

## CITY COMMISSION POLICY

**Policy 7**  
**January 5, 1982**

### **Subject: Human Resources Policy**

The purpose of this Policy is to establish a process for the delivery of human/social service in the city of Wichita.

#### Policy Statement

It is the policy of the City Commission of the City of Wichita that the Department of Human Resources shall be vested with the responsibility to coordinate the planning, implementation and evaluation of human and social services to provide its citizenry the full opportunity to achieve self-sufficiency. Individuals not able to achieve self-sufficiency due to age, handicap or other limiting factors will be provided support within available resources which will assist in maintaining the dignity of life. Human services are defined as assistance provided directly or indirectly to people that promote socio-economic self-sufficiency or the maintenance of the dignity of life and well-being, rather than dependency, among the people served.

#### Objectives

The City of Wichita will:

1. Encourage a coordinated human serving planning and service delivery process that makes the most efficient use of available resources and avoids unnecessary duplication.
2. Provide social services directly only when it is not possible for other community agencies to provide such services or where it can be demonstrated that the City can deliver such services in a more effective and efficient manner.
3. Promote cooperative relationships among the public and private and religious sectors to assist the poor and economically disadvantaged to attain self-sufficiency or the maintenance of the dignity of life.
4. Conduct a comprehensive analysis of human problems and needs and evaluate the effectiveness of existing programs in terms of their impact on the problems and needs.

#### Responsibility

Administration of human service programs for the City of Wichita shall be the responsibility of the Department of Human Resources.

Specifically, the tasks of the Department of Human Resources will be as follows:

1. To develop a Comprehensive Human Resources Plan which shall:
  - a. Assess the human resources needs of the community.

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- b. Establish goals and priorities based upon the total community's identified needs and available resources.
  - c. Establish potential strategies for long-term resolution of the problems identified.
2. To solicit proposals of a human or social service nature which will meet the short and long-range needs identified Human Resources Plan.
  3. To review and make recommendations on expenditures of general revenue sharing, Community Services Block Grant monies and any other City-administered human or social fund.
  4. To review and make recommendations on requests for comment from the City/County Planning Department for A-95 Clearinghouse review on plans and programs of human or social service nature.
  5. To act as the City of Wichita's agent in any negotiation, plan development, policy formulation or activity wherein human or social services shall be the purpose.
  6. To enlist the support and cooperation of all other City of Wichita departments in the implementation of the Comprehensive Human Resources Plan.
  7. To develop and establish necessary Administrative Regulations required to implement the Human Resources Policy of the Board of City Commissioners.
  8. To establish criteria for the evaluation of human service programs funded by the City of Wichita.