

CONTRACT
for

RECEIVED
OCT 22 2018

**JANITORIAL SERVICES FOR VARIOUS BUILDINGS -
GROUPS 6 & 8**

BLANKET PURCHASE ORDER NUMBER BP840100

THIS CONTRACT entered into this 20th day of November 2018 by and between the **CITY OF WICHITA, KANSAS**, a municipal corporation, hereinafter called "**CITY**", and **CROWDER'S CLEANING SERVICE** (Vendor Code Number 814281-002), whose principal office is at 4809 E. 27th Street North, Wichita, Kansas, 67220-7200, and whose telephone Number (316) 648-8285, hereinafter called "**VENDOR**".

WITNESSETH:

WHEREAS, the **CITY** has solicited bids for **Janitorial Service for Various Buildings** (Formal Proposal – FP840064) [Commodity Code Number 91039]; and

WHEREAS, **VENDOR** has submitted the proposal most beneficial to the **CITY** and is ready, willing, and able to provide the commodities and/or services required by the **CITY**.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Scope of Services.** **VENDOR** shall provide to the **CITY** all those commodities and/or services specified in its response to Formal Proposal Number – FP840064 [Commodity Code Number 91039], which are incorporated herein by this reference the same as if it were fully set forth. The proposal package, including all specifications, plans and addenda, provided by the City of Wichita as part of the proposal letting process for Formal Proposal Number – FP840064 shall be considered a part of this contract and are incorporated by reference herein. The order of precedence, in case of disagreement in terms, shall give first priority to the express terms of this contract, followed by the Contractor's proposal, and then the City's proposal package.

Vendor Will Provide Consumables and Supplies

Also incorporated by reference herein is the attached **Exhibit B – Performance – Based Contracting Program Statement of Partnership Expectations Between City of Wichita and Contractor.**

2. **Compensation.** **CITY** agrees to pay to **VENDOR** the following pricing for **Janitorial Services for Various Buildings – Groups 6 & 8** for Formal Proposal – FP840064 [Commodity Code Number 91039] for the Public Works & Utilities Department as shown below as compensation as per the proposal, plans, specifications, addenda and **VENDOR's** proposal of September 7, 2018, and as approved by the City Council on November 20, 2018.

Location	Monthly Rate
Group 6	
Park Community Facilities	
Fairmount Park	\$420.00
Goldenrod Park	\$930.00
Hyde Park	\$590.00
Kiwanis Park	\$730.00
Minisa Park	\$980.00
Park Villa	\$530.00
Ralph Wulz Riverside Center	\$470.00
Pawnee Prairie Park	\$390.00
Group 8	Weekly Rate
Animal Control Facility	\$635.00

3. **Term.** The term of this contract shall be from **December 1, 2018 through November 30, 2019** with options to renew the contract under the same terms and conditions for four (4) successive one (1) year terms by mutual agreement of the parties. This contract is subject to cancellation by the **CITY** at its discretion at any time within the original contract term, or within any successive renewal, upon thirty (30) days written notice to **VENDOR**.

4. **VENDOR** shall furnish the **CITY** within ten (10) days of contract execution with a good and sufficient Business Service Bond (Janitorial Honesty Bond) in the amount of **Ten Thousand Dollars (\$10,000.00)** conditioned upon provision of janitorial service without claim arising from misappropriation, theft or fraud relating to City property.

5. **Indemnification and Insurance.**

a. **VENDOR** shall save and hold the **CITY** harmless against all suits, claims, damages and losses for injuries to persons, property or other liability loss arising from or caused by errors, omissions or negligent acts of **VENDOR**, its officers, agents, servants, or employees, occurring in the performance of its services under this Contract, or arising from any defect in the materials or workmanship of any product provided in the performance of this Contract.

b. **CONTRACTOR** will carry insurance coverage during the term of this contract and any extensions thereof in the amounts and manner provided as follows:

1. **Commercial General Liability**

Covering premises---operations, xcu hazards when applicable, Product/Completed Operations, Broad Form Property Damage and Contractual Liability with minimum limits as follows:

10. Third Party Exclusion. This Agreement is intended solely for the benefit of City and Contractor and is not intended to benefit, either directly or indirectly, any third party or member(s) of the public at large. No third party may sue for damages based on the terms or performance of this Agreement.

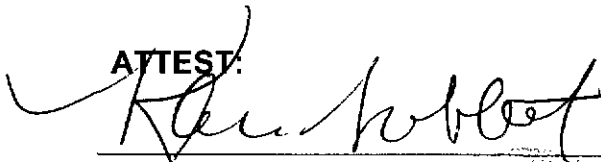
11. No Arbitration. The Contractor and the City shall not be obligated to resolve any claim or dispute related to the Contract by arbitration. Any reference to arbitration in bid or proposal documents is deemed void.

12. Governing Law. This contract shall be interpreted according to the laws of the State of Kansas. The parties agree that this contract has been created in Kansas.

13. Representative's Authority to Contract. By signing this contract, the representative of the contractor or vendor represents that he or she is duly authorized by the contractor or vendor to execute this contract, and that the contractor or vendor has agreed to be bound by all its provisions.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

ATTEST:



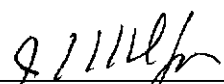
Jamie Buster
Deputy City Clerk

CITY OF WICHITA, KANSAS



Jeff Longwell
Mayor

APPROVED AS TO FORM:



Jennifer Magana
City Attorney & Director of Law

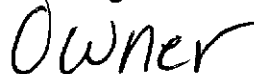
CROWDER'S CLEANING SERVICE



Signature



Print Signature Name



Title (Owner or Sole Proprietor)

EXHIBIT A

REVISED NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION PROGRAM REQUIREMENTS STATEMENT FOR CONTRACTS OR AGREEMENTS

During the term of this contract, the contractor or subcontractor, vendor or supplier of the City, by whatever term identified herein, shall comply with the following Non-Discrimination--Equal Employment Opportunity/Affirmative Action Program Requirements:

- A. During the performance of this contract, the contractor, subcontractor, vendor or supplier of the City, or any of its agencies, shall comply with all the provisions of the Civil Rights Act of 1964, as amended: The Equal Employment Opportunity Act of 1972; Presidential Executive Orders 11246, 11375, 11131; Part 60 of Title 41 of the Code of Federal Regulations; the Age Discrimination in Employment Act of 1967; the Americans with Disabilities Act of 1990 and laws, regulations or amendments as may be promulgated thereunder.
- B. Requirements of the State of Kansas:
 1. The contractor shall observe the provisions of the Kansas Act against Discrimination (Kansas Statutes Annotated 44-1001, et seq.) and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, and age except where age is a bona fide occupational qualification, national origin or ancestry;
 2. In all solicitations or advertisements for employees, the contractor shall include the phrase, "Equal Opportunity Employer", or a similar phrase to be approved by the "Kansas Human Rights Commission";
 3. If the contractor fails to comply with the manner in which the contractor reports to the "Kansas Human Rights Commission" in accordance with the provisions of K.S.A. 1976 Supp. 44-1031, as amended, the contractor shall be deemed to have breached this contract and it may be canceled, terminated or suspended in whole or in part by the contracting agency;
 4. If the contractor is found guilty of a violation of the Kansas Act against Discrimination under a decision or order of the "Kansas Human Rights Commission" which has become final, the contractor shall be deemed to have breached the present contract, and it may be canceled, terminated or suspended in whole or in part by the contracting agency;

5. The contractor shall include the provisions of Paragraphs 1 through 4 inclusive, of this Subsection B, in every subcontract or purchase so that such provisions will be binding upon such subcontractor or vendor.
- C. Requirements of the City of Wichita, Kansas, relating to Non-Discrimination -- Equal Employment Opportunity/Affirmative Action Program Requirements:
1. The vendor, supplier, contractor or subcontractor shall practice Non-Discrimination -- Equal Employment Opportunity in all employment relations, including but not limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The vendor, supplier, contractor or subcontractor shall submit an Equal Employment Opportunity or Affirmative Action Program, when required, to the Department of Finance of the City of Wichita, Kansas, in accordance with the guidelines established for review and evaluation;
 2. The vendor, supplier, contractor or subcontractor will, in all solicitations or advertisements for employees placed by or on behalf of the vendor, supplier, contractor or subcontractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, "disability, and age except where age is a bona fide occupational qualification", national origin or ancestry. In all solicitations or advertisements for employees the vendor, supplier, contractor or subcontractor shall include the phrase, "Equal Opportunity Employer", or a similar phrase;
 3. The vendor, supplier, contractor or subcontractor will furnish all information and reports required by the Department of Finance of said City for the purpose of investigation to ascertain compliance with Non-Discrimination -- Equal Employment Opportunity Requirements. If the vendor, supplier, contractor, or subcontractor fails to comply with the manner in which he/she or it reports to the City in accordance with the provisions hereof, the vendor, supplier, contractor or subcontractor shall be deemed to have breached the present contract, purchase order or agreement and it may be canceled, terminated or suspended in whole or in part by the City or its agency; and further Civil Rights complaints, or investigations may be referred to the State;
 4. The vendor, supplier, contractor or subcontractor shall include the provisions of Subsections 1 through 3 inclusive, of this present section in every subcontract, subpurchase order or subagreement so that such provisions will be binding upon each subcontractor, subvendor or subsupplier.
 5. If the contractor fails to comply with the manner in which the contractor reports to the Department of Finance as stated above, the contractor shall

be deemed to have breached this contract and it may be canceled, terminated or suspended in whole or in part by the contracting agency;

D. Exempted from these requirements are:

1. Those contractors, subcontractors, vendors or suppliers who have less than four (4) employees, whose contracts, purchase orders or agreements cumulatively total less than five thousand dollars (\$5,000) during the fiscal year of said City are exempt from any further Equal Employment Opportunity or Affirmative Action Program submittal.
2. Those vendors, suppliers, contractors or subcontractors who have already complied with the provisions set forth in this section by reason of holding a contract with the Federal government or contract involving Federal funds; provided that such contractor, subcontractor, vendor or supplier provides written notification of a compliance review and determination of an acceptable compliance posture within a preceding forty-five (45) day period from the Federal agency involved.

EXHIBIT B
PERFORMANCE-BASED CONTRACTING PROGRAM
STATEMENT OF PARTNERSHIP EXPECTATIONS BETWEEN CITY OF WICHITA
AND CONTRACTOR

REQUEST FOR PROPOSAL FP840064
JANITORIAL SERVICES for VARIOUS BUILDINGS

This is a performance-based contract where the city is investing in a cleaning strategy that combines expected results and a partnership with service providers. The foundation of a performance-based relationship is mutually shared consequences and accountability.

Measurement of the performance and constant improvement of both the city's and the contractor's systems are the common focus. For the contract duration, the contractor will provide services which will obtain results, rather than focus on tasks and frequencies.

The contractor is free to adjust the cleaning operation as they deem necessary to accomplish the strategy. The city will pay contracted fees for work that **MEETS** or **EXCEEDS** the expected results. The city **will not** pay for services that do not meet the expected results.

Communication Requirements

Communication is key in a successful partnership, city and contractor should be prepared to participate in meetings and document performance in writing through the following methods:

1. **Partnering meetings:** The contractor is required to attend at least one partnering meeting with the city after the Post-Award conference. The initial meeting should be used to discuss specific Quality Control details for assigned facilities. Subsequent partnering meetings may occur within 60 days of the contract renewal date annually to discuss performance during current term and any modifications or changes in work assignments that may be required. Other sessions may take place during the course of the contract at the option of either party.
2. **Quality Control meetings:** Hold meetings between the contractor and the facility manager/designee on a quarterly basis. A meeting may be called at any time by either party in order to address any issues that are consistently occurring and not being resolved. Results from inspections/audits for the previous period will be reviewed and the Quality Control procedures will be reviewed at each meeting to ascertain if those procedures require any modifications or revisions.

Minutes should be recorded by a city staff member at **ALL** meetings that will include at a minimum: date, names of present individuals, overview of previous

action items/resolutions, and any new action items to be addressed with estimated timelines to complete.

Copies of minutes shall be retained in contract file and provided to the contractor upon request.

Additional sessions may take place during the course of the contract at the option of either party.

3. Inspection/Audit: The contractor should have a Quality Control (QC) person who checks work and documents any issues/concerns. Inspections shall be performed by the contractor on a weekly basis. Copies of signed inspection reports shall be provided to the city within 3 days of inspection.
4. Reports of any vandalism, other damages, or building maintenance issues shall be made within 24 hours to designated city staff.

Quality Control

Contractor shall establish, implement and maintain a proactive Quality Control Plan. The contractor's Quality Control Plan shall reflect and incorporate both quality control processes and quality assurance practices described in the technical proposal. The contractor shall implement a quality control program to meet or exceed the performance standards in this contract. The contractor's plan shall describe how the contractor will utilize its quality control to optimize performance and customer service. The plan will address the following:

- Quality control system;
- Responsible person(s);
- Methods and frequencies of inspections; and
- Follow-up procedures, early recognition and correction of deficiencies;

The Quality Control Plan should be provided to the City within 14 days after initial Partnering meeting. This plan serves as a guide for how work will be performed in order to achieve expected results.

Performance Evaluation and Work Correction Plan

The city and contractor will partner to manage performance requirements throughout the contract term and ensure desired outcomes are met.

Each contractor will be allowed a transition period of 30 days from the date of first service provided in order to become familiar with the performance standards and allow time for minor resource/process adjustments. This allows for a period of relationship building between the parties in order to establish a productive and efficient partnership. After the initial transition period, performance evaluation and work correction will be followed as described below:

Performance will be assessed utilizing the following:

- Monthly building inspection reports collected from Facility Managers;
- Information provided by Facilities Management staff;
- Valid/recurring complaints from building staff and/or visitors;
- Audit/Inspection reports provided by contractor.

The contractor may have the opportunity to correct non-conforming services at no additional cost to the city by re-performing the work.

The contractor shall follow the protocols as defined below for response to issues reported by city staff

1. Respond to all Facility Manager/designee monthly inspection reports indicating deficiencies in writing no later than two (2) days after inspection report is received from city.
2. Correct all other reported complaints, (either written or verbal) within the same working day. All verbal requests for corrections will be followed up in writing by city staff.

Acceptability will be determined by reviewing the location and measuring performance based on the key outcomes outlined in this Exhibit. For each performance measure, feedback will be given if the measures are acceptable, acceptable with issues noted, or unacceptable. If more than one measure is rated as unacceptable, then the review will be considered unacceptable.

Remedies for Unacceptable Performance

If there are more than three consecutive reviews at one site that are considered unacceptable, the contractor will be notified in writing and the city may execute the following remedies (in this order):

- Place the contractor on probation.
- Re-assign specified work to a different contractor.
- Terminate the agreement.

All scheduled meetings shall be held between the parties at the minimum number of occurrences as listed in this Exhibit. Any meetings that cannot be held should be rescheduled at the next available date in order to meet the minimum communications guidelines.

All documentation of contractor performance will be kept on file and may be utilized in the consideration of any future work that may be requested by the city.

Performance Metrics

Includes all areas and surfaces from interior surface of exterior walls, and floor to ceiling to include glass and windows, less interior square footage of rooms or areas that are not to be cleaned.

1. Flooring: Includes all flooring, regardless of where located. Floors should be disinfected in kitchen and bathroom/locker room/shower areas as required.

All flooring will be free of obvious dirt, dust, debris and residual matter. This includes flooring in elevators, entryways, stairways, and landings.

Carpeting: Carpeted surfaces shall be free of obvious dirt, dust, and other debris & residual matter. Any movable objects (chairs, waste receptacles, tables, wheeled tables, walk off mats, typing stands, boxes, etc.) are to be returned to original location. Carpet spot and spill removal. There shall be no evidence of fuzzing caused by harsh rubbing or brushing. Cleaned spots should blend with adjacent areas of carpet.

Restorative carpet cleaning to remove residues and trapped soils to ensure a there is no soil buildup or dullness of the carpet. Carpets should be dry within 12 hours or less to protect against mold and mildew.

Floors and Thresholds: Maintain and clean floor surfaces (hard surface floors) and baseboards, so they are free of marks, dirt, and other foreign matter. Maintain all resilient and hard floor areas so they are clean, disinfected, and have a uniform appearance without unsightly finish buildup on floor, baseboard, or walls.

2. Surfaces: All horizontal and vertical surfaces, including fixtures, will be free of dust, spots, streaks, and water marks on any surface. All fixtures, counters, ledges, edges, shelves, exposed pipes partitions, door frames, tops of file cabinets, etc. are to be dust free. Disinfection of surfaces and fixtures should be applied as required in bathrooms, locker rooms, breakrooms and kitchens. All metal fixtures should be polished as required to maintain bright appearance.

Clean and Disinfect Walls, Doors, Partitions and Handrails: Thoroughly clean all walls (including switch and plug covers), doors (including entrance doors inside and outside), partitions and handrails.

Water fountains are to be fully cleaned and disinfected as required.

Employee desks are **not** to be cleaned due to security reasons.

Upholstered Furniture is to be free of dust, debris, spots, and stains. There shall be no evidence of fuzzing caused by harsh rubbing or brushing.

Glass/Mirrors/Windows: Clean all glass, mirrors, interior and external surfaces of lobby/entry glass, interior, and exterior surface of exterior doors, so it is free of dust, smudges, handprints, soil substances, streaks, window frames, window tracks, and spots.

High Cleaning: All cubicle walls, overhead cabinets, file cabinets; tall desk storage cabinets are to be free of dust and spots.

Clean Air Bars and Vents: Vacuum excess dust and dirt from air bars and vents.

3. Solid Waste and Recyclable Materials: Collect all recycle and waste materials and place in their respective collection containers. Waste and recycle material should not accumulate in individual receptacles. The collection area for the waste and recycle materials shall be maintained free of debris and the collection container shall not be allowed to overflow. All collection containers are to be returned to original location. Refer to applicable Facility Data sheet(s) for specific facility instructions.

4. **Consumables Dispensers:** All consumable dispensers must be replenished as required. The contractor is responsible for obtaining and maintaining appropriate consumables for their assigned facilities.

Miscellaneous Responsibilities:

- Light only in areas where you are performing work.
- All keys, codes and any other building access information shall be handled with the highest regard for safety and security protocols.

Crowder's Cleaning Service
4809 E. 27th St. N.
Wichita, KS 67220-7220

October 18, 2019
BP840100

Ladies &/or Gentlemen:

The City of Wichita wishes to exercise its option to renew its contract dated November 20th, 2018, with your firm [Vendor Code Number – 814281-002] to provide **Janitorial Services for Various Buildings – Groups: 6 & 8**, {Commodity Code Number – 91039} (Formal Proposal – FP840064) for the Public Works & Utilities Department of the City of Wichita. This is to be per your proposal and the specifications of September 7, 2018, and as approved by the City Council on November 20, 2018.

The renewal of this contract and its contract amendments shall be for a one (1) year period, from **December 1, 2019 through November 30, 2020**, under the same terms and conditions by mutual agreement of both parties. This contract is subject to cancellation upon thirty (30) days written notice by the City of Wichita.

We ask that a current Janitorial Honesty Bond and a Certificate of Insurance for Automobile Liability for your company be submitted to our office. The City of Wichita, 455 N. Main, Wichita, Kansas, 67202, should be listed as the Certificate Holder and an additional insured.

The vendor agrees to comply with the Non-Discrimination and Equal Opportunity Statement that is attached and made a part of this contract by reference hereto.

If you are in full agreement with the renewal of this contract, **please have the president or a corporate officer of your company sign and return one copy of this letter to our Purchasing Office with your insurance certificate and Janitorial Honesty Bond.** The second copy should be retained for your files.

Sincerely,

Melinda A. Walker
Purchasing Manager

MAW/LH/vc
Attachment

CROWDERS CLEANING SERVICE

Signature

Print Name

Title (*President or Corporate Officer*)

Telephone Number

RECEIVED
AUG 17 2020
PURCHASING



Crowder's Cleaning Service
4809 E. 27th St. N.
Wichita, KS 67220-7220

August 12, 2020
18840100

Ladies &/or Gentlemen:

The City of Wichita wishes to exercise its option to renew its contract dated November 20th, 2018, with your firm to provide **Janitorial Services for Various Buildings – Groups: 6 & 8**, {Commodity Code Number – 91039} (Formal Proposal – FP840064) for the Public Works & Utilities Department of the City of Wichita. This is to be per your proposal and the specifications of September 7, 2018, and as approved by the City Council on November 20, 2018.

The renewal of this contract and its contract amendments shall be for a one (1) year period, from **December 1, 2020 through November 30, 2021**, under the same terms and conditions by mutual agreement of both parties. This contract is subject to cancellation upon thirty (30) days written notice by the City of Wichita.

Incorporation. The new exhibits A and B are incorporated into this contract as if fully set forth here.

We ask that a current Janitorial Honesty Bond and a Certificate of Insurance for Automobile Liability for your company be submitted to our office. The City of Wichita, 455 N. Main, Wichita, Kansas, 67202, should be listed as the Certificate Holder and an additional insured.

If you are in full agreement with the renewal of this contract, **please have the president or a corporate officer of your company sign and return this letter to our Purchasing Office with your insurance certificate and Janitorial Honesty Bond.** Please retain a copy for your files.

Sincerely,

Hannah Lang for
Melinda A. Walker
Purchasing Manager

MAW/LH/vc

CROWDERS CLEANING SERVICE

Lamar Crowder
Signature

owner
Title (President or Corporate Officer)

Lamar Crowder
Print Name

316-268-0285
Telephone Number



Crowder's Cleaning Service
4809 E. 27th St. N.
Wichita, KS 67220-7220

September 9, 2021
18840100

Ladies &/or Gentlemen:

The City of Wichita wishes to exercise its option to renew its contract dated November 20th, 2018, with your firm to provide **Janitorial Services for Various Buildings – Groups: 6 & 8**, {Commodity Code Number – 91039} (Formal Proposal – FP840064) for the Public Works & Utilities Department of the City of Wichita. This is to be per your proposal and the specifications of September 7, 2018, and as approved by the City Council on November 20, 2018.

The renewal of this contract and its contract amendments shall be for a one (1) year period, from **December 1, 2021 through November 30, 2022**, under the same terms and conditions by mutual agreement of both parties. This contract is subject to cancellation upon thirty (30) days written notice by the City of Wichita.

The attached Exhibits A and B are now mandatory addenda to all City Purchasing contacts. They are incorporated into this renewal of the original contract by reference, and acceptance of this contract renewal acts as an acceptance of these additional terms.

We ask that a current Janitorial Honesty Bond and a Certificate of Insurance for Automobile Liability for your company be submitted to our office. The City of Wichita, 455 N. Main, Wichita, Kansas, 67202, should be listed as the Certificate Holder and an additional insured.

If you are in full agreement with the renewal of this contract, **please have the president or a corporate officer of your company sign and return this letter to our Purchasing Office with your insurance certificate and Janitorial Honesty Bond.** Please retain a copy for your files.

Sincerely,

Lee Ann Hendricks

for Melinda A. Walker
Purchasing Manager

MAW/LH/vc

CROWDERS CLEANING SERVICE

Lamar Crowder
Signature

LAMAR CROWDER
Print Name

OWNER
Title (President or Corporate Officer)

316-7648 8285
Telephone Number



Crowder's Cleaning Service
4809 E. 27th St. N.
Wichita, KS 67220-7220

September 8, 2022
18840100

Ladies &/or Gentlemen:

The City of Wichita wishes to exercise its option to renew its contract dated November 20th, 2018, with your firm to provide **Janitorial Services for Various Buildings – Groups: 6 & 8**, {Commodity Code Number – 91039} (Formal Proposal – FP840064) for the Public Works & Utilities Department of the City of Wichita. This is to be per your proposal and the specifications of September 7, 2018, and as approved by the City Council on November 20, 2018.

The renewal of this contract and its contract amendments shall be for a one (1) year period, from **December 1, 2022 through November 30, 2023**, under the same terms and conditions by mutual agreement of both parties. This contract is subject to cancellation upon thirty (30) days written notice by the City of Wichita.

Incorporation. The new exhibits A and B are incorporated into this contract as if fully set forth here.

We ask that a current Janitorial Honesty Bond and a Certificate of Insurance for Automobile Liability for your company be submitted to our office. The City of Wichita, 455 N. Main, Wichita, Kansas, 67202, should be listed as the Certificate Holder and an additional insured.

If you are in full agreement with the renewal of this contract, **please have the president or a corporate officer of your company sign and return this letter to our Purchasing Office with your insurance certificate and Janitorial Honesty Bond.** Please retain a copy for your files.

Sincerely,

Lee Ann Hendricks

for Melinda A. Walker
Purchasing Manager

MAW/LH/vc

CROWDERS CLEANING SERVICE

Lamar Crowder

Signature

Lamar Crowder

Print Name

owner

Title (President or Corporate Officer)

316 648 8285

Telephone Number



Lamar Crowder
dba Crowder's Cleaning Service
4809 E. 27th St. N.
Wichita, KS 67220

November 15, 2023
18840100

Dear Mr. Crowder:

Please be advised that the City of Wichita wishes to extend its contract with your company for **Janitorial Services – Group 8**, for the Public Works & Utilities Department.

The above-named parties hereby agree covenant and contract with each other that the terms of the original contract dated November 20, 2018 (Formal Proposal Number FP840064) are hereby reaffirmed and re-executed for and on behalf of these parties, except for the following change and modification:

Effective December 1, 2023 – Group 8 Only

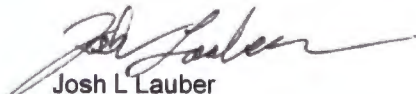
Services will be extended only for the Animal Control Facility @ \$635.00 per week on a month-to-month basis.

This contract is subject to cancellation upon thirty (30) days written notice by the City of Wichita.

We ask that a current Janitorial Honesty Bond and a Certificate of Insurance for Commercial General Liability and for Automobile Liability for your company be submitted to our office. The City of Wichita, 455 N. Main, Wichita, Kansas, 67202, should be listed as the Certificate Holder and as an additional insured.

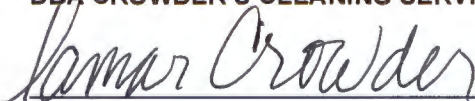
If you are in full agreement with the above, **please have the sole proprietor or owner of your company sign and return a copy of this letter to our Purchasing Office with your insurance certificate and Janitorial Honesty Bond.** A second copy should be retained for your files.

Sincerely,


Josh L. Lauber
Purchasing Manager

JLL/LH/ik

**LAMAR CROWDER
DBA CROWDER'S CLEANING SERVICE**


Signature

OWNER
Title (Owner or Sole Proprietor)

LAMAR CROWDER
Print Name

316-648-8285
Telephone Number