



CITY OF
WICHITA



Professional Services Agreement



City Manager's Office

May 10, 2022



Background



- In February, the Assistant City Manager, Director of Development Services position became vacant.
- This position coordinates development initiatives on behalf of the City of Wichita.
- Kathy Sexton is serving in this position in an interim capacity (Feb. 22 – May 21) per a contract approved by the City Manager pursuant to AR 1.2.



Analysis



- The City of Wichita is in the recruitment process for the position.
- Professional services are still required to maintain continuity of service in these critical functions.
- Extending the current contract with Kathy Sexton will exceed the \$50,000 threshold of the City Manager's authority under AR 1.2, requiring City Council consideration.
- The proposed contract will have a term of May 22 to July 21, 2022.



Financial Considerations



- The proposed contract is for \$15,000 per month for 2 months. Funding is available in the City Manager's Office – Administration budget.



Legal Considerations



- The Law department has reviewed the agreement and approved it as to form.



Recommendation



- It is recommended that the City Council approve the agreement and authorize the necessary signatures.





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