

KEY OUTCOME MEASURES	Benchmark	2018 Actual	2019 Actual	2020 Actual	2021 Target	2022 Target
City of Wichita Plat Reviews Conducted	55	47	66	69	55	55
Land Use, Planning, and Zoning: Residents Rating Excellent or Good *	CoW Similar	41%	N/A	35%	N/A	45%

**DEPARTMENT DESCRIPTION:** The Metropolitan Area Planning Department is a consolidated City-County department of 18 staff comprised of planners, inspectors, and support staff. An inter-local agreement provides that the Planning program is funded 50 percent by the City of Wichita and 50 percent by Sedgwick County after program fees and charges for services. The Zoning Enforcement program is funded approximately 25 percent from charges for services and about 75 percent by reimbursement from Sedgwick County. Zoning Enforcement was transferred from the Metropolitan Area Building and Construction Department (MABCD) in January 2018. MAPD provides professional planning services to the Wichita City Council and Sedgwick County Board of County Commissioners. The department's activities are reviewed by the Metropolitan Area Planning Commission and its the Subdivision & Utilities and Advance Plans subcommittees, which make recommendations to the governing bodies. Numerous other advisory boards and committees review the department's activities as well. MAPD operates a customer service center at The Ronald Reagan Building in coordination with the MABCD as a "one stop shop."



EXPENDITURES BY PROGRAM	2022 Proposed	Page Reference
1. Planning Services	\$1,672,589	209
2. Zoning Enforcement	\$501,439	210
<b>TOTAL EXPENDITURES</b>	<b>\$2,174,028</b>	

REVENUES AND EXPENDITURES POSITIONS / FTE	2020 Actual	2021 Adopted	2021 Revised	2022 Proposed	2022 Projected
City/County Planning	1,420,342	1,613,486	1,609,335	1,672,589	1,716,305
City/County Zoning	447,618	477,229	481,380	501,439	519,124
<b>REVENUES</b>	<b>\$1,867,960</b>	<b>\$2,090,715</b>	<b>\$2,090,715</b>	<b>\$2,174,028</b>	<b>\$2,235,429</b>
Personal Services	1,702,329	1,881,542	1,809,454	1,876,612	1,894,468
Contractuals	140,919	157,746	181,054	179,456	167,912
Commodities	24,712	19,596	68,375	24,619	24,619
Capital Outlay	0	0	0	0	0
Other	0	31,831	31,832	93,341	148,430
<b>EXPENDITURES</b>	<b>\$1,867,960</b>	<b>\$2,090,715</b>	<b>\$2,090,715</b>	<b>\$2,174,028</b>	<b>\$2,235,429</b>
<b>POSITIONS / FTE</b>	<b>17 / 17</b>	<b>17 / 17</b>	<b>* 18 / 18</b>	<b>18 / 18</b>	<b>18 / 18</b>

\* An Administrative Aide I is added to the Administration Division in the 2021 Revised Budget.

**DEPARTMENT HIGHLIGHTS:** In 2020, staff processed 69 subdivision cases. This is the highest amount on record since 2006. In 2021, staff has been working with community members on implementation of the Places for People Plan. The resulting proposal to create a Wichita land bank was approved by the City Council in May 2020. The proposed zoning changes and community incentives for housing are under discussion.

PROJECT DOWNTOWN
CREATE A GROWING COMMUNITY
HISTORIC PRESERVATION



## VISION

To grow Wichita's economy through timely, transparent planning processes that give the community meaningful input on development applications and through long-range planning of land use, community facilities, and infrastructure to ensure prudent use of public resources and the natural and built environment.

FOCUS	GOAL	ACTIVITIES
Growing Wichita's Economy	A. Develop and implement plans and policies	1. Advanced Plans
	B. Provide processes for community participation	2. Administration
	C. Administer land development codes and regulations	3. Current Plans

PERFORMANCE MEASURES	Benchmark	2018 Actual	2019 Actual	2020 Actual	2021 Target	2022 Target	GOAL Alignment
Percentage of Plans and Policies Requested by Governing Bodies that are Developed	90%	95%	100%	95%	95%	95%	<b>C</b>

**PROGRAM DESCRIPTION:** Planning is a consolidated City-County program with nine planners and five support staff. The Planning services program provides professional planning services for the Wichita metropolitan area through three distinctive activities. The planning activities are reviewed by the Metropolitan Area Planning Commission and its Subdivision and Utilities, and Advance Plans subcommittees, which make recommendations to the governing bodies. Numerous other advisory boards and committees review the department's activities as well.

**ACTIVITY DESCRIPTIONS:** **Administration** is comprised of customer service, budget, financial management, human resources, communication/media relations, case/meeting support, support for governing body and City/County Manager and special projects. **Current Plans** involves zoning, subdivision planning and historic preservation. This includes development/site and plan/architectural reviews, protective overlays, community unit plans, planned unit developments, conditional uses, administrative adjustments, plats, lot splits, dedications, landscape plans, street names, code amendments, vacations, annexation (Wichita), platting waivers, variances, IT/GIS support and meeting support. **Advanced Plans** includes comprehensive plans, downtown/neighborhood plans, and Transit planning. This covers census data, plan monitoring, trend reports, infill strategy, utility/facility plans, plan amendments, annexation (small city) and records/information management.

REVENUES AND EXPENDITURES POSITIONS / FTE	2020 Actual	2021 Adopted	2021 Revised	2022 Proposed	2022 Projected
City/County Planning	1,420,342	1,613,486	1,609,335	1,672,589	1,716,305
<b>REVENUES</b>	<b>\$1,420,342</b>	<b>\$1,613,486</b>	<b>\$1,609,335</b>	<b>\$1,672,589</b>	<b>\$1,716,305</b>
Personal Services	1,282,679	1,456,080	1,374,083	1,440,096	1,453,571
Contractuals	114,069	117,798	145,642	139,508	127,964
Commodities	23,594	15,110	65,110	21,354	21,354
Capital Outlay	0	0	0	0	0
Other	0	24,500	24,500	71,631	113,416
<b>EXPENDITURES</b>	<b>\$1,420,342</b>	<b>\$1,613,486</b>	<b>\$1,609,335</b>	<b>\$1,672,589</b>	<b>1,716,305</b>
<b>POSITIONS / FTE</b>	<b>13 / 13</b>	<b>13 / 13</b>	<b>* 14 / 14</b>	<b>14 / 14</b>	<b>14 / 14</b>

\* An Administrative Aide I is added to the Administration Division in the 2021 Revised Budget.



## VISION

Provide professional zoning enforcement to grow Wichita's economy through implementation of the Community Investments Plan and its tools regarding zoning and land use.

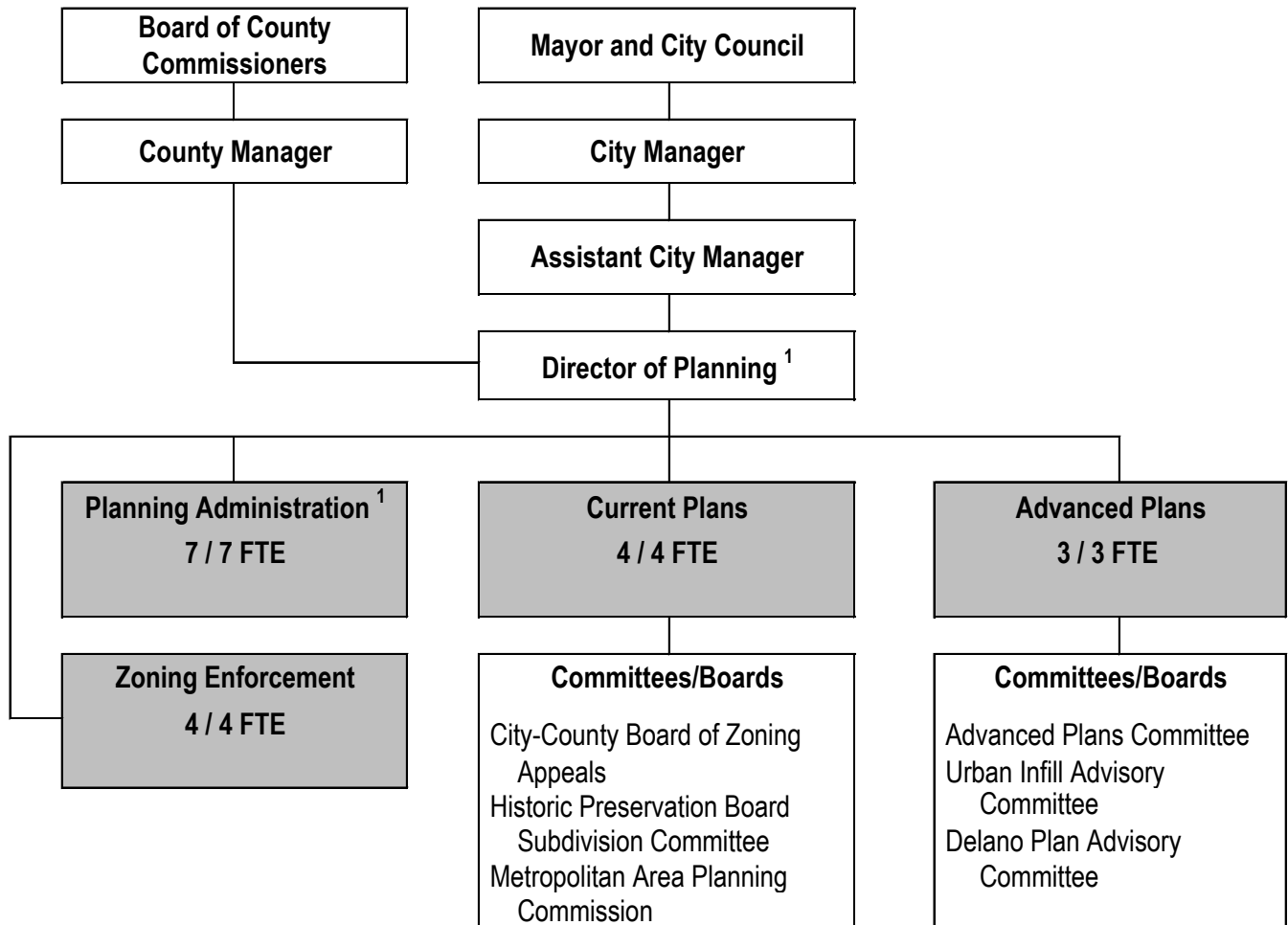
FOCUS	GOAL	ACTIVITIES
Growing Wichita's Economy	C. Administer land development codes and regulations	4. Zoning and Land Use Administration 5. License Zoning Compliance 6. Sign Code Enforcement

PERFORMANCE MEASURES	Benchmark	2018 Actual	2019 Actual	2020 Actual	2021 Target	2022 Target	GOAL Alignment
Average Calendar Days from Zoning Enforcement Case Initiation to Voluntary Compliance	320	40	42	35	45	45	<b>C</b>
Average Calendar Days from Zoning Enforcement Case Initiation to Forced Compliance	300	316	183	91	200	200	<b>C</b>

**PROGRAM DESCRIPTION:** Enforcement of zoning regulations, under the direction of the Zoning Administrator, provides guidance for development by ensuring adequate supply of land for various uses, as well as providing efficient and cost effective access to public services. The regulations offer flexibility with various options for resolving issues that balance property rights and regulations. This program was transferred to the Metropolitan Area Planning Department in the 2018 Adopted Budget to better align with MAPD goals. The Planning Director serves as the Zoning Administrator.

**ACTIVITY DESCRIPTIONS:** The **Zoning and Land Use Administration** activity assists with property development by implementing the unified zoning code, airport hazard zoning code, and landscape code. In regards to **License Zoning Compliance**, the Zoning Enforcement program reviews zoning regulations including overlay and special districts, as well as zoning-based requirements contained in the various license codes and investigating licensing complaints related to zoning. The Zoning Enforcement program coordinates all **Sign Code Enforcement** in the City of Wichita, including review of sign permits, inspection of installed signs, removing signs from rights of way and public property, and investigating sign complaints.

REVENUES AND EXPENDITURES POSITIONS / FTE	2020 Actual	2021 Adopted	2021 Revised	2022 Proposed	2022 Projected
City/County Zoning	447,618	477,229	481,380	501,439	519,124
<b>REVENUES</b>	<b>\$447,618</b>	<b>\$477,229</b>	<b>\$481,380</b>	<b>\$501,439</b>	<b>\$519,124</b>
Personal Services	419,650	425,463	435,371	436,516	440,897
Contractuals	26,850	39,948	35,412	39,948	39,948
Commodities	1,118	4,486	3,265	3,265	3,265
Capital Outlay	0	0	0	0	0
Other	0	7,332	7,332	21,710	35,014
<b>EXPENDITURES</b>	<b>\$447,618</b>	<b>\$477,229</b>	<b>\$481,380</b>	<b>\$501,439</b>	<b>519,124</b>
<b>POSITIONS / FTE</b>	<b>4 / 4</b>	<b>4 / 4</b>	<b>4 / 4</b>	<b>4 / 4</b>	<b>4 / 4</b>



<sup>1</sup> Position included with Planning Administration

**Total Authorized Positions/Full-Time Equivalentents = 18 / 18 FTE**

Authorized Positions	Range	2020	2021	2022
Department Director	E83	1	1	1
Division Manager <sup>1,2</sup>	1D62	1	1	1
Principal Planner <sup>2</sup>	1C45	2	1	1
Inspection Administrator <sup>3</sup>	1C44	0	1	1
Division Supervisor <sup>1</sup>	1C43	0	1	1
Inspection Supervisor <sup>3</sup>	1C43	1	0	0
Senior Planner <sup>4</sup>	1C43	3	5	5
Associate Planner <sup>4</sup>	1C41	2	0	0
Combination Neighborhood Inspectors	1627	3	3	3
Planning Aide <sup>5</sup>	1623	2	2	2
Administrative Aide I <sup>6</sup>	1620	2	3	3
<b>TOTAL AUTHORIZED POSITIONS</b>		<b>17</b>	<b>18</b>	<b>18</b>
<b>City-County Planning Fund</b>		<b>17</b>	<b>18</b>	<b>18</b>

Department Reorganization Plan includes the following changes in the 2021 Revised Budget:

<sup>1</sup> The Division Manager is reclassified as Division Supervisor in the Administration Division.

<sup>2</sup> The Principal Planner is reclassified as Division Manager in the Current Plans Division.

<sup>3</sup> The Inspection Supervisor is reclassified as Inspection Administrator in the Zoning Enforcement Division.

<sup>4</sup> The Associate Planner positions are reclassified as Senior Planner positions.

<sup>5</sup> The Planning Aide positions are transferred to the Administration Division from Advanced and Current Plans Divisions.

<sup>6</sup> An Administrative Aide I position is added to the Administration Division.