

STORMWATER ADVISORY BOARD

MEETING MINUTES

FACILITATOR: Chris Bohm, Chair
LOCATION: W.A.T.E.R. Center 101 E Pawnee
RECORDER: Colleen Shirley, SWAB Secretary

DATE: November 16, 2011
TIME: 3:00 P.M.

MEMBERS: Jeff Bradley, Richard Basore, Chris Bohm, Hoyt Hillman, David Leyh, Larry Henry (later) Gary Oborny, Jim Weber, Mitch Mitchell, Joe Pajor

SUPPORT STAFF: Scott Lindebak, Colleen Shirley

OTHERS: Don Henry, Assistant Director Public Works & Utilities, Lisa Hilyard, Wess Galyon

ABSENT:

MEETING SUMMARY:

NOTE: SWAB By-Laws draft, minutes from the November 2nd meeting, color coded red-lined ordinance and a letter from Poe & Associates were all printed and available for the members.

Agenda Item #1 – Meeting called to order at 3:02 PM by SWAB Chair – Chris Bohm.

Note: Five members (plus ex-officio) and support staff were present at the beginning of the meeting (as listed above).

Agenda Item #2 – Review and approval of the November 2nd meeting minutes. Chris Bohm asked for any comments, per discussion the minutes capture the elements of the meeting. Motion was made to accept the minutes as written, motion seconded and approved by all members present.

Note: Member Gary Oborny came in at this time, followed soon after by Jim Weber.

Agenda Item #3 – Discussion of the revised By-Laws and any recommended changes or comments. The suggestion was made to specify “a minimum of quarterly meetings”. No other recommendations or comments. Hoyt Hillman motioned acceptance of the By-Laws with this change, the motion was seconded and approved by all members present.

Agenda Item #4 – Member discussion regarding the meeting schedule for the rest of 2011 and the beginning of 2012. Per discussion the following meeting schedule has been agreed upon and all meetings will begin at 3:00pm and be held at the W.A.T.E.R. Center 101 E Pawnee:

Wednesday, November 30th

Friday, December 9th

Friday, January 6th

Friday, January 20th

Note: Member Mitch Mitchell arrived (time unknown), Joe Pajor arrived at 4:33p.m.

Agenda Item #5 – Scott Lindebak handed out copies of “Construction of Infrastructure Improvements By Private Contract”. Chris Bohm asked if everyone had a chance to review the letter from Poe & Associates? At this time he asked Scott if he had any comments. Discussion among board members and Scott re: the issues addressed in the letter and the red-lined ordinance; specifically the color coded sections. Lengthy conversation among members and all present regarding MS4, manual, responsibility, requirements etc.

Secretarial Note: Due to an error with the recorder – I am unable to provide more specific information at this time.

MEETING SUMMARY (CONTINUED):

Agenda Item #6 - Per the discussion from Agenda Item #5, two sub-committees should be formed. Sub-committee #1 – Operation & Maintenance (O & M) Committee re: BMP Process certification, contractors etc. Sub-Committee #2 – Liaison Committee to observe other municipalities, counties, regions etc re: how they follow EPA regulations. (More information for both committees at next meeting.)

Agenda Item #7 – At the next meeting we will discuss sub-committees, make assignments, continue discussion, etc

Mitch Mitchell made a motion to adjourn the meeting; Joe Pajor seconded the motion, all members approved. Meeting adjourned at 4:48pm.

ACTION ITEMS:

WHO	WILL DO WHAT	BY WHEN

Next Meeting Date: 11/30/11	Start Time: 3:00PM	End Time: 5:00PM	Location: W.A.T.E.R. Center 101 E Pawnee
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