

First Published in The Wichita Eagle on April 22, 2022

Updated
DATE 4-6-2022

ORDINANCE NO. 51-739

AN ORDINANCE CREATING SECTIONS 2.12.1180, 2.12.1181, 2.12.1182, 2.12.1183 AND 2.12.1184 OF THE CODE OF THE CITY OF WICHITA PERTAINING TO THE AFFORDABLE HOUSING REVIEW BOARD.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WICHITA,
KANSAS:

SECTION 1. Section 2.12.1180 of the Code of the City of Wichita is hereby created to read as follows:

Establishment of Affordable Housing Review Board

The Affordable Housing Review Board is hereby established.

SECTION 2. Section 2.12.1181 of the Code of the City of Wichita is hereby created to read as follows:

Purpose of the Affordable Housing Review Board

The purpose of the Affordable Housing Review Board (“Board”) shall be to provide professional expertise and community perspective in the evaluation of proposals for affordable housing programming, as well as recommendations for funding. The Board advises the City Council and City staff on affordable housing matters. The Board shall incorporate principles of equity into its decision-making to properly serve the City’s minority communities.

SECTION 3. Section 2.12.1182 of the Code of the City of Wichita is hereby created to read as follows:

Affordable Housing Review Board; Powers and Duties

The Affordable Housing Review Board shall have the following powers and duties:

1. The Board shall review applications for the following Affordable Housing programming: Affordable Housing Fund, HOME-Housing Development Loan Program, HOME-American Rescue Plan (ARP) projects related to housing development, and HOME-Community Housing Development Organization set-aside for housing development. The Board must principally decide how proposals for various programming align with the overall goals and requirements of the programs. City staff will review applications, communicate with organizations submitting applications, and summarize all applications for review by the Board.
2. Recommend to the City Council funding recommendations for the following Affordable Housing programs: Affordable Housing Fund, HOME-Housing Development Loan Program, HOME-ARP projects related to housing development, and HOME-Community Housing Development Organization set-aside for housing development.
3. To exercise any other power which may be delegated to the Board by the City Council.

SECTION 4. Section 2.12.1183 of the Code of the City of Wichita is hereby created to read as follows:

Affordable Housing Review Board; Appointment, Terms and Dissolution

1. The Affordable Housing Review Board (“Board”) shall be composed of seven members.

Each member of the governing body shall appoint one member who resides in Sedgwick County, Kansas with the goal of having expertise in finance/underwriting, law, housing services, construction, housing development, capacity building, and/or community engagement. Board members should represent the diversity of the community and include minority community leaders as funding decisions will directly impact minority neighborhoods. Members of the Board shall not receive compensation nor shall they be reimbursed for personal expenses. Members of the Board shall not be comprised of representatives of organizations or individuals who may receive funding by which the Board recommends.

2. The Board may establish separate neighborhood or city advisory committees on an ad hoc basis consisting of persons living or owning property within the city or neighborhood. In the case of neighborhood advisory committees, the Board shall determine the boundaries of each neighborhood. The Board shall consult with each neighborhood or advisory committee as needed to review the operations and activities of various Affordable Housing programming concerning any matter which comes before that particular committee.
3. The term of office of the Board members shall be as set forth in Section 2.12.020(2) of the Code of the City of Wichita. For the initial establishment of the Board, three Board members will serve four year terms (District 1, District 3, and District 6) and four Board members to serve two year terms (District 2, District 5, District 4, City Wide- Mayor), in an attempt to align with the current term limits of the appointing Council Members. Following the expiration of the seats with two year terms, the Council Members of Districts 2, 5, 4 and City-wide will replace the appointment with a Board member to serve a four year term.

4. The Board members are subject to the provisions of Sections 2.12.010, 2.12.020 and 2.12.030 of the Code of the City of Wichita, except as otherwise stated herein.
5. Primary staff support to the Board will be provided by the City Manager or designee. City staff will provide technical and professional support for Affordable Housing programming operations.

SECTION 5. Section 2.12.1184 of the Code of the City of Wichita is hereby created to read as follows:

Affordable Housing Review Board; Organization

1. The Affordable Housing Review Board (“Board”) shall select, annually, from its membership, a chairperson, and a vice-chairperson.
2. The Board shall fix the time and place at which its meetings shall be held. Meetings shall be held within the City and shall be subject to the Kansas Open Meeting Act, K.S.A. 75-4317 *et seq.*, and amendments thereto. Notice and minutes of all meeting shall be provided to the City Clerk.
3. The Board shall abide by the Kansas Open Meeting Act, K.S.A. 75-4317 *et seq.*, and the Kansas Open Records Act, K.S.A. 45-215 *et seq.*
4. The quorum required for the Board to conduct business shall be the number of members representing at least one-half of the total number of members duly appointed to the Board. No action of the Board shall be binding unless taken at a meeting at which at least a quorum is present. Recommendations of the Board shall be approved by majority vote of the members present and voting.
5. The Board shall conduct meetings, elect officers and adopt by-laws in accordance with the

policies for boards and commissions. .

6. The members of the Board shall be subject to the provisions of the laws of the State of Kansas which relate to conflicts of interest of city officers and employees, including, but not limited to, K.S.A. 75-4301 *et seq.*, and amendments thereto.

SECTION 6. This ordinance shall be included in the Code of the City of Wichita, Kansas, and shall be effective upon its passage and publication once in the official city paper.

PASSED by the governing body of the City of Wichita, Kansas, this 19th day of April, 2022.

Brandon Whipple, Mayor

ATTEST:

Karen Sublett, City Clerk

Approved as to Form:

Jennifer Magaña, City Attorney and
Director of Law