

EXCELLENCE IN PUBLIC SERVICE AWARD NOMINATION FORM

This form must be used. Nomination must be made in the allotted space. No attachments are allowed. Nominations must be received by the Wichita City Manager's Office, Sedgwick County Communications Office, or the Wichita Public Schools Communications Office no later than **5 p.m. on Wednesday, March 13, 2013.**

Nominee Information

Name:

Job Title:

Building:

Work Organization: City County Public Schools

Person Submitting Nomination

Your Name:

Your Relationship to Nominee:

Daytime Phone OR Email:

The Excellence in Public Service Award is designed to recognize individuals who demonstrate outstanding work performance as well as service to the community. It is important that the person submitting the nomination clearly detail the performance of the nominee in each of the following categories and **include examples** when appropriate. The selection committee has only the information provided on this form to make its decisions, so please elaborate whenever possible.

I. WORK PERFORMANCE

Describe the extent to which the nominee has demonstrated outstanding and exemplary performance beyond normal work responsibilities. Please provide examples of leadership qualities, team commitment, and innovative approaches in the workplace.

II. COMMUNITY SERVICE

Describe the extent to which the nominee has made important investments of time and energy through participation in community activities and organizations. Be sure to include specific examples of the nominee's volunteer activities for organizations, projects or events in our community.