

Bicycle and Pedestrian Advisory Board

Monday, July 11, 2016

5:30 – 7:35 P.M.

777 E. Waterman, Building 200
 Wichita Transit Van Maintenance Facility
 Conference Room
 Wichita, Kansas 67202



Agenda

<u>Item</u>	<u>Time</u>	<u>Description</u>
1.	5:30 pm	Call to Order Jack Brown, Chairperson
2.	5:31 pm	Approve Previous Meeting Notes Jack Brown, Chairperson
3.	5:35 pm	Public Comments
4.	5:40 pm	City of Wichita Proposed 2017-2018 Budget Mark Manning, Budget Officer, will present information about the proposed City of Wichita operating budget.
5.	6:00 pm	Bicycle Ordinance Update Jennifer Magana, Director of Law, will present information about the proposed changes to the municipal code related to bicycling under the influence. This will be an opportunity to collect information before a staff recommendation is presented to the WBPAB at a later meeting.
6.	6:30 pm	Rapid Flash Beacon Crossing – Redbud Path and Woodlawn Paul Gunzelman, Assistant City Engineer, will provide an update on the use and safety of the rapid flash beacon crossing.
7.	6:40 pm	Bicycle Wayfinding System Plan Scott Wadle, Senior Planner, will present the proposed Wichita Bicycle Wayfinding System Plan with a recommendation that the WBPAB recommend endorsement by the City Council.
8.	6:55 pm	Bicycle Friendly Community Application Scott Wadle, Senior Planner, will present information about the proposed Wichita Bicycle Friendly Community Application.
9.	7:10 pm	Multi-Modal Work Group 2015 Activity Report Scott Wadle, Senior Planner, will present the Multi-Modal Work Group 2015 Activity Report.
10.	7:15 pm	Annual WBPAB Letter to City Council Jack Brown, WBPAB Chair, will present the proposed annual letter to the City Council for approval by the WBPAB.
11.	7:20 pm	Board Member Project Reports Jack Brown, Chairperson
12.	7:25 pm	Announcements Jack Brown, Chairperson
13.	7:30 pm	Closing Thoughts Jack Brown, Chairperson

Notice – City Council Members may attend this meeting.



Bicycle and Pedestrian Advisory Board

Monday, June 13, 2016

5:30 – 7 p.m.

777 E. Waterman, Building 200
Wichita Transit Van Maintenance Facility
Conference Room

Meeting Notes

Members Present: Melany Barnes, Maxine Bostic, Jack Brown, Barry Carroll, James Crowder, Russell Fox, Jerry Jones, Tom Lasater, George Theoharis & Tyler Stutzman
Members Absent: None
City Staff: Scott Wadle, MAPD, Troy Houtman & Larry Hoetmer, Parks Department, Joe Hickle, Stormwater Drainage Engineer, Mark Manning, Finance Department
Guests: John Moore, Lonny Wright, Vincent Hancock, Jim Martinson, Hoyt Hillman, Paula Smotherland, Jane Byrnes,

Item	Description
1.	Call to Order: Jack Brown, Chairperson, welcomed City staff and guests.
2.	Approve Previous Meeting Notes: Tom Lasater moved [Tyler Stutzman] to approve the May 9, 2016 meeting notes. Motion carried 10-0.
3.	<p>Public Comments:</p> <ul style="list-style-type: none"> • Prairie Sunset Trail: John Moore, Prairie Travelers, reported on recent work on the 'Prairie Sunset Trail.' According to Mr. Moore, the trail has now been extended eastward to Maize Road. The members thanked Mr. Moore for his work and for the updated information. • Delano Neighborhood Association: Vincent Hancock provided brief updates about the: a) new library; b) proposal for use of green space; c) possible development of the abandoned rail corridor; and d) a proposal for a neighborhood park. Mr. Hancock noted that he was going to make a presentation to DAB I as well. The board thanked Mr. Hancock. • Bicycle Friendly Businesses & Bicycle Parking: Former board member, Jane Byrnes, reported that she would like to 'nominate' a local bike friendly business. Russell Fox noted that he is now the contact person for bike friendly businesses. Jane suggested that parking requirements for businesses should be modified in order to accommodate more bicycle parking. The board thanked Jane for her comments. • Request for Additional Bicycle Parking: Jane Smotherland suggested that additional bicycle parking is needed especially in downtown Wichita. Ms. Smotherland recommended that parking facilities should be located within parking garages. The board thanked Ms. Smotherland for her comments.
4.	City of Wichita Proposed 2016-2025 Capital Improvement Program [CIP]: Mark Manning, Budget Officer, presented updated information on the proposed CIP process. Mr. Manning reported that the total amount of the proposed CIP was projected to be \$7.8M. According to Mr. Manning, the intent is to 1) take care of

what we have; and 2) expand projects when possible. The timeline for finalization of the CIP is late summer/fall 2016. Mr. Manning indicated that the proposed CIP included a Bike Enhancements line item in the Arterials section of the document, which would be used to fund the construction of the following bikeway projects listed below.

Year	Project	Funding
2017	Redbud Path – K-96 to 159 th St	\$1,603,010
2019	South Central & Mt Vernon Bikeways	\$408,724
2021	Prairie Sunset Trail and Bikeway on McCormick to the Ark. River Path	\$1,974,828
2023	Chisholm Trail and Delano Path	\$2,025,000
2025	WSU Bikeway Connections & Hoover Bikeway – Sedgwick County Park to Crystal Prairie Lake	\$1,775,392

Mr. Manning provided a handout of the CIP pages from the Arterials section. Line #20 in the handout was the Bike Enhancement Projects with a total funding of approximately \$7.8M. Jerry Jones noted that line #48 ‘Residential Street Improvements’ that would allocated \$100M over ten years would impact biking as well. In closing, Mr. Manning reiterated that the City Council has not yet approved the proposed CIP. The board members thanked Mr. Manning for his informative presentation.

5. **Wichita Parks, Recreation and Open Space Plan:** Larry Hoetmer, Park Department staff, provided a brief PowerPoint presentation on the Open Space Plan. According to Mr. Hoetmer, the plan was development in 2008 and needed to be updated – ‘piece by piece.’ There are currently 130 parks that encompass over 5,000 acres. Mr. Hoetmer showed a picture of the new park mascot – ‘*Barry the Bison*’ that is very popular with children. Some of the projects Mr. Hoetmer discussed were: 1) new water feature at the Buffalo Park; 2) Watson Park; 3) Pracht Wetlands; 4) Aquatic Master Plan; and 5) Crystal Prairie Lake Park. Mr. Hoetmer always reviewed the Park Departments priority bike/pedestrian pathways. Most of the projects were consistent with the Master Bicycle and Pedestrian Plans. Melany Barnes suggested that a large open space is needed for large hunting dogs and their trainers. Jerry Jones noted that the Park Department and the WBPAB have very similar interests. Jerry Jones suggested that efforts should be made by the Park Department to leverage funds for bike/ped projects as well. Discussion regarding the Park Department’s bike and pedestrian facilities centered on developing a coordinated efforts between the Park Board and the Bicycle and Pedestrian regarding bike and pedestrian facilities. Based on the discussion there was agreement that coordinating efforts would be a beneficial goal. The board members thanked Troy Houtman, Director of Parks, and Larry Hoetmer, Park Department staff, for their informative presentation.

6.	<p>Discussion of Possible Use of the ‘Big Ditch’ for Recreational Uses: Joe Hickle, Stormwater Drainage Engineer, was invited to address the board and respond to questions. Mr. Hickle stated that in order to use the Big Ditch for recreational purposes, a ‘408 Permit’ would have to be granted by the Tulsa, OK Corps of Engineers Regional Office. Jerry Jones noted that an area, approximately 4.5 miles from the Zoo to the proposed Crystal Prairie Lake Park, has been designated for both flood prevention and recreational uses. Joe Hickle suggested that there would be considerable legal and bureaucratic issues to address before the Big Ditch could be used for recreational uses. Jack Brown reported that there are several communities in the State of Kansas that permits recreational uses. In summary, the board thanked Mr. Hickle for his comments and suggested that additional research will be needed.</p>
7.	<p>Wichita Bicycle Master Plan-2016 Annual Implementation Work Plan: Scott Wadle, MAPD staff, provided handouts that outlined the proposed work plan for 2016. Following a brief question and answer session, Tom Lasater moved [Jerry Jones] to endorse the Wichita Bicycle Master Plan-2016 Annual Implementation Work Plan. Motion carried 10-0.</p>
8.	<p>Wichita Pedestrian Master Plan-2016 Annual Implementation Work Plan: Scott Wadle, MAPD staff, provided handouts that outlined the proposed work plan for 2016. Following a brief question and answer session, Tom Lasater moved [Russell Fox] to endorse the Wichita Pedestrian Master Plan-2016 Annual Implementation Work Plan. Motion carried 10-0.</p>
9.	<p>Bicycle Wayfinding System Plan: By consensus, this item was tabled until the July 2016 meeting.</p>
10.	<p>Announcements:</p> <ul style="list-style-type: none"> • Project Tracking: A form with projects and member assignments will be forwarded prior to the next meeting. • WAMPO Projects: Jack Brown reported that a subcommittee had recommended the following projects: 1) Redbud Trail; 2) Bike Lanes on Mt. Vernon Street; and 3) Bike Lanes on 17th Street. The policy board will make the final decision, Jack noted. • Bike Valet at Riverfest: Barry Carroll reported that volunteers from Bike Walk Wichita parked 629 bicycles, two Sequa’s and several skate boards!
11.	<p>Closing Thoughts:</p> <ul style="list-style-type: none"> • Board Vacancies: Barry Carroll noted that several members’ board terms will expire in June 2016. Barry suggested that members asked to be reappointed ASAP. • Legal Concerns: George Theoharis expressed concerns about cyclists riding under the influence of alcohol. George suggested that the City should review the legal ordinance/s pertaining to this matter.

The next regularly scheduled meeting will be held on Monday, **July 11th**, 2016.

There being no further business, the meeting was adjourned at **7:46 pm**.

Respectfully submitted,

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Barry Carroll,

WBPAB Secretary

Wichita Bicycle and Pedestrian Advisory Board

July 11, 2016

TO: Wichita Bicycle and Pedestrian Advisory Board Members

FROM: Wichita-Sedgwick County Metropolitan Area Planning Department

SUBJECT: Wichita Bicycle Wayfinding System Plan

Recommendation: It is recommended that the Wichita Bicycle and Pedestrian Advisory Board (Board) recommend that the City Council endorse the Wichita Bicycle Wayfinding System Plan (Wayfinding Plan).

Background: On February 5, 2013, the Wichita City Council endorsed the Wichita Bicycle Master Plan (Bike Plan) as a guide for how the City can help make getting around the City on a bicycle easier, safer, and more convenient. The Bike Plan Strategy 2 recommends that the City adopt a wayfinding protocol and install a signed bicycle route wayfinding system.

On March 25, 2014, the Wichita City Council approved the submission of a grant application to the Kansas Health Foundation (KHF) for a Healthy Living Grant for two activities, including a Bicycle Wayfinding Strategy to create policies to guide the development of a wayfinding system (i.e. design, prioritization, important destinations, etc.); provide development and maintenance estimates; and install a demonstration project. The City was awarded the grant funding and the Wichita City Council approved the Healthy Living Grant agreement between the City and the KHF in May 2014. On November 13, 2014, the City issued an RFP for the Wayfinding Plan and ultimately hired Alta Planning + Design to assist with the creation of the plan.

On May 11, 2015, the Wichita Bicycle and Pedestrian Advisory Board formed the Bike Wayfinding Plan Steering Committee (as a subcommittee of the WBPAB) and appointed the volunteer citizen members, selected following a public application process. The purpose of the Steering Committee was to guide the development of the Wayfinding Plan.

On September 15, 2015, the Wichita City Council approved an MOU with Health ICT. Through the MOU, Health ICT has agreed to provide \$100,000 for the implementation of the Wichita Bicycle Wayfinding System Plan. The MOU specifies that \$10,000 will be utilized to develop guidance and updates for the bicycle wayfinding system, including how it should be designed to help enhance access to healthy foods. Two major objectives of the Health ICT initiative are to 1) improve access to healthy foods and 2) improve access to Federally Qualified Health Centers (i.e. Grace Med, Hunter Health Clinic, etc.).

On March 28, 2016, the Wayfinding Plan Steering Committee endorsed the Wayfinding Plan and recommended that the Wichita Bicycle and Pedestrian Advisory Board recommend that the City Council endorse the plan.

On June 13, 2016, Planning Department staff presented the draft Wayfinding Plan and recommended that the Wichita Bicycle and Pedestrian Advisory Board table making a recommendation on the plan until after additional modifications are made to the plan, in order to make the document easier to read.

Analysis: The proposed Wayfinding Plan would serve as a guide for the provision of bicycle wayfinding by the City of Wichita. Bicycle wayfinding generally consists of signage and pavement markings that

help people bicycling navigate the city without a map – including: locating destinations, and orientating themselves relative to key locations, and traveling along bikeways without getting lost. The proposed Wayfinding Plan includes the following elements:

- Description of wayfinding design intent and function
- Guidance for placement, destination identification, and prioritization
- Best practices
- Site assessment
- Review of sign design options
- Recommendations for increasing access to healthy foods and Federally Qualified Health Centers

Building on the public input incorporated into the Bike Plan, the proposed Wayfinding Plan was developed with additional public input from two online surveys; four (4) Steering Committee meetings; one (1) Design Council meeting; and one (1) Board of Park Commissioners meeting. The public input helped inform the Wayfinding Plan recommendations, including for the designs and prioritization.

Financial Considerations: Through the MOU with Health ICT, up to \$90,000 is programmed for the implementation of the Wayfinding Plan. Utilization of the funding for the development of designs, purchase, and installation of the wayfinding improvements will need to be initiated through a separate process. Endorsement of the Wayfinding Plan by the City Council does not commit any additional future funding.

Legal Considerations: A resolution endorsing the Wichita Bicycle Wayfinding System Plan June 2016 will be reviewed by the Law Department.

Attachments/Links:

- Draft City Council Resolution Endorsing the Wichita Bicycle Wayfinding System Plan
- Wichita Bicycle Wayfinding System Plan
 - http://www.wichita.gov/Government/Departments/Planning/PlanningDocument/Wichita%20Bicycle%20Wayfinding%20System%20Plan_DRAFT%20June%202016.pdf
- Wichita Bicycle Wayfinding System Plan May 2016 Changes

RESOLUTION NO. _____

A RESOLUTION ENDORSING THE WICHITA BICYCLE WAYFINDING SYSTEM PLAN – JUNE 2016

WHEREAS, the transportation system of Wichita is an extraordinary public asset integral to the City’s economic health and community fabric; and

WHEREAS, the City of Wichita works to make the best use its public streets and paths to move people and goods; and

WHEREAS, the City of Wichita has an opportunity to improve health and to provide a variety of viable transportation options including bicycling; and

WHEREAS, multiple citizen surveys have shown a desire for improvements related to bicycling in Wichita, the most recent being the 2016 National Citizen Survey which reported that the satisfaction of Wichita residents with the ease of bicycle travel in the city is “lower” than the satisfaction of residents in comparable cities; and

WHEREAS, the City Council of the City of Wichita recognizes the importance of creating a collaborative vision and long-term plan for improving the conditions for bicycling in Wichita; and

WHEREAS, the City of Wichita hosted numerous events and meetings to gather input on the Wichita Bicycle Master Plan, including two online surveys, and presentations to the Wichita Board of Park Commissioners, Wichita Design Council, and Wichita Bicycle and Pedestrian Advisory Board; and

WHEREAS, the Wichita Bicycle Wayfinding System Plan represents the culmination of that civic planning process; and

WHEREAS, the Wichita Bicycle Wayfinding System Plan is intended to help implement the Wichita Bicycle Master Plan, which has established a strategy for tripling the amount of bicycling in Wichita, while reducing the rate of bicycling crashes by one-third; and

WHEREAS, the outcomes of implementing the Wichita Bicycle Wayfinding System Plan includes the installation of bicycle wayfinding signage and pavement markings along priority corridors throughout the city; and

WHEREAS, bicycle plans should provide relevant and up-to-date guidance, and need to be updated on a regular basis as projects are completed and new opportunities present themselves.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WICHITA, KANSAS:

Section 1. The City Council of the City of Wichita endorses the Wichita Bicycle Wayfinding System Plan June 2016, as recommended by the Wichita Bicycle and Pedestrian Advisory Board.

Section 2. The City of Wichita shall use the recommended design concepts and street improvements contained in the Wichita Bicycle Wayfinding System Plan as guidance in future planning and decision-making regarding public infrastructure investments, operations, and policies.

ADOPTED by the governing body of the City of Wichita, Kansas, this 23rd day of February 2016.

Commented [WS1]: Update

CITY OF WICHITA, KANSAS

Jeff Longwell, Mayor

ATTEST:

Karen Sublett, City Clerk
(SEAL)

Approved as to Form:

Jennifer Magana, City Attorney and Director of Law

Wichita Bicycle Wayfinding System Plan

May 2016 Changes

Purpose

This document provides an overview of the changes to the proposed Wichita Bicycle Wayfinding System Plan – May 2016 Draft following endorsement of the plan by the Steering Committee on March 28, 2016. This document is not intended to be a comprehensive listing of all the changes, it provides a sense of the scope and magnitude of the changes.

Changes

Organization Changes

Table of Contents - March 2016	Table of Contents - June 2016
Best Practices	Executive Summary
Site Assessment	Design Intent and Function
Design Options and Placement Practices	Placement Guidance and Strategies
Recommendations	Appendix A: Best Practices
	Appendix B: Site Assessment
	Appendix C: Public Input
	Appendix D: Healthy Access

Specific Changes

June 2016 Draft Page	Change Description
Acknowledgements	Added Steering Committee
TOC	Corrected spelling, changed organization of document
Executive Summary	Added the executive summary
2-3	Updated last paragraph to remove text referring to memo and bullet points
Chapter 2	Reorganized chapter sub-headings to improve ease of reading
Chapter 1	Removed the Keeper of the Plains from the sign designs
Chapter 1	Replaced Wichita specific graphics to represent signs
1-8	Added pavement markings used on Woodchuck Bicycle Boulevard
2-4	Added a statement indicating that generic names should be used for businesses or private property
2-5	3 rd paragraph - added a statement indicating that generic names should be used for businesses or private property and that destinations may be added/removed in the future
2-10	Lists organized alphabetically