

## DocFind Instructions for The City of Wichita premium and select benefit plans

Need help finding Aetna doctors? Use DocFind, Aetna's online participating provider directory that allows you to locate physicians and other health care providers such as dentists, specialists, and hospitals. It's easy; just follow our step by step instructions.

1. Go to [www.aetna.com](http://www.aetna.com) and click on *"Individuals & Families"*.
2. At the top of the page click on *"Find a Doctor"*.
3. Below *"Start Your Search"*, click on *"Search our public directory, (no log-in needed)"*.
4. Click on *"A plan offered by my employer or organization"*.
5. In the *"What you are looking for?"* box, type in the name, specialty, procedure or condition. And, in the *"Where"* box, type in the zip code, or city, state. Click *"Search"*. Example:  
<Hospitals>; zip code <55555>
6. From the *"Find Aetna health care professionals that accept your plan"* click on the drop down search box" and select *"Aetna Choice POS II (open access)."* Click *"Continue."*
7. To start a new search click on *"Start a New Search →"* from the left-hand navigation bar. Start at Step 5 again.

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