



Applicant - include the following with the application:

- Proof of a current sales tax license from the State of Kansas or proof of exempt status from state sales tax
- A sketch or drawing of the proposed sales site showing the approximate dimensions of the area being used, the proximity to buildings, parking lots, right-of-ways or other such areas.
- A description of any structure, implement, stand, display prop, or other such item used for the activity, including signs, banners or other attention getting devices.
- The name, address, telephone number and written permission of the owner, or tenant in possession of the location described in the application, upon which the applicant intends to offer goods, merchandise, or personal property for sale.