



WATER Center Facility Regulations



1. Confirmation of date requires signed contract. A non-refundable down payment equal to $\frac{1}{4}$ of rental fees and a refundable damage deposit of \$50 is also due.
2. The damage deposit is refundable provided that no material damages were incurred as a result of rental and that no charges for extra cleaning were assessed.
3. Lessee must remit full payment two weeks prior to the rental date.
4. Lessee is responsible for any additional charges incurred by exceeding specified exit times. Additional hourly rental fees will be assessed.
5. Lessee shall not assign lease, sublet or grant any concession or license to use premises without approval.
6. The WATER Center may terminate an event with no refund of rental price if conditions of lease are not adhered to or if lessee or guests are conducting illegal or unsafe activities.
7. City ordinances will be observed. Lessee shall be responsible for any fines, penalties or other damages incurred due to negligence or violence of lessee or lessee's guests.
8. Alcohol is allowed at the WATER Center. See Municipal Code Section 4.04.045 for restrictions:
http://library.municode.com/HTML/14166/level3/COORWIK_A_TIT4INLIBE_CH4.04INGE.html#COORWIK_A_TIT4INLIBE_CH4.04INGE_S4.04.045EX
9. The lessee indemnifies lessor from any and all claims arising directly from lessee's utilization of the above-designated premises.
10. The WATER Center/City of Wichita will not be responsible for damages or injury resulting from the conduct of employees or guest of the lessee, whether negligent or otherwise.
11. The WATER Center is a non-smoking facility.
12. Clean up consists of removing all items brought into the facility including trash, decorations and rented equipment. Normal sweeping and restrooms are the responsibility of the WATER Center.
13. Decorations must not deface any part of the facility and must be removed upon termination of the event. The WATER Center/City of Wichita shall not be held responsible for property brought to or left on the premises prior to, during or after the event.
14. No devices used to simulate fog may be used without permission.
15. No substance may be added to the fountains or water features.
16. Attachments to wall are strictly prohibited unless using the existing tack strips. Banners may be hung from ceiling with prior permission.
17. No rice, crepe paper, glitter or confetti may be thrown/used in the WATER Center or on the grounds. Birdseed is permitted.