

**City of Wichita  
Department of Park and Recreation**



**SWIMMING POOL RENTAL AGREEMENT**

1. The person or entity for which a rental reservation is made is responsible for all action, activities or damage occurring during the facility rental. The facility will only be opened for the renter or their authorized representative.
2. Pool staff will contact the renter of the facility two to three days ahead of the scheduled rental date to confirm rental details.
3. Facilities may not be used for purposes other than for which they were reserved.
4. A facility rental/reservation does not include the right to charge admission or conduct fundraising events upon the premises. Collecting money, donations, admissions, and selling concessions, services, or products in park facilities or on park property is strictly prohibited. Renter must fully disclose all aspects of the event to staff when making the reservation.
5. The number of people in attendance cannot exceed the number stated on the rental contract. Admission for those additional people will be denied so as to maintain the proper guard:patron ratios.
6. When renting the pool facility, a \$50.00 deposit will be collected in addition to the rental fee and will be collected at the time of reservation. The deposit will be refunded approximately 2 weeks after the function as long as all conditions of this agreement are met.
7. Renter and all guests must exit the facility completely by the designated ending time.
8. Pool staff will open the pool at the appointed time. If the renting party does not arrive within 45 minutes from the start of the rental time; staff will close and leave the facility. In such cases the renter will not receive a refund and will relinquish any deposit paid.
9. If the rental is cancelled by pool staff due to inclement weather, i.e. lightning, an alternative date will be scheduled if possible. If an alternative date can not be arranged a full refund will be given to the renter.
10. If the rental is cancelled by the renter for any reason, 48 hours notice must be given in order to receive a full refund. Cancellations within 48 hours of the rental will be refunded the entire rental fee but will relinquish any deposit paid.
11. All paper, trash, debris and waste shall be gathered and placed in containers provided in the concession area. All food and beverages must remain in the concession area.
12. Smoking is NOT allowed in the pool facility. Alcoholic beverages of any kind are NOT allowed in any park facility or on park property.
13. Flotation devices are not allowed.
14. Vehicles are NOT allowed on sidewalks or grass surfaces. Vehicles must remain on paved driving surfaces.
15. There will be a \$30 charge on all returned checks.
16. Failure to abide by the above Rules and Regulations will result in rental privileges being suspended.
17. The normal pool rules will remain in effect during rentals and all patrons swimming are required to have proper swimsuit attire.

**I agree to abide by the rules and regulations listed above and further agree to be responsible for the actions of all persons within my rental group.**

_____	_____
Renter	Date
_____	_____
Staff	Date

<b>OFFICE USE</b>	
Rental Date: _____	Time: _____ to _____
Pool: _____	Max Attendance: _____ # Guards: _____
Renter Name: _____	Amount Paid: \$ _____