



Bicycle and Pedestrian Advisory Board

Monday, March 9, 2015

5:30 – 7 p.m.

777 E. Waterman, Building 200
 Wichita Transit Van Maintenance Facility
 Conference Room

Meeting Notes

Members Present: Maxine Bostic, Jack Brown, Jane Byrnes, Barry Carroll, James Crowder, Jerry Jones, Tom Lasater & George Theoharis
Members Absent: Melany Barnes, Amy Delamaide, Tyler Stutzman
City Staff: Scott Wadle, MAPD, Troy Houtman, Director of Parks, City of Wichita, Paul Gunzleman, Traffic Engineer, City of Wichita
Guests: Alan Kailer, Jaden Keith, Eagle Scout, Mr. Keith [Jaden's father]

Item	Description
1.	Call to Order: Jack Brown, Chairperson, called the meeting to order and welcomed City staff and guests.
2.	Approve Previous Meeting Notes: Barry Carroll moved [Jerry Jones] to approve the February 9, 2015 meeting notes. Motion carried 8-0.
3.	Public Comments: Alan Kailer asked the board about the tracking mechanisms for the benchmarks within Master Bicycle Plan. It was noted that this matter would be discussed later in the agenda.
4.	Recognition- Jaden Keith for Eagle Scout Bicycle Markings Project: Paul Gunzleman, Traffic Engineer, introduced Jaden Keith to the board. According to Mr. Gunzleman, Jaden developed a bike path marking program for his Eagle Scout project. Jaden then reported that he had developed a wayfinding stencil and secured paint from local vendors. According to Jaden, he stenciled 172 markings on various bike paths throughout the city! Jaden stated that he 'even exceeded his initial goal!' Tom Lasater suggested that perhaps other organizations could use Jaden's model and stencil other segments of the bike paths. Following a brief discussion Barry Carroll moved [George Theoharis] that the board commends Jaden for his excellent public service project. Motion carried 8-0. Jack Brown, Chairperson, presented the board's very first 'certificate of appreciation' to Jaden. There were handshakes and pictures taken; in closing the board gave Jaden and his father a round of applause!
5.	Comments from the Park & Recreation Department Director: Scott Wadle introduced Troy Houtman and invited him to address the board. Mr. Houtman stated that he was pleased to be invited and that he had 'been on the job' approximately three and one half months. According to Mr. Houtman, he has 25-years of experience working in various cities and park departments across the country. Mr. Houtman reported on the following projects: a) eastward expansion of the Prairie Sunset Trail from Goddard towards West Wichita; b) reconstruction of the Great Plains Nature Trail from Hillside to Woodlawn; and the c) eastward expansion of the Redbud Trail from Hydraulic to Hoover. According to Mr. Houtman, he has scheduled a meeting with the Director of Public Works & Utilities in an effort to clarify maintenance responsibilities for each department. George Theoharis inquired about the city's plans to replant trees throughout the city. Mr. Houtman explained that an organization called 'ICTTrees' will fundraise and partner with the Park Department on the replanting of our 'urban forest.' In addition, Westar has donated \$150,000 for planting 150 trees on Arbor Day. Mr. Houtman reported that Park Department staff is currently developing a comprehensive Aquatic Master Plan. Following Mr. Houtman's comments, there was a short question and

	<p>answer session. Jerry Jones suggested that the board could support the Park Department by reviewing future projects and providing support and feedback. In addition, Jerry asked about the plan to spray for ‘goat head stickers.’ Mr. Houtman reported on a partnership with Bicycle X-Change to install ‘maintenance stations’ for cyclists at strategic locations throughout the city. Jack Brown suggested that perhaps there could be a liaison appointed from our board to work, proactively, with the Park Board. Mr. Houtman was in agreement and further discussions will be held. At the end of the discussion, the board members thanked Mr. Houtman for his informative remarks and issued an ‘open’ invitation to future board meetings.</p>
6.	<p>Approval-2015 Wichita Pedestrian Master Plan Implementation Work Plan: Scott Wadle provided a two-page report for review and comment. The board members reviewed the document and asked clarifying questions. Scott reminded the board that this is a 10-Year Work Plan. Following a brief discussion, Tom Lasater moved [Maxine Bostic] to recommend approval of the 2015 Wichita Pedestrian Master Plan Implementation Work Plan. Motion carried 8-0.</p>
7.	<p>Approval-2015 Wichita Bicycle Master Plan Implementation Work Plan: Scott Wadle provided a two-page report for review and comment. It was noted that many of the benchmarks for 2014 were not met and ‘transferred’ to 2015. It was the consensus of the board that meeting benchmarks are important and city departments need to be held accountable. After considerable discussion, Barry Carroll moved [Jerry Jones] to table this item, instruct staff to amend the work plan and bring back to the board for review in April. Motion carried 8-0.</p>
8.	<p>Approval-Annual WBPAB Letter to the City Council: Jack Brown drafted our second annual letter to the City Council that outlined our activities for 2014 and our concerns about the need for ongoing maintenance. Maxine Bostic moved [Tom Lasater] to recommend approval of sending the letter to the City Council. Motion carried 8-0.</p>
9.	<p>Board Member Project Reports: Paul Gunzleman, Traffic Engineer, provided an update on all of the projects via email to the board. Paul noted that several projects had come in over the bid specifications. Consequently, Paul is requesting that another \$150, 000 be added to the CIP in order to get these various projects completed. In addition, Paul is ‘educating’ contractors on what is actually needed for bike lanes and paths. Very few contractors have experience with trail building, according to Paul. Finally, Paul is combining routine maintenance projects with scheduled bike lane projects in an effort to reduce costs. The board thanked Paul for his good work before he had to leave to attend a second evening meeting!</p> <p>1) Mt. Vernon (Theoharis): the intersection at Oliver & Mt. Vernon is being reconstructed; bike lanes will be installed in conjunction with a scheduled CIP maintenance project.</p> <p>2) Bicycle Friendly City Designation (Carroll/Jones): An application with letters of support will be submitted in the February 2015 subject to WCC approval.</p> <p>3) Delano Bicycle Parking Plan-Phase II (Barnes): This project is in its final completion stage. The contractor is working on a few punch list items and should be completed soon.</p> <p>4) Redbud Trail (Bostic): There was a ‘successful’ bid [Cornejo] for the trail from the Canal Route to Oliver! Construction will commence and should be completed in May 2015! Maxine reported that several residents adjacent to the trail have expressed concerns about the possibility of increased crime once the trail is completed.</p> <p>5) Redbud Trail – Phase II (Bostic): Working on getting this out to bid; most likely open bids in late April. I am hopeful I can get good prices on this and use any savings to transfer to other projects. I am awaiting approval from the environmental folks that our plans are good to go.</p> <p>6) Delano/River Vista Apartments: The Wichita City Council recently considered revised plans; Melany Barnes will track this project.</p> <p>7) Delano Brownfield Application (Carroll): The application was submitted and EPA will make an announcement in spring of 2015;</p> <p>8) Douglas Design District (Amy): The City’s Design Council has recommended approval of the concept from Washington to Grove [there is no designated funding as yet];</p>

	<p>9) First & Second Bikeways: (Carroll) Advertised for bids in October; the bids were over the proposed budget and will be re-bid.</p> <p>10) Sycamore: Opened bids, however, all bids received were over the estimate. The project will need to re-bid.</p> <p>11) Multimodal Policy & Street Design Guidance (Delamaide): Amy agreed to track this project; the City Council recently approved the policy and guidance.</p> <p>12) Market & Topeka Bikeways (Carroll): Advertised for bids in October; the bids were over the proposed budget and will be re-bid in March.</p> <p>13) Armour Bikeway [Crowder]: Armour will be bid in March. The project is moving forward!</p> <p>14) Schweiter Bikeway [Crowder]: KDOT has reviewed bids and will award soon. The contract has been signed.</p> <p>15) Woodchuck: Will be bid in March.</p> <p>16) Chisholm Creek Park Multiuse Path: Jerry Jones agreed to track this project.</p> <p>17) East Kellogg Expansion Project: Tom Lasater will track this project.</p> <p>18) WAMPO/TAC Meeting: Jack Brown reported that he routinely attends this meeting. It was noted that as projects are completed, newer projects will be added to the list for tracking</p>
10.	<p>Announcements: Jack Brown, Chairperson, asked for comments from the board.</p> <ul style="list-style-type: none"> • Project Tracking Form: Barry Carroll will update the form. • Amidon - 21st to 29th: Jane Byrnes reported that this street is being reconstructed from the 21st to 29th with sidewalks! • Amidon – 15th South to 13th: Barry Carroll reported that a new side walk on the west side of the street has been installed! • CIP Projects – First Hearing: This meeting is scheduled for March 24, 2105. • City Operating Budget: Jack Brown noted that funds for maintenance come out of this particular budget.
11.	<p>Closing Thoughts:</p> <ul style="list-style-type: none"> • Excellence in Public Service Award: The board was invited to recommend a city staff member for this prestigious award. • Role of Board: Barry Carroll explained that it is our role to monitor plans and be assertive as needed in an effort to meet scheduled project benchmarks. • Mayoral Forum-March 17th: Members were encouraged to participate in this event. • ‘Thank You’ Letter to Director of Parks: Jack Brown agreed to forward a letter to Mr. Houtman expressing our appreciation for his attending our board meeting. • Input at Community Meetings: It was suggested that board members should attend important bike/ped community meetings. It is the responsibility of the board to find out about such meetings and inform others on the board. It is important to attend and provide informed input at community meetings. • Roles & Responsibilities of Board Members: Board members who attend public meetings should <u>not</u> identify themselves as WBPAB members, but as citizens, when providing public comments. Board members cannot ‘speak’ for the entire board unless there has been an official action taken on a particular topic. It is acceptable to speak as private citizens, however, at public meetings.

There be no further business, the meeting was adjourned at **7:35 pm.**

Respectfully submitted,



Barry Carroll,
WBPAB Secretary
3/17/15