnel (staffing) vacancies. Prior budgets included full personnel costs and assumed

no vacant positions. Using the average annual employment turnover trends, the personal services costs (in the taxing funds) are budgeted at a 98.5 percent level in 1991/92.

(4) Budget/Financial Report Reconciliation: The 1991/92 Budget has been developed so fund/account descriptions and amounts correspond to the Comprehensive Annual Financial Report. This format change will permit direct comparison of budget allocations and expenditures, consistent with governmental accounting standards.

IMPROVING AND ECONOMIZING OPERATIONS

The budget continues to focus on ways to reduce costs and do more with less. New and innovative management techniques must be developed and skillfully applied if the City is to continue to provide responsive municipal programs/services at a reasonable cost to the public.

Increased efficiency through modification in the organizational structure of City government, purchase of labor-saving equipment and implementation of new, and less costly, methods to provide services are ways in which the City can substantially reduce or stabilize costs to keep City services within the desired budget limitations. A few of the areas proposed for study and/or implementation include:

(a) Continue work on the recommendations of the Privatization Task Force to evaluate specific services for the most economical approach to service delivery, including contracting or privatization.

(b) Continue use of "loaned executives" from business and education to provide managerial and technical assistance to assist in operational improvements and efficiencies.

(c) Continue and expand use of performance measurement and service level indicators to allow for problem identification, resource allocation, improvement of service effectiveness and increased productivity.

(d) Expand efforts in grantsmanship by actively pursuing Federal/State assistance to improve and revitalize the downtown area, housing, streets, public safety, parks, and cultural programs.

(e) Continue evaluation of the Police operations study recommendations, and initiate a Fire operations study (planned) to identify more efficient means of service delivery in these two large departments.

(f) Study the management and organization of Central Inspection to increase the efficiency and responsiveness of inspection services.

(g) Review the administrative operations of the Municipal Court operation to ensure efficient use of personnel and proper financial controls.

(h) Complete inventory and sale of all public-owned property that is no longer needed for public purposes. The goal of this program is to restore property for private use and increase the tax base.

(i) Explore feasibility of automated parking citations and parking enforcement to reduce costs and improve detection of stolen vehicles and improperly registered or licensed vehicles.

(j) Study feasibility of consolidating maintenance activities of the City, including park, streets, water and sewer, to determine if better utilization of workforce and lower costs could be achieved.

(k) Implement the space utilization study in City Hall to allow for more efficient use of space, improve efficiency and citizen convenience.

(l) Develop employee incentive programs to encourage and reward employees for innovation and implementation of cost-saving measures in City programs and services.

(m) Continue to explore the feasibility of transferring operation of various cultural facilities, such as Art Museum, Cowtown, Indian Center, Botanica, Omnisphere, etc., to private trust or nonprofit groups in order to enhance the attractions and relieve tax support.

COUNCIL POLICY DETERMINATIONS

The annual budget is a policy document for the City Council -- the point when the governing body is asked to approve the "Service Plan" as well as the "Financial Plan" for the coming twenty-four months. Accordingly, the City Council provided guidance/direction on many revenue and expenditure items in the 1991/92 Budget, and will be addressing others, including the following:

REVENUES (Financial Plan)

(1) Property Tax -- adjusted the mill levy by 1.269 mills to implement the Stated-mandated tax shift from lower Motor Vehicle Taxes.

(2) Water Rates -- authorized the proposed rate increases (6% each in 1991 and 1992) for plant expansion and acquisition of a future water supply.

(3) Sewer Rates -- the 1991 Budget is the year for implementation of the final Sewer rate increase (10%) for the phase-in of the cost of the new secondary treatment facility.

(4) Planning/Zoning Fees -- approve the increase in planning fees (approved last year, but rejected by the County) to defray the costs for preparation of the new Comprehensive Plan.

(5) Hazardous Materials Inspection Fees -- this is included as a new program contingent upon new fees paid by businesses with hazardous materials, and will be returned to the Council for later consideration.

(6) Landfill Fees -- the initiatives for improved environmental monitoring at the landfill, composting, and recycling, as well as the rebid of the landfill operations, will require an (undetermined) fee increase.

(7) Library -- new or increased library user fees, or private donations, are expected as a match for the $133,000 annual City contribution for a new Library computer system.

(8) Economic Development -- it is proposed to set the IRB fees for defraying City expenses on industrial revenue bonds at 1/4 of 1%, as authorized by State law.

(9) 9-1-1 Tax -- an increase in the 9-1-1 Tax (for a 3-5 year period) will be required to fund the acquisition cost of the new 800 MHz "backbone" communications system.

EXPENDITURES (Service Plan)

(1) Federal Court Settlement -- the City Council agreed to pay the entire $2.5 million settlement in 1991 from a combination of fund reserves and 1991 savings in revenues over expenditures. The alternative was to issue judgment bonds at an annual cost of $370,000 for ten years.

(2) Additional Police Officers -- are budgeted for 1991 (13 officers plus 2 support staff) and 1992 (7 officers and 2 support staff). The additional positions will implement the recommendation of the Police consultant study for field-based officers. The cost are $438,880 in 1991 and $258,270 in 1992.

(3) Park Maintenance -- enhancements are budgeted in 1991 by adding five maintenance personnel, plus equipment, to expand community-wide tree and park maintenance at a cost of $120,200. In addition, the Equipment Replacement fund will undertake an aggressive program of equipment replacement to ensure job safety and promote higher productivity.

(4) Branch Library Relocation -- is included (for the Minisa and Sweetbriar branches), contingent upon the Library Board first evaluating the entire branch library system and identifying an improved long-term plan for branch library relocation and/or consolidation. One-time costs are estimated at $207,000 in 1991, with on-going costs of $85,000 beginning in 1992.

(5) Library Computer System -- is budgeted at an annual cost of $266,000 for five years. It is proposed that the City fund one-half the new system costs and challenge the Library Board to identify increased or new user fees, or private donations to pay the other one-half.

(6) Art Museum Security -- is budgeted for equipment upgrading, and additional personnel in recognition of the greater security risks from rapidly increasing public attendance. The cost is $25,460 in 1991, and an additional $17,000 in 1992.

(7) Human Services Youth Funding -- is budgeted at $50,000, and will be used to pay costs for transportation and attendance at recreation programs by low income and disadvantaged youth.

(8) Affirmative Action Officer -- the budget will provide $41,140 for a full-time EEO/AA Officer to ensure full implementation of goals for equal employment opportunities for women and minorities.

(9) Natural Resource Conservation -- the City will move beyond the current efforts in energy conservation to include solid waste, recycling, and water conservation. The additional cost is $294,440 (paid from the Environmental Management Trust Fund and the Water Utility)..

(10) Bridge Maintenance -- has become a concern with the loss of one bridge (Hillside) and the deterioration of other bridges faster than expected based on bridge sufficiency ratings. The approved expenditure for the increased bridge inspection and maintenance is $155,000 in 1991.

(11) Zoning Ordinance -- the present ordinance is in need of major revamping at an estimated $50,000 cost; successful completion of this project depends upon the increase in planning/zoning fees noted earlier.

CONCLUSION

When the budget process began, a number of budget goals and strategies were established to guide the formulation of the 1991/92 budget. Some of these included:

- Maintain and improve quality of essential services.
- Implement strategic agenda improvements.
- Evaluate revenue sources to support new services/projects.
- Increase efficiency/economy in City services/operations.
- Explore alternative delivery of public services.
- Examine organizational structures/staffing.
- Maintain operating reserves.

The 1991/92 Adopted Budget addresses these goals/strategies and continues to maintain the City's financial stability while addressing critical needs and essential services. The budget presents a balanced program of services and makes a rigorous effort to control operating costs while providing for quality programs and services important to the citizens of Wichita.

Respectfully submitted,

Chris Cherches
City Manager

Acknowledgements: Formulating and preparing a budget document of this kind is the result of countless hours of work by many individuals. The Budget Review Cabinet did an exemplary job in evaluating budget requests. Department Heads (and their Staffs) worked diligently and are commended for their efforts. Special thanks and appreciation are extended to the Finance Staff for their long hours and hard work: Assistant City Manager/Acting Director of Finance Ray Trail, and Rebecca Miller, Barbara Ciboski, Rob Raine, Robert Lancaster, Nancy Brewer, Phil Schwindt, Lisa Butler, Charalambos Charalambous, and Susan Osborn.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Wichita,

Kansas

For the Fiscal Year Beginning

January 1, 1990

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Wichita, Kansas for its annual budget for the fiscal year beginning January 1, 1990. In order to receive this award, a governmental unit must publish a budget that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

ALL FUNDS SUMMARY OF FINANCING SOURCES 1989 TO 1992
(Excluding Local Sales Tax Capital Improvement Fund, and Enterprise Construction Funds)

SOURCES BY TYPE	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
General Property Taxes	$38,773,655	$39,573,660	$38,837,930	$41,370,190	$42,598,390
Motor Vehicle Tax	7,930,500	8,274,560	8,474,400	6,675,755	7,043,120
Local Sales Tax	12,613,518	13,300,000	13,300,000	13,832,000	14,385,280
Gas Tax	8,046,509	10,308,800	10,308,800	10,541,150	11,150,000
Franchise Fees	18,920,786	20,297,170	20,862,000	22,115,370	22,666,630
Water/Sewer Utility Fees	31,843,168	36,157,134	33,177,000	36,219,000	38,538,000
Other Enterprise Fees	29,430,852	13,384,481	14,216,700	14,610,630	14,790,800
Internal Service Revenues	16,847,879	18,651,926	18,654,260	21,288,830	23,620,990
Special Assessments	20,676,029	21,557,300	21,562,300	22,491,400	23,894,100
Operating Grants/Shared Revenue	9,618,505	9,989,895	10,265,720	10,618,720	10,931,140
Transient Guest Tax	2,182,564	2,195,300	2,231,890	2,739,750	2,849,340
Fines and Penalties	3,502,736	3,792,000	3,191,230	3,868,590	4,038,590
Interest Earnings	10,407,092	5,141,340	7,994,310	6,877,010	6,361,880
Charges for Services	4,854,892	5,062,460	5,560,270	5,688,720	5,963,490
Other Revenues	12,896,440	10,279,420	15,094,490	12,623,510	12,915,950
Appropriated Surplus	0	8,668,492	2,480,430	5,266,930	655,020
GRAND TOTAL SOURCES	$228,545,125	$226,633,938	$226,211,730	$236,827,555	$242,402,720
Interfund Transactions	(24,683,695)	(23,476,166)	(25,369,240)	(27,719,550)	(30,729,390)
NET FINANCING SOURCES	$203,861,430	$203,157,772	$200,842,490	$209,108,005	$211,673,330

ALL FUNDS SUMMARY OF EXPENDITURES BY MAJOR CATEGORY 1989 TO 1992
(Excluding Enterprise Construction Funds and Local Sales Tax Capital Improvement Fund)

CATEGORY	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Salaries and Wages	$63,474,016	$70,009,961	$68,275,450	$72,017,330	$75,001,280
Employee Benefits	16,984,520	19,456,498	19,914,340	20,930,960	21,797,653
Subtotal Personnel	$80,458,536	$89,466,459	$88,189,790	$92,948,290	$96,798,933
Contractual Services	$34,371,041	$38,547,033	39,773,013	43,204,572	46,142,379
Commodities	29,073,983	13,396,610	13,442,390	12,329,760	12,323,240
Capital Outlay	6,210,969	10,945,112	9,800,180	6,633,990	6,050,530
Transfers-out	2,188,193	2,205,408	4,490,950	5,400,390	5,490,400
Debt Service	48,486,366	58,800,350	59,240,690	58,354,570	57,515,130
Other	9,475,169	10,930,818	11,106,950	13,200,415	9,762,647
Total Expenditures	$210,264,257	$224,291,790	$226,043,963	$232,071,987	$234,083,259

ALL FUNDS SUMMARY OF EXPENDITURES 1989 TO 1992
(Excluding Local Sales Tax Capital Improvement Fund and Enterprise Construction Funds)

EXPENDITURES BY FUND	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
General/PLAM/Gas Tax	$88,243,783	$101,599,208	$100,798,310	$105,529,110	$104,534,340
Debt Service	37,689,728	38,988,550	39,135,200	37,890,355	36,597,660
Subtotal Tax Levy Funds	$125,933,511	$140,587,758	$139,933,510	$143,419,465	$141,132,000
Tourism and Convention	$2,356,188	$2,507,920	$2,679,555	$3,063,980	$3,119,790
Special Alcohol Programs	626,757	693,262	690,828	712,162	733,109
Landfill	1,024,893	844,000	844,000	930,880	1,005,480
Central Inspection	2,969,810	2,928,720	2,847,640	3,042,400	3,094,710
Subtotal Special Revenue Funds	$6,977,648	$6,973,902	$7,062,023	$7,749,422	$7,953,089
Airport Authority	$26,491,086	$12,094,210	$11,058,630	$10,990,680	$10,970,550
Golf Course System	1,296,560	1,666,140	1,680,220	1,653,180	1,662,220
Metropolitan Transit Authority	4,576,833	4,848,710	4,938,580	5,189,060	5,305,740
Sewer Utility	10,453,109	14,824,140	14,516,900	16,021,060	15,325,590
Water Utility	16,905,194	22,453,540	23,037,030	25,390,850	25,976,630
Subtotal Enterprise Funds	$59,722,782	$55,886,740	$55,231,360	$59,244,830	$59,240,730
Data Processing	$1,733,512	$2,051,050	$2,280,420	$2,491,820	$2,288,000
Fleet and Buildings	6,340,985	6,893,250	8,917,770	5,523,130	6,729,350
Self Insurance Fund	8,358,180	11,108,730	11,856,620	12,843,940	15,928,370
Telecommunications	392,591	203,100	211,580	215,830	215,830
Stationery Stores	805,048	587,260	550,680	583,550	595,890
Subtotal Internal Service Funds	$17,630,316	$20,843,390	$23,817,070	$21,658,270	$25,757,440
GROSS EXPENDITURES	$210,264,257	$224,291,790	$226,043,963	$232,071,987	$234,083,259
Interfund Transactions	(15,503,939)	(22,671,859)	(28,307,980)	(27,097,170)	(31,247,840)
TOTAL ANNUAL BUDGET USES	$194,760,318	$201,619,931	$197,735,983	$204,974,817	$202,835,419

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CONSOLIDATED GENERAL FUND OVERVIEW 1989 TO 1995

ASSUMPTIONS AND PROJECTIONS

CONSOLIDATED GENERAL FUND OVERVIEW 1989 TO 1995

ASSUMPTIONS FOR THE PROJECTED YEARS 1992 TO 1995

A. Revenues and Other Sources:

1. General property taxes are expected to increase at a 3% annual rate. The delinquency rate is assumed to be 7% due to uncertain tax collections resulting from reappraisal/classification.

2. Franchise taxes are expected to increase at a 2% annual rate. Water and Sewer utility contributions to the City will be 5% of gross revenues less interest earnings (comparable to private utility franchise fees.)

3. Motor vehicle property taxes are expected to decrease by approximately 19 percent from what revenues would have been collected in 1991, due to the impact of the lower mill levy after reappraisal. After 1991, this revenue source is expected to increase at 6% per year.

4. Local sales tax revenues are expected to increase at a 4% annual rate, based on the consumer price index of 4% inflation.

5. Gas tax revenues are projected at a moderate growth rate of 2%.

6. State shared revenues (sales tax, alcohol liquor, and bingo taxes) are expected to increase at a 4% annual rate.

7. Fines and penalties are projected to decrease in 1990 due to a decline in the number of moving and parking violations processed. In 1991, revenues will be 2% above the 1990 adopted level due to new revenues from the domestic violence and misdemeanor theft deferred prosecution programs. Moving and parking violation revenues are projected to increase, but not return to earlier, higher levels.

8. Licenses and permits are expected to increase at a 4% annual rate.

9. Current sales and services (user fees) are expected to increase at a 4% annual rate.

10. Interest earnings are based on a 7% investment rate relative to the unencumbered fund balance and other total revenues.

11. Rental income is expected to increase at a 4% annual rate.

12. Administrative charges are not increasing overall, with the implementation of a new cost allocation plan. The reason is that significant data processing charges (included in the former cost allocation plan) have been excluded and are directly billed. Also, other overhead costs have decreased.

13. Other sources of revenue include special assessments, residual payments from the 1979 Home Mortgage Revenue Bond issue, interfund transfers, and reimbursed expenditures. These sources are expected to be relatively stable throughout the planning period.

B. Expenditures and Other Uses:

1. Operating expenditures are expected to increase at 3.5% per year.

2. Routine savings (from turnover and underexpenditures in operations) are expected to occur in the prior year in amounts sufficient to pay for the subsequent year's capital expenditures and contingency. Due to the potential volatility of major revenue sources (fines/penalties, property tax, and other sources), use of routine savings for capital expenditures must be evaluated within the overall condition of the fund.

C. Assessed Valuation:

1. Assessed valuation of real estate is expected to increase at a 3% annual rate beginning in 1991, reflecting normal growth due to new improvements and annexation. This assumption may be revised downward if significant portions of property value assessments are reduced in pending appeals.

D. City Tax Levy:

1. The tax levy for the city's 1990 budget year declined from 37.303 to 28.015 mills due to the impact of the increased assessed valuation from reappraisal. The resulting decrease in motor vehicle taxes (which are driven by the mill levy) will shift the tax burden to general property taxes and increase the 1990 mill levy (for the 1991 budget year) to 29.315 mills.

E. Reappropriated Fund Balance Reserve:

1. Reappropriated fund balance reserve is included in the unencumbered cash/fund balance amounts.

MULTI-YEAR FUND OVERVIEW: CONSOLIDATED GENERAL FUND FOR THE PERIOD 1989 TO 1995

	1989 ACTUAL	1990 REVISED	1991 ADOPTED
Revenues and other sources:			
General property taxes	25,680,968	25,645,080	27,256,220
Special assessments	199,810	175,000	175,000
Franchise taxes	18,920,786	20,862,000	22,115,370
Motor vehicle tax	5,067,590	5,652,900	4,390,340
Local sales tax	25,227,035	26,600,000	27,664,000
Transfer to local sales tax CIP fund	(12,613,517)	(13,300,000)	(13,832,000)
Gasoline tax	8,046,509	10,308,800	10,541,150
State shared revenue	4,832,075	5,090,360	5,197,600
Fines and penalties	3,502,736	3,191,230	3,868,590
Licenses and permits	805,973	745,980	901,340
Current sales and services	4,074,961	4,741,270	4,798,460
Interest - fund balance	721,918	931,730	604,940
Interest - other	1,455,913	1,701,750	1,796,230
Rental income	1,634,559	1,658,580	1,706,420
Administrative charges	1,417,041	1,639,100	1,654,610
Other	1,128,330	2,876,460	1,717,730
Subtotal revenues	90,102,687	98,520,240	100,556,000
Expenditures and other uses:			
Operating expenditures	86,536,751	96,706,630	100,079,010
Subtotal revenues over (under) operating expenditures	3,565,936	1,813,610	476,990
Capital expenditures/contingency	1,707,032	4,091,680	5,450,100
Total expenditures	88,243,783	100,798,310	105,529,110
Revenues over (under) expenditures	1,858,904	(2,278,070)	(4,973,110)
Unencumbered cash/fund balance as of January 1	9,325,245	12,082,700	9,804,630
Residual equity transfer	890,670	0	0
Cancellation of prior year encumbrances	7,881	0	0
Prior year savings used to pay for capital expenditures/contingency	na	na	1,718,100
Unencumbered cash/fund balance as of December 31	12,082,700	9,804,630	6,549,620
Assessed valuation (excluding industrial districts)	1,032,479,022	1,400,637,294	1,427,565,135
Increase in tax levy to maintain cash reserve level	0.000	0.000	1.269
Percentage increase in City levy	na	na	4.5
City tax levy in mills	37.303	28.015	29.284

1992 APPROVED	1993 ESTIMATED	1994 ESTIMATED	1995 ESTIMATED
28,066,480	28,908,470	29,775,720	30,668,990
175,000	175,000	175,000	175,000
22,666,630	23,119,960	23,582,360	24,054,010
4,632,020	4,909,940	5,204,540	5,516,810
28,770,560	29,921,380	31,118,240	32,362,970
(14,385,280)	(14,960,690)	(15,559,120)	(16,181,490)
11,150,000	11,373,000	11,600,460	11,832,470
5,398,240	5,614,170	5,838,740	6,072,290
4,038,590	4,078,980	4,119,770	4,160,970
934,990	972,390	1,011,290	1,051,740
4,988,230	5,187,760	5,395,270	5,611,080
569,300	588,090	607,500	627,550
1,855,350	1,916,580	1,979,830	2,045,160
1,764,510	1,835,090	1,908,490	1,984,830
1,656,660	1,656,660	1,656,660	1,656,660
1,670,640	1,670,640	1,670,640	1,670,640
103,951,920	106,967,420	110,085,390	113,309,680
103,516,240	107,139,310	110,889,190	114,770,310
435,680	(171,890)	(803,800)	(1,460,630)
1,018,100	1,053,730	1,090,610	1,128,780
104,534,340	108,193,040	111,979,800	115,899,090
(582,420)	(1,225,620)	(1,894,410)	(2,589,410)
6,549,620	6,985,300	6,777,780	5,901,470
0	0	0	0
0	0	0	0
1,018,100	1,018,100	1,018,100	1,018,100
6,985,300	6,777,780	5,901,470	4,330,160
1,470,392,090	1,511,563,070	1,553,886,840	1,597,395,670
0.000	0.057	0.057	0.057
0.0	0.2	0.2	0.2
29.284	29.341	29.398	29.455

GENERAL FUND (GENERAL PURPOSE, PARK, LIBRARY AND ART MUSEUM, AND GAS TAX) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES					
General property tax	$25,680,968	$26,129,560	$25,645,080	$27,256,220	$28,066,480
Special assessments	199,810	175,000	175,000	175,000	175,000
Franchise fees	18,920,786	20,297,170	20,862,000	22,115,370	22,666,630
Motor vehicle tax	5,067,590	5,453,060	5,652,900	4,390,340	4,632,020
Local sales tax	25,227,035	26,600,000	26,600,000	27,664,000	28,770,560
Transfer to local sales tax CIP fund	(12,613,517)	(13,300,000)	(13,300,000)	(13,832,000)	(14,385,280)
Gasoline tax	8,046,509	10,308,800	10,308,800	10,541,150	11,150,000
Dealers' stamp tax	10,803	0	0	0	0
State shared revenues	4,821,272	4,977,920	5,090,360	5,197,600	5,398,240
Fines and penalties	3,502,736	3,792,000	3,191,230	3,868,590	4,038,590
Licenses and permits	805,973	875,840	745,980	901,340	934,990
Current sales and services	4,074,961	4,243,460	4,741,270	4,798,460	4,988,230
Rental income	1,634,559	1,519,120	1,658,580	1,706,420	1,764,510
Administrative charges	1,417,041	1,800,960	1,639,100	1,654,610	1,656,660
Home mortgage revenue bond residual	141,133	100,000	148,000	100,000	100,000
Transfers in	793,470	1,117,940	2,548,460	1,437,730	1,390,640
Reimbursed expenditures	193,727	177,340	180,000	180,000	180,000
Subtotal revenues and other sources	$87,924,857	$94,268,170	$95,886,760	$98,154,830	$101,527,270
Interest earnings (fund balance)	721,918	482,000	931,730	604,940	569,300
Interest earnings (other)	1,455,913	1,255,000	1,701,750	1,796,230	1,855,350
Total revenues and other sources	$90,102,688	$96,005,170	$98,520,240	$100,556,000	$103,951,920
EXPENDITURES AND OTHER USES					
Operating expenditures	$86,536,751	$96,419,607	$96,706,630	$100,079,010	$103,516,240
Subtotal revenues over (under) operating exp.	3,565,937	(414,437)	1,813,610	476,990	435,680
Savings incentive program transfer	0	500,000	500,000	0	0
Capital investment maint. program	953,000	1,018,100	1,018,100	1,018,100	1,018,100
Appropriated capital expenditures	754,032	1,998,576	2,094,580	1,897,000	0
Special Council expenditures	0	0	479,000	0	0
Federal Court settlement	0	0	0	2,535,000	0
Appropriated reserve	0	1,662,925	0	0	0
Total expenditures	$88,243,783	$101,599,208	$100,798,310	$105,529,110	$104,534,340
Total revenues and other sources over (under) total expenditures and other uses	1,858,904	(5,594,038)	(2,278,070)	(4,973,110)	(582,420)
Unencumbered cash/fund balance as of January 1	9,325,245	11,206,675	12,082,700	9,804,630	4,831,520
Residual equity transfer	890,670	495,103	0	0	0
Cancellation of prior year encumbrance	7,881	0	0	0	0
Unencumbered cash/fund balance as of December 31	$12,082,700	$6,107,740	$9,804,630	$4,831,520	$4,249,100

GENERAL FUND (GENERAL PURPOSE) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES					
General property tax	$16,757,314	$17,005,980	$15,449,900	$16,318,650	$16,886,610
Special assessments	199,810	175,000	175,000	175,000	175,000
Franchise fees	18,920,786	20,297,170	20,862,000	21,486,382	21,689,940
Motor vehicle tax	3,420,435	3,519,460	3,648,300	2,830,010	2,985,840
Local sales tax	25,227,035	26,600,000	26,600,000	27,664,000	28,770,560
Transfer to local sales tax CIP fund	(12,613,517)	(13,300,000)	(13,300,000)	(13,832,000)	(14,385,280)
Dealers' stamp tax	10,803	0	0	0	0
State shared revenues	4,365,620	4,415,590	4,528,030	4,612,780	4,790,020
Fines and penalties	3,502,736	3,792,000	3,191,230	3,868,590	4,038,590
Licenses and permits	805,973	875,840	745,980	901,340	934,990
Current services and sales	574,434	562,840	604,780	767,380	861,290
Rental income	1,634,559	1,519,120	1,658,580	1,706,420	1,764,510
Administrative charges	1,417,041	1,800,960	1,639,100	1,654,610	1,656,660
Home mortgage revenue bond residual	141,133	100,000	148,000	100,000	100,000
Reimbursed expenditures	153,488	127,340	130,000	130,000	130,000
Transfers in	168,207	425,960	1,856,490	662,490	661,060
Subtotal	$64,685,857	$67,917,260	$67,937,390	$69,045,652	$71,059,790
Interest earnings (fund balance)	632,175	420,000	788,000	473,040	499,550
Interest earnings (other)	1,262,789	1,050,000	1,353,500	1,431,570	1,475,910
Total revenues and other sources	$66,580,821	$69,387,260	$70,078,890	$70,950,262	$73,035,250
TOTAL OPERATING EXPENDITURES AND TRANSFERS	$63,312,216	$68,781,912	$66,963,540	$69,994,910	$72,629,560
Savings incentive program transfer	0	500,000	500,000	0	0
Capital investment maintenance program	953,000	1,018,100	1,018,100	1,018,100	1,018,100
Other capital expenditures	754,032	1,998,576	1,998,580	700,000	0
CIP projects paid in cash	0	0	96,000	1,197,000	0
Special Council expenditures	0	0	479,000	0	0
Federal Court settlement	0	0	0	2,535,000	0
Appropriated reserve	0	1,662,925	0	0	0
Total expenditures	$65,019,248	$73,961,513	$71,055,220	$75,445,010	$73,647,660
Total revenues and other sources over (under) total expenditures and other uses	1,561,573	(4,574,253)	(976,330)	(4,494,748)	(612,410)
Cancellation of prior year encumbrance	3,382	0	0	0	0
Unencumbered cash/fund balance as of January 1	7,397,720	8,976,895	9,853,345	8,877,015	4,382,267
Residual equity transfer	890,670	495,103	0	0	0
Unencumbered cash/fund balance as of December 31	$9,853,345	$4,897,745	$8,877,015	$4,382,267	$3,769,857

GENERAL FUND (GENERAL PURPOSE) (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES (detail)					
General property tax					
Current property tax	$16,092,466	$16,372,100	$14,782,410	$15,689,640	$16,245,120
Delinquent property tax	572,395	502,100	570,325	509,410	524,690
Payment-in-lieu tax	62,423	63,920	67,165	89,600	86,800
WHA payment-in-lieu	28,623	30,000	30,000	30,000	30,000
Financial institutions intangible tax)	1,407	37,860	0	0	0
Total general property tax	$16,757,314	$17,005,980	$15,449,900	$16,318,650	$16,886,610
Special assessments	$199,810	$175,000	$175,000	$175,000	$175,000
Franchise fees					
Southwestern Bell	$2,130,208	$2,390,170	$2,390,000	$2,437,800	$2,486,560
Kansas Gas & Electric	11,980,532	12,755,000	12,755,000	13,239,600	13,504,390
KPL Gas Service	2,316,023	2,609,000	2,618,000	2,415,360	2,463,670
Arkla Gas	588,137	599,000	584,000	570,180	581,580
Water Department	566,000	566,000	566,000	1,192,000	1,262,000
Sewer Utility	0	0	500,000	782,450	860,900
Multimedia Cablevision	1,321,998	1,367,000	1,438,000	1,466,760	1,496,090
AT&T	17,888	11,000	11,000	11,220	11,440
Intrafund transfer to PLAM	0	0	0	(628,988)	(976,690)
Total franchise fees	$18,920,786	$20,297,170	$20,862,000	$21,486,382	$21,689,940
Motor vehicle tax	$3,420,435	$3,519,460	$3,648,300	$2,830,010	$2,985,840
Local sales tax	$25,227,035	$26,600,000	$26,600,000	$27,664,000	$28,770,560
Dealers' stamp tax	$10,803	$0	$0	$0	$0
State shared revenues					
State LAVTRF	$1,928,684	$1,866,530	$2,005,830	$1,995,060	$2,074,870
State revenue sharing	1,716,676	1,852,710	1,790,530	1,862,150	1,936,640
Liquor tax	642,889	655,000	687,890	708,530	729,580
Bingo tax	43,495	41,350	43,780	47,040	48,930
Other	33,876	0	0	0	0
Total state shared revenues	$4,365,620	$4,415,590	$4,528,030	$4,612,780	$4,790,020
Fines and penalties					
Municipal Court	$1,137,097	$1,125,000	$1,056,800	$1,086,950	$1,119,410
Traffic Bureau	2,365,639	2,667,000	1,909,430	2,261,640	2,329,180
Misdemeanor theft/deferred prosecution	0	0	0	70,000	140,000
Domestic Violence	0	0	225,000	450,000	450,000
Total Municipal Court	$3,502,736	$3,792,000	$3,191,230	$3,868,590	$4,038,590
Licenses					
Liquor	$47,519	$154,430	$212,780	$221,300	$230,150
Cereal malt beverage	114,794	138,910	119,380	124,160	129,130
Amusements	191,731	223,450	29,630	30,810	32,040
Health					
Dogs	192,874	200,000	202,310	240,000	247,200
Other	47,303	25,000	9,620	10,000	10,400
Personal services	29,610	12,000	30,170	31,380	32,630
Communication and transportation	15,312	20,000	14,480	15,060	15,660
Alarm	88,683	41,050	0	95,920	99,760
Merchandising	38,539	30,000	86,420	89,870	93,470
Total licenses	$766,365	$844,840	$704,790	$858,500	$890,440

GENERAL FUND (GENERAL PURPOSE) (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUE AND OTHER SOURCES (detail continued)					
Permits					
Firearms	$5,026	$4,500	$5,230	$5,440	$5,650
Street cuts/temporary permits	34,582	21,000	35,960	37,400	38,900
Other permits	0	5,500	0	0	0
Total permits	$39,608	$31,000	$41,190	$42,840	$44,550
Charges for current sales & services					
General government	$35,613	$11,000	$56,100	$58,340	$60,680
Safety	135,972	100,000	147,820	153,730	159,880
Parking meters and permits	186,044	215,000	197,380	205,280	213,490
Public health	128,071	110,000	133,190	138,520	144,060
County contribution (Spider)	37,135	35,800	38,620	40,170	41,770
Sale of property	22,602	41,040	23,510	24,450	25,430
Private lot weed mowing	0	50,000	8,160	8,490	8,830
Police training facility	0	0	0	12,400	12,900
Hazardous materials inspections	0	0	0	126,000	194,250
Other	28,997	0	0	0	0
Total charges for current services and sales	$574,434	$562,840	$604,780	$767,380	$861,290
Administrative charges					
Water utility	$281,090	$363,670	$378,220	$382,510	$382,510
Sewer utility	146,120	146,120	151,970	158,050	164,370
Wichita Housing Authority	36,400	36,400	130,810	130,810	130,810
WHA adjustment for federal approval	0	0	(94,410)	(94,410)	(94,410)
Metropolitan Transit Authority	13,260	13,260	13,790	14,340	14,910
Airport Authority	129,910	199,810	143,840	143,840	143,840
Equipment Motor Pool	102,870	157,640	110,490	110,490	110,490
Stationery stores	15,160	22,820	18,800	18,800	18,800
Employee Retirement	49,940	49,940	62,740	62,740	62,740
Retirement funds	51,590	51,590	64,460	64,460	59,620
Convention and Tourism	27,740	29,570	29,570	34,160	34,160
Landfill	11,450	14,880	8,380	8,380	8,380
Planning (engineering design)	5,880	6,750	0	0	0
Central Inspection	50,340	60,120	65,780	65,780	65,780
Alcoholism (Health)	2,500	2,500	0	0	0
Golf Course System	33,510	53,020	36,860	36,860	36,860
Law (Tort Liability)	20,750	28,240	6,290	6,290	6,290
Data processing/ office automation	6,830	13,660	16,560	16,560	16,560
Self insurance	7,030	14,050	9,250	9,250	9,250
Telecommunications	2,170	4,340	1,650	1,650	1,650
Micrographics	0	0	1,060	1,060	1,060
Workers' compensation	49,990	99,980	76,820	76,820	76,820
Other (industrial revenue bonds/construction/grants)	372,511	432,600	406,170	406,170	406,170
Total administrative charges	$1,417,041	$1,800,960	$1,639,100	$1,654,610	$1,656,660

GENERAL FUND (GENERAL PURPOSE) (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUE AND OTHER SOURCES (detail continued)					
Rental income and reimbursements					
Building services/construction rental overhead	$342,040	$300,000	$348,520	$362,450	$376,950
City Hall cafeteria and other	49,443	64,090	51,250	53,300	55,430
Century II	742,499	744,080	745,000	757,000	780,000
Omnisphere	73,833	70,000	70,000	72,100	72,100
Lawrence Dumont Stadium	0	35,000	0	0	0
Expo Hall	426,744	305,950	443,810	461,570	480,030
Total rental income and reimbursements	$1,634,559	$1,519,120	$1,658,580	$1,706,420	$1,764,510
Home mortgage revenue bonds	$141,133	$100,000	$148,000	$100,000	$[illegible]0,000
Transfers					
Conv.& Tour./Expo Hall	$0	$106,810	$17,000	$5,700	$[illegible]8,880
Conv.& Tour./Comm. Mktg./ City Council	20,797	21,000	21,000	21,000	21,000
CID/Fire positions	96,300	99,870	99,420	100,020	100,360
CID/Economic Development	19,920	19,920	0	0	0
CID/City Manager's Office	0	0	22,330	21,810	21,850
Worker's Compensation	0	0	500,000	0	0
Water Department	31,190	32,790	31,470	31,960	32,690
Health Dept. - Bldg. Services	0	145,570	147,170	171,250	163,060
Fleet & Buildings - CIMP	0	0	1,018,100	0	0
Gas Tax/Public Works overhead	0	0	0	14,930	14,930
Flood Control/Public Works overhead	0	0	0	1,380	1,380
Waste management trust	0	0	0	56,120	56,120
Water conservation	0	0	0	238,320	240,790
Total transfers	$168,207	$425,960	$1,856,490	$662,490	$[illegible]1,060
Reimbursed expenditures					
Miscellaneous	$43,488	$17,340	$20,000	$20,000	$20,000
Weed mowing	85,000	85,000	85,000	85,000	85,000
Noxious weeds sales and services	25,000	25,000	25,000	25,000	25,000
Total reimbursed expenditures	$153,488	$127,340	$130,000	$130,000	$130,000
Subtotal revenues and other sources	$77,299,375	$81,217,260	$81,237,390	$82,877,652	$85,[illegible]5,070
Interest earnings					
Interest earnings (fund balance)	$632,175	$420,000	$788,000	$473,040	$[illegible]9,550
Interest earnings (other)	1,262,789	1,050,000	1,353,500	1,431,570	1,[illegible]5,910
Total interest earnings	$1,894,964	$1,470,000	$2,141,500	$1,904,610	$1,[illegible]5,460
Demand transfer for capital projects	(12,613,517)	(13,300,000)	(13,300,000)	(13,832,000)	(14,[illegible]5,280)
Total revenues and other sources	$66,580,821	$69,387,260	$70,078,890	$70,950,262	$73,[illegible]5,250

GENERAL FUND (GENERAL PURPOSE) (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
EXPENDITURES AND OTHER USES (detail)					
Operating departments:					
City Council	$185,548	$211,510	$214,580	$218,390	$220,580
City Manager	404,408	467,770	452,350	489,360	495,770
General Government	703,564	739,530	876,100	1,248,680	1,274,900
Finance	2,442,151	2,589,170	2,709,640	2,778,730	2,844,150
Law	821,039	877,960	931,500	1,058,680	1,086,020
Municipal Court	1,851,870	2,024,800	2,095,570	2,225,430	2,276,470
Community Facilities	1,786,022	1,907,510	1,830,790	1,945,910	1,926,380
Economic Development	263,608	336,430	0	0	0
Fire Department	15,678,617	16,928,960	16,622,030	17,450,770	18,299,610
Police Department	22,796,376	24,817,570	24,600,090	25,638,620	26,753,340
Emergency Communications - Alarm Section	37,798	40,710	41,390	42,000	43,250
Public Works	7,429,234	8,261,820	6,720,520	6,950,830	7,141,780
Water (Storm Drains)	514,435	582,300	525,000	525,000	525,000
Human Services - Citizen Rights and Services	156,025	174,830	231,400	232,280	238,370
Human Services - Contingency	15,000	100,000	100,000	150,000	150,000
Community Health - Animal Control	615,338	640,610	650,350	688,250	752,620
Total operating departments	$55,701,033	$60,701,480	$58,601,310	$61,642,930	$64,028,240
Contributions to City-County funds:					
Emergency Communications	$1,230,011	$1,460,680	$1,426,040	$1,482,970	$1,556,330
Department of Community Health	1,664,537	1,856,450	1,867,790	1,943,110	2,060,140
Metropolitan Area Planning	431,630	469,060	464,070	499,080	510,470
Flood Control	577,484	620,315	617,320	621,600	660,800
Total contributions to City-County funds	3,903,662	4,406,505	$4,375,220	$4,546,760	$4,787,740
Other expenditures:					
Metropolitan Transit Authority	$1,802,783	$1,930,780	$2,099,580	$2,253,900	$2,271,140
Tort liability	289,010	263,000	363,000	363,000	363,000
Contributions to federal programs	79,200	0	0	0	0
Nondepartmental	1,416,273	1,932,650	2,218,710	2,019,100	1,941,830
Contingency expenditure	120,255	366,715	434,720	231,610	300,000
Routine savings	0	(819,218)	(650,000)	(1,062,390)	(1,062,390)
Special Council expenditures	0	0	(479,000)	0	0
Total other expenditures	$3,707,521	$3,673,927	$3,987,010	$3,805,220	$3,813,580
Total operating expenditures and transfers	$63,312,216	$68,781,912	$66,963,540	$69,994,910	$72,629,560
Savings incentive program transfer	0	500,000	500,000	0	0
Capital investment maintenance program	953,000	1,018,100	1,018,100	1,018,100	1,018,100
Appropriated capital expenditures	754,032	1,998,576	1,998,580	700,000	0
CIP projects paid in cash	0	0	96,000	1,197,000	0
Special Council expenditures	0	0	479,000	0	0
Federal Court settlement	0	0	0	2,535,000	0
Appropriated reserve for reappraisal impacts	0	1,662,925	0	0	0
Total expenditures and other uses	$65,019,248	$73,961,513	$71,055,220	$75,445,010	$73,647,660

GENERAL FUND (GENERAL PURPOSE) (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
EXPENDITURES AND OTHER USES (detail)					
Nondepartmental					
Contributions and donations:					
Economic development (WI/SE)	$250,000	$250,000	$250,000	$250,000	$250,000
Historic Wichita (Cowtown)	116,200	116,200	116,200	116,200	116,200
Kansas National Guard	4,000	4,000	4,000	4,000	4,000
Memberships	38,672	55,000	61,040	61,040	61,040
Subtotal contributions and donations	$408,872	$425,200	$431,240	$431,240	$431,240
Nondepartmental transfers:					
Employee training/development	$118,000	$150,000	$150,000	$166,000	$175,000
Energy retrofit improvements	180,000	180,000	180,000	180,000	180,000
Group health insurance (retirees)	61,000	61,000	61,000	61,000	61,000
Transfer to General Debt and Interest (parking lot)	121,470	118,000	118,000	115,000	112,000
Subtotal Nondepartmental transfers	$480,470	$509,000	$509,000	$522,000	$528,000
Nondepartmental private mowing/clean up:					
Mowing	$49,842	$67,430	$51,840	$53,910	$56,070
Clean up	31,948	31,700	33,230	34,560	35,940
Unallocated	44,568	131,870	46,350	48,200	50,130
Subtotal nondepartmental private mowing/clean up	$126,358	$231,000	$131,420	$136,670	$142,140
Nondepartmental (other):					
Bicycle program	$0	$7,000	$15,000	$15,000	$15,000
Board/task force support	10,270	0	2,000	5,000	5,000
Cable channel/radio	65,946	75,000	75,000	75,000	75,000
Community relations/ information	35,591	150,000	148,000	150,000	150,000
Downtown study	0	0	245,000	50,000	0
Election expense	35,821	0	0	38,740	0
Federal fuel tank compliance	56,578	0	23,600	50,000	50,000
Insurance (building/contents)	26,010	25,450	25,450	25,450	25,450
Legislative services	2,387	50,000	40,000	40,000	40,000
Microfilming program	0	100,000	50,000	50,000	50,000
Office automation	0	20,000	20,000	60,000	60,000
Other contractual services	23,214	0	40,000	40,000	40,000
Reforestation and public arts	66,173	150,000	150,000	150,000	150,000
Research and development	77,340	150,000	150,000	150,000	150,000
Storm clean up	0	0	150,000	0	0
Strategic planning	1,245	5,000	5,000	5,000	5,000
Sports agreement	0	35,000	8,000	25,000	25,000
Subtotal other	$400,574	$767,450	$1,147,050	$929,190	$840,450
Subtotal Nondepartmental	$1,416,274	$1,932,650	$2,218,710	$2,019,100	$1,941,830

PARK, LIBRARY AND ART MUSEUM ACCOUNT - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES					
General property tax	$8,923,654	$9,123,580	$8,931,910	$9,658,050	$9,946,760
Motor vehicle tax	1,647,155	1,933,600	2,004,600	1,560,330	1,646,180
Franchise fees	0	0	0	628,988	976,690
State shared revenues	455,652	562,330	562,330	584,820	608,220
Park user fees	1,142,202	1,150,590	1,354,180	1,391,570	1,421,660
Botanica user fees	15,000	15,000	15,000	15,000	15,000
Forestry user fees	139,085	150,920	141,600	158,760	164,900
Library user fees	198,519	230,840	262,330	420,930	428,620
Interest earnings	282,867	267,000	267,000	276,900	257,110
Other	40,239	50,000	50,000	50,000	50,000
Subtotal	$12,844,373	$13,483,860	$13,588,950	$14,745,348	$15,515,140
Transfer--Special Park Alcohol Fund	625,263	691,980	691,970	775,240	729,580
Total revenues and other sources	$13,469,636	$14,175,840	$14,280,920	$15,520,588	$16,244,720
EXPENDITURES AND OTHER USES					
Park Department	$8,717,254	$9,400,410	$9,483,490	$9,805,630	$10,026,980
Library	4,076,932	4,298,920	4,343,910	4,986,550	4,988,800
Art Museum	957,957	1,042,260	1,095,770	1,108,850	1,169,420
Subtotal operations	$13,752,143	$14,741,590	$14,923,170	$15,901,030	$16,185,200
Routine savings	0	(175,000)	(175,000)	(238,520)	(238,520)
Expenditure contingency	0	53,520	0	162,680	0
Total expenditures and other uses	$13,752,143	$14,620,110	$14,748,170	$15,825,190	$15,946,680
Revenues & other sources over (under) expenditures and and other uses	(282,507)	(444,270)	(467,250)	(304,602)	298,040
Cancellation of prior year encumbrance	4,499	0	0	0	0
Unencumbered cash/fund balance January 1	$1,049,860	$939,370	$771,852	$304,602	$0
Unencumbered cash/fund balance December 31	$771,852	$495,100	$304,602	$0	$298,040

PARK, LIBRARY AND ART MUSEUM ACCOUNT (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES (detail)					
General property tax					
Current tangible property tax	$8,637,162	$8,807,500	$8,635,170	$9,356,200	$9,636,890
Delinquent property tax	252,133	257,080	259,700	267,490	275,510
Payment-in-lieu tax	34,359	38,000	37,040	34,360	34,360
Financial institutions monies	0	21,000	0	0	0
Total general property tax	$8,923,654	$9,123,580	$8,931,910	$9,658,050	$9,946,760
Franchise fees	0	0	0	628,988	976,690
Motor vehicle tax	$1,647,155	$1,933,600	$2,004,600	$1,560,330	$1,646,180
State shared revenues					
State LAVTRF	$455,652	$562,330	$562,330	$584,820	$608,220
Park user fees:					
Revenue producing sites:					
Small swimming pools	$14,650	$15,600	$15,600	$21,090	$21,090
Arts and craft shop	40,450	33,000	45,000	45,000	45,000
Country Acres pool	10,147	10,700	10,700	11,120	11,570
Harvest pool	25,436	29,000	29,000	30,160	31,370
Edgemoor pool	13,320	15,000	15,000	15,600	16,220
Aley pool	20,103	23,600	23,600	24,550	25,530
McAdams pool	3,403	4,900	4,900	5,090	5,300
Linwood pool	23,136	23,400	23,400	24,340	25,310
Evergreen pool	12,873	15,000	15,000	15,600	16,220
Orchard pool	17,809	21,000	21,000	21,840	22,720
Boston pool	15,630	17,000	17,000	17,680	18,380
Minisa pool	12,049	13,000	13,000	13,520	14,060
O. J. Watson Park	153,883	170,000	170,000	176,800	183,870
Ralph Wulz Riverside Tennis Center	87,705	100,000	100,000	104,250	108,420
Golden Age travel	0	20,000	20,000	20,000	20,000
	$450,594	$511,200	$523,200	$546,640	$565,060
Fee programs:					
Sports entry fees	$137,032	$113,000	$130,000	$130,000	$130,000
Greater Wichita Junior Football League	21,604	16,000	16,000	16,640	17,310
Day care/camp	0	0	120,000	120,000	120,000
	$158,636	$129,000	$266,000	$266,640	$267,310
Tenant rentals:					
Evergreen	$45,513	$45,510	$45,510	$45,510	$45,510
Linwood	41,276	41,280	41,280	41,280	41,280
Orchard	61,570	61,550	61,570	61,570	61,570
L. Woodard	13,322	0	33,220	35,530	35,530
	$161,681	$148,340	$181,580	$183,890	$183,890
Building and field rental:					
Sport field rental	$42,743	$36,500	$43,000	$43,500	$44,000
Non-center building rental	40,571	35,000	40,500	40,500	41,000
Shelter rental	11,350	11,000	11,500	11,500	12,000
BOE gym rental	26,408	27,000	27,000	27,000	27,500
West Bank Stage area rental	1,000	0	500	500	500
	$122,072	$109,500	$122,500	$123,000	$125,000

PARK, LIBRARY AND ART MUSEUM ACCOUNT (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES (detail)					
Recreation Center revenue:					
Aley/Stanley	$22,944	$21,000	$24,000	$26,000	$27,000
Boston	33,085	33,000	34,000	34,000	35,500
Colvin	5,566	8,150	7,000	8,000	8,000
Edgemoor	27,903	28,000	28,000	29,000	29,500
Evergreen	26,923	31,000	28,500	30,000	30,500
Linwood	35,626	36,000	36,500	36,500	38,000
McAdams	10,169	9,400	10,400	11,400	11,400
Orchard	30,672	32,000	32,000	32,500	34,000
Osage	34,354	34,000	34,500	36,000	36,500
Woodard	10,521	9,000	15,000	17,000	19,000
	$237,763	$241,550	$249,900	$260,400	$269,400
Miscellaneous receipts:	$11,456	$11,000	$11,000	$11,000	$11,000
Subtotal Park User Fees	$1,142,202	$1,150,590	$1,354,180	$1,391,570	$1,421,660
Botanica fees	$15,000	$15,000	$15,000	$15,000	$15,000
Forestry services	139,085	150,920	141,600	158,760	164,900
Library user fees	198,519	230,840	262,330	420,930	428,620
Other	40,239	50,000	50,000	50,000	50,000
Subtotal revenues and other sources	$12,561,506	$13,216,860	$13,321,950	$14,468,448	$15,258,030
Interest earnings (fund balance)	$89,743	$62,000	$62,000	$59,080	$32,220
Interest earnings (other)	193,124	205,000	205,000	217,820	224,890
Subtotal interest earnings	$282,867	$267,000	$267,000	$276,900	$257,110
Transfer--Special Park Alcohol Fund	625,263	691,980	691,970	775,240	729,580
Total revenues and other sources	$13,469,636	$14,175,840	$14,280,920	$15,520,588	$16,244,720

PARK, LIBRARY AND ART MUSEUM ACCOUNT (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
EXPENDITURES AND OTHER USES (detail)					
Operations:					
Park Department					
Personal services	$6,527,940	$7,095,110	$7,229,360	$7,554,400	$7,770,530
Contractual services	1,474,665	1,610,340	1,573,950	1,596,840	1,617,610
Commodities	546,721	545,440	450,810	446,280	449,150
Capital outlay	112,928	88,070	87,920	63,310	44,890
Operating transfers out	55,000	35,450	22,950	26,300	26,300
Inventory/purchases for resale	0	26,000	118,500	118,500	118,500
Subtotal Park Department	$8,717,254	$9,400,410	$9,483,490	$9,805,630	$10,026,980
Library					
Personal services	$2,890,170	$3,106,690	$3,157,180	$3,256,670	$3,398,690
Contractual services	598,820	638,940	644,220	660,580	662,270
Commodities	534,431	532,080	520,800	564,210	565,690
Capital outlay	53,511	21,210	21,710	32,090	11,150
Contingency	0	0	0	473,000	351,000
Subtotal Library	$4,076,932	$4,298,920	$4,343,910	$4,986,550	$4,988,800
Art Museum					
Personal services	$492,783	$556,460	$593,600	$629,350	$676,300
Contractual services	373,264	382,810	401,540	410,640	405,660
Commodities	91,483	102,990	100,630	61,370	61,040
Capital outlay	427	0	0	7,490	26,420
Subtotal Art Museum	$957,957	$1,042,260	$1,095,770	$1,108,850	$1,169,420
Routine savings	0	(175,000)	(175,000)	(238,520)	(238,520)
Expenditure contingency	0	53,520	0	162,680	0
Total expenditures and other uses	$13,752,143	$14,620,110	$14,748,170	$15,825,190	$15,946,680
Revenues and other sources over (under) expenditures and other uses	(282,507)	(444,270)	(467,250)	(304,602)	298,040
Cancellation of prior year encumbrance	4,499	0	0	0	0
Unencumbered cash/fund balance January 1	$1,049,860	939,370	771,852	$304,602	$0
Unencumbered cash/fund balance December 31	$771,852	$495,100	$304,602	$0	$298,040

GAS TAX ACCOUNT - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES AND OTHER SOURCES					
Current property tax	$0	$0	$1,263,270	$1,279,520	$1,233,110
Gasoline tax - state	$5,218,138	$6,600,000	$6,600,000	$6,684,000	$7,138,560
Gasoline tax - county	2,716,701	3,530,000	3,530,000	3,671,200	3,818,050
State highway maintenance	111,670	178,800	178,800	185,950	193,390
Subtotal Gas Tax	$8,046,509	$10,308,800	$10,308,800	$10,541,150	$11,150,000
Charges for sales and services:					
Petition initiation fees	$14,700	$23,640	$20,000	$20,000	$20,000
Construction overhead	1,043,574	983,630	983,630	1,022,980	1,063,890
Property damage reimbursement	47,777	55,000	55,000	55,000	55,000
Street cut repair reimbursement	648,391	550,000	993,750	625,000	625,000
Street cut permit fees	145,229	170,000	170,000	176,800	183,870
Other reimbursed expenses	106,050	101,000	101,000	105,040	109,000
Sidewalk condemnation	0	0	40,000	40,000	40,000
Contingent revenue	0	250,000	0	0	0
Subtotal sales and services	$2,005,721	$2,133,270	$2,363,380	$2,044,820	$2,096,760
Total revenues	$10,052,230	$12,442,070	$13,935,450	$13,865,490	$14,479,870
Interest earnings (fund balance)	$0	$0	$81,730	$72,820	$37,530
Interest earnings (other)	0	0	143,250	146,840	154,550
Total revenues and other sources	$10,052,230	$12,442,070	$14,160,430	$14,085,150	$14,671,950
EXPENDITURES AND OTHER USES					
Street maintenance/preventative	$5,163,828	$8,528,210	$8,480,950	$7,967,160	$8,722,650
Traffic control maintenance	2,020,077	2,173,240	2,198,900	2,251,390	2,299,280
Street cleaning	0	0	1,492,980	1,529,900	1,564,970
Engineering	1,322,775	1,541,430	1,570,460	1,638,770	1,619,580
Snow and ice control	339,147	235,310	254,150	253,680	263,410
Street cut repair program	549,812	550,000	993,750	625,000	625,000
Petition initiation program	23,470	20,000	20,000	20,000	20,000
Sidewalk condemnation	33,283	0	40,000	40,000	40,000
Training	20,000	20,000	0	0	0
Subtotal operating expenditures	$9,472,392	$13,068,190	$15,051,190	$14,325,900	$15,154,890
Expenditure contingency	0	0	0	147,900	0
Routine savings	0	(50,605)	(56,270)	(214,890)	(214,890)
Total expenditures & other uses	$9,472,392	$13,017,585	$14,994,920	$14,258,910	$14,940,000
Revenue & other sources over (under) expenditures & other sources	579,838	(575,515)	(834,490)	(173,760)	(268,050)
Unencumbered cash/fund balance January 1	877,665	1,290,410	1,457,503	623,013	449,253
Unencumbered cash December 31	$1,457,503	$714,895	$623,013	$449,253	$181,203

GAS TAX ACCOUNT (continued) - FUND 110

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
EXPENDITURES AND OTHER USES (detail)					
Street maintenance/preventative					
Personal services	$2,261,988	$2,335,530	$2,392,500	$2,483,330	$2,615,300
Contractual & commodities	2,776,761	2,935,970	2,944,300	3,114,300	3,074,840
Capital outlay	125,079	3,006,710	3,006,710	2,244,530	2,907,510
Contingency	0	250,000	137,440	125,000	125,000
	$5,163,828	$8,528,210	$8,480,950	$7,967,160	$8,722,650
Traffic control maintenance					
Personal services	$822,961	$987,110	$1,006,850	$1,041,040	$1,078,020
Contractual & commodities	1,134,340	1,164,980	1,164,460	1,180,940	1,184,130
Capital outlay	62,776	21,150	27,590	29,410	37,130
	$2,020,077	$2,173,240	$2,198,900	$2,251,390	$2,299,280
Street cleaning	$0	$0	$1,492,980	$1,529,900	$1,564,970
Engineering					
Personal services	$1,036,570	$1,226,700	$1,296,120	$1,297,250	$1,330,110
Contractual & commodities	267,362	284,330	243,940	288,520	289,470
Capital outlay	18,843	30,400	30,400	53,000	0
	$1,322,775	$1,541,430	$1,570,460	$1,638,770	$1,619,580
Snow and ice control					
Personal services	$18,693	$22,940	$41,690	$25,720	$25,800
Contractual & commodities	139,669	132,370	132,460	137,960	147,610
Capital outlay	180,785	80,000	80,000	0	0
Contingency	0	0	0	90,000	90,000
	$339,147	$235,310	$254,150	$253,680	$263,410
Street cut repair program	549,812	550,000	993,750	625,000	625,000
Petition initiation program	23,470	20,000	20,000	20,000	20,000
Sidewalks	33,283	0	40,000	40,000	40,000
Training	20,000	20,000	0	0	0
Operating expenses	$9,472,392	$13,068,190	$15,051,190	$14,325,900	$15,154,890
Expenditure contingency	0	0	0	147,900	0
Routine savings	0	(50,605)	(56,270)	(214,890)	(214,890)
Total expenditures & other uses	$9,472,392	$13,017,585	$14,994,920	$14,258,910	$14,940,000

CITY COUNCIL SUMMARY

The City Council budget provides operating support for the legislative body of City government. The City Council establishes policy direction of the City by enacting ordinances, laws and policies, adopting the budget and levying taxes, and making appointments of members to the advisory boards/commissions. The seven member Council is elected on a non-partisan basis and for staggered terms of office. In 1991, six members will represent districts; the Mayor is elected at-large.

Budget Highlights

The revised 1990 budget shows an increase of $3,070 (1.5%) over the 1990 adopted budget. The 1991 adopted and 1992 approved budgets reflect an increase of $6,880 and $9,070 above the 1990 budget.

- Communication costs have increased in both years for the City Council reflecting expanded computer usage, addition of new communication lines and supplies expense.
- Personal service requirements increased due to a reclassification of a Secretarial position.
- Contractuals reflect a decrease in 1991 based on a transfer to the Non-Departmental budget for several memberships including: Conference of Mayors and the Elected Hispanic Officials memberships.
- The allocation for Sister Cities activities remain at current levels.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$143,280	147,230	150,780	153,230
Contractual Services	40,410	39,040	39,210	39,040
Commodities	6,820	7,310	7,400	7,310
Other	21,000	21,000	21,000	21,000
Total	**$211,510**	**$214,580**	**$218,390**	**$220,580**

FUND: 110 - GENERAL
DEPARTMENT: 01 - CITY COUNCIL
DIVISION: 10 - CITY COUNCIL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	99,139	108,800	109,870	112,700	114,580
120 Special Salaries	17,628	18,000	16,900	16,900	16,900
130 Overtime	57				
140 Employee Benefits	17,202	16,480	20,460	21,180	21,750
SUBTOTAL PERSONAL SERVICES	134,026	143,280	147,230	150,780	153,230
210 Utilities					
220 Communications	5,623	5,280	5,740	5,910	5,740
230 Transportation and Training	9,919	24,260	24,000	24,000	24,000
240 Insurance					
250 Professional Fees	516				
260 Data Processing	4,470	4,470	8,870	8,870	8,870
270 Equipment Contractuals	568				
280 Building and Grounds Contractuals					
290 Other Contractuals	1,260	6,400	430	430	430
SUBTOTAL CONTRACTUAL SERVICES	22,356	40,410	39,040	39,210	39,040
310 Office Supplies	4,111	2,410	3,000	3,000	3,000
320 Clothing and Towels	287	200	200	290	200
330 Chemicals					
340 Equipment Parts		100			
350 Materials					
360 Equipment Supplies					
370 Building Parts	134				
380 Non-Capitalizable Equipment	2				
390 Other Commodities	3,835	4,110	4,110	4,110	4,110
SUBTOTAL COMMODITIES	8,369	6,820	7,310	7,400	7,310
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	11,775				
540 Other	9,022	21,000	21,000	21,000	21,000
SUBTOTAL OTHER	20,797	21,000	21,000	21,000	21,000
TOTAL	185,548	211,510	214,580	218,390	220,580

FUND: 110 - GENERAL
DEPARTMENT: 01 - CITY COUNCIL
DIVISION: 10 - CITY COUNCIL

The City Council, comprised of the Mayor and six Council members, is the legislative body of the City government. It is responsible for the formulation of City policy, enactment of legislation, adoption of the budget, control of revenues and appropriation of funds, levying taxes and appointment of members to advisory boards/commissions. The seven-member Council is elected on a nonpartisan basis and for staggered four-year terms. Five Council members are elected by Districts, and the Mayor is elected at large. One Council member has been appointed until 1991, when a decision will be made as to electing this member by District or at large.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Mayor	1	1	1		12,500	12,500	12,500	12,500
Vice-mayor	1	1	1		10,000	10,000	10,000	10,000
City Council Members	5	5	5		37,500	37,540	37,540	37,540
Council Aide	1	1	1	623	26,940	26,940	27,880	28,860
Secretary	1	0	0	618/19	21,330	10,670	0	0
Secretary II	0	1	1	620	0	11,690	24,200	25,050
Subtotal	9	9	9		108,270	109,340	112,120	113,950
ADD: Longevity					530	530	580	630
TOTAL					108,800	109,870	112,700	114,580

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CITY MANAGER'S OFFICE SUMMARY

The City Manager's Office budget consists of management/administration services and Internal Audit. The City Council establishes policy direction; the City Manager is responsible for implementation of that policy in an efficient and responsive manner. The City Manager submits the annual budget, advises the City Council on matters affecting the City and appoints and removes City employees.

The Internal Audit function is to provide additional assurance that policy implementation is addressed as directed and that proper fiscal controls are established and administered.

Budget Highlights

The revised 1990 budget shows a decrease of $15,420 from the 1990 adopted budget. The 1991 adopted and 1992 approved budgets reflect increases of $21,590 and $28,000 respectively, above the 1990 budget.

- Personnel costs represent the majority of the budget increase. These cost increases are attributed to an increase in health-care costs in 1990 and; the filling of an Assistant City Manager position for the full year.

- The Administrative Assistant position assigned as staff to Task Force and Advisory Board/Committee functions has been assigned to this budget with offsetting costs from the Research and Development account.

- As confidential internal documents are generated, their disposal becomes a concern. In order to rectify this problem and comply with the City's commitment to recycling, the cost of a paper shredder has been budgeted and shared equally in the City Manager's Office and Law Department budgets in 1991.

- Personal Services were reduced in the revised budget because of the reassignments of the Assistant City Manager and Internal Auditor to the Department of Finance.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$387,640	$381,490	$417,240	$423,830
Contractual Services	66,750	58,680	59,700	59,760
Commodities	13,380	12,180	12,180	12,180
Capital Outlay	0	0	240	0
Total	$467,770	$452,350	$489,360	$495,770

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 10 - CITY MANAGER

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	260,872	318,480	302,840	330,420	335,270
120 Special Salaries	19,472		4,800	4,800	4,800
130 Overtime	1,249				
140 Employee Benefits	58,859	69,160	73,850	82,020	83,760
SUBTOTAL PERSONAL SERVICES	340,452	387,640	381,490	417,240	423,830
210 Utilities					
220 Communications	9,144	9,480	9,160	9,770	9,770
230 Transportation and Training	3,994	8,200	6,050	6,050	6,050
240 Insurance	540	540	540	540	600
250 Professional Fees	58				
260 Data Processing	30,564	40,270	37,280	37,690	37,690
270 Equipment Contractuals	2,910	5,500	2,860	2,860	2,860
280 Building and Grounds Contractuals					
290 Other Contractuals	2,659	2,760	2,790	2,790	2,790
SUBTOTAL CONTRACTUAL SERVICES	49,869	66,750	58,680	59,700	59,760
310 Office Supplies	11,602	10,180	10,180	10,180	10,180
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	486	500			
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	219				
390 Other Commodities	1,780	2,700	2,000	2,000	2,000
SUBTOTAL COMMODITIES	14,087	13,380	12,180	12,180	12,180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				240	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				240	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	404,408	467,770	452,350	489,360	495,770

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 10 - CITY MANAGER

The City Manager is responsible for implementing all City policies, coordinating City departments in the effective administration of all laws and ordinances, and appointing and removing most City employees. Additionally, the City Manager prepares and submits an annual budget to the City Council and advises the Governing Body on the City's financial condition and needs. The City Manager makes recommendations to the Governing Body but has no vote.

The Assistant City Managers and Assistant to the City Manager, aid in executing the responsibilities of the office and are responsible for research, special assignments, correspondence and supervising office staff. The Assistant City Managers also coordinate departmental activities with the City Manager.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
City Manager	1	1	1	E-1	90,000	100,000	100,000	100,000
Assistant City Manager	2	2	2	E-7	98,340	94,000	94,000	94,000
Assistant to the City Mgr.	1	1	1	631	39,350	39,350	40,730	42,160
Internal Auditor	1	1	1	631	37,010	39,230	40,600	42,020
Administrative Assistant	0	1	1	626	0	24,720	27,120	28,070
City Manager's Secretary	2	2	2	622	51,360	51,370	53,170	55,030
Subtotal	7	8	8		316,060	348,670	355,620	361,280
ADD: Longevity					2,420	1,700	1,920	2,060
LESS: Charge to Research and Development					0	(24,720)	(27,120)	(28,070)
Salary savings					0	(22,810)	0	0
TOTAL					318,480	302,840	330,420	335,270

FUND: 110 - GENERAL
DEPARTMENT: GENERAL GOVERNMENT

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	397,486	501,710	569,980	683,700	705,020
120 Special Salaries	37,488		100	300	300
130 Overtime	5,457				
140 Employee Benefits	134,653	122,530	154,130	180,950	186,910
SUBTOTAL PERSONAL SERVICES	575,084	624,240	724,210	864,950	892,230
210 Utilities				3,600	3,600
220 Communications	12,241	11,770	13,750	16,100	16,100
230 Transportation and Training	11,186	8,380	13,870	14,870	15,870
240 Insurance					
250 Professional Fees	694	100	350	600	600
260 Data Processing	60,747	55,260	83,600	91,110	91,110
270 Equipment Contractuals	2,974	3,700	3,290	6,330	6,330
280 Building and Grounds Contractuals					
290 Other Contractuals	7,063	3,570	4,260	190,430	190,430
SUBTOTAL CONTRACTUAL SERVICES	94,905	82,780	119,120	323,040	324,040
310 Office Supplies	16,569	19,750	20,420	47,780	47,780
320 Clothing and Towels					
330 Chemicals				300	300
340 Equipment Parts	342	700	300	300	300
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	2,182			1,560	
390 Other Commodities	13,073	12,060	11,750	10,250	10,250
SUBTOTAL COMMODITIES	32,166	32,510	32,470	60,190	58,630
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,409			500	
450 Vehicular Equipment					
460 Operating Equipment			300		
SUBTOTAL CAPITAL OUTLAY	1,409		300	500	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	703,563	739,530	876,100	1,248,680	1,274,900

GENERAL GOVERNMENT SUMMARY

General Government includes the administrative budgets of Personnel, Public Information, Intergovernmental Relations, and Economic Development. These offices are responsible to the City Manager for developing public, organizational, and legislative awareness of the City's concerns, needs, image and services. A newly created Natural Resource Conservation office has also been included in this budget.

Budget Highlights

The revised 1990 budget projects an increase of $136,570 over the 1990 budget. The 1991 adopted budget reflects an increase of $509,150; the 1992 budget proposes an increase of $26,220 above 1991 expenditures.

- The majority of the 1991 and 1992 budget increase is due to a newly created Natural Resource Conservation Office. This concept is proposed in response to the City Council's initiative through the Strategic Agenda on Solid Waste, Water Supply and Wastewater Treatment/Quality. Staff will focus its efforts on evaluating and implementing various resource conservation alternatives (and task force recommendations) affecting recycling, energy, solid and liquid waste and water conservation.

  Only one additional position has been added to implement this concept (funded by the Water Utility). The other two positions are from a transfer from the former Energy Office where one position is funded from a Federal energy grant. Other funding is budgeted from the Waste Management Trust and the General Fund.

- Salary and benefits have also increased in 1990 due to the elimination of the Economic Development Department and transfer of select economic development functions into the General Government budget.

- A new Equal Employment Opportunity/Affirmative Action Officer in the Personnel Office is adopted, budgeted at $41,140 for 1991, and $42,100 in 1992. This position will provide a concentrated effort for the City to meet the objective of its Affirmative Action Program.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$624,240	$724,210	$864,950	$892,230
Contractual Services	82,780	119,120	323,040	324,040
Commodities	32,510	32,470	60,190	58,630
Capital Outlay	0	300	500	0
Total	**$739,530**	**$876,100**	**$1,248,680**	**$1,274,900**

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - PERSONNEL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	348,340	409,790	413,270	459,130	473,990
120 Special Salaries	34,389				
130 Overtime	5,457				
140 Employee Benefits	94,144	97,950	112,480	120,720	124,830
SUBTOTAL PERSONAL SERVICES	482,330	507,740	525,750	579,850	598,820
210 Utilities					
220 Communications	10,380	9,240	8,690	9,750	9,750
230 Transportation and Training	1,067				
240 Insurance					
250 Professional Fees	694	100	100	100	100
260 Data Processing	56,276	55,260	74,540	77,400	77,400
270 Equipment Contractuals	284	300	300	300	300
280 Building and Grounds Contractuals					
290 Other Contractuals	5,800	2,520	2,460	2,460	2,460
SUBTOTAL CONTRACTUAL SERVICES	74,501	67,420	86,090	90,010	90,010
310 Office Supplies	11,670	16,450	14,050	14,500	14,500
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	200	500	300	300	300
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	2,182			1,560	
390 Other Commodities	11,472	11,060	10,000	8,000	8,000
SUBTOTAL COMMODITIES	25,524	28,010	24,350	24,360	22,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,409			500	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,409			500	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	583,764	603,170	636,190	694,720	711,630

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - PERSONNEL

The Personnel Division is responsible for securing and training employees for the City and maintaining a merit system of employment. Personnel administers the classification and compensation plans, personnel policies and procedures, employee programs, bargaining unit agreements, grievance investigations, personnel transactions and records, equal employment/affirmative action programs and employee training and development.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Personnel Director	1	1	1	E-8	45,350	48,500	48,500	48,500
Employee Relations Officer	1	1	1	631	39,360	39,350	40,730	42,160
Senior Personnel Technician	4	4	4	629	144,890	138,050	143,760	148,790
EEO/AA Officer	0	0	1	629	0	0	31,320	32,420
Personnel Technician	1	1	1	626	31,170	31,180	32,270	33,400
Administrative Aide II	3	3	3	623	71,170	77,610	80,630	83,450
Administrative Aide I	1	1	1	620	23,380	23,380	24,200	25,050
Secretary	1	1	1	618/619	22,320	19,870	20,740	21,470
Clerk II	1	1	1	617	18,670	18,640	19,290	19,970
Clerk I	1	1	1	613	17,410	13,760	14,520	15,030
Subtotal	14	14	15		413,720	410,340	455,960	470,240
ADD: Longevity					3,460	2,930	3,170	3,750
TOTAL					417,180	413,270	459,130	473,990

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 30 - PUBLIC & INTERGOVERNMENTAL RELATIONS
SECTION: 01 - PUBLIC INFORMATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	40,108	45,090	48,000	49,890	51,640
120 Special Salaries	3,099				
130 Overtime					
140 Employee Benefits	11,725	12,290	12,830	13,790	14,240
SUBTOTAL PERSONAL SERVICES	54,932	57,380	60,830	63,680	65,880
210 Utilities					
220 Communications	1,024	890	770	770	770
230 Transportation and Training	3,075				
240 Insurance					
250 Professional Fees					
260 Data Processing	1,118		2,200	2,200	2,200
270 Equipment Contractuals	49				
280 Building and Grounds Contractuals					
290 Other Contractuals	817	450	640	610	610
SUBTOTAL CONTRACTUAL SERVICES	6,083	1,340	3,610	3,580	3,580
310 Office Supplies	4,656	2,500	4,000	4,000	4,000
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	140	100			
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	552	500	750	750	750
SUBTOTAL COMMODITIES	5,348	3,100	4,750	4,750	4,750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment			300		
SUBTOTAL CAPITAL OUTLAY			300		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	66,363	61,820	69,490	72,010	74,210

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 30 - PUBLIC & INTERGOVERNMENTAL AFFAIRS
SECTION: 01 - PUBLIC INFORMATION

The Public Information Office is charged with creating and maintaining open communication between citizens and City government. Work areas include: preparing and disseminating information to the news media; assisting all City offices in providing photographic services and scheduling special news conferences; preparing and distributing informational material including meeting schedules, the Annual Report, statistical summaries and brochures. Staff members provide information, referrals and answers to citizens' questions and problems regarding City services. Additionally, this division assists City Council members and City management in preparing speeches for various public appearances.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Public Information Officer	1	1	1	631	36,240	39,150	40,730	42,160
Secretary	1	1	1	618/619	17,700	17,700	18,320	18,960
Subtotal	2	2	2		53,940	56,850	59,050	61,120
LESS: Charge to Intergovernmental Relations (1/2 Secretary)					(8,850)	(8,850)	(9,160)	(9,480)
TOTAL					45,090	48,000	49,890	51,640

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 30 - PUBLIC & INTERGOVERNMENTAL RELATIONS
SECTION: 02 - INTERGOVERNMENTAL RELATIONS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	9,038	46,830	47,850	48,160	48,480
120 Special Salaries					
130 Overtime					
140 Employee Benefits	28,784	12,290	12,800	11,640	11,830
SUBTOTAL PERSONAL SERVICES	37,822	59,120	60,650	59,800	60,310
210 Utilities					
220 Communications	837	1,640	2,520	2,520	2,520
230 Transportation and Training	7,044	8,380	11,370	11,370	11,370
240 Insurance					
250 Professional Fees					
260 Data Processing	3,353		2,200	2,200	2,200
270 Equipment Contractuals	2,641	3,400	2,640	2,640	2,640
280 Building and Grounds Contractuals					
290 Other Contractuals	446	600	960	960	960
SUBTOTAL CONTRACTUAL SERVICES	14,321	14,020	19,690	19,690	19,690
310 Office Supplies	243	800	570	580	580
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	2	100			
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	1,049	500	500	500	500
SUBTOTAL COMMODITIES	1,294	1,400	1,070	1,080	1,080
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	53,437	74,540	81,410	80,570	81,080

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 30 - PUBLIC & INTERGOVERNMENTAL AFFAIRS
SECTION: 02 - INTERGOVERNMENTAL RELATIONS

The Intergovernmental Relations Officer acts as a liaison between the City of Wichita and other governmental bodies at the federal, state and/or local level. The Intergovernmental Relations Officer presents the City's legislative "package" to the Kansas legislature and monitors legislation affecting Wichita.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Intergovernmental Relations Officer	1	1	1	E-9	37,980	39,000	39,000	39,000
Subtotal	1	1	1		37,980	39,000	39,000	39,000
ADD: Public Information 1/2 Secretary					8,850	8,850	9,160	9,480
TOTAL					46,830	47,850	48,160	48,480

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 50 - ECONOMIC DEVELOPMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries			22,610	57,650	59,680
120 Special Salaries					
130 Overtime					
140 Employee Benefits			6,120	15,370	15,920
SUBTOTAL PERSONAL SERVICES			28,730	73,020	75,600
210 Utilities					
220 Communications			1,000	2,000	2,000
230 Transportation and Training			2,500	3,500	4,500
240 Insurance					
250 Professional Fees					
260 Data Processing			2,240	4,470	4,470
270 Equipment Contractuals			50	150	150
280 Building and Grounds Contractuals					
290 Other Contractuals				400	400
SUBTOTAL CONTRACTUAL SERVICES			5,790	10,520	11,520
310 Office Supplies			900	1,800	1,800
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities			500	1,000	1,000
SUBTOTAL COMMODITIES			1,400	2,800	2,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL			35,920	86,340	89,920

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 50 - ECONOMIC DEVELOPMENT

The Economic Development Division combines the two former divisions of Administration and Finance and Industrial Development. Current responsibilities include assisting existing and attracting new industry; industrial revenue bond request program administration; assisting WI/SE in its service to commercial development; working with community leaders in development of downtown; special projects such as development of West Bank and Bridgeport; administration of City/Chamber of Commerce economic development contract; and special assignments.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Industrial Analyst	0	1	1	628	0	17,220	35,650	36,900
Administrative Secretary	0	1	1	620/21	0	5,230	21,650	22,410
Subtotal	0	2	2		0	22,450	57,300	59,310
ADD: Longevity					0	160	350	370
TOTAL					0	22,610	57,650	59,680

FUND: 110 - GENERAL
DEPARTMENT: - GENERAL GOVERNMENT
DIVISION: - NATURAL RESOURCE CONSERVATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries			38,250	68,870	71,230
120 Special Salaries			100	300	300
130 Overtime					
140 Employee Benefits			9,900	19,430	20,090
SUBTOTAL PERSONAL SERVICES			48,250	88,600	91,620
210 Utilities				3,600	3,600
220 Communications			770	1,060	1,060
230 Transportation and Training					
240 Insurance					
250 Professional Fees			250	500	500
260 Data Processing			2,420	4,840	4,840
270 Equipment Contractuals			300	3,240	3,240
280 Building and Grounds Contractuals					
290 Other Contractuals			200	186,000	186,000
SUBTOTAL CONTRACTUAL SERVICES			3,940	199,240	199,240
310 Office Supplies			900	26,900	26,900
320 Clothing and Towels					
330 Chemicals				300	300
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES			900	27,200	27,200
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL			53,090	315,040	318,060

FUND: 110 - GENERAL
DEPARTMENT: - GENERAL GOVERNMENT
DIVISION: - NATURAL RESOURCE CONSERVATION

The Natural Resource Conservation group is responsible for directing energy conservation activities, the solid waste/recycling program, street lighting and the new water conservation program. The group will lead the City's efforts in reducing the use of critical resources; natural resources used for packaging, energy dependence through usage reductions and efficiencies in street lighting equipment, and water consumption. Concentrated efforts with industry as well as the general public are incorporated in the program.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Resource Director	1	1	1	E-11	19,290	42,150	42,150	42,150
Resource Analyst*	1	1	2	628	17,220	34,440	65,950	68,260
* Includes Recycling Coordinator								
Subtotal	2	2	3		36,510	76,590	108,100	110,410
ADD: Longevity					370	720	770	820
LESS: Energy grant						(39,060)	(40,000)	(40,000)
TOTAL					36,880	38,250	68,870	71,230

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,332,973	1,706,000	1,719,890	1,770,600	1,822,970
120 Special Salaries	139,256		100	100	100
130 Overtime	26,778				
140 Employee Benefits	385,286	439,530	480,300	469,010	482,570
SUBTOTAL PERSONAL SERVICES	1,884,293	2,145,530	2,200,290	2,239,710	2,305,640
210 Utilities					
220 Communications	66,233	57,700	64,270	69,180	69,180
230 Transportation and Training	9,366	1,470	3,110	3,980	3,980
240 Insurance	658	610		120	610
250 Professional Fees	36,273	52,780	53,700	52,380	52,380
260 Data Processing	276,549	228,700	258,410	266,850	266,850
270 Equipment Contractuals	4,726	4,240	4,220	5,190	5,190
280 Building and Grounds Contractuals					
290 Other Contractuals	75,990	26,510	36,080	33,210	33,210
SUBTOTAL CONTRACTUAL SERVICES	469,795	372,010	419,790	430,910	431,400
310 Office Supplies	83,573	69,200	84,850	91,570	91,570
320 Clothing and Towels	61	60	60	60	60
330 Chemicals		60			
340 Equipment Parts	1,668	2,210	1,670	1,670	1,670
350 Materials					
360 Equipment Supplies	488	100			
370 Building Parts					
380 Non-Capitalizable Equipment	1,134		1,620	530	530
390 Other Commodities	439		1,360	3,000	3,000
SUBTOTAL COMMODITIES	87,363	71,630	89,560	96,830	96,830
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	700			1,280	280
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	700			1,280	280
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				10,000	10,000
540 Other					
SUBTOTAL OTHER				10,000	10,000
TOTAL	2,442,151	2,589,170	2,709,640	2,778,730	2,844,150

FINANCE DEPARTMENT SUMMARY

The Finance Department budget provides for the purchasing, accounting and coordinating of the City's financial resources, as well as providing supplies for all departments. The Department is organized into two divisions: [1] Financial Management Division which includes Financial Planning and Research (Budget), Central Accounting, Revenue Management (Treasury), and Special Assessments; and [2] Management Services Division which includes Procurement, Risk Management and Records and Benefits. The Director's Office includes the Investment Management function.

Budget Highlights

The revised 1990 budget shows an increase of $120,470 over the 1990 adopted budget. The 1991 adopted and 1992 approved budgets reflect an increase of $171,580 and $236,320 respectively, above the 1990 budget.

- Personnel salary and benefit costs represent 81.2% of the total Department budget. This includes the transfer of two positions from the former Economic Development Department to Central Accounting.

- Intradepartmental position changes have been implemented with a Financial Analyst position being transferred from the Director's Office to Financial Planning/Research and an Analyst position in Records being transferred to Purchasing.

- The Department of Finance will be consolidating all divisions on one floor in 1990 with planned efficiencies. Customer service enhancements are under evaluation with possible expansion of services provided by the City Express Office on the first floor. Funding for the move is available in the CIP.

- In 1990, the Special Assessment office began required registration of all prepaid special assessments with the Register of Deeds, resulting in charges of $4,500 (1990 and prior) with ongoing estimated costs of approximately $2,000/year. An additional position has been added to meet workload demands with costs offset by the administrative fees.

- Capital outlay expenditures in 1991 and 1992 include office furniture and calculator replacements.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$2,145,530	$2,200,290	$2,239,710	$2,305,640
Contractual Services	372,010	419,790	430,910	431,400
Commodities	71,630	89,560	96,830	96,830
Capital Outlay	0	0	1,280	280
Other	0	0	10,000	10,000
Total	**$2,589,170**	**$2,709,640**	**$2,778,730**	**$2,844,150**

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 01 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries			176,130	177,000	177,890
120 Special Salaries					
130 Overtime					
140 Employee Benefits			44,450	42,820	43,290
SUBTOTAL PERSONAL SERVICES			220,580	219,820	221,180
210 Utilities					
220 Communications			2,250	3,040	3,040
230 Transportation and Training			740	1,610	1,610
240 Insurance					
250 Professional Fees					
260 Data Processing			8,950	15,350	15,350
270 Equipment Contractuals			200	1,130	1,130
280 Building and Grounds Contractuals					
290 Other Contractuals			900	850	850
SUBTOTAL CONTRACTUAL SERVICES			13,040	21,980	21,980
310 Office Supplies			3,760	4,050	4,050
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES			3,760	4,050	4,050
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				1,000	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				1,000	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				10,000	10,000
540 Other					
SUBTOTAL OTHER				10,000	10,000
TOTAL			237,380	256,850	257,210

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 01 - ADMINISTRATION

The Director's responsibilities are to provide fiscal support programs and direction for all City departments, monitor all Federal, State and Local financial budgets and render advice and services as requested by the City Manager and City Council. Duties of the Director include: coordination of all accounting, auditing, bookkeeping, billing, revenue collection and purchasing activities for the City, as well as the responsibilities of City Clerk. Additionally, the Director is charged with the task of coordinating and supervising the preparation of the City's budget, investment policies, retirement systems, records management, special assessment and risk management systems.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Fin./City Clerk	1	1	1	E-4	54,600	59,900	59,900	59,900
Assistant Director	1	1	1	E-8	48,940	42,260	42,260	42,260
Management Services Director	1	1	1	E-9	48,540	49,750	49,750	49,750
Financial Analyst II	1	0	0	626	28,970	0	0	0
Administrative Secretary	1	1	1	620	23,380	23,380	24,200	25,050
Subtotal	5	4	4		204,430	175,290	176,110	176,960
ADD:								
Longevity					860	840	890	930
Subtotal					205,290	176,130	177,000	177,890
LESS Charges								
Purchasing					(27,500)	0	0	0
Records					(10,810)	0	0	0
Benefits					(10,810)	0	0	0
Investments					(30,720)	0	0	0
General Accounting					(42,070)	0	0	0
Revenue Management					(21,040)	0	0	0
Financial Planning & Research					(52,550)	0	0	0
Special Assessments					(9,790)	0	0	0
TOTAL					0	176,130	177,000	177,890

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 02 - INVESTMENT MANAGEMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	40,484	60,470	40,960	42,040	43,170
120 Special Salaries	2,101				
130 Overtime	427				
140 Employee Benefits	10,995	15,580	10,890	10,270	10,570
SUBTOTAL PERSONAL SERVICES	54,007	76,050	51,850	52,310	53,740
210 Utilities					
220 Communications	1,929	1,260	1,180	1,180	1,180
230 Transportation and Training	833		1,380	1,380	1,380
240 Insurance					
250 Professional Fees					
260 Data Processing	8,610	4,530	4,480	4,480	4,480
270 Equipment Contractuals	176				
280 Building and Grounds Contractuals					
290 Other Contractuals	878	220	1,240	1,240	1,240
SUBTOTAL CONTRACTUAL SERVICES	12,426	6,010	8,280	8,280	8,280
310 Office Supplies	859	910	910	910	910
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		40			
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	36				
SUBTOTAL COMMODITIES	895	950	910	910	910
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	67,328	83,010	61,040	61,500	62,930

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE
SECTION: 02 - INVESTMENT MANAGEMENT

The investment section is responsible for projecting cash balances, maintaining cash position and administering investments of all funds including the pooled funds. This section is also responsible for the financial analysis of pension investments and the administrative coordination of bond and note sales, as well as debt management.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Financial Analyst II	1	1	1	626	29,420	30,300	31,360	32,460
Subtotal	1	1	1		29,420	30,300	31,360	32,460
ADD Longevity					330	300	320	350
Charges - Finance Administration					30,720	0	0	0
Charges - General Accounting, (25% Eco. & Indus. Dev. Officer)					0	10,360	10,360	10,360
TOTAL					60,470	40,960	42,040	43,170

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 01 - FINANCIAL PLANNING AND RESEARCH

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	147,392	246,680	205,930	222,540	229,040
120 Special Salaries	12,909				
130 Overtime	7,487				
140 Employee Benefits	41,212	65,090	56,100	57,320	59,010
SUBTOTAL PERSONAL SERVICES	209,000	311,770	262,030	279,860	288,050
210 Utilities					
220 Communications	5,461	3,840	3,340	3,340	3,340
230 Transportation and Training	4,596	500			
240 Insurance					
250 Professional Fees	405		3,400		
260 Data Processing	37,549	40,190	31,980	31,980	31,980
270 Equipment Contractuals	39	320	100	100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	1,647	660	620	620	620
SUBTOTAL CONTRACTUAL SERVICES	49,697	45,510	39,440	36,040	36,040
310 Office Supplies	19,170	11,650	21,380	23,380	23,380
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	26	100			
350 Materials					
360 Equipment Supplies		50			
370 Building Parts					
380 Non-Capitalizable Equipment	232		590		
390 Other Commodities	36		1,360	3,000	3,000
SUBTOTAL COMMODITIES	19,464	11,800	23,330	26,380	26,380
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	278,161	369,080	324,800	342,280	350,470

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
ACTIVITY: 01 - FINANCIAL PLANNING AND RESEARCH

The Financial Planning and Research section supervises the development and administration of the annual budget. This section also advises the City Manager and the Director of Finance on budget and associated financial matters. The major activity of this section is developing the budget between February and August. This includes responsibility for developing all preliminary information for both the governing body and City staff; instructing all divisions and departments as to necessary and appropriate budgetary procedures; considering and reviewing all budget proposals; implementing all revisions directed by the governing body; and publishing the adopted budget document. Other duties include the daily administration of the operating and CIP budgets, which entails reviewing personnel requisitions, capital outlay requests, budget adjustments and financial studies for conformance to City policies.

POSITIONS								
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Financial Planning and Research Officer	1	1	1	E-11	41,640	39,920	39,920	39,920
Financial Analyst III	2	2	2	629	72,440	72,440	74,980	77,600
Financial Analyst II	2	3	3	626	59,410	73,200	86,510	89,540
Secretary II	1	1	1	618/19	19,590	19,590	20,280	20,990
Subtotal	6	7	7		193,080	205,150	221,690	228,050
ADD Longevity					1,050	780	850	990
Charges - Finance Administration					52,550	0	0	0
TOTAL					246,680	205,930	222,540	229,040

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 01/02 - GENERAL ACCOUNTING/PAYROLL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	366,871	488,440	471,430	499,000	514,230
120 Special Salaries	39,303				
130 Overtime	9,749				
140 Employee Benefits	108,233	126,510	132,620	130,850	134,770
SUBTOTAL PERSONAL SERVICES	524,156	614,950	604,050	629,850	649,000
210 Utilities					
220 Communications	13,023	7,660	11,390	11,390	11,390
230 Transportation and Training	2,273	500			
240 Insurance					
250 Professional Fees	23,694	44,400	41,500	43,580	43,580
260 Data Processing	72,101	61,110	87,610	88,840	88,840
270 Equipment Contractuals	187				
280 Building and Grounds Contractuals					
290 Other Contractuals	50,505	7,380	7,930	7,930	7,930
SUBTOTAL CONTRACTUAL SERVICES	161,783	121,050	148,430	151,740	151,740
310 Office Supplies	24,327	16,670	17,690	21,490	21,490
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	80	630	400	400	400
350 Materials					
360 Equipment Supplies		50			
370 Building Parts					
380 Non-Capitalizable Equipment	150		280	280	280
390 Other Commodities	315				
SUBTOTAL COMMODITIES	24,872	17,350	18,370	22,170	22,170
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	710,811	753,350	770,850	803,760	822,910

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 01/02 - GENERAL ACCOUNTING/PAYROLL

The responsibility of the Controller's Office is to direct the general accounting, auditing and payroll activities of the City. In addition, this division also coordinates the debt and capital improvement program, develops accounting and auditing programs, advises the Director of Finance and the City Manager on accounting and auditing matters, and provides financial statements to administrative officials. This division's goal is the continued improvement of accounting systems and financial information, so that internal control against, waste, inefficiency and financial infidelity are strengthened, and so that interested parties can be better informed about the City's financial condition and operation.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Controller	1	1	1	E-11	41,640	40,070	40,070	40,070
Econ and Indus. Dev. Officer	0	1	1	E-11	0	41,460	41,460	41,460
Financial Analyst III	4	4	4	629	144,890	130,340	143,780	148,810
Industrial Analyst	0	1	1	628	0	34,450	35,660	36,910
Financial Analyst II	2	2	2	626	62,350	55,210	57,860	59,890
Financial Analyst I	1	1	1	623	26,940	26,940	27,880	28,860
Account Clerk III	3	2	2	621	73,490	49,000	50,720	52,500
Account Clerk II	2	2	2	619	44,660	40,850	46,200	47,820
Secretary	1	1	1	618/19	22,320	22,320	23,100	23,910
Account Clerk I	1	1	1	617	20,390	17,690	18,310	18,950
Clerk II	1	1	1	615	17,880	17,890	18,520	19,170
Subtotal	16	17	17		454,560	476,220	503,560	518,350
ADD Longevity					7,400	5,570	5,800	6,240
Charges - Finance Administration					42,070	0	0	0
LESS 25% Economic & Industrial Development Officer					0	(10,360)	(10,360)	(10,360)
1/2 Financial Analyst II (charged to workers' compensation)					(15,590)	0	0	0
TOTAL					488,440	471,430	499,000	514,230

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 03 - REVENUE MANAGEMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	282,616	351,370	318,690	332,990	345,030
120 Special Salaries	29,911		100	100	100
130 Overtime	3,822				
140 Employee Benefits	83,743	90,060	93,290	93,760	96,770
SUBTOTAL PERSONAL SERVICES	400,092	441,430	412,080	426,850	441,900
210 Utilities					
220 Communications	22,974	21,570	23,220	24,940	24,940
230 Transportation and Training	63	470			
240 Insurance	658	610		120	610
250 Professional Fees	803				
260 Data Processing	68,580	42,290	31,380	31,580	31,580
270 Equipment Contractuals	2,881	2,640	2,640	2,640	2,640
280 Building and Grounds Contractuals					
290 Other Contractuals	14,984	8,400	10,570	10,570	10,570
SUBTOTAL CONTRACTUAL SERVICES	110,943	75,980	67,810	69,850	70,340
310 Office Supplies	17,493	14,400	15,390	15,890	15,890
320 Clothing and Towels	61	60	60	60	60
330 Chemicals					
340 Equipment Parts	502	370	200	200	200
350 Materials					
360 Equipment Supplies	488				
370 Building Parts					
380 Non-Capitalizable Equipment	244		250	250	250
390 Other Commodities					
SUBTOTAL COMMODITIES	18,788	14,830	15,900	16,400	16,400
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	529,823	532,240	495,790	513,100	528,640

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
ACTIVITY: 03 - REVENUE MANAGEMENT

The Revenue Management section is responsible for the collection and distribution of the City's revenue. This section is responsible for supervising all cash disbursements, maintaining a cash position, and developing collection procedures and systems. The Revenue Management section administers these functions through five activities: Cash reporting - receipting of all daily cash reports, preparation of bank deposits, check reconciliations, maintenance of bond debt records, processing bond and coupon payments to fiscal agents and distribution of payroll and vendor ordinance checks; Accounts Receivable - billing and monitoring of accounts for goods and services rendered by the City; Water Collection - processing of more than 600,000 bills annually and monitoring the numerous substations for water bill collection; License - processing, issuance, and enforcement of approximately 80 City regulatory license categories; and Parking Meter - collection of coins from approximately 2,400 meters within the City.

Other functions of Revenue Management include compilation of two bond prospectus and the daily management of the City's two cemeteries.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Financial Analyst III	1	1	1	629	36,220	36,210	37,480	38,790
Administrative Aide III	1	1	1	625	29,680	29,680	30,720	31,800
Financial Analyst I	1	1	1	623	26,940	26,940	27,880	28,860
Account Clerk II	2	2	2	619	44,650	42,950	44,450	46,010
Cashier II	1	1	1	619	22,320	21,790	22,550	23,340
Account Clerk I	3	3	3	617	61,180	60,690	62,810	65,010
Parking Meter Coin Collector	2	2	2	617	40,790	39,030	42,200	43,680
Teller	3	3	3	615	56,020	48,940	51,520	53,320
Teller (PT-50%)	1	1	1	615	9,340	9,010	9,670	10,010
Subtotal	15	15	15		327,140	315,240	329,280	340,820
ADD: Longevity					3,190	3,450	3,710	4,210
Charges - Finance Administration					21,040	0	0	0
TOTAL					351,370	318,690	332,990	345,030

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 04 - SPECIAL ASSESSMENTS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	93,940	128,540	130,520	137,980	143,110
120 Special Salaries	7,927				
130 Overtime	468				
140 Employee Benefits	35,420	32,370	38,320	38,480	39,750
SUBTOTAL PERSONAL SERVICES	137,755	160,910	168,840	176,460	182,860
210 Utilities					
220 Communications	3,606	3,370	3,650	3,670	3,670
230 Transportation and Training	63				
240 Insurance					
250 Professional Fees	44				
260 Data Processing	25,160	24,480	21,350	21,350	21,350
270 Equipment Contractuals	253		100	100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	75		4,500	1,680	1,680
SUBTOTAL CONTRACTUAL SERVICES	29,201	27,850	29,600	26,800	26,800
310 Office Supplies	3,715	6,300	4,860	4,860	4,860
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	114	720	720	720	720
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	508		500		
390 Other Commodities	52				
SUBTOTAL COMMODITIES	4,389	7,020	6,080	5,580	5,580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	171,345	195,780	204,520	208,840	215,240

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 04 - SPECIAL ASSESSMENTS

The Special Assesments section is responsible for maintaining files on all public improvement projects to be in General Obligation bond sales; scheduling and coordinating bond sales and appraisers' hearings; ownership list preparation on project benefit districts, calculation of assessments to each benefit district, preparation of ordinance levying assessments, and transcript assembly on projects in each bond sale; maintaining special assessment tax records on each parcel of land having City of Wichita specials, Airport and Water Department specials, delayed and deferred specials, and City owned property; processing 30-day cash payments, miscellaneous payments, pre-paid specials, and bond and interest payments; spreading specials to the tax roll; certifying specials to the County; and, reapportioning specials to all parcels which have been split, replatted or newly platted.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Financial Analyst III	1	1	1	629	33,450	33,140	35,330	36,570
Administrative Aide I	1	1	1	620	23,380	23,380	24,200	25,050
Account Clerk II	1	1	1	619	21,520	21,790	23,100	23,910
Data Control Clerk	2	2	2	617	39,660	38,200	40,100	41,500
Clerk I	0	1	1		0	13,350	14,520	15,030
Subtotal	5	6	6		118,010	129,860	137,250	142,060
ADD Longevity					740	660	730	1,050
Charges - Finance Administration					9,790	0	0	0
TOTAL					128,540	130,520	137,980	143,110

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 01 - PURCHASING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	234,573	242,420	239,600	218,270	226,160
120 Special Salaries	28,216				
130 Overtime	4,414				
140 Employee Benefits	67,806	62,650	66,780	58,230	60,190
SUBTOTAL PERSONAL SERVICES	335,009	305,070	306,380	276,500	286,350
210 Utilities					
220 Communications	12,125	13,020	12,730	14,530	14,530
230 Transportation and Training	999				
240 Insurance					
250 Professional Fees					
260 Data Processing	49,429	39,980	56,130	56,330	56,330
270 Equipment Contractuals	293	200	400	400	400
280 Building and Grounds Contractuals					
290 Other Contractuals	332	600	600	600	600
SUBTOTAL CONTRACTUAL SERVICES	63,178	53,800	69,860	71,860	71,860
310 Office Supplies	9,127	7,940	11,000	11,000	11,000
320 Clothing and Towels					
330 Chemicals		60			
340 Equipment Parts	196	350	350	350	350
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	9,323	8,350	11,350	11,350	11,350
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	700			280	280
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	700			280	280
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	408,210	367,220	387,590	359,990	369,840

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 01 - PURCHASING

This section serves as the City's centralized purchasing office, allowing for the highest quality merchandise for the lowest possible cost. Activities include processing requisitions and purchase orders, taking and analyzing bids, disposing of all surplus and condemned City property, and selling State right-of-way property.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Financial Analyst III	1	1	1	629	34,160	34,680	37,490	38,800
Senior Buyer	1	1	1	627	32,760	31,180	32,270	33,400
Buyer	2	2	2	626	62,350	56,310	59,390	61,470
Financial Analyst II	1	1	0	626	31,180	31,180	0	0
Secretary	2	2	2	618/619	42,500	43,280	44,990	46,560
Account Clerk I	1	1	1	617	20,390	20,380	21,090	21,830
Data Control Clerk	1	1	1	617	20,390	20,380	21,090	21,830
Subtotal	9	9	8		243,730	237,390	216,320	223,890
ADD Longevity					2,370	2,210	1,950	2,270
Charges - Finance Administration					27,500	0	0	0
TOTAL					273,600	239,600	218,270	226,160

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 01 - RECORDS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	80,391	89,070	46,200	48,470	50,200
120 Special Salaries	10,681				
130 Overtime	210				
140 Employee Benefits	13,295	21,780	13,350	13,330	13,760
SUBTOTAL PERSONAL SERVICES	104,577	110,850	59,550	61,800	63,960
210 Utilities					
220 Communications	3,353	2,410	1,870	2,020	2,020
230 Transportation and Training	539		990	990	990
240 Insurance					
250 Professional Fees	11,327	8,380	8,800	8,800	8,800
260 Data Processing	4,500	4,500	4,480	4,480	4,480
270 Equipment Contractuals	698	1,080	780	820	820
280 Building and Grounds Contractuals					
290 Other Contractuals	7,545	8,750	9,220	9,220	9,220
SUBTOTAL CONTRACTUAL SERVICES	27,962	25,120	26,140	26,330	26,330
310 Office Supplies	6,052	6,080	6,080	6,210	6,210
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	750				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	6,802	6,080	6,080	6,210	6,210
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	139,341	142,050	91,770	94,340	96,500

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 01 - RECORDS

The Records section is responsible for acting as ex-officio clerk of the Board of City Council members, the Board of Bids and Contracts and Staff Screening and Selection Committee, and preparing minutes of all meetings and performing such other duties as may be directed by the Director of Finance.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Administrative Aide II	0	0	1	623	0	0	24,900	25,770
Administrative Aide I	1	1	0	620	23,030	23,460	0	0
Secretary	1	1	1	618/19	23,210	22,320	23,100	23,910
Subtotal	2	2	2		46,240	45,780	48,000	49,680
ADD Longevity					840	420	470	520
Charges - Finance Administration					10,810	0	0	0
TOTAL					57,890	46,200	48,470	50,200

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 02 - BENEFITS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	86,706	99,010	90,430	92,310	94,140
120 Special Salaries	8,208				
130 Overtime	201				
140 Employee Benefits	24,582	25,490	24,500	23,950	24,460
SUBTOTAL PERSONAL SERVICES	119,697	124,500	114,930	116,260	118,600
210 Utilities					
220 Communications	3,762	4,570	4,640	5,070	5,070
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing	10,620	11,620	12,050	12,460	12,460
270 Equipment Contractuals	199				
280 Building and Grounds Contractuals					
290 Other Contractuals	24	500	500	500	500
SUBTOTAL CONTRACTUAL SERVICES	14,605	16,690	17,190	18,030	18,030
310 Office Supplies	2,830	5,250	3,780	3,780	3,780
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	2,830	5,250	3,780	3,780	3,780
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	137,132	146,440	135,900	138,070	140,410

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 02 - RECORDS AND BENEFITS
ACTIVITY: 02 - BENEFITS

This activity is responsible for the overall coordination and direction of the City retirement system, insurance program, and Deferred Compensation Plan of City employees. The activity acts as the administrative arm for four boards -- the Wichita Employees' Retirement System Board, the Police and Fire Retirement System Board, the Wichita Municipal Employees' Group Life Insurance Plan Board, and the Deferred Compensation Plan Management Board -- which establish policy and programs. The Retirement and Insurance Manager also serves as a voting member of the Management Board of the Deferred Compensation Plan.

The two insurance programs included as the responsibility of this division are: 1) Employees' Group Life insurance plan; 2) Employees' Group Health insurance plan.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Retirement and Ins. Manager	1	1	1	E-11	40,980	40,980	40,980	40,980
Administrative Aide II	1	1	1	623	24,060	26,220	27,140	28,090
Secretary	1	1	1	618/19	22,320	22,320	23,100	23,910
Subtotal	3	3	3		87,360	89,520	91,220	92,980
ADD Longevity					840	910	1,090	1,160
Charges - Finance Administration					10,810	0	0	0
TOTAL					99,010	90,430	92,310	94,140

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LAW DEPARTMENT SUMMARY

The Law Department provides legal counsel to the City Council, City Manager and all departments, boards, agencies, and commissions of the City. The legal staff represents the City in legal actions and prosecutes cases in Municipal Court. Other responsibilities include preparation of ordinances and other legal instruments and issuance of legal opinions. This office administers a diversion program for first-time drunk driving offenders, prosecutes a significant number of cases in Environmental Court and manages the Domestic Violence Program.

Budget Highlights

The revised 1990 budget was increased by $53,540 over the 1990 adopted budget. The adopted 1991 and 1992 budgets reflect increases of $180,720 and $208,060 respectively, above the 1990 adopted budget.

- The City Council created a Domestic Violence Program (DVP) in 1990 affecting both the offender and victim. Two positions were added to the Law Department ($48,000 annually, offset by salary savings in 1990): a Probation Officer (Coordinator); and a prosecuting attorney. The City is providing a 25% match to a State grant for contracted victim advocate support beginning July 1, 1990. The adopted budget allows the City to assume annual victim advocate program costs of $20,000, beginning in 1991. In 1990, $6,000 is budgeted to augment Domestic Violence Program administration for three months.

- Offsetting revenue from the DVP program is projected at $450,000 from diversion fees, court costs and fines. This revenue is intended to support not only costs of the Law Department, but also those in Municipal Court and Police budgets.

- A program for deferred misdemeanor theft prosecution is scheduled to begin in 1991. This program would generate offsetting revenues and work similarly to Domestic Violence Program.

- Data Center charges to Law increased by $29,570 due to new terminals and software applications required to service legal staff.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$801,700	$820,880	$943,740	$963,740
Contractual Services	65,880	100,120	104,200	111,780
Commodities	10,380	10,500	10,500	10,500
Capital Outlay	0	0	240	0
Other	0	0	0	0
Total	**$877,960**	**$931,500**	**$1,058,680**	**$1,086,020**

FUND: 110 - GENERAL FUND
DEPARTMENT: 04 - LAW

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	558,030	642,160	645,810	750,260	765,940
120 Special Salaries	47,530				
130 Overtime	1,175				
140 Employee Benefits	140,114	159,540	175,070	193,480	197,800
SUBTOTAL PERSONAL SERVICES	746,850	801,700	820,880	943,740	963,740
210 Utilities					
220 Communications	12,914	11,500	11,240	11,540	11,540
230 Transportation and Training	3,157	5,550	5,550	5,750	5,750
240 Insurance					
250 Professional Fees	4,974	150	10,240	14,760	22,340
260 Data Processing	23,970	23,970	53,540	53,540	53,540
270 Equipment Contractuals	702	200	700	700	700
280 Building and Grounds Contractuals					
290 Other Contractuals	19,918	24,510	18,850	17,910	17,910
SUBTOTAL CONTRACTUAL SERVICES	65,635	65,880	100,120	104,200	111,780
310 Office Supplies	7,795	9,550	9,550	9,550	9,550
320 Clothing and Towels	23				
330 Chemicals		530			
340 Equipment Parts	60	300	500	500	500
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	187				
390 Other Commodities	490		450	450	450
SUBTOTAL COMMODITIES	8,554	10,380	10,500	10,500	10,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				240	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				240	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	821,039	877,960	931,500	1,058,680	1,086,020

FUND: 110 - GENERAL
DEPARTMENT: 04 - LAW

The Law Department represents the City in all legal actions brought against the City or initiated by the City, including prosecution in the Municipal Court. The department investigates and makes recommendations on claims for damages filed against the City and provides legal counsel to the City Council, City Manager, departments, boards, agencies, utilities and commissions of the City.

Other responsibilities are to draft and approve ordinances, resolutions, contracts, and other legal instruments; to render legal opinions as requested; and to provide legal assistance in labor relations, cable television matters, and the City's legislative program.

The City Attorney is also charged with the responsibility of administering a domestic violence deferred prosecution program and a diversion program for DUI first-time offenders.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Dir. of Law & City Attorney	1	1	1	E-3	59,600	63,500	63,500	63,500
First Attorney	1	1	1	E-6	50,300	51,810	52,310	52,310
Senior Attorney	2	2	2	E-7	91,530	97,020	97,020	97,020
Attorney III	3	3	3	E-9	118,120	126,260	126,260	126,260
Attorney II	3	3	3	E-12	96,210	75,000	100,880	100,880
Attorney I	2	3	3	628	55,500	75,200	89,840	94,780
Attorney (PT)	3	3	3	627	93,590	65,520	93,130	96,390
Probation Officer	0	1	2	625	0	19,200	51,470	54,930
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Legal Secretary	4	4	4	620	93,520	93,520	96,790	100,180
Secretary	1	1	1	618/19	20,990	16,820	18,250	19,910
Subtotal	21	23	24		703,860	708,350	814,810	832,410
ADD: Longevity					3,800	3,440	3,730	4,210
LESS CHARGES:								
Tort Liability					(32,750)	(32,990)	(34,140)	(35,340)
Workers' Compensation and Unemployment Compensation					(32,750)	(32,990)	(34,140)	(35,340)
TOTAL					642,160	645,810	750,260	765,940

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,016,216	1,232,850	1,224,770	1,328,360	1,369,060
120 Special Salaries	123,458	7,200	13,980	7,200	7,200
130 Overtime	27,712	14,700	14,700	14,000	14,000
140 Employee Benefits	284,941	330,100	348,240	377,610	388,440
SUBTOTAL PERSONAL SERVICES	1,452,327	1,584,850	1,601,690	1,727,170	1,778,700
210 Utilities					
220 Communications	36,272	36,630	38,280	41,920	41,920
230 Transportation and Training	3,033	4,930	4,420	4,420	4,420
240 Insurance	249	50	50		
250 Professional Fees	7,595	13,680	14,820	14,580	14,490
260 Data Processing	272,150	276,250	353,400	356,000	356,000
270 Equipment Contractuals	4,329	510	5,290	5,450	5,450
280 Building and Grounds Contractuals					
290 Other Contractuals	6,740	12,260	3,920	3,920	3,920
SUBTOTAL CONTRACTUAL SERVICES	330,368	344,310	420,180	426,290	426,200
310 Office Supplies	43,304	83,590	64,010	64,410	64,410
320 Clothing and Towels	123	300	390	390	390
330 Chemicals	26				
340 Equipment Parts	15,615	690	280	280	280
350 Materials					
360 Equipment Supplies					
370 Building Parts		2,640	600	600	600
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	59,069	87,220	65,280	65,680	65,680
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	8,606	8,420	8,420	6,290	5,890
450 Vehicular Equipment					
460 Operating Equipment	1,500				
SUBTOTAL CAPITAL OUTLAY	10,106	8,420	8,420	6,290	5,890
510 Interfund Transfers	79,200				
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	79,200				
TOTAL	1,931,070	2,024,800	2,095,570	2,225,430	2,276,470

MUNICIPAL COURT SUMMARY

The Municipal Court is divided into the Court Clerk Division for processing transactions related to court and traffic bureau records and collections; and the Probation/Parole Division which assists judges in defendant evaluation and prisoner/parole monitoring. Three judges preside over multiple court sessions throughout the week, including new environmental and night courts.

Budget Highlights

The revised 1990 budget reflects an increase of $70,770 above the 1990 adopted budget. The adopted budgets in 1991 and 1992 reflect increases of $200,630 and $251,670 above the 1990 budget.

- Court revenues are projected to fall below projections by approximately $800,000 in 1990, primarily due to a decrease in previously experienced ticket issuance. Selected Court fines and fees are proposed to be increased to adequately offset costs.

- Data processing and postage cost increases also account for increased operating costs for the Court.

- The new Domestic Violence Program, begun in 1990, has impacted Municipal Court. As a response to the ongoing magnitude of activity in this area, two Probation Officer positions ($59,590) and one Clerk ($19,520) are budgeted for 1991.

- The City provides full support for the DUI program with annual costs of about $200,000. Police and Court DUI activity provides estimated annual revenue of $300,000, excluding Alcohol and Drug Safety Action Project fees (ADSAP).

- Other Court programs are offset by revenues generated. These include the Intervention and Alcohol Counseling Program being funded in 1991 and 1992 with participant fees totaling $74,000 annually, ADSAP evaluation fees supporting five Municipal Court positions (costing approximately $140,000 annually), and the City's Public Defender program, generating approximately $37,000 in both 1991 and 1992.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$1,584,850	$1,601,690	$1,727,170	$1,778,700
Contractual Services	344,310	420,180	426,290	426,200
Commodities	87,220	65,280	65,680	65,680
Capital Outlay	8,420	8,420	6,290	5,890
Other	0	0	0	0
Total	$2,024,800	$2,095,570	$2,225,430	$2,276,470

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 10 - CLERK

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	803,459	943,000	935,410	965,770	993,470
120 Special Salaries	97,641	7,200	13,980	7,200	7,200
130 Overtime	25,480	10,700	10,700	10,000	10,000
140 Employee Benefits	222,948	253,630	269,130	273,090	280,590
SUBTOTAL PERSONAL SERVICES	1,149,528	1,214,530	1,229,220	1,256,060	1,291,260
210 Utilities					
220 Communications	35,278	35,630	35,490	37,390	37,390
230 Transportation and Training	2,270	2,780	2,550	2,550	2,550
240 Insurance	249	50	50		
250 Professional Fees	6,767	13,680	13,750	13,950	13,950
260 Data Processing	227,650	220,990	259,790	262,390	262,390
270 Equipment Contractuals	3,596		4,430	4,430	4,430
280 Building and Grounds Contractuals					
290 Other Contractuals	5,405	10,070	2,320	2,320	2,320
SUBTOTAL CONTRACTUAL SERVICES	281,215	283,200	318,380	323,030	323,030
310 Office Supplies	34,275	73,700	54,500	54,500	54,500
320 Clothing and Towels	63	300	340	340	340
330 Chemicals	26				
340 Equipment Parts	14,577	530			
350 Materials					
360 Equipment Supplies					
370 Building Parts		2,450	600	600	600
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	48,941	76,980	55,440	55,440	55,440
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	6,562	7,290	7,290	3,590	3,590
450 Vehicular Equipment					
460 Operating Equipment	1,500				
SUBTOTAL CAPITAL OUTLAY	8,062	7,290	7,290	3,590	3,590
510 Interfund Transfers	52,826				
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	52,826				
TOTAL	1,540,573	1,582,000	1,610,330	1,638,120	1,673,320

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 10 - CLERK

The Municipal Court Clerk maintains a record system of misdemeanor cases, tickets, and case dispositions processed by the Court, the Parole Office, and the Traffic Bureau. The Court provides the State law enforcement agencies, the City, and other courts with all required records or reports. In addition, the Municipal Court conducts environmental court and programs for public defenders, expungement, DUI diversions, and a violation compact with the State.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Municipal Court Judge	3	3	3	E-6	169,590	179,300	182,540	182,540
Municipal Court Clerk	1	1	1	631	39,350	39,350	40,730	42,160
Asst. Municipal Court Clerk	1	1	1	628	30,610	30,610	31,680	32,790
Probation Officer	1	0	0	625	29,680	0	0	0
Administrative Aide II	2	2	2	623	51,640	51,640	53,450	55,320
Administrative Aide I	1	1	1	620	20,780	20,780	21,510	22,260
Administrative Secretary	1	1	1	620/21	23,380	23,380	24,200	25,050
Cashier II	1	1	1	619	22,750	22,750	23,550	24,370
Account Clerk II	1	1	1	619	22,320	22,320	23,100	23,910
Complaint and Warrant Clerk	1	1	1	619	22,320	22,320	23,100	23,910
Secretary	1	1	1	618/19	22,320	22,320	23,100	23,910
Cashier I	1	1	1	617	20,400	20,400	21,110	21,850
Docket Clerk	7	7	7	617	131,510	131,510	136,110	140,870
Docket Clerk (ADSAP)	1	1	1	617	16,510	18,350	18,990	19,650
Data Control Clerk	3	3	3	617	63,600	63,600	65,830	68,130
Data Entry Operator	2	3	3	616	38,770	53,800	55,680	57,630
Data Entry Oper.(KDOT/DUI)	1	0	0	616	16,990	0	0	0
Teller	8	9	9	615	127,120	141,560	146,510	151,640
Clerk II	3	3	3	615	55,730	55,730	57,680	59,700
Typist Clerk	1	2	2	614	25,240	27,750	28,720	29,730
Subtotal	41	42	42		950,610	947,470	977,590	1,005,420
ADD: Longevity					8,900	6,290	7,170	7,700
LESS: Charge to ADSAP					(16,510)	(18,350)	(18,990)	(19,650)
Subtotal					943,000	935,410	965,770	993,470
Limited/Seasonal:								
Clerk II	0	1	0	615	0	6,780	0	0
TOTAL	41	43	42		943,000	942,190	965,770	993,470

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 20 - PROBATION OFFICE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	212,757	289,850	289,360	362,590	375,590
120 Special Salaries	25,817				
130 Overtime	2,232	4,000	4,000	4,000	4,000
140 Employee Benefits	61,993	76,470	79,110	104,520	107,850
SUBTOTAL PERSONAL SERVICES	302,799	370,320	372,470	471,110	487,440
210 Utilities					
220 Communications	994	1,000	2,790	4,530	4,530
230 Transportation and Training	763	2,150	1,870	1,870	1,870
240 Insurance					
250 Professional Fees	828		1,070	630	540
260 Data Processing	44,500	55,260	93,610	93,610	93,610
270 Equipment Contractuals	733	510	860	1,020	1,020
280 Building and Grounds Contractuals					
290 Other Contractuals	1,335	2,190	1,600	1,600	1,600
SUBTOTAL CONTRACTUAL SERVICES	49,153	61,110	101,800	103,260	103,170
310 Office Supplies	9,029	9,890	9,510	9,910	9,910
320 Clothing and Towels	60		50	50	50
330 Chemicals					
340 Equipment Parts	1,038	160	280	280	280
350 Materials					
360 Equipment Supplies					
370 Building Parts		190			
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	10,127	10,240	9,840	10,240	10,240
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	2,044	1,130	1,130	2,700	2,300
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	2,044	1,130	1,130	2,700	2,300
510 Interfund Transfers	26,374				
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	26,374				
TOTAL	390,497	442,800	485,240	587,310	603,150

FUND: 110 - GENERAL
DEPARTMENT: 05 - MUNICIPAL COURT
DIVISION: 20 - PROBATION OFFICE

The Probation and Parole program is directed toward all problems encountered by the Municipal Court judges. The office not only monitors offenders, but also directs its efforts toward education and rehabilitation of parolees. This involves assisting the uneducated and indigent by directing them to proper places for assistance. In addition, this office assists the judges by conducting presentence investigations, which provide guidelines for rendering appropriate sentences and granting probation. This helps to reduce the incidence of crime and discourages repeat offenders. The Probation Office was granted a license and certified by the State to perform evaluations and referrals and to conduct the Alcohol Instruction School (AIS) on DUI offenders, as required by law. Probation Office personnel also serve as the bailiffs of the court.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Chief Probation Officer	1	1	1	630	37,350	37,350	38,660	40,010
Assistant Probation Supv.	1	1	1	628	34,440	34,440	35,650	36,900
Probation Officer	5	5	7	625	148,790	148,790	201,180	208,220
Probation Officer (ADSAP)	2	2	2	625	59,360	59,360	61,440	63,590
Probation Officer (KDOT/DUI)	1	1	1	625	28,980	28,980	29,990	31,040
Secretary	1	1	1	618/19	21,330	21,330	22,080	22,850
Data Entry Operator (ADSAP)	1	1	1	616	19,080	19,080	19,750	20,440
Clerk II	0	1	2	615	0	17,120	32,910	34,060
Clerk II (KDOT/DUI)	1	0	0	615	17,120	0	0	0
Typist Clerk (ADSAP)	1	1	1	614	16,410	16,410	16,980	17,570
Subtotal	14	14	17		382,860	382,860	458,640	474,680
ADD: Longevity					2,130	1,350	2,120	2,520
Clerk II (KDOT/DUI)					0	17,120	17,720	18,340
LESS: Charges to:								
Alcohol and Drug Safety Action Project					(95,140)	(94,850)	(98,170)	(101,610)
Charge to KDOT/DUI					0	(17,120)	(17,720)	(18,340)
TOTAL					289,850	289,360	362,590	375,590

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	615,337	741,660	694,220	723,190	753,730
120 Special Salaries	56,718	39,900	38,830	41,570	44,430
130 Overtime	7,904				
140 Employee Benefits	176,754	193,870	198,900	203,220	211,470
SUBTOTAL PERSONAL SERVICES	856,713	975,430	931,950	967,980	1,009,630
210 Utilities	696,094	676,540	676,540	692,110	693,750
220 Communications	20,839	24,300	20,430	21,600	21,600
230 Transportation and Training	2,710	3,820	3,820	2,620	2,620
240 Insurance	53,145	54,230	54,230	54,060	54,080
250 Professional Fees	4,018	7,540	5,440	6,190	6,190
260 Data Processing	6,080	6,080	4,480	4,480	4,480
270 Equipment Contractuals	754			630	630
280 Building and Grounds Contractuals	29,350		1,400	1,850	1,850
290 Other Contractuals	29,536	31,390	31,390	31,200	31,320
SUBTOTAL CONTRACTUAL SERVICES	842,526	803,900	797,730	814,740	816,520
310 Office Supplies	7,101	10,560	8,350	9,250	9,000
320 Clothing and Towels	1,042	1,810	1,270	1,450	1,450
330 Chemicals	117	250	220	220	220
340 Equipment Parts	11,898	3,890	9,890	13,500	13,500
350 Materials	2,187			3,650	3,650
360 Equipment Supplies	2,462	8,160	4,820	3,530	3,530
370 Building Parts	4,213	70,120	34,970	5,490	5,490
380 Non-Capitalizable Equipment	1,304	5,000	5,000	5,800	1,000
390 Other Commodities	31,027	2,340	10,540	23,800	23,890
SUBTOTAL COMMODITIES	61,351	102,130	75,060	66,690	61,730
410 Land					
420 Buildings	1,274				
430 Improvements					
440 Office Equipment	150				
450 Vehicular Equipment					
460 Operating Equipment	13,588	14,050	14,050	84,500	26,500
SUBTOTAL CAPITAL OUTLAY	15,012	14,050	14,050	84,500	26,500
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	10,418	12,000	12,000	12,000	12,000
SUBTOTAL OTHER	10,418	12,000	12,000	12,000	12,000
TOTAL	1,786,020	1,907,510	1,830,790	1,945,910	1,926,380

COMMUNITY FACILITIES SUMMARY

The Community Facilities budget includes the operation of Century II/Expo Hall, Omnisphere and the Historical Museum which was transferred from the General Government this year. Although each operation is accountable directly to the City Manager's Office, the maintenance is provided by the Public Works Department and each is reliant on other revenue sources in addition to the General Fund.

Budget Highlights

The 1990 revised budget was decreased by $76,720 from the 1990 adopted budget (including the consolidation of the Historical Museum budget in this budget). The 1991 budget increases $38,400 primarily for increased utilities, insurance and other operating cost increases. The 1992 budget decreases $19,530 from the 1991 budget expenditures.

- Personnel costs and utilities represent the major portion of this budget ($1,635,590), approximately 84 percent.
- Staffing remains at current levels for all facilities.
- Capital outlay expenditures includes tables/chairs for Expo Hall in both 1991 and 1992. A sound-mixer and audio equipment is included for Century II Theater in 1991 ($75,000), together with miscellaneous equipment.
- Additional expense may be required to host the Miss USA Pageants.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$975,430	$931,950	$967,980	$1,009,630
Contractual Services	803,900	797,730	814,740	816,520
Commodities	102,130	75,060	66,690	61,730
Capital Outlay	14,050	14,050	84,500	26,500
Other	12,000	12,000	12,000	12,000
Total	$1,907,510	$1,830,790	$1,945,910	$1,926,380

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 01 - CENTURY II

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	386,426	482,820	463,170	483,770	505,980
120 Special Salaries	39,124	10,630	10,110	11,310	12,380
130 Overtime	7,584				
140 Employee Benefits	123,536	126,700	131,170	135,460	141,240
SUBTOTAL PERSONAL SERVICES	556,670	620,150	604,450	630,540	659,600
210 Utilities	406,943	454,090	454,090	477,260	478,460
220 Communications	17,301	20,390	16,520	17,490	17,490
230 Transportation and Training	2,622	2,770	2,770	1,570	1,570
240 Insurance	40,184	41,060	41,060	40,890	40,910
250 Professional Fees	3,536	1,860	1,860	2,610	2,610
260 Data Processing	6,080	6,080	4,480	4,480	4,480
270 Equipment Contractuals	655			630	630
280 Building and Grounds Contractuals	27,898				
290 Other Contractuals	4,948	5,130	5,130	5,060	5,180
SUBTOTAL CONTRACTUAL SERVICES	510,167	531,380	525,910	549,990	551,330
310 Office Supplies	4,775	8,060	5,950	6,650	6,650
320 Clothing and Towels	902	1,510	970	1,150	1,150
330 Chemicals		100	100	100	100
340 Equipment Parts	10,593	2,090	8,090	11,200	11,200
350 Materials	1,802			3,150	3,150
360 Equipment Supplies	1,053	5,480	2,740	1,150	1,150
370 Building Parts	1,497	55,740	31,680	1,550	1,550
380 Non-Capitalizable Equipment	1,207	5,000	5,000	5,700	900
390 Other Commodities	18,551	1,250	1,250	14,820	14,820
SUBTOTAL COMMODITIES	40,380	79,230	55,780	45,470	40,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	13,588	9,000	9,000	75,500	17,500
SUBTOTAL CAPITAL OUTLAY	13,588	9,000	9,000	75,500	17,500
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,120,805	1,239,760	1,195,140	1,301,500	1,269,100

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 01 - CENTURY II

The primary function of the Century II division is the overall operation of Century II and the Expo Hall. Other responsibilities within this division include custodial services at the Omnisphere Earth-Space Center. Major events scheduled for appearance at Century II are selected for appeal to all age groups and entertainment tastes. These types of events include symphony, wrestling, sport boat and travel shows, Broadway and community plays, conventions, country & western and rock concerts. In addition, many businesses, social and fraternal luncheon meetings are scheduled on a regular basis throughout the year.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Century II Director	1	1	1	E-8	45,020	50,670	50,670	50,670
Technical Director	1	1	1	628	33,230	34,440	35,650	36,890
Auditorium Maint. Supervisor	1	1	1	627	31,610	28,760	31,580	33,570
Event Manager	1	1	1	625	24,980	27,490	29,270	31,790
Labor Supervisor I	3	3	3	621	70,370	71,580	74,700	78,720
Administrative Secretary	1	1	1	620/21	23,630	24,500	25,360	26,250
Account Clerk II	1	1	1	619	21,540	22,320	23,100	23,910
Event Worker II	4	4	4	617	77,050	76,230	80,420	84,940
Event Worker I	7	7	7	615	114,090	122,410	127,960	133,760
Subtotal	20	20	20		441,520	458,400	478,710	500,500
ADD: Longevity					4,040	3,100	3,390	3,810
2nd Shift Differential					1,750	1,670	1,670	1,670
Year End Payroll Accrual					1,740	0	0	0
Subtotal	20	20	20		449,050	463,170	483,770	505,980
Maint. Mechanic (PT-50%)	1	1	1	621	10,230	10,110	11,310	12,380
Subtotal	1	1	1		10,230	10,110	11,310	12,380
TOTAL	21	21	21		459,280	473,280	495,080	518,360

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 02 - EXPO HALL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	63,051	67,900	71,380	75,760	79,930
120 Special Salaries	3,925				
130 Overtime	320				
140 Employee Benefits	12,738	17,880	20,160	22,570	23,590
SUBTOTAL PERSONAL SERVICES	80,034	85,780	91,540	98,330	103,520
210 Utilities	253,964	185,730	185,730	177,650	177,900
220 Communications		280	280	280	280
230 Transportation and Training	88	1,000	1,000	1,000	1,000
240 Insurance	11,921	11,920	11,920	11,920	11,920
250 Professional Fees	262	5,100	3,000	3,000	3,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals	48			450	450
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	266,283	204,030	201,930	194,300	194,550
310 Office Supplies	7				
320 Clothing and Towels	140	300	300	300	300
330 Chemicals					
340 Equipment Parts	70			500	500
350 Materials	383			500	500
360 Equipment Supplies	120	600		300	300
370 Building Parts	299	8,990		300	300
380 Non-Capitalizable Equipment	95			100	100
390 Other Commodities	9,536	100	8,300	8,080	8,080
SUBTOTAL COMMODITIES	10,650	9,990	8,600	10,080	10,080
410 Land					
420 Buildings	1,274				
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		4,500	4,500	9,000	9,000
SUBTOTAL CAPITAL OUTLAY	1,274	4,500	4,500	9,000	9,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	358,241	304,300	306,570	311,710	317,150

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 02 - EXPO HALL

The Expo Hall at Century II began its first full year of operation in 1987. The expansion doubled exhibition space to 200,000 square feet and added 12 meeting rooms. The figures budgeted below provide for the custodial requirements for 1991 and 1992. While this activity is shown as a General Fund operation, expenditures are actually reimbursed from Guest Tax revenues.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Labor Supervisor	1	1	1	621	19,680	22,300	24,470	26,250
Event Worker I	3	3	3	615	45,290	48,460	50,650	52,950
Subtotal	4	4	4		64,970	70,760	75,120	79,200
ADD: Longevity					150	200	220	310
Year End Payroll Accrual					200	0	0	0
2nd Shift Differential					410	420	420	420
TOTAL	4	4	4		65,730	71,380	75,760	79,930

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 03 - OMNISPHERE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	122,554	150,960	119,710	123,670	127,810
120 Special Salaries	11,689	29,270	28,720	30,260	32,050
130 Overtime					
140 Employee Benefits	32,011	40,300	36,280	35,220	36,580
SUBTOTAL PERSONAL SERVICES	166,254	220,530	184,710	189,150	196,440
210 Utilities	11,687	13,220	13,220	13,700	13,890
220 Communications	3,538	3,630	3,630	3,830	3,830
230 Transportation and Training		50	50	50	50
240 Insurance	1,040	1,040	1,040	1,040	1,040
250 Professional Fees	220	580	580	580	580
260 Data Processing					
270 Equipment Contractuals	99				
280 Building and Grounds Contractuals	1,404		1,400	1,400	1,400
290 Other Contractuals	24,588	26,260	26,260	26,140	26,140
SUBTOTAL CONTRACTUAL SERVICES	42,576	44,780	46,180	46,740	46,930
310 Office Supplies	2,319	2,500	2,400	2,600	2,350
320 Clothing and Towels					
330 Chemicals	117	150	120	120	120
340 Equipment Parts	1,235	1,800	1,800	1,800	1,800
350 Materials	2				
360 Equipment Supplies	1,289	2,080	2,080	2,080	2,080
370 Building Parts	2,417	5,390	3,290	3,640	3,640
380 Non-Capitalizable Equipment	2				
390 Other Commodities	2,940	990	990	900	990
SUBTOTAL COMMODITIES	10,321	12,910	10,680	11,140	10,980
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	150				
450 Vehicular Equipment					
460 Operating Equipment		550	550		
SUBTOTAL CAPITAL OUTLAY	150	550	550		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	10,418	12,000	12,000	12,000	12,000
SUBTOTAL OTHER	10,418	12,000	12,000	12,000	12,000
TOTAL	229,719	290,770	254,120	259,030	266,350

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 70 - COMMUNITY FACILITIES
SECTION: 03 - OMNISPHERE

This division is responsible for the organization, direction, and formulation of policy and programming of appropriate educational and entertaining presentations in astronomy and earth science for the area schools and general public. Seven weekly, 45-minute multimedia programs are presented to the public on Thursday, Saturday and Sunday. Approximately 12 school programs are presented Tuesday through Friday. Live science demonstrations are also shown to the public on Saturday and Sunday in the Galaxy Hall Theater and presented to schools upon request.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Omnisphere Director	1	1	1	E-12	39,920	42,340	42,340	42,340
Assistant to the Director	1	1	1	629	34,950	36,220	37,490	38,800
Secretary	1	1	1	618/19	19,510	22,190	23,110	23,920
Administrative Aide I	1	1	1	620	21,140	18,400	20,080	21,940
Subtotal	4	4	4		115,520	119,150	123,020	127,000
ADD: Longevity					450	560	650	810
Year End Payroll Accrual					490	0	0	0
Subtotal	4	4	4		116,460	119,710	123,670	127,810
Admin. Aide I (PT-50%)	1	1	1	620	0	9,030	9,860	10,790
Secretary (PT-75%)	1	1	1	618/19	14,910	16,010	16,570	17,150
Clerk I (PT-25%)	1	1	1	613	3,570	3,680	3,830	4,110
Subtotal	3	3	3		18,480	28,720	30,260	32,050
TOTAL	7	7	7		134,940	148,430	153,930	159,860

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 60 - HISTORICAL MUSEUM

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	43,306	39,980	39,960	39,990	40,010
120 Special Salaries	1,980				
130 Overtime					
140 Employee Benefits	8,469	8,990	11,290	9,970	10,060
SUBTOTAL PERSONAL SERVICES	53,755	48,970	51,250	49,960	50,070
210 Utilities	23,500	23,500	23,500	23,500	23,500
220 Communications					
230 Transportation and Training					
240 Insurance		210	210	210	210
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	23,500	23,710	23,710	23,710	23,710
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	77,255	72,680	74,960	73,670	73,780

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 60 - HISTORICAL MUSEUM

The Wichita-Sedwick County Historical Museum's purpose is the preservation, conservation and educational display of documented materials reflecting the historical and cultural heritage of the City of Wichita, Sedgwick County, and the surrounding area, it's citizens and industry from 1865 to the present day. The Historical Museum Director is responsible for administration of the museum, exhibit scheduling and installation, public and community relations, fund raising, museum development, and maintenance of the museum's building, Wichita's old City Hall, which is leased by the City to the Museum Association.

In September, 1987, the City Council voted to merge the Historic Wichita Board and the Historic Landmark Preservation Committee. The new 10-member board is now called the Historic Preservation Board. This changed the scope and makeup of these Boards in 1988 and will continue to do so in the future.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Historical Museum Director	1	1	1	E-12	39,600	39,600	39,600	39,600
Subtotal	1	1	1		39,600	39,600	39,600	39,600
ADD: Longevity					380	360	390	410
TOTAL					39,980	39,960	39,990	40,010

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FUND: 110 - GENERAL
DEPARTMENT: 06 - ECONOMIC DEVELOPMENT
DIVISION: 10 - ECONOMIC DEVELOPMENT

The Economic Development Department has been reorganized. Economic Development issues are now in the City Manager's department.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	189,335	211,710			
120 Special Salaries	7,153				
130 Overtime	1,929				
140 Employee Benefits	51,073	57,050			
SUBTOTAL PERSONAL SERVICES	249,490	268,760			
210 Utilities					
220 Communications	5,329	4,890			
230 Transportation and Training	230	2,050			
240 Insurance					
250 Professional Fees					
260 Data Processing	5,275	3,520			
270 Equipment Contractuals	15	820			
280 Building and Grounds Contractuals					
290 Other Contractuals	255	310			
SUBTOTAL CONTRACTUAL SERVICES	11,104	11,590			
310 Office Supplies	2,844	3,600			
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	49				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment	121				
390 Other Commodities		100			
SUBTOTAL COMMODITIES	3,014	3,700			
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	263,608	284,050			

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	9,407,766	11,167,810	10,860,580	11,297,480	11,908,690
120 Special Salaries	1,329,656	99,590	94,100	99,050	99,050
130 Overtime	518,638	828,930	829,680	900,570	932,080
140 Employee Benefits	3,111,177	3,377,380	3,393,790	3,641,210	3,850,110
SUBTOTAL PERSONAL SERVICES	14,367,237	15,473,710	15,178,150	15,938,310	16,789,930
210 Utilities	180,795	188,020	191,720	210,070	215,020
220 Communications	77,271	71,610	76,110	72,790	63,540
230 Transportation and Training	1,214	3,850	3,250	3,250	3,250
240 Insurance	46,930	67,880	67,880	40,170	42,090
250 Professional Fees	7,529	24,650	44,920	59,060	1,420
260 Data Processing	9,870	9,870	15,150	16,480	16,480
270 Equipment Contractuals	205,250	254,580	254,580	254,580	254,580
280 Building and Grounds Contractuals	87				
290 Other Contractuals	243,218	218,540	214,430	214,430	214,430
SUBTOTAL CONTRACTUAL SERVICES	772,164	839,000	868,040	870,830	810,810
310 Office Supplies	17,321	23,230	15,730	16,880	17,230
320 Clothing and Towels	51,056	113,820	41,580	51,280	41,580
330 Chemicals		9,190			
340 Equipment Parts	156,108	101,110	180,230	161,020	161,020
350 Materials	5,350	14,650	220	220	220
360 Equipment Supplies	84,382	86,770	88,570	90,400	88,570
370 Building Parts	76,003	85,540	78,070	78,510	78,820
380 Non-Capitalizable Equipment	51,545		51,290	25,000	25,000
390 Other Commodities	45,018	65,420	27,630	27,850	27,630
SUBTOTAL COMMODITIES	486,783	499,730	483,320	451,160	440,070
410 Land					
420 Buildings	4,355	16,560	16,560	15,670	14,660
430 Improvements					
440 Office Equipment	8,744	21,630	18,130	20,440	16,440
450 Vehicular Equipment	2,178			13,720	7,200
460 Operating Equipment	37,156	58,330	57,830	20,680	34,860
SUBTOTAL CAPITAL OUTLAY	52,433	96,520	92,520	70,510	73,160
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				119,960	185,640
540 Other					
SUBTOTAL OTHER				119,960	185,640
TOTAL	15,678,617	16,908,960	16,622,030	17,450,770	18,299,610

FIRE DEPARTMENT SUMMARY

The Fire Department is responsible for protecting life and property through fire suppression, prevention and emergency medical services. Primary activities include: response to all emergency alarms; fire code enforcement through inspection and investigation; public education; continuous training of firefighting personnel; fire equipment refurbishment; facilities maintenance; and administrative support. The Department also maintains a Hazardous Materials Team.

Budget Highlights

The 1990 revised budget was decreased by $286,930 from the adopted budget due primarily to salary/benefit savings. The adopted 1991 budget shows an increase of $541,810 over the current budget; the 1992 budget shows an increase of $848,840 over 1991 expenditures.

- The 1990 budget contained a proposed Operational and Management Study (approved in 1989) but deleted to provide for emergency funds required to repair an aerial-ladder truck. This study is again budgeted (in 1991).
- The 1990 budget has been adjusted to provide for hepatitis vaccinations to firefighters ($43,500).
- The 1991 budget contains expenses involved with the new fire station scheduled to be operational in 1991. Start-up and operating costs of $284,440 have been included in 1991 and $591,550 in 1992. Seventeen (17) new firefighter positions are included.
- The 1991 budget includes a Hazardous Materials Inspection Program, targeted for facilities which store, use, transport or manufacture hazardous materials. The cost of this program is estimated to be $119,960 ($185,640 in 1992), and would be recoverable from permit and licensing revenues.
- Capital outlay expenditures include funds to continue the on-going equipment replacement program in the fire service, $70,510 in 1991 and $73,160 in 1992.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$15,473,710	$15,178,150	$15,938,310	$16,789,930
Contractual Services	839,000	868,040	870,830	810,810
Commodities	499,730	483,320	451,160	440,070
Capital Outlay	96,520	92,520	70,510	73,160
Other	0	0	119,960	185,640
Total	**$16,908,960**	**$16,622,030**	**$17,450,770**	**$18,299,610**

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 10 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	536,752	645,160	648,620	666,840	686,670
120 Special Salaries	66,152	2,950	2,950	2,950	2,950
130 Overtime	6,571	5,000	5,170	5,350	5,540
140 Employee Benefits	170,278	191,540	190,390	198,170	205,560
SUBTOTAL PERSONAL SERVICES	779,753	844,650	847,130	873,310	900,720
210 Utilities	180,795	188,020	191,720	210,070	215,020
220 Communications	77,099	71,610	75,970	72,650	63,400
230 Transportation and Training	1,003	1,850	1,250	1,250	1,250
240 Insurance	46,930	67,880	67,880	40,170	42,090
250 Professional Fees	233	1,010		50,000	
260 Data Processing	9,870	9,870	15,150	16,480	16,480
270 Equipment Contractuals	2,820				
280 Building and Grounds Contractuals					
290 Other Contractuals	31,096	3,660	650	650	650
SUBTOTAL CONTRACTUAL SERVICES	349,846	343,900	352,620	391,270	338,890
310 Office Supplies	8,484	20,230	11,730	12,880	13,230
320 Clothing and Towels	1,555	880	1,560	1,560	1,560
330 Chemicals					
340 Equipment Parts	8,857	8,910	12,870	12,870	12,870
350 Materials	5,129	14,650			
360 Equipment Supplies	971		1,590	1,590	1,590
370 Building Parts	73,729	85,540	75,830	76,270	76,580
380 Non-Capitalizable Equipment	241				
390 Other Commodities	17,974		13,780	13,780	13,780
SUBTOTAL COMMODITIES	116,940	130,210	117,360	118,950	119,610
410 Land					
420 Buildings	4,355	16,560	16,560	15,670	14,660
430 Improvements					
440 Office Equipment	8,744	21,130	17,630	20,440	16,440
450 Vehicular Equipment					
460 Operating Equipment	14,441	15,620	15,620	10,860	11,110
SUBTOTAL CAPITAL OUTLAY	27,540	53,310	49,810	46,970	42,210
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,274,079	1,372,070	1,366,920	1,430,500	1,401,430

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 10 - ADMINISTRATION

The Fire Administration Division provides the direct staff support required for efficient operation of the entire fire service. To achieve this work program, the division is composed of the following three sections: Research, Data and Records Section--maintains and prepares all correspondence, typing, filing, reports, records and research projects; Vehicle and Buildings Maintenance Section--services and maintains and repairs all department buildings and associated equipment, such as roofs, heating and cooling systems, electrical systems, furniture and landscaping. This section also inspects all fire hydrants located within the City; Training Section--prepares and administers training programs to operations personnel from recruit training to specialized fire fighting skills. Additionally, maintains EMT, physical fitness and safety programs for operations personnel.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Fire Chief	1	1	1	E-4	51,000	53,500	53,500	53,500
Deputy Fire Chief-Admin.	1	1	1	E-9	40,000	41,600	41,600	41,600
Fire Master Mechanic	1	1	1	729	36,950	36,950	38,230	39,570
Chief Executive Officer	1	1	1	729	36,950	36,950	37,120	38,410
Chief Fire Operations Training Instructor	1	1	1	729	36,950	36,950	38,230	39,570
Fire Operations Training Instructor	3	3	3	727	100,220	100,220	103,720	107,350
Physical Fitness & Safety Officer	1	1	1	727	33,410	33,410	34,570	35,780
Fire Department Mechanic	3	3	3	727	100,220	100,220	103,720	107,350
Coordinator of Fire and Medical Rescue Services	1	1	1	627	32,750	32,750	33,910	35,090
Chief Mechanic	1	1	1	624	28,260	28,260	29,260	30,280
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Maintenance Mechanic	1	1	1	621	24,500	24,500	25,360	26,250
Administrative Aide I	1	1	1	620	23,380	23,380	24,200	25,050
Secretary	1	1	1	618/19	22,320	22,320	23,100	23,910
Data Control Clerk	1	1	1	617	20,400	20,400	21,090	21,830
Typist Clerk	1	1	1	614	15,880	15,880	16,610	17,190
Subtotal	20	20	20		627,690	631,790	649,580	668,980
ADD: Longevity					8,330	7,550	7,980	8,410
Education Pay					2,920	3,600	3,600	3,600
EMT Pay					2,910	2,910	2,910	2,910
Standby Pay					3,310	2,770	2,770	2,770
TOTAL					645,160	648,620	666,840	686,670

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 20 - OPERATIONS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	8,401,676	9,962,290	9,652,840	10,054,500	10,627,320
120 Special Salaries	1,195,646	93,360	87,870	92,820	92,820
130 Overtime	503,248	817,930	818,300	888,790	919,890
140 Employee Benefits	2,787,418	3,033,580	3,035,020	3,266,080	3,460,130
SUBTOTAL PERSONAL SERVICES	12,887,988	13,907,160	13,594,030	14,302,190	15,100,160
210 Utilities					
220 Communications	42				
230 Transportation and Training	211	2,000	2,000	2,000	2,000
240 Insurance					
250 Professional Fees	6,973	23,200	44,500	8,640	1,000
260 Data Processing					
270 Equipment Contractuals	202,430	254,580	254,580	254,580	254,580
280 Building and Grounds Contractuals	87				
290 Other Contractuals	209,923	211,580	211,580	211,580	211,580
SUBTOTAL CONTRACTUAL SERVICES	419,666	491,360	512,660	476,800	469,160
310 Office Supplies	1,094				
320 Clothing and Towels	49,451	111,620	39,520	49,220	39,520
330 Chemicals		9,030			
340 Equipment Parts	147,010	92,000	167,160	147,950	147,950
350 Materials	221		220	220	220
360 Equipment Supplies	83,411	86,380	86,930	88,760	86,930
370 Building Parts	2,274		2,240	2,240	2,240
380 Non-Capitalizable Equipment	51,294		51,290	25,000	25,000
390 Other Commodities	25,413	64,690	13,420	13,640	13,420
SUBTOTAL COMMODITIES	360,168	363,720	360,780	327,030	315,280
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	2,178			13,720	7,200
460 Operating Equipment	18,964	39,150	38,650	9,240	22,710
SUBTOTAL CAPITAL OUTLAY	21,142	39,150	38,650	22,960	29,910
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	13,688,964	14,801,390	14,506,120	15,128,980	15,914,510

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 20 - OPERATIONS

The Fire Operations Division is directly charged with major goals of the Department--the protection of life and property through fire extinguishment, rescue activities and salvage work. Additional emergency services, including first aid, rescue, resuscitation and underwater recovery, are also provided to the community. The division also maintains aggressive recruiting and advanced fire training programs. These programs allow the division to maintain a high level of skill as well as familiarity and competency with new techniques and equipment. Throughout the year the various Companies inspect commercial buildings in their response area. The purpose of the inspection is fire prevention and to familiarize the firefighters with the individual buildings. During the months of April, May and June the Companies contact domiciles offering the free home inspections. Members of the division also inspect all fire hydrants in the City at least once per year. The division operates 18 front-line pumpers, 2 ladder trucks, 5 aerial service trucks, 1 heavy rescue vehicle, 3 rescue vehicles, 13 pickup trucks, 2 aerial platforms, 1 hose tender, 2 emergency air vehicles, 1 water tanker pumper, 1 command vehicle and 7 reserve pumpers, from 16 stations throughout the City. Construction of Station 17 was deferred, and is now expected to become operational in August 1991. One front-line pumper, one squad and seventeen fire fighters will be added to the current compliment of equipment and personnel. The seventeen fire fighters include three Captains, three Lieutenants and eleven Firefighters.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Deputy Fire Chief-Operations	1	1	1	E-8	48,740	48,740	48,730	48,730
Fire Division Chief	3	3	3	731	120,490	120,490	120,370	124,580
Fire Battalion Chief	10	10	10	729	369,460	369,460	381,800	395,160
Fire Captain	57	54	57	727	1,857,360	1,805,490	1,896,720	2,033,300
Fire Lieutenant	69	66	69	724	1,987,440	1,941,040	2,005,590	2,137,790
Fire Investigator	3	3	3	724	88,550	88,550	91,650	94,860
Firefighter	204	193	204	722	5,172,980	4,998,290	5,213,120	5,488,440
Subtotal	347	330	347		9,645,020	9,372,060	9,757,980	10,322,860
ADD: Longevity					106,740	89,410	96,560	104,500
Holiday Pay					467,370	472,300	512,070	529,990
Education Pay					81,220	75,960	79,150	79,150
EMT Pay					127,310	113,110	118,510	118,510
Acting Officer					21,760	15,580	16,550	16,550
Shift Differential					370	670	670	670
Standby Pay					1,630	1,630	1,630	1,630
TOTAL					10,451,420	10,140,720	10,583,120	11,173,860

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 30 - PREVENTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	469,338	560,360	559,120	576,140	594,700
120 Special Salaries	67,858	3,280	3,280	3,280	3,280
130 Overtime	8,819	6,000	6,210	6,430	6,650
140 Employee Benefits	153,481	152,260	168,380	176,960	184,420
SUBTOTAL PERSONAL SERVICES	699,496	721,900	736,990	762,810	789,050
210 Utilities					
220 Communications	130		140	140	140
230 Transportation and Training					
240 Insurance					
250 Professional Fees	323	440	420	420	420
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	2,199	3,300	2,200	2,200	2,200
SUBTOTAL CONTRACTUAL SERVICES	2,652	3,740	2,760	2,760	2,760
310 Office Supplies	7,743	3,000	4,000	4,000	4,000
320 Clothing and Towels	50	1,320	500	500	500
330 Chemicals		160			
340 Equipment Parts	241	200	200	200	200
350 Materials					
360 Equipment Supplies		390	50	50	50
370 Building Parts					
380 Non-Capitalizable Equipment	10				
390 Other Commodities	1,631	730	430	430	430
SUBTOTAL COMMODITIES	9,675	5,800	5,180	5,180	5,180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		500	500		
450 Vehicular Equipment					
460 Operating Equipment	3,751	3,560	3,560	580	1,040
SUBTOTAL CAPITAL OUTLAY	3,751	4,060	4,060	580	1,040
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				119,960	185,640
540 Other					
SUBTOTAL OTHER				119,960	185,640
TOTAL	715,574	735,500	748,990	891,290	983,670

FUND: 110 - GENERAL
DEPARTMENT: 07 - FIRE
DIVISION: 30 - PREVENTION

Responsibilities of the Fire Prevention Division are divided into the following four functional areas: Investigation: Investigate and determine cause of all building fires, suspicious fires, fires that cause serious injury or death and all asphyxiation or near asphyxiation cases. Inspection: Inspection of property, inspection and issuance of permits for liquified petroleum and flammable liquid installations, condemnation of unsafe buildings, complaint processing and fire code enforcement. Public Education: Training of command officers to make technical inspections, public education regarding fire safety through local media, personal presentations, demonstrations, films with additional safety promotion during Fire Prevention Week. Training of fire brigades for industry, hospitals, schools, nursing homes, hotels; also instruction of classes for baby sitters. Building Plans Examiner: Examine construction plans of all new approved plans, monitor construction to insure compliance with approved plans, perform final inspection of completed new construction; also perform special inspections of existing buildings when remodeling plans are submitted for approval.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Fire Marshal	1	1	1	E-10	37,840	39,360	39,360	39,360
Chief Fire Inspector	1	1	1	729	36,950	36,950	38,230	39,570
Chief Fire Investigator	1	1	1	729	36,950	36,950	38,230	39,570
Chief Fire Prevention Training Instructor	1	1	1	729	36,950	36,950	38,230	39,570
Fire Prevention Inspector	1	1	1	727	33,410	33,410	34,570	35,780
Fire Investigator II	1	1	1	727	33,410	33,410	34,120	35,320
Fire Prevention Training Instructor II	1	1	1	727	33,410	33,410	34,570	35,780
Fire Protection Systems Specialist	1	1	1	727	33,410	33,410	33,140	34,300
Fire Prevention Plans Examiner	1	1	1	727	33,410	33,410	34,570	35,780
Fire Prevention Training Instructor	2	2	2	724	58,080	58,080	61,100	63,230
Fire Prevention Inspector I	3	3	3	724	88,550	88,550	91,650	94,860
Fire Investigator I	1	1	1	724	29,520	29,520	30,550	31,620
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Secretary	1	1	1	618/19	21,330	21,330	22,090	22,860
Subtotal	17	17	17		540,160	541,680	558,290	576,460
ADD: Longevity					6,500	5,890	6,300	6,690
Education Pay					4,540	4,540	4,540	4,540
EMT Pay					5,820	5,820	5,820	5,820
Shift Differential					620	620	620	620
Standby Pay					2,720	570	570	570
TOTAL					560,360	559,120	576,140	594,700

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	13,481,637	15,959,790	15,936,280	16,779,010	17,621,280
120 Special Salaries	1,507,543	42,430	61,720	61,720	61,720
130 Overtime	536,562	439,830	439,830	455,220	460,530
140 Employee Benefits	4,282,694	5,381,230	5,018,400	5,292,900	5,575,780
SUBTOTAL PERSONAL SERVICES	19,808,436	21,823,280	21,456,230	22,588,850	23,719,310
210 Utilities	28,841	41,470	41,170	52,280	53,850
220 Communications	120,047	125,530	122,270	129,680	131,300
230 Transportation and Training	25,911	10,430	10,570	9,430	10,580
240 Insurance	114,300	122,190	121,440	153,250	167,620
250 Professional Fees	126,445	111,760	112,100	116,300	102,100
260 Data Processing	480,396	453,190	457,730	458,340	458,340
270 Equipment Contractuals	1,594,717	1,609,620	1,609,620	1,609,620	1,609,620
280 Building and Grounds Contractuals	504			6,500	7,800
290 Other Contractuals	35,750	31,950	29,670	36,380	43,010
SUBTOTAL CONTRACTUAL SERVICES	2,526,911	2,506,140	2,504,570	2,571,780	2,584,220
310 Office Supplies	124,942	81,650	77,500	77,500	77,500
320 Clothing and Towels	51,762	152,020	241,140	177,140	168,260
330 Chemicals	2,240	14,140	14,140	14,140	14,140
340 Equipment Parts	56,585	57,100	56,400	56,400	56,400
350 Materials	6,644				
360 Equipment Supplies	21,806	50,450	48,340	47,730	47,730
370 Building Parts	5,937	12,950	7,430	7,140	7,140
380 Non-Capitalizable Equipment	4,807	1,220	970	1,660	1,450
390 Other Commodities	98,291	35,670	31,990	38,870	37,970
SUBTOTAL COMMODITIES	373,014	405,200	477,910	420,580	410,590
410 Land					
420 Buildings		10,000	10,900		
430 Improvements	1,898			410	
440 Office Equipment	1,130	2,960	14,300		
450 Vehicular Equipment	10,088				
460 Operating Equipment	54,314	45,580	113,680	34,500	16,720
SUBTOTAL CAPITAL OUTLAY	67,430	58,540	138,880	34,910	16,720
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	20,585	22,500	22,500	22,500	22,500
SUBTOTAL OTHER	20,585	22,500	22,500	22,500	22,500
TOTAL	22,796,376	24,815,660	24,600,090	25,638,620	26,753,340

POLICE DEPARTMENT SUMMARY

The Police Department is responsible for protecting life and property from criminal or related activities in the community and for motor vehicle safety. Primary activities are: enforcement of State and City laws; investigation of crimes and apprehension of criminals; enforcement of traffic laws, and reduction of traffic accidents.

Budget Highlights

The 1990 revised budget was decreased by $215,570 from the adopted budget primarily because of position vacancies during the year. The 1991 budget shows an increase of $822,960 over 1990 adopted expenditures; in 1992, an increase of $1,114,720 over the adopted 1991 budget. The Police Department receives substantial federal and state grant assistance.

- As a result of the 1990 court settlement, an amount of $190,520 in 1991 and $232,390 in 1992 has been budgeted to cover paid lunch-hour periods. To implement the IACP Study, an additional fourteen (14) officers, with four additional clerical support staff, are proposed over two years to meet law enforcement needs ($261,710 in 1991 and $593,400 in 1992). In addition, the City will add another fourteen (14) equipped drug enforcement officers this year with two (2) civilian support staff. The funding for these personnel will be from a matching drug abuse grant.

- An allocation of $41,400 is budgeted in 1990 for replacement of protective vests for officers.

- Additional operating expenses included $3,000 for DNA testing, $1,200 for hepatitis vaccinations, and $30,280 for increased vehicle insurance costs.

- The revised budget also contains $83,660 for the AFIS identification system, previously approved by the City Council.

- The 1991 and 1992 budgets contain $18,490 and $22,180, respectively, for expenses to operate the new Westside Substation.

- Capital outlay includes $12,330 for air exchange equipment (Police lab).

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$21,823,280	$21,456,230	$22,588,850	$23,719,310
Contractual Services	2,506,140	2,504,570	2,571,780	2,584,220
Commodities	405,200	477,910	420,580	410,590
Capital Outlay	58,540	138,880	34,910	16,720
Other	22,500	22,500	22,500	22,500
Total	$24,815,660	$24,600,090	$25,638,620	$26,753,340

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	7,487,110	9,004,890	8,996,990	9,494,750	10,053,190
120 Special Salaries	792,023	1,580	25,560	25,560	25,560
130 Overtime	310,455	248,570	248,570	257,270	255,650
140 Employee Benefits	2,385,021	2,881,170	2,878,590	3,055,560	3,243,890
SUBTOTAL PERSONAL SERVICES	10,974,609	12,136,210	12,149,710	12,833,140	13,578,290
210 Utilities					
220 Communications		250	250		
230 Transportation and Training	412	150	150	150	150
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals	295				
290 Other Contractuals	5	100			
SUBTOTAL CONTRACTUAL SERVICES	712	500	400	150	150
310 Office Supplies	258	250			
320 Clothing and Towels	259			400	400
330 Chemicals					
340 Equipment Parts	684	1,500	800	800	800
350 Materials					
360 Equipment Supplies	554	2,180	1,100	1,100	1,100
370 Building Parts	165				
380 Non-Capitalizable Equipment	476			890	680
390 Other Commodities	1,477	200	200	5,730	5,580
SUBTOTAL COMMODITIES	3,873	4,130	2,100	8,920	8,560
410 Land					
420 Buildings					
430 Improvements				410	
440 Office Equipment		550	550		
450 Vehicular Equipment	10,088				
460 Operating Equipment	25,892	34,880	34,880	14,250	8,800
SUBTOTAL CAPITAL OUTLAY	35,980	35,430	35,430	14,660	8,800
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other			7,500	7,500	7,500
SUBTOTAL OTHER			7,500	7,500	7,500
TOTAL	11,015,174	12,176,270	12,195,140	12,864,370	13,603,300

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU

The Field Services Bureau is comprised of uniformed personnel, and is organized into three sections. These are Special Operations, East Patrol and West Patrol, which jointly provide traditional police responsibilities to the community, including: requests for service, preventative patrol, traffic investigation and enforcement of state and local laws. Field Services is primarily involved in preliminary investigations of incidents requiring immediate response for protection of life and property and preservation of peace. These responses are vital for terminating an incident or forming a basis for additional follow-up by the Investigations Bureau.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Deputy Police Chief	1	1	1	E-7	41,240	45,300	45,300	45,300
Police Major	3	3	3	731	120,490	120,490	124,710	129,070
Police Captain	7	7	7	729	258,620	258,620	267,670	277,040
Police Lieutenant	33	33	33	727	1,088,130	1,088,130	1,141,040	1,180,970
Police Detective	1	1	1	724	29,520	29,520	30,540	31,610
Police Officer	230	230	243	723	6,272,540	6,272,540	6,662,680	7,123,800
Traffic Safety Officer	19	19	19	621	463,010	463,010	481,730	498,590
Service Officer	8	8	8	620	182,120	182,120	183,610	190,040
Account Clerk II	1	1	1	619	22,320	22,320	23,110	23,920
Secretary	1	1	1	618/19	19,670	19,670	20,740	21,470
Parking Control Checker	12	12	12	615	217,690	217,690	229,000	237,020
Clerk II	1	1	1	615	18,670	18,670	19,320	20,000
Typist Clerk	1	1	1	614	16,900	16,900	15,900	16,450
Subtotal	318	318	331		8,750,920	8,754,980	9,245,350	9,795,280
ADD: Longevity					62,090	46,090	53,480	61,990
Education Pay					46,800	64,670	64,670	64,670
Shift Differential (2nd)					82,160	73,500	73,500	73,500
Shift Differential (3rd)					64,690	57,750	57,750	57,750
TOTAL					9,006,660	8,996,990	9,494,750	10,053,190

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU
SECTION: 02 - AIR SECTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	108,525	126,030	124,320	130,360	134,720
120 Special Salaries	12,069	1,200	270	270	270
130 Overtime	2,230	2,130	2,130	2,200	2,280
140 Employee Benefits	32,396	43,080	37,640	38,990	40,460
SUBTOTAL PERSONAL SERVICES	155,220	172,440	164,360	171,820	177,730
210 Utilities					
220 Communications					
230 Transportation and Training			1,140		1,150
240 Insurance	3,010	5,000	3,660	4,000	4,000
250 Professional Fees	1,785				
260 Data Processing					
270 Equipment Contractuals	11				
280 Building and Grounds Contractuals	117				
290 Other Contractuals	566	500	710	710	710
SUBTOTAL CONTRACTUAL SERVICES	5,489	5,500	5,510	4,710	5,860
310 Office Supplies	26				
320 Clothing and Towels	62	130	100	100	100
330 Chemicals	2				
340 Equipment Parts	23,055	35,100	35,100	35,100	35,100
350 Materials					
360 Equipment Supplies	10,363	13,000	13,000	12,760	12,760
370 Building Parts	12	350	350	350	350
380 Non-Capitalizable Equipment	35				
390 Other Commodities	15,512	2,500	1,000	1,850	1,000
SUBTOTAL COMMODITIES	49,067	51,080	49,550	50,160	49,310
410 Land					
420 Buildings		10,000	10,000		
430 Improvements	1,080				
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,080	10,000	10,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	210,856	239,020	229,420	226,690	232,900

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 10 - FIELD SERVICES BUREAU
SECTION: 02 - AIR SECTION

The department's helicopter program provides for routine patrol of areas not readily accessible by other vehicles. Provision of surveillance in support of other divisions is the primary responsibility of the unit. Preventive patrol during specific hours assists in controlling crime and evaluating traffic-related matters. The department has two Hughes/Schweizer 300C helicopters which together are budgeted for 1,000 flying hours in 1991.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Police Lieutenant	1	1	1	727	33,360	33,360	34,580	35,790
Helicopter Mechanic	1	1	1	624	28,260	28,260	29,260	30,280
Police Officer	2	2	2	723	54,590	54,590	58,200	60,230
Subtotal	4	4	4		116,210	116,210	122,040	126,300
ADD: Longevity					1,080	1,010	1,220	1,320
Education Pay					720	840	840	840
Hazardous Duty Pay					4,800	4,800	4,800	4,800
Shift differential (2nd)					1,460	1,460	1,460	1,460
TOTAL					124,270	124,320	130,360	134,720

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 20 - INVESTIGATIONS BUREAU

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,959,111	2,826,270	2,795,090	2,918,120	3,018,400
120 Special Salaries	343,343	18,390	26,400	26,400	26,400
130 Overtime	148,562	79,170	79,170	81,940	84,810
140 Employee Benefits	954,072	851,700	862,420	904,110	939,440
SUBTOTAL PERSONAL SERVICES	4,405,088	3,775,530	3,763,080	3,930,570	4,069,050
210 Utilities					
220 Communications					
230 Transportation and Training	6,129	6,000	5,000	5,000	5,000
240 Insurance					
250 Professional Fees	23,757	24,660	25,000	28,000	15,000
260 Data Processing					
270 Equipment Contractuals	725				
280 Building and Grounds Contractuals					
290 Other Contractuals	10,087	2,180	2,190	2,210	2,210
SUBTOTAL CONTRACTUAL SERVICES	40,698	32,840	32,190	35,210	22,210
310 Office Supplies	101				
320 Clothing and Towels	198	2,380	50	50	50
330 Chemicals	2,192	10,640			
340 Equipment Parts	2,613				
350 Materials					
360 Equipment Supplies	1,321	3,970	1,330	960	960
370 Building Parts	1,335	410			
380 Non-Capitalizable Equipment	846				
390 Other Commodities	41,513				
SUBTOTAL COMMODITIES	50,119	17,400	1,380	1,010	1,010
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,130	1,860	1,870		
450 Vehicular Equipment					
460 Operating Equipment	10,976	3,900	3,900	2,500	2,500
SUBTOTAL CAPITAL OUTLAY	12,106	5,760	5,770	2,500	2,500
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	14,380	15,000	15,000	15,000	15,000
SUBTOTAL OTHER	14,380	15,000	15,000	15,000	15,000
TOTAL	4,522,391	3,846,530	3,817,420	3,984,290	4,109,770

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 20 - INVESTIGATIONS BUREAU

The Investigations Bureau consists of three primary sections: Crimes Against Persons, Crimes Against Property and Special Investigations. Personnel in the Crimes Againt Persons and Crimes Against Property investigate homicides, rapes, aggravated assaults, robbery, burglary, auto thefts, arsons, check violations, forgery, frauds, embezzlement, larceny, offenses against family, missing/exploited children and other miscellaneous crimes. Special Investigations personnel conduct investigations, overt and covert, dealing with drug, alcohol and organized crime. All personnel have responsible roles in arresting perpetrators, securing arrests and search warrants, and participate in the prosecution of offenders.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Deputy Police Chief	1	1	1	E-9	43,720	45,300	45,300	45,300
Police Captain	3	3	3	729	110,840	110,840	114,720	118,730
Police Lieutenant	10	10	10	727	334,280	334,280	345,770	357,870
Police Detective	67	67	67	724	1,947,910	1,947,910	2,046,600	2,118,230
Police Officer	6	6	6	723	168,670	168,670	172,980	179,030
Service Officer	1	1	1	620	23,030	23,030	20,530	21,250
Secretary	2	2	2	618/19	43,090	43,090	45,000	46,580
Clerk II	1	1	1	615	18,670	18,670	19,320	20,000
Typist Clerk	2	2	2	614	35,090	35,090	37,020	38,320
Subtotal	93	93	93		2,725,300	2,726,880	2,847,240	2,945,310
ADD: Longevity					44,570	27,390	30,060	32,270
Education Pay					35,280	27,710	27,710	27,710
Shift Differential (2nd)					18,930	10,880	10,880	10,880
Shift Differential (3rd)					2,190	2,230	2,230	2,230
TOTAL					2,826,270	2,795,090	2,918,120	3,018,400

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 30 - SUPPORT SERVICES BUREAU

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,926,891	4,002,600	4,019,880	4,235,780	4,414,970
120 Special Salaries	360,108	21,260	9,490	9,490	9,490
130 Overtime	75,315	109,960	109,960	113,810	117,790
140 Employee Benefits	911,205	1,605,280	1,239,750	1,294,240	1,351,990
SUBTOTAL PERSONAL SERVICES	4,273,519	5,739,100	5,379,080	5,653,320	5,894,240
210 Utilities	28,841	41,470	41,170	52,280	53,850
220 Communications	120,047	125,280	122,020	129,680	131,300
230 Transportation and Training	19,370	4,280	4,280	4,280	4,280
240 Insurance	111,290	117,190	117,780	149,250	163,620
250 Professional Fees	100,903	87,100	87,100	88,300	87,100
260 Data Processing	480,396	453,190	457,730	458,340	458,340
270 Equipment Contractuals	1,593,981	1,609,620	1,609,620	1,609,620	1,609,620
280 Building and Grounds Contractuals	92			6,500	7,800
290 Other Contractuals	25,092	29,170	26,770	33,460	40,090
SUBTOTAL CONTRACTUAL SERVICES	2,480,012	2,467,300	2,466,470	2,531,710	2,556,000
310 Office Supplies	124,557	81,400	77,500	77,500	77,500
320 Clothing and Towels	51,243	149,510	240,990	176,590	167,710
330 Chemicals	46	3,500	14,140	14,140	14,140
340 Equipment Parts	30,233	20,500	20,500	20,500	20,500
350 Materials	6,644				
360 Equipment Supplies	9,568	31,300	32,910	32,910	32,910
370 Building Parts	4,425	12,190	7,080	6,790	6,790
380 Non-Capitalizable Equipment	3,450	1,220	970	770	770
390 Other Commodities	39,789	32,970	30,790	31,290	31,390
SUBTOTAL COMMODITIES	269,955	332,590	424,880	360,490	351,710
410 Land					
420 Buildings			900		
430 Improvements	818				
440 Office Equipment		550	11,880		
450 Vehicular Equipment					
460 Operating Equipment	17,446	6,800	74,900	17,750	5,420
SUBTOTAL CAPITAL OUTLAY	18,264	7,350	87,680	17,750	5,420
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other	6,205	7,500			
SUBTOTAL OTHER	6,205	7,500			
TOTAL	7,047,955	8,553,840	8,358,110	8,563,270	8,807,370

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE
DIVISION: 30 - SUPPORT SERVICES BUREAU

As the division name implies, it is the responsibility of the Support Services Bureau to provide support and administrative services on a 24-hour basis to the other divisions. The division provides the following services for the entire department: receiving and filing all cases and criminal history data; operating police computer terminals (including data entry); planning and research; developmental evaluation; serving as liaison to the City Attorney, County Attorney, State and Municipal Courts; serving and processing traffic and criminal warrants for Municipal Court; providing training for Police Officers; developing and implementing community awareness and crime prevention programs; and operating the City's Crime Lab. Personnel in the Crime Lab conduct physical and forensic investigations of crime scenes, collecting and preserving evidence. They also maintain technical/analytical equipment and provide all photographic services. Impounded vehicles, found property, personal property and physical evidence are maintained by the Property and Evidence personnel assigned to the Crime Lab.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Police Chief	1	1	1	E-3	60,000	61,500	61,500	61,500
Deputy Police Chief	1	1	1	E-9	43,720	41,240	41,240	41,240
Police Captain	6	6	6	729	165,530	165,530	229,440	237,470
Assistant to the Director	1	1	1	629	36,220	36,220	37,490	38,800
Police Lieutenant	14	14	14	727	467,290	467,290	484,080	501,020
Police Examiner	4	4	4	726	130,270	130,270	134,830	139,550
Police Chemist	2	2	2	626	62,350	62,350	64,530	66,790
Police Records Supervisor	5	5	5	625	135,320	135,320	146,920	152,060
Police Detective	2	2	2	724	88,630	88,630	91,640	94,850
Police Investigator	11	11	11	724	324,650	324,650	336,010	347,770
Police Master Patrol Officer	8	8	8	724	235,990	235,990	244,370	252,930
Warrant Officer Supervisor	1	1	1	625	29,680	29,680	30,720	31,790
Police Officer	12	12	12	723	304,810	304,810	320,070	331,280
Administrative Aide II	1	1	1	623	26,030	26,030	27,880	28,860
Asst. Police Records Supv.	2	2	2	623	47,320	47,320	51,250	53,050
Accountant I	0	0	1	623	0	0	26,350	27,270
Warrant Officer	11	11	11	622	280,240	280,240	284,250	294,200
Property Clerk	1	1	1	621	24,500	24,500	25,360	26,250
SPIDER Dispatcher	9	9	9	621	193,520	193,520	206,280	213,500
Storekeeper III	1	1	1	621	23,180	23,180	25,360	26,250
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Account Clerk III	2	2	1	621	47,010	47,010	23,000	23,810
Service Officer	7	7	7	620	158,530	158,530	158,250	163,790
Printing Press Operator II	1	1	1	620	23,380	23,380	24,200	25,050
Secretary	2	2	2	618/19	41,680	41,680	43,840	45,380
Cashier II	1	1	1	619	22,320	22,320	23,110	23,920
Photographer	1	1	1	619	22,320	22,320	23,110	23,920
Data Control Clerk	12	12	12	617	231,260	231,260	242,620	251,120
Maintenance Worker	1	1	1	617	19,620	19,620	21,100	21,840
Photo Technician II	1	1	0	617	20,400	20,400	0	0
Data Entry Operator	5	5	5	616	91,370	91,370	91,090	94,280
Photo Technician I	1	1	1	615	19,760	19,760	19,320	0
Clerk II	17	17	20	615	299,020	299,020	344,610	410,100
Typist Clerk	14	14	14	614	231,640	231,640	234,040	242,240
Subtotal	159	159	161		3,932,060	3,931,080	4,143,220	4,318,130
ADD: Longevity					28,950	36,570	40,330	44,610
Education Pay					12,240	23,510	23,510	23,510
Shift Differential (2nd)					11,340	11,000	11,000	11,000
Shift Differential (3rd)					13,210	12,920	12,920	12,920
Hazard Duty Pay					4,800	4,800	4,800	4,800
TOTAL					4,002,600	4,019,880	4,235,780	4,414,970

POLICE FEDERAL AND STATE GRANTS FUND NO: 858

	FY 1989 ACTUAL	FY 1990 ADOPTED	FY 1990 REVISED	FY 1991 PROPOSED	FY 1992 PROPOSED
Revenues & other sources					
Traffic Enforcement Enhancement	$437,829	412,440	412,440	426,340	426,340
Narcotics Seizure Account	495,557	483,760	483,760	485,000	485,000
Drug Abuse Grant 91-58	164,327	74,730	104,730	157,500	157,500
Drug Abuse Grant 91-59	0	0	0	599,640	599,640
Rape Prevention	5,612	0	0	0	0
Total revenues & other sources	$1,103,325	$970,930	$1,000,930	$1,668,480	$1,668,480
Expenditures & other uses					
Traffic Enforcement Enhancement	$437,829	$412,440	$412,440	$426,340	$426,340
Narcotics Seizure Account	169,489	725,100	588,890	232,600	232,600
Drug Abuse Grant 91-58	221,903	99,630	139,630	210,000	210,000
Drug Abuse Grant 91-59	0	0	0	799,510	799,510
Rape Prevention	7,762	0	0	0	0
Total expenditures & other uses	$836,983	$1,237,170	$1,140,960	$1,668,450	$1,668,450
Revenues & other sources over (under) expenditures & other uses	266,342	(266,240)	(140,030)	30	30
Unencumbered cash/fund balance January 1 (Narc Seizure Account)	0	266,340	266,340	126,310	126,340
Unencumbered cash/fund balance December 31 (Narc Seizure Account)	$266,342	$100	$126,310	$126,340	$126,370

Notes and Assumptions:

Fiscal years are not concurrent. The City's fiscal year is the calendar year; the State fiscal year begins July 1 and ends June 30; the Federal fiscal year begins October 1 and ends September 30.

State and Federal contributions are received on a reimbursement basis only; therefore, all cash/fund balances result from activity within the Narcotics Seizure Account.

Instances where the expenditure for a Grant exceeds revenues for that Grant will indicate the use of matching funds from the Narcotics Seizure Account. This (transfer) is not shown as an expenditure in the Narcotics Seizure Account to avoid recording the expenditure twice.

For planning purposes, it is assumed all Grants for 1991 will be renewed at the same amounts in 1992.

FUND: 110 - GENERAL
DEPARTMENT: 08 - POLICE

FEDERAL AND STATE GRANT BUDGETS

The City of Wichita receives law enforcement financial support through grants from the Federal and State governments. Following are descriptions of the current grants being received:

Traffic Enforcement Enhancement - Received from the Kansas Department of Transportation. This Grant provides for traffic safety program involving the elementary school Bicycle Safety Program, the D.U.I. Program and the City's Motorcycle Program. Each of these three programs focus on accident prevention through education and traffic law enforcement. This grant is received comensurate with the federal fiscal year. In October 1990, the City will begin the third year of this three-year program. The City is obliged to continue these programs following the expiration of grant support.

Drug Abuse Grant 91-58 and 91-59 - Received from the U.S. Department of Justice, Bureau of Justice Assistance through the Kansas Department of Administration, Governor's Office of Drug Abuse Programs. These Grants are provided to support programs which "enhance the apprehension, prosecution, adjudication, detention and rehabilitation of drug offenders."

Narcotics Seizure Fund - K.S.A. 65-4135(e) and 21 U.S.C. Sec. 881 provide that property recovered in narcotics-related arrests is subject to forfeiture to the arresting agency if defendants are convicted. The forfeited property may be used by the agency for enhancing narcotic law enforcement. The City of Wichita maintains a separate fund for all such property received under this Act. The City may use these seized funds as a match with other Grants.

PERSONNEL/STAFFING FROM GRANT PROGRAMS

POSITION TITLE	FY 90 ADOPTED	POSITION FY 90 RVSD	FY 91 ADOPTED	1991 EMPLOYMENT RANGE	FY 1990 ADOPTED	FY 1990 REVISED	FY 1991 ADOPTED	1992 APPROVED
Police Lieutenant-TRAFFIC	1	1	1	727	33,400	33,400	33,400	34,570
Police Lieutenant-DA 91-59	0	0	2	727	0	0	66,810	69,150
Police Chemist-DA 91-59	0	0	1	626	0	0	31,170	32,260
Police Detective-DA 91-58	1	2	3	724	29,510	59,020	88,540	91,640
Police Detective-DA 91-59	0	0	2	724	0	0	59,030	61,100
Police Officer-TRAFFIC	8	8	8	723	222,890	222,890	225,120	235,330
Police Officer-DA 91-59	0	0	10	620	0	0	281,140	290,980
Typist Clerk-DA 91-58	1	1	1	614	18,670	18,670	18,670	19,320
Typist Clerk-DA 91-59	0	0	1	614	0	0	18,570	19,220
Subtotal	11	12	29		304,470	333,980	822,450	853,570
ADD: Longevity					1,100	1,100	1,110	1,120
Education Pay					3,600	3,600	3,600	3,600
Shift Differential					6,550	6,550	6,550	6,550
TOTAL					315,720	345,230	833,710	864,840

NOTES: TRAFFIC - Traffic Eforcement Enhancement Grant (FY 91 = October 1, 1990 - September 30, 1991)
DA 91-58 - Drug Abuse Grant 91-58 (FY 91 = July 1, 1990 - June 30, 1991)
DA 91-59 - Drug Abuse Grant 91-59 (FY 91 = July 1, 1990 - June 30, 1991)

FUND: 700/110 - CITY-COUNTY EMERGENCY COMMUNICATIONS / GENERAL
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,205,784	1,542,750	1,463,480	1,556,020	1,641,880
120 Special Salaries	132,601	2,400	2,400	2,400	2,400
130 Overtime	17,090	25,770	25,770	20,000	20,000
140 Employee Benefits	326,915	400,650	415,320	418,040	438,060
SUBTOTAL PERSONAL SERVICES	1,682,390	1,971,570	1,906,970	1,996,460	2,102,340
210 Utilities	6,719	7,320	7,350	7,330	7,340
220 Communications	312,560	309,550	313,080	313,080	313,080
230 Transportation and Training	2,025	1,100	1,180	620	2,060
240 Insurance	1,363	2,180	1,320	860	910
250 Professional Fees	3,072		20	20	20
260 Data Processing	24,310	6,080	48,050	50,150	50,150
270 Equipment Contractuals	5,259	5,280	5,380	5,380	5,380
280 Building and Grounds Contractuals					
290 Other Contractuals	1,567	36,170	12,160	2,160	2,160
SUBTOTAL CONTRACTUAL SERVICES	356,875	367,680	388,540	379,600	381,100
310 Office Supplies	5,106	7,740	6,120	5,770	5,770
320 Clothing and Towels	588	520	520	520	520
330 Chemicals	90				
340 Equipment Parts	35,674	35,000	36,990	36,990	36,990
350 Materials					
360 Equipment Supplies	9,032	16,010	16,160	16,160	16,160
370 Building Parts	6,599			1,390	740
380 Non-Capitalizable Equipment	898	200	3,100	200	200
390 Other Commodities	292	200	200	200	200
SUBTOTAL COMMODITIES	58,279	59,670	63,090	61,230	60,580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,380	3,200	2,000	2,000	2,000
450 Vehicular Equipment					
460 Operating Equipment	2,133			1,910	2,130
SUBTOTAL CAPITAL OUTLAY	3,513	3,200	2,000	3,910	4,130
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		15,000	15,000	15,000	15,000
SUBTOTAL OTHER		15,000	15,000	15,000	15,000
TOTAL	2,101,057	2,417,120	2,375,600	2,456,200	2,563,150

CITY-COUNTY EMERGENCY COMMUNICATIONS DEPARTMENT SUMMARY

The Emergency Communications Department provides a communication link (through the 9-1-1 system) between citizens and field units of City and County public safety and emergency services responding to their aid. Effective communication is ensured through in-service training of dispatch personnel, constant review of communication technology, and regular preventative maintenance to reduce downtime of communication equipment. Emergency Communications is a City-County Department funded 73% (City) and 27% (County).

Budget Highlights

The revised 1990 budget decreased by $42,200 over the adopted budget. The 1991 adopted budget reflects an increase of $37,790 from the 1990 adopted budget; the 1992 approved budget projects an increase of $105,700 over 1991 expenditures. The City's share of the 1991 budget will increase by $56,930 over current expenditures.

- A Coordinator's position has been deleted from the 1991 budget to allow for an additional dispatch position to relieve increasing overtime expenses.
- The adopted 1991 budget includes increased costs for telephone circuitry and computer-aided dispatch maintenance.
- The City, in cooperation with Sedgwick County, is proceeding with the purchase and installation of an 800 Mhz base communication system. The costs will be funded from the two percent 9-1-1 tax. Portions of the system, which are utilized by the various City and County departments, are planned in applicable 1991 budgets.
- It is proposed that dispatching services be evaluated to determine if current charges should be increased to more accurately reflect costs for providing such services.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$1,937,280	$1,872,250	$1,960,880	$2,065,510
Contractual Services	367,110	387,720	378,680	380,180
Commodities	53,820	57,240	55,730	55,080
Capital Outlay	3,200	2,000	3,910	4,130
Other	15,000	15,000	15,000	15,000
Total	$2,376,410	$2,334,210	$2,414,200	$2,519,900
Less: County	$ 540,250	$ 527,440	$ 548,490	$ 575,630
Other Revenues	375,480	380,730	382,740	387,940
Total City	**$1,460,680**	**$1,426,040**	**$1,482,970**	**$1,556,330**

FUND: 700 - CITY-COUNTY EMERGENCY COMMUNICATIONS
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: 10 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,179,534	1,515,590	1,436,300	1,527,880	1,612,740
120 Special Salaries	131,149	2,400	2,400	2,400	2,400
130 Overtime	17,090	25,770	25,770	20,000	20,000
140 Employee Benefits	321,102	393,520	407,780	410,600	430,370
SUBTOTAL PERSONAL SERVICES	1,648,875	1,937,280	1,872,250	1,960,880	2,065,510
210 Utilities	6,719	7,320	7,350	7,330	7,340
220 Communications	312,138	308,980	312,260	312,160	312,160
230 Transportation and Training	2,025	1,100	1,180	620	2,060
240 Insurance	1,363	2,180	1,320	860	910
250 Professional Fees	3,072		20	20	20
260 Data Processing	24,310	6,080	48,050	50,150	50,150
270 Equipment Contractuals	5,259	5,280	5,380	5,380	5,380
280 Building and Grounds Contractuals					
290 Other Contractuals	1,267	36,170	12,160	2,160	2,160
SUBTOTAL CONTRACTUAL SERVICES	356,153	367,110	387,720	378,680	380,180
310 Office Supplies	3,302	2,390	2,760	2,760	2,760
320 Clothing and Towels	588	520	520	520	520
330 Chemicals	90				
340 Equipment Parts	33,917	34,500	34,500	34,500	34,500
350 Materials					
360 Equipment Supplies	9,032	16,010	16,160	16,160	16,160
370 Building Parts	6,599			1,390	740
380 Non-Capitalizable Equipment	898	200	3,100	200	200
390 Other Commodities	292	200	200	200	200
SUBTOTAL COMMODITIES	54,718	53,820	57,240	55,730	55,080
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,380	3,200	2,000	2,000	2,000
450 Vehicular Equipment					
460 Operating Equipment	2,133			1,910	2,130
SUBTOTAL CAPITAL OUTLAY	3,513	3,200	2,000	3,910	4,130
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		15,000	15,000	15,000	15,000
SUBTOTAL OTHER		15,000	15,000	15,000	15,000
TOTAL	2,063,259	2,376,410	2,334,210	2,414,200	2,519,900

FUND: 700 - CITY-COUNTY EMERGENCY COMMUNICATIONS
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: 10 - ADMINISTRATION

The Wichita-Sedgwick County Department of Emergency Communications provides emergency public communications to the City of Wichita Police and Fire Departments, Sedgwick County Shreriff and Fire District, Emergency Medical Services (EMS) and other cities and agencies in Sedgwick County. The County participates in the "9-1-1" emergency telephone program and utilizes an Automatic Location Identification System (ALI).

The six-member Wichita-Sedgwick County Emergency Communications Advisory Board provides recommendations to the City Manager regarding the operational policies and procedures of the Emergency Communications Department.

POSITION TITLE	1990 ADOPTED	POSITION 1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Emergency Communications	1	1	1	E-6	55,130	55,130	55,130	55,130
Assistant Director	1	1	1	632	37,350	34,210	36,990	40,010
Communications Equip. Supv.	1	1	1	627	32,750	32,760	33,900	35,090
Computer Aided Dispatch Coordinator	1	1	0	626	31,170	11,670	0	0
Emergency Comm. Supv.	5	5	5	625	143,200	143,200	149,690	156,480
Radio Technician II	2	2	2	625	59,360	59,360	61,540	64,870
Radio Technician I	3	3	3	623	80,820	75,280	79,760	84,540
Emergency Service Dispatcher	42	42	43	622	1,018,620	968,100	1,051,490	1,115,150
Administrative Secretary	1	1	1	620/21	23,290	23,180	25,040	26,250
Subtotal	57	57	57		1,481,690	1,402,890	1,493,540	1,577,520
ADD: Longevity					11,750	8,440	9,370	10,250
EMT Dispatching Pay					7,800	7,490	7,490	7,490
Shift Differential (2nd)					6,240	6,240	6,240	6,240
Shift Differential (3rd)					8,110	8,110	8,110	8,110
Standby Pay					0	3,130	3,130	3,130
TOTAL					1,515,590	1,436,300	1,527,880	1,612,740

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EMERGENCY COMMUNICATIONS ALARM SECTION SUMMARY

The Emergency Communications Alarm Section monitors alarm business activities in the City of Wichita and unincorporated areas of Sedgwick County, as outlined in Chapter 3.40 of the City Code, including licensure, investigation, inspection and administration. The Alarm Section is funded entirely within the City's General Fund.

Budget Highlights

The 1990 revised budget projects an increase of $680 over the adopted budget. The 1991 and 1992 budgets contain small increases primarily attributed to salary/benefit adjustments.

- In 1990, the City's alarm ordinance was declared invalid. This action necessitated the cancellation of false alarm fees until the ordinance was revised to meet court tests. Should the Council not impose sufficient fees to offset growing costs for police services, it will be recommended that this service be eliminated.

- Police alarm response provides for dispatching up to four officers amounting to a minimum of $58 for a 30-minute call. During the past ten month period, the City received over 12,500 false alarms (97.2 percent rate). the City can ill-afford to waste police services without receiving cost recovery for such expense.

- The adopted 1991 budget continues to support the false alarm ordinance. This budget has, in the past, been entirely self-supporting.

- Alarm service revenues have included: $16,500 in direct connect licenses; $3,500 alarm Company licenses; and $100,000 administrative fees for false alarm violations.

- Additional revenue could be received by requiring User Registration and System Installation licensing. Based on estimated fees, this new source would provide about $150,000.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$34,290	$34,720	$35,580	$36,830
Contractual Services	570	820	920	920
Commodities	5,850	5,850	5,500	5,500
Total	$40,710	$41,390	$42,000	$43,250

FUND: 110 - GENERAL
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: --
SECTION: 20 - ALARM SECTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	26,250	27,160	27,180	28,140	29,140
120 Special Salaries	1,452				
130 Overtime					
140 Employee Benefits	5,813	7,130	7,540	7,440	7,690
SUBTOTAL PERSONAL SERVICES	33,515	34,290	34,720	35,580	36,830
210 Utilities					
220 Communications	422	570	820	920	920
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	300				
SUBTOTAL CONTRACTUAL SERVICES	722	570	820	920	920
310 Office Supplies	1,804	5,350	3,360	3,010	3,010
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	1,757	500	2,490	2,490	2,490
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	3,561	5,850	5,850	5,500	5,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	37,798	40,710	41,390	42,000	43,250

FUND: 110 - GENERAL
DEPARTMENT: 09 - EMERGENCY COMMUNICATIONS
DIVISION: --
SECTION: 20 - ALARM SECTION

The goal of the Alarm Section is to assist the Alarm Regulation Advisory Board, the City of Wichita and Sedgwick County to decrease the number of false alarm responses. This includes becoming more familiar with alarm technology currently being used and state of the art equipment, and increasing cooperation among alarm companies, alarm users, Wichita Police, Sedgwick County Sheriff and the City and County Fire Departments, by acting as a liaison.

The objectives for 1991 are the following: reduce the number of false alarm activations by an additional 10%, reduce the amount of time required of field units in responding to false alarms by 5%, and develop an Alarm User Awareness Program in cooperation with the law enforcement agencies and Fire Departments.

The City Council and the County Board of Commissioners created this Alarm Section when it passed the Alarm Ordinance/Resolution effective January 1988.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Subtotal	1	1	1		26,940	26,940	27,880	28,860
ADD: Longevity					220	240	260	280
TOTAL					27,160	27,180	28,140	29,140

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LIBRARY BOARD SUMMARY

The Library serves a broad population of patrons from Wichita and surrounding areas in services, including: book loans, research assistance, art, music and educational programs. Service is provided through a central library and eleven branch libraries.

Budget Highlights

The 1990 revised budget reflects an increase of $44,990 over the 1990 adopted budget. These increases are primarily reflected in contractual costs experienced in library services. The adopted 1991 budget reflects an increase of $687,630; the 1992 budget is increased by $2,250 over the 1991 budget.

- A new Library computer system is included (to be funded over a five year period). This expenditure will amount to $266,000/annually and is adopted in the 1991 and 1992 budgets. This proposal provides for half of the project costs (challenge grant); the other funding must be derived from private contributions, dedicated (new) fees or other public or private grant funds.

- Two Library branches (Sweetbriar and Minisa) have been targeted for relocation and/or consolidation with other branches. The Minisa Branch is proposed to become a "cross-cultural" facility with programs designed to address multi-cultural needs. An allocation of $207,000 is budgeted for 1991, and $85,000 for 1992.

- It is recommended that prior to any relocations, the Library Board evaluate the feasibility for consolidations or ways to provide effective Library services to serve community needs within the limited budget available. The Library Board should also explore potential contributions with the County and cooperative programming with outlying Library systems.

- Revenue projections to offset Library expenses include Federal/State funding ($475,711 - 1990; $465,740 - 1991); and local revenues (fines, etc.) of $145,000 for 1990; $158,600 in 1991, and $161,000 estimated in 1992.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$3,106,690	$3,157,180	$3,256,670	$3,398,690
Contractual Services	638,940	644,220	660,580	662,270
Commodities	532,080	520,800	564,210	565,690
Capital Outlay	21,210	21,710	32,090	11,150
Other	0	0	473,000	351,000
Total	$4,298,920	$4,343,910	$4,986,550	$4,988,800

FUND: 110 - GENERAL
DEPARTMENT: 10 - LIBRARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,097,482	2,159,280	2,164,430	2,253,420	2,352,670
120 Special Salaries	238,326	348,600	351,350	364,410	380,940
130 Overtime	12,224				
140 Employee Benefits	542,138	598,810	641,400	638,840	665,080
SUBTOTAL PERSONAL SERVICES	2,890,170	3,106,690	3,157,180	3,256,670	3,398,690
210 Utilities	252,477	270,850	270,850	295,390	296,310
220 Communications	84,991	86,470	83,800	82,410	83,050
230 Transportation and Training	2,537	2,650	2,510	2,870	2,980
240 Insurance	17,760	18,470	18,470	18,260	18,280
250 Professional Fees	11,018	17,740	12,180	10,900	10,900
260 Data Processing	42,633	46,750	61,690	68,230	68,230
270 Equipment Contractuals	21,656	19,170	18,170	15,820	15,820
280 Building and Grounds Contractuals	119,651	124,520	124,150	124,690	124,690
290 Other Contractuals	42,521	52,320	52,400	42,010	42,010
SUBTOTAL CONTRACTUAL SERVICES	595,244	638,940	644,220	660,580	662,270
310 Office Supplies	65,180	52,920	50,070	58,170	59,500
320 Clothing and Towels	317	80	50	190	190
330 Chemicals					
340 Equipment Parts	5,573	5,080	4,880	6,000	6,000
350 Materials					
360 Equipment Supplies	1,950	1,080	1,080	2,080	1,780
370 Building Parts	9,772	9,600	7,600	9,600	10,000
380 Non-Capitalizable Equipment	454,400	462,720	456,520	487,570	487,620
390 Other Commodities	815	600	600	600	600
SUBTOTAL COMMODITIES	538,007	532,080	520,800	564,210	565,690
410 Land					
420 Buildings	548				
430 Improvements					
440 Office Equipment	4,293	21,210	21,210	11,270	4,650
450 Vehicular Equipment				14,700	
460 Operating Equipment	48,670		500	6,120	6,500
SUBTOTAL CAPITAL OUTLAY	53,511	21,210	21,710	32,090	11,150
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				473,000	351,000
540 Other					
SUBTOTAL OTHER				473,000	351,000
TOTAL	4,076,932	4,298,920	4,343,910	4,986,550	4,988,800

FUND: 110 - GENERAL
DEPARTMENT: 10 - LIBRARY

The Library provides the citizens of Wichita with books, periodicals, recordings, framed pictures and films. The Wichita Public Library System consists of a main, two district and nine branch Libraries located throughout the city. The Library also provides special reference services and materials, children's programs and talking books for the blind.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Libraries	1	1	1	E-5	59,140	59,140	59,140	59,140
Assistant Librarian	1	1	1	E-11	41,930	43,610	43,610	43,610
Librarian IV	8	8	8	629	285,050	285,050	293,110	306,780
Librarian III	4	4	4	627	128,030	128,030	133,840	139,900
Administrative Assistant	1	1	2	626	31,170	31,170	65,170	68,130
Librarian II	7	7	6	625	198,480	196,800	172,590	180,420
Administrative Clerk	1	1	1	625	29,680	29,680	31,030	32,440
Administrative Aide II	2	2	3	623	51,400	78,340	81,890	85,600
Librarian I	4	4	4	623	100,430	100,430	104,980	109,740
Senior Library Assistant IV	13	13	12	622	320,350	294,670	307,340	322,010
Senior Library Assistant III	9	9	9	621	216,370	216,370	226,180	236,440
Account Clerk II	1	1	1	619	22,320	22,320	23,330	24,390
Senior Library Assistant II	5	6	6	619	111,620	130,180	136,080	142,250
Custodial Worker II	1	1	1	617	20,400	20,400	21,320	22,290
Equipment Operator I	1	1	1	617	20,400	20,400	21,320	22,290
Senior Library Assistant I	13	13	13	617	259,530	259,610	271,300	283,610
Guard	1	1	1	617	20,400	20,400	21,320	22,290
Account Clerk I	1	1	1	617	20,400	20,400	21,320	22,290
Switchboard Operator II	1	1	1	616	19,510	19,510	20,400	21,330
Junior Library Assistant	4	3	4	615	74,220	74,220	77,580	81,100
Typist Clerk	1	1	1	614	15,640	15,640	16,350	17,100
Clerk I	5	5	4	613	85,680	70,930	74,150	77,510
Subtotal	85	85	85		2,132,150	2,137,300	2,223,350	2,320,660
ADD: Longevity					27,210	27,130	30,070	32,010
Subtotal	85	85	85		2,159,360	2,164,430	2,253,420	2,352,670
Seas. & Part-time Posit.								
Sr. Lib. Asst.II (PT-50%)	1	1	1	619	9,910	9,910	10,360	10,830
Account Clerk I (PT-50%)	1	1	1	617	8,870	8,870	9,270	9,690
Jr. Lib. Asst. (PT-50%)	6	6	6	615	55,020	55,020	57,510	60,130
Clerk I (PT-50%)	21	21	21	613	167,160	169,910	174,740	182,670
Clerical Aide (PT-50%)	10	10	10	611	72,670	72,670	75,970	79,410
Library Aide (PT-50%)	5	5	5	606	34,970	34,970	36,560	38,210
Subtotal	44	44	44		348,600	351,350	364,410	380,940
TOTAL	129	129	129		2,507,960	2,515,780	2,617,830	2,733,610

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ART MUSEUM SUMMARY

The Wichita Art Museum provides permanent and changing exhibitions, educational programs, and cultural activities for diverse audiences. The Museum continually exhibits selections from its permanent collection of art works. Extensive contributions are made by volunteers, who provide policy leadership as Board members, conduct tours, and raise funds to supplement City support.

Budget Highlights

The revised 1990 budget shows an increase of $53,510 over the 1990 adopted budget. The 1991 and 1992 budgets reflect increases of $66,590 and $127,160 above the 1990 adopted budget.

- An additional security guard position has been included in the 1991 ($18,440) and 1992 ($20,120) budgets. Two (2) part-time security guard positions ($17,310) are included in the 1992 budget. Guards are needed because of the increases in the activity, acquisitions and attendance at the Art Museum.

- Contractual expenses increased by $18,730 over the 1990 adopted budget. Increases in security costs and shipping expenses (previously approved by the City Council) were due primarily to an increase in attendance and exhibition activity at the Museum.

- Capital outlay expenditures for 1991 include two (2) security cameras and a monitor. Replacement of a slide projector, hygrothermograph, and lecture hall sound system is also planned ($7,490). For 1992, a camera system, radio, and lecture hall improvements are scheduled to be replaced ($26,420).

- The adopted budget is intended to meet the obligations of the City by providing attractive, functional and secure facilities to house permanent collections and bring traveling exhibits and educational programs to the Museum. The City relies on community support groups to support the Museum and its mission by volunteerism and sponsorships of exhibits and events.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$556,460	$593,600	$629,350	$676,300
Contractual Services	382,810	401,540	410,640	405,660
Commodities	102,990	100,630	61,370	61,040
Capital Outlay	0	0	7,490	26,420
Total	$1,042,260	$1,095,770	$1,108,850	$1,169,420

FUND: 110 - GENERAL
DEPARTMENT: 11 - ART MUSEUM

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	349,267	448,360	448,430	484,740	506,460
120 Special Salaries	40,251	2,470	14,640	13,060	29,600
130 Overtime	11,475		2,570		
140 Employee Benefits	91,790	105,630	127,960	131,550	140,240
SUBTOTAL PERSONAL SERVICES	492,783	556,460	593,600	629,350	676,300
210 Utilities	231,698	250,820	250,390	237,130	237,130
220 Communications	23,700	15,300	32,470	37,770	32,770
230 Transportation and Training	8,497	6,550	6,610	6,610	6,610
240 Insurance	16,977	35,400	35,400	35,190	35,210
250 Professional Fees	26,933	27,830	37,900	20,900	20,900
260 Data Processing	3,370	3,370	4,630	4,630	4,630
270 Equipment Contractuals	318				
280 Building and Grounds Contractuals	43,470			20,970	20,970
290 Other Contractuals	26,401	43,540	34,140	47,440	47,440
SUBTOTAL CONTRACTUAL SERVICES	381,364	382,810	401,540	410,640	405,660
310 Office Supplies	30,296	32,100	39,400	39,400	39,400
320 Clothing and Towels		150	150	150	150
330 Chemicals		1,400	1,400	1,400	1,400
340 Equipment Parts	1,321	3,500	2,790	2,790	2,790
350 Materials	2,660		3,000	3,000	3,000
360 Equipment Supplies	7,279	7,010	1,400	1,140	810
370 Building Parts	36,612	58,030	46,190	6,190	6,190
380 Non-Capitalizable Equipment	2,733		2,500	2,500	2,500
390 Other Commodities	2,482	800	3,800	4,800	4,800
SUBTOTAL COMMODITIES	83,383	102,990	100,630	61,370	61,040
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	427				
450 Vehicular Equipment					
460 Operating Equipment				7,490	26,420
SUBTOTAL CAPITAL OUTLAY	427			7,490	26,420
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	957,957	1,042,260	1,095,770	1,108,850	1,169,420

FUND: 110 - GENERAL
DEPARTMENT: 11 - ART MUSEUM

The Wichita Art Museum provides housing, cares for exhibits, and maintains the Roland P. Murdock collection as well as many other valuable art items, and provides continued development of the community in an educational and cultural manner.

The reconstructed Wichita Art Museum was officially opened in late 1977. The Wichita Art Museum can easily accommodate visits by large groups from educational, civic, and social agencies and is equipped to serve the handicapped. The aesthetic quality and facilities of the museum combine to make it one of the finest of its kind in the nation with the capability of attracting exhibits of national and international significance.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Art Museum Director	1	1	1	E-5	54,500	59,950	59,950	59,950
Assistant Director	1	1	1	E-11	31,880	36,000	36,000	36,000
Chief Curator	1	1	1	E-11	38,380	36,500	36,500	36,500
Curator I	1	1	1	629	31,170	27,750	30,450	33,440
Executive Assistant	1	0	0	627	32,750	0	0	0
Administrative Aide II	1	2	2	623	26,940	53,170	55,780	57,730
Registrar	1	1	1	623	25,460	26,630	27,880	28,860
Preparator	1	1	1	623	25,460	26,630	27,880	28,860
Administrative Aide I	1	1	1	620	23,380	23,380	24,200	25,050
Secretary	1	1	1	618/19	20,100	17,740	19,130	20,870
Labor Supervisor	1	1	1	621	21,930	22,280	23,990	25,540
Photographer	1	1	1	619	20,030	20,360	21,890	23,290
Custodial Guard	4	4	5	615	63,790	64,700	84,830	91,240
Museum Aide	1	1	1	615	16,850	16,360	17,820	19,000
Clerk I	1	1	1	613	17,140	14,690	15,790	17,190
Subtotal	18	18	19		449,760	446,140	482,090	503,520
ADD: Longevity					3,840	1,660	2,020	2,310
3rd Shift Differential					830	630	630	630
Subtotal	18	18	19		452,050	448,430	484,740	506,460
Seasonal & Part-Time								
Clerical Aide (PT-50%)	1	0	0	611	8,130	0	0	0
Custodial Guard (PT-50%)	0	1	1	615	0	10,250	9,180	25,380
Clerical Aide (PT-25%)	1	1	1	611	3,810	4,390	3,880	4,220
Subtotal	2	2	2		11,940	14,640	13,060	29,600
TOTAL	20	20	21		463,990	463,070	497,800	536,060

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	100,170	125,550	171,620	175,860	180,690
120 Special Salaries	15,386		250	250	250
130 Overtime	352				
140 Employee Benefits	30,161	32,290	45,460	44,310	45,570
SUBTOTAL PERSONAL SERVICES	146,069	157,840	217,330	220,420	226,510
210 Utilities					
220 Communications	3,204	3,840	2,970	3,220	3,220
230 Transportation and Training	328	250	1,900		
240 Insurance	199				
250 Professional Fees		500	500	500	500
260 Data Processing	2,230	8,050	4,480	4,480	4,480
270 Equipment Contractuals	99				
280 Building and Grounds Contractuals					
290 Other Contractuals	565	350	1,120	560	560
SUBTOTAL CONTRACTUAL SERVICES	6,625	12,990	10,970	8,760	8,760
310 Office Supplies	3,252	4,000	3,000	3,000	3,000
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	79		100	100	100
SUBTOTAL COMMODITIES	3,331	4,000	3,100	3,100	3,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	15,000	100,000	100,000	150,000	150,000
540 Other					
SUBTOTAL OTHER	15,000	100,000	100,000	150,000	150,000
TOTAL	171,025	274,830	331,400	382,280	388,370

HUMAN SERVICES DEPARTMENT SUMMARY

The Human Services Department assists citizen-clients in achieving economic self-sufficiency through job training/placement, support services and self-help opportunities. The Department also works to improve the quality of life for those who cannot work because of age, family or health reasons. An integrated social services delivery system is provided by this Department through areas including housing, an energy-savings (weatherization) unit, and Civil Rights and Services.

Budget Highlights

The revised 1990 general fund budget was increased by $56,570 over the 1990 adopted budget. The 1991 adopted and 1992 approved budgets reflect an increase of $107,450 and $113,540 respectively, above the 1990 budget.

- The primary source of funding for Human Services is through Federal and State grant assistance. Administrative expenses are allocated to grant program budgets.

- The Department administers allocations of approximately $700,000 in Special Alcohol and Drug programs which are detailed in the Special Revenue Fund Section. (City-wide Federal and State grants are summarized in the Appendix.)

- The elimination of the Economic Development Department resulted in one position transferring to this department and a $46,040 increase to the departmental budget. This position will significantly expand the City's effort in fair and affordable housing.

- A Housing Specialist position (628) is recommended in 1990. Subsequent funding will be contingent on obtaining federal or state support. The Housing Task Force cited critical needs for centralized management of all of the City's housing activities.

- The Non-Operating Discretionary Account has been increased in 1991 and 1992 as a contingency for grants for low-income participants in the Summer Day Camp program.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$157,840	$217,330	$220,420	$226,510
Contractual Services	12,990	10,970	8,760	8,760
Commodities	4,000	3,100	3,100	3,100
Other	100,000	100,000	150,000	150,000
Total	$274,830	$331,400	$382,280	$388,370

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 06 - CITIZEN RIGHTS & SERVICES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	100,170	125,550	171,620	175,860	180,690
120 Special Salaries	15,386		250	250	250
130 Overtime	352				
140 Employee Benefits	30,161	32,290	45,460	44,310	45,570
SUBTOTAL PERSONAL SERVICES	146,069	157,840	217,330	220,420	226,510
210 Utilities					
220 Communications	3,204	3,840	2,970	3,220	3,220
230 Transportation and Training	328	250	1,900		
240 Insurance	199				
250 Professional Fees		500	500	500	500
260 Data Processing	2,230	8,050	4,480	4,480	4,480
270 Equipment Contractuals	99				
280 Building and Grounds Contractuals					
290 Other Contractuals	565	350	1,120	560	560
SUBTOTAL CONTRACTUAL SERVICES	6,625	12,990	10,970	8,760	8,760
310 Office Supplies	3,252	4,000	3,000	3,000	3,000
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	79		100	100	100
SUBTOTAL COMMODITIES	3,331	4,000	3,100	3,100	3,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	156,025	174,830	231,400	232,280	238,370

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 06 - CITIZEN RIGHTS AND SERVICES

The goals of the Citizen Rights and Services Division are: to assist citizens in receiving fair and equitable delivery of City services; to recommend changes in unjust and unfair policies, practices and ordinances or unjust and unfair interpretation of these by City personnel; and, to advocate non-discrimination and investigate complaints of discrimination in public accommodations, housing and employment because of race, color, sex, religion, national origin or ancestry, handicap, Vietnam era or disabled veteran status, age and marital status. The Civil Rights, Equal Employment Opportunity/ Affirmative Action contract compliance and grievance functions are all part of this division.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director - CRS	1	1	1	E-8	46,530	46,530	46,530	46,530
Associate Planner	0	1	1	628	0	34,440	35,650	36,900
Administrative Assistant	2	2	2	626	60,160	62,360	64,540	66,800
Secretary	1	1	1	618	18,730	21,420	22,170	22,950
Subtotal	4	5	5		125,420	164,750	168,890	173,180
ADD: Longevity					1,290	1,350	1,450	1,990
Human Svcs. Dir. (10%)					0	5,520	5,520	5,520
TOTAL					126,710	171,620	175,860	180,690

FUND: 110 - GENERAL
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 07 - NON-OPERATING DISCRETIONARY ACCOUNT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES					
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	15,000	100,000	100,000	150,000	150,000
540 Other					
SUBTOTAL OTHER	15,000	100,000	100,000	150,000	150,000
TOTAL	15,000	100,000	100,000	150,000	150,000

FUND: 110/210/230/701/724 - GENERAL/GAS TAX/LANDFILL/CITY-COUNTY FLOOD CONTROL/CEMETERIES
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	4,766,119	6,366,440	6,227,200	6,389,950	6,602,710
120 Special Salaries	711,992	96,200	259,010	280,800	294,430
130 Overtime	148,676	95,800	108,300	95,800	95,800
140 Employee Benefits	1,452,928	1,640,620	1,825,420	1,892,750	1,976,500
SUBTOTAL PERSONAL SERVICES	7,079,715	8,199,060	8,419,930	8,659,300	8,969,440
210 Utilities	4,196,858	4,445,780	4,287,130	4,448,300	4,575,740
220 Communications	61,670	56,990	59,400	62,990	63,340
230 Transportation and Training	7,490	5,950	9,650	7,240	5,250
240 Insurance	120,305	117,090	117,090	135,380	147,950
250 Professional Fees	351,248	232,880	281,250	972,640	959,190
260 Data Processing	108,795	94,960	96,370	97,550	97,550
270 Equipment Contractuals	2,408,300	2,572,160	2,539,610	2,519,310	2,540,430
280 Building and Grounds Contractuals	347,577	406,750	422,880	439,530	440,020
290 Other Contractuals	107,900	57,550	46,570	45,640	45,640
SUBTOTAL CONTRACTUAL SERVICES	7,710,143	7,990,110	7,859,950	8,728,580	8,875,110
310 Office Supplies	58,140	62,840	59,470	53,930	53,980
320 Clothing and Towels	5,555	4,400	4,490	3,990	3,990
330 Chemicals	56,451	75,180	77,280	57,240	76,480
340 Equipment Parts	151,639	209,920	182,580	186,080	187,280
350 Materials	2,605,221	2,094,530	2,097,510	2,098,990	2,098,010
360 Equipment Supplies	125,637	104,770	91,580	104,630	104,960
370 Building Parts	38,702	757,120	1,179,500	185,750	186,860
380 Non-Capitalizable Equipment	24,739	35,810	31,100	30,900	54,050
390 Other Commodities	87,201	36,850	46,870	49,370	49,720
SUBTOTAL COMMODITIES	3,153,285	3,381,420	3,770,380	2,770,880	2,815,330
410 Land					
420 Buildings	6,841	2,500	2,500		
430 Improvements	16,274	3,043,910	3,049,850	2,269,970	2,928,450
440 Office Equipment	1,649	17,200	17,200	50,000	
450 Vehicular Equipment	278,741				
460 Operating Equipment	124,216	250,790	253,490	21,360	19,240
SUBTOTAL CAPITAL OUTLAY	427,721	3,314,400	3,323,040	2,341,330	2,947,690
510 Interfund Transfers	610,580	316,220	308,060	391,090	476,880
520 Debt Service	90,000	122,310	122,310	116,000	111,000
530 Other Non-Operating Expenses	50,920	60,290	108,590	345,000	293,000
540 Other		250,000	117,440	125,000	125,000
SUBTOTAL OTHER	751,500	748,820	656,400	977,090	1,005,880
TOTAL	19,122,364	23,633,810	24,029,700	23,477,180	24,613,450

PUBLIC WORKS DEPARTMENT SUMMARY
GENERAL FUND

The General Fund portion of the Public Works Department is responsible for Administration of departmental responsibilities, including; Property Management, Engineering, Street Lighting, Weed Mowing, Noxious Weeds, Street Cleaning, Private Lot Clean-up, and Park Engineering activities.

Budget Highlights

The Gas Tax Special Revenue Fund has been consolidated into the General Fund in 1991 in order to show total resources being applied to Public Works services. Gas Tax expenditures will continue to be accounted for separately to provide necessary controls in compliance with State law. The 1991 adopted budget reflects a decrease of $532,540 under 1990 adopted budget. The 1992 approved budget is increasing $487,400 (2%) above the 1990 Adopted Budget.

- The Energy Management Section has been eliminated in 1991 with the two positions transferred to the newly created Natural Resource Conservation office under the General Government budget.

- General Fund contributions to the Interstate 66 project have been discontinued in the 1991 and 1992 budgets and will be replaced by other funding sources (i.e. Federal grants).

- A $90,000 contingency has been added in snow and ice removal to cover costs experienced in prior years.

- Funding for bridge inspection and maintenance work has been added to the Street Maintenance budget (1991 - $155,000, 1992 - $103,000).

- Two seasonal positions were transferred from Weed Mowing to Flood Control in 1991 ($11,300 in 1991 and two additional for 1992).

- Capital outlay items included in the 1991 proposed budget are a refrigerant recovery system ($4,000), floor equipment for the Health Department ($3,700), a project tracking system ($50,000), snow plow blade wheels ($5,500) and a materials compactor ($3,000).

- Utility Street Cut appropriations increased $443,750 in the 1990 revised budget. There expenditures are reimbursed by area utilities.

PUBLIC WORKS DEPARTMENT SUMMARY
GENERAL FUND

(CONTINUED)

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
General Purpose:				
Personal Services	$1,991,080	$2,056,030	$2,111,450	$2,185,410
Contractual Services	4,463,540	4,353,590	4,522,980	4,651,540
Commodities	290,930	297,470	302,370	303,480
Capital Outlay	9,530	13,430	14,030	1,350
Subtotal Public Works General Purpose	$6,755,080	$6,720,520	$6,950,830	$7,141,780
Gas Tax:				
Personal Services	5,464,640	5,644,530	5,788,760	6,022,940
Contractual Services	2,861,590	2,827,660	3,525,220	3,530,460
Commodities	2,871,850	3,288,270	2,299,690	2,322,260
Capital Outlay	3,138,260	3,144,700	2,327,300	2,946,340
Other	278,590	146,030	384,930	332,930
Subtotal Public Works Gas Tax	$14,614,930	$15,051,190	$14,325,900	$15,154,890
Public Works General Fund General Purpose and Gas Tax	$21,370,010	$21,809,270	$21,276,730	$22,296,670
Add: City-County Flood Control	1,240,630	1,234,640	1,243,200	1,321,600
Landfill	844,000	844,000	931,480	1,005,480
Cemeteries	179,170	179,350	25,820	25,830
TOTAL PUBLIC WORKS	$23,633,810	$24,029,700	$23,477,180	$24,649,580

FUND: 110 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,027,699	1,552,740	1,466,490	1,497,580	1,550,780
120 Special Salaries	154,444	30,000	127,000	137,300	139,430
130 Overtime	19,813	15,800	15,800	15,800	15,800
140 Employee Benefits	317,602	392,540	446,740	460,770	479,400
SUBTOTAL PERSONAL SERVICES	1,519,558	1,991,080	2,056,030	2,111,450	2,185,410
210 Utilities	3,639,567	3,851,830	3,702,100	3,852,260	3,973,950
220 Communications	9,383	10,590	11,220	9,860	10,210
230 Transportation and Training	5,913	1,600	6,100	3,790	1,800
240 Insurance	27,996	25,590	25,590	29,800	31,820
250 Professional Fees	28,222	31,970	70,540	71,350	77,350
260 Data Processing	19,427	19,480	25,000	25,410	25,410
270 Equipment Contractuals	343,782	360,210	337,450	338,270	338,270
280 Building and Grounds Contractuals	100,145	151,980	168,170	184,820	185,310
290 Other Contractuals	36,304	10,290	7,420	7,420	7,420
SUBTOTAL CONTRACTUAL SERVICES	4,210,739	4,463,540	4,353,590	4,522,980	4,651,540
310 Office Supplies	7,264	7,190	5,940	5,440	5,440
320 Clothing and Towels	3,690	2,240	2,150	1,650	1,650
330 Chemicals	31,685	24,080	24,880	24,080	24,080
340 Equipment Parts	22,137	15,470	16,370	21,070	21,070
350 Materials	30,653	100	9,050	9,050	9,050
360 Equipment Supplies	15,161	22,710	20,960	20,960	20,960
370 Building Parts	34,822	194,370	180,700	180,700	181,810
380 Non-Capitalizable Equipment	2,195	4,540	4,330	4,130	4,130
390 Other Commodities	48,968	20,230	33,090	35,290	35,290
SUBTOTAL COMMODITIES	196,575	290,930	297,470	302,370	303,480
410 Land					
420 Buildings	6,841	2,500	2,500		
430 Improvements				4,500	
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	3,088	7,030	10,930	9,530	1,350
SUBTOTAL CAPITAL OUTLAY	9,929	9,530	13,430	14,030	1,350
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	5,936,801	6,755,080	6,720,520	6,950,830	7,141,780

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING
SECTION: 03/06 - DESIGN REVIEW/PROPERTY MANAGEMENT
COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	16,906	51,830	51,820	53,530	55,280
120 Special Salaries	6,212				
130 Overtime	388				
140 Employee Benefits	5,884	11,170	14,770	15,310	15,910
SUBTOTAL PERSONAL SERVICES	29,390	63,000	66,590	68,840	71,190
210 Utilities					
220 Communications	28	1,090	700	700	700
230 Transportation and Training					
240 Insurance					
250 Professional Fees	6,128	28,720	22,500	22,500	22,500
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	26	2,520	1,000	1,000	1,000
SUBTOTAL CONTRACTUAL SERVICES	6,182	32,330	24,200	24,200	24,200
310 Office Supplies	351	1,080	180	180	180
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts		60			
380 Non-Capitalizable Equipment					
390 Other Commodities	146				
SUBTOTAL COMMODITIES	497	1,140	180	180	180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	36,069	96,470	90,970	93,220	95,570

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	29,212	40,410	40,410	42,600	43,520
120 Special Salaries	17,305	2,400	2,400	2,400	2,400
130 Overtime	234				
140 Employee Benefits	10,650	9,270	14,910	16,260	16,640
SUBTOTAL PERSONAL SERVICES	57,401	52,080	57,720	61,260	62,560
210 Utilities					
220 Communications	4,042	4,560	3,340	3,550	3,550
230 Transportation and Training	2,103	1,600	1,600	1,800	1,800
240 Insurance					
250 Professional Fees	13	130	80	80	80
260 Data Processing	15,090	16,140	19,460	19,870	19,870
270 Equipment Contractuals	1,092	780	1,160	1,160	1,160
280 Building and Grounds Contractuals					
290 Other Contractuals	267	1,140	490	490	490
SUBTOTAL CONTRACTUAL SERVICES	22,607	24,350	26,130	26,950	26,950
310 Office Supplies	3,431	3,840	3,090	3,090	3,090
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	150				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment		350	200		
390 Other Commodities		250	250	250	250
SUBTOTAL COMMODITIES	3,581	4,440	3,540	3,340	3,340
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	376				
SUBTOTAL CAPITAL OUTLAY	376				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	83,965	80,870	87,390	91,550	92,850

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION

Staff of the Administrative Research and Planning Section assist the Director of Public Works in managing departmental activities. Specific responsibilities include (1) conducting management research and analyses, (2) overall administration of the department's budget, (3) various personnel, payroll, and account items, (4) recovering compensation for damage to traffic signals, signs, and other City property under the control of the Department, and (5) administration of the department's EEO and safety programs.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Public Works	1	1	1	E-4	61,500	61,500	61,500	61,500
Assistant to the Director	1	1	1	629	36,220	36,220	37,490	38,800
Administrative Aide II	1	1	1	623	26,260	26,260	27,880	28,860
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Subtotal	4	4	4		148,480	148,480	152,230	155,410
ADD: Longevity					1,200	1,200	1,260	1,360
Subtotal					149,680	149,680	153,490	156,770
LESS: Charges--								
Fleet & Bldgs./Fleet Maintenance					(20,060)	(20,060)	(21,030)	(21,480)
Maintenance/Noxious Weeds					(900)	(900)	(770)	(780)
Maintenance/Flood Control					(7,480)	(7,480)	(7,460)	(7,620)
Maintenance/Landfill					(1,650)	(1,650)	(770)	(780)
Engineering/Construction					(32,180)	(32,180)	(34,800)	(35,540)
Maintenance/Street Maintenance					(33,680)	(33,680)	(33,060)	(33,770)
Maintenance/Traffic Control					(13,320)	(13,320)	(12,620)	(12,890)
Maintenance/Cemeteries					0	0	(380)	(390)
TOTAL					40,410	40,410	42,600	43,520

FUND: 110 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
SECTION: 03 - I-66 PROJECT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries			25,090		
120 Special Salaries					
130 Overtime					
140 Employee Benefits			6,210		
SUBTOTAL PERSONAL SERVICES			31,300		
210 Utilities					
220 Communications			1,570		
230 Transportation and Training			4,500		
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals			500		
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES			6,570		
310 Office Supplies			500		
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES			500		
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL			38,370		

FUND: 110 - GENERAL FUND
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 10 - ADMINISTRATION
ACTIVITY: 03 - I-66 PROJECT

Reorganization of the Housing and Economic Development Department in 1990 resulted in the establishment of this division within the Public Works Department. This division serves as a special assistant to the Mayor for development of the Interstate 66 Transcontinental Highway by soliciting financial and grassroots support from cities within the proposed highway corridor.

The division also provides supervision to the Highway 54 Right-of-way Project staff and participates in other Public Works' special projects.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Special Projects Coordinator	0	1	0	E-8	0	49,630	0	0
Subtotal	0	1	0		0	49,630	0	0
ADD:								
Longevity					0	530	0	0
Subtotal					0	50,160	0	0
LESS:								
Gas Tax Engineering					0	(25,070)	0	0
Total					0	25,090	0	0

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 01 - BUILDING SERVICES
COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	779,123	1,185,340	1,177,470	1,218,290	1,260,610
120 Special Salaries	118,910	27,600	50,500	60,800	62,930
130 Overtime	15,107	15,800	15,800	15,800	15,800
140 Employee Benefits	260,820	311,270	351,690	366,180	380,980
SUBTOTAL PERSONAL SERVICES	1,173,960	1,540,010	1,595,460	1,661,070	1,720,320
210 Utilities	607,309	815,800	665,070	665,380	665,720
220 Communications	4,362	4,520	4,850	4,850	5,200
230 Transportation and Training	3,720			1,500	
240 Insurance	6,215	9,600	9,600	9,600	9,600
250 Professional Fees	18,515	820	1,630	2,440	8,440
260 Data Processing	822	3,340	3,340	3,340	3,340
270 Equipment Contractuals	1,070	5,130	5,130	5,130	5,130
280 Building and Grounds Contractuals	93,818	145,250	162,440	179,090	179,580
290 Other Contractuals	34,774	4,730	4,730	4,730	4,730
SUBTOTAL CONTRACTUAL SERVICES	770,605	989,190	856,790	876,060	881,740
310 Office Supplies	2,549	1,700	1,700	1,700	1,700
320 Clothing and Towels	2,994	1,440	1,190	690	690
330 Chemicals	10,783	3,560	4,360	3,560	3,560
340 Equipment Parts	17,677	14,370	13,470	13,470	13,470
350 Materials	17,659				
360 Equipment Supplies	13,431	19,730	19,070	19,070	19,070
370 Building Parts	34,822	177,310	180,700	180,700	181,810
380 Non-Capitalizable Equipment	1,487	3,530	3,530	3,530	3,530
390 Other Commodities	46,460	17,980	30,960	33,160	33,160
SUBTOTAL COMMODITIES	147,862	239,620	254,980	255,880	256,990
410 Land					
420 Buildings	6,841	2,500	2,500		
430 Improvements				4,500	
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,221	4,900	8,900	8,180	
SUBTOTAL CAPITAL OUTLAY	8,062	7,400	11,400	12,680	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,100,489	2,776,220	2,718,630	2,805,690	2,859,050

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 01 - BUILDING SERVICES

Building Services provides custodial services, repair and maintenance on both the exterior and interior of City Hall and the Official Motor Pool. Work activities performed by this section include pump repair, lamp replacement, carpentry, floor repair, carpet upkeep, snow and ice removal. This division also provides supervision of the maintenance and custodial services for the Mid-America All-Indian Center, Library, the Art Museum, and the Wichita/Sedgwick County Historical Museum.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Public Facilities Supervisor	1	1	1	629	36,220	36,220	37,490	38,800
Equipment Supervisor-Bldgs.	1	1	1	628	34,440	34,440	35,650	36,900
Electrical Systems Supv.	1	1	1	627	24,500	24,500	25,360	26,250
Maintenance Supv.-Bldgs.	1	1	1	627	32,760	32,760	33,910	35,100
Maintenance Technician	1	1	1	626	28,260	28,260	29,250	30,270
General Supervisor II	1	1	1	624	26,940	26,940	27,880	28,860
Electrician II	2	2	2	623	53,700	53,700	55,580	57,530
Heating/Cooling Technician	2	2	2	623	53,880	53,880	55,770	57,720
Maintenance Mechanic Supv.	1	1	1	622	25,690	25,690	26,590	27,520
Electrician I	1	1	1	621	23,540	23,540	24,360	25,210
Maintenance Mechanic	9	9	9	621	211,870	211,870	219,290	226,970
Labor Supervisor	2	2	2	621	48,490	48,490	50,190	51,950
Maintenance Worker	5	5	5	617	98,150	98,150	101,590	105,150
Custodial Worker II	9	9	9	617	182,490	182,490	188,880	195,490
Custodial Worker I	15	15	15	615	256,200	256,200	265,170	274,450
Subtotal	52	52	52		1,137,130	1,137,130	1,176,960	1,218,170
ADD: Longevity					12,240	9,700	10,690	11,800
2nd Shift Differential					10,400	10,660	10,660	10,660
3rd Shift Differential					4,620	0	0	0
Subtotal					$1,164,390	$1,157,490	$1,198,310	$1,240,630
ADD: Fleet and Vehicle Maintenance					71,980	71,980	71,980	71,980
LESS: CHARGES								
Central Maintenance Facility					(52,000)	(52,000)	(52,000)	(52,000)
Subtotal					1,184,370	1,177,470	1,218,290	1,260,610
Maintenance Worker (PT-50%)	2	2	2	617	19,230	19,230	19,900	20,600
Custodial Worker I (PT-50%)	1	1	1	615	9,340	9,340	9,670	10,010
Building Attendant (PT-50%)	0	5	5	609	0	21,930	31,230	32,320
Subtotal	3	8	8		28,570	50,500	60,800	62,930
TOTAL	55	60	60		1,212,940	1,227,970	1,279,090	1,323,540
NOTE: DISTRIBUTION OF BUILDING SERVICES WAGES								
Building Services - City Hall					641,140	657,890	688,840	712,420
Century II Maintenance					188,960	188,600	195,280	202,210
Expo Hall Maintenance					25,100	24,860	25,730	26,630
Indian Center Maintenance					50,540	50,810	52,610	54,480
Art Museum Maintenance					92,170	92,050	95,370	98,750
Library Maintenance					112,030	111,300	115,180	119,220
Historical Museum					6,190	6,140	6,350	6,570
Lawrence-Dumont Stadium					7,120	7,060	7,310	7,570
Community Health					89,690	89,260	92,420	95,690
TOTAL BUILDING SERVICES					1,212,940	1,227,970	1,279,090	1,323,540

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 01 - NOXIOUS WEEDS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	11,216	45,640	49,580	52,150	53,830
120 Special Salaries	1,311				
130 Overtime	138				
140 Employee Benefits	3,349	12,070	14,060	14,800	15,380
SUBTOTAL PERSONAL SERVICES	16,014	57,710	63,640	66,950	69,210
210 Utilities	45	160	160	160	160
220 Communications	318	280	280	280	280
230 Transportation and Training	90			490	
240 Insurance		940	940	1,200	1,320
250 Professional Fees	165	1,130	400	400	400
260 Data Processing					
270 Equipment Contractuals	16,128	16,280	16,280	16,280	16,280
280 Building and Grounds Contractuals	2,598	3,600	2,600	2,600	2,600
290 Other Contractuals		100	100	100	100
SUBTOTAL CONTRACTUAL SERVICES	19,344	22,490	20,760	21,510	21,140
310 Office Supplies	36	100	50	50	50
320 Clothing and Towels	16	100	200	200	200
330 Chemicals	20,902	20,520	20,520	20,520	20,520
340 Equipment Parts	450	200	200	200	200
350 Materials					
360 Equipment Supplies	166	290	190	190	190
370 Building Parts					
380 Non-Capitalizable Equipment		100	100	100	100
390 Other Commodities	238	430	430	430	430
SUBTOTAL COMMODITIES	21,808	21,740	21,690	21,690	21,690
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	57,166	101,940	106,090	110,150	112,040

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 01 - NOXIOUS WEEDS

This activity conducts a spraying program to control the spread of, or to eradicate noxious weeds. Weeds are sprayed both on City right-of-ways and on Wichita-Valley Center Flood Control Maintenance areas. State law defines noxious weeds as bindweed, broadleaf, Johnson grass and musk thistle.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Equipment Operator II	2	2	2	619	35,950	39,720	42,230	43,710
Subtotal	2	2	2		35,950	39,720	42,230	43,710
ADD: Longevity					230	420	440	460
SUBTOTAL					36,180	40,140	42,670	44,170
ADD: Charges - Public Works Administration					900	900	770	780
Charges - Street Cleaning					2,820	2,820	2,920	3,020
Charges - Weed Mowing					3,840	3,840	3,840	3,840
Charges - Street Maintenance					1,880	1,880	1,950	2,020
TOTAL					45,620	49,580	52,150	53,830

CITY OF WICHITA 1991/92 ADOPTED BUDGET

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 03 - WEED MOWING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	191,242	229,520	122,120	131,010	137,540
120 Special Salaries	10,706		74,100	74,100	74,100
130 Overtime	3,946				
140 Employee Benefits	36,899	48,760	45,100	48,220	50,490
SUBTOTAL PERSONAL SERVICES	242,793	278,280	241,320	253,330	262,130
210 Utilities	147	840	1,840	1,840	1,840
220 Communications	633	140	480	480	480
230 Transportation and Training					
240 Insurance	21,781	15,050	15,050	19,000	20,900
250 Professional Fees	3,401	1,170	39,730	39,730	39,730
260 Data Processing	3,515		2,200	2,200	2,200
270 Equipment Contractuals	325,492	338,020	314,380	315,700	315,700
280 Building and Grounds Contractuals	3,729	3,130	3,130	3,130	3,130
290 Other Contractuals	1,237	1,800	1,100	1,100	1,100
SUBTOTAL CONTRACTUAL SERVICES	359,935	360,150	377,910	383,180	385,080
310 Office Supplies	897	470	420	420	420
320 Clothing and Towels	680	700	760	760	760
330 Chemicals					
340 Equipment Parts	3,509	900	900	900	900
350 Materials	24	100	50	50	50
360 Equipment Supplies	1,564	2,690	1,700	1,700	1,700
370 Building Parts					
380 Non-Capitalizable Equipment	708	560	500	500	500
390 Other Commodities	2,124	1,570	1,450	1,450	1,450
SUBTOTAL COMMODITIES	9,506	6,990	5,780	5,780	5,780
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,207	2,130	2,030	1,350	1,350
SUBTOTAL CAPITAL OUTLAY	1,207	2,130	2,030	1,350	1,350
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	613,441	647,550	627,040	643,640	654,340

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 03 - WEED MOWING

The Weed Mowing section's responsibility is to eliminate sight obstructions, fire hazards and vermin habitats created by tall grass and weeds. Section personnel mow and remove weeds from public properties and right-of-ways on a scheduled basis. Weed Mowing staff are also responsible for the inspection, notification, scheduling, billing and documentation of private properties which are mowed by a private contractor. These are charged to the City Manager's fund (0207430).

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
General Supervisor I	1	1	1	623	26,940	26,940	27,880	28,860
Labor Supervisor I	2	2	2	621	48,990	48,990	50,720	52,500
Account Clerk II	1	1	1	619	17,510	17,510	19,130	19,800
Equipment Operator I	3	3	3	617	53,180	53,180	56,710	58,690
Subtotal	7	7	7		146,620	146,620	154,440	159,850
ADD: Longevity					940	1,840	1,930	2,030
Subtotal					147,560	148,460	156,370	161,880
ADD: Charges-Street Maintenance					11,260	11,260	11,650	12,060
Charges-Street Cleaning					16,900	16,900	17,490	18,100
LESS: Charges-Noxious Weeds					(3,840)	(3,840)	(3,840)	(3,840)
Charges Private Weed Mowing					(40,660)	(40,660)	(40,660)	(40,660)
Salary Savings					(10,000)	(10,000)	(10,000)	(10,000)
Subtotal					121,220	122,120	131,010	137,540
Community Service Record Clerk (seasonal - 6 months)	4	4	4	415	22,800	22,800	22,800	22,800
Mechanical Equipment Operator (seasonal - 6 months)	15	9	9	415	85,500	51,300	51,300	51,300
TOTAL	26	20	20		229,520	196,220	205,110	211,640

FUND: 110 - GENERAL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 11 - STREET LIGHTING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities	3,032,066	3,035,030	3,035,030	3,184,880	3,306,230
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees			6,200	6,200	6,200
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	3,032,066	3,035,030	3,041,230	3,191,080	3,312,430
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	351		1,800	6,500	6,500
350 Materials	12,970		9,000	9,000	9,000
360 Equipment Supplies					
370 Building Parts		17,000			
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	13,321	17,000	10,800	15,500	15,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	284				
SUBTOTAL CAPITAL OUTLAY	284				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	3,045,671	3,052,030	3,052,030	3,206,580	3,327,930

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	3,264,985	4,230,510	4,199,940	4,314,090	4,454,770
120 Special Salaries	516,466	66,200	126,090	126,280	126,280
130 Overtime	123,461	80,000	92,500	80,000	80,000
140 Employee Benefits	1,003,947	1,087,930	1,226,000	1,268,390	1,325,720
SUBTOTAL PERSONAL SERVICES	4,908,859	5,464,640	5,644,530	5,788,760	5,986,770
210 Utilities	556,206	588,530	578,220	589,230	594,980
220 Communications	47,227	40,270	43,510	48,460	48,460
230 Transportation and Training	1,168	1,350	600	500	500
240 Insurance	78,059	76,750	76,750	74,530	81,970
250 Professional Fees	82,254	70,380	51,920	736,000	728,050
260 Data Processing	87,138	73,250	71,370	72,140	72,140
270 Equipment Contractuals	1,641,425	1,742,850	1,738,020	1,738,020	1,738,020
280 Building and Grounds Contractuals	234,091	241,240	241,180	241,180	241,180
290 Other Contractuals	55,630	26,970	26,090	25,160	25,160
SUBTOTAL CONTRACTUAL SERVICES	2,783,198	2,861,590	2,827,660	3,525,220	3,530,460
310 Office Supplies	49,265	53,370	51,730	46,690	46,740
320 Clothing and Towels	1,461	1,800	1,980	1,980	1,980
330 Chemicals	2,289	11,380	11,380	11,380	11,380
340 Equipment Parts	87,688	111,750	108,460	108,460	108,460
350 Materials	2,569,017	2,038,030	2,032,060	2,033,540	2,032,560
360 Equipment Supplies	83,529	53,760	47,250	55,980	55,980
370 Building Parts	3,671	558,150	997,750	4,000	4,000
380 Non-Capitalizable Equipment	22,226	28,370	25,510	25,510	48,660
390 Other Commodities	23,063	15,240	12,150	12,150	12,500
SUBTOTAL COMMODITIES	2,842,209	2,871,850	3,288,270	2,299,690	2,322,260
410 Land					
420 Buildings					
430 Improvements	16,274	2,890,000	2,895,940	2,265,470	2,928,450
440 Office Equipment	1,649	17,200	17,200	50,000	
450 Vehicular Equipment	255,858				
460 Operating Equipment	113,073	231,060	231,560	11,830	17,890
SUBTOTAL CAPITAL OUTLAY	386,854	3,138,260	3,144,700	2,327,300	2,946,340
510 Interfund Transfers	20,000	20,000	20,000	14,930	14,930
520 Debt Service					
530 Other Non-operating Expense	920	8,590	8,590	245,000	193,000
540 Other		250,000	117,440	125,000	125,000
SUBTOTAL OTHER	20,920	278,590	146,030	384,930	332,930
TOTAL	10,942,040	14,614,930	15,051,190	14,325,900	15,118,760

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING/PETITION PROCESSING/SIDEWALK REPAIR
COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	485,300	998,230	1,029,650	1,029,180	1,052,680
120 Special Salaries	230,230		460	650	650
130 Overtime	59,200				
140 Employee Benefits	193,160	243,470	281,010	282,420	291,780
SUBTOTAL PERSONAL SERVICES	967,890	1,241,700	1,311,120	1,312,250	1,345,110
210 Utilities					
220 Communications	24,230	24,640	24,830	25,780	25,780
230 Transportation and Training		1,250	500	500	500
240 Insurance	10,320	10,320	10,320	9,630	10,580
250 Professional Fees	61,130	61,810	40,740	91,370	91,370
260 Data Processing	58,770	51,480	47,650	48,420	48,420
270 Equipment Contractuals	59,680	74,440	73,300	73,300	73,300
280 Building and Grounds Contractuals	19,360	19,230	19,230	19,230	19,230
290 Other Contractuals	12,330	11,280	9,180	9,230	9,230
SUBTOTAL CONTRACTUAL SERVICES	245,820	254,450	225,750	277,460	278,410
310 Office Supplies	38,070	45,080	43,100	38,100	38,100
320 Clothing and Towels		100	100	100	100
330 Chemicals	220	500	500	500	500
340 Equipment Parts	1,520	3,690	500	500	500
350 Materials	7,820	13,100	8,300	8,300	8,300
360 Equipment Supplies	1,200	2,270	1,300	1,300	1,300
370 Building Parts	170	150			
380 Non-Capitalizable Equipment	4,490	200	200	200	200
390 Other Commodities	1,200	1,200	600	600	600
SUBTOTAL COMMODITIES	54,690	66,290	54,600	49,600	49,600
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		17,200	17,200	50,000	
450 Vehicular Equipment					
460 Operating Equipment	17,930	13,200	13,200	3,000	
SUBTOTAL CAPITAL OUTLAY	17,930	30,400	30,400	53,000	
510 Interfund Transfers				6,460	6,460
520 Debt Service					
530 Other Non-Operating Expense	920	8,590	8,590		
540 Other					
SUBTOTAL OTHER	920	8,590	8,590	6,460	6,460
TOTAL	1,287,250	1,601,430	1,630,460	1,698,770	1,679,580

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 20 - ENGINEERING

This division is responsible for planning, overseeing, designing and administrating construction of streets, sewers, storm drains and drainage projects. Specific functions include project preplanning and initiation, design review, right-of-way acquisition, estimating, contracts administration, project financing, and providing engineering advice to City departments. Actual design of projects is performed by private engineering consulting firms. This division also issues permits for street cuts, driveways and sidewalks, and inspects the contractors work.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
City Engineer	1	1	1	E-7	55,580	55,580	55,580	55,580
Assistant City Engineer	1	1	1	E-9	46,830	46,830	46,830	46,830
Construction Engineer	1	1	1	E-10	44,000	44,000	44,000	44,000
Design Engineer	1	1	1	E-10	44,780	44,780	44,780	44,780
Traffic Engineer	1	1	1	E-10	45,000	45,000	45,000	45,000
Area Engineer	0	2	2	E-11	0	82,950	82,950	82,950
Special Projects Engineer	1	1	1	E-11	42,280	42,280	42,280	42,280
Subdivision Engineer	1	1	1	E-11	39,000	39,000	39,000	39,000
Associate Traffic Engineer	1	1	1	632	41,410	41,410	42,860	44,360
Civil Engineer III	7	0	0	632	289,880	0	0	0
Special Assessment Engineer	0	1	1	632	0	41,480	42,930	44,430
Civil Engineer II	3	3	3	632	118,050	124,430	128,790	133,300
Real Estate Officer	1	1	1	631	39,350	39,350	40,730	42,160
Civil Engineer I	1	5	5	630	29,280	183,620	190,050	196,700
Administrative Supervisor	1	1	1	629	36,220	36,220	37,490	38,800
Land Management Analyst	1	1	1	628	34,440	34,440	35,650	36,900
Right-of-Way & Utility Coord	1	1	1	628	29,500	29,500	30,530	31,600
Landscape Architect	1	1	1	627	27,390	27,390	28,350	29,340
Materials Lab Supervisor	1	1	1	629	32,760	32,760	33,910	35,100
Administrative Assistant	3	3	3	626	90,590	90,590	93,760	97,040
Engineering Technician II	6	7	7	626	185,290	206,830	214,070	221,560
Engineering Technician I	4	4	4	624	113,070	113,070	117,030	121,130
Street Inspection Supervisor	1	1	1	624	28,250	28,250	29,240	30,260
Street Inspector	3	3	3	623	79,170	79,170	81,940	84,810
Engineering Aide III	13	13	13	623	349,730	349,730	361,970	374,640
Administrative Aide II	1	3	3	623	26,580	74,470	77,080	79,780
Administrative Secretary	1	1	1	621	24,500	24,500	25,360	26,250
Senior Traffic Investigator	1	1	1	620	24,500	24,500	25,360	26,250
Administrative Aide I	4	3	3	620	90,920	70,140	72,590	75,130
Engineering Aide II	20	19	19	620	457,050	433,670	448,850	464,560
Account Clerk II	1	1	1	619	22,320	22,320	23,100	23,910
Secretary	2	2	2	618/619	41,680	41,680	43,140	44,650
Engineering Aide I	6	5	5	618	120,600	100,060	103,560	107,180
Subtotal	91	91	91		$2,650,000	$2,650,000	$2,728,760	$2,810,260
ADD: Longevity					29,550	29,550	29,550	29,550
SUBTOTAL					$2,679,550	$2,679,550	$2,758,310	$2,839,810
ADD: Public Works Administration					32,180	32,180	34,800	35,540
I-66 Project					0	25,080	0	0
SUBTOTAL					32,180	57,260	34,800	35,540
LESS: Charges:								
Construction Projects					(1,566,560)	(1,566,560)	(1,621,390)	(1,678,140)
Property Management Program					(48,700)	(48,700)	(50,410)	(52,180)
Testing Services for Maint. Div.					(5,440)	(5,440)	(5,440)	(5,440)
Water Utility					(52,800)	(52,800)	(52,800)	(52,800)
Street Maintenance					(5,360)	(5,360)	(5,550)	(5,740)
Flood Control Maintenance					(40,000)	(40,000)	(40,000)	(40,000)
TOTAL					992,870	1,017,950	1,017,520	1,041,050

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 12 - STREET CLEANING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	588,396	657,130	653,000	678,840	702,850
120 Special Salaries	63,885	34,200	34,200	34,200	34,200
130 Overtime	13,729	10,000	10,000	10,000	10,000
140 Employee Benefits	170,797	176,030	195,170	203,380	211,620
SUBTOTAL PERSONAL SERVICES	836,807	877,360	892,370	926,420	958,670
210 Utilities	15,025	29,610	18,820	18,820	18,820
220 Communications	4,240	4,760	3,560	3,560	3,560
230 Transportation and Training		100	100		
240 Insurance	10,249	8,940	8,940	11,320	12,450
250 Professional Fees	240	1,360	1,360	1,360	1,360
260 Data Processing	3,515		4,390	4,390	4,390
270 Equipment Contractuals	447,900	467,720	451,300	451,300	451,300
280 Building and Grounds Contractuals	54,313	55,490	55,490	55,490	55,490
290 Other Contractuals	2,588	3,410	2,990	2,990	2,990
SUBTOTAL CONTRACTUAL SERVICES	538,070	571,390	546,950	549,230	550,360
310 Office Supplies	1,484	1,610	1,200	1,200	1,200
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	6,254	33,020	32,920	32,920	32,920
350 Materials	1,022	3,190	2,020	2,020	2,020
360 Equipment Supplies	46,215	6,560	6,000	6,230	6,230
370 Building Parts					
380 Non-Capitalizable Equipment	2,965	9,630	9,330	9,330	9,330
390 Other Commodities	3,265	3,980	2,190	2,190	2,540
SUBTOTAL COMMODITIES	61,205	57,990	53,660	53,890	54,240
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	286			360	1,700
SUBTOTAL CAPITAL OUTLAY	286			360	1,700
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,436,368	1,506,740	1,492,980	1,529,900	1,564,970

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 12 - STREET CLEANING

Using mechanical sweepers, City crews sweep residential, collector and outlying arterial streets during day hours, and the core area and higher traffic arterials at night. Litter and trash on medials and along major thoroughfares are picked up manually as needed. Core area litter receptacles are emptied twice each week. Administration of the Private Lot Cleanup program is provided through the City Manager's fund (020719).

During winter months this activity has prime responsibility for control of snow and ice. With the assistance of other City personnel and private contractors as needed, this activity plows snow, removes core area snow to a dump site, spreads sand and de-icing materials on streets, and clears downtown sidewalks as needed to comply with the City Code.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Street Cleaning Supervisor	1	1	1	629	36,220	34,680	37,450	38,760
General Supervisor II	1	1	1	624	28,260	28,270	29,260	30,280
Administrative Aide II	1	1	1	623	20,320	25,460	26,350	27,270
Labor Supervisor II	1	1	1	622	26,690	25,690	26,590	27,520
Labor Supervisor I	1	1	1	621	24,500	24,500	25,360	26,250
Administrative Aide I	1	1	1	620	23,380	22,130	23,600	24,430
Equipment Operator III	12	12	12	620	274,290	277,620	288,640	298,740
Equipment Operator II	6	6	6	619	133,950	126,610	132,690	137,330
Equipment Operator I	3	3	3	617	56,460	56,480	56,350	58,320
Laborer	2	2	2	616	34,110	34,110	34,880	36,100
SUBTOTAL	29	29	29		$658,180	$655,550	$681,170	$705,000
ADD: Longevity					6,730	5,430	6,110	6,760
Shift Differential (3rd)					3,740	3,540	3,540	3,540
Hazard Pay					1,560	1,560	1,560	1,560
SUBTOTAL					670,210	666,080	692,380	716,860
ADD: Street Maintenance					26,270	26,270	27,190	28,140
LESS: Charges:								
Noxious Weeds					(2,820)	(2,820)	(2,920)	(3,020)
Weed Mowing					(16,900)	(16,900)	(17,490)	(18,100)
Private Lot Cleanup					(19,630)	(19,630)	(20,320)	(21,030)
SUBTOTAL					657,130	653,000	678,840	702,850
Lot Cleanup Program								
Mechanical Equipment Op. (seasonal 6 months)	6	6	6	415	34,200	34,200	34,200	34,200
SUBTOTAL	6	6	6		34,200	34,200	34,200	34,200
TOTAL	35	35	35		691,330	687,200	713,040	737,050

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FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 04 - SNOW AND ICE REMOVAL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,061				
120 Special Salaries					
130 Overtime	12,595	20,000	32,500	20,000	20,000
140 Employee Benefits	4,035	2,940	9,190	5,720	5,800
SUBTOTAL PERSONAL SERVICES	18,691	22,940	41,690	25,720	25,800
210 Utilities		620	620	620	620
220 Communications	316	340	330	330	330
230 Transportation and Training	43				
240 Insurance					
250 Professional Fees	474	830	890	890	890
260 Data Processing					
270 Equipment Contractuals	69,420	72,900	72,900	72,900	72,900
280 Building and Grounds Contractuals					
290 Other Contractuals	129	80	120	120	120
SUBTOTAL CONTRACTUAL SERVICES	70,382	74,770	74,860	74,860	74,860
310 Office Supplies	63	60	60	60	60
320 Clothing and Towels					
330 Chemicals		9,380	9,380	9,380	9,380
340 Equipment Parts	4,720	5,000	5,000	5,000	5,000
350 Materials	41,850	31,740	31,740	31,740	31,740
360 Equipment Supplies	15,186	2,250	2,250	7,750	7,750
370 Building Parts					
380 Non-Capitalizable Equipment		4,170	4,170	4,170	13,820
390 Other Commodities	7,470	5,000	5,000	5,000	5,000
SUBTOTAL COMMODITIES	69,289	57,600	57,600	63,100	72,750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	129,626				
460 Operating Equipment	51,159	80,000	80,000		
SUBTOTAL CAPITAL OUTLAY	180,785	80,000	80,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				90,000	90,000
540 Other					
SUBTOTAL OTHER				90,000	90,000
TOTAL	339,147	235,310	254,150	253,680	263,410

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 05 - TRAFFIC CONTROL MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	593,789	776,290	719,890	745,450	773,010
120 Special Salaries	45,123		55,300	55,300	55,300
130 Overtime	24,850	20,000	20,000	20,000	20,000
140 Employee Benefits	159,198	190,820	211,660	220,290	229,710
SUBTOTAL PERSONAL SERVICES	822,960	987,110	1,006,850	1,041,040	1,078,020
210 Utilities	514,335	526,980	526,980	536,980	541,980
220 Communications	7,204	5,610	9,810	12,780	12,780
230 Transportation and Training					
240 Insurance	13,090	13,090	13,090	12,180	13,400
250 Professional Fees	2,351	1,200	3,750	5,850	3,750
260 Data Processing			2,200	2,200	2,200
270 Equipment Contractuals	160,063	164,920	162,020	162,020	162,020
280 Building and Grounds Contractuals	72,840	75,750	75,750	75,750	75,750
290 Other Contractuals	16,250	10,500	12,100	10,600	10,600
SUBTOTAL CONTRACTUAL SERVICES	786,133	798,050	805,700	818,360	822,480
310 Office Supplies	2,399	890	1,640	1,640	1,690
320 Clothing and Towels	1,347	1,700	1,880	1,880	1,880
330 Chemicals	1,470	1,500	1,500	1,500	1,500
340 Equipment Parts	59,421	62,000	62,000	62,000	62,000
350 Materials	272,073	273,690	273,690	275,170	274,190
360 Equipment Supplies	1,711	21,100	14,920	14,920	14,920
370 Building Parts	446				
380 Non-Capitalizable Equipment	3,496	4,750	2,530	2,530	2,530
390 Other Commodities	5,840	1,300	600	600	600
SUBTOTAL COMMODITIES	348,203	366,930	358,760	360,240	359,310
410 Land					
420 Buildings					
430 Improvements	16,050	15,000	20,940	20,940	20,940
440 Office Equipment					
450 Vehicular Equipment	14,325				
460 Operating Equipment	32,399	6,150	6,650	8,470	16,190
SUBTOTAL CAPITAL OUTLAY	62,774	21,150	27,590	29,410	37,130
510 Interfund Transfers				2,340	2,340
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER				2,340	2,340
TOTAL	2,020,070	2,173,240	2,198,900	2,251,390	2,299,280

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 05 - TRAFFIC CONTROL MAINTENANCE

This activity installs and maintains traffic signals and control devices, traffic signs, street name signs, pavement markings, and parking meters. This responsibility requires conducting both preventative maintenance and emergency repairs on a 24-hour, seven-day basis, including holidays.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Traffic Maintenance Supv.	1	1	1	629	36,220	36,220	37,490	38,800
Signal Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
Electronics Technician II	1	1	1	627	32,780	32,780	33,930	35,120
Signal Technician	2	2	2	626	62,350	62,350	64,530	66,790
Signal Electrician	6	6	6	625	169,680	169,680	175,620	181,770
General Supervisor II	1	1	1	624	28,260	28,260	29,250	30,270
Maintenance Mechanic Supv.	1	1	1	622	25,690	25,690	26,590	27,520
Sign Painter	1	1	1	621	24,500	24,500	25,360	26,250
Maintenance Mechanic	1	1	1	621	24,500	24,500	25,360	26,250
Labor Supervisor I	1	1	1	621	24,500	24,500	25,360	26,250
Traffic Signal Mechanic	4	4	4	619	85,280	85,280	88,260	91,350
Equipment Operator II	1	1	1	619	22,320	22,320	23,100	23,910
Equipment Operator I	2	2	2	617	40,790	40,790	42,220	43,700
Maintenance Worker	5	5	5	617	95,500	95,500	98,840	102,300
Subtotal	28	28	28		706,810	706,810	731,560	757,180
ADD: Longevity					6,510	5,410	5,970	6,650
Standby Pay					3,350	3,350	3,350	3,350
Subtotal					716,670	715,570	740,880	767,180
ADD: Charges-Street Maintenance					27,210	27,210	28,160	29,150
Charges-Public Works Administration					13,320	13,320	12,620	12,890
LESS: Construction Projects					(36,210)	(36,210)	(36,210)	(36,210)
Overtime allocation								
Subtotal					720,990	719,890	745,450	773,010
Mechanical Equipment Operator (seasonal-6 months)	10	10	10	415	55,300	55,300	55,300	55,300
TOTAL	38	38	38		776,290	775,190	800,750	828,310

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 06/07 - STREET MAINTENANCE/CONTRACTED MAINTENANCE/STREET CUT
COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,595,439	1,798,860	1,797,400	1,860,620	1,926,230
120 Special Salaries	177,228	32,000	36,130	36,130	36,130
130 Overtime	13,087	30,000	30,000	30,000	30,000
140 Employee Benefits	476,757	474,670	528,970	556,580	586,810
SUBTOTAL PERSONAL SERVICES	2,262,511	2,335,530	2,392,500	2,483,330	2,579,170
210 Utilities	26,846	31,320	31,800	32,810	33,560
220 Communications	11,237	4,920	4,980	6,010	6,010
230 Transportation and Training	1,125				
240 Insurance	44,400	44,400	44,400	41,400	45,540
250 Professional Fees	18,059	5,180	5,180	636,530	630,680
260 Data Processing	24,853	21,770	17,130	17,130	17,130
270 Equipment Contractuals	904,362	962,870	978,500	978,500	978,500
280 Building and Grounds Contractuals	87,578	90,770	90,710	90,710	90,710
290 Other Contractuals	24,333	1,700	1,700	2,220	2,220
SUBTOTAL CONTRACTUAL SERVICES	1,142,793	1,162,930	1,174,400	1,805,310	1,804,350
310 Office Supplies	7,249	5,730	5,730	5,690	5,690
320 Clothing and Towels	114				
330 Chemicals	599				
340 Equipment Parts	15,773	8,040	8,040	8,040	8,040
350 Materials	2,246,252	1,716,310	1,716,310	1,716,310	1,716,310
360 Equipment Supplies	19,217	21,580	22,780	25,780	25,780
370 Building Parts	3,055	558,000	997,750	4,000	4,000
380 Non-Capitalizable Equipment	11,275	9,620	9,280	9,280	22,780
390 Other Commodities	5,288	3,760	3,760	3,760	3,760
SUBTOTAL COMMODITIES	2,308,822	2,323,040	2,763,650	1,772,860	1,786,360
410 Land					
420 Buildings					
430 Improvements	224	2,875,000	2,875,000	2,244,530	2,907,510
440 Office Equipment	1,649				
450 Vehicular Equipment	111,907				
460 Operating Equipment	11,299	131,710	131,710		
SUBTOTAL CAPITAL OUTLAY	125,079	3,006,710	3,006,710	2,244,530	2,907,510
510 Interfund Transfers				6,130	6,130
520 Debt Service					
530 Other Non-Operating Expenses				155,000	103,000
540 Other		250,000	117,440	125,000	125,000
SUBTOTAL OTHER		250,000	117,440	286,130	234,130
TOTAL	5,839,205	9,078,210	9,454,700	8,592,160	9,311,520

FUND: 210 - GAS TAX
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 06 - STREET AND ROAD MAINTENANCE/CONTRACTED MAINTENANCE

This activity is responsible for the repair, maintenance and resurfacing of all streets and alleys within the City. In addition, this activity maintains vehicular and pedestrian bridges, constructs and maintains street ditches, repairs sidewalks, and issues street privilege permits necessary for the proper care of public right-of-ways. It also supervises and maintains the Northeast and West substations.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Maintenance Engineer	1	1	1	E-8	51,280	53,850	55,730	57,680
Ass't. Maintenance Engineer	1	1	1	E-11	42,850	42,850	44,350	45,900
Street Maintenance Supv.	1	1	1	629	36,220	36,220	37,490	38,800
Administrative Ass't. for PW	1	1	1	626	32,760	32,760	33,910	35,100
Engineering Technician II	1	1	1	626	20,220	20,220	20,930	21,660
General Supervisor II	2	2	2	624	56,540	56,540	58,520	60,570
Engineering Aide III	2	2	2	623	44,150	44,150	45,700	47,300
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Labor Supervisor II	6	6	6	622	154,090	154,090	160,060	165,660
Maintenance Mechanic	1	1	1	621	24,500	24,500	25,360	26,250
Equipment Operator III	12	12	12	620	278,860	278,860	288,620	298,720
Equipment Operator II	19	19	19	619	411,160	411,160	425,550	440,440
Secretary	1	1	1	618/19	22,320	22,320	23,100	23,910
Equipment Operator I	30	30	30	617	567,910	567,910	587,790	608,360
Laborer I	3	3	3	616	51,640	51,640	53,450	55,320
SUBTOTAL	82	82	82		1,821,440	1,824,010	1,888,440	1,954,530
ADD: Longevity					19,180	19,280	21,470	23,170
SUBTOTAL					1,840,620	1,843,290	1,909,910	1,977,700
ADD: Engineering					5,360	5,360	5,550	5,740
Charges - PW Administration					33,680	33,680	33,060	33,770
LESS:								
Street Cleaning					(26,270)	(26,270)	(27,190)	(28,140)
Weed Mowing					(11,260)	(11,260)	(11,650)	(12,060)
Noxious Weeds					(1,880)	(1,880)	(1,950)	(2,020)
Flood Control					(14,930)	(14,930)	(15,450)	(15,990)
Landfill					(3,380)	(3,380)	(3,500)	(3,620)
Traffic Control Maintenance					(27,210)	(27,210)	(28,160)	(29,150)
SUBTOTAL					1,794,730	1,797,400	1,860,620	1,926,230
Mechanical Equip. Operator (seasonal 4 months)	1	1	1	415	4,130	4,130	4,130	4,130
Mechanical Equip. Operator (seasonal 6 months)	8	8	8	415	32,000	32,000	32,000	32,000
SUBTOTAL	9	9	9		36,130	36,130	36,130	36,130
TOTAL	91	91	91		1,830,860	1,833,530	1,896,750	1,962,360

FUND: 210 - GAS TAX
DEPARTMENT: 03 - FINANCE
DIVISION: 80 - MISCELLANEOUS ACTIVITIES
SECTION: 13 - TRAINING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES					
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	20,000	20,000	20,000		
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	20,000	20,000	20,000		
TOTAL	20,000	20,000	20,000		

CITY-COUNTY FLOOD CONTROL MAINTENANCE SUMMARY

City-County Flood Control Maintenance provides for the prevention of flooding through inspection, operation, and maintenance of the Wichita-Valley Center Flood Control project; the public waterways within the metropolitan area; and, meeting Corps of Engineers standards. This activity is funded equally by the City and Sedgwick County.

Budget Highlights

The 1990 revised budget shows a decrease of $5,990 compared to the 1990 adopted budget. The adopted 1991 and approved 1992 budgets reflect an increase of $8,560 and $86,960 respectively, above the 1990 adopted budget.

- Two seasonal maintenance equipment operators have been transferred from the Weed Mowing budget in Public Works to this budget in 1991 since the work performed is within the Flood Control maintenance area. An additional two staff will be transferred in 1992.

- Replacement cost of the Lincoln Street Dam air compressor was increased in the revised budget (to $11,000) to reflect actual costs.

- Insurance costs have increased in 1991 and 1992 due to vehicle liability rates which were restructured to charge departments who have greater risk exposure and a higher accident history.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$643,720	$639,820	$677,550	$712,880
Contractual Services	499,660	498,260	494,850	517,480
Commodities	64,350	60,560	44,420	64,860
Capital Outlay	7,900	11,000	0	0
Other	25,000	25,000	26,380	26,380
Total	$1,240,630	$1,234,640	$1,243,200	$1,321,600
Less: County	$ 620,315	$ 617,320	$ 621,600	$ 660,800
Total	**$ 620,315**	**$ 617,320**	**$ 621,600**	**$ 660,800**

FUND: 701 - CITY/COUNTY FLOOD CONTROL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 08 - CITY/COUNTY FLOOD CONTROL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	410,667	505,010	498,070	514,060	530,820
120 Special Salaries	36,832		5,920	17,220	28,720
130 Overtime	5,128				
140 Employee Benefits	116,132	138,710	135,830	146,270	153,340
SUBTOTAL PERSONAL SERVICES	568,759	643,720	639,820	677,550	712,880
210 Utilities	623	3,090	3,620	3,620	3,620
220 Communications	4,355	5,330	3,730	3,730	3,730
230 Transportation and Training	262				
240 Insurance	14,250	12,200	12,200	28,560	31,420
250 Professional Fees	13,098	6,280	6,080	7,430	6,080
260 Data Processing					
270 Equipment Contractuals	422,957	459,000	459,000	437,880	459,000
280 Building and Grounds Contractuals	13,341	13,530	13,530	13,530	13,530
290 Other Contractuals	663	230	100	100	100
SUBTOTAL CONTRACTUAL SERVICES	469,549	499,660	498,260	494,850	517,480
310 Office Supplies	1,028	1,900	1,150	1,150	1,150
320 Clothing and Towels	404	360	360	360	360
330 Chemicals	22,477	39,720	39,720	20,480	39,720
340 Equipment Parts	7,939	3,300	5,750	4,550	5,750
350 Materials	5,308	6,400	6,400	6,400	6,400
360 Equipment Supplies	9,331	6,250	4,250	8,250	8,250
370 Building Parts	209	3,300	1,050	1,050	1,050
380 Non-Capitalizable Equipment	318	2,340	1,100	1,100	1,100
390 Other Commodities	7,781	780	780	1,080	1,080
SUBTOTAL COMMODITIES	54,795	64,350	60,560	44,420	64,860
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	2,536	7,900	11,000		
SUBTOTAL CAPITAL OUTLAY	2,536	7,900	11,000		
510 Interfund Transfers	25,000	25,000	25,000	26,380	26,380
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	25,000	25,000	25,000	26,380	26,380
TOTAL	1,120,639	1,240,630	1,234,640	1,243,200	1,321,600

FUND: 701 - CITY-COUNTY FLOOD CONTROL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 08 - CITY/COUNTY FLOOD CONTROL

This section is responsible for preventing loss of life and property due to flood disaster, through maintenance of the Wichita-Valley Center Floodway, as well as streams within the City limits. Duties include mowing, levee patrol, drainage structure repair and erosion repair. During periods of heavy rainfall, Flood Control employees monitor stream levels; remove debris from bridges and dams; and operate drainage structures manually where possible to alleviate flooding.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Flood Control/Landfill Supv.	1	1	1	629	36,220	36,220	37,490	38,800
General Supervisor II	1	1	1	624	28,260	28,260	29,250	30,270
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Engineering Aide III	1	1	1	623	26,940	26,940	27,880	28,860
Labor Supervisor II	1	1	1	622	25,690	25,690	26,590	27,520
Equipment Operator III	7	7	7	620	162,110	162,110	167,780	173,650
Equipment Operator I	7	7	7	617	136,020	136,020	140,780	145,710
Subtotal	19	19	19		442,180	442,180	457,650	473,670
ADD: Longevity					6,050	5,030	5,450	5,910
Subtotal					448,230	447,210	463,100	479,580
ADD: Charges-Public Works Admin.					7,480	7,480	7,460	7,620
Charges-Engineering					40,000	40,000	40,000	40,000
Charges-Street Maintenance					14,930	14,930	15,450	15,990
LESS: Charges-Landfill					(11,550)	(11,550)	(11,950)	(12,370)
Subtotal					499,090	498,070	514,060	530,820
Mech. Equip. Operator (seasonal 6 months)	1	1	3	415	5,920	5,920	17,220	28,720
Subtotal	20	20	22		505,010	503,990	531,280	559,540

FUND: 724 - CEMETERY TRUST
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 09 - CEMETERIES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	14,439	14,090		380	390
120 Special Salaries					
130 Overtime	44				
140 Employee Benefits	1,312	1,340			
SUBTOTAL PERSONAL SERVICES	15,795	15,430		380	390
210 Utilities	147	430	600	600	600
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees	9,577	250	23,540	23,540	23,540
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	615	600			
SUBTOTAL CONTRACTUAL SERVICES	10,339	1,280	24,140	24,140	24,140
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals			1,300	1,300	1,300
340 Equipment Parts	1,477	1,400			
350 Materials	243				
360 Equipment Supplies	593	1,000			
370 Building Parts		1,300			
380 Non-Capitalizable Equipment					
390 Other Commodities	242	50			
SUBTOTAL COMMODITIES	2,555	3,750	1,300	1,300	1,300
410 Land					
420 Buildings					
430 Improvements		153,910	153,910		
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	5,519	4,800			
SUBTOTAL CAPITAL OUTLAY	5,519	158,710	153,910		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	34,208	179,170	179,350	25,820	25,830

FUND: 724 - CEMETERY TRUST
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 09 - CEMETERIES

This activity is responsible for all weed mowing, trimming, and stone leveling as required at Highland Cemetary. This activity was privatized in March, 1990.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Mechanical Equipment Operator (seasonal 6 months)	2	0	0	415	14,040	0	0	0
Add: PW Administration					0	0	380	390
TOTAL					14,040	0	380	390

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,636,415	2,004,840	1,988,310	2,141,840	2,304,310
120 Special Salaries	200,960	2,400	2,400	2,400	2,400
130 Overtime	26,200	1,000	1,000	1,000	1,000
140 Employee Benefits	468,913	509,600	540,690	562,140	600,910
SUBTOTAL PERSONAL SERVICES	2,332,488	2,517,840	2,532,400	2,707,380	2,908,620
210 Utilities	64,807	67,060	67,060	68,370	68,440
220 Communications	101,390	93,350	97,170	101,970	104,310
230 Transportation and Training	8,480	7,200	7,450	8,170	7,470
240 Insurance	45,228	51,720	51,720	49,530	57,060
250 Professional Fees	61,470	68,510	69,090	68,850	68,850
260 Data Processing	43,505	48,270	46,770	46,770	46,770
270 Equipment Contractuals	106,323	104,790	104,790	107,490	107,490
280 Building and Grounds Contractuals	73,103	70,460	71,930	76,120	80,390
290 Other Contractuals	14,297	43,530	64,300	30,320	31,470
SUBTOTAL CONTRACTUAL SERVICES	518,603	554,890	580,280	557,590	572,250
310 Office Supplies	39,141	35,890	34,460	34,460	34,460
320 Clothing and Towels	4,008	3,840	3,990	4,380	4,380
330 Chemicals	2,224	400	18,100	18,900	18,100
340 Equipment Parts	5,859	4,400	4,400	4,300	4,300
350 Materials	1,386				
360 Equipment Supplies	3,642	3,800	3,800	4,400	4,400
370 Building Parts	2,876				
380 Non-Capitalizable Equipment	2,409	3,550	3,550	2,900	2,900
390 Other Commodities	60,104	56,970	45,880	49,530	49,530
SUBTOTAL COMMODITIES	121,649	108,850	114,180	118,870	118,070
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,383	3,150	3,150	7,620	2,880
450 Vehicular Equipment	885				
460 Operating Equipment	5,650	16,190	16,190	3,700	
SUBTOTAL CAPITAL OUTLAY	9,918	19,340	19,340	11,320	2,880
510 Interfund Transfers		145,570	147,170	171,250	163,060
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER		145,570	147,170	171,250	163,060
TOTAL	2,982,658	3,346,490	3,393,370	3,566,410	3,764,880

CITY-COUNTY HEALTH DEPARTMENT SUMMARY

The Health Department is responsible for ensuring a healthy environment for the citizenry. Activities include: health clinics; immunizations; child and adult care licensing; food service and facility inspection; regulation of solid waste collection; air and water quality; vector control; hazardous waste control; and, public health education. Community Health is a City-County Department funded 60% by the City and 40% by the County (excluding Animal Control).

Budget Highlights

The revised 1990 budget projects an increase of $46,880 over the adopted budget. The 1991 and 1992 budgets reflect an increase of $219,920 and $418,390 respectively, above the current adopted budget.

- The revised 1990 budget contains $35,000 for the removal and replacement of an underground storage tank, in compliance with EPA regulations.
- The 1990 budget contains $16,610 in adjusted salary ranges designed to attract persons to Community Health Nurse positions.
- The 1991 and 1992 budgets contain $6,580 and $13,210, respectively, required for increased insurance coverages.
- Increases in the transfer to Building Maintenance (General Fund) reflect the addition of landscaping costs (performed by the Park Department) and carpeting improvements.
- Capital outlay requests include two word processors in 1991 for $3,000 and two storage cabinets in 1992 for $3,700.
- Communication costs are increasing in the 1991 and 1992 proposed budgets due to increased postage rates.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$2,517,840	$2,532,400	$2,707,380	$2,908,620
Contractual Services	554,890	580,280	557,590	572,250
Commodities	108,850	114,180	118,870	118,070
Capital Outlay	19,340	19,340	11,320	2,880
Other	145,570	147,170	171,250	163,060
Total	$3,346,490	$3,393,370	$3,566,410	$3,764,880
Less: County	$1,237,640	$1,245,200	$1,295,400	$1,373,430
Other Revenue	252,400	280,380	327,900	331,310
Total City	$1,856,450	$1,867,790	$1,943,110	$2,060,140

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 10 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	379,824	411,500	411,270	425,890	452,290
120 Special Salaries	36,262	2,400	2,400	2,400	2,400
130 Overtime	10,991				
140 Employee Benefits	102,620	97,850	105,960	106,300	112,730
SUBTOTAL PERSONAL SERVICES	529,697	511,750	519,630	534,590	567,420
210 Utilities	64,807	67,060	67,060	68,370	68,440
220 Communications	101,390	93,350	97,170	101,970	104,310
230 Transportation and Training	4,580	2,650	2,650	2,650	2,650
240 Insurance	45,228	51,720	51,720	49,530	57,060
250 Professional Fees	2,396	2,730	3,070	3,070	3,070
260 Data Processing	41,275	48,270	46,770	46,770	46,770
270 Equipment Contractuals	103,220	94,340	94,340	97,040	97,040
280 Building and Grounds Contractuals	1,551		1,470	1,470	1,470
290 Other Contractuals	9,356	38,840	59,580	25,600	26,750
SUBTOTAL CONTRACTUAL SERVICES	373,803	398,960	423,830	396,470	407,560
310 Office Supplies	37,266	35,890	34,460	34,460	34,460
320 Clothing and Towels	2,093	150	300	300	300
330 Chemicals	1,812		17,700	17,700	17,700
340 Equipment Parts	3,690	2,350	2,350	2,350	2,350
350 Materials	1,370				
360 Equipment Supplies	355	2,000	2,000	2,000	2,000
370 Building Parts	2,876				
380 Non-Capitalizable Equipment	1,527	2,400	2,400	2,400	2,400
390 Other Commodities	29,383	17,000	5,910	9,310	9,310
SUBTOTAL COMMODITIES	80,372	59,790	65,120	68,520	68,520
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	676	700	700	3,000	
450 Vehicular Equipment					
460 Operating Equipment	3,817	13,490	13,490	1,700	
SUBTOTAL CAPITAL OUTLAY	4,493	14,190	14,190	4,700	
510 Interfund Transfers		145,570	147,170	171,250	163,060
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER		145,570	147,170	171,250	163,060
TOTAL	988,365	1,130,260	1,169,940	1,175,530	1,206,560

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 10 - ADMINISTRATION

The Administration Division of the Community Health Department is responsible for: financial control of the department's locally funded programs and grant programs funded by the state and federal governments; program coordination and evaluation of all services offered by the department; the development of future health facilities and plans for the utilization of present facilities; and the development and review of all current or proposed contractual arrangements for the provision of health services at the main clinic, outlying health stations, and in the field.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Community Health	1	1	1	E-3	73,800	73,800	74,540	75,290
Health Administrative Services Director	1	1	1	E-11	39,930	39,930	40,330	40,730
Laboratory Director	1	1	1	631	36,400	36,400	38,050	41,170
Community Health Education Director	1	1	1	629	36,220	36,220	37,860	40,960
Administrative Assistant	1	1	1	626	31,170	31,170	32,580	35,250
Dental Health Education Supervisor	1	1	1	626	31,170	31,170	32,580	35,250
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,620	27,720
Account Clerk II	2	2	2	619	44,650	44,650	46,680	50,510
Secretary	2	2	2	618/19	44,650	44,650	46,680	50,510
Clerk II	1	1	1	615	15,190	15,190	15,880	17,180
Subtotal	12	12	12		377,680	377,680	390,800	414,570
ADD: Longevity					3,530	3,300	3,610	3,990
Part-time Security					4,000	4,000	4,000	4,000
50% of Statistician					13,820	13,820	14,450	15,630
40% of Bacteriologist					12,470	12,470	13,030	14,100
TOTAL					411,500	411,270	425,890	452,290

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 30 - ENVIRONMENTAL HEALTH

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	529,245	665,660	631,580	695,690	749,880
120 Special Salaries	57,847				
130 Overtime	11,287	1,000	1,000	1,000	1,000
140 Employee Benefits	158,344	171,370	176,520	185,670	198,570
SUBTOTAL PERSONAL SERVICES	756,723	838,030	809,100	882,360	949,450
210 Utilities					
220 Communications					
230 Transportation and Training	1,092	1,850	2,030	2,550	1,850
240 Insurance					
250 Professional Fees	2,006	6,000	6,240	6,000	6,000
260 Data Processing	2,230				
270 Equipment Contractuals	72	7,550	7,550	7,550	7,550
280 Building and Grounds Contractuals	413				
290 Other Contractuals	2,809	4,000	4,100	4,100	4,100
SUBTOTAL CONTRACTUAL SERVICES	8,622	19,400	19,920	20,200	19,500
310 Office Supplies	66				
320 Clothing and Towels	933	1,250	1,250	1,250	1,250
330 Chemicals	375	400	400	1,200	400
340 Equipment Parts	1,851	1,500	1,500	1,500	1,500
350 Materials	16				
360 Equipment Supplies	3,179	1,800	1,800	2,400	2,400
370 Building Parts					
380 Non-Capitalizable Equipment	882				
390 Other Commodities	4,688	2,150	2,150	2,400	2,400
SUBTOTAL COMMODITIES	11,990	7,100	7,100	8,750	7,950
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,757	1,900	1,900	2,000	
450 Vehicular Equipment	885				
460 Operating Equipment	1,833	2,700	2,700	2,000	
SUBTOTAL CAPITAL OUTLAY	4,475	4,600	4,600	4,000	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	781,810	869,130	840,720	915,310	976,900

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 30 - ENVIRONMENTAL HEALTH

The Environmental Health Division of the Health Department is responsible for enforcing the environmental codes of the City and County and the department policy as approved by both governing bodies. The enforcement activities include licensing, inspecting food establishments, adult and child care homes, animal maintenance situations, and mobile home parks; ameliorating premise problems caused from the accumulation of junk; and removing abandoned vehicles. The division is also responsible for enforcing the laws and policies of the United States Environmental Protection Agency and the state laws pertaining to air, water, and sewage pollution.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Environmental Health Director	1	1	1	E-9	37,100	38,960	39,350	39,740
Chief, Environmental Service	2	2	2	629	72,440	37,440	75,720	81,930
Air Quality Technician II	1	1	1	626	31,170	31,170	32,580	35,250
Public Health Sanitarian II	5	5	5	626	150,950	150,950	157,800	170,730
Public Health Sanitarian I	10	10	10	623	257,290	257,290	268,960	291,000
Radio Dispatcher	1	1	1	621	24,500	24,500	25,620	27,720
Equipment Operator II	1	1	1	619	22,320	22,320	23,330	25,240
Secretary	3	3	3	618/19	63,590	63,590	66,480	71,920
Subtotal	24	24	24		659,360	626,220	689,840	743,530
ADD: Longevity					6,300	5,360	5,850	6,350
TOTAL					665,660	631,580	695,690	749,880

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 60 - PERSONAL HEALTH

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	699,468	896,400	914,160	987,540	1,066,760
120 Special Salaries	104,070				
130 Overtime	3,589				
140 Employee Benefits	200,024	232,000	249,800	261,670	280,470
SUBTOTAL PERSONAL SERVICES	1,007,151	1,128,400	1,163,960	1,249,210	1,347,230
210 Utilities					
220 Communications					
230 Transportation and Training	2,290	2,300	2,300	2,300	2,300
240 Insurance					
250 Professional Fees	57,068	59,780	59,780	59,780	59,780
260 Data Processing					
270 Equipment Contractuals	211				
280 Building and Grounds Contractuals	71,139	70,460	70,460	74,650	78,920
290 Other Contractuals	2,068	570	570	570	570
SUBTOTAL CONTRACTUAL SERVICES	132,776	133,110	133,110	137,300	141,570
310 Office Supplies	1,804				
320 Clothing and Towels	982	2,440	2,440	2,830	2,830
330 Chemicals	37				
340 Equipment Parts	318	450	450	350	350
350 Materials					
360 Equipment Supplies	82				
370 Building Parts					
380 Non-Capitalizable Equipment		1,150	1,150	500	500
390 Other Commodities	26,033	37,820	37,820	37,820	37,820
SUBTOTAL COMMODITIES	29,256	41,860	41,860	41,500	41,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	950	550	550	1,920	2,880
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	950	550	550	1,920	2,880
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	1,170,133	1,303,920	1,339,480	1,429,930	1,533,180

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 60 - PERSONAL HEALTH

The Personal Health Services Division of the Health Department provides direct health services to the public either by home visits to single family units or by a wide range of clinic services. The clinics are generally directed by consulting physicians. They provide for the control of communicable disease through immunization and venereal disease programs. An epidemiology unit gives direction and consultation for all communicable disease work. Additionally, the division provides nurse consultation for private, parochial, and county public schools; child care licensure; and adult care licensure.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Personal Health Services								
Director	1	1	1	E-9	47,550	49,460	49,950	50,450
Chief, Field Services	1	1	1	629	36,220	36,220	37,860	40,960
Chief, Clinic Services	1	1	1	629	31,730	31,730	33,170	35,890
Nurse Clinician	3	3	3	627	97,060	97,060	101,460	109,770
Community Health Nurse III	5	5	5	627	163,790	163,790	171,220	185,250
Community Health Nurse I	14	14	15	624	379,030	379,030	439,750	475,780
Administrative Aide I	2	2	2	620	46,760	46,760	48,880	52,890
Secretary	2	2	2	618/19	42,270	42,270	44,180	47,800
Clerk II	4	4	4	615	73,580	73,580	76,920	83,220
Subtotal	33	33	34		917,990	919,900	1,003,390	1,082,010
ADD: Longevity					8,160	11,710	13,550	15,050
Family Planning (2 months)					0	12,300	0	0
CDBG: Community Health Nurse II					27,000	27,000	28,220	29,500
CDBG: Clerk II (2)					35,150	35,150	36,740	38,410
LESS: Charge to Family Planning					(30,670)	(30,670)	(32,060)	(34,690)
Charge to MCH					(7,930)	(7,930)	(8,290)	(8,970)
CDBG: Contribution					(53,300)	(53,300)	(54,010)	(54,550)
TOTAL					896,400	914,160	987,540	1,066,760

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 30 - ENVIRONMENTAL HEALTH
SECTION: 02 - WATER QUALITY CROSS CONNECTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	27,878	31,280	31,300	32,720	35,380
120 Special Salaries	2,781				
130 Overtime	333				
140 Employee Benefits	7,925	8,380	8,410	8,500	9,140
SUBTOTAL PERSONAL SERVICES	38,917	39,660	39,710	41,220	44,520
210 Utilities					
220 Communications					
230 Transportation and Training	518	400	470	670	670
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	2,820	2,900	2,900	2,900	2,900
280 Building and Grounds Contractuals					
290 Other Contractuals	64	120	50	50	50
SUBTOTAL CONTRACTUAL SERVICES	3,402	3,420	3,420	3,620	3,620
310 Office Supplies	5				
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		100	100	100	100
350 Materials					
360 Equipment Supplies	26				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	31	100	100	100	100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				700	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				700	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	42,350	43,180	43,230	45,640	48,240

FUND: 702 - CITY-COUNTY HEALTH
DEPARTMENT: 14 - HEALTH
DIVISION: 30 - ENVIRONMENTAL HEALTH
SECTION: 02 - WATER QUALITY CROSS CONNECTION

The Water Quality Cross Connection Program ensures the safety of water transported through cross-connected lines. A cross-connected line is a physical link between separate piping systems, in which a flow may occur between one containing potable water and the other containing water of unknown or questionable safety, steam, chemicals or gases. The work program is administered through the Health Department, but is completely funded from the Water Utility Fund through an interfund transfer.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Public Health Sanitarian II	1	1	1	626	30,890	30,890	32,290	34,930
Subtotal	1	1	1		30,890	30,890	32,290	34,930
ADD: Longevity					390	410	430	450
TOTAL					31,280	31,300	32,720	35,380

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 40 - ANIMAL CONTROL

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	327,458	392,700	392,750	410,830	444,750
120 Special Salaries	34,825				
130 Overtime	9,172	4,000	4,000	6,000	6,000
140 Employee Benefits	95,001	103,200	113,440	115,210	123,230
SUBTOTAL PERSONAL SERVICES	466,456	499,900	510,190	532,040	573,980
210 Utilities	26,530	27,090	27,090	29,850	30,880
220 Communications	9,924	8,230	8,230	8,360	8,360
230 Transportation and Training					
240 Insurance	3,540	3,930	3,930	13,570	14,890
250 Professional Fees	18,459	18,010	18,010	17,570	17,570
260 Data Processing	12,190	3,000	3,000	3,000	3,000
270 Equipment Contractuals	50,022	52,820	53,120	53,120	56,000
280 Building and Grounds Contractuals	297				
290 Other Contractuals	689	400	450	450	450
SUBTOTAL CONTRACTUAL SERVICES	121,651	113,480	113,830	125,920	131,150
310 Office Supplies	1,924	2,700	2,700	2,700	2,700
320 Clothing and Towels	847	1,800	1,800	1,800	1,800
330 Chemicals	2,596	3,000	3,000	3,300	3,300
340 Equipment Parts	2,585	3,000	3,500	3,800	3,800
350 Materials	341				
360 Equipment Supplies	1,279	2,530	1,530	1,600	1,600
370 Building Parts	1,002	3,500	2,700	2,700	2,700
380 Non-Capitalizable Equipment	561	1,100	650	650	650
390 Other Commodities	14,696	9,600	10,450	10,590	10,590
SUBTOTAL COMMODITIES	25,831	27,230	26,330	27,140	27,140
410 Land					
420 Buildings	1,400			2,500	2,500
430 Improvements				650	
440 Office Equipment					
450 Vehicular Equipment					17,500
460 Operating Equipment					350
SUBTOTAL CAPITAL OUTLAY	1,400			3,150	20,350
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	615,338	640,610	650,350	688,250	752,620

HEALTH DEPARTMENT ANIMAL CONTROL SUMMARY

The Health Department Animal Control is responsible for reducing the threat of human injury and the threat of rabies from animal bites, eliminating animal nuisance situations, operating an incinerator and providing a suitable shelter for suspect animals or unidentifiable pets.

Budget Highlights

The revised 1990 budget shows an increase of $9,740 over the 1990 adopted budget. The 1991 and 1992 budgets reflect increases of $47,640 and $112,010 above the current budget.

- The budget for overtime has been increased by $2,000 to reflect the increase of call-outs and actual overtime demands.
- Capital outlay requests include $2,500 in 1991 and 1992 to replace and enlarge the vehicle cat cage systems, reflecting an increase in the feline activity.
- In 1992, $12,000 is budgeted to replace a truck (1977) with over 100,000 miles, and $5,500 for replacement of one of the van cage system.
- Vehicle liability expenses increase by $9,640 in 1991 and an additional $1,320 in 1992 due to new allocations based on risk exposure and actual accident history.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$ 499,900	$ 510,190	$ 532,040	$ 573,980
Contractual Services	113,480	113,830	125,920	131,150
Commodities	27,230	26,330	27,140	27,140
Capital Outlay	0	0	3,150	20,350
Total	$ 640,610	$ 650,350	$ 688,250	$ 752,620

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 40 - ANIMAL CONTROL
SECTION: 01 - FIELD SERVICES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	218,810	275,390	275,460	288,180	312,030
120 Special Salaries	27,962				
130 Overtime	7,222	4,000	4,000	5,000	5,000
140 Employee Benefits	64,216	70,970	79,690	81,020	86,670
SUBTOTAL PERSONAL SERVICES	318,210	350,360	359,150	374,200	403,700
210 Utilities	406				
220 Communications	3,907	3,610	3,610	3,610	3,610
230 Transportation and Training					
240 Insurance	3,540	3,540	3,540	13,180	14,500
250 Professional Fees	699				
260 Data Processing	12,190	3,000	3,000	3,000	3,000
270 Equipment Contractuals	49,745	52,820	52,820	52,820	55,700
280 Building and Grounds Contractuals	83				
290 Other Contractuals	93	300	300	300	300
SUBTOTAL CONTRACTUAL SERVICES	70,663	63,270	63,270	72,910	77,110
310 Office Supplies	1,836	2,700	2,700	2,700	2,700
320 Clothing and Towels	654	1,800	1,800	1,800	1,800
330 Chemicals					
340 Equipment Parts	758	2,500	2,000	2,000	2,000
350 Materials	60				
360 Equipment Supplies	1,272	1,530	1,530	1,600	1,600
370 Building Parts	224	2,000	2,000	2,000	2,000
380 Non-Capitalizable Equipment	98	1,100	600	600	600
390 Other Commodities	8,491	3,100	4,100	4,150	4,150
SUBTOTAL COMMODITIES	13,393	14,730	14,730	14,850	14,850
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					17,500
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					17,500
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	402,266	428,360	437,150	461,960	513,160

FUND: 110 - GENERAL
DEPARTMENT: 14 - HEALTH
DIVISION: 40 - ANIMAL CONTROL
SECTION: 02 - ANIMAL SHELTER

The maintenance of an Animal Control Program for rabies purposes requires a suitable shelter. The Animal Shelter serves as a humane holding area for rabies suspect animals and unidentifiable pets found free-ranging in neighborhoods in violation of the leash law. The Shelter Service also prepares and ships pathology specimens to the Kansas State University Pathology Laboratory for rabies analysis. Additionally, a public adoption program requiring rabies vaccination and licensing is provided.

POSITION TITLE	POSITION 1990 ADOPTED	POSITION 1990 RVSD	POSITION 1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Animal Control Shelter Supervisor	1	1	1	623	26,940	26,940	28,160	30,470
Animal Control Officer II	2	2	2	621	45,660	45,660	47,730	51,640
Animal Control Officer I	2	2	2	619	44,070	44,070	46,070	49,840
Subtotal	5	5	5		116,670	116,670	121,960	131,950
ADD: Longevity					640	620	690	770
TOTAL					117,310	117,290	122,650	132,720

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CITY-COUNTY PLANNING DEPARTMENT SUMMARY

The Planning Department provides policy support to the Planning Commission, City Council and County Commission on planning issues. Activities include long range planning; zoning/platting; and, intergovernmental cooperation. The Department is also responsible for Historic Preservation, Tri-County Planning Assistance and the Transportation Work Program. Metropolitan Area Planning is a City-County Department funded 50 percent City and 50 percent County.

Budget Highlights

The 1990 revised budget (city share) projects a decrease of $4,990 from the adopted budget. The adopted 1991 budget reflects an increase of $35,010; the approved 1992 budget shows an increase of $11,390 over the 1991 budget.

- Personnel costs reflect increases for 1991 projecting full staffing for the complete year.
- Expanded data processing usage accounts for increased operating costs in the current and projected 1991 and 1992 budgets.
- Allocations of $25,000 have been provided in the 1991 and 1992 budgets to support a Zoning Ordinance re-write. These allocations are based upon the implementation of recommended increases in the City's planning fees. The City Council approved these adjustments in 1990; the County rejected increases, thus creating a revenue shortfall in the 1990 budget.
- In 1991, the budget includes the cost of completing and printing various elements of the Comprehensive Plan ($20,000). Also included are funds for a mapping file ($2,400); and new vacuum frames for visual aids ($3,000).
- The 1992 budget includes funding for census materials/publications ($11,830) and printing of Comprehensive Plans sector plans ($2,000). Also included are funds for the cost for updating aerial photographs ($21,000).

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$1,007,290	$972,480	$1,023,360	$1,057,300
Contractual Services	63,800	76,170	70,680	92,050
Commodities	40,550	35,720	56,920	46,820
Capital Outlay	0	0	5,400	0
Other	0	0	25,000	25,000
Total	$1,111,640	$1,084,370	$1,181,360	$1,221,170
Less: County	$ 469,050	$ 464,060	$ 499,080	$ 510,460
Other Revenues	173,530	156,270	183,200	200,240
Total City	$ 469,060	$ 464,070	$ 499,080	$ 510,470

FUND: 703 - CITY-COUNTY PLANNING
DEPARTMENT: 15 - METROPOLITAN AREA PLANNING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	662,854	792,880	758,750	807,910	834,960
120 Special Salaries	64,776	8,810	9,120	9,440	9,770
130 Overtime	4,846				
140 Employee Benefits	178,768	205,600	204,610	206,010	212,570
SUBTOTAL PERSONAL SERVICES	911,244	1,007,290	972,480	1,023,360	1,057,300
210 Utilities					
220 Communications	21,482	16,100	17,960	19,060	19,430
230 Transportation and Training	5,190	2,650	3,210	3,280	3,280
240 Insurance					
250 Professional Fees	2,599	14,350	14,350	5,820	26,820
260 Data Processing	18,904	19,440	31,830	33,700	33,700
270 Equipment Contractuals	9,393	1,500	1,450	1,450	1,450
280 Building and Grounds Contractuals					
290 Other Contractuals	7,290	9,760	7,370	7,370	7,370
SUBTOTAL CONTRACTUAL SERVICES	64,858	63,800	76,170	70,680	92,050
310 Office Supplies	29,680	34,040	26,920	47,730	40,020
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	421	2,460	2,300	2,300	300
350 Materials					
360 Equipment Supplies	265	4,000	4,000	4,000	4,000
370 Building Parts					
380 Non-Capitalizable Equipment	2,381		1,250	1,640	1,250
390 Other Commodities	1,611	50	1,250	1,250	1,250
SUBTOTAL COMMODITIES	34,358	40,550	35,720	56,920	46,820
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	884			2,400	
450 Vehicular Equipment					
460 Operating Equipment	4,267			3,000	
SUBTOTAL CAPITAL OUTLAY	5,151			5,400	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses				25,000	25,000
540 Other					
SUBTOTAL OTHER				25,000	25,000
TOTAL	1,015,611	1,111,640	1,084,370	1,181,360	1,221,170

FUND: 703 - CITY-COUNTY PLANNING
DEPARTMENT: 15 - METROPOLITAN AREA PLANNING

The Metropolitan Area Planning Department's primary goals are to develop, maintain and implement a comprehensive plan, and to assist the Metropolitan Area Planning Commission, City Council and County Commission in formulating policies and making decisions that further the orderly growth of the metropolitan area. In the achievement of these goals, the Planning Department provides direct technical assistance to the governing bodies in the following areas:

Land Use Studies
Policy Research
Information Systems & Data Service
Road and Highway Systems Planning
Updating Codes & Regulations
Zoning and Subdivision Review
Environmental Assessment
Airport Systems Planning
Transit Planning
Community Facilities Planning
Tri-County Planning Assistance
CBD Planning
Historic Preservation
Annexation Review

POSITION TITLE	1990 ADOPTED	POSITION 1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Planning	1	1	1	E-4	61,100	61,100	64,150	64,150
Chief Planner (Current Plans)	1	1	1	E-8	49,730	29,730	49,730	49,730
Chief Planner (Transportation)	1	1	1	E-9	49,540	49,540	49,540	49,540
Principal Planner	3	3	3	E-12	118,900	118,900	118,900	118,900
Graphics Supervisor	1	1	1	631	39,350	39,350	40,730	42,150
Senior Planner	4	4	4	630	143,360	143,360	152,360	158,700
Assistant to the Director	1	1	1	629	36,220	36,220	37,490	38,800
Associate Planner	3	3	3	628	95,840	90,840	98,340	105,750
Planning Aide III	3	3	3	623	80,820	80,820	83,650	86,580
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Secretary	3	3	3	618/19	64,000	64,000	65,650	70,500
Typist Clerk	1	1	1	614	14,400	14,400	15,670	17,190
Subtotal	23	23	23		777,760	752,760	801,570	828,240
ADD: Longevity					6,000	5,990	6,340	6,720
25% Principal Planner					9,120	9,120	9,440	9,770
TOTAL					792,880	767,870	817,350	844,730

FUND: 200 - PARK, LIBRARY AND ART MUSEUM
DEPARTMENT: 17 - PARK

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	4,131,920	4,719,820	4,597,130	4,865,230	5,026,500
120 Special Salaries	1,141,585	1,011,340	1,149,380	1,172,950	1,172,950
130 Overtime	78,474	10,000	25,000	25,000	25,000
140 Employee Benefits	1,175,961	1,353,950	1,457,850	1,491,220	1,546,080
SUBTOTAL PERSONAL SERVICES	6,527,941	7,095,110	7,229,360	7,554,400	7,770,530
210 Utilities	636,350	710,540	657,130	683,360	689,360
220 Communications	57,239	49,720	48,370	51,650	51,690
230 Transportation and Training	5,530	1,080	20,450	20,560	20,500
240 Insurance	82,897	92,090	83,250	68,590	73,220
250 Professional Fees	22,249	19,300	31,870	30,940	30,940
260 Data Processing	16,727	15,940	21,280	24,000	24,000
270 Equipment Contractuals	484,784	520,470	520,370	535,830	546,630
280 Building and Grounds Contractuals	80,459	66,230	81,410	81,410	81,410
290 Other Contractuals	83,931	134,970	109,820	100,500	99,860
SUBTOTAL CONTRACTUAL SERVICES	1,470,166	1,610,340	1,573,950	1,596,840	1,617,610
310 Office Supplies	31,604	23,920	23,210	26,010	27,430
320 Clothing and Towels	7,054	3,750	5,350	4,050	4,050
330 Chemicals	32,916	38,410	36,200	36,450	36,450
340 Equipment Parts	70,890	45,240	64,490	65,440	66,890
350 Materials	83,822	46,800	60,930	60,930	60,930
360 Equipment Supplies	36,454	21,080	24,890	24,080	24,080
370 Building Parts	44,237	89,630	57,230	50,560	50,560
380 Non-Capitalizable Equipment	52,703	44,950	26,210	27,370	27,370
390 Other Commodities	187,041	231,660	152,300	151,390	151,390
SUBTOTAL COMMODITIES	546,721	545,440	450,810	446,280	449,150
410 Land					
420 Buildings	18,542	5,000	5,000	5,000	
430 Improvements	3,266				
440 Office Equipment	2,049	800			
450 Vehicular Equipment	15,671		1,290	11,130	
460 Operating Equipment	77,899	82,270	81,630	47,180	44,890
SUBTOTAL CAPITAL OUTLAY	117,427	88,070	87,920	63,310	44,890
510 Interfund Transfers	55,000	35,450	22,950	26,300	26,300
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		26,000	118,500	118,500	118,500
SUBTOTAL OTHER	55,000	61,450	141,450	144,800	144,800
TOTAL	8,717,254	9,400,410	9,483,490	9,805,630	10,026,980

PARK DEPARTMENT SUMMARY

The Park Department is responsible for maintaining all park lands and recreational facilities and providing for a leisure-time recreational program to meet the needs of the community. Over 3,000 acres of park lands and ten recreational facilities are included. Services include landscaping, forestry and recreational programming, golf, swimming, tennis, and arts and crafts. The Department also oversees the operation of Botanica.

Budget Highlights

The revised 1990 budget increased $83,080 over the 1990 adopted budget. The adopted 1991 budget reflects an increase of $390,490; the 1992 approved budget projects a $616,810 increase over the 1991 expenditure level.

- The Summer Day Camp, approved in 1990, is budgeted to continue through 1992 ($120,000). This program is intended to be self-supporting.
- Expanded tree maintenance and Park moving is planned with the addition of three (3) maintenance workers and three (3) (seasonal) equipment operators ($77,590).
- In 1991, two equipment operators are added to augment tree trimming and removal operations ($42,610/year).
- Support for Wildlife Exhibit is continued at $22,950 in 1990 and $26,300 in 1991 and 1992.
- Loss of CDBG funding necessitates an increase of $84,266 annually for two Recreation Centers.
- A gardening position, assigned to the Botanica, is recommended for permanent placement in 1991. Increasing water requirements for the Botanica require a study of alternate sources. A contingency for water of $5,000 is budgeted.
- Capital needs are addressed in the adopted budgets; a Capital Replacement Program will be implemented in 1991.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$7,095,110	$7,229,360	$7,554,400	$7,770,530
Contractual Services	1,610,340	1,573,950	1,596,840	1,617,610
Commodities	545,440	450,810	446,280	449,150
Capital Outlay	88,070	87,920	63,310	44,890
Other	61,450	141,450	144,800	144,800
Total	$9,400,410	$9,483,490	$9,805,630	$10,026,980

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 10 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	264,859	300,720	292,840	306,790	317,110
120 Special Salaries	36,509	3,060	3,060	3,060	3,060
130 Overtime	1,877				
140 Employee Benefits	70,332	76,840	77,050	81,350	84,670
SUBTOTAL PERSONAL SERVICES	373,577	380,620	372,950	391,200	404,840
210 Utilities					
220 Communications	5,074	4,130	5,120	6,000	6,000
230 Transportation and Training	433	690	690	800	740
240 Insurance	1,352	990	830	740	770
250 Professional Fees	614	620	620	620	620
260 Data Processing	6,080	6,080	10,840	13,270	13,270
270 Equipment Contractuals	3,245	3,400	3,300	5,700	5,700
280 Building and Grounds Contractuals					
290 Other Contractuals	4,656	4,350	3,840	1,120	1,120
SUBTOTAL CONTRACTUAL SERVICES	21,452	20,260	25,240	28,250	28,220
310 Office Supplies	2,427	2,350	2,350	2,350	2,350
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	9,710				
370 Building Parts					
380 Non-Capitalizable Equipment	159				
390 Other Commodities	277	520	300	300	300
SUBTOTAL COMMODITIES	12,573	2,870	2,650	2,650	2,650
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	704	800			
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	704	800			
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	408,307	404,550	400,840	422,100	435,710

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 10 - ADMINISTRATION

The Administration Division coordinates activities among the various divisions, supervises the collection and disbursement of funds, and distributes charges to various activities. The division prepares and submits the annual budget. Staff services are provided for the Board of Park Commissioners, which advises on Park activities.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Park Board Commissioners	5	7	7		500	700	0	0
Director	1	1	1	E-4	54,360	62,810	62,810	62,810
Administrative Assistant to the Director	1	1	1	629	39,350	23,350	30,170	33,120
Park Board Planner	1	1	1	631	39,350	39,350	40,730	42,160
Park Board Treasurer	1	1	1	629	36,220	36,220	37,490	38,800
Park Board Clerk	1	1	1	629	36,220	36,220	37,490	38,800
Account Clerk III	1	1	1	621	24,500	24,500	25,360	26,250
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Secretary	1	1	1	618/19	21,330	21,330	22,440	23,230
Account Clerk I	1	1	1	617	20,400	20,400	21,480	22,230
Subtotal	14	16	16		296,730	289,380	303,330	313,650
ADD: Longevity					3,990	3,460	3,460	3,460
TOTAL	9	9	9		300,720	292,840	306,790	317,110

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 01 - BASIC SERVICES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	952,111	1,138,740	1,090,460	1,184,260	1,223,810
120 Special Salaries	110,373	2,400	68,650	85,930	85,930
130 Overtime	9,142	5,000	5,000	5,000	5,000
140 Employee Benefits	268,109	320,530	315,880	348,350	361,310
SUBTOTAL PERSONAL SERVICES	1,339,736	1,466,670	1,479,990	1,623,540	1,676,050
210 Utilities	7,603	9,840	7,110	7,720	7,890
220 Communications	4,734	3,750	3,850	4,140	4,140
230 Transportation and Training	2,052				
240 Insurance	11,390	11,540	11,390	8,650	9,510
250 Professional Fees	4,553	3,440	1,910	2,520	2,520
260 Data Processing					
270 Equipment Contractuals	162,465	159,950	166,550	166,650	166,650
280 Building and Grounds Contractuals	17,096	15,500	17,050	17,050	17,050
290 Other Contractuals	1,912	350	370	270	270
SUBTOTAL CONTRACTUAL SERVICES	211,805	204,370	208,230	207,000	208,030
310 Office Supplies	1,954	1,540	1,230	1,580	1,580
320 Clothing and Towels	230	300	1,800	500	500
330 Chemicals	2,650	4,300	4,050	4,300	4,300
340 Equipment Parts	15,662	12,890	13,090	13,340	14,790
350 Materials	2,755	800	1,330	1,330	1,330
360 Equipment Supplies	7,212	2,870	6,980	6,170	6,170
370 Building Parts	764	100	100	430	430
380 Non-Capitalizable Equipment	3,875	1,500	1,580	1,540	1,540
390 Other Commodities	28,266	40,740	30,730	30,770	30,770
SUBTOTAL COMMODITIES	63,368	65,040	60,890	59,960	61,410
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	18,429	25,600	22,900	16,280	18,560
SUBTOTAL CAPITAL OUTLAY	18,429	25,600	22,900	16,280	18,560
510 Interfund Transfers	55,000	35,450	22,950	26,300	26,300
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	55,000	35,450	22,950	26,300	26,300
TOTAL	1,688,338	1,797,130	1,794,960	1,933,080	1,990,350

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 01 - BASIC SERVICES

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Superintendent of Landscape and Forestry	1	1	1	E-10	39,390	41,060	41,060	41,060
Naturalist	1	1	1	629	36,220	36,220	37,490	38,800
Arborist	1	1	1	629	36,220	36,220	37,490	38,800
Landscape Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
Tree Maintenance General Supervisor	1	1	1	624	28,260	28,260	29,250	30,270
Tree Maintenance Inspector	2	2	2	623	53,880	53,880	55,770	57,720
Tree Maintenance Supervisor	4	4	4	623	107,750	107,750	111,520	115,420
Tree Maintenance Equipment Supervisor	1	1	1	622	25,690	25,690	26,590	27,520
Mechanic II	1	1	1	622	25,690	25,690	26,590	27,520
Gardening Supervisor II	1	1	0	621	24,340	24,340	0	0
Tree Maintenance Worker II	10	10	10	621	244,970	244,970	253,540	262,410
Administrative Secretary	1	1	1	620/21	23,390	23,390	24,210	25,060
Equipment Operator II	2	2	3	619	44,650	44,650	64,730	67,000
Gardening Supervisor I	2	2	2	619	41,680	41,680	43,140	44,650
Tree Maintenance Worker I	6	6	6	619	128,730	128,730	133,240	137,900
Park Gardener II	1	1	1	618	21,330	21,330	22,080	22,850
Park Gardener I	2	2	2	617	36,250	36,250	37,520	38,830
Park Gardener I (PT-50%)	1	1	1	617	9,390	9,390	9,720	10,060
Equipment Operator I	3	3	4	617	58,630	58,630	76,930	79,620
Tree Maint. Worker Appren.	1	1	4	616	17,290	17,290	65,810	68,110
Subtotal	43	43	47		1,038,190	1,039,860	1,132,330	1,170,500
Wichita Wild Program								
Nature Interpreter	2	2	2	623	47,240	48,760	50,470	52,240
Animal Display Attendant	1	1	1	619	22,320	22,320	23,100	23,910
Subtotal	3	3	3		69,560	71,080	73,570	76,150
LESS: Charge to Riverside Zoo					(47,780)	(33,000)	(34,160)	(35,360)
ADD: Longevity					12,520	12,520	12,520	12,520
Subtotal	46	46	50		1,072,490	1,090,460	1,184,260	1,223,810
Seasonal								
Mechanical Equipment Operator (seasonal 6 months)	7	7	10	415	42,510	42,510	59,790	59,790
Community Service Worker (seasonal 3 months)	8	8	8	411	19,550	19,550	19,550	19,550
Community Service Worker (seasonal 6 months)	1	1	1	411	4,190	4,190	4,190	4,190
Subtotal Seasonal	16	16	19		66,250	66,250	83,530	83,530
TOTAL	62	62	69		1,138,740	1,156,710	1,267,790	1,307,340

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 02 - CONTRACTED SERVICES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	131,073	136,180	136,180	141,420	145,020
120 Special Salaries	7,741				
130 Overtime					
140 Employee Benefits	25,993	32,850	32,250	32,980	34,210
SUBTOTAL PERSONAL SERVICES	164,807	169,030	168,430	174,400	179,230
210 Utilities	330	2,750			
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	362		1,000	1,000	1,000
280 Building and Grounds Contractuals					
290 Other Contractuals		1,000			
SUBTOTAL CONTRACTUAL SERVICES	692	3,750	1,000	1,000	1,000
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals	2,123	1,200	2,000	2,000	2,000
340 Equipment Parts					
350 Materials	278				
360 Equipment Supplies					
370 Building Parts		3,800			
380 Non-Capitalizable Equipment					
390 Other Commodities	2,596		5,450	4,500	4,500
SUBTOTAL COMMODITIES	4,997	5,000	7,450	6,500	6,500
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,299	1,530	1,530	720	1,800
SUBTOTAL CAPITAL OUTLAY	1,299	1,530	1,530	720	1,800
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	171,795	179,310	178,410	182,620	188,530

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 20 - LANDSCAPE AND FORESTRY
SECTION: 02 - CONTRACTED SERVICES

The Landscape and Forestry Division performs services on a contractual basis for other City departments. These services involve landscape maintenance, tree planting, tree pruning, and tree removal.

In 1991 and 1992 the Landscape and Forestry Division has responsibility for the following landscape maintenance and projects:

Century II
Expo Hall
Omnisphere
Mid-America All-Indian Center
Wichita Art Museum
Wichita Public Library
Rockwell Branch Library
Westlink Branch Library
City Hall Landscape
Health Department
McLean Manor
Central Maintenance Facility
Tree Planting Projects
New Projects

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Landscape Supervisor	1	1	1	628	33,440	33,440	34,610	35,820
Gardening Supervisor II	1	1	1	621	24,500	24,500	25,360	26,250
Park Gardener II	2	2	2	618	41,730	41,730	43,200	44,700
Subtotal	4	4	4		99,670	99,670	103,170	106,770
ADD: Longevity					1,740	1,740	1,740	1,740
Subtotal Full-time					101,410	101,410	104,910	108,510
Seasonal								
Mechanical Equipment Operator (seasonal 6 months)	4	4	4	415	24,990	24,990	26,240	26,240
Community Service Worker (seasonal 3 months)	4	4	4	411	9,780	9,780	10,270	10,270
Subtotal Seasonal	8	8	8		34,770	34,770	36,510	36,510
TOTAL	12	12	12		136,180	136,180	141,420	145,020

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 30 - BOTANICA

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	85,629	77,570	84,310	111,500	113,850
120 Special Salaries	5,108	37,010	37,010	37,010	37,010
130 Overtime	868				
140 Employee Benefits	19,785	25,790	26,460	34,410	35,420
SUBTOTAL PERSONAL SERVICES	111,390	140,370	147,780	182,920	186,280
210 Utilities	28,736	26,760	31,110	32,000	32,510
220 Communications	3,600				
230 Transportation and Training					
240 Insurance		1,040	1,040	1,040	1,040
250 Professional Fees	375				
260 Data Processing					
270 Equipment Contractuals	98				
280 Building and Grounds Contractuals	79				
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	32,888	27,800	32,150	33,040	33,550
310 Office Supplies	354	2,600	400	400	400
320 Clothing and Towels					
330 Chemicals	9				
340 Equipment Parts	554				
350 Materials	243				
360 Equipment Supplies	23				
370 Building Parts	24				
380 Non-Capitalizable Equipment					
390 Other Commodities	1,390				
SUBTOTAL COMMODITIES	2,597	2,600	400	400	400
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	146,875	170,770	180,330	216,360	220,230

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 30 - BOTANICA

In 1984 the City Commission approved the capital investment in Botanica, The Wichita Gardens. The goals of the budget are to provide a minimum staffing level for leadership and development of Botanica, to coordinate the volunteer organization activities, to provide security for the facility and to insure public safety.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Botanica	1	1	1	E-12	42,050	43,790	44,360	44,360
Gardening Supervisor II	0	0	1	621	0	0	25,190	26,070
Park Gardener II	1	1	1	618	18,510	18,510	19,160	19,830
Secretary	1	1	1	618/19	17,010	17,010	17,610	18,230
Subtotal	3	3	4		77,570	79,310	106,320	108,490
ADD: Charge from Park Maintenance					0	5,000	5,180	5,360
Subtotal Full-time					77,570	84,310	111,500	113,850
Seasonal/Part-time								
Park Gardener II (PT-50%)	1	1	1	618	7,520	7,520	7,520	7,520
Park Gardener I (PT-50%)	2	2	2	617	18,770	18,770	18,770	18,770
Custodial Worker II (PT-50%)	1	1	1	617	8,920	8,920	8,920	8,920
Subtotal Seasonal/PT	4	4	4		35,210	35,210	35,210	35,210
TOTAL	7	7	8		112,780	119,520	146,710	149,060

FUND: 200 - PARK, LIBRARY AND ART MUSEUM
DEPARTMENT: 17 - PARK
DIVISION: 50 - MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,943,737	2,236,690	2,153,420	2,231,920	2,307,900
120 Special Salaries	188,696	133,490	133,490	139,780	139,780
130 Overtime	45,734		15,000	15,000	15,000
140 Employee Benefits	537,287	581,030	700,970	663,330	687,070
SUBTOTAL PERSONAL SERVICES	2,715,454	2,951,210	3,002,880	3,050,030	3,149,750
210 Utilities	528,495	580,980	566,150	574,920	579,030
220 Communications	14,416	13,240	13,140	13,320	13,320
230 Transportation and Training	349				
240 Insurance	65,671	74,040	65,500	53,820	57,510
250 Professional Fees	8,221	9,630	7,330	5,790	5,790
260 Data Processing					
270 Equipment Contractuals	308,417	341,970	338,100	351,060	361,860
280 Building and Grounds Contractuals	2,628	1,750	3,100	3,100	3,100
290 Other Contractuals	3,718	6,050	3,750	3,750	3,750
SUBTOTAL CONTRACTUAL SERVICES	931,915	1,027,660	997,070	1,005,760	1,024,360
310 Office Supplies	3,996	2,210	1,900	1,900	1,900
320 Clothing and Towels	2,410	1,900	1,900	1,900	1,900
330 Chemicals	12,972	14,970	13,470	13,470	13,470
340 Equipment Parts	47,991	26,500	45,200	45,900	45,900
350 Materials	51,317	35,000	51,300	51,300	51,300
360 Equipment Supplies	18,114	17,430	16,510	16,510	16,510
370 Building Parts	22,538	54,730	32,130	24,130	24,130
380 Non-Capitalizable Equipment	15,653	16,500	15,200	15,200	15,200
390 Other Commodities	75,277	78,000	73,550	73,550	73,550
SUBTOTAL COMMODITIES	250,268	247,240	251,160	243,860	243,860
410 Land					
420 Buildings					
430 Improvements	1,996				
440 Office Equipment	1,345				
450 Vehicular Equipment	11,958			11,130	
460 Operating Equipment	43,228	36,140	28,200	25,180	24,530
SUBTOTAL CAPITAL OUTLAY	58,527	36,140	28,200	36,310	24,530
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	3,956,164	4,262,250	4,279,310	4,335,960	4,442,500

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 50 - MAINTENANCE

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Park & Recreation Maintenance								
Supt. of Parks	1	1	1	E-10	40,430	42,850	42,850	42,850
Park & Rec. Maint. Supv.	1	1	1	629	36,170	36,170	37,440	38,750
Plumbing Maint. Supv.	1	1	1	627	32,750	32,750	33,900	35,090
General Supervisor II	1	1	1	624	28,270	28,270	29,260	30,280
Mechanic II	0	1	1	622	0	25,680	26,580	27,510
Maintenance Mechanic	2	1	1	621	48,990	24,500	25,360	26,250
Grounds Maint. Supervisor II	10	10	10	621	244,380	244,380	252,930	261,780
Athletic & Play Area Supv.	1	1	1	621	24,500	24,500	25,360	26,250
Security Officer	2	2	2	621	48,990	48,990	50,700	52,470
Equipment Operator II	3	3	3	619	63,440	63,440	65,660	67,960
Park Gardener II	2	2	2	618	40,000	40,000	41,400	42,850
Secretary	1	1	1	618/19	20,080	20,080	20,780	21,510
Maintenance Worker	9	9	9	617	182,290	182,290	188,670	195,270
Equipment Operator I	14	14	14	617	285,940	285,940	295,950	306,310
Laborer	10	12	12	616	179,920	214,120	221,610	229,370
Subtotal	58	60	60		1,276,150	1,313,960	1,358,450	1,404,500
Charge to Revenue Producing					0	(2,500)	(2,590)	(2,680)
Charge to Botanica					0	(1,250)	(1,290)	(1,340)
Subtotal Park & Rec. Maint. Full-time					1,276,150	1,310,210	1,354,570	1,400,480
Building Maintenance								
Supv. of Facility Maint.	1	1	1	632	42,020	42,020	43,490	45,010
Construction Supervisor	1	1	1	627	26,080	26,080	26,990	27,930
Electrical Technician	1	1	1	627	32,750	32,750	33,900	35,090
Heating & Air Condit. Mech.	1	1	1	627	32,750	32,750	33,900	35,090
Labor Supervisor II	3	3	3	622	79,150	79,150	81,920	84,790
Maintenance Mechanic	3	3	3	621	69,270	69,270	71,690	74,200
Custodial Supervisor	2	2	2	621	48,990	48,990	50,700	52,470
Maintenance Specialist	1	1	1	619	24,470	24,470	25,330	26,220
Painter	2	2	2	619	47,460	47,460	49,120	50,840
Equipment Operator II	2	2	2	619	43,970	43,970	45,510	47,100
Equipment Operator I	1	1	1	617	20,370	20,370	21,080	21,820
Custodial Worker II	9	9	9	617	183,270	183,270	189,680	196,320
Custodial Worker II (L. Woodard Rec. Center)	1	1	1	617	20,400	20,400	21,110	21,850
Maintenance Worker	7	7	7	617	136,120	136,120	140,880	145,810
Laborer	4	2	2	616	68,390	34,190	35,390	36,630
Subtotal	39	37	37		875,460	841,260	870,690	901,170
Charge to Revenue Producing					0	(7,500)	(7,760)	(8,030)
Charge to Botanica					0	(3,750)	(3,880)	(4,020)
Subtotal Bldg. Maint. Full-time					875,460	830,010	859,050	889,120
ADD: Longevity					22,970	18,300	18,300	18,300
Charge to CDBG Grant					(5,100)	(5,100)	0	0
Total Maint. Full-time	97	97	97		2,169,480	2,153,420	2,231,920	2,307,900
Seasonal/Part-time								
Clerk I (PT-50%)	1	1	1	613	7,670	7,670	7,670	7,670
Comm.Svc.Wkr.(seas./PT-50%)	2	2	2	411	8,000	8,000	8,400	8,400
Unclassified Seasonal					117,820	117,820	123,710	123,710
Subtotal Seas./PT	3	3	3		133,490	133,490	139,780	139,780
TOTAL	100	100	100		2,302,970	2,286,910	2,371,700	2,447,680

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 60/70 - RECREATION PROGRAMS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	754,511	829,920	839,920	889,340	918,810
120 Special Salaries	793,158	835,380	907,170	907,170	907,170
130 Overtime	20,853	5,000	5,000	5,000	5,000
140 Employee Benefits	254,455	316,910	305,240	330,800	343,400
SUBTOTAL PERSONAL SERVICES	1,822,977	1,987,210	2,057,330	2,132,310	2,174,380
210 Utilities	71,186	90,210	52,760	68,720	69,930
220 Communications	29,415	28,600	26,260	28,190	28,230
230 Transportation and Training	2,697	390	19,760	19,760	19,760
240 Insurance	4,484	4,480	4,490	4,340	4,390
250 Professional Fees	8,486	5,610	22,010	22,010	22,010
260 Data Processing	10,647	9,860	10,440	10,730	10,730
270 Equipment Contractuals	10,197	15,150	11,420	11,420	11,420
280 Building and Grounds Contractuals	60,656	48,980	61,260	61,260	61,260
290 Other Contractuals	73,645	123,220	101,860	95,360	94,720
SUBTOTAL CONTRACTUAL SERVICES	271,413	326,500	310,260	321,790	322,450
310 Office Supplies	22,873	15,220	17,330	19,780	21,200
320 Clothing and Towels	4,414	1,550	1,650	1,650	1,650
330 Chemicals	15,162	17,940	16,680	16,680	16,680
340 Equipment Parts	6,683	5,850	6,200	6,200	6,200
350 Materials	29,229	11,000	8,300	8,300	8,300
360 Equipment Supplies	1,395	780	1,400	1,400	1,400
370 Building Parts	20,911	31,000	25,000	26,000	26,000
380 Non-Capitalizable Equipment	33,016	26,950	9,430	10,630	10,630
390 Other Commodities	79,235	112,400	42,270	42,270	42,270
SUBTOTAL COMMODITIES	212,918	222,690	128,260	132,910	134,330
410 Land					
420 Buildings	18,542	5,000	5,000	5,000	
430 Improvements	1,270				
440 Office Equipment					
450 Vehicular Equipment	3,713		1,290		
460 Operating Equipment	14,943	19,000	29,000	5,000	
SUBTOTAL CAPITAL OUTLAY	38,468	24,000	35,290	10,000	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		26,000	118,500	118,500	118,500
SUBTOTAL OTHER		26,000	118,500	118,500	118,500
TOTAL	2,345,776	2,586,400	2,649,640	2,715,510	2,749,660

FUND: 110 - GENERAL
DEPARTMENT: 17 - PARK
DIVISION: 60/70 - RECREATION PROGRAMS

The Recreation Programs divisions are responsible for the planning, promotion and direction of basic recreational activities as well as selected programs meeting individual interests. Activities emphasize programs for youth and include baseball and softball. Instruction facilities are provided for tennis, swimming, golf, and arts and crafts. Seasonal activities like ice skating and sledding are offered. The divisions offer full-time, year-round recreation centers and the Arts and Crafts Center. Many activities are offset in part or completely by user fees.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Superintendent of Recreation	1	1	1	E-10	40,250	40,250	40,250	40,250
General Recreation Supv.	5	5	5	629	183,320	183,320	189,740	196,380
Watson Park Manager	1	1	1	627	32,750	32,750	33,900	35,090
Recreation Supervisor II	10	10	10	625	286,130	286,130	296,140	306,500
Rec. Supv. II (Tennis Ctr.)	1	1	1	625	25,300	25,300	26,190	27,110
Watson Park Assistant Mgr.	1	1	1	624	28,260	28,260	29,250	30,270
Recreation Supervisor I	7	7	7	623	190,650	190,650	197,320	204,230
Administrative Secretary	1	1	1	620/21	23,380	23,380	24,200	25,050
Clerk II	2	2	2	615	33,790	33,790	34,970	36,190
Subtotal	29	29	29		843,830	843,830	871,960	901,070
ADD: Longevity					7,030	7,030	7,030	7,030
Charge from Maintenance Division					0	10,000	10,350	10,710
LESS: Charge to CDBG Grant					(20,940)	(20,940)	0	0
Subtotal Recreation					829,920	839,920	889,340	918,810
Recreation Sites (seasonal/part-time)								
Recreation Center (FT)					217,800	217,800	217,800	217,800
Recreation Center (PT)					7,010	7,010	7,010	7,010
Adult Activity					58,640	58,640	58,640	58,640
Junior Football					6,600	8,000	8,000	8,000
Rentals					63,770	63,770	63,770	63,770
Craft Shop					58,640	58,640	58,640	58,640
Other Special Areas					4,600	4,600	4,600	4,600
Small Pools (3 months)					36,750	36,750	36,750	36,750
Day Care Camp					0	0	57,000	57,000
O. J. Watson (6 months)					78,200	80,930	80,930	80,930
Ralph Wulz Riverside Tennis Center					15,000	15,500	15,500	15,500
Subtotal Recreation Sites					547,010	551,640	608,640	608,640
Swimming Pools (seasonal 3 months)								
Linwood					20,400	21,100	21,100	21,100
McAdams					19,100	19,770	19,770	19,770
Country Acres					18,500	19,150	19,150	19,150
Harvest					22,300	23,080	23,080	23,080
Edgemoor					24,400	25,250	25,250	25,250
Aley					22,300	23,080	23,080	23,080
Evergreen					21,000	21,750	21,750	21,750
Orchard					22,100	22,880	22,880	22,880
Boston					21,900	22,670	22,670	22,670
Minisa					20,800	21,530	21,530	21,530
Subtotal Swimming Pools					212,800	220,260	220,260	220,260
Sports and Athletics (seasonal/part-time)								
Adult Baseball					11,650	12,060	12,060	12,060
Adult Softball					48,210	49,890	49,890	49,890
Adult Basketball					5,960	6,170	6,170	6,170
Adult Volleyball					250	260	260	260
Subtotal Sports and Athletics					66,070	68,380	68,380	68,380
TOTAL					1,655,800	1,680,200	1,786,620	1,816,090

FUND: 110 - GENERAL
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE
SECTION: 02 - STORM SEWERS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	265,772	288,650	266,080	257,170	256,070
120 Special Salaries	8,114				
130 Overtime	2,488		6,660	6,550	6,380
140 Employee Benefits	69,320	76,150	77,050	75,580	76,330
SUBTOTAL PERSONAL SERVICES	345,694	364,800	349,790	339,300	338,780
210 Utilities	68,811	87,960	87,960	80,170	80,210
220 Communications	3,748	11,390	11,390	11,460	820
230 Transportation and Training		570	570		
240 Insurance	1,480	4,250	4,250	4,120	4,430
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	36,329	35,400	35,400	35,400	35,400
280 Building and Grounds Contractuals	7,099	7,380	7,380	7,380	7,380
290 Other Contractuals	18	1,250	1,250	1,250	1,270
SUBTOTAL CONTRACTUAL SERVICES	117,485	148,200	148,200	139,780	129,510
310 Office Supplies	1,079	780	100	1,800	
320 Clothing and Towels	600	1,030			
330 Chemicals		180			
340 Equipment Parts	2,962	2,710	6,430	9,200	9,200
350 Materials	7,081	11,220	14,650	14,630	14,630
360 Equipment Supplies	804	50	2,620	2,860	2,860
370 Building Parts		12,980	180	180	180
380 Non-Capitalizable Equipment	4,304	2,370	2,640	3,440	3,540
390 Other Commodities	631	1,180	390	420	420
SUBTOTAL COMMODITIES	17,461	32,500	27,010	32,530	30,830
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					80
450 Vehicular Equipment	32,975	30,080		11,470	25,800
460 Operating Equipment	820	6,720		1,920	
SUBTOTAL CAPITAL OUTLAY	33,795	36,800		13,390	25,880
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	514,435	582,300	525,000	525,000	525,000

FUND: 110 - GENERAL
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE
ACTIVITY: 02 - STORM SEWERS

This activity represents work performed for the City at large by the Sewer Utility, not chargeable to utility customers directly. This activity is responsible for maintaining more than 200 miles of storm drains. This includes both general and preventive maintenance. Specific tasks include dragging, high-pressure cleaning, rodding, augering, vacuum cleaning of catch basins, televising of pipes and various repairs.

Approximately 16% of the work performed by the Sewer Maintenance Division is related to storm drains; therefore, the storm drains budget in the General Fund represented 16% of the total sewer Maintenance budget. The 1990 revised budget established a fixed funding level ($525,000) for this activity pending the finalization of the Storm Drainage Utility.

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CAPITAL INVESTMENT MAINTENANCE PROGRAM

The City Council implemented a one (1) mill levy in 1989 to provide necessary maintenance to the City's multi-million dollars worth of capital assets/investments.

The City's assets consist of approximately 1,520 miles of streets, alleys and bridges; as well as, land, equipment and community facilities, such as Century II/Expo Hall, Omnisphere, City Hall, Lawrence-Dumont Stadium, Art Museum, Historic Museum, Mid-America All-Indian Center, and Historic Cowtown; nineteen (19) fire stations, three (3) community health facilities, seventy-eight (78) public parks, and eleven (11) libraries. These assets and their estimated replacement cost are listed in the table below.

The City's assets/investments total approximately $1.4 billion. Proper and timely maintenance of these assets is one of the City's utmost priorities as numerous studies have shown that timely expenditures for maintenance will both preserve and prolong the useful life of assets, while reducing future expenditures. The program is divided between street and road maintenance ($768,100) and building maintenance ($250,000).

GENERAL CITY ASSETS

Asset Category	Replacement Value
Streets:	
Expressways & Arterials	$ 360,000,000
Collector	40,000,000
Residential	600,000,000
Bridges	160,000,000
Storm Sewers	110,000,000
Buildings & Improvements	125,000,000
Other Improvements	9,742,700
Land	32,156,900
Equipment	12,515,890
Construction in Progress	584,510
Total	**$1,450,000,000**

Budget Summary

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Commodities	$931,921	$1,018,100	$1,018,100	$1,018,100	$1,018,100
Total	**$953,000**	**$1,018,100**	**$1,018,100**	**$1,018,100**	**$1,018,100**

FUND: 110 - GENERAL
DEPARTMENT: 16 - METROPOLITAN TRANSIT AUTHORITY

The $2,253,900 budgeted in the General Fund represents the City's contribution to the Metropolitan Transit Authority for operating and debt service expenditures. The current mill levy of 1.35 has been increased to 1.55 in 1991. These funds will be transferred from the General Fund to the MTA enterprise fund on a monthly basis to lower operational costs of service.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Transfer to Metropolitan Transit Authority	$1,802,783	$1,930,780	$2,099,580	$2,253,900	$2,271,140

FUND: 110 - GENERAL
DEPARTMENT: 03 - FINANCE
ACTIVITY: - TORT LIABILITY

The 1991 budgeted amount of $363,000 is a General Fund contribution to the Self-insurance Fund, for tort claims. The 1990 revised amount was increasd $100,000 above the 1990 adopted, to meet ongoing claims requirements.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Transfer to Self-insurance Fund	$289,010	$263,000	$363,000	$363,000	$363,000

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - CAPITAL EXPENDITURES

The capital expenditures account of $1,897,000 (1991) is reserved for land purchases and other one-time capital expenses.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Capital Expenditures	$754,032	$1,998,576	$2,094,580	$1,897,000	$0

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITIES: - CONTINGENCY AND ROUTINE SAVINGS

An operating contingency amount of $632,190 is adopted in the General Fund (all accounts) for 1991 to deal with unanticipated expenditures that might arise after the budget has been adopted.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Contingency	$120,255	$420,235	$434,720	$632,190	$390,000

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - SAVINGS INCENTIVE PROGRAM

The $500,000 is for a performance-based program to provide departments with short-term loans to develop and implement cost-effective, innovative services to the public. The loans will be repaid from subsequent savings, which will then fund the start-up costs for other innovations. Beginning in 1991, all Savings Incentive monies will be in an ongoing trust fund.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Savings Incentive Program Expenditures	$0	$500,000	$500,000	$0	$0

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITIES: - APPROPRIATED AND UNAPPROPRIATED FUND BALANCE RESERVES

The 1991 adopted budget estimates a total of $4,831,520 in unappropriated cash/fund balance. This is the 5% (approximately) unencumbered cash/fund balance reserve allowed under 1989 State legislation. Prior-year savings have been appropriated in 1991 for capital expenditures ($1,897,000) and Federal Court settlement ($2,535,000), as described on the opposite page.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Appropriated Fund Balance Reserve	$0	$1,662,925	$0	$0	$0

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - EMPLOYEE COMPENSATION

Total amounts originally reserved in the General Fund for employee pay and benefits improvements were $1,850,810 (1991) and $4,386,890 (1992). In this budget document, the employee compensation amounts have been allocated to the respective operating budgets.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
General Fund Accounts:					
General Purpose	$0	$0	$0	$1,349,350	$3,213,170
Park, Library, and Art Museum	0	0	0	335,650	786,830
Subtotal Taxing Accounts	$0	$0	$0	$1,685,000	$4,000,000
Add Gas Tax Account	0	0	0	165,810	386,890
Total General Fund	$0	$0	$0	$1,850,810	$4,386,890

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 10 - CITY MANAGER'S OFFICE
ACTIVITY: 03 - NONDEPARTMENTAL

FUND: 110

NONDEPARTMENTAL	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Contributions and donations:					
Economic development/WISE	$250,000	$250,000	$250,000	$250,000	$250,000
Historic Wichita (Cowtown)	116,200	116,200	116,200	116,200	116,200
Kansas National Guard	4,000	4,000	4,000	4,000	4,000
Memberships	38,672	55,000	61,040	61,040	61,040
Subtotal contributions and donations	$408,872	$425,200	$431,240	$431,240	$431,240
Nondepartmental transfers:					
Employee training/development	$118,000	$150,000	$150,000	$166,000	$175,000
Energy retrofit improvements	180,000	180,000	180,000	180,000	180,000
Group health insurance (retirees)	61,000	61,000	61,000	61,000	61,000
Transfer to General Debt and Interest (parking lot)	121,470	118,000	118,000	115,000	112,000
Subtotal nondepartmental transfers	$480,470	$509,000	$509,000	$522,000	$528,000
Nondepartmental private mowing/clean up:					
Mowing	$49,842	$67,430	$51,840	$53,910	$56,070
Clean up	31,948	31,700	33,230	34,560	35,940
Unallocated	44,568	131,870	46,350	48,200	50,130
Subtotal nondept. mowing/clean up	$126,358	$231,000	$131,420	$136,670	$142,140
Nondepartmental (other):					
Bicycle programs	$0	$7,000	$15,000	$15,000	$15,000
Board/task force support	10,270	0	2,000	5,000	5,000
Cable channel/radio	65,946	75,000	75,000	75,000	75,000
Community relations/information	35,591	150,000	148,000	150,000	150,000
Downtown study	0	0	245,000	50,000	0
Election expense	35,821	0	0	38,740	0
Federal fuel tank compliance	56,578	0	23,600	50,000	50,000
Insurance (building, contents, boiler)	26,010	25,450	25,450	25,450	25,450
Legislative services	2,387	50,000	40,000	40,000	40,000
Microfilming program	0	100,000	50,000	50,000	50,000
Office automation	0	20,000	20,000	60,000	60,000
Other contractual services	23,214	0	40,000	40,000	40,000
Reforestation and public arts	66,173	150,000	150,000	150,000	150,000
Research and development	77,340	150,000	150,000	150,000	150,000
Sports agreement	0	35,000	8,000	25,000	25,000
Storm clean up	0	0	150,000	0	0
Strategic planning	1,245	5,000	5,000	5,000	5,000
Subtotal other	$400,574	$767,450	$1,147,050	$929,190	$840,450
Total nondepartmental	$1,416,274	$1,932,650	$2,218,710	$2,019,100	$1,941,830

NONDEPARTMENTAL SUMMARY

The Nondepartmental budget is comprised of expenditures that are related to general programs and expenditures of the City.

Budget Highlights

Bicycle Programs (020503)

An amount of $15,000 is budgeted to allow for printing bike trail maps, providing safety programs, and minor maintenance/repairs on bike paths. Revenues from bicycle license fees will defray the expenditures of this activity.

Board/Task Force Support (020859)

Financial support of $5,000 annually has been budgeted for Advisory Boards, Commissions and various task forces as they have become more active and continue to be highly utilized for evaluation, development and/or monitoring of City programs. All budget years include a $2,000 transfer for the Commission on the Status of Women previously budgeted in the Human Services Department budget.

Cable Channel/Radio (020669)

A continuation of televising and broadcasting City Council meetings is provided. The $75,000 amount reflects no anticipated increases in 1991 or 1992.

Community Relations and Information (020511)

An allocation of $150,000 is budgeted for 1991 and 1992 to implement a program of increased activities and information to residents relative to community services/facilities. Community relations projects that may be financed from this account include expanded use of the City's cable television channel, specialized brochures, newsletters, mail-outs and other expenses related to public information and activities.

Downtown Study (020909)

In June, 1990, the City Council approved an allocation of $245,000 (1990) and $50,000 (1991) for consultant studies on downtown redevelopment, these amounts are budgeted accordingly.

Economic Development Association (WI/SE) (020529)

The City's continued participation in WI/SE is budgeted at $250,000. This amount will be matched by the County and private business and used to continue a unified community economic development effort.

NONDEPARTMENTAL SUMMARY (Cont.)

Employee Training/Development (020537)

A training and personnel development program has been established to improve job skills of City employees at all levels. The 1991 budget of $166,000 includes an increase of $16,000 to ensure effective use of the City's resources and maximize the talent of employees in dealing with various community service delivery issues and problems. An increase to $175,000 is proposed for 1992.

Energy Retrofit Improvements (020545)

An amount of $180,000 is budgeted for capital expenditures which will effect offsetting energy savings.

Election Expense (020552)

The City of Wichita and the Board of Education (USD 259) will share the cost of elections to be held in 1991. The amount of $38,740 is budgeted for this purpose.

Federal Fuel Tank Compliance (020800 - 2999)

The amount of $50,000 is budgeted for 1991 and 1992 for the removal and replacement of underground fuel storage tanks in General Fund operations, based on need and in compliance with Environmental Protection Agency regulations. Removal and replacement of tanks in proprietary fund operations have been budgeted within those respective budgets.

Group Health Insurance (020560)

Group health insurance for City employees is budgeted within each department. The Nondepartmental budget of $61,000 (1991 and 1992) will pay a portion of the premium for retired City employees between the ages of 60 and 65, and for retirees who are on disability pension.

Historic Wichita (Cowtown) (020578)

A contribution of $116,200 is budgeted to support maintenance of the Cowtown Museum. In addition, $85,000 is budgeted from transient guest tax (Tourism and Convention Fund).

Insurance (Building and Contents) (020586)

City Hall building and contents insurance in 1991 and 1992 remains at the 1990 level of $24,340. Boiler insurance is budgeted at $1,110.

Legislative Services (020594)

The $40,000 budgeted in this account supports the City's liaison efforts in Topeka, surrounding communities, and Washington, D.C.

Memberships (020602)

The City is a participant in and member of state and national municipal organizations and information services. Memberships for 1991 and 1992 include: the League of Kansas Municipalities ($33,000), National League of Cities ($8,000), LOGIN ($9,000), Heartland Innovations ($5,000), Hispanic Elected Officials ($40), and the U.S. Conference of Mayors ($6,000).

Microfilming (020107 - 3107)

The City's microfilming program is supported by $50,000 each year. This program facilitates conversion of hard-copy documents to microfiche/microfilm, reduces filing and storage requirements, and expedites information retrieval.

National Guard (020818)

An amount of $4,000 is budgeted as a contribution to the Kansas National Guard. These funds are designated by the Guard for upgrading office and classroom facilities used by the general public.

Office Automation (020685)

To allow programmed expansion of computer terminals by General Fund operations, $60,000 is provided in 1991 and 1992. The allocation also includes first-year operating (system access) charges.

Other Contractual Services (020727)

An amount of $40,000 is budgeted to provide contractual services for union negotiations and other contractual expenses.

Private Moving/Clean up (020701, 020719, 020743)

Private weed moving and clean-up costs are recommended in the amounts of $136,670 in 1991 and $142,140 in 1992. These funds are budgeted to pay private contractors for these services. Inspection, mailing, and other costs of administering the compliance programs are included in the budgeted amount. Both administrative and contractual costs are charged to the property owner.

Reforestation and Public Arts (020628)

The expanded program of beautification, involving reforestation along streets and highways adjacent to public facilities, is continued at current expenditure levels ($150,000). The amount also provides replacement of street furniture and fixtures, and similar improvements important to the City's visual image.

NONDEPARTMENTAL SUMMARY (Cont.)

Research and Development (020610)

Research and development efforts are budgeted at $150,000 for both 1991 and 1992. The amounts allow the City to continue efforts to be efficient and responsive in delivering public services, and to ensure implementation of new technologies, processes and ideas that provide cost-savings. A position of Administrative Assistant is charged to this account to carry out research and development activities.

Sports Agreement (020651)

An amount of $25,000 is budgeted for 1991 and 1992 to provide the City's share of the stop-loss policy in support of the professional soccer team. Under this program, the City agrees to pay twenty percent (20%) of the first $175,000 in losses in excess of $260,000, or a maximum of $35,000.

Storm Clean-Up (020925)

An allocation of $150,000 is provided in the 1990 revised budget to meet extraordinary clean-up costs associated with the June, 1990, wind storm.

Strategic Planning (020636)

The amount of $5,000 is provided to assist in the annual updating and implementation of the City's Strategic Plan.

Transfer to General Debt and Interest (Parking Lot) (020644)

Funds are provided in the amount of $115,000 in 1991 and $112,000 in 1992 for the contract purchase of the parking lot (south of Expo Hall).

MULTI-YEAR FUND OVERVIEW - TOURISM AND CONVENTION FUND NO: 215

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources:					
Transient guest tax - 5%	$2,182,564	$2,195,300	$2,195,300	2,283,110	2,374,430
Transient guest tax - 1%	0	0	36,590	456,640	474,910
Interest earnings-fund balance	22,783	58,000	13,690	3,140	9,690
Interest earnings-other	34,175	0	33,200	39,630	38,160
Other (Miss USA private contributions)	0	0	250,000	375,000	150,000
Total revenues & other sources	$2,239,522	$2,253,300	$2,528,780	$3,157,520	$3,047,190
Expenditures & other uses:					
Programs and contracts					
ABC Contract	$196,846	$0	$0	$0	$0
Black Historical Society	2,500	2,500	2,500	2,500	2,500
Mid-America All-Indian Center	39,000	40,000	40,000	40,000	40,000
Historic Wichita (Cowtown)	85,000	85,000	85,000	85,000	85,000
Sister Cities	7,494	10,700	10,700	10,700	10,700
Wichita Children's Museum	7,000	7,000	7,000	7,000	7,000
Wichita Convention Visitor's Bureau	949,749	834,215	834,215	867,060	902,500
Convention Promotion Contingency	0	100,000	0	24,000	10,000
Wichita/Sedgwick Co. Arts Council	7,000	7,000	7,000	7,000	7,000
Miss USA Pageant					
Event Expenses	0	0	125,000	125,000	0
Location Fees	0	0	125,000	125,000	150,000
Letter of Credit	0	0	175,000	0	50,000
Transfer to General Fund					
Administrative fees	27,732	29,570	29,570	34,160	34,160
Community Marketing	20,797	21,000	21,000	21,000	21,000
Expo Hall Operation	0	106,810	17,000	5,700	8,880
Transfer to General Debt & Interest					
Expo Hall debt service	1,013,070	1,083,980	1,083,980	1,159,860	1,241,050
Lawrence Dumont	0	0	36,590	300,000	300,000
Cultural attractions	0	0	0	170,000	170,000
Appropriated Reserve	0	180,145	80,000	80,000	80,000
Total expenditures & other uses	$2,356,188	$2,507,920	$2,679,555	$3,063,980	$3,119,790
Revenues & other sources over (under) expenditures & other uses	(116,666)	(254,620)	(150,775)	93,540	(72,600)
Unencumbered cash/fund balance January 1 (includes restricted assets)	312,291	344,841	195,625	44,850	138,390
Unencumbered cash/fund balance December 31	$195,625	$90,221	$44,850	$138,390	$65,790

Assumptions:

Growth in transient guest tax revenue:	4.0%
Annual interest earnings rate:	7.0%
Growth in delegate agencies' expenditures:	0.0%
Growth in other program expenditures:	4.0%

All location fee and event expenses related to the Miss USA pageant will be offset through private contributions.

TOURISM AND CONVENTION FUND SUMMARY

The Tourism and Convention Fund is established by Charter Ordinance (No. 83) to receive distributions of monies collected from the Transient Guest Tax. The tax was increased from five to six percent, effective July 1, 1990, with the additional one percent specifically earmarked for capital improvements to local tourist attractions (on a matching basis), financing for the improvements to Lawrence-Dumont Stadium, and to provide a contingency for extraordinary convention promotion expenses. The one percent increase has a sunset provision effective in ten years. Revenue from the remaining five percent are expended under priorities established in the Charter Ordinance.

Budget Highlights

- The 1991 and 1992 budgets contain three projects earmarked for support from the 1% increase in the transient guest tax; these include: promotion contingency, Lawrence-Dumont Stadium improvements and capital improvements for local cultural attractions. The increase was effective July 1, 1990.

- Expo Hall debt service continues to represent the largest expense within the fund (37%), and is projected to continue claiming an increasing portion of the fund's expenditures through 1993. After 1993, the debt service payment will level and decline as a percentage of the fund's expenditures.

- Reserve amounts of $80,000 for each year are budgeted as a contingency in the event of a major new convention or to offset potential revenue losses.

- An additional $425,000 has been added to the 1990 revised budget to support the Miss USA Pageant. Of this amount, $250,000 is to be offset by revenue from private contributions; the remaining $175,000 is to support a Letter of Credit for Pageant location fees.

- The 1990 revised budget reduces the amount identified to support operating deficits for Expo Hall because Expo Hall revenue projections are favorable and have reduced the original deficit estimate.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Administrative Charges	$ 29,570	$ 29,570	$ 34,160	$ 34,160
Black Historical Society	2,500	2,500	2,500	2,500
Community Marketing	21,000	21,000	21,000	21,000
Convention Promotion Contingency	100,000	0	24,000	10,000
Cultural Attractions - Capital Improvements	0	0	170,000	170,000
Expo Hall Operation	106,810	17,000	5,750	8,880
General Debt & Int. Fund	1,083,980	1,083,980	1,159,860	1,241,050
Historic-Wichita (Cowtown)*	85,000	85,000	85,000	85,000
Lawrence-Dumont	0	36,590	300,000	300,000
Mid-America All-Indian Center*	40,000	40,000	40,000	40,000
Miss USA Pageant	0	425,000	250,000	200,000
Sister Cities*	10,700	10,700	10,700	10,700
Wichita Arts Council*	7,000	7,000	7,000	7,000
Wichita Convention & Visitors*	834,215	834,215	867,060	902,500
Wichita Children's Museum	7,000	7,000	7,000	7,000
Appropriated Reserve*	180,145	80,000	80,000	80,000
Total	**$2,507,920**	**$2,679,555**	**$3,063,980**	**$3,119,790**

* The Tourism and Convention Committee recommended the Indian Center and Sister Cities' allocations be reduced and the others designated be higher than what has been recommended here. Additionally, the Committee recommended the addition of the Metropolitan Area Ballet as a recipient which has not been included in this budget.

Administrative Charges - Administrative charges are transferred to the General Fund, compensating for the central service functions. The services provided for the committee include: contract development and monitoring, proposal review, purchasing, investment of funds, check writing and staff support.

Black Historical Society - The budget provides $2,500 per year for the promotion of activities sponsored by the Black Historical Society.

Community Marketing - A transfer to the General Fund, offsetting the cost of the City Council's budget for travel related to the Sister Cities program and other projects deemed appropriate by the Council.

Convention Promotion Contingency - Many conventions have extraordinary requirements for logistic support, e.g., bussing, seating, registration, etc. This account is established to provide funding for those needs.

Cultural Attractions Capital Improvements - This item represents a transfer to the debt service fund to retire bonds to be issued on behalf of local tourist attractions, which have successfully generated matching donations, to make capital improvements to their facilities. This item was one of the three projects earmarked for funding from the additional 1% increase in the guest tax, which was effective July 1, 1990.

Expo Hall Operation - In accordance with the second expenditure priority in Charter Ordinance No. 83, the Tourism and Convention Fund budget contains amounts equal to the difference between Expo Hall projected revenues and projected operating expenses, which is transferred to the General Fund.

General Debt and Interest Fund - In accordance with the first expenditure priority in Charter Ordinance No. 83, this fund is budgeted to pay debt service on Expo Hall.

Historic-Wichita (Cowtown) - The budget provides $85,000 per year for promotional expenses, including: artwork, brochure printing, advertising, photography, membership development, seminars and special events.

Lawrence-Dumont - Financing for the second phase of improvements to Lawrence-Dumont Stadium, required by lease agreement, was accomplished through the issuance of long-term debt. This debt is to be retired from the proceeds of the additional 1% guest tax increase, effective July 1, 1990.

Mid-America All-Indian Center - The budget provides $39,000 of the Center's utility costs, in addition to $1,000 for promotional expenses.

Miss USA Pageant - The City has entered into a long-term contract with promoters of the Miss USA pageant to ensure Wichita as a regular site for the pageant. Costs of the agreement in 1990 are threefold: location fees ($125,000), event expenses ($125,000) and a letter of credit guarantee ($175,000). Costs for the first two items are to be offset by contributions from private donors. The cost of the third item will be returned to the City when the letter of credit expires.

Sister Cities - This program, exists to support, coordinate, develop and sponsor Sister City Exchange Programs of a cultural, educational, social, business, or governmental nature. The budget includes official visits to the sister cities, an official visit to Wichita from each of the four sister cities, and other cultural exchange programs.

Wichita Arts Council - The Council promotes art and cultural institutions in Wichita. The budget allocates $7,000 per year to help offset the administrative costs of providing a recognition awards reception, Wichita Arts Festival, and an Artist-in-Residence tour.

Wichita Convention Visitors Bureau - The purpose of the Visitors Bureau is to promote conventions and tourism and attract visitors to Wichita.

Wichita Children's Museum - The budget provides $7,000 per year to offset a portion of exhibit development costs.

Appropriated Reserve - This account is for emergency expenses associated with new conventions and major events or to absorb unanticipated shortfalls in revenue collections.

CHARTER ORDINANCE NO. 83 PROVISIONS

Revenues from this tax are expended in accordance with the provisions of Charter Ordinance No. 83 in the following priority order:

1st To pay any obligation including but not limited to bonds, leases or contracts resulting from or directly attributable to the construction or use of new facilities for convention or exhibition purposes.

2nd To pay any deficit incurred in the operation or maintenance of new facilities for convention or exhibition purposes.

3rd To pay for convention and tourism activities which result from the annual consideration of requests for such funds by the Tourism and Convention Committee established by Section 12 Charter Ordinance No. 83 as amended June 24, 1988, and which, upon recommendation by said committee, receives final approval by the City Council.

4th Any funds remaining shall be held in reserve to pay any deficit incurred in the operation or maintenance of Century II; establish a building fund for future facilities; to pay for extraordinary facility repairs or replacement; and to fund attractions deemed to have advantage or interest to the City of Wichita.

5th None of the revenue from said tax shall be expended for promotion of convention and tourism facilities or activities for Sedgwick County outside the city limits of Wichita unless and until an equal transient guest tax is levied by the board of County Commissioners of Sedgwick County, Kansas, and the City Council authorize by resolution such expenditures.

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MULTI-YEAR FUND OVERVIEW - SPECIAL ALCOHOL PROGRAMS FUND FUND NO.: 220

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources:					
Intergovernmental - private club liquor tax	$642,889	$655,000	$687,890	$708,530	$729,580
Interest earnings (fund balance)	11,279	1,340	11,040	12,840	14,630
Interest earnings (other)	0	0	2,350	2,730	3,110
Other	0	10,000	10,000	0	0
Total revenues & other sources	$654,168	$666,340	$711,280	$724,100	$747,320
Expenditures & other uses:					
Programs/contracts	$626,757	$657,038	$656,268	$677,042	$695,729
Other	0	9,842	0	0	0
Appropriated fund balance reserve	0	26,382	34,560	35,120	37,380
Total expenditures & other uses:	$626,757	$693,262	$690,828	$712,162	$733,109
Revenues & other sources over (under) expenditures & other uses	27,411	(26,922)	20,452	11,938	14,211
Unencumbered cash/fund balance January 1	$148,733	$57,612	$176,144	$196,596	$208,534
Unencumbered cash/fund balance December 31	$176,144	$30,690	$196,596	$208,534	$222,745

SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

The Kansas Legislature established a 10% gross receipts tax on the sale of alcohol including spirits, wine, and strong beer. The law provides that most of the revenues be returned to the cities in which taxes were paid. Upon receipt of the revenue, the Revenue Management credits one-third of the amount to the Special Alcohol and Drug Programs Fund. Monies in the Special Alcohol and Drug Programs Fund may be expended only for the purchase, establishment, maintenance, or expansion of services or programs on alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse, or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.

Budget Highlights

The 1990 revised budget reflects a decrease of $770 under the adopted budget. The adopted 1991 and approved 1992 budgets show an increase of $4,180 and $5,100 above the adopted budget.

- This budget supports 1.46 (FTE) positions; the decrease in the current budget is due to reduced costs in the health insurance allocation.
- A triennial needs assessment and Substance Abuse Plan revision is scheduled for 1990.
- Increasing data processing costs of $3,350 in 1991 and 1992 is attributed to the addition of a new data terminal with associated lines/ hardware.
- The recommended budget levels for the City's (Human Services) administration are increased by $520 in 1991 and $1,489 in 1992. These increases reduce fund balance levels in both years but do not affect other ADAAB budget recommendations.

Budget Summary (City Only)

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$59,660	$60,470	$61,070	$63,140
Contractual Services	5,680	6,700	10,910	10,910
Commodities	5,280	2,680	1,670	1,670
Capital Outlay	0	0	1,150	0
Total	**$70,620**	**$69,850**	**$74,800**	**$75,720**

FUND: 220 - SPECIAL ALCOHOL PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 05 - SPECIAL ALCOHOL
SECTION: 01 - ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	39,298	47,150	47,710	49,310	50,960
120 Special Salaries	3,453		50	50	50
130 Overtime	935				
140 Employee Benefits	11,384	12,510	12,710	11,710	12,130
SUBTOTAL PERSONAL SERVICES	55,070	59,660	60,470	61,070	63,140
210 Utilities					
220 Communications	721	570	730	730	730
230 Transportation and Training	170	510	300	2,410	2,410
240 Insurance					
250 Professional Fees	789	800	800	800	800
260 Data Processing		70	2,170	4,370	4,370
270 Equipment Contractuals	77		100		
280 Building and Grounds Contractuals					
290 Other Contractuals	2,562	3,730	2,600	2,600	2,600
SUBTOTAL CONTRACTUAL SERVICES	4,319	5,680	6,700	10,910	10,910
310 Office Supplies		5,230	2,630	1,620	1,620
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts		50	50	50	50
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES		5,280	2,680	1,670	1,670
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				1,150	
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY				1,150	
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	59,389	70,620	69,850	74,800	75,720

FUND: 220 - SPECIAL ALCOHOL PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES
DIVISION: 05 - SPECIAL ALCOHOL
SECTION: 01 - ADMINISTRATION

The goal of the Department of Human Services Special Alcohol and Drug Program is to develop and maintain a comprehensive system of services to alleviate substance abuse needs and problems of citizens in Wichita and Sedgwick County. The target population consists of all citizens of Wichita and Sedgwick County who are in need of prevention services, or who are victims of substance abuse in need of intervention and treatment services. The program will assure that needed services are available and readily accessible, and that they are part of an interrelated system that provides efficiency in service delivery.

	POSITIONS							
POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Senior Planner	1	1	1	630	38,790	37,360	38,670	40,020
Subtotal	1	1	1		38,790	37,360	38,670	40,020
ADD Longevity					170	200	230	260
Accountant II (8%)					2,750	2,490	2,580	2,670
Secretary (33%)					5,440	4,900	5,070	5,250
Human Svcs. Director (5%)					0	2,760	2,760	2,760
TOTAL					47,150	47,710	49,310	50,960

SUBFUND: 220 - SPECIAL ALCOHOL AND DRUG PROGRAMS
DEPARTMENT: 12 - HUMAN SERVICES

SPECIAL ALCOHOL AND DRUG PROGRAMS FUND

The Alcohol and Drug Abuse Advisory Board (ADAAB) makes recommendations each year on contract amounts to be funded from the Special Alcohol and Drug Program fund. These contract amounts are used for the purchase, establishment, maintenance, or expansion of services or programs on alcoholism and drug abuse prevention and education.

FUND SUMMARY OF REVENUES AND EXPENDITURES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
REVENUES:					
Private Club Liquor Tax	642,889	655,000	687,890	708,530	729,780
Interest Earnings	11,279	1,340	13,390	15,570	17,740
Other	0	10,000	10,000	0	0
Subtotal Current Revenues	654,168	666,340	711,280	724,100	747,520
EXPENDITURES					
Drug and Alcohol Abuse Prevention Center (DAAPC)	79,499	90,000	90,000	89,027	91,698
Alcoholism Family Counseling Center (AFCC)	81,989	86,251	86,251	86,876	89,482
MAAIC Treatment Service (IATS)	38,277	39,232	39,232	39,516	40,701
Parallax Program	69,352	68,785	68,785	70,285	72,394
Recovery Services Council (RSC)	229,662	229,662	229,662	230,191	237,097
Big Brothers/Big Sisters	10,000	10,000	10,000	10,000	10,300
Northeast Drug/Alcohol Referral and Tracking Station (NEDARTS)	25,136	32,250	32,250	32,475	33,449
Sedgwick County Mental Health-Alcohol Treatment Center	29,815	25,891	25,891	30,172	31,077
Department of Human Services	59,389	70,620	69,850	74,800	75,720
Sedgwick County Mental Health-Women's Alcoholism Treatment Services (WATS)	3,638	3,347	3,347	3,700	3,811
Contingency	0	10,842	0	10,000	10,000
Appropriated Fund Balance Reserve	0	26,382	35,560	35,120	37,380
	626,757	693,262	690,828	712,162	733,109
OVER (UNDER) EXPENDITURES	27,411	(26,992)	20,452	11,938	14,411
Fund Balance - January 1	148,733	57,612	176,144	196,596	208,534
FUND BALANCE - DECEMBER 31	176,144	30,620	196,596	208,534	222,945

MULTI-YEAR FUND OVERVIEW - SPECIAL PARKS & RECREATION FUND FUND NO.: 225

An amount of $708,530 is budgeted in this fund for 1991. This fund was created during the 1979 Legislative Session, when Senate Bill No. 467 was passed, and took effect on July 1, 1979. The law established a 10 percent gross receipts tax on the sale of alcoholic liquor, including spirits, wine and strong beer. Effective July 1, 1987, the drink tax applied to caterers and drinking establishments in "wet" counties.

The law provides that one-third of the monies received must be credited to the Special Parks and Recreation (Alcohol) Fund. Monies in this fund are to be expended only for the purchase, establishment, maintenance, or expansion of park and recreational services, programs and facilities.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources					
Intergovernmental - private club liquor tax	$642,889	$655,000	$687,890	$708,530	$729,580
Interest earnings	4,252	0	0	0	0
Total revenues & other sources	$647,141	$655,000	$687,890	$708,530	$729,580
Expenditures & other uses					
Transfer to PLAM Fund	$625,263	$691,979	$691,970	$775,240	$729,580
Total expenditures & other uses	$625,263	$691,979	$691,970	$775,240	$729,580
Revenues & other sources over (under) expenditures & other uses	21,878	(36,979)	(4,080)	(66,710)	0
Unencumbered cash/fund balance January 1	48,912	36,979	70,790	66,710	0
Unencumbered cash/fund balance December 31	$70,790	$0	$66,710	$0	$0

MULTI-YEAR FUND OVERVIEW - LANDFILL FUND FUND NO.: 230

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources					
Lease of Brooks Landfill	$779,931	$819,000	$819,000	$890,260	$975,260
Other	13,740	0	0	13,740	0
Contingency	0	0	0	0	0
Interest earnings	47,293	25,000	25,000	25,000	25,000
Total revenues & other sources	$840,964	$844,000	$844,000	$929,000	$1,000,260
Expenditures & other uses					
Operations/monitoring/consultants	383,096	400,470	358,630	365,650	358,910
Other	50,000	50,000	15,000	15,000	15,000
Debt service	90,000	122,310	122,310	116,000	111,000
Subtotal	$523,096	$572,780	$495,940	$496,650	$484,910
Expenditure contingency	0	0	100,000	100,000	100,000
Transfer to reserve trust fund	565,580	271,220	248,060	334,230	420,570
Total expenditures & other uses	$1,088,676	$844,000	$844,000	$930,880	$1,005,480
Revenues & other sources over (under) expenditures & other uses	($247,712)	$0	$0	($1,880)	($5,220)
Unencumbered cash/fund balance January 1	$410,789	23,799	163,077	163,077	161,197
Unencumbered cash/fund balance December 31	$163,077	$23,799	$163,077	$161,197	$155,977

LANDFILL FUND SUMMARY

The Landfill Fund was established to support a variety of activities related to the disposal of refuse. Revenues generated from the operation of the Brooks Landfill support these activities. Included are monitoring of the Brooks and Chapin sites, John's Sludge Pond, erosion maintenance at Chapin, and the Indigent Sanitation Assistance Program. This budget also supports the Waste Management Trust Fund.

Budget Highlights

The 1990 revised budget shows no variance from the adopted budget. The 1991 adopted and 1992 approved budgets reflect an increase of $87,430 (10.4%) and $161,480 (19.1%) respectively, above the 1990 Adopted Budget.

- An 8.6% tipping fee increase was implemented in 1990 of which 4.6% goes to the City's private contractor and 4% to the City to support the City's Waste Management.
- Transfers to the Waste Management Trust Fund support the composting, recycling, and household hazardous materials programs (administered by the Natural Resource Conservation office). The amount transferred is based on available excess funds in each budget year.
- A fee increase is recommended which will provide for more adequate and consistent level of funding for the Waste Management Trust to meet environmental requirements.
- A study of the expected life of Brooks Landfill will begin in 1990 ($5,000) and continue into 1991 ($10,000).
- Contingency funds have been established at $100,000 in order to address unanticipated solid waste management needs.
- As the Chapin site becomes available for other use (i.e. Park and open spaces), consideration will be given to transferring the maintenance and development of this property.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$84,190	$79,550	$81,160	$83,990
Contractual Services	164,040	156,300	161,390	151,490
Commodities	150,540	122,780	123,100	123,430
Other	445,230	485,370	565,230	646,570
Total	**$844,000**	**$844,000**	**$930,880**	**$1,005,480**

FUND: 230 - LANDFILL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
SECTION: 10 - LANDFILL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	48,329	64,090	62,700	63,840	65,950
120 Special Salaries	4,250				
130 Overtime	230				
140 Employee Benefits	13,935	20,100	16,850	17,320	18,040
SUBTOTAL PERSONAL SERVICES	66,744	84,190	79,550	81,160	83,990
210 Utilities	315	1,900	2,590	2,590	2,590
220 Communications	705	800	940	940	940
230 Transportation and Training	147	3,000	2,950	2,950	2,950
240 Insurance		2,550	2,550	2,490	2,740
250 Professional Fees	218,097	124,000	129,170	134,320	124,170
260 Data Processing	2,230	2,230			
270 Equipment Contractuals	136	10,100	5,140	5,140	5,140
280 Building and Grounds Contractuals					
290 Other Contractuals	14,688	19,460	12,960	12,960	12,960
SUBTOTAL CONTRACTUAL SERVICES	236,318	164,040	156,300	161,390	151,490
310 Office Supplies	583	380	650	650	650
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	32,398	78,000	52,000	52,000	52,000
350 Materials		50,000	50,000	50,000	50,000
360 Equipment Supplies	17,023	21,050	19,120	19,440	19,770
370 Building Parts					
380 Non-Capitalizable Equipment		560	160	160	160
390 Other Commodities	7,147	550	850	850	850
SUBTOTAL COMMODITIES	57,151	150,540	122,780	123,100	123,430
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	22,883				
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	22,883				
510 Interfund Transfers	565,580	271,220	263,060	349,230	435,570
520 Debt Service	90,000	122,310	122,310	116,000	111,000
530 Other Non-Operating Expenses	50,000	51,700	100,000	100,000	100,000
540 Other					
SUBTOTAL OTHER	705,580	445,230	485,370	565,230	646,570
TOTAL	1,088,676	844,000	844,000	930,880	1,005,480

FUND: 230 - LANDFILL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 40 - MAINTENANCE
ACTIVITY: 10 - LANDFILL

The Landfill Fund supports cover activities at refuse disposal sites where dumping is completed (Chapin and the east side of Brooks). Final closure of these sites involves adding 18" of cover plus 6" of top soil, along with seeding and mulching.

Activities of the Landfill Fund are supported by income from the City's lease with a private operator at the active portion of the Brooks site (41st Street North and West Street). The contract provides that a percentage of gross revenue will be returned to the City, with annual adjustments allowed for inflation.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Equipment Operator III	2	2	2	620	44,970	45,560	47,150	48,800
Subtotal	2	2	2		44,970	45,560	47,150	48,800
ADD								
Longevity					500	560	610	650
Charges-Flood Control Maintenance					11,550	11,550	11,950	12,370
Charges-Public Works Administration					1,650	1,650	750	750
Charges-Street Maintenance					3,380	3,380	3,380	3,380
TOTAL					62,050	62,700	63,840	65,950

MULTI-YEAR FUND OVERVIEW - WASTE MANAGEMENT TRUST FUND FUND NO.: 728

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues					
Interest Earnings	$0	$0	$39,590	$56,190	$67,370
Transfer from Landfill	565,580	271,220	248,060	334,230	420,570
Total revenues	$565,580	$271,220	$287,650	$390,420	$487,940
Expenditures & other uses					
Compost Program	$0	$0	$84,400	$0	$0
Recycling Program	0	0	165,230	56,120	56,120
Household Hazardous Materials	0	0	60,000	0	0
Subtotal	$0	$0	$309,630	$56,120	$56,120
Contingency	0	0	0	165,000	165,000
Total expenditures & other uses	$0	$0	$309,630	$221,120	$221,120
Revenues & other sources over (under) expenditures & other uses	$565,580	$271,220	($21,980)	$169,300	$266,820
Unencumbered cash/fund balance January 1	0	565,580	565,580	543,600	712,900
Unencumbered cash/fund balance December 31	$565,580	$836,800	$543,600	$712,900	$979,720

MULTI-YEAR FUND OVERVIEW - CENTRAL INSPECTION DIVISION FUND NO.: 235

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & sources					
Licenses and permits	$2,264,287	$2,492,000	$2,518,000	$2,564,600	$2,622,650
Plan review fees	362,807	315,000	363,100	370,400	374,050
Other	8,302	33,000	13,000	13,000	13,000
Special assessment	31,160	15,000	20,000	25,000	25,000
Rental income	4,830	4,600	4,830	4,830	4,830
Revenue contingency	0	70,820	0	0	0
Subtotal revenues & other sources	$2,671,386	$2,930,420	$2,918,930	$2,977,830	$3,039,530
Fund Balance interest earnings	129,583	101,570	117,160	73,630	35,150
Other interest earnings	24,292	23,430	26,540	27,080	27,640
Less temporary permit fee reduction	0	(250,000)	(262,500)	(263,250)	0
Total revenues & other sources	$2,825,261	$2,805,420	$2,800,130	$2,815,290	$3,102,320
Expenditures & other uses					
Personal Services	$1,846,874	$2,236,190	$2,181,030	$2,399,860	$2,481,450
Contractuals	548,605	430,410	421,260	453,460	465,430
Commodities	45,815	50,090	49,250	50,250	50,250
Capital Outlay	412,296	92,240	116,470	65,000	25,000
Transfers	116,220	119,790	123,250	121,830	122,210
Total expenditures	$2,969,810	$2,928,720	$2,891,260	$3,090,400	$3,144,340
Routine savings	0	0	(43,620)	(48,000)	(49,630)
Total expenditures and other uses	2,969,810	2,928,720	2,847,640	3,042,400	3,094,710
Revenues & other sources over (under) expenditures & other uses	(144,549)	(123,300)	(47,510)	(227,110)	7,610
Appropriated fund balance reserve	0	654,800	1,374,290	1,326,840	1,334,450
Unencumbered cash/fund balance January 1	1,746,010	778,100	1,601,460	179,660	0
Unencumbered cash/fund balance December 31	$1,601,460	$0	$179,660	$0	$0

MULTI-YEAR FUND OVERVIEW - CENTRAL INSPECTION DIVISION FUND NO.: 235

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources					
Licenses					
Home occupations	$28,923	$30,000	$30,000	$31,000	$32,000
Construction	157,831	165,000	165,000	167,600	170,450
Miscellaneous regulatory licenses	201,805	130,000	190,000	195,000	200,000
Subtotal license revenues	$388,559	$325,000	$385,000	$393,600	$402,450
Permits					
Buildings	$1,484,674	$1,722,000	$1,750,000	$1,755,000	$1,800,000
Electrical	67,889	60,000	64,000	67,000	68,000
Mechanical	65,534	60,000	63,000	65,000	66,000
Elevator	69,286	55,000	65,000	67,000	68,000
Plumbing & gas fitting	59,005	70,000	58,000	60,000	61,000
Sewer	50,376	53,000	52,000	52,000	52,000
Signs	74,157	76,000	76,000	100,000	100,000
Other	4,807	71,000	5,000	5,000	5,200
Subtotal permit revenues	$1,875,728	$2,167,000	$2,133,000	$2,171,000	$2,220,200
Plan review fees	362,807	315,000	363,100	370,400	374,050
Other (miscellaneous permits, fees, certificates)	8,302	33,000	13,000	13,000	13,000
Condemnations/special assessment	31,160	15,000	20,000	25,000	25,000
Rental income	4,830	4,600	4,830	4,830	4,830
Total revenues & other sources	$2,671,386	$2,859,600	$2,918,930	$2,977,830	$3,039,530

CENTRAL INSPECTION SUMMARY

The Central Inspection Division monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning, licensing, signage, and other areas. This division also administers the Neighborhood Improvement Program.

Budget Highlights

The 1990 revised budget projects a decrease of $37,460 (1.2%) under the 1990 budget. The adopted 1991 and approved 1992 budgets include an increase of $161,680 and $215,620 above the current budget.

- Four positions have been added in 1991: a Chief Housing Inspector (previously approved by the City Council and intended to be separate from the housing/zoning/license/sign function); one Housing Field Supervisor (previously approved by the Council); one zoning/license/sign field supervisor; and one housing inspector. Related budget expenditures include four vehicles in 1991 ($40,000) and ongoing operating costs.

- A System Analyst position is adopted to handle data processing needs for the new computerized inspection and permitting system ($29,380).

- Reserves have been established using a basis of six months working capital in order to address risk exposure of a potential depressed building market. The fifteen percent reduction in building service fees is proposed to continue so long as the reserve levels remain at the established amount.

- Capital outlay in 1990 include: $74,230 for the completion of the new computer system, cameras, binders and $25,000 for costs related to creating a Development Assistance Center. Other capital expenses include four vehicles in 1991 and $25,000 for computer enhancements in both 1991 and 1992.

- A 1990 management study has been budgeted for $35,000.

- Interfund transfers are combined to meet administrative costs associated with the administrative assistance provided to this division, and in compliance with the City's Cost Allocation Plan.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$2,236,190	$2,181,030	$2,399,860	$2,481,450
Contractual Services	430,410	421,260	453,460	465,430
Commodities	50,090	49,250	50,250	50,250
Capital Outlay	92,240	116,470	65,000	25,000
Other	119,790	123,250	121,830	122,210
Total	**$2,928,720**	**$2,891,260**	**$3,090,400**	**$3,144,340**

FUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - CENTRAL INSPECTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,314,869	1,729,620	1,713,040	1,898,610	1,962,640
120 Special Salaries	138,790				
130 Overtime	10,626				
140 Employee Benefits	382,589	506,570	467,990	501,250	518,810
SUBTOTAL PERSONAL SERVICES	1,846,874	2,236,190	2,181,030	2,399,860	2,481,450
210 Utilities	418				
220 Communications	32,591	24,180	24,430	26,130	26,130
230 Transportation and Training	9,911	14,300	14,300	14,300	14,300
240 Insurance	15,400	15,400	15,400	18,460	20,300
250 Professional Fees	1,940	21,000	2,700	2,700	3,330
260 Data Processing	64,780	58,770	55,610	92,820	94,520
270 Equipment Contractuals	81,397	89,650	89,650	100,210	100,210
280 Building and Grounds Contractuals	42,413		42,000	42,000	42,000
290 Other Contractuals	299,755	207,110	177,170	156,840	164,640
SUBTOTAL CONTRACTUAL SERVICES	548,605	430,410	421,260	453,460	465,430
310 Office Supplies	42,136	44,730	43,830	43,830	43,830
320 Clothing and Towels		3,160	3,160	760	760
330 Chemicals					
340 Equipment Parts	777	600	600	1,000	1,000
350 Materials	50				
360 Equipment Supplies	133	1,600	430	430	430
370 Building Parts					
380 Non-Capitalizable Equipment	2,301		1,130	4,130	4,130
390 Other Commodities	418		100	100	100
SUBTOTAL COMMODITIES	45,815	50,090	49,250	50,250	50,250
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	375,458	34,040	108,270	25,000	25,000
450 Vehicular Equipment	25,592			40,000	
460 Operating Equipment	11,246	58,200	8,200		
SUBTOTAL CAPITAL OUTLAY	412,296	92,240	116,470	65,000	25,000
510 Interfund Transfers	116,220	119,790	123,250	121,830	122,210
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	116,220	119,790	123,250	121,830	122,210
TOTAL	2,969,810	2,928,720	2,891,260	3,090,400	3,144,340

FUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - CENTRAL INSPECTION

POSITION TITLE	1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Supt. of Central Inspection	1	1	1	E-8	46,340	46,340	46,340	46,340
Devel. Assistance Coord.	1	1	1	E-9	40,640	20,320	40,640	40,640
Building Code Engineer	1	1	1	632	38,940	38,940	40,300	41,710
Building Code Administrator	1	1	1	632	38,940	41,470	42,920	44,420
Housing/Zoning Code Admin.	1	1	1	632	38,940	41,470	42,920	44,420
Chief Construction Inspector	1	1	1	630	36,960	35,060	33,910	35,100
Chief Plumbing & Mech. Insp.	1	1	1	630	37,300	37,360	38,670	40,020
Chief Electrical & Elevator	1	1	1	630	37,300	37,360	38,670	40,020
Chief Housing/Zoning Insp.	1	1	0	629	36,170	27,160	0	0
Chief Housing Inspector	0	0	1	629	0	9,050	37,480	38,790
Chief Zoning/License Inspect	0	0	1	629	0	9,050	37,480	38,790
Administrative Supervisor	1	1	1	629	36,170	36,210	37,480	38,790
Building Plans Examiner III	6	6	6	629	160,300	181,150	187,490	194,050
Engineering Plans Reviewer	1	1	1	629	32,160	32,160	33,290	34,460
Housing Field Supervisor	0	0	1	628	0	0	32,270	33,400
Zoning/License Field Supv.	0	0	1	628	0	0	31,850	32,960
Combination Inspector II	1	1	1	628	34,390	34,440	35,650	36,900
Combination Inspector I	3	3	3	627	93,150	97,350	100,760	104,290
Construction Inspector III	5	5	5	627	154,410	142,120	147,090	152,240
Plmb. & Mech. Insp. III	5	5	5	627	155,490	139,660	144,550	149,610
Permit Examiner II	2	2	2	627	52,670	56,300	58,270	60,310
Elec. & Elevator Insp. III	6	6	6	627	127,240	159,160	164,730	170,500
Housing Inspector III	6	6	7	626	168,670	164,820	194,740	201,560
Zoning/Licensing Insp. III	5	5	5	626	140,710	129,840	126,680	131,110
Industrial Development Spec.	1	0	0	625/26	31,170	0	0	0
Radio Dispatcher	1	1	1	621	19,630	21,720	22,700	23,490
Account Clerk II	2	2	2	619	42,230	44,260	46,210	47,830
Secretary	3	3	3	618/19	61,070	61,070	63,210	65,420
Engineering Aide I	1	1	1	618	19,120	19,010	19,840	20,530
Account Clerk I	1	1	1	617	18,350	18,350	18,990	19,650
Clerk II	1	1	1	615	17,740	17,870	18,500	19,150
Subtotal	60	59	63		1,716,200	1,699,070	1,883,630	1,946,500
ADD: Longevity					13,420	13,970	14,980	16,140
TOTAL					1,729,620	1,713,040	1,898,610	1,962,640

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GENERAL DEBT AND INTEREST FUND SUMMARY

The General Debt and Interest Fund budgets the payments (debt service) required for Governmental Fund debt issued, collateralized by the full faith and credit of the City. Sources of funding for payment of debt include property taxes, special assessments, revenues generated from the governmental entity utilizing the bond proceeds, interest earnings and other miscellaneous sources.

Debt Policies

- The City will confine long-term borrowing to capital improvements and self-insurance programs.
- The City will use short-term debt for bond anticipation purposes.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- Revenue bonds will be issued (when practical) for City enterprises to reduce the amount of the City's general obligation debt.
- The City will maintain its aggressive retirement of existing debt over 10 years for City-at-large debt, and 15 years for special assessment debt.
- The City will use general obligation debt to fund general-purpose public improvements which cannot be financed from current (pay-as-you-go) revenues.
- The City will use special assessment general obligation debt to fund special benefit district improvements, consistent with existing policies.
- The City will maintain a debt service fund reserve at year-end which is equivalent to 5% of annual revenues to the debt service fund. Any amount in excess of this reserve may be transferred to reduce capital project general purpose expenditures.
- Bonds are callable at 5 years for 10 year bonds and 7 years for 15 year bonds. Call premiums are evaluated at the time of each sale based on market conditions.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
General Obligation Debt	$16,832,000	$16,978,500	$15,758,300	$14,878,500
Special Assessment Debt	22,117,600	22,117,600	22,094,200	21,682,600
Paying Agent	38,950	39,100	37,850	36,560
Transfers Out	1,653,150	1,653,150	3,689,400	6,958,980
Total	$40,641,700	$40,788,350	$41,579,750	$43,556,640

MULTI-YEAR FUND OVERVIEW - GENERAL DEBT & INTEREST FUND FUND NO.: 300

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues and other sources:					
General property tax:					
Current tangible property tax	$12,564,492	$12,919,800	$12,668,550	$13,560,870	$13,967,700
Delinquent tangible property tax	436,926	450,000	450,000	463,500	477,410
PILOT	91,269	74,300	74,300	89,600	86,800
SUBTOTAL PROPERTY TAX	$13,092,687	$13,444,100	$13,192,850	$14,113,970	$14,531,910
Special Assessments:					
Current Special assessments	$18,470,819	$19,228,300	$19,228,300	$18,656,100	$18,528,500
Delinquent Specials	1,444,559	1,388,700	1,388,700	1,347,400	1,338,200
Prepaid Specials	0	221,800	221,800	219,400	218,900
New Special Assessments	0	0	0	1,540,000	3,080,000
PILOSA	529,681	528,500	528,500	528,500	528,500
SUBTOTAL SPECIAL ASSESSMENTS	$20,445,059	$21,367,300	$21,367,300	$22,291,400	$23,694,100
Motor vehicle tax	$2,862,910	$2,821,500	$2,821,500	$2,285,415	$2,411,100
Interest earnings - Fund Balance	290,820	250,000	167,900	156,000	153,200
Interest earnings - Revenues	906,926	1,200,000	1,178,200	1,205,300	1,267,200
City Hall parking/rent	71,527	85,000	85,000	120,000	120,000
Accrued interest	105,160	100,000	50,000	50,000	100,000
Transfer - Tourism & Convention	1,013,070	1,083,980	1,120,570	1,629,860	1,711,050
Transfer - Energy	75,000	180,000	180,000	180,000	180,000
Transfer - Sewer	2,903,915	0	0	0	0
Transfer - Landfill	57,028	122,300	122,310	116,000	111,000
Transfer - New Parking Lot #6	125,790	118,000	118,000	115,000	112,000
Other	2,858				
SUBTOTAL TRANSFERS	$4,354,348	$1,689,280	$1,675,880	$2,210,860	$2,334,050
TOTAL REVENUES	$41,952,750	$40,772,180	$40,403,630	$42,262,945	$44,391,560
Expenditures:					
General obligation					
Principal	$12,666,473	$12,667,100	$12,792,100	$12,281,800	$11,998,200
Interest	5,032,807	4,164,900	4,186,400	3,476,500	2,880,300
Subtotal - GO	$17,699,280	$16,832,000	$16,978,500	$15,758,300	$14,878,500
Special Assessments					
Principal	$9,286,657	$10,699,000	$10,699,000	$11,594,000	$12,423,600
Interest	10,664,748	11,418,600	11,418,600	10,500,200	9,259,000
Subtotal - SA	$19,951,405	$22,117,600	$22,117,600	$22,094,200	$21,682,600
Fiscal Agent/Other	39,043	38,950	39,100	37,855	36,560
Subtotal Existing Debt	$37,689,728	$38,988,550	$39,135,200	$37,890,355	$36,597,660
Gross available for new debt service	4,263,022	1,783,630	1,268,430	4,372,590	7,793,900
New Debt Service for CIP - SA	2,330,922	0	0	1,600,000	3,200,000
New Debt Service for CIP - GO/ or Transfer to CIP Funds	0	1,653,150	1,653,150	2,089,395	3,758,980
TOTAL EXPENDITURES	$40,020,650	$40,641,700	$40,788,350	$41,579,750	$43,556,640

FUND: 404 - LOCAL SALES TAX CAPITAL IMPROVEMENT CONSTRUCTION FUND
DEPARTMENT: 03 - FINANCE
DIVISION: 01 - DIRECTOR'S OFFICE

LOCAL SALES TAX CAPITAL IMPROVEMENT CONSTRUCTION FUND

The citizens of Sedgwick County approved a one percent county-wide sales tax on July 30, 1985, which went into effect on October 1, 1985. Kellogg (U.S. 54) and the K-96 Bypass (northeast expressway) remain the priority projects to be funded. Other arterial street and intersection improvement projects have been authorized in the amount of $4,000,000 per year. This is a capital project fund and is not subject to the State Budget Law or the Cash Basis Law; therefore, expenditures can be made to the extent funds are available or bonding exists.

The numbers are presented on generally accepted accounting principles (GAAP) basis; accordingly, encumbrances are not included in these amounts.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources:					
Local Sales Tax transfer	$12,613,517	$13,300,000	$13,300,000	$13,832,000	$14,385,280
Interest earnings - Fund balance	2,998,406	1,780,000	1,616,000	1,689,000	2,499,000
Interest earnings - Revenues	0	420,000	770,000	801,000	833,000
Other	8,749	0	0	0	0
Total revenues & other sources	$15,620,672	$15,500,000	$15,686,000	$16,322,000	$17,717,280
Expenditures & other uses:	$7,437,597	$43,106,468	$55,789,543	$16,649,800	$17,717,280
Revenues & other sources over (under) expenditures & other uses	8,183,075	(27,606,468)	(40,103,543)	(327,800)	0
Unencumbered cash/fund balance January 1	$32,248,268	$27,606,468	$40,431,343	$327,800	$0
Unencumbered cash/fund balance December 31	$40,431,343	$0	$327,800	$0	$0

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MULTI-YEAR FUND OVERVIEW - AIRPORT FUND NO.: 500/501

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Total Operating Revenues	$26,822,232	$10,729,530	$11,561,700	$11,818,500	$11,848,700
Operating Expenses					
Administration	$1,128,632	$1,448,690	$1,462,060	$1,484,260	$1,495,840
Airfield Maintenance	931,052	1,076,620	1,148,560	1,144,890	1,155,140
Building Maintenance	706,951	733,950	802,930	819,360	832,250
Custodial	327,225	392,390	402,880	417,540	430,890
Engineering	309,830	432,900	442,440	413,830	427,050
Safety	1,148,794	1,338,490	1,322,230	1,393,410	1,440,810
Systems/Services	18,022,009	791,900	812,670	816,460	821,520
Jabara	91,619	110,670	137,150	111,900	103,300
Depreciation and amortization	3,998,476	3,150,000	4,935,000	5,060,000	5,100,000
Total Operating Expenses	$26,664,588	$9,475,610	$11,465,920	$11,661,650	$11,806,800
Operating Income (loss)	$157,644	$1,253,920	$95,780	$156,850	$41,900
Nonoperating Revenues (Expenses)					
Interest on investments	$2,082,553	$50,000	$65,000	$0	$0
Interest expense	($3,795,293)	($2,811,952)	($1,957,870)	($1,800,560)	($1,652,510)
Other revenue (expense)	($13,224)		($48,750)	($32,000)	($11,750)
Gain (loss) on sale of assests	2,650				
Total Nonoperating Revenues (Expense)	($1,723,314)	($2,761,952)	($1,941,620)	($1,832,560)	($1,664,260)
Net Income (loss)	($1,565,670)	($1,508,032)	($1,845,840)	($1,675,710)	($1,622,360)
Add depreciation on contributed assets	1,717,032	2,100,000	1,695,000	1,710,000	1,710,000
Increase (decrease) in Retained Earnings	$151,362	$591,968	($150,840)	$34,290	$87,640
Retained Earnings (Deficit), January 1,	4,739,008		4,890,370	4,739,530	4,773,820
Retained Earnings, December 31	$4,890,370	$591,968	$4,739,530	$4,773,820	$4,861,460
Sources of Working Capital					
Net earnings (loss)	($1,565,670)	($1,508,032)	($1,845,840)	($1,675,710)	($1,622,360)
Depreciation and amortization	3,998,476	3,150,000	4,935,000	5,060,000	5,100,000
Gain on sale of assets	(2,650)	0	0	0	0
Working Capital by operations	2,430,156	1,641,968	3,089,160	3,384,290	3,477,640
Contributions	3,375,354	3,402,000	0	0	0
Proceeds from Long-term Debt	3,800,000	2,073,000	0	0	0
Sales & disposition of property	2,650	0	0	0	0
Increase (decrease) in accrued vacation	31,563	0	0	0	0
(Increase) decrease in restricted assets, net	3,550,774	0	0	0	0
(Increase) decrease in capital lease obligations	(134,400)	(135,665)	(240,000)	(140,000)	(140,000)
Decrease in unamortized bond discounts	554,379	0	2,000	2,000	2,000
Total Sources of Working Capital:	$13,610,476	$6,981,303	$2,851,160	$3,246,290	$3,339,640
Uses of Working Capital					
Additions to plant and equipment, operating	$16,457	$294,030	$214,630	$201,400	$229,600
Additions to plant and equipment, construction	9,555,958	6,691,000	0	0	0
Payment of principal long-term debt	4,041,027	2,723,618	2,306,460	2,355,070	2,369,890
Total Uses of Working Capital:	$13,613,442	$9,708,648	$2,521,090	$2,556,470	$2,599,490
Increase (decrease) in working capital	(2,966)	(2,727,345)	330,070	689,820	740,150
Beginning Working Capital	(260,226)	2,493,445	(263,192)	66,878	756,698
Ending Working Capital	($263,192)	($233,900)	$66,878	$756,698	$1,496,848

SUBFUND: 500/501 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,207,623	2,920,660	2,812,400	2,988,110	3,083,990
120 Special Salaries	337,524		36,530	36,530	36,530
130 Overtime	69,463	42,160	27,950	27,950	27,950
140 Employee Benefits	637,077	806,220	798,170	818,740	845,690
SUBTOTAL PERSONAL SERVICES	3,251,687	3,769,040	3,675,050	3,871,330	3,994,160
210 Utilities	581,875	646,400	651,560	651,560	651,560
220 Communications	73,028	106,920	101,070	92,690	93,890
230 Transportation and Training	40,870	54,170	60,180	60,230	60,630
240 Insurance	122,963	194,740	177,980	169,620	169,620
250 Professional Fees	153,667	155,300	155,580	154,250	144,250
260 Data Processing	149,424	235,260	169,180	170,080	179,700
270 Equipment Contractuals	66,682		14,200	12,800	13,700
280 Building and Grounds Contractuals	10,037		31,000	47,000	47,000
290 Other Contractuals	252,633	444,320	388,450	373,630	373,630
SUBTOTAL CONTRACTUAL SERVICES	1,451,179	1,837,110	1,749,200	1,731,860	1,733,980
310 Office Supplies	36,126	52,850	57,000	57,470	61,470
320 Clothing and Towels	15,919	13,930	23,780	23,080	22,380
330 Chemicals	26,515	6,870	16,640	16,640	16,640
340 Equipment Parts	43,319	103,300	92,500	93,500	91,500
350 Materials	47,961	16,650	66,850	66,850	67,150
360 Equipment Supplies	101,266	126,560	139,790	151,830	151,330
370 Building Parts	131,448	330,300	432,050	299,350	299,350
380 Non-Capitalizable Equipment	54,444	8,000	21,010	19,800	19,800
390 Other Commodities	17,506,248	20,061,000	79,420	79,220	80,220
SUBTOTAL COMMODITIES	17,963,246	20,719,460	929,040	807,740	809,840
410 Land					
420 Buildings		33,000	33,000	28,500	28,500
430 Improvements					
440 Office Equipment		6,940	6,940	7,500	4,300
450 Vehicular Equipment		153,500	120,000	114,000	125,500
460 Operating Equipment	16,457	100,590	54,690	51,400	71,300
SUBTOTAL CAPITAL OUTLAY	16,457	294,030	214,630	201,400	229,600
510 Interfund Transfers					
520 Debt Service	7,871,740	5,535,570	4,313,080	4,187,630	4,034,150
530 Other Non-Operating Expenses			177,630	190,720	168,820
540 Other					
SUBTOTAL OTHER	7,871,740	5,535,570	4,490,710	4,378,350	4,202,970
TOTAL	30,554,310	32,155,210	11,058,630	10,990,680	10,970,550

AIRPORT AUTHORITY SUMMARY

The Airport Authority is responsible for Mid-Continent and Jabara Airport facilities. Services include air transportation, safety and security activities, and maintenance of facilities and other capital investments. In 1989, major renovation activities were completed at the Mid-Continent facilities.

Budget Highlights

The revised 1990 budget shows a significant decrease from the adopted budget. This adjustment reflects the Airport no longer purchasing jet fuel for resale to commercial airlines. The adopted 1991 budget also reflects a reduction of $67,950 from the revised budget; in 1992, a decrease of $20,1300 from 1991 expenditures is included.

- A Contingency amount of $177,630 in 1990; $190,720 in 1991 and $168,820 in 1992 is budgeted. Use of these funds will require compliance with budget and accounting policies.

- Personnel costs continue to be the primary expense, outside of debt service, in the Authority's budgets.

- Capital outlay expenditures contain expenses for irrigation systems and building controls ($28,500); vehicles and equipment ($144,000 - 1991 and $125,500 - 1992); radios $42,200; office and custodial equipment/supplies ($51,800); and miscellaneous maintenance equipment ($11,000).

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$3,769,040	$3,675,050	$3,871,330	$3,994,160
Contractual Services	1,837,110	1,749,200	1,731,860	1,733,980
Commodities	20,719,460	929,040	807,740	809,840
Capital Outlay	294,030	214,630	201,400	229,600
Other	5,535,570	4,490,710	4,378,350	4,202,970
Total	$32,155,210	$11,058,630	$10,990,680	$10,970,550

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 01 - AIRPORT ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	436,099	526,700	524,350	546,300	557,700
120 Special Salaries			10,000	10,000	10,000
130 Overtime					
140 Employee Benefits	119,614	141,600	136,850	141,600	145,230
SUBTOTAL PERSONAL SERVICES	555,713	668,300	671,200	697,900	712,930
210 Utilities	550		600	600	600
220 Communications	41,746	61,740	56,790	54,950	55,550
230 Transportation and Training	32,763	35,000	35,000	35,000	35,000
240 Insurance	3,750	19,460	2,700	2,700	2,700
250 Professional Fees	126,368	127,000	127,000	127,000	127,000
260 Data Processing	65,489	91,480	83,580	90,400	94,400
270 Equipment Contractuals	1,540				
280 Building and Grounds Contractuals					
290 Other Contractuals	237,218	362,410	308,830	308,830	308,830
SUBTOTAL CONTRACTUAL SERVICES	509,424	697,090	614,500	619,480	624,080
310 Office Supplies	30,317	47,000	47,000	47,000	47,000
320 Clothing and Towels	278	500	500	500	500
330 Chemicals		2,500	2,500	2,500	2,500
340 Equipment Parts	645	6,200	6,200	6,200	6,200
350 Materials		500	500	500	500
360 Equipment Supplies	3,947	6,500	6,500	6,500	6,500
370 Building Parts	10	3,100	3,100	3,100	3,100
380 Non-Capitalizable Equipment	11,344		5,000	5,000	5,000
390 Other Commodities	16,954	17,000	24,500	24,500	24,500
SUBTOTAL COMMODITIES	63,495	83,300	95,800	95,800	95,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		1,800	1,800	1,800	1,800
450 Vehicular Equipment		17,000	17,000		
460 Operating Equipment		1,000	1,000	1,000	
SUBTOTAL CAPITAL OUTLAY		19,800	19,800	2,800	1,800
510 Interfund Transfers					
520 Debt Service	7,836,320	5,535,570	4,132,820	4,013,680	3,866,660
530 Other Non-Operating Expenses			80,560	71,080	63,030
540 Other					
SUBTOTAL OTHER	7,836,320	5,535,570	4,213,380	4,084,760	3,929,690
TOTAL	8,964,952	7,004,060	5,614,680	5,500,740	5,364,300

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 01 - AIRPORT ADMINISTRATION

Airport Administration provides management services consisting of contract, operational and financial administration which will meet the needs of the public and air transportation industry while updating and maintaining the safe operation of the existing property, plant and equipment.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Airports	1	1	1	E-4	61,880	61,880	61,880	61,880
Dir. of Airport Operations	1	1	1	E-9	45,000	42,500	42,500	42,500
Dir. of Airport Admin.	1	1	1	E-9	48,580	48,590	48,590	48,590
Dir. Marketing/Communication	1	1	1	E-11	38,000	40,000	40,000	40,000
Asst. Dir. of Air. Operation	1	1	1	E-12	40,000	40,000	40,000	40,000
Admin. Asst. to Director	1	1	1	629	36,220	36,210	37,480	38,790
Acountant III	1	1	1	628	30,610	27,080	33,380	34,550
Systems Analyst II	0	1	1	628	0	30,480	33,590	34,770
Airport Clerk	1	1	1	627	32,750	32,760	33,910	35,100
Administrative Assistant	1	1	1	626	26,200	25,870	28,380	29,370
Administrative Aide III	1	0	0	625	28,010	0	0	0
Administrative Aide II	3	3	3	623	78,900	79,040	82,400	85,280
Accountant I	1	1	1	623	26,940	26,940	27,880	28,860
Secretary	2	2	2	618/19	38,450	38,480	42,030	43,500
SUBTOTAL	16	16	16		531,540	529,830	552,020	563,190
ADD: Longevity					3,630	3,430	3,690	4,250
LESS: Annual Charge to Jabara					(2,080)	(2,180)	(2,300)	(2,380)
Annual Charge to Systems and Service					(6,390)	(6,730)	(7,110)	(7,360)
TOTAL					526,700	524,350	546,300	557,700

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 02 - AIRFIELD MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	387,640	444,650	402,710	423,790	438,860
120 Special Salaries	52,050		24,640	24,640	24,640
130 Overtime	5,241				
140 Employee Benefits	112,790	132,850	124,880	126,600	130,790
SUBTOTAL PERSONAL SERVICES	557,721	577,500	552,230	575,030	594,290
210 Utilities	946		1,000	1,000	1,000
220 Communications	4,540	3,870	4,870	5,080	5,180
230 Transportation and Training	1,124	1,150	2,320	2,370	2,770
240 Insurance	83,206	100,000	100,000	91,640	91,640
250 Professional Fees	480	5,000	5,000	5,000	5,000
260 Data Processing	9,025	21,490	8,100	9,100	10,000
270 Equipment Contractuals	3,120		1,500	2,500	2,500
280 Building and Grounds Contractuals	2,238		24,000	40,000	40,000
290 Other Contractuals	1,189	30,230	30,230	15,230	15,230
SUBTOTAL CONTRACTUAL SERVICES	105,868	161,740	177,020	171,920	173,320
310 Office Supplies	389	280	680	500	500
320 Clothing and Towels	3,127	3,700	3,500	4,100	4,100
330 Chemicals	23,932	1,200	1,200	1,200	1,200
340 Equipment Parts	34,234	52,000	36,000	36,000	36,000
350 Materials	46,448	7,000	56,000	56,000	56,000
360 Equipment Supplies	85,787	75,000	75,000	85,000	85,000
370 Building Parts	53,099	185,000	185,750	146,250	146,250
380 Non-Capitalizable Equipment	15,097				
390 Other Commodities	5,350	13,200	6,200	6,200	6,200
SUBTOTAL COMMODITIES	267,463	337,380	364,330	335,250	335,250
410 Land					
420 Buildings		20,000	20,000	16,000	16,000
430 Improvements					
440 Office Equipment		1,870	1,870		
450 Vehicular Equipment		16,000	43,000	67,500	96,000
460 Operating Equipment		55,000	4,600	4,800	4,100
SUBTOTAL CAPITAL OUTLAY		92,870	69,470	88,300	116,100
510 Interfund Transfers					
520 Debt Service	1,775				
530 Other Non-Operating Expenses			54,980	62,690	52,280
540 Other					
SUBTOTAL OTHER	1,775		54,980	62,690	52,280
TOTAL	932,827	1,169,490	1,218,030	1,233,190	1,271,240

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 02 - AIRFIELD MAINTENANCE

Airfield Maintenance is responsible for maintaining the runways, taxiways, ramps, public roadways, parking lots, and unimproved grass areas around the airport in order to provide a safe and efficient operation for aircraft and the users of the airport.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Airport Field Maint. Supt.	1	1	1	629	36,220	36,210	37,480	38,790
Airport Equip. Maint. Supv.	1	1	1	627	32,750	32,760	33,910	35,100
Airport Field Maint. Supv.	1	1	1	625	29,680	29,680	30,720	31,800
Construction Supervisor III	1	1	1	624	28,260	28,270	29,260	30,280
Mechanic II	2	2	2	622	51,360	42,460	46,660	48,290
Airport Gardening Supv. II	1	1	1	622	25,690	25,690	26,590	27,520
Equipment Operator II	1	1	1	619	22,320	22,320	23,100	23,910
Equipment Operator I	10	10	10	617	194,320	186,590	197,530	204,440
Laborer	2	2	2	616	39,020	39,020	40,390	41,800
Apprentice Worker	1	1	1	612	14,430	13,170	13,630	14,110
SUBTOTAL	21	21	21		474,050	456,170	479,270	496,040
ADD: Longevity					3,900	3,320	3,890	4,280
Shift Differential					500	100	100	100
LESS: Amount Charged to Jabara					(15,080)	(15,080)	(15,610)	(16,160)
Amount Charged to Systems and Services					(43,360)	(41,800)	(43,860)	(45,400)
SUBTOTAL					420,010	402,710	423,790	438,860
Laborer (Part Time 50%)	1	1	1	616	8,500	8,500	8,500	8,500
Mechanical Equip. Operator (Seasonal)	3	3	3	415	16,140	16,140	16,140	16,140
SUBTOTAL	4	4	4		24,640	24,640	24,640	24,640
TOTAL	25	25	25		444,650	427,350	448,430	463,500

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 03 - BUILDING MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	297,844	334,290	319,230	341,420	353,770
120 Special Salaries	52,514				
130 Overtime	2,273				
140 Employee Benefits	89,049	106,070	94,290	96,760	100,100
SUBTOTAL PERSONAL SERVICES	441,680	440,360	413,520	438,180	453,870
210 Utilities	2,008		2,160	2,160	2,160
220 Communications	7,913	12,110	12,110	11,310	11,410
230 Transportation and Training		5,000	5,780	5,780	5,780
240 Insurance	33,341	67,220	67,220	67,220	67,220
250 Professional Fees	102	3,000	3,200	3,700	3,700
260 Data Processing	37,160	21,990	9,500	10,000	10,500
270 Equipment Contractuals	56,847				
280 Building and Grounds Contractuals	7,799		7,000	7,000	7,000
290 Other Contractuals	7,753	8,070	8,270	8,300	8,300
SUBTOTAL CONTRACTUAL SERVICES	152,923	117,390	115,240	115,470	116,070
310 Office Supplies	1,146	1,200	1,450	1,600	1,600
320 Clothing and Towels	3,008	2,400	2,400	2,400	2,400
330 Chemicals	2,517	600	2,600	2,600	2,600
340 Equipment Parts	6,128	23,000	29,000	29,000	29,000
350 Materials	1,087	3,000	4,200	4,200	4,500
360 Equipment Supplies	8,242	15,000	27,200	27,200	27,200
370 Building Parts	74,005	124,000	199,000	134,000	134,000
380 Non-Capitalizable Equipment	12,206	7,000	8,300	8,300	8,300
390 Other Commodities	4,009		20	20	20
SUBTOTAL COMMODITIES	112,348	176,200	274,170	209,320	209,620
410 Land					
420 Buildings		12,000	12,000	12,000	12,000
430 Improvements					
440 Office Equipment		1,870	1,870	1,200	1,000
450 Vehicular Equipment		20,000	20,000	14,000	15,000
460 Operating Equipment		17,640	17,640	25,100	31,700
SUBTOTAL CAPITAL OUTLAY		51,510	51,510	52,300	59,700
510 Interfund Transfers					
520 Debt Service	8,873				
530 Other Non-Operating Expenses				56,390	52,690
540 Other					
SUBTOTAL OTHER	8,873			56,390	52,690
TOTAL	715,824	785,460	854,440	871,660	891,950

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 03 - BUILDING MAINTENANCE

The Building Maintenance division works to ensure that the mechanical, electrical, and structural components of the airport's facilities are operational on a 24-hour basis through preventative maintenance and emergency repair. The building maintenance division also performs maintenance for the airport tenants through contractual agreements.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Airport Bldg. Maint. Supt.	1	1	1	631	39,350	39,350	40,730	42,160
Asst. Airport Bldg. Maint.	1	1	1	628	34,440	34,440	35,650	36,900
Electrical Technician	0	1	1	627	0	27,650	31,700	32,810
Airport Bldg. Maint. Supv.	1	1	1	626	31,170	31,180	32,270	33,400
Airport Utility Specialist	1	0	0	626	25,460	0	0	0
Air. Bldg. Maint. Mechanic	4	4	4	623	104,910	106,370	111,520	115,420
Parts and Records Mechanic	1	1	1	622	25,690	19,980	21,870	22,640
Maintenance Mechanic	5	5	5	621	116,770	107,680	118,450	122,600
Maintenance Worker	1	1	1	617	20,400	20,380	21,090	21,830
SUBTOTAL	15	15	15		398,190	387,030	413,280	427,760
ADD: Longevity					3,610	2,930	3,320	3,840
Shift Differential					1,000	420	420	420
LESS: Amount Charged to Jabara					(12,080)	(12,580)	(13,020)	(13,480)
Amount Charged to Systems and Service					(56,430)	(58,570)	(62,580)	(64,770)
TOTAL					334,290	319,230	341,420	353,770

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 04 - CUSTODIAL

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	189,946	266,110	257,640	274,780	284,310
120 Special Salaries	27,837				
130 Overtime	17,656				
140 Employee Benefits	56,581	68,980	79,450	81,280	83,880
SUBTOTAL PERSONAL SERVICES	292,020	335,090	337,090	356,060	368,190
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees	320	300	300	300	300
260 Data Processing					
270 Equipment Contractuals	4,523		2,000	2,000	2,400
280 Building and Grounds Contractuals					
290 Other Contractuals	2,858	30,000	30,000	30,000	30,000
SUBTOTAL CONTRACTUAL SERVICES	7,701	30,300	32,300	32,300	32,700
310 Office Supplies		260	260	260	260
320 Clothing and Towels	1,392	4,000	3,250	3,250	3,250
330 Chemicals		140	140	140	140
340 Equipment Parts		800			
350 Materials					
360 Equipment Supplies	215	1,000	1,030	1,530	1,530
370 Building Parts					
380 Non-Capitalizable Equipment	1,707				
390 Other Commodities	24,190	20,800	24,000	24,000	24,000
SUBTOTAL COMMODITIES	27,504	27,000	28,680	29,180	29,180
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	16,457	6,600	6,600	14,000	29,000
SUBTOTAL CAPITAL OUTLAY	16,457	6,600	6,600	14,000	29,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses			4,810		820
540 Other					
SUBTOTAL OTHER			4,810		820
TOTAL	343,682	398,990	409,480	431,540	459,890

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 04 - CUSTODIAL

The Custodial Division provides protection of public health, and promotes a positive image of Wichita by maintaining a high state of cleanliness in public areas of the Mid-Continent Airport, as well as custodial services for tenants on contractual agreements.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Air. Custodial Supervisor	1	1	1	622	24,130	25,000	26,580	27,510
Custodial Worker II	4	4	4	617	74,500	74,840	78,110	80,840
Custodial Worker I	9	9	9	615	160,290	150,780	162,810	168,510
SUBTOTAL	14	14	14		258,920	250,620	267,500	276,860
ADD: Longevity					1,910	1,740	2,000	2,170
Shift Differential					5,280	5,280	5,280	5,280
TOTAL					266,110	257,640	274,780	284,310

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 05 - ENGINEERING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	188,258	270,180	270,310	278,050	286,050
120 Special Salaries	34,534		1,890	1,890	1,890
130 Overtime	1,859				
140 Employee Benefits	52,733	72,660	73,330	73,280	75,600
SUBTOTAL PERSONAL SERVICES	277,384	342,840	345,530	353,220	363,540
210 Utilities					
220 Communications	7,125	9,860	9,860	7,400	7,500
230 Transportation and Training	2,991	8,420	6,530	6,530	6,530
240 Insurance					
250 Professional Fees	562	2,500	2,580	2,580	2,580
260 Data Processing	16,849	60,000	45,000	34,580	37,600
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	1,853	2,150	2,400	2,400	2,400
SUBTOTAL CONTRACTUAL SERVICES	29,380	82,930	66,370	53,490	56,610
310 Office Supplies	607	2,500	2,500	2,500	2,500
320 Clothing and Towels	303		300	300	300
330 Chemicals	18	330	100	100	100
340 Equipment Parts	105	1,300	1,300	1,300	1,300
350 Materials	344	1,000	1,000	1,000	1,000
360 Equipment Supplies	459	500	500	500	500
370 Building Parts	62				
380 Non-Capitalizable Equipment	1,121	1,000	2,210	1,000	1,000
390 Other Commodities	47	500	200	200	200
SUBTOTAL COMMODITIES	3,066	7,130	8,110	6,900	6,900
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment				3,000	
450 Vehicular Equipment		25,500	25,500	18,000	
460 Operating Equipment			1,500	1,500	1,500
SUBTOTAL CAPITAL OUTLAY		25,500	27,000	22,500	1,500
510 Interfund Transfers					
520 Debt Service	5,324				
530 Other Non-Operating Expenses			22,430	220	
540 Other					
SUBTOTAL OTHER	5,324		22,430	220	
TOTAL	315,154	458,400	469,440	436,330	428,550

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 05 - ENGINEERING

The Engineering and Planning Division is responsible for providing engineering and planning services for continued development and operation of the Wichita Mid-Continent and Colonel James Jabara Airports.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Director of Engineering and Planning	1	1	1	E-8	52,200	52,200	52,200	52,200
Supt. of Construction	1	1	1	629	36,220	36,210	37,480	38,790
Engineering Technician II	2	2	2	626	62,350	62,360	64,540	66,800
Administrative Assistant	1	1	1	626	31,170	31,180	32,270	33,400
Engineering Technician I	1	1	1	624	28,260	28,260	29,250	30,270
Engineering Aide II	1	1	1	620	23,380	23,380	24,200	25,050
Secretary	1	1	1	618/19	20,640	20,960	21,690	22,450
Engineering Aide I	1	1	1	618	18,510	18,510	19,160	19,830
SUBTOTAL	9	9	9		272,730	273,060	280,790	288,790
ADD: Longevity					2,650	2,510	2,700	2,890
LESS: Amount Charged to Jabara					(5,200)	(5,260)	(5,440)	(5,630)
TOTAL					270,180	270,310	278,050	286,050

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 06 - AIRPORT SAFETY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	681,289	938,110	895,960	973,850	1,008,120
120 Special Salaries	170,460				
130 Overtime	39,058	42,160	27,950	27,950	27,950
140 Employee Benefits	198,239	246,340	249,200	259,070	268,500
SUBTOTAL PERSONAL SERVICES	1,089,046	1,226,610	1,173,110	1,260,870	1,304,570
210 Utilities					
220 Communications	8,521	12,910	12,910	8,750	8,950
230 Transportation and Training	3,992	4,600	10,550	10,550	10,550
240 Insurance					
250 Professional Fees	16,214	2,000	2,000	670	670
260 Data Processing		38,300	21,000	24,000	25,200
270 Equipment Contractuals	647		10,700	8,300	8,800
280 Building and Grounds Contractuals					
290 Other Contractuals	1,444	3,110	370	370	370
SUBTOTAL CONTRACTUAL SERVICES	30,818	60,920	57,530	52,640	54,540
310 Office Supplies	3,667	1,500	5,000	5,500	9,500
320 Clothing and Towels	7,811	3,200	13,800	12,500	11,800
330 Chemicals	48	1,000	9,000	9,000	9,000
340 Equipment Parts	393	12,000	12,000	12,000	10,000
350 Materials					
360 Equipment Supplies	2,193	27,560	28,560	28,900	28,400
370 Building Parts		2,200	2,200	3,000	3,000
380 Non-Capitalizable Equipment	12,727		5,500	5,500	5,500
390 Other Commodities	2,091	3,500	3,500	3,500	4,500
SUBTOTAL COMMODITIES	28,930	50,960	79,560	79,900	81,700
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment		1,400	1,400	1,500	1,500
450 Vehicular Equipment		75,000	14,500	14,500	14,500
460 Operating Equipment		12,850	23,350	5,000	5,000
SUBTOTAL CAPITAL OUTLAY		89,250	39,250	21,000	21,000
510 Interfund Transfers					
520 Debt Service	4,436				
530 Other Non-Operating Expenses			12,030		
540 Other					
SUBTOTAL OTHER	4,436		12,030		
TOTAL	1,153,230	1,427,740	1,361,480	1,414,410	1,461,810

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 06 - AIRPORT SAFETY

The Airport Safety Division provides necessary security for the passenger screening area and airfield area as required by Federal Aviation Regulation 107. The Airport Safety Division also responds to all aircraft emergencies to provide rescue services as required by Federal Aviation Regulation 139. In addition, the Airport Safety Division responds to all medical emergencies at the airport.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Chief of Airport Safety	1	1	1	631	39,350	39,350	42,160	43,640
Asst. Chief Airport Safety	1	1	1	629	36,220	36,220	38,800	40,160
Safety Supervisor	4	4	4	627	128,050	126,600	137,300	142,110
Asst. Safety Supervisor	3	3	3	626	93,520	93,540	100,200	103,710
Safety Officer II	21	21	21	625	630,380	587,860	642,330	664,810
SUBTOTAL	30	30	30		927,520	883,570	960,790	994,430
ADD: Longevity					9,340	9,070	9,740	10,370
Education Pay					1,250	1,660	1,660	1,660
EMT Pay					0	1,660	1,660	1,660
FLSA Overtime Allowance					50,160	0	0	0
TOTAL					988,270	895,960	973,850	1,008,120

FUND: 500 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 10 - MID-CONTINENT
SECTION: 07 - SYSTEMS AND SERVICES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	11,637	106,190	107,100	113,550	117,530
120 Special Salaries	11				
130 Overtime	2,851				
140 Employee Benefits	3,707	28,210	30,250	30,410	31,490
SUBTOTAL PERSONAL SERVICES	18,206	134,400	137,350	143,960	149,020
210 Utilities	566,283	634,000	634,000	634,000	634,000
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing	20,901				
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals		7,500	7,500	7,500	7,500
SUBTOTAL CONTRACTUAL SERVICES	587,184	641,500	641,500	641,500	641,500
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals		1,000	1,000	1,000	1,000
340 Equipment Parts		5,000	5,000	5,000	5,000
350 Materials		5,000	5,000	5,000	5,000
360 Equipment Supplies					
370 Building Parts	392				
380 Non-Capitalizable Equipment	8				
390 Other Commodities	17,416,219	20,005,000	20,000	20,000	20,000
SUBTOTAL COMMODITIES	17,416,619	20,016,000	31,000	31,000	31,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service	2,662				
530 Other Non-Operating Expenses			2,820		
540 Other					
SUBTOTAL OTHER	2,662		2,820		
TOTAL	18,024,671	20,791,900	812,670	816,460	821,520

FUND: 501 - ENTERPRISE
DEPARTMENT: 19 - AIRPORT AUTHORITY
DIVISION: 20 - JABARA

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	14,910	34,430	35,100	36,370	37,650
120 Special Salaries	118				
130 Overtime	525				
140 Employee Benefits	4,364	9,510	9,920	9,740	10,100
SUBTOTAL PERSONAL SERVICES	19,917	43,940	45,020	46,110	47,750
210 Utilities	12,088	12,400	13,800	13,800	13,800
220 Communications	3,183	6,430	4,530	5,200	5,300
230 Transportation and Training					
240 Insurance	2,666	8,060	8,060	8,060	8,060
250 Professional Fees	9,621	15,500	15,500	15,000	5,000
260 Data Processing		2,000	2,000	2,000	2,000
270 Equipment Contractuals	5				
280 Building and Grounds Contractuals					
290 Other Contractuals	318	850	850	1,000	1,000
SUBTOTAL CONTRACTUAL SERVICES	27,881	45,240	44,740	45,060	35,160
310 Office Supplies		110	110	110	110
320 Clothing and Towels		130	30	30	30
330 Chemicals		100	100	100	100
340 Equipment Parts	1,814	3,000	3,000	4,000	4,000
350 Materials	82	150	150	150	150
360 Equipment Supplies	423	1,000	1,000	2,200	2,200
370 Building Parts	3,880	16,000	42,000	13,000	13,000
380 Non-Capitalizable Equipment	234				
390 Other Commodities	37,388	1,000	1,000	800	800
SUBTOTAL COMMODITIES	43,821	21,490	47,390	20,390	20,390
410 Land					
420 Buildings		1,000	1,000	500	500
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		7,500			
SUBTOTAL CAPITAL OUTLAY		8,500	1,000	500	500
510 Interfund Transfers					
520 Debt Service	12,351		180,260	173,950	167,490
530 Other Non-Operating Expenses				340	
540 Other					
SUBTOTAL OTHER	12,351		180,260	174,290	167,490
TOTAL	103,970	119,170	318,410	286,350	271,290

MULTI-YEAR FUND OVERVIEW - GOLF FUND FUND NO.: 515

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues	$1,477,307	$1,516,000	$1,516,000	$1,579,000	$1,644,000
Total operating revenues	$1,477,307	$1,516,000	$1,516,000	$1,579,000	$1,644,000
Operating expenses:					
Personal services	$584,620	$631,410	$631,110	$647,940	$666,260
Contractuals	362,196	369,280	395,880	376,650	379,610
Materials	246,555	185,590	286,100	275,470	275,080
Depreciation	121,861	128,000	128,000	128,000	128,000
Total operating expenses	$1,315,232	$1,314,280	$1,441,090	$1,428,060	$1,448,950
Operating earnings (loss)	$162,075	$201,720	$74,910	$150,940	$195,050
Non-operating revenues (expenses):					
Interest on investments	$13,877	$30,000	$30,000	$30,000	$30,000
Interest expense	(103,189)	(99,839)	(99,840)	(85,830)	(73,970)
Total non-operating revenues (expenses)	($89,312)	($69,839)	($69,840)	($55,830)	($43,970)
Net earnings (loss)	$72,763	$131,881	$5,070	$95,110	$151,080
Sources of working capital:					
Net earnings (loss)	$72,763	$131,881	$5,070	$95,110	$151,080
Depreciation	121,861	128,000	210,000	210,000	210,000
Increase (decrease) accrued vacation	9,505	1,000	1,500	1,500	1,500
Proceeds from long-term debt	1,650,000	0	0	0	0
(Increase)decrease in restricted assets	(1,515,716)	0	6,700	0	0
Total sources of working capital	$338,413	$260,881	$223,270	$306,610	$362,580
Uses of working capital:					
Additions to plant and equipment	$199,189	$215,250	$102,510	$102,510	$102,520
Payment of long-term debt principal	329,542	164,771	164,780	164,780	164,780
Total uses of working capital	$528,731	$380,021	$267,290	$267,290	$267,300
Increase (decrease) in working capital	(190,318)	(119,140)	(44,020)	39,320	95,280
Beginning working capital	555,334	516,722	365,016	320,996	360,316
Ending working capital	$365,016	$397,582	$320,996	$360,316	$455,596

GOLF COURSE SYSTEM SUMMARY

The City's Golf Course System includes four 18-hole courses: Alfred MacDonald, L.W. Clapp, Arthur Sim, and Pawnee Prairie. Operation of the facilities is contracted to private providers. Golfing fees from green fees and cart rentals support operations and capital costs associated with maintaining the Golf Course System.

Budget Highlights

The revised 1990 budget projects an increase of $14,080 over the 1990 adopted budget. The 1991 adopted and 1992 approved budgets reflect decreases of $25,370 and $32,190 under the current budget.

- Due to a "winter-kill", warm season Bermuda grass planted at Sim Golf Course required reseeding with (cool season) grasses at an original cost of $33,000. The 1990 Revised Budget increases that amount by $10,000 for additional seeding at Sim's Course and, to a lessor degree, other courses. Additional maintenance and chemical costs are also required for this change.

- Funds for continued planting and maintenance of cool season grasses included in 1991 and 1992 at $125,000 annually. Related expenditures affect the budget for commodities such as fertilizer, sand and seed. In addition utilities have been significantly impacted due to increased water requirements for planting.

- Replacement of underground fuel storage tanks require an additional $22,000 to this budget and $10,500 from the General Fund Non-Departmental budget to complete removals.

- Significant decreases in the 1991 and 1992 budgets in comparison to the current budget, are partially explained by lower debt service payments on the Sim and L.W. Clapp Golf Course improvements.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$631,410	$631,110	$647,940	$666,260
Contractual Services	369,280	395,880	376,650	379,610
Commodities	185,590	286,100	275,470	275,080
Capital Outlay	215,250	102,510	102,510	102,520
Other	264,610	264,620	250,610	238,750
Total	**$1,666,140**	**$1,680,220**	**$1,653,180**	**$1,662,220**

FUND: 515 - GOLF COURSE SYSTEM
DEPARTMENT: 17 - PARK
DIVISION: 40 - GOLF COURSES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	446,963	359,960	364,080	377,360	390,920
120 Special Salaries	26,273	152,920	150,800	150,800	150,800
130 Overtime	10,154				
140 Employee Benefits	101,230	118,530	116,230	119,780	124,540
SUBTOTAL PERSONAL SERVICES	584,620	631,410	631,110	647,940	666,260
210 Utilities	168,922	165,300	184,110	186,850	189,550
220 Communications	12,229	11,430	13,620	13,620	13,620
230 Transportation and Training	1,447	1,490	1,530	1,530	1,530
240 Insurance	6,410	7,620	6,700	6,740	6,990
250 Professional Fees	13,200	3,200	96,010	74,010	74,010
260 Data Processing	4,358	3,400	3,960	3,960	3,960
270 Equipment Contractuals	46,105	51,100	50,760	50,760	50,760
280 Building and Grounds Contractuals	394				
290 Other Contractuals	109,131	125,740	39,190	39,180	39,190
SUBTOTAL CONTRACTUAL SERVICES	362,196	369,280	395,880	376,650	379,610
310 Office Supplies	2,154	2,250	1,750	1,750	1,750
320 Clothing and Towels	1,861	2,870	2,660	2,660	2,660
330 Chemicals	33,437	29,000	41,750	41,750	41,750
340 Equipment Parts	38,709	40,200	40,170	40,170	40,170
350 Materials	24,066	20,100	28,130	28,140	27,740
360 Equipment Supplies	16,874	16,910	15,450	14,810	14,820
370 Building Parts	3,058	14,260	7,100	7,100	7,100
380 Non-Capitalizable Equipment	8,628	3,750	2,000	2,000	2,000
390 Other Commodities	117,768	56,250	147,090	137,090	137,090
SUBTOTAL COMMODITIES	246,555	185,590	286,100	275,470	275,080
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		215,250	102,510	102,510	102,520
SUBTOTAL CAPITAL OUTLAY		215,250	102,510	102,510	102,520
510 Interfund Transfers					
520 Debt Service	103,189	264,610	264,620	250,610	238,750
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	103,189	264,610	264,620	250,610	238,750
TOTAL	1,296,560	1,666,140	1,680,220	1,653,180	1,662,220

FUND: 515 - GOLF COURSE SYSTEM
DEPARTMENT: 17 - PARK
DIVISION: 40 - GOLF COURSES

The Golf Course System consists of four established 18-hole golf courses: Alfred McDonald Park, L. W. Clapp Memorial Park, Arthur B. Sim Park, and Pawnee Prairie Park. The goal of the Golf Course System is to provide to the public suitable golf facilities at an economical rate and still maintain the operation on a self-sustaining basis. As a utility operation, the Golf Course expenditure level depends on user fees received.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Golf Course Manager	1	1	1	632	41,470	40,810	42,530	44,020
Golf Course Maintenance Supervisor	4	4	4	626	121,660	123,230	127,540	132,000
Assistant Golf Course Maintenance Supervisor	4	4	4	621	95,360	97,150	100,550	104,070
Greenskeeper	4	4	4	617	79,270	79,930	82,730	85,630
Laborer	1	1	1	616	18,510	19,360	20,040	20,740
Subtotal	14	14	14		356,270	360,480	373,390	386,460
ADD: Longevity					3,690	3,600	3,970	4,460
Subtotal	14	14	14		359,960	364,080	377,360	390,920
Seasonal:								
Mechanical Equip Operator (PT-25%)	4	4	4	415	10,000	10,910	10,910	10,910
Mechanical Equip Operator (PT-50%)	6	6	6	415	30,000	32,760	32,760	32,760
Mechanical Equip Operator (PT-67%)	3	3	3	415	22,120	21,950	21,950	21,950
Community Service Worker (PT-25%)	9	9	9	411	20,400	21,060	21,060	21,060
Community Service Worker (PT-50%)	7	7	7	411	31,200	32,760	32,760	32,760
Community Service Worker (PT-67%)	5	5	5	411	39,200	31,360	31,360	31,360
Subtotal	34	34	34		152,920	150,800	150,800	150,800
TOTAL	48	48	48		512,880	514,880	528,160	541,720

MULTI-YEAR FUND OVERVIEW - ENTERPRISE - METROPOLITAN TRANSIT AUTHORITY FUND NO.: 520

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues	$1,131,313	$1,138,951	$1,139,000	$1,213,130	$1,298,100
Operating expenses:					
Personal services	2,780,516	2,911,550	2,942,470	3,059,300	3,172,140
Other expenses	1,644,485	1,738,260	1,797,210	2,022,850	2,032,740
Depreciation and amortization	648,927	1,600,000	458,050	323,000	772,000
Total operating expenses	$5,073,928	$6,249,810	$5,197,730	$5,405,150	$5,976,880
Operating earnings(loss)	($3,942,615)	($5,110,859)	($4,058,730)	($4,192,020)	($4,678,780)
Non-operating revenues(expenses):					
Operating grants	$1,697,869	$1,771,195	$1,700,000	$1,750,160	$1,802,600
Interest on investments	13,846	0	13,000	9,000	6,000
Interest expense	(39,893)	(29,610)	(29,610)	(30,050)	(24,000)
Interfund transfer	(17,100)	0		0	0
Other	5,922	(27,630)	(27,630)	0	0
Total non-operating revenues(expenses)	$1,660,644	$1,713,955	$1,655,760	$1,729,110	$1,784,600
City contribution	$1,802,783	$1,930,780	$2,099,580	$2,253,900	$2,271,140
Net earnings(loss) before Federal depreciation	($479,188)	($1,466,124)	($303,390)	($209,010)	($623,040)
Add depreciation on assets acquired with Federal contributions	519,142	1,280,000	366,440	258,400	617,600
Net earnings (loss)	$39,954	($186,124)	$63,050	$49,390	($5,440)
Sources of working capital:					
Net earnings(loss)	($479,188)	($1,466,124)	($303,390)	($209,010)	($623,040)
Contributions	159,404	0	0	0	1,181,000
Depreciation and amortization	648,927	1,600,000	458,050	323,000	772,000
Proceeds from long-term debt	0	0	0	0	283,000
Other	(93,432)	29	0	0	0
Total sources of working capital	$235,711	$133,905	$154,660	$113,990	$1,612,960
Uses of working capital:					
Additions to plant and equipment, net	$64,507	$0	$0		$1,476,000
Payment of principal - long-term debt	141,661	141,660	141,660	76,860	76,860
Total uses of working capital	$206,168	$141,660	$141,660	$76,860	$1,552,860
Increases(decreases) in working capital	29,543	(7,755)	13,000	37,130	60,100
Beginning working capital	7,718	24,638	37,260	50,260	87,390
Ending working capital	$37,261	$16,883	$50,260	$87,390	$147,490

METROPOLITAN TRANSIT AUTHORITY SUMMARY

Metropolitan Transit Services provide fixed-route bus services serving approximately 70% of the City's geographic region. Paratransit services for the handicapped are provided under a contractual agreement. Approximately 2.1 million passengers utilize the transit system annually. An additional 39,000 paratransit passengers are served. Service is available six days a week to within 1/4 mile of 90% of the residents in the City of Wichita. MTA is funded through three sources: [1] the City's General Fund (43% in 1990); [2] federal aid (34% in 1990); and [3] operating revenues (23% in 1990).

Budget Highlights

The revised 1990 budget reflects an increase of $89,870 over the 1990 adopted budget. The adopted 1991 and approved 1992 budgets propose an increase of $340,350 and $457,030 above the current budget.

- Operating revenues, generated from fares and bus advertising, increased 2.7% over 1988. In 1989, MTA experienced a 5% increase in ridership, 29% increase in on-time performance, and 35% decrease in preventable accidents. Ridership for 1990 is expected to level-out to the 1989 level.

- The revised 1990 budget increase in Personal Services reflects costs for the labor agreement for 1990. Under the agreement, MTA will be paying for the employee contributions to the unions health/welfare plan.

- Contractual services in 1991 and 1992 include a 150% increase in vehicle liability insurance. This is due to a new Insurance Cost Allocation plan which includes risk factors and historical data regarding accidents.

- An increase in diesel fuel (from 65 to 80 cents), fuel tax (from 12 to 18 cents) and antifreeze (from $6.5 to $9.0) impacted the commodities budget requirement.

- No provision for operations has been made in the budget for the Downtown Transit Center, scheduled to be completed by the Fall of 1991. In order to fund these major operating issues, policy decisions will be necessary regarding the level of fares, services offered and/or increased General Fund contributions.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$2,911,550	$2,942,470	$3,059,300	$3,172,140
Contractual Services	709,060	703,730	860,040	878,950
Commodities	1,029,200	1,093,480	1,162,810	1,153,790
Other	198,900	198,900	106,910	100,860
Total	$4,848,710	$4,938,580	$5,189,060	$5,305,740

FUND: 520 - METROPOLITAN TRANSIT AUTHORITY
DEPARTMENT: 16 - METROPOLITAN TRANSIT AUTHORITY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	586,998	359,100	341,210	351,750	362,720
120 Special Salaries	1,416,012	1,761,910	1,771,130	1,823,580	1,887,400
130 Overtime	6,286				
140 Employee Benefits	739,601	790,540	830,130	883,970	922,020
SUBTOTAL PERSONAL SERVICES	2,748,897	2,911,550	2,942,470	3,059,300	3,172,140
210 Utilities	28,040	36,900	34,300	32,520	32,520
220 Communications	9,601	7,750	7,750	8,110	8,110
230 Transportation and Training	4,811	4,150	4,150	4,150	4,150
240 Insurance	130,023	157,150	157,150	305,430	332,260
250 Professional Fees	114,322	121,300	121,300	121,510	121,510
260 Data Processing	6,080	710	3,720	3,920	3,920
270 Equipment Contractuals	5,649				
280 Building and Grounds Contractuals	6,014	8,050	6,010	6,010	6,010
290 Other Contractuals	434,164	373,050	369,350	378,390	370,470
SUBTOTAL CONTRACTUAL SERVICES	738,704	709,060	703,730	860,040	878,950
310 Office Supplies	15,821	28,440	16,520	16,520	16,780
320 Clothing and Towels	14,740	16,500	15,200	15,600	16,600
330 Chemicals	5,548	4,050	6,000	5,600	5,600
340 Equipment Parts	375,250	380,160	386,330	392,440	382,160
350 Materials	24				
360 Equipment Supplies	445,051	504,900	556,850	603,440	603,440
370 Building Parts	10,930	10,730	10,730	10,730	10,730
380 Non-Capitalizable Equipment	1,468	2,890	1,800	1,800	1,800
390 Other Commodities	21,746	81,530	100,050	116,680	116,680
SUBTOTAL COMMODITIES	890,578	1,029,200	1,093,480	1,162,810	1,153,790
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	17,100				
520 Debt Service	181,554	171,270	171,270	106,910	100,860
530 Other Non-Operating Expenses		27,630	27,630		
540 Other					
SUBTOTAL OTHER	198,654	198,900	198,900	106,910	100,860
TOTAL	4,576,833	4,848,710	4,938,580	5,189,060	5,305,740

FUND: 520 - METROPOLITAN TRANSIT AUTHORITY
DEPARTMENT: 16 - METROPOLITAN TRANSIT AUTHORITY

The goal of the Metropolitan Transit Authority is to provide an economical and efficient bus service in the Wichita metropolitan area both through regular route services and special charter service. Transit service is provided six days weekly on routes within one-quarter mile of 90% of the homes in the city.

Positions include sixty-nine full-time bus operators, sixteen maintenance service workers and thirteen administrative (City) positions for a total of ninety-eight positions. Executive management of the MTA is provided under a contract with the ATE Management and Service Company, Inc. of Cincinnati, Ohio.

The total fleet for MTA is comprised of 59 buses.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Superintendent of Transportation, MTA	1	1	1	E-11	42,620	43,890	43,890	43,890
Administrative Services Mgr.	1	1	1	628	34,440	34,450	35,660	36,910
Equipment Maintenance Supervisor	1	1	1	627	32,760	32,760	33,910	35,100
Chief Mechanic	1	1	1	624	28,260	28,270	29,260	30,280
Marketing Specialist, MTA	1	1	1	624	27,960	22,870	23,670	24,500
Operations Supervisor II, MTA	1	1	1	624	28,260	28,270	29,260	30,280
Operations Supervisor I, MTA	2	2	2	623	51,000	48,830	50,540	52,310
Administrative Secretary	1	1	1	620/21	23,380	19,900	20,600	21,320
Account Clerk III	1	1	1	621	24,500	23,170	23,980	24,820
Cashier II	2	2	2	619	44,070	39,670	41,060	42,500
Customer Service Clerk	1	1	1	617	18,320	16,130	16,690	17,270
Subtotal	13	13	13		355,570	338,210	348,520	359,180
ADD: Longevity					3,530	3,000	3,230	3,540
TOTAL (City positions)	13	13	13		359,100	341,210	351,750	362,720
Teamsters								
Bus Operators	69	69	69		1,381,980	1,389,280	1,430,350	1,480,410
Maintenance Service Workers	16	16	16		379,930	381,850	393,230	406,990
TOTAL (Non-City positions)	85	85	85		1,761,910	1,771,130	1,823,580	1,887,400
TOTAL (All positions)	98	98	98		2,121,010	2,112,340	2,175,330	2,250,120

MULTI-YEAR FUND OVERVIEW - ENTERPRISE - SEWER UTILITY FUND: 530

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Collection Charges	$11,730,468	$13,000,000	$12,700,000	$14,110,000	$15,093,000
Extra strength charges	1,470,000	0	650,000	500,000	530,000
Other revenues	16,465	80,000	87,000	92,000	96,000
Transfer from reserves	0	1,292,248	0	0	0
Total operating revenues	$13,216,933	$14,372,248	$13,437,000	$14,702,000	$15,719,000
Operating expenses:					
Personal services	$3,300,895	$3,881,950	$4,183,780	$4,526,530	$4,695,390
Other expenses	2,703,751	4,886,130	4,653,400	5,611,460	5,747,770
Depreciation and amortization	994,115	1,700,000	1,043,000	1,693,000	1,715,000
Total operating expenses	$6,998,761	$10,468,080	$9,880,180	$11,830,990	$12,158,160
Operating Income	$6,218,172	$3,904,168	$3,556,820	$2,871,010	$3,560,840
Non-operating Revenues(Expenses):					
Interest on investments	$1,874,907	$470,000	$1,265,000	$1,097,000	$900,000
Interest expense	(2,028,309)	(3,188,962)	(2,752,550)	(2,862,930)	(2,972,140)
Other	(6,640)		0		
Total Non-operating Revenues(Expenses)	($160,042)	($2,718,962)	($1,487,550)	($1,765,930)	($2,072,140)
Net Income	$6,058,130	$1,185,206	$2,069,270	$1,105,080	$1,488,700
Sources of Working Capital:					
Net earnings(loss)	$6,058,130	$1,185,206	$2,069,270	$1,105,080	$1,488,700
Contributions	6,200,319	0	0	0	0
Depreciation and amortization	994,115	1,700,000	1,043,000	1,693,000	1,715,000
Increase(decrease) in accrued vacation	25,685	0	12,000	12,000	12,000
Other	17,841	0	0	0	0
Total Sources of Working Capital	$13,296,090	$2,885,206	$3,124,270	$2,810,080	$3,215,700
Uses of Working Capital:					
Additions to plant and equipment, net	$11,764,984	$292,910	$372,360	$576,220	$565,480
Payment of principal - Long-term debt	2,206,553	2,574,188	2,554,810	2,443,920	2,344,810
(Decrease)increase in restricted assets	(2,547,735)	0	0	0	0
Total Uses of Working Capital	$11,423,802	$2,867,098	$2,927,170	$3,020,140	$2,910,290
Increases(Decreases) in Working Capital	1,872,288	18,108	197,100	(210,060)	305,410
Beginning Working Capital	(1,026,704)	1,452,089	845,584	1,042,684	832,624
Ending Working Capital	$845,584	$1,470,197	$1,042,684	$832,624	$1,138,034

WATER AND SEWER DEPARTMENT SUMMARY

The Water and Sewer Department is responsible for supplying quality water distribution and wastewater treatment services. The Department includes the Water and Sewer utility operations which are supported by revenues from the sale of water/sewer services. Department activities include: pumping and purifying water, maintenance of the distribution system, wastewater treatment, facilities management, and planning for future needs.

Budget Highlights

The revised 1990 combined Water and Sewer budgets reflects a decrease of $397,150 (1.1%) under the 1990 adopted budget. The 1991 adopted and 1992 approved budgets recommend increases of $3,857,980 and $4,748,250 above the current budget.

- The 1991 and 1992 adopted and approved budgets for Water and Sewer are increasing approximately $1.3 million annually as a result of a scheduled plan to bring franchise fees for City-owned utilities in line with those charged private utilities (5% of gross receipts). Prior to 1991, only the Water utility has been charged franchise fees based on a flat rate of $566,000/year. This change was projected when preparing the last Revenue Bond Covenants and will be included in subsequent rate adjustments. (See Interfund Transfers.)

- With increased efforts in odor control at the sewage treatment plants, the recommended budget for 1990 revised through 1992 reflects additional amounts for chemicals (1990 - $120,000; 1991, 1992 - $220,000).

- Revenue projections include proposed six percent (6%) water rate increases in 1991 and 1992 to begin the fund reserve necessary to finance expanded water treatment facilities and a new added water supply by 2000. The last 10% sewer increase in financing the wastewater treatment plant is scheduled for 1991.

- A contingency is included in the Water Utility budget. This amount will allow the utility to address emergency or unanticipated needs, as required.

- A System Planning and Development Activity has been implemented within the Water Administration. Two new positions are proposed including a System Planning and Development Engineer in 1990 and an Engineering Aide in 1991.

- A water conservation position (in the Natural Resource Conservation office) is added for 1991.

- A Safety position is included in 1992 to expand the efforts of the current safety office (Personnel) and potentially provide savings in terms of injuries, accidents and claims.

WATER AND SEWER DEPARTMENT SUMMARY
(Budget Highlights Continued)

- Debt service requirements increased due to the issuance of revenue bonds in 1990.
- Five (5) Laborers are proposed for the new sewer treatment plant staffing in 1991 to comply with EPA requirements.
- Proposed Storm Sewer maintenance allocations have been budgeted at previous levels pending a determination on the establishment of a Storm Water Utility.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Water				
Personal Services	$4,630,950	$4,698,680	$4,951,210	$5,096,500
Contractual Services	4,620,340	4,777,670	4,659,330	4,586,270
Commodities	1,652,550	1,521,440	1,603,220	1,511,790
Capital Outlay	4,189,500	0	0	0
Other	7,360,200	12,039,240	14,177,090	14,782,070
Subtotal	22,453,540	23,037,030	25,390,850	25,976,630
Sewer				
Personal Services	4,090,310	4,183,780	4,526,530	4,695,390
Contractual Services	3,450,790	3,026,660	3,698,840	3,733,480
Commodities	1,123,280	1,126,740	1,113,780	1,153,390
Capital Outlay	292,910	0	0	0
Other	5,866,850	6,179,720	6,681,910	6,743,330
Subtotal	14,824,140	14,516,900	16,021,060	16,325,590
Total	$37,277,680	$37,553,930	$41,411,910	$42,302,220

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	2,220,130	3,101,130	3,103,810	3,365,180	3,491,840
120 Special Salaries	256,867		1,200	2,000	2,000
130 Overtime	117,483	142,820	124,340	124,450	124,620
140 Employee Benefits	680,723	846,360	954,430	1,034,900	1,076,930
SUBTOTAL PERSONAL SERVICES	3,275,203	4,090,310	4,183,780	4,526,530	4,695,390
210 Utilities	700,731	2,015,960	1,447,470	1,759,370	1,866,720
220 Communications	44,134	64,010	62,810	59,090	38,590
230 Transportation and Training	7,278	9,180	6,350	7,580	7,580
240 Insurance	54,870	70,470	55,930	56,080	59,480
250 Professional Fees	39,286	18,650	152,900	73,950	74,050
260 Data Processing	20,274	13,530	28,530	24,810	24,810
270 Equipment Contractuals	267,652	291,020	291,020	298,470	312,850
280 Building and Grounds Contractuals	48,168	45,680	48,470	47,490	48,490
290 Other Contractuals	913,329	922,290	933,180	1,372,000	1,300,910
SUBTOTAL CONTRACTUAL SERVICES	2,095,722	3,450,790	3,026,660	3,698,840	3,733,480
310 Office Supplies	10,990	7,710	9,930	20,190	21,990
320 Clothing and Towels	5,229	10,600	18,950	26,290	26,290
330 Chemicals	161,744	548,430	518,540	677,050	684,650
340 Equipment Parts	161,522	272,290	272,350	158,950	203,780
350 Materials	102,490	67,220	65,350	58,620	56,000
360 Equipment Supplies	35,406	23,050	35,370	59,280	59,280
370 Building Parts	103,050	134,320	118,900	21,560	20,070
380 Non-Capitalizable Equipment	34,507	40,980	65,150	49,710	39,200
390 Other Commodities	26,674	18,680	22,200	42,130	42,130
SUBTOTAL COMMODITIES	641,612	1,123,280	1,126,740	1,113,780	1,153,390
410 Land					
420 Buildings	5,736				
430 Improvements	31,616				
440 Office Equipment					
450 Vehicular Equipment	183,925	214,200			
460 Operating Equipment	6,041	78,710			
SUBTOTAL CAPITAL OUTLAY	227,318	292,910			
510 Interfund Transfers			872,360	1,358,670	1,426,380
520 Debt Service	4,213,254	5,763,150	5,307,360	5,306,850	5,316,950
530 Other Non-Operating Expenses		53,700		16,390	
540 Other		50,000			
SUBTOTAL OTHER	4,213,254	5,866,850	6,179,720	6,681,910	6,743,330
TOTAL	10,453,109	14,824,140	14,516,900	16,021,060	16,325,590

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 02 - SEWER ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	3,912				
120 Special Salaries	330				
130 Overtime	37				
140 Employee Benefits	1,040				
SUBTOTAL PERSONAL SERVICES	5,319				
210 Utilities					
220 Communications	347				
230 Transportation and Training					
240 Insurance			55,930	56,080	59,480
250 Professional Fees	7,505	5,000	55,000	55,000	55,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	899,006	900,640	916,490	1,351,320	1,280,030
SUBTOTAL CONTRACTUAL SERVICES	906,858	905,640	1,027,420	1,462,400	1,394,510
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers			500,000	782,450	860,900
520 Debt Service	4,202,986	5,763,150	5,307,360	5,306,850	5,316,950
530 Other Non-Operating Expense		53,700		16,390	
540 Other		50,000			
SUBTOTAL OTHER	4,202,986	5,866,850	5,807,360	6,105,690	6,177,850
TOTAL	5,115,163	6,772,490	6,834,780	7,568,090	7,572,360

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING
SECTION: - INDUSTRIAL PRETREATMENT/SEWER LAB

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	148,086	206,200	206,200	213,420	220,890
120 Special Salaries	8,174		200	1,000	1,000
130 Overtime	3,871	2,000	2,000	2,000	2,000
140 Employee Benefits	42,279	55,810	58,820	61,300	63,310
SUBTOTAL PERSONAL SERVICES	202,410	264,010	267,220	277,720	287,200
210 Utilities					
220 Communications	539	800	560	560	560
230 Transportation and Training		300	100	100	100
240 Insurance					
250 Professional Fees	7,741	5,700	5,700	8,100	8,100
260 Data Processing					
270 Equipment Contractuals	4,360	4,200	4,200	4,200	4,200
280 Building and Grounds Contractuals					
290 Other Contractuals	94				
SUBTOTAL CONTRACTUAL SERVICES	12,734	11,000	10,560	12,960	12,960
310 Office Supplies	438			800	800
320 Clothing and Towels					
330 Chemicals	3,726	9,230	5,000	5,000	5,000
340 Equipment Parts	3,803	4,480	4,000	4,000	4,000
350 Materials		5,000			
360 Equipment Supplies	1,123				
370 Building Parts					
380 Non-Capitalizable Equipment	299				
390 Other Commodities	9,596			10,000	10,000
SUBTOTAL COMMODITIES	18,985	18,710	9,000	19,800	19,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	234,129	293,720	286,780	310,480	319,960

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 50 - SEWAGE TREATMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	896,222	1,379,540	1,406,290	1,631,000	1,691,810
120 Special Salaries	96,728		1,000	1,000	1,000
130 Overtime	69,715	96,820	85,000	85,000	85,000
140 Employee Benefits	269,557	383,790	426,090	493,280	513,860
SUBTOTAL PERSONAL SERVICES	1,332,222	1,860,150	1,918,380	2,210,280	2,291,670
210 Utilities	615,202	1,887,390	1,318,900	1,623,930	1,724,310
220 Communications	4,760	7,160	6,200	7,530	7,530
230 Transportation and Training	3,613	5,050	2,750	3,410	3,410
240 Insurance	37,620	53,220			
250 Professional Fees	23,194	7,100	91,350	10,000	10,100
260 Data Processing	4,530	4,530	18,520	18,520	18,520
270 Equipment Contractuals	72,557	77,740	77,740	85,190	99,620
280 Building and Grounds Contractuals	3,414	6,910	4,480	2,720	2,220
290 Other Contractuals	13,176	14,230	14,490	17,700	17,840
SUBTOTAL CONTRACTUAL SERVICES	778,066	2,063,330	1,534,430	1,769,000	1,883,550
310 Office Supplies	5,476	3,600	5,300	6,650	6,650
320 Clothing and Towels		5,350	6,310	7,890	7,890
330 Chemicals	99,278	449,200	432,000	582,050	589,650
340 Equipment Parts	120,000	241,460	240,360	120,850	165,680
350 Materials	21,519	45,000	45,000	20,050	17,430
360 Equipment Supplies	19,149	18,150	18,160	29,480	29,480
370 Building Parts	102,965	116,250	116,250	18,910	17,420
380 Non-Capitalizable Equipment	16,922	25,100	25,100	20,560	22,700
390 Other Commodities	6,123	12,500	12,510	18,380	18,380
SUBTOTAL COMMODITIES	391,432	916,610	900,990	824,820	875,280
410 Land					
420 Buildings	5,736				
430 Improvements	31,616				
440 Office Equipment					
450 Vehicular Equipment	90,330	21,000			
460 Operating Equipment	6,041	11,960			
SUBTOTAL CAPITAL OUTLAY	133,723	32,960			
510 Interfund Transfers			62,960	219,610	208,810
520 Debt Service	10,268				
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	10,268		62,960	219,610	208,810
TOTAL	2,645,711	4,873,050	4,416,760	5,023,710	5,259,310

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 50 - SEWAGE TREATMENT

The Water Pollution Control Division operates and maintains the Sewer Utility's wastewater treatment plants. Wastewater entering the sanitary sewer system receives primary treatment at Plant No. 1, constructed in 1931, and secondary treatment at Plant No. 2, constructed in 1960.

Wastewater undergoes a reduction of 85 percent in biochemical oxygen demand (BOD) and suspended solids (SS). BOD and SS average less than 30 milligrams per liter of discharged effluent, in accordance with Federal standards.

Wastewater treated has ranged from just under 14 billion gallons in 1980, to nearly 15 billion gallons in 1988.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Sewage Treatment Supt.	1	1	1	E-9	42,410	37,000	37,000	37,000
Pretreatment Administrator	1	1	1	628	34,440	28,620	30,340	32,160
Sewage Treatment Operations Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
Sewage Treatment Maintenance Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
Electrical Technician	1	1	1	627	32,760	32,760	33,910	35,100
Water Chemist	1	3	3	626	24,030	72,080	79,070	81,840
General Supervisor II	3	3	3	624	84,800	84,800	87,770	90,840
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Bacteriologist I	1	1	1	623	15,530	15,530	22,250	23,030
Electrician II	1	1	1	623	21,200	21,270	23,340	24,160
Sewage Treatment Plant Operator	25	25	25	622	605,370	605,370	629,590	654,780
Maintenance Mechanic	5	6	6	621	120,260	135,140	140,550	146,180
Equipment Operator III	3	2	2	620	66,990	42,180	43,220	44,080
Equipment Operator II	1	1	1	619	20,250	20,360	21,580	22,880
Secretary	1	1	1	618/19	22,320	22,320	22,320	22,320
Laboratory Technician	1	1	1	617	7,820	7,820	18,290	19,380
Custodial Worker II	2	2	2	617	40,790	40,790	43,240	45,930
Equipment Operator I	3	4	6	617	59,850	71,110	102,330	108,470
Maintenance Worker	5	4	4	617	84,560	72,980	72,980	72,980
Laborer	0	0	5	616	0	0	75,150	77,400
Custodial Worker I	2	2	2	615	13,880	13,880	28,870	30,600
Subtotal	60	62	69		1,393,080	1,419,830	1,610,980	1,671,790
ADD: Longevity					10,680	10,680	10,680	10,680
Shift Differential (2nd)					3,830	3,830	3,830	3,830
Shift Differential (3rd)					5,510	5,510	5,510	5,510
Charge: Sewer Administration					(33,560)	(33,560)	0	0
TOTAL					1,379,540	1,406,290	1,631,000	1,691,810

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,171,910	1,515,390	1,491,320	1,520,760	1,579,140
120 Special Salaries	151,635				
130 Overtime	43,860	44,000	37,340	37,450	37,620
140 Employee Benefits	367,847	406,760	469,520	480,320	499,760
SUBTOTAL PERSONAL SERVICES	1,735,252	1,966,150	1,998,180	2,038,530	2,116,520
210 Utilities	85,529	128,570	128,570	135,440	142,410
220 Communications	38,488	56,050	56,050	51,000	30,500
230 Transportation and Training	3,665	3,830	3,500	4,070	4,070
240 Insurance	17,250	17,250			
250 Professional Fees	846	850	850	850	850
260 Data Processing	15,744	9,000	10,010	6,290	6,290
270 Equipment Contractuals	190,735	209,080	209,080	209,080	209,030
280 Building and Grounds Contractuals	44,754	38,770	43,990	44,770	46,270
290 Other Contractuals	1,053	7,420	2,200	2,980	3,040
SUBTOTAL CONTRACTUAL SERVICES	398,064	470,820	454,250	454,480	442,460
310 Office Supplies	5,076	4,110	4,630	12,740	14,540
320 Clothing and Towels	5,229	5,250	12,640	18,400	18,400
330 Chemicals	58,740	90,000	81,540	90,000	90,000
340 Equipment Parts	37,719	26,350	27,990	34,100	34,100
350 Materials	80,971	17,220	20,350	38,570	38,570
360 Equipment Supplies	15,134	4,900	17,210	29,800	29,800
370 Building Parts	85	18,070	2,650	2,650	2,650
380 Non-Capitalizable Equipment	17,286	15,880	40,050	29,150	16,500
390 Other Commodities	10,955	6,180	9,690	13,750	13,750
SUBTOTAL COMMODITIES	231,195	187,960	216,750	269,160	258,310
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	93,595	193,200			
460 Operating Equipment		66,750			
SUBTOTAL CAPITAL OUTLAY	93,595	259,950			
510 Interfund Transfers			309,400	356,610	356,670
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER			309,400	356,610	356,670
TOTAL	2,458,106	2,884,880	2,978,580	3,118,780	3,173,960

FUND: 530 - SEWER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 60 - SEWER MAINTENANCE

The Sewer Maintenance Division maintains more than 1,200 miles of sewer laterals and mains. High pressure hydraulic cleaning, dragging, rodding, lift station maintenance, pipe and manhole maintenance, chemical root control, and emergency repairs are performed. Three emergency crews are available, and stoppages are opened 24 hours a day. Internal inspection of new construction by televising is utilized to ensure lines meet standards. The Division has a preventive maintenance program to minimize infiltration of groundwater into the system, and thereby reduce the volume of raw sewage transported and treated by wastewater plants.

Since 1980, Sewer Maintenance has averaged 393,000 linear feet cleaned; 274,000 lines televised; and 980 sewer taps per year.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Superintendent of Sewer Maintenance	1	1	1	E-9	43,300	43,300	43,300	43,300
Civil Engineer II	1	1	0	632	34,470	41,480	0	0
Sewer Maintenance Supervisor	1	1	1	629	36,220	36,220	37,490	38,800
Engineering Technician I	0	1	1	624	0	28,270	29,260	30,280
General Supervisor II	1	1	1	624	28,260	28,260	29,250	30,270
Administrative Aide II	1	1	1	623	26,940	26,940	27,880	28,860
Engineering Aide III	1	2	1	623	26,940	43,650	24,910	25,780
TV Technician	4	4	4	622	102,720	102,720	106,320	110,040
Labor Supervisor II	2	2	2	622	51,360	51,360	53,160	55,020
Labor Supervisor I	1	1	1	622	24,500	24,500	25,360	26,250
Maintenance Mechanic	3	3	3	621	73,390	73,490	76,060	78,720
Account Clerk III	1	1	1	621	24,500	24,500	25,360	26,250
Equipment Operator III	1	1	1	620	22,100	23,380	24,200	25,050
Equipment Operator II	26	26	26	619	574,840	527,140	556,150	575,620
Engineering Aide I	1	0	0	618	21,330	0	0	0
Equipment Operator I	21	20	22	617	409,460	388,300	418,730	433,390
Laborer I	16	16	15	616	281,750	274,500	289,800	299,940
Subtotal	82	82	81		1,782,080	1,738,010	1,767,230	1,827,570
ADD: Longevity					16,230	13,650	13,650	13,650
Shift Differential (2nd)					2,910	2,910	2,910	2,910
Standby Pay					2,820	2,820	2,820	2,820
LESS: Storm Drains					(288,650)	(266,070)	(265,850)	(267,810)
TOTAL					1,515,390	1,491,320	1,520,760	1,579,140

MULTI-YEAR FUND OVERVIEW - ENTERPRISE - WATER UTILITY FUND: 540

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues	$17,579,999	$19,064,946	$17,750,000	$19,000,000	$20,335,000
Excess use charges	359,988	925,680	530,000	570,000	610,000
Water Supply Contribution	0	1,259,260	0	0	0
Other revenues	686,248	535,000	1,460,000	1,947,000	1,874,000
Total operating revenues	$18,626,235	$21,784,886	$19,740,000	$21,517,000	$22,819,000
Operating expenses:					
Personal services	$4,494,454	$4,623,050	$4,698,680	$4,951,210	$5,096,500
Other expenses	6,616,936	6,812,340	6,861,160	7,418,580	7,363,590
Water conservation	20,010	259,260	202,680	426,520	450,640
Depreciation and amortization	2,937,579	3,341,557	2,956,557	3,341,557	3,341,557
Total operating expenses	$14,068,979	$15,036,207	$14,719,077	$16,137,867	$16,252,287
Operating Income (Loss)	$4,557,256	$6,748,679	$5,020,923	$5,379,133	$6,566,713
Non-operating Revenues(Expenses):					
Interest on investments	$2,220,233	$645,000	$1,880,000	$1,250,000	$867,000
Other revenue	65,893	200,000	250,000	250,000	250,000
Interest expense	(1,941,890)	(2,231,510)	(2,431,190)	(2,269,190)	(2,259,020)
Total Non-operating Revenues(Expenses)	$344,236	($1,386,510)	($301,190)	($769,190)	($1,142,020)
Net Income	$4,901,492	$5,362,169	$4,719,733	$4,609,943	$5,424,693
Sources of Working Capital:					
Net earnings(loss)	$4,901,492	$5,362,169	$4,719,733	$4,609,943	$5,424,693
Contributions	1,235,107	0	0	0	0
Depreciation and amortization	2,937,579	3,341,557	2,956,557	3,341,557	3,341,557
Increase(decrease) in accrued vacation	15,154	0	0	0	0
(Increase)decrease in restricted assets, net	863,869	0	1,000,000	2,000,000	2,000,000
Other	113,452	0	0	0	0
Total Sources of Working Capital	$10,066,653	$8,703,726	$8,676,290	$9,951,500	$10,766,250
Uses of Working Capital:					
Additions to plant and equipment, operations	$5,886,751	$2,219,500	$3,263,650	$3,392,790	$3,368,690
Water Supply Capital Acquisitions	0	1,970,000	1,000,000	2,000,000	2,000,000
Payment of principal - Long-term debt	2,099,332	4,452,660	4,579,670	4,932,560	5,438,190
Special assessment	1,985,200	0	0	0	0
Total Uses of Working Capital	$9,971,283	$8,642,160	$8,843,320	$10,325,350	$10,806,880
Increases(Decreases) in Working Capital	95,370	61,566	(167,030)	(373,850)	(40,630)
Beginning Working Capital	6,705,358	8,963,295	6,800,728	6,633,698	6,259,848
Ending Working Capital	$6,800,728	$9,024,861	$6,633,698	$6,259,848	$6,219,218

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	3,028,079	3,486,420	3,426,540	3,575,030	3,713,550
120 Special Salaries	356,718	24,700	49,920	47,540	47,540
130 Overtime	189,748	155,580	155,570	170,070	170,070
140 Employee Benefits	904,748	964,250	1,066,650	1,158,570	1,165,340
SUBTOTAL PERSONAL SERVICES	4,479,293	4,630,950	4,698,680	4,951,210	5,096,500
210 Utilities	2,464,243	2,513,120	2,512,520	2,546,070	2,546,830
220 Communications	193,720	215,270	213,190	202,980	268,750
230 Transportation and Training	28,406	21,680	11,820	18,840	16,230
240 Insurance	162,446	188,820	188,740	187,280	194,020
250 Professional Fees	521,567	267,600	363,600	333,370	183,370
260 Data Processing	496,552	463,990	504,990	512,030	511,930
270 Equipment Contractuals	132,805	291,120	288,640	226,930	226,470
280 Building and Grounds Contractuals	110,159	103,650	103,650	122,310	115,310
290 Other Contractuals	365,524	555,090	590,520	509,520	523,360
SUBTOTAL CONTRACTUAL SERVICES	4,475,422	4,620,340	4,777,670	4,659,330	4,586,270
310 Office Supplies	84,630	119,900	86,500	86,300	86,300
320 Clothing and Towels	7,460	4,730	11,130	13,080	13,080
330 Chemicals	636,066	880,260	740,500	703,560	703,560
340 Equipment Parts	184,831	102,260	101,270	160,650	160,650
350 Materials	227,427	309,890	309,900	375,350	374,680
360 Equipment Supplies	19,896	3,000	3,000	8,710	8,710
370 Building Parts	58,993	203,110	236,470	169,980	85,050
380 Non-Capitalizable Equipment	78,853	24,000	24,000	40,340	40,230
390 Other Commodities	170,524	5,400	8,670	45,250	39,530
SUBTOTAL COMMODITIES	1,468,680	1,652,550	1,521,440	1,603,220	1,511,790
410 Land		1,970,000			
420 Buildings					
430 Improvements	247				
440 Office Equipment	1,410				
450 Vehicular Equipment	77,263	405,500			
460 Operating Equipment	29,261	1,814,000			
SUBTOTAL CAPITAL OUTLAY	108,181	4,189,500			
510 Interfund Transfers	94,750	664,730	4,928,380	6,925,680	6,984,860
520 Debt Service	5,693,564	6,684,170	7,010,860	7,201,750	7,697,210
530 Other Non-Operating Expenses	585,304	11,300	100,000	49,660	100,000
540 Other					
SUBTOTAL OTHER	6,373,618	7,360,200	12,039,240	14,177,090	14,782,070
TOTAL	16,905,194	22,453,540	23,037,030	25,390,850	25,976,630

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	122,861	141,170	173,470	173,450	201,930
120 Special Salaries	5,393		2,400	2,400	2,400
130 Overtime	966				
140 Employee Benefits	28,954	22,590	45,700	46,610	55,410
SUBTOTAL PERSONAL SERVICES	158,174	163,760	221,570	222,460	259,740
210 Utilities					
220 Communications	6,053	2,880	5,010	8,010	5,010
230 Transportation and Training	21,707	14,220	11,820	14,390	11,780
240 Insurance	162,411	188,820	188,740	187,280	194,020
250 Professional Fees	24,112	11,000	120,000	162,370	12,370
260 Data Processing	45,760	45,760	13,340	13,340	13,340
270 Equipment Contractuals	539	100	600	1,100	1,100
280 Building and Grounds Contractuals	105,244	103,650	103,650	111,180	111,180
290 Other Contractuals	287,515	365,770	381,060	387,270	387,770
SUBTOTAL CONTRACTUAL SERVICES	653,341	732,200	824,220	884,940	736,570
310 Office Supplies	20,717	30,200	27,600	32,300	32,300
320 Clothing and Towels					
330 Chemicals	403	1,500	500	500	500
340 Equipment Parts		2,000	1,000	1,000	1,000
350 Materials	71				
360 Equipment Supplies	25				
370 Building Parts		900			
380 Non-Capitalizable Equipment	1,214				
390 Other Commodities	4,877		2,300	2,300	2,300
SUBTOTAL COMMODITIES	27,307	34,600	31,400	36,100	36,100
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	1,158				
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	1,158				
510 Interfund Transfers	94,750	664,730	664,730	1,297,250	1,367,110
520 Debt Service	5,693,564	6,684,170	7,010,860	7,201,750	7,697,210
530 Other Non-Operating Expense	566,000		100,000	49,660	100,000
540 Other					
SUBTOTAL OTHER	6,354,314	7,348,900	7,775,590	8,548,660	9,164,320
TOTAL	7,194,294	8,279,460	8,852,780	9,692,160	10,196,730

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION
ACTIVITY: 01 - WATER ADMINISTRATION GENERAL

The Administration division manages all operations of the Water and Sewer Utilities. Operating, capital and financial objectives are directed at providing support to the City's strategic agenda; operating the Utilities with a safe, qualified and motivated work force representative of the community; complying with all local, state and federal regulatory requirements; operating in a financially responsible manner; maximizing the efficient and effective use of resources in the delivery of water & sewer services; providing Water & Sewer Utility resources required to support the City's economic & social development strategies; and providing accurate, timely and useful information to the community at large, policy makers and employees. Major issues facing the Administration division through 1992 include developing public support for active water conservation efforts to lower current per-capita demand 3 to 5 percent, extending water supplies through the year 2005; acquisition of interim water supplies to meet projected growth through 2005; addressing increasingly stringent Federal water and sewage regulations; development of adequate capital expansion and replacement plans; maintaining the Utilities' financial integrity during acquisition of costly new water supplies; and development of operating strategies to ensure the reliable delivery of services to all customers.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Water & Sewer Director	1	1	1	E-4	59,040	59,010	59,010	59,010
System Planning & Devel. Eng	0	1	0	E-10	0	32,250	0	0
Assistant to the Director	1	1	1	629	36,220	36,220	37,490	38,800
Accountant II	0	0	1	626	0	0	27,120	28,070
Safety Officer II	0	0	0	625	0	0	0	24,560
Administrative Secretary	1	1	1	620/21	24,500	24,500	25,360	26,250
Secretary	1	1	1	618/19	20,400	20,870	22,090	22,860
Subtotal	4	5	5		140,160	172,850	171,070	199,550
ADD: Longevity					1,010	620	2,380	2,380
TOTAL					141,170	173,470	173,450	201,930

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 20 - CUSTOMER SERVICE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,069,772	1,298,130	1,285,820	1,217,280	1,257,950
120 Special Salaries	128,600		7,460		
130 Overtime	20,748	13,000	13,000	15,200	15,200
140 Employee Benefits	317,034	345,510	373,100	355,060	369,190
SUBTOTAL PERSONAL SERVICES	1,536,154	1,656,640	1,679,380	1,587,540	1,642,340
210 Utilities					
220 Communications	159,911	192,280	188,260	165,160	234,160
230 Transportation and Training	404	7,460		410	410
240 Insurance					
250 Professional Fees	376				
260 Data Processing	323,930	309,020	441,440	448,480	448,380
270 Equipment Contractuals	37,954	31,760	31,760	43,620	43,620
280 Building and Grounds Contractuals					
290 Other Contractuals	39,019	131,280	98,120	43,250	37,990
SUBTOTAL CONTRACTUAL SERVICES	561,594	671,800	759,580	700,920	764,560
310 Office Supplies	37,253	61,800	31,100	46,440	46,440
320 Clothing and Towels	4,286	4,200	5,250	6,300	6,300
330 Chemicals					
340 Equipment Parts	3,506			1,960	1,960
350 Materials	373				
360 Equipment Supplies	352			350	350
370 Building Parts	450				
380 Non-Capitalizable Equipment	2,301			700	700
390 Other Commodities	61,719	700		7,700	7,700
SUBTOTAL COMMODITIES	110,240	66,700	36,350	63,450	63,450
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment	13,009	40,000			
460 Operating Equipment	19,317				
SUBTOTAL CAPITAL OUTLAY	32,326	40,000			
510 Interfund Transfers			101,400	116,470	122,090
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER			101,400	116,470	122,090
TOTAL	2,240,314	2,435,140	2,576,710	2,468,380	2,592,440

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 20 - CUSTOMER SERVICE

The Customer Service Division acts on requests received from the public for service, reads water meters, inspects service leaks, bills customers for water and sewer services, performs special customer services, and keeps records of customer accounts. The number of customers served by the water and sewer utilities continues to increase at a steady rate, and passed 105,000 in 1989. Approximately 83% of the customers are residential.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Manager, Customer Service	1	1	1	E-11	39,000	41,330	41,330	41,330
Accountant III	1	1	1	628	34,440	34,450	35,660	36,910
Water Service Supervisor	2	2	2	628	64,890	65,340	69,250	71,670
Accountant II	1	1	0	626	27,770	24,730	0	0
General Supervisor II	1	1	1	624	28,260	28,270	29,260	30,280
Accountant I	1	1	1	623	26,940	26,940	27,880	28,860
Account Clerk III	1	1	1	623	22,330	23,870	23,110	23,920
Storekeeper III	1	1	0	621	24,500	24,500	0	0
Special Water Service Rep.	4	4	6	620	93,520	93,520	145,190	150,270
Customer Service Clerk II	4	4	3	619	89,300	89,300	69,320	71,750
Account Clerk II	2	2	2	619	44,650	44,650	46,210	47,830
Water Meter Reader	12	12	9	619	267,900	262,870	202,830	209,930
Water Service Representative	10	10	10	619	219,450	238,890	224,310	232,160
Water Service Clerk	2	2	2	619	41,550	41,870	44,160	45,710
Secretary	1	1	1	619/18	22,320	22,330	23,110	23,920
Account Clerk I	4	3	2	617	78,910	40,790	42,220	43,700
Customer Service Clerk I	8	8	8	617	156,840	167,840	179,110	185,380
Subtotal	56	55	50		1,282,570	1,271,490	1,202,950	1,243,620
ADD: Longevity					14,730	13,910	13,910	13,910
Shift Differential (2nd)					580	420	420	420
Shift Differential (3rd)					250	0	0	0
TOTAL					1,298,130	1,285,820	1,217,280	1,257,950

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 30 - DISTRIBUTION

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	793,130	826,790	804,530	855,700	884,120
120 Special Salaries	109,681	24,700	24,700	26,780	26,780
130 Overtime	90,773	63,980	63,980	83,070	83,070
140 Employee Benefits	241,453	260,480	290,960	355,060	323,920
SUBTOTAL PERSONAL SERVICES	1,235,037	1,175,950	1,184,170	1,320,610	1,317,890
210 Utilities	30,110	15,770	15,650	16,370	17,130
220 Communications	6,355	4,880	4,690	8,950	8,720
230 Transportation and Training	2,547			2,940	2,940
240 Insurance	1				
250 Professional Fees	388,001		112,000	15,000	15,000
260 Data Processing	102,468	95,740	36,950	36,950	36,950
270 Equipment Contractuals		171,860	168,880	96,990	96,530
280 Building and Grounds Contractuals	1,699			830	830
290 Other Contractuals	16,548	4,000	4,000	320	320
SUBTOTAL CONTRACTUAL SERVICES	547,729	292,250	342,170	178,350	178,420
310 Office Supplies	2,352	500	400	660	660
320 Clothing and Towels	2,729	530	3,710	3,710	3,710
330 Chemicals	254	470	250	310	310
340 Equipment Parts	63,398	6,760	6,770	13,210	13,210
350 Materials	212,652	307,890	307,900	359,350	358,680
360 Equipment Supplies	6,506	1,000	1,000	1,310	1,310
370 Building Parts	37,431	90,810	90,070	66,380	11,450
380 Non-Capitalizable Equipment	37,983	24,000	24,000	22,140	22,030
390 Other Commodities	13,301	500	750	8,550	8,230
SUBTOTAL COMMODITIES	376,606	432,460	434,850	475,620	419,590
410 Land		970,000			
420 Buildings					
430 Improvements					
440 Office Equipment	252				
450 Vehicular Equipment	2,105	300,500			
460 Operating Equipment	9,944	1,797,000			
SUBTOTAL CAPITAL OUTLAY	12,301	3,067,500			
510 Interfund Transfers			3,080,250	3,173,200	3,201,500
520 Debt Service					
530 Other Non-Operating Expenses	19,304	11,300			
540 Other					
SUBTOTAL OTHER	19,304	11,300	3,080,250	3,173,200	3,201,500
TOTAL	2,190,977	4,979,460	5,041,440	5,147,780	5,117,400

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 30 - DISTRIBUTION

The Distribution division is responsible for the installation and maintenance of the pipeline system carrying treated water from the pump station to consumers.

This division maintains over 1,350 miles of water lines, including valves and fire hydrants. The maintenance of these lines includes the repair of about 600 mainline breaks a year.

The division is also responsible for the extension of service to new customers, which includes construction of new lines, hookup of new customers, and installation, removal and repair of meters and meter boxes. To reduce maintenance costs, the Division embarked on a meter replacement program in 1982. Old style meters are being replaced with newer, maintenance-free meters. New service connections have averaged nearly nine hundred (900) a year since 1980 and are expected to be between 750 and 800 in 1989.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Superintendent - Dist.	1	1	1	E-9	42,700	42,700	42,700	42,700
Water Service Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
Water Mains Supervisor	1	1	1	628	34,440	34,440	35,650	36,900
General Supervisor II	8	8	8	624	221,770	221,770	229,840	237,880
Account Clerk III	0	0	1	621	0	0	25,360	26,250
Radio Dispatcher	2	2	2	621	48,990	48,990	50,730	52,510
Storekeeper III	0	0	1	621	0	0	25,360	26,250
Maintenance Mechanic	1	1	1	621	24,500	24,500	25,360	26,250
Special Water Service Rep.	3	3	3	620	72,440	72,440	74,980	77,600
Equipment Operator III	6	6	6	620	139,030	139,030	139,520	144,400
Water Meter Mechanic	4	3	2	619	87,170	65,400	45,130	46,710
Equipment Operator II	7	7	7	619	156,280	156,280	159,460	165,040
Water Service Representative	1	1	1	619	19,670	19,670	21,980	22,750
Water Utility Worker III	10	10	10	618	189,600	191,130	206,400	213,620
Water Service Clerk	1	1	1	618	21,330	21,330	22,080	22,850
Water Utility Worker II	7	7	7	617	139,600	139,600	127,080	131,530
Water Utility Worker I	7	7	8	616	120,670	120,670	145,920	151,030
Subtotal	60	59	61		1,352,630	1,332,390	1,413,200	1,461,170
ADD: Longevity					12,550	10,530	11,300	12,070
Shift Differential (2nd)					430	430	440	440
Shift Differential (3rd)					640	640	650	650
Standby Pay					10,540	10,540	10,750	10,750
LESS: Operational Capital Replacement					(550,000)	(550,000)	(580,640)	(600,960)
Subtotal					826,790	804,530	855,700	884,120
Water Utility Worker III (seasonal)	1	1	1	618	4,400	4,400	4,400	4,400
Laborer I (PT-50%)	1	1	1	616	8,860	8,860	8,860	8,860
Mechanical Equipment Operator (seasonal)	5	5	5	415	11,440	11,440	13,520	13,520
Subtotal	7	7	7		24,700	24,700	26,780	26,780
Subtotal	67	66	68		851,490	829,230	882,480	910,900
TOTAL					851,490	829,230	882,480	910,900

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,039,002	1,220,330	1,162,720	1,070,360	1,103,920
120 Special Salaries	112,180		15,360	16,500	16,500
130 Overtime	77,261	78,600	78,590	67,270	67,270
140 Employee Benefits	316,701	335,670	356,890	330,850	343,090
SUBTOTAL PERSONAL SERVICES	1,545,144	1,634,600	1,613,560	1,484,980	1,530,780
210 Utilities	2,434,133	2,497,350	2,496,870	2,529,700	2,529,700
220 Communications	21,011	15,110	15,110	18,060	18,060
230 Transportation and Training	1,318			1,100	1,100
240 Insurance	34				
250 Professional Fees	59,785	31,600	31,600	6,000	6,000
260 Data Processing	24,394	13,470	13,260	13,260	13,260
270 Equipment Contractuals	94,312	87,400	87,400	78,410	78,410
280 Building and Grounds Contractuals	3,216			10,300	3,300
290 Other Contractuals	9,354	46,700	33,000	35,800	35,800
SUBTOTAL CONTRACTUAL SERVICES	2,647,557	2,691,630	2,677,240	2,692,630	2,685,630
310 Office Supplies	8,723	5,100	5,100	3,400	3,400
320 Clothing and Towels	445		2,170	3,070	3,070
330 Chemicals	635,310	877,990	739,450	702,750	702,750
340 Equipment Parts	116,221	93,500	93,500	144,480	144,480
350 Materials	12,321	2,000	2,000	14,000	14,000
360 Equipment Supplies	12,165	2,000	2,000	5,050	5,050
370 Building Parts	19,055	111,400	146,400	103,600	73,600
380 Non-Capitalizable Equipment	37,147			17,500	17,500
390 Other Commodities	71,572			19,500	19,500
SUBTOTAL COMMODITIES	912,959	1,091,990	990,620	1,013,350	983,350
410 Land					
420 Buildings					
430 Improvements	247				
440 Office Equipment					
450 Vehicular Equipment	62,149	65,000			
460 Operating Equipment		17,000			
SUBTOTAL CAPITAL OUTLAY	62,396	82,000			
510 Interfund Transfers			82,000	89,620	44,500
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER			82,000	89,620	44,500
TOTAL	5,168,056	5,500,220	5,363,420	5,280,580	5,244,260

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 40 - PRODUCTION AND PUMPING

The Production and Pumping division supplies treated water which meets standards set by the State and Federal agencies to the distribution system. Water is chlorinated, filtered and softened for health and aesthetic reasons. Since 1980, an average of over 18.5 billion gallons of water per year has been pumped into the water system. Although demand fluctuates depending on the weather, Wichita's usage increases steadily each year. The Pumping and Production division operates the water and wastewater laboratories. The laboratory obtains samples automatically and manually from the the water and wastewater systems. The laboratory conducts chemical and bacteriological analyses on raw and treated water, raw and secondary sewage effluent, and industrial wastewater to ensure that all State and Federal water and water pollution control standards are met. The Pretreatment Program works with local industries to reduce the amount of undesirable effluent collected and treated by the wastewater system.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Chief Engineer - Water	1	0	0	E-8	52,420	17,470	0	0
Superintendent of P & P	0	1	1	E-9	0	28,870	45,500	45,500
Laboratory Director	1	1	1	631	33,880	35,400	38,310	39,650
Water Maintenance Supervisor	1	1	1	628	33,280	33,280	34,440	35,650
Water Supply Supervisor	2	2	2	628	66,560	66,560	68,890	71,300
Water Production Maint. Supv	1	1	1	628	33,280	33,280	34,440	35,650
Electronics Technician II	1	1	1	627	31,650	31,650	33,910	35,100
Water Chemist	2	2	2	626	56,220	58,180	61,860	64,030
Bacteriologist II	1	1	1	626	27,830	29,050	30,450	31,520
Engineering Technician II	1	1	0	626	30,120	30,120	0	0
Electronics Technician I	1	1	1	625	28,680	29,680	30,720	31,800
Chief Mechanic	3	3	3	624	81,940	84,810	87,780	90,850
Engineering Technician I	2	2	0	624	54,630	54,630	0	0
Electrician II	1	1	1	623	25,810	26,940	27,880	28,860
Engineering Aide III	2	2	0	623	52,060	52,060	0	0
Water System Operator	5	5	5	622	124,080	125,720	131,050	135,640
Electrician I	2	2	2	621	43,570	44,090	45,630	47,230
Maintenance Mechanic	9	9	9	621	207,990	208,380	219,490	227,170
Laboratory Technician	6	6	6	620	134,570	116,360	127,660	132,130
Equipment Operator II	3	3	3	619	61,330	63,070	66,890	69,230
Secretary	1	1	1	619/18	19,870	29,820	22,090	22,860
Maintenance Worker	4	4	4	617	72,350	67,350	73,840	76,420
Custodial Worker II	1	1	1	617	19,710	18,640	20,020	20,720
Custodial Worker I	1	1	1	615	17,140	14,870	16,150	16,720
Subtotal	52	52	47		1,308,970	1,300,280	1,217,000	1,258,030
ADD: Longevity					12,920	12,920	11,060	11,060
Shift Differential (2nd)					1,170	1,170	1,170	1,170
Shift Differential (3rd)					1,750	1,750	1,750	1,750
Design Engineering Charges					28,700	28,700	28,700	28,700
Construction & Survey Charges					24,100	24,100	24,100	24,100
LESS: Charge - Sewer Utility					(172,640)	(206,200)	(213,420)	(220,890)
Subtotal					1,204,970	1,162,720	1,070,360	1,103,920
Mechanical Equip. Operator (Seasonal)	7	7	7	415	15,360	15,360	16,500	16,500
TOTAL	59	59	54		1,220,330	1,178,080	1,086,860	1,120,420

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 03 - SYSTEM PLANNING & DEVELOPMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries				258,240	265,630
120 Special Salaries				1,860	1,860
130 Overtime				4,530	4,530
140 Employee Benefits				70,990	73,730
SUBTOTAL PERSONAL SERVICES				335,620	345,750
210 Utilities					
220 Communications				2,800	2,800
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals				6,810	6,810
280 Building and Grounds Contractuals					
290 Other Contractuals				11,200	11,200
SUBTOTAL CONTRACTUAL SERVICES				20,810	20,810
310 Office Supplies				3,500	3,500
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials				2,000	2,000
360 Equipment Supplies				2,000	2,000
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities				1,500	1,100
SUBTOTAL COMMODITIES				9,000	8,600
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers				10,000	
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER				10,000	
TOTAL				375,430	375,160

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 03 - SYSTEM PLANNING & DEVELOPMENT

The System Planning and Development section is responsible for analyzing the operations of the Water and Sewer utilities to insure the production and delivery of adequate water supplies and the collection and treatment of wastewater. In addition, the section coordinates the repair/replacement of the water and sewer infrastructure and the construction of new water and sewer facilities. The section includes locate crews to assist in construction projects involving utility service lines.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
System Planning & Devel. Eng	0	0	1	E-10	0	0	45,260	45,260
Civil Engineer II	0	0	1	632	0	0	42,930	44,430
Engineering Technician II	0	0	1	626	0	0	32,270	33,400
Engineering Technician I	0	0	2	624	0	0	58,520	60,570
Engineering Aide III	0	0	3	623	0	0	77,400	80,110
Subtotal	0	0	8		0	0	256,380	263,770
ADD: Longevity					0	0	1,860	1,860
TOTAL					0	0	258,240	265,630

FUND: 540 - WATER UTILITY
DEPARTMENT: 18 - WATER & SEWER
DIVISION: 10 - WATER & SEWER ADMINISTRATION
SECTION: 01 - WATER ADMINISTRATION
ACTIVITY: 02 - WATER SUPPLY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	3,314				
120 Special Salaries	864				
130 Overtime					
140 Employee Benefits	606				
SUBTOTAL PERSONAL SERVICES	4,784				
210 Utilities					
220 Communications	390	120	120		
230 Transportation and Training	2,430				
240 Insurance					
250 Professional Fees	49,293	225,000	100,000	150,000	150,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	13,088	7,340	74,340	31,680	50,280
SUBTOTAL CONTRACTUAL SERVICES	65,201	232,460	174,460	181,680	200,280
310 Office Supplies	15,585	22,300	22,300		
320 Clothing and Towels					
330 Chemicals	99	300	300		
340 Equipment Parts	1,706				
350 Materials	2,010				
360 Equipment Supplies	848				
370 Building Parts	2,057				
380 Non-Capitalizable Equipment	208				
390 Other Commodities	19,055	4,200	5,620	5,700	700
SUBTOTAL COMMODITIES	41,568	26,800	28,220	5,700	700
410 Land		1,000,000			
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY		1,000,000			
510 Interfund Transfers			1,000,000	2,239,140	2,249,660
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER			1,000,000	2,239,140	2,249,660
TOTAL	111,553	1,259,260	1,202,680	2,426,520	2,450,640

MULTI-YEAR FUND OVERVIEW - DATA CENTER INTERNAL SERVICE FUND FUND NO.: 600

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues:					
Sales and service	$1,996,424	$1,955,560	$2,133,340	$2,441,520	$2,199,270
Contingent revenues (GIS)	0	0	0	65,890	91,940
Total operating revenues	$1,996,424	$1,955,560	$2,133,340	$2,507,410	$2,291,210
Operating expenses:					
Data center - personal services	$224,970	$355,740	$325,130	$400,520	$411,660
Data center - other expenses	864,644	508,020	515,400	504,320	522,580
Contingent expenses	0	90,000	90,000	154,160	181,940
Depreciation and amortization	489,420	694,000	900,000	951,300	951,300
Total operating expenses	$1,579,034	$1,647,760	$1,830,530	$2,010,300	$2,067,480
Operating Earnings(Loss)	$417,390	$307,800	$302,810	$497,110	$223,730
Non-operating Revenues(Expenses):					
Interest expense	($165,360)	($219,630)	($292,930)	($239,570)	($172,330)
Loss on sale of equipment	(23,818)	0	0	0	0
Temporary note interest	0	0	(78,030)	0	0
Total Non-operating Revenues(Expenses)	($189,178)	($219,630)	($370,960)	($239,570)	($172,330)
Net Earnings(Loss)	$228,212	$88,170	($68,150)	$257,540	$51,400
Sources of Working Capital:					
Net earnings(loss)	$228,212	$88,170	($68,150)	$257,540	$51,400
Depreciation and amortization	489,420	694,000	900,000	951,300	951,300
Proceeds from long-term debt	2,600,000	0	2,340,000	0	0
Increase(decrease) in accrued vacation	(4,035)	0	0	0	0
Sale of plant and equipment	0	0	0	0	0
Loss on sale of assets	23,818	0	0	0	0
Total Sources of Working Capital	$3,337,415	$782,170	$3,171,850	$1,208,840	$1,002,700
Uses of Working Capital:					
Additions to plant and equipment, net Financed by debt proceeds	$2,718,898	$0	$2,340,000	$0	$0
Additions to plant and equipment, net Included in budget		500	500	256,500	500
Payment of principal - long-term debt	948,513	877,160	978,390	936,750	998,990
Working Capital Reserve	0	268,258	0	0	0
Total Uses of Working Capital	$3,667,411	$1,145,918	$3,318,890	$1,193,250	$999,490
Increase(Decrease) in Working Capital	($329,996)	($363,748)	($147,040)	$15,590	$3,210
Beginning Working Capital	505,686	449,036	175,690	28,650	44,240
Ending Working Capital	$175,690	$85,288	$28,650	$44,240	$47,450

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DATA CENTER SUMMARY

The Data Center coordinates all data processing functions for the City of Wichita with staff coverage over two shifts. The Data Center provides formal training to users and routinely assists City Departments in office automation efforts including: financial accounting; budgeting; water billing; police; court; and other systems.

Budget Highlights

The revised 1990 budget shows an increase of $229,370 over the 1990 adopted budget. The 1991 adopted budget increased by $213,130 over 1990 (revised); the 1992 approved budget projects a decrease of $205,550 under the 1991 budget.

- Increases in all budget years are primarily due to the additional debt service requirements in connection with the Police/Court's new computer system which became operational in 1989.

- Capital outlay requests in 1991 include $92,000 for an automated back-up system and $164,000 for a CPU upgrade which will provide additional capacity and improved system response.

- Two Analyst positions are adopted for 1991 to coordinate the personnel payroll computer system and handle the expanded processing needs of the Central Inspection (CID) license and permit system scheduled to be on-line in 1990. (See CID budget for related chargeback.) One position is offset by a reduction of a position in the Finance Department.

- Study is currently underway on the feasibility of establishing a Geographic Information System (GIS). This system would tie many of the City's computer data base applications (e.g. Police, Fire, Computer-Aided-Dispatch, Central Inspection, Planning, Engineering, Water/Sewer, etc.) into a singular data structure. Capital costs are projected in the Capital Improvement Program; operational costs are not included in the proposed budget.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$355,740	$325,130	$400,520	$411,660
Contractual Services	418,320	434,340	422,920	442,380
Commodities	89,700	81,100	81,400	80,200
Capital Outlay	500	500	256,500	500
Other	1,186,790	1,439,350	1,330,480	1,353,260
Total	**$2,051,050**	**$2,280,420**	**$2,491,820**	**$2,288,000**

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	116,999	275,150	241,640	302,710	311,950
120 Special Salaries	29,334				
130 Overtime	4,146				
140 Employee Benefits	74,491	80,590	83,490	97,810	99,710
SUBTOTAL PERSONAL SERVICES	224,970	355,740	325,130	400,520	411,660
210 Utilities	25,830	27,600	27,600	29,500	29,500
220 Communications	13,491	13,400	18,890	18,920	18,920
230 Transportation and Training	7,875	10,300	14,350	14,100	17,700
240 Insurance					
250 Professional Fees	10,500	2,500	25,980	5,000	5,000
260 Data Processing	635,873		257,030	269,820	285,680
270 Equipment Contractuals	41	80	180	180	180
280 Building and Grounds Contractuals	593				
290 Other Contractuals	105,016	364,440	90,310	85,400	85,400
SUBTOTAL CONTRACTUAL SERVICES	799,219	418,320	434,340	422,920	442,380
310 Office Supplies	54,680	76,100	66,100	66,100	65,100
320 Clothing and Towels	96	100			100
330 Chemicals					
340 Equipment Parts	921	1,000	6,000	6,000	6,000
350 Materials					
360 Equipment Supplies	4,321	5,000	5,000	5,000	5,000
370 Building Parts	2,754	5,000	1,500	1,500	1,500
380 Non-Capitalizable Equipment	2,104	2,500	2,500	2,800	2,500
390 Other Commodities	549				
SUBTOTAL COMMODITIES	65,425	89,700	81,100	81,400	80,200
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	18,898	500	500	256,500	500
SUBTOTAL CAPITAL OUTLAY	18,898	500	500	256,500	500
510 Interfund Transfers					
520 Debt Service	625,000	1,096,790	1,349,350	1,176,320	1,171,320
530 Other Non-Operating Expenses		90,000	90,000	154,160	181,940
540 Other					
SUBTOTAL OTHER	625,000	1,186,790	1,439,350	1,330,480	1,353,260
TOTAL	1,733,512	2,051,050	2,280,420	2,491,820	2,288,000

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

The Data Center is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing and directing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation users and all computer operations in support of finance, payroll and water billing applications. Nine positions are assigned these functions, and are organizationally part of the City Manager's Office.

POSITION TITLE	POSTITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Data Center Director	1	1	1	E-10	43,000	42,500	42,500	42,500
System Analyst III	1	1	1	632	39,000	31,370	34,540	35,750
System Analyst II	2	2	2	628	76,810	62,120	66,020	68,330
System Analyst I	2	2	4	625	51,430	52,050	101,320	104,870
Computer Machine Operator II	1	1	1	622	24,290	19,850	21,720	22,480
Computer Machine Operator I	1	1	1	619	21,150	18,860	20,620	21,340
Clerk I	0	1	1	613	0	14,000	15,010	15,540
Subtotal	8	9	11		255,680	240,750	301,730	310,810
ADD Longevity					270	470	560	720
Shift Differential						420	420	420
Subtotal	8	9	11		255,950	241,640	302,710	311,950
Season. & Part-time Posit.								
System Analyst II (PT-50%)	1	0	0	628	19,200	0	0	0
Subtotal	1	0	0		19,200	0	0	0
TOTAL	9	9	11		275,150	241,640	302,710	311,950

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MULTI-YEAR FUND OVERVIEW - FLEET AND BUILDINGS INTERNAL SERVICE FUND FUND NO.: 605

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues:					
Rent	$5,945,155	$6,369,912	$6,286,610	$6,409,030	$6,409,030
Inventory sales and surplus	153,032	0	219,000	225,000	225,000
Reimbursed expenses	184,118	123,500	232,000	232,000	232,000
Total operating revenues	$6,282,305	$6,493,412	$6,737,610	$6,866,030	$6,866,030
Operating expenses:					
Personal services	$1,561,557	$1,810,460	$1,724,110	$1,770,320	$1,874,720
Other expenses	2,319,452	2,673,930	2,390,640	2,262,710	2,313,540
Depreciation and amortization	1,299,920	2,122,320	2,100,000	2,100,000	2,100,000
Total operating expenses	$5,180,929	$6,606,710	$6,214,750	$6,133,030	$6,288,260
Operating Earnings(Loss)	$1,101,376	($113,298)	$522,860	$733,000	$577,770
Non-operating Revenues(Expenses):					
Underground storage tank replacement	$0	($142,800)	($142,800)	$0	$0
Interest expense	0	(24,230)	(24,230)	(15,710)	(13,700)
Transfer to other funds - CIMP	0	0	(1,018,100)	0	0
Gain(Loss) on sale of equipment	60,021	0	0	0	0
Total Non-operating Revenues(Expenses)	$60,021	($167,030)	($1,185,130)	($15,710)	($13,700)
Net Earnings(Loss)	$1,161,397	($280,328)	($662,270)	$717,290	$564,070
Sources of Working Capital:					
Net earnings(loss)	$1,161,397	($280,328)	($662,270)	$717,290	$564,070
Depreciation and amortization	1,299,920	2,122,315	2,100,000	2,100,000	2,100,000
Increase(decrease) in accrued vac.	(95)	0	0	0	0
Proceeds from long-term debt	275,000	0	0	0	0
Sale of plant and equipment	141,175	125,180	0	0	0
Loss on sale of assets	0	0	0	0	0
Total Sources of Working Capital	$2,877,397	$1,967,167	$1,437,730	$2,817,290	$2,664,070
Uses of Working Capital:					
Addition to plant and equipment, net	$2,640,599	$2,214,440	$3,590,500	$1,447,000	$2,500,000
Payment of principal-long-term debt	27,387	27,390	27,390	27,390	27,390
Gain on sale of assets	60,021	0	0	0	0
Inventory	0	0	0	0	0
Reserve for uncollected receivables	0	0	0	0	0
Working Capital Reserve	0	1,517,979	0	0	0
Total Uses of Working Capital	$2,728,007	$3,759,809	$3,617,890	$1,474,390	$2,527,390
Increase(Decrease) in Working Capital	$149,390	($1,792,642)	($2,180,160)	$1,342,900	$136,680
Beginning Working Capital	3,103,808	1,803,072	3,253,198	1,073,038	2,415,938
Ending Working Capital	$3,253,198	$10,430	$1,073,038	$2,415,938	$2,552,618

FUND: 605/610 - EQUIPMENT MOTOR POOL/CENTRAL MAINTENANCE FACILITY
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,108,878	1,394,770	1,323,790	1,357,780	1,446,460
120 Special Salaries	106,929				
130 Overtime	17,995	9,000	9,000	9,000	9,000
140 Employee Benefits	327,755	406,690	391,320	403,540	419,260
SUBTOTAL PERSONAL SERVICES	1,561,557	1,810,460	1,724,110	1,770,320	1,874,720
210 Utilities	135,030	148,790	147,680	125,410	127,740
220 Communications	16,752	22,450	19,410	19,080	19,080
230 Transportation and Training	4,845	4,500	3,900	5,050	5,050
240 Insurance	8,789	8,780	9,260	9,260	9,260
250 Professional Fees	11,294	1,740	2,590	10,850	10,850
260 Data Processing	20,683	6,080	25,950	25,950	25,950
270 Equipment Contractuals	148		150	150	150
280 Building and Grounds Contractuals	51,384	56,850	66,350	63,840	63,840
290 Other Contractuals	126,279	190,140	134,640	134,640	134,640
SUBTOTAL CONTRACTUAL SERVICES	375,204	439,330	409,930	394,230	396,560
310 Office Supplies	11,238	11,050	9,690	10,660	10,660
320 Clothing and Towels	2,583	7,640	8,070	8,070	8,070
330 Chemicals	147			150	150
340 Equipment Parts	857,311	880,500	792,500	869,500	869,500
350 Materials	6,432				
360 Equipment Supplies	832,380	1,263,560	1,100,100	895,850	944,350
370 Building Parts	21,362	57,900	56,900	56,900	56,900
380 Non-Capitalizable Equipment	14,776	5,200	5,200	14,200	14,200
390 Other Commodities	17,396	8,750	8,250	13,150	13,150
SUBTOTAL COMMODITIES	1,763,625	2,234,600	1,980,710	1,868,480	1,916,980
410 Land					
420 Buildings					
430 Improvements		7,500	47,500		
440 Office Equipment	530				
450 Vehicular Equipment	2,316,270	2,178,290	3,508,000	1,372,000	2,425,000
460 Operating Equipment	323,799	28,650	35,000	75,000	75,000
SUBTOTAL CAPITAL OUTLAY	2,640,599	2,214,440	3,590,500	1,447,000	2,500,000
510 Interfund Transfers			1,018,100		
520 Debt Service		51,620	51,620	43,100	41,090
530 Other Non-Operating Expenses		142,800	142,800		
540 Other					
SUBTOTAL OTHER		194,420	1,212,520	43,100	41,090
TOTAL	6,340,985	6,893,250	8,917,770	5,523,130	6,729,350

FLEET AND BUILDINGS SUMMARY

Fleet and Buildings is responsible for providing preventative and major maintenance of all vehicles and equipment for the City fleet and for handling maintenance activities of all public facilities.

Budget Highlights

The revised budget includes an increase of $2,024,520 over the adopted budget due to the timing of vehicle purchases. The 1991 budget reflects a decrease of $3,394,640 (38%) and the 1992 approved budget shows a decrease of $2,188,420 (25%) in comparison to the 1990 revised budget.

- The 1990 budget reflects an expenditure of $40,000 to implement a Central Stores program for security and improved control over the purchase and use of City-owned equipment/tools. This new proram will significantly enhance operational efficiencies.
- A transfer of $1,018,100 to the General Fund, Capital Improvement Maintenance Program is included for 1990. These funds were derived from a cumulative reserve and expenditure savings over the past few years.
- A major allocation ($2.5 million) is being programmed to replace obsolete and worn-out equipment. A total of $1,447,000 is available in 1991 plus $1,053,000 moved to 1990 for early purchase of police vehicles. The full yearly allocation will be available beginning in 1992.
- The fuel cost allocation may need to be increased if fuel prices continue at higher than anticipated levels in 1991 and 1992.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$1,810,460	$1,724,110	$1,770,320	$1,874,720
Contractual Services	439,330	409,930	394,230	396,560
Commodities	2,234,600	1,980,710	1,868,480	1,916,980
Capital Outlay	2,214,440	3,590,500	1,447,000	2,500,000
Other	194,420	1,212,520	43,100	41,090
Total	**$6,893,250**	**$8,917,770**	**$5,523,130**	**$6,729,350**

FUND: 605 - EQUIPMENT MOTOR POOL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 02 - FLEET EQUIPMENT/C.M.F.
ACTIVITY: 01 - FLEET MAINTENANCE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	1,076,195	1,337,700	1,281,430	1,313,010	1,400,120
120 Special Salaries	104,063				
130 Overtime	17,946	9,000	9,000	9,000	9,000
140 Employee Benefits	317,252	391,780	378,790	390,820	406,010
SUBTOTAL PERSONAL SERVICES	1,515,456	1,738,480	1,669,220	1,712,830	1,815,130
210 Utilities	884	480	650	650	700
220 Communications	13,471	17,250	14,720	15,850	15,850
230 Transportation and Training	4,845	4,500	3,900	5,050	5,050
240 Insurance	440		480	480	480
250 Professional Fees	11,294	1,740	2,590	10,850	10,850
260 Data Processing	20,683	6,080	25,950	25,950	25,950
270 Equipment Contractuals	148		150	150	150
280 Building and Grounds Contractuals	50,087	50,000	52,000	52,000	52,000
290 Other Contractuals	126,156	190,140	134,640	134,640	134,640
SUBTOTAL CONTRACTUAL SERVICES	228,008	270,190	235,080	245,620	245,670
310 Office Supplies	11,170	10,800	9,500	10,500	10,500
320 Clothing and Towels	2,546	7,500	8,000	8,000	8,000
330 Chemicals	147			150	150
340 Equipment Parts	850,741	875,000	787,000	864,000	864,000
350 Materials	3,779				
360 Equipment Supplies	831,840	1,261,560	1,099,040	894,890	943,390
370 Building Parts	3,957	1,300	1,300	1,300	1,300
380 Non-Capitalizable Equipment	14,346	5,000	5,000	14,000	14,000
390 Other Commodities	14,047	4,050	4,050	8,850	8,850
SUBTOTAL COMMODITIES	1,732,573	2,165,210	1,913,890	1,801,690	1,850,190
410 Land					
420 Buildings					
430 Improvements			40,000		
440 Office Equipment	530				
450 Vehicular Equipment	2,316,270	2,178,290	3,508,000	1,372,000	2,425,000
460 Operating Equipment	322,619	28,650	35,000	75,000	75,000
SUBTOTAL CAPITAL OUTLAY	2,639,419	2,206,940	3,583,000	1,447,000	2,500,000
510 Interfund Transfers			1,018,100		
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER			1,018,100		
TOTAL	6,115,456	6,380,820	8,419,290	5,207,140	6,410,990

FUND: 605 - EQUIPMENT MOTOR POOL
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 02 - FLEET MAINTENANCE/C.M.F.
ACTIVITY: 01 - FLEET MAINTENANCE

This activity purchases, repairs and maintains vehicles and equipment used by City user activities. Preventive maintenance, emergency repairs and propane fueling are performed at the main Central Maintenance Facility at 1801 South McLean, on a 24-hour, seven-day per week basis.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Fleet and Buildings Director	1	1	1	E-9	46,370	49,450	49,450	49,450
Inv. & Mat. Control Officer	0	1	1	629	0	30,410	32,470	34,610
Fleet Maintenance Supervisor	1	1	1	629	36,220	30,490	32,550	34,690
Equipment Maintenance Supv.	2	2	2	627	65,520	65,300	65,840	70,180
Chief Mechanic	3	3	3	624	84,800	84,800	85,220	90,840
Automotive Mechanic Supervisor/Mechanic III	5	5	5	623	134,630	134,680	135,340	144,270
Body Shop Supv./Mech. II	1	1	1	623	26,940	26,940	27,070	28,860
Fleet Maint. Stores Supv.	1	0	0	623	26,940	0	0	0
Administrative Aide II	2	2	2	623	51,000	53,870	54,140	57,710
Automotive Mechanic/Mech. II	20	20	19	622	498,730	472,070	455,200	485,220
Machinist Mechanic	1	1	1	622	25,680	25,680	25,830	27,510
Body Shop Mechanic/ Body Shop Mechanic I	1	1	2	622	25,680	25,690	49,770	53,050
Account Clerk II	2	2	2	619	44,650	35,770	36,790	39,220
Storekeeper II	3	3	3	619	65,370	61,900	66,120	70,480
Automotive Mechanic Helper/ Mechanic I	4	4	4	618	83,830	75,640	79,290	84,520
Storekeeper I	3	3	3	617	58,630	58,670	59,940	63,890
Automotive Service Worker/ Service Attendant	5	5	5	616	93,690	84,560	87,170	92,920
Subtotal	55	55	55		1,368,680	1,315,920	1,342,190	1,427,420
ADD Longevity					10,340	6,830	8,200	9,870
Shift Differential - 2nd					3,740	3,740	3,740	3,740
Shift Differential - 3rd					6,860	6,860	6,860	6,860
Charge - Public Works Administration					20,060	20,060	24,000	24,210
Subtotal					1,409,680	1,353,410	1,384,990	1,472,100
LESS Charge - Building Services Overtime Allocation					(71,980)	(71,980)	(71,980)	(71,980)
TOTAL					1,337,700	1,281,430	1,313,010	1,400,120

FUND: 610 - CENTRAL MAINTENANCE SERVICES
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 02 - FLEET MAINTENANCE/C.M.F.
ACTIVITY: 02 - CENTRAL MAINTENANCE FACILITY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	32,683	57,070	42,360	44,770	46,340
120 Special Salaries	2,866				
130 Overtime	49				
140 Employee Benefits	10,503	14,910	12,530	12,720	13,250
SUBTOTAL PERSONAL SERVICES	46,101	71,980	54,890	57,490	59,590
210 Utilities	134,146	148,310	147,030	124,760	127,040
220 Communications	3,281	5,200	4,690	3,230	3,230
230 Transportation and Training					
240 Insurance	8,349	8,780	8,780	8,780	8,780
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals	1,297	6,850	14,350	11,840	11,840
290 Other Contractuals	123				
SUBTOTAL CONTRACTUAL SERVICES	147,196	169,140	174,850	148,610	150,890
310 Office Supplies	68	250	190	160	160
320 Clothing and Towels	37	140	70	70	70
330 Chemicals					
340 Equipment Parts	6,570	5,500	5,500	5,500	5,500
350 Materials	2,653				
360 Equipment Supplies	540	2,000	1,060	960	960
370 Building Parts	17,405	56,600	55,600	55,600	55,600
380 Non-Capitalizable Equipment	430	200	200	200	200
390 Other Commodities	3,349	4,700	4,200	4,300	4,300
SUBTOTAL COMMODITIES	31,052	69,390	66,820	66,790	66,790
410 Land					
420 Buildings					
430 Improvements		7,500	7,500		
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	1,180				
SUBTOTAL CAPITAL OUTLAY	1,180	7,500	7,500		
510 Interfund Transfers					
520 Debt Service		51,620	51,620	43,100	41,090
530 Other Non-Operating Expenses		142,800	142,800		
540 Other					
SUBTOTAL OTHER		194,420	194,420	43,100	41,090
TOTAL	225,529	512,430	498,480	315,990	318,360

MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND FUND NO.: 615

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues:					
Group life insurance - Employee Contribution	$160,906	$182,100	$161,500	$165,730	$172,360
Group life insurance - City Contribution	94,284	65,000	95,000	97,110	98,080
Group health insurance - Employee Contribution	2,473,524	3,558,770	1,795,850	3,599,800	5,844,050
Group health insurance - City Contribution	3,245,464	3,562,690	5,326,530	5,326,530	5,326,530
Group health insurance - City Contribution (retirees)	61,000	61,000	61,000	61,000	61,000
Worker's compensation - City Contribution	713,733	950,000	950,000	1,224,000	1,441,000
General liability - City Contribution	812,972	942,374	928,240	997,800	1,074,310
Reimbursed expenditures - Worker's Compensation	82,071	153,520	85,000	89,000	92,000
Total operating revenues	$7,643,954	$9,475,454	$9,403,120	$11,560,970	$14,109,330
Operating expenses:					
Group life insurance	$380,203	$472,620	471,090	521,090	571,090
Group health insurance	5,577,605	7,121,460	7,191,480	8,987,330	11,231,580
Workers' compensation	1,110,069	1,164,380	1,861,670	1,516,290	1,700,170
General liability	1,278,303	1,350,270	2,332,380	1,819,230	2,425,530
Total operating expenses	$8,346,180	$10,108,730	$11,856,620	$12,843,940	$15,928,370
Operating Earnings(Loss)	($702,226)	($633,276)	($2,453,500)	($1,282,970)	($1,819,040)
Non-operating revenues(expenses)					
Group Life-Interest Earnings	$289,324	$289,500	234,200	234,780	232,560
Group Life-Investments	(8,057)	0	0	0	0
Group Health-Interest Earnings	6,564	3,000	18,540	21,700	25,550
Worker's Comp-Interest Earnings	183,833	207,500	166,670	152,670	155,320
Worker's Comp-Transfer Out	(12,000)	0	(500,000)	0	0
General Liability-Interest Earnings	72,721	50,000	73,750	79,150	79,650
General Liability-Transfer In	289,010	263,000	363,000	363,000	363,000
Total non-operating revenues(expenses)	$821,395	$813,000	$356,160	$851,300	$856,080
Net Earnings(Loss)	$119,169	$179,724	($2,097,340)	($431,670)	($962,960)
Sources of Working Capital:					
Net earnings (loss)	119,169	179,724	(2,097,340)	(431,670)	(962,960)
Increase (decrease) in accr. vacation	407	0	0	0	0
Total Sources of Working Capital	$119,576	$179,724	($2,097,340)	($431,670)	($962,960)
Total Uses of Working Capital	0	1,000,000	0	0	0
Increase(Decrease) in Working Capital	$119,576	($820,276)	($2,097,340)	($431,670)	($962,960)
Beginning Working Capital	6,139,008	6,393,184	6,258,584	4,161,244	3,729,574
Ending Working Capital	$6,258,584	$5,572,908	$4,161,244	$3,729,574	$2,766,614

Notes:

Due to the 130% stop loss in the Blue Select health insurance program, there is an exposure to additional health expenses of $760,000 for 1990, $950,000 for 1991, and $1,187,500 for 1992. If these expenses are realized, they will be funded by a transfer of excess reserves in the Group Life Insurance Account (consistent with the recommendation of the Loaned Executive Task Force). Based upon actual losses through 6/29/90 this transfer should not be needed in 1990.

Health Insurance Fund Reserves will increase to the extent revenues exceed estimates and expenditures are below projections.

FUND: 615 - SELF INSURANCE
DEPARTMENT: 02/03/04 - CITY MANAGER/FINANCE/LAW

COMBINED DETAIL SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	119,277	170,710	174,200	173,270	178,030
120 Special Salaries	204,530	502,170	207,170	215,460	224,080
130 Overtime	676				
140 Employee Benefits	317,069	42,740	334,630	340,850	353,480
SUBTOTAL PERSONAL SERVICES	641,552	715,620	716,000	729,580	755,590
210 Utilities	114				
220 Communications	21	740	1,260	1,230	1,280
230 Transportation and Training	3,638	4,000	3,790	4,840	4,840
240 Insurance	6,589,590	8,211,340	8,312,380	10,209,580	12,566,300
250 Professional Fees	590,064	488,250	798,560	812,950	967,010
260 Data Processing			7,000	14,200	14,200
270 Equipment Contractuals	1,286	600	600	600	600
280 Building and Grounds Contractuals					
290 Other Contractuals	67,768	160,790	109,470	109,820	109,820
SUBTOTAL CONTRACTUAL SERVICES	7,252,481	8,865,720	9,233,060	11,153,220	13,664,050
310 Office Supplies	1,765	4,640	4,970	5,190	4,640
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	1,205				
350 Materials					
360 Equipment Supplies					
370 Building Parts	12,628				
380 Non-Capitalizable Equipment					
390 Other Commodities	50,482	103,000			
SUBTOTAL COMMODITIES	66,080	107,640	4,970	5,190	4,640
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		1,500	1,500	3,000	3,000
SUBTOTAL CAPITAL OUTLAY		1,500	1,500	3,000	3,000
510 Interfund Transfers	12,000	12,000	500,000		
520 Debt Service					
530 Other Non-Operating Expenses	384,908	400,250	395,090	446,950	495,090
540 Other	1,159	1,006,000	1,006,000	506,000	1,006,000
SUBTOTAL OTHER	398,067	1,418,250	1,901,090	952,950	1,501,090
TOTAL	8,358,180	11,108,730	11,856,620	12,843,940	15,928,370

SELF-INSURANCE SUMMARY

The Self-Insurance Fund includes the following activities: General Liability - Tort Management (employee liability, property damage, and tort liability), Workers' Compensation, Safety Office, Risk Management, Group Health and Life Insurance.

Budget Highlights

The revised 1990 budget increased by $747,890 over the adopted budget. This increase was attributable mainly to rising health care costs. The adopted 1991 budget reflects an increase of $987,320 (8.3%); in 1992, a projected increase of $3,086,290 is budgeted.

- Workers' Compensation costs for claims are expected to increase by $350,650 in 1991, and $532,500 in 1992. This increase is attributable to anticipated medical (costs) experience. A $500,000 transfer will be made to the General Fund in 1990.

- Group Life claims are budgeted to increase by $48,470 in 1991 and $98,470 in 1992.

- Group Health insurance requirements are expected to increase by $1,865,870 in 1991 and another $2,244,250 in 1992.

- An amount of $61,000 was included in the 1990 budget to fund the City's 25% share of health insurance premiums for retirees. Because of the increasing burden of this benefit, estimated to grow to $122,810 in 1991, it is recommended that the Council review its policy relative to continuing this benefit.

  The projected amounts do not include annual "stop loss" requirements for retirees which are expected to add $152,744 exposure currently not funded. A re-evaluation of the City's contribution to retiree health insurance is necessary since it is a benefit not currently part of any established retirement plan, nor has the increasing exposure been evaluated by the Council.

- Increases have been budgeted for liability insurance and for legal services required to defend the City under its self-insurance program.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$715,620	$716,000	$729,580	$755,590
Contractual Services	8,865,720	9,233,060	11,153,220	13,664,050
Commodities	107,640	4,970	5,190	4,640
Capital Outlay	1,500	1,500	3,000	3,000
Other	1,418,250	1,901,090	952,950	1,501,090
Total	$11,108,730	$11,856,620	$12,843,940	$15,928,370

FUND: 615 - SELF INSURANCE
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - PERSONNEL
SECTION: 02 - GENERAL LIABILITY - SAFETY OFFICE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	20,496	37,250	36,290	31,320	32,420
120 Special Salaries	511				
130 Overtime					
140 Employee Benefits	5,854	10,920	11,330	8,210	8,510
SUBTOTAL PERSONAL SERVICES	26,861	48,170	47,620	39,530	40,930
210 Utilities					
220 Communications		280	340	230	230
230 Transportation and Training	762				
240 Insurance					
250 Professional Fees				50	50
260 Data Processing				2,200	2,200
270 Equipment Contractuals	915	300	300	300	300
280 Building and Grounds Contractuals					
290 Other Contractuals	1,749	660	660	660	660
SUBTOTAL CONTRACTUAL SERVICES	3,426	1,240	1,300	3,440	3,440
310 Office Supplies	910	1,000	680	900	900
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	910	1,000	680	900	900
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment		1,500	1,500	3,000	3,000
SUBTOTAL CAPITAL OUTLAY		1,500	1,500	3,000	3,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	31,197	51,910	51,100	46,870	48,270

FUND: 615 - SELF INSURANCE
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - PERSONNEL
SECTION: 02 - GENERAL LIABILITY - SAFETY OFFICE

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and Insurance Carrier, and conducts safety inspections and training. After adoption of the 1988 Budget, this section was transferred from the Department of Finance, Purchasing Division to the City Manager's Department, Personnel Division.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Safety Coordinator	1	1	1	629	37,250	36,130	31,320	32,420
Subtotal	1	1	1		37,250	36,130	31,320	32,420
ADD: Longevity					0	80	0	0
EMT Pay					0	80	0	0
TOTAL	1	1	1		37,250	36,290	31,320	32,420

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 02 - FINANCIAL MANAGEMENT
SECTION: 02 - CENTRAL ACCOUNTING
ACTIVITY: 03 - WORKERS' COMPENSATION

The workers' compensation activity is responsible for review of Employer's Report of accident, maintaining all injury leave and paid medical files, filing all appropriate forms to Topeka, verifying all charges that are injury-related, processing all payments, mailing checks to designated attorneys, and processing payments on all settlements per City attorney instuctions. The salaries for one part-time attorney position ($34,140:1991; $35,340:1992) and one Financial Analyst position ($24,680:1991; $25,540:1992) are charged to the activity in 1991.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	75,805	48,340	56,590	58,820	60,880
120 Special Salaries	203,296	502,170	207,170	215,460	224,080
130 Overtime	513				
140 Employee Benefits	305,904	12,840	300,730	311,740	323,690
SUBTOTAL PERSONAL SERVICES	585,518	563,350	564,490	586,020	608,650
210 Utilities	114				
220 Communications					
230 Transportation and Training					
240 Insurance	159,829	100,000	175,000	183,750	192,940
250 Professional Fees	315,032	373,250	526,060	647,900	799,960
260 Data Processing			3,500	6,000	6,000
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	49,980	115,780	92,620	92,620	92,620
SUBTOTAL CONTRACTUAL SERVICES	524,955	589,030	797,180	930,270	1,091,520
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	12,000	12,000	500,000		
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	12,000	12,000	500,000		
TOTAL	1,122,473	1,164,380	1,861,670	1,516,290	1,700,170

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 04 - GROUP HEALTH

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	5,577,445	7,115,360	7,183,380	8,979,230	11,224,030
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals			1,350	1,350	1,350
SUBTOTAL CONTRACTUAL SERVICES	5,577,445	7,115,360	7,184,730	8,980,580	11,225,380
310 Office Supplies	160	100	750	750	200
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	160	100	750	750	200
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		6,000	6,000	6,000	6,000
SUBTOTAL OTHER		6,000	6,000	6,000	6,000
TOTAL	5,577,605	7,121,460	7,191,480	8,987,330	11,231,580

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	22,976	52,370	48,330	48,990	49,390
120 Special Salaries	723				
130 Overtime	163				
140 Employee Benefits	5,311	12,160	13,800	12,550	12,700
SUBTOTAL PERSONAL SERVICES	29,173	64,530	62,130	61,540	62,090
210 Utilities					
220 Communications		410	870	950	1,000
230 Transportation and Training	1,155	1,000	1,290	2,340	2,340
240 Insurance	737,878	845,980	804,000	896,600	999,330
250 Professional Fees			7,500	10,000	12,000
260 Data Processing			3,500	6,000	6,000
270 Equipment Contractuals	77	300	300		
280 Building and Grounds Contractuals					
290 Other Contractuals	5,665	14,650	3,460	3,810	3,810
SUBTOTAL CONTRACTUAL SERVICES	744,775	862,340	820,920	919,700	1,024,480
310 Office Supplies		2,210	2,210	2,210	2,210
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	1,205				
350 Materials					
360 Equipment Supplies					
370 Building Parts	12,628				
380 Non-Capitalizable Equipment					
390 Other Commodities	50,482	103,000			
SUBTOTAL COMMODITIES	64,315	105,210	2,210	2,210	2,210
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other		1,000,000	1,000,000	500,000	1,000,000
SUBTOTAL OTHER		1,000,000	1,000,000	500,000	1,000,000
TOTAL	838,263	2,032,080	1,885,260	1,483,450	2,088,780

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

The goal of the risk management function is to provide for efficient management and a reduction of risks to which the city and its employees are or may be exposed. This section also oversees the City's vehicle liability and building and contents insurance programs . The deductible portion of the buildings and contents insurance coverage is paid from the Self Insurance Fund. The deductible is $100,000 per occurrence and $200,000 aggregate.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Risk Manager	1	1	1	E-11	41,640	37,600	37,600	37,600
Subtotal	1	1	1		41,640	37,600	37,600	37,600
Seas. & Part-time Posit.								
Secretary (1/2 CDBG)	1	1	1	618	10,730	10,730	11,390	11,790
Subtotal	1	1	1		10,730	10,730	11,390	11,790
TOTAL	2	2	2		52,370	48,330	48,990	49,390

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 06 - GROUP LIFE

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	114,438	150,000	150,000	150,000	150,000
250 Professional Fees	15,503	15,000	15,000	15,000	15,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals		6,620	5,090	5,090	5,090
SUBTOTAL CONTRACTUAL SERVICES	129,941	171,620	170,090	170,090	170,090
310 Office Supplies	262	750	750	750	750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	262	750	750	750	750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	250,000	300,250	300,250	350,250	400,250
540 Other					
SUBTOTAL OTHER	250,000	300,250	300,250	350,250	400,250
TOTAL	380,203	472,620	471,090	521,090	571,090

FUND: 615 - SELF INSURANCE
DEPARTMENT: 04 - LAW
DIVISION: 10 - CITY ATTORNEY'S OFFICE
SECTION: 02 - GENERAL LIABILITY - TORT MANAGEMENT

The Self-Insurance Tort Liability (Law) section provides payment and administration of claims under K.S.A. 75-6101 et seq. This section pays for personal services and other expenditures in relation to investigation, settlement, and litigation of claims. Defense of suits brought against City officers and employees is usually supported by this section, since most of these actions fall under the Tort Claims Act. The salary ($34,140) for one part-time attorney position (Law Department) is charged to this budget in 1991. Additional legal services are budgeted as professional fees.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries		32,750	32,990	34,140	35,340
120 Special Salaries					
130 Overtime					
140 Employee Benefits		6,820	8,770	8,350	8,580
SUBTOTAL PERSONAL SERVICES		39,570	41,760	42,490	43,920
210 Utilities					
220 Communications	21	50	50	50	50
230 Transportation and Training	1,721	3,000	2,500	2,500	2,500
240 Insurance					
250 Professional Fees	259,529	100,000	250,000	140,000	140,000
260 Data Processing					
270 Equipment Contractuals	294			300	300
280 Building and Grounds Contractuals					
290 Other Contractuals	10,374	23,080	6,290	6,290	6,290
SUBTOTAL CONTRACTUAL SERVICES	271,939	126,130	258,840	149,140	149,140
310 Office Supplies	433	580	580	580	580
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	433	580	580	580	580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	134,908	100,000	94,840	96,700	94,840
540 Other	1,159				
SUBTOTAL OTHER	136,067	100,000	94,840	96,700	94,840
TOTAL	408,439	266,280	396,020	288,910	288,480

MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND FUND NO.: 620

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues:					
Sales and services	$479,598	$297,000	$310,790	$315,020	$315,020
Total operating revenues	$479,598	$297,000	$310,790	$315,020	$315,020
Operating expenses:					
Other expenses	$263,817	$203,100	$211,580	$215,830	$215,830
Depreciation and amortization	103,527	120,770	127,104	127,104	125,000
Total operating expenses	$367,344	$323,870	$338,684	$342,934	$340,830
Operating Earnings(Loss)	$112,254	($26,870)	($27,894)	($27,914)	($25,810)
Non-operating Revenues(Expenses):					
Interest expense	($10,786)	$0	$0	$0	$0
Gain(Loss) on sale of equipment	0	0	0	0	0
Total Non-operating Revenues(Expenses)	($10,786)	$0	$0	$0	$0
Net Earnings(Loss)	$101,468	($26,870)	($27,894)	($27,914)	($25,810)
Sources of Working Capital:					
Net earnings(loss)	$101,468	($26,870)	($27,894)	($27,914)	($25,810)
Depreciation and amortization	103,527	120,770	127,104	127,104	125,000
Loss on sale of assets	0	0	0	0	0
Total Sources of Working Capital	$204,995	$93,900	$99,210	$99,190	$99,190
Uses of Working Capital:					
Addition to plant and equipment, net	$117,988	$0	$0	$0	$0
Decr. in capitalized lease obl., net	0	0	0	0	0
Encumbrances	0	0	0	0	0
Working Capital Reserve	0	125,000	0	0	0
Total Uses of Working Capital	$117,988	$125,000	$0	$0	$0
Increase(Decrease) in Working Capital	$87,007	($31,100)	$99,210	$99,190	$99,190
Beginning Working Capital	49,238	47,824	136,245	235,455	334,645
Ending Working Capital	$136,245	$16,724	$235,455	$334,645	$433,835

TELECOMMUNICATIONS SUMMARY

The Telecommunications internal service fund is responsible for providing a quality City-owned telephone system to the City organization at the lowest possible cost. Telecommunications is an activity within the Department of Finance.

Budget Highlights

The 1990 revised budget reflects an increase of $8,480 over the adopted budget. The adopted 1991 budget recommends an increase of $12,730 above the current budget. The 1992 budget is approved at the same funding rates unless additional equipment is required to meet service demands.

- The added cost in 1990 budget reflects the additional trunk lines installed to meet call demands. Approximately 20 trunk lines have been added, resulting in an increase of $4,180 in 1990, and $8,800 in 1991 and 1992.
- Funds are budgeted to replace worn-out and defective equipment in both the 1991 and 1992 budgets ($4,000).
- System revenues are projected to be $310,790 in 1990; the estimated revenues for 1991 and 1992 are to be $315,020 under projected rates.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Contractual Services	$203,100	$204,590	$211,830	$211,830
Commodities	0	6,990	4,000	4,000
Total	**$203,100**	**$211,580**	**$215,830**	**$215,830**

FUND: 620 - TELECOMMUNICATIONS
DEPARTMENT: 03 - FINANCE
DIVISION: 40 - PURCHASING
SECTION: 02 - TELECOMMUNICATIONS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications	130,674	140,000	144,180	148,800	148,800
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	53,523		58,460	61,380	61,380
280 Building and Grounds Contractuals					
290 Other Contractuals	17,299	63,100	1,950	1,650	1,650
SUBTOTAL CONTRACTUAL SERVICES	201,496	203,100	204,590	211,830	211,830
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	5,357		6,990	4,000	4,000
350 Materials					
360 Equipment Supplies					
370 Building Parts	2,142				
380 Non-Capitalizable Equipment	424				
390 Other Commodities					
SUBTOTAL COMMODITIES	7,923		6,990	4,000	4,000
410 Land					
420 Buildings	986				
430 Improvements	117,002				
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	117,988				
510 Interfund Transfers					
520 Debt Service	10,786				
530 Other Non-Operating Expenses					
540 Other	54,398				
SUBTOTAL OTHER	65,184				
TOTAL	392,591	203,100	211,580	215,830	215,830

MULTI-YEAR FUND OVERVIEW - STATIONERY STORES INTERNAL SERVICE FUND FUND NO.: 625

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Operating revenues:					
Sales and service	$782,748	$554,000	$520,400	$496,400	$496,400
Total operating revenues	$782,748	$554,000	$520,400	$496,400	$496,400
Operating expenses:					
Personal services	$173,654	$219,340	$215,970	$222,840	$230,650
Other expenses	617,250	267,920	280,710	312,710	315,240
Depreciation and amortization	18,800	38,520	11,590	10,000	7,410
Contingent expenses	0	100,000	50,000	48,000	50,000
Total operating expenses	$809,704	$625,780	$558,270	$593,550	$603,300
Operating Earnings(Loss)	($26,956)	($71,780)	($37,870)	($97,150)	($106,900)
Non-operating Revenues(Expenses):					
Transfers to other funds	$0	$0	$0	$0	$0
Gain(Loss) on sale of equipment	0	0	0	0	0
Total Non-operating Revenues(Expenses)	$0	$0	$0	$0	$0
Net Earnings(Loss)	($26,956)	($71,780)	($37,870)	($97,150)	($106,900)
Sources of Working Capital:					
Net earnings(loss)	($26,956)	($71,780)	($37,870)	($97,150)	($106,900)
Depreciation and amortization	18,800	38,520	11,590	10,000	7,410
Increase(decrease) in accrued vac.	258	0	0	0	0
Loss on sale of assets	0	0	0	0	0
Total Sources of Working Capital	($7,898)	($33,260)	($26,280)	($87,150)	($99,490)
Uses of Working Capital:					
Addition to plant and equipment, net	$14,144	$0	$4,000	$0	$0
Encumbrances	0	0	0	0	0
Inventory	0	0	0	0	0
Working Capital Reserve	0	0	0	0	0
Total Uses of Working Capital	$14,144	$0	$4,000	$0	$0
Increase(Decrease) in Working Capital	($22,042)	($33,260)	($30,280)	($87,150)	($99,490)
Beginning Working Capital	329,846	298,883	307,804	277,524	190,374
Ending Working Capital	$307,804	$265,623	$277,524	$190,374	$90,884

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STATIONERY STORES SUMMARY

The Stationery Stores Internal Service Fund is responsible for all print shop, binding work, copy machines, micrographics, facsimile services, handling of all Stationery Store (supplies), and processing outgoing mail. Stores is an activity within the Department of Finance.

Budget Highlights

The revised 1990 budget projects a reduction in expenditures from the current budget. The 1991 budget also recommends a decrease of $1,710. The approved 1992 budget shows an increase of $10,340 over the 1991 budget.

- The microfilming budget is reduced to $50,000 (from $100,000) to provide these services within reasonable budgetary limits. These funds will be used to supplement City microfilming efforts.
- Contractual services have been increased by $14,200 due to the installation of a computer terminal and an increase in copier rental rates.
- Increases in paper costs contribute to the operating costs in supplies. The City is currently investigating the feasibility of purchasing recycled paper for use in its operations. It is projected that the use of recycled paper may significantly increase operational costs in this budget.

Budget Summary

	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Personal Services	$219,340	$215,970	$222,840	$230,650
Contractual Services	166,170	180,370	181,260	181,590
Commodities	101,750	100,340	131,450	133,650
Capital Outlay	0	4,000	0	0
Other	100,000	50,000	48,000	50,000
Total	$587,260	$550,680	$583,550	$595,890

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

COMBINED DETAILED SUMMARY

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	124,837	171,460	167,940	175,090	181,350
120 Special Salaries	11,035				
130 Overtime	2,475				
140 Employee Benefits	35,307	47,880	48,030	47,750	49,300
SUBTOTAL PERSONAL SERVICES	173,654	219,340	215,970	222,840	230,650
210 Utilities					
220 Communications	2,325	1,230	2,030	2,330	2,030
230 Transportation and Training	11		20	40	40
240 Insurance					
250 Professional Fees	240				
260 Data Processing	240		4,480	4,480	4,480
270 Equipment Contractuals	106,831	120,000	153,860	154,430	155,060
280 Building and Grounds Contractuals					
290 Other Contractuals	15,944	44,940	19,980	19,980	19,980
SUBTOTAL CONTRACTUAL SERVICES	125,591	166,170	180,370	181,260	181,590
310 Office Supplies	11,149	3,270	3,070	3,070	3,070
320 Clothing and Towels	81	70	70	70	70
330 Chemicals	250	2,500	2,500	3,280	3,280
340 Equipment Parts	5,222	11,750	11,320	11,370	12,020
350 Materials					
360 Equipment Supplies	95,535	84,100	83,320	113,600	115,150
370 Building Parts					
380 Non-Capitalizable Equipment	204				
390 Other Commodities		60	60	60	60
SUBTOTAL COMMODITIES	112,441	101,750	100,340	131,450	133,650
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	12,489		4,000		
450 Vehicular Equipment					
460 Operating Equipment	1,655				
SUBTOTAL CAPITAL OUTLAY	14,144		4,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	379,218	100,000	50,000	48,000	50,000
540 Other					
SUBTOTAL OTHER	379,218	100,000	50,000	48,000	50,000
TOTAL	805,048	587,260	550,680	583,550	595,890

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

These activities are administered by the Purchasing Division of the Department of Finance as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, photocopying and microfilming services at the most economical cost possible. These activities are also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

POSITION TITLE	POSITIONS 1990 ADOPTED	1990 RVSD	1991 ADOPTED	1991 EMPLOYMENT RANGE	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Micrographics Supervisor	1	1	1	625	29,680	29,680	30,720	31,800
Administrative Aide III	1	1	1	625	29,680	29,680	30,720	31,800
Print Shop Supervisor	1	1	1	624	28,260	28,260	29,250	30,270
Printing Press Operator II	1	1	1	620	23,380	23,380	24,200	25,050
Printing Press Operator I	1	1	1	619	22,330	22,330	23,110	23,920
Clerk II	1	1	1	615	18,670	15,600	16,990	17,580
Typist Clerk	1	1	1	614	17,880	17,890	18,520	19,170
Subtotal	7	7	7		169,880	166,820	173,510	179,590
ADD: Longevity					1,580	1,120	1,580	1,760
Subtotal	7	7	7		171,460	167,940	175,090	181,350
TOTAL	7	7	7		171,460	167,940	175,090	181,350

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 01 - STORES

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	30,277	48,830	45,550	48,130	49,850
120 Special Salaries	2,096				
130 Overtime	32				
140 Employee Benefits	6,621	14,290	13,210	13,250	13,690
SUBTOTAL PERSONAL SERVICES	39,026	63,120	58,760	61,380	63,540
210 Utilities					
220 Communications	1,380	530	1,340	1,340	1,340
230 Transportation and Training	11		20	40	40
240 Insurance					
250 Professional Fees					
260 Data Processing	240		4,480	4,480	4,480
270 Equipment Contractuals	1,779		740	740	740
280 Building and Grounds Contractuals					
290 Other Contractuals	15,494	24,920	18,920	18,920	18,920
SUBTOTAL CONTRACTUAL SERVICES	18,904	25,450	25,500	25,520	25,520
310 Office Supplies	10,613	2,920	2,720	2,720	2,720
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	251	1,500	1,070	370	370
350 Materials					
360 Equipment Supplies	35				
370 Building Parts					
380 Non-Capitalizable Equipment	101				
390 Other Commodities					
SUBTOTAL COMMODITIES	11,000	4,420	3,790	3,090	3,090
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	11,614				
450 Vehicular Equipment					
460 Operating Equipment	1,655				
SUBTOTAL CAPITAL OUTLAY	13,269				
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	379,218				
540 Other					
SUBTOTAL OTHER	379,218				
TOTAL	461,417	92,990	88,050	89,990	92,150

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 02 - PRINT SHOP

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	54,869	74,510	74,400	77,140	79,900
120 Special Salaries	6,873				
130 Overtime	2,443				
140 Employee Benefits	20,062	20,190	21,100	20,890	21,560
SUBTOTAL PERSONAL SERVICES	84,247	94,700	95,500	98,030	101,460
210 Utilities					
220 Communications	314	230	230	530	230
230 Transportation and Training					
240 Insurance					
250 Professional Fees	240				
260 Data Processing					
270 Equipment Contractuals	23,604		36,250	36,820	37,450
280 Building and Grounds Contractuals					
290 Other Contractuals		19,200			
SUBTOTAL CONTRACTUAL SERVICES	24,158	19,430	36,480	37,350	37,680
310 Office Supplies	262	50	50	50	50
320 Clothing and Towels	81	70	70	70	70
330 Chemicals	250	2,500	2,500	2,500	2,500
340 Equipment Parts	3,506	5,850	5,850	6,500	7,150
350 Materials					
360 Equipment Supplies	71,579	54,000	54,000	75,000	75,000
370 Building Parts					
380 Non-Capitalizable Equipment	103				
390 Other Commodities		30	30	30	30
SUBTOTAL COMMODITIES	75,781	62,500	62,500	84,150	84,800
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	184,186	176,630	194,480	219,530	223,940

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 03 - MICROGRAPHICS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries	39,691	48,120	47,990	49,820	51,600
120 Special Salaries	2,066				
130 Overtime					
140 Employee Benefits	8,624	13,400	13,720	13,610	14,050
SUBTOTAL PERSONAL SERVICES	50,381	61,520	61,710	63,430	65,650
210 Utilities					
220 Communications	631	470	460	460	460
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	65		820	820	820
280 Building and Grounds Contractuals					
290 Other Contractuals	450	820	1,060	1,060	1,060
SUBTOTAL CONTRACTUAL SERVICES	1,146	1,290	2,340	2,340	2,340
310 Office Supplies	274	300	300	300	300
320 Clothing and Towels					
330 Chemicals				780	780
340 Equipment Parts	1,465	4,400	4,400	4,500	4,500
350 Materials					
360 Equipment Supplies	4,004	7,700	6,920	7,320	7,320
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		30	30	30	30
SUBTOTAL COMMODITIES	5,743	12,430	11,650	12,930	12,930
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		100,000	50,000	48,000	50,000
540 Other					
SUBTOTAL OTHER		100,000	50,000	48,000	50,000
TOTAL	57,270	175,240	125,700	126,700	130,920

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 04 - COPIERS

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	81,383	120,000	116,050	116,050	116,050
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	81,383	120,000	116,050	116,050	116,050
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	19,917	22,400	22,400	31,280	32,830
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	19,917	22,400	22,400	31,280	32,830
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	875		4,000		
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY	875		4,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	102,175	142,400	142,450	147,330	148,880

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APPENDIX

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THE WICHITA STATE UNIVERSITY BOARD OF TRUSTEES
WICHITA/SEDGWICK COUNTY 1.5 MILL LEVY BUDGET

	1991 ADOPTED		
	CITY	COUNTY	TOTAL
REVENUES			
Ad Valorem Taxes @ 1.5 mills	2,086,392	659,583	2,745,975
Motor Vehicle Tax	257,917	81,537	339,454
TOTAL REVENUES	2,344,309	741,120	3,085,429
EXPENDITURES			
DEBT SERVICE	724,403	85,483	809,886
STUDENT SUPPORT			
Undergraduate Support	268,773	181,227	450,000
Urban Assistanships	45,000	0	45,000
Graduate Fellowships	87,000	36,300	123,300
Graduate Scholarships	55,000	0	55,000
Student Loan Fund	15,000	0	15,000
Enrollment Services	0	100,000	100,000
	470,773	317,527	788,300
ECONOMIC & COMMUNITY DEVELOPMENT			
Interns City/County	38,000	38,000	76,000
Adult-Continuing Education	35,000	0	35,000
Business & Economic Research	27,500	26,368	53,868
City Government Services	60,000	0	60,000
Center for Urban Studies	187,500	30,000	217,500
Wichita Assemblies	50,000	0	50,000
KMUW - Audio Reader	19,500	0	19,500
Lake Afton Observatory	41,000	5,500	46,500
Cooperative Education	0	20,000	20,000
County Government Services	0	25,000	25,000
Urban Extension	0	40,000	40,000
Urban Archaeologist	3,000	0	3,000
	461,500	184,868	646,368
FACULTY RESEARCH & SERVICES			
Faculty & Program Development	224,591	26,909	251,500
Faculty Professorships	21,000	0	21,000
Faculty Recruitment/Retention	55,000	15,000	70,000
Academic Resource Development	35,000	10,000	45,000
Library Resources	70,000	0	70,000
Capital Equipment	65,000	0	65,000
Retirement Supplement	21,600	0	21,600
	492,191	51,909	544,100
UNIVERSITY SUPPORT			
Organization & Development	166,000	14,000	180,000
Campus Planning	16,000	5,000	21,000
Federal relations	13,442	11,558	25,000
Building Insurance	0	45,000	45,000
Contingency	0	25,775	25,775
	195,442	101,333	296,775
TOTAL EXPENDITURES	2,344,309	741,120	3,085,429

Distribution between City and County is derived from County Budget Office and is based on assessed valuation for 1989 (City 75.98%, County 24.02%)

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
CITY MANAGER	CDBG	Citizen Participation Organization (CPO)	07/01/90-06/30/91	$ 187,290	4.00
	CDBG	Neighborhood Improvement Services	07/01/90-06/30/91	244,337	5.00
	CDBG	Deferred Loans	07/01/90-06/30/91	90,000	0.00
	CDBG	Emergency Deferred Loans/Grants	07/01/90-06/30/91	100,000	0.00
	CDBG	Loan and Grant Costs	07/01/90-06/30/91	3,500	0.00
	CDBG	Paint Grants	07/01/90-06/30/91	35,000	0.00
	HUD	Rental Rehabilitation	07/01/90 to Completion	178,000	0.00
		TOTAL CITY MANAGER		$ 838,127	9.00
FINANCE	CDBG	Program Management	10/01/90-09/30/91	$ 125,524	2.50
	CDBG	Administrative Charges	07/01/90-06/30/91	30,000	0.00
		TOTAL FINANCE DEPARTMENT		$ 155,524	2.50
HEALTH DEPT.	CDBG	Colvin Health Station	01/01/91-12/31/91	$ 38,396	1.20
	CDBG	Northeast Health Services	01/01/91-12/31/91	15,617	0.64
	KDHE	Maternal & Infant Program	07/01/90-06/30/91	224,166	5.85
	KDHE	Family Planning	07/01/90-06/30/91	86,360	3.75
	KDHE	Maternal & Child Health Program	07/01/90-06/30/91	110,639	2.67
	SRS/ADAS	Alcoholism & Family Counseling	07/01/90-06/30/91	68,741	4.00
	KDHE	Licensed Adult Care Facilities	07/01/90-06/30/91	6,400	0.00
	KDHE	Licensed Child Care Facilities	07/01/90-06/30/91	22,782	0.50
	USDA	WIC Supplemental Food Program	07/01/90-06/30/91	502,391	18.40
	KDHE	General Health Services (Formula)	07/01/90-06/30/91	289,569	9.75
	KDHE	Healthy Start Program	07/01/90-06/30/91	81,945	3.08
	KDHE	AIDS Counseling & Testing	07/01/90-06/30/91	35,000	0.50
	KDHE	AIDS HE/RR	07/01/90-06/30/91	13,566	0.25
	KDHE	STD/AIDS Control	07/01/90-06/30/91	61,956	1.70
	KDHE	Diabetes Control	07/01/90-06/30/91	14,283	0.50
	KHDE	Refugee Health Assessment	07/01/90-06/30/91	20,000	0.50
	KHDE	Adolescent Health Project	07/01/90-06/30/91	88,209	2.00
	KHDE	Black Infant Mortality Program	07/01/90-06/30/91	39,300	1.00
	SRS	Indochinese Health Screening	07/01/90-06/30/91	8,050	0.00
	HUNTER CLINIC	Homeless Clinic	01/01/90-12/31/90	38,254	1.00
	EPA	Air Polution Control	10/01/90-09/30/91	114,100	3.00
	EPA	Air Toxics	01/01/91-12/31/91	14,515	0.00
	OSDH	Influenza Surveillance	05/01/90-04/30/91	12,500	0.34
	Sdg. Cty.	County Contribution	07/01/90-06/30/91	68,020	2.00
	KDHE	Project Lean	04/01/90-03/31/92	52,000	0.50
	DOE/SRS	Adult Care Fees	04/01/90-03/31/91	8,852	0.00
	KDHE	Diabetes Control Program	09/01/90-12/30/90	2,500	
	KDHE	Preventive Health services - Immun.	11/01/90-06/30/90	25,778	
	KDHE	Environmental Service	07/01/90-06/30/91	125,000	4.25
		TOTAL HEALTH DEPARTMENT		$ 2,188,889	67.38

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
HUMAN SERVICES	KDHR/DOL	JTPA IIA Employment and Training	07/01/90-06/30/91	$ 1,322,695	12.20
	KDHR/DOL	JTPA IIB Summer Youth Employment	10/01/90-09/30/91	775,047	1.30
	KDHR/DOL	JTPA IIA Incentive	07/01/90-06/30/91	60,000	0.00
	KDHR/DOL	JTPA Title III	07/01/90-06/30/91	213,331	0.20
	EOP/HHS	Community Services Block Grant	07/01/90-06/30/91	506,684	9.60
	HUD/CDBG	Integrated Neighborhood Services	07/01/90-06/30/91	493,061	12.00
	HUD/CDBG	Summer Youth Employment	07/01/90-06/30/91	140,500	0.00
	SRS/HHS	Homeless	07/01/90-06/30/91	22,852	0.00
	HUD	Homeless	04/01/90-03/31/91	66,000	0.00
	SRS/HUD	Homeless	05/01/90-04/31/91	52,670	0.00
	CDBG	Home Energy Loan Program	07/01/90-06/30/91	34,747	0.90
	CDBG	Weatherization Assistance	07/01/90-06/30/91	74,090	1.38
	KCC	Energy Consulting Program	07/01/90-6/30/91	40,120	1.03
	DOE/SRS	Low Income Weatherization Assistance Program	04/01/90-03/31/91	197,203	3.78
	DOE/SRS	Exxon Oil Overcharge Weatherization Assistance Program	07/01/90-03/31/91	196,050	2.78
	EOP/SRS	Weatherization Assistance Program 1990 LIEAP	01/01/90-12/31/90	209,435	
	DOE/SRS	Stripper Well Oil Overcharge Weatherization Assistance Program	04/01/90-03/31/91	127,142	2.39
				4,531,627	47.56
HUMAN SERVICES	WICHITA HOUSING AUTHORITY				
	HUD	WHA Owned Units	01/01/91-12/31/91	$ 1,383,400	22.90
	HUD	CIAP 908	04/90 to Completion	4,069,870	
	HUD	*Comprehensive Improvement Assistance Program	12/88 to Completion		
	HUD	*Development	12/88 to Completion		
	HUD	Section 8 - Existing	01/01/90-12/31/90	2,955,270	7.50
	HUD	Section 8 - Moderate Rehabilitation	01/01/91-12/31/91	296,400	0.70
	HUD	Section 8 - Voucher	01/01/91-12/31/91	1,860,600	2.80
		*The Development and CIAP programs have budget balances as of 1-1-90 of $581,011 and $4,466,990 respectively.			
		TOTAL HOUSING AUTHORITY		$10,565,540	33.90
		TOTAL HUMAN SERVICES		$15,097,167	81.46
LIBRARY	FED/State	Blind & Physically Handicapped	10/01/90-09/30/91	$ 78,585	1.70
	FED/State	Institutional Film Service	10/01/90-09/30/91	10,000	0.00
	FED/State	South Central KS Library System	10/01/90-09/30/91	28,730	0.00
	FED/State	State Grants-In-Aid	10/01/90-09/30/91	142,120	3.00
	FED/State	Major Urban Resources Grant	10/01/90-09/30/91	21,670	0.00
	State	Inter-Library Loan Development	07/01/90-06/30/91	95,057	0.00
	U.S. Dept. Ed.	LSCA VI Library Literacy Program	10/01/90-09/30/91	25,000	
	State	Services to Older Americans	10/01/90-09/30/91	4,000	0.00
		TOTAL LIBRARY		$ 405,162	4.70

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)
MTA	UMTA	Operating Budget	01/01/91-12/31/91	$ 1,991,366	101.00
		TOTAL MTA		$ 1,991,366	101.00
MUNICIPAL COURT	KDOT	DUI Grant	10/01/90-09/30/91	49,640	2.00
		TOTAL MUNICIPAL COURT		49,640	2.00
PLANNING	UNIFIED WORK PROGRAM				
	FAA	Transportation Planning	07/01/90-06/30/91	$ 27,425	1.19
	UMTA	Section 8	07/01/90-06/30/91	31,800	1.05
	UMTA	Section 9	07/01/90-06/30/91	96,144	1.80
	FHWA	Transportation Planning	07/01/90-06/30/91	91,181	1.71
		TOTAL UNIFIED WORK PROGRAM		$ 246,550	5.75
	CDBG	Historic Preservation	07/01/90-06/30/91	44,217	1.00
	CDBG	Mandated CDBG Activities	07/01/90-06/30/91	5,312	0.10
		TOTAL CDBG		$ 49,529	1.10
	Ks. St. Hist. Society	Historic Resource Survey	07/01/90-06/30/91	$ 14,700	0.00
		TOTAL PLANNING DEPARTMENT		$ 310,779	6.85
POLICE	KDOT	Traffic Enforcement Enhancement	10/01/90-09/30/91	$ 426,341	10.00
	BJA	Program 2/Drug Abuse	07/01/90-06/30/91	157,500	4.00
	BJA	Program 4/Drug Abuse	07/01/90-06/30/91	599,635	16.00
		TOTAL POLICE DEPARTMENT		$ 1,183,476	30.00
PUBLIC WORKS	CDBG	Property Management	07/01/90-06/30/91	$ 10,000	0.08
	CDBG	Sidewalk Improvements	07/01/90-06/30/91	50,000	0.00
	KCC	Energy Management Demonstration	07/01/90-06/30/91	40,000	0.74
		TOTAL PUBLIC WORKS		$ 100,000	0.82
GRAND TOTAL		GRAND TOTAL		$22,320,130	305.71

FEDERAL/STATE OUTSIDE FUNDING BY DEPARTMENT

DEPARTMENT	FUNDING SOURCE	PROGRAM/PROJECT	CONTRACT YEAR	BUDGET	(FTE)

JTPA - Job Training Partnership Act
CSBG - Community Services Block Grant
CDBG - Community Development Block Grant
ISAP - Indigent Sanitation Assistance Program
HHS - U.S. Department of Health and Human Services
SRS - State Department of Social and Rehabilitation Services
HUD - U.S. Department of Housing and Urban Development
KDHE - Kansas Department of Health and Environment
KDOT - Kansas Department of Transportation
DOE - U.S. Department of Energy
KCC - Kansas Corporation Commission
FAA - Federal Aviation Administration (Department of Transportation)
UMTA - Urban Mass Transit Administration (Department of Transportation)
FHWA - Federal Highway Administration
BJA - Bureau of Justice Assistance
OSDH - Oklahoma State Department of Health

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
CITY MANAGER				
N	1/2	Paper shredder	240	0
TOTAL CITY MANAGER			240	0
GENERAL GOVERNMENT				
Personnel				
R	1	Typewriter	500	0
TOTAL GENERAL GOVERNMENT			500	0
FINANCE				
N		Furniture	1,000	0
R		Desk chairs	280	280
TOTAL FINANCE			1,280	280
LAW				
N	1/2	Paper shredder	240	0
TOTAL LAW			240	0
MUNICIPAL COURT				
Clerk's Office				
R	2	Typewriters	1,450	0
R	2	Typewriters	0	1,450
R	3	Secretarial chairs (metal)	540	0
R	3	Secretarial chairs (metal)	0	540
R	1	Heavy-duty secretarial chair	350	0
R	1	Heavy-duty secretarial chair	0	350
R		Miscellaneous office furniture	1,250	1,250
Subtotal			3,590	3,590
Probation Office				
N	1	Typewriter	550	0
R	1	Supply cabinet	350	0
R	1	Supply cabinet	0	350
R	1	Desk-top dictating/transcribing machine	575	0
R	1	Desk-top dictating/transcribing machine	0	575
R	1	Desk	650	0
R	1	Desk	0	650
R	2	Side chairs	450	0
R	2	Side chairs	0	450
R	1	Swivel chair	0	275
R	1	Typewriter stand	125	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Subtotal			2,700	2,300
TOTAL MUNICIPAL COURT			6,290	5,890
COMMUNITY FACILITIES				
Century II				
R	1	Mixer board and sound equipment	75,500	0
R	20	Orchestra chairs	0	2,000
R	100	Round tables	0	9,000
R	1	Floor machine	0	6,000
R	1	Radio	0	500
Subtotal			75,500	17,500
Expo Hall				
R	37	Tables (and 150 chairs)	9,000	0
R	37	Tables (and 150 chairs)	0	9,000
Subtotal			9,000	9,000
TOTAL COMMUNITY FACILITIES			84,500	26,500
FIRE				
Administration				
R	2	Heating and air conditioning units	2,800	0
R	3	Heating and air conditioning units	0	6,950
R	4	Overhead doors	5,220	0
R	4	Overhead doors	0	5,220
R	4	Overhead door openers	1,330	0
R	4	Overhead door openers	0	1,330
R	8	Remode overhead door openers	1,160	0
R	8	Remode overhead door openers	0	1,160
		Boiler system modification	3,750	0
R	30	Mattresses	4,500	0
R	30	Mattresses	0	4,500
R	6	Office chairs	1,560	0
R	6	Office chairs	0	1,560
R	10	Lawn mowers	4,000	0
R	10	Lawn mowers	0	4,000
R	2	Cooking ranges	1,200	0
R	2	Cooking ranges	0	1,200
R	3	Refrigerators	1,430	0
R	3	Refrigerators	0	1,430
R	2	Drinking fountains	610	0
R	2	Drinking fountains	0	610
R	1	Fuel pumps	1,010	0
R	1	Fuel pumps	0	1,010
R	6	Computer printers	2,400	0
R	6	Computer printers	0	2,400
R	4	Computer monitors	2,400	0
R	4	Computer monitors	0	2,400

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
R	6	Computer processor boards	2,400	0
R	6	Computer processor boards	0	2,400
N	1	Microcomputer (st. 17)	3,000	0
N	1	Microcomputer printer (st. 17)	1,000	0
R	100	Stacking chairs	3,180	0
R	100	Stacking chairs	0	3,180
N	1	Patio door cover (st. 9)	380	0
N	1	Set of miniblind (st. 15)	300	0
N	1	Suspended ceiling kit	720	0
R	1	Overhead projector	0	800
R	2	Battery chargers	350	0
R	2	Battery chargers	0	350
R	2	Fiberglass ladders	430	0
R	2	Fiberglass ladders	0	430
R	1	Cordless driver drill kit	180	0
R	1	Vacuum pump	380	0
R	1	Low pressure air compressor	1,280	0
R	1	Low pressure air compressor	0	1,280
Subtotal			46,970	42,210
Operations				
R	1	Rescue chain saws	950	0
R	1	Rescue chain saws	0	950
R	2	Smoke ejectors	2,500	0
R	2	Smoke ejectors	0	2,500
R	2	Portable generators	1,470	0
R	2	Portable generators	0	1,470
N	1	Electric arc cutting torch	1,470	0
N	1	12 ft. chain (with slip hook)	190	0
N	1	12 ft. chain (with slip hook)	0	190
N	1	Tripod hoist system	460	0
N	2	Encapsulated suit throat mics	600	0
R	1	Sets safety warning equipment	5,200	0
R	1	Sets safety warning equipment	0	5,200
R	1	Jaws of life accessory package	1,600	0
R	1	Jaws of life accessory package	0	1,600
N	1	Compressor and nail gun	1,320	0
R	1	Boat trailer	0	2,000
N	1	Shoring materials trailer	3,500	0
N	1	Hazardous materials trailer	3,700	0
R	1	Jaws of life	0	16,000
Subtotal			22,960	29,910
Prevention				
R	1	Cassette recorder and microphone	0	460
R	1	Camera	380	0
R	1	Camera	0	380
R	1	Camera flash unit	120	0
R	1	Camera flash unit	0	120
R	1	28mm camera lens	80	0
R	1	28mm camera lens	0	80
Subtotal			580	1,040
TOTAL FIRE			70,510	73,160

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
POLICE				
Field Services				
N	1	Parking blocks (east substation)	410	0
R	1	Video equipment (traffic section)	2,460	0
R	1	Intoxilyzer	5,500	0
R	1	Intoxilyzer	0	5,500
R	1	BAT van generator	2,590	0
R	3	Hand-held radar units	3,300	0
R	3	Hand-held radar units	0	3,300
R	1	Cassette transcriber	400	0
Subtotal			14,660	8,800
Investigations				
R	5	Cassette recorders	2,500	0
R	5	Cassette recorders	0	2,500
Subtotal			2,500	2,500
Support Services				
R	1	Lawn edger (training center)	420	0
R	1	Lawn trimmer (training center)	0	420
R	6	Pistols	3,000	0
R	6	Pistols	0	3,000
R	2	Shotguns	2,000	0
R	2	Shotguns	0	2,000
N	1	Laboratory cleanroom system	12,330	0
Subtotal			17,750	5,420
TOTAL POLICE			34,910	16,720
EMERGENCY COMMUNICATIONS				
R	4	Chairs	2,000	0
R	4	Chairs	0	2,000
N	1	800 mhz radio programming equipment	1,910	2,130
TOTAL EMERGENCY COMMUNICATIONS			3,910	4,130
LIBRARY				
N		Storage racks	530	0
R	2	Book tracks	350	0
N		Wall shelving	370	0
N	1	Portable puppet stage	500	0
R	10	Desk chairs	1,500	0
R	14	Desk chairs	0	2,000
N	1	Aperture card cabinet	1,250	0
N	3	Compact disc shelving space	4,750	0
R	1	Delivery van	14,700	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
R	2	Typewriters	1,410	0
N	2	Compact disc players	380	0
R	4	Microfilm readers	5,740	0
R	1	Microcomputer printer	610	0
R		Children's tables and chairs	0	290
R		Map cabinets	0	2,250
R	1	Microfilm reader	0	1,430
N	1	Bookcase	0	110
N	1	Microfilm reader printer	0	5,070
TOTAL LIBRARY			32,090	11,150
ART MUSEUM				
R	1	Slide projector	600	0
R	1	Camera system	0	15,500
R	1	Lecture hall speaker	1,700	0
R	1	Lecture hall audio system	0	9,330
R	1	Hygrothermograph	850	0
R	1	Hygrothermograph	0	850
N	2	Security cameras and monitor	4,340	0
N	1	Radio	0	740
TOTAL ART MUSEUM			7,490	26,420
PUBLIC WORKS				
Building Services				
R	15	Vacuum cleaners	4,480	0
N	1	Wet/dry vacuum (health)	1,200	0
N	1	Carpet machine (health)	1,000	0
N	1	Floor machine (health)	1,500	0
		Carpet and floor repair	4,500	0
Subtotal			12,680	0
Street cleaning				
N	1	Cordless drill	360	0
N	1	Blower	0	500
R	1	Vacuum	0	1,200
Subtotal			360	1,700
Weed Mowing				
R	4	Weed eaters	1,350	0
R	4	Weed eaters	0	1,350
Subtotal			1,350	1,350
Engineering				
N	1	Project tracking system	50,000	0
R	1	Materials compactor	3,000	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Subtotal			53,000	0
Traffic Control Maintenance				
N	2	Traffic lights	20,940	0
N	2	Traffic lights	0	20,940
R	2	Traffic counters	3,600	0
R	2	Traffic counters	0	3,600
N	1	Bit rate tester	4,870	0
R	2	Pavement breakers	0	3,100
R	2	Chipping hammers	0	800
R	1	Air powered tamp	0	1,550
R	1	Electric hammer drill	0	270
R	1	Grinder	0	220
R	1	Heavy duty wire-feed welder	0	1,700
R	1	Electric generator	0	4,950
Subtotal			29,410	37,130
Street Maintenance				
		Contract street maintenance	2,244,530	2,907,510
Subtotal			2,244,530	2,907,510
TOTAL PUBLIC WORKS			2,341,330	2,947,690
HEALTH				
Administration				
R	2	Word processors	3,000	0
R	1	Health education projector	900	0
R	1	Dentist stool	800	0
Subtotal			4,700	0
Environmental Health				
N	2	Chemical storage cabinets	2,000	0
R	1	Strip chart recorder	1,000	0
R	1	Hand-held carbon monoxide analyzer	1,000	0
Subtotal			4,000	0
Personal Health				
R	1	Word processor	0	1,500
R	3	Secretarial chairs	540	0
R	5	Desks	1,380	0
R	5	Desks	0	1,380
Subtotal			1,920	2,880
Water Quality Cross-Connection				
N	1	Computer software	700	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Subtotal			700	0
TOTAL HEALTH			11,320	2,880
HEALTH - ANIMAL CONTROL				
Field				
R	1	Pickup truck	0	12,000
R	1	Cage system	0	5,500
Subtotal			0	17,500
Shelter				
R	1/2	Cat cage system	2,500	0
R	1/2	Cat cage system	0	2,500
N	1	Chain link gate	650	0
R	1	Euthanasia chamber cart	0	350
Subtotal			3,150	2,850
TOTAL HEALTH - ANIMAL CONTROL			3,150	20,350
PLANNING				
N	1	Vertical Aerial photo cabinet	2,400	0
R	1	Vacuum	3,000	0
TOTAL PLANNING			5,400	0
PARK				
Landscape and Forestry				
R	10	Chainsaws	3,000	0
R	10	Chainsaws	0	3,000
N	1	VHF radio	1,060	0
R	1	VHF radio	0	1,060
R	1	Diesel engine for irrigation pump	6,000	0
R	1	Heavy agricultural disc	1,900	0
N	1	Fertilizer proportioner	600	0
R	3	Push mowers	1,800	0
R	3	Edgers	1,200	0
R	2	Trimmers	720	0
R	1	Disc-style brush chipper	0	14,500
Subtotal			16,280	18,560
Landscape and Forestry Contracted Services				
R	2	Trimmers	720	0
R	3	Push mowers	0	1,800
Subtotal			720	1,800

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Maintenance				
R	1	Crew cab pick up	11,130	0
R	2	Wet/dery vacuums	1,300	0
R	2	Wet/dry vacuums	0	1,300
R	2	Buffing machines (20")	1,600	0
R	1	High speed buffing machine	1,100	0
R	1	High speed buffing machine	0	1,100
R	10	String trimmers	3,000	0
R	10	String trimmers	0	3,000
R	2	Sidewalk edgers	800	0
R	3	Sidewalk edgers	0	1,200
R	8	Push mowers	4,000	0
R	8	Push mowers	0	4,000
R	3	Chain saws	1,500	0
R	2	Terrace blades	600	0
R	2	Terrace blades	0	600
R	1	Tractor curb edger	6,000	0
R		Assorted hand tools/wrenches	4,100	0
R	1	Broom sweeper for skid loader	0	4,250
R	1	Tractor sickle bar	0	5,500
R	1	Bench grinder	0	300
R		Miscellaneous maintenance equipment	1,180	3,280
Subtotal			36,310	24,530
Recreation Programs				
R		Wind blinds (McAdams, Linwood, Osage centers)	5,000	0
R	1	Ozone water treatment unit (McAdams)	5,000	0
Subtotal			10,000	0
TOTAL PARK			63,310	44,890
SPECIAL ALCOHOL				
N	1	Data terminal	1,150	0
TOTAL SPECIAL ALCOHOL			1,150	0
CENTRAL INSPECTION				
N	4	Automobiles	40,000	0
N	1	Computer enhancements	25,000	0
N	1	Computer enhancements	0	25,000
TOTAL CENTRAL INSPECTION			65,000	25,000
AIRPORT				
Administration				
R		Partial board room chair replacement	1,800	1,800
N	1	Machine to reproduce slides	700	0
N		Slide presentation storage devices	300	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Subtotal			2,800	1,800
Airfield Maintenance				
		Irrigation system (Drive and Airport roads)	16,000	16,000
R	1	3/4 ton pickup truck replacement	18,200	0
R	1	Soft cut concrete saw	3,200	0
R	1	Concrete mixer	1,800	0
R	1	Overseeder (10 ton)	3,800	0
R	1	Excell mower	12,500	0
R	1	1 F 800 truck chasis	28,000	0
R	1	Portable generator	2,500	0
R	1	Portable radios	1,600	0
R	1	Portable radios	0	1,600
R	7	Matresses	700	0
R	1	Industrial concrete saw	0	11,000
R	1	Stake bed pickup truck	0	14,000
R	1	Street sweeper	0	53,000
R	1	Power compressor	0	18,000
R	1	Power grease equipment	0	2,500
Subtotal			88,300	116,100
Building Maintenance				
R		Buliding controls computerization change	12,000	12,000
R	1	File cabinet	600	0
R	6	Chairs	600	0
R	1	Pickup truck	14,000	0
R	1	Pickup truck	0	15,000
R	1	Conduit bender	3,250	0
R	1	High pressure washer	3,100	0
R	1	Sewer auger	2,300	0
R	1	Rotary hammer	625	0
R	1	Drill press	3,600	0
R	1	Spot welder	500	0
R	1	Hand tool set	600	0
R	3	Test meters	750	0
R	1	Surface planner	620	0
R	1	Finish nail gun	505	0
R	1	Dust waste collector	750	0
R	4	Portable radios	8,500	0
R		Miscellaneous items	0	1,000
R	1	Air balancing equipment	0	2,100
R	1	Trash pump	0	1,875
R	1	Dimolition hammer	0	1,065
R	1	Bench grinder	0	350
R	1	Belt sander	0	260
R	1	Shop vac	0	900
R	1	Portable generator	0	1,600
R	1	Scalloscope	0	2,150
R	1	Shop compressor	0	2,000
R	2	Hose reels	0	600
R	3	Voltage test meters	0	800
R	1	Conduit knockout	0	500
R	1	Repeater	0	13,250
R	2	Radios	0	4,250

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
Subtotal			52,300	59,700
Custodial				
R	1	12" vacuum cleaners	520	0
R	1	12" vacuum cleaners	0	520
R	1	18" vacuum cleaners	750	0
R	1	18" vacuum cleaners	0	820
R	1	Carpet dryers	820	0
R	1	Carpet dryers	0	875
R	1	Portable vaccum	310	0
R	1	Carpet extractor	7,300	0
R	1	High presure steam cleaner	2,300	0
R	1	Set washer/dryer	2,000	0
R	1	Street swepper	0	21,885
R	1	20 gallon wet vac	0	900
R	1	Battery powered carpet swepper	0	4,000
Subtotal			14,000	29,000
Engineering				
R		Wooden plan file drawers	3,000	0
R	1	Van	18,000	0
N	1	Radio pack for vehicles	1,500	0
N	1	Radio pack for vehicles	0	1,500
Subtotal			22,500	1,500
Safety				
R	1	Desk and chair	500	0
R	25	Folding chairs	1,000	0
R	1	Patrol car	14,500	0
R	1	Patrol car	0	14,500
R	2	Portable radios	5,000	0
R	2	Portable radios	0	5,000
R	2	Folding tables	0	1,500
Subtotal			21,000	21,000
Jabara				
R		Repair of irrigation sysytems	500	500
Subtotal			500	500
TOTAL AIRPORT			201,400	229,600
GOLF				
R	4	Rotary mowers	44,000	0
R	1	Reel rough mower	13,000	0
R	1	Green sprayer	3,000	0
R	4	Sod cutters	10,000	0
		Renovation at MacDonald clubhouse	11,000	0
R	4	String trimmers	1,200	0
R	4	String trimmers	0	1,300

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
R	4	Push mowers	2,000	0
R	2	Tee/apron aerators	11,000	0
R	2	Air compressors	4,000	0
R	3	Electric welders	800	0
R	3	Gas welders	1,000	0
R	4	Roto-tillers	1,510	0
R	1	Sand trap rake	0	9,000
R	4	Green/tee mowers	0	48,000
R	1	Fairway topdresser	0	6,000
R	1	Seeder	0	5,500
R	1	Deep tine aerator	0	20,000
R	1	Sweeper	0	11,000
R	1	Tractor-mount renovator	0	1,720
TOTAL GOLF			102,510	102,520

Note: For Water & Sewer total capital outlay amount see "Other" list.

SEWER UTILITY

Storm Sewer Maintenance

R	1	Cleaner/vacuum trucks (split sanitary/storm)	11,470	0
R	1	Cleaner/vacuum trucks (split sanitary/storm)	0	25,800
R	1	Typewriter (split sanitary/storm)	0	80
R	1	Gas detector (split sanitary/storm)	1,920	0
Subtotal			13,390	25,880

Treatment

R	1	Air conditioner plant # 1	7,800	0
		Plants #1 and #2 clarifiers	30,000	0
		Plant #5 digester roof repair	2,500	0
		Tricling filter concrete rehabilitation	129,000	0
		Sludge holding tank baffle rehabilitation	3,600	0
		Plant #3 primary clarifier	0	24,000
R	1	Slope mower	23,920	0
N	2	Electric trucks	12,740	0
N	1	Monitor/tape player	850	0
R	1	Mowers	520	0
R	1	Mowers	0	540
R	1	Weed eaters	140	0
R	2	Weed eaters	0	290
R	1	Edger	0	730
N	1	Automatic sampler	2,570	0
N	1	Hydrocarbon dector	4,470	0
R	1	Backfill auger rehabilitation	0	175,450
		Heating/air conditioning	0	7,800
R	1	Plant #2 copier	1,500	0
Subtotal			219,610	208,810

Sewer Maintenance

N	1	Standby generator	30,000	0
R	1	Field office copier	1,500	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
R	1	Typewriter (84% sanitary, 16% storm)	0	470
R	1	Station wagon	12,000	0
R	3	Pickup trucks	39,000	0
R	1	Pickup trucks	0	13,000
R	1	Dump truck	24,000	0
R	1	TV van	80,000	0
R	1	Tap/service truck	30,000	0
R	1	Cleaner/vacuum truck (split sanitary/storm)	119,530	0
R	1	Cleaner/vacuum truck (split sanitary/storm)	0	104,200
R	1	Kalamazoo saw	4,000	0
R	1	Gas detectors (split sanitary/storm)	10,080	0
R	1	Plumer's cables	6,500	0
R	3	Emergency vans	0	90,000
R	1	TV grouting truck	0	130,000
R	1	Power rodder	0	19,000
Subtotal			356,610	356,670
TOTAL SEWER UTILITY			589,610	591,360
WATER UTILITY				
Administration				
N	1	Lap top computer	3,500	0
N	1	Pick-up	10,000	0
R	1	Typewriter	0	600
Subtotal			13,500	600
Customer Service				
R	1	Bill processor	78,170	0
		Office redesign	0	71,790
R	1	Magnetic locator	1,100	0
R	1	Magnetic locator	0	1,100
R	1	Homelite pump	1,200	0
R	1	Homelite pump	0	1,200
R	3	Pickup trucks	36,000	0
R	4	Pickup trucks	0	48,000
Subtotal			116,470	122,090
Distribution				
		Cash utility improvements	2,807,900	2,827,970
N	1	Valve turner	2,400	0
R	2	Pickup trucks	27,600	0
R	2	Pickup trucks	0	29,740
R	6	Pump trucks	204,750	0
R	1	Back hoe	36,750	0
R	5	Back hoe	0	192,940
R	2	Vans	63,000	0
R	1	Vans	0	33,000
R	1	Loader	0	93,750
R	1	Air-powered tapper	2,700	0
R	1	Air-powered tapper	0	2,700
R	1	Tap machine	21,400	0

CAPITAL OUTLAY - REPLACEMENT AND NEW

R = REPLACEMENT; N = NEW

			1991 ADOPTED	1992 APPROVED
R	1	Tap machine	0	21,400
R	1	Pipe saw	4,750	0
R	1	Pumps	1,950	0
Subtotal			3,173,200	3,201,500
Production and Pumping				
R	1	Pump truck	35,000	0
R	1	Mower tractor	30,000	0
N	1	Drill presser	800	0
N	1	High pressure washer	500	0
R	1	Alarm panel	5,000	0
N	1	Digital megohmeter	500	0
N	1	Signal calibrator	2,000	0
N	1	Multifactor meter	1,000	0
R	1	ISCO sampler	7,500	0
R	1	Spectrophotometers	220	0
		BOD incubator	3,200	0
N	1	Refrigerator	3,300	0
N	1	Ifrared hot plate	600	0
R	1	Station wagon	0	14,000
R	1	Pickup truck	0	15,000
R	1	Mower	0	15,000
R	1	Lawn tractor	0	500
Subtotal			89,620	44,500
TOTAL WATER UTILITY			3,392,790	3,368,690
DATA CENTER				
R		CPU uprgade	164,000	0
N		Automated backup system	92,000	0
R		Tools	500	500
TOTAL DATA CENTER			256,500	500
FLEET AND BUILDINGS				
R		Vehicles and equipment	1,447,000	2,500,000
TOTAL FLEET AND BUILDINGS			1,447,000	2,500,000
SELF INSURANCE				
N		Safety posters and materials	3,000	3,000
TOTAL SELF INSURANCE			3,000	3,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1991/92 ADOPTED BUDGET

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
CITY COUNCIL					
Tran. from convention & tourism	20,797	21,000	21,000	21,000	21,000
TOTAL CITY COUNCIL	20,797	21,000	21,000	21,000	21,000
FINANCE					
Contingency	0	0	0	10,000	10,000
TOTAL FINANCE	0	0	0	10,000	10,000
MUNICIPAL COURT					
Court Clerk					
DUI grant	52,826	0	0	0	0
Probation Office					
DUI grant	26,374	0	0	0	0
TOTAL MUNICIPAL COURT	79,200	0	0	0	0
COMMUNITY FACILITIES					
Omnisphere					
Purchases - inventory	10,418	12,000	12,000	12,000	12,000
TOTAL COMMUNITY FACILITIES	10,418	12,000	12,000	12,000	12,000
FIRE					
Prevention					
Hazardous materials program	0	0	0	119,960	185,640
TOTAL FIRE	0	0	0	119,960	185,640
POLICE					
Field Services					
Reserve unit	0	0	7,500	7,500	7,500
Investigations					
Exploited and miss. child.	14,380	15,000	15,000	15,000	15,000
Support Services					
Reserve unit	6,205	7,500	0	0	0
TOTAL POLICE	20,585	22,500	22,500	22,500	22,500
EMERGENCY COMMUNICATIONS					
Administration					
Emergency rep. contingency	0	15,000	15,000	15,000	15,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1991/92 ADOPTED BUDGET

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
TOTAL EMERGENCY COMMUNICATIONS	0	15,000	15,000	15,000	15,000
LIBRARY					
Contingency	0	0	0	473,000	351,000
TOTAL LIBRARY	0	0	0	473,000	351,000
HUMAN SERVICES					
Discretionary monies	15,000	100,000	100,000	100,000	100,000
Day camp	0	0	0	50,000	50,000
TOTAL HUMAN SERVICES	15,000	100,000	100,000	150,000	150,000
PUBLIC WORKS					
Flood Control					
Noxious weed spraying	25,000	25,000	25,000	25,000	25,000
PW Administ. charges	0	0	0	1,380	1,380
Gas Tax					
Training	20,000	20,000	20,000	0	0
Engineering					
PW Administ. charges	0	0	0	6,460	6,460
Snow Removal					
Contingency	0	0	0	90,000	90,000
Traffic Control Maintenance					
PW Administ. charges	0	0	0	2,340	2,340
Street Maintenance					
PW Administ. charges	0	0	0	6,130	6,130
Contingency	125,000	250,000	117,440	280,000	228,000
TOTAL PUBLIC WORKS	170,000	295,000	162,440	411,310	359,310
HEALTH					
Administration					
Building and ground transfer	0	145,570	147,170	171,250	163,060
TOTAL HEALTH	0	145,570	147,170	171,250	163,060
PLANNING					
Administration					
Zoning ordinance rewrite	0	0	0	25,000	25,000
TOTAL PLANNING	0	0	0	25,000	25,000
PARK					

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1991/92 ADOPTED BUDGET

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Landscape and Forestry					
Kansas wildilife exhibit	55,000	35,450	22,950	26,300	26,300
Recreation					
Clearing account	0	26,000	118,500	118,500	118,500
TOTAL PARK	55,000	61,450	141,450	144,800	144,800
LANDFILL					
Transf. to waste mgmt trust	565,580	271,220	248,060	334,230	420,570
Indigent trash service	0	0	15,000	15,000	15,000
Tort claims	50,000	0	0	0	0
Contingency	0	51,700	100,000	100,000	100,000
Debt service	90,000	122,310	122,310	116,000	111,000
TOTAL LANDFILL	705,580	445,230	485,370	565,230	646,570
CENTRAL INSPECTION					
Transfers to General Fund					
Fire positions	96,300	99,870	99,420	100,020	100,360
Economic Development	19,920	19,920	0	0	0
City Manager	0	0	22,330	21,810	21,850
Tranfer to WSU mgmt intern fund	0	0	1,500	0	0
TOTAL CENTRAL INSPECTION	116,220	119,790	123,250	121,830	122,210
AIRPORT					
Principal payment	4,041,027	2,723,620	2,306,460	2,355,070	2,369,890
Interest payment	3,795,293	2,811,950	1,957,870	1,800,560	1,652,510
Bond expense	0	0	48,750	32,000	11,750
Contingency	0	0	177,630	190,720	168,820
TOTAL AIRPORT	7,836,320	5,535,570	4,490,710	4,378,350	4,202,970
GOLF					
Debt service	103,189	264,610	264,620	250,610	238,750
TOTAL GOLF	103,189	264,610	264,620	250,610	238,750
METROPOLITAN TRANSIT AUTHORITY					
Contributions to other funds	17,100	0	0	0	0
Contingency	0	27,630	27,630	0	0
Principal payment	141,661	141,660	141,660	76,860	76,860
Interest payment	39,893	29,610	29,610	30,050	24,000
TOTAL MTA	198,654	198,900	198,900	106,910	100,860

Note: For Water & Sewer Utility capital equipment see capital outlay list

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1991/92 ADOPTED BUDGET

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
SEWER UTILITY					
Debt service	4,213,254	5,763,150	5,307,360	5,306,850	5,316,950
In-lieu-of-taxes	0	0	500,000	782,450	860,900
Contingency	0	53,700	0	16,390	0
Inventory	0	50,000	0	0	0
Capital Equipment	0	0	372,360	576,220	565,480
TOTAL SEWER UTILITY	4,213,254	5,866,850	6,179,720	6,681,910	6,743,330
WATER UTILITY					
In-lieu-of-taxes	566,000	566,000	566,000	1,192,000	1,262,000
Management Intern	22,760	22,760	22,900	22,900	22,900
Fire mechanic	31,470	32,790	32,000	33,120	34,280
Cross connection	40,520	43,180	44,000	45,730	47,330
Debt service	5,693,564	6,684,170	7,010,860	7,201,750	7,697,210
Contingency	19,304	0	100,000	49,660	100,000
Fuel tank compliance	0	11,300	0	0	0
Capital equipment	0	0	3,263,480	3,392,790	3,368,690
Resource conservation transfer	0	0	0	239,140	249,660
Water supply purchase	0	0	1,000,000	2,000,000	2,000,000
TOTAL WATER UTILITY	6,373,618	7,360,200	12,039,240	14,177,090	14,782,070
DATA PROCESSING					
Note interest and debt payment	0	0	178,030	0	0
Principal payment	459,640	877,160	878,390	936,750	998,990
Interest payment	165,360	219,630	292,930	239,570	172,330
Contingency	0	90,000	90,000	154,160	181,940
TOTAL DATA PROCESSING	625,000	1,186,790	1,439,350	1,330,480	1,353,260
FLEET AND BUILIDINGS					
Fleet Maintenance					
Transfer to CIMP	0	0	1,018,100	0	0
Central Maintenance Facility					
Contingency	0	142,800	142,800	0	0
Principal payment	0	27,390	27,390	27,390	27,390
Interest payment	0	24,230	24,230	15,710	13,700
TOTAL FLEET AND BUILDINGS	0	194,420	1,212,520	43,100	41,090
SELF INSURANCE					
Tort Management					
Tort liability claims	134,908	100,000	94,840	96,700	94,840
Other settlement expenses	1,159	0	0	0	0
Group Health					
Premium refunds	0	6,000	6,000	6,000	6,000
Group Life					
Death benefits	250,000	300,000	300,000	350,000	400,000

EXPLANATION OF "OTHER" ON LINE ITEM DETAIL PAGES OF THE 1991/92 ADOPTED BUDGET

	1989 Actual	1990 Adopted	1990 Revised	1991 Adopted	1992 Approved
Refunds	0	250	250	250	250
Worker's Compensation					
Transfer training fund	12,000	12,000	0	0	0
Transfer to General Fund	0	0	500000	0	0
Risk Management					
Contingency	0	1,000,000	1,000,000	500,000	1,000,000
TOTAL SELF INSURANCE	398,067	1,418,250	1,901,090	952,950	1,501,090
TELECOMMUNICATIONS					
Interest payment	10,786	0	0	0	0
Inventory	54,398	0	0	0	0
TOTAL TELECOMMUNICATIONS	65,184	0	0	0	0
STATIONERY STORES					
Stores					
Inventory	379,218	0	0	0	0
Micrographics					
Contingency	0	100,000	50,000	48,000	50,000
TOTAL STATIONERY STORES	379,218	100,000	50,000	48,000	50,000

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
GENERAL FUND									
City Council	9	9	9	9	9	9	9	9	9
City Manager	7	7	7	8	8	8	8	8	8
General Government									
Personnel	14	14	14	14	14	14	15	15	15
Public & Intergvrnmntl Affairs									
Public Information	2	2	2	2	2	2	2	2	2
Intergovernmental Relations	1	1	1	1	1	1	1	1	1
Economic Development	0	0	0	2	2	2	2	2	2
Natural Resource Conservation	0	0	0	2	2	2	3	3	3
Total General Government	17	17	17	21	21	21	23	23	23
Community Facilities									
Century II	21	20	20.5	21	20	20.5	21	20	20.5
Expo Hall	5	4	4.5	4	4	4	4	4	4
Omnisphere	6	4	5	7	4	5.5	7	4	5.5
Historical Museum	1	1	1	1	1	1	1	1	1
Total Community Facilities	33	29	31	33	29	31	33	29	31
Department of Finance									
Director's Office									
Administration	5	5	5	4	4	4	4	4	4
Investment Management	1	1	1	1	1	1	1	1	1
Financial Management									
Financial Planning and Research	6	6	6	7	7	7	7	7	7
Central Accounting	15	15	15	17	17	17	17	17	17
Revenue Management	15	14	14.5	15	14	14.5	15	14	14.5
Special Assessments	5	5	5	6	6	6	6	6	6
Management Services									
Purchasing	8	8	8	9	9	9	8	8	8
Records	3	3	3	2	2	2	2	2	2
Benefits	3	3	3	3	3	3	3	3	3
Total Department of Finance	61	60	60.5	64	63	63.5	63	62	62.5

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Law	21	18	19.5	23	20	21.5	24	21	22.5
Municipal Court									
Clerk's Office	44	43	43.75	43	42	42.5	42	42	42
Probation Office	14	14	14	14	14	14	17	17	17
Total Municipal Court	58	57	57.75	57	56	56.5	59	59	59
Economic Development	6	6	6	0	0	0	0	0	0
Fire Department									
Administration	20	20	20	20	20	20	20	20	20
Operations	330	330	330	330	330	330	347	347	347
Prevention	17	17	17	17	17	17	17	17	17
Total Fire Department	367	367	367	367	367	367	384	384	384
Police Department									
Field Services Bureau	318	318	318	318	318	318	331	331	331
Investigations Bureau	93	93	93	93	93	93	93	93	93
Support Services Bureau	164	164	164	159	159	159	161	161	161
Air Section	4	4	4	4	4	4	4	4	4
Total Police Department	579	579	579	574	574	574	589	589	589
Emergency Communications									
Alarm Section	1	1	1	1	1	1	1	1	1
Human Services									
Citizen Rights and Services	4	4	4	5	5	5	5	5	5

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Public Works									
Administration	4	4	4	4	4	4	4	4	4
I-96 Project	0	0	0	1	1	1	0	0	0
Fleet and Buildings	51	48	49.5	60	52	56	60	52	56
Maintenance									
Noxious Weeds	2	2	2	2	2	2	2	2	2
Weed Mowing	26	7	16.5	20	7	13.5	20	7	13.5
Street Cleaning	29	29	29	35	29	32	35	29	32
Lot Clean-Up Program	6	0	3						
Total Public Works	118	90	104	122	95	108.5	121	94	107.5
Community Health									
Animal Control									
Field Services	12	12	12	12	12	12	12	12	12
Animal Shelter	5	5	5	5	5	5	5	5	5
Total Community Health	17	17	17	17	17	17	17	17	17
TOTAL GENERAL FUND	1298	1261	1279.75	1301	1265	1283	1336	1301	1318.5
PARK/LIBRARY/ART MUSEUM FUND									
Park Department									
Administration	9	9	9	9	9	9	9	9	9
Landscape and Forestry									
Basic Services	62	45	51	62	46	52	69	50	57.5
Contracted Services	12	4	7	12	4	7	12	4	7
Botanica	6	3	5	7	3	5	8	4	6
Park Maintenance	100	97	98.5	100	97	98.5	100	97	98.5
Recreation Programs	29	29	29	29	29	29	29	29	29
Total Park Department	218	187	199.5	219	188	200.5	227	193	207
Library	129	85	107	129	85	107	129	85	107
Art Museum	19	16	17.25	20	18	18.75	21	19	19.75
TOTAL PARK/LIBRARY/ART MUSEUM FUND	366	288	323.75	368	291	326.25	377	297	333.75
TOTAL TAXING FUNDS	1664	1549	1603.5	1669	1556	1609.25	1713	1598	1652.25

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
SPECIAL REVENUE FUNDS									
SPECIAL HIGHWAY GAS TAX FUND									
Public Works									
Street Maintenance	91	82	86.33	91	82	86.33	91	82	86.33
Traffic Control Maintenance	38	28	33	38	28	33	38	28	33
Engineering	91	91	91	91	91	91	91	91	91
TOTAL GAS TAX FUND	220	201	210.33	220	201	210.33	220	201	210.33
SPECIAL ALCOHOL/DRUG FUND									
Human Services	1	1	1	1	1	1	1	1	1
LANDFILL FUND									
Public Works	2	2	2	2	2	2	2	2	2
CENTRAL INSPECTION FUND									
Central Inspection	59	59	59	59	59	59	63	63	63
TOTAL SPECIAL REVENUE FUNDS	282	263	272.33	282	263	272.33	286	267	276.33
ENTERPRISE FUNDS									
Airport Authority	109	105	105.5	109	105	105.5	109	105	105.5
Golf Course System	48	14	29.11	48	14	29.11	48	14	29.11
Metropolitan Transit Authority	13	13	13	13	13	13	13	13	13
Sewer Utility									
Water Pollution Control	49	49	49	62	62	62	69	69	69
Sewer Maintenance	82	82	82	82	82	82	81	81	81
TOTAL SEWER UTILITY FUND	131	131	131	144	144	144	150	150	150

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
Water Utility									
Production and Pumping	59	52	53.75	59	52	53.75	54	47	48.75
Transmission and Distribution	67	60	62	66	59	61	68	61	63
Customer Service	56	56	56	55	55	55	50	50	50
Administration	4	4	4	5	5	5	5	5	5
System Planning & Development	0	0	0	0	0	0	8	8	8
TOTAL WATER UTILITY FUND	186	172	175.75	185	171	174.75	185	171	174.75
TOTAL ENTERPRISE FUNDS	487	435	454.36	499	447	466.36	505	453	472.36
INTERNAL SERVICE FUNDS									
Data Center	7	6	6.5	9	9	9	11	11	11
Fleet and Buildings	55	55	55	55	55	55	55	55	55
Self-Insurance Fund									
Risk Management	1	1	1	2	1	1.5	2	1.5	1.5
Safety Office	1	1	1	1	1	1	1	1	1
Total Self Insurance Fund	2	2	2	3	2	2.5	3	2.5	2.5
Stationery Stores	7	7	7	7	7	7	7	7	7
TOTAL INTERNAL SERVICE FUNDS	71	70	70.5	74	73	73.5	76	75.5	75.5

POSITION INVENTORY: THREE-YEAR COMPARISON OF HEADCOUNT, FULL-TIME AND FULL-TIME EQUIVALENTS (LOCALLY FUNDED)

	1989 ACTUAL			1990 REVISED			1991 ADOPTED		
	Hdcnt	FT	FTE	Hdcnt	FT	FTE	Hdcnt	FT	FTE
CITY-COUNTY FUNDS									
Emergency Communications	57	57	57	57	57	57	57	57	57
Flood Control	24	19	21.5	20	19	19.5	22	19	20.5
Community Health									
Administration	10	10	10	12	12	12	12	12	12
Building and Grounds	4	4	4	0	0	0	0	0	0
Environmental Health	24	24	24	24	24	24	24	24	24
Laboratory	2	2	2	0	0	0	0	0	0
Personal Health	33	33	33	33	33	33	34	34	34
Water Quality Cross Connection	1	1	1	1	1	1	1	1	1
Total Community Health	74	74	74	70	70	70	71	71	71
Metropolitan Area Planning	23	23	23	23	23	23	23	23	23
TOTAL CITY-COUNTY FUNDS	178	173	175.5	170	169	169.5	173	170	171.5
OTHER TRUST FUNDS									
Highland Cemetery Maintenance	2	0	1.17	0	0	0	0	0	0
TOTAL TRUST FUNDS (INCL CITY-CO)	180	173	176.67	170	169	169.5	173	170	171.5
TOTAL LOCALLY FUNDED POSITIONS	2684	2490	2577.36	2694	2508	2590.94	2753	2563.5	2647.94

EXPLANATION OF OBJECT CODES

OBJECT NO.	OBJECT TITLE	TITLE	SUBOBJECT TITLE
110	REGULAR SALARIES	1100	BI-WEEKLY WAGES
		1101	LONGEVITY
		1102	EDUCATION PAY
		1103	EMT PAY
		1104	SHIFT DIFFERENTIAL
		1105	HAZARD DUTY PAY
		1199	OTHER REGULAR SALARIES
120	SPECIAL SALARIES	1200	PART-TIME WAGES
		1201	LIMITED/SEASONAL WAGES
		1202	MTA DRIVERS/MAINT. STAFF
		1203	PAID LEAVE
		1204	CLOTHING ALLOWANCE
		1206	ACTING OFFICER PAY
		1299	OTHER SPECIAL SALARIES
130	OVERTIME	1300	PREMIUM
		1301	STRAIGHT
		1302	COURT APPEARANCE
		1303	HOLIDAY PAY
140	EMPLOYEE BENEFITS	1400	F.I.C.A.
		1401	WER-PENSION
		1402	P&F PENSION
		1403	WORKERS' COMPENSATION
		1405	GROUP HEALTH INSURANCE
		1406	GROUP LIFE INSURANCE
		1407	CENTRAL STATES (MTA)
210	UTILITIES	2100	ELECTRICITY
		2101	GAS-KPL
		2102	GAS-ARKLA
		2103	HEATING OIL
		2104	WATER
		2105	SEWER
		2106	LANDFILL
		2107	TRASH SERVICE
		2108	HAZARDOUS MATERIALS DISPOSAL
		2199	OTHER UTILITIES
220	COMMUNICATIONS	2200	PBX--LINE CHARGES
		2201	PBX--INSTRUMENT CHARGES
		2202	MOVES AND CHANGES
		2203	LONG DISTANCE SERVICE
		2204	LOCAL SERVICE
		2205	SPECIAL CIRCUITS (DATA LINES)
		2206	PAGERS AND MOBILE PHONES
		2207	POSTAGE-REGULAR
		2208	POSTAGE-SPECIAL (CERTIFIED)
		2209	POSTAGE-POSTCARDS
		2210	SHIPPING AND FREIGHT
		2211	EXPRESS MAIL
		2212	CATV (CABLE)
		2299	OTHER COMMUNICATIONS

EXPLANATION OF OBJECT CODES

OBJECT NO.	OBJECT TITLE	TITLE	SUBOBJECT TITLE
230	TRANSPORTATION/TRAINING	2300	AUTO TAGS & TITLES
		2301	MEAL/LODGING ALLOWANCE
		2302	OUT-OF-TOWN REGISTRATION FEES
		2303	IN-TOWN REGISTRATION FEES
		2304	TRAINING CONSULTANTS
		2305	PROSPECTIVE EMPLOYEE INTERVIEW
		2306	MOVING COST-NEW EMPLOYEE
		2307	EMPLOYEE IN-TOWN MILEAGE
		2308	TRANS. OUT-OF-TOWN
		2399	OTHER TRANSPORTATION
240	INSURANCE	2400	BUILDING AND CONTENTS
		2401	VEHICLE LIABILITY
		2402	GENERAL LIABILITY
		2403	BOILER
		2404	LOSS RESERVE
		2405	BC/BS HEALTH
		2406	EQUICOR HEALTH
		2499	OTHER INSURANCE
250	PROFESSIONAL SERVICES	2500	CERTIFICATION FEES
		2501	PRE-EMPLOYMENT EXPENSES
		2502	LABORATORY SERVICES
		2503	STUDIES/CONSULTANTS
		2504	ENGINEERING
		2505	CONTRACTORS
		2506	LEGAL SERVICES
		2507	AUDITS
		2508	TEMPORARY HELP SERVICES
		2599	OTHER PROFESSIONAL SERVICES
260	DP/OA COSTS	2600	DATA CENTER CHARGES
		2601	MAINT. DP/OA EQUIPMENT
		2602	SCDP CHARGES
		2699	OTHER DP/OA CHARGES
270	EQUIPMENT CHARGES	2700	MOTOR POOL-SCHEDULED CHARGES
		2701	MOTOR POOL-UNSCHEDULED CHARGES
		2702	LEASE/RENT EQUIPMENT
		2703	MAINT.-EQUIPMENT
		2799	OTHER EQUIPMENT CHARGES
280	BLGS & GROUND CHARGES	2800	CMF CHARGES
		2801	BUILDING LEASE/RENT
		2802	MAINT.-GROUNDS
		2803	MAINT.-BUILDINGS
		2804	PEST CONTROL SERVICES
		2805	JANITORIAL SERVICES
		2899	OTHER BLDG & GRNDS CHRGS
290	OTHER CONTRACTUALS	2900	CITY ADMINISTRATIVE CHARGES
		2901	WATER ADMINISTRATIVE CHARGES
		2902	ADVERTISING
		2903	DIRECTORIES
		2904	CODES & MANUALS
		2905	PERIODICALS
		2906	MEMBERSHIP DUES
		2999	OTHER CONTRACTUALS

EXPLANATION OF OBJECT CODES

OBJECT NO.	OBJECT TITLE	TITLE	SUBOBJECT TITLE
310	OFFICE SUPPLIES	3100	PRINTING & GRAPHICS-INTERNAL
		3101	PRINTING & GRAPHICS-EXTERNAL
		3102	PHOTOCOPYING
		3103	MICROCOMPUTER SOFTWARE
		3104	PETTY CASH
		3105	PREPRINTED FORMS
		3106	STATIONERY STORES
		3107	MICROFILMING
		3199	OTHER OFFICE SUPPLIES
320	CLOTHING AND TOWELS	3200	TOWEL SERVICE
		3201	CLEANING
		3202	COVERALLS
		3203	PROTECTIVE CLOTHING
		3204	UNIFORMS
		3205	LEATHER GOODS
		3299	OTHER CLOTHING
330	CHEMICALS	3300	AMMONIA
		3301	BULK CHLORINE
		3302	CYLINDER CHLORINE
		3303	POLYELECTROLYTE
		3304	POLYMER
		3305	LIME
		3306	PHOSPHATE
		3307	CALCIUM CHLORIDE
		3308	CARBON DIOXIDE
		3309	SULFUR DIOXIDE
		3310	POTASSIUM PERMANGANATE
		3311	ODOR MASKANTS
		3399	OTHER CHEMICALS
340	EQUIPMENT PARTS	3400	COMPUTERS AND PRINTERS
		3401	COMMUNICATION EQUIPMENT
		3402	AUDIO-VISUAL EQUIPMENT
		3403	AUTOMOTIVE
		3404	TRUCKS/HEAVY EQUIPMENT
		3405	HELICOPTER
		3406	LAWN CARE EQUIPMENT
		3407	BUILDING EQUIPMENT
		3408	PUMPS
		3409	MOTORS
		3410	ELECTRICAL EQUIPMENT
		3411	CHEMICAL FEEDERS
		3499	OTHER EQUIPMENT PARTS
350	MATERIALS	3500	LUMBER
		3501	CEMENT
		3502	CONCRETE
		3503	HOT-MIX ASPHALT
		3504	COLD-MIX ASPHALT
		3505	EMULSIFIED ASPHALT
		3506	GRAVEL & STONE
		3507	SAND
		3508	SALT
		3509	KILN DUST
		3599	OTHER RAW MATERIALS

EXPLANATION OF OBJECT CODES

OBJECT NO.	OBJECT TITLE	TITLE	SUBOBJECT TITLE
360	EQUIPMENT SUPPLIES	3600	AUTO BATTERIES
		3601	NON-AUTO BATTERIES
		3602	TIRES
		3603	LUBRICANTS
		3604	DIESEL FUEL
		3605	UNLEADED FUELD
		3606	GASOLINE
		3607	PROPANE
		3608	FLUIDS
		3609	ANTIFREEZE
		3699	OTHER EQUIPMENT SUPPLIES
370	BUILDING PARTS	3700	APPLIANCES
		3701	GARAGE & SHOP EQUIPMENT
		3702	BUILDING REPAIRS
		3703	FACILITY REPAIRS
		3799	OTHER BUILDING & CONTENTS PARTS
380	NON-CAPITALIZABLE EQUIP.	3800	COMMUNICATION EQUIPMENT
		3801	DP/OA EQUIPMENT
		3802	FIREARMS & OTHER WEAPONS
		3803	LAB EQUIPMENT
		3804	SAFETY EQUIPMENT
		3805	MAINTENANCE EQUIPMENT
		3806	OFFICE EQUIP. & FURNITURE
		3807	TRAINING EQUIPMENT
		3808	LIBRARY MATERIALS
		3809	FILMS
		3810	LAWN CARE EQUIPMENT
		3811	HAND TOOLS
		3899	OTHER NON-CAPITALIZED EQUIP.
390	OTHER COMMODITIES	3900	CUSTODIAL SUPPLIES
		3901	PHOTOGRAPHY SUPPLIES
		3902	GARDEN/GROUNDS SUPPLIES
		3903	FOOD SUPPLIES
		3904	MEDICAL SUPPLIES
		3999	OTHER COMMODITIES
410	LAND	4100	PARK SITES
		4101	DUMP SITES
		4102	FIRE STATION SITES
		4199	OTHER
420	BUILDINGS	4200	WATER SYSTEMS
		4201	ELECTRICAL
		4202	CARPETING & WINDOW TREATMENT
		4203	HEATING/COOLING SYSTEMS
		4204	IMPROVEMENTS
		4299	BLDGS, OTHER
430	IMRPVMENTS OTHER THAN BLDGS	4300	FIRE HYDRANTS
		4301	PARK EQUIPMENT
		4302	PERMANENT SIGNS
		4303	RECREATION EQUIPMENT
		4304	SIDEWALKS
		4305	SWIMMING POOLS
		4306	TRAFFIC SIGNALS
		4307	UTILITY LINES
		4399	OTHER IMPROVEMENTS

EXPLANATION OF OBJECT CODES

OBJECT NO.	OBJECT TITLE	TITLE	SUBOBJECT TITLE
440	OFFICE EQUIPMENT	4400	FURNITURE
		4401	MICROCOMPUTERS/PRINTERS
		4402	TYPEWRITERS
		4499	OTHER OFFICE EQUIPMENT
450	VEHICULAR EQUIPMENT	4501	AUTOMOBILES STATION WAGONS
		4502	LIGHT TRUCKS/VANS
		4503	HEAVY TRUCKS (10,000 GVWR)
		4504	MOTORCYCLES/SCOOTERS
		4505	POWERED CONSTRUCTION EQUIP.
		4506	NON-POWERED CONST. EQUIPMENT
		4507	FIRE APPARATUS
		4599	OTHER VEHICLES/VEHICLE EQUIP.
460	OPERATING EQUIPMENT	4601	AUDIO (RADIOS, RECORDERS, ETC)
		4602	VIDEO (CAMERAS, ETC)
		4603	AUDIO-VISUAL (PROJECTORS, ETC)
		4604	DP/OA EQUIPMENT
		4605	TOOLS & SHOP EQUIPMENT
		4606	LAWN CARE
		4607	FIREARMS & WEAPONS
		4699	OTHER OPERATING EQUIPMENT
510	INTERFUND TRANSFERS	5100	CONTRIBUTIONS TO OTHER FUNDS
		5101	REIMBURSEMENT TO OTHER DEPTS.
		5102	CONTRIBUTIONS TO CITY (WATER)
		5199	OTHER INTERFUND TRANSFERS
520	DEBT SERVICE	5200	PRINCIPAL-G.O.
		5201	PRINCIPAL-SPECIALS
		5202	PRINCIPAL-REVENUE BONDS
		5203	INTEREST-G.O.
		5204	INTEREST-SPECIALS
		5205	INTEREST-REVENUE BONDS
		5206	BOND ISSUANCE EXPENSE
		5207	FISCAL PAYING AGENT FEES
530	OTHER NON-OPERATING EXPENSE	5300	CONTINGENCY
		5301	REFUNDS
		5302	TORT LIABILITY CLAIMS
		5304	INSURANCE BENEFITS
540	INVENTORY	5401	INVENTORY (CLEARING ACCOUNT)

EMPLOYEE BENEFITS

Below is the schedule of employee benefit charges used to prepare the 1991 adopted budget.

	Civilian	Commissioned
Retirement/Pension	11.20%	23.30
Social Security	7.65%	1.45%*
Group Life Insurance	.15%	.15%
Unemployment Compensation	.28%	.28%
Group Health Insurance	$1,768 average per each full-time employee	
Workers' Compensation	By department, based on percent of pay and department's claims history	

*Medicare portion only, for employees hired beginning April 1, 1986.

1991/92 BUDGET DEVELOPMENT

BUDGET INSTRUCTIONS

These budget instructions contain specific directions and forms to use in submission of the 1990 Revised and 1991/92 Proposed budgets. Along with the City of Wichita Financial Plan: 1991-1995, these materials provide the basic information needed for budget development.

The major sections for the budget instructions are as follows:

I. Budget Forms
II. The Budget Submission Format
III. Attachments (including Department time line and calendar)
IV. Budget (Forms) Submittal - Example

I. BUDGET FORMS

Several forms will be used to prepare department budget submittals for the 1990 Revised and 1991/92 Budget. These have been designed to achieve several purposes. Among the most important are to

(1) promote conformity with the overall financial plan for the City,

(2) ensure meaningful, detailed review of programs as they are examined not only at the object, but also subobject levels; and

(3) provide data presentation compatible with the accounting system and budget preparation software to be introduced later by Financial Planning and Research staff.

Overview of Form Structure--The forms are designed to take budget development from unit cost detail to a complete presentation of all department funding sources. The summary below shows how the forms are related. Detailed instructions for each form follow the summary.

Form A--Each Form A collects basic budget information at the unit cost/subobject level for one index code/cost center, for all years. Form C information on personal services will tie out to personal services detail on Form A. Form D supports information in Form A by explaining internal reallocations, documented increases and mandated changes. (Other uses for Form D are to show information on added and reduced services. These uses are not shown on Form A.)

Spreadsheets--Form A information is combined to reach the appropriation level on spreadsheets (hard copy or 2020 spreadsheet), which are prepared for each of the planning years.

Form B--The spreadsheet information is written into the appropriate columns on Form B, which is the budget document line item detail page.

Form E--At the department level, all 1991 information on Form B is combined on Form E and added with budgets funded by federal/state/other sources to arrive at total department expenditures.

FORM A--UNIT COST AND SUBOBJECT DETAIL

This form will be used for both expenditure and revenue detail. Please indicate in the appropriate blank the purpose for which it is being use.

Form A--Expenditure Reporting
This form will become the basis for entering budgets into the new B-Prep program, which is compatible with the accounting system. The purpose of this form is to present information at the subobject level using unit cost information. The data gathering process is similar to that used in preparing the 1989/1990 budget.

Please note: Departments will complete one set of Form A for every index code. These will be combined to match detail budget pages, except for combined detail summaries. (Departments should determine the lowest relevant presentation level. This may be using all index codes or at Activity, Section, Division, or Department level if index codes were established only to track expenses in cost centers.)

The first line of Form A is included primarily for information. The 1989 actual expenditures provide a comparative reference point at the index code level, using the December 31, 1989, FAMIS 203 report. In some budgets, 1989 actual numbers are still being confirmed and may be changed later by FP&R staff.

The 1990 Adopted, 1990 Estimated, 1991 Proposed, and 1992 Proposed will be indicated on the appropriate lines. Departments may use the green bar (diskette) printouts from the 1989/1990 process, as well as accounting transactions, to arrive at reasonable estimates for the 1990 Estimated and 1991/1992 Proposed amounts. Adjustments in subobject codes and changes

resulting from current-year review will be reported or requested on Form D.

Financial Planning staff members are responsible for providing estimates for benefits, utilities, administrative charges, and internal service charges for telecommunications, data processing/office automation, insurance (vehicle liability and building and contents), and vehicle rental rates. These estimates will provided later to departments or will be added by analysts after the budgets are submitted. Departments should use current level 1990 amounts until these amounts are provided.

Office equipment prices are provided as an attachment to these materials.

Index Code/Appropriation Level Summary--If the appropriation page in the budget document contains more than one index code, you will need to combine the information from each Form A in that appropriation. Upon request, a worksheet will be provided to aid departments in combining index code data to appropriation levels as reported in the budget document. (The worksheet can be E-mailed to budget coordinators or hard copy supplied.) A separate worksheet must be used for each budget year (1990 Estimated, 1991 Proposed, and 1992 Proposed) and each appropriation level.

If departments are working in 2020, the worksheet should be used as a **template** when creating a new worksheet. This will allow it to be used as often as necessary.

Form A--Revenue Reporting--Use Form A also as a revenue estimate form to (1) confirm revenue assumptions in the 1990-95 Financial Plan and (2) build a data base for future modeling. Revenues should be summarized at the index code level or the lowest level possible. If two departments share in the work effort that generates certain revenues (for example, Police and Municipal Court), they may prepare one revenue estimate together, at their discretion.

Revenue increases associated with normal growth should be included. To avoid confusion, please cross-reference these increases to the presentation on Form D when appropriate.

Revenue increases associated with new programs should not be included on Form A (even though they are presented on Form D). Such increases will be added by Finance staff, pending approval by the BRC and/or City Manager.

Appropriate sources for actual revenue data are

(1) the Monthly Financial Report, December, 1989, produced by the Controller's Office,

(2) "actual" detail reported at the fund summary level in adopted budget documents,

(3) FAMIS Reports 100 and,

(4) as a last resort only, in consultation with Financial Planning staff, department records.

The best detail, however, will be on year-end FAMIS reports, and every effort should be made to complete Form A from these sources.

FORM B--LINE ITEM (OBJECT) DETAIL BUDGET PAGE

Form B (the form distributed at the kick-off meeting) will be used to summarize your budget submission by appropriation level as shown in the budget document. Departments should complete the Department, Division, Section, Activity and Subactivity information at the top of the page. Copy and complete as many Form B pages as necessary to conform with the budget document.

Fill in the first two columns, headed "1989 ACTUAL" and "1990 ADOPTED." (The last three columns will be filled in after you develop and summarize the detailed information for 1990 estimated, 1991 proposed and 1992 proposed.)

1989 Actual--Use the report for 1989 actual expenditures, provided at the kick-off meeting. This report will summarize the information at the appropriation level (that is, the level that appears in the annual budget document). In many departments and divisions, the appropriation level summarizes expenditures from more than one index code. When this is the case, you can confirm the numbers on the report by adding the appropriate index codes from FAMIS Report 203 (as of 12/31/89).

1990 Adopted--Simply copy the numbers from the 1990 Annual Budget that appear in the column labeled "1990 REVISED." The "1990 REVISED" column is the current annual operating budget.

1990 Estimated, 1991 Proposed and 1992 Proposed--The column, "1990 ESTIMATED," will be the updated revision of the approved 1990 annual budget. The "1991 PROPOSED" and "1992 PROPOSED" are the columns that will contain the budgets you now are developing.

Complete Form B with pencil. Or, if you prefer completing Form B on s2020, call the Financial Analyst assigned to your department and request that the form template be sent to you.

FORM C--PERSONAL SERVICES BUDGET PAGE

Form C will be used for personal services estimates and will be completed in March. Financial Planning and Research will provide projections and/or instructions.

FORM D--PROGRAM CHANGES

Changes appearing in the 1990 ESTIMATED, 1991 PROPOSED, and 1992 PROPOSED columns on the line item detail budget page (Form B) will be requested and justified on Form D. **A separate Form D should be used for each change**.

Form D--Department-Requested Changes
Changes are defined as

(1) internal reallocations having no net dollar impact (for example, exchanges of expenditures resulting in no overall increases or decreases);

(2) inflationary increases that are backed by documentation from Purchasing (comparative purchase orders) or other reliable source;

(3) existing programs for which other documented increases occur (for example, mandated changes);

It is expected that departments will identify offsetting expenditure decreases or revenue increases, within their budget plans, **but excluding expenditure increases/decreases related to items administratively changed**. Line items administratively changed are benefits, utilities, administrative charges, and internal services charges for telecommunications, data processing/office automation, insurance (vehicle and building/contents) and vehicle rental rates. (However, a department-originated vehicle use cutback program yielding savings would be acceptable to submit for review.)

For example, savings resulting from a lower data processing charge may not be used to offset an expenditure increase identified on Form D. Similarly, an increase in any administratively entered item does not need to be offset by savings.

Departments may present the following savings for consideration to offset requested increases:

(1) deletion of a position originating in an internal management strategy (as opposed to City Manager reorganization),

(2) efficiencies resulting from management initiatives (for example, privatization),

(3) savings resulting from improved inventory control,

(4) productivity improvements related to time/motion study, which generate actual dollar savings,

(5) equipment acquisition leading to lower operating costs,

(6) internal controls on use of materials and supplies, and

(7) other documented strategies.

Both expenditure decreases and revenue increases may be presented to offset program increases.

On Form D, narrative for justification and program impacts should be brief, but objective, specific (for example, in terms of costs and frequencies), and thorough. Whenever possible, performance measurement data should be used for supporting information. If additional pages are needed for narrative and calculations, please attach them to the correct form.

Form D will be used by the Financial Planning and Research staff to review department requests with the Budget Review Cabinet. BRC recommendations will be recorded on the form for the City Manager's review.

Form D--Program-Added Services

Form D also will be used to summarize new program requests related to the strategic agenda. These will be prioritized into an incentive program under consideration by the City Manager.

Programs requested for the added services budgets **must** have extensive justification attached. Programs to be considered

will fall into one of two categories: (1) savings incentive program and (2) other new programs.

Savings Incentive Program--The savings incentive program is an entrepreneurial program, designed to assist departments that find a way to increase savings or revenues, but need money to make an initial investment to gain the savings. The savings incentive program works like a bank, providing money on a loan basis to departments which can provide detailed justification for a one-time purchase that will either result in annual savings or annual increased revenues.

Guidelines for savings incentive proposals are these:

(1) Proposals are limited to departments within the General Fund.

(2) Proposals will not be considered if they require additional annual budget authority, unless revenues increase more than 2% above the additional operating cost.

(3) Proposed purchases must be one-time only, and generally will be equipment. The proposal must include an itemized list of what will be purchased, along with a price list.

(4) The proposal must return enough savings to repay the loan within three to five years.

(5) Under no circumstances will additional budget authority be allowed. Increased operating costs (e.g., maintenance contracts, etc.) must be paid from any savings that remain after repayment of the loan. Proposals which require additional operating costs must have documentation regarding the additional cost and how it will be paid.

(6) Proposals will not be considered if their outcome is increased efficiency, or increased effectiveness, without dollar savings.

(7) Proposals will not be considered if they require additional personnel.

Justification for the purchase should include (but is not limited to)

(1) information on the current level of service, including current performance measures;

(2) information on the proposed program, including what effect the new program will have on current service levels, how it relates to the strategic agenda, what value is added to the citizens of Wichita, whether any other jurisdictions have used the program, how the program will be implemented (including time frame); what performance measures will be applied to the program, and documentation on expected savings or increased revenues;

(3) an itemized list of equipment to be purchased;

(4) the expected life of the equipment;

(5) information on any additional costs, including increased operating costs; and

Following the 1991/92 budget development process, savings incentive proposals will be accepted twice a year and will be reviewed and prioritized as to merit and conformation with the program guidelines. Departments with acceptable proposals will be notified, and a contract will be drawn up stating terms for repayment. Departments with unacceptable proposals will have the proposal returned for additional development.

During the payback period departments with implemented proposals will be required to submit a status report as part of the annual budget submittal.

New Programs--Justification for new programs should include

(1) a complete statement of cost of the new program, including completed unit cost forms and Form D;

(2) a statement of expected impact on revenues;

(3) a statement of personnel changes (i.e., transfer of staff or current staff assuming additional duties);

(4) a thorough analysis of the proposed program, including purpose of the program, community needs this program fulfills, how the program relates to the strategic agenda, information on similar programs (whether provided by the City or private organizations), expected length of time the program will be needed, and the value that the program will add for the citizens of Wichita.

(5) performance measures for the new program that will be used to identify the success of the program.

Form D--Department-Reduced Services

Department-reduced services are programs identified by the department to reach reductions that may be necessitated by State legislation limiting or reducing local property tax support.

All General Fund (General Purpose and Park, Library and Art Museum), as well as internal service fund operations, are to use Form D to identify one or more programs that can be eliminated or reduced, providing net savings of 4% beginning in 1991, plus an additional net savings of 4% beginning in 1992. Optionally, all proposed ongoing program reductions may be initiated entirely in 1991, with a net savings of 8%.

Attach to Form D the following:

(1) information on the cost of the reduced or eliminated program, including unit cost forms,

(2) a statement of expected impact on revenues,

(3) a statement of expected impact on staffing requirements for remaining programs,

(4) a statement referring to the community needs this program fulfills, possible alternative service providers, and any other community impacts that should be considered,

(5) a statement of impact, if any, on the department's strategic agenda, and

(6) performance measures for the program as currently provided.

FORM E--SUMMARY OF ALL FUNDING SOURCES - 1991 CALENDAR YEAR

Form E is provided for departments to summarize all funding anticipated in the 1991 calendar year. The columns should be completed as follows:

City 1991 Proposed--Include the department budget total from all applicable City funds (i.e., General, Gas Tax, enterprise, etc.).

Federal 1991 Estimated--Estimate the anticipated amount of federal support during the 1991 calendar year. (Parts of two federal years will be needed to arrive at estimates.) Attach any narrative necessary to qualify your assumptions.

State 1991 Estimated--Estimate the anticipated amount of state support during the 1991 calendar year. (Parts of two state years will be needed to arrive at estimates). Attach any narrative necessary to qualify your assumptions.

Other 1991 Estimated--Estimate the anticipated amount of any other support during the 1991 calendar year. Attach any narrative necessary to qualify your assumptions.

Use the bottom part of the form to list the specific funding sources (other than City budget) and positions funded. It is understood that this information is an estimate, and will be the best possible summary of anticipated support.

II. THE BUDGET SUBMISSION FORMAT

Departments will prepare and submit narrative information concerning their roles and progress in implementing the strategic agenda and performance measurement, as well as other narrative summaries. Each summary should be started on a new page. The order of presentation for each budget submission is as follows:

(1) Executive Summary
(2) The Strategic Agenda
(3) Performance Measurement
(4) Compliance with the 1989/90 Adopted Budget Plan
(5) Implementing the Central Service Cost Allocation Plan
(6) Privatization and Volunteerism

The narrative submittals will be followed by items discussed above:

(7) Line Item Detail Pages and Personal Services Budget Pages in the order of the 1990 Annual Adopted Budget
(8) Subobject Code Break-out Document
(9) Department-requested Adjustments
(10) Department Added Services
(11) Department Reduced Services
(12) Revenue Estimate Forms

The Executive Summary
This section, of one to two pages, shall attempt to summarize the department's efforts to comply with the budget instructions. "Bullets" should be used to emphasize points considered most important by the Department Director.

The Strategic Agenda
The department's role in implementing the City's strategic agenda should be stated in this section. Comments should include what progress was made in 1989 and is anticipated in 1990 and 1991.

Performance Measurement
For many months, Dr. Mark Glaser has been working with department liaisons to develop performance measures. The information communicated through these measures, especially with respect to impact upon strategic agenda goals and objectives, will be a primary basis for resource allocation decisions.

Departments are expected to submit, with the 1991/92 budget request, a complete program of performance measures, according to procedures prescribed by Dr. Glaser. The performance measurement program should identify three or four selected measures for inclusion in the budget document. Also, as mentioned above, justification attachments for each program identified in the added services and reduced services presentations should indicate how the program will impact performance measures and the City's strategic agenda goals and objectives.

Dr. Glaser will continue to be available for questions about performance measures development, and to assist in identifying the selected measures for the budget document. Each department should have an assigned performance measurement liaison. This person should have received a copy of performance measures instructions. If additional copies of these instructions are needed, contact your department's assigned analyst.

Compliance with the 1989/90 Adopted Budget Plan
The department should report on its strategy and tactics in complying with the City of Wichita Financial Plan 1991-1995, pages 5 and 6.

The Central Service Cost Allocation Plan
Progress on implementing the cost allocation plan in fee schedules should be summarized here. Note particularly any full cost studies and implementation of new cost recovery fees in 1988 and areas that will be addressed in 1991 and 1992.

Privatization and Volunteerism
Departments need to provide an up-to-date list of privatization and contracting efforts, by type of service, estimated savings, etc., since 1985. Departmental functions that can be considered candidates for privatization in 1990 should be listed.

****
THREE (3) COMPLETE COPIES OF THE BUDGET SUBMISSION ARE DUE IN THE FINANCIAL PLANNING AND RESEARCH OFFICE ON APRIL 16, 1990.
****

DEPARTMENT BUDGET COORDINATORS
1991/92 BUDGET

DEPARTMENT/DIVISION	DIRECTOR	BUDGET COORDINATOR
Airport	Bailis Bell	Dwight Greenlee Backup: P. Bolte, J. Zogelman
Art Museum	Richard Gruber	Ginny Rosenbaum
City Manager	Chris Cherches	Sharon Hamrick
City Council		Carla Shull
Historical Museum		Robert Puckett
Intgov'l Affairs		Cathy Holdeman
Personnel		Lynette Wolfe
Public Affairs		Cyndra Ternes
Century II/Expo Hall		Jim Hess
Omnisphere		Jose Olivarez Backup: J.Haddad
Central Inspection	Paul Steinbrenner	Gary Cortner
Data Center	Ray Trail	Roger Clark
Emergency Comm.	Ken Duckworth	B. Stewart Backup: S. Dodds
Finance	John Moir	Nancy Brewer
Fire	Larry Garcia	J. Bode Backup: J. Nyberg
Health	Fred Tosh	E. Garner Backup: J. Hatfield, L. Clark
Human Services	Earline Wesley	Mike Reichenberger Backup: L. Stanbrough
Housing		Tom Smith
Citizen Rights & Services		Annie Montgomery
Law	Tom Powell	Dana Winkler
Library	Richard Rademacher	John Ellert Backup: S. Al-Shaer
Metropolitan Transit Authority	Joe Varneke	Jerry Baker Backup: J. Varneke
Municipal Court Probation Office	Harold Flaigle	Maurice Mowrey John Eisenbart Backup: M. Studemine

Department Budget Coordinators
1991/92 Budget
Page 2

DEPARTMENT/DIVISION	DIRECTOR	BUDGET COORDINATOR
Park	Frank Smith	Pat Schwartz Backup: M. Daniels
Planning	Marvin Krout	Delia Lopez Backup: R. Eubanks
Police	Rick Stone	Chuck Rummery Backup: T. Brewer
Public Works Energy	Steve Lackey	Gail Williams Joe Pajor
Water & Water Pollution Control	David Warren	Bret Weingart Backup: B. Morgan

Department of Finance
Financial Planning and Research
February 7, 1990

Calendar

1991/92 BUDGET DEVELOPMENT PROCESS
(1991 Annual Budget)

DATE (1990)	ACTION
February 21	Budget kick-off meeting. Presentation of preliminary financial plan and budget instructions.
February 27	City of Wichita 1991/95 Financial Plan distributed to City Council.
March	Budget data entry training for department staff.
April 16	1990 revised and 1991/92 department budget requests submitted to Financial Planning and Research.
April 16 - May 18	Analysts review department budget requests and prepare budget materials.
May 1	Supplemental budget submissions due.
May 21 - June 8	Budget Review Cabinet reviews budgets, holds hearing with departments.
June 11 - June 22	City Manager's Review of 1991/92 budget.
June 25 - July 3	Budget document prepared for printer.
July 9	Distribution of City Manager's Proposed 1991/92 Budget to City Council.
July 13	City-County Budget distributed to County Manager's Office.
July 24	En Banc Hearings on City-County Budgets.
August 3	Publication of notice of final hearing on 1991 annual budget.
August 14	City Council approval of 1991/92 budget and final hearing/formal adoption of 1991 annual budget.
August 24	1991 adopted budget filed with the Sedgwick Clerk.

Department of Finance
Financial Planning and Research
April 30, 1990

THE CITY OF WICHITA

DATE: March 8, 1990

TO: Budget Review Cabinet
Department Directors

FROM: City Manager's Office

SUBJECT: Budget Review Cabinet Appointments

The following persons have been appointed to the Budget Review Cabinet (BRC) for development of the 1991/1992 City Budget:

Members

Ray Trail, Chair
John Moir, Vice Chair

Ron Blackwell
Marvin Krout
David Warren
Earline Wesley

Alternates/Attendance When Possible

Cathy Holdeman
Mike Lindebak
Rebecca Miller
Paul Steinbrenner

This group will be conducting budget hearings with all City departments/ agencies, and making recommendations to the City Manager. To meet the schedule for timely submission of the budget to this office and, subsequently, to the City Council is important that all departments provide full cooperation/ information to the BRC.

As in the past, I will give great weight to the collective judgment of the BRC in formulating my proposed budget submittal to the City Council.

CC/t
cc: Mayor and City Council

THE CITY OF WICHITA

DATE: February 7, 1990

TO: Department Heads and
Budget Coordinators

FROM: City Manager's Office

SUBJECT: 1991/92 Budget Development

The formal start-up of the 1991/92 budget cycle will take place with the initial meeting of department heads and budget coordinators at 10 a.m. Wednesday, February 21, in the first floor Board Room. Department staff have already begun gathering data for budget development, and attendance at this meeting is essential as we continue into the process.

The kick-off meeting will include a briefing on property tax uncertainties and a presentation of the preliminary 1991-1995 Financial Plan. In addition, the budget development calendar will be reviewed, and instructions for department submissions will be provided. Material to be presented will be important to both department directors and budget coordinators (see attached list).

The Financial Environment

The single-most important issue affecting the City's financial future is the outcome of various property tax deliberations in the State Legislature. Because of careful financial planning two years ago, the City enters this uncertain period in a sound financial position.

Another factor affecting the budget development process is the implementation of six City Council districts. We will need to continue to be sensitive to parity and balance in the delivery of City services, while keeping a clear focus on the priority needs of the entire City.

The approach to the budget process will allow for flexibility and innovation. As the final budget recommendation is developed, we will be prepared for possible reduced program services, exchanges of new programs (in some departments) for existing programs in other departments, new "value added" programs, and other strategies that will be presented. For example, departments will have an opportunity to submit carefully developed new programs addressing strategic needs, that will commit pay-off in the future. Another strategy being developed relates to the City's over-all cash management policy so maximum flexibility is afforded in providing City services.

Important decisions affecting City financing, as well as their impacts, will not be known before departments submit their budgets. The 1991-1995 Financial Plan and budget submissions therefore are being structured to anticipate a variety of responses to legislative actions.

Budget Submissions

The budget instructions will address specific elements of budget submissions. Using formats similar to those of the past two years, departments will prepare budgets for the current year (1990 Revised), as well as base budgets for 1991

and 1992. The formatting will provide departments the means to identify program needs that address the broader environmental conditions described above. Since this is the first year of another two-year budget cycle, departments will develop budgets as they did in 1988, building from unit costs at the sub-object level.

Department directors and coordinators are well aware that preparing operating budgets is a time-consuming and demanding task. Completing submissions on time and in a thoughtful and thorough manner is crucial if we are to have a viable program of City services to meet community needs.

CM:BC/gf

Attachments: Calendar - 1991/92 Budget Development Process
Department Budget Coordinators

Unfunded Enhanced Services Requests

General and Gas Tax Fund

	1991	1992
City Manager		
Internal Auditors, 2	74,620	74,620
Finance		
Financial Analyst	33,480	36,000
Administrative Aide	26,690	28,590
Community Facilities		
Computer aided design system	12,510	
Part-time workers, Miss USA	3,900	
Fire		
Training/storage structures	64,000	
Parking		9,000
Flying company	534,550	534,550
Defribillation equipment	40,000	24,000
Firearms	2,400	
Police		
Training for traffice accident reconstruction	1,200	1,200
Janitorial services at East Police substation	4,940	4,940
Radar unit recertification equipment	7,875	
DNA testing	10,000	10,000
SPIDER dispatcher	31,500	31,500
Data entry operators, 7	175,490	175,490
Typist clerks, 4	91,560	91,560
Fiscal affairs staff	68,430	68,430
Overtime	189,000	189,000
Travel/training	35,900	35,900
Data processing equipment	495,970	136,030
Material printing	13,550	13,550
Drug hotline	1,260	960
Tactical team and support	80,610	4,760
Hostage phone	3,050	
Cellular phones	9,640	
Vehicle screens	22,000	
Reserve unit increase	2,500	2,500
Helicopter parts	15,000	15,000
Service officer	55,800	55,800
Investigation schools	15,440	15,440
Victim interview room	1,780	
Lab investigators	79,480	79,480
Crime analylst and equipment	98,570	40,570
Legal advisor	63,920	57,260
Maintenance worker - range	21,900	21,900
Civilian uniforms	31,800	
Citizen's police academy	57,160	42,160
Office equipment - training	4,200	
Commodities stock - training	45,880	
Audio-visual equipment	46,470	
Robot	6,000	
Emergency Communication		
Dispatchers, 13	290,330	322,630
Radio technician	19,740	21,190
Library		
Microfilming	10,900	1,000
Volunteer coordinator	11,800	12,960
Linwood relocation	66,300	68,720
Art Museum		
Security consultant	12,500	
Projection booth upgrade	3,500	
Lecture hall lighting	3,040	
Telephone system	2,250	
Advertising	10,000	10,000
Security enhancements		50,000
Assistant Curator	36,470	36,160
Curatorial staffing	64,360	68,090
Electricity increases	20,160	5,560

Unfunded Enhanced Services Requests

Human Services		
Data terminal	1,150	
Public Works		
Administrative Assistant	37,860	39,360
Stormwater study	200,000	500,000
Noxious weed chemicals	15,000	15,000
Community service records clerks, 2	28,650	28,650
Street cleaning crew and equipment, 1 each year	271,980	271,980
Radios	6,100	4,800
Medial mowing crew	28,760	28,760
Landfill fees	164,730	164,730
Lot clean-up inspectors	57,150	57,150
Radon testing	10,000	
Computer	6,000	
Building attendant	6,040	6,040
Maintenance worker	17,720	17,770
Small projects engineering technician	14,630	14,630
Chairs - CMF	1,600	
Video equipment	3,000	
Asphalt content gauge	5,750	
Salt mix shelter	80,000	
Snow blowers	2,800	
Sign truck and equipment	25,500	
Ocilloscope	5,000	
Arrow board	5,640	
Aerial buckets		89,870
Data entry clerk	5,680	5,680
Portable radios	3,600	
Meeting room chairs	4,800	
Desks	1,200	
Administrative aide	27,590	29,193
Mechanical equipment operators, 2	14,200	16,450
Maintenance worker	20,110	20,960
Community Health (City share only)		
Data terminal	3,180	1,620
Health smile program	8,570	
Computer	2,410	
Safety shower	790	
Sampling equipment	480	
Chemical identification system	540	
800mhz radios	21,870	
Olfactometer	3,600	
Sound level measuring equipment	2,400	
Pesticide storage building	12,000	
Animal Control		
Data terminal	4,500	2,700
800mhz radios	33,000	
Metropolitian Planning		
Railroad study	23,000	
Neighborhood program	5,000	
Park		
Skid loader with trailer		17,000
Restroom crew		57,000
Construction crew		81,300
Botanica phone system	3,600	3,600
Part-time to full-time, 2 (Botanica)	19,720	19,720
Marketing communications coordinator	35,200	35,200
Cultural arts program	32,760	32,760
Water - Storm Sewer		
Vacuum truck	139,290	9,290
Repair crew and equipment, 1 each year	130,240	237,800
TOTAL GENERAL and GAS TAX FUND	4,420,235	3,958,423

Unfunded Enhanced Services Requests

OTHER FUNDS		
Landfill		
Waste management director	51,860	51,860
Liquid waste testing	50,000	50,000
Landfill inspectors, 2	50,980	50,980
Bulky waste program	117,740	58,240
Central Inspection		
Radio replacement	9,900	9,900
Customer service/space utilization	351,000	
Data entry devices	10,920	10,920
Data terminals	7,400	
Added staf	53,850	53,800
Airport		
Mechanic I	21,050	23,420
Golf Courses		
Part-time to full-time, 3	39,920	39,920
MTA		
Bus painting	14,000	14,000
APTA membership	5,000	5,000
Self Insurance		
Safety incentive program	120,000	120,000
Vehicle	2,160	2,160
Water		
System Planning & Development staffing	5,300	51,050
	8,000	8,000
Defensive driving program	9,000	9,000
Data processing equipment	8,000	
Botanica position	28,000	30,000
AWWA research foundation	4,000	4,000
Office redesign		25,000
Priority service program	39,520	26,520
Valve inspection program	52,350	52,350
	28,000	
Sewer		
Preventative maintenance program	190,650	287,300
Flow crew	86,990	59,990
Laboratory/OA network	26,000	
Administration center	750,000	
TOTAL OTHER FUNDS	1,723,940	973,930

DESCRIPTION OF FUNDS AND SUMMARY OF SIGNIFICANT BUDGETING/ACCOUNTING POLICIES

DESCRIPTION OF FUNDS

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The various funds are grouped by type in the financial statements. The types of funds maintained by the City are as follows:

GOVERNMENTAL FUNDS

General Fund. The General Fund is the principal fund of the City which accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

Special Revenue Funds. These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City. The City maintains a separate Special Revenue Fund for each Federal or State grant program.

Debt Service Fund. The Bond and Interest Fund is used to account for the payment of principal and interest on the City's general obligation bonds which are recorded in the general long-term debts group of accounts. Revenues for this purpose include ad valorem property taxes, special assessment taxes, investment interest income and City Hall parking lot revenues.

Capital Project Funds. The Capital Project Funds account for capital improvements (except for those financed by proprietary funds) which are financed from the City's general obligation bond issues, special assessments, certain Federal grants and other specific receipts.

PROPRIETARY FUNDS

Enterprise Funds. Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The acquisition, maintenance and improvement of the physical plant facilities required to provide these goods and services are financed from existing cash resources, the issuance of bonds (revenue or general obligation), Federal grants and other City funds.

Internal Service Funds. Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies for the City and other governmental units, on a cost reimbursement basis.

FIDUCIARY FUNDS

Trust and Agency Funds. Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units and other funds. These include Expendable and Pension Trust Funds and Agency Funds.

ACCOUNT GROUPS

General Fixed Assets Account Group. This group of accounts is established to account for all fixed assets of the City, other than those accounted for in the proprietary funds.

General Long-Term Debt Account Group. This group of accounts is established to account for all long-term debt of the City, except that accounted for in the proprietary funds. Under the statues of the State of Kansas, debt issued to finance special assessment project's constitutes a general obligation of the City. Therefore, this debt is recorded in the General Long-Term Debt Account Group and is serviced through the Debt Service Fund. The City does not issue special assessment bonds.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity. For financial reporting purposes the City includes financial information for the appointive boards and commissions that are controlled by or dependent on the City. Control or dependence is determined on the basis of oversight responsibility, budget adoption, taxing authority, funding and appointment of respective governing boards. The boards and commissions which are appointed by the elected City officials, accountable for fiscal matters related thereto and for which the City provides accounting services include:

Art Museum	Wichita Airport Authority Board
Library Board	Board of Park Commissioners
Metropolitan Transit Authority	Board of Housing Commissioners

The financial activities of these boards and commissions are reflected in the special revenue, capital project, enterprise and expendable trust funds as appropriate.

Basis of Accounting. The accrual basis of accounting is used for all funds except the governmental fund types, Expendable Trust Funds and Agency Funds which use the modified accrual basis of accounting. Modifications in such method from the accrual basis are as follows:

(1) Revenues are recognized when they become both measurable and available to finance expenditures of the current period. Revenues received prior to their normal time of receipt are recorded as deferred revenues.

(2) Disbursements for the purchases of capital assets providing future benefits are considered expenditures and are accounted for in the General fixed Assets Account Group. Appropriations for capital projects are carried forward until such time as the project is completed or terminated.

(3) Interest on general long-term indebtedness is not accrued but is recorded as an expenditure on its due date.

Budgetary Control. Applicable Kansas statutes require that annual budgets be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted budgets are all Federal and State Assistance Funds, all Capital Project Funds, Metropolitan Transit Authority Fund, Wichita Airport Authority Fund, Golf Course System Fund and all Trust and Agency Funds. Controls over spending in funds which are not subject to legal budgets are maintained by the use of internal spending limits established by management. For budgeting, revenues are recognized when they become both measurable and available to finance expenditures of the current period except for special assessments of the Bond and interest Fund which are recognized on the cash basis.

Applicable Kansas statutes require the use of an encumbrance system as a management control technique to assist in controlling expenditures. Encumbrances of the budgeted governmental fund types, representing purchase orders, contracts and other commitments, are reported as a charge to the current year budget. for budget purposes, unencumbered cash balances are determined by deducting liabilities and encumbrances from cash and receivables susceptible to accrual.

The statutes provide for the following sequence and timetable in adoption of budgets:

(1) Preparation of budget for the succeeding calendar year on or before August 1 of each year.

(2) Publication of proposed budget on or before August 5 of each year.

(3) A minimum of ten days notice of public hearing, published in local newspaper, on or before August 15 of each year.

(4) Adoption of final budget on or before August 25 of each year.

Kansas statues permit transferring budgeted amounts from one object of purpose to another within the same fund; however, such statues prohibit creating expenditures in excess of the total amount of the

adopted budget of expenditures of individual funds. All unencumbered appropriations lapse at the end of the year, except for capital project funds which are carried forward until such time as the project is completed or terminated. Kansas statues permit original budgets to be increased for previously unbudgeted increases in revenue other than as valorem property taxes. The City must first publish a notice of hearing to amend the budget. Ten days after publication, a public hearing is held and the governing body may amend the budget at that time.

Additional information regarding funds and budgetary accounting policies may be found in the City of Wichita's Comprehensive Annual Financial Report prepared by the City Controller's Office.

DESCRIPTION OF REVENUE SOURCES

Administrative Charges

Reimbursements to the General Fund for the indirect costs incurred against General Fund budgets for the indirect support of departments and operations funded outside the central administrative divisions. (Administrative Procedure.)

Ad Valorem Property Taxes

Taxes levied against the assessed valuation of taxable real and personal intangible property in the County. The tax rate is expressed in "mills" per $1 of the assessed valuation of the property, and is equal to $1 per $1,000 of assessed valuation. Currently, Kansas Statutes set the assessment of real estate and tangible personal property at thirty percent (30%) of its true market value. As mandated by the Kansas Legislature, reappraisal currently underway will establish a new assessment percentage on the various types and classes of property effective January 1, 1989. (K.S.A., Ch. 79, Articles 1-6a, 10, 14, 16-21, 23, 24, 26-29, 40, 45, 50; other chapters of K.S.A., particularly those applicable to the various political subdivisions, also deal with local tax levies.)

Alcoholic Liquor Tax

A tax on gross receipts from the sale of liquor at retail. (K.S.A., Ch. 79, Art. 4108.)

Bingo Tax

A three percent (3%) tax on gross revenues incurred by bingo parlors to be used for the purpose of enforcement and regulation. (K.S.A., 79-4704.)

Charges for Current Services and Sales

Revenue derived from all charges required for current services and sales such as the recording of legal instruments, the sale of certificates, examination fees, the sale of department division manuals, street cut repairs, and safety charges and sales, nursing fees, and other health charges and sales. (K.S.A., Ch. 12, Art. 7, Ch. 13, Arts. 9 and 14, Ch. 28, Art. !, Ch. 65, ARts. 24, 708 and 737a; Code of the City of Wichita, Chapters 1.04.070, 2.08, 2.21, 2.24, 6.04, 7.12, 10.20.050, 11.68, 19.08.030, 21.04.040, 22.04.220, and 28.04.210.)

Dealers' Stamp Tax

Taxes paid on new and used automobiles by dealers in lieu of ad valorem taxation on automobile dealers vehicle inventory. (K.S.A., Ch. 79, Art. 10.)

Delinquent Tangible Property Taxes

Ad Valorem property taxes collected from pervious tax years. (K.S.A., Ch. 79, Art. 2004 and 2004a.)

DESCRIPTION OF REVENUE SOURCES - Continued

Federal and State Grants and Contributions

Revenue received from the Federal and State governments for assistance in programs such as Low Cost Housing, youth programs, health related programs, or other Federal and State supported projects. (Administrative Agreement.)

Fines and Penalties

Revenue derived from Municipal Court fines, forfeits, and penalties. (K.S.A., Ch. 13, Art. 617; Code of the City of Wichita, Title 4, Intoxicating Liquor; Title 5, Public Safety Morals; Title 11, Traffic.)

Franchise Fees

An annual fee paid for by Arkla Gas Co., KPL, KG&E, Southwestern Bell, Multimedia Cablevision, Wichita Water Utility, and MTA for the privilege of doing business in the municipality. (K.S.A., Ch. 12, Art. 20; Code of the City of Wichita -- Franchises.)

Gasoline Tax

A tax on the use, sale, or delivery of all motor-vehicle fuels used, sold, or delivered in this State for any purpose whatsoever. Taxation rates are set by a formula established by the Director of Taxation. (K.S.A., Ch. 79, Arts. 3408 and 3425.)

Interest Earnings

Revenue derived from the proper management of the City's assets through investment of public funds being held until expended or distributed to other units of government. (Code of the City of Wichita, Section 2.18.030; Administrative Procedure.)

Intergovernmental Revenue

Revenue derived from payments to the municipality by other public governments. (K.S.A., Chapters 12, 68, and 79; Administrative Agreements.)

Licenses

Revenue derived from the issuance of a legal permission by the City of Wichita, which authorizes a person to operate a business or occupation in the municipality. The regulation is based on the police power of protecting the public safety, health, and general welfare. (Code of the City of Wichita, Titles 3-4, 7, 10, 16, 18-19, 21-22, 24-26 and Chapters 3.02 and 3.04.)

Local Sales Tax

A one percent (1%) tax approved by the voters of the community in July 1985, levied on gross retail sales in Sedgwick County in addition to the four and one-quarter percent (4.25%) tax levied by the State of Kansas. (K.S.A., Ch. 12, Art. 1.)

DESCRIPTION OF REVENUE SOURCES - Continued

Motor Vehicle Tax

A tax collected by the County on all motor vehicles that are not subject to property or ad valorem taxes, such as passenger cars, pick-up trucks, and motorcycles. (K.S.A., Ch. 79, Art. 51.)

Payment in-Lieu-of Taxes

Revenue derived from the issuance of a legal permission by the City of Wichita authorizing certain work to be performed on a particular project. (Code of the City of Wichita, Chapters 10.08, 10.12, 10.24, 10.20, 14, 16.04, 16.08, 17.08, 18.04, 18.04.065, 18.08, 18.12, 18.24, 18.28, 19.08, 21.04, 22.04, 22.08, 24.04, 26.04, 26.04.100., and page 30, Uniform Building Code, 1979 edition.)

Rental Income

Revenue derived from the rental of City facilities such as City Hall Cafeteria and Parking Garage, Century II Concert Hall, Omnisphere, Lawrence-Dumont Stadium, Expo Hall, and Building services. (K.S.A., Ch. 12, ARt. 21 and 631c; Code of the City of Wichita, chapters 2.21, 7.08, 9.20, 16.04, 16.16, 17.12; Charter Ordinance No. 13, Code of the City of Wichita; Administrative Procedure.)

Special Assessments

Charges which the local government makes to pay for a specific service or project such as streets, sewers, curbs, and gutters which benefit a particular piece of real estate. these charges are assessed on the basis of the square footage of the lot, against the value of the lot, or on the basis of both lot square footage and value. (K.S.A., Ch. 13, Art. 9; Code of the City of Wichita, Ch. 2.24.)

Transient Guest Tax

A five percent (5%) tax upon the gross receipts paid by guests in any hotel, motel, or tourist courts located in the incorporated territory of the City of Wichita. (K.S.A., Ch. 12, Arts. 1693 and 1694; and, Charter Ordinance No. 83, Code of the City of Wichita)

User Fees

Revenue derived from payments made by the general public for the purpose of utilizing goods and services such as entry fees, Park Department charges, class registrations, tenant rental, and concessions. (Code of the City of Wichita, Title 9.)

THE CASH-BASIS LAW AND THE BUDGET LAW

CASH-BASIS LAW

10-1101. Definitions. The following words, terms and phrases, when used in this act, shall, for the purpose of this act, have the meanings respectively ascribed to them in this section, except in those instances where the context clearly indicates a different meaning:

(*a*) "Municipality" shall be construed and held to mean county, township, city, municipal university, school district, community junior college, drainage district, and any other similar political subdivision or taxing district of the state.

(*b*) The words "governing body" shall be construed and held to mean board of county commissioners of any county, township board of any township, mayor and councilmen or board of commissioners of any city, board of education of any school district, board of trustees of any community junior college, board of regents of any municipal university, board of directors of any drainage district, board of park commissioners of any city, and any other governing body or board of a municipality having authority under the laws of this state to create indebtedness against the municipality.

(*c*) The word "person" shall be construed and held to mean persons, partnerships, associations and corporations.

(*d*) The word "claim" shall be construed and held to mean any claim arising on contract express or implied, or a claim determined by final judgment, but shall not include claims arising from alleged tort or negligence on the part of the municipality. [K. S. A. 10-1101; L. 1972, ch. 40, § 1; July 1.]

10-1102. Cash basis for municipalities. All municipalities are required to pay or refinance their valid indebtedness as in this act provided, in the manner and at the times herein set forth, and to contract no indebtedness after May 1, 1933, except as herein provided. It is hereby declared that the purpose of this act is to provide for the funding and payment of all legal debts and obligations except present bonded indebtedness of all municipalities and for the future conduct of the financial affairs of such municipality upon a cash basis. [L. 1933, ch. 319, § 2; March 31.]

10-1112. Issuance of warrants and other evidences of indebtedness unlawful. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check, or other evidence of such indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose. [L. 1933, ch. 319, § 12; March 31.]

10-1113. Creating indebtedness in excess of funds unlawful; exceptions. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for any member of any governing body of any municipality to knowingly vote for or in any manner aid or promote the passage or adoption of any order, motion, ordinance, resolution, legislation or other act of said governing body, creating an indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to knowingly vote for the drawing of any order, warrant or check, or other evidence of such indebtedness on the treasury of said municipality, in payment of any such indebtedness, in excess of the amount of funds actually on hand in the treasury at the time for such purpose. School districts and community junior colleges, may, however, issue cancelable purchase orders for school supplies and equipment, school buses, books purchased in conjunction with textbook rental programs and data processing equipment in advance of the budget year during which moneys will become available to pay for such purposes, but contracts for the purchase of such school supplies and equipment, books, buses and data processing equipment cannot be entered into except during the budget year in which moneys will become available for such purchases and risk of loss and title thereto shall not pass to the school district or community junior college prior to entering into such contracts. Issuance of such a cancelable purchase order shall not constitute an indebtedness within the meaning of K. S. A. 79-2935. [K. S. A. 10-1113; L. 1939, ch. 67, § 1; L. 1970, ch. 66, § 1; L. 1972, ch. 40, § 2; July 1.]

10-1114. Clerks not to issue or sign orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the clerk or secretary of any governing body of any municipality to knowingly issue, attest, sign or countersign any order, warrant, check or other evidence of indebtedness, on the treasury of the municipality, in payment of any indebtedness of such municipality created by the governing body of such municipality in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose. [L. 1933, ch. 319, § 14; March 31.]

10-1115. Treasurers not to pay orders. Unless otherwise provided in this act, it shall be unlawful after May 1, 1933, for the treasurer of any municipality to knowingly pay any order, warrant, check or other evidence of indebtedness out of the treasury of such municipality in excess of the amount of funds actually on hand in the treasury at the time for such purpose. [L. 1933, ch. 319, § 15; March 31.]

10-1116. Limits of indebtedness may be exceeded, when; creating indebtedness in violation of act unlawful. (*a*) The limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated may be exceeded when: (1) Payment has been authorized by a vote of the electors of the municipality; or (2) provision has been made for payment by the issuance of bonds as provided by law; [or] (3) provision has been made for payment by the issuance of no-fund warrants authorized by law and in the manner, and limited in amount as prescribed by law; or (4) provision has been made for a revolving fund for the operation of any municipal airport financed and sustained partially or wholly by fees, rentals, proceeds from the sale of merchandise or charges for rendering services, received from the users of such airport.

(*b*) Notwithstanding any other limits of indebtedness prescribed under the provisions of article 11 of chapter 10 of Kansas Statutes Annotated, the following funds shall have as a limit of indebtedness an amount equal to one hundred percent (100%) of the accrued revenue of the current fiscal year plus any balances carried forward, cash reserves, intergovernmental grants, and sums advanced to qualify for intergovernmental grants: (1) special recreation facilities reserve funds set up by any board of park commissioners or any municipality for a revolving fund for the repair, replacement, or addition to recreational facilities; (2) enterprise funds set up in any municipality to account for the financing of self-supporting activities of governmental units which render services on a user charge basis to the general public such as municipal utilities engaged in the provision of water, electricity and natural gas and sanitary sewer systems which are financed by user charges; or (3) intragovernmental service funds or working capital funds established in any municipality to finance and account for services and commodities furnished by a designated agency of a governmental unit to other departments of the same governmental unit such as funds established for central garages and motor pools, central printing and duplicating services and central purchasing and stores departments.

The board of education of any school district, the board of regents of any municipal university or the board of trustees of any community junior college may enter into contracts for teachers and other necessary employees, and continuing operating expenses in excess of the amount of funds actually on hand for that purpose: *Provided*, The limit of indebtedness provided by this section shall never exceed one hundred percent (100%) of the amount actually expended for school purposes for the last preceding fiscal year during which school was conducted.

It shall be unlawful for any member of the governing body of any municipality, as defined in K. S. A. 10-1101, to knowingly vote for or in any manner aid or promote the entering into of any contract or the creation of any other indebtedness in violation of the provisions of this section. [L. 1933, ch. 319, § 16; L. 1941, ch. 98, § 1; L. 1945, ch. 92, § 1; L. 1959, ch. 62, § 2; L. 1963, ch. 68, § 1; L. 1974, ch. 47, § 1; L. 1975, ch. 49, § 1; July 1.]

10-1116a. Exemptions from cash basis law; municipality owned utilities may issue no-fund warrants, when. The provisions of this act, shall not apply to expenditures in excess of current revenues, made for municipally owned and operated utilities out of the fund of such utilities caused by, or resulting from the meeting of, extraordinary emergencies. In such cases expenditures in excess of current revenues may be made by declaring an extraordinary emergency by resolution adopted by the governing body and such resolution shall be published at least once in a newspaper of general circulation in such city. Thereupon, said governing body may issue interest bearing no-fund warrants on such utility fund in an amount, including outstanding previously issued no-fund warrants, not to exceed twenty-five percent (25%) of the revenues from sales of service of such utility for the preceding year. Such warrants shall be redeemed within three (3) years from date of issuance and shall bear interest at a rate of not to exceed the maximum rate of interest prescribed by section 104 [10-1009] of this act. [K. S. A. 10-1116a; L. 1970, ch. 64, § 7; March 21.]

10-1117. Clerk or secretary; record of moneys; contracts and indebtedness of municipality; records of orders, warrant checks; exhibition of records upon request; notice. The clerk or secretary of every municipality shall keep a record of the amount of money in the treasury and each particular fund and shall keep a record of all indebtedness and contracts creating a liability against the municipality. In such records there shall be shown the date of the making of the contract or the creation of the debt, the amount of the contract or debt, the time payable, and the particular fund from which payment is to be made. Such clerk or secretary shall also keep a record of each order, warrant check or check, drawn on the treasury and paid, giving the date of payment. Such clerk or secretary shall, upon the request of any person, exhibit such records to such person and any person contracting with the municipality shall be chargeable with knowledge of what such records contain. [K. S. A. 10-1117; L. 1973, ch. 54, § 1; L. 1974, ch. 48, § 1; July 1.]

10-1118. Treasurer; record of moneys on hand and in each fund; exhibition of record or statement in writing. The treasurer of every municipality shall keep a record of the amount of money on hand in the treasury, which record shall show at all times the amount of money in each particular fund. Such treasurer shall, upon the request of any person, exhibit such record to such person or give such person a statement in writing, showing the balances on hand in each of the funds of the municipality. [K. S. A. 10-1118; L. 1973, ch. 54, § 2; July 1.]

10-1119. *Void contracts and orders.* Any contract entered into between the governing body of any municipality and any person, which violates the provisions of this act, shall be void, and any order [,] warrant, check or other evidence of indebtedness drawn on the treasurer of any municipality in violation of the provisions of this act shall be void. [L. 1933, ch. 319, § 19; March 31.]

10-1120. Excess tax levying not basis of protest. The levying of a tax by any municipality which raises more money than is used or needed for the tax year shall not be the basis of a protest by any taxpayer and all such protests shall be of no force or effect. [L. 1933, ch. 319, § 19a; March 31.]

10-1121. Penalties for violations. Any member of any governing body of any municipality or any clerk or secretary or treasurer of any governing body of any such municipality who shall knowingly violate any of the provisions of this act shall be guilty of malfeasance in office and shall, by such violation, be subject to be removed from office and in addition any member of such governing body or clerk or secretary or treasurer of such municipality who shall violate any of the provisions of this act, or neglect or refuse to perform any duty herein imposed, shall be deemed guilty of a misdemeanor, and upon conviction thereof in a court of competent jurisdiction shall be subject to a fine of not less than $10 nor more than $1,000. [L. 1933, ch. 319, § 20; March 31.]

THE BUDGET LAW

79-1973. Temporary suspension of statutory fund and aggregate levy limitations on taxing subdivisions. (a) In 1983, all existing statutory fund and aggregate levy limitations on taxing subdivisions are suspended. In such year, any taxing subdivision is authorized either to levy taxes upon tangible property which produces an amount not in excess of the amount which was authorized to be levied by such taxing subdivision in the next preceding year or levy taxes upon tangible property at a rate not exceeding the existing statutory fund or aggregate levy limitation. The tax levy required to produce the amount allowed by the provisions of this subsection shall be the levy limit for 1986, 1987 and 1988 unless such tax levy is less than the existing statutory fund or aggregate levy limitation, in which case such statutory fund or aggregate levy limitation shall apply.

(b) As used in this section, "taxing subdivision" means every taxing district in the state other than the state.

(c) Nothing in this act shall apply to the limitations on aggregate tax levies imposed by the provisions of K.S.A. 79-5001 to 79-5016, inclusive, and amendments thereto. L. 1983, ch. 312, § 1; L. 1986, ch. 378, § 1; July 1.

79-2925. Budgets of taxing bodies; application of act; exceptions; definitions. (a) This act shall apply to all taxing subdivisions or municipalities of the state, except: (1) Townships in counties having the county road unit system which have an annual expenditure of less than two hundred dollars ($200);

(2) any money received by such taxing subdivision or municipality as a gift or bequest;

(3) any revolving fund set up for the operation of a municipal airport: *Provided*, That any city, board of park commissioners, or other agency designated and authorized to operate a municipal airport is hereby authorized to set up a revolving fund for use as an operating fund, either out of the budget or out of the receipts from the operation of such airport, in an amount as may be reasonable and necessary as an operating fund for the efficient and business-like operation of such airport: *Provided further*, That the financial transactions of said airport shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other munici-

pal funds. Profits arising from the operation of the airport after the payment of all necessary operation expenses and the establishment of the revolving fund shall be applied to reduce the tax levy for the budgeted fund under which the operation of such airport is financed; and

(4) any special recreation facilities reserve set up by the board of park commissioners in any city for the repair, replacement, or addition to the recreation facilities of such city: *Provided*, That the financial transactions of said recreation facilities shall be audited in accordance with the minimum standard audit program prescribed by the director of accounts and reports as other municipal funds. Profits arising from the operation of recreation facilities, after the payment of all necessary expenses, and the establishment and maintenance of such special recreation facilities reserve shall be applied to reduce the tax levy for the budget fund under which the operation of such recreation facilities is financed.

(*b*) Whenever the term "fund" is used in this act it is intended to have reference to those funds which are authorized by statute to be established. "Fund" is not intended to mean the individual budgeted items of a fund, but is intended to have reference to the total of such individual items.

(*c*) Whenever the term "director" is used in this act it shall mean the state director of property valuation. [K. S. A. 79-2925; L. 1971, ch. 185, § 19; L. 1975, ch. 498, § 1; July 1.]

79-2926. Budget forms prescribed, printed and furnished by director of accounts and reports; duties of certain officers. The director of accounts and reports shall prepare and prescribe forms for the annual budgets of all taxing subdivisions or municipalities of the state. Such forms shall show the information required by this act and by K. S. A. 1973 Supp. 79-4401 *et seq.*, necessary and proper to fully disclose complete information as to the financial condition of such taxing subdivision or municipality, and the receipts and expenditures thereof, both past and anticipated. All such budget and tax levy forms shall be printed by the state printer and in such quantity as required by the director. The director shall deliver the forms for all school districts to the clerk of the board of education of each school district. The forms for all other taxing subdivisions or municipalities of the state shall be delivered by the director to the county clerk of each county, who shall immediately deliver the same to the presiding officer of the governing body of the said respective taxing subdivisions or municipalities within the county. Whenever in article 29 of chapter 79 of Kansas Statutes Annotated the words state auditor or auditor of state, or words of like effect, occur, the same shall mean director of accounts and reports. [K. S. A. 79-2926; L. 1970, ch. 386, § 1; L. 1971, ch. 185, § 20; L. 1974, ch. 364, § 29; Jan. 13, 1975.]

79-2927. Itemized budget; parallel columns showing corresponding items and revenue; non-appropriated balances; balanced budget required. The governing body of each taxing subdivision or municipality shall meet not later than the first day of August of each year, and shall prepare in writing on forms furnished by the director of accounts and reports a budget itemized and classified by funds and showing amounts to be raised by taxation and from other sources for the ensuing budget year. The budget shall show in parallel columns all amounts and items to be expended for the ensuing budget year and the amounts appropriated for corresponding or other items during the current budget year and amounts expended for corresponding or other items during the preceding budget year. The budget for each fund shall not include any item for sundry or miscellaneous purposes in excess of 10% of the total. Except for school districts, municipal universities and community colleges, the budget for each fund may include a non-appropriated balance of not to exceed 5% of the total of each fund.

The budget shall show in parallel columns the amount of revenue actually received from taxation and from other sources, with the amount from each source separately stated for the preceding budget year and the amount actually received and estimated to be received from taxation and from sources other than direct taxation with the amount for each source separately stated for the current budget year and also the amount estimated to be received during the ensuing budget year, with the amount estimated to be received from each source separately stated. The budget of expenditures for each fund shall balance with the budget of revenues for such fund and that portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which can be raised by any fund limit or aggregate limit placed upon such fund.

History: L. 1933, ch. 316, § 3; L. 1941, ch. 377, § 3; L. 1970, ch. 387, § 1; L. 1989, ch. 295, § 1; July 1.

79-2929. Meeting for taxpayers' objections; notice; certification of proposed budget to county clerk. *Prior to the filing of the* adopted budget with the county clerk, the governing body of each taxing subdivision or municipality, except common-school districts, and rural high-school districts, shall meet for the purpose of answering and hearing objections of taxpayers relating to the proposed budget and for the purpose of considering amendments to such proposed budget. Said governing body shall give at least ten days' notice of time and place of said meeting by publication in a weekly or daily newspaper of the county having a general circulation therein, which notice shall set out all essential items in the budget excepting such groupings as may be designated by the state department of post-audit on a special publication form; said publication form to be prepared by the state department of post-audit and furnished with the regular budget form. [L. 1933, ch. 316, § 5; L. 1941, ch. 377, § 4; June 30.]

79-2930. Certification of tax levies and adopted budgets; filing with director of accounts and reports; levy not to exceed budget; exception. The amount or rate of levy prepared and determined by each taxing subdivision or municipality shall be certified to the county clerk within the time prescribed by law for the certification of tax levies, and therewith shall be filed with the county clerk a copy of the adopted budget and financial statement, with proof of publication attached. At the time a copy of the adopted budget and financial statement is certified to the county clerk another copy of said adopted budget and financial statement shall be certified to and filed with the director of accounts and reports. Where action has been taken under any statute to increase the levy authorized by law by vote of the electors, a statement shall be attached to the adopted budget filed with the county clerk showing the increased amount or levy voted.

Each fund of the adopted budget filed with the county clerk in no event shall exceed the amount of such fund in the proposed budget as originally published. The governing body of each taxing subdivision or municipality shall not certify a levy to the county clerk which will raise an amount in excess of that portion of said budget to be derived from said tax levy, or which will exceed the maximum levies prescribed by law. The governing bodies, in fixing the amount or rates of levy may take into consideration and make allowance for the taxes which may not be paid, such allowance, however, shall not exceed by more than five percent (5%) the percentage of delinquency for the preceding tax year. [K. S. A. 79-2930; L. 1970, ch. 387, § 3; L. 1974, ch. 364, § 28; Jan. 13, 1975.]

79-2933. Time for budget hearing; adoption; validity of levies. The hearing herein required to be held upon all budgets by all taxing subdivisions or municipalities of the state shall be held not less than ten (10) days prior to the date on which they shall certify their annual levies to the county clerk as required by law. After such hearing the budget shall be adopted or amended and adopted as amended, but no levy shall be made until and unless a budget is prepared, published and filed, but no levy of taxes shall be invalidated because of any insufficiency, informality, or delay in preparing, publishing and filing said budget. [K. S. A. 79-2933; L. 1970, ch. 387, § 4; March 13.]

79-2934. Funds appropriated by budget; balances; duties of clerks and officers. The budget as approved and filed with the county clerk for each year shall constitute and shall hereafter be declared to be an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose. No money in any fund shall be used to pay for any indebtedness created in excess of the total amount of the adopted budget of expenditures for such fund, and any balance remaining in such fund at the end of the current budget year shall be carried forward to the credit of said fund for the ensuing budget year. The clerk or secretary of each taxing subdivision or municipality shall open and keep an account of each fund, showing the total amount appropriated for each fund, and shall charge such appropriation with the amount of any indebtedness created at the time such indebtedness is incurred: *Provided,* That if any of such indebtedness is reimbursed during the current budget year and such reimbursement is in excess of the amount which was shown as reimbursed expense in the budget of revenues for the current budget year the charge so made shall be reduced by the amount of the reimbursement.

No part of any fund shall be diverted to any other fund, whether before or after the distribution of taxes by the county treasurer, except as provided by law. The county treasurer shall not credit the funds of any taxing subdivision or municipality having a budget year beginning January 1 and ending December 31 with a portion of the taxes due and payable November 1 prior to the first day of January next succeeding: *Provided, however,* In the case of school districts and boards of education whose budget year is from July 1 to June 30, the county treasurers are directed to credit and distribute to such school districts and boards of education the taxes available in November and December upon written request. [L. 1933, ch. 316, § 10; L. 1941, ch. 377, § 9; L. 1945, ch. 363, § 1; June 28.]

79-2935. Creation of indebtedness in excess of budget unlawful; exceptions. It shall be unlawful for the governing body of any taxing subdivision or municipality in any budget year to create an indebtedness in any manner or in any fund after the total indebtedness created against such fund shall equal the total amount of the adopted budget of expenditures for such fund for that budget year. *Any indebtedness incurred by the governing* body or any officer or officers of such taxing subdivision or municipality in excess of said amount shall be void as against such taxing subdivision or municipality: *Provided, That indebtedness may be created* in excess of the total amount of the adopted budget of expenditures for the current budget year only when payment has been authorized by a vote of the municipality, or when provision has been made for payment by the issuance of bonds, or when provision has been made for payment by the issuance of warrants authorized by the commission in accordance with the provisions of sections 11 [79-2938], 12 [79-2939] and 13 [79-2940] *of this act.* [L. 1933, ch. 316, § 11; L. 1941, ch. 377, § 10; June 30.]

79-2936. Removal from office for violation. Any member of the governing body, or any other officer of any taxing subdivision or municipality of the state, who violates any of the provisions of this act shall be subject *to removal from office.* [L. 1933, ch. 316, § 12; L. 1941, ch. 377, § 14; June 30.]

The 1990 Property Tax Lid Law

Kansas has had a property tax lid law in some form for the past 19 years. The original act also including a 5% budget lid on operating expenses and the authority to levy city or county income taxes—provisions which were soon repealed by the Legislature. But the tax lid provisions, in different statutes and in different forms, continue to linger on.

The 1990 version, with the amendments in what is officially labeled 1990 House Bill No. 2700, took effect May 31, 1990. It amends various provisions of K.S.A. 79-5021 *et seq.* (as well as other statutes), which were enacted in 1985 but first took effect as to taxes levied in 1989 for 1990 purposes. This report summarizes the Kansas tax lid law applicable to taxes levied in 1990.

In brief, HB 2700: 1) amends K.S.A. 79-5021 *et seq.* to substantially revise the existing tax lid law; 2) suspends the application of all statutory tax fund levy rate limits; 3) amends or repeals 50 other statutory sections with the net result of removing 44 previous tax lid exemptions for various special purpose levies; and 4) authorizes the issuance of no-fund warrants to provide replacement revenue for reduced tax collections resulting from lowered assessed valuations.

The act imposes a tax lid limit (aggregate dollar amount) only on cities, counties, townships, Washburn University and community colleges, but not school districts, which are subject to a budget lid. Other taxing units and political subdivisions are subject to adjusted levy rate limits. The basic provisions of the act expire July 1, 1991.

Part I
The Tax Lid Provisions

The tax lid provisions of HB 2700 limit the total amount of property taxes a local unit (counties, cities, townships, Washburn University and community colleges) may levy, in the aggregate for all purposes and funds not legally exempt, to the same dollar amount of taxes levied in the base year of either 1988 or 1989, with provisions for increased taxes for purposes under the lid *only* from increased valuations resulting from: a) new improvements on real estate; b) added personal property; and c) additions in territory, such as by city annexation. As in the past, it is a 100% tax lid, with no growth permitted in taxes for purposes *under the lid* except from this kind of additional assessed valuation. However, increased taxes are also authorized: a) by approval of the state board of tax appeals; b) by approval of the voters; or c) by home rule option.

Statutory Exemptions

Only taxes levied for the following purposes are exempt from the statutory tax lid amount.

Debt Service. "Principal and interest upon state infrastructure loans, bonds, temporary notes, no-fund warrants" (all no-fund warrants) "and payments made to a public building commission."

Liability. "...judgments, settlements and expenses for protection against liability to the extent such expenses are authorized by article 61 of chapter 75 of the Kansas Statutes Annotated" (this covers the tort claims act and statutory provisions as to federal civil rights liability).

Employee Benefits. "...employer contributions for social security, workers compensation, unemployment insurance, health care costs, employee benefit plans, and employee retirement and pension programs."

District Courts; Juveniles. "...expenses incurred by counties for district court operations" and "...for the detention of juveniles."

Out-District Tuition. Expenses incurred by counties (and Shawnee County townships) for payment of out-district tuition to community colleges or Washburn University.

Community Colleges. In addition to the above, the aggregate lid on community colleges may be adjusted to increase the amount in the proportion that enrollment increased above the 1989-1990 school year.

Motor Vehicle Taxes Replacement. Further, the aggregate lid total may be increased to replace revenue lost as a result of decreased special motor vehicle property taxes, which may occur in 1991 when the 1989 average countywide tax rate applied to vehicles in 1991 is reduced as a result of higher 1989 valuations under reappraisal.

County Home for the Aged, Hospitals. In addition to the above exemptions specified in the tax lid law, as amended, K.S.A. 19-2122 was amended to permit certain counties to levy one mill for homes for the aged outside any aggregate tax levy limit. K.S.A. 79-1947b was amended to place voter-approved county levies for homes for the aged outside the lid. K.S.A. Supp. 19-4606 was also amended to exempt certain voter-approved county hospital levies.

Intangibles Tax. As in the case of replacement revenue for reduced special vehicle tax revenue (authorized within the new tax lid law itself), counties, cities and townships may increase their general property taxes to replace

lost intangible tax revenue, depending on when the referendum was held. This occurs since K.S.A. Supp. 12-1,101 was *not* amended in 1990. This section continues to authorize taxes "in addition to any aggregate *amount* limitation" when voters approve the elimination of a local tax on gross earnings (intangibles).

Previous Exemptions; Home Rule

Only the above statutory exemptions will apply to 1990 tax levies for 1991 budgets. Fifty different statutes were amended or repealed to eliminate various lid exemptions in the statutes, some of which were made exempt by the new tax lid law. Examples of repealed exemptions—44 in total—are levies for noxious weeds, economic development, emergency medical service, programs for the elderly, etc.

Further, all existing city home rule charter ordinances and county home rule resolutions affecting any tax lid law are effectively invalidated *unless they apply directly to the 1990 tax lid law* (not prior laws). Local units under the lid may use a home rule option to either exempt themselves from the tax lid law or to modify its provisions.

Base Year; Amount

Each local unit subject to the tax lid will have a tax lid *base*—an amount which controls the total of taxes that may be levied in 1990 under the lid. This is the amount of taxes levied *in* (not *for*) the "base year" of either 1988 or 1989, as designated by the local unit as its base year. For example, a city that levied $100,000 in taxes in 1988 and $90,000 in 1989 would *probably* choose 1988 as the base year.

Selection of the "best" base year may require an analysis of both years to select the year providing the most discretion as to 1990 taxes. For either base year, the growth of taxes from new improvements and added personal property is based on growth since the 1989 assessments, not since January 1, 1988 assessments.

Increasing Taxes Subject to the Tax Lid

As previously noted, HB 2700 provides methods by which a city, county or other unit under the tax lid law may increase its taxes under the lid. This can be done by automatic increases or increases by local action.

Automatic Increases

1) Increases from new improvements and added personal property. If the assessed valuation of a local unit, for example, is 2% higher as of January 1, 1990 than it was for 1989, and this increase resulted from new improvements on real estate and/or added personal property, the maximum amount of taxes that may be levied under the lid may be increased by 2%.

2) Increases from territory changes. If territory is added to a taxing unit, the proportional increase in valuation raises the property tax lid amount. For example, if a city annexes territory which has a valuation equivalent to .5% of the city's previous valuation, its tax lid authority is increased by .5%.

Increases By Local Action

1) Board of Tax Appeals. Under K.S.A. 79-5030, a taxing unit may apply to the State Board of Tax Appeals for authority to increase its taxes under the lid. The board must find that there is an "extreme emergency need." The procedure involves three legal publications, with the possibility of a voter petition for a referendum on the board-approved increase. Similar authority in the past has rarely been used.

2) Voter approval. Under K.S.A. 79-5029, a referendum of the voters may be held to increase the tax lid amount, but these referendums may only be held on the first Tuesday in June, at a general election held in April or November or at any primary election. This procedure has also rarely been used in the past, because of the home rule option flexibility explained below.

3) Home rule option. A local unit may use what is called a home rule option to either exempt itself from the tax lid law or to modify its provisions, under K.S.A. 79-5036 as amended. The complete exemption approach would be similar to many past city charter ordinances and some county charter resolutions that were passed by local units that elected not to be governed by the previous property tax lid law in its entirety. The modification provision could include such approaches as: 1) increasing the tax lid by a specific amount or percentage amount; or 2) exempting taxes levied for a certain purpose, such as for drug abuse control programs or for street and highway purposes.

In the case of cities, the constitutional home rule provision (section 5 of article 12) is to be used. This requires a 2/3 vote of the governing body, two legal publications, and a 60-day delay period during which time 10% of those who voted at the last city election may file a petition for a referendum. In the case of counties and other units, the procedure in K.S.A. 19-101b is to be followed. This statute provides for a unanimous vote of the county governing body (a 2/3 vote in counties with five commissioners) and two legal publications, with a referendum required if, within 60 days, a petition signed by not less than 2% of the electors who voted at the last election, or 100 electors, whichever is greater, is filed requesting a referendum thereon.

Base Year Exemptions

Under the new law, taxes levied in the selected base year for previously exempt purposes, although not exempt in 1990, *constitute a part of the tax lid base*. For example, if the base year is 1989, and $10,000 in taxes was levied in 1989 for noxious weeds, $10,000 for economic development and $10,000 for emergency medical service, this $30,000 total is a part of the tax lid base. However, the governing body has discretion as to how the total tax lid base amount is allocated for different purposes.

For example, for its 1991 budget, the governing body could reduce the tax levy for noxious weeds by $5,000, and taxes levied for economic development by $5,000, and use this $10,000 total for added emergency medical service or some other purpose. In other words, tax lid authority is *"earned"* by previous lid-exempt taxes, but the future allocation of those dollars is a governing body determination.

Levy Rate Limitations

Generally, there are few state laws that specify tax levy rate limits for city tax funds. These are more common for counties and townships. Under HB 2700 (K.S.A. 79-5022),

all *statutory fund mill levy rates are suspended*. It is the *aggregate total taxes* that are controlled under HB 2700. For example, the statutory industrial development fund levy limit of 1 mill for cities, or the noxious weed levy limit of 1 mill, are no longer relevant—*statutory rate limits are suspended*. The governing body has rate levy discretion to levy whatever it wants for these purposes. However, the taxes levied for these and all other non-exempt purposes uses up part of the limited tax lid authority. If taxes levied for these purposes are increased, then taxes levied for other purposes must be proportionally decreased to meet the total lid controlled amount. *The tax lid controls total taxes, not individual tax funds.*

Purposes vs. Funds

It is emphasized that the new tax lid law exempts *purposes*, not tax *funds*. Note that the statutory exemptions apply to taxes levied "for the payment of...." K.S.A. 79-5026, as amended, also provides that "Amounts produced from any taxes levied *for purposes*" that are exempt shall not be used in computing compliance with the lid total. Thus, a separate tax fund is not essential to obtain a lid exemption.

Part II
Political Subdivision Tax Rates

As noted above, K.S.A. 79-5022, as amended by HB 2700, suspends statutory tax levy rates. In addition, subsection (c) provides:

> In 1990, and each year thereafter, the fund levy limits shall be increased by multiplying the dollar amount produced by the levy limit for 1988 by the quotient determined by dividing the assessed tangible valuation amount of the current year by the assessed valuation amount for 1989. The provisions of this subsection shall not be applicable to any city, county, township, municipal university or community college.

For a clearly independent taxing unit not under the tax lid provisions, such as a cemetery district or fire district which holds its own public hearing and certifies its taxes directly to the county clerk, the effect of this requirement is to neutralize the impact of 1989 reappraisal figures. This is done by first determining the amount of *dollars* that legally could have been levied in 1988. This amount is then adjusted by the percentage increase of the 1990 valuation over the 1989 valuation. Thus, if a special district could have legally levied $2,000 in 1988, and its valuation increased by 5% between 1989 and 1990, it could levy a maximum of $2,100 in 1990 for 1991 purposes. No provision is made for decreases in valuation. If a unit could have levied $2,000 in 1988, it may levy $2,000 in 1990 even though its 1990 valuation decreased.

In the case of city-only recreation commissions, which now hold their own budget hearings, the commission tax levy is not within the city's tax lid amount. It is, however, subject to the above adjustment requirement if the tax levy rate is fixed by statute. Under its home rule authority, the city governing body may establish the maximum rate the commission may levy. If this has been done since 1988, the city-determined rate may be levied by the commission, and this rate is not adjusted for valuation changes. The locally determined maximum rate may be applied to the 1990 valuation.

In the case of a city library board (except Hutchinson, Salina and Topeka), the library taxes should also generally be excluded from the city's tax lid calculations, consistent with past practice and the state-prepared budget forms (although the city *may* have legal powers to adjust the library board's tax request). As a result, the same procedure should be followed as for a city recreation commission.

In some cities, the city governing body, which holds the public hearing on the library board's budget, exercises final control over the library budget and tax levy, within the statutory tax levy maximum or the maximum rate fixed by a city charter ordinance. In this event, the library tax amount should be included within the city's tax lid. Under K.S.A. 79-5032, as amended, only the tax levy of a political subdivision (e.g. library board) certified to a taxing subdivision (e.g. city) that is *not* subject to modification by the taxing subdivision is outside the tax lid amount of the taxing subdivision.

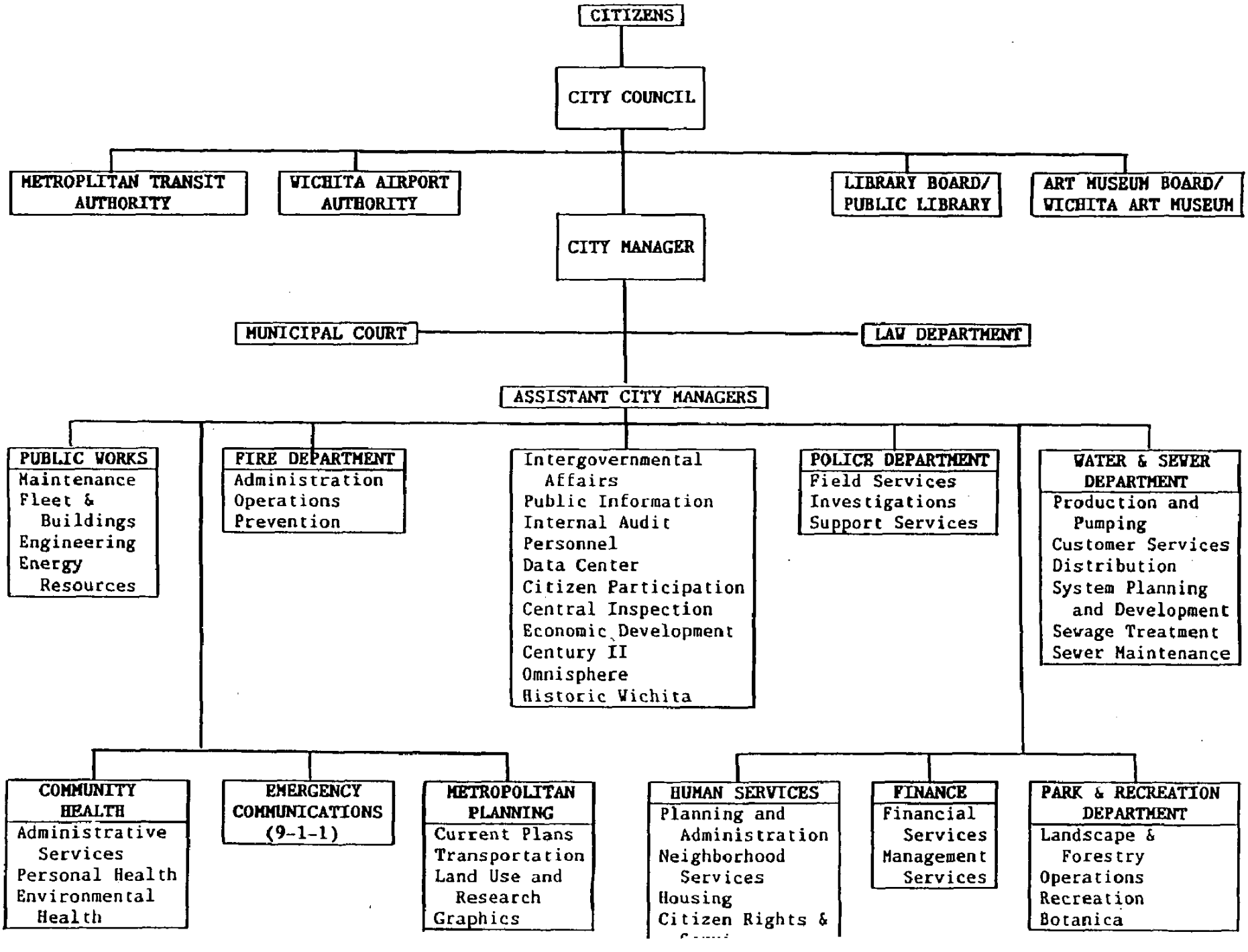
As a general rule, the rate adjustment procedure described above, as required by K.S.A. 79-5022(c), as amended, applies to the taxes levied by every political or taxing unit in the state, *except* for the state levy, or a city, county, township, municipal university or community college levy, or the general fund levy of a school district. Only tax levy rates for purposes *within* the city, county, township, municipal university or community college tax lid amount are excluded from this required rate adjustment.

Part III
Other Provisions

The tax lid law of 1990 contains many provisions other than those directly relating to the tax lid law. Following are the other principal provisions.

Repealed Exemptions. In addition to amendments to the tax lid law, set forth in K.S.A. 79-5021 to 79-5036, HB 2700 amended 47 other statutory sections and repealed three other statutes. In most cases, the result was to repeal a prior tax lid exemption not specified in K.S.A. 79-5028, as amended by HB 2700. However, while a special exemption section of the statutes may have been amended to eliminate reference to an exemption, the purpose of that levy may now be exempt under the lid law itself. For example, while K.S.A. 74-4920 was amended to remove the prior exemption for a KPERS levy in that section, the new tax lid law (K.S.A. 79-5028, as amended) exempts taxes levied for KPERS as well as other employee benefits.

In summary, all previously existing exemptions, not listed under the heading "Statutory Exemptions" in Part I, were eliminated.

No-Fund Warrants. K.S.A. 79-2005, as amended by SB 520, was amended by HB 2700 to authorize all taxing subdivisions to issue no-fund warrants to replace revenue lost from reductions in assessed valuations, such as revenues lost due to the current assessment appeals process affecting 1989 valuations. Prior to HB 2700, this statute permitted such no-fund warrants, issued without the approval of the state board of tax appeals, only for the refund of taxes. The League's Research/Information Bulletin No. 536, *No-Fund Warrants to Replace Lost Tax Revenues*, reviews this subject and presents a model resolution and form for no-fund warrants.

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